

City of Sterling Policy on Funding for Non-Profit Agencies

Purpose:

Local Non-Profit Agencies who carry out a public purpose may apply to the City of Sterling for funding assistance. Decisions on funding lie within the discretion of the City Council and within funds available.

Eligibility:

Agencies applying for funding shall be tax exempt 501(c) (3) organizations. The organization must submit a completed application request for funding with supporting information as requested. Funds shall only be appropriated for public purposes.

Return completed application and all attachments to:

City of Sterling
ATTN: City Clerk
P.O. Box 4000
Sterling, CO 80751-0400

CHECKLIST:

Application and attachments must be received by 5:00 P.M. on Tuesday, August 10, 2021.

Completed Application

Attachment 1 – list of Board Members: Include addresses, dates of appointment and length of term to be served.

Attachment 2 – Current Budget

Attachment 3 – Most Recent independent audit

Date Received: _____

Date Reviewed: _____

Date of Approval: _____

Dave Appelhans, Mayor

City of Sterling

Application for Funding

(Funding Period: January 1, 2022 – December 31, 2022)

PART I: AGENCY INFORMATION

Agency Name: _____

Director or Application Contact: _____

Address: _____

Telephone: _____ Fax: _____

Email: _____

Legal Status: Private Non-profit Community Association Other
(Please explain in the space below.)

Agency 501 (c) (3) Number: _____ or Federal Tax ID Number: _____

Amount of City funds requested: \$ _____ for (check one below)
 Capital costs (construction or large specific purchase)
 Operating costs

(Note: If you are requesting both Capital & Operating funds, please complete two (2) separate applications for each amount.)

PART II: PROGRAM INFORMATION

- A. **Describe the overall public purpose your agency meets.** (Please limit your response using only the space provided below.)

B. Provide the following information about your clients based on your most recent date. Information current as of (date)_____.

RESIDENCE OF CLIENTS SERVED OR TO BE SERVED (Number, approximate is fine.):

City of Sterling: _____
Logan County (outside any city limits): _____
TOTAL: _____

C. Provide a name and address listing of your agency's Board of Directors with their dates of appointment and length of term to be served as ATTACHMENT 1.

D. Identify specifically what you seek to accomplish with the requested funds and how this will help you achieve your organizations goals. (Please limit your response using only the space provided below.)

E. Describe the impact city funds would have on your organization. (Please limit your response using only the space provided below.)

F. Describe the impact your organization has on the quality of life for the citizens of the City of Sterling and local Logan County residents. (Please limit your response using only the space provided below.)

PART III: FINANCIAL INFORMATION

A. List your agency's principal sources of funding including corresponding percentages of Budget:

| Funding Source | Amount | % of Annual Budget |
|-------------------|--------|--------------------|
| | | |
| | | |
| | | |
| | | |
| Grant Monies | | |
| State of Colorado | | |
| Other Sources | | |

B. Provide the following budget expense information in percentages for the current year:

SALARIES and FRINGE BENEFITS _____% of Annual Budget
 OPERATION EXPENSES _____% of Annual Budget

- C. Include a copy of your agency's budget for the current year as ATTACHMENT 2.**
- D. Include a copy of your agency's most recent independent audit report as ATTACHMENT 3.**

PART IV. CERTIFICATION

As the chief executive officer of this agency, or his/her designee, I certify that the above information is true and complete to the best of my knowledge and belief; I further agree that any funds received in response to this grant application will be used for the purposes for which they were requested and that the done organization will comply with the procedures and requirements set forth in this application. *I further agree that any donated funds not used for their specified purpose must be returned to the City of Sterling, CO.*

 Signature of Executive

 Dae