

No. _____

\$ 115 . 00 FEE

VARIANCE APPLICATION

NOTE: This application shall not be altered by an applicant except that additional sheets may be attached where there is insufficient space provided to complete the required information. Additional supporting material may accompany the application at the applicants discretion. No section of the application can be waived without written justification, and such justification is deemed sufficient to warrant a waiver by the Department of Public Works.

PLEASE TYPE OR PRINT NEATLY

APPLICANT'S NAME: _____ DATE: ____/____/____

ADDRESS: _____ PHONE: (____) _____

CITY: _____ STATE: _____ ZIP: _____

STATUS OF APPLICANT: _____
(Owner, renter, potential owner, etc.)

OWNER (If not applicant): _____

ADDRESS: _____ PHONE: (____) _____

CITY: _____ STATE: _____ ZIP: _____

NOTE: If the property owner(s) is (are) not the applicant(s), a notarized statement signed by the owner(s) which states that they have no objection to the proposed variance shall be attached to this application.

LOCATION OF VARIANCE REQUEST: _____
(Address)

VARIANCE INFORMATION:

1. State the requirements of the Zoning Ordinance from which a variance is requested.

2. Give a brief description of how you wish to vary the requirements of the Section cited.

3. Explain how the intent and purpose of the Zoning Ordinance will be protected if the variance is granted.

4. Describe the hardship which would be suffered if the variance was not granted.

5. List specific facts which support the issuance of a variance pursuant to Section 1308 of the Zoning Ordinance.

Will the proposed variance conflict with any covenants internal to the property?

PROPERTY

OWNER'S SIGNATURE: _____ DATE: ___/___/___

APPLICANT'S SIGNATURE: _____ DATE: ___/___/___

NOTE: THE APPLICANT OR A REPRESENTATIVE MUST BE PRESENT AT THE PLANNING COMMISSION MEETING. IF NO ONE IS PRESENT, THE REQUEST WILL BE EITHER DENIED OR TABLED UNTIL THE NEXT MEETING.

FOR DEPARTMENT USE ONLY

APPLICATION FEE: \$115.00 PAID: ___/___/___ FEE RECEIPT #: _____

LEGAL DESCRIPTION OF PROPERTY: _____

ZONING DISTRICT: _____

RECEIVED BY: _____ DATE: ___/___/___

ISSUED PERMIT #: _____ DATE: ___/___/___