

SUGGESTED AGENDA

TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS
PERRY, FLORIDA

MONDAY, NOVEMBER 1, 2021
6:00 P.M.

201 E. GREEN STREET
TAYLOR COUNTY ADMINISTRATIVE COMPLEX
OLD POST OFFICE

CONFERENCE LINE: 1-917-900-1022
ACCESS CODE: 32347#

THIS IS NOT A TOLL-FREE NUMBER AND YOU MAY BE SUBJECT TO
LONG DISTANCE CHARGES, ACCORDING TO YOUR LONG
DISTANCE PLAN.

When the chairperson opens the meeting for public comment, please follow the below
instructions:

If you wish to speak please dial *5. The moderator will unmute your line when it is your turn to
speak, and notify you by announcing the last 4 digits of your telephone number. Please
announce your name and address. You will be allowed to speak for 3 minutes.

NOTICE IS HEREBY GIVEN, PURSUANT TO FLORIDA STATUTES
286.0105, THAT ANY PERSONS DECIDING TO APPEAL ANY MATTER
CONSIDERED AT THIS MEETING WILL NEED A RECORD OF THE
MEETING AND MAY NEED TO ENSURE THAT A VERBATIM RECORD OF
THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE
TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE
BASED.

ANY PERSON WISHING TO ADDRESS THE BOARD REGARDING AN
AGENDAED ITEM WILL BE GIVEN THREE (3) MINUTES FOR COMMENT.
A COMMENTER MAY ONLY SPEAK ONE (1) TIME FOR EACH AGENDAED
ITEM.

1. Prayer
2. Pledge of Allegiance
3. Approval of Agenda

CONSENT ITEMS:

4. EXAMINATION AND APPROVAL OF INVOICES.
5. THE BOARD TO CONSIDER APPROVAL OF BROAD ENVIRONMENTAL REVIEW FOR ACTIVITY/PROJECT THAT IS CATEGORICALLY EXCLUDED SUBJECT TO SECTION 58.5 UNSPECIFIED SITE STRATEGY FOR HOUSING RELATED ACTIVITIES AND 8-STEP PROCESS, FOR DECISION MAKING FOR FLOODPLAIN REQUIREMENT FOR UPCOMING COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) HOUSING REHABILITATION PROJECT, AS AGENDAED BY MELODY COX, GRANTS WRITER.
6. THE BOARD TO CONSIDER APPROVAL OF THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) MAINTENANCE MAP OF A PORTION OF DENNIS HOWELL ROAD, IN CONNECTION WITH THE DENNIS HOWELL ROAD (CR 531) BRIDGE #384029 REPLACEMENT PROJECT, AS AGENDAED BY KENNETH DUDLEY, COUNTY ENGINEER.
7. THE BOARD TO CONSIDER APPROVAL OF DEPARTMENT OF CORRECTIONS (DOC) AGREEMENT TO PROVIDE INMATE LABOR TO THE COUNTY (WORK SQUAD TO BE SUPERVISED BY A CORRECTION OFFICER SUPPLIED BY THE SHERIFF), AS AGENDAED BY LAWANDA PEMBERTON, COUNTY ADMINISTRATOR.
8. THE BOARD TO CONSIDER APPROVAL OF REQUEST BY THE TAYLOR COUNTY HISTORICAL SOCIETY, FOR THE USE OF THE COURTHOUSE PARKING LOT FOR THE ANNUAL DOWNTOWN CHRISTMAS OPEN HOUSE AND PARADE, ON FRIDAY, DECEMBER 3, 2021, AS AGENDAED BY THE COUNTY ADMINISTRATOR.
9. THE BOARD TO CONSIDER RATIFICATION OF THE CHAIRPERSON'S SIGNATURE ON THE DIVISION OF EMERGENCY MANAGEMENT GENERATOR PROJECT POINT OF CONTACT INFORMATION UPDATE, AS AGENDAED BY THE COUNTY ADMINISTRATOR.

10. THE BOARD TO CONSIDER APPROVAL OF REQUEST OF PARENT--
RUN RECREATION ORGANIZATIONS, TO PLACE SPONSORSHIP
BANNERS AT THE SPORTS COMPLEX DURING THE APPROPRIATE
SEASONS.

PUBLIC REQUESTS

11. THE COUNTY ADMINISTRATOR TO PRESENT, ON BEHALF OF ERIK
BLACK, DISTRICT MANAGER, THE FLORIDA FOREST SERVICE
ANNUAL REPORT FOR THE COOPERATIVE FORESTRY ASSISTANCE
AND FOREST PROTECTION PROGRAMS IN TAYLOR COUNTY.

GENERAL BUSINESS:

12. THE BOARD TO FURTHER DISCUSS SKINNING THE BASEBALL
INFIELDS AT THE SPORTS COMPLEX.

COUNTY ADMINISTRATOR ITEMS:

13. THE BOARD TO CONSIDER APPROVAL TO ADVERTISE FOR A
PUBLIC HEARING TO CONSIDER ADOPTION OF A PROPOSED
RESOLUTION OF INTENT, ELECTING TO USE THE UNIFORM
METHOD OF COLLECTING NON-AD VALOREM SPECIAL ASSESSMENTS
LEVIED WITHIN THE UNINCORPORATED AREA OF THE COUNTY,
AS AGENDAED BY THE COUNTY ADMINISTRATOR.
14. THE COUNTY ADMINISTRATOR TO DISCUSS INFORMATIONAL
ITEMS.
15. COMMENTS AND CONCERNS FROM THE PUBLIC FOR NON-AGENDAED
ITEMS:
16. BOARD INFORMATIONAL ITEMS:

Motion to Adjourn

FOR YOUR INFORMATION:

- THE AGENDA AND ASSOCIATED DOCUMENTATION, IF APPLICABLE, IS AVAILABLE TO THE PUBLIC ON THE FOLLOWING WEBSITE:

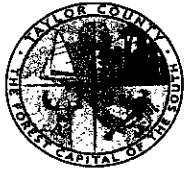
www.taylorcountygov.com

- IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS ANY ACCOMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, TO THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT MARSHA DURDEN, ASSISTANT COUNTY ADMINISTRATOR, 201 E. GREEN STREET, PERRY, FLORIDA, 850-838-3500, EXT.7, WITHIN TWO (2) WORKING DAYS OF THIS PROCEEDING.
- BALLOTS USED TO APPOINT CITIZENS TO ADVISORY COMMITTEES AND ADVISORY BOARDS ARE AVAILABLE FOR PUBLIC INSPECTION AFTER THE MEETING AND ARE RETAINED AS PART OF THE PUBLIC RECORD.

TAYLOR COUNTY BOARD OF COMMISSIONERS

County Commission Agenda Item

SUBJECT/TITLE:



Board to approve Broad Environmental Review for Activity/Project that is Categorically Excluded Subject to Section 58.5 Unspecified Site Strategy for Housing Related Activities and 8-Step Process for Decision Making for Floodplain Requirement for the upcoming Community Development Block Grant (CDBG) Housing Rehabilitation project. The project will be funded by the Florida Department of Economic Development federally funded 2019/2020 Small Cities CDBG Program and will be used to rehabilitate very low, low, and moderate income homes of qualified applicants.

MEETING DATE REQUESTED:

November 1, 2021

Statement of Issue:

Board to approve Broad Environmental Review for Activity/Project that is Categorically Excluded Subject to Section 58.5 Unspecified Site Strategy for Housing Related Activities and 8-Step Process for Decision Making for Floodplain Requirement for the upcoming Community Development Block Grant (CDBG) Housing Rehabilitation project.

Recommended Action:

Approve Broad Environmental Review and 8-Step Process for Decision Making for Floodplain Requirement.

Fiscal Impact:

The County has been awarded a CDBG housing rehabilitation grant in the amount of \$750,000. The County will be providing a match of \$50,000 which has been set aside with SHIP housing funds. These are state funds and can be used for a match for CDBG funds which are federal funds. No additional match will be required from the County.

Budgeted Expense:

Yes

Submitted By:

Melody Cox, Grants

Contact:

Melody Cox

SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

History, Facts & Issues: The Environmental Review documents and 8-Step Process for Decision Making are a requirement of the CDBG

program as the funds we will be receiving are federal funds.

Attachments:

**Broad Environmental Review for Activity/Project that is
Categorically Excluded Subject to Section 58.5 Unspecified
Site Strategy for Housing Related Activities and 8-Step
Process for Decision Making for Floodplain Requirement**

**STEPS FOR DEVELOPING AN
Unspecified Site Strategy for Housing Related Activities**

24 CFR Part 58.35(a)

Updated November 2017



Project Identification:

22DB-OP-03-72-01-H05

Contract Number

Preparer:

J. Corbett Alday, Vice President and COO, Guardian CRM, Inc.

Typed Name and Title

Responsible Entity:

Taylor County

Name of Local Government

Month/Year:

October 2021

**STEPS FOR DEVELOPING AN
Unspecified Site Strategy for Housing Related Activities
Subject to 24 CFR Part 58.35(a)**

Step 1. Describe the project in writing listing all related housing activities. List all funding sources and the approximate amount of funding. Include maps and other information to define the covered functional or geographic area. Depending on how your community allocates funds, the geographic area may be city-wide or by target areas. Use the consolidated plan (currently covers 2005-2010) to indicate the number of years that you plan to carry out the activities specified. (Refer to 24 CFR Part 58.32 on Project Aggregation and 24 CFR Part 58.38 (a) on the Environmental Review Record (ERR) requirements.)

Step 2. Determine the Level of Review required by reviewing the activities listed in the project description and make a written determination certifying that the project is Categorically Excluded using the form titled "Certification of Categorical Exclusion Subject to 58.5". Only activities listed at 24 CFR Part 58.35 (a)(3), (4), (5), or (6) should be included. The type of activities may include various "eligible housing activity classifications" under the listed HUD Programs.

Step 3. Conduct the "Broad Review" of environmental impacts on the overall project or service area. A project is a group of related activities (24 CFR Part 58.2(a)(1), which can be functionally (all single family actions) or geographically related (the unincorporated areas of a region). Address as many of the compliance factors and provide documentation on the Laws and Authorities on HUD's Statutory Worksheet (24 CFR Part 58.5 and 6). Place the Statutory Worksheet and all related documentation supporting your determinations in the ERR (24 CFR Part 58.38(a)(3). Be sure to include all map documentation and use the acceptable floodplain map if applicable. For items that need more specific site information, indicate "see the Written Strategy" in the documentation section of the Statutory Worksheet.

Example: For properties over 50 years old, you would need to contact SHPO and the documentation submitted with the ERR. Once compliance is documented, no further action is required for the compliance factor.

Step 4. Develop a "Written Strategy" for addressing the compliance factors that could not be addressed for the entire functional or geographic area. This document is written so that it explains how each compliance factor will be complied with as each site is identified. (Example strategies provided: The Written Strategy must be modified for local conditions.)

Step 5. Based on the information in the Written Strategy, develop a "Site Specific Review Checklist" which will be used to evaluate the individual sites and contains only the items that could not be documented in compliance during the "Broad Review". Make it very specific and user friendly so that staff without specific environmental knowledge can observe conditions at the site and provide information to the individual who will conduct the technical analysis, if required. Please note that when the rehab costs meet or exceed 50% of the market value of the structure, a Statutory Worksheet (with supporting documentation) must be completed for each unit.

Step 6. Publish or post the Notice of Intent to Request Release of Funds (NOI/RROF). In the NOI/RROF, indicate that the project is for multiple years, the funding sources with approximate amount if funding, the geographic or functional area and the activities covered. Upon conclusion of the waiting period, sign, date and submit the Request for Release of Funds (RROF) (7015.15) to the Department. Do not commit funds until an Authority to Use Grant Funds (ROF) (7015.16) is issued from the Department. Submit the original documentation in Steps 1-6 to the Department of Economic Opportunity.

Step 7. Proceed with mitigation of the project. If any of the laws and authorities are triggered, those issues must be addressed. Upon receipt or notification of the ROF, implement the Written Strategy by conducting the "Site Specific Review" as sites are identified. Do not commit funds for a site until the site specific review is complete, documentation is attached, and the form is signed and dated.

Step 8. Place the site specific checklist and supporting documentation in the ERR, and submit a copy to the Department. Continue to implement the strategy for all activities that are included in the project description.

Step 9. Repeat these steps at the end of the project period as described or if environmental conditions change (24 CFR Part 58.47).

Step 1
Unspecified Site Strategy
The Project Description

Describe the service area and or geographic area, include maps, if necessary.
The recipient will use the awarded CDBG funding to assist resident throughout Taylor County.

List housing related activities.

The recipient will use the CDBG funding under the housing rehabilitation category, necessary repairs may be provided in the form of renovation or demolition and replacement of existing housing units. At a minimum, 11 housing units whose occupants qualify as low-to-moderate income (LMI) households will be rehabilitated consistent with the adopted housing code. Two of the eleven homes proposed to be assisted will be occupied by persons having at or below 30% AMI. Assistance to housing units will be provided through construction repairs and temporary relocation for residents, as may be required. A relocation allowance will be provided to residents that must be relocated. Necessary repairs may be provided in the form of renovation of existing housing units or new construction of a portion or the entire housing unit.

List funding sources and projected dollar amount for the project period.

1. \$615,500 – Housing Rehabilitation, Demo/Replacement
2. \$22,000 – Temporary Relocation
3. \$112,500 – Grant Administration
4. \$50,000 – from the Taylor County SHIP Program

List number of years this strategy covers.

Through the length of the grant award agreement including any modifications, if necessary.

Step 2
Determine the "Level of Review"
CERTIFICATION OF CATEGORICAL EXCLUSION (subject to 58.5)
Per 24 CFR 58.35 (a)

Contract Number: 22DB-OP-03-72-01-H05

Housing Related Activities Unspecified Site Strategy

I hereby certify that the following activities comprising the Taylor County CDBG Housing Grant have been reviewed and determined Categorical Excluded Activity per 24 CFR 58.35 (a) as follows:

- ☐ (1) Acquisition, repair, improvement, reconstruction, or rehabilitation of public facilities and improvements (other than buildings) when the facilities and improvements are in place and will be retained in the same use without change in size or capacity of more than 20% (e.g. replacement of water or sewer lines, reconstruction of curbs and sidewalks, repaving of streets).
- ☐ (2) Special projects directed to the removal of material and architectural barriers that restrict the mobility of and accessibility to elderly and handicapped persons.
- ☒ (3) Rehabilitation of buildings and improvements when the following conditions are met:
 - (i) In the case of a building for residential use (with one to four units) the density is not increased beyond four units, the land use is not changed, and the footprint of the building is not increased in a floodplain or in a wetland;
 - (ii) In the case of multifamily residential buildings:
 - (A) Unit density is not changed more than 20%;
 - (B) The project does not involve changes in land use from residential to non-residential; and
 - (C) The estimated cost of rehabilitation is less than 75% of the total estimated cost of replacement after rehabilitation.
 - (iii) In the case of non-residential structures, including commercial, industrial, and public buildings:
 - (A) The facilities and improvements are in place and will not be changed in size of capacity by more than 20%; and
 - (B) The activity does not involve a change in land use, such as from non-residential to residential, commercial to industrial, or from one industrial use to another.
- ☒ (4) An individual action on a one-to-four family dwelling or an individual action on a project of five or more units developed on scattered sites when the sites are more than 2,000 feet apart and there are not more than four units on any one site.
- ☐ (5) Acquisition or disposition of an existing structure or acquisition of vacant land provided that the structure or land acquired or disposed of will be retained on any one site.
- ☐ (6) Combination of the above activities.

Responsible Entity Certifying Official Signature:

Signature _____

Date _____

Printed Name

Thomas Demps

Title Chairman of the Taylor County Board of County Commissioners

Step 3
Unspecified Site Strategy Process
Conduct the "Broad Review" Using the Statutory Worksheet

Tiering, or Unspecified Site Strategy, as it is sometimes called, should be used for projects when sites have not been identified. The Tiered review allows the Responsible Entity (RE) to review broad environmental impacts at the early stage of the project and the site-specific impacts when the sites are identified. It also allows the RE to obtain a release of funds for a particular project and timeframe prior to identification of the individual sites. (24 CFR Part 58.15)

To begin the environmental review for a project where the sites are not yet known, the "level of review" must be determined by completing the Statutory Worksheet. Each compliance factor should be evaluated. The compliance factors that can be documented not to occur in the service area or project area should be eliminated when developing the site-specific strategy and checklist. For example, since Coastal Zones do not occur in Macon, Georgia; the Coastal Zone element for Macon, GA can be determined to have "no effect", and the documentation for that determination submitted with the Environmental Review Record to the Department of Economic Opportunity. Please note: Each community has different physical, environmental and geographic conditions and your documentation may be different from this example. Refer to 24 CFR 58.38 (a) and (b).

The site-specific review checklist (of the now identified sites) must be completed for each site and should contain all elements that were not documented to be in compliance at the broad level of the review (statutory worksheet).

STATUTORY WORKSHEET **24 CFR §58.5 STATUTES, EXECUTIVE ORDERS & REGULATIONS**

Suggested Format for Categorically Excluded Projects subject to §58.5. NOTE: Compliance with the laws and statutes listed at 24 CFR §58.6 must also be documented.

Project Name: Taylor County CDBG HR Project **Contract Number:** 22DB-OP-03-72-01-H05

Project Description: Include all contemplated actions that logically are either geographically or functionally part of the project: The project is for owner occupied housing rehabilitation and/or demo/replacement of owner-occupied single-family housing.

This proposal is determined to be: Categorically Excluded Subject to 24 CFR 58.5

According to: [Cite Section(s)]: 58.35 (a)(3) Rehabilitation of buildings and improvements when the following conditions are met (i) in the case of a building for residential use (with one to four units), the density is not increased, and the land use is not changed; (B) the project does not involve a change in land use.

DIRECTIONS: Write "A" in the Status Column when the proposal, by its scope and nature, does not affect the resources under consideration; or write "B" if the project triggers formal compliance consultation procedures with the oversight agency, or requires mitigation (see Statutory Worksheet Instructions). Compliance documentation must contain verifiable source documents and relevant base data.

Compliance Factors:

STATUTES, EXECUTIVE ORDERS AND REGULATIONS LISTED AT 24 CFR §58.5	A/B	COMPLIANCE DETERMINATION AND DOCUMENTATION
HISTORIC PRESERVATION 36 CFR PART 800	B	See the written strategy, must be addressed on a case-by case basis. SHPO will be consulted should any historic property appear to be affected.
FLOODPLAIN MANAGEMENT 24 CFR §55 & EXECUTIVE ORDER 11988	B	See the written strategy, must be addressed on a case-by-case basis. The City Stuart does participate in the NFIP. The decision-making process in 55.2 does not apply to the category of actions providing financial for minor repairs or improvements on one to four family properties that do not meet the thresholds for "substantial improvement", FEMA will be consulted where properties appear to be in flood zone and meets the thresholds for "Substantial Improvement" under 55.2 (b)(10), and the footprint of the structure and paved areas is not significantly increased. The 8 Step Process has been completed at the Broad Review Level and FEMA has been consulted during the Broad Review Tier One level of review, comments have been requested and none have been received. A site-specific review will be developed once a property location is known and the proper flood insurance will be maintained per program requirements. See HAP, comment letters, written strategy and site-specific checklist.

<p>WETLAND PROTECTION EXECUTIVE ORDER 11990</p>	<p>B</p>	<p>See the written strategy, must be addressed on a case-by-case basis. Taylor County does participate in the NFIP. The decision-making process in 55.2 does not apply to the category of actions of providing financial assistance for minor repairs or improvements on on-to-four family properties that do not meet the thresholds for 'substantial improvement'. USFW and FEMA will be consulted where properties appear to be in the Wetlands and involves new ground disturbance and the footprint of the structure and paved areas is significantly increased. The 8 Step Process has been completed at the Broad Review Level, FEMA and USFW (IPAC) have been consulted during the Broad Review Tier One level of review, comments have been requested and none have been received, A site specific review will be developed once a property location is known and the proper flood insurance will be attained per program requirements. See HAP, comment letters.</p>
<p>COASTAL ZONE MANAGEMENT ACT SECTIONS 307(c) & (d)</p>	<p>A</p>	<p>Coastal Zone compliance has been documented by a State Clearinghouse clearance. No new development in the Coastal Zone will be addressed. See Coastal Zone maps, comment letters.</p>
<p>SOLE SOURCE AQUIFERS 40 CFR 149</p>	<p>A</p>	<p>Taylor County is not located within the watershed of the designated sole source aquifer. The project scope consists of rehabilitation/demolition and replacement. See Sole Source Aquifer map, location</p>
<p>ENDANGERED SPECIES ACT 50 CFR 402</p>	<p>B</p>	<p>Taylor County single family housing rehabilitation project is not likely to cause an adverse effect to threatened or endangered species, in the case of ground disturbance, USFW will be contacted if an endangered species is located on the project site. The site-specific review checklist requires checking for bald eagle nests and will be included in a case-by-case basis review.</p>
<p>WILD AND SCENIC RIVERS ACT SECTIONS 7(b) & (c)</p>	<p>A</p>	<p>In compliance, there are two Wild & Scenic Rivers located within the State of Florida, neither are located within Taylor County. St Lucie, North Fork and St. Lucie, South Fork are both designated Segments according to NRI and are located in Martin County, but not in Taylor County. See enclosed Wild and Scenic River map and National Rivers</p>

CLEAN AIR ACT SECTIONS 176(c)(d) & 40 CFR 6, 51, 93	A	The single-family housing rehabilitation and/or demo replacement project in Taylor County will not produce traffic or parking volumes exceeding the criteria for exemption and result in the installation of stationary air emitters that require permits under State or Territory law. If site-specific project requires the abatement of lead-based paint and/or asbestos, the abatement process will be completed by a licensed removal specialist. Furthermore, the EPA will be notified if asbestos will be disturbed or removed.
FARMLAND PROTECTION POLICY ACT 7 CFR 658	A	In compliance, the project will not result in development in a farmland protected area. The properties are existing single-family homes to be rehabilitated and/or demo/replacement. See project scope.
ENVIRONMENTAL JUSTICE EXECUTIVE ORDER 12898	B	See the written strategy and site-specific checklist, this must be addressed on a case-by-case basis. All eligible applicants for assistance will be considered. LMI households will be the focus of assistance. See HAP.
NOISE ABATEMENT & CONTROL 24 CFR §51B	B	See the written strategy and site-specific checklist. This must be addressed on a case-by-case basis.
EXPLOSIVE & FLAMMABLE OPERATIONS 24 CFR §51C	B	Each site will be reviewed using NEPAssist tool, Google Earth imagery and field inspection on a case-by-case basis. See written strategy and site-specific checklist.
HAZARDOUS, TOXIC OR RADIOACTIVE MATERIALS & SUBSTANCES 24 CFR 58.5(i)(2)	B	Each site will be reviewed using NEPAssist tool and field inspection on a case-by-case basis. Homes built prior to 1978 will receive a LBP inspection. See written strategy and site-specific checklist.
AIRPORT CLEAR ZONES & ACCIDENT POTENTIAL ZONES 24 CFR 51D	B	The project is for the rehabilitation of homes and/or demo replacement, does not include the purchase or sale of property. Each site will be reviewed on a case-by-case basis. See written strategy and site-specific checklist.
Other Factors	A/B	Source or Documentation
Flood Disaster Protection Act [Flood Insurance - §58.6(a)]	B	See the written strategy and site-specific checklist. This must be addressed on a case-by-case basis. If the structure is located in a FEMA designated Special Flood Hazard Area, flood insurance will be required.

<p align="center">Coastal Barrier Resources Act [Coastal Barrier Improvement Act - §58.6(c)]</p>	<p align="center">B</p> <p>See the written strategy and site-specific checklist. Florida is considered all coastal. This must be addressed on a case-by-case basis for compliance. Each site-specific review will consider consultation on any coastal impacts, although none are anticipated under scattered sites rehab of residential homes.</p>
<p align="center">Airport Runway Clear Zone or Clear Zone Disclosure [§58.6(d)]</p>	<p align="center">B</p> <p>This must be addressed on a case-by-case basis for compliance. Each site-specific review will consider consultation on any impacts due to airport proximity, although none are anticipated due to the projects not including new construction.</p>

Determination:

☐ This project converts to Exempt, per Section 58.34(a)(12), because it does not require any mitigation for compliance with any listed statutes or authorities, nor requires any formal permit or license (Status "A" has been determined in the status column for all authorities); **Funds may be committed and drawn down** for this (now) EXEMPT project; or

☒ This project cannot convert to Exempt status because one or more statutes or authorities require formal consultation or mitigation. Complete consultation / mitigation protocol requirements, publish NOI/RROF and obtain Authority to Use Grant Funds (HUD 7015.16) per Section 58.70 and 58.71 before committing or drawing down funds; or

☐ The unusual circumstances of this project may/will result in a significant environmental impact. This project requires preparation of an Environmental Assessment (EA). Prepare the EA according to 24 CFR Part 58 Subpart E.

J. Corbett Alday
PREPARER SIGNATURE

J. Corbett Alday, Vice President and COO, Guardian CRM, Inc.
PREPARER NAME & TITLE

10/15/2021
DATE

RESPONSIBLE ENTITY AGENCY OFFICIAL SIGNATURE

Thomas Demps, Chairman of the Taylor County Board of County Commissioners
NAME & TITLE:

DATE

Step 4
Unspecified Site Strategy Process
“The Written Strategy”
EXAMPLE

Instructions for Step 4 and Step 5

After you have completed the Statutory Worksheet, which is considered the broad review of the entire jurisdiction, you may find that some of the environmental factors do not apply. (For example, the jurisdiction may not contain any floodplains or wetlands.) If factors are identified that do not apply anywhere in the jurisdiction, your site strategy and site specific checklist will not need to reflect that factor. The site specific review must be used **ONLY** for activities described in the attached project description.

The Site Specific Review Checklist should only reflect environmental factors that could not be eliminated during the broad review and should be completed for each unit addressed. It is not necessary to complete the Statutory Worksheet for each unit if you conduct an unspecified site review and use the Statutory Worksheet during your broad review.

Please remember that all checklists and other documents related to the environmental review process must be contained in the Environmental Review Record (ERR). The grant manager will monitor the project on-site to ensure that a checklist was prepared for each unit before funds were expended on that unit for rehab costs. The grant manager will also monitor mitigation activities (SHPO coordination, flood insurance, acknowledgement by home owner/occupant that unit is located within a clear zone, etc.). Should the grant manager discover that the process has not been fully carried out, a finding will be made and funds may have to be returned to the Department.

Step 4
Unspecified Site Strategy Process
"The Written Strategy"
EXAMPLE

This written strategy describes the method for the phased environmental review of housing related activities as described in the project description. The sites will be evaluated using the site specific review checklist. All documentation for the compliance factors included in the site specific review must be completed prior to committing funds for the individual sites.

1. Flood Plain Management

In response to Executive Order 11988, Floodplain Management as interpreted in HUD regulations at 24 CFR Part 55, and the Flood Disaster Act of 1973. Each site will be reviewed to determine if the site is in the 100 year flood plain. For activities not excluded at 24 CFR Part 55.12 the "Eight Step Decision" making process will be conducted to determine if there is an alternative to funding the project in the flood plain. If there is no alternative to funding the site in the floodplain mitigating measures will be developed to minimize the effect. All actions located in the flood plain require Flood Insurance as a condition to funding.

2. Historic Preservation

The National Historic Preservation Act of 1966, as amended, particularly Section 106 and Section 100, mandate that agencies with jurisdiction over Federal assisted, licensed or approved activities afford the Advisory Council on Historic Preservation and the State Historic Preservation Officer's reasonable opportunity to comment on the project's impact to historic properties. All projects that have the potential to affect a historic property will be submitted to the State Historic Preservation Office for comment.

3. Hazardous Operations

Noise and Hazardous Operations

For new construction projects or projects that increase the number of persons exposed to hazards. The Noise study and the hazard study will be conducted as required at 24 CFR Part 51.

Toxics

Each site will be observed for evidence to contamination to soil or water. Information about prior uses of the site will also be considered as required at 24 CFR Part 58.5(1).

Site Specific Environmental Review Checklist

This checklist is for categorically excluded housing activities as listed in the unspecified site strategy.

Address of Site: _____

Signature of Person Who Inspected Site: _____

Approving Signature: _____

Date of Completed Review: _____ Grant Number: _____

If there are more than 4 new construction units together, this form cannot be used. Refer to 24 CFR Part 58.35(a)(4).

*Develop the Site Specific Review checklist which contains only the items that could not document compliance on the Broad Review per 24 CFR Part 58.15. **Attach the scope of work and pictures related to the project.***

Estimated cost of the project? (Include all funding sources) _____

The estimated value of the improvement(s):

- _____ 0 to 39.9% market value of the structure
- _____ 40 to 49.9% market value of the structure
- _____ 50 to 74.9% market value of the structure *
- _____ 75%+ (and above) market value of the structure *

** Note: when rehabilitation and/or replacement costs meet or exceed 50% (substantial improvement) of the structures market value, a Statutory Worksheet (with supporting documentation) must be completed for each unit.*

1. **Historic Preservation:** (36 CFR Part 800)

A. Is the structure located on the project site or structures adjacent to the project more than 50 years old?

_____ yes _____ no [Attach a copy of the property appraiser's report(s)]

- _____ age of structure on project site
- _____ age of structure on adjacent site
- _____ age of structure on adjacent site

B. Is the project located in a historic district? _____ yes _____ no

C. Will the project site have the potential to contain archeological properties? _____ yes _____ no

If yes to questions (a) through (c), contact the Florida Department of State, State Historic Preservation Office (SHPO). Allow 30 days from receipt of the request for comments. Attach photocopies of all correspondence. Document the review if no response is received.

D. Will the project require soil to be disturbed? _____ yes _____ no

If yes to question (c) and/or (d), contact the appropriate Native American Indian tribe(s) listed in HUD'S Tribal Directory Assessment Tool (<https://egis.hud.gov/tdat/>).

**Provide photocopies of all correspondence (includes letters, emails, delivery/read receipts and other relevant information).*

2. Floodplain Management: (Executive Order 11989 and 24 CFR Part 55)

- A. According to FEMA's Flood Insurance Rate Map (FIRM), is the project located in a:
100-year floodplain ____ yes ____ no
500-year floodplain ____ yes ____ no (for critical actions)

**Attach a photocopy of the most recent FIRM map and include the project location.*

- B. If yes to (A), was the decision making (8-step) process completed during the Unspecified Site Strategy?
____ yes ____ no

If yes, continue to #3.

If no, the decision making process is required for individual housing projects of one-to-four family properties or structures involving new construction or substantial improvements [see 24 CFR Part 55.2 (b)(10)].

**The decision making process [24 CFR 55.20] does not apply to one-to-four family properties involving minor repairs or improvements [see 24 CFR 55.12(b)(2)].*

**Provide a copy of the flood insurance policy for projects located within the floodplain [see 24 CFR 58.6 (a) and (b)]. For demolition/replacement projects, provide a copy of the flood insurance on the new structure.*

3. Wetlands: (Executive Order 11990 and 24 CFR Part 55)

- A. Is the project located in a wetland? ____ yes ____ no

**Refer to the U.S. Fish and Wildlife Service National Wetland Inventory website
<https://www.fws.gov/wetlands/>*

**Attach a photocopy of the Wetland map with the project location.*

If no to the above, proceed to #4. If yes, continue below:

- B. Will the project meet an exception listed in 24 CFR 55.12(a)(3), 55.12(a)(4), 55.12(c)(3), 55.12(c)(7), or 55.12(c)(10)? ____ yes ____ no

If yes, the project is excluded from the wetlands review. Provide documentation and proceed to #4.

If no, continue:

- C. Will the project involve new construction as defined in Executive Order 11990 or ground disturbance?
____ yes ____ no

1. If yes, will the project involve impacts to on-site or off-site wetlands? ____ yes ____ no

**If yes, complete the decision making process under 24 CFR 55.20.*

****Effective December 2013, the restriction regarding the expansion of a one-to-four family structure in a floodplain or wetland has been removed.**

4. Noise: (24 CFR Part 51)

Questions (a) and (b) are for housing Disaster Recovery related projects.

- a. Will the project utilize funds from a Disaster Recovery grant? ____ yes ____ no ____ n/a

If no, proceed to (c) below. Noise requirements are not applicable to any action or emergency assistance for actions under Disaster Recovery grants as described in 24 CFR Part 51.101(a)(3).

- b. Will the project involve the use of additional funding sources other than the Disaster Recovery grant? ____ yes ____ no ____ n/a

If yes, provide the funding source(s) in the scope of work and continue below.

- c. Will the project involve rehabilitation? ____ yes ____ no

If yes, noise is to be considered. Continue to (d) below and complete the questions to determine if a noise assessment must be completed.

Will the project involve new construction? ____ yes ____ no

If yes, complete the questions in (d) below. Mitigation is required for projects exceeding the average day night level of 65 decibels (dB).

- d. Is a Highway within 1,000 feet of the project? ____ yes ____ no
Is a Railroad within 3,000 feet of the project? ____ yes ____ no
Is a: Civilian airport within 5 miles of the project? ____ yes ____ no
Military airport within 15 miles of the project? ____ yes ____ no

If yes to any question in (d) above, complete a noise assessment using the Day/Night Noise Level Calculator: <https://www.hudexchange.info/resource/2830/day-night-noise-level-assessment-tool/>.

**Noise assessments may require the following documentation: FDOT daily traffic Map; railroad information; airport noise contour map; airport noise worksheet; and one of the following:*

**Rehabilitation: Complete of the Sound Transmission Classification Assessment Tool at <https://www.hudexchange.info/stracat/> for projects in excess of 65 dB.*

** New construction: Complete the Barrier Performance Module at <https://www.hudexchange.info/programs/environmental-review/bpm-calculator/> for projects in excess of 65 dB.*

For additional information, refer to HUD's Noise Guidebook or Exchange website at: <https://www.hudexchange.info/programs/environmental-review/>

5. Explosive & Flammable Operations (per 24 CFR Part 51, Subpart C)

- a. For rehabilitation projects, will the number of individuals increase? ____ yes ____ no

- b. Is the project "new" construction? ____ yes ____ no

- c. Will the project consist of constructing new sidewalks? ____ yes ____ no

If yes to questions (a) thru (c), then continue below. If no, continue to #6.

- d. Are there stationary above ground storage tanks (AGST) in excess of 100 gallons within a 1 mile radius of the project site that contains explosive or flammable liquids? ____ yes ____ no

If yes, complete the Acceptable Separation Distance calculation using the ASD Electronic Assessment Tool: <https://www.hudexchange.info/resource/2766/acceptable-separation-distance-electronic-assessment-tool/>. Refer to the Acceptable Separation Distance Guidebook for additional information.

***A site located less than the Acceptable Separation Distance will require mitigation or it may be rejected. Contact DEO for assistance.**

***Provide the following documentation: ASD calculation, photos, distance and location of each tank.**

6. Toxics

a. Observe the site for any evidence that a toxic material could be present on the site such as: distressed vegetation, vent or fill pipes, storage tanks, pits, ponds or lagoons, stained soil or pavement, pungent, foul or noxious odors, or past uses of the site. ____ yes ____ no

***Reject any site that has a presence of Toxics or requires cleanup prior to purchasing the site.**

Use the U.S. EPA NEPAAssist website <https://www.epa.gov/nepa/nepassist> to determine:

1. Are there EPA facilities within 3,000 feet of the site? ____ yes ____ no
2. If yes, are there Brownfield or Superfund facilities? ____ yes ____ no

***If yes, contact the Florida DEP for clearance documentation.**

***Attach a photocopy of the NEPAAssist report and associated ECHO reports for all EPA facilities located within 3,000 feet of the project site.**

b. Lead-Based Paint (LBP):

1. Was the structure built prior to 1978? ____ yes ____ no; if no, continue to #7.

***For the following questions, refer to the U.S. Department of Housing and Urban Development. "Guidelines for the Evaluation and Control of Lead-Based Paint Hazards in Housing" and the "Lead Safe Housing Rule" under 24 CFR Parts 35, Subparts B through M.**

2. Is the structure exempt from lead-based paint (LBP) testing? ____ yes ____ no; if yes, proceed to #7.
3. Is a LBP test required? ____ yes ____ no
4. Are the LBP test results positive? ____ yes ____ no

If yes, was a copy of the LBP report and Notice of Evaluation or Presumption provided to the homeowner *within 15 calendar days*? ____ yes ____ no

5. Is a LBP clearance test required? ____ yes ____ no

***Attach a copy of all LBP reports, homeowner notifications and inspector certificate(s).**

7. Accident Potential Zone (APZ) and Runway Protection Zone/Clear Zone (RPZ/CZ)

- A. Is the project located within 15,000 feet of a military airport (APZ)? ____ yes ____ no

B. Is the project located within 2,500 feet of a civilian airport (RPZ/CZ)? ____ yes ____ no

C. If yes to either question above, is the project located within the Accident Potential Zone (Military airport) or Runway Protection Zone/Clear Zone (civilian airport)? ____ yes ____ no

**If yes, continue below. If no, attach a map of the projects location as it relates to the Accident Potential Zone (APZ) or Runway Protection Zone/Clear Zone (RPZ/CZ).*

For projects located within the Accident Potential Zone (APZ):

1. Will the project involve any of the following: new construction; substantial rehabilitation; acquisition of undeveloped land; activities that would significantly prolong the physical or economic life of existing facilities or change the use of the facility to a use that is not consistent with the recommendations of the Department of Defense (DOD)'s Land Use Compatibility Guidelines; activities that would significantly increase the density or number of people at the site; or activities that would introduce explosive, flammable, or toxic materials to the area?
____ yes ____ no
2. If yes, is the project in conformance with DOD guidelines? ____ yes ____ no

For projects located within the Runway Protection Zone (RPZ/CZ):

1. Will the project involve facilities that will be frequently used or occupied by people?
____ yes ____ no

**If no, include written assurance from the airport operator that there are no plans to purchase the land as part of a RPZ/CZ program and continue to #8.*

**If yes, was a signed copy of the Notice to Prospective Buyers to inform of potential hazards from airplane accidents as well as the potential for the property to be purchased as part of an airport expansion project in accordance with 24 CFR 51.303(a)(3) provided?
____ yes ____ no*

**If yes, was written documentation obtained from the airport operator assuring the project site would not be acquired or purchased in the future as part of a clear zone acquisition program? ____ yes ____ no*

2. Will the project involve new construction, substantial rehabilitation, acquisition of undeveloped land, or activities that would significantly prolong the physical or economic life of existing facilities that will be frequently used or occupied by people? ____ yes ____ no

(If yes, the site should be rejected unless it will not be frequented by people and/or is approved by the airport operator).

8. Endangered Species Act

A. The U.S. Fish and Wildlife Service Information for Planning and Consultation (IPac) website (<https://ecos.fws.gov/ipac/>) should be utilized and a copy of the documentation provided.

Was a clearance from FWS received? ____ yes ____ no

For the following questions, use the Florida Fish and Wildlife Conservation Commission (FFWCC) Eagle Nest Locator website (<http://myfwc.com/wildlifehabitats/managed/bald-eagle/>), to check for bald eagles nest within a one mile radius of the project location. Include a copy of the Bald Eagle Nest Data Search Results, clearance documentation and/or permit(s) as required.

☐ B. Was a bald eagle nests located:

1. during a visual inspection within one mile of the project site? ____ yes ____ no
2. on the FFWCC website? ____ yes ____ no
3. within 660 feet of the project location? ____ yes ____ no

*If yes, will the proposed activity occur during the nesting season (October 1 through May 15)?
____ yes ____ no

*If yes, contact the Florida Fish and Wildlife Conservation Commission (FWC) at <http://rnfwc.com/license/wildlife/protected-wildlife/eagle-permits/>. See Rule Revision 68A-16002, F.A.C. Include clearance documentation and a copy of the federal permit (if required).

9. Coastal Barrier Resource Act

Refer to the U.S. Fish and Wildlife Service Coastal Barrier Resources System Map at <https://www.fws.gov/cbra/Maps/Mapper.html>.

- A. Is the project located on or near the coast or a barrier island?
____ yes ____ no

*If no, provide the projects location and stop.

- ☐ B. Is the project located within a protected area as indicated on the Coastal Barrier Resource map?
____ yes ____ no

*If yes, provide the projects location on the Coastal Barrier Resource System map.

*Projects located within a protected area should be rejected as assistance cannot be provided.



TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS

GARY KNOWLES, Clerk of Court
Post Office Box 620
Perry, Florida 32348
(850) 838-3506 Phone
(850) 838-3549 Fax

LAWANDA PEMBERTON, County Administrator
201 East Green Street
Perry, Florida 32347
(850) 838-3500, extension 7 Phone
(850) 838-3501 Fax

CONRAD C. BISHOP, JR., County Attorney
Post Office Box 167
Perry, Florida 32348
(850) 584-6113 Phone
(850) 584-2433 Fax

October 14, 2021

Kenneth M. Pinnix
CPD Representative
Program Environmental Specialist
HUD - Jacksonville Field Office
400 West Bay Street
Jacksonville, Florida 32202
Kenneth.m.pinnix@hud.gov

Reference: 8-STEP PROCESS FOR DECISION MAKING
Subject: Floodplain Requirement/Executive Orders 11988 & 11990
Contract: Taylor County
Contract Number 22DB-OP-03-72-01-H05

Dear Mr. Pinnix:

Pursuant to the terms and conditions of the contract as noted above, please find the following completion of the Environmental Review 8-Step Process as required.

Step 1-Floodplain Determination:

It has been determined that in the Taylor County area for the Owner-Occupied Housing Rehabilitation Assistance, portions of the locations that may be serviced with CDBG grant 22DB-OP-03-72-01-H05 may be located within a 100-year floodplain. See Attached County-wide Flood Zone map for reference.

The overall objective of this project is to provide CDBG funds to housing rehabilitation improvements to owner-occupied Low and Moderate Income and Very Low-Income households.

The proposed project has been determined to be nothing but beneficial to the project area by improving the living conditions and increasing the supply of safe, decent housing for low to moderate and very low-income families.

Step 2-Early Notice for Floodplain Action:

Early public notice was published in the Perry News Herald/Taco Times on August 13, 2021. The ad targeted local residents, including those in the floodplain. A list of specific agencies contacted and a copy of the published notification is kept in the project's environmental review record. 15 days were allowed for public comment. As required by regulation, the notice also included the name, proposed location and description of the activity and the responsible entity contact for information with the location of the office at which a full description of the proposed action can be viewed.

Step 3-Identify and evaluate practicable alternatives:

The project is consistent with the Taylor County Comprehensive Plan included in the Housing Element to ensure the availability of a variety of safe, decent, and sanitary housing for the existing and anticipated future residents of all income levels in Taylor County and for the elimination of substandard housing. The no action alternative would not further the goal to improve, conserve the housing within Taylor County. Sub-standard living conditions within the County, also the continuing current efforts to manage the

existing housing stock through programs such as rehabilitation could not exist in a no action alternative and were not considered to be practicable.

Step 4-Identify Potential Direct and Indirect Impacts Associated with Floodplain Development:

There is no floodplain development anticipated, the program is designed for existing households' rehabilitation of existing homes.

Step 5-Design to minimize Impact Effects:

Per step 4 of the written strategy, in response to Executive Order 11988, Floodplain Management as interpreted in HUD regulations at 24 CFR Part 55, and the Flood Disaster Act of 1973, each site will be reviewed to determine if the site is in the 100-year floodplain. Floodplain determination shall be part of the project site specific checklist. FIRM maps will be consulted for each site. For activities not excluded at 24 CFR Part 55.12 the "Eight Step Decision" making process will be conducted to determine if there is an alternative to funding the project in the flood plain. If there are no alternatives to funding the site in the floodplain; mitigating measures will be developed to minimize the effect. All actions located in the floodplain require flood insurance as a condition to funding. The County participates in the National Flood Insurance Program. In accordance with Executive Order 11990, each site will be visually observed and USFW National Wetlands Inventory Maps will be consulted. However, only residential rehabilitation or demo/replacement will be addressed. The footprints and site of residential units being rehabilitated or replaced will not be increased more than codes and zoning allow for the existing residential site.

Step 6-Re-evaluation Alternative Floodplain Impact:

The proposed actions were reevaluated to determine: (1) Whether it is still practical in light of its exposure to flood hazards in the floodplain, the extent to which it will aggravate the current hazards to other floodplains, and its potential to disrupt floodplain values; and (2) Whether alternatives preliminarily dismissed at Step 3 of this section are practical in light of the information gained in Steps 4 and 5 of this section. Conclusion in Step 5 remains same, the site-specific project will be conducted and if no alternative to funding the site in the floodplain is found, mitigating measures will be developed to minimize the effect.

Step 7-Final Notice of Explanation

Notice of Explanation was published on September 10, 2021, in the Perry News Herald/Taco Times, after completing the Step 2, Early Notice for Floodplain Action. The ad targeted local residents, including those in the floodplain. FONSI notices and floodplain notices will be sent to interested Federal, State and local agencies. A list of specific agencies contacted and a copy of the published notification is kept in the project's environmental review record. 7 days were allowed for public comment. No comments were received. As required by regulation, the notice also included the name, proposed location and description of the activity and the responsible entity contact for information with the location of the office at which a full description of the proposed action can be viewed.

Step 8 -Steps:

1-7 have been completed as indicated. No mitigation measures are necessary. I am confident that the above 8-Step process has been satisfactorily completed. The County will ensure the project plans are followed as described above and the objective to remain the same as being only beneficial to the area.

Please do not hesitate to contact me should further documentation, clarification or information be required to transmit to your office.

Sincerely,

Thomas Demps
Chairman – Taylor County Board of County Commissioners

Project Description – Home Repair Program

County Wide application for the rehabilitation of single-family owner-occupied homes grant to income eligible residents within the Taylor County.

The proposed project consists of housing rehabilitation to scattered sites yet to be determined throughout Taylor County, however a site-specific analysis will be conducted as each site is identified in order to establish compliance with 24 Code of Federal Regulations parts 58.5 and 58.6.

TAYLOR COUNTY BOARD OF COMMISSIONERS

County Commission Agenda Item

SUBJECT/TITLE:	COMMISSIONERS TO RECEIVE AND APPROVE FDOT MAINTENANCE MAP OF A PORTION OF DENNIS HOWELL ROAD IN CONNECTION WITH THE DENNIS HOWELL ROAD (CR 531) BRIDGE #384029 REPLACEMENT PROJECT.
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MEETING DATE REQUESTED:	November 1, 2021
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Statement of Issue: The Florida Department of Transportation (FDOT) is proposing to replace CR 531 Dennis Howell Road Bridge No. 384029 using Federal funds. The FDOT process requires work within a certified right-of-way

Recommended Action: Staff recommends that the Commission accept the Dennis Howell Maintenance Map as prepared by FDOT in connection with the bridge replacement project.

Fiscal Impact: FISCAL YR 2021/24 - N/A

Budgeted Expense: NO

Submitted By: ENGINEERING DIVISION

Contact: COUNTY ENGINEER

SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

History, Facts & Issues:

On July 7, 2021, the Public Works Director received a request from FDOT District 2 Bridge Maintenance Manager Melissa Morgan to adopt a resolution endorsing FDOT's delivery and design of alternatives for replacing CR 531 Dennis Howell Rd Bridge No. 384029. This project will work to replace the existing 45 year old single-lane timber bridge with a new structure meeting current traffic and load rating requirements. The Board has since approved the Construction and Maintenance Agreement endorsing FDOT delivery and completion before assigning maintenance of the newly constructed bridge to Taylor County.

With Federal funds supporting the bridge replacement, the process requires a right-of-way certification to ensure the project is within public property ownership. Dennis Howell Rd is a long standing unimproved roadway that has been maintained by the Public Works Department for many years. In-spite of its prescriptive right-of-way assignment under Section 95.361, Florida Statutes, a formal right-of-way declaration is still required. Therefore, FDOT and Staff worked collectively to define the extent of current maintenance efforts as well as formally delineating those limits within the context of the proposed Maintenance Map. Staff has reviewed and verbally accepted the map and is recommending that the Board accept such. Once accepted, the Map requires signatures from the Board Chair, the County Engineer and the Clerk of Court.

Options:

- 1) Accept and approve the Dennis Howell rd Maintenance Map as prepared by FDOT and the associated signatures.
- 2) Reject the proposed maintenance map and state reasons for denial.

Attachments:

FDOT Maintenance Map – Dennis Howell Rd

LEGEND

ALUM.	= ALUMINUM	MAINT.	= MAINTAINED
ASSOC.	= ASSOCIATES	N&D	= NAIL AND DISK
AZ	= AZIMUTH	N.T.S.	= NOT TO SCALE
&	= AND	N/A	= NOT APPLICABLE
BCC	= BUCKEYE CELLULOSE COMPANY	N	= NOTHING
B	= BASELINE	No.	= NUMBER
B.O.S.	= BEGIN OF SURVEY	(P)	= PLAT DATA
C1	= CURVE NUMBER	P.C.	= POINT OF CURVATURE
(C)	= CALCULATED DATA	P.C.C.	= POINT OF COMPOUND CURVATURE
C.B.	= CHORD BEARING	P.E.	= PROFESSIONAL ENGINEER
C.C.R.	= CERTIFIED CORNER RECORD	P.I.	= POINT OF INTERSECTION
C.D.	= CHORD DISTANCE	P.I.P.	= METAL PIPE, ROD OR BAR
C.M.	= CONCRETE MONUMENT	P.R.C.	= POINT OF REVERSE CURVE
COR.	= CORNER	P.T.	= POINT OF TANGENCY
D	= DEGREE OF CURVE	PT	= POINT
°	= DEGREE OF ARC	P.O.T.	= POINT ON TANGENT
Δ	= DELTA (CENTRAL ANGLE)	PLS	= PROFESSIONAL LAND SURVEYOR
E	= EASTING	R	= RADIUS
E.O.S.	= END OF SURVEY	RGE.	= RANGE
EXIST.	= EXISTING	REF.	= REFERENCE POINT
'	= FEET/MINUTES OF ARC	RLS	= REGISTERED LAND SURVEYOR
(F)	= FIELD ADJUSTED DATA FROM CLOSED TRAVERSE	RT.	= RIGHT
F.A.P.	= FEDERAL AID PROJECT	R/W	= RIGHT OF WAY
F.P.	= FINANCIAL PROJECT	SEC.	= SECTION
FDOT	= FLORIDA DEPARTMENT OF TRANSPORTATION	S.R.	= STATE ROAD
FND.	= FOUND	S.SMC	= SOUTHEASTERN SURVEYING AND MAPPING CORPORATION
ID.	= IDENTIFICATION	STA.	= STATION
"	= INCHES/SECONDS OF ARC	T	= TANGENT LENGTH OF CURVE
I.P.	= IRON PIPE	TWP.	= TOWNSHIP
I.R.	= IRON ROD	W/	= WITH
I.P.C.	= IRON PIPE & CAP		
I.R.C.	= IRON ROD & CAP		
LT.	= LEFT		
L	= LENGTH OF CURVE		
LB	= LICENSED BUSINESS		

LINE LEGEND

SECTION LINE	
BASELINE SURVEY	
MAINTAINED R/W LINE	
1/4 SECTION LINE	
SUBDIVISION ARROW	
EXISTING EASEMENT LINE	
TOWNSHIP/RANGE LINE	

SYMBOL LEGEND

- = SET 5/8" I.R.C. "SSMC LB 2108" (UNLESS OTHERWISE NOTED)
- △ = NAIL AND DISK (SSMC REF. PT. LB 2108")
- = IRON ROD (AS NOTED)
- = CONCRETE MONUMENT (AS NOTED)
- = BLOCK NUMBER

GENERAL NOTES

- THIS SURVEY IS BASED ON THE FLORIDA STATE PLANE COORDINATE SYSTEM LAMBERT PROJECTION, NORTH ZONE, 1983 NORTH AMERICAN DATUM, (2011 ADJUSTMENT), US SURVEY FOOT UTILIZING THE FLORIDA PERMANENT REFERENCE NETWORK (FPRN) AS ESTABLISHED FROM P.T. STATION 60+51.95 (NORTHING 340835.22, EASTING 2250124.30), AND P.C. STATION 66+03.78 (NORTHING 341108.48, EASTING 2250603.72), DERIVING A BEARING OF NORTH 60°19'05" EAST ON THE BASELINE OF SURVEY OF DENNIS HOWELL ROAD. (A COUNTY MAINTAINED RIGHT OF WAY)
- THIS CONTROL SURVEY WAS PERFORMED FOR THE PURPOSE OF ESTABLISHING A BASELINE OF SURVEY, LOCATING EXISTING MONUMENTATION AND PLACING ADDITIONAL MONUMENTATION WHERE REQUIRED. SAID DATA TO BE USED IN THE PREPARATION OF RIGHT OF WAY MAPS. THIS IS ALSO A MAINTENANCE MAP PREPARED FOR THE PURPOSE OF ESTABLISHING RIGHT OF WAY LIMITS AS MAINTAINED BY THE FLORIDA DEPARTMENT OF TRANSPORTATION DISTRICT TWO OFFICE, LAKE CITY FLORIDA.
- UNLESS OTHERWISE NOTED, ALL DATA DESIGNATED AS (F) IS THE RESULT OF DIRECT FIELD MEASUREMENTS, CALCULATED FROM CLOSED FIELD TRAVERSES OR CALCULATED FROM REDUNDANT FIELD MEASUREMENTS. SECTION AND SUBDIVISION BOUNDARIES SHOWN HEREON WERE DETERMINED FROM FIELD SURVEY, PLATS OF RECORD AND RECORD TITLES.
- ONLY CONSTRUCTED IMPROVEMENTS, IF ANY, NECESSARY TO PERFORM THE STATED PURPOSE OF THIS SURVEY ARE SHOWN HEREON. NO OTHER FIXED IMPROVEMENTS HAVE BEEN LOCATED.
- ATTENTION IS DIRECTED TO THE FACT THAT THESE MAPS MAY HAVE BEEN ALTERED IN SIZE BY REPRODUCTION. THIS MUST BE CONSIDERED WHEN SCALING DATA.
- THIS CONTROL SURVEY AND MAINTANCE MAP IS SUPPORTED BY A SURVEYORS REPORT FOR F.P. #4374231, ADDITIONAL PERTINENT INFORMATION REGARDING THE SURVEY CAN BE FOUND IN SAID REPORT. THE FIELD WORK FOR THIS SURVEY WAS STARTED ON JUNE 14, 2021 AND COMPLETED ON AUGUST 12, 2021.
- THIS CONTROL SURVEY AND MAINTENANCE MAP WAS PREPARED BY SOUTHEASTERN SURVEYING & MAPPING. LOCATED AT 8641 BAYPINE ROAD, SUITE 5, JACKSONVILLE FLORIDA 32256. PHONE 904-737-5990 FAX 904-737-5995.

COUNTY ENGINEER CERTIFICATION

THIS IS TO CERTIFY THAT THE RIGHT OF WAY LIMITS AS SHOWN ON THIS MAP WERE IDENTIFIED BY MYSELF AS HAVING BEEN MAINTAINED CONTINUOUSLY FOR SEVEN (7) YEARS WITHOUT INTERRUPTION.

BY: KENNETH DUDLEY, P.E.
COUNTY ENGINEER
Date: _____

STATE OF FLORIDA
DEPARTMENT OF TRANSPORTATION

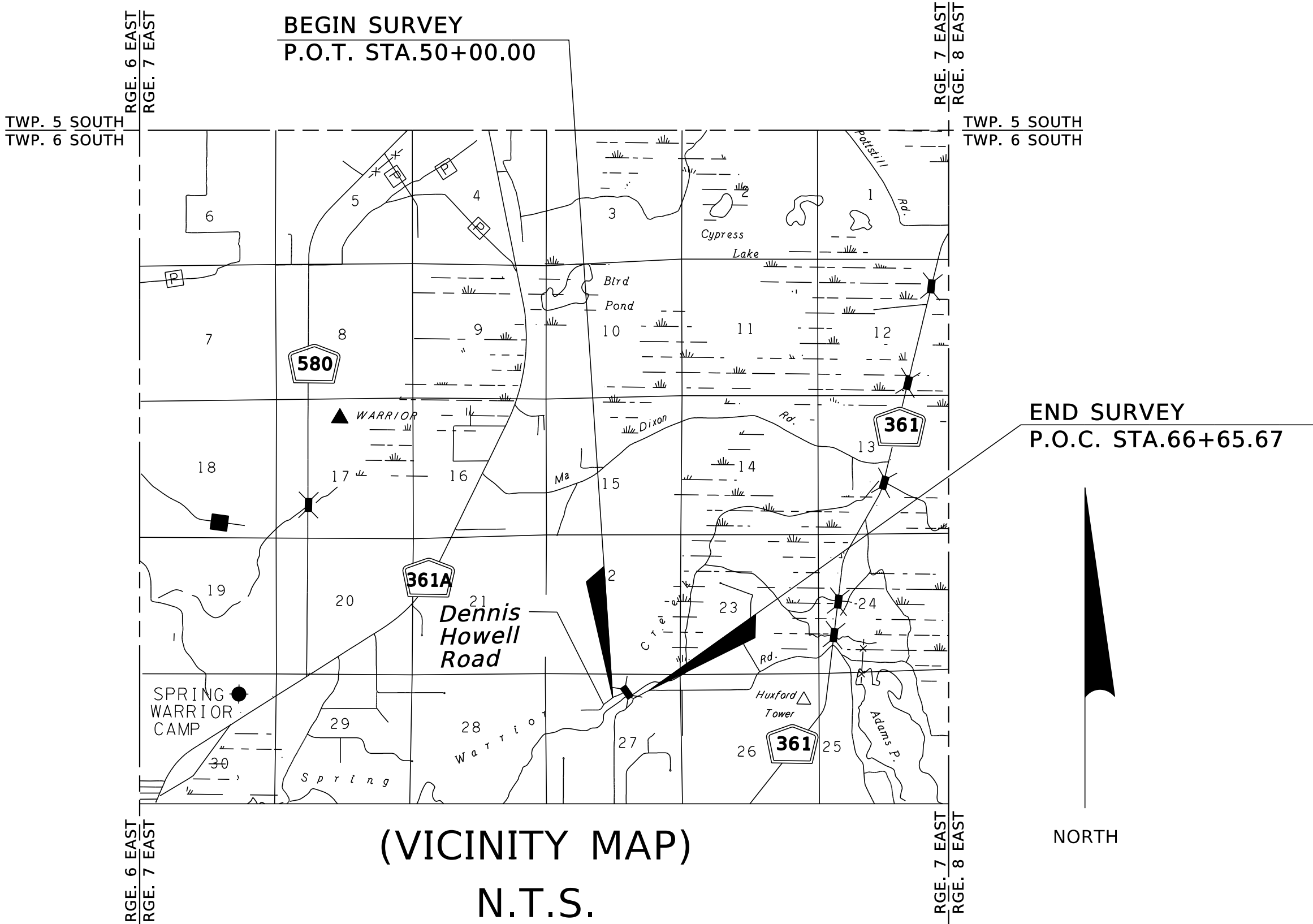
CONTROL SURVEY
& MAINTENANCE MAP

FINANCIAL PROJECT No. 4374231

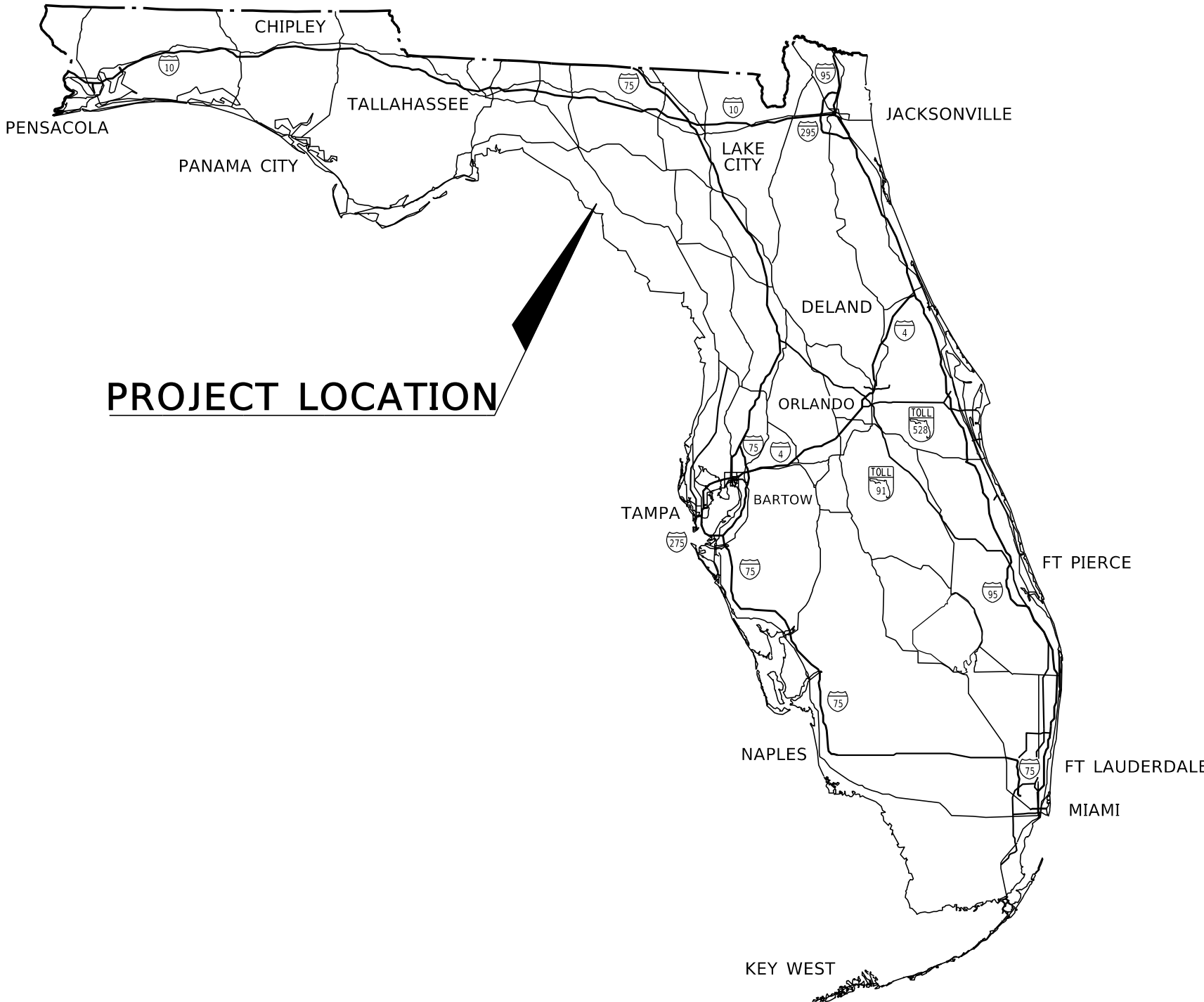
F.A.P. No. D219-004-B

DENNIS HOWELL ROAD OVER
WARRIOR CREEK BRIDGE No. 384029
SECTION 38000
TAYLOR COUNTY

LENGTH = 0.315 MILES



SHEET INDEX	
SHEET NO.	SHEET DESCRIPTION
1	COVER SHEET
2	KEY SHEET
3-4	DETAIL SHEETS
5	REFERENCE SHEET



SURVEYOR'S CERTIFICATION

I HEREBY CERTIFY THAT THIS CONTROL SURVEY AND MAINTENANCE MAP WAS MADE FOR THE PURPOSE OF SURVEYING, REFERENCING, DESCRIBING, AND MAPPING THE BASELINE OF SURVEY, AND PROVIDING HORIZONTAL POSITION DATA FOR THE SUPPORT OR CONTROL OF RIGHT OF WAY RELATED MAPS FOR THE TRANSPORTATION FACILITY SHOWN AND DEPICTED HERON. I HEREBY CERTIFY THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF THIS IS A TRUE, ACCURATE AND COMPLETE DEPICTION OF A FIELD SURVEY PERFORMED UNDER MY DIRECTION AND COMPLETED ON 09/13/2021. I FURTHER CERTIFY THAT SAID DRAWING IS IN COMPLIANCE WITH THE STANDARDS OF PRACTICE AS SET FORTH BY THE FLORIDA BOARD OF PROFESSIONAL SURVEYORS AND MAPPERS, IN CHAPTER 5J-17 FLORIDA ADMINISTRATIVE CODE PURSUANT TO SECTION 472.027, FLORIDA STATUTES.

WALTER E. SHAFFER
FLORIDA PROFESSIONAL SURVEYOR AND MAPPER NO. 6134
SOUTHEASTERN SURVEYING AND MAPPING CORPORATION LB 2108
8641 BAYPINE RD. SUITE 5, JACKSONVILLE, FL 32256
DATE: _____, 2021

UNLESS IT BEARS THE ORIGINAL SIGNATURE AND SEAL OF A LICENSED SURVEYOR AND MAPPER, THIS MAP IS FOR INFORMATION ONLY AND IS NOT VALID.

MAINTENANCE MAP CERTIFICATION

THIS IS TO CERTIFY THAT SHEETS NUMBERED 1 TO 5, INCLUSIVE, CONSTITUTE A TRUE COPY OF THE TAYLOR COUNTY BROAD OF COUNTY COMMISSIONERS MAINTENANCE MAP FOR A PORTION OF DENNIS HOWELL ROAD IN TAYLOR COUNTY, FLORIDA

THE PROPERTY LABELED MAINTAINED R/W ON SAID SHEETS HAS BEEN VESTED IN TAYLOR COUNTY FLORIDA PURSUANT TO THE PROVISION OF SECTION 95.361, FLORIDA STATUTES.

IN WITNESS WHEREOF, WE HAVE HEREUNTO SET OUR HANDS AND AFFIXED THE SEAL OF THE BOARD OF COUNTY COMMISSIONERS, AT TAYLOR COUNTY FLORIDA, THIS _____ DAY OF _____, A.D. 2021.

MR. THOMAS DEMPS (WITNESS)
CHAIRPERSON BOARD OF
COUNTY COMMISSIONERS
TAYLOR COUNTY, FLORIDA

CLERK OF COURT CERTIFICATION

FILED FOR RECORD IN THE OFFICE OF THE CLERK OF THE CIRCUIT COURT FOR THE COUNTY OF TAYLOR, STATE OF FLORIDA, IN ROAD PLAT BOOK _____, PAGE _____, ON THE _____ DAY OF _____, A.D. 2021.

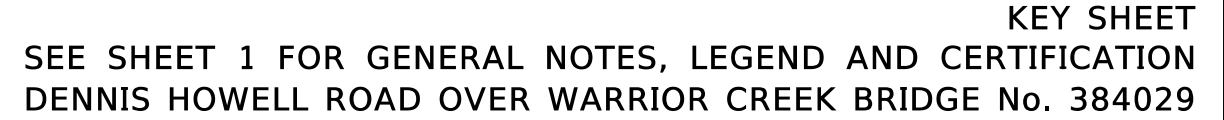
GARY KNOWLES
CLERK OF THE CIRCUIT COURT
TAYLOR COUNTY, FLORIDA

COVER SHEET
DENNIS HOWELL ROAD OVER WARRIOR CREEK BRIDGE No. 384029

CONTROL SURVEY & MAINTENANCE MAP	FLORIDA DEPARTMENT OF TRANSPORTATION SURVEYING AND MAPPING																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																						
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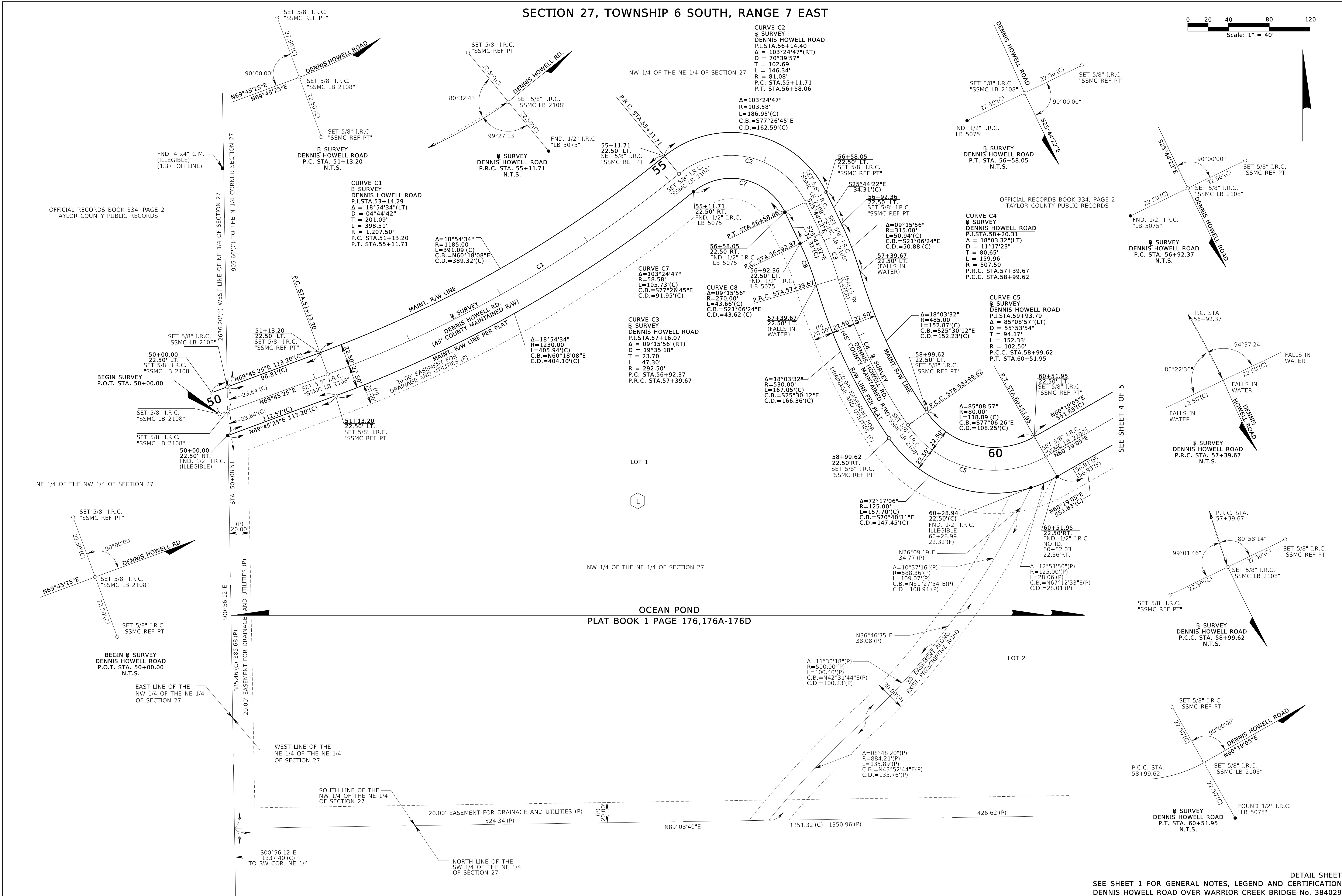
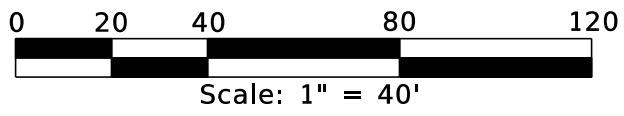
0 150 300 600 900

Scale: 1" = 300'



CONTROL SURVEY & MAINTENANCE MAP	FLORIDA DEPARTMENT OF TRANSPORTATION SURVEYING AND MAPPING											BY	DATE	FED. PROJ. D219-004-B	SECTION 38000	MAPS PREPARED BY: SOUTHEASTERN SURVEYING AND MAPPING CORPORATION LB 2108 8643 BAYVIEW ROAD, SUITE 5 JACKSONVILLE, FLORIDA 32256	DATA SOURCE: DATABASE # 3800005 SCALE: 1"=300'	
												PRELIM	S. NELMS					08-27-2021
												FINAL	M. BROWN					
												CHECKED	E. SHAFFER					09-01-2021
		REVISION	BY	DATE	REVISION	BY	DATE	REVISION	BY	DATE								
														COUNTY ROAD: DENNIS HOWELL ROAD	TAYLOR COUNTY	F.P. NO. 4374231	SHEET 2 OF 5	

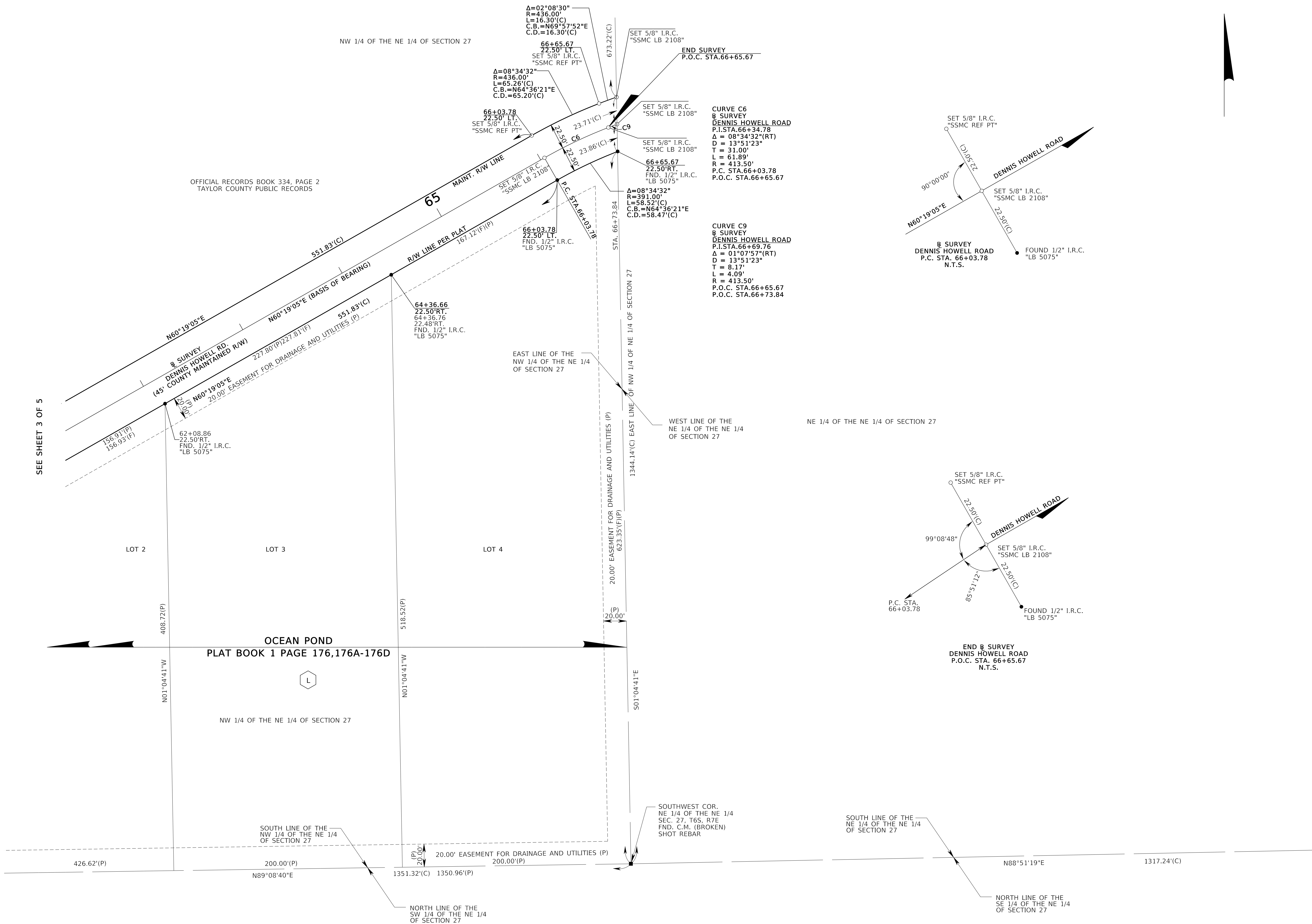
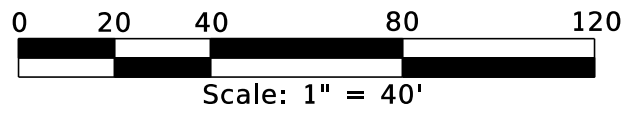
SECTION 27, TOWNSHIP 6 SOUTH, RANGE 7 EAST



DETAIL SHEET
SEE SHEET 1 FOR GENERAL NOTES, LEGEND AND CERTIFICATION
DENNIS HOWELL ROAD OVER WARRIOR CREEK BRIDGE No. 384029

CONTROL SURVEY & MAINTENANCE MAP	FLORIDA DEPARTMENT OF TRANSPORTATION SURVEYING AND MAPPING											BY	DATE	FED. PROJ. D219-004-B	SECTION 38000	MAPS PREPARED BY: SOUTHEASTERN SURVEYING AND MAPPING CORPORATION LB 2108 8641 BAYVIEW ROAD, SUITE 3 JACKSONVILLE, FLORIDA 32256	DATA SOURCE: DATABASE # 38000005	
												PRELIM	S. NELMS					08-27-2021
				REVISION	BY	DATE	REVISION	BY	DATE	REVISION	BY	DATE	CHECKED	E. SHAFFER	09-01-2021	COUNTY ROAD: DENNIS HOWELL ROAD	TAYLOR COUNTY	F.P. NO. 4374231

SECTION 27, TOWNSHIP 6 SOUTH, RANGE 7 EAST



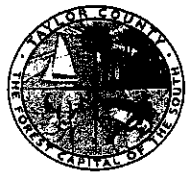
DETAIL SHEET
SEE SHEET 1 FOR GENERAL NOTES, LEGEND AND CERTIFICATION
DENNIS HOWELL ROAD OVER WARRIOR CREEK BRIDGE No. 384029

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TAYLOR COUNTY BOARD OF COMMISSIONERS

County Commission Agenda Item

SUBJECT/TITLE:



THE BOARD TO CONSIDER APPROVAL OF AGREEMENT WITH THE DEPARTMENT OF CORRECTIONS FOR INMATE WORK SQUAD.

MEETING DATE REQUESTED:

NOVEMBER 1, 2021

Statement of Issue: TO PROVIDE FOR INMATE WORK SQUAD(S).

Recommended Action: APPROVE

Fiscal Impact: \$65,000 ANNUALLY (PAID TO THE SHERIFF'S OFFICE)

Budgeted Expense: YES

Submitted By: LAWANDA PEMBERTON, COUNTY ADMINISTRATOR

Contact: 838-3500 X 6

SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

History, Facts & Issues:

THE BOARD OF COUNTY COMMISSIONERS CURRENTLY HAS TWO INMATE WORK SQUAD AGREEMENTS WITH TAYLOR COUNTY SHERIFF. THE SQUADS HAVE HISTORICALLY PROVIDED PARK CLEANING AND MOWING, CEMETERY MOWING, RIGHT OF WAY AND DITCH MAINTENANCE AND MAINTENANCE AT THE SPORTS COMPLEX.

THE DEPARTMENT OF CORRECTIONS HAS AGREED TO SUPPLY INMATE LABOR TO TAYLOR COUNTY. THE SHERIFF WILL SUPPLY A CORRECTIONAL OFFICER TO SUPERVISE THE WORK SQUAD PROVIDED BY THE DEPARTMENT OF CORRECTIONS. THIS AGREEMENT, IF APPROVED, WILL BE FOR THREE YEARS.

**Options: APPROVE FOR ADDITIONAL LABOR
DO NOT APPROVE AND CONTINUE WITH INMATE LABOR FROM
THE COUNTY JAIL**

Attachments: AGREEMENT WITH DOC

**FLORIDA DEPARTMENT OF CORRECTIONS'
INTERAGENCY/PUBLIC WORKS AGREEMENT
(LOCAL AGREEMENT)**

This Local Agreement made and entered into this ____ day of ____ 20____, by and between the State of Florida, Department of Corrections, through its institution/facility, ____ (hereinafter referred to as "Department"), and the ____, (hereinafter referred to as "Agency"), is done so in accordance with section 946.40, Florida Statutes (F.S.) and Rule 33-601.201, Inmate Work Program, and 33-601.202, Use of Inmates in Public Works, Florida Administrative Code (F.A.C.).

Work performed under this Local Agreement is determined to be value added or cost savings as defined in the Community Work Squad Manual (check one).

____ Value Added

____ Cost Savings

I. TERM/RENEWAL

- A. The Agreement shall begin on the date of the last signature by all parties, and shall end at midnight three (3) years from the last date of signature by all parties.
- B. This Agreement may be renewed for one additional three (3) year period after the initial agreement period upon the same terms and conditions contained herein. The Agreement renewal is at the Agency's initiative with the concurrence of the Department. The Agency's decision to exercise the option to renew should be made no later than 60 calendar days prior to the expiration.

II. FINANCIAL OBLIGATIONS

The Department and the Agency acknowledge that this Local Agreement is not intended to create financial obligations between the parties. However, in the event that costs are incurred as a result of either or both of the parties performing their duties or responsibilities under this Local Agreement, each party agrees to be responsible for their own costs.

III. DEPARTMENT'S RESPONSIBILITIES

The Department agrees to provide, or is responsible for, those items delineated by placement of an "X" in the space located to the left of the corresponding number. Items for which the Department is not responsible shall be marked "N/A" to the left of the number.

- ____ 1. Screen inmates for the work to be performed in order to assign inmates who do not present a danger to property or persons.
- ____ 2. Provide up to ____ inmates each workday for the period of the Local Agreement. Community custody (); Minimum custody (); Both ().
- ____ 3. Provide Correctional Officer supervision of the work squad while performing work under this Local Agreement.
- ____ 4. Provide ____ vehicle(s) and ____ Correctional Officer(s) each workday to transport inmates to and from the work site.
- ____ 5. Provide food and drinks for inmate lunches.
- ____ 6. Provide drinking water for inmates.

- ____ 7. Apprehend escapees and handle problem inmates.
- ____ 8. Provide transportation from the work site to the correctional facility for inmates who refuse to work, become unable to work, or cause a disruption in the work schedule.
- ____ 9. Administer all disciplinary action to be taken against inmate(s) for infractions committed while performing work under this agreement.
- ____ 10. Provide for medical treatment of ill or injured inmates and transportation of such inmates.
- ____ 11. Conduct a background check, which includes a criminal history check, and obtain approval from the Department's Agreement Manager, or designee prior to authorizing Non-Department Supervisors to participate in training to supervise inmates.
- ____ 12. Provide orientation and training to Non-Department Supervisor(s) approved to supervise inmates prior to their assuming supervisory responsibility of an inmate work squad. Training will be in accordance with the Department's guidelines for Non-Department Supervision of Inmates and will include annual refresher training during each successive year of supervision by the Non-Department Supervisor.
- ____ 13. Notify the Agency in the event that an Agency employee fails to provide proper supervision of inmate(s).
- ____ 14. Provide inmates with all personal items of clothing appropriate for the season of the year.
- ____ 15. Have inmates ready for transportation/work at the appropriate times regardless of temperature or inclement weather, unless notified by the Agency of suspended work operations, or when the Department determines that a work squad should not check out or should be re-directed.
- ____ 16. Provide a First Aid Kit and Blood Borne Pathogens Personal Protective Kit to each work squad.
- ____ 17. Orient each inmate in the use of equipment regardless of the inmate's claim to have had prior experience in the use of gasoline or electrically powered equipment before allowing the inmate to use it. Utilize "Inmate Safety Training Documentation," DC2-569, to document that the inmate has had the training. This report shall be kept on file at the contract work site and by the Department's Contract Manager.
- ____ 18. Other. (If provided, shall be Attachment A, incorporated herein by reference and made part of this Agreement.) "Other" special considerations regarding activities of the work squad may be based on work location, etc.

IV. AGENCY'S RESPONSIBILITIES

The Agency agrees to provide, or is responsible for, those items delineated by placement of an "X" in the space located to the left of the corresponding number. Items for which the Agency is not responsible shall be marked "N/A" to the left of the number.

- X 1. Provide the Department with a schedule of hours that inmates will work in accordance with the established workday for the Agency and the transportation time required. Any deviation from the established schedule will be reported to, and coordinated with, the Department.
- X 2. Provide supervision of inmates in accordance with the Department's rules and regulations while performing work under this Local Agreement. Non-Department Supervisors may supervise Community and Minimum Custody inmates. Each Non-Department Supervisor must successfully pass a background check that includes a criminal history check, and must be approved by the Department's Agreement

- Manager, or designee and complete required orientation/training in the supervision of inmates, prior to assuming supervision.
- X 3. Provide transportation of inmates each workday to and from the work site.
- X 4. Provide all tools, equipment, materials and safety personal items such as gloves, rubber boots, hard hats, etc., necessary and appropriate for performance of the work under this Local Agreement.
- X 5. Ensure that licensing or permits are obtained if required for the work to be performed under this Local Agreement. Provide necessary supervision and guidance for projects that require a permit and require technical assistance to complete the project.
- X 6. Immediately notify the Department in the event of an escape while the inmate is under supervision of the Agency. Report any inappropriate behavior displayed by inmates or any inmate who fails to perform tasks in an acceptable manner.
- X 7. Complete the "Community Work Squad Activities Report," DC6-239 (to be provided by the Department) daily and submit the form on a weekly basis to the Department.
- X 8. Report all inmate injuries, regardless of how minor in nature, to the Department as soon as possible. Report any medically related complaints made by an inmate to the Department as soon as practical. In cases of emergency, render first aid, within the scope of the supervisor's medical training, to work squad inmates and provide emergency health care and related assistance to the Department.
- X 9. Provide inmates with a fifteen-minute rest break in the morning and afternoon. Lunch breaks shall normally begin at Noon and last at least 30 minutes. Ensure inmates are supervised during rest and lunch breaks.
- X 10. Provide drinking water for inmates.
- X 11. Require each Non-Department Supervisor approved to supervise inmates and other appropriate staff members, to attend orientation/training in the supervision of inmates prior to assuming supervision of inmates and refresher training annually thereafter. Training will be provided at a Department location. Upon the Department's issuance of a Training Certification Card, the Agency shall require non-department personnel to carry this card when supervising inmate labor.
- X 12. Ensure that all work assignments/projects utilizing inmates are authorized projects of the municipality, city, county, governmental agency or non-profit organization and that private contractors employed by the Agency do not use inmates as any part of their labor force.
- X 13. Agency hereby agrees to be liable for, and shall indemnify, defend and hold the Department harmless from all claims, suits, judgments or damages including court costs and attorney's fees arising out of intentional acts, negligence or omissions by the Agency in its supervision of inmates pursuant to this Local Agreement. If the Agency is an agency or subdivision of the State of Florida, this paragraph shall not be interpreted as altering the state's waiver of immunity in tort pursuant to section 768.28, F.S., or to otherwise impose liability on Agency for which it would not otherwise by law be responsible.
- X 14. Orient each inmate in the use of equipment regardless of whether the inmate claims to have had prior experience in the use of gasoline or electrically powered equipment before allowing the inmate to use it. Utilize "Inmate Safety Training Documentation," DC2-569, to document that the inmate has had the training. This report shall be kept on file at the contract work site and a copy shall be provided to the Department.

- X 15. It is the intent of this Local Agreement that the agency/work squad has and maintains communications with the institution at all times. A method of communication (radios, cellular phone, etc.) shall be provided at no cost to the Department. The Agency shall provide a primary method of communication that shall be approved by the Department's Agreement Manager in writing prior to assignment of the work squad. Dependent upon the method of communication provided, the Agreement Manager may require a secondary or back-up method of communication.

Type of Communication utilized in this Local Agreement: cellular phone

- X 16. Provide a First Aid Kit and Blood Borne Pathogens Personal Protective Kit to each work squad.
- X 17. Ensure that the Work Squad does not work on school property or primary elementary or secondary education institutions where students are present.
- X 18. Other. (If provided, shall be Attachment A, incorporated herein by reference and made part of this Agreement.) "Other" special considerations regarding activities of the work squad may be based on work location, etc.

V. AGREEMENT MANAGEMENT

A. Department's Agreement Manager

The Field Office Manager of the Correctional Institution represented in this Local Agreement is designated as the Department's Agreement Manager and is responsible for enforcing performance of the Local Agreement terms and conditions and shall serve as a liaison with the Agency. The title, location, address, and telephone number of the Department's Agreement Manager for this Local Agreement is:

Title:

Location:

Address:

Telephone #:

Fax #:

B. Community Work Squad Coordinator

The Assistant Warden designated by the Warden, is responsible for ensuring compliance with the requirements of this Local Agreement.

C. Department's Agreement Administrator:

The title, address, and telephone number of the Department's Agreement Administrator is:

Contract Administrator
Bureau of Procurement
Florida Department of Corrections
501 South Calhoun St.
Tallahassee, Florida 32399-2500
Telephone: (850)717-3681
Fax: (850)488-7189

D. Agency's Representative

The name, title, address and telephone number of the Agency's Representative is:

Name: LaWanda Pemberton
Title: County Administrator
Address: 201 E. Green Street
Perry, FL 32348
Telephone #: 850-838-3500 ext. 6
Fax #: 850-838-3501
E-mail: lpemberton@taylorcountygov.com

VI. CONDITIONS

A. Records

The Agency agrees to allow the Department and the public access to any documents, papers, letters, or other materials subject to the provisions of chapter 119 and section 945.10, Florida Statutes, made or received by the Agency in conjunction with this Contract. The Agency's refusal to comply with this provision shall constitute sufficient cause for termination of this Contract.

B. Disputes

Any dispute concerning performance of the Contract shall be resolved informally by the Department's Contract Manager. Any dispute that cannot be resolved informally shall be reduced to writing and delivered to the Assistant Deputy Secretary of Institutions. The Assistant Deputy Secretary shall decide the dispute, reduce the decision to writing, and deliver a copy to the Agency with a copy to the Department's Contract Administrator and Department's Contract Manager.

C. Force Majeure

Neither party shall be liable for loss or damage suffered as a result of any delay or failure in performance under this Contract or interruption of performance resulting directly or indirectly from acts of God, fire, explosions, earthquakes, floods, water, wind, lightning, civil or military authority, acts of public enemy, war, riots, civil disturbances, pandemics, insurrections, strikes, or labor disputes.

D. Severability

The invalidity or unenforceability of any particular provision of this Agreement shall not affect the other provisions hereof and this Agreement shall be construed in all respects as if such invalid or unenforceable provision was omitted.

E. Verbal Instructions

No negotiations, decisions, or actions shall be initiated or executed by the Agency as a result of any discussions with any Department employee. Only those communications which are in writing from the Department's administrative or project staff identified in Section V., AGREEMENT MANAGEMENT, of this Agreement shall be considered as a duly authorized expression on behalf of the Department. Only communications from the Agency that are signed and in writing will be recognized by the Department as duly authorized expressions on behalf of the Agency.

F. No Third Party Beneficiaries

Except as otherwise expressly provided herein, neither this Agreement, nor any amendment, addendum or exhibit attached hereto, nor term, provision or clause contained therein, shall be construed as being for the benefit of, or providing a benefit to, any party not a signatory hereto.

G. Prison Rape Elimination Act (PREA)

The Agency shall report any violations of the Prison Rape Elimination Act (PREA), Federal Rule 28 C.F.R. Part 115, to the Department of Corrections' Agreement Manager.

H. Cooperation with Inspector General

In accordance with section 20.055(5), F.S., the Agency understands and will comply with its duty to cooperate with the Inspector General in any investigation, audit, inspection, review, or hearing.

I. Americans with Disabilities Act

The Agency shall comply with the Americans with Disabilities Act. In the event of the Agency's noncompliance with the nondiscrimination clauses, the Americans with Disabilities Act, or with any other such rules, regulations, or orders, this Agreement may be canceled, terminated, or suspended in whole or in part and the Agency may be declared ineligible for further Agreements.

VII. SUSPENSION OR TERMINATION OF LOCAL AGREEMENT

The Department or the Agency may suspend or terminate this Local Agreement, in whole or in part, with immediate written notice to the other party when the interests of the Department or Agency so require.

VIII. AGREEMENT MODIFICATION

After execution of this agreement, any changes in the information contained in Section III., 2., and Section V., AGREEMENT MANAGEMENT, shall be provided to the other party in writing and a copy of the written notification shall be maintained in the official agreement record.

Modifications to the provisions of this agreement, with the exception of Section III., 2., and Section V., AGREEMENT MANAGEMENT, shall be valid only through execution of a formal agreement amendment.

IN WITNESS THEREOF, the parties hereto have caused this Agreement to be executed by their undersigned officials as duly authorized.

AGENCY:

SIGNED BY: _____

NAME:

(PRINTED) Thomas Demps

TITLE: Chairperson

DATE:

FEID #:

DEPARTMENT OF CORRECTIONS

SIGNED BY: _____

NAME:

(PRINTED)

TITLE: Warden
Department of Corrections

DATE:

SIGNED BY: _____

NAME:

(PRINTED)

TITLE: Assistant Deputy Secretary of Institutions
Department of Corrections

DATE:

TAYLOR COUNTY BOARD OF COMMISSIONERS

County Commission Agenda Item

SUBJECT/TITLE:



THE BOARD TO CONSIDER APPROVAL OF REQUEST BY THE TAYLOR COUNTY HISTORICAL SOCIETY FOR THE USE OF THE COURTHOUSE PARKING LOT FOR THE ANNUAL DOWNTOWN CHRISTMAS OPEN HOUSE AND PARADE ON DECEMBER 3, 2021.

MEETING DATE REQUESTED:

NOVEMBER 1, 2021

Statement of Issue: TO ALLOW USE OF THE COURTHOUSE PARKING LOT ON DECEMBER 3, 2021.

Recommended Action: APPROVE

Fiscal Impact: N/A

Budgeted Expense: N/A

Submitted By: LAWANDA PEMBERTON, COUNTY ADMINISTRATOR

Contact: (850) 838-3500 ext. 6

SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

History, Facts & Issues:

Options: APPROVE/ DO NOT APPROVE

Attachments: EMAIL FROM ANGELA CASTELUCCI, TAYLOR COUNTY HISTORICAL SOCIETY

Marsha Durden

From: LaWanda Pemberton
Sent: Tuesday, October 19, 2021 12:59 PM
To: Marsha Durden; Agenda
Subject: FW: Using the back parking lot at the courthouse for Christmas celebration

Follow Up Flag: Follow up
Flag Status: Flagged

For next agenda.

From: Perry Newspapers [mailto:newsdesk@perrynewspapers.com]
Sent: Tuesday, October 19, 2021 9:30 AM
To: LaWanda Pemberton <LPemberton@taylorcountygov.com>
Subject: Using the back parking lot at the courthouse for Christmas celebration

Hi LaWanda,

We would like to use the parking lot of the courthouse for our downtown Christmas celebration on Friday, Dec. 3. We hope to have booths and exhibits set up in there.

Thanks,
Angela
Taylor County Historical Society

TAYLOR COUNTY BOARD OF COMMISSIONERS

County Commission Agenda Item

SUBJECT/TITLE:

The Board to ratify the signature of the Chairperson on the Division of Emergency Management generator project point of contact information update.



MEETING DATE REQUESTED:

November 1, 2021

Statement of Issue:

Recommended Action: Approve

Fiscal Impact: N/A

Budgeted Expense: N/A

Submitted By: LaWanda Pemberton, County Administrator

SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

History, Facts & Issues: The Florida Division of Emergency Management is requesting a formal document to appoint John Louk, Director of Emergency Management as the point of contact for the HMGP funded Fire Station and Airport Generator projects.

Options: Approve/Do Not Approve

Attachments: Project Point of Contact Update



STATE OF FLORIDA

DIVISION OF EMERGENCY MANAGEMENT

Ron DeSantis
Governor

Kevin Guthrie
Director

PROJECT POINT OF CONTACT INFORMATION UPDATE

PROJECT NUMBER 4399-041-R

PROJECT TITLE: Taylor County, Fire Stations and Airport, Generators

NEW PRIMARY POINT OF CONTACT: AS OF: October 8, 2021

NAME & TITLE: John Louk, Director of Emergency Management

ADDRESS: 591 East Hwy 27

CITY/STATE/ZIP: Perry, fl 32348

PHONE: 850-843-0714 FAX: _____ CELL: same

E-MAIL ADDRESS: john.louk@taylorsheriff.org

SIGNATURE: _____

ALTERNATE POINT OF CONTACT

NAME & TITLE: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

PHONE: _____ FAX: _____ CELL: _____

E-MAIL ADDRESS: _____

Restrictions (if any): _____

**AUTHORIZED AGENT (or current POC)

NAME & TITLE: Thomas Demps, Chairperson

ADDRESS: 201 E. Green St.

CITY/STATE/ZIP: Perry, FL 32348

PHONE: 850-838-3580 x6 FAX: (850) 838-3501 CELL: (850)-838-6861

E-MAIL ADDRESS: tdemps@taylorcounty.gov.com

SIGNATURE: _____

****PLEASE SEND COPY OF RESOLUTION DESIGNATING INDIVIDUAL AS THE
AUTHORIZED AGENT HAVING SIGNATURE AUTHORITY**

PLEASE E-MAIL COMPLETED FORM TO YOUR PROJECT MANAGER

TAYLOR COUNTY BOARD OF COMMISSIONERS

County Commission Agenda Item

SUBJECT/TITLE:



THE BOARD TO CONSIDER APPROVAL OF REQUEST TO PLACE SPONSORSHIP BANNERS AT THE SPORTS COMPLEX.

MEETING DATE REQUESTED:

NOVEMBER 1, 2021

Statement of Issue: TO ALLOW PARENT RUN RECREATION ORGANIZATIONS TO SOLICIT SPONSORSHIPS.

Recommended Action: APPROVE

Fiscal Impact: N/A

Budgeted Expense: N/A

Submitted By: LAWANDA PEMBERTON, COUNTY ADMINISTRATOR

SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

History, Facts & Issues: COUNTY CODE 42-466 (4) PROHIBITS THE PLACEMENT OF SIGNS ON PUBLIC PROPERTY, OTHER THAN SIGNS ERECTED OR APPROVED BY A PUBLIC AUTHORITY FOR PUBLIC PURPOSES.

PARENT RUN RECREATIONS ORGANIZATIONS WOULD LIKE TO SOLICIT SPONSORSHIPS AND PLACE SIGNAGE (BANNERS) AT THE SPORTS COMPLEX ONLY DURING THE APPROPRIATE SEASON.

COUNTY STAFF WILL MONITOR THE PLACEMENT OF SIGNS/BANNERS.

Options: APPROVE/ DO NOT APPROVE

Attachments: COUNTY CODE 42-466

Sec. 42-466. Prohibited signs.

It shall be unlawful to erect or maintain:

- (1) Any sign which constitutes a traffic hazard or a detriment to traffic safety by reason of its size, location, movement, content, coloring or method of illumination, or by obstructing the vision of drivers, or by distracting from the visibility of any traffic control device by diverting or tending to divert the attention of moving vehicles from the traffic movement on streets, roads or access facilities; nor shall any sign be erected in such a manner as to obstruct the vision of pedestrians. The use of flashing or revolving red, green, blue or amber lights is prohibited in any sign as constituting a hazard to traffic. Any sign which by glare or method of illumination constitutes a hazard to traffic is prohibited. No sign may use the words "stop," "look," "drive-in," "danger," or any other word, phrase, symbol or character in such a manner as to interfere with, mislead or confuse traffic.
- (2) Signs which are declared to be obscene, indecent or immoral by county ordinance or law.
- (3) Signs erected on the right-of-way of any street, road or public way, except as specifically provided by this chapter.
- (4) Signs erected on public property, other than signs erected or approved by a public authority for public purposes.
- (5) Signs so located as to prevent free ingress or egress from any door, window or fire escape.
- (6) Illuminated signs which result in glare or reflection of light on residential property in the surrounding area.
- (7) Canopy, marquee, projecting or hanging signs with less than a nine-foot minimum clearance between the bottom of the sign and the ground surface.

(LDC § 9.03.00; Ord. No. 2006-15, § 2, 10-17-2006)

TAYLOR COUNTY BOARD OF COMMISSIONERS

County Commission Agenda Item

SUBJECT/TITLE:



Florida Forest Service Annual Report

Meeting Date:

11/01/2021

Statement of Issue: Present annual report

Recommendation: _____

Fiscal Impact: \$ _____

Budgeted Expense: Yes ☐ No ☒ N/A ☐

Submitted By: Jack Smith

Contact: Jack.Smith@FDACS.gov Cell # 850-838-5037

SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

History, Facts & Issues: We want to appear in person to deliver contents of supplied packet.

Options:

1. _____

2. _____

Attachments:

1. _____

2. _____

FLORIDA FOREST SERVICE
PERRY DISTRICT
(850) 223-0750
(850) 223-0792 FAX



618 PLANTATION ROAD
PERRY, FLORIDA 32348

FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES
COMMISSIONER NICOLE "NIKKI" FRIED

October 8, 2021

Honorable Jamie English
Taylor County Board of County Commissioners
201 East Green St.
Perry, FL 32348

Dear Mr. English:

Attached are the 2020/2021 fiscal year activity reports from the Florida Forest Service for the Forest Protection Program and the Cooperative Forestry Assistance Program for Taylor County.

These reports identify the major forestry activities that occurred throughout Taylor County for the period of July 1, 2020 through June 30, 2021.

Should there be any questions or comments regarding this material, please do not hesitate to call this office at 850-223-0750.

Sincerely,

Nicole "Nikki" Fried
Commissioner of Agriculture

Eric K. Black
District Manager
Florida Forest Service

cc: Board of County Commissioners, Taylor County
Forest Management Bureau, FFS
Forest Protection Bureau, FFS

FLORIDA FOREST SERVICE
PERRY DISTRICT
(850) 223-0750
(850) 223-0792 FAX



618 PLANTATION ROAD
PERRY, FLORIDA 32348

FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES
COMMISSIONER NICOLE "NIKKI" FRIED

October 8, 2021

Honorable Pam Feagle
Taylor County Commission
201 East Green St.
Perry, FL 32348

Dear Mrs. Feagle:

Attached are the 2020/2021 fiscal year activity reports from the Florida Forest Service for the Forest Protection Program and the Cooperative Forestry Assistance Program for Taylor County.

These reports identify the major forestry activities that occurred throughout Taylor County for the period of July 1, 2020 through June 30, 2021.

Should there be any questions or comments regarding this material, please do not hesitate to call this office at 850-223-0750.

Sincerely,

Nicole "Nikki" Fried
Commissioner of Agriculture

Eric K. Black
District Manager
Florida Forest Service

cc: Board of County Commissioners, Taylor County
Forest Management Bureau, FFS
Forest Protection Bureau, FFS

FLORIDA FOREST SERVICE ANNUAL REPORT

COOPERATIVE FORESTRY ASSISTANCE AND FOREST PROTECTION PROGRAMS

TAYLOR COUNTY, FLORIDA



In accordance with the Cooperative Agreement between the Taylor County Board of County Commissioners and the Florida Forest Service, we are pleased to submit this report covering the activities of the Cooperative Forestry Assistance Program and Forest Protection Program for the 2020-2021 fiscal year, covering the period of July 1, 2020 to June 30, 2021.

Introduction

The mission of the Florida Forest Service is to protect Florida and its people from the dangers of wildland fire and manage the forest resources through a stewardship ethic to assure they are available for future generations.

Our vision is to accomplish this mission with the key value of earning the public trust through serving people. The Florida Forest Service envisions a leadership role to ensure that natural resources will be managed in a way that perpetuates their special character and meets the changing social and economic needs of the people who live and visit here. It will assume a strong advocacy role for public safety to meet the challenges of wildland fires facing Florida. The strategies employed to accomplish this mission are as follows:

- Provide leadership to protect forests, wildlands, and the public from the destructive effects of wildfire.
- Promote sound forest management practices, which maintain the integrity of the environment and provide for Florida's future natural resource needs.
- Educate the public about the importance of Florida's forests and promote the renewal and protection of these resources.
- Manage public lands for their unique character and to provide multiple public benefits.
- Encourage Florida's communities to establish and perpetuate their urban forests.
- Encourage family forest owners to attain their forestland management goals with guidance and technical assistance that promotes good land stewardship principles.
- Improve the quality of service through the training and development of our people – our single greatest resource. This leadership will encourage innovation, excellence and freedom for personal growth.



Forest Protection Program

The Florida Forest Service provides wildland fire protection in Taylor County through a cooperative agreement with the county. This agreement ensures a complete understanding of the commitment between Taylor County and the Florida Forest Service for emergency response. The county operating plan is a working document that outlines the capabilities and responsibilities of each cooperating agency including timber cooperators. The public benefits when all agencies establish coordinated efforts to handle the same emergency. Additionally, we look for support from emergency service organizations to implement wildland/urban interface mitigation programs throughout the entire year. With the help of the county commission, we will ensure that the citizens have the protection they need from wildland fires.

The Florida Forest Service maintains four Type-2 tractor-plow units, two Type-1 tractors, a 5,000 gallon water tender, 750 gallon brush truck, 300 gallon brush truck, 2500 gallon tracked water trailer and an All Track tracked all-terrain vehicle with 500 gallons of water to scout and suppress wildland fires within the county. In addition, the Florida Forest Service Rural Community Fire Protection Program continues to provide equipment to fire departments at little or no cost to them to help them meet their emergency needs.

Wildfire Activity

During the past fiscal year, Florida Forest Service personnel responded to a total of 29 wildfires in Taylor County. These fires burned approximately 317 acres. These numbers represent a lower number of fires and higher number of acres from the previous year when we had 57 wildfires that burned a total of 173 acres. In addition, the support given to the FFS by the Four Rivers Land & Timber Company, Taylor County Commission, Taylor County Fire-Rescue, local volunteer fire departments and other cooperators was, once again, very instrumental in helping to limit the impact of wildfires on Taylor County residents.

WILDFIRES BY CAUSE - TAYLOR COUNTY		
JULY 1, 2020-JUNE 30, 2021		
CAUSES	FIRES	ACRES
Lightning	6	162
Campfires	1	3
Smoking	1	0.1
Debris Burning	6	9
Incendiary	8	134
Equipment	1	0.2
Railroad	0	0.0
Children	0	0.0
Unknown	2	7
Miscellaneous	4	0.7
TOTAL	29	317

Open Burning Program

Through the administration of the State's open burning program, the Florida Forest Service issues burn authorizations for agricultural, silvicultural and rural land clearing purposes to the residents of Taylor County. Through this authorization process, the FFS is better able to regulate and ensure proper and safe outdoor burning. The FFS believes that compliance with open burning laws through a comprehensive burning authorization process as well as aggressive pre-suppression and prescribed burning programs are all essential components of a strong forest protection program.

Over the past fiscal year, a total of 757 burn authorizations were issued in Taylor County. These authorizations included 8,147 acres and 1,881 authorized piles. In addition, FFS personnel provided landowner assistance for 4 pre-suppression fire line plowing requests to help protect 400 acres and 6 prescribed burning assistance of 330 acres. FFS personal also was able to conduct six mitigation projects that will help protect 72 structures valued at \$4,599,130.00.

BURN AUTHORIZATIONS - TAYLOR COUNTY			
July 1, 2019 – June 30, 2020			
TYPE	AUTHORIZED FIRES	AUTHORIZED ACRES	AUTHORIZED PILES
Agricultural	80	1,805	38
Silvicultural	94	5,894	141
Land Clearing	507	71	1,087
TOTAL	681	7,770	1,266

On-site inspections are conducted by FFS personnel prior to burn authorizations being issued to landowners who are requesting an authorization for the first time and for authorizations being requested in smoke sensitive areas. These on-site inspections ensure that distance setbacks, adequate equipment and proper control measures are being taken prior to burn authorizations being issued. Last fiscal year, a total of 18 onsite inspections were performed in Taylor County. In addition, compliance checks are often performed to ensure compliance with safe burning practices and legal requirements.

Fire Prevention

Central to the Florida Forest Service's fire prevention efforts is its relationship with local citizens through schools, businesses, civic organizations, volunteer fire departments and local governments to help reduce the number of wildfires.

Last fiscal year, we were able to do only three fire prevention programs reaching an estimated 16,000 people.

Rural Community Fire Protection

The Rural Community Fire Protection Program is a partnership in which the Florida Forest Service provides local volunteer fire departments with surplus equipment for the purpose of supporting the wildland firefighting efforts. Taylor County is an outstanding example of what can be accomplished through this program. With the support of the Taylor County Commission, local volunteer fire departments have been able to effectively use this equipment to protect the citizens of Taylor County. During this fiscal year, Taylor County was approved for \$5,677 under a Title IV grant that was administered by the FFS to purchase firefighting equipment for Taylor County Volunteer Fire Departments.

San Pedro Bay Landowners Association

The San Pedro Bay Landowners Association (SPBLA) consists of landowners, land managers, state agencies, county governments and other interested parties working together as a unified team in forest resource protection. SPBLA members share a common interest in managing, protecting and promoting forest resources in and around the San Pedro Bay area with a stewardship ethic to ensure that these resources will be available for future generations. The role of the Florida Forest Service is to provide technical assistance to the members of the SPBLA. During the past fiscal year, we were able to conduct the annual meeting on Microsoft Teams (online meeting) in April.

Cooperative Forestry Assistance Program

The services provided by the county forester range from simple tree species identification and insect/tree disease diagnosis to the preparation of complex, comprehensive, multiple-use forest management plans for private, non-industrial forest landowners of Taylor County. Some of the more commonly provided services include:

- landowner assistance
- presentation of public information and education
- administration of federal cost-share programs
- assistance with state lands management
- wildfire suppression assistance
- Southern Pine Growth-and-Yield Model
- Longleaf Pine Ecosystem Geo-database
- Forest Stewardship reporting and mapping

Landowner Assistance

During the 2020-2021 fiscal year, the county forester made 66 assists to the residents of Taylor County involving approximately 2,400 acres of land. This included 3 general management plans and agricultural assessment plans. This work also included:

- forest management plan development
- insect and disease detection and treatment
- cost-share program applications and administration
- tree planting equipment rental
- information dissemination regarding:
 - future management
 - thinning
 - site preparation
 - reforestation
 - seedling sources and availability
 - existing timber stand management
 - forest products marketing
 - Forest Stewardship & Tree Farm Programs
 - fertilization
 - regeneration failure
- fire lane and boundary line establishment and maintenance
- prescribed burning assistance
- Florida's Best Management Practices
- species identification
- forest service's vendor database

Forest Information and Education

Last fiscal year, Perry District personnel were actively involved in several forestry and environmental education activities. These activities included:

- Annual Master Gardener Plant sale

Due to COVID-19 protocols, FFA events and festival were not attended.

Last year the Florida Forest Service celebrated 100 years of forestry excellence. Two landowners were chosen that practiced good land stewardship. Those 2 landowners were Mr. Bob Lilliott and Mrs. Georgia Young.



Last year the Florida Forest Service conducted a tree planting at the Forest Capitol Park to replace the trees that have succumbed to either lightning strikes and/or beetle damage. The trees that were planted were 60 potted longleaf pines and were donated by Mr. Matt Buchanan from Central Florida Lands and Timber of Mayo, FL. Pictured below is a presentation of award presented to Mr. Buchanan by Mr. Jack Smith and Mr. Jared Beauchamp.



Federal Assistance Programs

The Forest Stewardship Program encourages forest landowners to practice multiple-use resource management. This program provides a wide array of technical assistance and management advice through a comprehensive Forest Stewardship Plan which is available to landowners owning more than 20 acres at no cost or obligation. There are currently 78 Taylor County landowners enrolled in the program with total ownership of over 17,030 acres.



The Southern Pine Beetle Prevention and Assistance Program focuses on reducing risks of southern pine beetle outbreaks by encouraging proactive forest management. It provides funds for thinning operations, underbrush removal, prescribed burning and planting of longleaf and slash pine. Either longleaf pine or slash pine planting is specified due to the better resistance of these species to southern pine beetle. Of the five applications received in Taylor County for this assistance funding during this period, none were yet to be approved due to the constraints from the COVID-19 delays.

The Environmental Quality Incentives Program (EQIP) is administered by the Natural Resources Conservation Service (NRCS). The Conservation Reserve Program (CRP) is administered by the Farm Service Agency. Each of these programs provides opportunities for technical advice and cost-sharing assistance to forest landowners in Taylor County. EQIP funds a host of forestry-related practices including wildlife management enhancement practices. As a result of the 2018 Farm Bill, opportunities exist for cost-sharing expenses for woodland management practices through both the EQIP and CRP programs. Through a Memorandum of Agreement, the county forester provides technical advice on forestry practices under both the EQIP and CRP programs. Three EQIP tree planting inspection requiring the services of the county forester were requested this period.

Forest Health

This year, once again, we have a continued higher than average occurrence of pine saw fly. Pine saw fly attacks all species of pine by eating the needles, or defoliating, of the tree. This usually does not hurt the

tree, but these insects attacked various stands from early spring to late fall. Most stands survived the attack, but some have various stages of mortality. There is no way to prevent these attacks but to manage the stand after the fact.

As in previous years, multiple aerial surveys of the county were conducted to identify any major bark beetle infestations. Other than the activity referenced above, no additional spots of concern were identified. During the flight there were some spots of flooding damage in pine stands and in hardwood hammocks. Some of the damage observed was declining health of large trees and some mortality of young stands that have been inundated with water for an extended period.

The county forester performed 18 other forest health inspections relating to pine bark beetles in Taylor County during the past fiscal year. As is commonly the case, all these were typical of the routine small outbreaks of the less aggressive species of bark beetles - including the *Ips* spp. engraver beetles and black turpentine beetles. These were all harvested or contained with little additional loss to forest resources.

Urban Forestry

For the 28th consecutive year, the City of Perry earned the Tree City, USA designation. The Tree City, USA program recognizes cities for their efforts in maintaining a healthy urban forest. The county forester worked closely with the City of Perry Tree Board and administration, providing urban forestry advice and assistance when needed. Arbor Day was celebrated with tree-planting ceremonies with the city of Perry.

State Lands Management

The Florida Forest Service is not the lead managing agency on any state-owned land within Taylor County; however, forestry assistance is extended to other state agencies such as the Florida Fish and Wildlife Conservation Commission, Department of Corrections, and the Suwannee River Water Management District. The county forester is available to assist with timber management activities, such as insect and disease identification and control, timber sale and regeneration information, and prescribed burning recommendations on these properties.

Training

To better serve the residents of Taylor County, the county forester attended several training courses during the past fiscal year. This included instruction in groundcover restoration, herbicides, the I Tree Canopy & Design application, and the Natural Resources Conservation Service's (NRCS) requirements for becoming a Technical Service Provider.

In addition, the county forester attended the Florida Forest Service's annual Cooperative Forestry Assistance workshop where the following topics were discussed:

- Forest Health – Herbicide Use and Damage
- Regional Conservation Partnership Program (NRCS)

- Forest Stewardship reporting (SMART, PRISM)
- EQIP and CRP program updates and projections
- Tree Farm program updates
- Champion Tree program
- an overview of CFA program offerings and updates
- Regional Conservation Partners Program (NRCS)

In total, more than 90 hours of training were completed with the aim of providing better service to the residents of Taylor County.

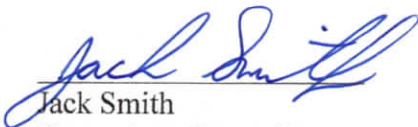
Conclusion

The primary goal of the CFA program in Taylor County for the new fiscal year brings a few recent changes. The overall goal is to present more outreach programs at the local schools to educate the youth on working forests and the products produced from timber. Through the office of the county forester, the Florida Forest Service will continue to increase the visibility of the services which are provided to the citizens of Taylor County. Through this exposure, more people will be made aware of the value and importance of timber production and natural resource management.

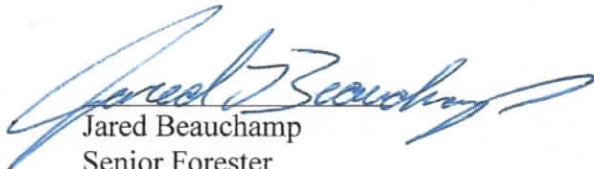
The Florida Forest Service is proud of the investment it has made in the natural resources of Taylor County and its ability to assist the residents of the county. Fire prevention and suppression will continue to be a major focus of this agency due to an ever-increasing population. Through the Cooperative Forestry Agreement, the Florida Forest Service will continue to provide sound forest management advice to both the citizens and local governments of Taylor County.

It is our policy to maintain an effective level of service and make any necessary improvements as needs are identified to serve the citizens of Taylor County. For that reason, the Board of County Commissioners of Taylor County is requested to provide comments or suggestions to assist the Florida Forest Service in providing the best service possible.

Respectfully submitted,



Jack Smith
Forest Area Supervisor
Florida Forest Service
618 Plantation Road
Perry, FL 32348
850-223-0781



Jared Beauchamp
Senior Forester
Florida Forest Service
203 West US 27
Mayo, FL 32066
850-661-2014

13

TAYLOR COUNTY BOARD OF COMMISSIONERS

County Commission Agenda Item

SUBJECT/TITLE:



THE BOARD TO CONSIDER APPROVAL TO ADVERTISE AND SCHEDULE A PUBLIC HEARING FOR PROPOSED RESOLUTION ON THE UNIFORM METHOD OF COLLECTION OF NON AD-VALOREM ASSESSMENTS.

MEETING DATE REQUESTED:

NOVEMBER 1, 2021

Statement of Issue:

FOR COLLECTION OF NON AD-VALOREM ASSESSMENTS TO FUND SOLID WASTE COLLECTION AND DISPOSAL SERVICES, FACILITIES AND PROGRAMS IN THE UNINCORPORATED AREA OF TAYLOR COUNTY, FLORIDA.

Recommended Action:

APPROVE ADVERTISEMENT AND SCHEDULE PUBLIC HEARING

Fiscal Impact:

TBD

Budgeted Expense:

N/A

Submitted By:

LAWANDA PEMBERTON, COUNTY ADMINISTRATOR

SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

History, Facts & Issues: IF THE BOARD IS CONSIDERING A CHANGE IN THE COLLECTION OF NON AD-VALOREM ASSESSMENTS FOR FISCAL YEAR 2023 THE BOARD SHOULD ADOPT A RESOLUTION OF INTENT TO USE THE TAX BILL TO COLLECT BY JANUARY 1, 2022.

Options:

APPROVE/ DO NOT APPROVE

Attachments:

**LETTER FROM GOVERNMENT SERVICES GROUP
LETTER FROM COUNTY ATTORNEY
DRAFT RESOLUTION
DRAFT NOTICE**

The Bishop Law Firm, P.A.
Attorneys at Law

CONRAD C. BISHOP, JR.
CONRAD C. "SONNY" BISHOP, III

POST OFFICE BOX 167
411 N. WASHINGTON STREET
PERRY, FLORIDA 32348

IN MEMORIAL OF
KATHLEEN MCCARTHY BISHOP 1966-2013
(850) 584-6113
FAX (850) 584-2433

October 21, 2021

VIA E-MAIL

Ms. Lawanda Pemberton
County Administrator
County Offices
201 E. Green Street
Perry, Florida 32347

Re: Resolution on Taylor County Solid Waste Assessment

Dear LaWanda:

In response to your e-mail of 10/19/21, I called you on 10/21/21 at 1:19 p.m.
Didn't get you and I left a voicemail.

I have no problem with putting this on the agenda for November 1, 2021.

Thank you and I hope you are doing fine.

Respectfully,


Conrad C. Bishop, Jr.

CCB/kp

Cc: Hon. Gary Knowles (via e-mail)



GOVERNMENT SERVICES GROUP, INC.

October 18, 2021

Via Electronic Transmission

LaWanda Pemberton, County Administrator
Taylor County
201 East Green Street
Perry, FL 32347

Re: Notice of Intent Documents Required by Section 197.3632, Florida Statutes

Dear LaWanda,

In anticipation that Taylor County (the "County") may consider the development of an assessment program to fund solid waste services within the unincorporated area of the County next year, we have prepared the following enclosed documents related to the use of the tax bill collection method.

1. A form of resolution concerning the potential use of the uniform method to collect non-ad valorem assessments which requires two exhibits; and
2. A form of published notice of intent for the potential non-ad valorem assessment program that must be published in a newspaper of general circulation once a week for four consecutive weeks immediately before the hearing in order to use the uniform method of collection.

Section 197.3632, Florida Statutes, requires that the County hold a public hearing and adopt a resolution of intent to use the uniform method of collection for any assessment program in the calendar year prior to any such collection. The resolution, which does not obligate the County to use the method or impose a special assessment, must be adopted by January 1 and sent to the Taylor County Tax Collector, the Taylor County Property Appraiser and the Florida Department of Revenue by January 10th. If the County Property Appraiser and the County Tax Collector agree, adoption of the resolution can occur as late as March 1st. However, we strongly recommend that the County adopt the resolution prior to January 1st, as the consent of the County Property Appraiser and the County Tax Collector is not required when the adoption occurs prior to January 1.

Section 197.3632 also requires that **notice of the public hearing to adopt the resolution of intent be published in a newspaper of general circulation once a week for the four consecutive weeks immediately before the date of the hearing.** Please note that we have assumed a public hearing date for the resolution of intent adoption at 5:30 p.m. on December 6, 2021. Should the County decide to change the date of the public hearing, the publication dates for the notice should also be changed to conform with the aforementioned requirement.

Attached as Appendix A is a form of resolution we have prepared for the County which specifically references the potential special assessment program and reserves to the County the ability to impose assessments in the unincorporated area of the County. Attached as Appendix B is a form of published notice.

This package only assists the County in meeting statutory notice requirements necessary to preserve this collection approach. To reiterate, this resolution is non-binding and the County may reduce the areas covered by any future assessments or decide not to go forward with the assessment program at a later date. By adopting the attached resolution, the County is simply reserving the right to use the tax bill collection method beginning in November of 2022.

If you have any questions regarding these documents, please feel free to contact us.

Sincerely,

A handwritten signature in black ink that reads "Sandi Walker". The signature is written in a cursive, flowing style.

Sandi Walker
Assistant Director, Government Services Division

Attachment

RESOLUTION

A RESOLUTION OF TAYLOR COUNTY, FLORIDA ELECTING TO USE THE UNIFORM METHOD OF COLLECTING NON-AD VALOREM SPECIAL ASSESSMENTS LEVIED WITHIN THE UNINCORPORATED AREA OF THE COUNTY; STATING A NEED FOR SUCH LEVY; PROVIDING FOR THE MAILING OF THIS RESOLUTION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Taylor County, Florida (the "County") is contemplating the imposition of special assessments for the provision of solid waste services; and

WHEREAS, the County intends to use the uniform method for collecting non-ad valorem special assessments for the cost of providing solid waste services to property within the unincorporated area of the County as authorized by section 197.3632, Florida Statutes, as amended, because this method will allow such special assessments to be collected annually commencing in November 2022, in the same manner as provided for ad valorem taxes; and

WHEREAS, the County held a duly advertised public hearing prior to the adoption of this Resolution, proof of publication of such hearing being attached hereto as Exhibit A.

NOW, THEREFORE BE IT RESOLVED:

1. Commencing with the Fiscal Year beginning on October 1, 2022, and with the tax statement mailed for such Fiscal Year and continuing thereafter until discontinued by the County, the County intends to use the uniform method of collecting non-ad valorem assessments authorized in section 197.3632, Florida Statutes, as amended, for collecting non-ad valorem assessments for the cost of providing solid waste services. Such non-ad valorem assessments shall be levied within the unincorporated area of the County. A legal description of such area subject to the assessment is attached hereto as Exhibit B and incorporated by reference.

2. The County hereby determines that the levy of the assessments is needed to fund the cost of solid waste services within the unincorporated area of the County.

3. Upon adoption, the County Clerk is hereby directed to send a copy of this Resolution by United States mail to the Florida Department of Revenue, the Taylor County Tax Collector, and the Taylor County Property Appraiser by January 10, 2022.

4. This Resolution shall be effective upon adoption.

DULY ADOPTED this ____ day of _____, 2021.

BOARD OF COUNTY COMMISSIONERS
TAYLOR COUNTY, FLORIDA

BY: _____
THOMAS DEMPS, Chair

Attest:

GARY KNOWLES, Clerk

EXHIBIT B

LEGAL DESCRIPTION

TAYLOR COUNTY, FLORIDA
CHAPTER 7.62 FLORIDA STATUTES
LESS INCORPORATED PERRY

**NOTICE OF INTENT TO USE UNIFORM METHOD OF COLLECTING
NON-AD VALOREM ASSESSMENTS**

Taylor County, Florida (the "County") hereby provides Notice, pursuant to Section 197.3632(3)(a), Florida Statutes, of its intent to use the uniform method of collecting non-ad valorem special assessments to be levied within the unincorporated area of the County, for the cost of providing solid waste services commencing for the Fiscal Year beginning on October 1, 2022 and continuing until discontinued by the County. The County will consider the adoption of a Resolution electing to use the uniform method of collecting such assessments authorized by section 197.3632, Florida Statutes, at a Public Hearing to be held at **6:00 P.M.** on **MONDAY, DECEMBER 6, 2021** at the Commission Chambers, 201 East Green Street, Perry, Florida. Such Resolution will state the need for the levy and will contain a legal description of the boundaries of the real property subject to the levy. Copies of the proposed form of Resolution, which contains the legal description of the real property subject to the levy, are on file at the Clerk of the Courts, 108 North Jefferson Street, Suite 102, Perry, Florida. All interested persons are invited to attend.

In the event any person decides to appeal any decision by the County with respect to any matter relating to the consideration of the Resolution at the above-referenced Public Hearing, a record of the proceeding may be needed and in such an event, such person may need to ensure that a verbatim record of the Public Hearing is made, which record includes the testimony and evidence on which the appeal is to be based. In accordance with the Americans with Disabilities Act, persons needing a special accommodation or an interpreter to participate in this proceeding should contact the Assistant County Administrator, Marsha Durden, at (850) 838-3500, ext 7, at least five (5) days prior to the date of the hearing.

DATED this ____ day of _____ 2021.

By Order of: BOARD OF COUNTY COMMISSIONERS
TAYLOR COUNTY, FLORIDA

LEGAL NOTICE

4 ISSUES

NOVEMBER 10, 2021

NOVEMBER 17, 2021

NOVEMBER 24, 2021

DECEMBER 01, 2021

BILL T.C.B.C.C.