



Please make payments payable to:

City of South Burlington
Tax Dept
180 Market Street
South Burlington VT 05403

On Time Payments

Payments are considered on time if they are mailed and post marked by the U.S. Postal Service on or before the tax installment due date.

Payments may also be made at the City Clerks service counter in City Hall during normal business hours, on or before midnight of the tax installment due date.

After hours payments may be dropped off at the City Hall drop box and will be considered on time if deposited at or before midnight of the tax installment due date.

Please place your payment in an envelope labeled "**Tax Payment**"

The drop box is in the wall to the right of the main entrance door to City Hall and is labeled as such.

The drop box is emptied at midnight on the tax installment due date.

There is no grace period on tax payments. Payments received after midnight on the due date are considered delinquent and will receive an 8% penalty as well as an additional 1% interest per month on any unpaid balance due.

Late payments are charged an 8% penalty.

Late payments are also charged 1% interest for each month they are late.

The total penalty and interest charged is 9% on the unpaid principal balance effective immediately after midnight on the due date for each payment.

If you find yourself in the position of not being able to pay your taxes in full we recommend that you pay as much as you can as the penalty and interest are only charged to the outstanding balance. Late payments are applied to penalty and interest first, with the remaining balance going towards the principal amount due, unless a written request is sent along with the tax payment.