

TALLADEGA COUNTY COMMISSION



POSITION: PUBLIC SERVICE WORKER II
DEPARTMENT: Talladega County Highway
ENTRY LEVEL: K (\$15.95)
FLSA: Non- Exempt

OVERVIEW:

This position is responsible for the safe and skillful operation of commercial trucks, rollers, bush hogs, loaders, and other light to heavy equipment in support of construction, maintenance, and repairs of County roads, streets, right-of-way, and bridges.

ESSENTIAL DUTIES:

- Loads and hauls materials used in the construction and repair of roads, supplies, and refuse
- Operates single-axle, tandem, and tri-axle trucks, rollers, bush hogs, loaders, and other light to heavy equipment safely and skillfully
- Maintains responsibility for an assigned piece of equipment, including pre-start-up inspections, maintaining awareness of all activities around the equipment and practicing defensive driving when on or around public roadways
- Performs road construction, maintenance and repairs, including raking asphalt to provide even thickness, tamping and finishing, patching potholes with asphalt
- Performs road construction, maintenance and repair functions, including raking asphalt to provide even thickness, tamping and finishing, paving holes with asphalt, runs rollers, spreads and tamps gravel, operates mowers, operates air hammers, mud jacks and related equipment
- Cut brush, bushhog, and clear right-of-way of grass, weeds, trees, and debris/refuse, including spraying of undesirable vegetation
- Installs and cleans pipes and ditches
- Participates the assembly and erection of road signs
- Performs rough carpentry, masonry, electrical, painting, and other building trade tasks
- Performs assigned duties during and related to inclement weather and other emergencies
- Participates in flagging and other safety-related activities
- Performs maintenance inspections on assigned equipment and may assist mechanic with repairs
- May train other employees on equipment as directed by supervisor
- Other duties and tasks as assigned

SKILLS AND ABILITIES:

- Thorough knowledge of road construction, maintenance and repair activities, all equipment and tools used in road maintenance and construction
- Thorough knowledge of all safety procedures and practices as applied to civil construction projects

- Thorough knowledge of Talladega County geography, road and business locations
- Skill in the construction and maintenance public roads
- Ability to comprehend and follow oral and written instructions
- Ability to write well enough to complete basic reports
- Knowledge of standard practices involved in the care and use of hand tools
- Ability to operate chainsaws, shovels, rakes, and other small tools
- Knowledge of safety rules and regulations related to the use of tools or equipment commonly used in the maintenance and repairs of roads, ditches, and bridges
- Skill in the safe operation of assigned vehicles and equipment
- Ability to communicate effectively with supervisors and coworkers
- Ability to complete assigned tasks safely and efficiently
- Ability to work extended hours as required
- Ability to understand and follow oral and/or written policies, procedures and instructions

MINIMUM QUALIFICATIONS:

- High school diploma or GED preferred, but not required
- Must have varied experience in operating equipment and driving trucks for construction related industry
- Possess a valid Class "A" Commercial Driver's License issued by the State of Alabama. All endorsements except hazmat preferred, but not required
- Pass a Talladega County Driver's Skills test and a General Knowledge test

SUPERVISORY CONTROLS:

- This position has no supervisory duties, but may be called upon to supervise laborers and PSW 1 on occasion
- This position receives supervision from Highway Supervisors and/or Operations Engineer

WORK ENVIRONMENT:

- Routinely exposed to moderate noise, dust, dirt, grease, machinery with moving parts, irritating chemicals, and hot/cold or inclement weather.
- Work is performed primarily outdoors on and around roadways, culverts, ditches, and bridges, sometimes in rough terrain (rocky, steep, or wet, for example).
- Work may be performed during inclement or extreme weather conditions.

REQUIRED PHYSICAL ABILITIES

- Must have a sufficient clarity of speech and hearing or other communication capabilities which permits the employee to understand department and safety rules and regulations and work around high traffic areas
- Sufficient vision, hearing, and other powers of observation, with or without reasonable accommodation, which permits the employee to observe work environment and exercise sound judgement in applying appropriate safety measures.
- Able to operate various electrical or pneumatic tools to cut posts, drill holes, fasten bolts, dig holes, or perform other tasks related to the job.
- Ability to operate grass mowers, swing blades, hand shovels, chain saws, drills, rollers, axes, rakes and other similar equipment
- Sufficient personal mobility and physical reflexes which permits the employee to have access to work

sites with rough terrain

- Must be able to lift 50 pounds

Job Description Acknowledgement

I have received, reviewed and fully understand the job description for **PUBLIC SERVICE WORKER II**. I further understand that I am responsible for the satisfactory execution of the essential functions described therein, under any and all conditions as described.

Employee Name _____ Date _____

Employee Signature _____