

Sole Source Website Posting Justification Form

Date: 2/18/2020

Department: Public Works

Requisition #: REQ20000816

SS#:FY1920-004

This form must be completed by the requesting department along with the sole source justification form and the campaign disclosure form.

Sole source procurement is authorized when there is only one source practicably available for the goods or services required. The following data must be submitted when a department is requesting a sole source purchase:

Departmental Responsibilities:

1. Vendor Being Requested for Purchase:

Operational Consultants Planning & Management Services.

2. Nature of Purchase:

Consultant will be evaluating the need to amend or replace the current solid waste ordinance.

3. Amount of Purchase:

\$3,200.00

What will it be used for:

Consultant will be evaluating the need to amend or replace the current solid waste ordinance.

4. Quantity Being Requested:

1

This information will be posted on the San Miguel County website for 30 days. If no responses are received we will proceed with original requisition.

Recommendation:

Approved:

Elected Official/Department Supervisor 2/20/2020
Date

Finance Department 2/21/2020
Date

Approved:

County Manager's Approval (\$5,000.00) 2/18/2020
Date

FINANCE USE ONLY

Posting Begin Date	
Posting End Date:	