MINUTES of the REGULAR MEETING

of the BOARD of COUNTY COMMISSIONERS

of SAN MIGUEL COUNTY, NEW MEXICO

HELD TUESDAY OCTOBER 14, 2025 AT 1:00 PM

ZOOM LINK is active. At least 72 hours in advance of this meeting, the following agenda for today's meeting was posted and available for public inspection on the San Miguel County Website at www.co.sanmiguel.nm.us and available in hard copy at the office of the San Miguel County Manager 505-425-9333. Contact Manager's Office for ZOOM link 505-425-9333.

1. **CALL TO ORDER**

Chairman Harold Garcia called the meeting to order at 1:00 PM on Tuesday, October 14, 2025 in the SMC Commission Chambers at 500 W. National Avenue, Suite 201, Las Vegas, New Mexico 87701.

2. **ROLL CALL**

Deputy Clerk Michelle Lujan administered Roll Call: Chairman Harold Garcia – present; Vice Chairman Martin Sena – present; Commissioner Bernadette Baca – absent for Roll Call - present at 1:22 PM; Commissioner Max Trujillo – present; Commissioner Kenneth Medina – present.

A quorum is present.

3. **PLEDGE OF ALLEGIANCE**

Commissioner Kenneth Medina led the Chambers in the Pledge, and

4. **SALUTATION TO THE NEW MEXICO STATE FLAG:**

"I salute the flag of the State of New Mexico and the Zia Symbol of perfect friendship among United Cultures".

5. **APPROVAL OF AGENDA**

No requests to amend Agenda.

Motion to approve Agenda made by Commissioner Trujillo. Second by Commissioner Medina. Motion carried.

6. **APPROVAL OF MINUTES**
   -RM-09-09-2025

Motion to approve minutes RM-09-09-2025 made by Vice-Chairman Sena. Second by Commissioner Trujillo. Motion carried.

7. PUBLIC INPUT FORUM*

No Public Input

NEW BUSINESS

8. REGULAR ORDER

a. COUNTY MANAGER/DEPUTY MANAGER'S REPORT*

County Manager Joy Ansley informed the Commission FY23 audit has been submitted to the State Auditor's office as of 1:00 PM today. They will review and hopefully release in the next week. The report has been ready for a couple of months with the exception of our Section 8 data, which we had to retrieve from Bernalillo County and a Fee auditor had to complete those numbers. We are aware of the process now so we can be ahead on the upcoming audit. We are close to having a trial balance for FY24 audit. Field work has been done for FY24 report while pulling documentation for FY23 audit. We are cautiously optimistic FY24 audit will be completed by end of this calendar year. *Manager Ansley stated that they are working hard to catch up on roads. Disaster recovery, contractors are getting ready to start in Las Dispensas, Manuelitas, Canoncito, East Pecos and Garita. We have crews ready to start patch work in Conchas. It is important to note the work we are starting in the burn scar or adjacent to waterways from the burn scar are all Temporary Protective Measures. We have not completed any FEMA permitted work, but we do have some permanent work almost ready to bid in the San Raphael area. Due to rain we had to push back some work and hope to begin soon. *Manager Ansley shared that Chairman Garcia and herself met with Luna Community College (LCC) last week and LCC wants to start working on an internship with the County to train Heavy Equipment Operators. *Manager Ansley stated the City of Las Vegas and the County have been in communications about several issues including Emergency Management. The City of Las Vegas wants to rejoin the County for EM services. Manager Ansley will put together a working document between the agencies and employees for that program. She stated that they have another meeting later this month to discuss progress and next steps. She also informed the Commission that Deputy Manager Jesus Romero remains our Interim EM.

Deputy Manager Jesus Romero stated he reports many of the same issues during his monthly report, because many of the same issues continue daily and transition into monthly. The Manager's Office and Public Works Department continue to be swamped with calls in reference to road conditions. He stated that they have been driving many of these roads to assess

conditions. Priorities in roads is life safety and emergency vehicle access. Many of the roads are in poor shape and we are working with limited staff and contractors working to address issues. We have seen an unprecedented amount of rainfall over the last several months. Deputy Manager Romero would like to remind the public that we cannot work on private property and we continue to ask for patience and understanding. He also thanked Mr. Ulibarri and his crew at Public Works for their continued hard work. *Deputy Manger Romero informed the Commission that he is currently planning a Management and Leadership training for Supervisors and Elected Officials. The training consists of eight half-day sessions and is securing an offsite location with Highlands University. The training is for developing and strengthening leadership and management skills to increase trust among San Miguel County Managers, and to learn the difference between healthy and unhealthy conflict and to provide tactics for addressing difficult employee behavior. *Deputy Manager Romero stated that work continues on the El Pueblo Fire Station. They had a set back with the buildings arrival, but it should be here early next month. Concrete slab is complete. The plaques for Mr. Steven Gallegos and Mr. Luis Bustos will be set at the El Pueblo and Villanueva stations in memorium. *Deputy Manager Romero informed the Commission that on Friday, October 31st from 3:00 PM- 6:00 PM the County will be hosting our Third Annual Trunk or Treat on the County Annex Building Grounds. He also wanted to remind everyone the KNMX Radio show is ongoing.

*For Informational Purposes Only

b. DEPARTMENT HEAD UPDATES*

County Treasurer Jennifer LaFebre presented the Commission the San Miguel County Treasurer's Financial Report for FY2026. We have four investments with the State of New Mexico Local Government Investment Pool. 1) General Fund Hermits Peak investment at $10,856,021.45 with interest earned since October 2023 is $1,979,587.55; 2) General Fund Reserve at $4,099,342.10 with interest earned since February of 2025 is $99,342.10: 3) Fire Account is $1,277,806.61 with interest earned since March of 2024 is $86,994.93; 4) General Fund at $1,509,843.86 with interest earned since July of 2025 is $9,843.86. Treasurer LaFebre informed SMC has two General Funds – one is for Hermits Peak and the other one is the active bank account. Treasurer LaFebre informed the Commission statements are attached showing account activity. The Percentage Report shows a ten year history of all tax amounts billed, adjusted, collected and outstanding balances. The Percentage Report 2025 reflects a total of $18,982,551.74, this is the new amount generated for our 2025 taxes. That is about $400,000.00 + more than last year. We are in the 90% collection with all nine prior years. The Distribution Report are the monthly amounts collected and distributed to all five entities for the months of July 2025 thru September 2025 is $1,272,617.94. Tax dollars distributed to San Miguel County is $448,901.78. These months are usually slower, and we will see an increase for

November/December and April/May. Attached is the breakdown for each month, entity and grand totals. The Transfer Request Report received from the Finance Department shows Internal Transfers at $2,579,772.73, Wire Transfers are $75,315.37, and Payroll Transfers are $2,092,735.02, with a grand total of $4,797,823.12. The attachment shows breakdowns of each request.

Planning and Zoning Director Justin Dimas stated in 2022, 213 development permits were applied for and 111 approved. In 2023, 229 permits were applied for and 157 were approved. In 2024, 203 were applied for and 128 approved. From January 2025 thru October 1, 2025, we have 265 permits applied for and 136 approved. Director Dimas stated most of the time the applicants don't bring them back. A lot of times in the rural areas of the County they don't even apply for permits and we only know if Code Enforcement is called. When Code Enforcement is called, we deal with them accordingly and issue them a Post Placement Permit. Director Dimas informed the Commission that he send Ms. Erica Sena and Ms. Nanette Knox for Flood Plain Certification in November. This will help with determining development in flood plain areas. *Chairman Garcia asked Director Dimas if he has done anything with Lodger's Tax. Director Dimas stated that the Lodger's Tax meeting is scheduled for the last Tuesday of the month and that it will be for informational purposes to get back on track. Quarterly Meetings will begin. Chairman Garcia stated they had a request a few months ago by a local non-profit for the Route 66 event coming up and he didn't know if anything had come of it. Director Dimas responded that there is an application to fill out, then they follow the process from there. Applications presented to the Board to determine who receives grant monies. Counselor Ambrosio Castellano informed the Commission that he and Director Dimas have been working diligently to make sure that the Lodger's Tax Board is compliant. Dimas will be present at the meeting scheduled in October. It will be an organizational meeting to ensure proper structure of the Board and defining roles and responsibilities, and to enact application procedures. The Chairman of the Lodger's Tax Board is responsible for making sure meetings are conducted and Open Meetings Act compliant. We are back on track with Lodger's Tax Board and following the Ordinance. Commissioner Trujillo asked Director Dimas if he was in step/caught up with short term rentals and Air B&B's as pertaining to the Lodger's Tax. I know there are more and more opening up and I think we could be missing out on a tax revenue stream. Director Dimas responded that they send out notices and the owners need to report even if they do not make any income one month. We can double check on it to see if we are missing anything. When the owners apply for their business license, they also have another form to fill out for short term rentals.

IT Director Kenneth Abeyta informed the monthly ticket report is averaging over two hundred tickets a month. The activity tracking system is working well and staff is staying busy taking care of tickets. *The second item is very exciting. As a part of our commitment with the State of

New Mexico to be on their Securin Platform which does a pentastic look at the security fabric on our network. We have worked hard to increase our score. We started with a "C" and now we are at a "B+/A-". This is big because we are one of the few within the state with a score that high. We continue to get high marks from the Office of Cyber Security and we strive for better security. As of right now, we are one of the most secure in the State that includes local governments, State of New Mexico, New Mexico Highlands University, and Department of Workforce Solutions. * Chairman Garcia wanted to express his gratitude to the IT Department in resolving the technical issue in the Clerk's Office and the Secretary of State.

Chairman Garcia asked for the record to reflect that Commissioner Bernadette Baca is now present.

*Solid Waste Supervisor Karla Gallegos informed the Commission Solid Waste is creating new accounts. Collections are still coming in, and the Convenience Centers personnel are making sure that that everyone has their pass in order to dump. If customer does not have their permit they are allowed to dump the one time and to set-up an account. This has allowed for collection of delinquent accounts. Collections last year were $700,000, and collections currently near $860,000. Supervisor Gallegos stated (many) customers are struggling to pay. Payment plans have been set-up; and Ms. Gallegos asked for direction on a procedure to not increase rates for 2026? The Solid Waste Resolution states fees shall be increased annually based on CPI. Chairman Garcia recommended Supervisor Gallegos speak with Counselor Castellano for a procedural change to the Resolution.

DWI Director Vidal Crespin stated the DWI Program has been busy with the schools. DWI office is working with multiple agencies and community members to conduct Red Ribbon Week presentations. DWI coordinates with West Las Vegas Drivers Ed to conduct presentations on drunk driving and texting while driving. A Anti-Bullyin presentation at the Valley is scheduled. The 10-week curriculum with East Las Vegas is nearing completion and West Las Vegas will begin in November; Pecos School District has not responded. *The Compliance Staff currently is supervising 221 complaints on probations. We are working on our first quarter report and we have collected $5,070.00 in compliance and screening fees. Fees collected offset salaries. We did lose an employee to the Sheriff's Office and I would like to thank Mr. Corey Stroud for everything he has done for our office during his time here. *Chairman Garcia asked if we still had the Safe Ride Program. Director Crespin stated we currently are not providing the Safe Ride Program due to funding and most counties have done away with it for lack of funding. Chairman Garcia asked if they have considered contracting the service. Director Crespin replied that we do not have the funding to contract as grants are minimal. Chairman Garcia stated that this was very bothersome because if we could save a life by providing a ride, then it would be worth it. Director Crespin stated that if they could come up with a plan for funding then he

would be reinstate the program. Commissioner Baca asked about grants we could apply for and Director Crespin informed the grant from Department of Transportation was minimal and decreased annually. The grant went from $6,000 to $1,000. Commissioner Medina asked if we could come up with something especially with the Holidays coming up. Maybe just run something through then. Director Crespin responded that maybe we could use some LDWI funds to put a little funding into it. He stated that funding was a little tight this fiscal year because they were on the At Risk List for the audit and did not receive funding. *Vice-Chairman Sena asked if the school curriculum included Fentanyl Awareness. Director Crespin replied that they discuss all types of drugs in the curriculum. He stated the presentations and Red Ribbon Week spread awareness on drug-use/abuse and educate the kids.

*Public Works Director Andy Ulibarri introduced Roads Foreman John David Salazar who comes from the Department of Transportation with over twenty years' experience in road maintenance. Director Ulibarri informed the Commission blading and shaping continues on County Roads A3, A4A, C58A, C58B and C58C. *The Low Water Project in East Pecos started last week and GM started blading and shaping in Sheridan today. *Patching work in San Isidro will begin by end of week, then chip and seal. *Vista de Vegas should start in the next couple of weeks. *Director Ulibarri stated that we have been getting qualified applicants and they have been filling needed positions to get the Roads department fully staffed. One blade operator started today and two will start next pay period. We still need a Skilled Laborer and a couple of Crusher Operators. *Director Ulibarri stated that we have been getting a lot of calls and we are out there making sure the roads are non-life threatening and that emergency vehicles can get through. *Commissioner Baca expressed her gratitude for them going out to Gonzales Ranch, San Isidro and many others. Chairman Garcia also expressed his gratitude to Director Ulibarri for coming in when they were shorthanded and doing a great job. The Commission is committed to doing what we can for Public Works and staff. *Foreman Salazar informed the Commission that they have been working on A19, A20, C53A, B44B and A4B by blading and shaping, filling, hauling materials and trying to keep up with demand. Commissioner Trujillo welcomed Mr. Salazar and asked if they had an update on A6. Mr. Salazar stated that they would try to start on that next week weather permitting. The excavator has been in Sabinoso due to a road that was in really bad shape and once it is back we will start on that one. He stated crews will be in Conchas next week doing some patching and road maintenance. Vice-Chairman Sena expressed his gratitude and pleaded with the Public to remain patient. We are fighting the elements that are out of our control, but we are out there.

*Fire Chief Andrew Duran informed the Commission ISO inspections has been ongoing for the Fire Districts. Conchas Dam has gone from a Class 6 to a Class 5 which increases funding positively, and does not affect Homeowners Insurance negatively. Results for Sheridan and Gallinas Fire Districts expected soon. *Chief Duran stated we are waiting on quotes for the

Ilfeld Station for a concrete apron in front of the building, an office addition and general repairs. *Placita is waiting on quotes for an additional water storage tank. We will be adding a fire pump with fire hydrant by the roadway to help in times of fire. *The concrete slab is complete at El Pueblo and the building delivered in early November. We are still on track to receive a new engine for that building in December. We are hoping to receive word on Award results for El Pueblo district and hope to purchase a new water tender. *Sheridan Fire Station a water storage project includes a 60,000 gallon storage tank is ongoing. Compaction Results await tank company approval. *Federal Funding awarded for generator projects for several Fire Stations and generators are ordered. *Commissioner Trujillo stated a citizen called to inquire about the Fire Station in San Ignacio and said he had a list of interested volunteers. Chief Duran stated the San Ignacio station is active and he would like the list to recruit additional volunteers. Commissioner Trujillo stated he would contact him. *Vice-Chairman Sena asked to re-entertain the Tecolotito Fire Station Project. Chief Duran responded previous discussions were with a surveyor to plat the land for the station but was put to a stop due to the difficulty of securing property within the Land Grant. A lease agreement with the land grant is an option but we would never own the property; and another option, is to find property outside the Land Grant in the area. The Land Grant claimed a willingness to donate land, and instead decided to lease. The main issue is identifying a legal description for the property and that requires a survey. Purchasing land is the most viable option. Less than an acre for a substation would suffice, but an acre would be ideal. We would like to see a station out there and we have several people that said they would volunteer. Manager Ansley stated that the last time this was discussed she thought the Commission was going to speak to some people about selling property since her and Chief Duran didn't have any contacts out there. I had drafted a lease agreement, but we decided that it wasn't the best route to take. We haven't thought about outside of the Grant, maybe there is a large land owner willing to sell. Commissioner Trujillo asked if the issue was not having a survey with metes and bounds for the Grant. Chief Duran replied that it is part of it, but the titles and boundaries are not very specific so ownership and description are hard to determine. Commissioner Trujillo suggested meeting with community members may be beneficial to finding a solution. We want to provide a crucial service that the community desperately needs being that the closest fire station is Sheridan. *Chairman Garcia asked for the status of consolidation of Fire Districts. Chief Duran responded a packet is being assembled with goal to consolidate fourteen districts. It will come before the Commission for consideration. Chairman Garcia asked if there was an anticipated timeline. Chief Duran responded that he was hoping for April or May for funding to be appropriated between the districts for next fiscal year. Consolidating will help the IOS scores and increase funding. *Vice-Chairman Sena thanked the Department Heads for presenting today. Chairman Garcia stated he recently had a FEMA Navigator text him wanting to thank the staff from the Clerk's Office. FEMA has been working a lot with their office and others in the County. I've also heard a lot of

compliments on other staff and really think it's appropriate to thank Manager Ansley and Deputy Manager Romero for their leadership and the department heads/elected officials for staff development and work ethic and is thankful for employee efforts.

*For Informational Purposes Only

c. REQUEST TO MOVE NOVEMBER COMMISSION MEETING FROM NOVEMBER 11th TO NOVEMBER 10th DUE TO VETERAN'S DAY HOLIDAY

Manager Ansley asked the Commission to consider moving November 11th meeting due to Veteran's Day. My recommendation is to move it to Monday, November 10th.

Motion to move November 11th meeting to November 10th made by Commissioner Trujillo. Second by Commissioner Baca. Motion carried.

d. RESOLUTION ESTABLISHING LEGISLATIVE PRIORITIES FOR NM COUNTIES

Chairman Garcia informed the Commission that he serves on the Board for the Association of Counties on behalf of San Miguel County. We have a list of Legislative priorities that we adopt every year for the Legislative session. I would like to request that we take action on the Legislative priorities for the Association of Counties.

Motion to approve Resolution by Vice-Chairman Sena. Second by Commissioner Trujillo. Motion carried. [Resolution is available to the public in the Clerk's Office].

e. NEW JOB DESCRIPTION: VOTING SYSTEMS / WAREHOUSE ADMINISTRATOR

Human Resource Director Eileen Sedillo informed the Commission County Clerk Louanna Ortega requested a new position for a Voting Systems and Warehouse Administrator replacing the Voter Information Specialist position. Chairman Garcia asked if there was a classification of pay included. Director Sedillo replied that based on the Salary Plan it is a Range 24 which is a range $38,998 to $43,873. Chairman Garcia asked if this is approved today, will the Classification Plan be adjusted accordingly. Director Sedillo stated that it will be advertised as a Range 24 which is a max of $43,000.

Motion to approve the new job description made by Commissioner Medina. Second by Vice-Chairman Sena. Motion carried.

f. PROCLAMATION DECLARING OCTOBER 2025 AS DOMESTIC VIOLENCE AWARENESS MONTH

Ms. Ashley Archuleta Special Events Coordinator with the District Attorney's Office informed the Commission that nationally between fifteen and twenty percent of crimes designated as

violent are charges related to domestic violence. These numbers are skewed because domestic violence is under-reported. The DA's office seeks approval of a Proclamation designating October 2025 as Domestic Violence Awareness Month. Our county statistics trend the national statistics. Last year approx. sixteen percent of 4th Judicial District violent crimes were classified as domestic violence. Advertising, education and public meetings have been held to raise awareness and one of the biggest barriers we see is shame. We tend to find that the victims and/or survivors are the ones carrying the shame when it should be the perpetrator. The event we propose is "Spilling the Tea about Domestic Violence, a Candid Conversation." We will bring together the DA's Office, law enforcement and other providers within the community to have a frank conversation about domestic violence. We want to try to find the gaps, address what the community is seeing, figure out how we can help and get input from those who may have a family member going through it or are survivors themselves. This will be on October 27, 2025 from 3:00 PM to 5:00 PM at Café Colibri. Commissioner Trujillo thanked Ms. Archuleta for the work that she does. This is something that really affects the community. There are many layers to domestic violence. My question, is San Miguel County right about the national level? Ms. Archuleta replied that was correct and while running the numbers for last fiscal year, we fell about sixteen percent and nationally we see fifteen to twenty percent. I will advise that within our county we saw an increase in cases to our office. I see this as a good thing because that means they are being reported. In all candidness, we are seeing a struggle with those dealing with domestic violence about pursing charges, but we still see this as an opportunity to provide resources and educate them on the process. As Director of the Victim Assistance Unit we make contact we want to make sure that the victims know what to expect and where to find resources for their case. Commissioner Trujillo asked if there was anything that the Board could do to help as this work is important. If we can bring it down in our county - our homes - it would be a great thing. He suggested that Ms. Archuleta include County Personnel in all of this because if it helps stop one perpetrator or helps one victim then it is a very good thing. Ms. Archuleta agreed and thanked Commissioner Trujillo for his suggestion and stated that talking about this and educating creates ripple effects. That is a valid and wonderful way to keep our community thinking about this for positive changes.

Motion to approve the Proclamation made by Commissioner Trujillo. Second by Commissioner Medina. Motion carried.

Vice-Chairman Sena wanted to mention that he dedicates this cause in the memory of Amanda Barela who lost her life four years ago to domestic violence. She had recently graduated and was a young mother. Somehow we want to make sure that this tragedy isn't in vain. That her memory lives on and that her family knows, through your efforts, something is being done to raise awareness to try and avoid this situation from happening to someone else.

g. PRESENTATION BY PATTERN ENERGY ON BASICS OF WIND DEVELOPMENT*

Mr. Ian Evans informed the Commission that he is a Senior Manager at the Development Department for environmental and permitting issues, and is here to talk about wind energy development in San Miguel County along with Ms. Taylor Schendel, Business Development with Pattern Energy. Topics include:

- Energy Development
- Property easements and leases
- Transmission and storage of power generated
- Industrial Revenue Bonds and PILT programs
- Environmental and Water Impact studies
- Permits and Applications
- Project termination and Clean-up studies
- Liability Use and Responsibility of Company for citizens benefit
- Bonding requirements
- Project Completion Agreements to include landfill and construction breakdown

*For Informational Purposes Only

h. CONSIDERATION OF MEMORANDUM OF UNDERSTANDING WITH SAMARITAN HOUSE FOR 2025-2026 FUNDING

Ms. Tisha Woolf introduced Mr. Tom Birmingham, who is on the Board and lives next to the Samaritan House and Mr. Michael Drumm recently hired Executive Director. Mr. Drumm informed the Commission they have made a lot of changes and are working with the City of Las Vegas, the Mayor's office, Chief of Police, the Sheriff's office and many more. We are using a program called Built for Zero. *Ms. Woolf stated that they really appreciate Manager Ansley helping them work on this agreement so it would be ready to present to the Commission. *She stated that they opened the overnight shelter last Monday. Shelter Manager and several staff have been hired. We are working with the City of Las Vegas to house the Veteran that was living by Maverick who is now at Samaritan House. *She stated they are ready to provide regular updates and issued the most recent service log to the Commission. We have also added Check in Logs, County and State data to show how many San Miguel County residents are being served. This past winter Samaritan House housed 400-560 guests per month. We signed an agreement with the City of Las Vegas last week and most of the discussion was to provide this service year round. That is something that we would like to do and we are making great strides through our collaborations and becoming compliant so we can apply for state and federal funding/grants. Chairman Garcia mentioned the Drug Treatment Center that will be operating soon and asked how they envision working with the center. Ms. Woolf stated, we have already reached out to

Dr. Shields and are scheduling a tour. This will start a relationship with them so we can begin conversations. Mr. Drumm added that it is a matter of getting boots on the ground. As long as we get people treatment for substance abuse issues, that is what matters. Commissioner Medina thanked the Samaritan House members for doing a great job since taking over. Chairman Garcia stated that it is still concerning for us because we are contributing to it and there have been a lot of issues regarding drugs, illegal use of the park next door and the neighbors have been impacted negatively. Mr. Birmingham stated that he spoke with Mr. Drumm and they are going to work on solutions. I live across the street and I see what goes on all the time. Taking out the benches helped, but the community didn't like it. Since police starting patrolling illegal activities have decreased. Stopping issues before they become big problems is one way to combat this. Mr. Drumm stated they want to reach out to community and determine needs and to team up with organizations to best serve needs. We were also asked how we keep track of or the people using our service in case there are family members or loved ones looking for them. He stated that our system will keep a log of all the people that come to us. Ms. Woolf mentioned that another Board Member, Elias Romero, works for Crossroads who has been setting up in front of the shelter multiple times a week, getting to know the people and signing them up for treatment. Mr. Birmingham informed the Commission they are working to offer treatment and even basic job skills. I have been going to the meetings at the jail, Alta Vista and I run three meetings a week at Highlands. I am in touch with these people and that is how you solve these problems. You have to know your client and they have to be able to communicate with you. That is what Mr. Drumm is trying to do by getting us involved with different agencies. Commissioner Trujillo asked if there was any intention to relocate. Ms. Woolf stated that they are not planning to relocate because the Samaritan House purchased the current building and that is one of their assets. Chairman Garcia stated, I am a little concerned as far as the budget. We come together once a year to approve the budget for the year. Occasionally we will do a midway budget but you are making this request in between the two. It's hard for us to commit midway. I do want to give some contribution, but it may be a reserved amount. Ms. Woolf stated that they understood and any amount would be appreciated. She stated that they would come back in April or May to prepare for next year. Chairman Garcia stated that we are still playing a major role in the drug treatment facility and must stay focused on that. When you return in April or May you will have numbers and statistics to provide and hopefully we can make a stronger commitment to Samaritan House as the county elected body. Manager Ansley informed the Commission that when she spoke with the board, she stated that this was a tough time of year for us and contributions will be lower than previous years. The last year funded was 2021. Commissioner Garcia asked for quarterly reports to be provided to the community. Ms. Woolf responded that they would be providing monthly reports to contributing members and the public. Counselor Ambrosio Castellano will amend Section 2 wording "is expected" to "desires to." Ms. Woolf will amend the address and the name on the agreement should be Rebecca Moore as Board President. Commissioner Garcia

asked Manager Ansley which account she preferred to use -- Manager Ansley stated Account 101-105 which is General Services Fund is her recommendation. Commissioner Garcia asked if Opioid Funds were a possibility. Manager Ansley stated that it was a possibility but we are dedicating some of those funds to the jail MAPS treatment and possibly using some for the Youth Center. Commissioner Garcia asked about using the Indigent Fund. Manager Ansley stated we do not have Indigent Funds because most of them go to the community hospital provider and the States Safety Care Net Pool. We never see those funds it is a statutory requirement. The rest goes to the jail for inmate medical. Commissioner Garcia asked Ms. Woolf if $5,000 would help them. Ms. Woolf replied yes. Commissioner Garcia asked the Commission and Manager Ansley if they were ok with that amount. They all responded yes.

Motion to award $5,000 and include Amendments to the Samaritan House Agreement made by Commissioner Baca. Second by Commissioner Trujillo. Motion carried.

ROLL CALL VOTE:
Chairman Garcia- Yes
Vice-Chairman Sena-Yes
Commissioner Baca-Yes
Commissioner Trujillo-Yes
Commissioner Medina-Yes

Motion carries unanimously.

i. RATIFICATION OF RESOLUTION FOR 2026 NMDOT TPF PARTICIPATION

County Manager Ansley informed the Commission that at the last meeting, we had one resolution for our TPF project that the Commission selected and approved. However, the timeline required that we get our Participation Resolution submitted with ratification of that resolution by the Commission.

Motion to ratify TPF Participation Resolution made by Vice-Chairman Martin Sena. Second by Commissioner Trujillo. Motion carried.

j. ASSESSOR'S 2025 ANNUAL REPORT & MAINTENANCE PLAN

County Assessor Dorene Garcia informed the Assessor's Office mission statement is to provide excellent service to taxpayers and taxing entities. The Annual Report shows SMC's Net Taxable Valuation Comparison for the years 2024 and 2025 and showed a 3.34% increase in additions of new property to valuations. The next table shows an itemized comparison for 2024 vs 2025 for improvements of property. The Veterans exemption went from $4,000 to $10,000 so that was worked into our numbers and we still show an increase. Total Taxable Value History in 2025, $763,568,897 was reported vs 2023 we had $717,436,972 reported. On the Sales Ratio Study

for 2025 vs 2024 sales process we show 294 sales. We follow the IAAO standards and we are within those standards. We have had a lot of permits come in this year so it has been very busy. *The second portion of the report is the Property Valuation Maintenance Plan and we begin with the goals of the Assessor's Office. One goal I have is to get everyone to classes and get them all state certified. The Property Tax Calendar which requires all NM Assessors Office to follow, shows everything we do throughout the year. *The Property Valuation Maintenance Plan starts with the Purpose and Contents. There are two major components which are the valuation and data maintenance of all taxable parcels on a yearly cycle and the reappraisal of all taxable improved real property every four to six years. The Assessor's Operating Budget uses two funding sources: 1) The General fund, and: 2) Property Valuation Fund. Staff Organization and Training area includes a table that reflects the position and classification. Assessment Processes and Valuations are outlined. Our Data Maintenance portion is broken into different areas: Real Property Ownership Transfers, Personal Property Transfers, Building Permits and Property Improvements, GIS Parcel Mapping and Maintenance and Valuation/Appraisal: Real and Personal Property. The final topic is the Re-Appraisal Plan. This is a 5-phase plan that is on a consistent cycle every four to six years. Listed is also a Proposed Reappraisal Budget.

k. POTENTIAL AMENDMENT TO SAN MIGUEL COUNTY ORDINANCE NO. MINERAL RESOURCE EXPLORATION EXTRACTION AND PROCESSING

County Manager Joy Ansley informed the Commission we have some potential gravel pits that want to come into the County and they qualify under the Mineral Research, Exploration, Extraction and Processing Ordinance. If you look on page 9-10, the application requirements for gravel pits are extensive. Including a $40,000 application fee, $5,000 exploratory permit per hole/pit, $5,000 extraction fee, $10,000 minimum fee for technical review, a $10,000 annual inspection fee and more. We think for land owner, contractors or anyone to apply for a conditional use permit, it is way too expensive. I believe that when we originally approved this ordinance, we believed it would be towards mines and mineral exploration and not towards a basic gravel pit. By amending this Ordinance we can make it much more simplistic and doable. In the next several years, we are going to have a lot of road construction going on and we are going to need some gravel pits. Planning and Zoning Director Justin Dimas states there are companies wanting permits for gravel pits although the process is extensive and expensive. Counselor Ambrosio Castellano agreed. The Energy Minerals and Natural Resources Division has a fee of $2,000, which is significantly less than what we have. I want to suggest that we address this Ordinance in phases so that we can weed out some of the redundant provisions. Applicants have to provide everything that is provided to the State anyway so we can cut down on some of our requirements. Reduction of fees to promote this type of business in San Miguel County will be a primary consideration. This Ordinance has a moratorium and amending it will not affect the mining part. Commissioner Garcia asked if there was a recommendation for the application

fee. Manager Ansley stated, not at this time. We just wanted to see if the Commission would be ok with it and if so then we can work up an amendment to this that is specific for gravel pits. Chairman Garcia stated that he agrees with the recommendation. I believe it was an oversite and it needs to be fixed. Manager Ansley stated, actually the definition of a gravel pit per our ordinance, does follow and it is considered a mine. We can't even do one specific for gravel pits, we have to use what we have. I don't think the intent was to make it that difficult for us to get road base materials. Commissioner Trujillo asked if we were making it specific to gravel pits over mines. Would the Ordinance still apply to commercial mines? Counselor Castellano replied, not really. What we would be doing is lowering the fees for all mining not just for road materials. There is a moratorium in place, so as long as it's not removed, mining for mineral exploration will still have the original fees. Commissioner Trujillo stated that he would much rather see an ordinance separating gravel pits from commercial mineral extraction within the County of San Miguel. Manager Ansley asked, what if we looked at our Land Use Ordinance and changed our definition of a gravel pit or production of materials for road construction? Is that possible? Counselor Castellano stated that it would be. Commissioner Trujillo stated that he is all for making it easier for the community. It would also benefit the County with all the road construction that will be on going if we can source the materials locally. Chairman Garcia asked if we could amend the Ordinance by tiering different mining operations. Counselor Castellano stated that it was an option to break them into tiers and apply fees to the tier in question. They would have their own application process, regulations and fees. Chairman Garcia asked, what if they keep the same regulations just a different tier for fees. Counselor Castellano replied that some may have different regulations to make sure we are compliant with State laws and some may not be as extensive as others. Chairman Garcia stated that we would need to fast track it so we are not holding up road mining. Counselor Castellano stated that it would need to be fast tracked but we still have statutory obligations. Director Dimas stated he believes the fastest way is through the Land Development Ordinance and maybe put them in the same category as a cement plant since it is similar in scope. Manager Ansley responded, that would be the simplest way, if we are legally able to do so. Vice-Chairman Sena stated that we do need to make this process easier for the community. Manager Ansley stated that it would make people come through the County more because we probably have several unpermitted pits in the County because of the current requirements.

Motion to look into this issue made by Commissioner Baca, Second by Commissioner Trujillo. Motion carries.

Chairman Garcia asked for a motion to resurrect Item J due to not taking action after the presentation.

Motion to resurrect Item J and take action by Vice-Chairman Sena. Second by Commissioner Trujillo. Motion carries.

Chairman Garcia asked for a motion to approve the Assessors Annual Report.

Motion to approve the Assessors Annual Report made by Commissioner Medina. Second by Commissioner Baca. Motion carries.

9. BOARD OF FINANCE MEETING

a. CHECK REPORT FOR SEPTEMBER 2025

Finance Director Katherine Sanchez presented the Commission the Check Report for September 2025 and requested the Commission's approval.

Motion made by Commissioner Trujillo to approve the Check Report for September 2025. Second by Vice-Chairman Sena. Motion carried.

b. BUDGET REPORT FOR SEPTEMBER 2025*

No questions or comments.

*For Informational Purposes Only

c. GENERAL FUND BANK STATEMENT FOR SEPTEMBER 2025*

No questions or comments.

*For Informational Purposes Only

d. GENERAL FUND RESERVE BANK STATEMENT FOR SEPTEMBER 2025*

No questions or comments.

*For Informational Purposes Only

Motion to adjourn Regular Meeting and enter Executive Session made by Commissioner Trujillo. Second by Vice-Chairman Sena. Motion carried.

Regular Meeting adjourned and entered Executive Session at 3:52 PM

EXECUTIVE/ CLOSED SESSION

Limited Personnel Matters, as permitted by NMSA 1978, Section 10-15-1(H)(2) (as amended) of the Open Meetings Act, more specifically personnel matters regarding specific county Departments: a. Summary of investigation results involving San Miguel County Fire Department Certain Purchases, as permitted by NMSA 1978, Section 10-15-1(H)(6) (as amended) of the Open Meetings Act, and Section 13-1-116 of the procurement Code:

Attorney-Client Privilege Pertaining to Threatened or Pending Litigation, as permitted by NMSA 1978, Section 10-15-1(H)(7) (as amended) of the Open Meetings Act.

a. Update of FEMA Claims

RESUME REGULAR COMMISSION MEETING

Motion to recess Executive Session and resume Regular Session made by Commissioner Medina. Second by Commissioner Trujillo. Motion carried.

Regular Meeting resumed at 5:13 PM

Chairman Garcia states that only items on the agenda were discussed in Executive Session and no action was taken.

R. ADJOURNMENT

Motion to adjourn Regular Meeting made by Commissioner Trujillo. Second by Commissioner Medina. Motion carried.

Regular Meeting 10-14-2025 adjourned at 5:14 PM

Approved the *10th of November 2025* as the Official Minutes of the Board of County Commissioners of San Miguel County New Mexico of its Regular Meeting held the *14th of October 2025* at 1:00 PM in Suite 201 of the San Miguel County Administration Complex, 500 W. National Ave. in Las Vegas.

Harold M. Garcia, Chairman - District 1

Martin Sena, Vice-Chairman - District 4

Bernadette Baca, Commissioner - District 2

Max Trujillo, Commissioner - District 3

Kenneth C. Medina, Commissioner District 5

ATTEST:

Louanna G. Ortega, San Miguel County Clerk

Minutes submitted by Michelle Lujan

NOTICE TO PEOPLE WITH DISABILITIES

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter or any form of auxiliary aid or service to attend or participate in the hearing(s) or meeting(s), please contact the San Miguel County Manger's Office at 505-425-9333 at least one week prior to the meeting or as soon as possible. Public documents, including the Agenda and Minutes, can be provided in various accessible formats. Please contact the County Clerk's Office at 505-425-9331 if a summary or other type of accessible format is needed.

Contact: | jpgonzales@co.sanmiguel.nm.us

