

Call for Curator – Public Art Gallery

Letter of Interest Deadline: Until filled; posted September 22, 2021

The [Public Art Selection Committee](#) (SBPASC) is seeking a Curator for the new City of South Burlington art gallery, located in the South Burlington Public Library and City Hall, at 180 Market Street in South Burlington, VT.

The Curator will organize an exhibition schedule that will present quality creative work appropriate for the public space.

The [Committee](#) is interested in appointing a Curator for one year, resulting in a minimum of four exhibitions spaced roughly 3 months apart. Appointments may be extended at the discretion of the Committee.

The Gallery is located on the ground floor along a hallway that bisect the building in an L, connecting the Auditorium to the Library, Senior Center, Clerk's Office, public restrooms and Welcome Center (see floor plan below). The gallery consists of walls, generally white, with some concrete and wood, gallery rail, and adjustable track lighting.

This appointment is unpaid; however, the City is able to offer an annual \$4,000 honorarium to be provided in 8 installments.

SBPASC Expectations:

The Curator shall issue a competitive public call to artists; evaluate the responses; propose a collection of artists or single artist for each exhibit in accordance with the City's [adopted Gallery Policy](#) to fill an 12 month calendar with a minimum of four exhibits and a maximum of six. The Curator shall present for approval by the SBPASC, a brief statement of purpose for each exhibit and a description (verbal and visual) of the proposed work to be exhibited.

The Curator will represent the City and be responsible for all communications, contracts (in coordination with City Staff), and otherwise working with individual artists.

The Curator will be responsible for coordinating the artists' hanging of the show (using City provided rail and fasteners); providing guidelines for labeling, and designing, mounting and installing all the signage for the exhibit; coordinating with the artist to take down the show and remove all signage, and ensure the general condition of the gallery is maintained in good order.

The Curator will also be responsible for producing an outreach plan (with the Artist and the City), coordinating with the artist and City staff on outreach collateral, such as social media cards or a postcard design for marketing purposes and supervising openings.

Please submit the following information to [Ilona Blanchard](#); Attn: South Burlington Public Art Committee – Curator Appointment:

- Letter of interest
- Resume/CV including:
 - Education
 - Curating experience or other experience supporting this appointment
 - Bibliography of any articles written, grants received and/or awards

Floor Plan – Hall from vault to elec/mech room is gallery space:

