

STERLING, COLORADO
NOVEMBER 22, 2016

STATE OF COLORADO)
COUNTY OF LOGAN)ss
CITY OF STERLING)

As required by the Colorado Sunshine Law, the meeting was posted timely in the City Hall lobby more than twenty-four hours in advance of the meeting.

Councilmember Flores gave the invocation. Mayor Torres led the Pledge of Allegiance.

The City Council of the City of Sterling, Colorado, met in regular session in Council Chambers of City Hall on Tuesday, November 22, 2016. Mayor Torres called the meeting to order at 7:00 p.m.

Councilmembers present:

Mayor	Torres
Councilmembers	Appelhans Flores Lawson McCarty Pitcher

Councilmembers absent:

Councilmember	Rice
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Also present:

City Manager	Saling
City Clerk	Forbes
Police Chief	Kerr
Fire Chief	Ritter
Public Works Director	Good
Human Resource Assistant	Bond
Executive Secretary	Bornhoft

Citizens present: 2

CONSENT AGENDA:

Councilmember Appelhans made a motion to approve the consent agenda. Councilmember McCarty seconded the motion. By a six-yes vote, the motion was approved.

Items on the consent agenda were: City Council minutes of November 8, 2016, an application for renewal of retail liquor store license for Harold's Liquor located at 336 E. Chestnut Street and permit application & report of changes for Hootenannies located at 324 West Main Street.

COMMUNICATION AND PERSONAL APPEARANCE OF NON-SCHEDULED CITIZENS BEFORE THE COUNCIL:

None

UNFINISHED BUSINESS:

CITY MANAGER'S REPORT:

City Manager Saling updated Council on the following:

- 2016 Surface Treatment program has started and are half way done, but will not get back to it until spring because of the weather.
- Trash pick up was scheduled for only Monday and Tuesday this week. It will be back to the normal schedule next week.
- City employees collected 1,200 pounds of non perishable food for the food drive.
- The Fire Department ISO rating has gone from a .04 to a .03 and should be an improvement for home insurance rates.
- There are two positions open on the Planning Commission and two on the Housing Authority.
- The City offices will be closed on Thursday and Friday for observance of Thanksgiving.

NEW BUSINESS:

RECOGNITION TO THE FINANCE DEPARTMENT FOR RECEIVING THE AWARD OF FINANCIAL REPORTING ACHIEVEMENT FROM THE GOVERNMENT FINANCE OFFICERS ASSOCIATION:

Mayor Torres presented Deb Forbes, Finance Director and Connie Bornhoff, Executive Secretary with the Financial Reporting Achievement award from the Government Finance Officers Association.

APPLICATION FOR RENEWAL OF RETAIL LIQUOR STORE LICENSE – CRAIG AND LINDA COBERLY – MAJOR LIQUORS – 529 IRIS DRIVE:

City Manager Saling advised Council this application for renewal of the retail liquor store license for Major Liquors, 529 Iris Drive, was not timely filed. The licensee has paid the required fees, including the late filing fee. The current license expired on November 18, 2016. The reports from the Police and Fire Department were mailed to the licensee. The licensee did incur a State liquor violation since the last annual application and a letter was sent to the licensee advising that a representative must appear at this Council meeting to answer any questions Councilmembers might have concerning the violation.

Present to address Council was Mr. Craig Coberly, 228 Phelps Street. Mr. Coberly advised Council this is the first time in 17 years that he had filed late. Mayor Torres asked what steps have been taken because of the violation. Mr. Coberly explained what he was doing.

Councilmember Appelhans made a motion to approve the retail liquor store license for Major Liquors located at 529 Iris Drive. Councilmember McCarty seconded the motion. By a six-yes vote, the motion was approved.

RESOLUTION NO. 11-8-16, SERIES OF 2016 – A RESOLUTION APPROVING THE CONTINUED IMPLEMENTATION OF A WATER METER DOWNSIZING PROGRAM, AND THE APPLICATION FORM, FOR THE YEAR 2017:

City Manager Saling advised Council the minimum charge for water service is based on the size of a user's water meter. In 2011, the City approved a program, and application form, to implement a water meter downsizing program to allow a user to downsize the user's water meter if so desired, to reduce the minimum charge for water service. Thereafter, on an annual basis,

the City has approved continuation of the program, and applications have been submitted to the City each year since the implementation of this program. This resolution approves the continued implementation of the water meter downsizing program and application form for the year 2017.

Councilmember Lawson made a motion to approve Resolution No. 11-8-16, Series of 2016. Councilmember Appelhans seconded the motion. By a six-yes vote, the motion was approved.

RESOLUTION NO. 11-9-16, SERIES OF 2016 – A RESOLUTION REPEALING RESOLUTION NO. 12-1-15, SERIES OF 2015; AND ADOPTING A NEW CHARGES AND FEES POLICY; AND ESTABLISHING NEW CHARGES AND FEES AS REQUIRED IN NUMEROUS SECTIONS OF THE STERLING CITY CODE, AS SET FORTH HEREIN; AND USER CHARGES AND FEES NOT REQUIRED TO BE SET BY SPECIFIC SECTIONS OF THE STERLING CITY CODE:

City Manager Saling advised Council this resolution repeals Resolution No. 12-1-15, Series of 2015, and makes revisions to charges and fees of the City. Revisions have been made in Section 1, Police Department, and in Section IV, Parks, Library and Recreation (notes reflecting the changes are included with this packet). The proposed changes are more clarification of existing practices that need to be listed in the Charges and Fees Policy and do not amount to any significant increase in revenue. The Museum has an annual "Family Yearly Admission" but it is currently not listed so there is no anticipated increase. The changes also provide for the Heritage Festival Vendor Fees to align with fees for fundraisers in the parks – there have been no "For Profits" vendors at the event in the past.

Councilmember Appelhans made a motion to approve Resolution No. 11-9-16, Series of 2016. Councilmember Lawson seconded the motion. By a six-yes vote, the motion was approved.

DEPARTMENT REPORT – HUMAN RESOURCE DEPARTMENT:

Human Resource Assistant Bond gave the Human Resource Department report.

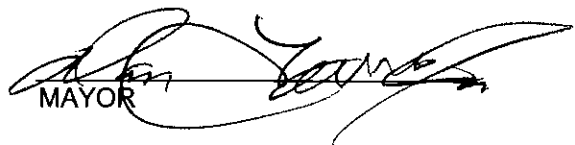
MISCELLANEOUS COUNCIL BUSINESS:

Councilmember McCarty advised Council the shooting complex is open and there is free use until January 1, 2017.

Councilmember Flores asked regarding the renovation of the water tanks, how many years it would last.

ADJOURNMENT:

There being no further business to come before Council the meeting adjourned at 7:29 p.m.


MAYOR

ATTEST:


CITY CLERK