



San Miguel County

Human Resource Office

Eileen Sedillo, Director

Chairman: Harold Garcia, District 1 | Vice-Chair: Martin Sena, District 4
Max Trujillo, District 3 | Kenneth Medina, District 5 | Bernadette Baca, District 2
County Manager: Joy Ansley | Deputy County Manager: Jesus M. Romero

EMPLOYMENT OPPORTUNITY

San Miguel County is accepting applications for the position of **Equipment Operator III**. This position is responsible for working as a Crew Leader providing road drainage, bridge, and building maintenance and construction projects. Special maintenance to include installation and maintenance of cattle guards, minor welding repairs to Solid Waste Bins and as otherwise directed. Responsible for operating light duty to heavy duty equipment such as backhoes, front-wheel loaders, motor graders, skid-steers, tandem and semi-tractor truck, rollers, and all other duties directed by Public Service Operations Supervisor and Transportation Foreman. **This position is primarily dedicated to Operating a Combination of Tractor/Trailer Trucks. Class A CDL License is preferred.**


SALARY RANGE 30: \$36,180.00 - \$40,702.50

DEADLINE: May 29, 2024

Applications and a detailed job description may be picked up at the San Miguel County Human Resource Office located at 500 West National, Suite 202. You may also obtain an application and a job description on the San Miguel County's website at www.co.sanmiguel.nm.us. San Miguel County is an Equal Opportunity and Affirmative Action Employer. The County reserves the right to reject any and all applications.


Joy Ansley, County Manager

5.17.24
Date


Eileen Sedillo, Human Resource Director

5.17.2024
Date

Published: _____, 2024



San Miguel County

PUBLIC WORKS EQUIPMENT OPERATOR III JOB DESCRIPTION

STATUS: Full Time position
FLSA: Non-Exempt

Position Summary:

Under the direction of the Public Works Director and Public Works Foreman, this position is responsible for operating heavy duty motorized equipment, gasoline and diesel powered, stationary equipment in construction and maintenance of roads and highways in San Miguel County.

Essential Duties and Responsibilities:

- Operated Motor Grader to do finishing work on slopes, excavates bridges and culvert sites.
- Operates motor grader to lay and finish major patching and overlays, to do finishing blade work and fine grade.
- Operates other heavy equipment to clear channels and waterways, remove debris from drainage structure inlets and outlets.
- Operates backhoe and front-end loader to drive piling, lift and place heavy materials, loads, secures, hauls and transports all types of equipment and materials on diesel tractor trailer combination.
- Operates heavy equipment to cut, haul and fill for major reconstruction.
- Operates large distributor truck to seal, operates chip spreader to control loading and flow of materials.
- Performs a variety of semi-skilled and skilled duties related to road maintenance and construction.
- May be required to train others in all phases of equipment operations and maintenance.
- Performs minor and major adjustments, minor mechanical repairs, loads and unloads materials and equipment.
- Read and interpret blueprints and plans.
- Prepares daily reports and describes the work completed.
- Operates Solid Waste roll off and packer trucks.
- Performs other related duties as assigned.

Qualifications:

- High school diploma or equivalent required.
- Must have a valid New Mexico Motor Vehicle (minimum) Class "A" Commercial Driver's License and be insurable by the County Insurance Carrier.
- Minimum four (4) years' experience operating and maintaining heavy equipment, road construction and/or maintenance, carpentry and welding experience, and work site safety practices.
- Position is classified as a *safety-sensitive position* subject to the Federal Motor Carrier's and San Miguel County's drug and alcohol testing requirements, guidelines and procedures.

Knowledge, Skills and Abilities:

- Demonstrate the ability to perform the duties required at a senior level.
- Communication skills both verbal and written are necessary.
- Successful completion of a performance test is necessary before progression to next level.
- May be required to pass a physical examination prior to appointment.

- Ability to work independently and with others, maintaining a professional attitude with the public, co-workers and County officials.

Working Conditions:

Work is generally performed outside in varying weather conditions. Considerable physical activity and irregular working hours. Work may be performed in rough terrain and /or inclement weather conditions. May be required to be available for on-call duty at various times.

Physical Requirements:

Health, strength and stamina required to perform arduous tasks.

Primary Work Position:

Primary work position: Stand 25%, Sit 10%, Bends 10%, Runs 5%, Climbs 10%, Lifts 15%
 Mobility factor: Walk 25%

Specific Movements:

Arms: Reach and extend. Lifts and carries objects weighing 25 to 100 pounds

Legs: Bends, walks, squats, and kneels.

Trunk: Bends frequently.

Hands: Gross Dexterity, occasionally, grasp/manipulate, frequent speed required, often-bilateral coordination and continuous eye/hand coordination.

Position specifications are intended to present a descriptive list of the range of duties performed by employees in the position. Specifications are not intended to reflect all duties performed within the job.

JOB DESCRIPTION APPROVED BY THE BOARD OF SAN MIGUEL COUNTY COMMISSIONERS: 2.13.2024

 COUNTY MANAGER

 DATE

 HUMAN RESOURCE DIRECTOR

 DATE

 PUBLIC WORKS DIRECTOR

 DATE

 EMPLOYEE

 DATE