

St. Clair Board of Aldermen Meeting

Proposed Agenda

City Hall Aldermanic Chambers

1 Paul Parks Drive, St. Clair Missouri

Monday, August 21, 2023

6:30 Public Hearing for Property Tax Rates

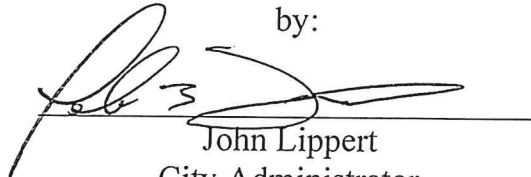
7:00 p.m. Regular Meeting



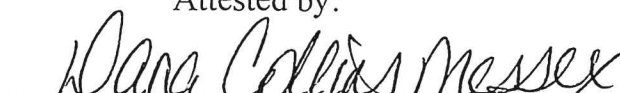
Posted and made available to local media outlets

August 17, 2023

by:


John Lippert
City Administrator

Attested by:


Dana Collins-Messex
Acting City Clerk

The Great City of St. Clair...We're Open for Business!"

ST. CLAIR BOARD OF ALDERMEN PUBLIC HEARING

August 21, 2023, at 6:30 p.m.

Notice is given that a public hearing will be held by the Board of Aldermen of the Great City of St. Clair, at 6:30 p.m. on Monday, August 21, 2023, at the St. Clair City Hall located at 1 Paul Parks Drive, St. Clair, MO concerning the annual property tax rate levy.

Anyone interested in addressing the Board of Aldermen regarding the requested Public Hearing is invited to attend the hearing. If you have questions about the above, please contact City Administrator: John Lippert @ 636-629-0333.

ST. CLAIR BOARD OF ALDERMEN MEETING

August 21, 2023, at 7:00 p.m.

- A. **Call to Order:** Mayor Cozy Bailey
- B. **Roll Call:** Acting City Clerk
- C. **Pledge of Allegiance:** Led by Mayor Cozy Bailey
- D. **Consent Agenda:** This item requires one simple motion to pass unless an item is removed and addressed separately by the Board of Aldermen.
 - 1. Council Report 08/04/2023 through 08/17/2023
 - 2. Board of Aldermen Regular Minutes, 08/07/2023
 - 3. Executive Session Minutes, 08/07/2023
 - 4. Collection Report for July 2023
- E. **Ordinance Public Participation:** Discussion will be offered after a resolution or ordinance is presented, a motion for passage or to proceed is made and seconded. Please use the podium, state your name and address for the record. There is a 3-minute time limit per speaker.
- F. **Ordinances:**
 - a. **Bill No. 2023-43: AN ORDINANCE LEVYING ANNUAL TAXES FOR THE YEAR 2023 FOR THE RETIREMENT OF BONDS AND PAYMENT OF INTEREST ON GENERAL OBLIGATION BONDS OF ST. CLAIR; FOR ST. CLAIR CITY PARK MAINTENANCE PURPOSES; AND FOR GENERAL MUNICIPAL PURPOSES. *If approved Bill #2023-43 becomes Ordinance #2136.***
 - b. **Bill No. 2023-44: AN ORDINANCE APPROVING THE LOT CONSOLIDATION OF CRESCENT LAKE ESTATES LOT 26, 27, AND 28 PARTS OF SOUTH HALF OF THE SOUTHEAST QUARTER SECTION 35 TOWNSHIP 42 N. RANGE 1 WEST AND PART OF THE NORTH HALF OF THE NORTHEAST SECTION 2 TOWNSHIP 41 N. RANGE 1 WEST OF THE 5TH P.M. CITY OF ST CLAIR, FRANKLIN COUNTY MISSOURI. *If approved Bill #2023-44 becomes Ordinance #2137.***
- G. **Unfinished Business:**
 - a. City Hall roof update
 - b. City Hall fire alarm update
 - c. Building Assistant motion to extend remote work duties through September 5th, 2023, if needed.

H. New Business:

- a. ADA sidewalk for City Hall
- b. Reconsideration of Mailing out Quarterly Newsletter

I. City Attorney: Kurt Voss

J. Departmental Reports:

- a. City Administrator: John Lippert
- b. Public Works Report: Jason Ivie – New Hires - report provided
- c. Police Department: Chief Wirt – New Hires - report provided
- d. Building Department: Craig Sullivan – report provided
- e. Planning and Zoning: Art Viehland
- f. Park Advisory Board: Amanda Sikes

K. Other Business:

- 1. Mayor and Board Members
- 2. Public Participation – Please use podium, state name and address (3-minute limit)

L. Executive Session: The tentative agenda also includes a vote to close part of the meeting pursuant to RSMO 610.021 to discuss personnel.

M. Next Scheduled Meeting: Regular Meeting: Tuesday, September 5, 2023, at 7:00 p.m.

N. Adjournment or Recess:



CITY OF ST CLAIR PUBLIC HEARING NOTICE

A public hearing will be held at 6:30 p.m. on Monday, August 21st, 2023, before the Board of Alderman meeting at 7:00 p.m. at City Hall, 1 Paul Parks Drive, St. Clair, MO at which time citizens may be heard on the property tax rate to be set by the City of St. Clair, a political subdivision. The tax rate shall be set subject to change, based on the final calculations and the State Auditor's approval, to produce revenues which the budget for the fiscal year beginning January 1, 2023, shows to be required from the property tax. The tax rate is determined by dividing the amount of revenue by the current assessed valuation. The result is multiplied by 100 as the tax rate will be expressed in cents per \$100 valuation.

Assessed Valuation (By Categories)	Current Year Tax Year	Prior Year Tax Year
Real Estate	\$62,679,179	\$57,491,037
Personal Property	\$18,061,325	\$14,168,241
TOTAL	\$80,740,502	\$71,659,278

Based on Missouri State Statutes, the permitted 2023 tax levy for the general operating levy of the City of St. Clair is per \$100 of assessed valuation.

FUND	Previous Year Rate Per (\$100)	Previous Year Tax Revenue	Rate for 2023 Per (\$100)	Proposed Tax Revenues for 2023
General	0.5296	\$379,508	0.5226	\$421,950
Parks & Rec	0.1653	\$118,452	0.1631	\$131,688
TOTAL	0.6949	\$497,960	0.6857	\$553,638

**RATES ARE CONTINGENT ON FINAL ASSESSED VALUATIONS AND
COMPLIANCE WITH STATE LAWS.**

Additional notices posted at St. Clair City Hall on 08/08/2023.

Published by order of the City Clerk, Dana Collins-Messex

CITY TAX RATE CERTIFICATION

_____ CITY, 20__ TAX RATE

I, City Clerk do hereby certify that the following is a true list of the rates of levy for general and other purposes contained in Tax Levy Ordinance No. _____ passed _____.

FOR GENERAL AND MAINTENANCE PURPOSES ONLY	RATE
City General Fund	
Additional General Rate Voted*	
Library	
Park	
Band	
Street Light	
Water	
Sewer	
Total	\$

FOR BOND SINKING AND INTEREST	RATE
Water	
Light	
Park	
Street	
Sewer	
Debt Service	
Total	\$

TOTAL RATE FOR ALL PURPOSES

\$

*Additional general rate voted at election on _____ Years voted _____

CERTIFIED this _____ day of _____ 20____.

City Clerk

This information is respectfully requested and is a statutory requirement under Section 67.110 RSMo 1986.

Please fill out the form and return before September 1st in order that the statutory requirement may be complied with; it will not be valid otherwise.

This certificate is used by the County Clerk as his authority for extending City Tax Levies against the property of railroad and utility companies carried on the RAILROAD TAX BOOK. Without it the extension of taxes against this type of property cannot be made.

Very Respectfully,


 Timothy A. Baker, Franklin County Clerk

Introduced by _____

AN ORDINANCE LEVYING ANNUAL TAXES FOR THE YEAR 2023 FOR THE RETIREMENT OF BONDS AND PAYMENT OF INTEREST ON GENERAL OBLIGATION BONDS OF ST. CLAIR; FOR ST. CLAIR CITY PARK MAINTENANCE PURPOSES; AND FOR GENERAL MUNICIPAL PURPOSES.

NOW THEREFORE BE IT ORDAINED, by the Board of Alderman of the City of St. Clair, Franklin County, Missouri, as follows:

SECTION I: That there is hereby levied on all real estate and tangible personal property in the City of St. Clair, Missouri, as shown by current assessment made taxable for the State and County purposes of a tax of zero cents (0) on every one hundred dollars (\$100.00) assessed valuation for the retirement of bonds and the payment of interest on General Obligation Bonds of the of the City of St. Clair, a tax of sixteen and thirty-one hundredths cents (.1631) on every one hundred dollars (\$100.00) assessed valuation for St. Clair park maintenance purposes, and a tax of fifty-two and twenty-six hundredths cents (.5226) on every one hundred dollars (\$100.00) assessed valuation for general municipal purposes.

SECTION II: That there is hereby levied on all goods, wares, merchandise in the City of St. Clair, Missouri, as shown by the merchants' returns dated July 1, 2023 a tax of zero cents (0) on every one hundred dollars (\$100.00) assessed valuation for the retirement of bonds and the payment of interest on General Obligation Bonds of the of the City of St. Clair, a tax of sixteen and thirty-one hundredths cents (.1631) on every one hundred dollars (\$100.00) assessed valuation for St. Clair park maintenance purposes, and a tax of fifty-two and twenty-six hundredths cents (.5226) on every one hundred dollars (\$100.00) assessed valuation for general municipal purposes.

SECTION III: That there is hereby levied on all material, furnished products, tools, machinery and appliances held by manufacturers in the City of St. Clair, Missouri, as shown by the merchants' returns dated July 1, 2023, a tax of zero cents (0) on every one hundred dollars (\$100.00) assessed valuation for the retirement of bonds and the payment of interest on General Obligation Bonds of the of the City of St. Clair, a tax of sixteen and thirty-one hundredths cents (.1631) on every one hundred dollars (\$100.00) assessed valuation for St. Clair park maintenance purposes, and a tax of fifty-two and twenty-six hundredths cents (.5226) on every one hundred dollars (\$100.00) assessed valuation for general municipal purposes.

SECTION IV: That there is hereby levied on all railroad property as in the case of all other property, real, personal, mixed and liable for assessment and taxation in the City of St. Clair, Missouri, as shown by current assessment made taxable for the State and County purposes of a tax of zero cents (0) on every one hundred dollars (\$100.00) assessed valuation for the retirement of bonds and the payment of interest on General Obligation Bonds of the of the City of St. Clair, a tax of sixteen and thirty-one hundredths cents (.1631) on every one hundred dollars (\$100.00) assessed valuation for St. Clair park maintenance purposes, and a tax of fifty-two and twenty-six hundredths cents (.5226) on every one hundred dollars (\$100.00) assessed valuation for general municipal purposes.



COUNTY CLERK



400 EAST LOCUST STREET
ROOM 201
UNION, MISSOURI 63084
CLERK: (636) 583-6355
VOTER REGISTRATION: (636) 583-6364
FAX: (636) 583-7320
www.franklinmo.org

TIM BAKER
County Clerk
tbaker@franklinmo.net

MEMO

JEANNINE STEVENS
Chief Deputy
jstevens@franklinmo.net

DATE: August 7, 2023
TO: Taxing Entities of Franklin County
FROM: Jeannine Stevens, Chief Deputy County Clerk
RE: Information for 2023

JANE LUECHTEFELD
Director of Elections
jluechtefeld@franklinmo.net

Enclosed please find the Notice of Aggregate Valuation for 2023 with the “After” BOE values. These values are the **FINAL** figures from Franklin County and will be used on the Pro-Forma Worksheet. (As always, these values could be revised due to the decisions made by the State Tax Commission.)

Don’t forget: you will **not** be able to use the “calculator” on the State Auditor’s website as the “Pro Forma” as we have in the past. It can only be used for calculating purposes.

The State Auditor will prepare the tax rate computations (aka – Pro Forma) from the information provided by the County Clerk’s Office after the BOE adjourns. When we have received the computations from the State Auditor, we will forward the information to all taxing entities through the mail or email (if you requested it in that format). If you prefer your Pro Forma be emailed to you instead of the regular mail, and have not yet requested to do so, please provide your email address along with a note stating your preference to: Jeannine Stevens at: jstevens@franklinmo.gov

If you have any changes to your contact information, please let me know.

As in the past, you are still required to forward the Pro Forma Worksheet back to the County Clerk’s Office with original signatures by September 1st.

Pursuant to RSMo, Section 67.110, paragraph 1: Should any political subdivision whose taxes are collected by the County Collector of Revenue fail to fix its ad valorem property tax rate by September first, then no tax rate other than the rate, if any, necessary to pay the interest and principal on any outstanding bonds shall be certified for that year.

Also enclosed is a copy of the Valuation for Franklin County as of August 2023.

If you have any questions please contact Jeannine in the County Clerk’s Office at (636)583-6366. Thank you for your cooperation.

FRANKLIN COUNTY MISSOURI

NOTICE OF AGGREGATE VALUATION FOR 2023

POLITICAL SUBDIVISION :

CITY OF ST CLAIR

STATE OF MISSOURI)

)ss

County of Franklin)

I, Timothy A. Baker, County Clerk of Franklin County, State of Missouri, do hereby certify the aggregate assessed valuation of the above named political subdivision in Franklin County after the Franklin County Board of Equalization.

REAL ESTATE

LOCALLY ASSESSED

Sub Class 1 Residential	32,233,279	
Sub Class 1 RR & Utilities	0	
TOTAL SUB CLASS 1 LOCAL REAL ESTATE	32,233,279	

Sub Class 2 Agricultural	578,994	
Sub Class 2 RR & Utilities	0	
TOTAL SUB CLASS 2 LOCAL REAL ESTATE	578,994	

Sub Class 3 Commercial,Industrial	25,945,461	58,757,734	Total Local RE
Sub Class 3 RR & Utilities	322,832	322,832	Total Local RE RRU
TOTAL SUB CLASS 3 LOCAL REAL ESTATE	26,268,293		

TOTAL LOCAL ASSESSED REAL ESTATE		59,080,566	
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STATE ASSESSED

Sub Class 3 RR & Utilities	3,598,611	
TOTAL SUB CLASS 3 STATE REAL ESTATE	3,598,611	

TOTAL STATE ASSESSED REAL ESTATE		3,598,611	
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TOTAL ALL REAL ESTATE:		62,679,177	
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PERSONAL PROPERTY

LOCALLY ASSESSED

Personal Property	17,100,673	
RR & Utilities	342,767	
TOTAL LOCAL ASSESSED PERS PROP		17,443,440

STATE ASSESSED

State Assessed RR & Utilities	617,885	
TOTAL STATE ASSESSED PERS PROP		617,885

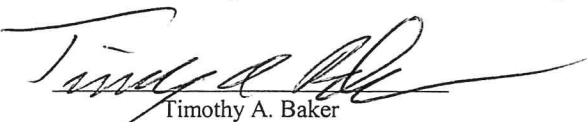
TOTAL ALL PERSONAL PROPERTY:		18,061,325	
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TOTAL VALUATION REAL ESTATE & PERSONAL PROPERTY:		80,740,502	
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This information is transmitted to assist you in complying with Section 67.110 RSMo, which requires that notice be given and public hearings be held before tax rates are set.


IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the County Commission of Franklin County, Missouri at my office in Union this 7th day of August, 2023.


 Timothy A. Baker
 FRANKLIN COUNTY CLERK

VALUATION FOR FRANKLIN COUNTY AS OF AUGUST 2023

Sub Class 1 Real Estate Residential	1,264,881,119
Sub Class 1 Real Estate Residential Local RR & Utilities	1,938
Sub Class 2 Real Estate Agricultural	53,219,395
Sub Class 2 Real Estate Agricultural Local RR & Utilities	162,378
Sub Class 3 Real Estate Commercial	415,661,401
Sub Class 3 Real Estate Commercial Local RR & Utilities	23,116,763
Sub Class 3 Real Estate State Assessed RR & Utilities	177,756,724
Personal Property	479,323,934
Personal Property Local RR & Utilities	30,466,443
Personal Property State Assessed RR & Utilities	28,768,357
Sub-Total Assessed Valuation	\$2,473,358,452
* Less TIF Valuation	8,488,341
Total Assessed Valuation	\$2,464,870,111

Dated: August 7, 2023



 Timothy A. Baker, Franklin County Clerk





Franklin County Assessor – Real Property

Dawn Mentz Assessor

400 E Locust Ste. 105A
Union, MO 63084

(636) 583-6348

Fax (636) 583-6383

Email: realprop@franklinmo.gov

NOTICE OF 2023 ASSESSMENT DATA REQUIRED FOR COMPUTATION OF ANNUAL TAX RATE CEILING

REAL PROPERTY & PERSONAL PROPERTY

I, Dawn Mentz, County Assessor of Franklin County, State of Missouri, do hereby certify that the following information appears in records maintained by my office related to the assessed valuation

CITY OF ST. CLAIR

A political subdivision in Franklin County, for the year 2023 as shown in the county assessment records June 26, 2023.

TYPE OF CHANGE

CHANGE IN ASSESSED VALUATION

New Construction & Improvements	\$ <u>571,466</u>
Annexed Territory-RE	\$ <u>18,605</u>
De-Annexed Territory-RE & PP	\$ _____
Locally Assessed now State Assessed Personal Property	\$ _____

This information is submitted to you to assist you in determining compliance with Sections 137.073 and 137.115 RsMo, and Article X, Section 22 of the Missouri Constitution. In addition to this information, you will require the Notice of Aggregate Assessed Valuation prepared by the County Clerk.

Dawn Mentz
Franklin County Assessor

AUGUST 1, 2023
Date



Scott Fitzpatrick
Missouri State Auditor

MEMORANDUM

August 08, 2023

TO: 09-036-0008 City of St. Clair
RE: Setting of 2023 Property Tax Rates

The following are the tax rate computational forms that have been reviewed. Please follow the steps below to complete the process of setting your 2023 Property Tax Rate(s).

1. **Lines G - BB on the Summary Page should be completed** to show the actual tax rate(s) to levy.
2. Please **sign and date the Summary Page**.
3. Please **submit the finalized tax rate forms ready for certification to the County Clerk of each county** that your political subdivision resides in. The County Clerk must also sign the Summary Page and indicate the proposed tax rate to be entered on the tax books before submitting rate(s) to the State Auditor's Office for final review and certification.

If the attached calculation differs from the questionnaire submitted for review, please review the following line items for the reason(s) for the difference.

- **Form A, Line 2b - New Construction & Improvements - Personal Property**

Section 137.073.4, RSMo, states that the aggregate increase in valuation of personal property for the current year over that of the previous year is the equivalent of the new construction and improvements factor for personal property.

- **Form A, Line 5 - Prior Year Assessed Valuation**

If the 2023 questionnaire has a different amount on Form A, Line 5 than was previously submitted, we had to revise the 2022 calculation for this change. The revised 2022 tax rate ceiling is listed on the 2023 Summary Page, Line A. Your primary County Clerk should forward a copy of the revised 2022 calculation; please keep this form for your files.

- **(SCHOOL DISTRICTS ONLY) Form A, Line 14**

We revised the information the school district submitted on Line 14 to the amount computed by the Department of Elementary and Secondary Education (DESE).

If you have any questions about the enclosed forms, please contact the local government section at (573-751-4213.)



PRO FORMA - STATE AUDITOR'S REVIEW OF DATA SUBMITTED

8/8/2023

Summary Page

(2023)

For Political Subdivisions Other Than School Districts Levying a Single Rate on All Property

City of St. Clair 09-036-0008 General Revenue
Name of Political Subdivision Political Subdivision Code Purpose of Levy

The final version of this form MUST be sent to the county clerk.

The information to complete the Summary Page is available from prior year forms, computed on the attached forms, or computed on this page. Information on this page takes into consideration any voluntary reduction(s) taken in previous even numbered year(s). If in an even numbered year, the political subdivision wishes to no longer use the lowered tax rate ceiling to calculate its tax rate, it can hold a public hearing and pass a resolution, a policy statement, or an ordinance justifying its action prior to setting and certifying its tax rate. The information in the Informational Data, at the end of these forms, provides the rate that would be allowed had there been no previous voluntary reduction(s) taken in an even numbered year(s).

For Political Subdivision Use in Calculating its Tax Rate

- A. Prior year tax rate ceiling as defined in Chapter 137, RSMo. revised if the prior year data changed or a voluntary reduction was taken in a non-reassessment year (Prior year Summary Page, Line F minus Line H in odd numbered year or prior year Summary Page, Line F in even numbered year) 0.5296
B. Current year rate computed pursuant to Article X, Section 22, of the Missouri Constitution and Section 137.073, RSMo, if no voter approved increase (Form A, Line 18) 0.5226
C. Amount of rate increase authorized by voters for current year if same purpose. (Form B, Line 7)
D. Rate to compare to maximum authorized levy to determine tax rate ceiling (Line B if no election, otherwise Line C) 0.5226
E. Maximum authorized levy the most recent voter approved rate 1.0000
F. Current year tax rate ceiling maximum legal rate to comply with Missouri laws Political subdivisions tax rate (Lower of Line D or E) 0.5226
G1. Less required sales tax reduction taken from tax rate ceiling (Line F), if applicable
G2. Less 20% required reduction 1st class charter county political subdivision NOT submitting an estimated non-binding tax rate to the county(ies) taken from tax rate ceiling (Line F)
H. Less voluntary reduction by political subdivision taken from the tax rate ceiling (Line F) WARNING: A voluntary reduction taken in an even numbered year will lower the tax rate ceiling for the following year.
I. Plus allowable recoupment rate added to tax rate ceiling (Line F) if applicable, attach Form G or H.
J. Tax rate to be levied (Line F - Line G1 - Line G2 - Line H + Line I) 0.5226
AA. Rate to be levied for debt service, if applicable (Form C, Line 10)
BB. Additional special purpose rate authorized by voters after the prior year tax rates were set. (Form B, Line 7 if a different purpose)

Certification

I, the undersigned, Mayor (Office) of City of St. Clair (Political Subdivision) levying a rate in Franklin (County(ies)) do hereby certify that the data set forth above and on the accompanying forms is true and accurate to the best of my knowledge and belief.

Please complete Line G through BB, sign this form, and return to the county clerk(s) for final certification.

(Date) (Signature) Cozy Bailey (Print Name) 636-629-0333 (Telephone)

Proposed rate to be entered on tax books by county clerk

based on certification from the political subdivision: Lines J 0.5226 AA BB

Section 137.073.7 RSMo, states that no tax rate shall be extended on the tax rolls by the county clerk unless the political subdivision has complied with the foregoing provisions of this section.

(Date) (County Clerk's Signature) (County) (Telephone)



PRO FORMA - STATE AUDITOR'S REVIEW OF DATA SUBMITTED

8/8/2023

Form A

(2023)

For Political Subdivisions Other Than School Districts Levying a Single Rate on All Property

City of St. Clair 09-036-0008 General Revenue
Name of Political Subdivision Political Subdivision Code Purpose of Levy

The final version of this form MUST be sent to the county clerk.

Computation of reassessment growth and rate for compliance with Article X, Section 22, and Section 137.073, RSMo.

1. (2023) Current year assessed valuation

Include the current state and locally assessed valuation obtained from the county clerk, county assessor, or comparable office finalized by the local board of equalization.

(a) 62,679,177 (Real Estate) + (b) 18,061,325 (Personal Property) = 80,740,502 (Total)

2. Assessed valuation of new construction & improvements

2(a) - Obtained from the county clerk or county assessor

2(b) - increase in personal property, use the formula listed under Line 2(b)

(a) 571,466 (Real Estate) + (b) 3,893,084 (Line 1(b) - 3(b) - 5(b) + 6(b) + 7(b) If Line 2b is negative, enter zero) = 4,464,550 (Total)

3. Assessed value of newly added territory

obtained from the county clerk or county assessor

(a) 18,605 (Real Estate) + (b) 0 (Personal Property) = 18,605 (Total)

4. Adjusted current year assessed valuation

(Line 1 total - Line 2 total - Line 3 total)

76,257,347

5. (2022) Prior year assessed valuation

Include prior year state and locally assessed valuation obtained from the county clerk, county assessor, or comparable office finalized by the local board of equalization.

NOTE: If this is different than the amount on the prior year Form A, Line 1, then revise the prior year tax rate form to recalculate the prior year tax rate ceiling. Enter the revised prior year tax rate ceiling on this year's Summary Page, Line A.

(a) 57,491,037 (Real Estate) + (b) 14,168,241 (Personal Property) = 71,659,278 (Total)

6. Assessed value of newly separated territory

obtained from the county clerk or county assessor

(a) 0 (Real Estate) + (b) 0 (Personal Property) = 0 (Total)

7. Assessed value of property locally assessed in prior year, but state assessed in current year

obtained from the county clerk or county assessor

(a) 0 (Real Estate) + (b) 0 (Personal Property) = 0 (Total)

8. Adjusted prior year assessed valuation

(Line 5 total - Line 6 total - Line 7 total)

71,659,278



PRO FORMA - STATE AUDITOR'S REVIEW OF DATA SUBMITTED

8/8/2023

Form A

(2023)

For Political Subdivisions Other Than School Districts Levying a Single Rate on All Property

City of St. Clair	09-036-0008	General Revenue
Name of Political Subdivision	Political Subdivision Code	Purpose of Levy

The final version of this form MUST be sent to the county clerk.

Computation of reassessment growth and rate for compliance with Article X, Section 22, and Section 137.073, RSMo.

Information on this page takes into consideration any voluntary reduction(s) taken in previous even numbered year(s). If in an even numbered year, the political subdivision wishes to no longer use the lowered tax rate ceiling to calculate its tax rate, it can hold a public hearing and pass a resolution, a policy statement, or an ordinance justifying its action prior to setting and certifying its tax rate. The information in the Informational Data, at the end of these forms, provides the rate that would be allowed had there been no previous voluntary reduction(s) taken in an even numbered year(s).

For Political Subdivision Use in Calculating its Tax Rate

9. Percentage increase in adjusted valuation of existing property in the current year over the prior year's assessed valuation (Line 4 - Line 8 / Line 8 x 100)	6.4166%
10. Increase in Consumer Price Index (CPI) certified by the State Tax Commission	6.5000%
11. Adjusted prior year assessed valuation (Line 8)	71,659,278
12. (2022) Tax rate ceiling from prior year (Summary Page, Line A)	0.5296
13. Maximum prior year adjusted revenue from property that existed in both years (Line 11 x Line 12 / 100)	379,508
14. Permitted reassessment revenue growth The percentage entered on Line 14 should be the lower of the actual growth (Line 9), the CPI (Line 10) or 5%. A negative figure on Line 9 is treated as a 0 for Line 14 purposes. Do not enter less than 0 or more than 5%.	5.0000%
15. Additional revenue permitted (Line 13 x Line 14)	18,975
16. Total revenue permitted in current year * from property that existed in both years (Line 13 + Line 15)	398,483
17. Adjusted current year assessed valuation (Line 4)	76,257,347
18. Maximum tax rate permitted by Article X, Section 22, and Section 137.073, RSMo (Line 16 / Line 17 x 100) Round a fraction to the nearest one/one hundredth of a cent. Enter this rate on the Summary Page, Line B	0.5226

* To compute the total property tax revenues billed for the current year (including revenues from all new construction and improvements and annexed property), multiply Line 1 by the rate on Line 18 and divide by 100. The property tax revenues billed would be used in estimating budgeted revenues.



PRO FORMA - STATE AUDITOR'S REVIEW OF DATA SUBMITTED

8/8/2023

Informational Data

(2023)

For Political Subdivisions Other Than School Districts Levying a Single Rate on All Property

Table with 3 columns: Name of Political Subdivision, Political Subdivision Code, Purpose of Levy. Values: City of St. Clair, 09-036-0008, General Revenue.

This page shows the information that would have been on the line items for the Summary Page, Form A, and/or Form B had no voluntary reduction(s) been taken in prior even numbered year(s). The information on this page should not be used in the current year unless the taxing authority wishes to reverse any voluntary reduction(s) taken in prior even numbered year(s) and follows the following steps in an even numbered year.

- Step 1 The governing body should hold a public hearing and adopt a resolution, a policy statement, or an ordinance justifying its action prior to setting and certifying its tax rate.
Step 2 Submit a copy of the resolution, policy statement, or ordinance to the State Auditor's Office for review.

Based on Prior Year Tax Rate Ceiling as if No Voluntary Reductions were Taken

Informational Summary Page

Table with 2 columns: Description, Value. Rows include Prior year tax rate ceiling, Current year rate computed, Amount of increase authorized by voters for current year, Rate to compare to maximum authorized levy, Maximum authorized levy, Tax rate ceiling if no voluntary reductions were taken in a prior even numbered year.

Informational Form A

Table with 2 columns: Description, Value. Rows include Percentage increase in adjusted valuation, Increase in Consumer Price Index (CPI), Adjusted prior year assessed valuation, (2022) Tax rate ceiling from prior year, Maximum prior year adjusted revenue, Permitted reassessment revenue growth, Additional reassessment revenue permitted, Total revenue permitted in current year, Adjusted current year assessed valuation, Maximum tax rate permitted by Article X, Section 22, and Section 137.073, RSMo.

Informational Form B

Table with 2 columns: Description, Value. Rows include Prior year tax rate ceiling to apply voter approved increase to, Voter approved increased tax rate to adjust.



PRO FORMA - STATE AUDITOR'S REVIEW OF DATA SUBMITTED

8/8/2023

Summary Page

(2023)

For Political Subdivisions Other Than School Districts Levying a Single Rate on All Property

City of St. Clair 09-036-0008 Parks & Recreation
Name of Political Subdivision Political Subdivision Code Purpose of Levy

The final version of this form MUST be sent to the county clerk.

The information to complete the Summary Page is available from prior year forms, computed on the attached forms, or computed on this page. Information on this page takes into consideration any voluntary reduction(s) taken in previous even numbered year(s). If in an even numbered year, the political subdivision wishes to no longer use the lowered tax rate ceiling to calculate its tax rate, it can hold a public hearing and pass a resolution, a policy statement, or an ordinance justifying its action prior to setting and certifying its tax rate. The information in the Informational Data, at the end of these forms, provides the rate that would be allowed had there been no previous voluntary reduction(s) taken in an even numbered year(s).

For Political Subdivision Use in Calculating its Tax Rate

- A. Prior year tax rate ceiling as defined in Chapter 137, RSMo. revised if the prior year data changed or a voluntary reduction was taken in a non-reassessment year (Prior year Summary Page, Line F minus Line H in odd numbered year or prior year Summary Page, Line F in even numbered year) 0.1653
B. Current year rate computed pursuant to Article X, Section 22, of the Missouri Constitution and Section 137.073, RSMo, if no voter approved increase (Form A, Line 18) 0.1631
C. Amount of rate increase authorized by voters for current year if same purpose. (Form B, Line 7)
D. Rate to compare to maximum authorized levy to determine tax rate ceiling (Line B if no election, otherwise Line C) 0.1631
E. Maximum authorized levy the most recent voter approved rate 0.2000
F. Current year tax rate ceiling maximum legal rate to comply with Missouri laws Political subdivisions tax rate (Lower of Line D or E) 0.1631
G1. Less required sales tax reduction taken from tax rate ceiling (Line F), if applicable
G2. Less 20% required reduction 1st class charter county political subdivision NOT submitting an estimated non-binding tax rate to the county(ies) taken from tax rate ceiling (Line F)
H. Less voluntary reduction by political subdivision taken from the tax rate ceiling (Line F) WARNING: A voluntary reduction taken in an even numbered year will lower the tax rate ceiling for the following year.
I. Plus allowable recoupment rate added to tax rate ceiling (Line F) if applicable, attach Form G or H.
J. Tax rate to be levied (Line F - Line G1 - Line G2 - Line H + Line I) 0.1631
AA. Rate to be levied for debt service, if applicable (Form C, Line 10)
BB. Additional special purpose rate authorized by voters after the prior year tax rates were set. (Form B, Line 7 if a different purpose)

Certification

I, the undersigned, Mayor (Office) of St. Clair, MO (Political Subdivision) levying a rate in Franklin (County(ies)) do hereby certify that the data set forth above and on the accompanying forms is true and accurate to the best of my knowledge and belief.

Please complete Line G through BB, sign this form, and return to the county clerk(s) for final certification.

(Date) (Signature) Cozy Bailey (Print Name) 636-629-0333 (Telephone)

Proposed rate to be entered on tax books by county clerk

based on certification from the political subdivision: Lines J 0.1631 AA BB

Section 137.073.7 RSMo, states that no tax rate shall be extended on the tax rolls by the county clerk unless the political subdivision has complied with the foregoing provisions of this section.

(Date) (County Clerk's Signature) (County) (Telephone)



PRO FORMA - STATE AUDITOR'S REVIEW OF DATA SUBMITTED

8/8/2023

Form A

(2023)

For Political Subdivisions Other Than School Districts Levying a Single Rate on All Property

City of St. Clair 09-036-0008 Parks & Recreation
Name of Political Subdivision Political Subdivision Code Purpose of Levy

The final version of this form MUST be sent to the county clerk.

Computation of reassessment growth and rate for compliance with Article X, Section 22, and Section 137.073, RSMo.

1. (2023) Current year assessed valuation

Include the current state and locally assessed valuation obtained from the county clerk, county assessor, or comparable office finalized by the local board of equalization.

(a) 62,679,177 (Real Estate) + (b) 18,061,325 (Personal Property) = 80,740,502 (Total)

2. Assessed valuation of new construction & improvements

2(a) - Obtained from the county clerk or county assessor

2(b) - increase in personal property, use the formula listed under Line 2(b)

(a) 571,466 (Real Estate) + (b) 3,893,084 (Line 1(b) - 3(b) - 5(b) + 6(b) + 7(b) If Line 2b is negative, enter zero) = 4,464,550 (Total)

3. Assessed value of newly added territory

obtained from the county clerk or county assessor

(a) 18,605 (Real Estate) + (b) 0 (Personal Property) = 18,605 (Total)

4. Adjusted current year assessed valuation

(Line 1 total - Line 2 total - Line 3 total)

76,257,347

5. (2022) Prior year assessed valuation

Include prior year state and locally assessed valuation obtained from the county clerk, county assessor, or comparable office finalized by the local board of equalization.

NOTE: If this is different than the amount on the prior year Form A, Line 1, then revise the prior year tax rate form to recalculate the prior year tax rate ceiling. Enter the revised prior year tax rate ceiling on this year's Summary Page, Line A.

(a) 57,491,037 (Real Estate) + (b) 14,168,241 (Personal Property) = 71,659,278 (Total)

6. Assessed value of newly separated territory

obtained from the county clerk or county assessor

(a) 0 (Real Estate) + (b) 0 (Personal Property) = 0 (Total)

7. Assessed value of property locally assessed in prior year, but state assessed in current year

obtained from the county clerk or county assessor

(a) 0 (Real Estate) + (b) 0 (Personal Property) = 0 (Total)

8. Adjusted prior year assessed valuation

(Line 5 total - Line 6 total - Line 7 total)

71,659,278



PRO FORMA - STATE AUDITOR'S REVIEW OF DATA SUBMITTED

8/8/2023

Form A

(2023)

For Political Subdivisions Other Than School Districts Levying a Single Rate on All Property

City of St. Clair	09-036-0008	Parks & Recreation
Name of Political Subdivision	Political Subdivision Code	Purpose of Levy

The final version of this form MUST be sent to the county clerk.

Computation of reassessment growth and rate for compliance with Article X, Section 22, and Section 137.073, RSMo.

Information on this page takes into consideration any voluntary reduction(s) taken in previous even numbered year(s). If in an even numbered year, the political subdivision wishes to no longer use the lowered tax rate ceiling to calculate its tax rate, it can hold a public hearing and pass a resolution, a policy statement, or an ordinance justifying its action prior to setting and certifying its tax rate. The information in the Informational Data, at the end of these forms, provides the rate that would be allowed had there been no previous voluntary reduction(s) taken in an even numbered year(s).

For Political Subdivision Use in Calculating its Tax Rate

9. Percentage increase in adjusted valuation of existing property in the current year over the prior year's assessed valuation (Line 4 - Line 8 / Line 8 x 100)	6.4166%
10. Increase in Consumer Price Index (CPI) certified by the State Tax Commission	6.5000%
11. Adjusted prior year assessed valuation (Line 8)	71,659,278
12. (2022) Tax rate ceiling from prior year (Summary Page, Line A)	0.1653
13. Maximum prior year adjusted revenue from property that existed in both years (Line 11 x Line 12 / 100)	118,453
14. Permitted reassessment revenue growth The percentage entered on Line 14 should be the lower of the actual growth (Line 9), the CPI (Line 10) or 5%. A negative figure on Line 9 is treated as a 0 for Line 14 purposes. Do not enter less than 0 or more than 5%.	5.0000%
15. Additional revenue permitted (Line 13 x Line 14)	5,923
16. Total revenue permitted in current year * from property that existed in both years (Line 13 + Line 15)	124,376
17. Adjusted current year assessed valuation (Line 4)	76,257,347
18. Maximum tax rate permitted by Article X, Section 22, and Section 137.073, RSMo (Line 16 / Line 17 x 100) Round a fraction to the nearest one/one hundredth of a cent. Enter this rate on the Summary Page, Line B	0.1631

* To compute the total property tax revenues billed for the current year (including revenues from all new construction and improvements and annexed property), multiply Line 1 by the rate on Line 18 and divide by 100. The property tax revenues billed would be used in estimating budgeted revenues.



PRO FORMA - STATE AUDITOR'S REVIEW OF DATA SUBMITTED

8/8/2023

Informational Data

(2023)

For Political Subdivisions Other Than School Districts Levying a Single Rate on All Property

City of St. Clair

09-036-0008

Parks & Recreation

Name of Political Subdivision

Political Subdivision Code

Purpose of Levy

This page shows the information that would have been on the line items for the Summary Page, Form A, and/or Form B had no voluntary reduction(s) been taken in prior even numbered year(s). The information on this page should not be used in the current year unless the taxing authority wishes to reverse any voluntary reduction(s) taken in prior even numbered year(s) and follows the following steps in an even numbered year.

- Step 1 The governing body should hold a public hearing and adopt a resolution, a policy statement, or an ordinance justifying its action prior to setting and certifying its tax rate.
Step 2 Submit a copy of the resolution, policy statement, or ordinance to the State Auditor's Office for review.

Based on Prior Year Tax Rate Ceiling as if No Voluntary Reductions were Taken

Informational Summary Page

Table with 2 columns: Description (A-F) and Value. A: 0.1676, B: 0.1654, C: (blank), D: 0.1654, E: 0.2000, F: 0.1654

Informational Form A

Table with 2 columns: Description (9-18) and Value. 9: 6.4166%, 10: 6.5000%, 11: 71,659,278, 12: 0.1676, 13: 120,101, 14: 5.0000%, 15: 6,005, 16: 126,106, 17: 76,257,347, 18: 0.1654

Informational Form B

Table with 2 columns: Description (6-7) and Value. 6: (blank), 7: (blank)

INFORMAL TAX RATE CALCULATOR FILE

Data Entry Page

Printed on: 8/8/2023

For Political Subdivisions Other Than School Districts Levying a Single Rate on All Property

Name of Political Subdivision

City of St. Clair

Political Subdivision Code:

09-036-0008

(XX - XXX - XXXX)

YEAR: 2023

Purpose:

Parks & Recreation

INSTRUCTIONS: COMPLETE THE HIGHLIGHTED CELLS TO USE THIS TAX RATE CALCULATOR.

CLICK ON THE TABS BELOW TO VIEW THE SUMMARY PAGE, FORM A, FORM B, FORM C, AND INFORMATIONAL DATA.

PRINT OFF THE SUMMARY PAGE, FORM A, FORM B, FORM C, & INFORMATIONAL DATA IF DESIRED.

Information gathered on this tab is used to calculate the Summary Page, Form A, Form B, Form C, & Informational Data tabs. Data entered in Column 1 is used to calculate the Tax Rate Ceiling had no voluntary reductions been taken in a prior even numbered year (see the Informational Data tab for this calculation). The political subdivision must use Column 2 for setting its property tax rate (see the Summary Page and Form A for this calculation). The numbers in the Column 2 may be different from Column 1 if a voluntary reduction was taken in a prior even numbered year.

Column 1	Column 2
Based on Prior Year Tax Rate Ceiling as if No Voluntary Reductions Were Taken in a Prior Even Numbered Year	For Political Subdivision Use in Calculating its Tax Rate
0.1653	0.1653

Summary Page

- 1) (2022) Prior year tax rate ceiling, revised if applicable
Column 1 (Prior year Informational Data, Line F)
Column 2 (Prior year Summary Page, Line F in an even year, Line F minus Line H in an odd year)
- 2) Most recent voter approved rate (Prior year's Summary Page, Line E or Form B, Line 15 if new ballot)

Form A - Assessed Valuations

	Real Estate	Personal Property
1) (2023) Current year assessed valuation	62,679,177	18,061,325
2) New construction and improvements	571,466	Calculated Amount
3) Newly added territory	18,605	0
4) (2022) Prior year assessed valuation	57,491,037	14,168,241
5) Newly separated territory	0	0
6) Property changed from local to state assessed	0	0

Form B - Additional Voter Approved Rates - See Form B for additional instructions

- 1) Date of election: _____ 3) Election results: Yes: _____
No: _____
- 1a) Is this election increasing an existing rate? _____
(Yes or No)
- 2a) Voter approved tax rate or increase _____
Amount of increase ("increase of/by") _____
or _____
- 2b) Stated rate approved by voters ("increase to") _____
- 4) Expiration date (if applicable): _____

Ballot language approved: Attach a sample ballot or state the proposition posed to the voters exactly as it appeared on the ballot.

Form C - Debt Service Requirements - See Form C for additional instructions

- 1) (2024) Principal and interest payments for next calendar year (Form C, Line 2) _____
- 2) Estimated cost of collection & allowance for delinquencies (Form C, Line 3) _____
- 3) (2025) Reasonable reserve for payments for year following next calendar year (Form C, Line 4) _____
- 4) (2023) Anticipated December 31st balance (Form C, Line 6) _____

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT	
NON-DEPARTMENTAL	General Fund	IRS FEDERAL TAXES	43-6003131 ST, CLAIR, MO	396.92-	
			43-6003131 ST, CLAIR, MO	4,412.62	
			43-6003131 ST. CLAIR, MO	178.16-	
			43-6003131 ST. CLAIR, MO	2,748.80	
			43-6003131 ST. CLAIR, MO	41.68-	
			43-6003131 ST. CLAIR, MO	642.91	
			MO DEPT REV-WITHHOLDING	141.75-	
			12493392 ST. CLAIR, MO	1,664.09	
			MUTUAL OF OMAHA INSURANCE COMPANY	STD 08/01/2023 COVERAGE PE	332.72
			FAMILY SUPPORT PAYMENT CENTER	REMITT#81723164, CODE 290	207.69
				REMITT#81723164, CODE 290	207.69
			FAMILY SUPPORT PAYMENT CENTER	REMIT #21569388 CODE 29051	253.85
				REMIT #21569388 CODE 29051	253.85
				TOTAL:	9,965.71
			Administration	General Fund	QUILL CORPORATION
ZICK, VOSS, POLITTE & RICHARDSON PC	LEGAL SERVICES	1,050.00			
AT&T	07/23 ADMIN C/P STMNT	263.76			
	07/23 BLDG C/P STMNT	41.24			
IRS FEDERAL TAXES	43-6003131 ST. CLAIR, MO	17.25-			
	43-6003131 ST. CLAIR, MO	277.75			
	43-6003131 ST. CLAIR, MO	4.04-			
	43-6003131 ST. CLAIR, MO	64.99			
ANTHEM BLUE CROSS AND BLUE SHIELD	KIM FRENCH	299.20-			
	K. FRENCH	32.00			
CHARTER COMMUNICATIONS	07/18-08/18 FIBER SPECTRUM	515.00			
SUMNER GROUP INC	KYOCERA 05/1/23-07/31/23	113.79			
SPIRE MISSOURI INC	CITY HALL GENERATOR GAS	67.19			
ASSUREDPARTNERS CAPITAL INC	HRS/FSA DEBIT CC FEE CAF P	39.00			
	HRS/FSA DEBIT CC FEE CAF P	35.00			
	HRS/FSA DEBIT CC FEE CAF P	10.50			
NOC LLC	BLOCK SERVICES	337.50			
	VOIP & SIP	75.00			
	REMOTE WS MONITORING	36.00			
	O365 BUSINESS	37.50			
	O365 BUS PREM	20.00			
	SERVER BACKUP	42.00			
	MS EXCHANGE ONLINE	16.00			
U.S. BANK NATIONAL ASSOCIATION	07/20-8/20/23 COPIER PYMNT	227.18			
**PAYROLL EXPENSES	8/01/2023 - 8/18/2023	18,519.56			
	TOTAL:	21,602.79			
Building Inspections	General Fund	QUILL CORPORATION	TAPE, COPIER PAPER	102.33	
			IRS FEDERAL TAXES	43-6003131 ST. CLAIR, MO	23.75-
				43-6003131 ST. CLAIR, MO	152.35
				43-6003131 ST. CLAIR, MO	5.55-
				43-6003131 ST. CLAIR, MO	35.63
			NOC LLC	O365 BUSINESS	25.00
			**PAYROLL EXPENSES	8/01/2023 - 8/18/2023	6,466.82
	TOTAL:	6,752.83			
Court	General Fund	IRS FEDERAL TAXES	43-6003131 ST. CLAIR, MO	7.92-	
			43-6003131 ST. CLAIR, MO	83.77	
			43-6003131 ST. CLAIR, MO	1.86-	
			43-6003131 ST. CLAIR, MO	19.59	
			NOC LLC	VOIP & SIP	30.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			REMOTE WS MONITORING	3.00
			O365 BUSINESS	12.50
		DELUXE SMALL BUSINESS SALES INC	ENVELOPES	511.40
		**PAYROLL EXPENSES	8/01/2023 - 8/18/2023	<u>2,960.00</u>
			TOTAL:	3,610.48
Police	General Fund	AT&T	07/23 POLICE C/P STMNT	590.62
		IRS FEDERAL TAXES	43-6003131 ST. CLAIR, MO	121.81-
			43-6003131 ST. CLAIR, MO	2,147.30
			43-6003131 ST. CLAIR, MO	28.49-
			43-6003131 ST. CLAIR, MO	502.21
		ANTHEM BLUE CROSS AND BLUE SHIELD	N. BRANSCUM	897.60-
		O'REILLY AUTOMOTIVE STORES INC	INV 20480 VIN 92032	72.23
			INV 20876 VIN 59435	79.02
			INV 20824 VIN 59434	79.02
		NOC LLC	BLOCK SERVICES	675.00
			VOIP & SIP	75.00
			REMOTE WS MONITORING	54.00
			O365 BUSINESS	225.00
			SERVER BACKUP	42.00
			MS EXCHANGE ONLINE	8.00
		JEFF'S AUTO REPAIR LLC	VIN#8705 REPAIRS	832.54
			VIN#7756 REPAIRS	1,388.91
		**PAYROLL EXPENSES	8/01/2023 - 8/18/2023	<u>74,122.28</u>
			TOTAL:	79,845.23
Streets	General Fund	MFA INCORPORATED	MFA INCORPORATED	19.50
		UNIFIRST CORPORATION	UNIFORMS 05/1-05/29/23	66.29
			07/3-07/31/23 UNIFORM STMN	71.29
		IRS FEDERAL TAXES	43-6003131 ST. CLAIR, MO	7.42-
			43-6003131 ST. CLAIR, MO	87.63
			43-6003131 ST. CLAIR, MO	1.73-
			43-6003131 ST. CLAIR, MO	20.49
		SPIRE MISSOURI INC	MAINT. SHED	46.77
		JAY RICE CONTRACTING		1,500.00
		ASSUREDPARTNERS CAPITAL INC	HRS/FSA DEBIT CC FEE CAF P	3.00
		**PAYROLL EXPENSES	8/01/2023 - 8/18/2023	<u>3,361.55</u>
			TOTAL:	5,167.37
Trash	General Fund	PROGRESSIVE WASTE SOLUTIONS OF MO, INC	TRASH FEES FOR 07/23	<u>28,674.61</u>
			TOTAL:	28,674.61
NON-DEPARTMENTAL	Water/Sewer Fund	IRS FEDERAL TAXES	43-6003131 ST, CLAIR, MO	112.20-
			43-6003131 ST, CLAIR, MO	1,327.15
			43-6003131 ST. CLAIR, MO	54.55-
			43-6003131 ST. CLAIR, MO	987.63
			43-6003131 ST. CLAIR, MO	12.74-
			43-6003131 ST. CLAIR, MO	230.96
		MO DEPT REV-WITHHOLDING	12493392 ST. CLAIR, MO	44.15-
			12493392 ST. CLAIR, MO	433.81
		Miscellaneous	WRWEI INVESTEMENT PR	09-015300-06
			HULSEY, KATY M	04-003000-06
			ASH, JOSHUA	05-017100-04
			SUTHERLAND, KELLY	10-000062-05
				<u>143.00</u>
			TOTAL:	3,060.32

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT		
Sewer	Water/Sewer Fund	MISSOURI ONE CALL SYSTEM, INC.	134 LOCATES @ \$1.35	90.45		
		QUILL CORPORATION	TAPE, COPIER PAPER	102.32		
		HD SUPPLY, INC	PLANTPRO BIO-HEALTH BACTER	375.85		
		UNIFIRST CORPORATION	UNIFORMS 05/1-05/29/23	241.19		
			07/3-07/31/23 UNIFORM STMN	243.22		
		AT&T	07/23 WWTP C/P STMNT	205.68		
		AIRE-MASTER OF MID-MISSOURI	DEODARIZER SERVICE URINE S	21.25		
		IRS FEDERAL TAXES	43-6003131 ST. CLAIR, MO	24.35-		
			43-6003131 ST. CLAIR, MO	476.25		
			43-6003131 ST. CLAIR, MO	5.69-		
			43-6003131 ST. CLAIR, MO	111.41		
		PACE ANALYTICAL SERVICES LLC	PRETRTMNT CHECK	828.20		
		TYLER TECHNOLOGIES	UTILITIES ANNAUL FEES HAND	196.42		
		ANTHEM BLUE CROSS AND BLUE SHIELD	ADJ ANTHEM 07/2023	1,164.80		
		DICKEY BUB, INC	HD BLISTER PK	59.88		
		SUMNER GROUP INC	KYOCERA 05/1/23-07/31/23	113.79		
		ASSUREDPARTNERS CAPITAL INC	HRS/FSA DEBIT CC FEE CAF P	6.00		
		NOC LLC	BLOCK SERVICES	135.00		
			VOIP & SIP	45.00		
			REMOTE WS MONITORING	15.00		
			O365 BUSINESS	25.00		
			O365 BUS PREM	15.00		
		**PAYROLL EXPENSES	8/01/2023 - 8/18/2023	<u>15,576.83</u>		
			TOTAL:	20,018.50		
		Water	Water/Sewer Fund	MISSOURI ONE CALL SYSTEM, INC.	134 LOCATES @ \$1.35	90.45
				QUILL CORPORATION	TAPE, COPIER PAPER	102.32
				UNIFIRST CORPORATION	UNIFORMS 05/1-05/29/23	233.33
					07/3-07/31/23 UNIFORM STMN	248.61
				AT&T	07/23 WATER/STREET C/P STM	264.15
				IRS FEDERAL TAXES	43-6003131 ST. CLAIR, MO	30.19-
					43-6003131 ST. CLAIR, MO	511.37
					43-6003131 ST. CLAIR, MO	7.06-
	43-6003131 ST. CLAIR, MO			119.55		
TYLER TECHNOLOGIES	UTILITIES ANNAUL FEES HAND			196.43		
HALL BROTHERS LUMBER COMPANY	HALL BROTHERS LUMBER COMPA			70.26		
SUMNER GROUP INC	KYOCERA 05/1/23-07/31/23			113.79		
SUMMERS MKT INC DBA COUNTRY MART	FORKS, PLATES, 24 PK WATER			28.21		
	PLATES, 24 PK WATER			28.79		
ASSUREDPARTNERS CAPITAL INC	HRS/FSA DEBIT CC FEE CAF P			15.00		
NOC LLC	BLOCK SERVICES			135.00		
	VOIP & SIP			45.00		
	REMOTE WS MONITORING			15.00		
	O365 BUSINESS			25.00		
	O365 BUS PREM			15.00		
**PAYROLL EXPENSES	8/01/2023 - 8/18/2023			<u>17,180.11</u>		
	TOTAL:			19,400.12		
NON-DEPARTMENTAL	Park	IRS FEDERAL TAXES	43-6003131 ST, CLAIR, MO	15.74-		
			43-6003131 ST, CLAIR, MO	117.50		
			43-6003131 ST. CLAIR, MO	9.73-		
			43-6003131 ST. CLAIR, MO	146.71		
			43-6003131 ST. CLAIR, MO	2.28-		
			43-6003131 ST. CLAIR, MO	34.32		
		MO DEPT REV-WITHHOLDING	12493392 ST. CLAIR, MO	7.10-		
	12493392 ST. CLAIR, MO	46.10				

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		MUTUAL OF OMAHA INSURANCE COMPANY	STD 08/01/2023 COVERAGE PE	14.36
			TOTAL:	324.14
PARK	Park	AT&T	07/23 PARK DEPT. C/P STMT	64.97
		IRS FEDERAL TAXES	43-6003131 ST. CLAIR, MO	9.75-
			43-6003131 ST. CLAIR, MO	146.72
			43-6003131 ST. CLAIR, MO	2.28-
			43-6003131 ST. CLAIR, MO	34.32
		HALL BROTHERS LUMBER COMPANY	CREDIT MEMO	313.32-
			PICNIC TABLE REPAIRS	52.80
			MATERIALS 4 BRDG	2,422.81
		ASSUREDPARTNERS CAPITAL INC	HRS/FSA DEBIT CC FEE CAF P	3.00
		NOC LLC	BLOCK SERVICES	67.50
			VOIP & SIP	30.00
			REMOTE WS MONITORING	3.00
			O365 BUSINESS	12.50
		**PAYROLL EXPENSES	8/01/2023 - 8/18/2023	5,048.72
			TOTAL:	7,560.99
STREET IMPROVEMENT	Street Improvement	DOGWOOD CONTRACTING	655 MILL HILL SIDEWALK	2,720.00
		HAVIN RED-E MIX LLC	HAVIN RED-E MIX LLC	1,249.50

* REFUND CHECKS *

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	Water/Sewer Fund	KENNEDY, CRAIG & CARLA	US REFUNDS	24.07
			TOTAL:	3,993.57
			TOTAL:	0.00
			TOTAL:	0.00
			TOTAL:	0.00

===== FUND TOTALS =====

01	General Fund	155,619.02
02	Water/Sewer Fund	42,503.01
03	Park	7,885.13
04	Street Improvement Fund	3,969.50

	GRAND TOTAL:	209,976.66

TOTAL PAGES: 5

APPROVED BY: _____

APPROVED BY: _____

APPROVED BY: _____

APPROVED BY: _____

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-City of St. Clair
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 8/01/2023 THRU 8/17/2023
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: YES
EXPENSE TYPE: GROSS
CHECK DATE: 8/01/2023 THRU 8/18/2023

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: C O U N C I L R E P O R T
SIGNATURE LINES: 4

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO



**Board of Aldermen Meeting Minutes
Monday, August 7th, 2023**

Mayor Cozy called the Board of Aldermen Meeting to order at 7:00 p.m.

Roll Call:

City Clerk called the roll. Present were Mayor Cozy, Alderman Viehland, Alderman Saling, Alderman Dulworth, Alderman Sikes, and Administrator Lippert. Attorney Voss was absent for part of the meeting and arrived at 7:30 pm.

Mayor Cozy led everyone in the Pledge of Allegiance.

Consent Agenda:

Mayor Cozy asked for approval of the council report for July 1st, through July 31st, 2023, the Board of Alderman Public Hearing Meeting Minutes dated July 17th, 2023, the Board of Alderman Regular Meeting Minutes July 17th, 2023, the Executive Session Minutes date July 17th, 2023, and the Special Meeting Minutes for July 24th, 2023.

Alderman Dulworth advised of corrections needed on the agenda item number 4, Executive Session Meeting Minutes to reflect July 17th, instead of June 17th. Alderman Dulworth further stated on the Special Meeting Minutes on July 24th, that the last paragraph with Craig Sullivan’s status on the school project should state 7 weeks not months.

Alderman Sikes stated that the Special Meeting Minutes on the first motion states July 1st and needs to be changed to July 24th.

Alderman Sikes made the motion to approve the Consent Agenda with the changes, and Alderman Saling provided the second. Mayor Cozy called for a roll call vote:

Board polls as follows:

Alderman Viehland	Aye	Alderman Saling	Aye
Alderman Sikes	Aye	Alderman Dulworth	Aye

Motion Carried.

Ordinances:

a. Bill No. 2023-42: A correction ordinance amending the subsection reference in Ordinance No. 2130 of Voluntary Annexation Property Located at 1283 Bardot Street, St. Clair, Missouri.

Alderman Saling introduced Bill No. 2023-42 for first and second reading by title only. Mayor Cozy read Bill No. 2023-42 twice by title only.

Alderman Dulworth made the motion to approve Bill No. 2023-42 as read, and Alderman Sikes provided the second. Mayor Cozy called for a roll call vote:

Board polls as follows:

Alderman Viehland	Aye	Alderman Saling	Aye
Alderman Sikes	Aye	Alderman Dulworth	Aye

Bill No. 2023-42 is now Ordinance 2135

H. Unfinished Business:

a. 2023 Harvest Fest Dinner Street Closure:

Lorie Gratzner, 569 Light Lane, St. Clair, Missouri, addressed board. Mrs. Gratzner advised



that everything was remaining the same and asked if anyone had questions. Mrs. Gratzler advised the street between Hibbard and North will be closed, but all parking lots will be open. Mrs. Gratzler advised the only street that you could not turn onto Main, would be from St. Clair Street. Alderman Sikes asked if the parking lot would be open to the public or just those with tickets. Mrs. Gratzler advised they would be open to anyone. Administrator Lippert asked about restroom facilities. Mrs. Gratzler advised that the restaurants, the two involved, will be open for restroom use. Mrs. Gratzler stated that they get between 150 to not quite 200 usually every year. Administrator Lippert asked if additional trash cans would be needed and Mrs. Gratzler advised that they would not, they take care of everything. Alderman Dulworth asked which two restaurants were participating. Mrs. Gratzler stated Brother’s on Main, Scarlett’s, and TacoOMG. She stated that Scarlett’s they are still in discussions with.

Alderman Sikes made the motion to approve the street closure request for October 1st, 2023, by St. Clair Downtown District, and Alderman Viehland provided the second. Mayor Cozy called for a roll call vote:

Board polls as follows:

Alderman Viehland	Aye	Alderman Saling	Aye
Alderman Sikes	Aye	Alderman Dulworth	Aye

Motion Carried

b. Fireworks Sales Ordinance Update:

Administrator Lippert advised that since the last meeting’s discussion, research to change our fireworks ordinance was done to allow the sale within the city limits. Mr. Lippert advised that in the packet is a proposal based on a combination of six or seven different municipalities’ ordinances and state regulations. Mr. Lippert advised most is regulated by the state fire marshal Mr. Lippert advised the question came up about permanent locations and every City Administrator that he spoke too that allows it recommended that it be added to the list of conditional use under certain zoning conditions and residential areas would be excluded. Mr. Lippert stated they would need to be looked at on a case-by-case basis. Mr. Lippert advised that we would make recommendation to change under the zoning codes, under the conditional use portion to mention permanent structure firework sales. Mr. Lippert advised that the ordinance would put all the fireworks in one place and for codification it would put it in 10 1/4 . Mr. Lippert stated he wanted to give them plenty of time to look at it and ask questions, as it is just a working draft based on conversations with who do allow it that he could find. Mr. Lippert stated once everyone is comfortable with it that an ordinance could be presented. Mr. Lippert stated it is open for discussion at this point, so if you have comments or questions and want to email him or talk to him, this is just a working copy at this point.

Alderman Viehland stated that he thinks he should move forward with it and maybe we should use the I-44 corridor more than anything else because it seems that is where they like to be. Mr. Viehland stated that when you drive up and down the highway you usually see fireworks stands within a few 100’ of an interstate.

Alderman Sikes stated from her perspective she is ready to move forward with that.

Alderman Sikes stated she liked what she saw and the conditional use aspect of it.

Alderman Saling stated she would agree.



Administrator Lippert stated that he would move forward with an ordinance.

c. Temp Agency:

Administrator Lippert advised that he contacted several agencies those in town and close by. ESG seemed to have the lowest billing rate out of anyone talked to. Mr. Lippert advised what they had before them was just a proposal for full time salaries and they will offer it on a part-time basis as well. Mr. Lippert stated they have been collecting some applications for part-time as well. Mr. Lippert stated that if the city sends them a candidate to do the screening and everything else the term limit would be reduced to 30 days vs 480-hour term seen in the agreement. Mr. Lippert advised that there was a difference in percentage based on whether the pay was \$15.00 or \$16.00.

Alderman Sikes asked how does the percentage change if they are part-time. Mr. Lippert advised it doesn't. Alderman Sikes also stated she really thinks making city ordinances should be removed from that job description, that is way too much of a legal matter to hand over to a part-time employee, in her opinion. Administrator Lippert stated that what he thinks he talked about them doing was helping to format, it wouldn't be writing any. Administrator Lippert stated proficient in Word maybe just the formatting, so all the ordinances look exactly the same, that's all that would be it, wouldn't be anything like writing, it would just be the clerical, annotating, or corrections.

Administrator Lippert brought up the savings to go this route with a full-time employee compared to if the city hired full time, as it would be a cost saving to the city to not have the benefit package costs, which would cost more to the city. Mr. Lippert stated that we wouldn't provide benefits to a part-time employee so the only benefit we would get is them doing the screening and all that. Mr. Lippert stated if it was for a part-time position it would have to be decided if it was put out by the city to see what we could get on our own or did you want to go through them and pay the percentage. Administrator Lippert stated that is kind of the question and decide if the city wanted to engage with them and sign a contract.

Alderman Sikes stated that she thinks part of that will be answered with questions that will be asked in executive session.

Mayor asked board if any further questions about this and Alderman Saling advised not at this time.

d. Enterprise Lease:

Administrator Lippert advised that there was an agreement with Enterprise Leasing that was done and there were two vehicles that they are in search of and he believes one the city may receive in the next couple weeks. He stated the plow trucks were really old and in disrepair. So, he was trying to take two vehicles from the current fleet to retrofit to make plow trucks, so the lease agreement is just replacing those two vehicles that are going to become plow trucks. Administrator Lippert advised that they have met several times and it is a matter of trying to find something in inventory to take possession of before winter hits.

Alderman Sikes stated she thought that a motion was already made for this, and Administrator Lippert advised it had that this was just an update.

e. FCML Dinner:



City Administrator Lippert advised the board regarding the monies set aside for the dinner and the collections raised. Administrator Lippert advised the board that none of the tax payor monies set aside had to be used for this due to the fundraising done. Administrator Lippert advised that \$7000.00 budgeted would remain in the general fund for miscellaneous expenses, along with the additional monies raised that were not used in the amount of \$2848.00.

I. New Business:

a. Building Department Assistant:

Administrator Lippert began to advise the board and was advised by Mayor Cozy Bailey and Alderman Saling that they believed this to be something to discuss in executive session. Alderman Sikes then stated I don't think we can discuss specific situations with specific personnel in public session. Administrator Lippert stated okay.

b. Park Recommendation – Downtown Trees:

Administrator Lippert advised the board that in their packets was a copy of the Park Advisory Committees Minutes, he advised that in that Starr brought a proposal to them reference replacing trees in the concrete areas adjacent to the sidewalks downtown. Mr. Lippert advised he was unfortunately not present for this meeting because he was attending a conference. Administrator Lippert advised Starr and Angela Kelley, downtown business owners and Angela a new member on the park committee are both there to address the board. Administrator Lippert advised that it is on here because the Park Advisory Committee having heard from recommended this be advanced to the board of alderman for review and proposal.

Starr Rodrigue owner of Bushel and A Peck (135 S. Main St., St. Clair, MO 63077) addressed the board and advised she went to the park board. Mrs. Rodrigue advised that she had letters with her of those in support who were unable to attend the meeting. Mrs. Rodrigue advised that they received pledges for every single tree and there would be no cost to the city at all. Mrs. Rodrigue advised that they have a company willing to come in and donate their time to remove the concrete, so that again would be no cost to the city at all. Mrs. Roderigue stated that there has been a change since when she spoke to the park board about mulch or flowers being set to the base. Mrs. Roderigue stated that someone brought to her attention that they would donate all the rock to donate to the base instead since we are a river town to make it look more like a river town, so that is what has changed. Mrs. Roderigue asked if there were any questions.

Alderman Viehland stated he would like to read something from the city's comprehensive plan. Alderman Viehland stated Goal 1, Objectives 1.3. Establish a street tree program along the major thoroughfares of the City. Alderman Viehland stated it has never been done since this was adopted. Alderman Viehland stated this is a start.

Alderman Viehland stated we messed up as a board, the members who were on this board, when we voted to tear these out. Alderman Viehland went on to say that the downtown area looks like an industrial place now instead of that it's a wonderful life feeling, and it has really changed downtown, its not welcoming any more. Alderman Viehland stated back to the river rock it may give homeless people something to throw



through the windows, not that they need anything to throw through them they can find things on their own. Alderman Viehland stated he understood the esthetics it would create under the trees, so he is going to go with this comprehensive plan and wish you well. Alderman Viehland continued that he hoped she had all her ducks in a row. Mrs. Rodrigue stated hopefully I do.

Alderman Saling stated she just had a comment. Alderman Saling advised this has been discussed quite a bit and she is just wondering who will be overseeing this, who will be the project manager to make sure that all the donations come in and it will be coming under budget and will stay to the no cost. Alderman Saling stated because that is what this would be approved on, is the no cost feature. Alderman Saling asked who would be in charge of that project, will the city be in charge of that project. Mrs. Rodrigue stated the first step was to get this approved and then if this is approved to do our next step in getting a committee together to take over to make sure all the money is coming to the city and stuff like that. Mrs. Rodrigue advised that it could go through the city it could go through the park board or any association that the city wants them to go through to do it. Alderman Saling responded that she thinks that is credible. Alderman Saling stated that Mrs. Rodrigue would need to make sure that is in line because past projects have been over budgeted and then it came back to the city to pay things and things don't go as they are supposed to, so she would recommend Mr. Ivie, if he would donate some of his time. Mrs. Rodrigue stated she would like to have Mr. Ivie also. Alderman Saling advised she didn't mean to put him on the spot. Mr. Ivie stated he would be happy to. Alderman Saling advised she would have confidence in that.

Alderman Sikes advised that she agreed that the city needed to make sure that there is some type of system for checks and balances, so maybe quarterly updates on what money has come in and what money has been spent just because it is on city property and public property. Mrs. Rodrigue asked if the board would prefer the money run through the city or through the park board. Mrs. Rodrigue stated it didn't matter to her; she didn't care. Alderman Sikes advised the park board is an advisory board, so they do not have the legal ability to be overseers of that. Alderman Sikes stated that they can give people to the committee to help with that fundraising effort, but they are not set up to receive money, but could be the pass through for it. Alderman Sikes did state that since it is on city property, she felt that it should come through the city before anything was expended. Alderman Sikes stated she felt that was a cleaner better way to do it. Alderman Saling advised, and it go to parks. Mrs. Rodrigue asked if it could funnel through parks. Alderman Saling asked if this would need to be researched. Alderman Sikes she would ***make a motion to preliminarily approve it with them reporting back with some sort of structure and committee and how it will happen and accounting and such.*** Mrs. Rodrigue advised the sponsors just need to know who to write the check to. Mrs. Rodrigue stated that people have been calling and asking if they can drop off cash and she has advised them no. Mrs. Rodrigue stated that is the part that is needed to be figured out because she doesn't feel it needs to be wrote out to her and her write one large check because that doesn't look good either. Alderman Sikes stated she was going to make that motion to give the approval to go ahead and move forward with the program, then between Dana and Jason, whose now volunteered his time they can figure out who the checks can be written to. Mrs. Rodrigue stated she loved that idea.



Administrator Lippert stated that he would like to ask a few more questions before a motion was made. Alderman Sikes advised she still had a motion on the floor, so discussion can still be had. Administrator Lippert stated the concern is if you are talking about 15 trees and the city buys those trees is that something that the city now has get bids for those trees. Alderman Sikes stated she seen what he was saying. Administrator Lippert gave the example of what we are required to do. Ms. Rodrigue then asks the question about the trees being out to bid, she the states that they have a company that helps with that. Administrator Lippert then agrees with her statement and Alderman Sikes than states that this will the way we do that. Then, Administrator Lippert then says that in a private world Ms. Rodrigue would just decide to buy these trees and then donate them to the city and get them put in. He goes on further to say that if the city were to do the same, by law the city would have to collect at least 3 bids from tree producers to buy those trees. He then states that this size of a project is an arduous process because the city then takes longer to move to the next steps. Ms. Rodrigue then asks if it would be better to create a committee to do this project. Alderman Sailing then suggested that they should have the parks come in. Alderman Sikes then suggested that they enter into an agreement, if she is clear, with a 501C3 and let them proceed however they deem this program should be run, as afar as purchasing the trees, the installation, etc. The decisions will be up to them, they would have discretion, she then states that would have to be an organized 501C3 to be able to enter any contract with them, from her understanding. She then states that she may be wrong but that is her understanding. She goes on to say that that is how Ms. Rodrigue would be able to go around the city's legal protocol. She then reiterates the how process of going through a partnership with a 501C3 then go into a contract with the city to utilize that space under the specifications that are outlined in that contract. Ms. Rodrigue says okay. Administrator Lippert then gives another example, the Chamber of Foundation is a non-for profit and they could say that they were doing a project, the city will still oversee it and make sure they are meeting the specifications. He then goes on to say that if an organization just started a project and the city had no commitment over it, the organization would be responsible for any repairs, you would have different requirements that they would need to follow. He wants to make sure that nothing impedes wit the sidewalk progression, benches on Main St that won't be able to come out and that will something to look into. Ms. Rodrigue understands. Mayor Cozy then asks if this could be tabled to look into because the information that is being looked at is new, and states that there are programs that do help with trees, and they do it the right way so that the trees are able to survive. Mayor then stated that there hasn't been time to look at this information, but this arborist and forestry programs said that they were able to talk to the city to do this properly. Mayor said that that there were emails sent to two different people to ask questions because if the city is going to cut into things to do these trees, it needs to be done the right way, so the mayor wanted to get opinions and advice to see if it is okay. Mayor then reiterates that there are programs that help cities do things like this. Alderman Sailings then asks if this is a contract through the city or if it is a kind of grant. Mayor Cozy then answers there is a grant and there is also a forestry program that will help. Ms. Rodrigue interjects, Mayor then states that the question is still being answered, then states that the information needs to be read over because if this program is going to be considered, it needs to be done the right way.



Mayor Cozy then reiterates that there are programs for this. Alderman Viehland then states that he believes they can still make the motion to proceed. Alderman Sailing that states her concern, she states that she understands the information, but they need to be careful because a committee that was made really jumped the gun and the plan on that committee was not a long-ranged plan and it wasn't sustaining. She then goes on to say that they have some things that they really need to consider Ms. Rodrigue indicates that she understands. Alderman Sailings says she loves the fact that they brought up a part of the comprehensive plan she believes that this is something that they haven't really followed up with this and she believes we are a tree city and she wants to see downtown look like "It's a Wonderful Life" Alderman Dulworth then stated that she believes that the downtown district is a 501C3 as well and there is a lot of people in that area that are really proponents of this as well. She states that this may be an avenue for funds whenever they are at that point. Alderman Sikes motions to proceed but Alderman Sailing asks to clarify the motion. Alderman Sikes states that her motions states that it allows them to move forward with this initiative but to follow up with more information with an outline of fundraising and how the money will funnel and all of their specifications prior to anything beginning. Ms. Rodrigue than states the this is basically a gameplan. Alderman Sikes then agrees and the reiterates that it is basically a tentative approval to bring back a specific gameplan. Alderman Sikes then tries reclarify the motion, Alderman Sailing the interjects and asks what group they are deferring this to. Alderman Sailing clarifies that Ms. Rodrigue is not downtown, that she is a person talking to other sponsors and there is nothing pulling them all together, she states that she has some hesitation about this motion that is turning over to Ms. Rodrigue and whoever that she has been in contact with to pull this together because they are not approved. She suggests thinking about a motion that Ms. Rodrigue works with the city and gives permission to look at what avenues we could use to fund this as a passthrough, or they have to figure out what organization is going to be in charge of this. Alderman Sikes then says that she is certain that the end of her motion it said, with the help of Dana and the public works department head, that they work towards a plan that would allow the city to move forward with this initiative. So, this allows city oversight for their plan, this motion just gives Ms. Rodrigue permission to move forward. Ms. Rodrigue then clarifies that she is supposed to be coming back with a gameplan, with information about the organization they are going through to start this program and when this is done this will answer Alderman Sailing questions that she had, then they all can go from there. She then asks Alderman Sikes if this the correct interpretation of the motion, Alderman Sikes indicates that she agrees. Alderman Dulworth then asks if we can give copies of the information to Ms. Rodrigue or the organization that they are going to go through so they can research that, along with their accounting. All Alderman agrees. Attorney Voss than asks if Alderman Sikes withdrew her motion and made a new motion or if she was trying to amend her existing motion. Alderman Sikes then clarifies that she was trying her best to restate her motion so that everyone would be clear on what motion she was making. Mayor Cozy then states that the motion wasn't clear the first time. Attorney Voss then asks Alderman Viehland if he would withdraw his first second to the motion and provide his second for the second motion. Alderman Viehland says that he withdraws his first second and seconds the latter proposal. Attorney Voss then tells the mayor that now there



is only one motion on the floor, and now there can be discussion. Mayor then asks if there is any other discussion, then says everything is handled, then Mayor calls for a roll call.

Alderman Sikes made an amended motion to give Starr the latitude to work with Dana and Jason to come up with a plan for fundraising and finance for this initiative, and Alderman Viehland withdrew his first second and provided the second for the current motion. Mayor Cozy called for a roll call vote:

Board polls as follows:

Alderman Viehland	Aye	Alderman Saling	Aye
Alderman Sikes	Aye	Alderman Dulworth	Aye

Motion Carried

c. 2024 Tax Levy:

Administrator Lippert just wanted to make everyone aware that they are required to have a public hearing which is scheduled at 6:30 pm on August 21st, 2023. Administrator Lippert advised every year public subdivisions need to set their tax rates based on final calculations that we are still awaiting from Franklin County. Administrator Lippert advised this was a heads up because property value assessments go up every year, and that we need to be in line with that, so we have our tax rate calculations set by September 1st.

No Motions.

d. Police Officer Candidate/Additional Position – Chief Wirt:

Chief Wirt starts with when he took over as chief, they were at full staff they had two squads of five officers, that gave them 10 on a road and two detectives. Chief Wirt stated at that time they also had two SROs. Chief Wirt stated they do not have that now; they have 1 SRO and four on each squad and two detectives that are currently working road duty to make sure that have enough manpower. Chief Wirt advised he has the ability to hire two highly qualified applicants; one is currently in the process of all he needs is to complete his medical exam and drug screening. Both candidates have passed their psychological screenings and the second candidate is currently working on completing his background investigation. Chief Wirt states that hiring these two candidates would put him at a full staff. Chief Wirt advised in order for him to be at full staff obviously there are going to be budget considerations. Chief Wirt advised Officer Webb is paid 75% by the school district, so the city is responsible for 25% of that. He advised that Prop P monies can be looked into. Chief Wirt stated he was told last year that he was going to get two officers with tax money and all that stuff. Chief Wirt stated we need the officers, he stated that everyone has read his reports and can tell that we need the officers. Chief Wirt stated that his overtime is not an issue the overtime form MODOT needs put back into his overtime and he wouldn't have an overtime issue. Chief Wirt stated he has been doing everything that the board asked him to do last year, such as cutting back on command staff working the road and all that. Chief Wirt stated that if he is allowed to hire these two to get them on the road and back to full staff, he would not mention another need for an officer until 2025 when we



see what the growth of the city is going to be.

Alderman Sikes inquired with Chief Wirt if January 1st we were down an officer, and he was authorized to hire in January but never had applicates. Chief Wirt stated we never had applicants and now we have two and a third one sitting in the wings for later on down the road.

Mayor Cozy advised Officer Dietzler replaced the one and then there was one and then the third one you are talking about is the one that was talked about at budget time to consider. Chief Wirt stated but right now actually right now, no he doesn't because it's still only getting him four on each squad and he needs five on each squad. With Brandie and an additional one it will put the detectives back where they are supposed to be on a 8-4 and 2-10 shift, taking them off the road completely would put us at full staff on the road. Mayor Cozy stated but you were originally needing two this is the third that we talked about at budget time. Chief Wirt stated you also forgot about that we had two SROs to start with, now we only have one. Mayor Cozy stated her concern is for the budgetary due to the trucks because we just decided to do two trucks as well and that would be the concern right now. Chief Wirt advised he understood that staffing is needed up front and that, but he has needed staffing for some time, a long time.

Alderman Sikes asks for clarification on her perception of this. Alderman Sikes stated one of these officers were slated for hire on his budget in January, correct. Chief Wirt advised she was correct. Alderman Sikes further stated now he will only be pulling half of that salary because it is August. Chief Wirt advised less than half. Alderman Sikes stated so there is still eight months of salary sitting in the salary budget that has not been used. Chief Wirt stated correct.

Alderman Viehland asked if the officer just hired was a replacement for somebody and Chief Wirt stated yes, due to loss. Chief Wirt stated that he couldn't even tell the board how many he has lost but since he has been there, they have gone through a lot. Alderman Viehland asked if he was hard to work with and Chief Wirt stated he has been here for 34 years so apparently, he isn't that hard to work with. Chief Wirt stated a problem is the turnaround and something has to be done to stop it and believes getting full staff would be a start.

Alderman Sikes asked if he had began looking at his 2024 budget and can you tell the board that you will have enough money to sustain these officers in 2024. Chief Wirt advised he looked at the budget and he and Administrator Lippert will need to sit down and get that worked out to sustain it.

Administrator Lippert stated that the Prop P funds are for 14 officers, so if Chief Wirt brings up two then one of those officers will put us at 15 not including Chief Wirt. Administrator Lippert stated that the Prop P is capped at 14 and allocation is only based on 14. Chief Wirt advised that was how the statue was written when it went to election every department only got X number of officers.

Alderman Dulworth stated on a positive note at least we have candidates and an opportunity. Alderman Dulworth stated her thing is that this week we have discovered how quickly things can change and she knows that there is a budget that plays into this but heaven forbid someone could be injured tomorrow, next week, and then we would be looking again.



Administrator Lippert advised that this is the first time since he has been here since February that there were even candidates and now there are two.

Alderman Sikes made the motion to grant Chief’s recommendations for hire, and Alderman Saling provided the second. Mayor Cozy called for a roll call vote:

Board polls as follows:

Alderman Viehland	Aye	Alderman Saling	Aye
Alderman Sikes	Aye	Alderman Dulworth	Aye

Motion Carried

e. Reschedule September Board Meeting Date:

The meeting was moved to September 5th, 2023.

All agreed to date.

I. City Attorney: Kurt Voss – nothing at this time

J. Department Reports:

- a. City Administrator: John Lippert – nothing to report.
- b. Public Works Report: Jason Ivie – report provided.
- c. Police Department: Chief Wirt – report provided.
- d. Building Department: Craig Sullivan – nothing currently.
- e. Planning and Zoning: Art Viehland – nothing currently.
- f. Park Advisory Board: Amanda Sikes – Advised the board that there was question on the type of park equipment being installed at the previous meeting and that she got a hold of the manufacturer to get the industry term for the playground design. Alderman Sikes stated that she was informed it is an All-Inclusive, meaning 50% is accessible to everyone regardless of their ability. Alderman Sikes stated that is the correct term by the facture and it is an All-Inclusive Playground. Alderman Saling asked Alderman Sikes how many other All-Inclusive Playgrounds are there in Franklin County. Alderman Sikes asked if she could find out and get back to her. Alderman Saling stated she was just curious if we were setting ourselves apart with this playground. Alderman Sikes stated Washington does have one that they consider All-Inclusive, but she would have to double check with all the other municipalities to be sure.

K. Other Business:

1. Mayor and Board Members:

Alderman Dulworth asked about the status to the visit from Joe Purshke. Alderman Sikes also wanted to know further. Administrator Lippert advised that it was municipal fees that needed to be added to the court costs and this would be a municipal court decision that needed to be made with the Judge and Prosecutor. Alderman Viehland had questions for Public Works Director Jason Ivie on his report for station 3 and Mr. Ivie explained to him the biggest issue was flushable wipes.



L. Executive Session: The tentative agenda also includes a vote to close part of the meeting pursuant to RSMO 610.021 to discuss personal and legal.

Alderman Sikes made the motion to close the meeting in pursuant to RSMO 610.021 to discuss personnel and legal Alderman Dulworth provided the second. Mayor Cozy called for a roll call vote:

Board polls as follows:

Alderman Viehland	Aye	Alderman Saling	Aye
Alderman Sikes	Aye	Alderman Dulworth	Aye

Motion carried.

Mayor Cozy closed the public meeting at 7:57 p.m.

Alderman Sikes made the motion to close executive session and move back into regular session at 8:58 p.m., and Alderman Dulworth provided the second.

Motion carried by roll call vote:

Alderman Viehland	Aye	Alderman Saling	Aye
Alderman Sikes	Aye	Alderman Guthrie	Aye

Motion carried.

Mayor Cozy re-opened the public meeting at 8:59 p.m. and announced there were no votes taken during the executive session.

Alderman Sikes upon re-opening of the public meeting made a motion regarding agenda item a. Building Assistant under New Business.

Alderman Sikes made the motion to allow Amanda Fox to work from home pending doctor’s release, certification, and approval from workman’s comp insurance, for two weeks and then to be accessed by the board at their next meeting. Alderman Viehland provided the second. Mayor Cozy called for a roll call vote:

Board polls as follows:

Alderman Viehland	Aye	Alderman Saling	Aye
Alderman Sikes	Aye	Alderman Dulworth	Aye

Motion carried.

Alderman Sikes brought up unfinished business item c. temp agency. Administrator Lippert advised that a full-time basis would be more beneficial. Discussions were had regarding.

Alderman Dulworth made the motion that we go through ESG Temporary Service for \$15.00 an hour for a full-time employee. Alderman Sikes provided the second.

Administrator Lippert asked the board who was signing the contract the mayor or him.

Mayor advised that John could sign it. Administrator Lippert advised Alderman Dulworth it was her motion, so he was just needing that clarification.

Alderman Dulworth amends her previous motion to include the City Administrator and/or the Mayor to sign the contract. Alderman Sikes provided the second.

Mayor Cozy called for a roll call vote:

Board polls as follows:

Alderman Viehland	Aye	Alderman Saling	Aye
Alderman Sikes	Aye	Alderman Dulworth	Aye



Motion carried.

Next Scheduled Meeting: Meeting on Tuesday, September 5, 2023, at 7:00 p.m.

Adjournment: Mayor Cozy called for a motion to adjourn the meeting at 9:25 p.m.

Date Approved: _____

Cozy Bailey, Mayor

Attest: _____

City Clerk – Dana Collins-Messex

DRAFT



Motion for Executive Session: Mayor Cozy requested the board move into Executive Session pursuant to RSMO § 610.021 to discuss legal action, litigation involving a public governmental body and any confidential or privileged communication between a public governmental body or its representatives and its attorney personnel and to discuss personnel.

Alderman Sikes made the motion to move into Executive Session at 7:57 p.m. to discuss personnel and legal, and Alderman Dulworth provided the second.

Motion carried by roll call vote:

Alderman Viehland	Aye	Alderman Saling	Aye
Alderman Sikes	Aye	Alderman Dulworth	Aye

Motion carried.

No votes were taken in the executive session.

Alderman Sikes made the motion to close executive session at 8:58 pm, and Alderman Dulworth provided the second.

Mayor Cozy called for a roll call vote:

Alderman Viehland	Aye	Alderman Saling	Aye
Alderman Sikes	Aye	Alderman Dulworth	Aye

Motion carried.

Mayor Cozy re-open the public meeting at 8:59 p.m.

Mayor Cozy

Date Approved:

Attest:

Dana Collins-Messex, City Clerk

JULY 2023 COLLECTOR'S REPORT GENERAL COLLECTIONS

Taxes	
Real Estate Tax	\$1,994.48
RR Utility Tax	\$0.00
Personal Property	\$2,328.42
Franchise Gas \$5549.03 Ameren \$52565.96 Telephone \$9320.98 Charter \$8428.89 Other	\$75,864.86
1% Sales Tax	\$55,115.40
Sur Tax	\$0.00

License & Permit	
Merchant License	\$1,817.50
Permit & Inspection	\$2,666.04
Misc P&Z Rezone Application	

Court	
Fines	\$1,979.00
Costs	\$337.40
CVC	\$11.35
FTA Warrants	\$0.00
LET Training	\$58.00
Inmate Security Funds	\$58.00
Incarceration Jail Fees	\$0.00
Jef Ct. Ed Fund	\$30.65
Other - Recoup & Bonds Forfeited	\$255.85

Lease/Rental	
Leases Sprint/ATT	\$0.00
Harris Property Lease	\$0.00
Warner Lease Payment	\$0.00
Street Lamp Pole Program	\$0.00
Veteran Flag Program	\$0.00
Community Center Rental	\$1,400.00

Animal Control - Dog License	\$20.00
-------------------------------------	---------

Police	
Police Accident Reports	\$100.00
Police Salary/Lagers/Ins Reimb	\$2,597.56
Prop P	\$21,861.30
Other Police - Misc Police Grant	\$172.50
Police Overtime Grant	\$0.00

Utility Revenue - Garbage Collection	\$25,087.54
---	-------------

Admin/Other	
Copies/Election/Trash Tag/Ck Fee	\$12.00
Interest	\$1,893.24
Other Income-	\$29,869.85
Other - Misc UTV Registration	\$90.00

<u>STREET, TRANSP. & 1/2 CENT COLLECTIONS</u>	
--	--

Street	
---------------	--

Motor Fuel Tax	\$20,838.58
Interest	\$173.69
Franklin County Co. Transportation	\$0.00
TDD Reimbursement	\$0.00
Other Fed/State Grants	

Transportation	
-----------------------	--

1/2 Cent Transportation Tax	\$30,619.26
Interest	\$167.35

Half-Cent	
------------------	--

1/2 Cent Sales Tax	\$30,619.29
Interest	\$301.43

All Other- GRANTS	\$0.00
-------------------	--------

<i>Street, Transp, Half-Cent Fund Total Collections</i>	<i>\$82,719.60</i>
---	--------------------

<u>Revenue Collected June 2023</u>	<u>\$470,364.29</u>
---	----------------------------

Introduced by _____

AN ORDINANCE LEVYING ANNUAL TAXES FOR THE YEAR 2023 FOR THE RETIREMENT OF BONDS AND PAYMENT OF INTEREST ON GENERAL OBLIGATION BONDS OF ST. CLAIR; FOR ST. CLAIR CITY PARK MAINTENANCE PURPOSES; AND FOR GENERAL MUNICIPAL PURPOSES.

NOW THEREFORE BE IT ORDAINED, by the Board of Alderman of the City of St. Clair, Franklin County, Missouri, as follows:

SECTION I: That there is hereby levied on all real estate and tangible personal property in the City of St. Clair, Missouri, as shown by current assessment made taxable for the State and County purposes of a tax of zero cents (0) on every one hundred dollars (\$100.00) assessed valuation for the retirement of bonds and the payment of interest on General Obligation Bonds of the of the City of St. Clair, a tax of sixteen and thirty-one hundredths cents (.1631) on every one hundred dollars (\$100.00) assessed valuation for St. Clair park maintenance purposes, and a tax of fifty-two and twenty-six hundredths cents (.5226) on every one hundred dollars (\$100.00) assessed valuation for general municipal purposes.

SECTION II: That there is hereby levied on all goods, wares, merchandise in the City of St. Clair, Missouri, as shown by the merchants' returns dated July 1, 2023 a tax of zero cents (0) on every one hundred dollars (\$100.00) assessed valuation for the retirement of bonds and the payment of interest on General Obligation Bonds of the of the City of St. Clair, a tax of sixteen and thirty-one hundredths cents (.1631) on every one hundred dollars (\$100.00) assessed valuation for St. Clair park maintenance purposes, and a tax of fifty-two and twenty-six hundredths cents (.5226) on every one hundred dollars (\$100.00) assessed valuation for general municipal purposes.

SECTION III: That there is hereby levied on all material, furnished products, tools, machinery and appliances held by manufacturers in the City of St. Clair, Missouri, as shown by the merchants' returns dated July 1, 2023, a tax of zero cents (0) on every one hundred dollars (\$100.00) assessed valuation for the retirement of bonds and the payment of interest on General Obligation Bonds of the of the City of St. Clair, a tax of sixteen and thirty-one hundredths cents (.1631) on every one hundred dollars (\$100.00) assessed valuation for St. Clair park maintenance purposes, and a tax of fifty-two and twenty-six hundredths cents (.5226) on every one hundred dollars (\$100.00) assessed valuation for general municipal purposes.

SECTION IV: That there is hereby levied on all railroad property as in the case of all other property, real, personal, mixed and liable for assessment and taxation in the City of St. Clair, Missouri, as shown by current assessment made taxable for the State and County purposes of a tax of zero cents (0) on every one hundred dollars (\$100.00) assessed valuation for the retirement of bonds and the payment of interest on General Obligation Bonds of the of the City of St. Clair, a tax of sixteen and thirty-one hundredths cents (.1631) on every one hundred dollars (\$100.00) assessed valuation for St. Clair park maintenance purposes, and a tax of fifty-two and twenty-six hundredths cents (.5226) on every one hundred dollars (\$100.00) assessed valuation for general municipal purposes.

SECTION V: That there is hereby levied on all telegraph, telephone and express companies liable for assessment and taxation in the City of St. Clair, Missouri, as shown by current assessment made taxable for the State and County purposes of a tax of zero cents (0) on every one hundred dollars (\$100.00) assessed valuation for the retirement of bonds and the payment of interest on General Obligation Bonds of the of the City of St. Clair, a tax of sixteen and thirty-one hundredths cents (.1631) on every one hundred dollars (\$100.00) assessed valuation for St. Clair park maintenance purposes, and a tax of fifty-two and twenty-six hundredths cents (.5226) on every one hundred dollars (\$100.00) assessed valuation for general municipal purposes.

SECTION VI: All ordinances or parts or ordinances in conflict herewith are hereby repealed.

SECTION VII: This ordinance shall take effect and be in force from the date of passage.

READ BY TITLE ONLY TWICE AND PASSED THIS ____ DAY OF _____ 2023.

VOTE:

NAME	AYE	NAY	NAME	AYE	NAY
Amanda Sikes	_____	_____	Charlene Saling	_____	_____
Arthur Viehland	_____	_____	Chris Dulworth	_____	_____

Mayor – Cozy Bailey

Attested:

City Clerk – Dana Collins-Messex

Introduced by _____

AN ORDINANCE APPROVING THE LOT CONSOLIDATION OF CRESCENT LAKE ESTATES LOT 26, 27, AND 28 PARTS OF SOUTH HALF OF THE SOUTHEAST QUARTER SECTION 35 TOWNSHIP 42 N. RANGE 1 WEST AND PART OF THE NORTH HALF OF THE NORTHEAST SECTION 2 TOWNSHIP 41 N. RANGE 1 WEST OF THE 5TH P.M. CITY OF ST CLAIR, FRANKLIN COUNTY MISSOURI.

WHEREAS the city has been presented with a request of approval of Plat Consolidation of lots 26, 27, and 28 parts of the South half of the Southeast Quarter Section 35 Township 42 N. Range 1 West and part of the North half of the Northeast Quarter Section 2 Township 41 N. Range 1 West of the 5th P.M. of the City of St. Clair, Franklin County Missouri.

WHEREAS, on August 14th, 2023, the Planning and Zoning Commission approved the request for Plat Consolidation of lots 26, 27, and 28 parts of the South half of the Southeast Quarter Section 35 Township 42 N. Range 1 West and part of the North half of the Northeast Quarter Section 2 Township 41 N. Range 1 West of the 5th P.M. of the City of St. Clair, Franklin County Missouri.- Roger and Theresa Girse.

WHEREAS, the City hereby accepts said Plat Consolidation of lots.

NOW, THEREFORE, BE IT ORDAINED by the Board of Aldermen of the City of Clair, Franklin County, Missouri, as follows:

SECTION 1: The Mayor and the City Clerk of the City of St. Clair are hereby authorized to execute on behalf of the City of St. Clair, Missouri Plat Consolidation of lots 26, 27, and 28 parts of the South half of the Southeast Quarter Section 35 Township 42 N. Range 1 West and part of the North half of the Northeast Quarter Section 2 Township 41 N. Range 1 West of the 5th P.M. of the City of St. Clair, Franklin County Missouri.

SECTION 2: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3: This ordinance shall be in full force and effect from the date of passage.

READ BY TITLE ONLY TWICE AND PASSED this 21st day of August 2023.

VOTE:

NAME	AYE	NAY	NAME	AYE	NAY
Alderman Viehland	_____	_____	Alderman Sikes	_____	_____
Alderman Saling	_____	_____	Alderman Dulworth	_____	_____

Cozy Bailey, Mayor

ATTESTED:

Dana Collins-Messex, City Clerk

Planning and Zoning - lot consolidation-boundry line adj.-minor subdivision

LOT CONSOLIDATION BOUNDRY LINE ADJUSTMENT MINOR SUBDIVISION



Date:	
Property Identification #	
Property Address and Zoning:	
Subdivision Lot and Block:	
Plan Review Fee	\$ 150.00
# of Lots x \$ 5.00	+\$
Fee Total	=\$
Payment: <input type="checkbox"/> Cash <input type="checkbox"/> Check # _____ <input type="checkbox"/> Card # _____	
Received By:	

R-1b Single-Family

Appendix B: The Land Subdivision and Mobile Home Park Regulations of St. Clair, Mo., Sec. 2 Definitions: Subdivision, minor.

(a) A minor subdivision is any subdivision containing not more than four lots fronting an existing road or street and not involving the creation of any public improvements or that does not adversely affect the remainder of the parcel or any adjoining properties. Provided the subdivision is not contrary to applicable platting, subdividing or zoning regulations, does not involve any new road (public or private) to provide access to interior lots, and does not involve the extension of public water or sewer lines, does not involve the creation of any new storm water drainage easement(s), and is not entirely or substantially located in an area of special flood hazard (i.e., a FEMA 100-year floodway or floodway fringe, or an area containing flood hazard soils).

Applicant: ROGER & THERESA GURSE
 Address: 224 CRESCENT LAKE RD
 City: ST. CLAIR State: MO Zip: 63077
 Phone: 314-630-4527

Company Name: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Phone: _____ Fax# _____

Property Fee Owner 1: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Phone: _____
 Signature: _____

Registered Land Surveyor Name: _____
 Phone: _____

I, Applicant, hereby apply for consideration of this Minor Subdivision and declare that the information and materials submitted with this application are complete and accurate per city code and Ordinance requirements. I understand that the City will process the application once the Building Inspector finds that it is complete. If applicant is not the property owner, written authorization by Property Fee owner is required. I understand that the City may place a sign on my property for purposes of notification that my application is under consideration.

Property Fee Owner 2: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Phone: _____
 Signature: _____

Signature: [Signature] Date: 7-14-23

Building Official Signature: _____
 Date: _____

(Additional owners and addresses may be listed on a separate sheet of paper)

Appendix B Section 3 (3.3) Minor subdivisions.

Brief Description of request: CONSOLIDATING LOTS 26, 27, 28 INTO ONE LOT FOR BUILDING PURPOSES. CRESCENT LAKE ESTATES.

The sub divider shall confer with the administrative officer in regards to making the proposed changes in lot boundaries.

If acceptable to the administrative officer and not in conflict with city ordinances, the developer shall have prepared a final plat in accordance with these regulations. No preliminary plat is required.

Minor Subdivisions Final Plat shall be submitted on Mylar with 2 prints and a PDF plus copies of any deed restrictions where such restrictions are too lengthy to be shown on the plat.

(b) No more than two minor subdivisions involving the same land by the same owner may be applied for or approved.

Complete the application and include a sketch which shows the proposed changes in lot boundaries for the City Inspector to review for determination.

City of St. Clair Planning & Zoning Commission

August 21st, 2023

Recommendation for Lot Consolidation-Lot 26, 27, and 28 of Crescent Lake Estates
During the August 14th, 2023, Planning & Zoning Commission meeting, the Commission considered the Lot Consolidation: APPROVING THE BOUNDARY CONSOLIDATION OF CRESCENT LAKE ESTATES LOT 26, 27, AND 28 OF S. ½ SEC. 35 TWP. 41 N. RANGE 1 WEST AND N ½ SEC. 2 TWP. 41 N. RANGE 1 WEST OF THE 5TH P.M. CITY OF ST CLAIR, FRANKLIN COUNTY MISSOURI.

The Commission recommends to the Board of Aldermen to accept the Lot Consolidation of Lot 26, 27, and 28 of Crescent Lake Estates.

Craig Sullivan

City Inspector / Code Enforcement/Emergency Management Director
City of St. Clair
Planning & Zoning

City of St. Clair



Planning and Zoning

Lot consolidation Review

Findings and Facts Recommendation

Applicant: Roger & Theresa Girse
Address: 224 Crescent Lake Rd. St. Clair Mo 63077

Representative:
Address:
Zoning district: R-1B Single Family Residential

Description of request: The property listed on Crescent Lake Estates lots, 26,27, and 28 of S. ½ Sec. 35 TWP. 42 N Range 1 West and N ½ Sec.2 TWP. 41N. Range 1 West.

In accordance with: Appendix A Zoning

Article XIV

Section E. Criteria for reviewing applications

In considering whether or not such application for consolidation of lots should be granted, it shall be the duty of the Planning Commission and the Board of Aldermen to give consideration to the effect of the requested use on the health, safety, morals, and general welfare of the residents of the area in the vicinity of the property in question and the residents of the City generally. The approval of a lot consolidation request is at the discretion of the Board of Aldermen. Considering a consolidation of lots, the Commission and the Board may consider, among other factors, the following:

- (a) The compatibility of the proposal, in terms of both use and appearance, with the surrounding neighborhood.

yes

Conditions or Restrctions:

- (b) Whether the proposed use will be injurious to the use and enjoyment for other property in the immediate vicinity for purposes already permitted nor substantially diminish and impair property values in the area.

NO

Conditions or Restrictions:

- (c) The establishment of the lot consolidation will not impede the normal and orderly development and improvement of surrounding property values in the area.

NO

Conditions or Restrictions:



Planning and Zoning Commission Chairman

8/14/23

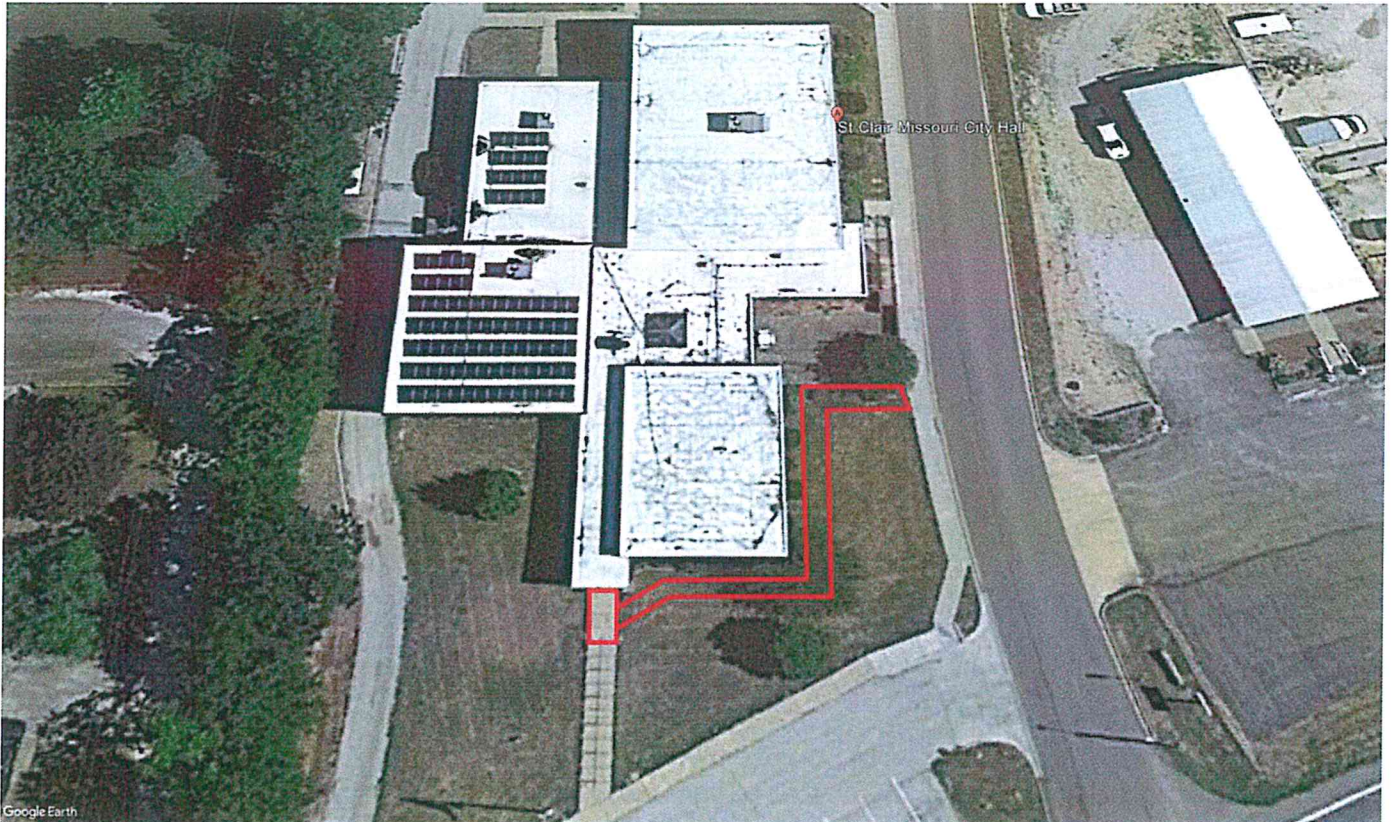


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Weatherproofing Technologies, Inc.
3735 Green Road • Beachwood, Ohio 44122 • 216-292-5000

505
St Clair City Hall
Sidewalk Change Order



Scope of Work:

- Concrete sidewalks
 - 128'L x 5'W
 - 15'6"L x 7'W
 - 6'L x 7'W
- Compacted rock base
- Wire mesh
- Concrete-6 sack with fiber mesh
- Straight Broom finish
- Sealer – Sil-Act 42ATS 4 yr.

TABLED
BY SOA
[Signature]



Weatherproofing Technologies, Inc.

PROJECT:

5055039 - CITY OF ST. CLAIR - CITY HALL
1 PAUL PARKS DRIVE
SAINT CLAIR, MO 63077

OWNER CHANGE ORDER

Change Order #: 4
Initiation Date: 06/27/2023

To Owner: City of St Clair
Address: 1 PAUL PARKS DRIVE
SAINT CLAIR MO 63077
Contract/PO Date: 04.18.2023
Contract/PO#: NTP

The following is a change from the original scope of work for the above referenced job:

Scope Change Detail	\$ Amount
Additional concrete sidewalk installation at front/side of building	\$23,326.38
TOTAL	\$23,326.38

The original Contract Sum was	\$289,767.28
Net change by previously authorized Change Orders	\$156,042.87
The Contract Sum prior to this Change Order was	\$445,810.15
The amount Contract Sum will be adjusted by this Change Order in the amount of	\$23,326.38
The new Contract Sum, including this Change Order, will be	\$469,136.53
The Contract Time could be increased by (working days)	4
The Date of Substantial Completion as of the date of this Change Order, therefore, is	

APPROVED BY:

Weatherproofing Technologies, Inc.

Owner:

Signature: Richard Erlinger

Signature: _____

Print Name: Richard Erlinger

Print Name: _____

Date: 6/27/23

Date: _____

CITY OF ST. CLAIR
ALDERMAN MEETING REPORT

Date: 8/17/2023

Departments:

Sewer:

The sewer crews are performing normal maintenance, repairs, and labs.

Locates – 34 sewer locates.

MIRMA paperwork

MIRMA safety videos

Continued SCADA work, finishing remaining lift stations.

Cleaned grate @ lift station #4

24-hour composite sampling @ Plaze 113 for pretreatment.

Met with the school to determine if new drains from the greenhouse should be connected to the city sewer.

Dug up the drain line for the water tower by the American Legion. Jetted line and repaired broken section.

Full maintenance and cleaning of UV system.

24-hour composite sampling for PEM and Precision rebuilders for pretreatment.

Cleaning and jetting of clarifiers.

Going through applications and doing interviews for the open wastewater position.

2 employees attended a one-day summer symposium on operator training.

Replaced bad alternator on 02' F350 crane truck.

Jetter trailer was having diesel lift pump issues. Could not trace it down on my own so we took it to the service rep in Arnold Mo.

Weedeated and sprayed weedkiller at all remote lift stations.

Worked on the top of the state flagpole with our crane truck.

Greased and cleaned ditch rotor bearings.

Water:

The water crews are performing regular maintenance and repairs.

Locates – 34 water service locates.

31 Work orders

Regular heavy equipment maintenance

Regular vehicle maintenance

Clean well houses

Check wells

Perform well drawdown tests.

Clean maintenance shed.

Flush dead end water mains

MIRMA paperwork

MIRMA safety videos

MIRMA Building Inspections

Radio read water meter changeout program, 0 meters were changed out over this report's timeframe.

Biweekly bacteriological water samples two times

Replace twelve faulty water meter registers

Abnormal consumption meter read rechecks

Dig up and repair water main break at 815 East Gravois. There was a 3"x2" hole busted into the bottom of the 6" cast iron water main. To repair this we installed a 12.5"x6" stainless steel full circle repair band.

Dig up and repair water main break on South Main. A bore company hit a ¾" water service line and caused it to pull out of a coupler. To repair this we replaced three foot of water service line with ¾" pex pipe as well as installing two couplers.

Install new secondary water meter and service for 295 East Oak. We used one setter, one R900I radio read water meter, one curb stop, one meter pit, one set of pit ring and lid, and 80' of ¾" pex water line.

Dig up and replace leaking water meter setter at 310 Nashville. We used one setter, one R900I radio read water meter, one meter pit, one set of pit ring and lid, one coupler, and 2' of ¾" pex water line.

Dig up and replace water meter setter at 1000 South Lay. We used one setter, one R900I radio read water meter, one meter pit, one set of pit ring and lid, four 90 degree coupler, two meter flange couplers, one straight coupler, and 8' of ¾" pex water line.

Streets:

Replace damaged storm sewer pipe at 485 South Main. We replaced a 10' section of 10" metal culvert pipe with 10" ADS. We also poured a concrete collar around either end as well as mortar work inside the storm sewer structure.

Add and regrade rock on the driveway entrances at 950 and 970 Mill Hill

Patch potholes with 2 tons of UPM cold mix

Sweep streets two days

Mow maintenance shed grass

Mow roadway right of ways

Clean storm drain grates prior to forecasted heavy rain event

Haul spoils from Lee Ct

Remove old AC unit and mini splits from maintenance shed

St. Clair Police Department Activity Report

July 31, 2023 to August 13, 2023

Police Activity:

Total Activities list in CAD (dispatched) 410

Calls for service: 259 (average approximately 18 calls per day)

Reports taken: 95 (average approximately 7 reports per day)

Follow up Investigations: 32

Arrests: 17

Traffic Enforcement and Motor Vehicle Crashes:

Traffic Stops: 63

Citations issued: 37

Motor vehicle crashes: 18 (16 non-injury, 2 with injuries)

Public Service Activity:

Business Checks: 79

Extra Patrol requests: 9

School checks: 0

Code Enforcement Activity:

Number of complaints taken: 0

Comments/other: Listed below is a brief overview of what the officers have dealt with.

7/31/2023: Officers responded for a peace disturbance in the 1500 block of N. Commercial Ave. Upon arrival, officers found a subject yelling at tenants. The subject was having a mental crisis and was transported by EMS to the hospital.

8/3/2023: Officers responded to the 700 block of the N. Service Rd.-West for a stolen vehicle report (club car side by side). The vehicle was recovered by FCSO off Neff Rd. Active investigation.

8/7/2023: Officers were dispatched to Murray Trailer Park in reference to a domestic assault. Investigation revealed that a male and female were arguing over a watching a movie. The male punched

the female multiple time causing her eye to be swollen shut. The male was arrested and charged with domestic assault.

8/7/2023: Officers were dispatched to a motor vehicle crash on N. Commercial Ave. at Kitchell Ave. One of the drivers involved was intoxicated. The driver was arrested and charged with DWI.

8/7/2023: Officers were dispatched to storage units on Paul Parks Dr. in reference to a theft from a storage unit. Active investigation.

8/8/2023: Officers were dispatched to 1400 block of N. Main St. in reference to a suicidal subject. Officers located a female who made suicidal statements. C.I.T. paperwork was completed, and the female was transported to Mercy South for evaluation.

8/8/2023: An officer conducted a traffic stop on S. Main St. at E. Springfield Rd. for no license plates. Further investigation revealed that the driver had a revoked driver's license. The driver was arrested, booked, and released on summons.

8/8/2023: Officers were dispatched to the 500 Block of Chesnut in reference to theft of a catalytic converter. Active investigation.

8/11/2023: Officers responded to the 300 block of N. Commercial Ave. for possible intoxicated driver. The vehicle, 2011 Chevy Silverado , was located and stopped for a traffic violation. Further investigation the male driver was under the influence of intoxicants. The male refused the breathalyzer test, so a search warrant was obtained for his blood. The blood was drawn pursuant to the search warrant. Charges are pending with the Franklin County Prosecutors office.

Respectfully Submitted:

Chief Michael L. Wirt

St. Clair Police Department