



ADMINISTRATIVE ORDER No. 4-2007

TO: Departments Employing Individuals in the Classified Service

FROM: City Manager

RE: Police Academy Tuition Reimbursement

EFFECTIVE: Date of Signature

This order addresses the employee who has completed the Police Academy and has completed the POST certification.

The City will reimburse documented tuition expenses paid by the candidates seeking their first appointment as a law enforcement officer if graduation from the academy was within the previous 12 months in accordance with the following table:

Completion of FTO	25%
Completion of 12 months	12.5%
Completion of 24 months	25%
Completion of 36 months	25%
Completion of 48 months	12.5%

The City Manager reserves the right to discontinue this practice without prior notice. As with other practices of this nature, program continuation is subject to budgetary considerations and the ability of the City to fund the program.

Donald R. Salvo
City Manager

11/5/2020
Date