

PROCEDURES FOR A STREET NAME CHANGE

Section T. – Street name change (existing street).

In order to change a street name, person(s) must follow the procedure below:

1. Person(s) requesting a street name change must appear before the planning and zoning commission at their regular meeting. In order to appear before the commission, person(s) requesting said street name change(s) shall submit a letter detailing the change(s) to the city not less than ten working days prior to the commission's next meeting date. The city clerk shall inform the commission of the requested change(s) and place said change(s) on the appropriate agenda.
2. A copy of the commission's recommendations will be provided to the board of aldermen. The board of aldermen may act on the commission's recommendation.
3. Upon the board of aldermen's approval, the city clerk will provide the county recorders and assessor's office with copies of the affidavit approving said street name change(s). The city clerk will inform the appropriate fire protection district and post office of the name change and make the necessary corrections to the official maps of the City of St. Clair.