

Board of County Commissioners

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Chairman - District 1

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Vice Chair - District 3

Janice C. Varela
Commissioner - District 2

Maria L. Martinez
Commissioner - District 4

Chris A. Najan
Commissioner - District 5

Vidal Martinez, Ed. D.
County Manager

PUBLIC NOTICE DISSEMINATED FOR TODAY'S MEETING

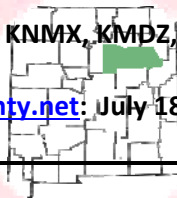
The San Miguel County Board of Commissioners will hold a special meeting on Thursday, July 27, 2017 beginning at 2:00 p.m., at the Commission Chambers, 2nd Floor, San Miguel County Administrative Complex, 500 West National Avenue, Las Vegas, New Mexico 87701.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Office of the County Manager, San Miguel County, 500 W. National, Suite 201, Las Vegas, New Mexico 87701, Phone: 505-425-9333, Fax: 505-425-7019 at least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Office of the County Manager, San Miguel County, 500 W. National, Suite 201, Las Vegas, New Mexico 87701, Phone: 505-425-9333, Fax: 505-425-7019 if a summary or other type of accessible format is needed.

Published, Las Vegas Optic: July 21, 2017

Disseminated to Radio Stations KFUN, KLTV, KNMX, KMDZ, KBQL, & KMDZ: July 18, 2017

Posted on the SMC Website at www.smcounty.net: July 18, 2017



At least 72 hours in advance of the meeting, the following agenda for today's meeting was posted and available for public inspection on the San Miguel County Website at www.smcounty.net, and also available in hard copy at the office of the San Miguel County Manager, Suite 201 of the location noted above.

AGENDA
CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

SALUTATION TO THE NEW MEXICO STATE FLAG:

"I salute the flag of the State of New Mexico and the Zia Symbol of perfect friendship among United Cultures."

REGULAR ORDER

1. Resolution No. PZ-0259

Background Information:

On July 11, 2017, the Board of County Commissioners addressed the matter of the appeal of conditional use permit application CU-0245. The action requested of the County Commission was to either deny the appeal thus upholding the decision of the Planning and Zoning Commission, or to grant the appeal thus overturning the decision of the Planning and Zoning Commission. The Board of County Commissioners took action to grant the appeal. San Miguel County Ordinance No. 86-2, Section 7030, provides that the decision of the Board of County Commissioners be rendered by resolution within twenty (20) days after making such decision.

Action Requested of Commission: Review and adopt Resolution No. PZ-0259

Staff Recommendation: Review and adopt Resolution No. PZ-0259

Presenter: Alex Tafoya, Planning and Zoning Supervisor

2. Ratification of Lodgers' Tax Funding – Rough Rider Motorcycle Rally, Inc.

Background Information:

San Miguel County Lodgers' Tax Advisory Board received a funding request from the Rough Rider Motorcycle Rally, Inc., for financial assistance for the 2017 Rough Rider Motorcycle Rally. An award of \$4,220.00 was approved by the Lodgers' Tax Advisory Board with a Contractual Agreement for Award and Expenditure of Lodgers' Tax Funds.

Action Requested of Commission:

Ratify the action taken by the Lodgers' Tax Advisory Board and authorize County Manager Vidal Martinez to sign the Contractual Agreement by and between San Miguel County and the Rough Rider Motorcycle Rally, Inc.

Staff Recommendation:

Ratify the action taken by the Lodgers' Tax Advisory Board and authorize the County Manager to sign the Contractual Agreement.

Presenter: Alex Tafoya, Planning and Zoning Supervisor

3. Procurement Procedure on Point System

Background Information:

To discuss the RFP Procurement procedure on point system for future reference.

Action Requested of Commission: discussion item

Presenter: Rock G. Ulibarri, Chairman Board of Commissioners

4. Rejection of Sheriff Office Bid

Background Information:

The San Miguel County Sheriff's Office is requesting to reject the bid received on May 17, 2017 for the San Miguel County Sheriff's Office as bid exceeds funds available.

Action Requested of Commission:

Review and approval to reject bid of San Miguel County Sheriff's Office project.

Staff Recommendation: Review, discuss, and approve as submitted.

Presenter: Gary Gold, SMC Sheriff

5. New specification plans for Sheriff Office

Background Information:

The San Miguel County Sheriff's Office is requesting permission to collaborate with our only bidder (Franken Construction) and go through a CES process for the approval of the modified specification plans for the San Miguel County Sheriff's building.

Action Requested of Commission:

Review and approval of CES process and modified specification plans.

Staff Recommendation: Review, discuss, and approve as submitted.

Presenter: Gary Gold, SMC Sheriff

6. Resolution 2017-07-27-F1 FY16/17 Final Budget Adjustment Resolution

Background Information: To present the final FY16/17 Budget Adjustment Resolution

Action Requested of Commission: review, direction, and approval

Staff Recommendation: review, direction, and approval

Presenter: Melinda Gonzales, Finance Supervisor

7. Resolution 2017-07-27-F2 FY16/17 Fourth Quarter Report

Background Information: To report the Fourth Quarter FY16/17 Report

Action Requested of Commission: review and approval

Staff Recommendation: review and approval

Presenter: Melinda Gonzales, Finance Supervisor

8. Resolution 2017-07-27-F3 FY17/18 Final Budget Proposal

Background Information:

During a Special Meeting held on May 25, 2017, the Board of County Commissioners approved the interim budget. The interim approval is needed in order to begin the fiscal year. Since the budget is prepared prior to the close of FY16/17, we are required to submit a Final Budget for FY17/18 that would reflect changes in ending cash balances, grant balances, etc. from those projected during the interim process. There are also other changes in the budget tied to carry over purchase orders and/or changes in FY17/18 budget needs.

Action Requested of Commission: review, direction, and approval

Staff Recommendation: review, direction, and approval

Presenter: Melinda Gonzales, Finance Supervisor

9. Closed/Executive Session

- a. Limited Personnel Matters, as permitted by NMSA 1978, Section 10-15-1(H)(2) (as amended) of the Open Meetings Act, more specifically personnel matters regarding contract with Jail Administrator; and
- b. Discussion and contents of competitive sealed proposals for legal services pursuant to NMSA 1978, Section 10-15-1(H)(6).

10. Action on Jail Administrator Contract

Presenter: Vidal Martinez, County Manager

11. Action on Competitive Sealed Proposals for Legal Services

Action Requested of Commission: award of legal services contract

Presenter: Vidal Martinez, County Manager

ADJOURNMENT