



Disc Golf Permit Policy & Procedures

Tournament Rental - League Rental

Before you make your disc golf reservation, please review the Policy and Procedures document for rentals within Evergreen Disc Golf Association. Rentals are subject to all local municipal and county ordinances, in addition to all rules and regulations governing parks, and can be terminated immediately at the discretion of local law enforcement authorities and/or the City of St. Clair Parks Department, if the terms of the application are misrepresented, violated or when public safety is threatened. Cancellation of the permit for cause will result in forfeiture of all fees.

SCHEDULING: Our disc golf course is available for reservation on a first come first serve basis.

If you are interested in running a tournament/league, please complete the application and return with full payment at least 3 weeks prior to your start date. All applications will be accepted and processed on a first come, first served basis. No tournaments will be scheduled with less than ONE (1) week notice.

FEE INFORMATION: Payment will be processed in full, including the deposit. You may bring complete form & payments in person to St. Clair City Hall, Monday – Friday, 8 am - 4:30 pm. If paying by check, payment must be submitted at least 2 weeks prior to the rental date.

CANCELLATION / REFUND POLICY: If your cancellation is received in writing within:

- 60 days or more prior to the scheduled rental, you will receive a full refund minus our processing fee
- Between 60 to 30 days prior to the scheduled rental date, you will receive a 50% refund
- Less than 30 days prior to the scheduled rental date, you will receive no refund

CANCELLATION BY PARKS: City of St. Clair Park Department reserves the right to cancel, reschedule, or relocate any rental if rental facility is not in playable condition. Every attempt possible will be made to avoid any and all inconveniences to customers.

INCLEMENT WEATHER: City of St. Clair Parks Department reserves the right to cancel or postpone any activities due to weather, unsafe playing conditions or any other reasons that might endanger the safety of the players or public. In the event of inclement weather, some rental fees can be refunded or activities can be rescheduled to a later date. If parks operations must cancel the event due to reasons caused by renters or participants, no rental fees will be refunded.

SPECIAL EVENT PERMITS: A Special Event Permit is required for ALL events with amplified sound/ speaker system, alcohol consumption, or vendor type settings on the parks property that are not designated Disc Golf Area. Consumption of Alcohol is not allowed on the course without additional permit. Our Disc Golf Course is a non-alcoholic course & the consumption of alcohol under:

Sec. 16-1. - Public intoxication.

It shall be an offense to be drunk or **intoxicated** and disorderly in a **public** place. It shall be an offense to be drunk or **intoxicated** in premises where alcoholic beverages of any nature whatever are sold by the drink and not to leave said premises at the request of the owner, manager, waiter, waitress, bartender or any police officer.

(Ord. No. 102, § 13, 12-1-30; Ord. No. 652, § 1, 5-22-67; Ord. No. 820, §§ 2—4, 8-1-77)

State Law reference— For similar provisions, see RSMo 574.075.

CLEAN-UP: All groups using the Evergreen Disc Golf Course facilities are expected to leave the area(s) in the same condition in which it was found. Groups who fail to clean area will lose their deposit and may be charged for excessive clean up. It is the responsibility of the renter to make sure these areas are cleaned up. All responsibility will fall on the named rental holder.

PARKING: Park patrons must use parking lots or designated street parking. There is absolutely NO PARKING allowed at areas designated "NO PARKING." There is absolutely no vehicle allowed on park walkways or grass for any reason. Vehicles will be reported to the St. Clair Police Department and are subject to be ticketed and towed at the owner's expense.

RENTAL PERMIT ISSUED MUST BE PRESENT ON-SITE AT ALL TIMES

All league and tournament play must obtain a permit issued by the St. Clair Parks Department. All vendors onsite must also have a permit issued for a Special Event permit to sell equipment, t-shirts, food, etc. Any exchange/sale of merchandise on Evergreen Disc Golf Course must obtain permit to engage in such activities.

COURSE TOURNAMENT RENTAL RATE:

St. Clair Resident Rental Cost:

1 Day, Tournament: **\$25 (non-refundable administration fee) + \$100 Rental fee + \$125 Deposit (refunded after course is inspected for misuse, damages, or clean up)** = \$250.00 due at time of reservation.

Non-Resident Rental Cost:

1 Day, Tournament: **\$25 (non-refundable administration fee) + \$200 Rental fee + \$125 Deposit (refunded after course is inspected for misuse, damages, or clean up)** = \$350.00 due at time of reservation.

COURSE LEAGUE PLAY/PRACTICE RENTAL RATE:

St. Clair Resident:

Weekly League Rental (1 day a week limit 12 Week Rental): **\$25 (non-refundable administration fee) + \$150 Rental fee + \$125 Deposit (refundable after course is inspected for misuse, damage, or clean up, which will be conducted after each use of the course, violation will result in losing your rental position for the remaining 12 weeks with deposit)** = \$300.00 due at time of reservation.

Non-Resident:

Weekly League Rental (1 day a week limit 12 Week Rental): **\$25 (non-refundable administration fee) + \$250 Rental fee + \$125 Deposit (refundable after course is inspected for misuse, damage, or clean up, which will be conducted after each use of the course, violation will result in losing your rental position for the remaining 12 weeks with deposit)** = \$400.00 due at time of reservation.



DISC GOLF COURSE RENTAL FORM



League/Tournament Application

Please fill in the following w/your information by clicking on the lines below:

Organization: _____ Responsible Party: _____

Phone: _____ Address: _____ City: _____

Zip: _____ E-Mail: _____ Tax Exempt #: _____ **Rental**

Request Information:

Day of week: Mon Tues Wed Thurs Fri Sat Sun

Date(s): _____ Course: _____

Time (s): _____ to _____ #of players participating: _____

Level of Play: Beginner Intermediate Advanced

Other Information: _____

I hereby acknowledge that I have read, understand and agree to follow the terms and conditions, rules, regulations and considerations contained herein. I agree to let St. Clair Parks share my league information with the public by all communication means necessary. In addition, I acknowledge and understand that I am responsible for any damage that may result from my actions or those of my guests or invitees.

Signature: _____ Date: _____

Payment Type: CREDIT CHECK CASH

Permit # _____