

STERLING, COLORADO
SEPTEMBER 26, 2017

STATE OF COLORADO)
COUNTY OF LOGAN)ss
CITY OF STERLING)

As required by the Colorado Sunshine Law, the meeting was posted timely in the City Hall lobby more than twenty-four hours in advance of the meeting.

Pastor Ben Hackbarth, Sterling Foursquare Church, gave the invocation. Mayor Torres led the Pledge of Allegiance.

The City Council of the City of Sterling, Colorado, met in regular session in Council Chambers of City Hall on Tuesday, September 26, 2017. Mayor Torres called the meeting to order at 7:00 p.m.

Councilmembers present:

Mayor	Torres
Councilmembers	Appelhans Flores Lawson Pitcher Rice

Councilmembers absent:

Councilmember	McCarty
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Also present:

City Manager	Saling
City Attorney	Penny
City Clerk	Forbes
Parks, Library and Recreation (PLR) Director	Gandee
Fire Chief	Ritter
Police Chief	Kerr
Public Works Director	Good
Human Resource Director	Brown
Sterling Emergency Communication Center Director	Serl
Paralegal	Welsh

Citizens present: 28

CONSENT AGENDA:

Councilmember Appelhans made a motion to approve the consent agenda. Councilmember Rice seconded the motion. By a six-yes vote, the motion was approved.

Items on the consent agenda were: City Council minutes of September 12, 2017, City Council Special Joint meeting minutes of September 21, 2017, a report of changes for the Sterling Elks Lodge located at 321 Ash Street and an application for renewal of lodging and entertainment liquor license for Ice Lanes located at 208 North 10th Avenue.

COMMUNICATION AND PERSONAL APPEARANCE OF NON-SCHEDULED CITIZENS BEFORE THE COUNCIL:

None

UNFINISHED BUSINESS:

PUBLIC HEARING FOR PROPOSED 2018 BUDGET:

Mayor Torres opened the public hearing.

City Manager Saling gave a PowerPoint presentation on the proposed 2018 budget. He pointed out to Council that in the budget there was a projected five percent increase for health insurance. The City has since received the actual numbers from the County Health Pool and the City only has a one percent increase. He suggested to Council to give the employees an additional one percent increase. City Manager Saling advised Council even when giving the employees the extra one percent the general fund would still be ahead of what they are in the proposed budget by \$8,400.

There was discussion among Council. The final result was four Councilmembers were for the three percent increase.

The request from the Family Resource Center from the joint work session was discussed. They are asking for a \$1,500 match for their community assessment. After discussion, Council added a line item in the non-departmental budget.

City Manager Saling advised Council there would also be a savings in the liability insurance and worker's comp, as the actual rate increase has been received.

There were no further questions.

Mayor Torres closed the public hearing.

City Manager Saling advised Council that the resolution approving the budget will be at the regular Council meeting on October 10, 2017, along with the appropriation ordinance.

CITY MANAGER'S REPORT:

City Manager Saling updated Council on the following:

- The CML Fall District 1 meeting is scheduled for Thursday, September 28 in Fort Morgan.
- Faith United Methodist Church would like to provide a thank you dinner for City Council and their spouses on October 3. Reservations are needed by September 26.
- The Division Avenue water line replacement project is complete and Division Avenue has reopened.
- The Third Street water line replacement project is complete and waiting for the patching.
- The Logan County landfill will be closed from October 17-20 for replacement of the scale.
- The fall cleanup will begin the week of October 23.
- CML has asked the City to host the 2018 Fall District 1 conference.
- The stone will be put around the sculptures on West Main.

- Xcel advised that they are 95 percent done with the underground on West Main.

NEW BUSINESS:

PRESENTATION OF BULLYING PREVENTION AWARENESS MONTH PROCLAMATION:

Mayor Torres presented the Bullying Prevention Awareness Month proclamation to Ms. Ileana Lee and Ms. Shannon Jelle from Living Out Loud.

FIRST READING – ORDINANCE NO. 8, SERIES OF 2017 – AN ORDINANCE MAKING AN ADDITIONAL APPROPRIATION IN THE AMOUNT OF ONE MILLION THIRTY-ONE THOUSAND THREE HUNDRED EIGHTY-THREE DOLLARS (\$1,031,383) AND REGULATING THE PAYMENT OF MONEY OUT OF THE CITY TREASURY, AND INCREASING THE AMOUNT OF THE REVENUE BUDGET FOR 2017 BY EIGHT HUNDRED FIFTY-NINE THOUSAND THREE HUNDRED TWENTY-FOUR DOLLARS (\$859,324):

City Manager Saling advised Council that there was an updated Ordinance placed at their seat due to the liability insurance money received in 2015 that would be used this year to reroof the buildings at the Museum. This ordinance increases expenses to \$1,031,383 and revenue of \$859,324.

Councilmember Appelhans made a motion to introduce Ordinance No. 8, Series of 2017. Councilmember Rice seconded the motion. City Clerk Forbes read the ordinance by title. By a six-yes vote, the motion was approved.

RESOLUTION NO. 9-3-17, SERIES OF 2017 - A RESOLUTION BEFORE THE CITY OF STERLING, LOGAN COUNTY, COLORADO, REQUESTING A STATE AVIATION SYSTEM GRANT AND APPROVING THE GRANT AGREEMENT WITH THE COLORADO DEPARTMENT OF TRANSPORTATION, COLORADO AERONAUTICAL BOARD, DIVISION OF AERONAUTICS, AND ALL GUIDELINES, PROCEDURES, STANDARDS, REQUIREMENTS, TERMS AND CONDITIONS OF SUCH GRANT:

City Manager Saling advised Council this resolution formally requests assistance from the State of Colorado in the form of a grant and approves and authorizes the City to sign the grant agreement with the Colorado Department of Transportation, Colorado Aeronautical Board, Division of Aeronautics for the funding of airport improvements at the Sterling Municipal Airport. The agreement states that the Colorado Department of Transportation, Colorado Aeronautical Board, Division of Aeronautics shall provide matching funds to participate in the local match for federally-funded airport improvements. The funds anticipated to be received through this State Aviation System grant will be used for the installation of Perimeter Fencing (Phase II – South/East) at the Sterling Municipal Airport. By Resolution No. 9-2-17, Series of 2017, Council approved a grant agreement with the United States of America acting through the Federal Aviation Administration, and the expenditure of the City's funds as necessary to meet the terms and conditions of the grant agreement. It was determined that the State's share of matching funds would be \$8,550.00, and the City's share of matching funds would be \$8,846.00.

Councilmember Rice made a motion to approve Resolution No. 9-3-17, Series of 2017. Councilmember Appelhans seconded the motion. By a six-yes vote, the motion was approved.

RESOLUTION NO. 9-4-17, SERIES OF 2017 – A RESOLUTION BEFORE THE CITY OF STERLING, LOGAN COUNTY, COLORADO ACCEPTING THE BID FROM WATERFORD CORPORATION FOR THE PHASE 2 INSTALLATION OF WILDLIFE FENCING RELATING TO THE STERLING MUNICIPAL AIRPORT PROJECT AIP NO. 3-08-0052-015-2017, AND APPROVING AN AGREEMENT:

City Manager Saling advised Council this resolution approves the bid proposal received from Waterford Corporation for the Phase 2 installation of wildlife fencing at the airport, and approves and authorizes the Mayor to sign the related agreement. The City's airport consultant advertised for bids for this project and received two bid proposals. Waterford Corporation was the lowest bid, and meets the needs and desires for this project, and is the bid that is recommended by the

airport consultant. The bid submitted and approved by this resolution is in the amount of \$120,205.80. This bid was the lowest bid received and is an acceptable amount for the project. The City has received a grant from the United States of America acting through the Federal Aviation Administration, and a State Aviation System grant, and the City's share of the project cost is \$8,846.00.

Councilmember Appelhans made a motion to approve Resolution No. 9-4-17, Series of 2017. Councilmember Pitcher seconded the motion. By a six-yes vote, the motion was approved.

RESOLUTION NO. 9-5-17, SERIES OF 2017 – A RESOLUTION BEFORE THE CITY OF STERLING, LOGAN COUNTY, COLORADO, APPROVING AN ADMINISTRATIVE GRANT PURCHASE ORDER TERMS AND CONDITIONS FROM THE STATE OF COLORADO DEPARTMENT OF LOCAL AFFAIRS FOR THE CITY OF STERLING WATER AND SEWER RATE STUDY PROJECT:

City Manager Saling advised Council the City applied for an Energy and Mineral Impact Assistance Fund program grant from the Colorado Department of Local Affairs (DOLA), and was subsequently awarded an administrative grant in the amount of \$25,000.00, which is processed through a purchase order procedure. This resolution approves the terms and conditions of the purchase order for this grant. The administrative grant is in the amount of \$25,000.00 payable towards 50% of the total project cost.

Councilmember Rice made a motion to approve Resolution No. 9-5-17, Series of 2017. Councilmember Appelhans seconded the motion. By a six-yes vote, the motion was approved.

RESOLUTION NO. 9-6-17, SERIES OF 2017 – A RESOLUTION BEFORE THE CITY OF STERLING, LOGAN COUNTY, COLORADO ACCEPTING THE BID FROM PROFESSIONAL ENGINEERING CONSULTANTS, PA, FOR THE CITY OF STERLING WATER AND SEWER RATE STUDY PROJECT #17-001:

City Manager Saling advised Council this resolution approves the bid proposal received from Professional Engineering Consultants, PA, for the City of Sterling Water and Sewer Rate Study project #17-001, and approves and authorizes the Mayor to sign the related agreement. Three bid proposals were received by the City and this was the lowest proposal and meets the needs and desires for this project. The bid submitted and approved by this resolution is in the amount of \$48,850.00. This bid was the lowest bid received and is an acceptable amount for the project, with the understanding that additional work may need to be performed for the City by its current wastewater engineers, Mott McDonald, for an estimated amount of \$5,160.00. The City has received an administrative grant from the Colorado Department of Local Affairs (DOLA) in the amount of \$25,000.00 for this project and there are sufficient funds for the City's 50% share of the project cost required under the grant.

Councilmember Appelhans made a motion to approve Resolution No. 9-6-17, Series of 2017. Councilmember Pitcher seconded the motion. By a six-yes vote, the motion was approved.

DEPARTMENT REPORT–STERLING EMERGENCY COMMUNICATION CENTER (SECC) DEPARTMENT:

The SECC Department report was given by SECC Director Serl.

MISCELLANEOUS COUNCIL BUSINESS:
EXECUTIVE SESSION – PERSONNEL MATTERS:

Mayor Torres made a motion to go into executive session for discussion of a personnel matter under C.R.S. Section 24-6-402 (2) (f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees. Councilmember Lawson seconded the motion. By a six-yes vote, the motion was approved.

Council went into executive session at 8:11 p.m.

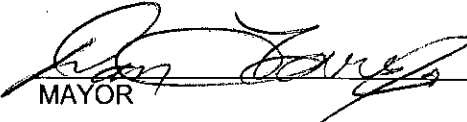
Council came out of executive session at 8:44 p.m.

Mayor Torres advised the participants in the executive session were: City Council and City Attorney. For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, he asked that they state their concerns for the record.


There was none.

ADJOURNMENT:

There being no further business to come before Council the meeting adjourned at 8:45 p.m.


MAYOR

ATTEST:


CITY CLERK