



southburlington
PLANNING & ZONING

Number CO- _____ - _____
(office use only)

APPLICATION FOR CERTIFICATE OF OCCUPANCY

The undersigned herewith requests an inspection of the premises indicated below and issuance of a "Certificate of Occupancy", pursuant to Section 17.03 of City's Land Development Regulations

APPLICANT NAME: _____

PROPERTY OWNER: _____

MAILING ADDRESS: _____

SUBJECT PROPERTY ADDRESS: _____

- This application includes either the RBES or CBES Certificate or a statement from the builder that this requirement does not apply (Energy Code).
- The work for which a Certificate of Occupancy is being requested was completed on _____ as authorized under Zoning Permit # ZP- _____ - _____ dated _____.
- Home Occupation Request

Signature (Property Owner must sign for CO)

Date

(office use only)

Application received on: _____

- Temporary Certificate of Occupancy will expire on _____ to provide the applicant time to complete the following improvements: (see attached list)
- Permanent Certificate of Occupancy
- Application denied for the following reasons: (see attached list)

Administrative Officer's Signature

Date

The applicant or permittee retains the obligation to identify, apply for, and obtain relevant state permits for this project. Call (802) 477-2241 to speak with the regional Permit Specialist.