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**CITY OF STERLING  
PUBLIC RIGHT-OF-WAY ENCROACHMENT  
REVOCABLE PERMIT**

NEW ( )

RENEWAL ( )

Name of Applicant(s): \_\_\_\_\_  
 Name of Owner: \_\_\_\_\_  
 Name of Business: \_\_\_\_\_  
 Location Address: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 Phone: \_\_\_\_\_

**GENERAL CONDITIONS:**

1. The applicant must receive City Managers/designee approval.
2. The location shall have a sidewalk with a minimum width of ten (10) feet.
3. This permit shall be valid for one year (April 1<sup>st</sup> to March 31<sup>st</sup>) and must be renewed annually.
4. A sketch must be provided that depicts the size and location of the requested item(s) within the right-of-way
5. This revocable permit is non-transferable and good for the listed item(s), business and address on the permit application.
6. The City of Sterling reserves the right not to renew permits.
7. The owner must secure and furnish a certificate of liability insurance, with coverage of \$1,000,000 per occurrence naming the City of Sterling as additionally insured.
8. A minimum six-foot sidewalk aisle shall be maintained for pedestrian travel at all times
9. The Item(s) shall be placed so as not to impede pedestrian traffic and/or safety.
10. This permit is specific to the right-of-way in front/side of the business applying for the permit.
11. The owner shall obey all state and local statutes and ordinances that are applicable to the encroachment.
12. The permittee shall indemnify the city against any and all liability, loss or damage that the city may suffer as a result of claims, demands, costs or judgments resulting from the item(s) in the public right-of-way.

**CHECK APPROPRIATE BOX(S) FOR PERMITTED USE(S) THAT IS BEING REQUESTED:**

- ( ) SIDEWALK SIGNAGE
- ( ) SIDEWALK BENCH
- ( ) SIDEWALK BICYCLE RACK(S)
- ( ) SIDEWALK DISPLAYS(S)
- ( ) SIDEWALK PLANTER(S) AND/OR TRASH RECEPTICLES
- ( ) SIDEWALK CAFÉ FENCING
- ( ) OTHER – ATTACH EXPLANATION AND SKETCH TO PERMIT

Signature \_\_\_\_\_

Date \_\_\_\_\_

Department Use Only

City Manager	Approve ___	Deny ___	Signature _____	Date _____
City Attorney	Approve ___	Deny ___	Signature _____	Date _____
Public Works	Approve ___	Deny ___	Signature _____	Date _____