

CITY OF STRAFFORD

126 South Washington

BOARD OF ALDERMEN MEETING

November 20, 2023

REGULAR MEETING

6:30 p.m.



Gateway to Opportunity

**NOTICE OF OPEN MEETING
CITY OF STRAFFORD BOARD OF ALDERMEN
November 20, 2023, 6:30 p.m.
REGULAR SESSION**

Posted at City Hall Friday, November 17, 2023 at 12:30 p.m.

A Regular Meeting of the Strafford Board of Aldermen will be held at the date and time above, at Strafford City Hall located at 126 South Washington, Strafford, Missouri 65757.

CALL TO ORDER — Roll Call

OPENING PRAYER

PLEDGE OF ALLEGIANCE

APPROVAL OF CONSENT AGENDA — Agenda, Minutes of November 6, 2023, and Bills for Payment

VISITORS

APPOINTMENTS AND ANNOUNCEMENTS

- Department Head reports
- City Administrator report

UNFINISHED BUSINESS

- **SECOND AND FINAL READING OF BILL 23-70 ORDINANCE 1020 — appoint City Prosecutor**
- **SECOND AND FINAL READING OF BILL 23-71 ORDINANCE 1021 — appoint Municipal Judge**
- **SECOND AND FINAL READING OF BILL 23-72 ORDINANCE 1022 — budget amendment to appropriate funds for Municipal Judge**
- **SECOND AND FINAL READING OF BILL 23-74 ORDINANCE 1023 — adopt a new business license fee**

NEW BUSINESS — None

ADJOURNMENT

**CITY OF STRAFFORD
BOARD OF ALDERMEN MINUTES
REGULAR MEETING
November 6, 2023**

CALL TO ORDER — Mayor Ashley French called the meeting to order at 6:30 p.m.

ROLL CALL — Present: Aldermen Joel Johnson, Kevin King, Andy Anderson, and Dustin Reed. Absent: Aldermen Michael Evans and Jeff Larimer (arrived a few minutes later). City Staff present: City Administrator Martha Smartt, Police Chief Dennis Shook, Finance Director Mary Brock, Public Works Director Drew Gateley, and City Clerk Sandy Strecker.

OPENING PRAYER — Pastor Chris Bartholomew opened the meeting in prayer

PLEDGE OF ALLEGIANCE — Mayor French led the Pledge of Allegiance

APPROVAL OF CONSENT AGENDA — Alderman Anderson moved to approve the Consent Agenda, seconded by Alderman King. The motion passed in a vote of 4-0. Voting aye: Aldermen Johnson, King, Anderson, and Reed. Nay: None.

Alderman Larimer joined the meeting at 6:36 p.m.

VISITORS — None

APPOINTMENTS AND ANNOUNCEMENTS

- Department Head reports
 - o Public Works Director Drew Gateley gave a department update
 - o Police Chief Shook gave a police department update
 - o Finance Director Mary Brock provided a department update
- City Administrator report
 - o LLEBG Grant — A law enforcement grant has been applied for requesting funds to purchase body cameras and a computer.
 - o Parking on Chestnut St — Following a concern about over-parking on Chestnut Street during community events, the City Engineer reviewed and recommended No Parking signs on one side of the street to allow for vehicles and first responders to pass through. Signs are in the process of being erected.
 - o Christmas Parade — Saturday, December 9 at 5:00 p.m. with Grand Marshal John Berry.
 - o “Light Up Strafford “ Festivities — Among the several activities planned for December 9, citizens are also encouraged to decorate their homes. Nomination of decorated homes begins November 20 and end December 10 at midnight.

- o Audio/Visual Improvements to Council Chambers — Invitation to Bid went out October 18. A Pre-Bid meeting was held on October 26 with three interested A/V vendors; bid deadline tentatively planned for November 30.
- o DD/125 Lift Station Rehabilitation was substantially completed in September; the contractor is working on some punch list items.
- o North Old Orchard Project — Preliminary plans have been submitted to MoDOT and environmental clearance has begun. Approval is underway in anticipation of the future road and drainage improvements.
- o Howard Smith Restroom Project — Selection of a prefabricated permanent restroom structure is underway. City Engineers are working on engineering documents for utility connections to this structure. Pre-planning and coordination is ongoing for this mid-2024 improvement.
- o AMI Project — Contract details with Mueller are still being worked through. The City has been awaiting key information from Mueller for the last four weeks which is needed for an implementation decision.

UNFINISHED BUSINESS — None

NEW BUSINESS

- **FIRST READING OF BILL 23-70 ORDINANCE 1020** — appoint City Prosecutor. After proper posting of the bill, Alderman Reed moved to have the first reading of Bill 23-70 Ordinance 1020 by title only, seconded by Alderman Larimer. The motion passed in a vote of 5-0. Voting aye: Aldermen Johnson, King, Anderson, Larimer, and Reed. Nay: None.

The clerk read the bill: **BILL 23-70 ORDINANCE 1020 AN ORDINANCE APPOINTING PAUL LINK AS THE PROSECUTOR FOR THE CITY OF STRAFFORD AND SETTING FORTH HIS DUTIES**

Alderman Reed moved to approve the first reading of Bill 23-70 Ordinance 1020, seconded by Alderman Larimer. The motion passed in a vote of 5-0. Voting aye: Aldermen Johnson, King, Anderson, Larimer, and Reed. Nay: None.

- **FIRST READING OF BILL 23-71 ORDINANCE 1021** — appoint Municipal Judge. After proper posting of the bill, Alderman King moved to have the first reading of Bill 23-71 Ordinance 1021 by title only, seconded by Alderman Reed. The motion passed in a vote of 5-0. Voting aye: Aldermen Johnson, King, Anderson, Larimer, and Reed. Nay: None.

The clerk read the bill: **BILL 23-71 ORDINANCE 1021 AN ORDINANCE APPOINTING WILLIAM O. WORSHAM AS THE STRAFFORD MUNICIPAL COURT JUDGE KNOWN AS THE MUNICIPAL JUDGE OF THE 31 ST JUDICIAL CIRCUIT COURT FOR THE TERM FROM OCTOBER 1, 2023, TO SEPTEMBER 30, 2025, AND SETTING FORTH HIS DUTIES**

Alderman King moved to approve the first reading of Bill 23-71 Ordinance 1021, seconded by Alderman Reed. The motion passed in a vote of 5-0. Voting aye: Aldermen Johnson, King, Anderson, Larimer, and Reed. Nay: None

- **FIRST READING OF BILL 23-72 ORDINANCE 1022** — budget amendment to appropriate funds for Municipal Judge. After proper posting of the bill, Alderman Anderson moved to have the first reading of Bill 23-70 Ordinance 1020 by title only, seconded by Alderman King. The motion passed in a vote of 5-0. Voting aye: Aldermen Johnson, King, Anderson, Larimer, and Reed. Nay: None.

The clerk read the bill: **BILL 23-72 ORDINANCE 1022 AN ORDINANCE AMENDING THE FY2024 ANNUAL BUDGET FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2024 AND APPROPRIATING FUNDS PURSUANT THERETO (MUNICIPAL COURT JUDGE)**

Alderman Anderson moved to approve the first reading of Bill 23-72 Ordinance 1022, seconded by Alderman King. The motion passed in a vote of 5-0. Voting aye: Aldermen Johnson, King, Anderson, Larimer, and Reed. Nay: None.

- **FIRST AND FINAL READING OF BILL 23-73 RESOLUTION 23-19** — authorize City Administrator to enter into Cochran Supplemental Agreement for engineering work on a new sidewalk on Highway 00 (Hwy 125 to Dollar General). After proper posting of the bill, Alderman King moved to have the first and final reading of Bill 23-73 Resolution 23-19 by title only, seconded by Alderman Anderson. The motion passed in a vote of 5-0. Voting aye: Aldermen Johnson, King, Anderson, Larimer, and Reed. Nay: None

The clerk read the bill: **BILL 23-73 RESOLUTION 23-19 A RESOLUTION OF THE CITY OF STRAFFORD, MISSOURI, AUTHORIZING THE CITY ADMINISTRATOR TO SIGN SUPPLEMENTAL AGREEMENT #8 WITH SW ENGINEERING, LLC dba COCHRAN FOR PROFESSIONAL CIVIL ENGINEERING FOR A NEW SIDEWALK ON MISSOURI STATE HIGHWAY 00 (HIGHWAY 125 TO DOLLAR GENERAL)**

Alderman King moved to approve the first and final reading and passage of Bill 23-73 Resolution 23-19, seconded by Alderman Anderson. The motion passed in a roll-call vote of 5-0. Voting aye: Aldermen Johnson, King, Anderson, Larimer, and Reed. Nay: None.

- **FIRST READING OF BILL 23-74 ORDINANCE 1023** — adopt a new business license fee. After proper posting of the bill, Alderman Anderson moved to have the first reading of Bill 23-74 Ordinance 1023 by title only, seconded by Alderman Johnson. The motion passed in a vote of 5-0. Voting aye: Aldermen Johnson, King, Anderson, Larimer, and Reed. Nay: None

The clerk read the bill: **BILL 23-74 ORDINANCE 1023 AN ORDINANCE TO ADOPT A NEW BUSINESS LICENSE FEE, AMENDING TITLE VIII FEES, CHAPTER 805 FEE SCHEDULE, SECTION 805.060 BUSINESS, AND ADOPTING TITLE VIII FEES, CHAPTER 805 FEE SCHEDULE, SECTION 805.060(1) MERCHANT LICENSE FEES**

TO BE PAID BY BUSINESSES, AND AMENDING SECTION 605.020(A) MERCHANT LICENSE FEES TO BE PAID BY BUSINESSES OF THE MUNICIPAL CODE OF THE CITY OF STRAFFORD, MISSOURI

Alderman Anderson moved to approve the first reading of Bill 23-74 Ordinance 1023, seconded by Alderman Johnson. The motion passed in a vote of 5-0.

Voting aye: Aldermen Johnson, King, Anderson, Larimer, and Reed. Nay: None.

ADJOURNMENT — At 7:30 p.m., Alderman Anderson moved to adjourn, seconded by Alderman Larimer. The motion passed in a vote of 5-0. Voting aye: Aldermen Johnson, King, Anderson, Larimer, and Reed. Nay: None.

Ashley French, Mayor

ATTEST:

Sandy Strecker, City Clerk



City of Strafford, MO

My Check Report

By Check Number

Date Range: 11/07/2023 - 11/20/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank - Gen-AP Bank General Fund						
Payment Type: Regular						
VEN01031	ARC Construction LLC	11/20/2023	Regular	0.00	2,460.00	57471
0000003071	CITY OF SPRINGFIELD	11/20/2023	Regular	0.00	861.25	57472
0000026513	COCHRAN	11/20/2023	Regular	0.00	20,718.75	57473
0000003141	CULLIGAN BOTTLED WATER	11/20/2023	Regular	0.00	20.50	57474
0000026282	GENERAL CODE	11/20/2023	Regular	0.00	1,879.00	57475
0000007100	GRAINGER DEP 823947593	11/20/2023	Regular	0.00	75.47	57476
0000007996	HACH COMPANY	11/20/2023	Regular	0.00	482.65	57477
0000008011	HARTER HOUSE MARKETS LLC	11/20/2023	Regular	0.00	12.09	57478
0000008020	HFE PROCESS	11/20/2023	Regular	0.00	484.00	57479
0000026581	Kutak Rock LLP	11/20/2023	Regular	0.00	2,733.25	57480
0000005025	LIBERTY UTILITIES	11/20/2023	Regular	0.00	10,885.78	57481
0000013110	MFA PROPANE	11/20/2023	Regular	0.00	536.82	57482
0000015004	ORKIN PEST CONTROL	11/20/2023	Regular	0.00	97.99	57483
0000026422	PHILLIPS MEDIA GROUP	11/20/2023	Regular	0.00	228.48	57484
0000026016	PINNACLE CONSULTING,CPA'S LLC	11/20/2023	Regular	0.00	405.00	57485
VEN01028	SCI Engineering, Inc.	11/20/2023	Regular	0.00	5,000.00	57486
0000019090	SHARE CORP	11/20/2023	Regular	0.00	225.37	57487
0000019191	SPGFLD GREENE CO HEALTH DEPT	11/20/2023	Regular	0.00	26.00	57488
0000019131	SUMMIT SAFETY GROUP	11/20/2023	Regular	0.00	250.00	57489
0000026479	SUMNER ONE INC	11/20/2023	Regular	0.00	682.22	57490
0000026371	UNIFIRST	11/20/2023	Regular	0.00	110.25	57491
0000026495	VERIZON CONNECT NWF INC	11/20/2023	Regular	0.00	161.90	57492
0000022015	WEBSTER ELECTRIC CO-OP	11/20/2023	Regular	0.00	84.54	57493
0000026372	WORSHAM LAW FIRM	11/20/2023	Regular	0.00	350.00	57494
Total Regular:				0.00	48,771.31	

My Check Report

Date Range: 11/07/2023 - 11/20/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payment Type: Bank Draft						
0000026441	BANKCARD SERVICES	11/20/2023	Bank Draft	0.00	1,321.60	DFT0000198
0000026441	BANKCARD SERVICES	11/20/2023	Bank Draft	0.00	3,051.42	DFT0000199
0000026441	BANKCARD SERVICES	11/20/2023	Bank Draft	0.00	1,777.12	DFT0000200
Total Bank Draft:				0.00	6,150.14	

Bank Code AP Bank - Gen Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	36	24	0.00	48,771.31
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	3	3	0.00	6,150.14
EFT's	0	0	0.00	0.00
	39	27	0.00	54,921.45

My Check Report

Date Range: 11/07/2023 - 11/20/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Payroll-Payroll						
Payment Type: Bank Draft						
0000020000	TASC ACH	11/17/2023	Bank Draft	0.00	631.23	DFT0000194
0000005015	EFTPS PAYMENTS	11/20/2023	Bank Draft	0.00	2,880.18	DFT0000195
0000005015	EFTPS PAYMENTS	11/20/2023	Bank Draft	0.00	1,002.34	DFT0000196
0000005015	EFTPS PAYMENTS	11/20/2023	Bank Draft	0.00	4,285.66	DFT0000197
Total Bank Draft:				0.00	8,799.41	

Bank Code Payroll Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	4	4	0.00	8,799.41
EFT's	0	0	0.00	0.00
	4	4	0.00	8,799.41

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	36	24	0.00	48,771.31
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	7	7	0.00	14,949.55
EFT's	0	0	0.00	0.00
	43	31	0.00	63,720.86

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash - General Ckg Acct	11/2023	63,720.86
			63,720.86



Expense Approval Report

By Fund

Payment Dates 11/7/2023 - 11/20/2023

Vendor Name	Payable Number	Description (Item)	Account Number	Account Name	Amount
Fund: 100 - General Fund					
TASC ACH	INV0000353	Employee TASC Contribution	100-20230	Tasc Flex Plan Payable	241.32
EFTPS PAYMENTS	INV0000355	43-0910153 Taxes Payable	100-20260	Payroll Taxes Payable	781.84
EFTPS PAYMENTS	INV0000356	43-0910153 Medicare Tax	100-20260	Payroll Taxes Payable	245.06
EFTPS PAYMENTS	INV0000357	43-0910153 SS Tax Withholdi...	100-20260	Payroll Taxes Payable	1,047.72
					2,315.94
Department: 110 - Administration					
BANKCARD SERVICES	10312023CH	VIP Marketing	100-110-62010-0000	Advertising/Printing/Graphics	800.00
BANKCARD SERVICES	10312023CH	Amazon	100-110-62120-0000	Telephone & Internet	30.69
BANKCARD SERVICES	10312023CH	Credit for Parking	100-110-62130-0000	Travel Expense	-32.00
BANKCARD SERVICES	10312023CH	USPS	100-110-66050-0000	Postage/Freight	9.73
BANKCARD SERVICES	10312023CH	Common Grounds	100-110-66310-0000	City Administrator Expense	10.04
BANKCARD SERVICES	10312023CH	Spfd Chamber	100-110-66310-0000	City Administrator Expense	60.00
BANKCARD SERVICES	10312023CH	Common Grounds	100-110-66310-0000	City Administrator Expense	13.09
BANKCARD SERVICES	10312023CH	Sam's	100-110-66360-0000	Office Supplies	115.85
BANKCARD SERVICES	10312023CH	Sam's	100-110-66360-0000	Office Supplies	57.54
BANKCARD SERVICES	10312023PW	Menards	100-110-66360-0000	Office Supplies	6.96
LIBERTY UTILITIES	11022023	Electric for the month of Sept	100-110-64010-0000	Electricity	58.52
PHILLIPS MEDIA GROUP	161001	Madison Ave Bids	100-110-62010-0000	Advertising/Printing/Graphics	228.48
PINNACLE CONSULTING,CPA'S...	17329	Sept Accounting Services	100-110-61010-0000	Accounting/Audit Services	60.75
SUMNER ONE INC	3751455	Copier Lease & Property Tax Ci..	100-110-62060-0000	Equipment Leases	93.14
Kutak Rock LLP	3308390	84024-1 October Legal Services	100-110-61040-0000	Legal Services	460.00
GENERAL CODE	34264	Supplement 18 Codification	100-110-62020-0000	Codification	1,879.00
Department 110 - Administration Total:					3,851.79
Department: 120 - Building & Development					
BANKCARD SERVICES	10312023PW	Intl Code Council	100-120-53040-0000	Employee Training	100.00
PINNACLE CONSULTING,CPA'S...	17329	Sept Accounting Services	100-120-61010-0000	Accounting/Audit Services	60.75
SUMNER ONE INC	3751455	Copier Lease & Property Tax Ci..	100-120-62060-0000	Equipment Leases	23.30
Kutak Rock LLP	3308390	84024-1 October Legal Services	100-120-61040-0000	Legal Services	120.00
COCHRAN	SW2154	Maple Leaf Centre Plat	100-120-61050-0000	Plan Review Services	410.00
COCHRAN	SW2154-2	E Evergreen Mini Storage	100-120-61050-0000	Plan Review Services	245.00
COCHRAN	SW2154-3	Hale Addition Plat	100-120-61050-0000	Plan Review Services	150.00
COCHRAN	SW2154-4	Rail Park Lot 8	100-120-61050-0000	Plan Review Services	70.00
COCHRAN	SW2156	General Engineering Svcs	100-120-61030-0000	Engineering Services	845.00
COCHRAN	SW2158	Maple Leaf Centre Plat	100-120-61050-0000	Plan Review Services	202.50
Department 120 - Building & Development Total:					2,226.55
Department: 140 - Municipal Court					
LIBERTY UTILITIES	11022023	Electric for the month of Sept	100-140-64010-0000	Electricity	58.52
SUMNER ONE INC	3751455	Copier Lease & Property Tax Ci..	100-140-62060-0000	Equipment Leases	93.14
Kutak Rock LLP	3308390	84024-1 October Legal Services	100-140-61040-0000	Legal Services	1,793.25
WORSHAM LAW FIRM	4627	Nov Court	100-140-61048-0000	Judge Fees	350.00
Department 140 - Municipal Court Total:					2,294.91
Department: 170 - Streets					
SUMMIT SAFETY GROUP	29974	Monthly Safety Consulting	100-170-62110-0000	Safety Program	83.32
CULLIGAN BOTTLED WATER	699109	Bottled Water	100-170-62025-0000	Contracted Services	6.84
BANKCARD SERVICES	10312023CH	Sam's	100-170-66360-0000	Office Supplies	29.33
BANKCARD SERVICES	10312023PW	Fuel	100-170-66340-0000	Fuel	137.84
UNIFIRST	1860078091	Uniform Expense	100-170-53030-0000	Uniform Expense	5.57
VERIZON CONNECT NWF INC	3184978	April Fleet Service	100-170-62120-0000	Telephone & Internet	39.67
LIBERTY UTILITIES	11022023	Electric for the month of Sept	100-170-64010-0000	Electricity	117.95
LIBERTY UTILITIES	11022023	Electric for the month of Sept	100-170-64020-0000	Street Lighting	2,705.92
PINNACLE CONSULTING,CPA'S...	17329	Sept Accounting Services	100-170-61010-0000	Accounting/Audit Services	20.25
SHARE CORP	251030	Washers, nuts, Posi-grip drill ...	100-170-66200-0000	Repairs & Maintenance Suppli...	56.34

Expense Approval Report

Payment Dates: 11/7/2023 - 11/20/2023

Vendor Name	Payable Number	Description (Item)	Account Number	Account Name	Amount
UNIFIRST	1860079195	Uniform Expense	100-170-53030-0000	Uniform Expense	5.46
COCHRAN	SW2156	General Engineering Svcs	100-170-61030-0000	Engineering Services	1,195.00
ORKIN PEST CONTROL	252202837	November Service	100-170-62025-0000	Contracted Services	4.90
ARC Construction LLC	2959	Remove & Replace 41' of Curb...	100-170-65056-0000	Repairs & Maintenance, Street..	2,460.00
Department: 170 - Streets Total:					6,868.39
Department: 190 - Animal Control					
HARTER HOUSE MARKETS LLC	10042023	Dog Food	100-190-66330-0000	Dog Food & Supplies	12.09
ORKIN PEST CONTROL	252202837	November Service	100-190-62025-0000	Contracted Services	48.99
Department 190 - Animal Control Total:					61.08
Fund 100 - General Fund Total:					17,618.66

Expense Approval Report

Payment Dates: 11/7/2023 - 11/20/2023

Vendor Name	Payable Number	Description (Item)	Account Number	Account Name	Amount
Fund: 200 - Law Enforcement Sales Tax					
TASC ACH	INV0000353	Employee TASC Contribution	200-20230	Tasc Flex Plan Payable	37.18
EFTPS PAYMENTS	INV0000355	43-0910153 Taxes Payable	200-20260	Payroll Taxes Payable	1,118.10
EFTPS PAYMENTS	INV0000356	43-0910153 Medicare Tax	200-20260	Payroll Taxes Payable	406.68
EFTPS PAYMENTS	INV0000357	43-0910153 SS Tax Withholdi...	200-20260	Payroll Taxes Payable	1,738.68
					3,300.64
Department: 270 - Police Operations					
BANKCARD SERVICES	10312023CH	Sam's	200-270-66360-0000	Office Supplies	57.86
BANKCARD SERVICES	10312023CH	October Credit Card Purchases	200-270-66360-0000	Office Supplies	110.79
BANKCARD SERVICES	10312023PD	Amazon	200-270-53030-1303	Uniform Expense	256.00
BANKCARD SERVICES	10312023PD	Amazon	200-270-53030-1307	Uniform Expense	61.00
BANKCARD SERVICES	10312023PD	Fair Field Inn & Suites	200-270-62130-0000	Travel Expense	2.50
BANKCARD SERVICES	10312023PD	Fazolis	200-270-62130-0000	Travel Expense	13.85
BANKCARD SERVICES	10312023PD	Fair Field Inn & Suites	200-270-62130-0000	Travel Expense	272.46
BANKCARD SERVICES	10312023PD	Wendy's	200-270-62130-0000	Travel Expense	30.39
BANKCARD SERVICES	10312023PD	O'Reillys Wiper fluid, antifreez...	200-270-65030-0000	Repairs & Maintenance, Equi...	73.22
BANKCARD SERVICES	10312023PD	Sunny Communications	200-270-65030-0000	Repairs & Maintenance, Equi...	289.59
BANKCARD SERVICES	10312023PD	Interstate Batteries	200-270-65040-1301	Repairs & Maintenance, Vehic...	146.45
BANKCARD SERVICES	10312023PD	O'Reillys	200-270-65040-1304	Repairs & Maintenance, Vehic...	74.98
BANKCARD SERVICES	10312023PD	O'Reillys	200-270-65040-1304	Repairs & Maintenance, Vehic...	60.93
BANKCARD SERVICES	10312023PD	Amazon	200-270-65040-1305	Repairs & Maintenance, Vehic...	33.00
BANKCARD SERVICES	10312023PD	Amazon	200-270-66030-0000	Equipment, Non-Capital	38.08
BANKCARD SERVICES	10312023PD	Amazon	200-270-66030-0000	Equipment, Non-Capital	45.28
BANKCARD SERVICES	10312023PD	Fuel	200-270-66340-0000	Fuel	1,613.95
BANKCARD SERVICES	10312023PD	Vista Print	200-270-66360-0000	Office Supplies	28.99
BANKCARD SERVICES	10312023PD	Springfield Stamp	200-270-66360-0000	Office Supplies	10.75
LIBERTY UTILITIES	11022023	Electric for the month of Sept	200-270-64010-0000	Electricity	266.95
PINNACLE CONSULTING,CPA'S...	17329	Sept Accounting Services	200-270-61010-0000	Accounting/Audit Services	60.75
SUMNER ONE INC	3751439	Copier Lease and Property Tax...	200-270-62060-0000	Equipment Leases	216.47
Department 270 - Police Operations Total:					3,764.24
Fund 200 - Law Enforcement Sales Tax Total:					7,064.88

Expense Approval Report

Payment Dates: 11/7/2023 - 11/20/2023

Vendor Name	Payable Number	Description (Item)	Account Number	Account Name	Amount
Fund: 210 - Capital Improvement Sales Tax					
Department: 170 - Streets					
SCI Engineering, Inc.	196783	N. Old Orchard Dr Impr - Cultu...	210-170-81010-8170	Capital, Project Engineering	5,000.00
				Department 170 - Streets Total:	5,000.00
				Fund 210 - Capital Improvement Sales Tax Total:	5,000.00

Expense Approval Report

Payment Dates: 11/7/2023 - 11/20/2023

Vendor Name	Payable Number	Description (Item)	Account Number	Account Name	Amount
Fund: 300 - Parks & Recreation					
TASC ACH	INV0000353	Employee TASC Contribution	300-20230	Tasc Flex Plan Payable	16.85
EFTPS PAYMENTS	INV0000355	43-0910153 Taxes Payable	300-20260	Payroll Taxes Payable	103.02
EFTPS PAYMENTS	INV0000356	43-0910153 Medicare Tax	300-20260	Payroll Taxes Payable	37.10
EFTPS PAYMENTS	INV0000357	43-0910153 SS Tax Withholdi...	300-20260	Payroll Taxes Payable	158.58
					315.55
Department: 300 - Parks Operations					
BANKCARD SERVICES	10312023PW	Menards	300-300-65330-0000	Repairs & Maintenance, Parki...	26.52
VERIZON CONNECT NWF INC	3184978	April Fleet Service	300-300-62120-0000	Telephone & Internet	4.05
LIBERTY UTILITIES	11022023	Electric for the month of Sept	300-300-64010-0000	Electricity	259.30
PINNACLE CONSULTING,CPA'S...	17329	Sept Accounting Services	300-300-61010-0000	Accounting/Audit Services	40.50
SHARE CORP	251030	Washers, nuts, Posi-grip drill ...	300-300-66200-0000	Repairs & Maintenance Suppli...	56.34
Department 300 - Parks Operations Total:					386.71
Department: 330 - Howard Smith Park					
BANKCARD SERVICES	10312023PW	Menards	300-330-65360-0000	Repairs & Maintenance, Spray...	147.97
COCHRAN	SW2152	Supp Agr #9 - Howard Smith R...	300-330-81010-8501	Capital, Project Engineering	3,400.00
Department 330 - Howard Smith Park Total:					3,547.97
Fund 300 - Parks & Recreation Total:					4,250.23

Expense Approval Report

Payment Dates: 11/7/2023 - 11/20/2023

Vendor Name	Payable Number	Description (Item)	Account Number	Account Name	Amount
Fund: 800 - Utilities					
TASC ACH	INV0000353	Employee TASC Contribution	800-20230	Tasc Flex Plan Payable	335.88
EFTPS PAYMENTS	INV0000355	43-0910153 Taxes Payable	800-20260	Payroll Taxes Payable	877.22
EFTPS PAYMENTS	INV0000356	43-0910153 Medicare Tax	800-20260	Payroll Taxes Payable	313.50
EFTPS PAYMENTS	INV0000357	43-0910153 SS Tax Withholdi...	800-20260	Payroll Taxes Payable	1,340.68
					2,867.28

Department: 800 - Utility Administration

PINNACLE CONSULTING,CPA'S...	17329	Sept Accounting Services	800-800-61010-0000	Accounting/Audit Services	162.00
SUMNER ONE INC	3751455	Copier Lease & Property Tax Ci...	800-800-62060-0000	Equipment Leases	256.17

Department 800 - Utility Administration Total: 418.17**Department: 810 - Water Operations**

SUMMIT SAFETY GROUP	29974	Monthly Safety Consulting	800-810-62110-0000	Safety Program	83.32
HACH COMPANY	320714598	Replace tubing on CL17 machi...	800-810-65130-0000	Repairs & Maintenance, Well ...	290.00
CULLIGAN BOTTLED WATER	699109	Bottled Water	800-810-62025-0000	Contracted Services	7.39
BANKCARD SERVICES	10312023CH	October Credit Card Purchases	800-810-66360-0000	Office Supplies	29.34
BANKCARD SERVICES	10312023PW	Harbor Freight gloves	800-810-66200-0000	Repairs & Maintenance Suppli...	33.97
BANKCARD SERVICES	10312023PW	Menards	800-810-66200-0000	Repairs & Maintenance Suppli...	20.20
BANKCARD SERVICES	10312023PW	Fuel	800-810-66340-0000	Fuel	620.26
HACH COMPANY	13801749	Test packets for testing water	800-810-66010-0000	Chemicals	192.65
UNIFIRST	1860078091	Uniform Expense	800-810-53030-0000	Uniform Expense	25.06
VERIZON CONNECT NWF INC	3184978	April Fleet Service	800-810-62120-0000	Telephone & Internet	59.09
LIBERTY UTILITIES	11022023	Electric for the month of Sept	800-810-64010-0000	Electricity	4,938.20
SHARE CORP	251030	Washers, nuts, Posi-grip drill ...	800-810-66200-0000	Repairs & Maintenance Suppli...	56.34
SPGFLD GREENE CO HEALTH ...	110623	Water Testing Labs 976-977	800-810-62095-0000	Laboratory Testing	26.00
UNIFIRST	1860079195	Uniform Expense	800-810-53030-0000	Uniform Expense	24.56
COCHRAN	SW2150	Supp Agr #11- Hwy OO (East)...	800-810-81010-8670	Capital, Project Engineering	600.00
COCHRAN	SW2151	Supp Agr #10- Tower 3 Water...	800-810-81010-8671	Capital, Project Engineering	9,375.00
COCHRAN	SW2156	General Engineering Svcs	800-810-61030-0000	Engineering Services	1,330.00
ORKIN PEST CONTROL	252202837	November Service	800-810-62025-0000	Contracted Services	22.05

Department 810 - Water Operations Total: 17,733.43**Department: 850 - Sewer Operations**

SUMMIT SAFETY GROUP	29974	Monthly Safety Consulting	800-850-62110-0000	Safety Program	83.36
HFE PROCESS	9451	Lift station parts	800-850-65220-6002	Repairs & Maintenance, Lift St...	48.40
HFE PROCESS	9451	Lift station parts	800-850-65220-6004	Repairs & Maintenance, Lift St...	48.40
HFE PROCESS	9451	Lift station parts	800-850-65220-6005	Repairs & Maintenance, Lift St...	48.40
HFE PROCESS	9451	Lift station parts	800-850-65220-6006	Repairs & Maintenance, Lift St...	48.40
HFE PROCESS	9451	Lift station parts	800-850-65220-6007	Repairs & Maintenance, Lift St...	48.40
HFE PROCESS	9451	Lift station parts	800-850-65220-6008	Repairs & Maintenance, Lift St...	48.40
HFE PROCESS	9451	Lift station parts	800-850-65220-6009	Repairs & Maintenance, Lift St...	48.40
HFE PROCESS	9451	Lift station parts	800-850-65220-6010	Repairs & Maintenance, Lift St...	48.40
HFE PROCESS	9451	Lift station parts	800-850-65220-6011	Repairs & Maintenance, Lift St...	48.40
HFE PROCESS	9451	Lift station parts	800-850-65220-6013	Repairs & Maintenance, Lift St...	48.40
CITY OF SPRINGFIELD	498566	Vac 2 Lift Stations	800-850-65220-6005	Repairs & Maintenance, Lift St...	430.62
CITY OF SPRINGFIELD	498566	Vac 2 Lift Stations	800-850-65220-6006	Repairs & Maintenance, Lift St...	430.63
CULLIGAN BOTTLED WATER	699109	Bottled Water	800-850-62025-0000	Contracted Services	6.27
BANKCARD SERVICES	10312023CH	October Credit Card Purchases	800-850-66360-0000	Office Supplies	29.34
BANKCARD SERVICES	10312023PW	Menards	800-850-66200-0000	Repairs & Maintenance Suppli...	20.21
BANKCARD SERVICES	10312023PW	Harbor Freight gloves	800-850-66200-0000	Repairs & Maintenance Suppli...	33.98
BANKCARD SERVICES	10312023PW	Oct Credit Card Purchases	800-850-66340-0000	Fuel	620.26
BANKCARD SERVICES	10312023PW	Dollar General	800-850-66390-0000	Tools	8.95
UNIFIRST	1860078091	Uniform Expense	800-850-53030-0000	Uniform Expense	25.05
VERIZON CONNECT NWF INC	3184978	April Fleet Service	800-850-62120-0000	Telephone & Internet	59.09
MFA PROPANE	584568	Propane Midwest Lane	800-850-64040-0000	Propane	536.82
LIBERTY UTILITIES	11022023	Electric for the month of Sept	800-850-64010-0000	Electricity	2,480.42
SHARE CORP	251030	Washers, nuts, Posi-grip drill ...	800-850-66200-0000	Repairs & Maintenance Suppli...	56.35
GRAINGER DEP 823947593	9895491034	Air Monitor guage gas	800-850-66200-0000	Repairs & Maintenance Suppli...	75.47
Kutak Rock LLP	3308390	84024-1 October Legal Services	800-850-61040-0000	Legal Services	40.00
UNIFIRST	1860079195	Uniform Expense	800-850-53030-0000	Uniform Expense	24.55
COCHRAN	SW2153	Hwy C Lift Station - Topo/Eas...	800-850-61030-0000	Engineering Services	995.00

Expense Approval Report

Payment Dates: 11/7/2023 - 11/20/2023

Vendor Name	Payable Number	Description (Item)	Account Number	Account Name	Amount
COCHRAN	SW2156	General Engineering Svcs	800-850-61030-0000	Engineering Services	1,901.25
WEBSTER ELECTRIC CO-OP	11092023	Monthly Electric	800-850-64010-0000	Electricity	84.54
ORKIN PEST CONTROL	252202837	November Service	800-850-62025-0000	Contracted Services	22.05
Department 850 - Sewer Operations Total:					8,448.21
Department: 890 - Trash					
Kutak Rock LLP	3308390	84024-1 October Legal Services	800-890-61040-0000	Legal Services	320.00
Department 890 - Trash Total:					320.00
Fund 800 - Utilities Total:					29,787.09
Grand Total:					63,720.86

Report Summary

Fund Summary

Fund	Payment Amount
100 - General Fund	17,618.66
200 - Law Enforcement Sales Tax	7,064.88
210 - Capital Improvement Sales Tax	5,000.00
300 - Parks & Recreation	4,250.23
800 - Utilities	29,787.09
Grand Total:	63,720.86

Account Summary

Account Number	Account Name	Payment Amount
100-110-61010-0000	Accounting/Audit Servic...	60.75
100-110-61040-0000	Legal Services	460.00
100-110-62010-0000	Advertising/Printing/Gra...	1,028.48
100-110-62020-0000	Codification	1,879.00
100-110-62060-0000	Equipment Leases	93.14
100-110-62120-0000	Telephone & Internet	30.69
100-110-62130-0000	Travel Expense	-32.00
100-110-64010-0000	Electricity	58.52
100-110-66050-0000	Postage/Freight	9.73
100-110-66310-0000	City Administrator Expen...	83.13
100-110-66360-0000	Office Supplies	180.35
100-120-53040-0000	Employee Training	100.00
100-120-61010-0000	Accounting/Audit Servic...	60.75
100-120-61030-0000	Engineering Services	845.00
100-120-61040-0000	Legal Services	120.00
100-120-61050-0000	Plan Review Services	1,077.50
100-120-62060-0000	Equipment Leases	23.30
100-140-61040-0000	Legal Services	1,793.25
100-140-61048-0000	Judge Fees	350.00
100-140-62060-0000	Equipment Leases	93.14
100-140-64010-0000	Electricity	58.52
100-170-53030-0000	Uniform Expense	11.03
100-170-61010-0000	Accounting/Audit Servic...	20.25
100-170-61030-0000	Engineering Services	1,195.00
100-170-62025-0000	Contracted Services	11.74
100-170-62110-0000	Safety Program	83.32
100-170-62120-0000	Telephone & Internet	39.67
100-170-64010-0000	Electricity	117.95
100-170-64020-0000	Street Lighting	2,705.92
100-170-65056-0000	Repairs & Maintenance, ...	2,460.00
100-170-66200-0000	Repairs & Maintenance ...	56.34
100-170-66340-0000	Fuel	137.84
100-170-66360-0000	Office Supplies	29.33
100-190-62025-0000	Contracted Services	48.99
100-190-66330-0000	Dog Food & Supplies	12.09
100-20230	Tasc Flex Plan Payable	241.32
100-20260	Payroll Taxes Payable	2,074.62
200-20230	Tasc Flex Plan Payable	37.18
200-20260	Payroll Taxes Payable	3,263.46
200-270-53030-1303	Uniform Expense	256.00
200-270-53030-1307	Uniform Expense	61.00
200-270-61010-0000	Accounting/Audit Servic...	60.75
200-270-62060-0000	Equipment Leases	216.47
200-270-62130-0000	Travel Expense	319.20
200-270-64010-0000	Electricity	266.95
200-270-65030-0000	Repairs & Maintenance, ...	362.81
200-270-65040-1301	Repairs & Maintenance,...	146.45
200-270-65040-1304	Repairs & Maintenance,...	135.91

Account Summary

Account Number	Account Name	Payment Amount
200-270-65040-1305	Repairs & Maintenance,...	33.00
200-270-66030-0000	Equipment, Non-Capital	83.36
200-270-66340-0000	Fuel	1,613.95
200-270-66360-0000	Office Supplies	208.39
210-170-81010-8170	Capital, Project Engineer...	5,000.00
300-20230	Tasc Flex Plan Payable	16.85
300-20260	Payroll Taxes Payable	298.70
300-300-61010-0000	Accounting/Audit Servic...	40.50
300-300-62120-0000	Telephone & Internet	4.05
300-300-64010-0000	Electricity	259.30
300-300-65330-0000	Repairs & Maintenance, ...	26.52
300-300-66200-0000	Repairs & Maintenance ...	56.34
300-330-65360-0000	Repairs & Maintenance, ...	147.97
300-330-81010-8501	Capital, Project Engineer...	3,400.00
800-20230	Tasc Flex Plan Payable	335.88
800-20260	Payroll Taxes Payable	2,531.40
800-800-61010-0000	Accounting/Audit Servic...	162.00
800-800-62060-0000	Equipment Leases	256.17
800-810-53030-0000	Uniform Expense	49.62
800-810-61030-0000	Engineering Services	1,330.00
800-810-62025-0000	Contracted Services	29.44
800-810-62095-0000	Laboratory Testing	26.00
800-810-62110-0000	Safety Program	83.32
800-810-62120-0000	Telephone & Internet	59.09
800-810-64010-0000	Electricity	4,938.20
800-810-65130-0000	Repairs & Maintenance,...	290.00
800-810-66010-0000	Chemicals	192.65
800-810-66200-0000	Repairs & Maintenance ...	110.51
800-810-66340-0000	Fuel	620.26
800-810-66360-0000	Office Supplies	29.34
800-810-81010-8670	Capital, Project Engineer...	600.00
800-810-81010-8671	Capital, Project Engineer...	9,375.00
800-850-53030-0000	Uniform Expense	49.60
800-850-61030-0000	Engineering Services	2,896.25
800-850-61040-0000	Legal Services	40.00
800-850-62025-0000	Contracted Services	28.32
800-850-62110-0000	Safety Program	83.36
800-850-62120-0000	Telephone & Internet	59.09
800-850-64010-0000	Electricity	2,564.96
800-850-64040-0000	Propane	536.82
800-850-65220-6002	Repairs & Maintenance, ...	48.40
800-850-65220-6004	Repairs & Maintenance, ...	48.40
800-850-65220-6005	Repairs & Maintenance, ...	479.02
800-850-65220-6006	Repairs & Maintenance, ...	479.03
800-850-65220-6007	Repairs & Maintenance, ...	48.40
800-850-65220-6008	Repairs & Maintenance, ...	48.40
800-850-65220-6009	Repairs & Maintenance, ...	48.40
800-850-65220-6010	Repairs & Maintenance, ...	48.40
800-850-65220-6011	Repairs & Maintenance, ...	48.40
800-850-65220-6013	Repairs & Maintenance, ...	48.40
800-850-66200-0000	Repairs & Maintenance ...	186.01
800-850-66340-0000	Fuel	620.26
800-850-66360-0000	Office Supplies	29.34
800-850-66390-0000	Tools	8.95
800-890-61040-0000	Legal Services	320.00
Grand Total:		63,720.86

Project Account Summary

Project Account Key
None

Payment Amount
63,720.86

63,720.86

Grand Total:

CITY OF STRAFFORD

BILL NO. 23-70

ORDINANCE 1020

**AN ORDINANCE APPOINTING PAUL LINK AS THE PROSECUTOR FOR THE
CITY OF STRAFFORD AND
SETTING FORTH HIS DUTIES**

WHEREAS, the Mayor did, on the 20th day of November 2023, appoint Paul Link as City Prosecutor for the City of Strafford; and

WHEREAS, by these presents, it is the intent of the Board of Aldermen to consent to, and approve, the appointment of City Prosecutor, and to set forth his duties and compensation pursuant to the provisions of 79.230 and 79.270 RSMo.

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF
THE CITY OF STRAFFORD, MISSOURI, AS FOLLOWS:**

Section 1. Paul Link's appointment as Strafford City Prosecutor is hereby ratified and confirmed with the consent and approval of the Board of Aldermen. As City Prosecutor, Paul Link shall be paid by the hour and shall be reimbursed for out-of-pocket expenses associated with the discharge of his duties as City Prosecutor. Paul Link's appointment as Strafford City Prosecutor is for a term from October 1, 2023 to September 30, 2025 or until such time as his successor shall be duly appointed and qualified.

Section 2. As City Prosecutor, Paul Link shall perform those duties set forth in Section 115.260 of Strafford Municipal Code and as required in Section 79.230 RSMo.

Section 3. This Ordinance shall be in full force and effect from and after the date of its passage.

**PASSED AND APPROVED BY THE STRAFFORD BOARD OF ALDERMEN
THIS 20th DAY OF NOVEMBER, 2023.**

Ashley French, Mayor

ATTEST:

Sandy Strecker, City Clerk

BILL NO. 23-70

ORDINANCE 1020

CITY OF STRAFFORD

BILL NO. 23-71

ORDINANCE NO. 1021

**AN ORDINANCE APPOINTING WILLIAM O. WORSHAM AS THE
STRAFFORD MUNICIPAL COURT JUDGE KNOWN AS THE MUNICIPAL
JUDGE OF THE 31ST JUDICIAL CIRCUIT COURT FOR THE TERM
FROM OCTOBER 1, 2023, TO SEPTEMBER 30, 2025, AND
SETTING FORTH HIS DUTIES**

WHEREAS, the Mayor did, on the 20th day of November 2023, appoint William O. Worsham as Municipal Judge for the City of Strafford; and

WHEREAS, by these presents, it is the intent of the Board of Aldermen to consent to, and approve, the appointment of William O. Worsham, and to set forth his duties and compensation pursuant to the provisions of 79.230 and 79.270 RSMo.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF STRAFFORD, MISSOURI, AS FOLLOWS:

Section 1. William O. Worsham's appointment as Strafford Municipal Court Judge is hereby ratified and confirmed with the consent and approval of the Board of Aldermen. As Municipal Judge, William O. Worsham shall be paid \$500.00 per court session and \$150.00 per hour for any work required outside of those regularly scheduled court sessions. William O. Worsham's appointment as Strafford Municipal Court Judge is for a term from October 1, 2023, to September 30, 2025.

Section 2. The Strafford Municipal Judge shall:

1. Administer oaths and enforce due obedience to all orders, rules and judgments made by him/her and may fine and imprison for contempt committed before him/her while holding Court in the same manner and to the same extent as a Circuit Judge.
2. Stay execution of any fine or sentence, suspend any fine or sentence, and make such other orders as the Municipal Judge deems necessary relative to any matter that may be pending in the Municipal Court.
3. Make and adopt such rules of practice and procedure as are necessary to implement and carry out the provisions of Chapter 125 of the Strafford Municipal Code, and to make and adopt such rules of practice and procedure as are necessary to hear and decide matters pending before

CITY OF STRAFFORD

BILL NO. 23-72

ORDINANCE NO. 1022

**AN ORDINANCE AMENDING THE FY2024 ANNUAL BUDGET FOR THE
FISCAL YEAR ENDING SEPTEMBER 30, 2024 AND
APPROPRIATING FUNDS PURSUANT THERETO
(MUNICIPAL COURT JUDGE)**

WHEREAS, the Board of Aldermen has approved an annual budget for the fiscal year beginning October 01, 2023 and ending September 30, 2024; and

WHEREAS, a Budget Amendment is necessary to increase budgeted expense for Municipal Judge fees in the amount of \$1,500 for FY24 to be funded with excess current year projected revenues of the General Fund.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF STRAFFORD, MISSOURI, AS FOLLOWS:

Section 1. The FY2024 annual budget for the City of Strafford, Missouri is hereby amended per the recommended Budget Amendment attached.

Section 2. Funds are hereby appointed for the objects and purposes of expenditures set forth in said budget.

Section 3. This Ordinance shall be in full force and effect after its passage by the Board of Aldermen and after its execution and approval by the Mayor.

**PASSED AND APPROVED BY THE STRAFFORD BOARD OF ALDERMEN
THIS 20th DAY of November, 2023.**

Ashley French, Mayor

ATTEST:

Sandy Strecker
City Clerk

EXPLANATION SHEET

Purpose: To approve a FY24 Budget Amendment to appropriate budgeted expenses to fund increased municipal judge fees and to be funded with excess current revenues of the General Fund.

Background: During negotiations related to the reappointment of Judge William Worsham as the City of Strafford's Municipal Court Judge, his negotiated fees were increased by \$150 per month beginning in FY24. This necessitated an increase to budgeted expense for FY24.

As there is a budgeted revenue surplus in the General Fund, this increase to budgeted expense can be accomplished without an appropriation of fund balance.

City of Strafford, Missouri
Budget Amendment
Fiscal Year 2024

BA 24-002

REVENUE

Account	Account Name	Original Budget	Bud Adjustment	Amended Budget	Comments
	General Fund Revenue Surplus	\$ (39,010)	\$ 1,500	\$ (37,510)	Current budgeted FY24 Revenues are enough to fund this budget amendment

\$ (39,010)	\$ 1,500	\$ (37,510)
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EXPENDITURE

Account	Account Name	Original Budget	Bud Adjustment	Amended Budget	
100-140-61048-0000	Judge Fees	\$ 4,500	\$ 1,500	\$ 6,000	Increase to judge monthly fee

\$ 4,500	\$ 1,500.00	\$ 6,000
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Balance	\$ -
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CITY OF STRAFFORD

BILL NO. 23-74

ORDINANCE 1023

**AN ORDINANCE TO ADOPT A NEW BUSINESS LICENSE FEE, AMENDING
TITLE VIII FEES, CHAPTER 805 FEE SCHEDULE, SECTION 805.060 BUSINESS,
AND ADOPTING TITLE VIII FEES, CHAPTER 805 FEE SCHEDULE, SECTION
805.060(I) MERCHANT LICENSE FEES TO BE PAID BY BUSINESSES,
AND AMENDING SECTION 605.020(A) MERCHANT LICENSE FEES
TO BE PAID BY BUSINESSES
OF THE MUNICIPAL CODE OF THE CITY OF STRAFFORD, MISSOURI**

WHEREAS, the City of Strafford wishes to adopt a new Business License Fee, amending Title VIII Fees, Chapter 805 Fee Schedule, Section 805.060(I) Business, and amending Section 605.020(A) Merchant License Fees to be Paid by Businesses, and

WHEREAS, the business license fee is as follows:

Section 805.060

1. Merchant License Fees to be Paid by Businesses

License fee \$20

AND WHEREAS, the City of Strafford wishes to amend Section 605.020(A), as follows:

(Note for the following: Language to be added is underlined and language being removed is ~~stricken~~.)

Section 605.020(A) **Merchant License Fees to be Paid by Businesses.**

- A. No person shall engage in any of the following occupations, trades, callings, professions, privileges or any of the following institutions or establishments without securing a license as set out in this Chapter and paying a license fee of ~~ten dollars (\$10.00)~~ as provided for in Section 805.060(I) Business, as amended from time to time by the Board of Aldermen.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF STRAFFORD, MISSOURI, AS FOLLOWS:

Section 1: The Board of Aldermen hereby adopts a new business license fee as laid out above.

Section 2: This Ordinance shall be in full force and effect after its passage by the Board of Aldermen and after its execution and approval by the Mayor.

PASSED AND APPROVED THIS 20th DAY OF NOVEMBER, 2023.

Ashley French, Mayor

ATTEST:

Sandy Strecker, City Clerk

EXPLANATION SHEET

Purpose: To adopt a new Business License Fee schedule.

Background: As growth continues in the community, companies are seeking to establish themselves in Strafford. The City continues to receive more inquiries regarding business licenses related to their various desired locations and business purposes.

The staff-related costs of evaluating and processing the business licenses has increased. Review of new business license applications and administrative costs are not covered by the current \$10 business license fee.

To collect reasonable fees sufficient to cover the costs of staff review, evaluation, processing, and administration, a fee of \$20 is proposed.