

**Sole Source Website Posting Justification Form**

Date: 2/3/2020

Department: Sheriff's Office

Requisition #: REQ20000766

SS#:FY1920-003

This form must be completed by the requesting department along with the sole source justification form and the campaign disclosure form.

Sole source procurement is authorized when there is only one source practicably available for the goods or services required. The following data must be submitted when a department is requesting a sole source purchase:

Departmental Responsibilities:

1. Vendor Being Requested for Purchase:

**TransUnion Risk & Alternative Solutions Inc.**

2. Nature of Purchase:

**TransUnion Risk & Alternative Solutions Inc. provides online research, investigation, and risk management solutions. The company offers solutions for locating, researching, and finding connections between individuals, businesses, and assets for public and private sector organizations.**

3. Amount of Purchase:

**\$150.00 per month/plus applicable taxes and service.**

What will it be used for:

**Locating researching and finding the connections between individuals, businesses, and assets for public and private sector organizations, need here at the Sheriff's office for daily use of paperwork to be served.**

4. Quantity Being Requested:

**Monthly fee of \$150.00 plus overage charge for additional information obtained.**

This information will be posted on the San Miguel County website for 30 days. If no responses are received we will proceed with original requisition.

Recommendation:

Approved:

\_\_\_\_\_  
Elected Official/Department Supervisor      2/3/2020  
Date

\_\_\_\_\_  
Finance Department      2/7/2020  
Date

Approved:

\_\_\_\_\_  
County Manager's Approval (\$5,000.00)      2/5/2020  
Date

**FINANCE USE ONLY**

<b>Posting Begin Date</b>	
<b>Posting End Date:</b>	