

SOUTH BURLINGTON PUBLIC LIBRARY AND CITY HALL GALLERY POLICY

1. PURPOSE

The City of South Burlington Public Art Gallery presents an ongoing exhibition series at City Hall to showcase local artistic endeavors, to encourage public dialogue, understanding and enjoyment of visual art, to enrich the environment and community, to contribute to an understanding of our surroundings, ideas and cultures, and to open our collective and individual minds and hearts.

2. POLICY STATEMENT

The City of South Burlington respects freedom of expression in visual art. However, the South Burlington Public Library and City Hall serves primarily as a place of business and provides services to people of all ages. The City reserves the right to determine whether to allow the installation of artwork, and to remove or relocate artwork at its sole discretion.

3. ELIGIBILITY

The following requirements must be met.

- A. Artists are eligible regardless of race, ethnicity, gender, belief, national origin, religious orientation, marital status, sexual orientation or physical or mental abilities.
- B. When appropriate, preference will be given to individuals or organizations that reside in, have a studio space or a business address or another connection to South Burlington, Vermont.
- C. All presented art must be the original work of the artist.
- D. Artworks created within the last 10 years from the year of submission of the proposal will be given priority.
- E. Artwork must be able to be hung on the exhibit rail system and present no sharp edges that could constitute a safety hazard.
- F. Inappropriate Submissions: Artwork will not be accepted nor displayed by the City if it includes inappropriate nudity or violence or explicit language or depicts discrimination based on race, color, national origin, ancestry, religion, age, gender, sexual orientation, marital status or physical or mental abilities.

4. SELECTION PROCESS

All submissions will be called for and be screened by the City curator, with a recommendation presented to the Public Art Selection Committee for final approval based on the following:

- A. Quality or merit of the artwork
- B. Work that reflects cultural diversity
- C. Local or national reputation of the artist
- D. Relevance to any curator designed thematic exhibition topic
- E. Notwithstanding the above, for some portion of the calendar year an exhibit may focus exclusively on works that contribute to local art development, such as artwork created by students of schools and/or organizations within South Burlington. Such an exhibit shall be organized at the discretion of the curator or the direction of the Public Art Selection Committee and as part of an organized Gallery annual calendar of events.

5. INSTALLATION

The artists must ensure that the artwork is installation ready with two hooks attached to the artwork on each side and picture wire attached. The artist must comply with all submittal and exhibition requirements set by the curator. The artist must hang all the work in coordination with the City's curator. The City is responsible for all curatorial decisions.

The artwork in an exhibition shall be on loan to the City by the artist or organization at no cost to the City. The individual or organization lending the artwork is responsible for the cost of delivery and installation of the artwork. Installation must conform to the plans approved by the Curator. The artwork shall remain on display until the conclusion of the exhibition.

Artwork submitted in an electronic format may be displayed without the audio portion, if any, at the discretion of the Curator and City Manager, Library Director, and City Clerk, and as necessary to conduct business in City Hall.

6. RIGHTS TO THE ARTWORK

Upon acceptance and installation of the artwork, the City retains the rights to photograph the artwork for promotional purposes.

7. RETURN OF ARTWORK

Artwork will be returned to the artist after the exhibit displaying the piece has been completed. The artist must pick up the artwork within three (3) business days upon completion of the exhibit. Furthermore, the artist will provide the resources and pack and remove the artwork from the Gallery. The City is not responsible for unclaimed work.

8. SALE OF ARTWORK

The Gallery is not a commercial gallery, and since it is public property, will not be used for commercial purposes. The gallery will connect potential buyers to artists; however, sales should not take place on-site, and any work purchased during the run of a show must continue with the show until it is taken down. The labels, or gallery information provided in a binder, for works that have been purchased may be marked with a small dot or other symbol at the discretion of the exhibitor to indicate that the work is no longer available for sale. The City will not participate in the sale of any item on display in the Gallery, nor will it seek any commission or payment for the sale.

9. DUTY OF CARE

The City will exercise the same care in respect to the artwork as it does in the safekeeping of comparable property of its own.

10. OPENING RECEPTION

The City will make the Gallery available for a public reception while the exhibit is on view at no cost to the artist. However, the artist or exhibiting organization is responsible for the cost of refreshments. The artist and the City will coordinate to determine the date of this reception and advertisement for the reception. All State laws and City policies related to alcohol shall be followed.