

City of South Burlington - Affordable Housing Committee
FY22 and FY23 Policy Priorities & Strategies
 Adopted by Council 11/15/21 and Recommended

Affordable and Community Strong

Role of City Committee		FY22 Update (June 2022)	Recommended FY23 Priorities for Committee	Proposed FY23 Strategies/Projects
"This is how our resident committees can inform policy and				
Committee	Action			
AHC	Mission-related advisory role related to development of affordable housing.	City-wide inclusionary zoning adopted, which has been a committee goal since its inception. Provided recommendations to Planning Commission and City Council re LDR changes under Interim Zoning. Provided input to DRB regarding Summit Properties development of affordable housing as part of O'Brien Frams development.	(ongoing) Make recommendations to Planning Commission and/or City Council in support of Comprehensive Plan content, Land Development Regulations, and other City regulations that address the housing crisis and promote preservation and increased availability of safe, secure, and affordable housing.	Participate in update of City's Comprehensive Plan, including advocacy for a Housing Needs Assessment. Jointly with Economic Development Committee, review proposed Short-term Rental ordinance and make recommendation to the City Council. Advocate for change to SEQ LDR that limits density to 1.8 units per acre on lots smaller than 4 acres. Identify renter-related and home-buyer protection strategies to pursue in FY24.
AHC	Explore funding mechanisms to increase funding to Affordable Housing Trust Fund and make recommendations to Council.	Housing Trust Fund level funded in the FY23 budget. Focused on availability of ARPA funding to support development of affordable housing. Otherwise not started.	Explore potential methods by which the City can increase resources—financial and/or staffing and/or data—directed to housing, especially affordable housing. Propose using ARPA funds for a Housing Needs Assessment. Advocate for additional City staff dedicated to community, housing, and economic development.	Propose using ARPA funds for a Housing Needs Assessment. Advocate for additional City staff dedicated to community, housing, and economic development.
AHC	Work with staff to review options for buying privately owned or developing existing city-owned land to develop additional perpetually affordable housing.	Monitored lease agreement approved by Council and School Board. Staff is now working on the possible lot line adjustment for 575 Dorset Street (land behind former City Hall and Fire Department) to enable expanded affordable housing.	Focus on making City-owned land at 575 Dorset Street available for development as affordable housing.	Encourage City staff to continue their work toward this goal and monitor these efforts.
AHC, EDC	Make recommendations to Council on how best to use ARPA funding for housing and economic development	Done in collaboration with the Housing Trust Fund with unanimous committees support. RFP was issued in May 2022	Continued from FY22: Make recommendations to Council on how best to use ARPA funding for housing and economic development	Review proposals received in response to ARPA RFP and make recommendation. Provide input regarding how to invest remaining ARPA funds to address housing and climate change crises, such as weatherization.

Opportunity Oriented

Role of City Committee		FY22 Update (June 2022)	Recommended FY23 Priorities for Committee	Proposed FY23 Strategies/Projects
"This is how our resident committees can inform policy and				
Committee	Action			

AHC	Identify regulatory barriers and added costs of developing multi-unit buildings and propose ways for SB to address them. Could include: waiver or reduction of city impact and permit fees for perpetually affordable developments.	Not started	Carry out research and make recommendations to encourage and enable redevelopment and make development of housing more affordable.	Joint project of Redevelopment subcommittee and members of Economic Development Committee to identify (1) opportunities for and barriers to redevelopment of underutilized and vacant properties; (2) regulations that prevent higher density housing development, especially multifamily housing development; and/or (3) strategies to increase developers' capacity to exceed the City's Inclusionary Zoning requirement. Make recommendations as appropriate.
AHC	Articulate connections between dense housing development and climate change solutions.	Ongoing	Identify actions City can take that address both the housing and climate change crises.	Provide input to the Climate Action Task Force on the content and recommendations included in the Task Force's Report.
AHC	Review zoning districts city-wide to identify additional locations for residential/mixed-use zoning including conducting an inventory of vacant space.	Redevelopment subcommittee	Integrated into first proposed FY23 priority listed under Opportunity Oriented.	See first proposed FY23 Strategy listed under Opportunity Oriented
AHC	Identify regulatory barriers and added costs of redeveloping areas of SB and propose ways to address them	Formed Redevelopment subcommittee that talked with and visited with neighboring communities to learn best practices. Attended and gave input to Planning Commission meetings on the General PUD discussions and Shelburne Road. Supported ADU change to LDRs.	Integrated into first proposed FY23 priority listed under Opportunity Oriented.	See first proposed FY23 Strategy listed under Opportunity Oriented

Core Municipal Services and Administration

Role of City Committee "This is how our resident committees can inform policy and		FY22 Update (June 2022)	Recommended FY23 Priorities for Committee	Proposed FY23 Strategies/Projects
Committee	Action			
AHC	Propose an Impact Assessment Checklist for Council consideration.	Requested that CCRPC convene a meeting on housing, climate change, and equity. Included language in the RFP for the use of ARPA funding a specific focus on BIPOC and New American households. Received a presentation from CCRPC on the ECOS Report and their focus on equity and inclusion.	Propose that the City, in partnership with the School District, conduct an Equity Audit. Request that City Council use ARPA funds to underwrite the Equity Audit. Propose additional changes related to Equity.	Request that City Council use ARPA funds to commission an Equity Audit, in collaboration with the School District. Propose inclusion of Equity chapter in update of Comprehensive Plan. Advocate for City-sponsored activities that commemorate Fair Housing Month (April 2023).

South Burlington Bicycle & Pedestrian Committee

FY2022 Work Plan Priority Areas & Actions

July 1, 2021 – June 30, 2022

The Mission of the Bicycle & Pedestrian Committee is to oversee the general operation of the City's bicycle and pedestrian infrastructure including its many recreational paths, sidewalks, bike lanes, crosswalks and trails, and to advise the City Council of bicycle and pedestrian policy and safety issues and operational needs and future development plans for the City's bicycle and pedestrian infrastructure including the path network.

(Revised Mission as approved by the Committee 6/2021 to be approved by City Council)

Committee Members: Amanda Holland, Bob Britt (Vice-Chair), Cathy Frank, Dana Farr, Donna Leban, Havaleh Gagne (Chair), Matty Larkspur, Nic Anderson (Clerk)

City Representative: Ashley Parker

Goal (Comprehensive Plan): Bicycle and pedestrian friendly with safe transportation infrastructure.

The following are the Committee's three Priority Areas and identified supporting Actions.

Priority Area: Cultivate and maintain a network of bicycle and pedestrian infrastructure that provides a safe and accessible connection for all residents.

- **ACTION:** Engage closely with City Staff on the allocation of the Penny for Paths Fund as well as a strategic plan for implementing priority projects.
- **ACTION:** Annually participate in the CIP process to ensure alignment with the Committee's bike and pedestrian infrastructure priorities.
- **ACTION:** Meet regularly with Dept. of Public Works to drive alignment on safety, maintenance and network priorities.
- **ACTION:** Coordinate with the Recreation & Parks Dept. and appropriate City Committees to ensure City trails are accessible and maintained.
- **ACTION:** In coordination with City Staff, monitor the condition of the bike and pedestrian network (paint, signage, surface condition) and report maintenance concerns.
- **ACTION:** Participate in scoping studies, planning efforts, and development review applications that impact bike and pedestrian modes of travel and monitor the integration of the preferred alternative or permit condition through to construction.
- **ACTION:** Advance new crosswalk locations by working with City Staff to determine level of design and funding necessary for installation.
- **ACTION:** Annually review and provide updates to the mapped data of bike and pedestrian infrastructure (existing and proposed GIS datasets) to maintain an accurate record of the system.

South Burlington Bicycle & Pedestrian Committee

FY2022 Work Plan Priority Areas & Actions

July 1, 2021 – June 30, 2022

Priority Area: Strengthen communication with the South Burlington community on bike and pedestrian network needs, priorities and successes.

- **ACTION:** Increase awareness of South Burlington as a bikeable, walkable city through community outreach, digital/paper maps, signage and community surveys (People for Bikes and League of American Bicyclists surveys).
- **ACTION:** Provide guidance to City Staff on the development and deployment of the Recreation Path wayfinding package and regulatory signage.
- **ACTION:** Communicate bike and pedestrian network needs, priorities, successes through announcements, events, meetings, digital/paper maps, and publicity.
- **ACTION:** Support City Staff in conveying the progress of projects funded by the Penny for Paths Initiative with signage and announcements to indicate infrastructure improvements “coming soon” or completed.

Priority Area: Promote a culture of using the bike and pedestrian network as a pleasant, safe and easy alternative for transportation to school, work, recreation and activities of daily living.

- **ACTION:** Partner with Energy Committee and South Burlington schools to increase bus, public transit, bicycle and pedestrian commuting for students, staff, and residents (statewide Way to Go School program, Safe Routes to School program and Committee's Neighborhood to Schools Greenway pilot).
 - Partner on efforts to annually promote and support the statewide *Way to Go School Program* and schools registered with the *Vermont Safe Routes to School Program*.
 - Continue the design and deployment of the *Neighborhood to Schools Greenway Pilot* to create a safe route by foot or bike for middle and high school students to get to school from the Mayfair Park and adjacent neighborhoods.
 - Promote Bike to Work Week to encourage non-car transportation.
 - Promote walk/bike to City Center (as building continues).
- **ACTION:** Collaborate with state and local agencies to explore novel ways to increase bicycle and pedestrian safety by deprioritizing automobile transportation.
- **ACTION:** Participate on the City's Climate Action Plan through a Committee liaison, cognizant of the important role micromobility devices will play in a carbon-neutral future.
- **ACTION:** Identify partnerships to aid the education of all modes of travel (automobile, e-assist devices, and non-motorized) on the rules of the road and use of the South Burlington network.

City of South Burlington (Status: CAPTF voted to accept draft actions)						
VT Cap /Sector	Pathway	2030 Science Based Target	Monitoring Metric	Action Category	ID	Draft Action
Buildings/ Thermal	B.1: Building Performance Standards/ Weatherization and Efficiency	By 2030, Weatherize X% of existing commercial buildings and multifamily residential buildings , including condominiums, townhomes, and rental properties annually	Number of buildings weatherized	Policy	B-1.1	Establish a program with utilities (GMP, Efficiency VT and VT Gas) to grade & prioritize buildings on weatherization potential
					B-1.2	Develop an energy efficiency ordinance to mandate weatherization in high energy use buildings similar to Burlington's Minimum Housing Code Weatherization Ordinance.
					B-1.3	City to become a 2030 District (https://www.2030districts.org/). This is a private/public partnership working to reduce building energy consumption, water use and transportation emissions 50% by 2030. Program targets larger commercial and multi-family buildings, benchmarks energy use, and sets reduction targets.
				Promotion	B-1.4	Encourage low GHG emitting materials in weatherization processes. Advocate for the State to establish guidelines to recognize and incentivize low GHG emitting materials.
					B-1.5	Promote and collaborate with CVOEO and other partners to target and assist income eligible residents with building weatherization. Additionally, if successful, consider expanding the airport area weatherization program to other areas of the City.
					B-1.6	Support fuel dealers and utilities in implementing the proposed Clean Heat Standard
		By 2030, Weatherize X% of existing single family homes annually	Number of homes weatherized	Policy	B-1.7	Establish a program with utilities (GMP, Efficiency VT and VT Gas) to grade & prioritize homes on weatherization potential
					B-1.8	Establish a weatherization ordinance for existing single family homes. (similar to Burlington's code for rental housing)
					B-1.9	Require energy disclosure at sale/title transfer of existing single family homes
				Promotion	B-1.10	Encourage low GHG emitting materials in weatherization processes. Advocate for the State to establish guidelines to recognize and incentivize low GHG emitting materials.

VT Cap /Sector	Pathway	2030 Science Based Target	Monitoring Metric	Action Category	ID	Draft Action	
					B-1.11	Promote and collaborate with CVOEO and other partners to target and assist income eligible residents with building weatherization. Additionally, if successful, consider expanding the airport area weatherization program to other areas of the City.	
					B-1.12	Dedicate City resources to promote and educate residents, businesses, and property owners about buildings/thermal actions in this list.	
					B-1.13	Educate home owners on the difference between investment grade energy audits and free walk throughs	
					B-1.14	Promote specific incentives available for buildings in one place. Provide dedicated page on website. Post link clean home heating and cooling guide. https://www.cesa.org/wp-content/uploads/A-Vermonters-Guide-to-Residential-Clean-Heating-and-Cooling.pdf	
					B-1.15	Support fuel dealers and utilities in implementing the proposed Clean Heat Standard	
				Investment	B-1.16	Identify residential buildings that are not VT GAS customers/eligible for VT GAS energy audit and provide city resources to perform energy audits on these buildings.	
				B-1.17	City support for energy audits and IR scanning equipment		
	B-2: Electrification of Existing Infrastructure	By 2030, X% of existing commercial and public buildings (by square footage) to be electrified annually	Number of commercial buildings electrified	Policy	B-2.1	City to become a 2030 District (https://www.2030districts.org/). This is a private/public partnership working to reduce building energy consumption, water use and transportation emissions 50% by 2030. Program targets larger commercial and multi-family buildings, benchmarks energy use, and sets reduction targets.	
					B-2.2	Develop preferential tax rate or other incentive for highly efficient commercial buildings not using fossil fuels.	
					Promotion	B-2.3	Promote 2030 District program to SBBA and other businesses
					B-2.4	Promote specific incentives available for buildings in one place. Provide dedicated page on website. Post link clean home heating and cooling guide. https://www.cesa.org/wp-content/uploads/A-Vermonters-Guide-to-Residential-Clean-Heating-and-Cooling.pdf	

VT Cap /Sector	Pathway	2030 Science Based Target	Monitoring Metric	Action Category	ID	Draft Action
					B-2.5	Support fuel dealers and utilities in implementing the proposed Clean Heat Standard
	By 2030, X% of existing Multifamily Residential Buildings (by square footage) under management, including condominiums, townhomes, and rental properties to be electrified annually	Number of multifamily homes electrified	Policy	B-2.6	Recognize properties for phasing out/reduction of fossil fuels.	
B-2.7				Develop preferential tax rate or other incentive for highly efficient multifamily buildings not using fossil fuels.		
B-2.8				Promote with recognition and rewards for property owners adopting electrification		
B-2.9			Promote specific incentives available for buildings in one place. Provide dedicated page on website. Post link clean home heating and cooling guide. https://www.cesa.org/wp-content/uploads/A-Vermonters-Guide-to-Residential-Clean-Heating-and-Cooling.pdf			
B-2.10			Support fuel dealers and utilities in implementing the proposed Clean Heat Standard			
B-2.11			Educate home owners on the difference between investment grade energy audits and free walk throughs			
B-2.12			Recognize properties for phasing out/reduction of fossil fuels.			
B-2.13			Develop preferential tax rate or other incentive for highly efficient homes not using fossil fuels.			
Promotion			B-2.14	Promote and collaborate with CVOEO and other partners to target and assist income eligible residents with building weatherization and electrification projects. Additionally, if successful, consider expanding the airport area weatherization program to other areas of the City.		
B-2.15			Promote successful South Burlington businesses that perform electrification and solar projects (also add this to renewable energy sector?)			
	By 2030, X% of existing Single family residential buildings (by square footage) to be electrified annually	Number of single-family homes electrified	Policy	B-2.12	Recognize properties for phasing out/reduction of fossil fuels.	
B-2.13				Develop preferential tax rate or other incentive for highly efficient homes not using fossil fuels.		
Promotion			B-2.14	Promote and collaborate with CVOEO and other partners to target and assist income eligible residents with building weatherization and electrification projects. Additionally, if successful, consider expanding the airport area weatherization program to other areas of the City.		
B-2.15			Promote successful South Burlington businesses that perform electrification and solar projects (also add this to renewable energy sector?)			

VT Cap /Sector	Pathway	2030 Science Based Target	Monitoring Metric	Action Category	ID	Draft Action
					B-2.16	Promote specific incentives available for buildings in one place. Provide dedicated page on website. Post link clean home heating and cooling guide. https://www.cesa.org/wp-content/uploads/A-Vermonters-Guide-to-Residential-Clean-Heating-and-Cooling.pdf
					B-2.17	Support fuel dealers and utilities in implementing the proposed Clean Heat Standard
	B-3: Net Zero for New Infrastructure	By 2025, establish a Net Zero Building Code for new construction, residential and commercial.	Percentage of net-zero new buildings	Policy	B-3.1	Collaborate with VGS and identify timeframe and path for legislature driven regulation
					B-3.2	Prohibit fossil fuel use in new buildings. Work with VGS to determine time-frame and work with City Attorney and/or legislature to determine a path to regulation.
					B-3.3	Establish and adopt a City building Code and hire code inspector in order to ensure building energy code compliance
				Promotion	B-3.4	Showcase Net Zero projects, to help builders learn and secure EVT incentives for Net Zero. Recognize builders with proven Net zero projects.
					B-3.5	Encourage low GHG emitting materials in weatherization processes. Advocate for the State to establish guidelines at recognize and incentivize low GHG emitting materials.
					B-3.6	Promote net zero building standards and work with contractors and builders to meet net zero requirements
					B-3.7	Educate community on the need for Net zero buildings
				Investment	B-3.8	Dedicate City resources to promote and educate residents, businesses, and property owners about buildings/thermal actions in this list.
					B-3.9	Invest resources for energy code and electrification standard enforcement
CAPTF to determine if this fits in the B1. pathway and if a metric to measure progress is needed. Efficiency VT provides RPC with a report of energy efficiency measures annually so data is available to the City.						Promote and educate whole home energy efficiency measures to reduce overall energy use. Measures include energy efficient appliances, lighting, and smart thermostats.
CAPTF to determine if an action regarding rooftop solar and storage for existing buildings fits here or in renewable energy generation. The net zero energy code for new buildings should include this for new buildings so a separate action is not needed for new builds.						Establish a policy to ensure existing building electrification retrofits are paired with energy storage and rooftop solar generation and storage

Refrigerants

City of South Burlington (Status: CAPTF voted to accept draft actions 5/25)						
Sector	Pathway	2030 Science Based Target	Monitoring Metric	Action Category	ID	DRAFT Action
Renewable Energy	R.1: Increase renewable energy generation in the City	By 2030, Increase renewable energy by x% (ECOS Plan Target indicates an additional 71,853 to 129, 616 MWH is needed by 2050 to advance the State's 90X2050 goal, As of 2018, renewable energy generation in the City was 13,988 MWh)	% increase in Megawatt Hours	Policy	R.1.1	Adopt a policy to require qualifying new buildings to be built with solar or other renewable net metered systems/paired with energy storage to increase resiliency/reliability of electrical system during outages and decrease fossil fuel usage during peak periods.
					R.1.2	Update the Comprehensive Plan according to the Dept. of Public Service Energy Planning Standards for renewable energy standards (Act 174).
					R.1.3	Identify existing commercial roofs, parking areas and other areas that do not currently provide carbon sequestration or storage, wildlife habitat, water filtration, etc. where solar arrays would be compatible and should be prioritized.
				Strategic Investment	R.1.4	Create a program to incentivize residents and businesses to install solar arrays on their roofs, over parking lots, or as appropriate as free-standing structures
Natural Areas	N.1: Ensure land is managed to be adaptive and resilient to climate change impacts	Preservation of remaining natural resource areas and increase in green infrastructure and soil health for carbon sequestration, wildlife and insect habitat, flood resiliency and water filtration services	Acres of conserved land and green infrastructure added	Policy	N.1.1	Revise South Burlington’s land development regulations to protect our remaining meadows, forests, grasslands and farmlands from further encroachment, as permitted by law. The City should purchase for conservation, and encourage private landowners to conserve or purchase for conservation, South Burlington’s meadows, forests, grasslands, farmlands and natural resource areas that then remain unprotected.
					N.1.2	Adopt goal to replace 30% of mowed turf with native plant species by 2030. Start a campaign to encourage “climate friendly lawns” whereby residents are encouraged to convert portions with native perennials and trees. (Partner with Grow Wild Burlington and other organizations as appropriate)
				Promotion	N.1.3	Increase Soil Health: Promote composting and use of compost to restore soil fertility, microbial activity, and moisture-holding capacity. Promote a voluntary ban on pesticides, herbicides, and non-organic fertilizers.
					N.1.4	Retain and Increase Tree Canopy: Enlist City partnerships (community groups) to provide education and outreach to provide technical assistance and opportunities to increase native trees - that can adapt to new temperatures - on public and private property.

Other Sectors

				Strategic Investment	N.1.5	Retain and Increase Tree Canopy: Develop a program that supports the planting of native trees on private property, commit funding to establish the program and support ongoing implementation.
Non-Energy Sector (Waste)	NE.1: Reduce solid waste	By 2030, X% decrease in solid waste	Monitor solid waste tonnage	Policy	NE.1.1	As a member of the Chittenden Solid Waste District, reduce municipal and construction waste. Limit trash pickup to only every other week.
Govt Operations	GO.1: Develop green practices in City Operations GO.1: Develop green practices in City GO.1: Develop green practices in City GO.1: Develop green practices in City	By 2030, all City operations following green practices	Green practices enacted	Policy	GO.1.1	Adopt a green investment policy
					GO.1.2	Adopt a green purchasing policy, including services purchased
					GO.1.3	Adopt a green operations policy (includes things like no idling, raise the blade, composting, etc.)
					GO.1.4	As management plans are developed, include climate resiliency
	GO.2: Electrify City equipment and facilities or increase efficiency	By 2030, all City equipment and facilities electrified or substantially more efficient	Fossil fuel use data, and actions that have advanced efficiency	Strategic Investment	GO.2.1	Install solar and micro hydro turbine at wastewater treatment plant
					GO.2.2	Include operational efficiency among top priorities for periodic upgrades to wastewater treatment facilities alongside achieving or exceeding environmental thresholds
					GO.2.3	Determine strategy and budget for municipal vehicles and equipment to electrify or become zero emission. Consider having VTCCC conduct a free fleet analysis and conduct an annual accounting of fossil fuel data for municipal fleet vehicles . Publicize results as an example of clean investment potential. City to look at options for financing as well as grants to speed adoption. Engage the school district in this effort.
					GO.2.4	Budget for annual EV charging equipment installments at various City departments. During renovation or construction, make sites EV-ready.
					GO.2.5	Replace gas-powered small engine equipment with electric models.
					GO.2.6	Complete replacement of all streetlights with the most energy efficient light sources.
					GO.2.7	Develop a plan to electrify and increase the energy efficiency of all municipal buildings. Utilize grants and the City's revolving loan fund for upgrades.
					GO.2.8	Increase renewable energy production and battery storage portfolio of municipal buildings.

Other Sectors

				Promotion	GO.2.9	Instill climate action and resiliency into all City-sponsored activities, events, and programs
	GO.3: Reduce City Employee VMT	By 2030, X% reduction in employee Vehicle Miles Traveled (VMT)	% reduction in employee VMT	Policy	GO.3.1	Develop a program to support employee transit, walking and bike, ride sharing, and work-from home. Consider becoming a member of CATMA.
Small Engines	SE.1: Electrify Small Engine Equipment	By 2030, all small engines electrified		Policy	SE.1.1	Curtail or ban the use of new two stroke and four stroke gas powered small engine equipment including lawn mowers and weedwhackers. Ban use of leaf blowers. Incentives are available from Vermont utilities for the purchase of residential and commercial battery-electric garden and landscape equipment.
Adaptation and Resilience	AR.1: Follow Recommendations in the All Hazard Mitigation Plan when complete https://www.ccrpcvt.org/our-work/emergency-management/hazard-...	Reduce risks from: Extreme Heat; Extreme Precipitation; High Winds; Drought (in order of vulnerability based on tool below) https://crt-climate-explorer.nemac.org/	Number of issues in Hazard Mitigation Plan Addressed	Policy	AR.1.1	Increase protection of rivers and streams by increasing buffers around them and by prohibiting human encroachment according to the best science. Both measures will improve resiliency and mitigate damage from flood events.
					AR.1.2	Implement green infrastructure principles into the built environment to better absorb additional annual rainfall, minimize potential flooding events, and prepare for extreme heat and high winds. Encourage rain gardens.
					AR.1.3	Increase wetland buffers according to the best science. This will improve resiliency and enhance wetlands flood absorption capacity.
					AR.1.4	Develop enhanced flood response plans among emergency management personnel, public works, and regional/state partners.
					AR.1.5	Ensure resilient stormwater infrastructure. Assess culverts for geomorphic capacity and aquatic organism passage.
				Promotion	AR.1.6	Encourage weather-based irrigation controllers, smart meters or other water-saving land-scaping technologies. Encourage use of native, salt and drought tolerant grasses, plants, and trees
					AR.1.7	Prepare the public with information on what to do and where to go in extreme heat weather events.
					AR.1.8	Promote cool roofs and pavement and reduction of pavement area
					Strategic Investment	AR.1.9

Other Sectors

Agriculture/Food Systems	AF.1: Ensure sustainability of local food and farm systems while decreasing emissions	Target TBD	Number of community gardens and increased access to locally grown foods	Policy	AF.1.1	<p>Launch a Nature Based Solutions Program that includes food systems, farms, and expanded community gardens and urban farming prioritizing neighborhoods with disproportionately low access. Require regenerative, no-dig practices in City managed community gardens. Encourage regenerative, no-dig practices in residential gardens. Parks and Recreation Dept shall offer gardening classes and resources such as lower cost access to materials to construct raised beds, soil/compost, gardening implements and seeds as a summer course option for adults and separately for children. This can be done in neighborhoods where raised beds can be added on commonly owned land, or in landscaped areas of multifamily buildings.</p>
	Promotion	AF.1.2		<p>Work with UVM Extension and organizations like Common Roots-Farm to Fork programs to promote food education in schools and sustainable agricultural practices that support local farms and reduce reliance on large, out of state food producers and their associated VMT. www.commonroots.org</p>		
	AF.1.3	<p>Encourage food retailers to carry local products.</p>				
	AF.1.4	<p>Promote "Vitality gardens" as a way to bring healthy seniors and younger people together around the community to grow local produce for home consumption.</p>				

City of South Burlington (Status: CAPTF voted to accept draft actions on 4/27)							
VT Cap/Sector	Pathway	2030 Science Based Target	Monitoring Metric	Action Category	ID	Draft Action	
Transportation/ Land Use	T.1: Vehicle Electrification and Efficiency	By 2030, X% annual growth of Electric Vehicle (EV) or higher MPG vehicle adoption	# of EVs registered and # of new EV charging stations added annually, and actions that have advanced transportation efficiency	Policy	T.1.1	Work with a consultant to inventory current multi-family electric vehicle charging network needs/capabilities to inform a policy for existing multifamily properties to install electric vehicle charging equipment. The policy could include an incentive program for rental owners to allocate space for charging station.	
					T.1.2	Adopt a policy to require (i.e. building code or zoning regulation) all new buildings be built with the appropriate amount of electric vehicle charging equipment and 200-amp electric service . Work with Drive Electric Vermont and/or Green Mountain Power to determine the appropriate amount.	
					T.1.3	Work with GMP to develop a policy with incentives for existing commercial properties to install electric vehicle charging equipment.	
					Promotion	T.1.4	Educate student drivers about eco-driving, electric and high efficiency vehicle and transportation options including electric bikes.
						T.1.5	Utilize Drive Electric VT resources and car dealerships to offer the community education opportunities about electric vehicles. Educate consumers about EV incentives being offered by utilities, Mileage Smart, and other programs.
					Policy	T.1.6	Work with CarShareVT to consider expanding EV car share program to South Burlington.
	T.2: Reduce Vehicle Miles Traveled (VMT)	By 2030, X%* reduction in Vehicle Miles Traveled (VMT)	VMT quantified annually from VINS registered to SB residents, utilizing DMV data	Policy	T.2.1	Work with the school district to develop a policy for discouraging driving to school (disincentives) and encouraging students to ride the bus, bike, or walk to reduce single occupancy driving to school.	
					T.2.2	Create policy to reduce duplication of service from solid waste haulers. Include enforcement mechanism.	

VT Cap/Sector	Pathway	2030 Science Based Target	Monitoring Metric	Action Category	ID	Draft Action
					T.2.3	Research the applicability for micro-transit programs in South Burlington. Consider working with SSTA, Senior Van Services
					T.2.4	Maintain existing bike/ped infrastructure used for transportation purposes including snow removal to ensure it can be utilized during all seasons.
					T.2.5	Work with the School District and Safe to Routes to School to adopt a policy to encourage more biking/walking to school.
					T.2.6	Foster basic services to exist within ½ mile of neighborhoods.
					T.2.7	Adopt a Transportation Demand Management requirement for development/redevelopment. Include incentives or requirements for multi-modal transportation or parking maximums where feasible, parking disincentives or other tools. Include bike share, car share, and supporting city policies.
					T.2.8	Prioritize higher density, mixed use development and affordable housing through the land development regulations in areas with existing or planned reliable transit options, services, and infrastructure (including bike/ped) within the transit overlay district.
					T.2.9	Create higher density housing to minimize vehicles miles traveled from employees commuting to South Burlington by creating denser housing in the transit overlay district.
					T.2.10	Decrease pressure to build on undeveloped land, encourage conversion of existing single family homes to multi-family homes and renovations to add studios or one-bedroom apartments to existing homes. Prioritize use of this new housing for long-term rentals over short-term rentals.
					T.2.11	Create a walk/bike master plan, recommend investments in retrofits of infrastructure, including widening or narrowing where needed and consideration of making bike/pedestrian infrastructure safer.

VT Cap/Sector	Pathway	2030 Science Based Target	Monitoring Metric	Action Category	ID	Draft Action
				Promotion	T.2.12	Partner with CATMA to increase membership among employers (City Government, Senior Center, School District, and large employers/collection of employers) in the City to reduce driving alone to work and encourage transit use through reduced fares, carpooling, telecommuting, and walking/biking, bike storage, and showers. Offer rewards for employees who do this.
					T.2.13	Survey residents on approaches for encouraging bus ridership. Approaches could include advocating for free ridership.
					T.2.14	City events reinforce transportation goals, such as Open Streets event (perhaps closing northbound lane of Dorset Street and/or Market Street) or showcase bike path with an annual event (marathon/half marathon/5k)
				Strategic Investment	T.2.15	Invest in Green Mountain Transit to increase transit ridership on existing route, identify new routes, and increase frequency.
					T.2.16	Increase bike/ped infrastructure (routes, bike parking, signage, and striping) city wide to connect all neighborhoods in South Burlington and to adjacent communities in support of a walk/bike master plan.
					T.2.17	Establish park & ride/carpool lots to connect with public transportation, (e.g. I-189 Exit, Chittenden County Park and Ride Plan). Identify synergies with I89 Corridor Project.

CCAD- Committee on Common Areas for Dogs

Goal*	Objective	Strategy	Action Items	Planned Completion Date	Resources Needed	Partners
Affordable and Community Strong: Creating a robust sense of place and opportunity for our residents and visitors.						
Education:	Community Education on Dogs	Signage, Media, Classes, Pub mtgs	Coordinate Puppy/Training and Dog Classes with Rec Dept. Hold a series of educational meetings for the community around dog behaviors, ediquette etc.	signage planned for in FY24 budget. Classes to start fall of 2022 and public meetings on-going	Budget supports in Rec and Park or DPW general fund for signage and advertisements	Recreation and Parks Dept, DPW, TOP
Community survey: "Is South Burlington a dog friendly community"	Gather information about community needs regarding dogs.	Create a ten question survey to infuse into the overall city assessment survey. Additional targetted survey at parks/events.	Ahead of the comp plan and in concert with the ARPA outreach, the city will be doing a community survey. Develop a series of dog related questions for consideration.	July-August 2022	Spend time in June meeting to brainstorm questions	Planning and Zoning, City Council
Stewardship Programs:	Develop neighborhood groups for parks and common areas.	(1) Friends Group for Dog Parks Events (2) Ranger Volunteers- Pathways, Trails, Open Spaces	1) Need to identify a friends group point person to run the facebook, help coordinate and promote events. 2) Ranger volunteers to walk trails and pathways to remind folks of all ordinances, hand out poop bags and poop bag holders within in the citys natural areas. Need to draft "job descriptions" and promote the program	Goal for the Friends launch is August, with the Ranger program to begin in May	Funds to support t-shirts for rangers and maybe hats for events	Pet Food Warehouse, Recreation and Parks Department
Committee Composition: Ensure committee composition is reflective of the community and municipality.	1) Dog Expert (humane society, vet, educator) 2) Animal control officer- 3) Liaisons for Rec and Park/NRCC	Campaign beyond historical methods.	Work with city council to reframe intital committee resolution to ensure sustainability of membership and to include language about how to identify a "dog expert" as well as inclusion of animal control officer	Language to be developed by Jan 23 to be considered by CC in March ahead of committee openings	Supports from PD to support attendance of Animal Control Officers, participation from local animal expert	Rec and Park Dept and SBPD
Policies and Regulations: Comp Plan, DRB, Ordiance, Fee Structure, Management Plans	Infuse dog considerations(proactive, not reactive)into policy.	Review current policies, ordinances and comp plan language. Research best practices on inclusion of dogs in private development and municipality resources.	1) Establish criteria for achieving an identity for South Burlington as a "Dog Friendly Community" 2) Develop language for change/addition to support identity 3) Propose recommendations that will establish dog friendly policy.	1) present-October 2) November-December 3) February	no financial resources needed	Planning and Zoning Dept, Legal Dept, Clerks Office, Finance, Recreation and Parks Dept, DPW
Community Engagement: More citizen and business support around positive inclusion of dogs in our community.	Provide opportunities and activities for engagement and social networking.	Develop a calendar of seasonal events.	Fall: Barktober Fest, Spooky Pooch Winter: Canine Keg Crawl, Canine Valentine Mornin Joe with Fido Yappy Hour, Agility Event, Water Retrieval Spring: Summer:	ongoing/seasonal	Planning and marketing support needed from the Recreation and Parks Department	Recreation and Parks Dept, Rec and Park Committee, South Burlington City News, TOP, Pet Food Warehouse, Business, Professionals and volunteers
Opportunity Oriented: Being a supportive and engaged member of the larger regional and statewide community						
Aquire Adequate Resources: (CIP, General Fund and Specialty Funding)	Plan and aquire needed ongoing funding to support maintenance needs of existing infastructure and propose one time funding to support creation of additional amenities/activities.	Develop budgets based on RFQ's. Identify possible funding sources.	Seek financial assistance through corporate sponsorship, state/federal grants, private foundations, CIP, General Fund Line Items and Establishment of Specialty Funds.	City Budgeting Schedule and specialty projects as needed/available	Recreation and Parks Department, DPW, City Council, Volunteer Groups,CCAD, state/federal grants, businesses, sponsors, donations	Recreation and Parks Department, DPW, City Council, Volunteer Groups,CCAD, state/federal grants, businesses, sponsors, donations
Walkable: Bicycle and pedestrian friendly with safe transportation infrastructure.						

Goal*	Objective	Strategy	Action Items	Planned Completion Date	Resources Needed	Partners
Master Plan for Dog Areas: Regional/Local Off Leash Dog Spaces, Dog Runs, Dog Parks	Increase number of dog specific spaces in the community.	work with R&P and consultant	Include Dog Parks/Spaces as part of the scope of work in their Parks and Open Space Master Plan project for FY 24	Work with Rec and Park Dept and Committee in November 2022	Time on agenda and joint committee meeting to establish scope	Rec and Park Committee, Rec and Park Dept, consultants, Planning and Zoning, City Council and City Staff
Green and Clean: Emphasizing sustainability for long-term viability of a clean and green South Burlington						
Mitigate Dog Waste In Public Areas and Waterways:	Provide the community with easy access to resources for dog waste collection is a proven strategy to keep pathways and waterways clean and clear.	1) Assess Current and Future Needs for Mutt Mitt Stations 2) Identify needed resources/materials to increase inventory.	1) Finalize recommendations to City Council on proposed plan to increase Mutt Mitt Stations. 2) Finalize recommendations 3) Support installation and marketing to community.	City Council in August of 2022; access funds to support installation for Spring 2023	\$5,000 needed in the budget to support installation with additional funds needed to support replacement of bags. Approval from DPW that their staff can support the installation of additional amenities.	Recreation and Parks Committee, Friends Group, Ranger Group, DPW,
Future Project Bike Rack:						

City of South Burlington
FY22 Policy Priorities & Strategies - Report #3 and FY23 Recommendations
 Adopted by Council 11/15/21 and Recommended

Affordable and Community Strong

Role of City Committee		FY22 Update (June 2022)	FY23 Recommended Priorities
"This is how our resident committees can inform policy and help implement policy."			
Committee	Action		
EDC, PC	*EDC to participate in airport rezoning subcommittee *PC to discuss and adopt all	John Burton from the EDC participated in the rezoning task force. The committee voted to decline the zoning change and recommended more airport/neighborhood discussions.	
EDC	Work with staff to review options for buying or developing existing city-owned land	Staff updated EDC at Committee meetings. Discussions continue about the possibility of doing a lot line adjustment for development at 575/577 Dorset Street.	
AHC, EDC	Make recommendations to Council on how best to use ARPA funding for housing and economic development	Will be part of the ARPA public process over the summer.	
			Review progress at the Umall. Support the development as appropriate.
			Participate in the Comp Plan review and update process with a focus on reviewing data points and using this information to inform future priorities

Opportunity Oriented

Role of City Committee		FY22 Update (June 2022)	FY23 Recommended Priorities
"This is how our resident committees can inform policy and help implement policy."			
Committee	Action		

EDC	Develop and review metrics	Committee has discussed metrics and is narrowing the list of indicators to track. This will also be part of the Comp Plan updated.	
PC and EDC	Provide feedback and review of options on industrial-commercial zones	Not yet begun	
EDC	Identify staff support for EDC	The City Manager is staffing the Committee.	
EDC	Explore Commercial Cannabis, monitor CCB's efforts and make recommendations to Council	In January, EDC recommended bringing this question to the voters to decide. No community interest was expressed until the last minute. State is pushing off fall launch. EDC to review after State launch.	
			Opportunity Oriented - Assess needs and gaps of the business community
			Hold a series of business meetings and roundtables to assess our business community's green initiatives in progress

Walkable

Role of City Committee		FY22 Update (June 2022)	FY23 Recommended Priorities
"This is how our resident committees can inform policy and help			
Committee	Action		
EDC	Continue to participate in I89 Corridor conversation	Committee has been on the CCRPC calls. Report expected this summer.	

Green & Clean

Role of City Committee		FY22 Update (June 2022)	FY23 Recommended Priorities
"This is how our resident committees can inform policy and help			
Committee	Action		
EDC	Explore ways to recruit and retain clean energy businesses	Considering best approach to this initiative.	Explore ways to recruit and retain clean energy businesses

ENERGY COMMITTEE FY 2023 ADOPTED WORK PLAN

Strategy
Description Role of City Committee

Affordable and Community Strong

Walkable - Bicycle and pedestrian friendly with safe transportation infrastructure

Develop a safe and efficient transportation system that supports pedestrian, bicycle and transit options while accommodating the automobile.

Green & Clean - Emphasizing sustainability for long term visibility of a clean and green South Burlington

Promote conservation of identified important natural areas, open spaces, aquatic resources, air quality, arable land and agricultural resources

Reduce energy consumption city-wide and increase renewable energy production where appropriate.

Committee Interest

Outreach and education to low income and multifamily residential building owners to connect property owners with resources they need to weatherize and solarize their properties, and provide low-carbon transportation options

Conduct public outreach and education directed at home owners that will show them the money savings, the improvements in home comfort, and the increases in the resale value of their homes that can be obtained by a variety of energy efficiency improvements. We do this with poster ads and articles in The Other Paper, through the EC website and Facebook page, the Energy Committee monthly email newsletter, and education workshop events.

Expand regular communication with community, through website, Other Paper, Front Porch Forum, etc.

Climate Change Resolution

Must Do

Begin implementing the City's Climate Action Plan (including a specific Transportation Implementation and Governance Implementation) (Transportation Plan linked to Walkable)

Build a public/private coalition to support implementation of the Climate Action Plan. This will include designing the coalition, outreach, engagement with the community, and organizing actions for the coalition to do. The coalition will support the official CAP implementation task force that we hope City Council will create once the CAP is finalized.

Work on policy-related aspects of Climate Action Plan implementation. This could include things like LDR (Land Development Regulations) changes, internal city policies, and city council resolutions. The details will depend of the contents of the final CAP, and will likely include requiring solar electricity generation on all new commercial buildings.

Work on infrastructure project-related aspects of Climate Action Plan implementation. This could include things like getting more EV (Electric Vehicle) chargers in South Burlington and improving the bike and pedestrian path network. The details will depend of the contents of the final CAP.

Continue to collect, monitor and analyze energy data for City facilities * post reports to web site

Assist city staff as needed to enable the City to monitor the energy performance of its facilities and to identify facilities where additional savings may be obtained with energy efficiency investments.

Opportunity Oriented

Core Municipal Services and Administration

Library Board

FY23 Goals

Board to review and consider the following recommended goals for FY23

- Complete Strategic Planning by January 2023
- Bring in state library consultant to help refocus and engage new and existing trustees to address current needs as described in the Strategic Plan
- Plan and implement annual fundraising event conducted by Spring of 2023
- Evaluate future participation in community festivals
- Align board advocacy and staff programming and marketing to engage underserved communities
- All Committees participate in planning for the new Comprehensive Plan
- Develop a strategic plan brochure for sharing with the public that can be updated for annual reports

From: Jean Sebastien Chaulot <chaulot@gmail.com>
Sent: Tuesday, May 24, 2022 4:28 PM
To: Andrew Bolduc <abolduc@southburlingtonvt.gov>
Cc: Larry Kupferman <47central@comcast.net>
Subject: EXTERNAL: NRCC strategies and priorities

This message has originated from an **External Source**. Please use proper judgment and caution when opening attachments, clicking links, or responding to this email.

Hi Andrew,

During our last meeting, we reviewed our priorities and committee members sent me the order they would to rank them. This is the result of the ranked NRCC priorities in order of importance:

1. Continue development of Open Space Plan
2. Provide input and assistance to South Burlington's Climate Change Task Force
3. Advocate for implementation of Pesticide/Fertilizer Policy
4. Look into pollinator-friendly landscaping: planting, partnerships, education/outreach, policy
5. Canopy conservation: advocate for long-term funding for ash tree replacement, education/outreach about Project TREEage, heritage tree protection
6. Explore equity, inclusion, access, and environmental justice in relation to natural resource and conservation policies
7. Study Comprehensive Plan and align our focus with the plan's goals
8. Continue to discuss Land Acknowledgement and make a proposal to City Council
9. Pay attention to City Council and other committees' agendas, and advise on plans and policies or attend meetings when relevant
10. Improve communication and collaboration with other committees
11. Advocate for long-term funding for ash tree replacement

In addition, here are the water, sewer, stormwater, and wetland projects that the committee supports in no particular order.

- Stormwater Infrastructure Project as part of the Hubbard Recreation & Natural Area project (to include funding for use of the park as an outdoor public gathering space)
- Stormwater Infrastructure Project as part of the Red Rocks Project (also including deferred trail maintenance in support of use as an outdoor gathering space)
- Wetland Restoration & Habitat Management Opportunities (Water Quality Management)
- Force Main Replacement at Commerce Avenue
- Airport Parkway Effluent micro-hydro turbine
- Twin Oaks Pump Station refurbishment
- Misc Stormwater Projects
- Misc Water Dept CIP needs

Thank you.

--

Jean Chaulot
NRCC Chair

	Project	Description	FY 23 Commission Role / Action
Comp Plan	2024 Comprehensive Plan Development	Update of Comprehensive Plan as required by State Law	Full Process - outreach, drafts, review, hearings in August/September 2023
		Internal review of policies and goals by City departments and committees for inclusion in 2024 Comprehensive Plan	Engage with committees and departments for review of subject areas
		Planning Commission review of Comprehensive Plan policies and update	Include policy updates as needed
		Iterative process of review and update to drafts of sections and complete draft as produced	Review and edit drafts of Comprehensive Plan prepared by Staff
Comp Plan	Comprehensive Plan progress check-in	Review status on achieving objectives and implementing strategies from 2016 Comp Plan	Full status update from Staff, PC, and committees as part of 2024 Plan process
Comp Plan	Targets, Projections, and Data	Identify targets, projections, data, and other information we have and information that we need to form the foundation of 2024 Comprehensive Plan policy	Review 2016 plan for existing information, locate and review updated information from other sources, and update 2024 Comp Plan
Comp Plan	Industrial Zoning	Comprehensive look of space for future industrial-only areas	Task to EDC for initial review of Industrial-zoned areas; Adjust Comp Plan Land Use
Comp Plan	Climate Change Mitigation	Review recommendations from Climate Action Task Force; determine how or if to include in regulation; adopt regulations	Review and incorporate recommendations from Climate Action Task Force in 2024 Comprehensive Plan for future regulation
Comp Plan	Housing Policy Examination	Review diversity of housing types available and set goals for missing or underrepresented types; review home ownership and set pol	Collect information about existing housing, discuss and add policy statements regarding housing development and needed housing in the 2024 Comprehensive Plan
Regulatory	Address specific public comments on draft LDRs	Consideration of exempting restoration projects	Decide on exemption and update LDRs
		Exempt parcel from Master Plan requirement if subdividing only for conservation	Decide on exemption and update LDRs
		Street types	Refer to Bike/Ped Committee
		Tree ordinance and soil conservation	Refer to Natural Resources Committee
Regulatory	Density Calculations in SEQ	Address "1.8 acre" issue in SEQ	Review and determine if changes are needed
Regulatory	Change name to Land Use Regulations	Consider change to the name of the regulations	Adopt name change after legal review
Regulatory	Updates to City Center FBC and Official Map	Continually consider regulatory barriers for implementation and build out of the FBC, including updates to Official Map	Address issues that arise, open dialogue with developers and DRB regarding FBC function
Regulatory	Clean up of 2022 LDR amendments	Identify any functional issues with the LDRs and correct as the issues arise, including addressing specific public comments from draft LDRs and post-adoption	Address issues that arise
Policy	Update to Official Map with land use around I-89 Bridge Connections	CCRPC UPWP Project for review, study, and planning of the land uses and zoning around the landing areas for the I-89 bike/ped bridge	Work with CCRPC and review land uses
Policy	Review of Uses in Commercial Districts and Industrial Districts	Explore possibilities of adding uses, clarifying definitions, changing boundaries, etc. to facilitate innovative commercial uses, including review of residential uses	Examine Mixed I-C district allowed uses (including definitions) for any updates; examine Industrial-Open Space for compatibility with additional residential use
Policy	Parks Master Plan	Identify Function of existing parks and needs for future parks.	Support Rec & Parks Committee; Task initial review and development to the Rec & Parks Committee; possible review and implementation in City Official Map
Policy	Climate Action Plan	Respond to Climate Action Task Force Report and take regulatory action to implement recommendations	Receive and review Climate Action Task Force Report
Policy	Solar Requirement on new buildings	Second half of the recommendation for commercial buildings to include a minimum solar	Review staff recommendations; adopt minimum solar requirements if desired
Policy	Replace Transportation Overlay District with Transportation Demand Management (TDM)	Replace the existing traffic overlay district that sets a cap on rush-hour vehicle trips along major roadways with new tools to encourage multi-modal investment and changes in travel modes.	Adopt TDM
Policy	Scenic Views	Establish scenic view protection overlays, including a methodology, analysis of priorities, and standards for foreground, middle ground, and background	Define project goals and information needs, engage consultant(s)

Notes

Key
Planning Commission has primary responsibility
Planning Commission has support role in FY23
Planning Commission assigns task to other committee in FY23

Public Art Committee
FY23 Recommendations

Cultural Plan – PAC - Scope, Contract and Initiate Cultural Assessment and Plan	FY23	PAC	Develop scope for and contract for a South Burlington Cultural Plan; obtain ARPA funding
Build art into public spaces throughout South Burlington	multi-year	PAC	Contract with Artists for art installations city wide
Build out public art section of City website	FY23	PAC	Provide content and layout
Clarify role – develop memorandum of understanding with DRB, continue to communicate ability to act as a resource for South Burlington Art (per resolution, first part was in the first version, but PAC also clarified to include their general interest).	FY23	PAC, DRB	develop memorandum of understanding
Williston Road Streetscape – PAC – select artist	FY23	PAC	
Gooses (Market St. Stormwater Pond) – PAC - hold dedication of the artwork	FY23	PAC	

Priority & Work List for July 2022 - June 2023

The committee's themes remain consistent year after year: supporting our mission, the Recreations & Park department, and our community. The following are a list of Work Priorities for FY23.

1. PARK ASSET MANAGEMENT

- a. Evaluating Park Facilities- The Committee will begin an annual seasonal park inspections (with forms and schedules to be developed) with the goal to create a priority list for annual maintenance. The Committee will establish an on-site training day this spring and establish a calendar for evaluating each park and assigning a member to complete the evaluation. * Early spring 2022
- b. Supported Department Structure- Formalize process, structure, and expectations of park maintenance from the perspective of the committee and of the community that visit our parks. Supporting collaboration between both Recreation and Parks and DPW to achieve this task. Concepts include moving Parks Staff under Recreation and Parks umbrella, Facilities umbrella or creating a Superintendent of Parks position.
- c. Deferred Maintenance- Supporting a bond vote for \$1.5million in deferred maintenance for our parks system once a sustainable project management structure has been established in DPW.
- d. Trails Program- Support to formalize, maintain, sign, and promote the City's network of trails. This is an underutilized asset that should be articulated in a thoughtful and intentional way. * This includes input in the development of the new trails system at the Auclair Property in collaboration with Bread-and-Butter Farm.
- e. Open Space Management Plans- Wheeler Management Plan needs to be updated once the Easement is finalized. This effort should be in coordination with staff, Rec, and Park and NRCC.
- f. Park Maintenance Plans- Development of annual parks maintenance plans for all parks should be completed to ensure standards can be met with current staffing standards; advocating for additional staff as needed.
- g. Supports with Green Up Day initiatives within the park

2. OPEN SPACE MANAGEMENT:

- a. Continue to have a perspective and voice in the use of South Burlington's open space.
- b. Ensure application of existing management plans, updating as required. Create timeline for drafting additional open space management plans.

- c. Advocate for recreational access for all in our community on city owned property; specifically, Hubbard, Auclair Parcel and other municipal owned assets. * See trails development section for more detail.
- d. Bees and Trees- Investigate potential for apiaries within the park system as well as provide lectures, classes, and educational information.

3. **COMMUNITY ENGAGEMENT/EDUCATION**

- a. Ensure Recreation & Parks Department has opportunity to present to the City Council at least annually. Proposed this happen in July as it is Parks Month
- b. Increase in Events inventory to include targeting, community, and regional draws
- c. Increase program offerings nature/conservation and age specific pockets.
- d. Collaborations with other city opportunities: Library, Schools, Food Shelf, Infinite
- e. Committee & Departmental outreach around education & advocacy
 - i. Sharing the recreational and park needs, priorities and accomplishments
 - ii. Consider monthly writing for TOP

4. **SOCIAL EQUITY INITIATIVES:**

Prioritize social equity and the role that the committee has in providing recreation and parks access for all members of our community.

- a) **Parks Master Plan:** The need to evaluate and plan for equidistant park access for all sectors and abilities as well as intentional recreation of programmatic and both passive and active park opportunities for all demographics. Search and advocate for funding source for FY 2023 for project completion in FY 2024.
- b) **Free Programs:** Work with Recreation Department to provide more free programming for the community; especially for youth programs. This could be reflected in lower revenues or balanced through enhanced scholarship fund in general fund.
- c) **Community Garden Program:** Support current conversation at the airport property about installation of community gardens. Look to add inventory at Jaycee Park for community garden site and consider additional raised garden beds at the food shelf.

5. **DEVELOPMENT REVIEW INPUT:**

Provide ongoing review and input to development projects in the community that promote opportunities or potential opportunities for recreation that serves all members of the community; on-going.

- a. Consider official committee liaison to work with RDB. This Liaison would have the support of the committee to work with the RDB and developers with the expectation that some of the projects will need to be presented to the committee. Work is needed to outline this committee position, responsibilities and expectations.
- b. Evaluation and determination of deeded recreational assets to the city vs. privately held amenities through HOA/Developers.

6. COMPREHENSIVE PLAN INPUT:

As the City dives into the next re-write/update of the Comprehensive Plan, the Recreation and Parks Committee desires to be at the forefront of this revision; noting that the last plan was updated without proper vetting through all committees and a last-minute effort to make edits fell short of the committees' goals.

- a. Review current plan and identify areas of weakness
- b. Propose language amendments and/or additions
- c. Participate fully in all committee, council and public process

7. NATIONAL STANDARDS REVIEW:

Research and document South Burlington's Recreation & Park Department in comparison with appropriate national data. Using annual update from NRPA study to identify trends in bench mark communities. * Data entered by staff in Jan- reviewed by sub-committee when released (usually March/April). This helps tell the story of Recreation in South Burlington and determines advocacy needs.

8. INDOOR RECREATION CENTER ADVOCACY:

Continued focus on creating an Indoor Recreation Facility for the future in South Burlington as determined by City Council that this is a priority for FY23.

- a. Determination of location: Need public transportation- revitalize existing structure
- b. Costing Review
- c. Begin planning for timeline
- d. Advocacy
- e. Fundraising: Re-activating the Recreation and Parks Foundation to support raising \$1,000,000 of seed money to support the creation of an Indoor Recreation Center.