

**CITY OF SCOTTSDLUFF**  
**City of Scottsbluff Council Chambers**  
**2525 Circle Drive Scottsbluff, NE 69361**  
**CITY COUNCIL AGENDA**

**Regular Meeting**  
**June 18, 2018**  
**6:00 PM**

1. Roll Call
2. Pledge of Allegiance.
3. **For public information, a copy of the Nebraska Open Meetings Act is available for review.**
4. Notice of changes in the agenda by the city clerk (Additions may not be made to this agenda less than 24 hours before the beginning of the meeting unless added under Item 5 of this agenda.)
5. Citizens with business not scheduled on the agenda (As required by state law, no matter may be considered under this item unless council determines that the matter requires emergency action.)
6. Closed Session
  - a) Council reserves the right to enter into closed session if deemed necessary.
7. Consent Calendar (Items in the consent calendar are proposed for adoption by one action for all items unless any member of the council requests that an item be considered separately)
  - a) Approve the minutes of the June 4, 2018 Regular Meeting.
  - b) Approve the minutes of the June 6, 2018 Budget Workshop Special Meeting.
  - c) Council to acknowledge a claim from Matthew Hutt and forward to the City's insurance carrier.
  - d) Council to acknowledge claim from Capri Motel for 12-26-17 incident. The City Council will not take any action on the claim.
8. Claims:
  - a) Regular claims
9. Financial Report:
  - a) Council to receive the May 2018 Financial Report.
10. Public Hearings:
  - a) Council to conduct a public hearing as scheduled at this date at 6:00 p.m. to consider a Class I Liquor License for 2627 Lodging LLC dba Fairfield Inn & Suites, 902 Winter Creek Dr., Scottsbluff, NE.
  - b) Council to make a recommendation to the Nebraska Liquor Control Commission naming Carol Drummond as the Liquor License Manager of

Fairfield Inn & Suites.

- c) Council to conduct a public hearing as scheduled at this date at 6:00 p.m. to consider an Ordinance authorizing Mobile Food Vendors.
11. Resolution & Ordinances:
- a) Council to consider an Ordinance adopting the 2003 Uniform Fire Code which is the current fire code adopted by the State of Nebraska (Title 153). (Third Reading)
12. Reports from Staff, Boards & Commissions:
- a) Council discussion and instructions to staff regarding an NPPD lease extension with modifications to the contract.
  - b) Council to consider a License Agreement with the NRD and authorize the Mayor to execute the agreement.
  - c) Council to approve the Professional Service Agreement between the City and M.C. Schaff & Associates for the Scottsbluff Valley Pathway North project and approve the Resolution.
  - d) Council to discuss and consider contractual support to outside organizations.
  - e) Council to receive a presentation on LB 357 one-half cent additional sales tax.
13. Public Comments: The purpose of this agenda item is to allow for public comment of items for potential discussion at a future Council Meeting. Comments brought to the Council are for information only. The Council will not take any action on the item except for referring it to staff to address or placement on a future Council Agenda. This comment period will be limited to three (3) minutes per person
14. Council reports (informational only):
15. Scottsbluff Youth Council Representative report (informational only):
16. Adjournment.

# **City of Scottsbluff, Nebraska**

**Monday, June 18, 2018**

**Regular Meeting**

## **Item Exec1**

**Council reserves the right to enter into closed session if deemed necessary.**

**Staff Contact: City Council**

# **City of Scottsbluff, Nebraska**

**Monday, June 18, 2018**

**Regular Meeting**

## **Item Consent1**

**Approve the minutes of the June 4, 2018 Regular Meeting.**

**Staff Contact: Kim Wright, City Clerk**



The Scottsbluff City Council met in a regular meeting on June 4, 2018 at 6:00 p.m. in the Council Chambers of City Hall, 2525 Circle Drive, Scottsbluff. A notice of the meeting had been published on June 1, 2018, in the Star Herald, a newspaper published and of general circulation in the City. The notice stated the date, hour and place of the meeting, that the meeting would be open to the public, that anyone with a disability desiring reasonable accommodations to attend the Council meeting should contact the City Clerk's Office, and that an agenda of the meeting kept continuously current was available for public inspection at the office of the City Clerk in City Hall; provided, the City Council could modify the agenda at the meeting if it determined that an emergency so required. A similar notice, together with a copy of the agenda, also had been emailed to each council member, made available to radio stations KNEB, KMOR, KOAQ, and television stations KSTF and NBC Nebraska, and the Star Herald. The notice was also available on the city's website on June 1, 2018.

Mayor Meininger presided and Deputy Clerk Wright recorded the proceedings. The Pledge of Allegiance was recited. Mayor Meininger welcomed everyone in attendance and encouraged all citizens to participate in the Council meeting asking those wishing to speak to come to the microphone and state their name and who they are representing for the record. Mayor Meininger informed those in attendance that a copy of the Nebraska open meetings act is posted in the back of the room on the west wall for the public's review. The following Council Members were present: Randy Meininger, Mark McCarthy, Scott Shaver, and Jordan Colwell. Also present was City Manager Johnson and City Attorney Kent Hadenfeldt. Council Member Gonzales entered the meeting at 6:02 p.m.

Mayor Meininger asked if there were any changes to the agenda. There were none.

Mayor Meininger asked if any citizens with business not scheduled on the agenda wished to include an item providing the City Council determines the item requires emergency action. There were none.

Moved by Council Member Colwell seconded by Council Member McCarthy that,

1. "The minutes of the May 21, 2018 Regular Meeting be approved,"
2. "A public hearing be set for June 18, 2018 at 6:00 p.m. to consider a Class I Liquor License for 2627 Lodging LLC dba Fairfield Inn & Suites, 902 Winter Creek Dr., Scottsbluff,"
3. "A public hearing be set for June 18, 2018 at 6:00 p.m. to consider an Ordinance authorizing Mobile Food Vendors," "YEAS," Colwell, Meininger, McCarthy, and Gonzales. "NAYS," Shaver. Absent: None.

Moved by Council Member Shaver, seconded by Mayor Meininger, "that the following claims be approved and paid as provided by law out of the respective funds designated in the list of claims dated June 4, 2018, as on file with the City Clerk and submitted to the City Council," "YEAS", Meininger, Shaver, McCarthy, Gonzales, and Colwell. "NAYS," None. Absent: None.

#### CLAIMS

ALARM SECURITY TECHNICIANS, CONTRACTUAL- PD, 14.95; ALLO COMMUNICATIONS, LLC, EQUIPMENT, 11297.28; AMAZON.COM HEADQUARTERS, MISC., 347.13; AUTOZONE STORES, INC,EQUIP MAINT,80.83; B & H INVESTMENTS, INC,DEP. SUP.,125.5; BALL MECON,CONTRACTUAL,72; BLACK HILLS GAS DISTRIBUTION LLC, MONTHLY ENERGY BILL,1813.2; BLUFFS SANITARY SUPPLY INC.,JAN. SUP.,236.44; BRASS SHELLY, SCHOOLS & CONF-PD,178; BRODERICK, MATTHEW,SCHOOLS & CONF-PD,178; BROWN, MATTHEW, SCHOOLS & CONF-PD,178; CAPITAL BUSINESS SYSTEMS INC.,CONTRACTUAL-PD,38; CARR- TRUMBULL LUMBER CO, INC.,DEPT SUP,68.44;CELLCO PARTNERSHIP,CELLPHONES-PD,363.09; CITIBANK N.A.,DEPT SUP,1052.1; CITIBANK, N.A.,DEPTSUP,3453.75;CITYOFSCB,PETTYCASH,186.69;COMPLETECAREFAMILYPRACTICE,

LLC, LB840 LOAN, 50000; CONSOLIDATED MANAGEMENT COMPANY, SCHOOLS & CONF PD, 173.8; CONTRACTORS MATERIALS INC., SUPP - ADA PANELS, SEALANT, STRAPS, 848.01; CORE & MAIN LP, DEPT SUP, 3692.5; CREDIT MANAGEMENT SERVICES INC., WAGE ATTACHMENT, 233.01; CRESCENT ELECT. SUPPLY COMP INC, ELECTRICAL MAINT, 436.33; CYNTHIA GREEN, DEPT SUPPL-PD, 125.29; D & H ELECTRONICS INC., DEPT SUPP, 6.34; DALE STIRE & RETREADING, INC., VEHICLE MTNC, 2250.26; DAS STATE ACCOUNTING CENTRAL FINANCE, MONTHLY LONG DISTANCE, 123.37; DAVID QUIJAS, CONTRACTUAL, 72; DAVIS LARRY, CONTRACTUAL, 1000; DUANE EWOHLERS, DISPOSAL FEES, 900; ENGINEERED EQUIPMENT SOLUTIONS INC, EQUIP MAINT, 1401.82; FAT BOYS TIRE AND AUTO, EQUIP MTNC, 410.5; FEDERAL EXPRESS CORPORATION, POSTAGE, 21.19; FLOYD'S TRUCK CENTER, INC, VEHICLE MTNC, 809.78; GENERAL ELECTRIC CAPITAL CORPORATION, CAR SEATS-PD, 494.95; GRABERS DIESEL REPAIR OF CHEYENNE, EQUIP MAINT, 742.98; HAWKINS, INC., CHEMICALS, 1245.35; HIGHWAY MOTEL OF NEBRASKA, SCHOOLS & CONF, 736.9; HONEY WAGON EXPRESS, CONTRACTUAL, 180; HULLINGER GLASS & LOCKS INC., KEYS FOR MOBILE COMMAND, 32.15; HYDROTEX PARTNERS, LTD, OIL & ANTIFREEZE, 3138.04; IDEAL LAUNDRY AND CLEANERS, INC., SUPP - MATS, TOWELS, SOAP, ETC., 852.54; INDEPENDENT PLUMBING AND HEATING, INC, GROUND MAINT, 476.9; INFINITY CONSTRUCTION, INC., 42ND ST - AVE I TO 5TH AVE, 348328.39; INGRAM LIBRARY SERVICES INC, Bks., 497.24; INTERNAL REVENUE SERVICE, WITHHOLDINGS, 61174.01; INTRALINKS, INC, REMOTE ACCESS, 327.48; INVENTIVE WIRELESS OF NE, LLC, CONTRACTUAL, 52.03; J G ELLIOTT CO. INC., NOTARY BLANKET RENEWAL PREM., 460; JACOB MCLAIN, CONTRACTUAL, 90; JADS TRUCKING, INC., LB840 GRANT/LOAN, 175000; JESSE LAURUHN, MEALS FOR STATE FIRESCHOOL, 98; JOHN DEERE FINANCIAL, DEPT SUPP, 531.89; JOHN DEERE FINANCIAL, DEPT SUPP, 114.27; JONATHAN PVANGALDER, CONTRACTUAL, 108; KIRK BERNHARDT, CONTRACTUAL, 990; KNOW HOW LLC, EQUIP MTNC, 1173.54; LEIS JORDAN, CONTRACTUAL, 162; M.C. SCHAFF & ASSOCIATES, INC, PROF. SERVICES 42ND ST (AVE I 5TH AVE), 35467; MAIL FINANCE INC, LEASE- POSTAGE MACHINE, 148.76; MATTHEW BEL, SCHOOLS & CONF-PD, 178; MENARDS, INC, DEPT SUPP, 607.62; MICHAEL B KEMBEL, BUILDING MTNC, 470.58; MILLENNIUM RESILIENT INTERNATIONAL INC, LB840 FUNDING, 60000; NEO COLORADO CELLULAR, INC, CONTRACTUAL SVC, 75.5; NE DEPT OF ENVIRONMENTAL QUALITY, SRF LOANS, 326838.42; NE DEPT OF REVENUE, WITHHOLDINGS, 29159.23; NEBRASKA SAFETY & FIRE EQUIPMENT INC., EQUIP MAINT-PD, 225; NEBRASKA MACHINERY CO, EQUIP MTNC, 914.2; NEBRASKA PUBLIC POWER DISTRICT, ELECTRIC, 22006.04; NEBRASKA LAND TIRE, INC, EQUIP MTNC, 765.92; NORTHWEST PIPE FITTINGS, INC. OF SCOTTS BLUFF, GROUND MAINT, 101.08; NWEA, SCHOOLS & CONF, 60; OBANNON BRIAN, TREE REBATE, 150; OREGON TRAIL PLUMBING, HEATING & COOLING INC, CONTRACTUAL SVC, 1077; O'REILLY AUTO ENTERPRISES, LLC, EQUIP MAINT, 30.96; PANHANDLE COOPERATIVE ASSOCIATION, DEPT SUP, 492.8; PANHANDLE ENVIRONMENTAL SERVICES INC, CONTRACTUAL SVC, 294.5; PANHANDLE HUMANESOCIETY, CONTRACTUAL, 5174.59; PAUL MENDOZA, CONTRACTUAL, 306; PEACEFUL PRAIRIE NURSERY, INC, DOWNTOWN BULB-OUT PROJECT SUPPLIES, 10982.93; PLATTE VALLEY BANK, HEALTH SAVINGS ACCT EE, 13738.2; POSTMASTER, POSTAGE, 665.47; POWERPLAN, EQUIP MTNC, 831.5; REGIONAL CARE INC, HEALTH INS. PREMIUM - JUNE 2018, 52282.75; REGIONAL WEST MEDICAL CENTER, CPR CARDS, 72; RICHARD P CASTILLO, CONTRACTUAL, 216; RIGGS RYAN, CONTRACTUAL, 36; ROOSEVELT PUBLIC POWER DISTRICT, ELECTRIC POWER, 1569.2; RR DONNELLEY, DEPT SUPPL-PD, 105.9; RYAN R KUMM, EQUIP MTNC, 2250; S M E C, EMP DEDUCTION, 173; SANDBERG IMPLEMENT, INC, NEW WEED TRIMMER, 1036.52; SCHOLASTIC INC., Bks., 10.5; SCOTTIES POTTIES INC, CONTRACTUAL, 675; SCOTTS BLUFF BODY & PAINT, TRAILER DECAL REMOVAL, 120; SCOTTS BLUFF LANDSCAPING INC, DOWNTOWN BULB-OUT IRRIGATION PROJ., 890; SCOTTS BLUFF SCREEN PRINTING & EMBROIDERY, LLC, DEPT SUP, 265; SHAW DAVID, CONTRACTUAL, 126; SHERWIN WILLIAMS, 320 GAL. RED LATEX PAINT, 4464;

SIMON CONTRACTORS, CONCRETE FOR STREET REPAIR, 8350.58; SPECIAL INVESTIGATIONS, CONTRACTUAL-PD, 158.55; SPENGLER MICHAEL, CONTRACTUAL, 108; STATE HEALTH LAB, SAMPLES, 524; STATE OF NE., CONTRACTUAL-PD, 420; TAMARA REICHERT, RETIREMENT - C. DICKINSON, 100; THOMPSON GLASS, INC., BLDG MAINT, 110; THOMPSON NOELLE, TUITION REIMBURSEMENT - MAY 2018, 600; TYLER TECHNOLOGIES, INC., FEE - UB ONLINE, 348; UNION BANK & TRUST, RETIREMENT, 35992.51; UNITED STATES WELDING, WELD. SUPP - ACETYLENE, 85.11; UNL TAX INSTITUTE, FED. & STATE TAX INSTITUTE (11/6-7/2017) HILYARD, 359.1; USBANK, GROUNDING KIT, 10496; US COMPOSTING COUNCIL, MEMBERSHIP, 300; VAN DIEST SUPPLY COMPANY, MOSQUITO SPRAY, 2819.8; WILLIAM TRUMBULL, TREE REBATE, 124.99; ZAMARRIPA, TOM, CONTRACTURAL SERVICES, 57.5; ZM LUMBER INC, DEPT SUPP, 20.63;

Mayor Meininger recognized Cindy Dickinson for her 30 years of service with the City by giving her a certificate appointing her as an Admiral in the Great Navy of the State of Nebraska. This honorary title is given and signed by Governor Pete Ricketts. All attending agreed Cindy is a huge asset to the City and will be greatly missed.

It was put into motion by Council Member Colwell, and seconded by Council Member Gonzales "to appoint Kim Wright as City Clerk," "YEAS," Shaver, McCarthy, Gonzales, Colwell, and Meininger. "NAYS," None. Absent: None.

Police Chief Kevin Spencer introduced WNCC Police Department Intern Paige Ruff to the Council. Ms. Ruff is the third intern to complete the program and has received an Associate's Degree from WNCC, completing 180 hours. Ms. Ruff will be testing to be a Scottsbluff Police officer on July 13<sup>th</sup>.

Chad Leeling and Geno Bolger representing Shots Bar & Grill approached the Council about getting a Community Festival Permit to have the band Little Texas perform on 18<sup>th</sup> Street, June 30<sup>th</sup>. They would like to block off 18<sup>th</sup> Street and part of Broadway with the stage being set up towards the alley of 18<sup>th</sup> street. The plan is to have 30 security guards with 2 police officers and if the attendance goes above 600 they will ask for two more police officers. The reason for having this much security is because the event is centered on being a family oriented event. Council Member Gonzales asked about their non-compliance issue of selling alcohol to a minor. Mr. Leeling stated the employee did check the ID, but served the alcohol anyway and since has been terminated. It was put into motion by Council Member Shaver and seconded by Council Member Gonzales "to approve a Community Festival Permit for Shots Bar & Grill on Broadway and 18<sup>th</sup> Street including street closures, vendors, and noise permit for a Little Texas concert on June 30, 2018 at 6:00 p.m., "YEAS," McCarthy, Gonzales, Colwell, Meininger, and Shaver. "NAYS," None. Absent: None.

Regarding the Special Designated Liquor License for this event, alcohol will be served on 18<sup>th</sup> Street only and Chief Spencer stated he has no issues, as he has been working with Mr. Leeling and Mr. Bolger and feels comfortable with the venue. It was put into motion by Mayor Meininger, seconded by Council Member Gonzales "to approve a Special Designated Liquor License for Shots Bar & Grill to serve wine, beer, and distilled spirits at a Little Texas concert on Broadway and 18<sup>th</sup> Street, June 30, 2018 at 6:00 p.m., "YEAS" Gonzales, Colwell, Meininger, Shaver, and McCarthy. "NAYS," None. Absent: None.

Mayor Meininger introduced Ordinance No. 4230 for the rezone of Lots 1-8, Block 1, Dakota Preserve which was read by title on third reading: **AN ORDINANCE DEALING WITH ZONING, AMENDING SECTION 25-1-4 BY UPDATING THE OFFICIAL ZONING DISTRICT MAP TO SHOW THAT LOTS 1-8, BLOCK 1, DAKOTA PRESERVE, A SUBDIVISION OF A PART OF THE NORTHEAST QUARTER OF SECTION 18, TOWNSHIP 22 NORTH, RANGE 54 WEST OF THE 6TH P.M., SCOTTS BLUFF COUNTY, NEBRASKA, WHICH IS CURRENTLY ZONED AS A AGRICULTURE, WILL NOW BE INCLUDED IN R-1B RURAL RESIDENTIAL ESTATE ZONE, AND REPEALING PRIOR SECTION 25-1-4.**

Moved by Mayor Meininger, seconded by Council Member McCarthy "to approve Ordinance No. 4230 for final passage," "YEAS," Colwell, Meininger, Shaver, McCarthy, and Gonzales. "NAYS," None. Absent: None.

Moved by Mayor Meinger, seconded by Council Member Shaver “to remove from the table the consideration of the final plat of Lots 1-8, Block 1, Dakota Preserve and approve the Resolution,” “YEAS,” Meininger, Shaver, McCarthy, Gonzales, and Colwell. “NAYS,” None. Absent: None.

City Manager Johnson explained to the Council that the final plat of Lots 1-8 is approximately 32 acres and will be included in R1-B Residential Estate Zone. Council Member Shaver asked if there would be any restrictions on the streets. City Manager Johnson informed the Council that the streets are private with no restrictions. Council Member McCarthy, seconded by Council Member Gonzales made the motion “to approve a final plat of Lots 1-8 Dakota Preserve and Resolution No. 18-06-01. “YEAS,” Shaver, McCarthy, Gonzales, Colwell and Meininger. “NAYS,” None. Absent: None.

#### **RESOLUTION NO. 18-06-01**

**BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:**

**WHEREAS, BE IT RESOLVED,** the final plat of Lots 1-8, Block 1, Dakota Preserve, a subdivision of a part of the NE1/4 of Section 18, Township 22 North, Range 54 West of the 6<sup>th</sup> P.M., Scottsbluff, Scotts Bluff County, Nebraska, dated March 13, 2018, duly made, acknowledged and certified, is approved and the Mayor is authorized to sign the Plat on behalf of the City of Scottsbluff, Nebraska. Such Plat is ordered filed and recorded in the office of the Register of Deeds, Scotts Bluff County, Nebraska.

Passed and approved this \_\_\_\_\_ day of June, 2018.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

Mayor Meininger introduced the Ordinance, adopting the 2003 Uniform Fire Code which is the current fire code adopted by the State of Nebraska (Title 153) and was read by title on the second reading: **AN ORDINANCE OF THE CITY OF SCOTTSBLUFF, NEBRASKA AMENDING AND REVISING THE SCOTTSBLUFF MUNICIPAL CODE AT CHAPTER 8, ARTICLE 1 SECTION 12, ADOPTING A VERSION OF THE NATIONAL FIRE PROTECTION ASSOCIATION UNIFORM FIRE CODE; WITH ADDITIONS AND EXEPTIONS, REPEALING CONFLICTING ORDINANCES, PROVIDING FOR AN EFFECTIVE DATE AND PROVIDING FOR PUBLICATION IN PAMPHLET FORM.**

Starr Lehl, Economic Development Director introduced Alicia Gonzales-Longoria, Sole Member of Elite Urgent Care and Family Health, LLC. Ms. Lehl told the Council the LB840 Application Review Committee has approved a loan in the amount of \$75,000.00 but the EDA agreement in front of the Council is amended because it is contingent on the approval of her SBA loan. Ms. Gonzales-Longoria told the council she saw a huge need in this community for health care and she will work collaboratively with other health clinics in the area. She mentioned the purpose of the loan is to open a full service health clinic and Urgent Care with lab and x-ray. Mayor Meininger made the motion, seconded by Council Member Shaver “to approve the Economic Development Application for Elite Urgent Care and Family Health, LLC,” ”YEAS,” Gonzales, Colwell, Meininger, Shaver, and McCarthy. “NAYS,” None. Absent: None.

Mr. Johnson explained to the council that he has received a request from Nex-Tech Wireless, Inc. to consider an addendum to a five year existing Lease Agreement that would allow for the installation of three more antennas and remote radio units on the water tower near 21<sup>st</sup> Avenue and East 15<sup>th</sup> Street. Rent under their existing agreement is \$300.00 per month and they are offering to increase this by \$100.00 a month for the additional equipment. Council Member Shaver asked if the contract was auto renewed. City Attorney Hadenfeldt said it is, but there is a 90 day clause after the first renewal period and contracts are looked at as they renew. Council Member Gonzales, seconded by Council Member McCarthy made a motion “to approve an addendum to an existing tower lease agreement with Nex-Tech Wireless, Inc. to add additional equipment to the tower located near 21<sup>st</sup> Avenue and East 15<sup>th</sup> Street and authorize the Mayor to execute the agreement,” “YEAS,” Colwell, Meininger, Shaver, McCarthy, and Gonzales. “NAYS,” None. Absent: None.

. Mr. Johnson went over the sand volleyball coordinator agreement between the City and Jo Mikesell. The contract states they have games one night a week, playing three games per night. Total amount of contract is \$800.00 with two payments of \$400.00 each. Last year the program went very well with money received paying for the program with additional monies used to help defray the cost of repairs. Motion was made by Council Member Shaver, seconded by Council Member Colwell “to approve the sand volleyball coordinator agreement and authorize the Mayor to execute the agreement,” “YEAS,” Meininger, Shaver, McCarthy, Gonzales, and Colwell. “NAYS,” None. Absent: None.

Under Council Reports Mayor Meininger reported on the 911 Advisory Committee stating the Zuercher project is still on track and ahead of schedule. Also, the budget meeting is scheduled for June 6, 2018 at 8:00 a.m. Council Member Shaver reported for Youth Council commenting that school is out for the summer.

Mayor Meininger made a motion “to adjourn the meeting at 6:34 p.m.” Council Member McCarthy seconded, provided that “Admiral Dickinson” call the roll. “YEAS,” Gonzales, Colwell, Meininger, Shaver and McCarthy. “NAYS,” None. Absent: None.

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Mayor

Attest:

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City Clerk

“SEAL”

# **City of Scottsbluff, Nebraska**

**Monday, June 18, 2018**

**Regular Meeting**

## **Item Consent2**

**Approve the minutes of the June 6, 2018 Budget Workshop Special Meeting.**

**Staff Contact: Kim Wright, City Clerk**

Special Budget Workshop Meeting  
June 6, 2018

The Scottsbluff City Council met in a Special Budget Workshop Meeting on Wednesday, June 6, 2018 at 8:00 a.m. in the Council Chambers of City Hall, 2525 Circle Drive, Scottsbluff, NE. A notice of the meeting had been published on June 1, 2018, in the Star Herald, a newspaper published and of general circulation in the city. The notice stated the date, hour and place of the meeting, that the meeting would be open to the public. That anyone with a disability desiring reasonable accommodation to attend the council meeting should contact the city clerk's office, and that an agenda of the meeting kept continuously current was available for public inspection at the office of the city clerk in City Hall; provided, the city council could modify the agenda at the meeting if it determined that an emergency so required. A similar notice, together with a copy of the agenda, also had been delivered to each council member, made available to radio stations KNEB, KMOR, KOAQ, and television stations KSTF and KDUH, and the Star Herald. The notice was also available on the City's website on June 1, 2018.

Mayor Randy Meininger presided and City Clerk Wright recorded the proceedings. Mayor Meininger welcomed everyone in attendance and encouraged all citizens to participate in the council meeting. Mayor Meininger informed those in attendance that a copy of the Nebraska Open Meetings Act was available for the public's review. The following Council Members were present: Raymond Gonzales, Jordan Colwell, Randy Meininger, Mark McCarthy and Scott Shaver. Absent: None.

Mayor Meininger asked if there were any changes to the agenda. There were none. Mayor Meininger asked if any citizens with business not scheduled on the agenda wished to include an item providing the City Council determines the item requires emergency action. There were none.

City Manager Johnson, starting the meeting expressed his appreciation to Finance Director Hilyard and staff for all of the hard work preparing the 2018/2019 Budget. This budget year, especially concerning the general fund, held some unpopular decisions, listed below, because of an \$880,000.00 shortfall.

General Fund Cuts and suggestions include:

- Reducing Positions (three positions reduced with no jobs being lost).
  - Planning Administrator/Planner due to a decline in revenue from building permits. The potential to revamp Building Code Inspectors and have inter-local agreements could bring additional revenue.
  - Police Patrol Officer. Overtime was anticipated to be reduced with an over hire position, but will not happen this year, hopefully in a future fiscal year.
  - Assistant Park Supervisor/Recreation Supervisor – Deputy Public Works Director to assist with Westmoor Pool & Recreation Contracts and utilize the Water Department to also aid by helping with and fixing leaks at the pool.
- Reduction in programming line-items in Recreation & Emergency Management. This was reduced to \$5,000.00. Emergency Management brings in instructors in an effort to reduce costs because employees are not going out of town for training and a portion of the expense is billed to participating entities as identified in the inter-local agreement.
- Reduction in IT workstation replacements and software upgrades. We are rebuilding used workstations, replacing drives and putting them out for public use in the Library.
- Increase to Terrytown Police Department Services to rise to \$130,000.00 per year. This is well justified to the amount of time and effort involved.
- Increase to Fire Department – Added Lieutenant Position - Right now no proper chain of command is in place in the department. With the addition of a Lieutenant, they can represent as an acting

Captain when the Captain is gone; which could reduce overtime and limit liability moving forward. This will be a promotional position with no additional hires.

- Fire Department Addition of Step 8 – Wages have been negotiated and agreed with a 0% COLA adding a step 8 at the end of the pay scale. This will put the wages between 98-102 % for the first time in many years, which is required by CIR.
- Police Department – 1% increase in wages across the board including Patrol Officers, Corporals and Sergeants.
- CPI 2.6% Rural Midwest; 2.1 % National
  - COLA General employees 0%

City Manager Johnson stated we need to address the merit based pay scale for FY 2019. We need to look at a performance based pay scale rather than merit based. Employees should be paid what they deserve and not according to their tenure with the City. The self-funded health insurance plan is not sustainable and also needs to be more advantageous to the City in the future. Currently employees do not pay a premium for their health insurance. Staff was instructed to have the Benefit Administrator check for comparisons in health care costs.

Regarding balancing the budget, City Manager Johnson explained we were fortunate to have the Croell land sale of \$548,010.00. However, the goal is to use half of the money this year and half next year because we do not know what is going to happen with revenues in this upcoming budget year. The City was also fortunate to get the Hotel Occupancy Tax in place, which has generated \$130,000.00, but is still a shortfall. The City, however, has not used the budgeted contingency fund of \$250,000.00 for the general fund, but in the past, this money has been used for unforeseen circumstances.

Mr. Johnson commented, with the General Fund, there are some additional revenues that warrant addressing, such as:

- Occupation Taxes
  - Telecommunications/Cell Phones
  - Restaurant
  - Tobacco & Alcohol
  - Car Rentals
- LB 357 (additional .5%) – Infrastructure

The Council heard suggestions regarding assessing different types of occupation taxes from Finance Director Hilyard. According to Ms. Hilyard, the telecommunication tax would probably be the most effective because of the number of citizens in the community who utilize the service. The City would probably have to pay an administration fee to the companies who do the billing, but Ms. Hilyard commented that would be minimal considering the dollars that could be recouped from this type of tax.

Regarding LB 357 and the .5% increase in sales tax, this pertains to infrastructure for which the City has a great need. Better infrastructure, brings more people to the community, which would result in more sales tax dollars. The estimated revenue is to be around 1.8 million a year.

Council Member Gonzales suggested that the City put its energy behind just one tax, specifically LB 357, because he is concerned about overtaxing the citizens.

Council agreed to have staff come back with language for LB 357 to be placed on the ballot.



City Manager Johnson reviewed the CIP's for each department. The departments warranting discussion are below:

- Environmental Services and the compost facility, including the transfer station: Our compost facility, due to being certified, will have to have a cover installed on the pad. This needs to be budgeted for in 2020 and because of this we will need to start charging to use the facility to help defray the expense.
- Fire Department training facility and cost: Mr. Johnson reminded the Council that the AFG grant was not approved. He asked Council for input regarding the facility. The Council supports the Fire Department, but at this time feels the training facility needs to be removed from the budget and brought back in the future with more information, including an operations budget.
- Keno: The majority of funding is going to the 23 Club, due to an engineering bill for planning from Baker & Associates. Mr. Johnson asked that any money given, as with any other outside entity, be matched dollar for dollar.

Mr. Johnson then moved to the last item on the agenda, Enterprise Funds. Potential adjustments for the upcoming year include three percent raises to Environmental Services, Wastewater, and Water. Storm water will see a surcharge of .25. This brings the total monthly increase to \$1.89. These rate increases maintain the systems and allow the City to take care of and pay cash for operating expenses and capital expenditures.

Moved by Council Member Shaver, seconded by Council Member Colwell "to adjourn the meeting at 12:03 p.m.," YEAS," Meininger, Gonzales, Colwell, and McCarthy. "NAYS," Shaver. Absent: None.

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Mayor

Attest:

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City Clerk

"SEAL"

# **City of Scottsbluff, Nebraska**

**Monday, June 18, 2018**

**Regular Meeting**

## **Item Consent3**

**Council to acknowledge a claim from Matthew Hutt and forward to the City's insurance carrier.**

**Staff Contact: Kim Wright, City Clerk**

**City of Scottsbluff**  
**CITIZEN INCIDENT REPORT**

All tort claims under the Political Subdivisions Tort Claims Act and sections 16-727, 16-728, 23-175, 39-809, and 79-610 shall be filed with the clerk, secretary, or other official whose duty it is to maintain the official records of the political subdivision, or the governing body of a political subdivision may provide that such claims may be filed with the duly constituted law department of such subdivision. It shall be the duty of the official with whom the claim is filed to present the claim to the governing body. All such claims shall be in writing and shall set forth the time and place of the occurrence giving rise to the claim and such other facts pertinent to the claim as are known to the claimant.

Date: 5-29-2018

Date and location of Incident: 5-8-2018 - 2208 Broadway

Claimant Name: Matthew Hunt Phone: 308 632-8080

Address: 2208 Broadway City: Scottsbluff State and Zip: \_\_\_\_\_

City Department Contact: CITY was repairing WATER MAIN @ corner of Av A

Narrative of what happened: 22<sup>nd</sup> St. Flooding occurred in our basement -  
WATER came up from Sump Drain - WATER Dept workers  
acknowledged that the fresh water entered sewer line  
- St. John's Church - Next door North - had water at  
same time - flooding occurred over ~ 90 minute period

Estimated amount of damages \$ 1842.76 (attach estimates) Page 2

Attachments: Photos: \_\_\_\_\_ Estimates: ☒ Medical Bills: \_\_\_\_\_

Witnesses: Matthew Hunt Contact Information: Nick Schmidt - Garry's cleaning  
Jennifer Hazard - 632-8080 632-3913

Citizen insurance information: \_\_\_\_\_

Reported by (city staff): \_\_\_\_\_

Received Date: \_\_\_\_\_

Signature of Claimant(s): Matthew Hunt

SUBMIT TO: CINDY DICKINSON, CITY CLERK, CITY OF SCOTTSBLUFF  
2525 CIRCLE DRIVE, SCOTTSBLUFF, NE 69361



Matthew Martin Hutt Ph.D.

Licensed Psychologist

DIPLOMATE IN CLINICAL PSYCHOLOGY  
AMERICAN BOARD OF PROFESSIONAL PSYCHOLOGY

Page 2

NATIVE CONTINUED:

-flooding occurred over  $\approx$  90 minute period,  
 $\approx$  2.5 inches over entire basement area.  
we called Gary's Restoration. carpets & drywall  
were dried. - carpet seems ok, lost vinyl flooring  
in one room.

I'm requesting reimbursement for water damage  
recovery bill from Gary's cleaning & restoration.  
I intend to replace vinyl flooring, but will  
not seek any further reimbursement beyond  
the submitted bill.

Matthew Hutt

Matthew Hutt

5-30-18



CLEANING &  
RESTORATION  
SERVICES, Inc.



- CARPET/UPHOLSTERY CLEANING
- HOOD AND VENTS
- TILE AND GROUT CLEANING
- ODOR CONTROL
- ASBESTOS ABATEMENT
- MOLD REMEDIATION

P.O. Box 2426  
Scottsbluff, NE 69363  
Telephone 308-632-3913 • 308-762-7218  
1-800-66 GARYS • 1-800-664-2797  
Fax 308-632-4199  
RESTORATION CONTRACTOR  
24 Hour Emergency Service  
Fire, Smoke, Water

- HI PRESSURE CLEANING
- CARPENTRY
- REMODELING - REPAIR
- INTERIOR & EXTERIOR PAINTING
- RESIDENTIAL AND BUSINESS CLEANING
- WATER & FIRE DAMAGE RESTORATION

## Invoice

Customer Name

Matt Hutt 241  
2208 Broadway  
Scottsbluff, NE 69361  
USA

Net 30 Days

Date: 5/24/2018

Invoice # 14895

Description	Sq. Ft./Quan	Rate	Amount
Water Loss Mitigation - Taxable - Per Attached Itemization		1,510.71	1,510.71T
Water Loss Mitigation - Non-Taxable - Per Attached Itemization		226.30	226.30

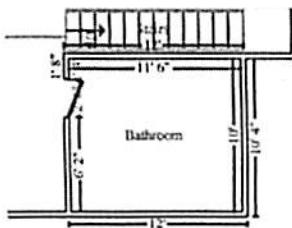
Sales Tax (7.0%)	\$105.75
Total	\$1,842.76
Payments/Credits	\$0.00
<b>Balance Due</b>	<b>\$1,842.76</b>

**MATTHUTTMITI**

**Main Level**

**Main Level**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
1. Emergency service call - during business hours	1.00 EA	0.00	172.00	12.04	184.04
3. Water extraction from carpeted floor	747.26 SF	0.00	0.43	22.49	343.81
4. Contents - move out then reset - Extra large room	1.00 EA	0.00	116.63	0.00	116.63
6. Air mover (per 24 hour period) - No monitoring	27.00 EA	0.00	24.75	46.78	715.03
7. Dehumidifier (per 24 hour period) - Large - No monitoring	3.00 EA	0.00	71.00	14.91	227.91
8. Apply anti-microbial agent to the floor	747.26 SF	0.00	0.18	11.10	145.61
Total: Main Level				107.32	1,733.03



**Bathroom**

**Height: 8'**

344.00 SF Walls	115.00 SF Ceiling
459.00 SF Walls & Ceiling	115.00 SF Floor
12.78 SY Flooring	43.00 LF Floor Perimeter
43.00 LF Ceil. Perimeter	

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
9. Tear out non-salvageable vinyl, cut & bag for disposal	115.00 SF	0.95	0.00	0.48	109.73
Totals: Bathroom				0.48	109.73
Total: Main Level				107.80	1,842.76
Line Item Totals: MATTHUTTMITI				107.80	1,842.76

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**Grand Total Areas:**

1,986.78 SF Walls	721.40 SF Ceiling	2,708.18 SF Walls and Ceiling
747.26 SF Floor	83.03 SY Flooring	240.35 LF Floor Perimeter
0.00 SF Long Wall	0.00 SF Short Wall	237.25 LF Ceil. Perimeter
747.26 Floor Area	782.56 Total Area	1,452.67 Interior Wall Area
1,056.83 Exterior Wall Area	122.83 Exterior Perimeter of Walls	
0.00 Surface Area	0.00 Number of Squares	0.00 Total Perimeter Length
0.00 Total Ridge Length	0.00 Total Hip Length	

---

### Summary

Line Item Total	1,734.96
Material Sales Tax	0.48
Cln Mat Sales Tax	1.57
Subtotal	1,737.01
Cleaning Total Tax	105.75
Replacement Cost Value	\$1,842.76
Net Claim	\$1,842.76

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Nick Schmidt



# City of Scottsbluff

## Wastewater Treatment Plant Sewer Call Work Record

Reviewed by Supervisor: QA

Date: 5-8-18 Time of Call: 12:08 pm Received By: Vicky Given to: Rich Eddie Time Given: 12:10 pm

Caller: thru Jack-Water Sup. Phone #: \_\_\_\_\_ Owner If Known: \_\_\_\_\_

Location / Address: 2108 Broadway

Work Request: JACK was approached by customer here, who stated they have water coming up in their basement. They conveyed it started happening after water main break surfaced at W 22nd Ave A.

### WORK PERFORMED

Field employees must answer all items numbered 1 through 13 and turn the Work Record over to the Wastewater Supervisor for Review.

1) Time of Arrival: \_\_\_\_\_

2) Upon arrival, the following manholes were checked to determine what was happening in the City's collection system:

Between	And...	On (What St or Ave)	Flow in Manholes: Write what was found below.	Picture Taken Yes or No
Example: E 16 <sup>th</sup> St	E 17 <sup>th</sup> St	12 <sup>th</sup> Ave	Normal	Yes
Broadway	Ave A	W 22 <sup>nd</sup>	Full	Yes

3) After checking manholes, what additional work was performed to correct this problem:

\_\_\_\_ I informed the customer that they will need to contact a plumber to assist them with their private lines as the City's manholes have been checked in the area and the flow is okay. Who did you inform \_\_\_\_\_

or \_\_\_\_ I informed the plumber that they will need to take a closer look at the customer's private lines as the City's manholes have been checked in the area and the flow is okay. Who did you inform \_\_\_\_\_

or Cleaning performed: water main broke directly over sewer main and was running in sewer line filling it full

4) What did you find in the sewer lines or manholes? (grease/toilet paper, etc) Full of clean water

5) Number of feet jetted: 650 ft

6) If jetting was performed and the flows in manholes were normal, explain why we went ahead and jetted the City's main lines.

7) Did this location have flooding or damage occur of some sort? Yes X No \_\_\_\_\_ Unsure \_\_\_\_\_

8) If yes or unsure, did you provide them with the City's Letter from Management and EPA Brochure? ND

9) Who did you give the letter and brochure to? N/A

10) Date Completed: 5-9-18 11) Personnel Time Involved 11 hrs 12) Sewer Jet Hrs Involved 4 hrs

13) Work Performed By: Eddie Rich Robble

REMINDER please do not put work order away until secretary has initialed it after recording.

# Memo

**To:** Cindy Dickinson, City Clerk  
**From:** Lynn Garton, Water Reclamation Supervisor  
**CC:** Mark Bohl, Public Works Director  
**Date:** 5/10/18  
**Re:** 2108 Broadway Sewer Call

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At approximately 10:25 am on May 8, 2018 the Water Department received a call reporting a water main break in the vicinity of West 22<sup>nd</sup> Street and Avenue A. Upon arrival, a main break was discovered in the middle of that particular intersection. The Water Department personnel began to try and isolate the section of main in question by closing water valves so repairs could be made.

At approximately 12:00 pm the Water Supervisor, Jack Satur was contacted by people along the 2200 Block of Broadway reporting water backing up into basements. The Water Department conducted a preliminary investigation of sanitary sewer manholes in the alley between Broadway and Avenue A. They discovered standing water in the manholes at West 22<sup>nd</sup> Street and West 23<sup>rd</sup> Street. The manhole at West 24<sup>th</sup> appeared to have normal flow. At approximately 12:08 pm, Jack contacted Vicky Thomason to dispatch the Wastewater Collection Crew to investigate the situation.

At approximately 12:30 pm the collection crew arrived and began the investigation. It was determined that the flows in the sanitary sewer main were clean water. The crew conducted a televised inspection of the mainline located in the alley between Broadway and Avenue A from the manhole at West 23<sup>rd</sup> Street heading south to West 22<sup>nd</sup> Street. At approximately 277 feet they discovered large quantities of water flowing in from the top of the sanitary sewer main. After measuring out the 277 feet it appeared that the infiltration was entering at the alley intersection of West 22<sup>nd</sup> Street. After reviewing maps of the water and sanitary sewer in the area it was determined that the water and sewer mains cross one another. With the assistance of the Transportation Department, the area in question was excavated to continue the investigation. When both the 4 inch water main and the 8 inch sanitary sewer mains were exposed, it was determined that at the time of installation the two lines were so close that installers had broken out the top of the clay sewer main at the bell to allow the water main to pass over (Exhibit 1). It is our determination that by exposing the water main to the corrosive environment of the sanitary wastewater main that the bottom of the water main eventually was degraded so badly that when the water valves were opened and closed for the aforementioned water main break, that the bottom of the 4 inch water main gave way and allowed the water into the sanitary sewer causing the basement flooding.

Repairs to both the water and sewer mains were made to restore service to the area. Approximately 7 feet of 8 inch clay sewer main was removed and replaced with 8 inch PVC pipe. The 4 inch water main was redirected at and 45 degree angle under the sanitary sewer main to provide the appropriated clearance from the sanitary sewer main. (Exhibit 2)

After completion of the repairs the collection crew cleaned the two block area that was affected. The crew then conducted another televised inspection of the two block area to ensure no other defects where present. No other defects where noted during the inspection.

After checking well and pipe installation records it is our best knowledge that the water lines in this area were most likely install in the late 1930's to early 1940's.

# **City of Scottsbluff, Nebraska**

**Monday, June 18, 2018**

**Regular Meeting**

## **Item Consent4**

**Council to acknowledge claim from Capri Motel for 12-26-17 incident. The City Council will not take any action on the claim.**

**Staff Contact: Kim Wright, City Clerk**

**City of Scottsbluff**  
**CITIZEN INCIDENT REPORT**

All tort claims under the Political Subdivisions Tort Claims Act and sections 16-727, 16-728, 23-175, 39-809, and 79-610 shall be filed with the clerk, secretary, or other official whose duty it is to maintain the official records of the political subdivision, or the governing body of a political subdivision may provide that such claims may be filed with the duly constituted law department of such subdivision. It shall be the duty of the official with whom the claim is filed to present the claim to the governing body. All such claims shall be in writing and shall set forth the time and place of the occurrence giving rise to the claim and such other facts pertinent to the claim as are known to the claimant.

Date: 6-8-18

Date and location of Incident: <sup>12-23-17</sup>~~12-30-17~~ 2424 Ave I, Scb., NE 69361

Claimant Name: Capri Motel Phone: 308-635-2057

Address: 2424 Ave I City: Scottsbluff State and Zip: NE 69361

City Department Contact: \_\_\_\_\_

Narrative of what happened: Around 12-25-17 at the Capri Motel  
we had to call local Police because Room # 31 (George Campacho)  
was having fist fight in his room for the 3<sup>rd</sup> time.  
When Officers arrived, George wouldn't answer door  
& officer said he heard fighting so he kicked in the door

Estimated amount of damages \$ \_\_\_\_\_ (attach estimates)

Attachments: Photos: \_\_\_\_\_ Estimates: \_\_\_\_\_ Medical Bills: \_\_\_\_\_

Witnesses: Sherrie Agena Contact Information: 308-635-2057

Citizen insurance information: \_\_\_\_\_

Reported by (city staff): \_\_\_\_\_

Received Date: \_\_\_\_\_

Signature of Claimant(s): Sherrie Agena Capri Manager

SUBMIT TO: CINDY DICKINSON, CITY CLERK, CITY OF SCOTTSBLUFF  
2525 CIRCLE DRIVE, SCOTTSBLUFF, NE 69361



# PROPOSAL

Room #31 - George Camacho

12-23-17  
12-30-17

Please Remit to Capri Motel

17-14289

12/21/17

PROPOSAL NO.

SHEET NO.

DATE

5/3/18

## PROPOSAL SUBMITTED TO:

NAME	Capri Motel
ADDRESS	2424 Ave I Seb., NE 69361
PHONE NO.	308-635-2057

## WORK TO BE PERFORMED AT:

ADDRESS	Capri Motel 2424 Ave I Seb., NE 69361
DATE OF PLANS	
ARCHITECT	

We hereby propose to furnish the materials and perform the labor necessary for the completion of

Labor:

Take Out Old Door and Door Jamb  
Fix Structural Wood Behind Jamb  
Install New Door & Jamb  
Insulate & Caulk

\$325.00

Lance Gibbons

Materials: Lock Combo  
Stainless Steel Combo Kit  
Cedar Shims  
Professional Shim PK  
3/4 X 80 Pre hung Door  
~~5/8 X 80~~  
Brick mould  
Insulation, Elastomer Clear,  
Caulk, Common Board

218.90

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work, and completed in a substantial workmanlike manner for the sum of

Dollars (\$543.90)

with payments to be made as follows: In Full

Respectfully submitted

*Lance Gibbons*

Per

L.G. construction

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Note - This proposal may be withdrawn by us if not accepted within 30 days.

## ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature

Date 5/3/18

Signature

**SCOTTSBLUFF POLICE DEPARTMENT – CITY OF SCOTTSBLUFF  
NARRATIVE REPORT**

1. Classification: Disorderly Conduct			2. Arrests (XX) Yes ( ) No	
3. Date of Incident 12/26/17	4. Date Incident Reported 12/26/17	5. Date of this Follow-up	6. Original Officer Webber 128	7. Follow-up Officer

On 12/26/17 at approximately 1250 hours, I responded to 2424 Avenue I #31 in reference to a disturbance in progress in room #31. When I arrived, I knocked on the door and began ordering the occupants inside to open the door. I heard what I interpreted as a struggle occurring from within the room. I heard a male voice telling me: "You better get in here!" When I tried to make entry into the room, however, the door was locked. I began knocking again and telling the occupants inside the room that the door was locked. I then heard another male voice tell me to, "get inside!" I then advised again, for the occupants to unlock the door, but to no avail. I then advised communications that I was going to kick the door down. I began kicking the door down at this moment.

After approximately one minute, I gained entry into the room by kicking the door open. I then observed a male who I know from prior police contacts to be ADAM CAMACHO (DOB 1/13/82). I observed shirtless ADAM stumbling towards the open door, I commanded him to show me his hands as I had my taser pointed at his chest area. He was not listening to me so I yelled at him louder to let me see his hands and face the wall of the motel. He then listened to my commands and put his hands upward and faced the wall outside of the motel room.

I observed another male inside the room who I also know from prior police contacts to be FERNANDO CAMACHO (DOB 6/5/97). Based on my training and experience, I believed this male to be intoxicated due to his slurred speech and incoherence to my commands. I advised FERNANDO to show me his hands but he was not listening to my commands. I holstered my taser and handcuffed FERNANDO. Cuffs were double locked and checked for fit.

GEORGE CAMACHO was in the room as well and was very intoxicated. FERNANDO advised me that he and GEORGE had been fighting. GEORGE advised me that he had rented the room for the week and he'd just gotten out of jail.

FERNANDO advised me that he and his father, GEORGE had been fighting and that he'd been hit. I began asking GEORGE why no one was coming to the door when I was ordering them to open it and he said that they were "trying to get to the door." I then advised him that I'd been there for a minute and that was plenty of time to open the door. He then slurred something unintelligible.

FERNANDO was transported to the ER to gain medical clearance. While at the hospital FERNANDO was belligerent towards hospital staff. He repeatedly threatened hospital staff as well as myself and Officer SOUCIE. After gaining clearance, FERNANDO was transported to the Scotts Bluff County Jail and booked in on a charge of Minor In Possession and Disorderly Conduct. ADAM CAMACHO was also transported to the jail on a charge of Disorderly Conduct.

Officer SOUCIE stayed at the ER with ADAM awaiting clearance. After some time, ADAM was cleared by hospital staffed and transported to the jail on a charge of Disorderly Conduct.

GEORGE CAMACHO was cited for Disorderly Conduct and trespassed from the Capri Motel after owner's advised that was what they wanted.

I advised the manager of the Capri Motel, SHERRIE AGENA, that the door had been kicked down due to it being locked upon my arrival. I advised her that when I arrived, I'd heard a struggle inside the room and no one opened the door for me despite my commands.

Pictures of the damaged door were submitted into evidence under locker #56629.  
FORWARD TO CITY PROSECUTOR. NO FURTHER INFORMATION.

Page 1	Report Number 17-14289	Date of this Narrative 12/26/17
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**SCOTTSBLUFF POLICE DEPARTMENT – CITY OF SCOTTSBLUFF**  
**SUP NARRATIVE REPORT**

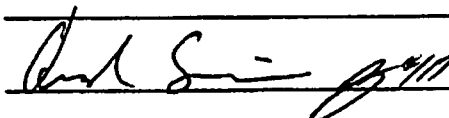
1. Classification: Disorderly Conduct			2. Arrests ( <input checked="" type="checkbox"/> ) Yes (    ) No	
3. Date of Incident	4. Date Incident Reported	5. Date of this Follow-up	6. Original Officer	7. Follow-up Officer
12-26-2017	12-26-2017		Soucie 129	

On 12-26-2017 Officers were called to the Capri Motel, room number 31, in reference to a disturbance in the room called in by the Motel manager. While in route I heard Officer Webber callout that he had arrived on scene and then later advised over the radio that he believed that there was an active struggle inside the room and that he was going to make entry. I continued in route to the location emergent along with Officer Kuhlman, Officer Hansen and Officer Luckinbill.

Upon arrival the other units had temporarily detained Adam Camacho and Fernando Camacho, both whom I knew from prior law enforcement contact. I entered the motel room with Officer Kuhlman and made contact with George Camacho, who I also knew from prior law enforcement contact. George was very intoxicated and attempted to report that nothing had happened. I observed there were both empty and full containers of alcohol all over the room. I left the room at this time as Officer Webber and the other Officers were attempting to learn what had happened and why no one would come to the door. I observed Fernando to have a fat lip with dried blood on his face and Adam had his shirt removed and there were multiple red marks on both his front and back of his torso.

I went to the front desk and made contact with Sherrie Agena and Joahn Cearns who both own and manage the Capri Motel. They both advised that they have had trouble with George and his guests all day. I was advised that John had walked by earlier and heard a lot of loud yelling coming from the room and had told George and his guest to keep it down or the police would be called. Sherrie told me that she believed everything would settle down when she witnessed George's guest leave but then witnessed them return a short time later with a case of beer. Sherrie told me that again loud yelling was coming from the room and she was concerned from the nature of the telling that the room was getting destroyed from a disturbance inside. She advised me that they had been warned already about the noise and she wanted the all removed from the property. I returned to the room and informed Officer Kuhlman and Officer Webber what I had learned. Officer Webber went to his patrol car after we brought Fernando and Adam inside the room as it was cold outside. I heard Fernando tell Officer Webber that he and his dad, George and been fighting.

At this time I observed how intoxicated both Fernando and Adam were. Fernando was on the ground unable to stand on his own. Adam was brought in and sat on the bed. Adam was incoherent to what was going on around him and almost fell off the bed as he could not sit up on his own and kept passing out. Adam had to be caught by Officer Kuhlman and I as to stop him from falling to the floor. I attempted to ask Adam several questions which he was unable to answer, Adam was unable to tell me his name, date of birth, phone number or address at this time. George had advised that he was going to walk to a cousin's house but that Adam would not be welcome there. George advised that Adam lived with his wife but he did not know her name or the address. I attempted to get Adam to tell me his address or information for his wife and he was unable to tell me anything as he was so intoxicated he was unable to answer. The decision was made at this time to place both Fernando and Adam under arrest for disorderly conduct. Adam was too intoxicated to walk to the car and had to be carried. Adam was taken to Regional West Medical Center to received medical clearance before being transported to jail and booked in. See Officer Webber's report for more information.

	Page	Report Number	Date of this Sup Narrative
		17-14398	12-29-2017



# **City of Scottsbluff, Nebraska**

**Monday, June 18, 2018**

**Regular Meeting**

## **Item Claims1**

### **Regular claims**

**Staff Contact: Liz Hilyard, Finance Director**



## Expense Approval Report

By Vendor Name

Post Dates 06/05/2018 - 06/18/2018

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
<b>Vendor: 00393 - ACTION COMMUNICATIONS INC.</b>					
<b>Fund: 111 - GENERAL</b>					
EQUIP MAINT-PD	EQUIPMENT MAINTENANCE				217.73
EQUIP MAINT-PD	EQUIPMENT MAINTENANCE				65.00
<b>Fund 111 - GENERAL Total:</b>					<b>282.73</b>
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>					
INTERNET SERVICE (6/1/18 - 6/...	DEPARTMENT SUPPLIES				27.50
<b>Fund 621 - ENVIRONMENTAL SERVICES Total:</b>					<b>27.50</b>
<b>Fund: 631 - WASTEWATER</b>					
INTERNET SERVICE (6/1/18 - 6/...	DEPARTMENT SUPPLIES				27.50
<b>Fund 631 - WASTEWATER Total:</b>					<b>27.50</b>
<b>Vendor 00393 - ACTION COMMUNICATIONS INC. Total:</b>					<b>337.73</b>
<b>Vendor: 09663 - ALARM SECURITY TECHNICIANS</b>					
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>					
dept supplies	DEPARTMENT SUPPLIES				3,377.68
<b>Fund 621 - ENVIRONMENTAL SERVICES Total:</b>					<b>3,377.68</b>
<b>Vendor 09663 - ALARM SECURITY TECHNICIANS Total:</b>					<b>3,377.68</b>
<b>Vendor: 05044 - ASSOCIATED SUPPLY CO, INC</b>					
<b>Fund: 111 - GENERAL</b>					
BLDG MAINT	BUILDING MAINTENANCE				6,580.99
BLDG MAINT	BUILDING MAINTENANCE				1,405.15
<b>Fund 111 - GENERAL Total:</b>					<b>7,986.14</b>
<b>Vendor 05044 - ASSOCIATED SUPPLY CO, INC Total:</b>					<b>7,986.14</b>
<b>Vendor: 06781 - ASSURITY LIFE INSURANCE CO</b>					
<b>Fund: 713 - CASH &amp; INVESTMENT POOL</b>					
LIFE INS	LIFE INS EE PAYABLE				32.95
<b>Fund 713 - CASH &amp; INVESTMENT POOL Total:</b>					<b>32.95</b>
<b>Vendor 06781 - ASSURITY LIFE INSURANCE CO Total:</b>					<b>32.95</b>
<b>Vendor: 01986 - AULICK LEASING CORP</b>					
<b>Fund: 111 - GENERAL</b>					
GROUND MAINT	GROUNDS MAINTENANCE				541.31
<b>Fund 111 - GENERAL Total:</b>					<b>541.31</b>
<b>Vendor 01986 - AULICK LEASING CORP Total:</b>					<b>541.31</b>
<b>Vendor: 04575 - AUTOZONE STORES, INC</b>					
<b>Fund: 725 - CENTRAL GARAGE</b>					
equip mtn	EQUIPMENT MAINTENANCE				170.00
<b>Fund 725 - CENTRAL GARAGE Total:</b>					<b>170.00</b>
<b>Vendor 04575 - AUTOZONE STORES, INC Total:</b>					<b>170.00</b>
<b>Vendor: 00295 - B &amp; H INVESTMENTS, INC</b>					
<b>Fund: 111 - GENERAL</b>					
Dep. sup.	DEPARTMENT SUPPLIES				50.00
BLDG MAINT-PD	BUILDING MAINTENANCE				10.75
BLDG MAINT-PD	BUILDING MAINTENANCE				10.75
<b>Fund 111 - GENERAL Total:</b>					<b>71.50</b>
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>					
dept supplies	DEPARTMENT SUPPLIES				30.50
dept supplies	DEPARTMENT SUPPLIES				30.50
dept supplies	DEPARTMENT SUPPLIES				23.50

## Expense Approval Report

Post Dates: 06/05/2018 - 06/18/2018

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
dept supplies	DEPARTMENT SUPPLIES				20.00
Fund 621 - ENVIRONMENTAL SERVICES Total:					104.50
Vendor 00295 - B & H INVESTMENTS, INC Total:					176.00
<b>Vendor: 00271 - B&amp;C STEEL CORPORATION</b>					
<b>Fund: 111 - GENERAL</b>					
GROUND MAINT	GROUNDS MAINTENANCE				20.36
BLDG MAINT	BUILDING MAINTENANCE				13.39
Fund 111 - GENERAL Total:					33.75
Vendor 00271 - B&C STEEL CORPORATION Total:					33.75
<b>Vendor: 09918 - BALL MECON</b>					
<b>Fund: 111 - GENERAL</b>					
CONTRACTUAL	CONTRACTUAL SERVICES				18.00
CONTRACTUAL	CONTRACTUAL SERVICES				18.00
Fund 111 - GENERAL Total:					36.00
Vendor 09918 - BALL MECON Total:					36.00
<b>Vendor: 09929 - BISSELL, BERT</b>					
<b>Fund: 111 - GENERAL</b>					
E.OVERLAND GRANT PROGRAM	COMMUNITY DEVELOPMENT				9,678.00
Fund 111 - GENERAL Total:					9,678.00
Vendor 09929 - BISSELL, BERT Total:					9,678.00
<b>Vendor: 08141 - BLUE OX BUILDING</b>					
<b>Fund: 111 - GENERAL</b>					
BLDG MAINT	BUILDING MAINTENANCE				8,592.60
Fund 111 - GENERAL Total:					8,592.60
Vendor 08141 - BLUE OX BUILDING Total:					8,592.60
<b>Vendor: 00405 - BLUFFS SANITARY SUPPLY INC.</b>					
<b>Fund: 111 - GENERAL</b>					
Jan. sup.	JANITORIAL SUPPLIES				37.00
DEPT/JANIT SUPPL-PD	DEPARTMENT SUPPLIES				39.05
DEPT/JANIT SUPPL-PD	DEPARTMENT SUPPLIES				39.04
DEPT/JANIT SUPPL-PD	JANITORIAL SUPPLIES				30.71
DEPT/JANIT SUPPL-PD	JANITORIAL SUPPLIES				30.72
DEPT SUPP	DEPARTMENT SUPPLIES				498.20
DEPT SUPPL-PD	DEPARTMENT SUPPLIES				27.50
DEPT SUPPL-PD	DEPARTMENT SUPPLIES				27.50
Jan. sup.	JANITORIAL SUPPLIES				60.59
JANITORIAL SUPP	DEPARTMENT SUPPLIES				118.40
DEPT SUPP	DEPARTMENT SUPPLIES				57.28
DEPT SUPP	DEPARTMENT SUPPLIES				71.99
Fund 111 - GENERAL Total:					1,037.98
Vendor 00405 - BLUFFS SANITARY SUPPLY INC. Total:					1,037.98
<b>Vendor: 09926 - BROWN CO</b>					
<b>Fund: 511 - CAPITAL PROJECTS FUND</b>					
CIP	EQUIPMENT				26,919.00
Fund 511 - CAPITAL PROJECTS FUND Total:					26,919.00
Vendor 09926 - BROWN CO Total:					26,919.00
<b>Vendor: 09886 - BUDGET DRAIN SERVICES LLC</b>					
<b>Fund: 111 - GENERAL</b>					
CONTRACTUAL	CONTRACTUAL SERVICES				390.00
Fund 111 - GENERAL Total:					390.00
Vendor 09886 - BUDGET DRAIN SERVICES LLC Total:					390.00
<b>Vendor: 00735 - CAPITAL BUSINESS SYSTEMS INC.</b>					
<b>Fund: 111 - GENERAL</b>					
MONTHLY MAINT	EQUIPMENT MAINTENANCE				128.78
Cont. srvcs.	CONTRACTUAL SERVICES				457.20

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
MONTHLY MAINT	EQUIPMENT MAINTENANCE				133.65
				<b>Fund 111 - GENERAL Total:</b>	<b>719.63</b>
				<b>Vendor 00735 - CAPITAL BUSINESS SYSTEMS INC. Total:</b>	<b>719.63</b>
<b>Vendor: 00055 - CARR- TRUMBULL LUMBER CO, INC.</b>					
<b>Fund: 641 - WATER</b>					
DEPT SUP	DEPARTMENT SUPPLIES				6.41
DEPT SUP	DEPARTMENT SUPPLIES				36.94
				<b>Fund 641 - WATER Total:</b>	<b>43.35</b>
				<b>Vendor 00055 - CARR- TRUMBULL LUMBER CO, INC. Total:</b>	<b>43.35</b>
<b>Vendor: 00787 - CASH WA DISTRIBUTING</b>					
<b>Fund: 111 - GENERAL</b>					
CONCESSIONS	CONCESSION SUPPLIES				1,491.10
CONCESSIONS	CONCESSION SUPPLIES				322.37
				<b>Fund 111 - GENERAL Total:</b>	<b>1,813.47</b>
				<b>Vendor 00787 - CASH WA DISTRIBUTING Total:</b>	<b>1,813.47</b>
<b>Vendor: 07911 - CELLCO PARTNERSHIP</b>					
<b>Fund: 212 - TRANSPORTATION</b>					
CELL PHONE FOR ON CALL	TELEPHONE				16.97
				<b>Fund 212 - TRANSPORTATION Total:</b>	<b>16.97</b>
<b>Fund: 631 - WASTEWATER</b>					
CELL PHONES	CELLULAR PHONE				80.83
				<b>Fund 631 - WASTEWATER Total:</b>	<b>80.83</b>
<b>Fund: 641 - WATER</b>					
CELL PHONES	CELLULAR PHONE				84.91
				<b>Fund 641 - WATER Total:</b>	<b>84.91</b>
				<b>Vendor 07911 - CELLCO PARTNERSHIP Total:</b>	<b>182.71</b>
<b>Vendor: 00484 - CITY OF GERING</b>					
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>					
disposal fees	DISPOSAL FEES				54,586.60
				<b>Fund 621 - ENVIRONMENTAL SERVICES Total:</b>	<b>54,586.60</b>
				<b>Vendor 00484 - CITY OF GERING Total:</b>	<b>54,586.60</b>
<b>Vendor: 00706 - COMPUTER CONNECTION INC</b>					
<b>Fund: 111 - GENERAL</b>					
RENT-MACH-PD	RENT-MACHINES				44.00
				<b>Fund 111 - GENERAL Total:</b>	<b>44.00</b>
				<b>Vendor 00706 - COMPUTER CONNECTION INC Total:</b>	<b>44.00</b>
<b>Vendor: 02995 - CONSOLIDATED MANAGEMENT COMPANY</b>					
<b>Fund: 111 - GENERAL</b>					
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE				63.76
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE				88.87
				<b>Fund 111 - GENERAL Total:</b>	<b>152.63</b>
				<b>Vendor 02995 - CONSOLIDATED MANAGEMENT COMPANY Total:</b>	<b>152.63</b>
<b>Vendor: 00267 - CONTRACTORS MATERIALS INC.</b>					
<b>Fund: 111 - GENERAL</b>					
EQUIP MAINT	EQUIPMENT MAINTENANCE				255.78
DEPT SUPP	DEPARTMENT SUPPLIES				14.21
EQUIP MAINT	EQUIPMENT MAINTENANCE				188.16
DEPT SUPP	DEPARTMENT SUPPLIES				25.48
				<b>Fund 111 - GENERAL Total:</b>	<b>483.63</b>
<b>Fund: 212 - TRANSPORTATION</b>					
SUPP - ADA PANELS	DEPARTMENT SUPPLIES				245.00
SUPP - TAPE & LOTION	DEPARTMENT SUPPLIES				20.54
SUPP - SHOVELS & GLOVES	DEPARTMENT SUPPLIES				116.43

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
SUPP - BLADES, CHALK	DEPARTMENT SUPPLIES				43.22
				<b>Fund 212 - TRANSPORTATION Total:</b>	<b>425.19</b>
<b>Fund: 213 - CEMETERY</b>					
DEPT SUPP	DEPARTMENT SUPPLIES				104.86
				<b>Fund 213 - CEMETERY Total:</b>	<b>104.86</b>
<b>Fund: 641 - WATER</b>					
DEPT SUP	DEPARTMENT SUPPLIES				74.77
DEPT SUP	DEPARTMENT SUPPLIES				387.99
DEPT SUP	DEPARTMENT SUPPLIES				1,823.36
				<b>Fund 641 - WATER Total:</b>	<b>2,286.12</b>
				<b>Vendor 00267 - CONTRACTORS MATERIALS INC. Total:</b>	<b>3,299.80</b>
<b>Vendor: 05709 - CREDIT BUREAU OF COUNCIL BLUFFS</b>					
<b>Fund: 111 - GENERAL</b>					
MEMBERSHIP FEE - MAY 2018	CONSULTING SERVICES				50.00
				<b>Fund 111 - GENERAL Total:</b>	<b>50.00</b>
				<b>Vendor 05709 - CREDIT BUREAU OF COUNCIL BLUFFS Total:</b>	<b>50.00</b>
<b>Vendor: 06564 - CREDIT MANAGEMENT SERVICES INC.</b>					
<b>Fund: 713 - CASH &amp; INVESTMENT POOL</b>					
WAGE ATTACHMENT	WAGE ATTACHMENT EE PAY				526.13
				<b>Fund 713 - CASH &amp; INVESTMENT POOL Total:</b>	<b>526.13</b>
				<b>Vendor 06564 - CREDIT MANAGEMENT SERVICES INC. Total:</b>	<b>526.13</b>
<b>Vendor: 00406 - CRESCENT ELECT. SUPPLY COMP INC</b>					
<b>Fund: 111 - GENERAL</b>					
Dep. sup.	DEPARTMENT SUPPLIES				101.39
				<b>Fund 111 - GENERAL Total:</b>	<b>101.39</b>
				<b>Vendor 00406 - CRESCENT ELECT. SUPPLY COMP INC Total:</b>	<b>101.39</b>
<b>Vendor: 09767 - CROELL INC</b>					
<b>Fund: 641 - WATER</b>					
DEPT SUP	DEPARTMENT SUPPLIES				433.50
DEPT SUP	DEPARTMENT SUPPLIES				163.71
DEPT SUP	DEPARTMENT SUPPLIES				-433.50
DEPT SUP	DEPARTMENT SUPPLIES				463.85
DEPT SUP	DEPARTMENT SUPPLIES				515.21
				<b>Fund 641 - WATER Total:</b>	<b>1,142.77</b>
				<b>Vendor 09767 - CROELL INC Total:</b>	<b>1,142.77</b>
<b>Vendor: 01329 - CROUCH RECREATIONAL DESIGN, INC</b>					
<b>Fund: 111 - GENERAL</b>					
DEPT SUPP	DEPARTMENT SUPPLIES				1,035.00
				<b>Fund 111 - GENERAL Total:</b>	<b>1,035.00</b>
				<b>Vendor 01329 - CROUCH RECREATIONAL DESIGN, INC Total:</b>	<b>1,035.00</b>
<b>Vendor: 07689 - CYNTHIA GREEN</b>					
<b>Fund: 111 - GENERAL</b>					
Dep. sup.	DEPARTMENT SUPPLIES				33.72
DEPT SUPP	DEPARTMENT SUPPLIES				34.39
DEPT SUPP	DEPARTMENT SUPPLIES				7.49
				<b>Fund 111 - GENERAL Total:</b>	<b>75.60</b>
				<b>Vendor 07689 - CYNTHIA GREEN Total:</b>	<b>75.60</b>
<b>Vendor: 00234 - D &amp; H ELECTRONICS INC.</b>					
<b>Fund: 213 - CEMETERY</b>					
DEPT SUPP	DEPARTMENT SUPPLIES				3.50
DEPT SUPP	DEPARTMENT SUPPLIES				7.00
				<b>Fund 213 - CEMETERY Total:</b>	<b>10.50</b>
				<b>Vendor 00234 - D &amp; H ELECTRONICS INC. Total:</b>	<b>10.50</b>

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
<b>Vendor: 03321 - DALE'S TIRE &amp; RETREADING, INC.</b>					
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>					
vehicle mtnc	VEHICLE MAINTENANCE				35.75
<b>Fund 621 - ENVIRONMENTAL SERVICES Total:</b>					<b>35.75</b>
<b>Vendor 03321 - DALE'S TIRE &amp; RETREADING, INC. Total:</b>					<b>35.75</b>
<b>Vendor: 09671 - DAS MANUFACTURING INC</b>					
<b>Fund: 661 - STORMWATER</b>					
DEPT SUP	DEPARTMENT SUPPLIES				2,586.05
<b>Fund 661 - STORMWATER Total:</b>					<b>2,586.05</b>
<b>Vendor 09671 - DAS MANUFACTURING INC Total:</b>					<b>2,586.05</b>
<b>Vendor: 00066 - EBSCO INDUSTRIES, INC</b>					
<b>Fund: 111 - GENERAL</b>					
Sbscrp.	SUBSCRIPTIONS				1,155.00
<b>Fund 111 - GENERAL Total:</b>					<b>1,155.00</b>
<b>Vendor 00066 - EBSCO INDUSTRIES, INC Total:</b>					<b>1,155.00</b>
<b>Vendor: 01003 - ELLIOTT EQUIPMENT COMPANY INC.</b>					
<b>Fund: 725 - CENTRAL GARAGE</b>					
equip mtnc	EQUIPMENT MAINTENANCE				2,570.98
<b>Fund 725 - CENTRAL GARAGE Total:</b>					<b>2,570.98</b>
<b>Vendor 01003 - ELLIOTT EQUIPMENT COMPANY INC. Total:</b>					<b>2,570.98</b>
<b>Vendor: 09922 - EXCELLENT PLUMBING</b>					
<b>Fund: 641 - WATER</b>					
CONTRACTUAL SVC	CONTRACTUAL SERVICES				950.00
<b>Fund 641 - WATER Total:</b>					<b>950.00</b>
<b>Vendor 09922 - EXCELLENT PLUMBING Total:</b>					<b>950.00</b>
<b>Vendor: 00135 - F. H. SCHAFER ELEVATOR, INC</b>					
<b>Fund: 641 - WATER</b>					
DEPT SUP	DEPARTMENT SUPPLIES				115.56
<b>Fund 641 - WATER Total:</b>					<b>115.56</b>
<b>Vendor 00135 - F. H. SCHAFER ELEVATOR, INC Total:</b>					<b>115.56</b>
<b>Vendor: 09927 - FARMERS STATE BANK</b>					
<b>Fund: 321 - TIF PROJECTS</b>					
TIF - ELITE HEALTH REDEV	DEBT SVC (INT) - TIF				92,646.66
<b>Fund 321 - TIF PROJECTS Total:</b>					<b>92,646.66</b>
<b>Vendor 09927 - FARMERS STATE BANK Total:</b>					<b>92,646.66</b>
<b>Vendor: 07904 - FREMONT MOTOR SCOTTSBLUFF, LLC</b>					
<b>Fund: 725 - CENTRAL GARAGE</b>					
equip mtnc	EQUIPMENT MAINTENANCE				291.90
<b>Fund 725 - CENTRAL GARAGE Total:</b>					<b>291.90</b>
<b>Vendor 07904 - FREMONT MOTOR SCOTTSBLUFF, LLC Total:</b>					<b>291.90</b>
<b>Vendor: 00751 - GALE/CENGAGE LEARNING</b>					
<b>Fund: 111 - GENERAL</b>					
Sbscrp.	SUBSCRIPTIONS				995.00
<b>Fund 111 - GENERAL Total:</b>					<b>995.00</b>
<b>Vendor 00751 - GALE/CENGAGE LEARNING Total:</b>					<b>995.00</b>
<b>Vendor: 00022 - GENERAL ELECTRIC CAPITAL CORPORATION</b>					
<b>Fund: 111 - GENERAL</b>					
CONCESSIONS	CONCESSION SUPPLIES				122.16
DEPT SUPP	DEPARTMENT SUPPLIES				155.81
FIRE CHIEF EXAM	RECRUITMENT				17.40
DEPT SUPP	DEPARTMENT SUPPLIES				59.25
DEPT SUPP	DEPARTMENT SUPPLIES				29.88
DEPT SUPP	DEPARTMENT SUPPLIES				87.13
SUPPLIES - BUDGET WORKSHOP	DEPARTMENT SUPPLIES				92.22

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DEPT SUPP	DEPARTMENT SUPPLIES				9.98
DEPT SUPP	DEPARTMENT SUPPLIES				144.41
DEPT SUPP	DEPARTMENT SUPPLIES				14.96
Fund 111 - GENERAL Total:					733.20
Vendor 00022 - GENERAL ELECTRIC CAPITAL CORPORATION Total:					733.20
Vendor: 05725 - GILMORE & BELL, P.C.					
Fund: 212 - TRANSPORTATION					
BONDS ISSUANCE	BOND ISSUANCE COSTS				4,529.80
Fund 212 - TRANSPORTATION Total:					4,529.80
Fund: 661 - STORMWATER					
BONDS ISSUANCE	BOND ISSUANCE COSTS				970.20
Fund 661 - STORMWATER Total:					970.20
Vendor 05725 - GILMORE & BELL, P.C. Total:					5,500.00
Vendor: 09924 - GRAY JENNIFER					
Fund: 111 - GENERAL					
campground	CAMPGROUND FEES				25.00
Fund 111 - GENERAL Total:					25.00
Vendor 09924 - GRAY JENNIFER Total:					25.00
Vendor: 09610 - GRAY TELEVISION GROUP INC					
Fund: 661 - STORMWATER					
CONTRACTUAL SVC	CONTRACTUAL SERVICES				1,390.00
Fund 661 - STORMWATER Total:					1,390.00
Vendor 09610 - GRAY TELEVISION GROUP INC Total:					1,390.00
Vendor: 04371 - HAWKINS, INC.					
Fund: 641 - WATER					
CHEMICALS	CHEMICALS				2,554.98
Fund 641 - WATER Total:					2,554.98
Vendor 04371 - HAWKINS, INC. Total:					2,554.98
Vendor: 04299 - HD SUPPLY FACILITIES MAINTENANCE LTD					
Fund: 631 - WASTEWATER					
DEPT SUP	DEPARTMENT SUPPLIES				132.35
Fund 631 - WASTEWATER Total:					132.35
Vendor 04299 - HD SUPPLY FACILITIES MAINTENANCE LTD Total:					132.35
Vendor: 04197 - HEARTLAND COMMUNICATIONS GROUP, INC					
Fund: 111 - GENERAL					
Bks.	BOOKS				50.00
Fund 111 - GENERAL Total:					50.00
Vendor 04197 - HEARTLAND COMMUNICATIONS GROUP, INC Total:					50.00
Vendor: 09921 - HOLUB KENT					
Fund: 223 - KENO					
TREE REBATE	CONTRACTUAL SERVICES				76.00
Fund 223 - KENO Total:					76.00
Vendor 09921 - HOLUB KENT Total:					76.00
Vendor: 00299 - HULLINGER GLASS & LOCKS INC.					
Fund: 111 - GENERAL					
DEPT SUPP	DEPARTMENT SUPPLIES				28.50
Fund 111 - GENERAL Total:					28.50
Vendor 00299 - HULLINGER GLASS & LOCKS INC. Total:					28.50
Vendor: 08793 - HYDRONIC WATER MANAGEMENT					
Fund: 111 - GENERAL					
Equip. main.	EQUIPMENT MAINTENANCE				425.00
Fund 111 - GENERAL Total:					425.00
Vendor 08793 - HYDRONIC WATER MANAGEMENT Total:					425.00

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
<b>Vendor: 00525 - IDEAL LAUNDRY AND CLEANERS, INC.</b>					
<b>Fund: 111 - GENERAL</b>					
UNIFORMS-PD	UNIFORMS & CLOTHING				109.48
UNIFORMS-PD	UNIFORMS & CLOTHING				104.72
UNIFORMS-PD	UNIFORMS & CLOTHING				104.72
UNIFORMS-PD	UNIFORMS & CLOTHING				104.72
Jan. sup.	JANITORIAL SUPPLIES				90.64
JANITORIAL SUPP	DEPARTMENT SUPPLIES				78.24
DEPT SUPP	DEPARTMENT SUPPLIES				46.81
JANITORIAL SUPP	DEPARTMENT SUPPLIES				23.46
JANITORIAL SUPP	DEPARTMENT SUPPLIES				13.72
JANITORIAL SUPP	JANITORIAL SUPPLIES				42.48
<b>Fund 111 - GENERAL Total:</b>					<b>718.99</b>
<b>Fund: 212 - TRANSPORTATION</b>					
SUPP - MATS, TOWELS	DEPARTMENT SUPPLIES				29.59
SUPP - MATS, TOWELS	DEPARTMENT SUPPLIES				29.59
<b>Fund 212 - TRANSPORTATION Total:</b>					<b>59.18</b>
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>					
dept supplies	DEPARTMENT SUPPLIES				86.35
<b>Fund 621 - ENVIRONMENTAL SERVICES Total:</b>					<b>86.35</b>
<b>Fund: 631 - WASTEWATER</b>					
CONTRACTUAL SVC	CONTRACTUAL SERVICES				25.00
<b>Fund 631 - WASTEWATER Total:</b>					<b>25.00</b>
<b>Fund: 641 - WATER</b>					
CONTRACTUAL SVC	CONTRACTUAL SERVICES				25.00
<b>Fund 641 - WATER Total:</b>					<b>25.00</b>
<b>Fund: 725 - CENTRAL GARAGE</b>					
uniforms & clothing	DEPARTMENT SUPPLIES				30.74
uniforms & clothing	UNIFORMS & CLOTHING				8.28
uniforms & clothing	DEPARTMENT SUPPLIES				30.74
uniforms & clothing	UNIFORMS & CLOTHING				8.28
<b>Fund 725 - CENTRAL GARAGE Total:</b>					<b>78.04</b>
<b>Vendor 00525 - IDEAL LAUNDRY AND CLEANERS, INC. Total:</b>					<b>992.56</b>
<b>Vendor: 00937 - INDEPENDENT PLUMBING AND HEATING, INC</b>					
<b>Fund: 111 - GENERAL</b>					
BLDG MAINT	BUILDING MAINTENANCE				11.04
BLDG MAINT	BUILDING MAINTENANCE				16.10
BLDG MAINT	BUILDING MAINTENANCE				78.71
GROUND MAINT	GROUNDS MAINTENANCE				172.80
<b>Fund 111 - GENERAL Total:</b>					<b>278.65</b>
<b>Vendor 00937 - INDEPENDENT PLUMBING AND HEATING, INC Total:</b>					<b>278.65</b>
<b>Vendor: 02578 - INFINITY CONSTRUCTION, INC.</b>					
<b>Fund: 641 - WATER</b>					
BROADWAY WATER MAIN - FIN... STRUCTURES					11,423.37
<b>Fund 641 - WATER Total:</b>					<b>11,423.37</b>
<b>Vendor 02578 - INFINITY CONSTRUCTION, INC. Total:</b>					<b>11,423.37</b>
<b>Vendor: 09291 - INGRAM LIBRARY SERVICES INC</b>					
<b>Fund: 111 - GENERAL</b>					
Bks &AV	AUDIOVISUAL SUPPLIES				27.49
Bks &AV	BOOKS				301.72
Bks. &AV	AUDIOVISUAL SUPPLIES				19.24
Bks. &AV	BOOKS				1,129.37
Bks. &AV	AUDIOVISUAL SUPPLIES				8.24
Bks. &AV	BOOKS				90.76
<b>Fund 111 - GENERAL Total:</b>					<b>1,576.82</b>
<b>Vendor 09291 - INGRAM LIBRARY SERVICES INC Total:</b>					<b>1,576.82</b>



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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
<b>Vendor: 08154 - INTERNAL REVENUE SERVICE</b>					
<b>Fund: 713 - CASH &amp; INVESTMENT POOL</b>					
WITHHOLDINGS	MEDICARE W/H EE PAYABLE				4,337.55
WITHHOLDINGS	MEDICARE W/H EE PAYABLE				4,337.55
WITHHOLDINGS	FICA W/H EE PAYABLE				16,239.73
WITHHOLDINGS	FICA W/H EE PAYABLE				16,239.73
WITHHOLDINGS	FED W/H EE PAYABLE				24,606.42
<b>Fund 713 - CASH &amp; INVESTMENT POOL Total:</b>					<b>65,760.98</b>
<b>Fund: 812 - HEALTH INSURANCE</b>					
FORM 720 - PCOR FEES 2017	TAX EXPENSE				846.06
<b>Fund 812 - HEALTH INSURANCE Total:</b>					<b>846.06</b>
<b>Vendor 08154 - INTERNAL REVENUE SERVICE Total:</b>					<b>66,607.04</b>
<b>Vendor: 00587 - INTERNATIONAL PUBLIC MANAGEMENT ASSOCIATION-HR</b>					
<b>Fund: 111 - GENERAL</b>					
FIRE CHIEF EXAM & FEE	RECRUITMENT				1,145.00
<b>Fund 111 - GENERAL Total:</b>					<b>1,145.00</b>
<b>Vendor 00587 - INTERNATIONAL PUBLIC MANAGEMENT ASSOCIATION-HR Total:</b>					<b>1,145.00</b>
<b>Vendor: 08525 - INTRALINKS, INC</b>					
<b>Fund: 111 - GENERAL</b>					
SERVER DRIVE - DELL HD 300GB ..	DEPARTMENT SUPPLIES				38.34
APC SMART-UPS - LIBRARY	DEPARTMENT SUPPLIES				474.44
CONTRACT SERVICES - MAY 2018	CONTRACTUAL SERVICES				1,368.75
CONTRACT SERVICES - LIBRARY	CONTRACTUAL SERVICES				281.25
<b>Fund 111 - GENERAL Total:</b>					<b>2,162.78</b>
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>					
SERVER DRIVE - DELL HD 300GB ..	DEPARTMENT SUPPLIES				38.34
CONTRACT SERVICES - MAY 2018	CONTRACTUAL SERVICES				37.50
<b>Fund 621 - ENVIRONMENTAL SERVICES Total:</b>					<b>75.84</b>
<b>Fund: 631 - WASTEWATER</b>					
SERVER DRIVE - DELL HD 300GB ..	DEPARTMENT SUPPLIES				38.34
CONTRACT SERVICES - MAY 2018	CONTRACTUAL SERVICES				309.37
<b>Fund 631 - WASTEWATER Total:</b>					<b>347.71</b>
<b>Fund: 641 - WATER</b>					
SERVER DRIVE - DELL HD 300GB ..	DEPARTMENT SUPPLIES				38.33
CONTRACT SERVICES - MAY 2018	CONTRACTUAL SERVICES				309.38
<b>Fund 641 - WATER Total:</b>					<b>347.71</b>
<b>Vendor 08525 - INTRALINKS, INC Total:</b>					<b>2,934.04</b>
<b>Vendor: 05696 - INVENTIVE WIRELESS OF NE, LLC</b>					
<b>Fund: 111 - GENERAL</b>					
CONTRACTUAL	CONTRACTUAL SERVICES				57.95
<b>Fund 111 - GENERAL Total:</b>					<b>57.95</b>
<b>Vendor 05696 - INVENTIVE WIRELESS OF NE, LLC Total:</b>					<b>57.95</b>
<b>Vendor: 00192 - J G ELLIOTT CO.INC.</b>					
<b>Fund: 111 - GENERAL</b>					
BOND - KIM WRIGHT, CITY CLE...	BONDING				875.00
<b>Fund 111 - GENERAL Total:</b>					<b>875.00</b>
<b>Vendor 00192 - J G ELLIOTT CO.INC. Total:</b>					<b>875.00</b>
<b>Vendor: 09775 - JACOB MCLAIN</b>					
<b>Fund: 111 - GENERAL</b>					
CONTRACTUAL	CONTRACTUAL SERVICES				54.00
CONTRACTUAL	CONTRACTUAL SERVICES				36.00
CONTRACTUAL	CONTRACTUAL SERVICES				18.00
<b>Fund 111 - GENERAL Total:</b>					<b>108.00</b>
<b>Vendor 09775 - JACOB MCLAIN Total:</b>					<b>108.00</b>

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
<b>Vendor: 06131 - JOHN DEERE FINANCIAL</b>					
<b>Fund: 111 - GENERAL</b>					
DEPT SUPP	DEPARTMENT SUPPLIES				17.99
GROUND MAINT	GROUNDS MAINTENANCE				82.80
GROUND MAINT	GROUNDS MAINTENANCE				6.90
<b>Fund 111 - GENERAL Total:</b>					<b>107.69</b>
<b>Vendor 06131 - JOHN DEERE FINANCIAL Total:</b>					<b>107.69</b>
<b>Vendor: 08067 - JOHN DEERE FINANCIAL</b>					
<b>Fund: 111 - GENERAL</b>					
DEPT SUPP	DEPARTMENT SUPPLIES				84.95
GROUND MAINT	GROUNDS MAINTENANCE				72.93
GROUND MAINT	GROUNDS MAINTENANCE				29.37
DEPT SUPP	DEPARTMENT SUPPLIES				40.98
DEPT SUPP	DEPARTMENT SUPPLIES				50.97
<b>Fund 111 - GENERAL Total:</b>					<b>279.20</b>
<b>Vendor 08067 - JOHN DEERE FINANCIAL Total:</b>					<b>279.20</b>
<b>Vendor: 09474 - JOHN DEERE FINANCIAL</b>					
<b>Fund: 111 - GENERAL</b>					
EQUIP MAINT	EQUIPMENT MAINTENANCE				95.76
<b>Fund 111 - GENERAL Total:</b>					<b>95.76</b>
<b>Fund: 213 - CEMETERY</b>					
EQUIP MAINT	EQUIPMENT MAINTENANCE				61.00
EQUIP MAINT	EQUIPMENT MAINTENANCE				286.69
<b>Fund 213 - CEMETERY Total:</b>					<b>347.69</b>
<b>Vendor 09474 - JOHN DEERE FINANCIAL Total:</b>					<b>443.45</b>
<b>Vendor: 09185 - JONATHAN P VAN GALDER</b>					
<b>Fund: 111 - GENERAL</b>					
CONTRACTUAL	CONTRACTUAL SERVICES				18.00
CONTRACTUAL	CONTRACTUAL SERVICES				18.00
CONTRACTUAL	CONTRACTUAL SERVICES				36.00
<b>Fund 111 - GENERAL Total:</b>					<b>72.00</b>
<b>Vendor 09185 - JONATHAN P VAN GALDER Total:</b>					<b>72.00</b>
<b>Vendor: 09613 - KELLY KAVA</b>					
<b>Fund: 111 - GENERAL</b>					
UNIFORMS-PD	UNIFORMS & CLOTHING				72.00
<b>Fund 111 - GENERAL Total:</b>					<b>72.00</b>
<b>Vendor 09613 - KELLY KAVA Total:</b>					<b>72.00</b>
<b>Vendor: 09371 - KIRK BERNHARDT</b>					
<b>Fund: 111 - GENERAL</b>					
CONTRACTUAL	CONTRACTUAL SERVICES				54.00
CONTRACTUAL	CONTRACTUAL SERVICES				36.00
CONTRACTUAL	CONTRACTUAL SERVICES				36.00
<b>Fund 111 - GENERAL Total:</b>					<b>126.00</b>
<b>Vendor 09371 - KIRK BERNHARDT Total:</b>					<b>126.00</b>
<b>Vendor: 09747 - KNOW HOW LLC</b>					
<b>Fund: 111 - GENERAL</b>					
parts	VEHICLE MAINTENANCE				11.51
<b>Fund 111 - GENERAL Total:</b>					<b>11.51</b>
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>					
equip mtn	EQUIPMENT MAINTENANCE				23.38
dept supplies	DEPARTMENT SUPPLIES				17.93
<b>Fund 621 - ENVIRONMENTAL SERVICES Total:</b>					<b>41.31</b>
<b>Fund: 631 - WASTEWATER</b>					
EQUIP MAINT	EQUIPMENT MAINTENANCE				120.60

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
EQUIP MAINT	EQUIPMENT MAINTENANCE				11.58
				<b>Fund 631 - WASTEWATER Total:</b>	<b>132.18</b>
<b>Fund: 641 - WATER</b>					
DEPT SUP	DEPARTMENT SUPPLIES				2.71
				<b>Fund 641 - WATER Total:</b>	<b>2.71</b>
<b>Fund: 725 - CENTRAL GARAGE</b>					
equip mtnc	EQUIPMENT MAINTENANCE				9.51
dept supplies	DEPARTMENT SUPPLIES				5.73
equip mtnc	EQUIPMENT MAINTENANCE				11.04
equip mtnc	EQUIPMENT MAINTENANCE				191.92
equip mtnc	EQUIPMENT MAINTENANCE				48.80
dept supplies	DEPARTMENT SUPPLIES				2.75
dept supplies	DEPARTMENT SUPPLIES				21.63
equip mtnc	EQUIPMENT MAINTENANCE				29.37
equip mtnc	EQUIPMENT MAINTENANCE				5.94
dept supplies	DEPARTMENT SUPPLIES				35.50
equip mtnc	EQUIPMENT MAINTENANCE				10.67
equip mtnc	EQUIPMENT MAINTENANCE				17.80
equip mtnc	EQUIPMENT MAINTENANCE				17.95
equip mtnc	EQUIPMENT MAINTENANCE				1.18
equip mtnc	EQUIPMENT MAINTENANCE				14.93
equip mtnc	EQUIPMENT MAINTENANCE				5.52
equip mtnc	EQUIPMENT MAINTENANCE				13.34
equip mtnc	EQUIPMENT MAINTENANCE				8.99
dept supplies	DEPARTMENT SUPPLIES				13.91
equip mtnc	EQUIPMENT MAINTENANCE				17.55
equip mtnc	EQUIPMENT MAINTENANCE				18.78
EQUIP MTNC	EQUIPMENT MAINTENANCE				-60.50
dept supplies	DEPARTMENT SUPPLIES				-35.50
				<b>Fund 725 - CENTRAL GARAGE Total:</b>	<b>406.81</b>
				<b>Vendor 09747 - KNOW HOW LLC Total:</b>	<b>594.52</b>
<b>Vendor: 00395 - KOIS BROTHERS EQUIPMENT CO INC</b>					
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>					
dept supplies	DEPARTMENT SUPPLIES				7,058.00
				<b>Fund 621 - ENVIRONMENTAL SERVICES Total:</b>	<b>7,058.00</b>
				<b>Vendor 00395 - KOIS BROTHERS EQUIPMENT CO INC Total:</b>	<b>7,058.00</b>
<b>Vendor: 09913 - LEIS JORDAN</b>					
<b>Fund: 111 - GENERAL</b>					
CONTRACTUAL	CONTRACTUAL SERVICES				18.00
CONTRACTUAL	CONTRACTUAL SERVICES				36.00
CONTRACTUAL	CONTRACTUAL SERVICES				18.00
				<b>Fund 111 - GENERAL Total:</b>	<b>72.00</b>
				<b>Vendor 09913 - LEIS JORDAN Total:</b>	<b>72.00</b>
<b>Vendor: 09590 - LEXISNEXIS RISK DATA MANAGEMENT</b>					
<b>Fund: 111 - GENERAL</b>					
CONSULTING-PD	CONSULTING SERVICES				100.00
				<b>Fund 111 - GENERAL Total:</b>	<b>100.00</b>
				<b>Vendor 09590 - LEXISNEXIS RISK DATA MANAGEMENT Total:</b>	<b>100.00</b>
<b>Vendor: 00242 - M.C. SCHAFF &amp; ASSOCIATES, INC</b>					
<b>Fund: 641 - WATER</b>					
BROADWAY WATER MAIN	ENGINEERING/DESIGN				7,416.36
				<b>Fund 641 - WATER Total:</b>	<b>7,416.36</b>
				<b>Vendor 00242 - M.C. SCHAFF &amp; ASSOCIATES, INC Total:</b>	<b>7,416.36</b>

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
<b>Vendor: 08190 - MADISON NATIONAL LIFE</b>					
<b>Fund: 111 - GENERAL</b>					
LIFE INS	DISABILITY INSURANCE				395.62
				<b>Fund 111 - GENERAL Total:</b>	<b>395.62</b>
<b>Fund: 713 - CASH &amp; INVESTMENT POOL</b>					
LIFE INS	LIFE INS EE PAYABLE				8.88
LIFE INS	DIS INC INS EE PAYABLE				739.93
LIFE INS	LIFE INS ER PAYABLE				722.59
				<b>Fund 713 - CASH &amp; INVESTMENT POOL Total:</b>	<b>1,471.40</b>
				<b>Vendor 08190 - MADISON NATIONAL LIFE Total:</b>	<b>1,867.02</b>
<b>Vendor: 08317 - MATHESON TRI-GAS INC</b>					
<b>Fund: 111 - GENERAL</b>					
DEPT SUPP	DEPARTMENT SUPPLIES				93.17
				<b>Fund 111 - GENERAL Total:</b>	<b>93.17</b>
<b>Fund: 641 - WATER</b>					
RENT - MACHINES	RENT-MACHINES				55.25
				<b>Fund 641 - WATER Total:</b>	<b>55.25</b>
				<b>Vendor 08317 - MATHESON TRI-GAS INC Total:</b>	<b>148.42</b>
<b>Vendor: 07628 - MENARDS, INC</b>					
<b>Fund: 111 - GENERAL</b>					
GROUND MAINT	EQUIPMENT MAINTENANCE				14.49
GROUND MAINT	GROUNDS MAINTENANCE				29.88
DEPT SUPP	DEPARTMENT SUPPLIES				98.79
DEPT SUPP	DEPARTMENT SUPPLIES				38.53
DEPT SUPP	DEPARTMENT SUPPLIES				6.47
DEPT SUPP	DEPARTMENT SUPPLIES				498.35
BLDG MAINT	BUILDING MAINTENANCE				49.90
DEF	VEHICLE MAINTENANCE				26.64
EQUIP MAINT	EQUIPMENT MAINTENANCE				10.99
DEPT SUPP	DEPARTMENT SUPPLIES				117.97
sprinkler head parts	BUILDING MAINTENANCE				3.19
				<b>Fund 111 - GENERAL Total:</b>	<b>895.20</b>
<b>Fund: 213 - CEMETERY</b>					
DEPT SUPP	DEPARTMENT SUPPLIES				25.93
				<b>Fund 213 - CEMETERY Total:</b>	<b>25.93</b>
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>					
dept supplies	DEPARTMENT SUPPLIES				17.97
				<b>Fund 621 - ENVIRONMENTAL SERVICES Total:</b>	<b>17.97</b>
<b>Fund: 641 - WATER</b>					
DEPT SUP	DEPARTMENT SUPPLIES				51.24
				<b>Fund 641 - WATER Total:</b>	<b>51.24</b>
<b>Fund: 661 - STORMWATER</b>					
DEPT SUP	DEPARTMENT SUPPLIES				13.95
				<b>Fund 661 - STORMWATER Total:</b>	<b>13.95</b>
				<b>Vendor 07628 - MENARDS, INC Total:</b>	<b>1,004.29</b>
<b>Vendor: 00705 - MIDLANDS NEWSPAPERS, INC</b>					
<b>Fund: 111 - GENERAL</b>					
LEGAL NOTICE	LEGAL PUBLICATIONS				15.27
Legal Publishing	LEGAL PUBLICATIONS				18.32
Legal Publishing	LEGAL PUBLICATIONS				434.06
Legal Publishing	LEGAL PUBLICATIONS				16.80
Legal Publishing	LEGAL PUBLICATIONS				102.46
Legal Publishing	RECRUITMENT				1,506.67
				<b>Fund 111 - GENERAL Total:</b>	<b>2,093.58</b>

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
<b>Fund: 224 - ECONOMIC DEVELOPMENT</b>					
Legal Publishing	PUBLICATIONS				43.14
<b>Fund 224 - ECONOMIC DEVELOPMENT Total:</b>					<b>43.14</b>
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>					
Legal Publishing	LEGAL PUBLICATIONS				32.56
<b>Fund 621 - ENVIRONMENTAL SERVICES Total:</b>					<b>32.56</b>
<b>Vendor 00705 - MIDLANDS NEWSPAPERS, INC Total:</b>					<b>2,169.28</b>
<b>Vendor: 07938 - MIDWEST CONNECT, LLC</b>					
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>					
DEPT SUPP	DEPARTMENT SUPPLIES				283.56
<b>Fund 621 - ENVIRONMENTAL SERVICES Total:</b>					<b>283.56</b>
<b>Fund: 631 - WASTEWATER</b>					
DEPT SUPP	DEPARTMENT SUPPLIES				283.56
<b>Fund 631 - WASTEWATER Total:</b>					<b>283.56</b>
<b>Fund: 641 - WATER</b>					
DEPT SUPP	DEPARTMENT SUPPLIES				283.55
<b>Fund 641 - WATER Total:</b>					<b>283.55</b>
<b>Vendor 07938 - MIDWEST CONNECT, LLC Total:</b>					<b>850.67</b>
<b>Vendor: 02569 - MUNIMETRIX SYSTEMS CORP</b>					
<b>Fund: 111 - GENERAL</b>					
IMAGESILO - MAY 2018	CONTRACTUAL SERVICES				39.99
<b>Fund 111 - GENERAL Total:</b>					<b>39.99</b>
<b>Vendor 02569 - MUNIMETRIX SYSTEMS CORP Total:</b>					<b>39.99</b>
<b>Vendor: 09109 - NE AMATEUR SOFTBALL ASSOC</b>					
<b>Fund: 111 - GENERAL</b>					
DEPT SUPP	DEPARTMENT SUPPLIES				1,320.00
<b>Fund 111 - GENERAL Total:</b>					<b>1,320.00</b>
<b>Vendor 09109 - NE AMATEUR SOFTBALL ASSOC Total:</b>					<b>1,320.00</b>
<b>Vendor: 04082 - NE CHILD SUPPORT PAYMENT CENTER</b>					
<b>Fund: 713 - CASH &amp; INVESTMENT POOL</b>					
NE CHILD SUPPORT PYBLE	CHILD SUPPORT EE PAY				1,556.93
<b>Fund 713 - CASH &amp; INVESTMENT POOL Total:</b>					<b>1,556.93</b>
<b>Vendor 04082 - NE CHILD SUPPORT PAYMENT CENTER Total:</b>					<b>1,556.93</b>
<b>Vendor: 00797 - NE DEPT OF REVENUE</b>					
<b>Fund: 713 - CASH &amp; INVESTMENT POOL</b>					
WITHHOLDINGS	STATE W/H EE PAYABLE				29,159.23
<b>Fund 713 - CASH &amp; INVESTMENT POOL Total:</b>					<b>29,159.23</b>
<b>Vendor 00797 - NE DEPT OF REVENUE Total:</b>					<b>29,159.23</b>
<b>Vendor: 05373 - NEBRASKA SAFETY &amp; FIRE EQUIPEMENT INC.</b>					
<b>Fund: 111 - GENERAL</b>					
EQUIP MAINT-PD	EQUIPMENT MAINTENANCE				45.00
EQUIP MAINT-PD	EQUIPMENT MAINTENANCE				49.00
<b>Fund 111 - GENERAL Total:</b>					<b>94.00</b>
<b>Vendor 05373 - NEBRASKA SAFETY &amp; FIRE EQUIPEMENT INC. Total:</b>					<b>94.00</b>
<b>Vendor: 04460 - NEBRASKA INTERACTIVE, LLC</b>					
<b>Fund: 111 - GENERAL</b>					
DRIVERS LICENSE REQ. - MAY 2...	CONSULTING SERVICES				15.00
<b>Fund 111 - GENERAL Total:</b>					<b>15.00</b>
<b>Vendor 04460 - NEBRASKA INTERACTIVE, LLC Total:</b>					<b>15.00</b>
<b>Vendor: 00402 - NEBRASKA MACHINERY CO</b>					
<b>Fund: 111 - GENERAL</b>					
BLDG MAINT-PD	BUILDING MAINTENANCE				552.00

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
BLDG MAINT-PD	BUILDING MAINTENANCE				552.00
Fund 111 - GENERAL Total:					1,104.00
Vendor 00402 - NEBRASKA MACHINERY CO Total:					1,104.00
<b>Vendor: 00578 - NEBRASKA PUBLIC POWER DISTRICT</b>					
<b>Fund: 111 - GENERAL</b>					
Electric	ELECTRICITY				437.05
Electric	ELECTRICITY				34.21
Electric	ELECTRICITY				722.53
Electric	ELECTRICITY				83.04
Electric	ELECTRICITY				722.52
Electric	ELECTRICITY				287.43
Electric	ELECTRICITY				2,209.46
Electric	ELECTRICITY				3,294.94
Electric	ELECTRICITY				69.84
Electric	ELECTRICITY				85.47
Electric	STREET LIGHTS				100.40
Fund 111 - GENERAL Total:					8,046.89
<b>Fund: 212 - TRANSPORTATION</b>					
Electric	ELECTRICITY				691.01
Electric	ELECTRIC POWER				1,460.27
Electric	STREET LIGHTS				25,867.25
Fund 212 - TRANSPORTATION Total:					28,018.53
<b>Fund: 213 - CEMETERY</b>					
Electric	ELECTRICITY				236.14
Fund 213 - CEMETERY Total:					236.14
<b>Fund: 216 - BUSINESS IMPROVEMENT</b>					
Electric	STREET LIGHTS				85.42
Fund 216 - BUSINESS IMPROVEMENT Total:					85.42
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>					
Electric	ELECTRICITY				666.32
Fund 621 - ENVIRONMENTAL SERVICES Total:					666.32
<b>Fund: 631 - WASTEWATER</b>					
Electric	ELECTRICITY				994.77
Electric	ELECTRIC POWER				123.32
Fund 631 - WASTEWATER Total:					1,118.09
<b>Fund: 641 - WATER</b>					
Electric	ELECTRICITY				126.09
Electric	ELECTRIC POWER				449.95
Fund 641 - WATER Total:					576.04
<b>Fund: 725 - CENTRAL GARAGE</b>					
Electric	ELECTRICITY				150.19
Fund 725 - CENTRAL GARAGE Total:					150.19
Vendor 00578 - NEBRASKA PUBLIC POWER DISTRICT Total:					38,897.62
<b>Vendor: 00632 - NEBRASKA RURAL RADIO ASSOCIATION</b>					
<b>Fund: 661 - STORMWATER</b>					
CONTRACTUAL SVC	CONTRACTUAL SERVICES				82.50
Fund 661 - STORMWATER Total:					82.50
Vendor 00632 - NEBRASKA RURAL RADIO ASSOCIATION Total:					82.50
<b>Vendor: 01785 - NEBRASKA STATEWIDE ARBORETUM</b>					
<b>Fund: 661 - STORMWATER</b>					
MEMBERSHIPS	MEMBERSHIPS				55.00
Fund 661 - STORMWATER Total:					55.00
Vendor 01785 - NEBRASKA STATEWIDE ARBORETUM Total:					55.00

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
<b>Vendor: 09409 - NETWORKFLEET, INC</b>					
<b>Fund: 212 - TRANSPORTATION</b>					
GPS SERVICE	DEPARTMENT SUPPLIES				36.07
				<b>Fund 212 - TRANSPORTATION Total:</b>	<b>36.07</b>
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>					
contractual services	CONTRACTUAL SERVICES				132.04
				<b>Fund 621 - ENVIRONMENTAL SERVICES Total:</b>	<b>132.04</b>
				<b>Vendor 09409 - NETWORKFLEET, INC Total:</b>	<b>168.11</b>
<b>Vendor: 04453 - NORTHERN SAFETY COMPANY, INC.</b>					
<b>Fund: 631 - WASTEWATER</b>					
UNIFORM & CLOTHING	UNIFORMS & CLOTHING				131.14
				<b>Fund 631 - WASTEWATER Total:</b>	<b>131.14</b>
				<b>Vendor 04453 - NORTHERN SAFETY COMPANY, INC. Total:</b>	<b>131.14</b>
<b>Vendor: 00139 - NORTHWEST PIPE FITTINGS, INC. OF SCOTTSBLUFF</b>					
<b>Fund: 111 - GENERAL</b>					
GROUND MAINT	GROUPS MAINTENANCE				90.79
GROUND MAINT	GROUPS MAINTENANCE				15.10
ground maint	GROUPS MAINTENANCE				9.87
GROUND MAINT	GROUPS MAINTENANCE				42.64
				<b>Fund 111 - GENERAL Total:</b>	<b>158.40</b>
<b>Fund: 216 - BUSINESS IMPROVEMENT</b>					
DEPT SUPP	DEPARTMENT SUPPLIES				8.82
				<b>Fund 216 - BUSINESS IMPROVEMENT Total:</b>	<b>8.82</b>
				<b>Vendor 00139 - NORTHWEST PIPE FITTINGS, INC. OF SCOTTSBLUFF Total:</b>	<b>167.22</b>
<b>Vendor: 01757 - OCLC ONLINE COMPUTER LIBRARY CENTER, INC</b>					
<b>Fund: 111 - GENERAL</b>					
Cont. srvc. - cataloging	CONTRACTUAL SERVICES				351.32
				<b>Fund 111 - GENERAL Total:</b>	<b>351.32</b>
				<b>Vendor 01757 - OCLC ONLINE COMPUTER LIBRARY CENTER, INC Total:</b>	<b>351.32</b>
<b>Vendor: 08840 - ONE CALL CONCEPTS, INC</b>					
<b>Fund: 212 - TRANSPORTATION</b>					
CONTRACTUAL	CONTRACTUAL SERVICES				77.63
				<b>Fund 212 - TRANSPORTATION Total:</b>	<b>77.63</b>
<b>Fund: 631 - WASTEWATER</b>					
CONTRACTUAL	CONTRACTUAL SERVICES				77.63
				<b>Fund 631 - WASTEWATER Total:</b>	<b>77.63</b>
<b>Fund: 641 - WATER</b>					
CONTRACTUAL	CONTRACTUAL SERVICES				77.63
				<b>Fund 641 - WATER Total:</b>	<b>77.63</b>
				<b>Vendor 08840 - ONE CALL CONCEPTS, INC Total:</b>	<b>232.89</b>
<b>Vendor: 00285 - OREGON TRAIL PLUMBING, HEATING &amp; COOLING INC</b>					
<b>Fund: 111 - GENERAL</b>					
EQUIP MAINT	EQUIPMENT MAINTENANCE				3,534.00
BLDG MAINT	BUILDING MAINTENANCE				75.00
				<b>Fund 111 - GENERAL Total:</b>	<b>3,609.00</b>
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>					
building mtnc	BUILDING MAINTENANCE				90.00
				<b>Fund 621 - ENVIRONMENTAL SERVICES Total:</b>	<b>90.00</b>
				<b>Vendor 00285 - OREGON TRAIL PLUMBING, HEATING &amp; COOLING INC Total:</b>	<b>3,699.00</b>
<b>Vendor: 03039 - PANHANDLE COLLECTIONS INC</b>					
<b>Fund: 713 - CASH &amp; INVESTMENT POOL</b>					
WAGE ATTACHMENT	WAGE ATTACHMENT EE PAY				218.06
				<b>Fund 713 - CASH &amp; INVESTMENT POOL Total:</b>	<b>218.06</b>
				<b>Vendor 03039 - PANHANDLE COLLECTIONS INC Total:</b>	<b>218.06</b>

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
<b>Vendor: 00550 - PANHANDLE COOPERATIVE ASSOCIATION</b>					
<b>Fund: 111 - GENERAL</b>					
DEPT FUEL	GASOLINE				75.99
FUEL	GASOLINE				44.00
FUEL	GASOLINE				1,893.00
FUEL	OTHER FUEL				2,301.90
GASOLINE-PD	GASOLINE				4,325.74
May fuel bill	GASOLINE				129.39
FUEL	GASOLINE				194.50
FUEL CREDIT	GASOLINE				-90.28
FUEL CREDIT	GASOLINE				-2.85
				<b>Fund 111 - GENERAL Total:</b>	<b>8,871.39</b>
<b>Fund: 212 - TRANSPORTATION</b>					
UNLEADED GASOLINE	GASOLINE				1,472.89
UNLEADED GASOLINE	OTHER FUEL				1,779.06
				<b>Fund 212 - TRANSPORTATION Total:</b>	<b>3,251.95</b>
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>					
Other Fuel	GASOLINE				245.67
Other Fuel	OTHER FUEL				8,522.25
				<b>Fund 621 - ENVIRONMENTAL SERVICES Total:</b>	<b>8,767.92</b>
				<b>Vendor 00550 - PANHANDLE COOPERATIVE ASSOCIATION Total:</b>	<b>20,891.26</b>
<b>Vendor: 00487 - PANHANDLE ENVIRONMENTAL SERVICES INC</b>					
<b>Fund: 641 - WATER</b>					
SAMPLES	SAMPLES				80.00
SAMPLES	SAMPLES				60.00
				<b>Fund 641 - WATER Total:</b>	<b>140.00</b>
				<b>Vendor 00487 - PANHANDLE ENVIRONMENTAL SERVICES INC Total:</b>	<b>140.00</b>
<b>Vendor: 09087 - PAUL MENDOZA</b>					
<b>Fund: 111 - GENERAL</b>					
CONTRACTUAL	CONTRACTUAL SERVICES				54.00
CONTRACTUAL	CONTRACTUAL SERVICES				72.00
CONTRACTUAL	CONTRACTUAL SERVICES				54.00
CONTRACTUAL	CONTRACTUAL SERVICES				54.00
				<b>Fund 111 - GENERAL Total:</b>	<b>234.00</b>
				<b>Vendor 09087 - PAUL MENDOZA Total:</b>	<b>234.00</b>
<b>Vendor: 01060 - PEPSI COLA OF WESTERN NEBRASKA, LLC</b>					
<b>Fund: 111 - GENERAL</b>					
CONCESSION	CONCESSION SUPPLIES				708.80
CONCESSION	CONCESSION SUPPLIES				166.80
CONCESSION	CONCESSION SUPPLIES				-95.40
				<b>Fund 111 - GENERAL Total:</b>	<b>780.20</b>
				<b>Vendor 01060 - PEPSI COLA OF WESTERN NEBRASKA, LLC Total:</b>	<b>780.20</b>
<b>Vendor: 01276 - PLATTE VALLEY BANK</b>					
<b>Fund: 713 - CASH &amp; INVESTMENT POOL</b>					
HEALTH SAVINGS ACCOUNT	HSA EE PAYABLE				13,688.20
HEALTH SAVINGS ACCOUNT	HSA ER PAYABLE				1,231.25
				<b>Fund 713 - CASH &amp; INVESTMENT POOL Total:</b>	<b>14,919.45</b>
				<b>Vendor 01276 - PLATTE VALLEY BANK Total:</b>	<b>14,919.45</b>
<b>Vendor: 09930 - PLATTE VALLEY BANK</b>					
<b>Fund: 224 - ECONOMIC DEVELOPMENT</b>					
EDA AGREEMENT	ECONOMIC DEVELOPMENT				240,586.64
				<b>Fund 224 - ECONOMIC DEVELOPMENT Total:</b>	<b>240,586.64</b>
				<b>Vendor 09930 - PLATTE VALLEY BANK Total:</b>	<b>240,586.64</b>
<b>Vendor: 00272 - POSTMASTER</b>					
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>					
Postage	POSTAGE				93.13



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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Postage	POSTAGE				132.97
Fund 621 - ENVIRONMENTAL SERVICES Total:					226.10
Fund: 631 - WASTEWATER					
Postage	POSTAGE				93.13
Postage	POSTAGE				132.97
Fund 631 - WASTEWATER Total:					226.10
Fund: 641 - WATER					
Postage	POSTAGE				93.12
Postage	POSTAGE				132.98
Fund 641 - WATER Total:					226.10
Vendor 00272 - POSTMASTER Total:					678.30
Vendor: 00796 - POWERPLAN					
Fund: 725 - CENTRAL GARAGE					
equip mtn	EQUIPMENT MAINTENANCE				102.78
Fund 725 - CENTRAL GARAGE Total:					102.78
Vendor 00796 - POWERPLAN Total:					102.78
Vendor: 00266 - QUILL CORPORATION					
Fund: 111 - GENERAL					
DEPT SUPPL-PD	DEPARTMENT SUPPLIES				1.00
DEPT/INVEST SUPPL-PD	DEPARTMENT SUPPLIES				22.47
DEPT/INVEST SUPPL-PD	DEPARTMENT SUPPLIES				20.25
DEPT/INVEST SUPPL-PD	DEPARTMENT SUPPLIES				22.48
DEPT/INVEST SUPPL-PD	INVESTIGATIVE EXPENSES				127.14
DEPT/INVEST SUPPL-PD	BUILDING MAINTENANCE				5.49
DEPT/INVEST SUPPL-PD	BUILDING MAINTENANCE				5.49
DEPT/INVEST-SUPPL-PD	DEPARTMENT SUPPLIES				347.03
DEPT/INVEST-SUPPL-PD	INVESTIGATIVE EXPENSES				68.55
DEPT SUPP	DEPARTMENT SUPPLIES				119.96
DEPT SUPPL-PD	DEPARTMENT SUPPLIES				23.68
Fund 111 - GENERAL Total:					763.54
Vendor 00266 - QUILL CORPORATION Total:					763.54
Vendor: 06780 - RAILROAD MANAGEMENT CO III, LLC					
Fund: 212 - TRANSPORTATION					
LICENSE FEES	DEPARTMENT SUPPLIES				214.01
Fund 212 - TRANSPORTATION Total:					214.01
Vendor 06780 - RAILROAD MANAGEMENT CO III, LLC Total:					214.01
Vendor: 04576 - REGANIS AUTO CENTER, INC					
Fund: 725 - CENTRAL GARAGE					
equip mtn	EQUIPMENT MAINTENANCE				861.90
Fund 725 - CENTRAL GARAGE Total:					861.90
Vendor 04576 - REGANIS AUTO CENTER, INC Total:					861.90
Vendor: 04089 - REGIONAL CARE INC					
Fund: 812 - HEALTH INSURANCE					
FLEX FUNDING	FLEXIBLE BENFT EXPENSES				288.30
CLAIMS	CLAIMS EXPENSE				31,677.46
FLEX FUNDING	FLEXIBLE BENFT EXPENSES				192.00
Fund 812 - HEALTH INSURANCE Total:					32,157.76
Vendor 04089 - REGIONAL CARE INC Total:					32,157.76
Vendor: 09519 - RICHARD P CASTILLO					
Fund: 111 - GENERAL					
CONTRACTUAL	CONTRACTUAL SERVICES				54.00
CONTRACTUAL	CONTRACTUAL SERVICES				54.00
CONTRACTUAL	CONTRACTUAL SERVICES				54.00

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
CONTRACTUAL	CONTRACTUAL SERVICES				36.00
Fund 111 - GENERAL Total:					198.00
Vendor 09519 - RICHARD P CASTILLO Total:					198.00
<b>Vendor: 09564 - ROCKSTEP SCOTTSBLUFF LLC</b>					
<b>Fund: 215 - SPECIAL PROJECTS</b>					
CONTRACTUAL	CONTRACTUAL SERVICES				69,274.69
Fund 215 - SPECIAL PROJECTS Total:					69,274.69
Vendor 09564 - ROCKSTEP SCOTTSBLUFF LLC Total:					69,274.69
<b>Vendor: 00026 - S M E C</b>					
<b>Fund: 713 - CASH &amp; INVESTMENT POOL</b>					
EMPLOYEE DEDUCTION	SMEC EE PAYABLE				341.00
Fund 713 - CASH & INVESTMENT POOL Total:					341.00
Vendor 00026 - S M E C Total:					341.00
<b>Vendor: 00257 - SANDBERG IMPLEMENT, INC</b>					
<b>Fund: 111 - GENERAL</b>					
GROUND MAINT	GROUNDS MAINTENANCE				41.79
Fund 111 - GENERAL Total:					41.79
<b>Fund: 212 - TRANSPORTATION</b>					
SHAFT FOR WEED EATER	EQUIPMENT MAINTENANCE				11.98
Fund 212 - TRANSPORTATION Total:					11.98
<b>Fund: 213 - CEMETERY</b>					
DEPT SUPP	DEPARTMENT SUPPLIES				359.00
EQUIP MAINT	EQUIPMENT MAINTENANCE				136.13
EQUIP MAINT	EQUIPMENT MAINTENANCE				26.11
DEPT SUPP	DEPARTMENT SUPPLIES				665.98
DEPT SUPP	DEPARTMENT SUPPLIES				-359.00
Fund 213 - CEMETERY Total:					828.22
<b>Fund: 725 - CENTRAL GARAGE</b>					
equip mtn	EQUIPMENT MAINTENANCE				2.92
equip mtn	EQUIPMENT MAINTENANCE				202.08
Fund 725 - CENTRAL GARAGE Total:					205.00
Vendor 00257 - SANDBERG IMPLEMENT, INC Total:					1,086.99
<b>Vendor: 00286 - SCB CO WEED CONTROL</b>					
<b>Fund: 212 - TRANSPORTATION</b>					
SPRAY DESIGNATED WEED ARE...	CONTRACTUAL SERVICES				2,055.00
Fund 212 - TRANSPORTATION Total:					2,055.00
Vendor 00286 - SCB CO WEED CONTROL Total:					2,055.00
<b>Vendor: 02531 - SCB FIREFIGHTERS UNION LOCAL 1454</b>					
<b>Fund: 713 - CASH &amp; INVESTMENT POOL</b>					
FIRE EE DUES	FIRE UNION DUES EE PAY				225.00
Fund 713 - CASH & INVESTMENT POOL Total:					225.00
Vendor 02531 - SCB FIREFIGHTERS UNION LOCAL 1454 Total:					225.00
<b>Vendor: 00111 - SCOTTSBLUFF BODY &amp; PAINT</b>					
<b>Fund: 111 - GENERAL</b>					
TOW SERVICE-PD	CONTRACTUAL SERVICES				90.00
TOW SERVICE-PD	CONTRACTUAL SERVICES				75.00
TOW SERVICE-PD	CONTRACTUAL SERVICES				90.00
TOW SERVICE-PD	CONTRACTUAL SERVICES				105.00
TOW SERVICE-PD	CONTRACTUAL SERVICES				90.00
TOW SERVICE-PD	CONTRACTUAL SERVICES				90.00
TOW SERVICE-PD	CONTRACTUAL SERVICES				90.00
TOW SERVICE-PD	CONTRACTUAL SERVICES				75.00
TOW SERVICE-PD	CONTRACTUAL SERVICES				95.00
TOW SERVICE-PD	CONTRACTUAL SERVICES				75.00
VEH MAINT-INSURANCE-PD	VEHICLE MAINTENANCE				723.30

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
VEH MAINT-INSURANCE-PD	VEHICLE MAINTENANCE				1,141.17
TOW SERVICE-PD	CONTRACTUAL SERVICES				-90.00
Fund 111 - GENERAL Total:					2,649.47
Vendor 00111 - SCOTTSBLUFF BODY & PAINT Total:					2,649.47
Vendor: 00273 - SCOTTSBLUFF POLICE OFFICERS ASSOCIATION					
Fund: 713 - CASH & INVESTMENT POOL					
POLICE EE DUES	POL UNION DUES EE PAY				528.00
Fund 713 - CASH & INVESTMENT POOL Total:					528.00
Vendor 00273 - SCOTTSBLUFF POLICE OFFICERS ASSOCIATION Total:					528.00
Vendor: 01271 - SCOTTSBLUFF SCREENPRINTING & EMBROIDERY, LLC					
Fund: 111 - GENERAL					
UNIFORMS	UNIFORMS & CLOTHING				94.00
UNIFORMS	UNIFORMS & CLOTHING				75.00
UNIFORMS	UNIFORMS & CLOTHING				2,593.00
NAME PLATE - KIM WRIGHT	DEPARTMENT SUPPLIES				8.00
Fund 111 - GENERAL Total:					2,770.00
Vendor 01271 - SCOTTSBLUFF SCREENPRINTING & EMBROIDERY, LLC Total:					2,770.00
Vendor: 00108 - SCOTTSBLUFF WINSUPPLY COMPANY					
Fund: 111 - GENERAL					
GROUND MAINT	GROUNDS MAINTENANCE				19.61
Fund 111 - GENERAL Total:					19.61
Vendor 00108 - SCOTTSBLUFF WINSUPPLY COMPANY Total:					19.61
Vendor: 09812 - SHAW DAVID					
Fund: 111 - GENERAL					
CONTRACTUAL	CONTRACTUAL SERVICES				18.00
CONTRACTUAL	CONTRACTUAL SERVICES				18.00
Fund 111 - GENERAL Total:					36.00
Vendor 09812 - SHAW DAVID Total:					36.00
Vendor: 00684 - SHERIFF'S OFFICE					
Fund: 111 - GENERAL					
LEGAL FEES-PD	LEGAL FEES				154.28
Fund 111 - GENERAL Total:					154.28
Vendor 00684 - SHERIFF'S OFFICE Total:					154.28
Vendor: 05638 - SHRADDHA, LLC					
Fund: 111 - GENERAL					
FIRE SCHOOL - LAURUHN	SCHOOL & CONFERENCE				243.90
Fund 111 - GENERAL Total:					243.90
Vendor 05638 - SHRADDHA, LLC Total:					243.90
Vendor: 00021 - SIMMONS OLSEN LAW FIRM, P.C.					
Fund: 111 - GENERAL					
CONTRACTUAL-PD	CONTRACTUAL SERVICES				4,167.18
CONTRACTUAL SERVICES	CONTRACTUAL SERVICES				6,264.61
Fund 111 - GENERAL Total:					10,431.79
Fund: 224 - ECONOMIC DEVELOPMENT					
CONTRACTUAL SERVICES	CONTRACTUAL SERVICES				75.00
CONTRACTUAL SERVICES	CONTRACTUAL SERVICES				40.50
CONTRACTUAL SERVICES	CONTRACTUAL SERVICES				33.00
CONTRACTUAL SERVICES	CONTRACTUAL SERVICES				33.00
CONTRACTUAL SERVICES	CONTRACTUAL SERVICES				1,305.00
CONTRACTUAL SERVICES	CONTRACTUAL SERVICES				600.00
CONTRACTUAL SERVICES	CONTRACTUAL SERVICES				105.00
CONTRACTUAL SERVICES	CONTRACTUAL SERVICES				225.00
CONTRACTUAL SERVICES	CONTRACTUAL SERVICES				225.00
CONTRACTUAL SERVICES	CONTRACTUAL SERVICES				192.00
CONTRACTUAL SERVICES	CONTRACTUAL SERVICES				8.00

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
CONTRACTUAL SERVICES	CONTRACTUAL SERVICES				255.00
CONTRACTUAL SERVICES	CONTRACTUAL SERVICES				30.00
CONTRACTUAL SERVICES	CONTRACTUAL SERVICES				125.00
CONTRACTUAL SERVICES	CONTRACTUAL SERVICES				128.00
Fund 224 - ECONOMIC DEVELOPMENT Total:					3,379.50
Fund: 621 - ENVIRONMENTAL SERVICES					
CONTRACTUAL SERVICES	CONTRACTUAL SERVICES				1,768.50
Fund 621 - ENVIRONMENTAL SERVICES Total:					1,768.50
Fund: 661 - STORMWATER					
CONTRACTUAL SERVICES	LEGAL FEES				189.00
Fund 661 - STORMWATER Total:					189.00
Vendor 00021 - SIMMONS OLSEN LAW FIRM, P.C. Total:					15,768.79
Vendor: 01031 - SIMON CONTRACTORS					
Fund: 212 - TRANSPORTATION					
CONCRETE FOR STREET REPAIR	STREET MAINTENANCE				236.25
CONCRETE FOR STREET REPAIR	STREET MAINTENANCE				105.00
CONCRETE FOR STREET REPAIR	STREET MAINTENANCE				157.50
RECYCLED BASE GRAVEL	STREET REPAIR SUPPLIES				270.00
CONCRETE FOR STREET REPAIR	STREET MAINTENANCE				236.25
CONCRETE FOR STREET REPAIR	STREET MAINTENANCE				150.00
CRUSHED CONCRETE	STREET REPAIR SUPPLIES				475.88
Fund 212 - TRANSPORTATION Total:					1,630.88
Vendor 01031 - SIMON CONTRACTORS Total:					1,630.88
Vendor: 00513 - SNELL SERVICES INC.					
Fund: 111 - GENERAL					
Bldg. main.	BUILDING MAINTENANCE				244.20
Fund 111 - GENERAL Total:					244.20
Vendor 00513 - SNELL SERVICES INC. Total:					244.20
Vendor: 09914 - SPENGLER MICHAEL					
Fund: 111 - GENERAL					
CONTRACTUAL	CONTRACTUAL SERVICES				72.00
Fund 111 - GENERAL Total:					72.00
Vendor 09914 - SPENGLER MICHAEL Total:					72.00
Vendor: 09928 - STRICKER MARTIN					
Fund: 111 - GENERAL					
CONTRACTUAL	CONTRACTUAL SERVICES				36.00
CONTRACTUAL	CONTRACTUAL SERVICES				36.00
Fund 111 - GENERAL Total:					72.00
Vendor 09928 - STRICKER MARTIN Total:					72.00
Vendor: 09542 - SUBWAY 6906					
Fund: 111 - GENERAL					
LUNCH - CIVIL SERVICE, FIRE CH... RECRUITMENT					46.31
Fund 111 - GENERAL Total:					46.31
Vendor 09542 - SUBWAY 6906 Total:					46.31
Vendor: 09343 - SUNSET LAW ENFORCEMENT, LTD					
Fund: 218 - PUBLIC SAFETY					
CIP-PO-WEAPONS	EQUIPMENT				1,289.40
Fund 218 - PUBLIC SAFETY Total:					1,289.40
Vendor 09343 - SUNSET LAW ENFORCEMENT, LTD Total:					1,289.40
Vendor: 01967 - SWANK MOTION PICTURES INC					
Fund: 111 - GENERAL					
SPECIAL EVENT	SPECIAL EVENTS				463.00
Fund 111 - GENERAL Total:					463.00
Vendor 01967 - SWANK MOTION PICTURES INC Total:					463.00

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
<b>Vendor: 07687 - THE CHICAGO LUMBER COMPANY OF OMAHA INC</b>					
<b>Fund: 212 - TRANSPORTATION</b>					
SUPP - HEM FIR	DEPARTMENT SUPPLIES				64.69
				<b>Fund 212 - TRANSPORTATION Total:</b>	<b>64.69</b>
				<b>Vendor 07687 - THE CHICAGO LUMBER COMPANY OF OMAHA INC Total:</b>	<b>64.69</b>
<b>Vendor: 01325 - THE PEAVEY CORP</b>					
<b>Fund: 111 - GENERAL</b>					
INVEST SUPPL-PD	INVESTIGATIVE EXPENSES				128.35
				<b>Fund 111 - GENERAL Total:</b>	<b>128.35</b>
				<b>Vendor 01325 - THE PEAVEY CORP Total:</b>	<b>128.35</b>
<b>Vendor: 07537 - TRANS IOWA EQUIPMENT LLC</b>					
<b>Fund: 725 - CENTRAL GARAGE</b>					
equip mtnc	EQUIPMENT MAINTENANCE				3,495.00
equip mtnc	EQUIPMENT MAINTENANCE				1,740.59
				<b>Fund 725 - CENTRAL GARAGE Total:</b>	<b>5,235.59</b>
				<b>Vendor 07537 - TRANS IOWA EQUIPMENT LLC Total:</b>	<b>5,235.59</b>
<b>Vendor: 09923 - TREETOP PRODUCTS INC</b>					
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>					
dept supplies	DEPARTMENT SUPPLIES				9,582.64
				<b>Fund 621 - ENVIRONMENTAL SERVICES Total:</b>	<b>9,582.64</b>
				<b>Vendor 09923 - TREETOP PRODUCTS INC Total:</b>	<b>9,582.64</b>
<b>Vendor: 00072 - TRI-TECH FORENSICS INC.</b>					
<b>Fund: 111 - GENERAL</b>					
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE				579.00
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE				579.00
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE				579.00
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE				579.00
				<b>Fund 111 - GENERAL Total:</b>	<b>2,316.00</b>
				<b>Vendor 00072 - TRI-TECH FORENSICS INC. Total:</b>	<b>2,316.00</b>
<b>Vendor: 01337 - TWIN CITY ROOFING &amp; SHEETMETAL, INC</b>					
<b>Fund: 111 - GENERAL</b>					
BLDG MAINT	BUILDING MAINTENANCE				974.85
				<b>Fund 111 - GENERAL Total:</b>	<b>974.85</b>
				<b>Vendor 01337 - TWIN CITY ROOFING &amp; SHEETMETAL, INC Total:</b>	<b>974.85</b>
<b>Vendor: 09865 - UNION BANK &amp; TRUST</b>					
<b>Fund: 111 - GENERAL</b>					
PENSION	CONTRACTUAL SERVICES				333.34
PENSION	CONTRACTUAL SERVICES				333.34
PENSION	CONTRACTUAL SERVICES				333.34
				<b>Fund 111 - GENERAL Total:</b>	<b>1,000.02</b>
<b>Fund: 713 - CASH &amp; INVESTMENT POOL</b>					
RETIREMENT	REGULAR RETIRE EE PAY				8,553.91
RETIREMENT	REGULAR RETIRE EE PAY				8,349.83
RETIREMENT	DEFERRED COMP EE PAY				540.00
RETIREMENT	DEFERRED COMP EE PAY				13,397.24
RETIREMENT	RETIRE FIRE EE PAYABLE				4,567.20
RETIREMENT	RETIRE FIRE EE PAYABLE				2,570.57
RETIREMENT	RETIRE POLICE EE PAY				5,382.98
RETIREMENT	RETIRE POLICE EE PAY				5,798.21
				<b>Fund 713 - CASH &amp; INVESTMENT POOL Total:</b>	<b>49,159.94</b>
				<b>Vendor 09865 - UNION BANK &amp; TRUST Total:</b>	<b>50,159.96</b>

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
<b>Vendor: 09239 - UNIQUE MANAGEMENT SERVICES, INC</b>					
<b>Fund: 111 - GENERAL</b>					
Cont. srvc.	CONTRACTUAL SERVICES				241.65
				<b>Fund 111 - GENERAL Total:</b>	<b>241.65</b>
				<b>Vendor 09239 - UNIQUE MANAGEMENT SERVICES, INC Total:</b>	<b>241.65</b>
<b>Vendor: 08828 - US BANK</b>					
<b>Fund: 111 - GENERAL</b>					
DEPT SUPP	DEPARTMENT SUPPLIES				445.00
CONFERENCE - N. JOHNSON (N...	SCHOOL & CONFERENCE				1,054.98
ANNUAL SUPPORT - FIREHOUSE	CONTRACTUAL SERVICES				990.00
ICMA ANNUAL CONF. REGISTRA...	SCHOOL & CONFERENCE				685.00
				<b>Fund 111 - GENERAL Total:</b>	<b>3,174.98</b>
				<b>Vendor 08828 - US BANK Total:</b>	<b>3,174.98</b>
<b>Vendor: 06089 - WESTERN COOPERATIVE COMPANY</b>					
<b>Fund: 111 - GENERAL</b>					
GROUND MAINT	GROUNDS MAINTENANCE				294.09
				<b>Fund 111 - GENERAL Total:</b>	<b>294.09</b>
				<b>Vendor 06089 - WESTERN COOPERATIVE COMPANY Total:</b>	<b>294.09</b>
<b>Vendor: 00268 - WESTERN COOPRTATIVE COMPANY</b>					
<b>Fund: 661 - STORMWATER</b>					
DEPT SUP	DEPARTMENT SUPPLIES				46.66
				<b>Fund 661 - STORMWATER Total:</b>	<b>46.66</b>
				<b>Vendor 00268 - WESTERN COOPRTATIVE COMPANY Total:</b>	<b>46.66</b>
<b>Vendor: 00344 - WESTERN PATHOLOGY CONSULTANTS, INC</b>					
<b>Fund: 111 - GENERAL</b>					
SERVICES - MAY 2018	CONTRACTUAL SERVICES				51.00
				<b>Fund 111 - GENERAL Total:</b>	<b>51.00</b>
				<b>Vendor 00344 - WESTERN PATHOLOGY CONSULTANTS, INC Total:</b>	<b>51.00</b>
<b>Vendor: 04430 - WESTERN TRAVEL TERMINAL, LLC</b>					
<b>Fund: 111 - GENERAL</b>					
VEH MAINT-PD	VEHICLE MAINTENANCE				420.00
				<b>Fund 111 - GENERAL Total:</b>	<b>420.00</b>
<b>Fund: 641 - WATER</b>					
VEH MAINT	VEHICLE MAINTENANCE				13.00
				<b>Fund 641 - WATER Total:</b>	<b>13.00</b>
				<b>Vendor 04430 - WESTERN TRAVEL TERMINAL, LLC Total:</b>	<b>433.00</b>
<b>Vendor: 07239 - WYOMING FIRST AID &amp; SAFETY SUPPLY, LLC</b>					
<b>Fund: 212 - TRANSPORTATION</b>					
FIRST AID KIT SUPPLIES	DEPARTMENT SUPPLIES				109.39
				<b>Fund 212 - TRANSPORTATION Total:</b>	<b>109.39</b>
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>					
dept supplies	DEPARTMENT SUPPLIES				52.04
				<b>Fund 621 - ENVIRONMENTAL SERVICES Total:</b>	<b>52.04</b>
				<b>Vendor 07239 - WYOMING FIRST AID &amp; SAFETY SUPPLY, LLC Total:</b>	<b>161.43</b>
<b>Vendor: 09750 - WYOMING WATER DEVELOPMENT OFF</b>					
<b>Fund: 641 - WATER</b>					
PAWS FEASIBILITY STUDY	CONTRACTUAL SERVICES				5,434.25
				<b>Fund 641 - WATER Total:</b>	<b>5,434.25</b>
				<b>Vendor 09750 - WYOMING WATER DEVELOPMENT OFF Total:</b>	<b>5,434.25</b>
<b>Vendor: 09925 - YORK CLAIM SERVICES</b>					
<b>Fund: 111 - GENERAL</b>					
REIMBURSEMENT	CONTRACTUAL SERVICES				400.00
				<b>Fund 111 - GENERAL Total:</b>	<b>400.00</b>
				<b>Vendor 09925 - YORK CLAIM SERVICES Total:</b>	<b>400.00</b>

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 02057 - YOUNG MEN'S CHRISTIAN ASSOCIATION OF SCOTTSBLUFF, NE					
Fund: 713 - CASH & INVESTMENT POOL					
YMCA	YMCA PAY EE				1,746.00
Fund 713 - CASH & INVESTMENT POOL Total:					1,746.00
Vendor 02057 - YOUNG MEN'S CHRISTIAN ASSOCIATION OF SCOTTSBLUFF, NE Total:					1,746.00
Vendor: 03379 - ZM LUMBER INC					
Fund: 111 - GENERAL					
GROUND MAINT	GROUNDS MAINTENANCE				7.58
Fund 111 - GENERAL Total:					7.58
Vendor 03379 - ZM LUMBER INC Total:					7.58
Grand Total:					912,977.07

## Report Summary

## Fund Summary

Fund	Expense Amount	Payment Amount
111 - GENERAL	99,712.58	1,395.64
212 - TRANSPORTATION	40,501.27	0.00
213 - CEMETERY	1,553.34	0.00
215 - SPECIAL PROJECTS	69,274.69	0.00
216 - BUSINESS IMPROVEMENT	94.24	0.00
218 - PUBLIC SAFETY	1,289.40	0.00
223 - KENO	76.00	0.00
224 - ECONOMIC DEVELOPMENT	244,009.28	0.00
321 - TIF PROJECTS	92,646.66	0.00
511 - CAPITAL PROJECTS FUND	26,919.00	0.00
621 - ENVIRONMENTAL SERVICES	87,013.18	226.10
631 - WASTEWATER	2,582.09	226.10
641 - WATER	33,249.90	226.10
661 - STORMWATER	5,333.36	0.00
713 - CASH & INVESTMENT POOL	165,645.07	165,645.07
725 - CENTRAL GARAGE	10,073.19	0.00
812 - HEALTH INSURANCE	33,003.82	32,157.76
<b>Grand Total:</b>	<b>912,977.07</b>	<b>199,876.77</b>

## Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
111-42201-171	CAMPGROUND FEES	25.00	0.00
111-51281-142	DISABILITY INSURANCE	395.62	395.62
111-52111-111	DEPARTMENT SUPPLIES	432.11	0.00
111-52111-115	DEPARTMENT SUPPLIES	8.00	0.00
111-52111-116	DEPARTMENT SUPPLIES	512.78	0.00
111-52111-121	DEPARTMENT SUPPLIES	54.82	0.00
111-52111-141	DEPARTMENT SUPPLIES	89.02	0.00
111-52111-142	DEPARTMENT SUPPLIES	480.98	0.00
111-52111-151	DEPARTMENT SUPPLIES	185.11	0.00
111-52111-171	DEPARTMENT SUPPLIES	1,282.59	0.00
111-52111-172	DEPARTMENT SUPPLIES	3,810.42	0.00
111-52114-172	CONCESSION SUPPLIES	2,715.83	0.00
111-52121-141	JANITORIAL SUPPLIES	30.71	0.00
111-52121-142	JANITORIAL SUPPLIES	30.72	0.00
111-52121-151	JANITORIAL SUPPLIES	188.23	0.00
111-52121-171	JANITORIAL SUPPLIES	42.48	0.00
111-52134-172	SPECIAL EVENTS	463.00	0.00
111-52163-142	INVESTIGATIVE EXPENSES	324.04	0.00
111-52181-142	UNIFORMS & CLOTHING	495.64	0.00
111-52181-172	UNIFORMS & CLOTHING	2,762.00	0.00
111-52221-151	AUDIOVISUAL SUPPLIES	54.97	0.00
111-52222-151	BOOKS	1,571.85	0.00
111-52225-151	SUBSCRIPTIONS	2,150.00	0.00
111-52511-111	GASOLINE	41.15	0.00
111-52511-121	GASOLINE	75.99	0.00
111-52511-141	GASOLINE	129.39	0.00
111-52511-142	GASOLINE	4,325.74	0.00
111-52511-143	GASOLINE	194.50	0.00
111-52511-171	GASOLINE	1,802.72	0.00
111-52521-171	OTHER FUEL	2,301.90	0.00
111-53111-111	CONTRACTUAL SERVICES	733.34	333.34
111-53111-112	CONTRACTUAL SERVICES	51.00	0.00
111-53111-114	CONTRACTUAL SERVICES	6,264.61	0.00
111-53111-115	CONTRACTUAL SERVICES	39.99	0.00
111-53111-116	CONTRACTUAL SERVICES	1,650.00	0.00
111-53111-141	CONTRACTUAL SERVICES	1,323.34	333.34



## Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
111-53111-142	CONTRACTUAL SERVICES	5,285.52	333.34
111-53111-151	CONTRACTUAL SERVICES	1,050.17	0.00
111-53111-171	CONTRACTUAL SERVICES	447.95	0.00
111-53111-172	CONTRACTUAL SERVICES	1,026.00	0.00
111-53121-112	CONSULTING SERVICES	65.00	0.00
111-53121-142	CONSULTING SERVICES	100.00	0.00
111-53161-112	LEGAL PUBLICATIONS	18.32	0.00
111-53161-115	LEGAL PUBLICATIONS	434.06	0.00
111-53161-121	LEGAL PUBLICATIONS	16.80	0.00
111-53161-141	LEGAL PUBLICATIONS	102.46	0.00
111-53161-143	LEGAL PUBLICATIONS	15.27	0.00
111-53211-142	LEGAL FEES	154.28	0.00
111-53421-141	BUILDING MAINTENANCE	571.43	0.00
111-53421-142	BUILDING MAINTENANCE	568.24	0.00
111-53421-151	BUILDING MAINTENANCE	244.20	0.00
111-53421-171	BUILDING MAINTENANCE	8,761.74	0.00
111-53421-172	BUILDING MAINTENANCE	9,035.99	0.00
111-53441-111	EQUIPMENT MAINTENAN...	262.43	0.00
111-53441-142	EQUIPMENT MAINTENAN...	376.73	0.00
111-53441-151	EQUIPMENT MAINTENAN...	425.00	0.00
111-53441-171	EQUIPMENT MAINTENAN...	362.53	0.00
111-53441-172	EQUIPMENT MAINTENAN...	3,736.65	0.00
111-53451-141	VEHICLE MAINTENANCE	38.15	0.00
111-53451-142	VEHICLE MAINTENANCE	2,284.47	0.00
111-53471-171	GROUNDS MAINTENANCE	1,477.82	0.00
111-53511-111	ELECTRICITY	437.05	0.00
111-53511-141	ELECTRICITY	756.74	0.00
111-53511-142	ELECTRICITY	805.56	0.00
111-53511-143	ELECTRICITY	287.43	0.00
111-53511-151	ELECTRICITY	2,209.46	0.00
111-53511-171	ELECTRICITY	3,364.78	0.00
111-53511-172	ELECTRICITY	85.47	0.00
111-53551-171	STREET LIGHTS	100.40	0.00
111-53631-142	RENT-MACHINES	44.00	0.00
111-53711-114	SCHOOL & CONFERENCE	1,739.98	0.00
111-53711-141	SCHOOL & CONFERENCE	243.90	0.00
111-53711-142	SCHOOL & CONFERENCE	2,468.63	0.00
111-53751-114	COMMUNITY DEVELOPM...	9,678.00	0.00
111-53811-115	BONDING	875.00	0.00
111-53913-112	RECRUITMENT	2,715.38	0.00
212-52111-212	DEPARTMENT SUPPLIES	908.53	0.00
212-52171-212	STREET REPAIR SUPPLIES	745.88	0.00
212-52511-212	GASOLINE	1,472.89	0.00
212-52521-212	OTHER FUEL	1,779.06	0.00
212-53111-212	CONTRACTUAL SERVICES	2,132.63	0.00
212-53152-212	BOND ISSUANCE COSTS	4,529.80	0.00
212-53441-212	EQUIPMENT MAINTENAN...	11.98	0.00
212-53491-212	STREET MAINTENANCE	885.00	0.00
212-53511-212	ELECTRICITY	691.01	0.00
212-53531-212	ELECTRIC POWER	1,460.27	0.00
212-53551-212	STREET LIGHTS	25,867.25	0.00
212-53561-212	TELEPHONE	16.97	0.00
213-52111-213	DEPARTMENT SUPPLIES	807.27	0.00
213-53441-213	EQUIPMENT MAINTENAN...	509.93	0.00
213-53511-213	ELECTRICITY	236.14	0.00
215-53111-111	CONTRACTUAL SERVICES	69,274.69	0.00
216-52111-212	DEPARTMENT SUPPLIES	8.82	0.00
216-53551-000	STREET LIGHTS	85.42	0.00

## Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
218-54411-142	EQUIPMENT	1,289.40	0.00
223-53111-113	CONTRACTUAL SERVICES	76.00	0.00
224-52211-114	PUBLICATIONS	43.14	0.00
224-53111-114	CONTRACTUAL SERVICES	3,379.50	0.00
224-59111-114	ECONOMIC DEVELOPME...	240,586.64	0.00
321-57222-111	DEBT SVC (INT) - TIF	92,646.66	0.00
511-54411-171	EQUIPMENT	26,919.00	0.00
621-52111-621	DEPARTMENT SUPPLIES	20,646.51	0.00
621-52411-621	POSTAGE	226.10	226.10
621-52511-621	GASOLINE	245.67	0.00
621-52521-621	OTHER FUEL	8,522.25	0.00
621-53111-621	CONTRACTUAL SERVICES	1,938.04	0.00
621-53161-621	LEGAL PUBLICATIONS	32.56	0.00
621-53193-621	DISPOSAL FEES	54,586.60	0.00
621-53421-621	BUILDING MAINTENANCE	90.00	0.00
621-53441-621	EQUIPMENT MAINTENAN...	23.38	0.00
621-53451-621	VEHICLE MAINTENANCE	35.75	0.00
621-53511-621	ELECTRICITY	666.32	0.00
631-52111-631	DEPARTMENT SUPPLIES	481.75	0.00
631-52181-631	UNIFORMS & CLOTHING	131.14	0.00
631-52411-631	POSTAGE	226.10	226.10
631-53111-631	CONTRACTUAL SERVICES	412.00	0.00
631-53441-631	EQUIPMENT MAINTENAN...	132.18	0.00
631-53511-631	ELECTRICITY	994.77	0.00
631-53531-631	ELECTRIC POWER	123.32	0.00
631-53571-631	CELLULAR PHONE	80.83	0.00
641-52111-641	DEPARTMENT SUPPLIES	3,963.63	0.00
641-52117-641	SAMPLES	140.00	0.00
641-52411-641	POSTAGE	226.10	226.10
641-52611-641	CHEMICALS	2,554.98	0.00
641-53111-641	CONTRACTUAL SERVICES	6,796.26	0.00
641-53451-641	VEHICLE MAINTENANCE	13.00	0.00
641-53511-641	ELECTRICITY	126.09	0.00
641-53531-641	ELECTRIC POWER	449.95	0.00
641-53571-641	CELLULAR PHONE	84.91	0.00
641-53631-641	RENT-MACHINES	55.25	0.00
641-54212-641	ENGINEERING/DESIGN	7,416.36	0.00
641-54311-641	STRUCTURES	11,423.37	0.00
661-52111-661	DEPARTMENT SUPPLIES	2,646.66	0.00
661-52311-661	MEMBERSHIPS	55.00	0.00
661-53111-661	CONTRACTUAL SERVICES	1,472.50	0.00
661-53152-661	BOND ISSUANCE COSTS	970.20	0.00
661-53211-661	LEGAL FEES	189.00	0.00
713-21512	MEDICARE W/H EE PAYAB...	8,675.10	8,675.10
713-21513	FICA W/H EE PAYABLE	32,479.46	32,479.46
713-21514	FED W/H EE PAYABLE	24,606.42	24,606.42
713-21515	STATE W/H EE PAYABLE	29,159.23	29,159.23
713-21517	POL UNION DUES EE PAY	528.00	528.00
713-21518	FIRE UNION DUES EE PAY	225.00	225.00
713-21523	LIFE INS EE PAYABLE	41.83	41.83
713-21524	SMEC EE PAYABLE	341.00	341.00
713-21527	WAGE ATTACHMENT EE ...	744.19	744.19
713-21528	REGULAR RETIRE EE PAY	16,903.74	16,903.74
713-21529	DEFERRED COMP EE PAY	13,937.24	13,937.24
713-21531	RETIRE FIRE EE PAYABLE	7,137.77	7,137.77
713-21533	RETIRE POLICE EE PAY	11,181.19	11,181.19
713-21534	DIS INC INS EE PAYABLE	739.93	739.93
713-21539	CHILD SUPPORT EE PAY	1,556.93	1,556.93

**Account Summary**

Account Number	Account Name	Expense Amount	Payment Amount
713-21540	YMCA PAY EE	1,746.00	1,746.00
713-21541	HSA EE PAYABLE	13,688.20	13,688.20
713-21723	LIFE INS ER PAYABLE	722.59	722.59
713-21741	HSA ER PAYABLE	1,231.25	1,231.25
725-52111-725	DEPARTMENT SUPPLIES	105.50	0.00
725-52181-725	UNIFORMS & CLOTHING	16.56	0.00
725-53441-725	EQUIPMENT MAINTENAN...	9,800.94	0.00
725-53511-725	ELECTRICITY	150.19	0.00
812-53862-112	CLAIMS EXPENSE	31,677.46	31,677.46
812-53863-112	FLEXIBLE BENFT EXPENSES	480.30	480.30
812-59913-112	TAX EXPENSE	846.06	0.00
<b>Grand Total:</b>		<b>912,977.07</b>	<b>199,876.77</b>

**Project Account Summary**

Project Account Key	Expense Amount	Payment Amount
**None**	746,546.72	199,876.77
2117753511	69.84	0.00
2123153111	76.00	0.00
3122057222	92,646.66	0.00
40001-53111	69,274.69	0.00
6002052111	2,646.66	0.00
6002052311	55.00	0.00
6002053111	1,472.50	0.00
6002053211	189.00	0.00
<b>Grand Total:</b>	<b>912,977.07</b>	<b>199,876.77</b>

UTILITY REFUNDS 6-18-18

Account #	Status	Contact	Service Address	Refund Amount
030-163941	Inactive	BERNARDE STRAETKER	1326 AVE I SCOTTSBLUFF NE 69361	10.92
070-594644	Inactive	MOREHEAD KREATIONS	2302 FRONTAGE RD 56 SCOTTSBLUFF NE 69361	15.51
080-541942	Inactive	FREDKRIEG	2407 3RD AVE SCOTTSBLUFF NE 69361	155.04
Total				
				\$181.47

# **City of Scottsbluff, Nebraska**

**Monday, June 18, 2018**

**Regular Meeting**

## **Item Finance1**

**Council to receive the May 2018 Financial Report.**

**Staff Contact: Liz Hilyard, Finance Director**

# City of Scottsbluff

## FUND EQUITY IN CASH - YEAR TO DATE

FOR THE EIGHT MONTHS ENDED MAY 31, 2018 AND 2017

Fund	Fund #	OCTOBER 1, 2016 THRU MAY 31, 2017		OCTOBER 1, 2017 THRU MAY 31, 2018		
			NET CHANGE IN CASH		NET CHANGE IN CASH	
General	111	\$	799,319.78	\$	1,080,088.86	Transfer in from Ind Sites Fund, Croell land sale
Regional Library	211	\$	(404.42)	\$	(730.39)	
Transportation	212	\$	(210,872.21)	\$	103,652.89	STP funds rec'd, 1st half property tax
Cemetery	213	\$	(28,285.79)	\$	(4,781.42)	operations
Cemetery Perp Care	214	\$	45,912.78	\$	55,170.75	1st half property tax
Special Projects	215	\$	(316,425.02)	\$	31,080.26	RBOT tax
Business Improvement	216	\$	(34,641.89)	\$	16,886.52	1st half property tax
Public Safety	218	\$	(42,305.74)	\$	(83,536.96)	Annual Comm Center payment - Scb Cty, purchase 2 new patrol vehicles
Scb Industrial Sites	219	\$	251,717.58	\$	(152,423.47)	transfer to General Fund - East Overland improvements
Keno	223	\$	36,538.28	\$	15,490.30	
Economic Development	224	\$	(111,482.12)	\$	(593,448.85)	grants/loans
Mutual Fire Organization	225	\$	97,921.70	\$	23,439.44	1st half MFO payment rec'd
Debt Service	311	\$	(301,831.73)	\$	17,790.49	1st half property tax, bond payment - PS Bldg/Library Bldg
TIF	321	\$	164,878.58	\$	24,432.15	Bondholder payments
CDBG	411	\$	(4,620.93)	\$	98.65	
Leasing Corporation	412	\$	185.83	\$	(42.75)	
Capital Projects	511	\$	29,564.81	\$	11,269.60	1st half property tax, purchase new mower - CIP
Environmental Services	621	\$	330,657.96	\$	430,495.02	no capital expenditures during year
Wastewater	631	\$	219,006.44	\$	205,615.90	no capital expenditures - until 42nd Street
Water	641	\$	251,577.04	\$	(713,015.26)	Broadway water main replacement, purchase pickup, RR meters, well repairs
Electric	651	\$	27,206.30	\$	6,924.18	
Stormwater	661	\$	33,560.75	\$	(30,922.09)	42nd Street
GIS	721	\$	(13,813.71)	\$	(4,167.40)	internal service fund
Central Garage	725	\$	(62,442.14)	\$	(99,118.85)	internal service fund
Unemployment Comp	811	\$	(2,106.72)	\$	309.69	
Health Insurance	812	\$	366,277.12	\$	357,989.72	re-insurance in excess of claims
TOTAL		\$	1,525,092.53	\$	698,546.98	

# City of Scottsbluff

Fund Equity in Cash  
May 31, 2018

Fund	Fund #	2 YRS PRIOR May 31, 2016	PRIOR YEAR May 31, 2017	PRIOR MONTH April 30, 2018	CURRENT MONTH May 31, 2018	MONTHLY CHANGE IN CASH	
General	111	\$ 4,160,031.68	\$ 4,949,520.24	\$ 5,487,240.37	\$ 5,924,946.15	\$ 437,705.78	qtrly lease payment from NPPD
Regional Library	211	42,606.15	43,608.07	46,593.13	46,342.18	(250.95)	
Transportation	212	2,472,386.52	2,463,343.14	2,635,858.85	2,670,925.25	35,066.40	1st half property tax, 42nd Street
Cemetery	213	3,580.73	(20,434.40)	26,469.87	10,906.78	(15,563.09)	
Cemetery Perp Care	214	590,384.43	658,004.65	673,211.41	723,055.00	49,843.59	1st half property tax
Special Projects	215	492,087.21	214,839.03	260,180.71	272,609.64	12,428.93	
Business Improvement	216	235,710.64	217,168.32	240,526.67	256,180.75	15,654.08	1st half property tax
Public Safety	217	333,095.93	369,477.62	297,364.96	357,430.96	60,066.00	1st half property tax
Scb Industrial Sites	218	78,371.16	326,336.18	169,439.43	169,314.52	(124.91)	
Keno	222	177,632.26	219,348.14	230,766.91	237,396.44	6,629.53	
Economic Development	223	6,043,196.33	6,147,019.94	4,899,159.83	4,864,603.87	(34,555.96)	
Mutual Fire Organization	224	154,020.97	252,336.25	223,783.59	276,868.84	53,085.25	
Debt Service	311	3,568,203.48	3,360,898.92	2,844,864.69	3,125,909.10	281,044.41	1st half property tax
TIF	321	189,425.63	346,284.54	252,050.21	298,341.43	46,291.22	1st half property tax
CDBG	411	42,961.44	38,450.28	30,753.55	30,779.93	26.38	
Leasing Corporation	412	7,476.28	6,805.35	6,726.14	6,731.91	5.77	
Capital Projects	511	72,733.06	98,488.82	65,960.30	83,892.93	17,932.63	1st half property tax
Environmental Services	621	572,601.78	909,588.91	1,383,474.02	1,440,350.59	56,876.57	
Wastewater	631	2,320,084.23	2,534,169.15	2,678,241.29	2,739,292.97	61,051.68	42nd Street
Water	641	1,701,727.57	2,321,695.35	1,747,500.12	1,678,664.79	(68,835.33)	repairs to well #12, 19, purchase RR meters, PAWS payment
Electric	651	1,370,659.08	1,416,673.34	1,433,526.91	1,434,756.36	1,229.45	
Stormwater	661	553,525.81	578,504.90	636,841.29	593,157.89	(43,683.40)	42nd Street
GIS	721	9,776.60	9,413.25	36,939.57	30,335.63	(6,603.94)	
Central Garage	725	-	(62,442.14)	(183,078.38)	(192,773.36)	(9,694.98)	
Unemployment Comp	811	68,329.62	66,397.51	66,937.44	66,994.85	57.41	
Health Insurance	812	1,137,972.26	1,496,403.08	1,702,974.33	1,778,719.13	75,744.80	reinsurance in excess of claims
<b>TOTAL</b>		<b>\$ 26,398,580.85</b>	<b>\$ 28,961,898.44</b>	<b>\$ 27,894,307.21</b>	<b>\$ 28,925,734.53</b>	<b>\$ 1,031,427.32</b>	



## Actual to budget rev c/y & p/y - ALL FUNDS

	2015-2016 YTD Activity	2016-2017 YTD Activity	2017-2018 Budget	May 2017-2018 MTD Activity	2017-2018 YTD Activity	2017-2018 Budget Remaining	% Budget Remaining
<b><u>111 - GENERAL</u></b>							
400 - Taxes	3,498,593.78	3,509,478.46	5,041,071.00	507,284.23	3,667,174.82	1,373,896.18	27 %
412 - Intergovernmental	13,346.12	9,070.17	0.00	39,383.80	39,864.18	(39,864.18)	0 %
420 - Charges for Services	404,561.87	286,760.03	504,206.00	9,118.18	237,013.31	267,192.69	53 %
460 - Investment Income	7,373.91	21,382.27	15,000.00	5,077.74	44,878.09	(29,878.09)	-199 %
470 - Miscellaneous Revenues	84,068.28	69,499.20	29,825.00	35,416.87	640,111.25	(610,286.25)	-2,046 %
480 - Other Financing Uses	2,066,694.27	2,088,985.01	2,870,250.00	635,546.13	2,269,579.72	600,670.28	21 %
<b>111 - GENERAL Totals:</b>	<b>6,074,638.23</b>	<b>5,985,175.14</b>	<b>8,460,352.00</b>	<b>1,231,826.95</b>	<b>6,898,621.37</b>	<b>0.00</b>	<b>18 %</b>
<b><u>211 - REGIONAL LIBRARY</u></b>							
460 - Investment Income	77.97	211.42	100.00	39.71	410.38	(310.38)	-310 %
470 - Miscellaneous Revenues	21,898.96	1,937.87	1,000.00	167.75	769.05	230.95	23 %
<b>211 - REGIONAL LIBRARY Totals:</b>	<b>21,976.93</b>	<b>2,149.29</b>	<b>1,100.00</b>	<b>207.46</b>	<b>1,179.43</b>	<b>0.00</b>	<b>-7 %</b>
<b><u>212 - TRANSPORTATION</u></b>							
400 - Taxes	1,719,234.55	1,738,861.40	2,752,660.00	355,616.73	1,828,535.49	924,124.51	34 %
412 - Intergovernmental	293,381.74	305,089.97	280,362.00	0.00	309,389.95	(29,027.95)	-10 %
420 - Charges for Services	3,073.50	595.00	0.00	1,077.50	2,937.50	(2,937.50)	0 %
460 - Investment Income	4,222.01	10,286.26	13,000.00	2,288.74	20,290.85	(7,290.85)	-56 %
470 - Miscellaneous Revenues	3,343.64	1,715.65	0.00	0.00	234,915.78	(234,915.78)	0 %
480 - Other Financing Uses	0.00	0.00	2,699,200.00	0.00	0.00	2,699,200.00	100 %
<b>212 - TRANSPORTATION Totals:</b>	<b>2,023,255.44</b>	<b>2,056,548.28</b>	<b>5,745,222.00</b>	<b>358,982.97</b>	<b>2,396,069.57</b>	<b>0.00</b>	<b>58 %</b>
<b><u>213 - CEMETERY</u></b>							
420 - Charges for Services	31,295.00	28,685.00	62,200.00	2,400.00	33,050.00	29,150.00	47 %
460 - Investment Income	47.65	8.63	15.00	9.35	225.06	(210.06)	-1,400 %
470 - Miscellaneous Revenues	21,585.00	15,350.00	29,700.00	2,100.00	24,901.80	4,798.20	16 %
480 - Other Financing Uses	50,000.00	65,000.00	130,000.00	0.00	65,000.00	65,000.00	50 %
<b>213 - CEMETERY Totals:</b>	<b>102,927.65</b>	<b>109,043.63</b>	<b>221,915.00</b>	<b>4,509.35</b>	<b>123,176.86</b>	<b>0.00</b>	<b>44 %</b>
<b><u>214 - CEMETARY PERPETUAL CARE</u></b>							
400 - Taxes	95,622.15	94,325.15	165,000.00	48,224.00	105,451.75	59,548.25	36 %



	2015-2016 YTD Activity	2016-2017 YTD Activity	2017-2018 Budget	May 2017-2018 MTD Activity	2017-2018 YTD Activity	2017-2018 Budget Remaining	% Budget Remaining
420 - Charges for Services	12,000.00	11,400.00	21,600.00	1,000.00	11,400.00	10,200.00	47 %
460 - Investment Income	1,082.36	2,949.13	2,000.00	619.59	5,791.03	(3,791.03)	-190 %
<b>214 - CEMETARY PERPETUAL CARE Totals:</b>	<b>108,704.51</b>	<b>108,674.28</b>	<b>188,600.00</b>	<b>49,843.59</b>	<b>122,642.78</b>	<b>0.00</b>	<b>35 %</b>
<b><u>215 - SPECIAL PROJECTS</u></b>							
400 - Taxes	98,082.45	90,425.61	0.00	11,943.14	83,379.00	(83,379.00)	0 %
412 - Intergovernmental	15,144.12	13,126.98	0.00	0.00	10,750.21	(10,750.21)	0 %
420 - Charges for Services	650.00	625.00	0.00	0.00	0.00	0.00	0 %
450 - Contributions & Donations	3,070.00	5,082.63	0.00	290.00	3,557.00	(3,557.00)	0 %
460 - Investment Income	1,038.37	1,072.10	1,000.00	233.60	2,189.38	(1,189.38)	-119 %
470 - Miscellaneous Revenues	20,057.50	0.00	500,000.00	0.00	10,546.55	489,453.45	98 %
<b>215 - SPECIAL PROJECTS Totals:</b>	<b>138,042.44</b>	<b>110,332.32</b>	<b>501,000.00</b>	<b>12,466.74</b>	<b>110,422.14</b>	<b>0.00</b>	<b>78 %</b>
<b><u>216 - BUSINESS IMPROVEMENT</u></b>							
400 - Taxes	32,024.92	28,762.28	54,300.00	15,879.98	34,026.28	20,273.72	37 %
460 - Investment Income	444.35	956.00	800.00	219.52	2,096.22	(1,296.22)	-162 %
470 - Miscellaneous Revenues	0.00	25,000.00	0.00	0.00	0.00	0.00	0 %
<b>216 - BUSINESS IMPROVEMENT Totals:</b>	<b>32,469.27</b>	<b>54,718.28</b>	<b>55,100.00</b>	<b>16,099.50</b>	<b>36,122.50</b>	<b>0.00</b>	<b>34 %</b>
<b><u>218 - PUBLIC SAFETY</u></b>							
400 - Taxes	124,874.84	122,973.20	216,000.00	62,869.82	137,477.86	78,522.14	36 %
412 - Intergovernmental	0.00	3,292.01	0.00	731.38	42,408.60	(42,408.60)	0 %
460 - Investment Income	631.42	1,827.98	1,000.00	306.29	3,009.18	(2,009.18)	-201 %
<b>218 - PUBLIC SAFETY Totals:</b>	<b>125,506.26</b>	<b>128,093.19</b>	<b>217,000.00</b>	<b>63,907.49</b>	<b>182,895.64</b>	<b>0.00</b>	<b>16 %</b>
<b><u>219 - INDUSTRIAL SITES</u></b>							
460 - Investment Income	136.19	1,403.25	100.00	145.09	1,708.26	(1,608.26)	-1,608 %
470 - Miscellaneous Revenues	24,740.00	272,635.22	0.00	0.00	0.00	0.00	0 %
<b>219 - INDUSTRIAL SITES Totals:</b>	<b>24,876.19</b>	<b>274,038.47</b>	<b>100.00</b>	<b>145.09</b>	<b>1,708.26</b>	<b>0.00</b>	<b>-1,608 %</b>
<b><u>223 - KENO</u></b>							
460 - Investment Income	343.92	1,011.30	500.00	203.43	1,897.98	(1,397.98)	-280 %
470 - Miscellaneous Revenues	49,750.24	51,078.97	60,000.00	8,574.51	62,585.32	(2,585.32)	-4 %
<b>223 - KENO Totals:</b>	<b>50,094.16</b>	<b>52,090.27</b>	<b>60,500.00</b>	<b>8,777.94</b>	<b>64,483.30</b>	<b>0.00</b>	<b>-7 %</b>
<b><u>224 - ECONOMIC DEVELOPMENT</u></b>							

	2015-2016 YTD Activity	2016-2017 YTD Activity	2017-2018 Budget	May 2017-2018 MTD Activity	2017-2018 YTD Activity	2017-2018 Budget Remaining	% Budget Remaining
400 - Taxes	667,349.97	662,239.61	911,970.00	84,728.05	657,934.90	254,035.10	28 %
460 - Investment Income	11,905.29	30,640.73	20,000.00	4,168.51	45,439.33	(25,439.33)	-127 %
470 - Miscellaneous Revenues	20,457.92	50,508.13	106,366.00	8,863.81	77,970.94	28,395.06	27 %
<b>224 - ECONOMIC DEVELOPMENT Totals:</b>	<b>699,713.18</b>	<b>743,388.47</b>	<b>1,038,336.00</b>	<b>97,760.37</b>	<b>781,345.17</b>	<b>0.00</b>	<b>25 %</b>
<b><u>225 - MUTUAL FIRE</u></b>							
412 - Intergovernmental	0.00	0.00	0.00	0.00	285,715.00	(285,715.00)	0 %
460 - Investment Income	222.03	1,015.98	500.00	237.25	2,263.12	(1,763.12)	-353 %
470 - Miscellaneous Revenues	105,696.00	105,696.00	105,696.00	52,848.00	105,696.00	0.00	0 %
<b>225 - MUTUAL FIRE Totals:</b>	<b>105,918.03</b>	<b>106,711.98</b>	<b>106,196.00</b>	<b>53,085.25</b>	<b>393,674.12</b>	<b>0.00</b>	<b>-271 %</b>
<b><u>311 - DEBT SERVICE</u></b>							
400 - Taxes	410,599.45	426,063.41	867,943.00	278,365.80	549,535.32	318,407.68	37 %
460 - Investment Income	6,835.09	16,003.64	12,000.00	2,678.61	24,439.32	(12,439.32)	-104 %
470 - Miscellaneous Revenues	4,533.07	291,969.38	107,864.00	0.00	79,084.66	28,779.34	27 %
480 - Other Financing Uses	0.00	0.00	1,000,000.00	0.00	0.00	1,000,000.00	100 %
<b>311 - DEBT SERVICE Totals:</b>	<b>421,967.61</b>	<b>734,036.43</b>	<b>1,987,807.00</b>	<b>281,044.41</b>	<b>653,059.30</b>	<b>0.00</b>	<b>67 %</b>
<b><u>321 - TIF PROJECTS</u></b>							
400 - Taxes	21,088.29	100,177.10	160,000.00	255,673.81	326,653.46	(166,653.46)	-104 %
460 - Investment Income	337.60	1,301.80	1,200.00	255.65	1,943.82	(743.82)	-62 %
470 - Miscellaneous Revenues	0.00	56,566.86	0.00	0.00	0.00	0.00	0 %
480 - Other Financing Uses	0.00	0.00	300,000.00	0.00	0.00	300,000.00	100 %
<b>321 - TIF PROJECTS Totals:</b>	<b>21,425.89</b>	<b>158,045.76</b>	<b>461,200.00</b>	<b>255,929.46</b>	<b>328,597.28</b>	<b>0.00</b>	<b>29 %</b>
<b><u>411 - CDBG</u></b>							
412 - Intergovernmental	0.00	14,958.00	0.00	0.00	0.00	0.00	0 %
460 - Investment Income	87.14	208.23	130.00	26.38	268.50	(138.50)	-107 %
<b>411 - CDBG Totals:</b>	<b>87.14</b>	<b>15,166.23</b>	<b>130.00</b>	<b>26.38</b>	<b>268.50</b>	<b>0.00</b>	<b>-107 %</b>
<b><u>412 - LEASE CORPORATION</u></b>							
460 - Investment Income	15.18	256.86	150.00	5.77	58.87	91.13	61 %
480 - Other Financing Uses	397,989.59	683,383.45	692,171.25	0.00	692,002.42	168.83	0 %
<b>412 - LEASE CORPORATION Totals:</b>	<b>398,004.77</b>	<b>683,640.31</b>	<b>692,321.25</b>	<b>5.77</b>	<b>692,061.29</b>	<b>0.00</b>	<b>0 %</b>
<b><u>511 - CAPITAL PROJECTS FUND</u></b>							

	2015-2016 YTD Activity	2016-2017 YTD Activity	2017-2018 Budget	May 2017-2018 MTD Activity	2017-2018 YTD Activity	2017-2018 Budget Remaining	% Budget Remaining
400 - Taxes	35,357.79	34,934.61	59,000.00	17,860.74	39,056.00	19,944.00	34 %
460 - Investment Income	236.25	384.45	100.00	71.89	592.89	(492.89)	-493 %
<b>511 - CAPITAL PROJECTS FUND Totals:</b>	<b>35,594.04</b>	<b>35,319.06</b>	<b>59,100.00</b>	<b>17,932.63</b>	<b>39,648.89</b>	<b>0.00</b>	<b>33 %</b>
<b><u>621 - ENVIRONMENTAL SERVICES</u></b>							
412 - Intergovernmental	100,000.00	0.00	0.00	0.00	0.00	0.00	0 %
420 - Charges for Services	1,689,122.75	1,841,139.50	2,724,974.00	233,773.38	1,907,917.27	817,056.73	30 %
460 - Investment Income	812.98	3,325.06	3,500.00	1,234.25	10,623.11	(7,123.11)	-204 %
470 - Miscellaneous Revenues	48.60	948.00	500.00	0.00	46.42	453.58	91 %
<b>621 - ENVIRONMENTAL SERVICES Totals:</b>	<b>1,789,984.33</b>	<b>1,845,412.56</b>	<b>2,728,974.00</b>	<b>235,007.63</b>	<b>1,918,586.80</b>	<b>0.00</b>	<b>30 %</b>
<b><u>631 - WASTEWATER</u></b>							
412 - Intergovernmental	38,299.22	0.00	0.00	0.00	0.00	0.00	0 %
420 - Charges for Services	1,549,344.77	1,706,188.89	2,602,636.00	218,810.81	1,710,437.15	892,198.85	34 %
440 - Rents	1,200.00	2,800.00	300.00	200.00	11,005.00	(10,705.00)	-3,568 %
460 - Investment Income	4,272.08	11,111.82	5,000.00	2,347.32	22,073.67	(17,073.67)	-341 %
470 - Miscellaneous Revenues	1,300.00	774.75	0.00	0.00	0.00	0.00	0 %
480 - Other Financing Uses	24,859.56	0.00	0.00	0.00	0.00	0.00	0 %
<b>631 - WASTEWATER Totals:</b>	<b>1,619,275.63</b>	<b>1,720,875.46</b>	<b>2,607,936.00</b>	<b>221,358.13</b>	<b>1,743,515.82</b>	<b>0.00</b>	<b>33 %</b>
<b><u>641 - WATER</u></b>							
420 - Charges for Services	1,033,616.42	1,188,980.01	1,900,100.00	123,870.34	1,178,942.80	721,157.20	38 %
440 - Rents	18,858.00	22,279.04	33,200.00	2,840.88	22,701.58	10,498.42	32 %
460 - Investment Income	3,352.71	10,893.41	13,000.00	1,438.46	15,776.41	(2,776.41)	-21 %
470 - Miscellaneous Revenues	18,204.48	20,239.80	5,000.00	1,743.69	16,868.97	(11,868.97)	-237 %
<b>641 - WATER Totals:</b>	<b>1,074,031.61</b>	<b>1,242,392.26</b>	<b>1,951,300.00</b>	<b>129,893.37</b>	<b>1,234,289.76</b>	<b>0.00</b>	<b>37 %</b>
<b><u>651 - ELECTRIC</u></b>							
460 - Investment Income	3,958.33	7,142.79	6,000.00	1,229.45	12,513.54	(6,513.54)	-109 %
470 - Miscellaneous Revenues	1,993,194.27	2,015,485.01	2,539,750.00	635,546.13	2,027,579.72	512,170.28	20 %
<b>651 - ELECTRIC Totals:</b>	<b>1,997,152.60</b>	<b>2,022,627.80</b>	<b>2,545,750.00</b>	<b>636,775.58</b>	<b>2,040,093.26</b>	<b>0.00</b>	<b>20 %</b>
<b><u>661 - STORMWATER</u></b>							
412 - Intergovernmental	28,759.00	12,606.51	0.00	0.00	0.00	0.00	0 %
420 - Charges for Services	30,630.85	42,247.96	72,000.00	7,519.84	53,639.64	18,360.36	26 %
460 - Investment Income	1,138.89	2,787.49	3,000.00	508.28	5,472.49	(2,472.49)	-82 %

	2015-2016 YTD Activity	2016-2017 YTD Activity	2017-2018 Budget	May 2017-2018 MTD Activity	2017-2018 YTD Activity	2017-2018 Budget Remaining	% Budget Remaining
470 - Miscellaneous Revenues	0.00	3,844.40	0.00	18.40	269.43	(269.43)	0 %
480 - Other Financing Uses	25,000.00	25,000.00	610,800.00	0.00	25,000.00	585,800.00	96 %
<b>661 - STORMWATER Totals:</b>	<b>85,528.74</b>	<b>86,486.36</b>	<b>685,800.00</b>	<b>8,046.52</b>	<b>84,381.56</b>	<b>0.00</b>	<b>88 %</b>
<b><u>713 - CASH &amp; INVESTMENT POOL</u></b>							
470 - Miscellaneous Revenues	23.04	14.19	0.00	0.00	5.19	(5.19)	0 %
<b>713 - CASH &amp; INVESTMENT POOL Totals:</b>	<b>23.04</b>	<b>14.19</b>	<b>0.00</b>	<b>0.00</b>	<b>5.19</b>	<b>0.00</b>	<b>0 %</b>
<b><u>721 - GIS SERVICES</u></b>							
460 - Investment Income	46.55	124.93	120.00	25.99	371.45	(251.45)	-210 %
470 - Miscellaneous Revenues	50.00	0.00	0.00	0.00	0.00	0.00	0 %
480 - Other Financing Uses	56,081.80	52,406.24	97,000.00	0.00	48,500.00	48,500.00	50 %
<b>721 - GIS SERVICES Totals:</b>	<b>56,178.35</b>	<b>52,531.17</b>	<b>97,120.00</b>	<b>25.99</b>	<b>48,871.45</b>	<b>0.00</b>	<b>50 %</b>
<b><u>725 - CENTRAL GARAGE</u></b>							
420 - Charges for Services	0.00	116,241.09	248,000.00	13,904.75	112,935.90	135,064.10	54 %
460 - Investment Income	0.00	0.45	0.00	0.00	0.00	0.00	0 %
<b>725 - CENTRAL GARAGE Totals:</b>	<b>0.00</b>	<b>116,241.54</b>	<b>248,000.00</b>	<b>13,904.75</b>	<b>112,935.90</b>	<b>0.00</b>	<b>54 %</b>
<b><u>811 - UNEMPLOYMENT COMP</u></b>							
460 - Investment Income	139.27	331.88	400.00	57.41	584.32	(184.32)	-46 %
<b>811 - UNEMPLOYMENT COMP Totals:</b>	<b>139.27</b>	<b>331.88</b>	<b>400.00</b>	<b>57.41</b>	<b>584.32</b>	<b>0.00</b>	<b>-46 %</b>
<b><u>812 - HEALTH INSURANCE</u></b>							
460 - Investment Income	2,306.67	6,361.10	3,500.00	1,524.20	13,359.21	(9,859.21)	-282 %
470 - Miscellaneous Revenues	1,269,026.46	1,607,229.74	2,243,680.00	175,850.04	1,672,546.97	571,133.03	25 %
<b>812 - HEALTH INSURANCE Totals:</b>	<b>1,271,333.13</b>	<b>1,613,590.84</b>	<b>2,247,180.00</b>	<b>177,374.24</b>	<b>1,685,906.18</b>	<b>0.00</b>	<b>25 %</b>



## Actual to budget c/y & p/y - ALL FUNDS

	2015-2016 YTD Activity	2016-2017 YTD Activity	2017-2018 Budget	May 2017-2018 MTD Activity	2017-2018 YTD Activity	2017-2018 Budget Remaining	% Budget Remaining
<b><u>111 - GENERAL</u></b>							
500 - Personnel	4,075,137.85	4,074,436.49	6,649,303.00	680,362.51	4,381,034.01	2,268,268.99	34 %
503 - Supplies	240,502.33	218,097.82	461,500.00	24,597.93	233,766.88	227,733.12	49 %
504 - Contract Services	1,176,740.61	1,125,754.59	1,707,685.00	111,163.84	1,095,140.67	612,544.33	36 %
550 - Capital Outlay	45,770.88	9,149.56	40,000.00	0.00	16,608.44	23,391.56	58 %
570 - Other Financing Uses	63,654.45	4,080.00	250,000.00	0.00	0.00	250,000.00	100 %
<b>111 - GENERAL Totals:</b>	<b>5,601,806.12</b>	<b>5,431,518.46</b>	<b>9,108,488.00</b>	<b>816,124.28</b>	<b>5,726,550.00</b>	<b>0.00</b>	<b>37 %</b>
<b><u>211 - REGIONAL LIBRARY</u></b>							
503 - Supplies	11,526.37	1,533.70	13,000.00	458.41	801.55	12,198.45	94 %
504 - Contract Services	0.00	0.00	3,000.00	0.00	814.99	2,185.01	73 %
<b>211 - REGIONAL LIBRARY Totals:</b>	<b>11,526.37</b>	<b>1,533.70</b>	<b>16,000.00</b>	<b>458.41</b>	<b>1,616.54</b>	<b>0.00</b>	<b>90 %</b>
<b><u>212 - TRANSPORTATION</u></b>							
500 - Personnel	662,991.25	598,719.94	946,418.00	98,152.03	661,940.41	284,477.59	30 %
503 - Supplies	193,436.77	144,107.52	314,650.00	17,533.42	147,110.64	167,539.36	53 %
504 - Contract Services	354,456.62	387,803.61	925,216.00	46,385.27	570,609.78	354,606.22	38 %
550 - Capital Outlay	55,309.94	326,602.63	3,369,440.00	162,762.28	280,111.07	3,089,328.93	92 %
560 - Debt Service	266,624.41	723,773.75	483,555.00	0.00	483,555.00	0.00	0 %
570 - Other Financing Uses	26,295.33	26,101.44	252,000.00	0.00	26,000.00	226,000.00	90 %
<b>212 - TRANSPORTATION Totals:</b>	<b>1,559,114.32</b>	<b>2,207,108.89</b>	<b>6,291,279.00</b>	<b>324,833.00</b>	<b>2,169,326.90</b>	<b>0.00</b>	<b>66 %</b>
<b><u>213 - CEMETERY</u></b>							
500 - Personnel	89,776.85	95,054.98	158,899.00	17,816.62	103,513.89	55,385.11	35 %
503 - Supplies	11,578.13	6,032.23	20,050.00	2,064.97	6,388.94	13,661.06	68 %
504 - Contract Services	11,845.57	13,059.35	19,536.00	730.84	8,817.81	10,718.19	55 %
550 - Capital Outlay	0.00	17,000.00	0.00	0.00	0.00	0.00	0 %
<b>213 - CEMETERY Totals:</b>	<b>113,200.55</b>	<b>131,146.56</b>	<b>198,485.00</b>	<b>20,612.43</b>	<b>118,720.64</b>	<b>0.00</b>	<b>40 %</b>
<b><u>214 - CEMETARY PERPETUAL CARE</u></b>							
504 - Contract Services	0.00	0.00	500,000.00	0.00	0.00	500,000.00	100 %
570 - Other Financing Uses	50,000.00	65,000.00	130,000.00	0.00	65,000.00	65,000.00	50 %
<b>214 - CEMETARY PERPETUAL CARE Totals:</b>	<b>50,000.00</b>	<b>65,000.00</b>	<b>630,000.00</b>	<b>0.00</b>	<b>65,000.00</b>	<b>0.00</b>	<b>90 %</b>
<b><u>215 - SPECIAL PROJECTS</u></b>							

	2015-2016 YTD Activity	2016-2017 YTD Activity	2017-2018 Budget	May 2017-2018 MTD Activity	2017-2018 YTD Activity	2017-2018 Budget Remaining	% Budget Remaining
500 - Personnel	4,587.52	7,736.62	0.00	0.00	10,550.21	(10,550.21)	0 %
503 - Supplies	25,035.51	1,069.88	500,000.00	37.81	3,463.46	496,536.54	99 %
504 - Contract Services	90,724.61	85,771.79	0.00	0.00	63,267.59	(63,267.59)	0 %
<b>215 - SPECIAL PROJECTS Totals:</b>	<b>120,347.64</b>	<b>94,578.29</b>	<b>500,000.00</b>	<b>37.81</b>	<b>77,281.26</b>	<b>0.00</b>	<b>85 %</b>
<b><u>216 - BUSINESS IMPROVEMENT</u></b>							
500 - Personnel	1,383.35	1,338.11	3,500.00	0.00	1,169.32	2,330.68	67 %
503 - Supplies	0.00	0.00	0.00	0.00	6,681.00	(6,681.00)	0 %
504 - Contract Services	6,343.29	6,530.50	14,500.00	445.42	8,774.40	5,725.60	39 %
550 - Capital Outlay	3,200.00	30,907.74	60,000.00	0.00	0.00	60,000.00	100 %
570 - Other Financing Uses	0.00	0.00	100,000.00	0.00	0.00	100,000.00	100 %
<b>216 - BUSINESS IMPROVEMENT Totals:</b>	<b>10,926.64</b>	<b>38,776.35</b>	<b>178,000.00</b>	<b>445.42</b>	<b>16,624.72</b>	<b>0.00</b>	<b>91 %</b>
<b><u>218 - PUBLIC SAFETY</u></b>							
503 - Supplies	3,860.69	3,291.21	10,000.00	365.69	8,291.21	1,708.79	17 %
504 - Contract Services	300.00	0.00	97,125.00	0.00	82,418.00	14,707.00	15 %
550 - Capital Outlay	69,476.50	109,817.10	161,000.00	3,475.80	168,717.86	(7,717.86)	-5 %
560 - Debt Service	63,521.25	58,793.75	0.00	0.00	0.00	0.00	0 %
570 - Other Financing Uses	0.00	0.00	200,000.00	0.00	0.00	200,000.00	100 %
<b>218 - PUBLIC SAFETY Totals:</b>	<b>137,158.44</b>	<b>171,902.06</b>	<b>468,125.00</b>	<b>3,841.49</b>	<b>259,427.07</b>	<b>0.00</b>	<b>45 %</b>
<b><u>219 - INDUSTRIAL SITES</u></b>							
504 - Contract Services	3,458.25	22,594.75	151,000.00	270.00	270.00	150,730.00	100 %
570 - Other Financing Uses	0.00	0.00	153,500.00	0.00	153,500.00	0.00	0 %
<b>219 - INDUSTRIAL SITES Totals:</b>	<b>3,458.25</b>	<b>22,594.75</b>	<b>304,500.00</b>	<b>270.00</b>	<b>153,770.00</b>	<b>0.00</b>	<b>50 %</b>
<b><u>223 - KENO</u></b>							
503 - Supplies	14,808.89	6,725.27	12,500.00	2,148.41	10,849.97	1,650.03	13 %
504 - Contract Services	459.94	7,813.00	24,000.00	0.00	15,278.37	8,721.63	36 %
550 - Capital Outlay	35,231.33	0.00	41,300.00	0.00	5,909.00	35,391.00	86 %
<b>223 - KENO Totals:</b>	<b>50,500.16</b>	<b>14,538.27</b>	<b>77,800.00</b>	<b>2,148.41</b>	<b>32,037.34</b>	<b>0.00</b>	<b>59 %</b>
<b><u>224 - ECONOMIC DEVELOPMENT</u></b>							
500 - Personnel	0.00	0.00	101,959.00	10,824.95	66,261.09	35,697.91	35 %
503 - Supplies	145.63	167.20	750.00	80.67	1,088.11	(338.11)	-45 %
504 - Contract Services	204,858.82	846,651.32	5,050,036.00	121,410.71	1,171,978.06	3,878,057.94	77 %
<b>224 - ECONOMIC DEVELOPMENT Totals:</b>	<b>205,004.45</b>	<b>846,818.52</b>	<b>5,152,745.00</b>	<b>132,316.33</b>	<b>1,239,327.26</b>	<b>0.00</b>	<b>76 %</b>

	2015-2016 YTD Activity	2016-2017 YTD Activity	2017-2018 Budget	May 2017-2018 MTD Activity	2017-2018 YTD Activity	2017-2018 Budget Remaining	% Budget Remaining
<b><u>225 - MUTUAL FIRE</u></b>							
503 - Supplies	9,907.49	9,362.66	10,000.00	0.00	5,232.00	4,768.00	48 %
504 - Contract Services	0.00	0.00	39,880.00	0.00	30,449.82	9,430.18	24 %
550 - Capital Outlay	639.00	0.00	105,000.00	0.00	333,907.90	(228,907.90)	-218 %
570 - Other Financing Uses	0.00	0.00	100,000.00	0.00	0.00	100,000.00	100 %
<b>225 - MUTUAL FIRE Totals:</b>	<b>10,546.49</b>	<b>9,362.66</b>	<b>254,880.00</b>	<b>0.00</b>	<b>369,589.72</b>	<b>0.00</b>	<b>-45 %</b>
<b><u>311 - DEBT SERVICE</u></b>							
504 - Contract Services	3,500.00	3,640.00	28,280.00	0.00	3,780.00	24,500.00	87 %
560 - Debt Service	52,593.97	341,442.71	0.00	0.00	0.00	0.00	0 %
570 - Other Financing Uses	398,389.59	683,783.45	4,192,171.25	0.00	692,002.42	3,500,168.83	83 %
<b>311 - DEBT SERVICE Totals:</b>	<b>454,483.56</b>	<b>1,028,866.16</b>	<b>4,220,451.25</b>	<b>0.00</b>	<b>695,782.42</b>	<b>0.00</b>	<b>84 %</b>
<b><u>321 - TIF PROJECTS</u></b>							
560 - Debt Service	0.00	14,169.82	160,000.00	209,638.24	234,006.80	(74,006.80)	-46 %
570 - Other Financing Uses	0.00	0.00	300,000.00	0.00	0.00	300,000.00	100 %
<b>321 - TIF PROJECTS Totals:</b>	<b>0.00</b>	<b>14,169.82</b>	<b>460,000.00</b>	<b>209,638.24</b>	<b>234,006.80</b>	<b>0.00</b>	<b>49 %</b>
<b><u>411 - CDBG</u></b>							
504 - Contract Services	0.00	19,944.00	0.00	0.00	0.00	0.00	0 %
<b>411 - CDBG Totals:</b>	<b>0.00</b>	<b>19,944.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0 %</b>
<b><u>412 - LEASE CORPORATION</u></b>							
504 - Contract Services	0.00	95.00	0.00	0.00	75.00	(75.00)	0 %
560 - Debt Service	397,980.35	683,383.45	692,171.25	0.00	692,002.42	168.83	0 %
<b>412 - LEASE CORPORATION Totals:</b>	<b>397,980.35</b>	<b>683,478.45</b>	<b>692,171.25</b>	<b>0.00</b>	<b>692,077.42</b>	<b>0.00</b>	<b>0 %</b>
<b><u>511 - CAPITAL PROJECTS FUND</u></b>							
550 - Capital Outlay	73,650.00	6,000.00	56,000.00	0.00	10,583.00	45,417.00	81 %
<b>511 - CAPITAL PROJECTS FUND Totals:</b>	<b>73,650.00</b>	<b>6,000.00</b>	<b>56,000.00</b>	<b>0.00</b>	<b>10,583.00</b>	<b>0.00</b>	<b>81 %</b>
<b><u>621 - ENVIRONMENTAL SERVICES</u></b>							
500 - Personnel	741,287.96	750,742.61	1,195,995.00	125,699.63	791,015.51	404,979.49	34 %
503 - Supplies	194,279.34	82,539.34	183,000.00	9,111.77	77,703.62	105,296.38	58 %
504 - Contract Services	503,331.42	466,840.22	752,448.00	72,797.56	496,371.56	256,076.44	34 %
550 - Capital Outlay	171,932.15	0.00	220,000.00	0.00	0.00	220,000.00	100 %

	2015-2016 YTD Activity	2016-2017 YTD Activity	2017-2018 Budget	May 2017-2018 MTD Activity	2017-2018 YTD Activity	2017-2018 Budget Remaining	% Budget Remaining
570 - Other Financing Uses	27,945.49	27,101.60	54,000.00	0.00	27,000.00	27,000.00	50 %
<b>621 - ENVIRONMENTAL SERVICES Totals:</b>	<b>1,638,776.36</b>	<b>1,327,223.77</b>	<b>2,405,443.00</b>	<b>207,608.96</b>	<b>1,392,090.69</b>	<b>0.00</b>	<b>42 %</b>
<b><u>631 - WASTEWATER</u></b>							
500 - Personnel	560,919.70	559,899.29	886,157.00	94,051.09	587,813.93	298,343.07	34 %
503 - Supplies	48,442.56	53,911.51	127,510.00	9,503.22	47,878.69	79,631.31	62 %
504 - Contract Services	359,181.74	315,931.66	501,123.00	25,472.57	302,542.35	198,580.65	40 %
550 - Capital Outlay	68,088.74	85,126.98	970,320.00	47,525.75	115,169.57	855,150.43	88 %
560 - Debt Service	322,945.35	322,945.35	645,890.00	0.00	322,945.35	322,944.65	50 %
570 - Other Financing Uses	71,045.49	70,101.60	740,000.00	0.00	70,000.00	670,000.00	91 %
<b>631 - WASTEWATER Totals:</b>	<b>1,430,623.58</b>	<b>1,407,916.39</b>	<b>3,871,000.00</b>	<b>176,552.63</b>	<b>1,446,349.89</b>	<b>0.00</b>	<b>63 %</b>
<b><u>641 - WATER</u></b>							
500 - Personnel	513,501.67	508,620.61	808,371.00	84,705.26	528,663.34	279,707.66	35 %
503 - Supplies	241,000.31	132,285.15	332,534.00	52,615.49	156,556.32	175,977.68	53 %
504 - Contract Services	185,681.76	219,951.22	471,258.00	37,699.68	239,417.99	231,840.01	49 %
550 - Capital Outlay	57,528.55	55,699.62	888,250.00	42,490.32	704,150.86	184,099.14	21 %
570 - Other Financing Uses	38,795.49	39,101.60	678,000.00	0.00	39,000.00	639,000.00	94 %
<b>641 - WATER Totals:</b>	<b>1,036,507.78</b>	<b>955,658.20</b>	<b>3,178,413.00</b>	<b>217,510.75</b>	<b>1,667,788.51</b>	<b>0.00</b>	<b>48 %</b>
<b><u>651 - ELECTRIC</u></b>							
503 - Supplies	0.00	0.00	1,000.00	0.00	0.00	1,000.00	100 %
570 - Other Financing Uses	1,978,194.27	2,000,485.01	3,289,750.00	635,546.13	2,027,579.72	1,262,170.28	38 %
<b>651 - ELECTRIC Totals:</b>	<b>1,978,194.27</b>	<b>2,000,485.01</b>	<b>3,290,750.00</b>	<b>635,546.13</b>	<b>2,027,579.72</b>	<b>0.00</b>	<b>38 %</b>
<b><u>661 - STORMWATER</u></b>							
503 - Supplies	856.94	4,918.42	14,615.00	115.25	1,892.02	12,722.98	87 %
504 - Contract Services	61,985.05	32,991.39	89,524.00	1,537.06	19,478.57	70,045.43	78 %
550 - Capital Outlay	0.00	3,997.09	528,880.00	50,428.12	69,410.76	459,469.24	87 %
570 - Other Financing Uses	0.00	0.00	250,000.00	0.00	0.00	250,000.00	100 %
<b>661 - STORMWATER Totals:</b>	<b>62,841.99</b>	<b>41,906.90</b>	<b>883,019.00</b>	<b>52,080.43</b>	<b>90,781.35</b>	<b>0.00</b>	<b>90 %</b>
<b><u>721 - GIS SERVICES</u></b>							
500 - Personnel	40,890.02	38,048.20	60,689.00	6,595.22	41,110.04	19,578.96	32 %
503 - Supplies	3,501.94	209.09	3,500.00	0.00	196.00	3,304.00	94 %
504 - Contract Services	7,650.33	12,871.04	14,625.00	34.71	11,601.32	3,023.68	21 %



	2015-2016 YTD Activity	2016-2017 YTD Activity	2017-2018 Budget	May 2017-2018 MTD Activity	2017-2018 YTD Activity	2017-2018 Budget Remaining	% Budget Remaining
560 - Debt Service	16,181.80	15,266.24	0.00	0.00	0.00	0.00	0 %
<b>721 - GIS SERVICES Totals:</b>	<b>68,224.09</b>	<b>66,394.57</b>	<b>78,814.00</b>	<b>6,629.93</b>	<b>52,907.36</b>	<b>0.00</b>	<b>33 %</b>
<b><u>725 - CENTRAL GARAGE</u></b>							
500 - Personnel	0.00	94,960.79	148,744.00	16,219.63	106,567.38	42,176.62	28 %
503 - Supplies	0.00	16,013.16	26,500.00	2,164.29	21,915.95	4,584.05	17 %
504 - Contract Services	0.00	62,901.05	92,170.00	4,965.81	70,998.04	21,171.96	23 %
550 - Capital Outlay	0.00	0.00	0.00	0.00	5,217.99	(5,217.99)	0 %
<b>725 - CENTRAL GARAGE Totals:</b>	<b>0.00</b>	<b>173,875.00</b>	<b>267,414.00</b>	<b>23,349.73</b>	<b>204,699.36</b>	<b>0.00</b>	<b>23 %</b>
<b><u>811 - UNEMPLOYMENT COMP</u></b>							
504 - Contract Services	432.00	2,688.00	65,000.00	0.00	0.00	65,000.00	100 %
<b>811 - UNEMPLOYMENT COMP Totals:</b>	<b>432.00</b>	<b>2,688.00</b>	<b>65,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100 %</b>
<b><u>812 - HEALTH INSURANCE</u></b>							
504 - Contract Services	1,289,069.44	1,251,425.10	2,294,625.00	101,629.44	1,322,315.17	972,309.83	42 %
<b>812 - HEALTH INSURANCE Totals:</b>	<b>1,289,069.44</b>	<b>1,251,425.10</b>	<b>2,294,625.00</b>	<b>101,629.44</b>	<b>1,322,315.17</b>	<b>0.00</b>	<b>42 %</b>



## Actual to budget c/y & p/y - GENERAL FUND

	2015-2016 YTD Activity	2016-2017 YTD Activity	2017-2018 Budget	May 2017-2018 MTD Activity	2017-2018 YTD Activity	2017-2018 Budget Remaining	% Budget Remaining
<b>111 - GENERAL</b>							
<b>111 - FINANCE</b>							
500 - Personnel	71,178.04	80,278.62	116,175.00	13,920.98	89,160.60	27,014.40	23 %
503 - Supplies	11,799.11	9,776.14	16,300.00	1,808.84	10,232.78	6,067.22	37 %
504 - Contract Services	53,263.39	50,172.65	63,356.00	5,628.62	60,849.43	2,506.57	4 %
570 - Other Financing Uses	2,000.00	0.00	0.00	0.00	0.00	0.00	0 %
<b>111 - FINANCE Totals:</b>	<b>138,240.54</b>	<b>140,227.41</b>	<b>195,831.00</b>	<b>21,358.44</b>	<b>160,242.81</b>	<b>35,588.19</b>	<b>18 %</b>
<b>112 - PERSONNEL</b>							
500 - Personnel	10,082.37	10,687.91	16,830.00	1,850.42	11,549.23	5,280.77	31 %
503 - Supplies	2,980.42	2,849.50	4,750.00	0.00	4,109.30	640.70	13 %
504 - Contract Services	15,883.51	22,730.19	27,950.00	5,093.41	20,729.24	7,220.76	26 %
<b>112 - PERSONNEL Totals:</b>	<b>28,946.30</b>	<b>36,267.60</b>	<b>49,530.00</b>	<b>6,943.83</b>	<b>36,387.77</b>	<b>13,142.23</b>	<b>27 %</b>
<b>113 - COUNCIL</b>							
500 - Personnel	13,348.18	13,795.38	21,099.00	2,434.50	14,607.00	6,492.00	31 %
503 - Supplies	1,489.00	1,782.77	1,900.00	0.00	1,489.00	411.00	22 %
504 - Contract Services	1,408.03	3,099.25	3,250.00	0.00	895.00	2,355.00	72 %
570 - Other Financing Uses	58,154.45	580.00	250,000.00	0.00	0.00	250,000.00	100 %
<b>113 - COUNCIL Totals:</b>	<b>74,399.66</b>	<b>19,257.40</b>	<b>276,249.00</b>	<b>2,434.50</b>	<b>16,991.00</b>	<b>259,258.00</b>	<b>94 %</b>
<b>114 - CITY MANAGER</b>							
500 - Personnel	25,427.83	11,767.06	21,607.00	2,493.14	14,992.43	6,614.57	31 %
503 - Supplies	33,829.44	31,802.40	55,500.00	75.00	38,550.47	16,949.53	31 %
504 - Contract Services	81,166.75	45,653.81	245,200.00	25,607.98	117,435.05	127,764.95	52 %
<b>114 - CITY MANAGER Totals:</b>	<b>140,424.02</b>	<b>89,223.27</b>	<b>322,307.00</b>	<b>28,176.12</b>	<b>170,977.95</b>	<b>151,329.05</b>	<b>47 %</b>
<b>115 - CITY CLERK</b>							
500 - Personnel	8,965.40	9,405.90	14,812.00	2,467.27	11,179.19	3,632.81	25 %
503 - Supplies	584.12	307.50	1,500.00	95.28	577.91	922.09	61 %
504 - Contract Services	6,608.56	5,962.42	11,850.00	430.74	5,472.65	6,377.35	54 %
<b>115 - CITY CLERK Totals:</b>	<b>16,158.08</b>	<b>15,675.82</b>	<b>28,162.00</b>	<b>2,993.29</b>	<b>17,229.75</b>	<b>10,932.25</b>	<b>39 %</b>
<b>116 - MIS</b>							
503 - Supplies	29,445.43	15,851.84	50,000.00	0.00	37,443.33	12,556.67	25 %

	2015-2016 YTD Activity	2016-2017 YTD Activity	2017-2018 Budget	May 2017-2018 MTD Activity	2017-2018 YTD Activity	2017-2018 Budget Remaining	% Budget Remaining
504 - Contract Services	27,538.95	33,213.76	57,000.00	3,228.25	29,349.79	27,650.21	49 %
550 - Capital Outlay	11,794.89	0.00	0.00	0.00	0.00	0.00	0 %
<b>116 - MIS Totals:</b>	<b>68,779.27</b>	<b>49,065.60</b>	<b>107,000.00</b>	<b>3,228.25</b>	<b>66,793.12</b>	<b>40,206.88</b>	<b>38 %</b>
<b>121 - DEVELOPMENT SERVICES</b>							
500 - Personnel	280,041.78	166,504.07	271,499.00	19,090.13	131,732.54	139,766.46	51 %
503 - Supplies	3,342.07	3,526.14	6,200.00	146.58	1,762.90	4,437.10	72 %
504 - Contract Services	56,957.87	56,309.45	80,706.00	7,742.63	37,936.59	42,769.41	53 %
570 - Other Financing Uses	3,500.00	3,500.00	0.00	0.00	0.00	0.00	0 %
<b>121 - DEVELOPMENT SERVICES Totals:</b>	<b>343,841.72</b>	<b>229,839.66</b>	<b>358,405.00</b>	<b>26,979.34</b>	<b>171,432.03</b>	<b>186,972.97</b>	<b>52 %</b>
<b>141 - FIRE</b>							
500 - Personnel	1,020,054.23	967,717.23	1,554,553.00	140,176.43	1,028,458.16	526,094.84	34 %
503 - Supplies	26,537.27	13,581.76	31,100.00	1,453.03	13,880.90	17,219.10	55 %
504 - Contract Services	51,162.23	67,249.18	60,522.00	3,192.31	39,313.07	21,208.93	35 %
<b>141 - FIRE Totals:</b>	<b>1,097,753.73</b>	<b>1,048,548.17</b>	<b>1,646,175.00</b>	<b>144,821.77</b>	<b>1,081,652.13</b>	<b>564,522.87</b>	<b>34 %</b>
<b>142 - POLICE</b>							
500 - Personnel	1,789,878.48	1,955,838.85	3,119,433.00	356,027.63	2,218,641.76	900,791.24	29 %
503 - Supplies	52,249.77	55,571.98	106,500.00	10,634.74	58,232.47	48,267.53	45 %
504 - Contract Services	333,883.05	312,317.91	325,479.00	27,003.66	227,675.43	97,803.57	30 %
<b>142 - POLICE Totals:</b>	<b>2,176,011.30</b>	<b>2,323,728.74</b>	<b>3,551,412.00</b>	<b>393,666.03</b>	<b>2,504,549.66</b>	<b>1,046,862.34</b>	<b>29 %</b>
<b>143 - EMERGENCY MANAGEMENT</b>							
500 - Personnel	51,173.79	54,946.27	89,503.00	9,375.96	59,336.58	30,166.42	34 %
503 - Supplies	1,545.19	2,243.79	5,450.00	387.50	3,671.47	1,778.53	33 %
504 - Contract Services	2,128.02	2,793.05	4,750.00	734.26	3,472.79	1,277.21	27 %
<b>143 - EMERGENCY MANAGEMENT Totals:</b>	<b>54,847.00</b>	<b>59,983.11</b>	<b>99,703.00</b>	<b>10,497.72</b>	<b>66,480.84</b>	<b>33,222.16</b>	<b>33 %</b>
<b>151 - LIBRARY</b>							
500 - Personnel	312,407.52	309,577.58	529,113.00	53,007.59	354,095.59	175,017.41	33 %
503 - Supplies	29,207.01	33,309.05	74,050.00	4,207.46	38,430.50	35,619.50	48 %
504 - Contract Services	74,803.63	70,880.71	113,504.00	7,717.06	85,456.81	28,047.19	25 %
<b>151 - LIBRARY Totals:</b>	<b>416,418.16</b>	<b>413,767.34</b>	<b>716,667.00</b>	<b>64,932.11</b>	<b>477,982.90</b>	<b>238,684.10</b>	<b>33 %</b>
<b>171 - PARKS</b>							

	2015-2016 YTD Activity	2016-2017 YTD Activity	2017-2018 Budget	May 2017-2018 MTD Activity	2017-2018 YTD Activity	2017-2018 Budget Remaining	% Budget Remaining
500 - Personnel	440,870.07	444,086.07	716,608.00	73,616.51	438,781.54	277,826.46	39 %
503 - Supplies	34,799.98	32,828.29	58,950.00	5,789.50	22,848.18	36,101.82	61 %
504 - Contract Services	161,492.77	157,089.18	249,278.00	19,763.79	165,597.71	83,680.29	34 %
550 - Capital Outlay	33,975.99	612.00	40,000.00	0.00	16,608.44	23,391.56	58 %
<b>171 - PARKS Totals:</b>	<b>671,138.81</b>	<b>634,615.54</b>	<b>1,064,836.00</b>	<b>99,169.80</b>	<b>643,835.87</b>	<b>421,000.13</b>	<b>40 %</b>
<b>172 - RECREATION</b>							
500 - Personnel	51,710.16	49,831.55	178,071.00	5,901.95	8,499.39	169,571.61	95 %
503 - Supplies	12,693.52	14,666.66	49,300.00	0.00	2,537.67	46,762.33	95 %
504 - Contract Services	310,443.85	298,283.03	464,840.00	5,021.13	300,957.11	163,882.89	35 %
550 - Capital Outlay	0.00	8,537.56	0.00	0.00	0.00	0.00	0 %
<b>172 - RECREATION Totals:</b>	<b>374,847.53</b>	<b>371,318.80</b>	<b>692,211.00</b>	<b>10,923.08</b>	<b>311,994.17</b>	<b>380,216.83</b>	<b>55 %</b>
<b>111 - GENERAL Totals:</b>	<b>5,601,806.12</b>	<b>5,431,518.46</b>	<b>9,108,488.00</b>	<b>816,124.28</b>	<b>5,726,550.00</b>	<b>0.00</b>	<b>37 %</b>
<b><u>211 - REGIONAL LIBRARY</u></b>							
<b>151 - LIBRARY</b>							
503 - Supplies	11,526.37	1,533.70	13,000.00	458.41	801.55	12,198.45	94 %
504 - Contract Services	0.00	0.00	3,000.00	0.00	814.99	2,185.01	73 %
<b>151 - LIBRARY Totals:</b>	<b>11,526.37</b>	<b>1,533.70</b>	<b>16,000.00</b>	<b>458.41</b>	<b>1,616.54</b>	<b>14,383.46</b>	<b>90 %</b>
<b>211 - REGIONAL LIBRARY Totals:</b>	<b>11,526.37</b>	<b>1,533.70</b>	<b>16,000.00</b>	<b>458.41</b>	<b>1,616.54</b>	<b>0.00</b>	<b>90 %</b>
<b><u>212 - TRANSPORTATION</u></b>							
<b>111 - FINANCE</b>							
500 - Personnel	14,131.59	12,521.54	21,127.00	3,070.84	17,560.71	3,566.29	17 %
<b>111 - FINANCE Totals:</b>	<b>14,131.59</b>	<b>12,521.54</b>	<b>21,127.00</b>	<b>3,070.84</b>	<b>17,560.71</b>	<b>3,566.29</b>	<b>17 %</b>
<b>112 - PERSONNEL</b>							
500 - Personnel	6,721.68	7,125.32	11,219.00	1,233.58	7,699.24	3,519.76	31 %
<b>112 - PERSONNEL Totals:</b>	<b>6,721.68</b>	<b>7,125.32</b>	<b>11,219.00</b>	<b>1,233.58</b>	<b>7,699.24</b>	<b>3,519.76</b>	<b>31 %</b>
<b>114 - CITY MANAGER</b>							
500 - Personnel	16,741.65	7,844.79	14,404.00	1,662.09	9,994.79	4,409.21	31 %
<b>114 - CITY MANAGER Totals:</b>	<b>16,741.65</b>	<b>7,844.79</b>	<b>14,404.00</b>	<b>1,662.09</b>	<b>9,994.79</b>	<b>4,409.21</b>	<b>31 %</b>

# **City of Scottsbluff, Nebraska**

**Monday, June 18, 2018**

**Regular Meeting**

## **Item Pub. Hear.1**

**Council to conduct a public hearing as scheduled at this date at 6:00 p.m. to consider a Class I Liquor License for 2627 Lodging LLC dba Fairfield Inn & Suites, 902 Winter Creek Dr., Scottsbluff, NE.**

**Staff Contact: Nathan Johnson, City Manager**

## Agenda Statement

Item No.

For meeting of: June 18, 2018

**AGENDA TITLE:** Council to hold a public hearing as advertised for this date at 6:00 p.m. for a Class I Liquor License for 2627 Lodging LLC dba Fairfield Inn & Suites Scottsbluff

**SUBMITTED BY DEPARTMENT/ORGANIZATION:** Administration

**PRESENTATION BY:** Applicant

**SUMMARY EXPLANATION:**

**BOARD/COMMISSION RECOMMENDATION:**

**STAFF RECOMMENDATION:** Conduct the public hearing and consider a recommendation to the Nebraska Liquor Commission either approving or denying said application.

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### EXHIBITS

Resolution ☐ Ordinance ☐ Contract ☐ Minutes ☐ Plan/Map ☐

Other (specify) ☐ Application, Memorandums, Exhibits

- Exhibit #1 – Applications of 2627 Lodging LLC dba Fairfield Inn & Suites Scottsbluff
  - Exhibit #2 – City Council Check List for Neb. Rev. Stat. §53-132 Cum Supp 2010
  - Exhibit #3 – Written Statement of Police Chief
  - Exhibit #4 – Written Statement of City Clerk
  - Exhibit #5 – Written Statement of City Planner
- 

**NOTIFICATION LIST:** Yes ☒ No ☐ Further Instructions ☐

Dave Schaff & Carol Drummond

APPLICATION FOR LIQUOR LICENSE  
CHECKLIST - RETAIL


NEBRASKA LIQUOR CONTROL COMMISSION  
301 CENTENNIAL MALL SOUTH  
PO BOX 95046  
LINCOLN, NE 68509-5046  
PHONE: (402) 471-2571  
FAX: (402) 471-2814  
Website: www.lcc.nebraska.gov

RECEIVED	
MAY 01 2018	
NEBRASKA LIQUOR CONTROL COMMISSION	
Hot List: YES <input type="radio"/> NO <input checked="" type="radio"/>	New/Replacing #
Class Type <u>I</u>	122602
	Initial <u>BH</u>



Applicant name ~~Dave Schaff~~ 2627 Lodging LLC  
Trade name 2627 Lodging dba Fairfield Inn & Suites Scottsbluff  
Previous trade name \_\_\_\_\_  
Contact email address DSchaff@mcschaff.com


Provide all the items requested. Failure to provide any item will cause this application to be returned or placed on hold. All documents must be legible. Any false statement or omission may result in the denial, suspension, cancellation or revocation of your license. If your operation depends on receiving a liquor license, the Nebraska Liquor Control Commission cautions you that if you purchase, remodel, start construction, spend or commit money that you do so at your own risk. Prior to submitting your application review the application carefully to ensure that all sections are complete, and that any omissions or errors have not been made. You may want to check with the city/village or county clerk, where you are making application, to see if any additional requirements must be met before submitting application to the Nebraska Liquor Control Commission.

Office use only PAYMENT TYPE <u>CK 10105</u> AMOUNT: <u>400<sup>00</sup></u> Received: <u>Hy</u>	 1800001456
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FORM 100  
REV FEB 2017  
PAGE 1

1. ☒ Fingerprints are required for each person as defined in new application guide, found on our website under "Licensing Tab" in "Guidelines/Brochures". See Form 147 for further information, this form **MUST** be included with your application.
2. ☒ Enclose application fee of \$400 (nonrefundable), check made payable to the Nebraska Liquor Control Commission or you may pay online at PAYPORT.
3. ☒ Enclose the appropriate application forms;
  - Individual License (requires insert form 1)
  - Partnership License (requires insert form 2)
  - Corporate License (requires insert form 3a & 3c)
  - Limited Liability Company (LLC) (requires form 3b & 3c) (102, 103)
4. N/A If building is being leased send a copy of signed lease. Be sure the lease reads in the name of the individual(s), corporation or Limited Liability Company (LLC) making application. Lease term must run through the license year being applied for.
5. ☒ If building is owned or being purchased send a copy of the deed or purchase agreement in the name of the applicant.
6. N/A If buying the business of a current liquor license holder:
  - a. Provide a copy of the purchase agreement from the seller (must read applicants name)
  - b. Provide a copy of alcohol inventory being purchased (must include brand names and container size)
  - c. Enclose a list of the assets being purchased (furniture, fixtures and equipment)
7. N/A If requesting to operate on current liquor license; enclose Temporary Operating Permit (TOP) (Form 125).
8. N/A Enclose a list of any inventory or property owned by other parties that are on the premises.
9. ☒ For citizenship enclose U.S. birth certificate; U.S. passport or naturalization paper
  - a. For residency enclose proof of registered voter in Nebraska
  - b. If permanent resident include Employment Authorization Card or Permanent Resident Card
  - c. See guideline for further assistance
10. ☒ Corporation or Limited Liability Company (LLC) must enclose a copy of articles of incorporation; as filed with the Secretary of State's Office.
11. ☒ Submit a copy of your business plan.

I acknowledge that this application is not a guarantee that a liquor license will be issued to me, and that the average processing period is 60 days. Furthermore, I understand that all the information is truthful and I accept all responsibility for any false documents.

  
Signature

3/29/18  
Date



APPLICATION FOR LIQUOR LICENSE  
RETAIL

NEBRASKA LIQUOR CONTROL COMMISSION  
301 CENTENNIAL MALL SOUTH  
PO BOX 95046  
LINCOLN, NE 68509-5046  
PHONE: (402) 471-2571  
FAX: (402) 471-2814  
Website: www.lcc.nebraska.gov/

RECEIVED

MAY 01 2018

NEBRASKA LIQUOR  
CONTROL COMMISSION

CLASS OF LICENSE FOR WHICH APPLICATION IS MADE AND FEES  
CHECK DESIRED CLASS

RETAIL LICENSE(S)

Application Fee \$400 (nonrefundable)

- ☐ A BEER, ON SALE ONLY  
☐ B BEER, OFF SALE ONLY  
☐ C BEER, WINE, DISTILLED SPIRITS, ON AND OFF SALE  
☐ D BEER, WINE, DISTILLED SPIRITS, OFF SALE ONLY  
☒ I BEER, WINE, DISTILLED SPIRITS, ON SALE ONLY  
☐ J LIMITED ALCOHOLIC LIQUOR, OFF SALE – MUST INCLUDE SUPPLEMENTAL FORM 120  
☐ AB BEER, ON AND OFF SALE  
☐ AD BEER ON SALE ONLY, BEER, WINE, DISTILLED SPIRITS OFF SALE  
☐ IB BEER, WINE, DISTILLED SPIRITS ON SALE, BEER OFF SALE ONLY

☐ Class K Catering license (requires catering application form 106) \$100.00

Additional fees will be assessed at city/village or county level when license is issued

Class C license term runs from November 1 – October 31

All other licenses run from May 1 – April 30

Catering license (K) expires same as underlying retail license

CHECK TYPE OF LICENSE FOR WHICH YOU ARE APPLYING

- ☐ Individual License (requires insert 1 FORM 104)  
☐ Partnership License (requires insert 2 FORM 105)  
☐ Corporate License (requires insert 3a FORM 101 & 3c FORM 103)  
☒ Limited Liability Company (LLC) (requires form 3b FORM 102 & 3c FORM 103)

NAME OF ATTORNEY OR FIRM ASSISTING WITH APPLICATION (if applicable)  
Commission will call this person with any questions we may have on this application

Name N/A Phone number: \_\_\_\_\_

Firm Name \_\_\_\_\_

**PREMISES INFORMATION**Trade Name (doing business as) Fairfield Inn & Suites ScottsbluffStreet Address #1 902 Winter Creek Drive

Street Address #2 \_\_\_\_\_

City Scottsbluff County Scotts Bluff Zip Code 69361Premises Telephone number (308) 633-3500

Business e-mail address \_\_\_\_\_

Is this location inside the city/village corporate limits: YES X NO \_\_\_\_\_

Mailing address (where you want to receive mail from the Commission)

Name 902 Winter Creek Drive Fairfield Inn & SuitesStreet Address #1 902 Winter Creek Drive

Street Address #2 \_\_\_\_\_

City Scottsbluff State NE Zip Code 69361**DESCRIPTION AND DIAGRAM OF THE STRUCTURE TO BE LICENSED****READ CAREFULLY**

In the space provided or on an attachment draw the area to be licensed. This should include storage areas, basement, outdoor area, sales areas and areas where consumption or sales of alcohol will take place. If only a portion of the building is to be covered by the license, you must still include dimensions (length x width) of the licensed area as well as the dimensions of the entire building. No blue prints please. Be sure to indicate the direction north and number of floors of the building.

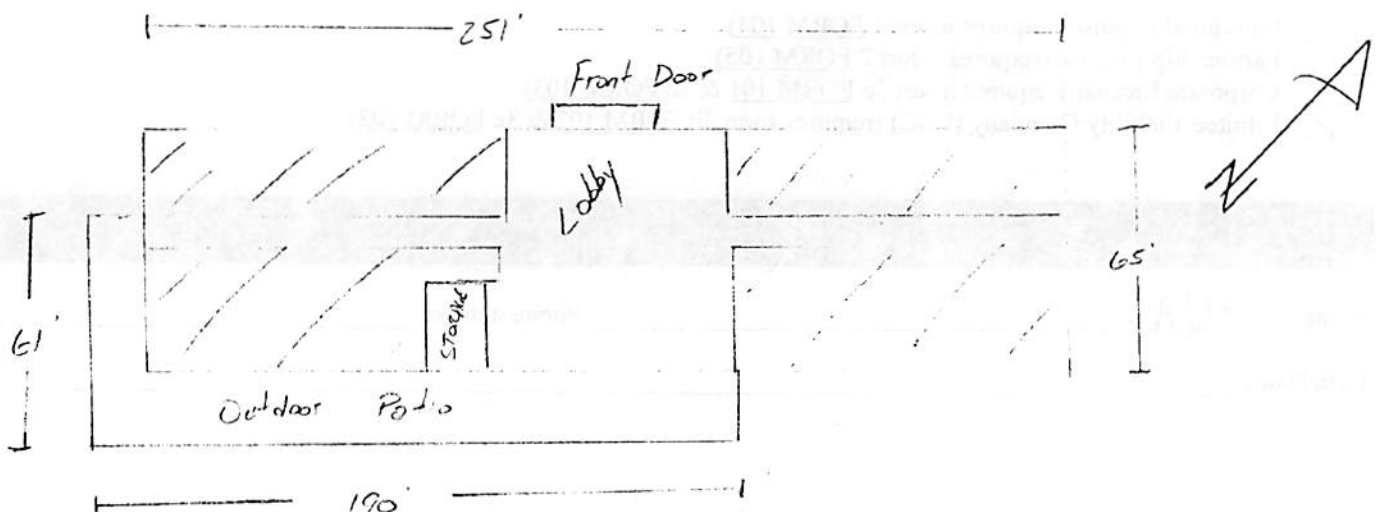
\*\*For on premises consumption liquor licenses minimum standards must be met by providing at least two restrooms

Building: length 251 x width 65 in feetIs there a basement? Yes \_\_\_\_\_ No X

If yes, length \_\_\_\_\_ x width \_\_\_\_\_ in feet

Is there an outdoor area? Yes X No \_\_\_\_\_If yes, length 190 x width 61 in feet3 Floors

PROVIDE DIAGRAM OF AREA TO BE LICENSED BELOW OR ATTACH SEPARATE SHEET



**MANAGER APPLICATION  
INSERT - FORM 3c**

NEBRASKA LIQUOR CONTROL COMMISSION  
301 CENTENNIAL MALL SOUTH  
PO BOX 95046  
LINCOLN, NE 68509-5046  
PHONE: (402) 471-2571  
FAX: (402) 471-2814  
Website: [www.lcc.nebraska.gov](http://www.lcc.nebraska.gov)

Office Use

**RECEIVED**

MAY 01 2018

**NEBRASKA LIQUOR  
CONTROL COMMISSION**

**MUST BE:**

- ✓ Citizen of the United States. Include copy of US birth certificate, naturalization paper or current US passport
- ✓ Nebraska resident. Include copy of voter registration card or print out document from Secretary of State website
- ✓ Fingerprinted. See form 147 for further information, read form carefully to avoid delays in processing, this form **MUST** be included with your application
- ✓ 21 years of age or older

**Corporation/LLC information**

Name of Corporation/LLC: 2627 LODGING LLC

**Premises information**

Liquor License Number: \_\_\_\_\_ Class Type \_\_\_\_\_ (if new application leave blank)

Premises Trade Name/DBA: FAIRFIELD INN & SUITES BY MARRIOTT SCOTTSBLUFF

Premises Street Address: 902 WINTER CREEK DRIVE

City: SCOTTSBLUFF County: SCOTTS BLUFF Zip Code: 69361

Premises Phone Number: 308-633-3500

Premises Email address: C.Drummond@HOTEL-EQUITIES.COM

The individual whose name is listed as a corporate officer or managing member as reported on insert form 3a or 3b or listed with the Commission. To see authorized officers or members search your license information here.



**SIGNATURE REQUIRED BY CORPORATE OFFICER / MANAGING MEMBER**  
(Faxed signatures are acceptable)

**Manager's information must be completed below PLEASE PRINT CLEARLY**

Last Name: Drummond First Name: CAROL MI: -

Home Address: 2901 5<sup>th</sup> Ave

City: SCOTT BLUFF County: SCOTT BLUFF Zip Code: 69361

Home Phone Number: 239-826-1329

Driver's License Number &amp; State: \_\_\_\_\_

**Social Security Number:** \_\_\_\_\_

Date Of Birth: 8/5/1950 Place Of Birth: VALDOSTA, GA

Email address: CDAUMMONA@HOTELERQUITIES.COM

**Are you married? If yes, complete spouse's information (Even if a spousal affidavit has been submitted):**

☐ YES☒ NO

**Spouse's information**

Spouses Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ MI: \_\_\_\_\_

**Social Security Number:** \_\_\_\_\_

**Driver's License Number & State:** \_\_\_\_\_

Date Of Birth: \_\_\_\_\_ Place Of Birth: \_\_\_\_\_

**APPLICANT & SPOUSE MUST LIST RESIDENCE(S) FOR THE PAST TEN (10) YEARS**

**APPLICANT**

**SPOUSE**

CITY & STATE	YEAR FROM	YEAR TO	CITY & STATE	YEAR FROM	YEAR TO
3755 FIELDSTONE BLVD #1204 NAPLES, FLORIDA	1998	2016			

4. List the alcohol related training and/or experience (when and where) of the person making application.

\*NLCC Training Certificate Issued: 12/27/17 Name on Certificate: CARON DRUMMOND

Applicant Name	Date (mm/yyyy)	Name of program (attach copy of course completion certificate)
CARON DRUMMOND	12/2017	NEBRASKA STATE SELLER SERVICE Program

\*For list of NLCC Certified Training Programs see [training](#)

Experience:

Applicant Name / Job Title	Date of Employment:	Name & Location of Business:

5. Have you enclosed form 147 regarding fingerprints?

☒ YES ☐ NO

## **2627 Lodging Liquor License Business Plan**

2627 Lodging, doing business as Scottsbluff Fairfield Inn and Suites by Marriott is requesting a liquor license so that we can be more competitive with other hospitality providers in our market. Currently, three of our competitors provide a "Managers Happy Hour" on select days which has proven to be a draw to their facilities.

Fairfield Inn and Suites would like to be able to provide a similar "Happy Hour" experience on select days at our property. In addition, we would like to provide select wine and beer at our Market Place for purchase on a continual basis. We currently provide an assortment of snacks and refreshments. By providing single servings of beer and wine, our Market Place can cater to our full demographics.

Our property also has a conference area that is catered regularly. By being able to provide alcoholic beverages at times when the conference room is rented, we feel our space will be better utilized.

In the future, our property has an ideal space to provide a full service bar located directly in the lobby. Once again, to compete with some of the newer properties in the region, a bar located within the lobby, open to our patrons, would provide us the competitiveness we desire and need to remain viable.

Staffing requirements for the addition of a liquor license will be minimal. All of our front desk personnel that are currently responsible for the sales within the Market Area will be available to oversee the alcohol sales from the Market Area. Any type of "Managers Happy Hour" will be restricted to when current property staff are available to set up and clean up the area within normal working hours. If, in the future, a permanent bar area is constructed, we feel sales from that area can be managed by one part time employee during bar hours.

**CHECK LIST****Neb. Rev. Stat. §53-132 (Reissue 2016)**

Council should determine the propensity of whether or not to grant the liquor license that has been requested. In that regard, suitability and fitness and the following four criteria are most important:

- (2)(a) Applicant is fit, willing and able to provide the service proposed.
- (2)(b) Applicant can conform to all laws.
- (2)(c) Applicant has demonstrated that the type of management and control exercised over the licensed premises will be sufficient to ensure conformance with law.
- (2)(d) Issuance of the license is or will be required by the present or future public convenience and necessity.

In making its determination Council may also consider as the Nebraska Liquor Control Commission will consider, the following. The Council should not base its recommendation on any of the following criteria, but may chose to comment to the Commission about one or more of the criteria:

- (3)(b) Citizen's protest.
- (3)(c) Existing population/growth.
- (3)(d) The nature of the neighborhood around the location.
- (3)(e) Existence of other licenses.
- (3)(f) Existing motor vehicle and pedestrian traffic in the vicinity.
- (3)(g) Adequacy of existing law enforcement.
- (3)(h) Zoning restrictions.
- (3)(i) Sanitary conditions.
- (3)(j) Whether the type of business or activity proposed will be consistent with the public interest.

---

\*OTHER COUNCIL CONCERNS



## Memorandum

**To:** THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL  
**From:** Kevin Spencer, Chief of Police  
**Date:** 6/14/2018  
**Re:** Application for a Class I Liquor License number I - 122602, 2627 Lodging LLC, dba: Fairfield Inn & Suites Scottsbluff, 902 Winter Creek Dr. Scottsbluff, Nebraska 69361

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**AUTHORITY:** The Scottsbluff Police Department reports specific information to the City Council whenever a liquor license application is presented. The information furnished by the Police Department conforms to Chapter 53, Reissue Revised Statutes of Nebraska 1943, and Section 53-132, which outlines the factors which the Commission may consider in granting a liquor license.

### COMMENTARY

#### 53-132: Section 2

- (A) The applicant is fit, willing and able to properly provide the service proposed within the city where the premises described in the application are located:

A background check on Carol Drummond the Manager of the Fairfield Inn, as well as owners David Schaff, Aldo Gonzolez and Donna Gonzalez was conducted as a means to determine their fitness to hold a liquor license. All reported only traffic infractions nothing more was found.

I have concluded that the applicants are fit to hold a liquor license.

- (B) The applicant can conform to all provisions, requirements, rules and regulations provided for in the Nebraska Liquor Control Act:

Any operator must adhere to the existing laws while doing business in the community and adhere to acceptable business practices.

Drummond does not have previous experience in the alcohol industry. Drummond has attended training and will require it of all her employees that are responsible for alcohol. Drummond told me that she will be responsible for the inventory and ordering of all the alcohol. Drummond said that they will have a "born on date" calendar or a similar device to aid employees in determining alcohol customer's age. Drummond told me that their policy will be to card anyone who orders alcohol and appears to be under 40 years of age. Drummond also told me that her policy will be to terminate any employee who would sell alcohol to a minor.

The applicant appears to have the ability and willingness to conform to language within the Nebraska Liquor Control Act.

- (C) The applicant has demonstrated that the type of management and control exercised over the licensed premises will be sufficient to insure that the licensed business can conform to



**all provisions, requirements, rules and regulations provided for in the Nebraska Liquor Control Act:**

The business does have cameras that will record the areas where the alcohol will be kept. The business has been in operation as a hotel for several months at this location.

The applicant appears committed to complying with all provisions, requirements, rules and regulations provided for in the Nebraska Liquor Control Act.

**(D) The issuance of the license is or will be required by the present or future public convenience and necessity:**

The establishment will be opened seven days a week 24 hours a day. Alcohol will only be sold when legally able to do so. The alcohol will be stored near the front desk area which is normally always staffed.

Oversight and accountability will be a priority for the applicant as it relates to the sale of alcoholic beverages.

**SPECIFIC ISSUES COMMISSION MAY CONSIDER**

**(E) The existence of a citizen's protest made in accordance with Section 53-133:**

There have been no known citizen protests of this business.

**(F) The nature of the neighborhood or community of the location of the proposed licensed premises:**

The business is located at 902 Winter Creek Dr. Scottsbluff, NE. It is a Hotel that will attract customers all hours. Its location is easily accessible and convenient for customers. I would not anticipate any issues with location.

**(G) The existence or absence of other retail licenses or bottle club licenses with similar privilege within the neighborhood or community of the location or the proposed licensed premises.**

There are other businesses in the area with liquor licenses that allow for offsite sales.

**The existing motor vehicle and pedestrian traffic flow in the vicinity of the proposed licensed premises:**

Although no recent traffic studies have been completed regarding motor vehicle traffic of the general area, the traffic flow is not of concern nor is pedestrian traffic.

**(H) The adequacy of existing law enforcement:**

The Scottsbluff Police Department is allowed 31 full time officers in the department and handled approximately 14,500 calls for service, not including traffic citations during 2017. The number of liquor licenses within the jurisdictional boundaries of the Police Department, regardless of the class, continues to be a concern to the Police Department and even routine monitoring of their business practices is difficult. Compliance checks continue to remain a concern to those businesses that sell alcohol to minors. The Nebraska State Patrol has assumed liquor law enforcement duties and their wide jurisdiction generally precludes any particular focus in the city.

**(I) Whether the type of business or activity proposed to be operated in conjunction with the proposed license is and will be consistent with the public interest:**

The Police Department would reserve making any statement which would indicate that the sale of alcohol is consistent with the public interest.

Adequate staffing and training, as well as close supervision of patrons are important. Cooperation with the Police Department by management will help to eliminate or diminish potential problems with violations.

**EXHIBIT IV**

# Memo

**Date:** June 18, 2018  
**To:** Honorable Mayor Meininger and Members of the City Council  
**From:** Kim Wright, City Clerk  
**CC:** Nathan Johnson, City Manager  
**Re:** 2627 Lodging LLC dba Fairfield Inn & Suites Scottsbluff, 902 Winter Creek Dr. Class I License

The city clerk is required by ordinance to report specific information to the city council whenever a liquor license application hearing is held.

Following are the existing licenses, their class, address and proximity to other licensed premises:

**Class of License**

Class A	Beer only, for consumption on premises
Class B	Beer only, for consumption off premises
Class C	Alcoholic liquors, for consumption on and off premises
Class D	Alcoholic liquors, including beer, for consumption off premises
Class I	Alcoholic liquors, for consumption on the premises
Class W	Wholesale beer
Catering	Alcohol permitted by licensee's retail license, sold or served at events covered by special designated licenses

**Class A Licenses**

**Restaurants**

Pizza Hut of Scottsbluff, Inc.  
Mast Enterprises, Inc. dba Godfather Pizza

726 West 27<sup>th</sup> Street  
2203-07 Broadway

**Total Class A Licenses**                      **2**

**Class B Licenses**

**Convenience Stores**

**Total Class B Licenses**                      **0**

### Class C Licenses

#### Restaurants

El Charrito Restaurant & Lounge, Inc .  
Tangled Tumbleweed  
Las VII Americas Tortilleria  
16<sup>th</sup> Empire  
Flyover Brewing Company (Pending)

802 21<sup>st</sup> Avenue  
1823 Ave. A  
1619 East Overland  
1605 Ave. A  
1824 Broadway

#### Hotel/Motel

Holiday Inn Express  
Candlelight Inn & Lounge

1821 Frontage Rd.  
1822 East 20<sup>th</sup> Place

#### Taverns/Lounges

Hight's Tavern  
Silver Saddle Lounge  
Shots Bar and Grill  
Bob's Garage & Bar  
Lucky Keno LLC dba FrontSide  
Backaracks Bar & Grille

20 West 18<sup>th</sup> Street  
1901-B 21<sup>st</sup> Ave.  
1722 Broadway  
1907 Broadway  
1001 Avenue I  
1402 East 20<sup>th</sup> St.- Suite B

#### Retail

Racks (Catering)  
Panhandle Cooperative Assn. (Catering)  
Kelley's Liquor (Catering)  
A Lil Bit of Everything

1402 East 20<sup>th</sup> St.- Suite A  
401 S. Beltline Hwy West  
817 West 27<sup>th</sup> Street  
1610 Broadway

#### Clubs

Elks BPO Lodge 1367 (Catering)

1614 1<sup>st</sup> Avenue

#### Bowling Alleys

Valley Bowl Fun Center

1702 17<sup>th</sup> Ave.

**TOTAL CLASS C LICENSES**

**18 (1 Pending)**

### Class D Licenses

#### Grocery Stores

Safeway of Western Nebraska  
Panhandle Coop Assn.

#### Convenience Stores

5<sup>th</sup> & O Eastco  
Scottsbluff Watering Hole  
Big Bats  
Git N Split  
Cheema's Gas & Liquor  
Route 26 Mart  
Maverik Stores Inc.,  
Walgreens

601 Broadway  
3302 Ave. B

503 East Overland  
121 W 27<sup>th</sup> Street  
902 West Overland  
506 West 27<sup>th</sup> Street  
2002 Avenue I  
1722 E 20<sup>th</sup> Street  
920 West 36<sup>th</sup> St.,  
205 West 27<sup>th</sup> Street

#### Liquor Stores

Dermer's  
Cigarette Chain

1311 E Overland Dr.  
323 East Overland

#### Discount/Grocery Stores

Target  
Wal-Mart Supercenter #867  
**TOTAL CLASS D LICENSES**

**14**

1401 Frontage Rd.  
3322 Avenue I

### **CLASS I LICENSES**

#### **Restaurants**

Applebees  
Rosita's  
Chili's Grill & Bar  
Wonderful House Restaurant  
Taco de Oro  
Ole, LLC  
Emporium Coffeehouse & Cafe  
San Pedro Mexican Restaurant  
Sam & Louie's Pizzeria  
Taco Town  
Prime Cut

2302 Frontage Rd.  
1205 East Overland  
826 West 36<sup>th</sup> St.  
829 Ferdinand Plaza  
2601 Avenue I  
1901 East 20<sup>th</sup> Street  
1818 1<sup>st</sup> Avenue  
23 West 27<sup>th</sup> St.  
1522 Broadway  
1007 West 27<sup>th</sup> St.  
305 West 27<sup>th</sup> St.

#### **Art Studio**

Boozy Brushes

2419 Ave. I

#### **Hotel/Motel**

Hampton Inn & Suites

301 W Hwy 26

**TOTAL CLASS I LICENSES 13**

### **Class L Licenses**

Flyover Brewing Company (Pending)

1824 Broadway

### **Class W Licenses**

#### **Wholesale**

High Plains Budweiser

2810 Ave M

**TOTAL CLASS W LICENSES 1**

### **TOTAL LICENSES**

Class A	2
Class B	0
Class C	18 (1 pending)
Class D	14
Class I	13
Class L	1 (1 pending)
Class W	1

**TOTAL LICENSES 48 (2 PENDING)**

**EXHIBIT # 5**

# Memo

**Date:** May 21, 2018  
**To:** Honorable Mayor and City Council  
**From:** Staff, Development Services  
**CC:** Nathan Johnson  
**Re:** Class "I" Liquor License Application  
2627 Lodging LLC dba Fairfield Inn & Suites Scottsbluff  
902 Winter Creek Dr.  
Scottsbluff, NE 69361

**Action:**

The owners of Fairfield Inn & Suites Scottsbluff have applied for a new license in the name of 2627 Lodging LLC.

The Development Services Department is required by Article 1, Chapter 11 of the Scottsbluff Municipal Code to report specific information to the Mayor and City Council whenever a liquor license application hearing is held. In accordance with that directive the following information is offered:

- (1) The property at 902 Winter Creek Dr., Scottsbluff, Ne. is situated in a C-2 (Neighborhood and Retail Commercial) zoning district where a restaurant/bar/tavern are allowed by right pursuant to the City's Zoning Ordinance, Chapter 25, of the City's Municipal Code of Ordinances. The properties to the south and east are zoned C-2, (Neighborhood and Retail Commercial), the property to the west is zoned R-1a (Single Family), and the properties to the North is zoned R1 (Single Family)
- (2) The off street parking requirements are 1 space for every room in a motel occupancy. This requirement is found in 25-5-1 (18) of the City's Municipal Code of Ordinances.
- (3) The use of this property is consistent with the surrounding neighborhood, which is generally business retail and commercial in nature, except for the residential area to the north & west. The hours of operation for this business are unknown to city staff.
- (4) There are no churches, schools, or other similar institutions within 300 feet of the subject property.
- (5) The existing population of Scottsbluff is approximately 15,039.

City of Scottsbluff  
Liquor License Holders Investigatory Board  
Regular Meeting  
June 7, 2018 - 4:00 p.m.

The City of Scottsbluff Liquor License Holders Investigatory Board met in a regular meeting on Thursday, June 7, 2018 at 4:00 p.m. in the Meeting Room of City Hall, 2525 Circle Drive, Scottsbluff. A notice of the meeting had been published on June 1, 2018 in the Star Herald, a newspaper published and of general circulation in the city. The notice stated the date, hour and place of the meeting, that the meeting would be open to the public. That anyone with a disability desiring reasonable accommodation to attend the meeting should contact the city clerk's office, and that an agenda of the meeting kept continuously current was available for public inspection at the office of the city clerk in City Hall; provided, the committee could modify the agenda at the meeting if it determined that an emergency so required. A similar notice, together with a copy of the agenda, also had been delivered to each committee member.

1. Roll Call - The following Board Members were present: Russ Knight, Dietrich Distributing; Mike Halley, Scottsbluff Public Schools; Norman Coley, WNCC; Libby Stobel, City Attorney; Nathan Johnson, City Manager; Police Chief Kevin Spencer; Kim Wright, City Clerk, Cindy Dickinson. Absent: Bob Scriptor, Racks; Kelli Larson, Panhandle Prevention Coalition.
2. Open Meeting Act –Chairman Knight welcomed everyone in attendance and informed those in attendance that a copy of the Nebraska Open Meetings Act is posted on the west wall for the public's review.
3. Call Meeting to Order - The meeting was called to order and Dickinson recorded the proceedings.
4. There were no changes to the agenda.
5. Approve Minutes of the February 21, 2018 meeting - Motion by Spencer, second by Johnson, "to approve the February 21, 2018 Minutes," motion passed unanimously.
6. New Liquor License Manager applications:
  - a. Class I Liquor License for 2627 Lodging LLC dba Fairfield Inn & Suites, 902 Winter Creek Dr., Scottsbluff, NE, Carol Drummond, Manager.

Carol Drummond, General Manager of the Fairfield Inn and Suites explained to the Board that they plan to have beer and wine available to their customers to sell in their market, and serve wine and beer at occasional Manager Receptions.

Chairman Knight asked where the alcohol would be stored and how far is it from the front desk. Ms. Drummond said they are still working on the details and will take the Board's suggestion to store the alcohol close to the front desk area for security reasons. She also explained that Marriott provides a TIPS training for all employees selling alcohol and will also have employees take the State Patrol alcohol server training. Drummond will be in charge of ordering all alcohol for the business. They currently have security cameras in place. The Lobby and snack bar area will be the main areas set aside for consumption.

Stobel, Legal Counsel, asked about the company policy regarding checking ID's. Drummond explained that the staff has been trained to check ID's; it is company policy to enforce a zero tolerance policy if an employee serves a minor. If there is a compliance

failure, they will retrain all employees. They have approximately 4-6 employees who will be selling alcohol. Drummond commented that she does not have experience in alcohol sales. Knight suggested that they use some aids to determine age, in addition to checking ID's, such as a "born-on" calendar.

Moved by Knight, seconded by Halley, "to forward a positive recommendation to the City Council regarding the Class I Liquor License for 2627 Lodging LLC dba Fairfield Inn & Suites, 902 Winter Creek Dr., Scottsbluff, NE, and naming Carol Drummond as the Manager," motion passed unanimously.

7. Liquor License Compliance Issue:

- a) Cigarette Chain – Mr. Gealy, owner did not attend the meeting; he was given a notice of the meeting.
- b) SHOTS Bar and Grill – Ashley Brown, representing SHOTS, was present to explain the compliance failure event at the business. She said the employee who served the minors was immediately terminated. She added that before each shift, the owner, Chad Leeling, informs all employees to check everyone's ID's. Following a compliance failure, all employees will be retrained through the State Patrol on responsible serving. City Manager Johnson commented that this training should take place prior to their concern event scheduled for June 29, 2018.
- c) Chili's – Andrew Shively and Susan Lane, presenting Chili's, attended to explain what happened during their compliance failure. The bartender checked the ID's, which were vertical cards, and proceeded to serve the minors. The employee was immediately terminated as they also have a zero tolerance policy. All employees will be retrained through the State Patrol training and the Responsible Alcohol Service (RAS) training by Chili's. Chili's also has a digital training program for employees.

8. Adjournment:

Moved by Spencer, seconded by Stobel, "to adjourn the meeting at 4:30 p.m.," motion passed unanimously.

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Russ Knight, Chairman

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Cindy Dickinson, Secretary



# City of Scottsbluff

## Liquor Licenses

**Legend**

**Applicant, Type**

- ★ Fairfield Inn & Suites, I
- ~ Railroad Track
- Highway
- Main Road
- Residential

- Class A Beer only, for consumption on premises
- Class B Beer only, for consumption off premises
- Class C Alcoholic liquors, for consumption on and off premises
- Class D Alcoholic liquors, including beer, for consumption off premises
- Class I Alcoholic liquors, for consumption on the premises
- Class W Wholesale beer
- Catering Alcohol permitted by licensee's retail license, sold or served at events covered by special designated licenses

June 7, 2018

J. Reiter - City of Scottsbluff  
 Coordinate System:  
 NAD 1983 StatePlane Nebraska FIPS 2600 Feet  
 Lambert Conformal Conic

The City makes no representation or warranty as to the accuracy, timeliness, or completeness, and in particular, the accuracy in labeling or displaying dimensions, contours, or placement or location of any map features thereon.

Scottsbluff

Regular Meeting - 6/18/2018

0.175 0.35 0.7 Mile

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# **City of Scottsbluff, Nebraska**

**Monday, June 18, 2018**

**Regular Meeting**

## **Item Pub. Hear.2**

**Council to make a recommendation to the Nebraska Liquor Control Commission naming Carol Drummond as the Liquor License Manager of Fairfield Inn & Suites.**

**Staff Contact: Nathan Johnson, City Manager**

# **City of Scottsbluff, Nebraska**

**Monday, June 18, 2018**

**Regular Meeting**

## **Item Pub. Hear.3**

**Council to conduct a public hearing as scheduled at this date at 6:00 p.m. to consider an Ordinance authorizing Mobile Food Vendors.**

**Staff Contact: Nathan Johnson, City Manager**

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE ADDING A NEW SECTION TO CHAPTER 11 AUTHORIZING MOBILE FOOD VENDORS; TO PROVIDE RULES AND REGULATIONS GOVERNING MOBILE FOOD VENDORS; TO PROVIDE FOR THE ISSUANCE OF LICENSES FOR MOBILE FOOD VENDORS; TO PROVIDE FOR FEES FOR THE ISSUANCE OF LICENSES FOR MOBILE FOOD VENDORS UNDER 6-6-17 OF THE CODE AND FOR THE COLLECTION THEREOF; TO PROVIDE FOR PENALTIES FOR VIOLATION OF THE PROVISIONS HEREOF; TO PROVIDE FOR AN EFFECTIVE DATE AND PUBLICATION IN PAMPHLET FORM.**

BE IT ORDAINED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA.

On the \_\_\_\_\_ day of \_\_\_\_\_, 2018, the Scottsbluff City Council conducted a regularly scheduled public hearing at which it considered authorizing mobile food vendors within the corporate boundaries of the City of Scottsbluff. Upon consideration of said proposed authorization, the Scottsbluff City Council approved the following enactment:

Section 1. **“11-1-97. Findings and purpose.** Mobile food vendors provide a beneficial service to the general public within the city while, due to their distinct manner of operation, also presenting substantial differences of circumstances from other food retailers and vehicle users which suggest the expediency of diverse legislation. It is, thus, desirable to regulate, and require licenses for, mobile food vendors so that their transitory use of various properties and right-of-way locations can occur in a fair and safe manner, and so that public safety and welfare can be protected. The purpose of this article is to enact regulations to serve those goals.

While the city wishes to encourage the business of mobile food vendors, the city also recognizes the benefits of permanent food establishments. The owners of permanent food establishments make substantial and long-lasting capital investments in buildings, infrastructure, and the built environment. These investments benefit the city, improve real property, and provide consistent locales for the entertainment and enjoyment of city residents and visitors. The city wishes to cultivate and encourage the creation and maintenance of permanent food establishments. Accordingly, it is also the purpose of this article to encourage the co-existence of mobile food vendors and permanent food establishments, to provide appropriate places for each within the fabric of the city, and to accommodate the interests of each, toward the goal of achieving a rich and diverse community.

**Definitions.** For the purpose of this article the following terms shall have the meanings respectively ascribed to them:

*Caterer* shall mean a person who transports ready-to-eat food from a permitted food service establishment to another location or building for service on a per event basis for hire, and does not include a temporary food service event.

*City Clerk* shall mean the City Clerk of the City of Scottsbluff, Nebraska or his/her authorized designee.

*Food* shall mean any raw, cooked, or processed edible substance, beverage, ingredient, ice, or water used or intended for use or for sale in whole or in part for human consumption.

*Mobile food vendor* shall mean a person who by traveling from place to place upon the public ways sells or offers for sale food from public or private property to consumers for immediate delivery and consumption upon purchase. The following activities are excluded from such definition, and, alone, do not subject a vendor to being covered by such definition: (a) the sale or offer for sale of farm products produced or raised by such a vendor from land occupied and cultivated by him/her; or (b) the sale or offer for sale of food by a caterer.

*Permanent food establishment* shall mean a fixed building which a person occupies on a continual basis and from which such person sells or offers to sell food for immediate delivery and consumption upon purchase. Such term shall not include a location where a mobile food vendor sells or offers to sell food.

**11-1-98 - License required.** It shall be unlawful for any person to sell or offer for sale food as a mobile food vendor or operate as a mobile food vendor within the city unless such person complies with the requirements and regulations of this article, including holding a valid and active mobile food vendor license issued by the City Clerk under this article, including a copy of a valid registration and current proof of insurance.

**11-1-99 - Application.** An applicant for a license pursuant to this article shall file with the City Clerk a signed application on a form to be furnished by the City Clerk, which shall contain the following information:

- (a) The applicant's business name, address, and phone number; and e-mail address, if any;
- (b) If the applicant is a corporation, partnership, or other entity, the names of all officers and managers of such entity;
- (c) If food is to be sold from any motor vehicle, the vehicle license numbers and descriptions of all vehicles from which the applicant proposes to sell food, and the names of all persons expected to drive such vehicles;
- (d) The description of the general type of food items to be sold;
- (e) Documentation from the State of Nebraska Food Inspector showing approval of the applicant's sale of food, if required;
- (f) A copy of the State of Nebraska sales tax permit, or proof of an applicable sales tax exemption, for the applicant;
- (g) A general description of the types of locations the applicant anticipates selling from;
- (h) A copy of the vehicle registration and proof of insurance; and

(i) Such other information as the City Clerk may require and as requested in the said application form.

**11-1-100 - Issuance or denial.**

(a) Upon receipt of a complete application for a license pursuant to this article, the City Clerk shall make or cause to be made any inquiry or investigation that may be necessary to determine whether the applicant is in compliance with the provisions of all applicable laws and this Code. The City Clerk may request and take into consideration the recommendations of other affected departments of the city.

(b) After receipt of the completed application and application fee, the City Clerk shall either approve or deny the application. Grounds for denial may include, but are not limited to, the following:

- (1) A finding that the application is incomplete;
- (2) The nonpayment of applicable fees;
- (3) A finding that the application is not in conformance with any applicable laws or this Code;
- (4) A finding that the applicant has been convicted of three or more separate violations of the provisions of this article within the 12 months preceding the submission of a complete application.

**11-1-100.01 - License fee.** An application for a license under this article shall be accompanied by a nonrefundable processing fee of \$100.00.

**11-1-100.02 - Renewal.**

A license issued under this article shall expire on December 31 of each year, unless renewed for the following year by the licensee. The licensee shall renew the license for the following year by filing with the City Clerk, on or before December 31, a registration updating or confirming the information provided in the immediately preceding license application or registration. The registration shall be on a form provided by the City Clerk. At the time of registration, the licensee shall pay a renewal fee of \$100.00 per year for each motor vehicle, trailer, cart, or other piece of mobile equipment to be utilized in the business.

**11-1-100.03 - Sales regulations.** Mobile food vendors shall comply with the following regulations:

(a) A mobile food vendor shall not sell nor offer to sell food from a location within 50 feet of the main entrance used by customers to enter or exit a permanent food establishment during the hours food is sold within such permanent food establishment, unless each such permanent food establishment within such area has provided written consent.



(b) A motor vehicle from which a mobile food vendor sells or offers to sell food shall not exceed 40 feet in length and 96 inches in width. A mobile food vendor selling or offering the sale of food from or using a trailer or other auxiliary equipment shall, during such operations, keep the trailer or auxiliary equipment hitched to an operable motor vehicle towing it, unless otherwise permitted by the city in association with an authorized street show, festival, parade, block party, or similar event. An attached trailer or other auxiliary equipment shall not exceed 96 inches in width, and the combined length of the motor vehicle and trailer or auxiliary equipment shall not exceed 60 feet. The maximum dimensions in this subsection may be exceeded by a particular motor vehicle, trailer, or piece of equipment, if approved by the City Clerk upon a mobile food vendor's application for a waiver.

(c) A mobile food vendor may sell or offer to sell food from a motor vehicle at a location in a city right-of-way open to traffic or parking, but only from a motor vehicle parked in a location where a motor vehicle is authorized to park by law, signage, or city permit. Such a motor vehicle and auxiliary equipment shall not be parked at a diagonal parking space, unless specifically authorized by the City. Such a motor vehicle and auxiliary equipment shall not be parked in a parking space adjacent to the corner of a street intersection.

(d) A mobile food vendor shall not sell or offer to sell food from a location which would involve customers to be waited on or served while standing in a portion of a street being traversed by motor vehicle traffic.

(e) A mobile food vendor who sells or offers to sell food from a location on property other than a parking space or city right-of-way shall first obtain and possess, and be able to exhibit upon request, each of the following:

- (1) Written consent of the owner of such property; and
- (2) A Use of Right of Way permit issued by the Planning and Development Official or his/her designee, where same permanent uses are permitted under this Code; provided, that a Use of Right of Way Permit shall not be required if the mobile food vendor is present as an authorized part of a private event or an event authorized by another city permit.

(f) A mobile food vendor shall not sell nor offer to sell food from city park property unless he/she possesses the written consent of the City Manager.

(g) A mobile food vendor shall not sell nor offer to sell food from a school property unless he/she possesses the written consent of an authorized representative of the school.

(h) A mobile food vendor shall not sell nor offer to sell food from a location within an area authorized for a street show, festival, parade, block party, or similar event, or within 200 feet of any boundary of such authorized area, unless the mobile food vendor is in possession of the written consent of the event licensee to sell or offer to sell food from that location.

- (i) A mobile food vendor shall possess and be able to exhibit his/her license under this article, all required State of Nebraska Food Inspector permits, a State of Nebraska sales tax permit or proof of sales tax exemption, and any other written consents or documentation required under this article, at all times during which the mobile food vendor is selling or offering to sell food.
- (j) An authorized employee of the public works or police departments may order a mobile food vendor to move from or leave a specific location, if the operation of the mobile food vendor at that location causes an obstruction to vehicular or pedestrian traffic or otherwise endangers the health, safety, or welfare of the public. The city may tow or otherwise move a mobile food vendor's vehicle or other auxiliary equipment to another location if the vehicle or equipment presents a danger to public safety and the mobile food vendor fails to move the same. The City Clerk shall provide to the mobile food vendor a written explanation for any such order, upon written request by the mobile food vendor to the City Clerk.
- (k) An individual representative of the mobile food vendor shall be present with the motor vehicle and other auxiliary equipment operated by the mobile food vendor at all times that it is parked in city right-of-way or on city property, and at all times that it is parked on private property at a location where food is or will be offered for sale.
- (l) A mobile food vendor may sell or offer to sell food seven days a week, but only from 6:00 a.m. to 12:00 a.m. It shall be unlawful for a mobile food vendor to sell or offer to sell food at any other times. Notwithstanding this subsection, upon evidence of endangerment of public safety, the chief of police or his/her designee may further limit hours of operation for all mobile food trucks within the city, as needed for the protection of public safety, for a period of no more than 30 consecutive days at a time.
- (m) A mobile food vendor using a motor vehicle shall maintain a motor vehicle liability insurance policy for such motor vehicle as required by state law, and shall exhibit proof of such policy when requested.
- (n) A mobile food vendor shall maintain in operable condition all fire suppression equipment or devices as required by local, state or federal law.
- (o) It shall be unlawful for a mobile food vendor to sell or offer to sell alcoholic drinks or food.
- (p) A mobile food vendor shall visibly display his/her business name on his/her motor vehicle or auxiliary equipment.
- (q) A mobile food vendor shall provide trash receptacles for the collection of trash and recyclable materials, in sizes sufficient to serve his/her customers. Prior to leaving a location, the mobile food vendor shall pick up and properly dispose of any trash, litter, or recyclable materials within 20 feet of the location. Receptacles and their contents shall be removed from the location



for proper disposal or recycling, and contents shall not be deposited in public trash or recycling containers on city right-of-way or city property.

(r) A mobile food vendor shall not place on city right-of-way or city property any freestanding sign, table, chair, umbrella, electric generator, or other fixture or equipment; provided, that a mobile food vendor may place one identification or menu sign and one table (not for seating customers) on the sidewalk or other area directly adjacent to his/her parked motor vehicle or other equipment.

(s) A mobile food vendor shall comply with all city ordinances regulating noise.

#### **11-1-100.04 - Revocation or suspension.**

(a) Grounds. A license issued under this article may be revoked or suspended by the City Clerk for any of the following reasons:

- (1) Any fraud, misrepresentation, or false statement contained in the application for license;
- (2) Any fraud, misrepresentation, or false statement made in connection with the selling of food;
- (3) Any violation of this article or any applicable laws or provisions of this Code;
- (4) Conducting the business licensed under this article in an unlawful manner or in such a manner as to constitute a breach of the peace or a menace to the health, safety, or general welfare of the public.

(b) Multiple convictions of violation of this article or of any similar article. The City Clerk shall revoke a license issued under this article for any mobile food vendor who is convicted of three or more separate violations of the provisions of this article or of any similar article in effect in any other jurisdiction within any consecutive 12-month period. For purposes of this section conviction shall mean any finding of guilt or liability on the part of the mobile food vendor by a court of competent jurisdiction, and shall include any conviction that has previously been set aside.

(c) Notice. To revoke or suspend a license, the City Clerk shall provide written notice to the license holder stating the revocation or suspension action taken, the grounds for such action, and the availability of an appeal under this section. Such notice shall be served personally upon the license holder or sent by regular U.S. mail to the license holder's address as stated in his/her application.

(d) Appeal. A license holder aggrieved by the decision of the City Clerk under this section may file an appeal with the City Council.

(e) Re-application. A person whose license has been revoked under this article may not re-apply for a new license for a period of six months after the effective date of the revocation.

**11-1-100.05 - Penalty.** It shall be unlawful for any person to violate the provisions of this article. Any person found guilty of violating any of the provisions of this article shall, upon conviction be fined a sum of not less than Two Hundred Dollars (\$200.00) nor more than Five Hundred Dollars (\$500.00) in addition to the penalties set forth herein.”

**Section 2. “6-6-17. Other licenses.**

The following fees are hereby imposed for licenses required by the Municipal Code:

Arborist permit.....	\$10.00
Bicycle registration .....	\$5.00
Bingo permit .....	\$10.00
Electric Personal Assistive Mobility Device registration .....	\$5.00
Mobile Food Truck Vendor License Fee .....	\$100.00
New address permit.....	\$25.00
Pawnbrokers permit .....	\$50.00
Peddling permit	
per week .....	\$20.00
per year.....	\$75.00
Public dances	
per day.....	\$5.00
six-month license .....	\$50.00
one-year license .....	\$100.00
Application fee, taxi cab .....	\$25.00”

Section 3. If any provision, clause, sentence, paragraph or other portion of this Ordinance or the application thereof to any person or circumstances shall be held to be invalid, that invalidity shall not affect the other provisions of this article which can be given effect without the invalid provision or application, and to this end the provisions of this article are declared to be severable.

Section 4. Any and all Ordinances or portions thereof, which are in conflict herewith are hereby repealed. This Ordinance shall take effect and be in full force from and after its passage, approval and publication shall be in pamphlet form.

PASSED AND APPROVED by the Mayor and City Council this \_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_

City Clerk

APPROVED AS TO FORM:

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City Attorney



City of Scottsbluff Mobile Food Vendor License Application  
2525 Circle Drive Scottsbluff, NE 69361

Effective 1/1/2018

Fee: \$100.00

Date \_\_\_\_\_ New Application \_\_\_\_\_ Renewal \_\_\_\_\_ License# \_\_\_\_\_ Fee \$ \_\_\_\_\_

**Applicant Information:**

Name of Business \_\_\_\_\_

Contact Person \_\_\_\_\_

Business Address \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

Email Address \_\_\_\_\_ Phone # \_\_\_\_\_

Name(s) of All Officers/Managers of  
Business: \_\_\_\_\_

**Billing Information:**

Check If Same As Above:

☐

Name of Business \_\_\_\_\_

Contact Person \_\_\_\_\_

Business Address \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

Email Address \_\_\_\_\_ Phone # \_\_\_\_\_

**Vehicle Information:**

Description of Mobile Food Vendor Vehicle(s)

\_\_\_\_\_  
(Please include year, make, model as well as length and width.)

Vehicle License Number(s) \_\_\_\_\_

Name(s) of All Person(s) Expected to Drive Vehicle:

\_\_\_\_\_

\_\_\_\_\_

Driver's License Number(s): \_\_\_\_\_ Issuing State(s): \_\_\_\_\_  
(Copy of Driver's License(s) required-attach separate sheet if needed)

**Business Operation Information:**

Description of General Type of Food Items Sold:

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General Description of Location(s) of Operation:

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The Applicant must submit the following:

- Documentation from the State of Nebraska food inspector showing its approval of the applicant's sale of food;
- A Copy of the State of Nebraska Sales Tax Permit or proof of applicable exemption;
- A copy of the certificate or proof of motor vehicle liability insurance for each vehicle used.

Fee(s): **Upon approval** the applicant will pay for issuance of the license. The mobile food vendor license for calendar year 2018 is \$100.00 for each motor vehicle, trailer, cart, or other piece of equipment to be used. Licenses are to be renewed on an annual basis on December 31<sup>st</sup>.

It is understood that for reasons of public safety and pedestrian or vehicular traffic, any authorized employee of the Public Works Department or Police Department may order a mobile food vendor to move from or leave a specific location.

It is further understood that failure to follow the proper Mobile Food Vendor regulations may result in the licensing being suspended or revoked.

**License applied for and all terms and stipulations agreed to by:**

_____ <b>Signature</b>	_____ <b>Date</b>
---------------------------	----------------------

Please call 308-630-6221 or email [kwright@scottsbluff.org](mailto:kwright@scottsbluff.org) with questions.

\*\*\*\*\*

**For Office Use Only:**

☐

**Approved**

☐

**Declined**

_____ <b>Authorized Signature</b>	_____ <b>Date</b>
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# **City of Scottsbluff, Nebraska**

**Monday, June 18, 2018**

**Regular Meeting**

## **Item Resolut.1**

**Council to consider an Ordinance adopting the 2003 Uniform Fire Code which is the current fire code adopted by the State of Nebraska (Title 153). (Third Reading)**

**Staff Contact: Nathan Johnson, City Manager**

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE CITY OF SCOTTSBLUFF, NEBRASKA AMENDING AND REVISING THE SCOTTSBLUFF MUNICIPAL CODE AT CHAPTER 8, ARTICLE 1 SECTION 12, ADOPTING A VERSION OF THE NATIONAL FIRE PROTECTION ASSOCIATION UNIFORM FIRE CODE; WITH ADDITIONS AND EXCEPTIONS, REPEALING CONFLICTING ORDINANCES, PROVIDING FOR AN EFFECTIVE DATE AND PROVIDING FOR PUBLICATION IN PAMPHLET FORM.**

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:

Section 1. The Scottsbluff Municipal Code is amended and revised at §8-1-12 as follows:

**“8-1-12. Fire Prevention Code Adopted; Exceptions.**

There is adopted, for the purpose of prescribing regulations governing conditions hazardous to life and property from fire or explosion, the 2003 Edition of the National Fire Protection Association Uniform Fire Code, and documents adopted by Chapter 2 except as otherwise modified or updated by Title 153 Chapter 1 of the Nebraska State Fire Code Regulations including January 2001 and June 2004 updates as well as Annex H and Annex I (all collectively the “Fire Prevention Code”). Provided, the most restrictive of regulations will be used when there is conflict between the Fire Prevention Code and other Uniform Codes adopted by the City. Not less than one (1) copy of the Fire Prevention Code referred to above shall be and remain on file in the office of the City Clerk; and the contents, to the extent adopted, are incorporated in and made a part of this Article by reference. Any reference to a Standard Code is hereinafter referred to as the Fire Prevention Code.”

Section 2. Previously existing 8-1-12 of the Scottsbluff Municipal Code and all other Ordinances and parts of Ordinances in conflict herewith are repealed. Provided, however, this Ordinance shall not be construed to effect any rights, liabilities, duties or causes of action, civil or criminal, existing or actions pending, at the time this Ordinance becomes effective.

Section 3. This Ordinance shall become effective upon its passage, approval as provided by law and publication shall be in pamphlet form.

PASSED AND APPROVED on \_\_\_\_\_, 2018.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk (Seal)

Approved as to form:

# **City of Scottsbluff, Nebraska**

**Monday, June 18, 2018**

**Regular Meeting**

## **Item Reports1**

**Council discussion and instructions to staff regarding an NPPD lease extension with modifications to the contract.**

**Staff Contact: Nathan Johnson, City Manager**



**DRAFT**

**PROFESSIONAL RETAIL OPERATIONS AGREEMENT**

**between**

**NEBRASKA PUBLIC POWER DISTRICT**

**and**

**CITY OF SCOTTSBLUFF, NEBRASKA**

**EFFECTIVE: JANUARY 1, 2019** 

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**PROFESSIONAL RETAIL OPERATIONS AGREEMENT**  
**between**  
**NEBRASKA PUBLIC POWER DISTRICT**  
**and**  
**CITY OF SCOTTSBLUFF, NEBRASKA**

This Professional Retail Operations Agreement (Agreement) is made and entered into by and between Nebraska Public Power District, a public corporation and political subdivision of the State of Nebraska (NPPD), and the City of Scottsbluff, a municipal corporation of the State of Nebraska.

**RECITALS**

WHEREAS, NPPD operates an integrated electric utility system, including facilities for generation, transmission and distribution of electric power and energy at wholesale and retail, and is engaged in the generation, purchase, transmission, distribution and sale of electric power and energy; and

WHEREAS, the City owns an electric distribution system as hereinafter defined (Distribution System), which is directly or indirectly connected to NPPD's integrated utility electric system, and desires that NPPD provide retail electric service to the City and to the residents and businesses served from its Distribution System; and

WHEREAS, NPPD and the City previously entered into a Professional Retail Operations Agreement which provides, among other things, for NPPD's lease and operation of the City's Distribution System; and

WHEREAS, NPPD and the City now desire to enter into a new long-term Agreement in order to provide for NPPD's continued lease and operation of the City's Distribution System.

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, the parties hereto agree as follows:

**ARTICLE I**  
**TERM AND EFFECTIVE DATE**

This Agreement shall become effective on January 1, 2019, and shall continue in force for a term of **twenty-five (25) years**, through December 31, 2043, subject to the following provisions:



Either party may terminate this Agreement (i) in accordance with the provisions of ARTICLE XIV herein, or (ii) upon five (5) years prior written notice given by either party to the other, with termination notice date of no earlier than January 1, 2039.

## **ARTICLE II LEASE OF DISTRIBUTION SYSTEM**

For the purposes of this Agreement, the Distribution System shall comprise the electric distribution facilities consisting of wires, poles and associated fixtures, meters, services, distribution transformers, and street lighting owned by the City as of the effective date of this Agreement or as may be added during the term of this Agreement. The facilities, which comprise the Distribution System, are identified in Exhibit A, as it may be revised from time to time, which is attached hereto and incorporated herein by this reference.

During the term of this Agreement, City has the right to sell the entire Distribution System outright without prior written approval of NPPD, in which event the new owner of the Distribution System shall have all of the rights and obligations of the City under the Agreement.

## **ARTICLE III OPERATION AND USE OF FACILITIES**


NPPD shall operate the Distribution System as part of its integrated statewide electric utility system and the Board of Directors of NPPD shall fix rates and other terms and conditions of service as provided in Chapter 70, Article 6, of the Revised Statutes of Nebraska.

NPPD shall serve any and all electrical customers located in any area that is annexed by City during the term of this Agreement, and NPPD shall do so pursuant to the terms and conditions of this Agreement and shall take all appropriate action to integrate any and all facilities serving such customers into City's Distribution System. Notwithstanding the foregoing, the City shall have the unilateral right, with thirty (30) days written notice to NPPD, to direct that NPPD delete this annexation provision from the Agreement through an appropriate amendment to the Agreement, which shall be effective on a date that is agreeable to the City.


## **ARTICLE IV PAYMENTS**

The gross retail electric revenues recognized by NPPD during the term of this Agreement from sales to customers purchasing electricity from the Distribution System shall be adjusted to eliminate (i) any bad debt charge-offs associated with such sales, (ii) revenues from tax-supported agencies receiving a discount (e.g. equal to thirty-three and one-third percent (33⅓%) on the effective date hereof) based on the NPPD current cost of services on the effective date thereof, (iii) any revenue associated with application of production cost and similar adjustments, including, but not limited to, sales tax and federal energy taxes.



During the term of this Agreement, lease payments in an amount equal to twelve percent (12%) of the retail revenue as so adjusted, as determined by NPPD records, shall be paid by NPPD to the City. By an act of the City, the City can increase or decrease NPPD's lease payment in one-half percent (0.5%) increments subject to an overall cap of fourteen percent (14%). Notice of the first one-half percent (0.5%) step change may be provided to NPPD anytime on or after the effective date of this Agreement. Any future one-half percent (0.5%) step changes may not take effect until a minimum of one (1) year after the effective date of the previous step change. Written notice of each one-half percent (0.5%) step change shall be provided to NPPD at least ninety (90) days before the effective date of such change. 

In the event that during the term of this Agreement customers whose electricity needs would otherwise be served by NPPD from the Distribution System pursuant to this Agreement have the option under Nebraska law to choose their electricity supplier, then the gross retail electric revenues utilized in the above lease payment formula shall be appropriately modified. Such modification shall consist of an adjustment to recognize that NPPD's lease payment to the City, as described elsewhere in the Agreement, will be reduced such that it will only include NPPD's cost of service associated with the delivery of electricity to those customers who have chosen a supplier other than NPPD for their electricity needs, and will not include the costs of the actual electricity delivered to such customers from another power supplier.

Lease payments will be made on a monthly basis  based on the previous month's actual activity and settlement. The lease payment will be remitted to the City no later than 30 days after the end of the month. The obligations of NPPD hereunder shall be subject and subordinate to the pledge of Pledged Property pursuant to the General Revenue Bond Resolution adopted by NPPD on June 4, 1998, as supplemented.

## **ARTICLE V MAINTENANCE AND CONSTRUCTION OF FACILITIES**

NPPD shall maintain the Distribution System and construct any additions necessary for service to the extent such additions are within the established extension policies of NPPD, as they may be revised from time to time by the NPPD Board of Directors. Any additions to the Distribution System which are within the boundary shown on the Distribution System Boundary Map attached to Exhibit A hereto, as it may be revised from time to time, and which are rated at or below 15,000 volts, shall become a part of the Distribution System and belong to the City. Any materials removed in connection with maintenance or construction shall become the property of NPPD.

## **ARTICLE VI RETAIL ADVISORY COMMITTEE**

A Retail advisory committee shall be formed. The committee, made up of interested Retail elected or appointed community officials, would be offered a chance to

review items including, but not limited to, monthly Board agendas, rate and business policy modifications, industry updates, and future strategies. While NPPD recognizes the importance of the City's participation in the rate, price and product development process, the City agrees that the NPPD Board of Directors has the ultimate authority and responsibility for maintaining adequate revenues and for designing rates, policies and pricing structures.

## **ARTICLE VII RENEWABLE GENERATION**

NPPD agrees to accommodate the integration of renewable generation resources with the power supply it utilizes for providing retail electric service for customers it is obligated to serve under the terms of this Agreement. This accommodation will be made under the terms and conditions of agreements developed and entered into by the necessary parties at the time of the proposed integration. For the purposes of this section, renewable generation resources shall be comprised of two types: 1) Renewable generation resources whose output and associated environmental attributes are purchased by NPPD and conferred by NPPD under the provisions of its rate schedules to customers who qualify for economic development project benefits and who purchase electricity from the Distribution System, and 2) Community renewable generation resources or qualified local generation. There shall be no limitation on the amount of renewable generation resources for service under NPPD's rate schedules, as described in type 1) above. The maximum nameplate size of renewable generation resources installed under type 2) above shall be ten percent (10%) of the City's annual peak load. Renewable generation resources shall be installed and interconnected to the Distribution System if applicable.



## **ARTICLE VIII SURRENDER OF DISTRIBUTION SYSTEM**

Upon termination of this Agreement, NPPD shall surrender the Distribution System to the City in as good a condition as it is at the time of execution of this Agreement, with reasonable wear and tear excepted. Upon such surrender, any and all materials, supplies, tools, transportation and office equipment and buildings owned by NPPD shall remain the property of NPPD.

## **ARTICLE IX TAXES**

NPPD shall make payments of taxes and in-lieu-of taxes with respect to its operation of the City's Distribution System as may be required by law from time to time.

## **ARTICLE X INSURANCE**

NPPD agrees at all times during the existence of this Agreement to have in force with a company authorized to issue such insurance in the State of Nebraska, General Liability, including Products and Completed Operations, and Independent Contractor's and Explosion, Collapse and Underground (XCU) insurance with limits of \$10,000,000 combined single limit bodily injury and property damage per occurrence with specific contractual coverage insuring the hereinafter assumed liability of NPPD. Under the same conditions, NPPD also agrees at all times during the existence of this Agreement to have in force with a company authorized to issue such insurance in the State of Nebraska, automobile liability insurance on NPPD's vehicles with limits of \$10,000,000 combined single limit bodily injury and property damage per occurrence. Provided, however, as an alternative to said insurance specified above, NPPD may self-insure all or any part of the risk for loss or damage from such hazards and risks to the person and property of others as are usually insured against by those entities operating properties similar to the Distribution System. NPPD shall notify City in writing of any decision to fully self-insure against said hazards and risks, and specify the date such self-insurance shall take effect. NPPD agrees to save harmless the City from loss (excluding liability of the City to pay workmen's compensation benefits) as a result of legal liability to members of the public imposed upon the City for bodily injury or death and for property damage arising out of NPPD's operation of the Distribution System and performance of this Agreement. This ARTICLE X, and the obtaining and maintaining of insurance coverage, is not intended to and it shall not be construed to create any liability to members of the public in excess of that provided by law.

It is further agreed that the City hereby consents to NPPD having the sole responsibility to decide whether or not to insure against physical damage to all or any part of the property leased by NPPD and in the care, custody or control of NPPD in the performance of this Agreement with the City. NPPD also agrees that the cost for any loss or damage to such property or for expenses incidental to such loss or damage shall be included in NPPD's retail cost of service.

## **ARTICLE XI AMENDMENTS**

Neither this Agreement nor any part hereof may be terminated, amended, supplemented, waived or modified except by an instrument in writing signed by the party against which the enforcement of the termination, amendment, supplement, waiver or modification is sought.

## **ARTICLE XII SUCCESSORS AND ASSIGNS**

Neither party may assign this Agreement in whole or in part, or any rights granted hereunder, or delegate to a third party any of the duties or obligations hereunder, without the prior written consent of the other party, except as otherwise provided in this ARTICLE XII. In the event that either one of or all NPPD generation assets, wholesale power marketing and/or retail operations functions are merged into or become part of another public power entity, such prior written consent shall not be required for the assignment by NPPD to its successor(s) in interest. No assignment of this Agreement shall be effective unless and until the assignee assumes in writing the duties and obligations of the assignor.

## **ARTICLE XIII REPLACEMENT OF PRIOR AGREEMENT**

This Agreement shall supersede the Professional Retail Operations Agreement, which NPPD and the City entered into effective the July 1, 2004, together with any exhibits attached thereto and any amendments or supplements thereto. Said Professional Retail Operations Agreement shall, upon the effective date of this Agreement, be null and void and without further force and effect.

## **ARTICLE XIV PRIVATIZATION**

In the event that NPPD is privatized (i.e., it is converted into a taxable, non-public power entity), NPPD will provide notice to the City and the City shall have the right, upon sixty (60) days prior written notice to NPPD or NPPD's successor organization, to terminate this Agreement. Termination of this Agreement pursuant to this ARTICLE XIV will be without any cost to the City.

## **ARTICLE XV INFORMATION**

NPPD agrees to provide the City with available information in sufficient detail for the City to comply with the financial reporting requirements of the Governmental Accounting Standards Board.



IN WITNESS WHEREOF, the parties hereto have caused this Professional Retail Operations Agreement to be executed in duplicate by their duly authorized officers or representatives as of the dates indicated below.

**ATTEST:**

**CITY OF SCOTTSBLUFF, NEBRASKA**

By: \_\_\_\_\_

By: \_\_\_\_\_

Print: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**ATTEST:**

**NEBRASKA PUBLIC POWER DISTRICT**

By: \_\_\_\_\_

By: \_\_\_\_\_

Print: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**EXHIBIT A**  
**to**  
**PROFESSIONAL RETAIL OPERATIONS AGREEMENT**

This Exhibit A is attached to and incorporated in the Professional Retail Operations Agreement (Agreement) between Nebraska Public Power District (NPPD) and the City of Scottsbluff, Nebraska.

The facilities comprising the Distribution System, as defined in ARTICLE II of the Agreement, are identified in this Exhibit A and consist of the wires, poles and associated fixtures, meters, services, distribution transformers, and street lighting owned by the City, including any additions or improvements thereto which are rated at or below 15,000 volts and excluding any removals, disposition, or sales thereof, all as located within the area designated on the Distribution System Boundary Map, which is attached hereto and incorporated herein by this reference, except as may be otherwise specifically noted thereon. For any substation involving transformation to the Distribution System from a higher voltage, the Distribution System shall extend to the point at which the low-voltage switching and protection facilities connect to the low-voltage bus within said substation.

**CITY OF SCOTTSBLUFF, NEBRASKA**

By: \_\_\_\_\_

Print: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**NEBRASKA PUBLIC POWER DISTRICT**

By: \_\_\_\_\_

Print: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

# **City of Scottsbluff, Nebraska**

**Monday, June 18, 2018**

**Regular Meeting**

## **Item Reports2**

**Council to consider a License Agreement with the NRD and authorize the Mayor to execute the agreement.**

**Staff Contact: Nathan Johnson, City Manager**

## **LICENSE AGREEMENT**

This License Agreement ("Agreement") is entered into on this \_\_\_\_ day of \_\_\_\_\_, 2018, by and between the **City of Scottsbluff, Nebraska**, a Municipal Corporation ("Licensor"), and the **North Platte Natural Resources District**, a Political Subdivision ("Licensee").

In consideration of the mutual promises contained in this Agreement, the parties agree as follows:

1. **Grant of License:**

Licensor now grants a license to Licensee to occupy and use, subject to all of the terms and conditions of this Agreement, the following described property:

The centerline of a 30 foot easement situated in the Northwest Quarter of the Southwest Quarter of Section 33, and the Northeast Quarter of the Southeast Quarter of Section 32, Township 22 North, Range 54 West of the 6th P.M., Scotts Bluff County, Nebraska, more particularly described as follows:

Commencing at the West Quarter Corner of Section 33, thence southerly on the west line of the Northwest Quarter of the Southwest Quarter of Section 33, on an assumed bearing of S02°44'20"W a distance of 283.32 feet, to the point of intersection with the centerline of a road, as surveyed, thence southwesterly on said centerline, bearing S03°12'50"W, a distance of 61.88 feet, to the point of intersection with the south right of way line of the Burlington - Northern Railroad, said point being the point of Beginning, thence continuing southerly on said centerline, bearing of S03°12'48"W, a distance of 844.75 feet to the point of intersection with a tangent curve to the right, said curve having a radius of 371.00 feet, a chord bearing of S13°33'54"W, a chord length of 133.33 feet and a central angle of 20°42'11", thence southwesterly on the arc of said curve, and said centerline, a distance of 134.06 feet, thence bearing S23°54'59"W, on said centerline, a distance of 161.02 feet, to the point of intersection with a tangent curve to the left, said curve having a central angle of 90°59'26", a radius of 105.00 feet, a chord bearing of S21°34'44"E, a chord distance of 149.77 feet, thence easterly on the arc of said curve and said centerline, a distance of 166.75 feet, thence bearing

S67°04'25"E, on said centerline, a distance of 52.13 feet, thence bearing N22°55'32"E, a distance of 90.45 feet to the Point of Terminus, said 30 foot easement containing an area of 43,474 sq. ft., more or less. ("Licensed Property")

2. Limitation to Described Purpose:

Licensee agrees to use the Licensed Property for the placement of a monitoring well ("well") and ingress and egress for normal vehicular and equipment access to the well ("licensee uses"). Licensors grants the Licensee the right to use the Licensed Property for such licensee uses so long as Licensee does not obstruct or impede Licensors use of the Licensed Property.

3. Monitoring Well:

The monitoring well will be used by Licensee to monitor both water quantity and quality at that location, both functions being statutorily mandated. As such, it is contemplated that Licensee will maintain the monitoring well and the access thereto indefinitely, except as provided hereinafter. Licensee shall not have the right to drill any other wells or put the Licensed Property to any other uses than the licensed uses, without the express written permission of Licensors.

4. Termination:

Licensors may terminate this Agreement at any time by giving written notice to the Licensee, specifying the date of termination. Such notice shall be given not less than ninety (90) days prior to the date specified in such notice for the date of termination. Termination shall be subject to the reimbursement requirements of paragraph 8 hereinbelow.

5. Use at Licensee's Risk:

The Licensee understands and agrees that the use of the Licensed Property for the purpose set forth in this Agreement is at its own risk and it will insure against all loss or damage.

6. Agreement to Indemnify:

To the extent allowed by law, Licensee shall indemnify and hold Licensors harmless from and against any and all loss or damage that shall be caused by the licensee uses or by any wrongful or negligent act or omission of Licensee, its agents or employees. Licensee agrees to maintain the area around the licensee uses and all improvements placed thereon and to repair any damage to the Licensed Property. The Licensee's agrees to use the License Property in a reasonable manner and in such a way that it will not interfere with Licensors use of the License Property or become a nuisance.

7. Notices:

Any notice provided for or concerning this Agreement shall be in writing and shall be sufficiently given when sent by United States First Class Postal Service Delivery to the addresses of the parties as listed below:

Licensor:

City of Scottsbluff  
2525 Circle Drive  
Scottsbluff, NE 69361

ATTN: City Clerk

Licensee:

North Platte Natural Resources District  
100547 Airport Road  
Scottsbluff, NE 69361

ATTN: General Manager

8. Assignment:

Licensor may assign this Agreement at any time without the consent of Licensee. Provided, if the Licensed Premises is conveyed, transferred or otherwise assigned to another person, firm, corporation or entity, such conveyance, transfer or assignment shall be subject to the terms of this License Agreement unless previously terminated. Any grantee, transferee or assignee of the Licensed Premises may require termination of the Licensee's uses by reimbursing the Licensee for the cost of installation of the well and paying for decommissioning of the well, as provided for in paragraph 9.

9. Reimbursement.

In the event this Agreement is terminated requiring the removal of the well, Licensor, or its assignee, shall reimburse the Licensee for the cost of installation of the well at 100% of actual cost if termination occurs within two (2) years of installation, 75% of actual cost if within two (2) to five (5) years, and 50% of actual cost after five (5) years. The actual cost of installation at this site will be no more than \$5,000.00. Licensor, or its assignee, shall also be responsible for the cost of decommissioning the well.

CITY OF SCOTTSBLUFF,

ATTEST:

By \_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

NORTH PLATTE NATURAL  
RESOURCES DISTRICT

By \_\_\_\_\_  
General Manager

STATE OF NEBRASKA, SCOTTS BLUFF COUNTY:

The above and foregoing License Agreement was acknowledged before me on \_\_\_\_\_, 2018, by Randy Meininger, Mayor of The City of Scottsbluff, a Nebraska Municipal Corporation, on behalf of the Corporation, Licensor.

\_\_\_\_\_  
Notary Public

STATE OF NEBRASKA, SCOTTS BLUFF COUNTY:

The above and foregoing License Agreement was acknowledged before me on \_\_\_\_\_, 2018, by John Berge, as General Manager of the North Platte Natural Resources District, for and on behalf of the North Platte Natural Resources District, Licensee.

\_\_\_\_\_  
Notary Public

# **City of Scottsbluff, Nebraska**

**Monday, June 18, 2018**

**Regular Meeting**

## **Item Reports3**

**Council to approve the Professional Service Agreement between the City and M.C. Schaff & Associates for the Scottsbluff Valley Pathway North project and approve the Resolution.**

**Staff Contact: Mark Bohl, Public Works Director**



## **SUPPLEMENTAL AGREEMENT #4**

CITY OF SCOTTSBLUFF, NEBRASKA  
M.C. SCHAFF & ASSOCIATES, INC.  
PROJECT NO. ENH-79(42)  
CONTROL NO. 51512  
SCOTTSBLUFF VALLEY PATHWAY NORTH

**THIS SUPPLEMENTAL AGREEMENT** is between the City of Scottsbluff ("LPA") and M.C. Schaff & Associates, Inc. ("Consultant"), collectively referred to as the "Parties".

**WHEREAS**, Consultant and LPA entered into an agreement ("Original Agreement") BO1231 and Supplemental Agreement #1 - #3 providing for Consultant to provide preliminary engineering and NEPA services for LPA's Federal Aid project, and

**WHEREAS**, it is necessary to prepare and distribute an informational mailer regarding modification to the project be under this Supplemental Agreement, and

**WHEREAS**, it is necessary to increase Consultant's compensation by this Supplemental Agreement for the additional work necessary to complete the project.

**WHEREAS**, it is the desire of LPA that the project be constructed under the designation of Project No. ENH-79(42), as evidenced by the Resolution of LPA, attached as EXHIBIT "A" and incorporated herein by this reference, and

**NOW THEREFORE**, in consideration of these facts and mutual promises, the Parties agree as follows:

### **SECTION 1. SCOPE OF SERVICES**

Consultant will perform the additional work as set out in Exhibit "B", Scope of Services and Consultants Fee Proposal, attached and incorporated herein by this reference.

### **SECTION 2. NOTICE TO PROCEED AND COMPLETION SCHEDULE**

The State issued Consultant a written Notice-to-Proceed on May 21, 2018. Any work or services performed by Consultant on the project prior to the date specified in the written Notice-to-Proceed is not eligible for reimbursement.

Consultant will complete all work stipulated in the Original Agreement, Supplemental Agreement(s) #1 - #3 and this Supplemental Agreement by August 29, 2019.

### **SECTION 3. FEES AND PAYMENTS**

For the work required, SECTION 9 FEES AND PAYMENTS of the Original Agreement is hereby amended in accordance with Exhibit "B" so that the fixed-fee-for-profit is increased from \$30,802.63 to \$30,802.63, an increase of \$0. Actual costs are increased from \$596,323.84 to \$603,294.55, an increase of \$6,970.71. The total agreement amount is increased from \$627,126.48 to \$634,097.19, an increase of \$6,970.71, which Consultant must not exceed without the prior written approval of LPA.

Project No. ENH-79(42)  
Control No. 51512  
Scottsbluff Valley Pathway North

Page 1 of 3  
AGREEMENT # BO1231 Sup #4

#### **SECTION 4. ENTIRE AGREEMENT**

The Original Agreement, any and all other previous supplements thereto, and this Supplemental Agreement, constitute the entire agreement ("The Agreement") between the Parties. The Agreement supersedes any and all other previous communications, representations, or other understandings, either oral or written; all terms and conditions of the Original Agreement and all previous supplements thereto, to the extent not superseded, remain in full force and effect, and are incorporated herein as if set forth in their entirety.

#### **SECTION 5. CONSULTANT CERTIFICATION AND REAFFIRMATION**

The undersigned duly authorized representative of Consultant, by signing this Supplemental Agreement, hereby reaffirms, under penalty of law, the truth of the certifications set out in the Original Agreement and all Supplements thereto, including this Supplement. Further, Consultant has a duty to inform LPA of any material changes in the accuracy of all assertions set out in the Original Agreement and all Supplements thereto.

#### **SECTION 6. CERTIFICATION OF LPA**

By signing this Supplemental Agreement, I do hereby certify that, to the best of my knowledge, Consultant or its representative has not been required, directly or indirectly as an express or implied condition in connection with obtaining or carrying out this agreement to:

- (a) employ or retain, or agree to employ or retain, any firm or person, or
- (b) pay or agree to pay to any firm, person, or organization, any fee, contribution, donation, or consideration of any kind.

I acknowledge that this certification is to be furnished to the FHWA, upon their request, in connection with this agreement involving participation of Federal-Aid highway funds and is subject to applicable LPA and federal laws, both criminal and civil.



## Consultant Work Order

*(Local Projects)*

Project No.: ENH-79(42)		Control No.: 51512	
Consultant: (Name and Representative) M.C. Schaff & Associates		Agreement No.: BO1231	Work Order No.: 3
LPA: (Name and Representative) City of Scottsbluff - Mark Bohl		Constr. Change Order No.: (If applicable)	
<p>All parties agree the following described work needs to be performed by the consultant as part of the referenced project. All parties concur and hereby give notice to proceed based on the following: justification to modify contract, scope of services, deliverables, schedule, and estimated total fee. All other terms of existing agreements between the parties are still in effect. It is understood by all parties that the work described herein will become part of a future supplement to the agreement indicated above.</p> <p>Justification to modify agreement: (Include scope of services, deliverables, and schedule)          This work order would provide for HDR to prepare and distribute an informational mailer at the request of NDOT regarding the status and recent modifications to the project. This work would supplement the NEPA reevaluation.</p>			
Work Title		Summary of Fee	
		A. Total Direct Labor Cost	= 0.00
		B. Overhead (Factor * x A)	= 0.00
		C. A + B	= 0.00
		D. Profit/Fee (Factor ** x C)	= 0.00
*Overhead Factor:	196.40%	E. Direct Non-Labor Cost	=
**Profit/Fee Factor:	12.05%	F. Subconsultant Services	= 6,970.71
Total Fee Notes:		<b>TOTAL FEE: C + D + E + F</b>	<b>= \$6,970.71</b>
		<input type="checkbox"/> ESTIMATED TOTAL FEE:	
		<input type="checkbox"/> FINAL TOTAL FEE:	

**Work Order Authorization – May be granted by email and attached to this document.**

**Consultant:**

Donald J Dye      *Donald J Dye*      5/8/18  
Name      Signature      Date

**LPA:**

\_\_\_\_\_

Name Signature Date

**LPS PC (for Preliminary Engineering) and State Rep. (for Construction Engineering):**

\_\_\_\_\_

Name Signature Date

**LPS Unit Head Review (for PE Phase):**

\_\_\_\_\_  
 Name

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

**LPS Engineer or Construction Engineer (Construction Phase):**

\_\_\_\_\_

Name Signature Date

**FHWA: (FHWA Approval on Full Oversight Projects Only)**

\_\_\_\_\_

Name Signature Date

Notice to Proceed  
will be granted by  
email by:  
LPS PC for  
Preliminary  
Engineering &  
CD PC for  
Construction  
Engineering.

Notice to Proceed Date:  
5/21/2018

**Distribution:** Consultant, LPA – RC, State Rep., FHWA, LPS PC, NDOR Agreements Engineer, Highway Funds Manager, CD PC

DR Form 250, March 2014

**Nebraska Department of Transportation**  
**SCOTTSBLUFF VALLEY PATHWAY NORTH**  
**PROJECT NO. ENH-79(42); CONTROL NO. 51512**  
**SUPPLEMENTAL SCOPE OF SERVICES**

**BACKGROUND AND OVERVIEW**

On April 26, 2018, NDOT requested that HDR prepare and distribute an informational mailer regarding the status and recent modifications to the Scottsbluff Valley Pathway North Project.

On November 6, 2014, the Federal Highway Administration (FHWA) approved categorical exclusion documentation for the Project under the National Environmental Policy Act (NEPA). Since this determination, residential development has infringed upon the previous trail alignment; thereby prompting a NEPA Re-Evaluation of the project and associated public mailer.

**TASKS**

**1.0 Public Involvement**

- **Mailing List and Direct Mailer** – Provide the permanent mailing list that will include property owners. Develop, print and distribute a direct mailing to include a cover letter, project fact sheet and project map. The mailing will be printed on 8.5"x11" paper, double-sided; assume 400 copies.
  - Prepare all materials in English and Spanish only and provide to NDOT for review
  - Provide all materials for NDOT and/or City posting on their associated websites.

**2.0 Project Management**

Invoicing, progress reporting, quality control, coordination and project monitoring.

Staffing Plan

Public Mailer

Project Name: Scottsbluff Valley Pathway North  
Consultant: HDR  
Consultant PM: Phil Rossbach (402) 399-1065  
LPA RC/PL: Mark Bohl (308) 630-6256  
NDOT PC/RC: Judy Borer (402) 479-4435  
Date: 05/04/18

Project Number: ENH-79(42)  
Control Number: 51512

#	Code	Classification	#	Code	Classification	Overhead Rate <sup>(1)</sup>
1	PM	Project Manager	6	ADM	Administrative	148.91%
2	SENV	Sr. Environmental Scientist	7	SPI	Sr. Public Involvement	Fee for Profit Rate <sup>(2)</sup>
3	ENV	Environmental Scientist	8	PI	Public Involvement	12.80%
4	ENG	Engineer	9	UD3		FCCM (if applicable)
5	DES	Designer/Technician	10	UD4		0.40%

**BLENDED RATES TABLE**

Template: T-WB-V1b Consult CAT EX LPA projects (rev GDW 7-14-17)

Employee Name	Job Title & Certifications	Hourly Salary Rate	% Assigned
<b>Project Manager</b>			
<u>Phil Rossbach</u>	<u>Project Manager</u>	<u>\$86.74</u>	<u>100%</u>
	<b>Blended Rate:</b>	<b>\$86.74</b>	
<b>Sr. Environmental Scientist</b>			
<u>Quinn Damgaard</u>	<u>Sr. Environmental Scientist</u>	<u>\$49.73</u>	<u>100%</u>
	<b>Blended Rate:</b>	<b>\$49.73</b>	
<b>Environmental Scientist</b>			
<u>Carmen Modrcin</u>	<u>Environmental Scientist</u>	<u>\$28.37</u>	<u>100%</u>
	<b>Blended Rate:</b>	<b>\$28.37</b>	
<b>Designer/Technician</b>			
<u>Liz George</u>	<u>Graphic Designer</u>	<u>\$23.00</u>	<u>100%</u>
	<b>Blended Rate:</b>	<b>\$23.00</b>	
<b>Administrative</b>			
<u>Theresa McKinley</u>	<u>Controller</u>	<u>\$44.35</u>	<u>100%</u>
	<b>Blended Rate:</b>	<b>\$44.35</b>	

Consultant Cost Estimate

Estimate of Hours

**Estimate of Hours****Public Mailer**

Project Name: Scottsbluff Valley Pathway North  
Consultant: HDR  
Consultant PM: Phil Rossbach (402) 399-1065  
LPA RC/PL: Mark Bohl (308) 630-6256  
NDOT PC/RC: Judy Borer (402) 479-4435  
Date: May 4, 2018

Project Number: ENH-79(42)  
Control Number: 51512  
NDOT NEPA Proj Mgr: Carrie Wencel

		PERSONNEL CLASSIFICATIONS										Total
		PM	SENV	ENV	ENG	DES	ADM	SPI	P1	UD3	UD4	
1	Public Involvement	2	2	2		10		2	30			48
	a. Mailing List and Direct Mailer	2	2	2		10		2	30			48
2	Project Management	4					2					6
	a. Project Management	4					2					6
Total Days		0.9	0.3	0.3		1.4	0.3	0.3	4.3			7.7
Total Hours		6	2	2		10	2	2	30			54

Consultant Cost Estimate  
Estimate of Hours



## Public Mailer

**Project Number:** ENH-79(42)  
**Control Number:** 51512

<b>Subconsultants:</b>			<b>Amount</b>
<b>Subtotal</b>			
<b>Printing and Reproduction:</b>	<b>Qty</b>	<b>Unit Cost</b>	<b>Amount</b>
8.5x11 color, single-sided cover letter (English and Spanish)	800	\$0.45	\$360.00
8.5x11 color, double-sided fact sheet (English and Spanish)	800	\$0.90	\$720.00
Folding and stuff	1600	\$0.04	\$64.00
<b>Subtotal</b>			<b>\$1,144.00</b>
<b>Miscellaneous Travel:</b>	<b>Qty</b>	<b>Unit Cost</b>	<b>Amount</b>
		\$0.535	
<b>Subtotal</b>			
<b>Lodging/Meals:</b>	<b>Qty</b>	<b>Unit Cost</b>	<b>Amount</b>
<b>Subtotal</b>			
<b>Other Miscellaneous Costs:</b>	<b>Qty</b>	<b>Unit Cost</b>	<b>Amount</b>
Translation Services (Cover Letter & Fact Sheet)	2	\$200.00	\$400.00
Postage	400	\$0.49	\$196.00
GIS data pull (permanent mailing list)	1	\$100.00	\$100.00
<b>Subtotal</b>			<b>\$696.00</b>
<b>TOTAL DIRECT EXPENSES</b>			<b>\$1,840.00</b>

### Consultant Cost Estimate

### Estimate of Hours



**Project Cost Breakdown****Public Mailer**

Project Name: Scottsbluff Valley Pathway North  
Consultant: HDR  
Consultant PM: Phil Rossbach (402) 399-1065  
NDOT PC/RC: Judy Borer (402) 479-4435  
Date: May 4, 2018

Project Number: ENH-79(42)  
Control Number: 51512

DIRECT LABOR COSTS			
Classification	Hours	Rate	Amount
Project Manager	6	\$86.74	\$520.44
Sr. Environmental Scientist	2	\$49.73	\$99.46
Environmental Scientist	2	\$28.37	\$56.74
Engineer			
Designer/Technician	10	\$23.00	\$230.00
Administrative	2	\$44.35	\$88.70
	54	Subtotal	\$1,824.78

DIRECT EXPENSES		Amount
Subconsultants:		
Printing And Reproduction:		\$1,144.00
Mileage/Travel:		
Lodging/Meals:		
Other Miscellaneous Costs:		\$696.00
Subtotal		\$1,840.00

TOTAL PROJECT COSTS		Amount
Direct Labor Costs		\$1,824.78
Overhead @ 148.91%		\$2,717.28
Total Labor Costs		\$4,542.06
Fee for Profit Rate @ 12.80%		\$581.38
Facility Capital Cost of Money (FCCM) @ 0.398% (direct labor cost x FCCM%)		\$7.26
Direct Expenses		\$1,840.00
TOTAL COST		\$6,970.71

Consultant Cost Estimate  
Estimate of Hours



## Environmental Services

Project Number:

Control Number:

Control Number:

Control Number:

Control Number:

Control Number:

### Travel Summary

Miles	Hours
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Miles	Hours
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### Consultant Cost Estimate

### Estimate of Hours

**RESOLUTION**  
**PRELIMINARY ENGINEERING SERVICES AGREEMENT**  
**SUPPLEMENTAL AGREEMENT NO. 4 – BO1231**

CITY OF SCOTTSBLUFF

Resolution No. \_\_\_\_\_

**Whereas:** City of Scottsbluff and M.C. Schaff & Associates, have previously executed a Preliminary Engineering Services Agreement (BO1231) for a transportation project for which the Local Public Agency (LPA) would like to obtain Federal funds;

**Whereas:** City of Scottsbluff understands that it must continue to strictly follow all Federal, State and local laws, rules, regulations, policies and guidelines applicable to the funding of this Federal-aid project; and

**Whereas:** City of Scottsbluff and M.C. Schaff & Associates, wish to enter into a preliminary engineering services supplemental agreement setting out modifications and/or additional duties and/or funding responsibilities for the Federal-aid project.

**Be It Resolved:** by the City Council of the City of Scottsbluff, Nebraska that:

Randy Meininger, Mayor of City of Scottsbluff is hereby authorized to sign the attached Preliminary Engineering Services Supplemental Agreement No. 4 between the City of Scottsbluff and M.C. Schaff & Associates.

NDOR Project Number: ENH-79(42)

NDOR Control Number: 51512

NDOR Project Description: Scottsbluff Valley Pathway North

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2018 at \_\_\_\_\_ Nebraska.

The City Council of City of Scottsbluff, Nebraska:

_____	_____
_____	_____
_____	_____
	_____

Board/Council Member \_\_\_\_\_  
Moved the adoption of said resolution  
Member \_\_\_\_\_ Seconded the Motion  
Roll Call: \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Abstained \_\_\_\_\_ Absent  
Resolution adopted, signed and billed as adopted

Attest:

\_\_\_\_\_  
Signature City Clerk

EXHIBIT "A"

# **City of Scottsbluff, Nebraska**

**Monday, June 18, 2018**

**Regular Meeting**

## **Item Reports4**

**Council to discuss and consider contractual support to outside organizations.**

**Staff Contact: Nathan Johnson, City Manager**

City of Scottsbluff - outside contractual  
10/1/2016-09/30/2017

Vendor	Purpose	Amount	Fund
Anita's Greenscaping	landscaping maint./Centennial Park & Library	\$ 6,170.64	Parks & Library/General
Kirk Bernhardt	softball program coordinator	\$ 4,500.00	Recreation/General
Baker & Associates	engineering	\$ 4,020.00	Parks/General
Duane Wohlers	hauling recycle to Cheyenne/Denver	\$ 13,750.00	Enviro Services
MeTech Recycling	recycle e-waste	\$ 22,718.56	Enviro Services
Heartland Expressway	Ports To Plains support	\$ 5,383.80	City Manager/General
Intralinks Inc.	network/systems support - estimate 10 hrs per week	\$ 45,576.14	various
Keep Scb Gering Beautiful	support	\$ 5,000.00	Enviro Services
MC Schaaf	engineering	\$ 344,119.45	various
Monument Prevention Coalition	support/funding	\$ 11,279.28	Police/General
NE Municipal Power Pool	membership	\$ 6,365.02	City Manager/General
PADD	membership	\$ 11,656.00	City Manager/General
Panhandle Humane Society	support/funding	\$ 60,286.56	Police/General
Larry Davis	campground host - Riverside	\$ 4,500.00	Parks/General
Riverside Discovery Center	zoo support	\$ 350,000.00	Recreation/General
Scottsbluff County Weed Control	weed spraying	\$ 2,010.00	Streets
Scotts Bluff County	communications center	\$ 91,575.00	Public Safety Fund
Scotts Bluff County	Valley Ambulance	\$ 10,564.44	Public Safety/MFO Fund
Scottsbluff Body & Paint	towing services	\$ 13,553.40	Police/General
Scottsbluff Senior Center	support/building maintenance	\$ 23,000.00	Recreation/General
Scottsbluff/Gering Chamber	support	\$ 6,336.00	City Manager/General
Simmons Olsen	legal/prosecution	\$ 173,360.94	various
Scottie's Potties	port-a-potties	\$ 8,100.00	Parks/General
West NE Arts Center	support	\$ 8,000.00	Recreation/General
Misc Umpires	softball programming	\$ 10,000.00	Recreation/General
		\$ 1,241,825.23	
		\$ 533,150.70	General Fund misc
		\$ 126,876.48	General Fund legal
		\$ 34,363.48	General Fund - Intralinks
		\$ 26,775.00	General Fund - MC Schaff
		\$ 721,165.66	Total Gen Fund

# **City of Scottsbluff, Nebraska**

**Monday, June 18, 2018**

**Regular Meeting**

## **Item Reports5**

**Council to receive a presentation on LB 357 one-half cent additional sales tax.**

**Staff Contact: Nathan Johnson, City Manager**

# **LB357**

## **City of Scottsbluff - Proposal for Additional ½ Cent Local Sales Tax**

**Rick Ediger,  
Deputy City Attorney**



# **LB357 BASICS**

## **-- CITY OF THE FIRST CLASS**

- **No impact on existing 1½ cent City STX**
- **Additional ½ Cent to be used for Public Infrastructure Projects**
- **Projected tax per year = \$1.8 million**
- **Term: 10 years or until bonds for which STX revenue is pledged are paid off.**

# **LB357 -- IMPLEMENTATION**

- **At least 70% of City Council (4 votes) required for proposal.**
- **Must be submitted at a Primary or General Election.**
- **September 1 deadline for November General Election.**
- **If fails, then must wait 2 years.**
- **If passes, additional tax would take effect April 1, 2019.**

# PUBLIC INFRASTRUCTURE PROJECTS:

- public highways and bridges and municipal roads, streets, bridges, and sidewalks;
- solid waste management facilities;
- wastewater, storm water, and water treatment works and systems, water distribution facilities, and water resources projects, including, but not limited to, pumping stations, transmission lines, and mains and their appurtenances;
- hazardous waste disposal systems;
- resource recovery systems;

# PUBLIC INFRASTRUCTURE PROJECTS (continued):

- buildings and capital equipment used in the operation of municipal government;
- convention and tourism facilities;
- redevelopment projects as defined in **Section 18-2103**;
- mass transit and other transportation systems, including parking facilities;
- equipment necessary for the provision of municipal services.”

# REDEVELOPMENT PROJECTS (18-2103)

Any work or undertaking in one or more community redevelopment areas:

- To acquire substandard and blighted areas;
- to clear redevelopment areas by demolition of existing improvements
- to install or construct streets, utilities, parks, playgrounds, public spaces, public parking facilities, sidewalks, convention and civic centers, bus stop shelters, lighting, benches, trash receptacles, shelters, pedestrian and vehicular overpasses and underpasses, enhancements to structures in the redevelopment plan area and any other necessary public improvements essential to the preparation of sites in accordance with a redevelopment plan;

# REDEVELOPMENT PROJECTS (18-2103)

## (continued):

- to sell, lease, or otherwise make available land in blighted and substandard areas for residential, recreational, commercial, industrial, or other uses, including parking . . .
- to dispose of all real and personal property, or assets, cash, or other funds held or used in connection with residential, recreational, commercial, industrial, or other uses, including parking . . .at fair value;
- to acquire real property in a community redevelopment area which is to be repaired or rehabilitated for dwelling use or related facilities, repair or rehabilitate the structures, and resell the property;

# REDEVELOPMENT PROJECTS (18-2103)

## (continued):

- to carry out plans for a program of voluntary or compulsory repair, rehabilitation, or demolition of buildings;
- in a rural community (population less than 100,000), to carry out construction of **workforce housing**.

### Workforce Housing Definition:

- Owner-occupied: \$275,000 or less to construct
- Rental: \$200,000 per unit to construct.
- Cost of rehabilitation exceeds 50% of assessed value
- Upper-story housing

# INTERLOCAL AGREEMENT

City of Scottsbluff

Political  
Subdivision

Interlocal Agency



# INTERLOCAL AGENCY FORMATION

- **Partner must be a political subdivision within the City or County.**
- **Interlocal Agency must not be in existence more than one year preceding the election. Needs to be a new Partnership.**

# INTERLOCAL AGREEMENT REQUIREMENTS

- **Agreement “shall contain provisions, including benchmarks, relating to the long-term development of unified governance of public infrastructure projects”**
- **Emphasis is on efficiencies to promote the goals of both partners.**

# INTERLOCAL AGENCY PURPOSE

- **Monitor benchmarks**
- **Assess the effect of the collaboration between the City and its partner.**
- **If Interlocal Agency is funded, how to spend its funds.**

# PROJECT DECISIONS

- **Sales Tax is levied by the City.**
- **City Council determines the projects.**
- **Bonds are issued by the City. Sales Tax is pledged for payment of the Bonds.**
- **Interlocal Agency is primarily advisory as to the infrastructure projects.**

# INTERLOCAL AGENCY FUNDING

- **A portion of the additional STX can be allocated to the Interlocal Agency – maximum 25%.**
- **If the maximum, that portion of the STX continues beyond 10 years.**
- **No requirement to fund the Interlocal Agency - or can fund with a lesser percentage of the tax, or from other sources.**

# **INTERLOCAL AGENCY GOVERNANCE**

- **Number of Board Members**  
**(City Council can appoint the majority)**
- **Who can be Board Members?**
- **Officers**
- **Terms of Board Members**

# COMMUNITY REDEVELOPMENT AUTHORITY (“CRA”) AS PARTNER

- **Scottsbluff CRA has been created**
- **Can use the CRA as a partner again – as long as the Interlocal Agency is a new entity.**