

# south**bur**lington

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## P O L I C E

### Body Worn Camera Video Request Form

*Upon receipt and review of your request, you will receive a response within a reasonable amount of time, not to exceed 3 business days.*

**Requests for body camera footage generally take up to 30 days to fulfill.**

Request Date \_\_\_\_\_ SBPD Incident Number \_\_\_\_\_

Date & time video was recorded \_\_\_\_\_

Location of incident \_\_\_\_\_

Requestor name \_\_\_\_\_

Email address \_\_\_\_\_ Phone number \_\_\_\_\_

Name of EACH officer whose recordings are being requested:

\_\_\_\_\_

Reason for request \_\_\_\_\_

Reproduction and redaction rates may apply. Per 1 V.S.A. 316 fees are charged at the rate of \$0.57 per minute after the first 30 minutes. A fee will be charged for requests that require longer than 30 minutes. Payment is required before video will be released.

I am willing to pay all fees for this request without prior notification

I am willing to pay fees up to the dollar amount listed below.

*If estimated fees exceed this limit, you will be contacted.*

I am requesting that fees be waived. I am requesting this waiver on the grounds listed below.

Maximum fee willing to pay \$ \_\_\_\_\_

Reason for fee waiver request \_\_\_\_\_

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**RECORDS USE ONLY**

This request was:

Fulfilled

Redacted

Denied

Footage Prepared By: \_\_\_\_\_

Date Completed: \_\_\_\_\_

Footage Paid For:  YES  NO Amount Paid: \_\_\_\_\_

Link Sent On: \_\_\_\_\_

The reasons for redaction, narrowing, or denial are that the records:

- Could reasonably be expected to interfere with enforcement proceedings.
- Would deprive a person of a right to a fair trial or impartial adjudication.
- Could reasonably be expected to constitute an unwarranted invasion of personal privacy.
- Could reasonably be expected to disclose the identity of a confidential source.
- Would disclose police techniques and procedures, risking circumvention of the law.
- Could reasonably be expected to endanger the life or physical safety of any individual.
- Pending - The case/information is pending and not available for Release at this time.

It is recommended that another records request is made fourteen (14) days from this day in order to re-request or check status of record(s).

No video located

Other: \_\_\_\_\_