



San Miguel County

Human Resource Office

Eileen Sedillo, Director

Chairman: Harold Garcia, District 1 | Vice-Chair: Martin Sena, District 4
Max Trujillo, District 3 | Kenneth Medina, District 5 | Bernadette Baca, District 2
County Manager: Joy Ansley | Deputy County Manager: Jesus M. Romero

EMPLOYMENT OPPORTUNITY

San Miguel County is accepting applications for the position of **Equipment Operator II**. This position is responsible for operating medium and heavy motorized equipment and powered stationary equipment in construction and maintenance of county rights-of-way, structures, and facilities. Any combination of heavy-equipment and maintenance certified heavy equipment operation school or training and/or practical experience operating medium and heavy duty equipment totaling two years preferred, must possess a Class B Commercial Driver's License; however, a class A CDL is preferred. This position is under the supervision of the Public Service Operations Director and Transportation Foreman.

SALARY RANGE 24: \$31,198.00 - \$38,998.00

DEADLINE: September 11, 2024

Applications and a detailed job description may be picked up from the San Miguel County Human Resource Office located at 500 West National, Suite 202. You may also obtain an application and a job description on the San Miguel County's website job listing at www.co.sanmiguel.nm.us

San Miguel County is an Equal Opportunity and Affirmative Action Employer. The County reserves the right to reject any and all applications.



Joy Ansley, County Manager


Date



Eileen Sedillo, Human Resource Director


Date

Published: _____, 2024



San Miguel County

PUBLIC WORKS EQUIPMENT OPERATOR II JOB DESCRIPTION

STATUS: Full Time position
FLSA: Non-Exempt

Position Summary:

Under the direction of the Public Works Director and the Public Works Foreman, this position is responsible for operating medium to heavy motorized equipment and powered stationary equipment in construction and maintenance of county right-of-ways, structures and facilities. Will be required to perform some labor at times when completing tasks assigned.

Essential Duties and Responsibilities:

- Operates heavy equipment to shape shoulders, channelize drainage areas, mix materials, cut slopes, build shoulders, lay base course material, and plow snow from roadways.
- Operates backhoe and/or front-end loader to channelize waterways, remove overburden, excavate and loosen material at borrow site, stockpile materials. Operates single axle dump truck with snowplow, trailers and water tanks.
- Operates tandem axle dump truck hauling road materials.
- Operates large tractor to pull rollers, or other compacting equipment to compact road materials.
- Operate loader to push materials, loads dump trucks, stockpiles material, excavates culvert sites, cuts slopes and backfill work sites.
- Performs minor and major adjustments, minor mechanical repairs. Loads and unloads materials and equipment, operates heavy equipment to excavate structure site, channelize drainage areas, load road materials, stockpile backfill and dress borrow pits.
- Operates backhoe to excavate and trench.
- Operates service truck to haul fuel and equipment, operates medium size truck install maintenance and repair signs and signs and inspect bridges.
- Operates Water tanker truck when required.
- Prepare, update and maintain county road division records.
- Performs minor adjustment and mechanical repairs on various pieces of equipment.
- Collaborates with co-workers on major mechanical repairs on various pieces of equipment.
- Flags traffic, installs and cleans culverts, cattle guards, and guardrails.
- Performs manual labor, to include pothole repair, pole and sign installation, barricade and guardrail structures, culverts drainage ditches, etc.
- Operates solid waste roll off and packer trucks.

Qualifications:

- High school diploma or equivalent required.
- Must have a valid New Mexico Motor Vehicle (minimum) Class "B" Commercial Driver's License and be insurable by the County Insurance Carrier.
- Minimum two (2) years any combination of heavy-equipment operation and maintenance certified heavy equipment operation school or training and/or practical experience operating medium and heavy-duty equipment.

- Position is classified as a *safety-sensitive position* subject to the Federal Motor Carrier's and San Miguel County's drug and alcohol testing requirements, guidelines and procedures.

Knowledge, Skills and Abilities:

- Demonstrates the ability to perform the duties required at the journeyman level.
- Communication skills both verbal and written are necessary. Ability to follow verbal and written instruction.
- Successful completion of a performance test.
- May be required to pass a physical examination prior to appointment.
- Ability to work independently and with others, maintaining a professional attitude with the public, co-workers and County officials.

Working Conditions:

Work is generally performed outside in varying weather conditions. Considerable physical activity and irregular working hours. Work may be performed in rough terrain and /or inclement weather conditions. May be required to be available for on-call duty at various times.

Physical Requirements:

Health, strength and stamina required to perform arduous tasks.

Primary Work Position:

Primary work position: Stand 25%, Sit 10%, Bends 10%, Runs 5%, Climbs 10%, Lifts 15%
 Mobility factor: Walk 25%

Specific Movements:

Arms: Reach and extend. Lifts and carries objects weighing 25 to 100 pounds

Legs: Bends, walks, squats, and kneels.


Trunk: Bends frequently.

Hands: Gross Dexterity, occasionally, grasp/manipulate, frequent speed required, often-bilateral coordination and continuous eye/hand coordination.


Position specifications are intended to present a descriptive list of the range of duties performed by employees in the position. Specifications are not intended to reflect all duties performed within the job.

JOB DESCRIPTION APPROVED BY THE BOARD OF SAN MIGUEL COUNTY

COMMISSIONERS: February 13, 2024


 COUNTY MANAGER

2.14.24
 DATE


 HUMAN RESOURCE DIRECTOR

2.14.2024
 DATE


 PUBLIC WORKS DIRECTOR

2.14.24
 DATE

EMPLOYEE

DATE