



**ADMINISTRATIVE ORDER No. 10-2010**

**TO:** Fire Chief and Lieutenants, Police Chief and Lieutenants, Emergency Management Coordinator and Public Safety Dispatch Supervisor

**FROM:** Joseph D. Kiolbasa, City Manager

**RE:** Blackberry Service

**EFFECTIVE:** Date of Signature

**BLACKBERRY SERVICE**

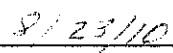
The City will reimburse City employees authorized Blackberry service if the employee elects to use their personal account, upon approval of the City Manager. The reimbursement shall be at the rate the City is billed normally by the City service provider as if this were a City issued account.

Since the City is subsidizing the employee for business related use of the device, the employee understands the City shall have the right to view billing records of the employee's usage and business related information stored on the device or peripheral storage devices.

The City employees authorized City Blackberry service are: Fire Chief and Lieutenants, Police Chief and Lieutenants, Emergency Management Coordinator and Public Safety Dispatch Supervisor.

I, \_\_\_\_\_, an employee authorized City Blackberry service elect to use my personal Blackberry account and accept the above conditions.

  
\_\_\_\_\_  
City Manager

  
\_\_\_\_\_  
Date

cb