

MINUTES of the REGULAR MEETING
of the BOARD of COUNTY COMMISSIONERS
of SAN MIGUEL COUNTY, NEW MEXICO

HELD TUESDAY, FEBRUARY 13, 2024 AT 1:00 PM

ZOOM LINK is active. At least 72 hours in advance of this meeting, the following agenda for today's meeting was posted and available for public inspection on the San Miguel County Website at www.co.sanmiguel.nm.us and available in hard copy at the office of the San Miguel County Manager. <https://us02web.zoom.us/j/85320525154>

1. CALL TO ORDER

Chairman Harold Garcia called the meeting to order at 1:05 PM at the SMC Commission Chambers at 500 W. National Avenue, Suite 201, Las Vegas, New Mexico 87701.

2. ROLL CALL

Chief Deputy Clerk Jacob Gonzales administered Roll Call: Commissioner Harold Garcia - present; Commissioner Martin Sena - present; Commissioner Janice Varela - present; Commissioner Max Trujillo - present; Commissioner Kenneth Medina - present.

A quorum is present.

3. PLEDGE OF ALLEGIANCE

Ms. Amanda Salas led the Chambers in the Pledge, and:

4. SALUTATION TO THE NEW MEXICO STATE FLAG:

"I salute the flag of the State of New Mexico and the Zia Symbol of perfect friendship among United Cultures".

5. APPROVAL OF AGENDA

County Manager Joy Ansley asked the Commission to approve the following change to the Agenda: Remove item "d" Village of Pecos Update.

Motion to approve Agenda with indicated change made by Commissioner Janice Varela. Second by Commissioner Max Trujillo. Motion carried.

6. APPROVAL OF MINUTES

Minutes for Approval: RM-01-09-2024.

Motion to approve minutes RM-01-09-2024 made by Commissioner Max Trujillo. Second by Commissioner Kenneth Medina. Motion carried.

7. PUBLIC INPUT FORUM

No taxpayers/citizens signed-in for Public Input.

EXECUTIVE / CLOSED SESSION

Limited Personnel Matters, as permitted by NMSA 1978, Section 10-15-1(H)(2) (as amended) of the Open Meetings Act, more specifically personnel matters regarding specific County departments:

Certain Purchases, as permitted by NMSA 1978, Section 10-15-1(H)(6) (as amended) or the Open Meetings Act, and Section 13-1-116 of the Procurement Code.

Attorney-Client Privilege pertaining to Threatened or Pending Litigation, as permitted by NMSA 1978, Section 10-15-1(H)(7) (as amended) of the Open Meetings Act.

Motion to adjourn the regular session of RM-02-13-2024 and enter into Executive Session made by Vice Chairman Martin Sena. Second by Commissioner Kenneth Medina. Motion carried.

Executive Session was entered into at 1:08 PM.

Motion to exit Executive Session and readjourn the regular session of RM-02-13-2024 made by Commissioner Max Trujillo. Second by Kenneth Medina. Motion carried.

Regular session was resumed at 3:17 PM.

NEW BUSINESS

8. REGULAR ORDER

a. COUNTY MANAGER/DEPUTY MANAGER'S REPORT*

County Manager Joy Ansley informed the Commission on the following:

* Patterson Wind contacted the Manager's office regarding revising and amending the current County's Wind Energy Ordinance. Manager, Attorney and related parties will meet to discuss.

* RFP for architectural services has been issued and may be on Agenda for March meeting for approval. * Funding grant was received for the Addiction Treatment Center and NM Council of Governments will assist in grant writing.

* Numerous non-profits request funding from Legislative appropriations, monies are then disbursed to the County, and SMC then becomes fiscal agent. Most times the money is received and the County has no idea what it is for as SMC has not been informed by the non-profit that they applied for funding. Manager Ansley is

developing an approval protocol the non-profits will need to follow and to ensure the received funds are funded into its specific line-item. Administratively this will help all parties involved with administering the funds. * Sheriff's Office needs final electric work complete. Voting Machine building should be complete mid-March. Addiction Treatment Center should be complete mid-March. Shooting Range work is on-going with projected completion by March. * Commissioner Sena fielded a call from SFNF Forest Ranger Ancon regarding development of a wood program. Manager's office will contact and arrange a plan of action with the SFNF.

Deputy Manager Jesus Romero informed the Commission on the following:

NMC 2024 Summer Conference planning continues. * KFUN & KNMX community radio show continues. * Continued coordination and assisting in the Assessor's office. * Leadership NM is hosting a Disaster Recovery Workshop. * Human Resources regarding personnel issues.

*For Informational Purposes Only

b. DEPARTMENT HEAD UPDATES

IT Director Kenneth Abeyta informed the Commission the county has been receiving targeted incursions approximately every four days attempting to disable the system. IT Director Abeyta informed the State cyber-security divisions and counties have been informed. County staff is reminded to please verify and question all e-mail received from known/unknown sources and DO NOT CLICK on any links or attachments received.

c. GENE TORRES GOLF COURSE SUBSIDY REQUEST

NMHU President Dr. Sam Miner with Regent Member Mr. Bill Garcia addressed the Commission on the travails of development/subdivision of the Gene Torres Golf Course and thanked the Commission for past support of the Course. The Course was deeply in debt and it has been paid. SMC allocated \$140K along with the City in March 2022 to develop a housing subdivision on the course to attract professors and other professionals to reside in Las Vegas as well as to open the golf course for use by the public. The golfing area has been used and was open for several seasons. The progress on the subdivision (& other development) is essentially non-existent with the exception of an on-site restaurant, Fusion Tacos. The Commission expressed concern about continued funding without any progress realized. Dr. Miner stated that the Board of Regents is committed to keeping the Golf Course to be used as an amenity for and to the Community. A walking path has been established which has eight exercise units along the path. The Regents approved a research study into the proposed development by way of funding a Murphy Study. NMHU is requesting \$60K per year for three years. The Commission asked if NMHU would accept a one year commitment of \$60K with updates to the Commission by NMHU on progress. The MOU will reflect these conditions.

Motion to award NMHU Gene Torres Golf Course \$60,000 for one year with updates from NMHU regarding progress made by Commissioner Max Trujillo. Second by Commissioner Kenneth Medina. Motion carried.

d. ~~VILLAGE OF PECOS UPDATE~~

e. NEW JOB DESCRIPTION: DISASTER RECOVERY PROJECT MANAGER

Human Resources Director Eileen Sedillo asked for approval of this newly created position that will assist and manage monies received for disaster recovery from the HPCC fires and floods, and oversee the operations of these projects. The position will seek out Recovery Projects and coordinate with public works foreman and blade operators in addition to various servicing agencies who are operating in the disaster area of the Counties.

Motion to approve job description – Disaster Recovery Project Manager made by Commissioner Janice Varela. Second by Commissioner Max Trujillo. Motion carried.

REVISED JOB DESCRIPTION – PUBLIC WORKS EQUIPMENT OPERATOR II

Human Resources Director Eileen Sedillo asked for approval of the revised job description for Equipment Operator II. This position requires a class-B CDL.

Motion to approve revised job description – Public Works Equipment Operator II – made by Chairman Harold Garcia. Second by Vice Chairman Martin Sena. Motion carried.

f. REVISED JOB DESCRIPTION – PUBLIC WORKS EQUIPMENT OPERATOR III

HR Director Sedillo asked for approval of this revised job description for PWD Equipment Operator III. This position requires a class-A CDL.

Motion to approve revised job description – Public Works Equipment Operator III – made by Chairman Harold Garcia. Second by Commissioner Max Trujillo. Motion carried.

g. REVISED JOB DESCRIPTION – PUBLIC WORKS EQUIPMENT OPERATOR III/ROAD CREW LEADER

HR Director Sedillo asked for approval of this revised job description for Equipment Operator III and Road Crew Leader. This position is a supervisory role and the position requires a class-A CDL.

Motion to approve revised job description – Public Works Equipment Operator III/Road Crew Leader made by Commissioner Max Trujillo. Second by Vice Chairman Martin Sena. Motion carried.

h. RECOMMENDATION FOR APPROVAL OF THE PROFESSIONAL SERVICE AGREEMENT WITH HOLCOMB LAW

HR Director Sedillo asked the Commission to approve this Professional Services Contract with Holcomb Law whose primary focus for the County is Employment Law and Related Personnel Matters.

Motion to approve professional service agreement with Holcomb Law made by Commissioner Max Trujillo. Second by Vice Chairman Martin Sena. Motion carried.

i. FY-2025 LDWI GRANT APPLICATION APPROVAL

DWI Office Manager Cory Stroud asked the Commission for approval to submit the FY-2025 LDWI Grant Application to the Local Government Division of NMDFA. Total amount being requested is \$321,007 which covers prevention, treatment, planning and evaluation and alternative methods of sentencing/treatment, salaries and benefits, and contract services.

Motion to approve grant application for FY-2025 LDWI made by Commissioner Janice Varela. Second by Commissioner Max Trujillo. Motion carried.

j. QUESTIONS REGARDING POTENTIAL AWARD OF LEGAL SERVICES CONTRACT RELATED TO THE HERMIT'S PEAK/CALF CANYON WILDFIRES*

Manager Joy Ansley asked the Commission for input on the types of questions to pose on the RFP for Legal Services related to HPCC Fires/Floods. How will all potential damages be quantified throughout the County and in conjunction with the damage to Mora County that borders San Miguel. Many components need to be considered in identifying where assistance will be necessary to mitigate further environmental and infrastructure problems: roads, culverts, water safety, hunting and fishing concerns and tourism; as well as the loss of business and personal property tax revenues. The Commission will need to interview the applicants after the evaluation committee conducts its review. Manager Ansley and Attorney Gallegos will discuss issues of conflict of interest.

*RFP package will be completed and issued – For Informational Purposes Only!

k. PROPOSED EMPLOYEE INCREASES

Manager Joy Ansley presented the Commission with a Work Sheet indicating percentages, etc., of the proposed increase for employees.

Motion to table Proposed Employee Increases until the Commission reviews the Work Sheet made by Commissioner Kenneth Medina. Second by Vice Chairman Martin Sena. Motion carried.

9. BOARD OF FINANCE MEETING

SMC Finance Director Katherine Sanchez issued W2s by deadline.

Payroll Audit is underway.

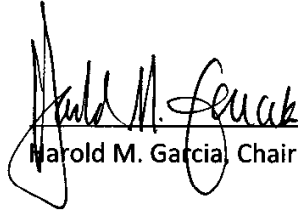
Q2 DFA reports have been submitted and approved.

AUDIT: been meeting with auditor's twice weekly providing additional material. The CIFA schedule requires a single audit.

10. ADJOURNMENT

Motion to adjourn the Regular Session of RM-01-09-2024 made by Commissioner Kenneth Medina. Second by Commissioner Janice Varela. Motion carried. Adjournment at 6:02 PM.

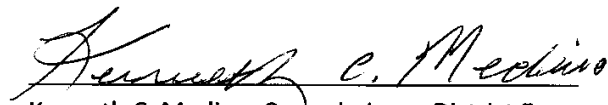
Approved the 12th of March 2024 as the Official Minutes of the Board of County Commissioners of San Miguel County - New Mexico of its Regular Meeting held the 13th of February 2024 at 1:00 PM.


Harold M. Garcia, Chairman - District 1


Martin Sena, Vice-Chairman - District 4

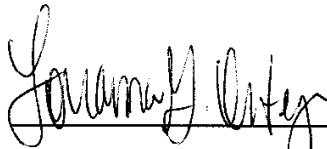

Janice C. Varela, Commissioner - District 2

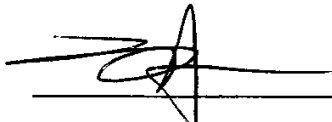

Max Trujillo, Commissioner - District 3


Kenneth C. Medina, Commissioner District 5



ATTEST:


Louanna G. Ortega, San Miguel County Clerk


Minutes submitted by Jacob P. Gonzales

NOTICE TO PEOPLE WITH DISABILITIES

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter or any form of auxiliary aid or service to attend or participate in the hearing(s) or meeting(s), please contact the San Miguel County Manger's Office at 505-425-9333 at least one week prior to the meeting or as soon as possible. Public documents, including the Agenda and Minutes, can be provided in various accessible formats. Please contact the County Clerk at 505-425-9331 if a summary or other type of accessible format is needed.

Contact: mstroud@co.sanmiguel.nm.us | jpgonzales@co.sanmiguel.nm.us