

Sole Source Website Posting Justification Form

Date: 8/10/2017

Department: Information Technology

Requisition #: REQ1800165

SS#:FY1718-001

This form must be completed by the requesting department along with the sole source justification form and the campaign disclosure form.

Sole source procurement is authorized when there is only one source practicably available for the goods or services required. The following data must be submitted when a department is requesting a sole source purchase:

Departmental Responsibilities:

1. Vendor Being Requested for Purchase:

Omni Technologies (Rebecca Greene)

2. Nature of Purchase:

This is the support contract for our Legacy Financial, Assessor, and Treasure system (Argo Design Series by Data base Systems Corp.) The original company has not serviced this product for many years and Rebecca Greene at Omni Technologies is the only one we have found to provide service.

3. Amount of Purchase:

\$15,000.00

4. What will it be used for:

Provide technical support services for our Legacy system.

5. Quantity Being Requested:

1 full year of service

This information will be posted on the San Miguel County website for 30 days. If no responses are received we will proceed with original requisition.

Recommendation:

Approved:

Elected Official/Department Supervisor 8/10/2017
Date

Finance Department 8/10/17
Date

Approved:

County Manager's Approval (\$5,000.00) 8/10/2017
Date

FINANCE USE ONLY

Posting Begin Date	8/16/2017
Posting End Date:	9/15/2017