

SUGGESTED AGENDA

TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS  
PERRY, FLORIDA

TUESDAY, NOVEMBER 16, 2021  
9:00 A.M.

201 E. GREEN STREET  
TAYLOR COUNTY ADMINISTRATIVE COMPLEX  
OLD POST OFFICE

CONFERENCE LINE: 1-917-900-1022  
ACCESS CODE: 32347#

THIS IS NOT A TOLL-FREE NUMBER AND YOU MAY BE SUBJECT TO  
LONG DISTANCE CHARGES, ACCORDING TO YOUR LONG  
DISTANCE PLAN.

When the chairperson opens the meeting for public comment, please follow the below  
instructions:

If you wish to speak, please dial \*5. The moderator will unmute your line when it is your turn to  
speak, and notify you by announcing the last 4 digits of your telephone number. Please  
announce your name and address. You will be allowed to speak for 3 minutes.

NOTICE IS HEREBY GIVEN, PURSUANT TO FLORIDA STATUTES  
286.0105, THAT ANY PERSONS DECIDING TO APPEAL ANY MATTER  
CONSIDERED AT THIS MEETING WILL NEED A RECORD OF THE  
MEETING AND MAY NEED TO ENSURE THAT A VERBATIM RECORD OF  
THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE  
TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE  
BASED.

ANY PERSON WISHING TO ADDRESS THE BOARD REGARDING AN  
AGENDAED ITEM WILL BE GIVEN THREE (3) MINUTES FOR COMMENT.  
A COMMENTER MAY ONLY SPEAK ONE (1) TIME FOR EACH AGENDAED  
ITEM.

RE-ORGANIZATION OF THE BOARD FY 21-22

1. Prayer
2. Pledge of Allegiance
3. RE-ORGANIZATION OF THE BOARD FOR FY 2021/2022:
  - A. ELECTION OF A CHAIRMAN
  - B. ELECTION OF A VICE-CHAIRMAN
  - C. DISCUSSION OF BOARD PERSONNEL
  - D. DISCUSSION REGARDING BOARD MEETING DATES AND TIMES + approve
  - E. MISCELLANEOUS DISCUSSION (COMMITTEE APPOINTMENTS, Bcl Calendar ETC.)
  - F. THE BOARD TO APPROVE ITS' RULES OF PROCEDURE
4. APPROVAL OF AGENDA
5. THE BOARD TO RECEIVE AND ORDER FILED, THE REPORTS OF RECEIPTS, EXPENSES AND NET INCOME FOR SEPTEMBER 30, 2021, ON ALL CONSTITUTIONAL OFFICERS.

CONSENT ITEMS:

6. THE APPROVAL OF MINUTES OF JULY 4, 6, 12, 19, 22 AND 29 (2), 2021.
7. EXAMINATION AND APPROVAL OF INVOICES.
8. THE BOARD TO CONSIDER APPROVAL OF REQUEST TO RATIFY THE 2022-2023 BUDGET APPROPRIATIONS REQUEST TO THE FLORIDA HOUSE OF REPRESENTATIVES AND FLORIDA SENATE, AS AGENDAED BY MELODY COX, GRANTS WRITER.
9. THE BOARD TO CONSIDER REQUEST TO SIGN LETTER OF APPROVAL TO THE FLORIDA FOREST SERVICE TO PERFORM VEGETATIVE TREATMENT AT A PORTION OF THE SOUTHSIDE PARK, AND TO CLOSE SOUTHSIDE PARK FOR ONE (1) DAY DURING THE WORK EFFORT, AS AGENDAED BY LAWANDA PEMBERTON, COUNTY ADMINISTRATOR.
10. THE BOARD TO CONSIDER APPROVAL OF REQUEST TO RENEW LEASE WITH FIRST BAPTIST CHURCH OF PERRY FOR USE OF FOREST CAPITAL HALL FOR THE TERM OF NOVEMBER 14, 2021 TO FEBRUARY 12, 2022 FOR UPWARD SPORTS, AS AGENDAED BY THE COUNTY ADMINISTRATOR.

- 10-A. THE BOARD TO CONSIDER ADOPTION OF A RESOLUTION TO REFLECT UNANTICIPATED MONIES IN THE MSTU FUND, AS AGENDAED BY DANNIELLE WELCH, COUNTY FINANCE DIRECTOR.

BIDS/PUBLIC HEARINGS:

11. THE BOARD TO HOLD THE FIRST OF TWO (2) PUBLIC HEARINGS, SET FOR THIS DATE AT 9:00 A.M., OR AS SOON THEREAFTER AS POSSIBLE, TO CONDUCT A FIRST READING OF THE ORDINANCE TO ADOPT AN AMENDMENT TO THE TEXT OF THE TAYLOR COUNTY COMPREHENSIVE PLAN BY ADDING A PROPERTY RIGHTS ELEMENT AND TO CONSIDER TRANSMITTAL OF SAID AMENDMENT TO THE FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY.

PUBLIC REQUESTS:

12. THE BOARD TO CONSIDER APPROVAL OF ANNUAL CONSUMER PRICE INDEX (CPI) INCREASE, AS REQUESTED BY TODD MITCHELL, WASTE PRO DIVISION MANAGER.
13. DIANE LANDRY, PRESIDENT, TAYLOR SENIOR CITIZENS CENTER BOARD, TO APPEAR TO PROVIDE FREEZER UPDATE.

COUNTY ADMINISTRATOR ITEMS:

14. THE BOARD TO CONSIDER RECOMMENDATION OF THE BID COMMITTEE FOR CONSULTING SERVICES FOR THE AMERICAN RESCUE ACT PROGRAMS, AS AGENDAED BY THE COUNTY ADMINISTRATOR.
15. THE BOARD TO CONSIDER APPROVAL FOR TAYLOR COUNTY LOCAL TECHNOLOGY PLANNING TEAM TO BRIDGE THE BROADBAND GAP, AS AGENDAED BY THE COUNTY ADMINISTRATOR.
16. THE BOARD TO DISCUSS FLORIDA FISH AND WILDLIFE CONSERVATION COMMISSION (FWC) DERELICT VESSEL GRANT PROGRAM, AS AGENDAED BY THE COUNTY ADMINISTRATOR.
17. THE BOARD TO DISCUSS EMPLOYEE INCENTIVE PAYMENTS, AS AGENDAED BY THE COUNTY ADMINISTRATOR.
18. THE BOARD TO DISCUSS ROLL OFF SITE DECALS, AS AGENDAED BY THE COUNTY ADMINISTRATOR.
19. THE COUNTY ADMINISTRATOR TO DISCUSS INFORMATIONAL ITEMS.

20. COMMENTS AND CONCERNS FROM THE PUBLIC FOR NON-AGENDAED ITEMS:

21. BOARD INFORMATIONAL ITEMS:

Motion to Adjourn

FOR YOUR INFORMATION:

- THE AGENDA AND ASSOCIATED DOCUMENTATION, IF APPLICABLE, IS AVAILABLE TO THE PUBLIC ON THE FOLLOWING WEBSITE:

[www.taylorcountygov.com](http://www.taylorcountygov.com)

- IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS ANY ACCOMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, TO THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT MARSHA DURDEN, ASSISTANT COUNTY ADMINISTRATOR, 201 E. GREEN STREET, PERRY, FLORIDA, 850-838-3500, EXT. 7, WITHIN TWO (2) WORKING DAYS OF THIS PROCEEDING.
- BALLOTS USED TO APPOINT CITIZENS TO ADVISORY COMMITTEES AND ADVISORY BOARDS ARE AVAILABLE FOR PUBLIC INSPECTION AFTER THE MEETING AND ARE RETAINED AS PART OF THE PUBLIC RECORD.



3D

JAMIE ENGLISH  
District 1

JIM MOODY  
District 2

MICHAEL NEWMAN  
District 3

PAM FEAGLE  
District 4

THOMAS DEMPS  
District 5



# TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS

GARY KNOWLES, Clerk  
Post Office Box 620  
Perry, Florida 32348  
(850) 838-3506 Phone  
(850) 838-3549 Fax

LAWANDA PEMBERTON, County Administrator  
201 East Green Street  
Perry, Florida 32347  
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(850) 838-3501 Fax

CONRAD C. BISHOP, JR., County Attorney  
Post Office Box 167  
Perry, Florida 32348  
(850) 584-6113 Phone  
(850) 584-2433 Fax

## Board Calendar for FY 2022

### PROPOSED BOARD MEETING DATES

1<sup>st</sup> meeting of the month - 6:00 P.M.

2<sup>nd</sup> meeting of the month - 9:00 A.M.

### PROPOSED BOARD WORKSHOP DATES

All workshops - 6:00 P.M.

December 6, 2021  
January 3, 2022 and January 18, 2022  
February 7, 2022 and February 15, 2022  
March 7, 2022 and March 15, 2022  
April 4, 2022 and April 19, 2022  
May 2, 2022 and May 17, 2022  
June 6, 2022 and June 21, 2022  
July 5, 2022 and July 19, 2022  
August 1, 2022 and August 16, 2022  
September 6, 2022 and September 20, 2022  
October 3, 2022 and October 18, 2022  
November 7, 2022 and November 22, 2022  
December 5, 2022

December - No workshop scheduled  
January 25, 2022  
February 22, 2022  
March 22, 2022  
April 26, 2022  
May 24, 2022  
June 28, 2022  
July 26, 2022  
August 23, 2022  
September 27, 2022  
October 25, 2022  
November 15, 2022  
December-No workshop scheduled

### HOLIDAYS

Christmas Eve and Day 2021  
New Year's Day 2022  
Martin Luther King Jr. Day  
Good Friday  
Memorial Day  
Independence Day  
Labor Day  
Veterans Day  
Thanksgiving Holidays  
Christmas Eve and Day

### DATE OBSERVED

December 23 (Thurs) and December 24 (Fri)  
December 31 (Fri)  
January 17 (Mon)  
April 15 (Fri)  
May 30 (Mon)  
July 4 (Mon)  
September 5 (Mon)  
November 11 (Fri)  
November 24 (Thurs) November 25 (Fri)  
December 23 (Fri) and December 26 (Mon)

**2021-2022 COMMITTEE ASSIGNMENTS**

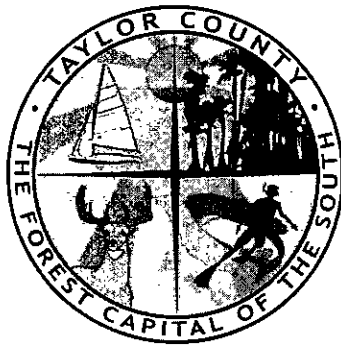
(3E)

COM FEAGLE	COM ENGLISH	COM MOODY	COM NEWMAN	COM DEMPS
TCDA (MO)	AUCILLA LANDFILL (MO)	DMH (MO)	BIG BEND WATER/SEWER (MO)	NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL (MO)
TRANSPORTATION DIS. (1/4)	TCRAB (MO)	3 RIVERS LIBRARY (1/4)	TDC (MO)	NORTH FLORIDA ECON. DEV. PARTNERSHIP (1/4)
BUDGET/FINANCE (AS NEEDED)	SMALL COUNTY COALITION (VARIED)	NORTH FLORIDA WORKFORCE CON.	SMALL COUNTY COALITION (VAR)	SUWANEE RIVER ECONOMIC COUNCIL (1/4)

**NOTE: BOCC COMMITTEE MEMBERS DO NOT VOTE DUE TO CONFLICTS OF INTEREST ON COMMITTEE ISSUES THAT HAVE THE POTENTIAL TO COME BACK FOR A BOARD VOTE**

ORGANIZATION	FREQUENCY	TIME	LOCATION	CONTACT
AUCILLA LANDFILL	MONTHLY, 3 <sup>RD</sup> MON	VARIES	LANDFILL, GREENVILLE	FRANK DARABI 850-948-4875
BIG BEND H2O/SEWER MGMT	MONTHLY, 4 <sup>TH</sup> THURS	6 PM	BBWA BLDG, STEINHATCHEE	MARK REBLIN 352-498-3576
BUDGET/FINANCE	AS NEEDED	VARIES	BOCC BOARD ROOM	CO ADMINISTRATOR 850-838-3500
DMH BOARD	MONTHLY, LAST TUES	6 PM	DMH	DMH ADMIN 850-584-0885
N FL WORKFORCE CONSORTIUM	QUARTERLY	VARIES	MADISON	DIANE HEAD 850-973-2672
N CENT FL REGIONAL PLANING COUNCIL	MONTHLY, LAST THURS	7:30 PM	HOLIDAY INN, LAKE CITY	SCOTT KOONS 352-955-2200
N FL ECON DEVELOPMENT PARTNER	QUARTERLY	VARIES	VARIES	JEFF HENDRY 850-443-7103
SM COUNTY COALITION	W/FAC MEETINGS	VARIES	VARIES, CO-LOCATED W/FAC	CHRIS DOOLIN 850-224-3180
SUW RIVER ECONOMIC COUNCIL	QUARTERLY	6 PM	LIVE OAK SR CENTER	FRANCIS TERRY 386-362-4078
TDC	MONTHLY, 2 <sup>ND</sup> THURS	12 NOON	CHAMBER BOARD ROOM	DAWN PEREZ 850-584-5366
TCRAB	MONTHLY, 2 <sup>ND</sup> TUES	12 NOON	BOCC BOARD ROOM	CO ADMINISTRATOR 850-838-3500
TCDA	MONTHLY, 3 <sup>RD</sup> THURS	12 NOON	HISTORIC PERRY STATION	PAULA CARLTON 850-584-5627
THREE RIVERS REGIONAL LIBRARY	QUARTERLY	7:30 PM	ROTATES BETWEEN TAYLOR, DIXIE, LAFAYETTE & GILCHRIST COUNTIES	CHERYL PULLIAM 386-294-3858
TRANS DISADVANTAGED	QUARTERLY	1 PM	BOCC BOARD ROOM	JAMI EVANS 850-838-3553

**TAYLOR COUNTY  
BOARD OF COUNTY COMMISSIONERS**



**FY 2022**

**RULES OF PROCEDURE**

JAMIE ENGLISH  
District 1

JIM MOODY  
District 2

MICHAEL NEWMAN  
District 3

PAM FEAGLE  
District 4

THOMAS DEMPS  
District 5



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GARY KNOWLES, Clerk  
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(850) 584-2433 Fax

November 16, 2021

The Taylor County Board of County Commissioners recognizes that as a deliberative body it needs agreed upon procedures by which the behavior of the body and of individual members is to be governed. An orderly process is necessary not only for the Commission (Board) but also for members of the staff and general public or persons doing business with the Commission.

Although there are several Florida statutes which, in effect, specify certain rules, many of the rules of a county board of county commissioners are not specified by state statute. The intent is that various boards of county commissioners develop rules that fit their specific situation. Florida Statute Chapter 125.01(1)(a) specifies that the Board has the power to adopt its own rules of procedures.

In compiling our board rules we had three major considerations. The first is that the rules adopted should reflect procedures that enhance our Commission's ability to operate. Second, the commission adopts rules to operate as required by law. Third, the rules adopted should be internally consistent.

The Taylor County Board of County Commissioners' Rules as herein adopted are intended to include most of the relevant procedural topics that the Commission faces; topics which, for the most part, have been gleaned from a number of counties. It is important to note that while the Commissions' Rules of Procedures should be readopted annually at the reorganization meeting held each third Tuesday, in November or as soon as practical thereafter, the Board can change or amend its rules not governed by statute by a simple majority vote during any meeting as detailed below.

Adopted in regular session \_\_\_\_\_, 2021.

ATTEST:

BOARD OF COUNTY COMMISSIONERS

\_\_\_\_\_  
GARY KNOWLES, Clerk

\_\_\_\_\_  
THOMAS DEMPS, Chairperson

*Revised November 16, 2021*

**RULES OF PROCEDURE -TABLE OF CONTENTS**

<b>Rule #</b>	<b>Title</b>	<b>Page</b>
---------------	--------------	-------------

**SECTION I -PUBLIC PARTICIPATION IN COUNTY GOVERNMENT**

1. Commission Meetings - Open to the Public .....	1
2. Appearance Before the Commission .....	1
3. Public Comments and Inquiries .....	2
4. Commission Meetings - Regular .....	3
5. Commission Meetings - Special .....	3
6. Commission Meetings - Emergency .....	4
7. Informal Commission Meetings - Inspection Trips, Retreats and Workshops.....	4
8. Public Hearings; Time; Location .....	5
9. Public Hearing; Procedures.....	5
10. Public Records; Inspection; Duplication .....	7
11. Commission Mail; Circulation; Public Review and Duplication .....	8

**SECTION II -PREPARATION OF AGENDA; ORDER OF BUSINESS**

12. Preparation of Agenda .....	9
13. Agenda Material.....	9
14. Meeting; Order of Business .....	9
15. Quorum .....	11

## **RULES OF PROCEDURE -TABLE OF CONTENTS**

*(Continued)*

<b>Rule#</b>	<b>Title</b>	<b>Page</b>
<b>SECTION II -PREPARATION OF AGENDA; ORDER OF BUSINESS CONTINUED</b>		
16.	Required Attendance of Officials .....	11
17.	County Attorney; Parliamentarian.....	11
18.	Clerk of the Court; Minutes.....	11
19.	Sergeant at Arms.....	11
20.	Rules of Order and Debate.....	12
21.	Voting .....	12
22.	Conflict of Interest .....	13
23.	Ordinances .....	13
24.	Resolutions.....	13
25.	Motions .....	13
26.	Reconsideration of Action Previously Taken .....	14
27.	Rescinding Action Previously Taken.....	14
<b>SECTION III -GENERAL PROVISIONS</b>		
28.	Newly-Elected Commissioners.....	15
29.	Election of Chair and Vice-Chair.....	15
30.	Commission Chair; Presiding Officer.....	15
31.	Legislative Program and Communication with Lobbyists.....	16
32.	Commissioners Appointed to Boards and Committees .....	17

33. Citizens Appointed by the Commission to Boards and Committees.....	18
34. Suspension and Construction of Rules .....	18

#### ATTACHMENTS

1. Request to Speak for Non-Agendaed Items.....	19
2. Request to Speak for Agendaed Items.....	20
3. Request to Amend suggested Agenda.....	21
4. Board and Committee Applicants Ranking Form.....	22
5. Examples of Motions.....	23
6. Definition of Parliamentary Terms.....	25
6. Commissioners Code of Conduct.....	29

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## SECTION I - PUBLIC PARTICIPATION IN COUNTY GOVERNMENT

**1: Board Meetings -Open to the Public.** All meetings of the Taylor County Board of County Commissioners, its various Boards and committees thereof, shall be open to the public in accordance with the Florida Government in the Sunshine Law, Section 286.011, F.S.

(a) *The exception shall be those meetings statutorily exempt, such as executive collective bargaining sessions - Section 447.605(1), F.S.; meetings regarding risk management claims -Section 768.28(15), F.S.; and litigation meetings pursuant to Section 286.011(8) F.S. The Board shall follow all statutory requirements for exempt meetings.*

(b) Because of the need to comply with seating capacity requirements of the fire code, there may be occasions when entrance by the public to the Commission Chambers or other meeting rooms shall be limited. At the sole discretion of the Commission, when an unusually large crowd is anticipated the Commission may consider holding the meeting in the County courtroom or other large public facility. Limited seating may also be imposed due to public health concerns, such as a pandemic, and meetings may be made available to the public through virtual media platforms.

(c) Regular, as well as Special meetings of the Commission will be conducted in a publicly owned or controlled building. All meetings will be held in a building that is open to the public.

(d) For public-safety purposes, no signs or placards mounted on sticks, posts, poles or similar structures will be allowed in County Commission meeting rooms.

(e) All persons with disabilities shall be provided the assistance that is necessary to enable them to effectively participate in Commission meetings.

**2: Appearance before the Commission.** Persons desiring to address the Commission on a matter pending before it, or which needs the attention of the Board may do so upon being recognized by the Chair. To ensure that everyone has a fair opportunity to participate, these procedures will be followed:

(a) After being recognized, the person shall:

- step up to the speaker's rostrum and give her/his name and home address;
- unless further time is granted by the Chair, limit the comments to three minutes;
- address all remarks to the Commission as a body, and not a member thereof; and make comments and present documents to the Commission and the Clerk;
- Speakers shall make comments concise and to the point, and present any data or evidence they wish the Commission to consider. No person may speak more than once on the same subject unless granted permission by the Chair.

- NOTE: If there are a large number of people wishing to speak on a particular issue, the Chair or the Board may require those wishing to speak to fill out a "Request to Speak on Agendaed Items form," see attachment 2, page 20.

(b) The Commission may discuss the matter, assign it to a committee, or refer it to the County Administrator and/or County Attorney for review and comment.

(c) No person other than a member of the Commission, and the person having the floor, may be permitted to enter into any discussion, either directly or through a member of the Commission, without permission of the Chair. No question may be asked except through the Chair.

(d) A person may not interfere with, or interrupt, the orderly procedure of the Commission, any Commissioner, or the person speaking that has been properly recognized by the Chair.

(e) If the Chair or the Commission declares an individual out-of-order, s/he will be requested to relinquish the speaker's rostrum. If the person does not do so, s/he is subject to removal pursuant to Rule 19 Sergeant-at-Arms.

(f) Prior to the beginning of a meeting or public hearing, the Chair may require that all persons who wish to be heard sign in with the Clerk, give their name and home address, the agenda item and whether they wish to speak as a proponent, opponent, or otherwise. If a sign-in sheet is required, any person who does not sign in may be permitted to speak after all those who signed in have done so.

(g) The Chair, subject to concurrence of the majority of the Commission, is authorized to establish speaker time limits and otherwise control presentations to avoid repetition.

(h) Employees of the County may address the Commission on matters of public concern. Employee comments that address an active grievance/arbitration, employee appeal matter or a personnel dispute will not be entertained as a part of Citizen Comments. Employees will be advised of the appropriate forum and process for presenting or discussing such matters.

**3: Public Comments and Inquiries for Non Agendaed Items.** The Commission shall not take final action on public comment items presented at the same meeting unless it waives its Rules of Procedure. When inquiries and comments are brought before the Commission, other than for items already on an agenda, the Chair may first determine whether the issue is legislative or administrative in nature and then:

(a) If legislative, and the complaint is about the letter or intent of legislative acts or suggestions for changes to such acts, and if the Commission finds consideration of such suggestions advisable, the Commission may refer the matter to a committee, to the County Attorney and/or the County Administrator for review and recommendation, or may take other actions it deems appropriate.

(b) If administrative, and the complaint is regarding the performance of administrative staff, administrative interpretation of legislative policy, or administrative policy within the authority of the County Administrator; the Chair shall then refer the complaint directly to the

County Administrator for her/his review, if said complaint has not been so reviewed. The Commission may direct that the County Administrator report to the Commission when her/his review is completed.

(c) The Chair may also assign to a Commissioner, issues that require additional examination. If so assigned, the Commissioner shall provide a report to the Commission when the examination is complete.

**4: Commission Meetings -Regular.** Unless otherwise advertised, all regular meetings of the Taylor County Board of County Commission are conducted at 6:00 p.m. on the 1<sup>st</sup> Monday and 3<sup>rd</sup> Tuesday of the month at 9:00 a.m. in the Commission Chambers at the County Commissioners Administrative Complex, 201 East Green Street, Perry, Florida.

(a) From time-to-time, regular meetings may be adjusted by the Commission to accommodate a holiday schedule or other special circumstances. Prior notice of such change shall be provided to the public, the Clerk and the media. While a minimum notice of 24 hours is required, the Commission will provide as much advance notice of a regular meeting as is feasible.

(b) On election years, organizational meetings will be held on the 2<sup>nd</sup> Tuesday following the election.

**5: Commission Meetings – Special (Requires a Minimum of 24 hrs Notice).** The Chair, any two Commissioners, or the County Administrator may call a special meeting.

(a) The call for a special meeting shall be in writing and shall contain time, place and business to be conducted. The notice of a special meeting shall be posted on the East and West doors of the County Courthouse. The time and place of the special meeting will be added to the meetings list. Special meetings may be held upon no less than twenty-four (24) hours public notice.

(b) Each Commissioner, the Clerk of the Court, the Sheriff, the County Administrator and the County Attorney shall be given 24 hours prior notice of the special meeting. Such notice shall be provided by any reasonable means, including telephone, email or facsimile transmission to the person's residence, place of employment, or other location, whichever site is most likely to ensure the person's receipt of the notice.

(c) Twenty-four hours prior notice of the special meeting shall be provided to the business office of each local media organization that has on file a written request for notice of special meetings. Such notice shall be provided by any reasonable means, including telephone, email or facsimile transmission.

(d) Special meetings may be scheduled on days or evenings.

(e) An agenda outlining the business to be conducted will be available prior to the meeting. No business other than items listed on the agenda shall be conducted. Public comment shall be allowed on items on the agenda.

(f) If there is no longer a need for a special meeting, the person(s) who called the meeting is/are authorized to cancel the meeting.

**6: Commission Meetings -Emergency.** Any one Commissioner or the County Administrator may call, orally or in writing, an emergency meeting. An Emergency Meeting is a time-sensitive meeting of such a nature that a 24-hour notice would be detrimental to the action to be addressed at the meeting.

(a) The call for an emergency meeting shall contain the time, place, and business to be conducted. Emergency meetings may be held, when practicable, upon the most reasonable notice allowable under the circumstances.

(b) Each Commissioner, the Clerk of the Court, the Sheriff, the County Administrator and the County Attorney shall be given the most reasonable notice allowable under the circumstances. Such notice shall be provided by any reasonable means, including telephone, email, or facsimile transmission to the person's residence, place of employment, or other location, whichever site is most likely to ensure the person's receipt of the notice.

(c) The most reasonable notice allowable under the circumstances of the emergency meeting shall be provided to the business office of each local media organization that has on file a written request for notice of emergency meetings. Such notice shall be provided by any reasonable means, including telephone, email or facsimile transmission.

(d) Emergency meetings may be scheduled on days or evenings.

(e) An agenda outlining the business to be conducted will be available prior to the meeting. No business shall be conducted other than items listed on the agenda. Public comment shall be allowed on items on the agenda.

(f) If there is no longer a need for an emergency meeting, the person(s) who called the meeting is/are authorized to cancel the meeting.

**7: Informal Commission Meetings - Inspection Trips, Retreats and Workshops.**

(a) The Chair, Commission, or County Administrator may schedule informal meetings, inspection trips, retreats or workshops to gain new information, request clarification and in general improve communication between elected officials, and the general public. Advance notice of these meetings shall be given in the same manner as special meetings. Minutes of these meetings shall be made by County Commission staff.

(b) Regularly Scheduled Board Workshop. The Board usually conducts a workshop once a month normally scheduled to start at 6:00 p.m. on the 4<sup>th</sup> Tuesday of the month (following the 1<sup>st</sup> Board meeting of the month) in the Commission Chambers at the County Commissioners' Administrative Complex, 201 East Green Street, Perry, Florida. From time-to-time, regular workshop meetings may be adjusted by the Commission to accommodate a holiday schedule or other special circumstances. Prior notice of such change shall be provided to the public, the Clerk and the media. While a minimum notice of 24 hours is required, the Commission will provide as much advance notice of a regular meeting as is

feasible. No motions are made or passed at a workshop unless an unforeseen emergency arises and then the Commission would have to declare an emergency and enter into an emergency meeting as detailed above.

#### **8: Public Hearings; Time; Location.**

(a) Public hearings shall be held as part of the regularly scheduled Commission meetings and will be so agendaed by the Clerk of the Court and are normally scheduled to begin at 6:00 p.m.

(b) The matters under consideration shall be heard at the designated time, or as soon thereafter as practicable. However, by vote (of a majority plus one pursuant to Subsection 125.66(4) (b) (1), F.S.), the County Commission may conduct public hearings for those applications identified in this subsection usually required after 6:00 p.m. at another time of day. Public hearings may be continued from a prior meeting, or scheduled on days or evenings in addition to the first Monday and third Tuesday of each month.

(c) Prior to the beginning of any meeting or public hearing, the Chair may require that all persons that wish to be heard sign in with the Clerk, give their name and home address, the agenda item, and whether they wish to speak as a proponent, opponent, or otherwise. If a sign-in sheet is required, any person who does not sign in may be permitted to speak after all those who signed in have done so. The Chair, subject to concurrence of a majority of the Commission, is authorized to establish speaker time limits and otherwise control presentations to avoid repetition.

#### **9: Public Hearing; Procedures.**

(a) General Public Hearings - The procedures to be followed for public hearings are, generally, as follows:

(1) The County Administrator or his/her designee shall describe the agenda item to be considered, and provide the staff recommendation. The Chair shall then inquire as to whether any Commissioners have questions for administration. After Commissioners' questions are answered, the Chair then opens the public hearing.

(2) Following public comment (if any), the Chair closes the public hearing and inquires if any Commissioner wishes to put forth a motion. If a motion and a second are made, the Chair then calls for discussion among Commissioners.

(3) The Chair inquires if there is any further discussion by the Commissioners and any final comments or recommendations from administration. The Chair restates the motion.

(4) The Chair inquires of the Commissioners as to whether they are ready for the question, calls for the vote and after the vote restates the vote.

(b) Quasi-Judicial Hearings - The procedures to be followed for quasi-judicial hearings are generally as follows:

- (1) Prior to the commencement of quasi-judicial hearings, the County Attorney will provide the public with an explanation of quasi-judicial hearing proceedings and shall read the following statement:

"All persons wishing to participate and speak will be sworn in prior to speaking during this proceeding. All persons have the right, through the Chair, to ask questions of staff or other speakers, to seek clarification of comments made by staff or other speakers and respond to comments or presentations of staff or other speakers. All persons who present written materials to Commissioners for consideration must ensure that a copy of such materials is provided to the Clerk for inclusion in the Commission's record of proceedings and official minutes.

While we welcome comments from all persons with an interest in this proceeding, Florida law requires that the County Commission's decision in a quasi-judicial action be supported by competent substantial evidence presented to the Commission during the hearing on the application. Competent substantial evidence is such evidence as a reasonable mind would accept as adequate to support a conclusion. There must be a factual basis in the record to support opinion testimony from both expert and non-expert witnesses. Persons presenting testimony may rely on factual information that they present, that is presented by County staff, that the applicant presented, or on factual information included in the County staff report to support their testimony."

- (2) After reading the statement, the Clerk will make the following inquiry of the County Commissioners:

"Has any Commissioner received any oral or written communications regarding the land use items to be discussed? If so, please disclose the substance of the communication and identify the person making the communication."

Disclosure made must be made before or during the public meeting at which a vote is taken on such matters, so that persons who have opinions contrary to those expressed in the ex-parte communication are given a reasonable opportunity to refute or respond to the communication.

- (3) The Clerk shall administer the affirmation to all persons who desire to speak at quasi-judicial proceedings before the County Commission

- (4) The County Administrator or his/her designee shall describe the quasi-judicial item to be considered and make a presentation pertaining to the item. The Chair shall then inquire as to whether any Commissioner has questions for the staff that made the presentation. After the Commissioners' questions are answered, the Chair will ask if any of the parties to the proceeding have any questions of staff members who made presentations.

- (5) The applicant for a land use change or his/her representative will make a

presentation pertaining to the application. The Chair will once again inquire as to whether Commissioners and then parties to the proceeding have questions of the applicant and the applicant's representatives.

(6) The Chair will next ask if any members in the audience wish to present testimony. At the conclusion of the testimony, the Chair will ask if any of the Commissioners or any of the parties to the proceeding have questions of the witness.

(7) There will be an opportunity for applicant rebuttal and staff closing comments.

(8) The Chair will then inquire of the Commissioners as to whether they are prepared to vote to address the application before them.

(c) Ex-Parte Communications

Florida Statutes Section 286.0115 provides that any person who is not otherwise prohibited by statute, charter provision or ordinance may discuss with any commissioner the merits of any matter that the County Commission may take action. The following procedures, which remove the presumption of prejudice, shall be followed for ex-parte communication.

(1) The substance of any ex-parte communication with a Commissioner which relates to a quasi-judicial action pending before the Commission (such as a land use decision) is not presumed prejudicial to the action if the subject of the communication and the identity of the person, group or entity with whom the communication took place is disclosed and made a part of the record before the final action on the matter.

(2) A County Commissioner may read a written communication from any person. A written communication that relates to quasi-judicial action pending before the Commission (such as a land use decision) shall not be presumed prejudicial to the action. Such written communication shall be made a part of the record before final action on the matter.

(3) Commissioners may conduct investigations and site visits and may receive expert opinions regarding quasi-judicial action pending before the Commission. Such activities shall not be presumed prejudicial to the action if the existence of the investigation, site visit or expert opinion is made a part of the record before final action on the matter.

**10: Public Records; Inspection; Duplication.** Pursuant to Chapter 119, F.S., all documents, papers, letters, maps, books, tapes, photographs, films, sound recordings, email messages, or other material, regardless of physical form or characteristics, made or received pursuant to law or in connection with the transaction of official business by any agency, are public records. A public record (including information stored in computers) is open to public inspection and duplication, unless exempted by law. The Clerk is the official records Custodian of public records for the County.

(a) If the purpose of a document prepared in connection with the official business of the agency is to perpetuate, communicate or formalize knowledge, then it is a public record regardless of whether it is in final form, or the ultimate product of an agency.

(b) Requests for copies of public information (including the Chair's mail and videotapes of County Commission meetings and workshops) shall be fulfilled pursuant to the Board's policy specifically addressing the handling of public records requests.

(c) Any and every media conference officially sponsored by Taylor County Government will be open to all media representatives and to the general public. Press conferences will be conducted in a location that is publicly accessible.

**11: Commission Mail; Circulation; Public Review and Duplication.** All mail addressed to the Chair and the Commissioners which is received pursuant to law or in connection with the transaction of official County business, is a public record (Chapter 119, F.S.). The public may review and duplicate these records as allowed by law.

(a) Each Commissioner may be provided a copy of the Chair's mail. The originals with attachments will remain in the Chair's mail file. Items of considerable length (such as petitions) will not be copied; instead, a memorandum will be distributed which announces the availability and location of the item in the office. Publications and lengthy agenda materials for other boards on which Commissioners serve will not be copied; only the agenda will be circulated.

(b) Each Commissioner will receive the original of items addressed to her/him. Mail with the words similar to "Personal", "Confidential" or "For the Addressee Only", shall be delivered unopened to the addressee.

(c) The Chair and Commissioners who receive individually-addressed mail will be responsible for replying. Asking the County Administrator to draft a response for their signature or requesting that the item be agendaed for formal Commission consideration is appropriate. The County Administrator shall be responsible for ensuring that mail addressed to the Chair or the Commission is properly answered or placed on an agenda.



## **SECTION II - PREPARATION OF AGENDA; ORDER OF BUSINESS**

**12: Preparation of Agenda.** The Clerk is responsible for the final preparation of the suggested agenda. The County Administrator in conjunction with the Clerk's office shall assist in preparing the agenda. The Chair, any Commissioner or Constitutional Officer, the County Administrator, or the County Attorney may place an item on the agenda. The Chair and County Administrator may meet to discuss each agenda.

(a) As a general practice, all supporting documentation (original plus five copies) must be provided to the County Administrator's office not later than Wednesday, 10:00 a.m., by the week prior to the scheduled Commission meeting. Item(s) may not be included on the suggested agenda if the supporting documentation is not provided by the deadline unless approved by the Chair.

(b) Presentations will normally not exceed fifteen (15) minutes in length.

(c) Agenda review is a session conducted between the Chair and the County Administrator designed for discussion of the suggested Board agenda items prior to the Commission Meeting. The Chair is the final approval authority for the suggested agenda. During a Commission meeting the suggested agenda may be approved as is or changed at the discretion of the Commission. The Commission can amend the suggested agenda over the objections of the Chair by a simple majority vote.

**13: Agenda Material.** The Clerk's office insures a copy of the suggested agenda and supporting materials is ready to be distributed to each Board Member, the Clerk, the County Administrator, the County Attorney and the media by 5:00 p.m. on the Thursday prior to the scheduled Commission meeting or Public Hearing, except when legally observed holidays affect copying and distribution. The agenda, as well as lengthy reports that are part of agenda documentation, will be available for public review in the Clerk's office located on the 1<sup>st</sup> floor of the Taylor County Courthouse at 108 N. Jefferson Street, Perry, Florida, 32347 and made available on the Commission's website.

(a) Each Commissioner should carefully review the Consent Agenda to determine whether there is any item s/he wishes to have removed from the Consent Agenda and placed on the Regular Agenda. If any Commissioner wants an item removed from the Consent Agenda and placed on the Regular Agenda s/he should contact the County Administrator or request that such be done prior to the approval of the agenda by the full Board at the meeting.

### **14: Meeting; Order of Business.**

(a) The business of all regular meetings of the Commission should be transacted as follows - provided, however that the Chair may, by simple majority vote or consensus of the Commission, re-arrange items on the suggested agenda to more expeditiously conduct the business before the Commission.

(1) Invocation and Pledge of Allegiance - The Commission may maintain a clergy rotational roster for the invocation. Members of the Commission as well as others may also be

designated to present the invocation. The Chair shall lead the pledge.

- (2) Adjustments and Approval of the Regular and Public Hearing Agenda. Except for items advertised for public hearings, items may be added to, or removed from, the agenda. Adjustments are made to the suggested agenda based upon the review of the suggested agenda, or recommended additions or deletions to the general business agenda by Board members or staff. Examples of items to be added include grant applications or items received after the established deadline that are time-sensitive. A motion to approve the agenda adopts the agenda and any amendments and approves all items on the Consent agenda to stay on the Consent agenda.
- (3) Awards/Recognitions
- (4) Approval of the Consent Agenda - The County Administrator may place items on the Consent Agenda which are routine or technical in nature; have been previously discussed by the Board; are resolutions of a routine nature; are authorizations to advertise ordinances, public hearings, and bid specifications; are items that have a unanimous recommendation of the Planning Board and staff for approval and no opposition on the agenda; or are other items as authorized by the board. Approval of minutes from previous meetings and examination and approval of invoices will be placed on the Consent Agenda.
- (5) Bids/Public Hearings
- (6) Hospital Items
- (7) Public Requests
- (8) Advisory Committee Reports
- (9) Constitutional Officers/Other Governmental Units
- (10) General Business
- (11) County Staff Items
- (12) County Attorney Items
- (13) County Administrator Items
- (14) Comments and Concerns from the Public – Public comment is encouraged and received for every item agendaed for discussion before the Board. This is a standing item for the Board to receive additional input from the public regarding comments and concerns not discussed by the Board.
- (16) Commissioner Comments – Board Informational Items

(17) Motion to Adjourn

(b) Any items not listed on the printed agenda, for which a Commissioner will request Commission action, should be in writing, and should be provided to the Commission, the County Administrator, the Clerk and the public not later than the beginning of the meeting. The exceptions are items of an emergency nature or those that do not require a written explanation.

(c) No meeting should be permitted to continue beyond 10 p.m. without the approval of a majority of the Commission. A new time limit must be established before taking a Commission vote to extend the meeting. In the event that a meeting has not been closed or continued by Commission vote prior to midnight, the items not acted on are to be continued to a designated time on the following day, unless State law requires a hearing at a different time or unless the Commission, by a majority vote of members present, determines otherwise.

**15: Quorum.** A quorum for the transaction of business by the Commission consists of (3) three Commissioners. Once a quorum has been established, a majority of Commissioners present at the meeting shall be required to carry a motion, unless by statute, ordinance or other regulation, an extraordinary majority (4/5ths) of the Commission is required for approval of an item (e.g. consideration of emergency ordinances, gas tax).

**16: Required Attendance of Officials.** In addition to Commissioners, County officials whose regular attendance shall be required at meetings of the Commission are the: County Administrator, County Attorney, Clerk of the Court, or their designees. A representative of the Taylor County Sheriff's Office shall be present to provide security and assistance in maintaining order.

**17: County Attorney - Parliamentarian.** The County Attorney serves as parliamentarian, and advises the Chair as to correct rules of procedure or questions of specific rule application. The parliamentarian calls to the attention of the Chair any errors in the proceedings that may affect the substantive rights of any member, or may otherwise do harm.

**18: Clerk of the Court - Minutes.** The Clerk of the Court or her/his designee shall make correct minutes of the proceedings of each regular, special or emergency Commission meeting. The draft minutes are reviewed by the Chair. The Clerk shall provide corrected copies of the final minutes to each Commissioner for their reading.

(a) The Clerk's office places the minutes on the Consent agenda for approval by the Commission. Such minutes stand confirmed at the regular Commission meeting without a reading in open meeting, unless some error is shown. In such event, an appropriate correction is made.

(b) The Clerk of the Court or her/his designee shall be responsible for recording County Commission workshops. The Clerk will be included in the selection of dates and times for workshops.

**19: Sergeant at Arms.** The Sheriff's designee shall be sergeant-at-arms of the Commission meetings. The Taylor County Sheriff's Office is authorized to assist the Board in performing

this duty. The Sheriff's designee shall carry out all orders and instructions given by the County Commission for the purpose of maintaining order and decorum at the Commission meeting. The following policy will provide guidance in handling disruptions:

(a) If an individual refuses to relinquish the podium after being allowed to address the Commission, the Chair will inform the individual that their time to address the Commission has expired and the Chair will direct the individual to leave the podium.

(b) If an individual causes disruption in the Commission meeting, the Chair will inform the individual causing the disruption to cease the disruptive activity.

(c) If the disruption fails to stop:

(1) The Chair will inform the individual causing the disruption that their actions are contrary to the orderly function of the meeting and that the individual is to cease such action or the Sergeant-at-Arms will be instructed to remove the individual from the meeting site.

(2) The Chair will direct the individual to leave the meeting site. The Chair will inform the individual that, if s/he is directed to leave and fails to do so, the individual will be subject to arrest for trespass.

(3) If the disruption fails to cease, the Chair shall be authorized to take final action and read the following: "As the Commission Chair, I inform you that your actions are inconsistent with the orderly function of this meeting and you have failed to comply with the lawful order of the Chair. I am instructing the Sergeant-at-Arms to remove from this meeting site, and if deemed necessary by the Sergeant-at-Arms, to remove you from this building."

**20: Rules of Order and Debate.** Every Commission member desiring to speak should address the Commission Chair and, upon recognition by the Chair, the speaker shall confine their comments to the question under debate.

(a) The maker of a motion shall be entitled to the floor first for debate.

(b) A member once recognized shall not be interrupted when speaking unless to call said member to order. The member should then cease speaking until the question of order is determined, without debate, by the Chair. If in order, said member will be at liberty to proceed.

(c) If the Commission Chair wishes to put forth or second a motion, s/he shall relinquish the chair to (1), the Vice Chair, (2), the senior Commission member (if the Vice Chair is absent), (3) another Commission member who has remained impartial or (4), the Clerk, until the main motion on which the presiding officer spoke has been disposed.

**21: Voting.** The votes during all Commission meetings should be transacted as follows:

(a) In order to expedite business, the Chair shall determine whether to call a simple vote (all in favor of) or by roll call. At the request of any Commissioner, a roll call vote shall be taken by the Clerk. The roll call vote may be determined in alphabetical order, with the Chair voting last.

(b) When the Chair calls for a vote on a motion, every member, who is present in the Commission chambers must give his/her vote, unless the member has publicly stated that s/he is abstaining from voting due to a conflict of interest, pursuant to Section 112.3143 or Section 286.011, Florida Statutes. If any Commissioner declines to vote "aye" or "nay" by voice, his or her vote shall be counted as an "aye" vote.

(c) The passage of any motion, policy or resolution shall require the affirmative vote of at least a majority of the membership of the Commissioners who are present and eligible to vote. In case of a tie in votes on any proposal, the proposal shall be considered lost.

(d) Any Commissioner shall have the right to express dissent from or protests against any ordinance, resolution or policy of the Commission, and to have the reason therefore entered in the minutes.

**22: Conflict of Interest as Specified in 112.3143 or Section 286.011, Florida Statutes.** No Commissioner shall vote in her/his official capacity on a matter which would inure to his/her special private gain, or which the Commissioner knows would inure to the special private gain of any principal by whom s/he is retained, of the parent organization or subsidiary of a corporate principal by which s/he is retained, or a relative or of a business associate. Within fifteen (15) days following that Commission meeting, s/he shall file with the Clerk to the Commission a Form 8B which describes the nature of her/his interest in the matter. The Form 8B shall be received by the Clerk and incorporated into the minutes of the meeting.

**23: Ordinances.** An enacted ordinance is a legislative act which prescribes general, uniform, and permanent rules of conduct relating to the corporate affairs of the county. Commission action shall be taken by ordinance when required by law, or to prescribe permanent rules of conduct which continue in force until repealed, or where such conduct is enforced by penalty. All ordinances shall be introduced in writing, and scheduled for public hearing after advertisement.

(a) **Emergency Ordinances.** By vote of one more than the majority, the Commission may without notice or hearing adopt an emergency ordinance. The emergency ordinance shall contain a declaration describing the emergency, and shall be passed in accordance with Section 125.66(3), F.S.

**24: Resolutions.** Generally, an enacted resolution is an internal legislative act which is a formal statement of policy concerning matters of special or temporary character. Commission action shall be taken by resolution when required by law and in those instances where an expression of policy more formal than a motion is desired. All resolutions shall be reduced to writing. A resolution may be put to its final passage on the same day on which it was introduced. Resolutions are to be assigned numbers and recorded with the number by the Clerk or designee.

**25: Motions.** An enacted motion is a form of action taken by the Commission to direct that a specific action be taken on behalf of the county. A motion, once approved and entered into the record, is the equivalent of a resolution in those instances where a resolution is not

required by law. All motions shall be made and seconded before debate.

Before a motion has been stated by the Chair, its proposer may change or withdraw it without the Commission's permission, and any member or the Chair may request that the maker withdraw it. Once the motion has received a second and has been stated by the Chair, the Commission must vote on the motion.

Examples of properly made motions are found in Attachment 5, page 23 of this document and may be used as appropriate in Board proceedings.

**26: Reconsideration of Action Previously Taken.** Refer to examples of properly made motions in Attachment 5, page 23.

**27: Rescinding Action Previously Taken.** Refer to examples of properly made motions in Attachment 5, page 23.

### **SECTION III -GENERAL PROVISIONS**

**28: Newly-Elected Commissioners.** The term of County Commissioners elected to office shall commence on the second Tuesday following the general election as specified in Florida Statutes Section 100.41.

A swearing-in ceremony for newly-elected commissioners will be coordinated by the County Administrator. The County Administrator shall provide an orientation program for new Commissioners and the Chair.

**29: Election of Chair and Vice-Chair.** The Clerk shall preside over the election of officers. Procedures for electing officers are as follows:

(a) At the second regularly scheduled Commission Meeting of November each year, or as soon thereafter as practicable, the Commission elects a Chairperson from among its members. On non-election years, the organizational meeting remains to be held on the 2<sup>nd</sup> meeting of the month. The Clerk calls for nominations for Chair; nominations do not require a second. A roll-call vote is conducted by the Clerk if there is more than one nomination. If a vacancy occurs in the office of the Chair, the Commission shall, at its next meeting, select a Chair for the remainder of the term.

(b) In conjunction with the above election, a Vice-Chair is also elected in a like manner.

(c) In case of the absence or temporary disability of the Chair, the Vice-Chair serves as Chair during the absence. In case of the absence or temporary disability of the Chair and the Vice-Chair, an Acting Chair and Vice-Chair, selected by members of the Commission, serves during the continuance of the absences or disabilities.

**30: Commission Chair; Presiding Officer.** The Presiding Officer (the Chair) presides at all meetings of the Commission, and is recognized as the head of the County for all ceremonial purposes. In addition to the powers conferred upon her/him as Chair, s/he continues to have all the rights, privileges, and immunities of a member of the Commission. The Chair's responsibilities include:

(a) Call the meeting to order, having ascertained that a quorum is present;

(b) Recognize all Commissioners who seek the floor under correct procedure. All questions and comments are to be directed through the Chair and restated by her/him, and s/he declares all votes;

(c) Preserve order and call to order any member of the Commission who violates any of these procedures; and, when presiding, decide questions of order, subject to a majority vote on a motion to appeal;

(d) Expedite business in every way compatible with the rights of members;

(e) Remain objective while enjoying the same rights in debate as any other member; but

the impartiality required of the Chair in an assembly precludes exercising these rights while presiding. The Chair shall have nothing to say on the merits of pending questions until the Commissioners and citizens have fully debated the question. On certain occasions which should be extremely rare the Chair may believe that a crucial factor relating to such a question has been overlooked and that his/her obligation as a member to call attention to the point outweighs the duty to preside at that time. If the Chair wishes to place a motion, the gavel must be relinquished.

Based upon these Rules of Procedure, the gavel will be relinquished in the following order:

- (1) Vice Chair;
- (2) Other Commissioners based upon seniority;
- (3) Another Commission member who has remained impartial;
- (4) Clerk to the County Commission;

The presiding officer who relinquished the chair should not return to it until the pending main question has been disposed of, since s/he has expressed partisanship as far as that particular matter is concerned.

- (f) Declare the meeting adjourned when the Commission so votes, or at any time in the event of an emergency affecting the safety of those present;
- (g) When time constraints dictate, the Chair is authorized to approve authorizations to advertise for public hearings.
- (h) Assign Commissioner's seats in the commission chambers.
- (i) For time-sensitive matters only, send letters to the Taylor County's State and Federal Legislative Delegations and other government officials in support of Taylor County municipality or community-based organization initiatives, such as legislative changes and grant requests, provided the Board of County Commissioners has taken a position in support of the initiative in its legislative agenda or by some other action expressed its position on the issue presented.
- (j) The Chair is to be paid an additional \$50 a month as provided by Florida Statute to offset the additional cost associated with the duties and responsibilities of the position.

**31: Legislative Program and Communication with Lobbyists.** Each year, prior to the Legislative Session, the County Administrator shall submit to the Commission a proposed legislative program for the State Legislature and the Federal Government. This program shall be based on legislative concerns submitted by Taylor County, the City of Perry and other Special Districts of the County. The County will coordinate with the Florida League of Cities and the Florida Association of Counties, as is appropriate, to protect the interests of Taylor County in the legislative process.



(a) The final State and Federal Legislative Program will be approved at a County Commission meeting. Copies of the approved Legislative Program shall be submitted to the appropriate Legislative Delegation in order to seek favorable legislation and appropriations to further the goals of Taylor County. The Legislative Program and lobbying efforts shall be developed to coordinate and leverage federal and state appropriations.

(b) As deemed necessary by the County Commission, the County Administrator may solicit and obtain the services of professional lobbyists to gain approval or favorable consideration of issues within the Legislative Program, or to intercede on behalf of Taylor County before governmental administrative agencies. The County Administrator shall notify the County Commission when such services are to be rendered.

(c) Professional registered lobbyists or county staff members assigned to advance the County's Legislative Program shall meet all legal requirements of the State of Florida and conduct themselves ethically to eliminate any conflict of interest, as they represent the citizens of Taylor County. Firms or individuals lobbying on behalf of the County will use the approved Taylor County Legislative Program, including those issues submitted by municipalities and approved by the County Commission, as a guide for their activities. New issues shall be approved by the County Commission for inclusion in the adopted Legislative Program.

(d) In the event of emergency or in the changing climate of the legislative amendment process, the County Administrator may (in consultation with the Chair of the County Commission) take action on bills or amendments that would have a favorable impact on Taylor County. Such emergency authorizations will be reported to the County Commission in a timely manner. The County Administrator may, at his/her discretion, assign county employees to the legislative tasks (including attendance in Tallahassee, or appearance before legislative or administrative bodies) to promote the Legislative Program.

**32: Commissioners Appointment to Boards and Committees.** Members of the County Commission serve on various boards and committees (e.g., Aucilla Regional Landfill, North Central Florida Regional Planning Council, and Suwannee River Management District etc.). Appointments are reviewed and assigned the second meeting in November each year or as soon thereafter as practicable by the new Chair.

(a) A listing of previous-year appointments will be disseminated by the County Administrator to the County Commission at the last meeting in October so that each Commissioner can determine his/her interest in serving on various boards/committees.

(b) If there is no nominee or no volunteer or more than one volunteer for a vacancy, the Chair will appoint a Commissioner to serve. The Commission shall ratify the appointments to boards and committees.

(c) Each Commissioner shall call upon and seek the recommendation of the County Administrator regarding staff support for various committees. Employees shall assist Commissioners as directed by the County Administrator. When the County Administrator's and a Commissioner's recommendation differ, both recommendations will be discussed at an

appropriate regular commission meeting.

(d) The County Administrator is responsible for scheduling recommendations on the Commission agenda in a timely manner.

**33: Appointment by the Board of County Commissioners of Citizens to serve on Boards and Committees.**

The County Commission is required to select individuals to serve on various boards and committees (e.g., Planning Board, Hospital Board, Taylor County Development Authority, Tourist Development County, Big Bend Water and Sewer, Taylor Coastal Water and Sewer, Library Board, etc.). It is the policy of the Commission that all vacancies are advertised. Applications are to be turned into the office of the County Administrator or his designee for the Board or Committee. Applications must be turned in not later than the established closing date unless it is a position that has been hard to fill and has been advertised as "until filled." The Commission will make the selection for appointment in an open Board meeting by using an Applicant Ranking Form listing the applicants provided by the County Administrator's office (see attachment 4 on page 22).

(a) Prior to each ranking the Commission will agree upon how many applicants are to be ranked. Each Commissioner must rank the number of candidates specified. If more than one position is to be filled the Board may use one ranking to fill multiple positions. If the Commission in its sole discretion determines that there are no suitable applicants they may choose to re-advertise for applicants instead of going through the ranking process.

(b) If the Commission decides to rank order the applicants available, each Commissioner will rank order the specified number of applicants from the names provided on the Applicant Ranking Form. Commissioners are to rank their top applicant as #1, ranking their second best applicant as #2, etc. The rankings of all Commissioners present will be combined to provide the overall ranking. The applicant with the lowest score will then be designated as the selected candidate by the Commission. If there are multiple positions to be filled the applicant with the second lowest position would fill the second vacancy. This procedure would be followed until all positions are filled... These rules may be modified to fit the specific situation.

(b) Once an applicant is selected a member of the Commission will make a motion to fill the position with that individual.

**34: Suspension and Construction of Rules.** Temporary suspension of these procedures shall permit the Commission to take some action that would otherwise be prevented by a procedural rule already adopted. These Rules of Procedure may be amended or temporarily suspended at any Commission meeting with an affirmative vote of a majority of the Commission. These rules are for the efficient and orderly conduct of Commission business only; no violation of such rules shall invalidate any action of the Commission when approved by a majority vote required by law.

Note: This set of Rules of Procedure shall be reviewed and if applicable, adopted no later than the second meeting of each November or as soon thereafter as practicable.

## Attachment 1: Request to Speak for Non-Agendaed Items.

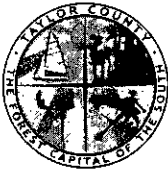
JAMIE ENGLISH  
District 1

JIM MOODY  
District 2

MICHAEL NEWMAN  
District 3

PAM FEAGLE  
District 4

THOMAS DEMPS  
District 5



# TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS

GARY KNOWLES, Clerk  
Post Office Box 820  
Perry, Florida 32348  
(850) 838-3506 Phone  
(850) 838-3549 Fax

LAWANDA PEMBERTON, County Administrator  
201 East Green Street  
Perry, Florida 32347  
(850) 838-3500, extension 6 Phone  
(850) 838-3501 Fax

CONRAD C. BISHOP, JR., County Attorney  
Post Office Box 167  
Perry, Florida 32348  
(850) 584-6113 Phone  
(850) 584-2433 Fax

### Request to Speak on Non-Agendaed Items

The Board welcomes you to this meeting. All meetings are conducted in compliance with the Florida Government in the Sunshine Law, Section 286.011, Florida Statute. We value the ideas and insights of the public. Therefore, it is the policy of the Board to allow a period for the public to ask questions, requests for information and requests for action on items not on the agenda.

To speak on an issue not on the agenda you need to complete a "Request to Speak for Non-Agendaed Items" form available at Board meetings and hand it to the County Administrator or his designee before the meeting or prior to speaking.

Only those who have completed and submitted the "Request to Speak for Non Agendaed Items" form are allowed to speak on non-agendaed items. Each individual is allowed to speak for three (3) minutes. In most cases you will not receive an immediate response. The Board may direct the County Administrator or the County Attorney research the issue and respond to you directly or to agenda the issue at a future Board meeting. At times during Board meetings, Board members may ask for information from audience participants. Please refrain from comment unless the Board recognizes you. If you have received this form via mail, fax or email, you may email it to [county.admin@taylorcountygov.com](mailto:county.admin@taylorcountygov.com) or fax it back to (850) 838-3501 a minimum of 1 hour prior to the meeting. If you have any questions, please contact the County Administrator's office at (850) 838-3500, Ext. 6. Thanks for helping us conduct an open and orderly meeting.

### Request to Speak on Non-Agendaed Items

Name \_\_\_\_\_

Date \_\_\_\_\_

Group/Organization you represent, if any: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Topic: \_\_\_\_\_

## Attachment 2: Request to Speak for Agendaed Items.

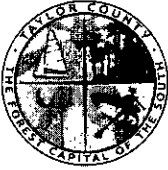
JAMIE ENGLISH  
District 1

JIM MOODY  
District 2

MICHAEL NEWMAN  
District 3

PAM FEAGLE  
District 4

THOMAS DEMPS  
District 5



# TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS

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(850) 584-2433 Fax

### Request to Speak on Agendaed Items

The Board welcomes you to this meeting. All meetings are conducted in compliance with the Florida Government in the Sunshine Law, Section 286.011, Florida Statute. We value the ideas and insights of the public. Therefore, it is the policy of the Board to allow the public to comment on and ask questions regarding items on the agenda.

To speak on an issue on the agenda you need to complete a "Request to Speak for Agendaed Items" form available at Board meetings and hand it to the County Administrator or his designee before the meeting or prior to speaking. Please insure that you identify the agenda item number and topic you wish to speak on. You must fill out a separate request for each item you wish to speak on.

When specified by the Board only those who have completed and submitted the "Request to Speak for Agendaed Items" form are allowed to speak on agendaed items. Each individual is allowed to speak for two minutes per item requested. At times during Board meetings, Board members may ask for information from audience participants. Please refrain from comment unless the Board recognizes you. If you have received this form via mail, fax or email, you may email it to [county.admin@taylorcountygov.com](mailto:county.admin@taylorcountygov.com) or fax it back to (850) 838-3501 a minimum of 1 hour prior to the meeting. If you have any questions, please contact the County Administrator's office at (850) 838-3500, Ext. 6. Thanks for helping us conduct an open and orderly meeting.

### Request to Speak on Agendaed Items

Name

Date

Group/Organization you represent, if any:

Phone:

Email:

Agenda item Number: \_\_\_\_\_

Topic:

**Attachment 3: Request to Amend Suggested Agenda.**

JAMIE ENGLISH  
District 1

JIM MOODY  
District 2

MICHAEL NEWMAN  
District 3

PAM FEAGLE  
District 4

THOMAS DEMPS  
District 5



**TAYLOR COUNTY  
BOARD OF COUNTY COMMISSIONERS**

GARY KNOWLES, Clerk  
Post Office Box 620  
Perry, Florida 32348  
(850) 838-3506 Phone  
(850) 838-3549 Fax

LAWANDA PEMBERTON, County Administrator  
201 East Green Street  
Perry, Florida 32347  
(850) 838-3500, extension 6 Phone  
(850) 838-3501 Fax

CONRAD C. BISHOP, JR., County Attorney  
Post Office Box 167  
Perry, Florida 32348  
(850) 584-6113 Phone  
(850) 584-2433 Fax

**Request to Amend Suggested Agenda**

**1: Date of Meeting Agenda to be amended.** \_\_\_\_\_

**2: Position of Person Making the request.** (Circle one)

County Commissioner,      Clerk,      County Administrator,      County Attorney

**3: Name of Person Making the request.** \_\_\_\_\_

Please move the following items from the consent to the regular agenda (may refer by number):

Please place the following topics on the regular or consent agenda (use additional pages for backup or explanation).

Please sign \_\_\_\_\_ date \_\_\_\_\_

## Attachment 4: Board and Committee Applicants' Ranking Form

JAMIE ENGLISH  
District 1

JIM MOODY  
District 2

MICHAEL NEWMAN  
District 3

PAM FEAGLE  
District 4

THOMAS DEMPS  
District 5



# TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS

GARY KNOWLES, Clerk  
Post Office Box 620  
Perry, Florida 32348  
(850) 838-3506 Phone  
(850) 838-3549 Fax

LAWANDA PEMBERTON, County Administrator  
201 East Green Street  
Perry, Florida 32347  
(850) 838-3500, extension 7 Phone  
(850) 838-3501 Fax

CONRAD C. BISHOP, JR., County Attorney  
Post Office Box 167  
Perry, Florida 32348  
(850) 584-6113 Phone  
(850) 584-2433 Fax

### Board and Committee Applicants Ranking Form

Date: \_\_\_\_\_

Commissioner: \_\_\_\_\_

Commissioner Signature \_\_\_\_\_

Note: Rank applicants as follows the best applicant is #1; the second best is number two, etc.

Applicant Name:	Rank Applicants 1-10

## **Attachment 5: Examples of Motions.**

1: **Main Motion.** “Mr. Chair/Madam Chair, I move....” Requires a second – is debatable.

### **2: Subsidiary Motions:**

a. **Amend:** “Mr. Chair/Madam Chair, I move to amend the motion.”, “Mr. Chair/Madam Chair, I move to strike the word(s) \_\_\_\_\_.”, “Mr. Chair/Madam Chair, I move to insert the word(s) \_\_\_\_\_ and strike the word(s) \_\_\_\_\_.” Requires a second – majority vote necessary for approval.

b. **Refer:** “Mr. Chair/Madam Chair, I move we refer the question to....” Requires a second – majority vote necessary for passage – limited debate.

c. **Defer to a time certain (postpone):** “Mr. Chair/Madam Chair, I move we postpone the question until (state a specific time).” Requires a second – majority vote necessary for passage – not debatable.

d. **Limit Discussion or Debate:** “Mr. Chair/Madam Chair, I move we limit debate (or discussion) to (state specific limit of time). Requires a second – a vote of a majority of the members present shall be required to pass. The motion is not debatable.

e. **Call the Question:** “Mr. Chair/Madam Chair, I call the question.” OR “I move to close discussion.” A majority of the members present shall be required to pass. The motion is not debatable, the Chair will make a termination if the debate is finished or not.

f. **Amend Something Previously Adopted:** “Mr. Chair/Madam Chair, I move to amend the motion adopted at our last meeting by...” Second is required – is debatable – a majority vote of the members present shall be required to pass. This motion may only be made by a person who was on the prevailing side of the original motion.

g. **Reconsider:** “Mr. Chair/Madam Chair, I move we reconsider the ... (previously adopted motion).” Second is required – majority vote necessary for passage – is debatable as to the reasons for reconsideration. This motion may only be made by a person who was on the prevailing side of the original motion.

h. **Rescind:** “Mr. Chair/Madam Chair, I move to rescind the ....” Second is required – majority vote with previous notice – discussion on motion is allowed. This motion may only be made by a person who was on the prevailing side of the original motion.

### **3: Incidental Motions.**

a. **Point of Order:** “Mr. Chair/Madam Chair, Point of Order” After recognition by the Chair, the member states his/her objection. There can be no discussion on the Point of Order. No vote, unless a motion arises out of the Point of Order.

- b. **Divide a Motion:** "Mr. Chair/Madam Chair, I move to divide the motion so as to consider separately... (stating the issues to be considered)." Second is required – majority vote necessary for passage – discussion shall be allowed on why it should be divided.
- c. **Consider by paragraph or seriatim:** "Mr. Chair/Madam Chair, I move that the motion be considered by paragraph (or seriatim)." Second is required – majority vote necessary for passage – discussion shall be brief on the necessity for the action.
- d. **Withdrawing a Motion:** "Mr. Chair/Madam Chair, I withdraw the motion." The maker of a motion or the person who seconded the motion may withdraw their motion or second at any time before the motion has been called for a vote.
- e. **Appeal the decision (of the Chair):** "I appeal the decision of the Chair." Second is required – a majority or tie vote upholds the Chair's decision – debate on motion to appeal is allowed with the Chair speaking first and last.

#### 4: Privileged Motions.

- a. **Adjourn:** "Mr. Chair/Madam Chair, I move to adjourn." Requires a second – majority vote necessary for passage – there can be no discussion.
- b. **Motions of Privilege:** "I rise to a question of privilege affecting the meeting." OR "I rise to a question of personal privilege." The Chair will then request that the member state his/her question or point of privilege. There can be no discussion on the question.
- c. **Recess:** "Mr. Chair/Madam Chair, I move to recess until ... (state exact limit of recess)." Second is required – majority vote necessary for passage – there can be no discussion on the motion. The Chair may call for a recess, when necessary.



## **Attachment 6: Definition of Parliamentary Terms.**

**Adhere:** to be attached to and dependent on; pending amendments adhere to the motion to which they are applied.

**Ad-hoc Committee:** a special committee chosen to do a particular task of work only.

**Adjourn:** to officially terminate a meeting.

**Adjourned Meeting:** a meeting that is a continuation at a later specified time of an earlier regular or special meeting. The continuation is always a part of the earlier meeting.

**Adopt:** to approve by vote; to pass by whatever vote required for the motion.

**Affirmative Vote:** the “aye” or “yes” vote supporting a motion as stated.

**Agenda:** the official list of items of business planned for consideration during a meeting.

**Approval of Minutes:** Formal acceptance of the record of a meeting thus making the record the official minutes of the Board. **Chair:** the Taylor County Chair, or in his/her absence, the Vice-Chair or other Board member elected to preside.

**Board (The Board of County Commissioners):** The legislative governing body of County government. Board and Commission are synonymous and are used interchangeable in this document.

**Common Parliamentary Law:** The body of rules and principles that is applied by the courts in deciding litigation involving the procedure of any organization. It does not include statutory law or particular rules adopted by any organization or board.

**Convene:** to open a meeting.

**Debate:** formal discussion of a motion under the rules of parliamentary law. (More often in these rules referred to as discussion.)

**Defer:** to not take action by either referring it to a committee; County Administrator or

County Attorney for further action.

**Delegation of Authority:** authority given by the Board in certain matters to act for the Commission that is lawful and capable of being delegated.

**Demand:** an assertion of a parliamentary right by a member of the Commission.

**Dilatory Motions or Tactics:** misuse of procedures or motions that are out of order or would delay or prevent progress in a meeting.

**Discretionary Duty:** a duty that usually cannot be delegated to another because of the special intelligence, skill, or ability of the person chosen to perform the duty.

**Executive Session:** statutorily exempt meeting or session, such as executive collective bargaining sessions -Section 447.605(1), F.S.; meetings regarding risk management claims - Section 768.28(15), F.S.; and litigation meetings pursuant to Section 286.011(8) F.S. The Board shall follow all statutory requirements for exempt meetings.

**Ex-officio:** a person who is assigned to a board or committee by virtue of the office they hold.

**Floor (as in "you have the floor"):** when a member receives formal recognition from the Chair, s/he "has the floor" and is the only member entitled to make a motion or to speak.

**General Consent:** an informal method of disposing of routine motions by assuming unanimous approval unless objection is raised. Method: Are there any objections? Hearing none, the motion has passed.

**Germane Amendment:** an amendment relating directly to the motion to which it is applied.

**Hearing:** a meeting of the Commission for the purpose of listening to the views of an individual or of a particular group on a particular subject.

**Hostile Amendment:** an amendment that is opposed to the spirit or purpose of the motion to which it is applied.

**In Order:** permissible and right from a parliamentary standpoint, at the particular time.

**Invariable in Wording:** when a motion can be worded only one way and therefore is not subject to amendment, it is said to be invariable in wording.

**Majority Vote:** more than half of the number of legal votes cast for a motion.

**Minutes:** the legal record of the action of the Board (or any body) that has been approved by vote of the body.

**Motion:** a proposal submitted to the Board for its consideration and decision; it is introduced by the words, "I move...."

**Objection:** the formal expression of opposition to a proposed action.

**Order of Business:** the adopted order in which the business is presented to the meeting of the Board.

**Out of Order:** not correct, from a parliamentary standpoint, at the particular time.

**Parliamentary Authority:** the code of procedure adopted by the Board as its parliamentary guide and governing in all parliamentary situations not otherwise provided for in the Board's rules or Florida Statutes.

**Pending Motion:** sometimes referred to as Pending Question. Any motion that has been proposed and stated by the Chair for the Board's consideration and is awaiting decision by vote.

**Precedence:** the rank or priority governing the motion.

**Precedent:** a course of action that may serve as a guide or rule for future similar situations.

**Proposal or Proposition:** a statement of a motion of any kind for consideration and action.

**Quorum:** the number of persons that must be present at a meeting of the Board to enable it to act legally on business.

**Recognition:** acknowledgement by the Chair, giving a member sole right to speak.

**Reconsider:** to review again a matter previously disposed of, and to vote on it again, a motion to reconsider can be made at the same meeting day or at a future meeting.

**Request:** a statement to the Chair asking a question or some "right."

**Rescind:** to nullify or cancel a previous action.

**Resolution:** a formal motion, usually in writing, and introduced by the word "resolved," that is

presented to the Board for a decision.

**Resolution of Thanks:** a formal resolution given to a person(s) for a special service(s) from the Board.

**Restricted Discussion:** discussion on certain motions in which discussion is restricted to a few specified points.

**Roll Call Vote:** a recorded vote taken by calling the roll of the Commission.

**Ruling:** a pronouncement of the Chair that relates to the procedure of the Board.

**Second:** after a motion has been proposed, the statement "I second the motion" by another member who thus indicates his/her willingness to have the motion considered.

**Seriatim:** consideration by sections or paragraphs.

**Standing Committees or Boards:** committees or boards that have a fixed term and perform any work in its field assigned to it by the County or the Commissioners.

**Statute:** a law passed by the Legislature.

**Tie Vote:** a vote in which the affirmative and negative vote are equal on a motion. A motion receiving a tie vote is deemed denied, since a majority vote is required to take action.

**Unanimous Consent:** deciding a routine motion without voting on it. If anyone objects, a vote must be taken.

**Unfinished Business:** any business that is postponed definitely to a time certain.

**Voice Vote:** a vote taken by asking for the "ayes" and "nays". A person voting "aye" shall be in favor and a person voting "nay" shall be opposed. : "Aye" may never be used to vote in opposition.

## COMMISSIONERS CODE OF CONDUCT

Commissioners shall be held to the same standard of conduct that is expected of the public and the staff during board meetings, workshops or any special meetings. The following Commissioner Code of Conduct shall be followed:

- a. Commissioners shall be recognized by the Chair before speaking, commenting or asking a question.
- b. Commissioners shall not interrupt or interfere with any person who has the floor.
- c. Commissioners shall at all times be respectful of other Commissioners, staff and members of the public. This shall include the tone, volume and context of what is being stated.
- d. Commissioners shall not engage in unprofessional debate with another Commissioners, staff or member of the public.
- e. Commissioners shall not display negative facial expressions or any other unprofessional behavior such as negative sounds.
- f. Commissioners shall not threaten another Commissioner, staff member or member of the public.
- g. A Commissioner that is called out-of-order shall refrain from debate or continuing to speak until recognized by the Chair to speak.
- h. A Commissioner that is declared out-of-order and does not comply with the Commissioner Code of Conduct is subject to a verbal warning from the Chair and if the behavior continues, is subject to removal from the meeting by the attending officer.
- i. Commissioners shall not interfere with day-to-day operations.
- j. Commissioners shall not directly make requests from Department Heads.

CLERK OF CIRCUIT COURT

VENDOR NO. C1006

CHECK NO. 1015061

Account	Purchase Order	Invoice Number	Amount	Description
0179 59102		EXCESS FEES	27,423.72	EXCESS FEES 09/30/21

RECEIVED  
NOV - 3 2021  
GARY KNOWLES  
CLERK CIRCUIT COURT  
TAYLOR COUNTY, FLORIDA

C1006 BOARD OF COUNTY COMMISSIONERS

GARY KNOWLES  
CLERK OF CIRCUIT COURT  
TAYLOR COUNTY, FL  
P.O. BOX 620  
PERRY, FL 32348  
OPERATING ACCOUNT

CHECK DATE

11/01/21

CHECK NO.

1015061

CAPITAL CITY BANK  
PERRY, FL 32347

AMOUNT

\$ 27,423.72

VOID AFTER 60 DAYS  
OPERATING ACCOUNT

PAY THE SUM OF \$27,423.72 DOLLARS AND 72 CENTS

BOARD OF COUNTY COMMISSIONERS

P.O. BOX 620

PERRY, FL 32348

*Gary Knowles*  
AUTHORIZED SIGNATURE

**NAME AND ADDRESS OF OF GOVERNMENTAL UNIT:**

**NAME OF CHIEF FINANCIAL OFFICER:**

**TITLE OF CHIEF FINANCIAL OFFICER:**

**TELEPHONE NUMBER:**

**PERSON WHO MAY BE CONTACTED**  
**REGARDING THIS REPORT:**

(850) 838-3506 x113

**CERTIFICATION:**

Gary Knowles  
Gary Knowles, Clerk

Office of Clerk of Court  
Taylor County, Florida

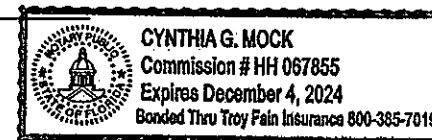
SWORN TO AND SUBSCRIBED BEFORE ME, this 1st day of NOVEMBER, 2021

By GARY KNOWLES, who is Personally Known X or Produced Identification \_\_\_\_\_

Type of Identification Produced \_\_\_\_\_

Cynthia Alcock  
NOTARY PUBLIC  
STATE OF FLORIDA

CYNTHIA G. MOCK  
(Printed Name of Notary Public)



# COVER SHEET

**REVENUE & EXPENDITURES/EXPENSES**

**REPORTING ENTITY:** CLERK OF COURT

**REPORTING FUND GROUP:** COUNTY/BCC FUND 054      FY 20/21

## TOTAL EXPENDITURES AND REVENUE

[illegible]





REPORTING ENTITY:	CLERK OF COURT	
REPORTING FUND GROUP:	COUNTY/BCC FUND 054	FY 20/21

[illegible]

# SHAWNA BEACH, PROPERTY APPRAISER

TAYLOR COUNTY, FLORIDA  
108 NORTH JEFFERSON STREET, SUITE 201  
PERRY, FL 32347

CAPITAL CITY BANK

TALLAHASSEE, FL 32302

63 68/631

Check Number 20776

20776

INTEREST

DATE

Sep 30, 2021

Memo

AMOUNT

Seventeen Thousand Five Hundred Seventy-Seven and 14/100 Dollars

\$

17,577.14

PAY  
TO THE  
ORDER  
OF

TAYLOR COUNTY BCC  
PERRY, FL 32348

NOT VALID AFTER 90 DAYS  
SHAWNA BEACH, PROPERTY APPRAISER

*[Signature]*

UTPS FILED SIGNATURE

150 20 7 7 6 1 4 1 5 0 6 3

BRUCE A. RATLIFF, PROPERTY APPRAISER TAYLOR

20776

Shared Revenue - BCC

17,235.38

Interest Earned - Savings

33.25

MISC REFUNDS

300.00

Fund Balance - Unrestricted

8.51

## RECEIVED

OCT 29 2021

9/30/21

20776

TAYLOR COUNTY BCC

GARY KNOWLES  
CLERK CIRCUIT COURT  
TAYLOR COUNTY, FLORIDA

\$17,577.14

LMP98 . M/P.CHECK

Approved Budget @ 10/1/20 = 853,178  
Incentive funds = 10,712  
863,890

000

870,700.40 +

853,465.02 -

17,235.38 \*

We have to provide the  
amt approved + 6,811  
By DOR

870,701

We issued  
870,700.40

STATE OF FLORIDA  
CONSTITUTIONAL OFFICERS FINANCIAL REPORT FOR

Name of governmental unit  
Taylor County Property Appraiser

Address  
P.O. Box 936

City and Zip Code  
Perry, Florida 32348

Name of chief financial officer  
Shawna Beach

Title of chief financial officer  
Property Appraiser

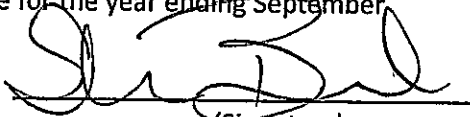
Telephone number (850) 838-3511

Person who may be contacted regarding this report.

Name: Shawna Beach (850) 838-3511

**CERTIFICATION**

I do solemnly swear that the information reported  
herein is a true, correct and complete report of all revenues  
and expenditures of my office for the year ending September  
30, 2021

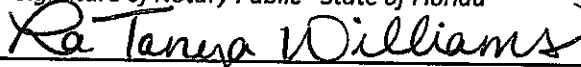
  
(Signature)

Office of Property Appraiser  
Taylor County

STATE OF FLORIDA  
COUNTY OF TAYLOR

Sworn to and subscribed before me this 28<sup>th</sup> day  
of October, 2021, by Shawna Beach

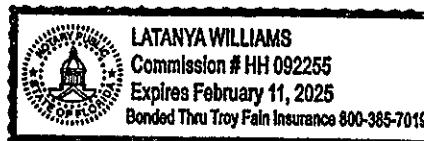
Signature of Notary Public - State of Florida



(Print, Type or Stamp Commissioned Name of Notary Public)

Personally Known ☐ or Produced Identification ☒

Type of Identification Produced \_\_\_\_\_



REPORTING ENTITY Taylor County Property AppraiserID NUMBER 59-1149022

**COMBINED STATEMENT OF POSITION ALL FUND  
TYPES AND ACCOUNT GROUPS  
REPORT AMOUNTS IN WHOLE DOLLARS ONLY**

<b>LIABILITIES</b>	<b>CODE</b>	<b>Governmental fund types</b>	<b>Proprietary fund types</b>	<b>Fiduciary fund types</b>	<b>General fixed assets</b>	<b>General long- term debt</b>	<b>Total (memorandum only)</b>
Accounts Payable	2XX				XXXXXX	XXXXXX	
Interfund payables	20X				XXXXXX	XXXXXX	
Payables to other governments	208				XXXXXX		
Other Liabilities	23X				XXXXXX		
Deposits	220				XXXXXX	XXXXXX	
Obligations under reverse repurchase agreements	222				XXXXXX	XXXXXX	
Deferred revenue	223				XXXXXX	XXXXXX	
Bonded debt payable	25X				XXXXXX		
Other debt payable	22X				XXXXXX		
Compensated Absences	21X				XXXXXX		
<b>TOTAL LIABILITES</b>							

Note: Bonded debt payable should reflect the amount reported on the Schedule of Bonded Indebtedness

**REPORTING ENTITY** Taylor County Property Appraiser

**ID NUMBER** 59-1149022

**COMBINED STATEMENT OF POSITION ALL FUND  
TYPES AND ACCOUNT GROUPS  
REPORT AMOUNTS IN WHOLE DOLLARS ONLY**

<b>EQUITY AND OTHER CREDITS</b>	<b>CODE</b>	<b>Governmental fund types</b>	<b>Proprietary fund types</b>	<b>Fiduciary fund types</b>	<b>General fixed assets</b>	<b>General long- term debt</b>	<b>Total (memorandum only)</b>
Funds balance - reserved	24X		XXXXXXX		XXXXXXX	XXXXXXX	
Fund balance - unreserved	271		XXXXXXX		XXXXXXX	XXXXXXX	
Contributed capital	250	XXXXXXX			XXXXXXX	XXXXXXX	
Retained earnings - reserved	248	XXXXXXX		XXXXXXX	XXXXXXX	XXXXXXX	
Retained earnings - unreserved	272	XXXXXXX		XXXXXXX	XXXXXXX	XXXXXXX	
Investment in general fixed assets	280	XXXXXXX	XXXXXXX	XXXXXXX		XXXXXXX	
<b>TOTAL EQUITY</b>		<b>17,577.14</b>					
<b>TOTAL LIABILITIES, EQUITY AND OTHER CREDITS</b>		<b>17,577.14</b>					

**COMBINED STATEMENT OF POSITION ALL FUND  
TYPES AND ACCOUNT GROUPS  
REPORT AMOUNTS IN WHOLE DOLLARS ONLY**

<b>ASSETS AND OTHER DEBITS</b>	<b>CODE</b>	<b>Governmental fund types</b>	<b>Proprietary fund types</b>	<b>Fiduciary fund types</b>	<b>General fixed assets</b>	<b>General long- term debt</b>	<b>Total (memorandum only)</b>
Cash	10X	17,577.14			XXXXXXX	XXXXXXX	
Taxes and assessments receivable (net)	11X				XXXXXXX	XXXXXXX	
Accounts receivable (net)	115				XXXXXXX	XXXXXXX	
Interfund receivables and advances	23X				XXXXXXX	XXXXXXX	
Receivables from other governments	133				XXXXXXX	XXXXXXX	
Other receivables (net)	12X				XXXXXXX	XXXXXXX	
Inventories	14X				XXXXXXX	XXXXXXX	
Investments (net)	151				XXXXXXX	XXXXXXX	
Prepaid items	155				XXXXXXX	XXXXXXX	
Other assets	156				XXXXXXX	XXXXXXX	
Fixed assets	16X	XXXXXXX				XXXXXXX	
Amounty available in debt service	180	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX		
Amount to be provided	181	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX		
<b>TOTAL ASSETS AND OTHER DEBITS</b>		<b>17,577.14</b>					

(CONTINUED)

**FUND GROUP**  
**REVENUES AND EXPENDITURES/EXPENSES**

REPORTING ENTITY: TAYLOR COUNTY PROPERTY APPRAISER

ID NUMBER: 59-1149022

REPORTING FUND GROUP: General - Operating Account

**REVENUES AND OTHER CREDITS**  
**(311.000 THROUGH 390.000)**

WHOLE DOLLARS ONLY

Account Number	Description	Amount
338.001	Shared Revenue - Board of County Commissioners	870,700
341.503	Misc. Refunds	300

TOTAL REVENUES AND OTHER CREDITS

**871,000**

Duplicate this page if additional lines are needed



**FUND GROUP**  
**REVENUES AND EXPENDITURES/EXPENSES**

REPORTING ENTITY: TAYLOR COUNTY PROPERTY APPRAISER

ID NUMBER: 59-1149022

REPORTING FUND GROUP: General - Operating Account

**EXPENSES AND OTHER DEBITS**

**(511 THROUGH 592)**

(personal services, operating expenses, capital outlay, non-operating expenses)

WHOLE DOLLARS ONLY

Account Number	Description	Amount
513.1011	OFFICIAL SALARY	0
513.1012	REGULAR SALARIES	13,187
513.1015	SPECIAL PAY	(2,499)
513.102152	FICA - REGULAR	1,527
513.102153	FICA - OTHER	153
513.102154	MEDICARE	299
513.102251	RETIREMENT - OFFICIAL	2,759
513.102252	RETIREMENT - EMPLOYEE	(587)
513.102253	RETIREMENT - SMS/SES	(380)
513.102254	RETIREMENT - DROP	
513.1023	LIFE & HEALTH INSURANCE	2,769
513.1025	UNEMPLOYMENT COMP	
513.3151	EDP SERVICES - SOFTWARE	1,755
513.3152	APPRAISAL SERVICES	4,543
513.3153	MAPPING SERVICES	
513.3154	LEGAL SERVICES	3,000
513.3400	OTHER CONTRACTUAL SERVICE	(1,751)
513.4000	TRAVEL & PER DIEM	4,502
513.4100	COMMUNICATIONS/TELEP	(1,437)
513.4251	POSTAGE	1,792
513.4451	RENTALS & LEASES OFFICE	750
513.4500	INSURANCE	(890)
513.4651	REPAIR & MAINT. OFFICE EQ	(5,659)
513.4652	REPAIR & MAINT. - VEH	716
513.4700	PRINTING & BINDING	(5,844)
513.4951	LEGAL ADVERTISEMENT	(773)
513.5100	AERIAL PHOTOGRAPHY	967
513.5453	OFFICE SUPPLIES	(4,166)
513.5454	EDUCATION	1670
513.5454	DUES/MEMBERSHIP	832
513.9400	EMERGENCY CONTINGENCY	
		<b>17,235</b>

**TOTAL EXPENDITURES AND OTHER DEBITS**

Duplicate this page if additional lines are needed

Taylor County Property Appraiser  
Yearly Budget Balance Report  
For the Twelve Months Ending September 30, 2021

Account ID	Description	Beginning Budget	Amended Budget	Year to Date	Difference
338.001	Shared Revenue - BCC	0.00	\$ 0.00	853,465.02	(853,465.02)
	Total Income	0.00	\$ 0.00	853,465.02	(853,465.02)
<b>PERSONAL SERVICES</b>					
513.1011	Payroll - Official	107,664.00	\$ 0.00	107,664.00	0.00
513.1012	Payroll - Employees	348,326.22	0.00	335,139.06	13,187.16
513.1015	Payroll - Special Pay	2,000.00	0.00	4,499.82	(2,499.82)
513.102152	FICA - Regular	28,416.18	0.00	26,888.47	1,527.71
513.102153	FICA - Other	153.00	0.00	0.00	153.00
513.102154	Medicare	6,467.00	0.00	6,167.77	299.23
513.102251	Retirement - Official	52,949.00	0.00	50,190.18	2,758.82
513.102252	Retirement - Employee	21,730.00	0.00	22,317.22	(587.22)
513.102253	Retirement - SMS/SES	33,042.00	0.00	33,422.18	(380.18)
513.1023	Life & Health Insuranc	153,724.00	0.00	150,955.18	2,768.82
	Total Personal Services	754,471.40	0.00	737,243.88	17,227.52
<b>OPERATING EXPENSES</b>					
513.3151	EDP Services - softwar	32,363.00	0.00	30,607.90	1,755.10
513.3152	Appraisal Services	20,000.00	0.00	15,457.00	4,543.00
513.3154	Legal Services	3,000.00	0.00	0.00	3,000.00
513.3400	Other Contractual Servi	4,600.00	0.00	6,351.00	(1,751.00)
513.4000	Travel & Per Diem	8,500.00	0.00	3,998.49	4,501.51
513.4100	Communications/Telep	5,016.00	0.00	6,452.94	(1,436.94)
513.4251	Postage	2,500.00	0.00	707.48	1,792.52
513.4451	Rentals & Leases Offic	750.00	0.00	0.00	750.00
513.4500	Insurance	0.00	0.00	890.00	(890.00)
513.4651	Repair & Main. Office	1,500.00	0.00	7,158.62	(5,658.62)
513.4652	Repair & Main. - Vehic	2,000.00	0.00	1,283.52	716.48
513.4700	Printing & Binding	5,800.00	0.00	11,643.79	(5,843.79)
513.4951	Legal Advertisement	2,000.00	0.00	2,773.20	(773.20)
513.4952	Aerial Photos	11,000.00	0.00	10,033.02	966.98
513.5100	Office Supplies	9,000.00	0.00	13,166.48	(4,166.48)
513.5453	Education	3,500.00	0.00	1,829.46	1,670.54
513.5454	Dues/Memberships	4,700.00	0.00	3,868.24	831.76
	Total Expenses	116,229.00	0.00	116,221.14	7.86
<b>CAPITAL OUTLAY</b>					
	Total Capital Outlay	0.00	0.00	0.00	0.00
<b>NON-OPERATING EXPENSES</b>					
	Total Non-Operating E	0.00	0.00	0.00	0.00
	Total	870,700.40	\$ 0.00	853,465.02	17,235.38

**Taylor County Property Appraiser**  
**General Ledger Trial Balance**  
**As of Sep 30, 2021**

*Final after check to Board*

Filter Criteria includes: Report order is by ID. Report is printed in Detail Format.

Account ID	Account Description	Debit Amt	Credit Amt
338.001	Shared Revenue - BCC		853,465.02 ✓
513.1011	Payroll - Official	107,664.00	
513.1012	Payroll - Employees	335,139.06	
513.1015	Payroll - Special Pay	4,499.82	
513.102152	FICA - Regular	26,888.47	
513.102154	Medicare	6,167.77	
513.102251	Retirement - Official	50,190.18	
513.102252	Retirement - Employee	22,317.22	
513.102253	Retirement - SMS/SES	33,422.18	
513.1023	Life & Health Insurance	150,955.18	
513.3151	EDP Services - software	30,607.90	
513.3152	Appraisal Services	15,457.00	
513.3400	Other Contractual Services	6,351.00	
513.4000	Travel & Per Diem	3,998.49	
513.4100	Communications/Telephone	6,452.94	
513.4251	Postage	707.48	
513.4500	Insurance	890.00	
513.4651	Repair & Main. Office Equip.	7,158.62	
513.4652	Repair & Main. - Vehicles	1,283.52	
513.4700	Printing & Binding	11,643.79	
513.4951	Legal Advertisement	2,773.20	
513.4952	Aerial Photos	10,033.02	
513.5100	Office Supplies	13,166.48	
513.5453	Education	1,829.46	
513.5454	Dues/Memberships	3,868.24	
	<b>Total:</b>	<b>853,465.02</b>	<b>853,465.02</b>



## **Shawna Beach, CFA - Taylor County Property Appraiser**

108 N. Jefferson Street - Suite 201  
P.O. Box 936  
Perry, Florida 32348-0936

Courthouse  
Phone (850) 838-3511  
Fax (850) 838-3545

Thursday October 28, 2021

Dannielle Welch:

### **2020-2021 Excess Funds.**

Shared Revenue- BCC	\$17,235.38
Savings Interest	\$33.25
Misc. Refunds	\$300.00
<u>Fund Balance</u>	<u>\$8.51</u>
<b>Total Excess Funds</b>	<b>\$17,577.14</b>

Check # 20776

### **Trust Account**

<b>Trust Interest</b>	<b>\$ .39</b>
-----------------------	---------------

Check # 1157

Thank you,  
Shawna Beach

TAYLOR CO SHERIFFS OFFICE

6667

Close Out FY :

10/22/21

311,612.64

311,612.64

RECEIVED

OCT 27 2021

GARY KNOWLES  
CLERK CIRCUIT COURT  
TAYLOR COUNTY, FLORIDA

10/25/21

6667

Board of County Commissioners

\$311,612.64

SECURITY FEATURES INCLUDE TRUE WATERMARK PAPER HEAT SENSITIVE ICON AND FOIL HOLOGRAM

TAYLOR CO SHERIFFS OFFICE  
WAYNE PADGETT SHERIFF  
108 N JEFFERSON ST STE 108  
PERRY FL 32347

CAPITAL CITY BANK  
DOCUMENT 6667  
DATE 10/25/2021  
CHECK NUMBER 6667  
AMOUNT \$ 311,612.64

Three Hundred Eleven Thousand Six Hundred Twelve and 64/100 Dollars

VOID AFTER 180 DAYS

Board of County Commissioners  
108 North Jefferson Street  
Perry FL 32347

HEAT SENSITIVE

Sheriff

Approved Budget 10/1/2020 : 6,998,054  
Incentive : 132,822  
Total 7,130,876

Sheriff went to the BCC on two occasions  
and asked to keep reimbursements from  
grants & off / special duty

96,981

55,250

152,231

Total

7,130,876

152,231

7,283,107

total

total expenses = 7,279,976

Amount returned = 311,612.64



Budget = 3131.00

Reimbursements = 308,481.64

DWelch

RECEIVED

OCT 27 2021

GARY KNOWLES  
CLERK CIRCUIT COURT  
TAYLOR COUNTY, FLORIDA

STATE OF FLORIDA  
CONSTITUTIONAL OFFICERS FINANCIAL REPORT FOR

Name of governmental unit

Taylor County Sheriff's Office

Address

108 North Jefferson Street, Suite 103

City and zip code

Perry, Florida 32347

Name of chief financial officer

Wayne Padgett

Title of chief financial officer

Sheriff

Telephone number (850) 584-4225

\*\*\*\*\*

Person who may be contacted regarding this report:

Name: Linda H. Bryant

Telephone number (850) 584-4225

CERTIFICATION

I do solemnly swear that the information reported herein is a true, correct and complete report of all revenues and expenditures of my office for the year ending September 30, 2020.

Wayne Padgett  
(Signature)

Office of Sheriff

Taylor County

STATE OF FLORIDA

COUNTY OF Taylor

Sworn to and subscribed before me this 26th day

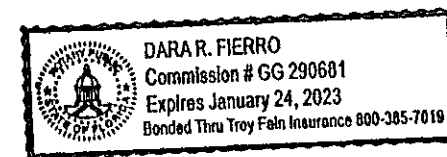
Of October, 2021, by Wayne Padgett

Dara R. Fierro  
Signature of Notary Public - State of Florida

(Print, Type or Stamp Commissioned Name of Notary Public)

Personally Known X or Produced Identification \_\_\_\_\_

Type of Identification Produced \_\_\_\_\_



REPORTING ENTITY Taylor County Sheriff's Office ID NUMBER 62-002

**COMBINED STATEMENT OF POSITION**  
**ALL FUND TYPES AND ACCOUNT GROUPS**  
*REPORT AMOUNTS IN WHOLE DOLLARS ONLY*

ASSETS AND OTHER DEBITS	Code	Governmental fund types	Proprietary fund types	Fiduciary Fund types	General fixed assets	General long-term debt	Total (memorandum only)
Cash	10X			257,979.44			
Taxes and assessments receivable (net)	11X						
Accounts receivable (net)	115			48,980.64			
Interfund receivables and advances	23X						
Receivables from other governments	133						
Other receivables (net)	12X						
Emergency Management							
Inventories	14X						
Investments (net)	151						
Prepaid items	155						
Other assets	156						
Fixed assets	16X						
Amount available in debt service	180						
Amount to be provided	181						
TOTAL ASSETS AND OTHER DEBITS				306,960.08			

(CONTINUED)



REPORTING ENTITY Taylor County Sheriff's OfficeID NUMBER 62-002

**COMBINED STATEMENT OF POSITION**  
**ALL FUND TYPES AND ACCOUNT GROUPS**  
**REPORT AMOUNTS IN WHOLE DOLLARS ONLY**

<b>LIABILITIES</b>	<b>Code</b>	<b>Governmental fund types</b>	<b>Proprietary fund types</b>	<b>Fiduciary fund types</b>	<b>General fixed assets</b>	<b>General long-term debt</b>	<b>Total (memorandum only)</b>
Accounts Payable	2XX			232.29			
Interfund payables	20X						
Payables to other governments	208			-			
Other liabilities	23X			(4,884.85)			
Deposits	220						
Obligations under reverse repurchase agreements	222						
Deferred revenue	223						
Bonded debt payable	25X						
Other debt payable	22X						
Compensated absences	21X						
<b>TOTAL LIABILITIES</b>				<b>(4,652.56)</b>			

NOTE: Bonded debt payable should reflect the amount reported on the Schedule of Bonded Indebtedness.

REPORTING ENTITY Taylor County Sheriff's Office ID NUMBER 62-002

**COMBINED STATEMENT OF POSITION**  
**ALL FUND TYPES AND ACCOUNT GROUPS**  
*REPORT AMOUNTS IN WHOLE DOLLARS ONLY*

<b>EQUITY AND OTHER CREDITS</b> Code	Governmental fund types	Proprietary fund types	Fiduciary fund types	General fixed assets	General long-term debt	Total (memorandum only)
Fund balance - reserved 24X						
Fund balance - unreserved 271						
Contributed capital 250						
Retained earnings - reserved 248						
Retained earnings - unreserved 272						
Investment in general fixed assets 280						
<b>TOTAL EQUITY</b>						
<b>TOTAL LIABILITIES, EQUITY AND OTHER CREDITS</b>			(4,652.56)			

# FUND GROUP REVENUES AND EXPENDITURES/EXPENSES

REPORTING ENTITY: TAYLOR COUNTY SHERIFF'S OFFICE ID Number: 62-002

REPORTING FUND GROUP: General - Operating Account

## REVENUES AND OTHER CREDITS (311.000 THROUGH 390.000)

### Whole Dollars Only

Account Number	Description	Amount
338.521	Shared Revenue - BCC Law Enforcement	4,559,281
338.523	Shared Revenue - BCC Corrections	2,437,773
338.581	Shared Revenue - BCC Contingency	1,000
338.585	BCC Budget Amendment	132,821
338.591	Emergency Management - Budget Amendment	143,907
338.593	DTF - PGI Account	3,471
338.594	LLEBG Grant	3,039
338.597	DOC Restitution	444
338.599	School Board	800
338.600	Special Deputies	39,640
338.604	Miscellaneous Revenue	4,994
338.606	911 Coordinator and Assistant	77,325
338.615	FSRMF	1,109
338.617	Investigation Costs	5,530
338.623	BBCBC - Mobile Crisis Agreement	52,000
338.625	DOT Grant	26,441
338.627	Guardian Grant	37,376
338.628	Covid-19 Grant (2019-2020)	41,132
338.629	FSA Grant - Bulletproof Vest	8,700
338.630	Residual Grant - 2017 JAG	15,000

TOTAL REVENUES AND OTHER CREDITS 7,591,783

Duplicate this page if additional lines are needed.

## FUND GROUP

ID Number: 62-002

General - Operating Account

### **EXPENSES AND OTHER DEBITS**

**(511 THROUGH 592)**

**Whole Dollars Only**[illegible]

7,279,976

**Duplicate this page if additional lines are needed.**

\$28,815

SECURITY FEATURES INCLUDE TRUE WATERMARK PAPER, HEAT SENSITIVE ICON AND FOIL HOLOGRAM

MARK WIGGINS, TAX COLLECTOR  
TAYLOR COUNTY  
OPERATING ACCOUNT  
P.O. BOX 30  
PERRY, FL 32348

CAPITAL CITY BANK  
63-68/631

22909  
REF. ALDARMOR

DATE

AMOUNT

\$

\$28,815.00

Memo: RETURN EXCESS FEES 2020-21

Twenty-Eight Thousand Eight Hundred Fifteen and 00/100 Dollars

VOID AFTER 90 DAYS

BOARD OF COUNTY COMM  
TAYLOR COUNTY COURTHOUSE  
PERRY, FL 32347

ID VALID VAL  
ID VALID VAL  
ID VALID VAL  
ID VALID VAL  
ID VALID VAL

AUTHORIZED SIGNATURE

HEAT SENSITIVE  
COOL

022909

RECEIVED

STATE OF FLORIDA  
CONSTITUTIONAL OFFICERS FINANCIAL  
REPORT FOR  
2020-21

NOV - 1 2021

CERTIFICATION

GARY KNOWLES, do solemnly swear that the information reported  
CLERK CIRCUIT COURT  
TAYLOR COUNTY, Florida, correct and complete report of all revenues and  
expenditures of my office for the year ending September 30,  
2021.

Name of governmental unit  
**Taylor County Tax Collector**

Address  
**PO Box 30**

City and zip code  
**Perry, Florida 32348**

Name of chief financial officer  
**Mark Wiggins**


Title of chief financial officer  
**Tax Collector**

Telephone number ( 850 ) 838-3517

\*\*\*\*\*

Person who may be contacted regarding this report.  
Name: **Trina F. Bean, E.A.**

Telephone number ( 850 ) 838-3517

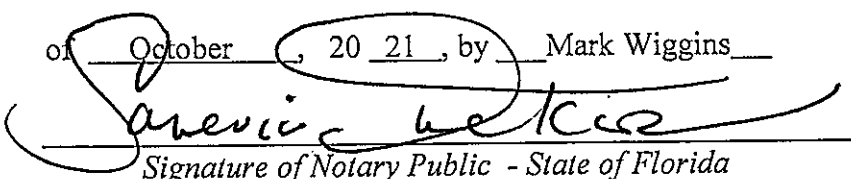
(Signature)  
  
Office of Tax Collector

Taylor County

STATE OF FLORIDA  
COUNTY OF Taylor

Sworn to and subscribed before me this 29th day

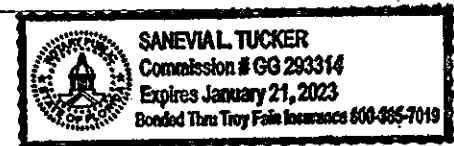
of October, 20 21, by Mark Wiggins

  
Signature of Notary Public - State of Florida

(Print, Type or Stamp Commissioned Name of Notary Public)

Personally Known X or Produced Identification       

Type of Identification Produced       



REPORTING ENTITY Taylor County Tax CollectorID NUMBER 62-004

**COMBINED STATEMENT OF POSITION**  
**ALL FUND TYPES AND ACCOUNT GROUPS**  
*REPORT AMOUNTS IN WHOLE DOLLARS ONLY*

		Governmental fund types	Proprietary fund types	Fiduciary fund types	General fixed assets	General long-term debt	Total (memorandum only)
<b>LIABILITIES</b>	<b>Code</b>						
Accounts Payable	2XX			382,219	XXXXXXXX	XXXXXXXX	
Interfund payables	20X				XXXXXXXX	XXXXXXXX	
Payables to other governments	208				XXXXXXXX		
Other liabilities	23X			16,487	XXXXXXXX		
Deposits	220				XXXXXXXX	XXXXXXXX	
Obligations under reverse repurchase agreements	222				XXXXXXXX	XXXXXXXX	
Deferred revenue	223				XXXXXXXX	XXXXXXXX	
Bonded debt payable	25X				XXXXXXXX		
Other debt payable	22X				XXXXXXXX		
Compensated absences	21X				XXXXXXXX		
<b>TOTAL LIABILITIES</b>				398,706			

NOTE: Bonded debt payable should reflect the amount reported on the Schedule of Bonded Indebtedness.

REPORTING ENTITY Taylor County Tax Collector ID NUMBER 62-004

**COMBINED STATEMENT OF POSITION**  
**ALL FUND TYPES AND ACCOUNT GROUPS**  
*REPORT AMOUNTS IN WHOLE DOLLARS ONLY*

EQUITY AND OTHER CREDITS Code	Governmental fund types	Proprietary fund types	Fiduciary fund types	General fixed assets	General long-term debt	Total (memorandum only)
Fund balance - reserved 24X		XXXXXXXX		XXXXXXXX	XXXXXXXX	
Fund balance - unreserved 271		XXXXXXXX	2,100	XXXXXXXX	XXXXXXXX	
Contributed capital 250	XXXXXXXX			XXXXXXXX	XXXXXXXX	
Retained earnings - reserved 248	XXXXXXXX		XXXXXXXX	XXXXXXXX	XXXXXXXX	
Retained earnings - unreserved 272	XXXXXXXX		XXXXXXXX	XXXXXXXX	XXXXXXXX	
Investment in general fixed assets 280	XXXXXXXX	XXXXXXXX	XXXXXXXX		XXXXXXXX	
TOTAL EQUITY			2,100		XXXXXXXX	
TOTAL LIABILITIES, EQUITY AND OTHER CREDITS			400,806			



**COMBINED STATEMENT OF POSITION**  
**ALL FUND TYPES AND ACCOUNT GROUPS**  
*REPORT AMOUNTS IN WHOLE DOLLARS ONLY*

ASSETS AND OTHER DEBITS	Code	Governmental fund types	Proprietary fund types	Fiduciary Fund types	General fixed assets	General long-term debt	Total (memorandum only)
Cash	10X			383,338	XXXXXXXX	XXXXXXXX	
Taxes and assessments receivable (net)	11X				XXXXXXXX	XXXXXXXX	
Accounts receivable (net)	115			46,283	XXXXXXXX	XXXXXXXX	
Interfund receivables and advances	23X				XXXXXXXX	XXXXXXXX	
Receivables from other governments	133				XXXXXXXX	XXXXXXXX	
Other receivables (net)	12X				XXXXXXXX	XXXXXXXX	
Inventories	14X				XXXXXXXX	XXXXXXXX	
Investments (net)	151				XXXXXXXX	XXXXXXXX	
Prepaid items	155				XXXXXXXX	XXXXXXXX	
Other assets	156				XXXXXXXX	XXXXXXXX	
Fixed assets	16X	XXXXXXXXXX				XXXXXXXX	
Amount available in debt service	180	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX		
Amount to be provided	181	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX		
<b>TOTAL ASSETS AND OTHER DEBITS</b>				429,621			

(CONTINUED)

REPORTING ENTITY: TAYLOR COUNTY TAX COLLECTOR ID Number: 62-004

**REVENUES AND OTHER CREDITS**  
**(311.000 THROUGH 390.000)**

**Whole Dollars Only**[illegible]

TOTAL REVENUES AND OTHER CREDITS

1,211,971

Duplicate this page if additional lines are needed.

Duplicate this page if additional lines are needed.

SECURITY FEATURES INCLUDE TRUE WATERMARK PAPER HEAT SENSITIVE ICON AND FOIL HOLOGRAM

CAPITAL CITY BANK 24464

63-68/631

Superior of Elections

Check Number 24464

Oct 29, 2021

TAYLOR COUNTY  
PERRY FLORIDA 32347

Memo RETURN EXCESS FEES 2020-21

DATE 3-509700

Three thousand Five Hundred Nine and 00/100 Dollars

BOARD OF COUNTY COMMISSIONERS

P.O. Box 620

Perry FL 32348

DANA SOUTHERLAND  
SUPERVISOR OF ELECTIONS

D VALID VALI  
D VALID VALI  
D VALID VALI  
D VALID VALI

Dana Southerland

AUTHORIZED SIGNATURE

HEAT SENSITIVE

Budget @ 10/1/20 : 583,140

Incentive  
Funds : 4,591

587,731.00	+
579,671.00	-
000	
8,060.00	*
8,060.00	+
3,509.00	-
000	
4,551.00	*
6,137.00	+
2,628.00	-
000	
3,509.00	*

\$ 587,731 Total Budget

STATE OF FLORIDA  
CONSTITUTIONAL OFFICERS FINANCIAL REPORT FOR 2020-21

Name of governmental unit  
**Taylor County Supervisor of Elections**

Address  
**PO Box 1060**

City and zip code  
**Perry, Florida 32348**

Name of chief financial officer  
**Dana Southerland**

Title of chief financial officer  
**Supervisor of Elections**

Telephone number ( 850 ) 838-3515

RECEIVED  
NOV - 3 2021  
GARY KNOWLES  
CLERK CIRCUIT COURT  
TAYLOR COUNTY, FLORIDA

\*\*\*\*\*

Person who may be contacted regarding this report.  
Name: **Trina F. Bean, E.A.**

Telephone number ( 850 ) 838-3517

CERTIFICATION

I do solemnly swear that the information reported herein is a true, correct and complete report of all revenues and expenditures of my office for the year ending September 30, 2021.

Dana Southerland  
(Signature)

Office of Supervisor of Elections  
Taylor County

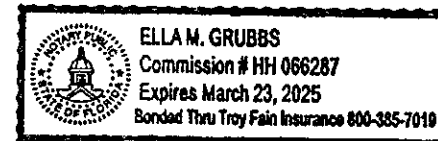
STATE OF FLORIDA  
COUNTY OF Taylor

Sworn to and subscribed before me this 29th day

of October, 20 21, by DANA SOUTHERLAND

Ellen M. Grubbs  
Signature of Notary Public - State of Florida

ELLA M. GRUBBS  
(Print, Type or Stamp Commissioned Name of Notary Public)  
Personally Known ☒ or Produced Identification ☐  
Type of Identification Produced \_\_\_\_\_



**COMBINED STATEMENT OF POSITION**  
**ALL FUND TYPES AND ACCOUNT GROUPS**  
**REPORT AMOUNTS IN WHOLE DOLLARS ONLY**

ASSETS AND OTHER DEBITS	Code	Governmental fund types	Proprietary fund types	Fiduciary fund types	General fixed assets	General long-term debt	Total (memorandum only)
Cash	10X			6,137	XXXXXXXX	XXXXXXXX	
Taxes and assessments receivable (net)	11X				XXXXXXXX	XXXXXXXX	
Accounts receivable (net)	115				XXXXXXXX	XXXXXXXX	
Interfund receivables and advances	23X				XXXXXXXX	XXXXXXXX	
Receivables from other governments	133				XXXXXXXX	XXXXXXXX	
Other receivables (net)	12X				XXXXXXXX	XXXXXXXX	
Inventories	14X				XXXXXXXX	XXXXXXXX	
Investments (net)	151				XXXXXXXX	XXXXXXXX	
Prepaid items	155				XXXXXXXX	XXXXXXXX	
Other assets	156				XXXXXXXX	XXXXXXXX	
Fixed assets	16X	XXXXXXXXXX				XXXXXXXX	
Amount available in debt service	180	XXXXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX		
Amount to be provided	181	XXXXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX		
TOTAL ASSETS AND OTHER DEBITS				6,137			

(CONTINUED)

REPORTING ENTITY Taylor County Supervisor of ElectionsID NUMBER 0902

**COMBINED STATEMENT OF POSITION**  
**ALL FUND TYPES AND ACCOUNT GROUPS**  
**REPORT AMOUNTS IN WHOLE DOLLARS ONLY**

<b>LIABILITIES</b>	<b>Code</b>	<b>Governmental fund types</b>	<b>Proprietary fund types</b>	<b>Fiduciary Fund types</b>	<b>General fixed- assets</b>	<b>General long-term debt</b>	<b>Total (memorandum only)</b>
Accounts Payable	2XX			0	XXXXXXXX	XXXXXXXX	
Interfund payables	20X				XXXXXXXX	XXXXXXXX	
Payables to other governments	208				XXXXXXXX		
Other liabilities	23X			2,628	XXXXXXXX		
Deposits	220				XXXXXXXX	XXXXXXXX	
Obligations under reverse repurchase agreements	222				XXXXXXXX	XXXXXXXX	
Deferred revenue	223				XXXXXXXX	XXXXXXXX	
Bonded debt payable	25X				XXXXXXXX		
Other debt payable	22X				XXXXXXXX		
Compensated absences	21X				XXXXXXXX		
<b>TOTAL LIABILITIES</b>				2,628			

NOTE: Bonded debt payable should reflect the amount reported on the Schedule of Bonded Indebtedness.

REPORTING ENTITY Taylor County Supervisor of Elections ID NUMBER 0902

**COMBINED STATEMENT OF POSITION**  
**ALL FUND TYPES AND ACCOUNT GROUPS**  
*REPORT AMOUNTS IN WHOLE DOLLARS ONLY*

<b>EQUITY AND OTHER CREDITS</b> Code		Governmental fund types	Proprietary fund types	Fiduciary fund types	General fixed assets	General long-term debt	Total (memorandum only)
Fund balance - reserved	24X		XXXXXXXX		XXXXXXXX	XXXXXXXX	
Fund balance - unreserved	271		XXXXXXXX		XXXXXXXX	XXXXXXXX	
Contributed capital	250	XXXXXXXX			XXXXXXXX	XXXXXXXX	
Retained earnings - reserved	248	XXXXXXXX		XXXXXXXX	XXXXXXXX	XXXXXXXX	
Retained earnings - unreserved	272	XXXXXXXX		XXXXXXXX	XXXXXXXX	XXXXXXXX	
Investment in general fixed assets	280	XXXXXXXX	XXXXXXXX	XXXXXXXX		XXXXXXXX	
<b>TOTAL EQUITY</b>						XXXXXXXX	
<b>TOTAL LIABILITIES, EQUITY AND OTHER CREDITS</b>				2,628			



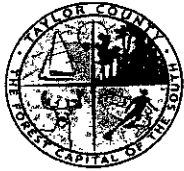
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**TAYLOR COUNTY BOARD OF COMMISSIONERS**

***County Commission Agenda Item***

**SUBJECT/TITLE:**



**Board to ratify 2022-2023 budget appropriations request to the Florida House of Representatives and Florida Senate.**

**MEETING DATE REQUESTED:**

**November 16, 2021**

**Statement of Issue:** Board to ratify 2022-2023 budget appropriation requests to the Florida House and Senate.

**Recommended Action:** Ratify budget appropriation requests.

**Fiscal Impact:** The attached requests reflect the amounts of funding assistance the County has requested. The County did not provide any cash match to the projects funding assistance was requested for.

**Budgeted Expense: Y/N** Not applicable at this time.

**Submitted By:** Melody Cox, Grants Writer

**Contact:** Melody Cox

**SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS**

**History, Facts & Issues:** The County has submitted budget appropriation requests for FY 2022-2023 to the Florida House and the Florida Senate requesting funding assistance for the following projects:

1. Taylor County Sports Complex- construction of an additional softball field
2. North-West District Fire Station Budget Shortfall
3. Construction of a new Fire Station in Steinhatchee
4. Courthouse Improvements including the installation of a generator system

**Attachments:** Appropriation requests to the Florida House and Senate

# The Florida House of Representatives

## Appropriations Project Request - Fiscal Year 2022-23

### For projects meeting the definition of House Rule 5.14

*Only Members of the Florida House of Representatives can officially submit an Appropriations Project Request*  
 Your request will not be officially submitted unless all questions and applicable sub parts are answered. The information provided in the request will be posted on the House website and available for public review if an Appropriations Project Bill is filed by a Representative.

1. **Title of Project:**

Taylor County Sports Complex Tourism Development Project

2. **Date of Submission:**

11/01/2021

3. **House Member Sponsor:**

Jason Shoaf District 7

4. **Details of Amount Requested:**

a. Has funding been provided in a previous State budget for this activity? ☐ Yes ☒ No

b. What is the most recent fiscal year the project was funded?

c. Were the funds provided in the most recent fiscal year subsequently vetoed? ☐ Yes ☐ No

d. Complete the following Project Request Worksheet to develop your request.

If vetoed, check if recurring and/or nonrecurring funds: ☐ Recurring ☐ Nonrecurring

FY:	Input Prior Year Appropriation for this project for FY 2021-22 (If appropriated in FY 2021-22 enter the appropriated amount, even if vetoed.)			Develop New Funds Request for FY 2022-23 (Requests for additional RECURRING funds in Column E are prohibited.)		
Column:	A	B	C	D	E	F
Funds Description	Prior Year Recurring Funds	Prior Year Nonrecurring Funds	Total Funds Appropriated	Recurring Base Budget	Additional Nonrecurring Request	TOTAL Nonrecurring plus Recurring Base Funds
Input Amounts			0	0	466,400	466,400

# The Florida House of Representatives

## Appropriations Project Request - Fiscal Year 2022-23

e. Provide the total cost of the project for FY 2022-23 from all sources of funding (Enter "0" if amount is zero):

Type of Funding	Amount	% of Total	Are the other sources of funds guaranteed in writing?	
1. Amount Requested from the State in this Appropriations Project Request	466,400	100.0 %		
2. Federal	<input type="text" value="0"/>	<input type="text" value="0.0 %"/>	<input type="radio"/> Yes	<input type="radio"/> No
3. State (Excluding the requested Total Amount in #4d, Col F)	<input type="text" value="0"/>	<input type="text" value="0.0 %"/>	<input type="radio"/> Yes	<input type="radio"/> No
4. Local	<input type="text" value="0"/>	<input type="text" value="0.0 %"/>	<input checked="" type="radio"/> Yes	<input type="radio"/> No
5. Other	<input type="text" value="0"/>	<input type="text" value="0.0 %"/>	<input type="radio"/> Yes	<input type="radio"/> No
<b>TOTAL</b>	466,400	100.0 %		

5. Is this a multi-year project requiring funding from the state for more than one year? ☐ Yes ☒ No

a. How much state funding would be requested after 2022-23 over the next 5 years?

b. How many additional years of state support do you expect to need for this project?

c. What is the total project cost for all years including all federal, local, state, and any other funds? Select the single answer which best describes the total project cost. If funds requested are for ongoing services or for recurring activities, select "ongoing activity".

# The Florida House of Representatives

## Appropriations Project Request - Fiscal Year 2022-23

6. Which is the most appropriate state agency to place an appropriation for the issue requested?

Department of Environmental Protection

- a. Has the appropriate state agency for administering the funding, if the request were appropriated, been contacted? ☒ Yes ☐ No
- b. Describe penalties for failing to meet deliverables or performance measures which the agency should provide in its contract to administer the funding if appropriated.

All performance measures and deliverables will be met. The tourism development project consists of the construction of a softball field to enable the County to host large tournaments and softball events at the Complex. The field will be constructed immediately upon availability of funds. The County will be using the County Engineer for the engineering and project management. The Engineer has been directly involved with the previous construction and development of the Sports Complex.

7. Requester:

a. First Name:

LaWanda

Last Name: Pemberton

b. Organization:

Taylor County Board of Commissioners

c. Email:

LPemberton@taylorcountygov.com

d. Phone #:

(850) 843-5381

8. Contact for questions about specific technical or financial details about the project.

a. First Name:

LaWanda

Last Name: Pemberton

b. Organization:

Taylor County Board of Commissioners

c. Email:

LPemberton@taylorcountygov.com

d. Phone #:

(850) 843-5381

9. If there is a registered lobbyist working to secure funding for this project, fill out the information below. If not, click None ☐

a. First Name:

Not Applicable

Last Name:

b. Firm:

c. Email:

d. Phone #:

# The Florida House of Representatives

## Appropriations Project Request - Fiscal Year 2022-23

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10. Organization or Name of entity receiving funds:

a. Name:

b. County (County where funds are to be expended)

c. Service Area (Counties being served by the service(s) provided with funding)

11. What type of organization is the entity that will receive the funds?

If other, please describe:

12. What is the specific purpose or goal that will be achieved by the funds being requested?

Construction of the softball field will enable the County to host larger scale tournaments and events. The additional softball field is essential for tourism development in the community. It is anticipated each tournament the County hosts will have the ability to bring in 1,000 visitors . Per studies , each visitor spends \$75 for overnight stays , bringing \$75,000 each event to the rural, fiscally constrained community. This will have a tremendous economic impact on the community.

# The Florida House of Representatives

## Appropriations Project Request - Fiscal Year 2022-23

13. Provide specific details on how funds will be spent. (Select all that apply)

Spending Category	Description	Amount Requested (Total should equal 4d, Col. E) Enter '0' if request is zero for the category
<b>Administrative Costs</b>		
Executive Director/Project Head Salary and Benefits		
Other Salary and Benefits		
Expense/Equipment/ Travel/Supplies/Other		
Consultants/ Contracted Services/ Study		
<b>Operational Costs</b>		
Salaries and Benefits		
Expenses/Equipment/ Travel/Supplies/Other		
Consultants/ Contracted Services/ Study		
<b>Fixed Capital Construction/Major Renovation</b>		
Construction/Renovation/ Land/Planning Engineering	Construction of a softball field which will include scoreboard, lighting, and irrigation.	466,400
<b>Total Requested</b>		466,400



**The Florida House of Representatives**  
**Appropriations Project Request - Fiscal Year 2022-23**

14. For Fixed Capital Costs requested in Question 13, what type of ownership will the facility be under when complete?

Local Government (e.g. police, fire or local government buildings, local roads, etc.)

If other, please describe:

100 maximum characters allowed

15. Is the project request an information technology project? ☐ Yes ☒ No *Water projects skip to #16*

a. Will this information technology project be managed within a state agency to support state agency program goals? ☐ Yes ☐ No

b. What is the total cost (all years) to design and build the project?

c. What are the ongoing (annual recurring) maintenance and operation costs once the project is completed?

d. Can the state agency fund the ongoing annual recurring costs within its current operating budget? ☐ Yes ☐ No

e. What are the specific business objectives or needs the IT project is intended to address?

400 maximum characters allowed

f. Based upon the identified business objectives or needs, what are the success factors that must be realized in order for the state agency to consider the proposed IT project a success?

100 maximum characters allowed

16. Is there any documented show of support for the requested project in the community including public hearings, letters of support, major organizational backing or other expressions of support? ☒ Yes ☐ No

Please describe:

The project has been discussed at numerous public meetings with the most recent public meetings and/or workshops being held August 2, August 17, October 17, and October 26. The project has also been discussed at the Taylor County Recreational Advisory Board meetings numerous times with the last discussion held at the September 15 meeting.

17. Has the need for the funds been documented by a study, completed by an independent 3rd party, for the area to be served? ☒ Yes ☐ No

Please describe:

Taylor County Recreational Advisory Board has expressed the serious need for the softball field and the importance of it to host large scale tournaments and events. The Advisory Board estimates the additional softball field will have an economic impact of an additional \$75,000 per event or tournament on the local economy. This is a substantial amount for a fiscally constrained community.

**The Florida House of Representatives**  
**Appropriations Project Request - Fiscal Year 2022-23**

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18. Will the requested funds be used directly for services to citizens?

☒ Yes ☐ No

*Water projects skip to #19*

a. What are the activities and services that will be provided to meet the purpose of the funds?

The County will have the ability to host large scale tournaments and events. In addition the current softball fields are at capacity for league play and the additional field will enable more children and youth to participate in league sports and recreational opportunities.

b. Describe the direct services to be provided to the citizens by the funding requested.

Tourism and economic development opportunities as well as enhanced and additional recreational opportunities for children and youth.

c. Describe the target population to be served (i.e., "the majority of the funds requested will serve these target populations or groups"). Select all that apply to the target population:

- |  |   |
|--|---|
| <input type="checkbox"/> Elderly persons                               | <input type="checkbox"/> Drug users (in health services)                                |
| <input checked="" type="checkbox"/> Persons with poor mental health    | <input checked="" type="checkbox"/> Preschool students                                  |
| <input checked="" type="checkbox"/> Persons with poor physical health  | <input checked="" type="checkbox"/> Grade school students                               |
| <input type="checkbox"/> Jobless persons                               | <input checked="" type="checkbox"/> High school students                                |
| <input checked="" type="checkbox"/> Economically disadvantaged persons | <input type="checkbox"/> University/College students                                    |
| <input type="checkbox"/> At-risk youth                                 | <input type="checkbox"/> Currently or formerly incarcerated persons                     |
| <input type="checkbox"/> Homeless                                      | <input type="checkbox"/> Drug offenders (in criminal Justice)                           |
| <input type="checkbox"/> Developmentally disabled                      | <input type="checkbox"/> Victims of crime   |
| <input type="checkbox"/> Physically disabled                           | <input type="checkbox"/> General (The majority of funds will benefit no specific group) |
| <input checked="" type="checkbox"/> Other, please describe:            |   |

Tourism and Economic Development

d. How many in the target population are expected to be served?

>800

# The Florida House of Representatives

## Appropriations Project Request - Fiscal Year 2022-23

19. What benefits or outcomes will be realized by the expenditure of funds requested? (Select each Benefit/Outcome that applies):

Benefit or Outcome	Provide a specific measure of the benefit or outcome	Describe the method for measuring level of benefit or outcome
Improve physical health	Currently the existing facilities are at capacity. The additional softball field will enable more children and youth to participate in sports and outdoor recreational opportunities.	Increase in the number of children and youth who will be able to participate in softball leagues, events and tournaments.
Improve mental health	The additional softball field will provide enhanced and additional recreational opportunities which provides for improved mental and physical health.	Increased participation for children and youth who wish to participate in the softball programs and activities. Existing facilities are currently used at full capacity.
Enrich cultural experience		
Improve agricultural production/ promotion/education		
Improve quality of education		
Enhance/preserve/improve environmental or fish and wildlife quality		
Protect the general public from harm (environmental, criminal, etc.)		

# The Florida House of Representatives

## Appropriations Project Request - Fiscal Year 2022-23

Benefit or Outcome	Provide a specific measure of the benefit or outcome	Describe the method for measuring level of benefit or outcome
Improve transportation conditions		
Increase or improve economic activity	The additional softball field will enable the County to host larger scale tournaments and events thus benefiting the local economy. It is estimated each event has the potential to have an economic impact of \$75,000 on the local community.	The number of tournaments and events at the Complex as well as the number of visitors each event brings to the area will be used to measure the benefits. The estimated economic impact of the softball field will offer a large economic benefit to the County.
Increase tourism	The additional softball field will increase the County's opportunities to host large scale multi-day tournaments thus promoting o tourism and economic opportunities. It is anticipated each multi-day events will bring 1,000 visitors to the area .	Additional and larger multi-day events and tournaments will promote tourism and extended visits to local hotels, restaurants, and retail outlets. As a fiscally constrained RAO and REDI County , tourism and economic development opportunities are critical to the area.
Create specific immediate job opportunities		
Enhance specific individual's economic self sufficiency		
Reduce recidivism		
Reduce substance abuse		

# The Florida House of Representatives

## Appropriations Project Request - Fiscal Year 2022-23

Benefit or Outcome	Provide a specific measure of the benefit or outcome	Describe the method for measuring level of benefit or outcome
Divert from Criminal/ Juvenile Justice System		
Improve wastewater management		
Improve stormwater management		
Improve groundwater quality		
Improve drinking water quality		
Improve surface water quality		
Other (Please describe)		

**The Florida House of Representatives**  
**Appropriations Project Request - Fiscal Year 2022-23**

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**The questions below are additional questions for water projects only**

20. Have you applied for alternative state funding?

- a. ☐ Wastewater Revolving Loan
- b. ☐ Drinking Water Revolving Loan
- c. ☐ Small Community Wastewater Treatment Grant
- d. ☐ Other (Please describe)
- e. ☐ N/A

21. What is the population economic status?

- a. ☐ Financially Disadvantaged Municipality
- b. ☐ Rural Area of Critical Economic Concern
- c. ☐ Rural Community Experiencing Economic Distress
- d. ☐ N/A

22. What is the status of construction?

- a. ☐ Ready
- b. ☐ Not Ready

23. What percentage of construction has been completed?

 %

24. What is the estimated completion date of construction?



# The Florida Senate

## Local Funding Initiative Request

### Fiscal Year 2022-2023

1. **Project Title**
2. **Senate Sponsor**
3. **Date of Request**

4. **Project/Program Description**

The tourism development project is the construction of an additional softball field which will enable the County to host larger scale tournaments and events. The softball field is essential for tourism development in the community and for the City of Perry. It is anticipated each tournament the County hosts will have the ability to bring in 1,000 visitors per event. Per tourism development studies, each visitor brings in an average of \$75 for overnight stays, thus bringing in \$75,000 to the County each event. For a rural, fiscally constrained community this will have a tremendous economic impact on the local economy.

5. **State Agency to receive requested funds**
- State Agency contacted? ☒ Yes ☐ No

6. **Amount of the Nonrecurring Request for Fiscal Year 2022-2023**

Type of Funding	Amount
Operations	<input type="text"/>
Fixed Capital Outlay	<input type="text" value="466,400"/>
<b>Total State Funds Requested</b>	<input type="text" value="466,400"/>

7. **Total Project Cost for Fiscal Year 2022-2023 (including matching funds available for this project)**

Type of Funding	Amount	Percentage
Total State Funds Requested (from question #6)	<input type="text" value="466,400"/>	<input type="text" value="100.0"/> %
<b>Matching Funds</b>		
Federal	<input type="text" value="0"/>	<input type="text" value="0.0"/> %
State (excluding the amount of this request)	<input type="text" value="0"/>	<input type="text" value="0.0"/> %
Local	<input type="text" value="0"/>	<input type="text" value="0.0"/> %
Other	<input type="text" value="0"/>	<input type="text" value="0.0"/> %
<b>Total Project Costs for Fiscal Year 2022-2023</b>	<input type="text" value="466,400"/>	<input type="text" value="100.0"/> %



## The Florida Senate Local Funding Initiative Request Fiscal Year 2022-2023

8. Has this project previously received state funding? ☐ Yes ☒ No

If yes, provide the most recent instance:

Fiscal Year (yyyy-yy)	Amount		Specific Appropriation #	Vetoed
	Recurring	Nonrecurring		

9. Is future-year funding likely to be requested? ☐ Yes ☒ No

a. If yes, indicate nonrecurring amount per year.

b. Describe the source of funding that can be used in lieu of state funding.

As a fiscally constrained County, there are no additional funds available at this time. The County had planned on submitting a FRDAP grant for the project but was ineligible due to current open grants.

10. Has the entity requesting this project received any federal assistance related to the COVID-19 pandemic? ☒ Yes ☐ No

If yes, indicate the amount of funds received and what the funds were used for.

The County received \$3.7M which was used for public safety costs and the purchase of PPE and associated equipment and supplies. The County will be receiving American Rescue Plan funds and anticipates using those funds for stormwater projects.





# The Florida Senate

## Local Funding Initiative Request

### Fiscal Year 2022-2023

#### 11. Details on how the requested state funds will be expended

Spending Category	Description	Amount
<b>Administrative Costs:</b>		
Executive Director/Project Head Salary and Benefits		
Other Salary and Benefits		
Expense/Equipment/Travel/Supplies/Other		
Consultants/Contracted Services/Study		
<b>Operational Costs: Other</b>		
Salary and Benefits		
Expense/Equipment/Travel/Supplies/Other		
Consultants/Contracted Services/Study		
<b>Fixed Capital Construction/Major Renovation:</b>		
Construction/Renovation/Land/Planning Engineering	Construction of a softball field which will include scoreboard, lighting and irrigation.	466,400
<b>Total State Funds Requested (must equal total from question #6)</b>		<b>466,400</b>



## The Florida Senate Local Funding Initiative Request Fiscal Year 2022-2023

### 12. Program Performance

a. What specific purpose or goal will be achieved by the funds requested?

The construction of the softball field will enable the County to host large scale tournaments which will be beneficial and essential for tourism development in the community. The estimated economic impact will be \$75,000 per event, a substantial amount for a fiscally constrained County. In addition to the economic impact, the existing softball fields are used to capacity and the additional field will be able to accommodate additional children who wish to participate in softball. The Complex is the ONLY public facility in the County which has ability to host tournaments and to create economic development opportunities.

b. What activities and services will be provided to meet the intended purpose of these funds?

The construction of the softball field will enable the County to host large scale tournaments thus benefiting the local economy and promoting tourism. As a fiscally constrained RAO and REDI community, the development and creation of economic and tourism opportunities is critical. The additional softball field will also ensure the County has the facilities needed to accommodate all local children and provide the opportunity for all to participate in softball and associated recreational programs.

c. What direct services will be provided to citizens by the appropriation project?

Additional recreational opportunities will be available to all children who wish to participate in softball programs and events. At this time there are not sufficient facilities available to accommodate all children who wish to participate. The Sports Complex has been key in tourism development opportunities for the community. Hosting multi-day events has the potential to have an economic impact of an estimated \$75,000 per weekend/event. As a designated RAO and REDI community, economic and tourism development is critical to the community.

d. Who is the target population served by this project? How many individuals are expected to be served?

The target population is children and families who wish to participate in and enjoy outdoor recreation. However, one of the key goals is the continued development of the Sports Complex is to host tournaments and events to benefit the local and regional economy. As the Complex is heavily used year around, more than 200,000 are expected to be served.

e. What is the expected benefit or outcome of this project? What is the methodology by which this outcome will be measured?

The construction of the additional softball field will aid in the continued development of tournaments and events at the Sports Complex which has a tremendous benefit on the local economy. In addition, the existing fields are used to capacity at this time and the new field will allow for additional participation for the County's children and youth. It is the County's goal that all children who wish to participate in sports and outdoor recreational opportunities will have the ability to with sufficient facilities available.

f. What are the suggested penalties that the contracting agency may consider in addition to its standard penalties for failing to meet deliverables or performance measures provided for in the contract?

The County will move forward with the construction of the softball field immediately upon availability of funds. All performance measures and deliverables will be met within funding contract timelines. The County will be using the County Engineer for engineering and project management. The Engineer has been directly involved in previous construction and development phases at the Complex.



# The Florida Senate

## Local Funding Initiative Request

### Fiscal Year 2022-2023

13. The owners of the facility to receive, directly or indirectly, any fixed capital outlay funding. Include the relationship between the owners of the facility and the entity.

Taylor County Board of Commissioners, owns, operates, and maintains the Sports Complex. The County has a Recreation Department which schedules, operates, and oversees the tournaments and events.

14. Requestor Contact Information

- a. First Name  Last Name
- b. Organization
- c. E-mail Address
- d. Phone Number  Ext.

15. Recipient Contact Information

- a. Organization
- b. Municipality and County
- c. Organization Type
- ☐ For-profit Entity
  - ☐ Non-Profit 501(c) (3)
  - ☐ Non-Profit 501(c) (4)
  - ☒ Local Entity
  - ☐ University or College
  - ☐ Other (please specify)
- d. First Name  Last Name
- e. E-mail Address
- f. Phone Number

16. Lobbyist Contact Information

- a. Name
- b. Firm Name
- c. E-mail Address
- d. Phone Number  Ext.



**The Florida Senate**  
**Local Funding Initiative Request**  
**Fiscal Year 2022-2023**

**Please complete the questions below for Water Projects only.**

**17. Have you applied for alternative state funding?**

- ☐ Waste Water Revolving Loan  
☐ Drinking Water Revolving Loan  
☐ Small Community Wastewater Treatment Grant  
☐ Other (please specify)   
☐ N/A

**18. What is the population economic status?**

- ☐ Financially Disadvantaged Community (ch. 62-552, F.A.C.)  
☐ Financially Disadvantaged Municipality (ch. 62-552, F.A.C.)  
☐ Rural Area of Economic Concern  
☐ Rural Area of Opportunity (s. 288.0656, Florida Statutes)  
☐ N/A

**19. What is the status of construction?**

**20. What percentage of the construction has been completed?**

**21. What is the estimated completion date of construction?**

***The information provided will be posted to the Florida Senate website for public viewing if sponsored by a Senator.***

# The Florida House of Representatives

## Appropriations Project Request - Fiscal Year 2022-23

### For projects meeting the definition of House Rule 5.14

*Only Members of the Florida House of Representatives can officially submit an Appropriations Project Request*  
 Your request will not be officially submitted unless all questions and applicable sub parts are answered. The information provided in the request will be posted on the House website and available for public review if an Appropriations Project Bill is filed by a Representative.

1. **Title of Project:**

Taylor County Fire Rescue Station

2. **Date of Submission:**

11/01/2021

3. **House Member Sponsor:**

Jason Shoaf District 7

4. **Details of Amount Requested:**

a. Has funding been provided in a previous State budget for this activity? ☒ Yes ☐ No

b. What is the most recent fiscal year the project was funded? 2020-2021

c. Were the funds provided in the most recent fiscal year subsequently vetoed? ☐ Yes ☒ No

d. Complete the following Project Request Worksheet to develop your request.

If vetoed, check if recurring and/or nonrecurring funds: ☐ Recurring ☐ Nonrecurring

FY:	Input Prior Year Appropriation for this project for FY 2021-22 (If appropriated in FY 2021-22 enter the appropriated amount, even if vetoed.)			Develop New Funds Request for FY 2022-23 (Requests for additional RECURRING funds in Column E are prohibited.)		
	Column:	A	B	C	D	E
	Funds Description	Prior Year Recurring Funds	Prior Year Nonrecurring Funds	Total Funds Appropriated	Recurring Base Budget	Additional Nonrecurring Request
	Input Amounts			0	0	700,000
						700,000

# The Florida House of Representatives

## Appropriations Project Request - Fiscal Year 2022-23

e. Provide the total cost of the project for FY 2022-23 from all sources of funding (Enter "0" if amount is zero):

Type of Funding	Amount	% of Total	Are the other sources of funds guaranteed in writing?	
1. Amount Requested from the State in this Appropriations Project Request	700,000	100.0 %		
2. Federal	0	0.0 %	<input type="radio"/> Yes	<input type="radio"/> No
3. State (Excluding the requested Total Amount in #4d, Col F)	0	0.0 %	<input type="radio"/> Yes	<input type="radio"/> No
4. Local	0	0.0 %	<input type="radio"/> Yes	<input type="radio"/> No
5. Other	0	0.0 %	<input type="radio"/> Yes	<input type="radio"/> No
<b>TOTAL</b>	700,000	100.0 %		

5. Is this a multi-year project requiring funding from the state for more than one year? ☐ Yes ☒ No

a. How much state funding would be requested after 2022-23 over the next 5 years?

<Click to Select>

b. How many additional years of state support do you expect to need for this project?

<Click to Select>

c. What is the total project cost for all years including all federal, local, state, and any other funds? Select the single answer which best describes the total project cost. If funds requested are for ongoing services or for recurring activities, select "ongoing activity".

1-3M

**The Florida House of Representatives**  
**Appropriations Project Request - Fiscal Year 2022-23**

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6. Which is the most appropriate state agency to place an appropriation for the issue requested?

Department of Agriculture and Consumer Services

- a. Has the appropriate state agency for administering the funding, if the request were appropriated, been contacted? ☒ Yes ☐ No
- b. Describe penalties for failing to meet deliverables or performance measures which the agency should provide in its contract to administer the funding if appropriated.

The County will move forward with the project immediately. All design and engineering is complete as well as all bid documents. All deliverables and performance measures will be completed within contract timelines.

7. Requester:

- a. First Name: LaWanda Last Name: Pemberton
- b. Organization: Taylor County Board of Commissioners
- c. Email: LPemberton@taylorcountygov.com
- d. Phone #: (850) 843-5381

8. Contact for questions about specific technical or financial details about the project.

- a. First Name: LaWanda Last Name: Pemberton
- b. Organization: Taylor County Board of Commissioners
- c. Email: LPemberton@taylorcountygov.com
- d. Phone #: (850) 843-5381

9. If there is a registered lobbyist working to secure funding for this project, fill out the information below. If not, click None ☐

- a. First Name: Not Applicable Last Name:
- b. Firm:
- c. Email:
- d. Phone #:

**The Florida House of Representatives**  
**Appropriations Project Request - Fiscal Year 2022-23**

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**10. Organization or Name of entity receiving funds:**

a. Name: Taylor County Board of Commissioners

b. County (County where funds are to be expended) Taylor

c. Service Area (Counties being served by the service(s) provided with funding)

Taylor County as well as the Big Bend Region

**11. What type of organization is the entity that will receive the funds?**

Local Government

If other, please describe:

**12. What is the specific purpose or goal that will be achieved by the funds being requested?**

The funds will be used to construct a 4,000 sq. ft. Fire Rescue facility to meet Category 5 hurricane standards. The facility will be able to accommodate and store NFPA compliant equipment and apparatus. The facility will serve the north and west ends of the county which encompasses approximately 600 square miles. The facility will also serve as an emergency response staging area in the event of a disaster.



# The Florida House of Representatives

## Appropriations Project Request - Fiscal Year 2022-23

13. Provide specific details on how funds will be spent. (Select all that apply)

Spending Category	Description	Amount Requested (Total should equal 4d, Col. E) Enter '0' if request is zero for the category
<b>Administrative Costs</b>		
Executive Director/Project Head Salary and Benefits		
Other Salary and Benefits		
Expense/Equipment/Travel/Supplies/Other		
Consultants/Contracted Services/Study		
<b>Operational Costs</b>		
Salaries and Benefits		
Expenses/Equipment/Travel/Supplies/Other		
Consultants/Contracted Services/Study		
<b>Fixed Capital Construction/Major Renovation</b>		
Construction/Renovation/Land/Planning Engineering	All funds will be used for the construction of the 4,000 sq ft Fire Rescue facility. Taylor County is providing the land the facility will be located on and all design and engineering services as well as project management. .	700,000
<b>Total Requested</b>		700,000

**The Florida House of Representatives**  
**Appropriations Project Request - Fiscal Year 2022-23**

14. For Fixed Capital Costs requested in Question 13, what type of ownership will the facility be under when complete?

Local Government (e.g. police, fire or local government buildings, local roads, etc.)

If other, please describe:

100 maximum characters allowed

15. Is the project request an information technology project? ☐ Yes ☒ No *Water projects skip to #16*

a. Will this information technology project be managed within a state agency to support state agency program goals? ☐ Yes ☐ No

b. What is the total cost (all years) to design and build the project?

c. What are the ongoing (annual recurring) maintenance and operation costs once the project is completed?

d. Can the state agency fund the ongoing annual recurring costs within its current operating budget? ☐ Yes ☒ No

e. What are the specific business objectives or needs the IT project is intended to address?

400 maximum characters allowed

f. Based upon the identified business objectives or needs, what are the success factors that must be realized in order for the state agency to consider the proposed IT project a success?

100 maximum characters allowed

16. Is there any documented show of support for the requested project in the community including public hearings, letters of support, major organizational backing or other expressions of support? ☒ Yes ☐ No

Please describe:

The project has been discussed at numerous County Commission meetings and workshops and has community support.

17. Has the need for the funds been documented by a study, completed by an independent 3rd party, for the area to be served? ☐ Yes ☒ No  
Please describe:

400 maximum characters allowed

**The Florida House of Representatives**  
**Appropriations Project Request - Fiscal Year 2022-23**

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18. Will the requested funds be used directly for services to citizens?    ☒ Yes    ☐ No

*Water projects skip to #19*

a. What are the activities and services that will be provided to meet the purpose of the funds?

The station will primarily serve the north and west ends of the County which is approximately 600 sq. miles. It is anticipated response times will be reduced 15 minutes per call which is a substantial reduction. The facility will also provide fire rescue services to all 1,200 miles of the County as well as those the County provides mutual aid to.

b. Describe the direct services to be provided to the citizens by the funding requested.

Fire rescue and first responder services. The facility will also have the capacity to serve as a staging area in the event of a disaster such as a hurricane.

c. Describe the target population to be served (i.e., "the majority of the funds requested will serve these target populations or groups"). Select all that apply to the target population:

- |   |  |
|---|--|
| <input type="checkbox"/> Elderly persons                    | <input type="checkbox"/> Drug users (in health services)   |
| <input type="checkbox"/> Persons with poor mental health    | <input type="checkbox"/> Preschool students  |
| <input type="checkbox"/> Persons with poor physical health  | <input type="checkbox"/> Grade school students   |
| <input type="checkbox"/> Jobless persons                    | <input type="checkbox"/> High school students  |
| <input type="checkbox"/> Economically disadvantaged persons | <input type="checkbox"/> University/College students   |
| <input type="checkbox"/> At-risk youth                      | <input type="checkbox"/> Currently or formerly incarcerated persons                                |
| <input type="checkbox"/> Homeless                           | <input type="checkbox"/> Drug offenders (in criminal Justice)                                      |
| <input type="checkbox"/> Developmentally disabled           | <input type="checkbox"/> Victims of crime  |
| <input type="checkbox"/> Physically disabled                | <input checked="" type="checkbox"/> General (The majority of funds will benefit no specific group) |
| <input checked="" type="checkbox"/> Other, please describe: |  |

The Fire Rescue facility will serve all citizens in the County as well as those with mutual aid

d. How many in the target population are expected to be served? >800

# The Florida House of Representatives

## Appropriations Project Request - Fiscal Year 2022-23

19. What benefits or outcomes will be realized by the expenditure of funds requested? (Select each Benefit/Outcome that applies):

Benefit or Outcome	Provide a specific measure of the benefit or outcome	Describe the method for measuring level of benefit or outcome
Improve physical health		
Improve mental health		
Enrich cultural experience		
Improve agricultural production/ promotion/education		
Improve quality of education		
Enhance/preserve/improve environmental or fish and wildlife quality		
Protect the general public from harm (environmental, criminal, etc.)	The facility will substantially reduce response times for fire and emergency services. The facility will also provide adequate parking facilities for Fire Rescue personnel parking along roadways.	Response times will be substantially reduced and this will be monitored in call reporting. The reduction of property damage from fire will be a tremendous benefit to property owners.

# The Florida House of Representatives

## Appropriations Project Request - Fiscal Year 2022-23

Benefit or Outcome	Provide a specific measure of the benefit or outcome	Describe the method for measuring level of benefit or outcome
Improve transportation conditions		
Increase or improve economic activity		
Increase tourism		
Create specific immediate job opportunities		
Enhance specific individual's economic self sufficiency		
Reduce recidivism		
Reduce substance abuse		

# The Florida House of Representatives

## Appropriations Project Request - Fiscal Year 2022-23

Benefit or Outcome	Provide a specific measure of the benefit or outcome	Describe the method for measuring level of benefit or outcome
Divert from Criminal/ Juvenile Justice System		
Improve wastewater management		
Improve stormwater management		
Improve groundwater quality		
Improve drinking water quality		
Improve surface water quality		
Other (Please describe)	Construction of a Category 5 Fire Rescue facility will substantially improve emergency response services.	Reduction of emergency response times. Disaster recovery staging area.
Improve Emergency Services		

**The Florida House of Representatives**  
**Appropriations Project Request - Fiscal Year 2022-23**

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*The questions below are additional questions for water projects only*

20. Have you applied for alternative state funding?

- a. ☐ Wastewater Revolving Loan
- b. ☐ Drinking Water Revolving Loan
- c. ☐ Small Community Wastewater Treatment Grant
- d. ☐ Other (Please describe)
- e. ☐ N/A

21. What is the population economic status?

- a. ☐ Financially Disadvantaged Municipality
- b. ☐ Rural Area of Critical Economic Concern
- c. ☐ Rural Community Experiencing Economic Distress
- d. ☐ N/A

22. What is the status of construction?

- a. ☐ Ready
- b. ☐ Not Ready

23. What percentage of construction has been completed?

 %

24. What is the estimated completion date of construction?



# The Florida Senate Local Funding Initiative Request Fiscal Year 2022-2023

1. **Project Title**
2. **Senate Sponsor**
3. **Date of Request**

4. **Project/Program Description**

Taylor County is requesting funding assistance in the amount of \$700,000 for the construction of a 4,000 square foot fire station which will serve the north and west ends of the County. This encompasses a land mass of approximately 600 square miles. The current facility is basically a shed with limited space and cannot accommodate storage of NFPA compliant fire apparatus and equipment. There are no restrooms and fire responders park along the roadway as there is no space for parking facilities. The County was awarded \$580,000 FY 2020-2021 (2424A General Appropriations Act, DFS Agreement #FM539-ITF) and due to construction delays related to the pandemic, the costs have risen considerably and there is now a budget shortfall of \$700,000 to construction the facility. As a fiscally constrained ROA and REDI area, the County does not have the additional funding required to construct the facility. Without assistance, the County will not be able to move forward.

5. **State Agency to receive requested funds**
- State Agency contacted? ☒ Yes ☐ No

6. **Amount of the Nonrecurring Request for Fiscal Year 2022-2023**

Type of Funding	Amount
Operations	<input type="text"/>
Fixed Capital Outlay	<input type="text" value="700,000"/>
<b>Total State Funds Requested</b>	<input type="text" value="700,000"/>

7. **Total Project Cost for Fiscal Year 2022-2023 (including matching funds available for this project)**

Type of Funding	Amount	Percentage
Total State Funds Requested (from question #6)	<input type="text" value="700,000"/>	<input type="text" value="100.0"/> %
<b>Matching Funds</b>		
Federal	<input type="text" value="0"/>	<input type="text" value="0.0"/> %
State (excluding the amount of this request)	<input type="text" value="0"/>	<input type="text" value="0.0"/> %
Local	<input type="text" value="0"/>	<input type="text" value="0.0"/> %
Other	<input type="text" value="0"/>	<input type="text" value="0.0"/> %
<b>Total Project Costs for Fiscal Year 2022-2023</b>	<input type="text" value="700,000"/>	<input type="text" value="100.0"/> %





# The Florida Senate

## Local Funding Initiative Request

### Fiscal Year 2022-2023

8. Has this project previously received state funding? ☒ Yes ☐ No

If yes, provide the most recent instance:

Fiscal Year (yyyy-yy)	Amount		Specific Appropriation #	Vetoed
	Recurring	Nonrecurring		
2021-22		580,000	2424A	

9. Is future-year funding likely to be requested? ☐ Yes ☒ No

a. If yes, indicate nonrecurring amount per year.

b. Describe the source of funding that can be used in lieu of state funding.

As a fiscally constrained County there is no additional funding available. The County was awarded \$580,000 FY 2021-22 for the construction of the Station. Due to rising costs and delays related to the pandemic, there is now a serious budget shortfall for the project.

10. Has the entity requesting this project received any federal assistance related to the COVID-19 pandemic? ☒ Yes ☐ No

If yes, indicate the amount of funds received and what the funds were used for.

The County received \$3.7M which was used for public safety payroll costs and the purchase of PPE and associated supplies. The County will be receiving American Rescue Plan funds and anticipates using those funds for stormwater projects.



# The Florida Senate

## Local Funding Initiative Request

### Fiscal Year 2022-2023

#### 11. Details on how the requested state funds will be expended

Spending Category	Description	Amount
<b>Administrative Costs:</b>		
Executive Director/Project Head Salary and Benefits		
Other Salary and Benefits		
Expense/Equipment/Travel/Supplies/Other		
Consultants/Contracted Services/Study		
<b>Operational Costs: Other</b>		
Salary and Benefits		
Expense/Equipment/Travel/Supplies/Other		
Consultants/Contracted Services/Study		
<b>Fixed Capital Construction/Major Renovation:</b>		
Construction/Renovation/Land/Planning Engineering	All funds will go into the construction of the fire station. Land to construct the facility and planning and design services will be provided by the County.	700,000
<b>Total State Funds Requested (must equal total from question #6)</b>		<b>700,000</b>



## The Florida Senate Local Funding Initiative Request Fiscal Year 2022-2023

### 12. Program Performance

- a. What specific purpose or goal will be achieved by the funds requested?

A 4,000 sq. ft. fire station will be constructed to Category 5 hurricane standards and will accommodate NFPA compliant fire equipment and apparatus. The station will serve the north and west portion of the County which is approximately 600 square miles.

- b. What activities and services will be provided to meet the intended purpose of these funds?

The station will be located on a connector road between two main highways and will lessen response times to the north and west ends of the County by approximately 15 minutes. The station will be a hardened structure which will provide a staging area in the event of a disaster. The station will provide storage to protect equipment from the weather and associated elements.

- c. What direct services will be provided to citizens by the appropriation project?

Reduced fire response times, and storage for adequate fire and emergency response equipment and vehicles. The structure will be constructed to Category 5 hurricane standards and will serve as an emergency response staging area if needed. There will be adequate parking for personnel who currently park along the roadway at the structure/shed currently used by Fire Rescue.

- d. Who is the target population served by this project? How many individuals are expected to be served?

21,833 Taylor County citizens will be served as well as surrounding counties when so needed. It should be noted the adjacent counties are also fiscally constrained and have limited resources and the counties frequently provide each other assistance.

- e. What is the expected benefit or outcome of this project? What is the methodology by which this outcome will be measured?

The facility will provide for substantially improved fire rescue services with greatly reduced response times. The facility will have the ability to provide additional emergency services in the event of a disaster. Equipment and vehicles will have an extended life span with protection from the weather elements.

- f. What are the suggested penalties that the contracting agency may consider in addition to its standard penalties for failing to meet deliverables or performance measures provided for in the contract?

Taylor County is ready to move forward immediately as soon as funding is available. All design and engineering is complete. All bid documents are complete. The County will meet all deliverable and performance measures within contract terms and timelines.



# The Florida Senate

## Local Funding Initiative Request

### Fiscal Year 2022-2023

13. The owners of the facility to receive, directly or indirectly, any fixed capital outlay funding. Include the relationship between the owners of the facility and the entity.

Taylor County Board of Commissioners will own, operate and maintain the facility. The Board of Commissioners is providing the land the facility will be located on.

14. Requestor Contact Information

- a. First Name  Last Name
- b. Organization
- c. E-mail Address
- d. Phone Number  Ext.

15. Recipient Contact Information

- a. Organization
- b. Municipality and County
- c. Organization Type
- ☐ For-profit Entity
  - ☐ Non-Profit 501(c) (3)
  - ☐ Non-Profit 501(c) (4)
  - ☒ Local Entity
  - ☐ University or College
  - ☐ Other (please specify)
- d. First Name  Last Name
- e. E-mail Address
- f. Phone Number

16. Lobbyist Contact Information

- a. Name
- b. Firm Name
- c. E-mail Address
- d. Phone Number  Ext.



**The Florida Senate**  
**Local Funding Initiative Request**  
**Fiscal Year 2022-2023**

**Please complete the questions below for Water Projects only.**

**17. Have you applied for alternative state funding?**

- ☐ Waste Water Revolving Loan  
☐ Drinking Water Revolving Loan  
☐ Small Community Wastewater Treatment Grant  
☐ Other (please specify)   
☐ N/A

**18. What is the population economic status?**

- ☐ Financially Disadvantaged Community (ch. 62-552, F.A.C.)  
☐ Financially Disadvantaged Municipality (ch. 62-552, F.A.C.)  
☐ Rural Area of Economic Concern  
☐ Rural Area of Opportunity (s. 288.0656, Florida Statutes)  
☐ N/A

**19. What is the status of construction?**

**20. What percentage of the construction has been completed?**

**21. What is the estimated completion date of construction?**

***The information provided will be posted to the Florida Senate website for public viewing if sponsored by a Senator.***

# The Florida House of Representatives

## Appropriations Project Request - Fiscal Year 2022-23

### For projects meeting the definition of House Rule 5.14

*Only Members of the Florida House of Representatives can officially submit an Appropriations Project Request*  
 Your request will not be officially submitted unless all questions and applicable sub parts are answered. The information provided in the request will be posted on the House website and available for public review if an Appropriations Project Bill is filed by a Representative.

1. Title of Project:

Steinhatchee Fire Rescue & Public Safety Facility

2. Date of Submission:

11/01/2021

3. House Member Sponsor:

Jason Shoaf District 7

4. Details of Amount Requested:

a. Has funding been provided in a previous State budget for this activity? ☐ Yes ☒ No

b. What is the most recent fiscal year the project was funded?

c. Were the funds provided in the most recent fiscal year subsequently vetoed? ☐ Yes ☐ No

d. Complete the following Project Request Worksheet to develop your request.

If vetoed, check if recurring and/or nonrecurring funds: ☐ Recurring ☐ Nonrecurring

FY:	Input Prior Year Appropriation for this project for FY 2021-22 (If appropriated in FY 2021-22 enter the appropriated amount, even if vetoed.)			Develop New Funds Request for FY 2022-23 (Requests for additional RECURRING funds in Column E are prohibited.)		
Column:	A	B	C	D	E	F
Funds Description	Prior Year Recurring Funds	Prior Year Nonrecurring Funds	Total Funds Appropriated	Recurring Base Budget	Additional Nonrecurring Request	TOTAL Nonrecurring plus Recurring Base Funds
Input Amounts			0	0	1,400,000	1,400,000

# The Florida House of Representatives

## Appropriations Project Request - Fiscal Year 2022-23

e. Provide the total cost of the project for FY 2022-23 from all sources of funding (Enter "0" if amount is zero):

Type of Funding	Amount	% of Total	Are the other sources of funds guaranteed in writing?	
1. Amount Requested from the State in this Appropriations Project Request	1,400,000	100.0 %		
2. Federal	<input type="text" value="0"/>	<input type="text" value="0.0 %"/>	<input type="radio"/> Yes	<input type="radio"/> No
3. State (Excluding the requested Total Amount in #4d, Col F)	<input type="text" value="0"/>	<input type="text" value="0.0 %"/>	<input type="radio"/> Yes	<input type="radio"/> No
4. Local	<input type="text" value="0"/>	<input type="text" value="0.0 %"/>	<input type="radio"/> Yes	<input type="radio"/> No
5. Other	<input type="text" value="0"/>	<input type="text" value="0.0 %"/>	<input type="radio"/> Yes	<input type="radio"/> No
<b>TOTAL</b>	1,400,000	100.0 %		

5. Is this a multi-year project requiring funding from the state for more than one year? ☐ Yes ☒ No

a. How much state funding would be requested after 2022-23 over the next 5 years?

b. How many additional years of state support do you expect to need for this project?

c. What is the total project cost for all years including all federal, local, state, and any other funds? Select the single answer which best describes the total project cost. If funds requested are for ongoing services or for recurring activities, select "ongoing activity".

# The Florida House of Representatives

## Appropriations Project Request - Fiscal Year 2022-23

6. Which is the most appropriate state agency to place an appropriation for the issue requested?

Department of Agriculture and Consumer Services

- a. Has the appropriate state agency for administering the funding, if the request were appropriated, been contacted? ☒ Yes ☐ No
- b. Describe penalties for failing to meet deliverables or performance measures which the agency should provide in its contract to administer the funding if appropriated.

All deliverable and performance measures will be met within agency timelines and requirements. The County Engineer will provide the design and engineering services as well as serve as project manager. The Engineer as well as staff that will be administering the project have a great deal of project and construction management experience.

7. Requester:

- a. First Name: LaWanda Last Name: Pemberton
- b. Organization: Taylor County Board of Commissioners
- c. Email: LPemberton@taylorcountygov.com
- d. Phone #: (850) 843-5381

8. Contact for questions about specific technical or financial details about the project.

- a. First Name: LaWanda Last Name: Pemberton
- b. Organization: Taylor County Board of Commissioners
- c. Email: LPemberton@taylorcountygov.com
- d. Phone #: (850) 843-5381

9. If there is a registered lobbyist working to secure funding for this project, fill out the information below. If not, click None ☐

- a. First Name: Not Applicable Last Name:
- b. Firm:
- c. Email:
- d. Phone #:



# The Florida House of Representatives

## Appropriations Project Request - Fiscal Year 2022-23

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10. Organization or Name of entity receiving funds:

a. Name: Taylor County Board of Commissioners

b. County (County where funds are to be expended) Taylor

c. Service Area (Counties being served by the service(s) provided with funding)

Taylor County , Dixie County , and the Big Bend Region

11. What type of organization is the entity that will receive the funds?

Local Government

If other, please describe:

12. What is the specific purpose or goal that will be achieved by the funds being requested?

The County will be constructing a Fire Rescue Station which will also house EMS and serve as a public safety facility. The facility will be constructed to meet Category 5 hurricane standards and will have a raised base elevation due to the Steinhatchee area being prone to flooding. Currently, Fire Rescue and EMS is working out of three small structures with a carport. There is not a sufficient area to park the fire engine and emergency response vehicles out of inclement weather.

# The Florida House of Representatives

## Appropriations Project Request - Fiscal Year 2022-23

13. Provide specific details on how funds will be spent. (Select all that apply)

Spending Category	Description	Amount Requested (Total should equal 4d Col. E) Enter '0' if request is zero for the category
<b>Administrative Costs</b>		
Executive Director/Project Head Salary and Benefits		
Other Salary and Benefits		
Expense/Equipment/ Travel/Supplies/Other		
Consultants/ Contracted Services/ Study		
<b>Operational Costs</b>		
Salaries and Benefits		
Expenses/Equipment/ Travel/Supplies/Other		
Consultants/ Contracted Services/ Study		
<b>Fixed Capital Construction/Major Renovation</b>		
Construction/Renovation/ Land/Planning Engineering	All funds will be used for the construction of the Fire Rescue/Public Safety facility. The County will be providing the land for the facility and all design, engineering, and project management services.	1,400,000
<b>Total Requested</b>		1,400,000

# The Florida House of Representatives

## Appropriations Project Request - Fiscal Year 2022-23

14. For Fixed Capital Costs requested in Question 13, what type of ownership will the facility be under when complete?

Local Government (e.g. police, fire or local government buildings, local roads, etc.)

If other, please describe:

100 maximum characters allowed

15. Is the project request an information technology project?

☐ Yes ☒ No

*Water projects skip to #16*

- a. Will this information technology project be managed within a state agency to support state agency program goals? ☐ Yes ☐ No

- b. What is the total cost (all years) to design and build the project?

- c. What are the ongoing (annual recurring) maintenance and operation costs once the project is completed?

- d. Can the state agency fund the ongoing annual recurring costs within its current operating budget? ☐ Yes ☒ No

- e. What are the specific business objectives or needs the IT project is intended to address?

400 maximum characters allowed

- f. Based upon the identified business objectives or needs, what are the success factors that must be realized in order for the state agency to consider the proposed IT project a success?

100 maximum characters allowed

16. Is there any documented show of support for the requested project in the community including public hearings, letters of support, major organizational backing or other expressions of support? ☐ Yes ☒ No

Please describe:

The project has been discussed in numerous Board meetings as well as workshops. There is a great deal of need for the facility as Steinhatchee is 37 miles from Perry and the location of the primary Fire Rescue facility. Due to the condition of the currently used facility, during storms Fire Rescue and EMS are moved out of the area. There are no other support services in Steinhatchee.

17. Has the need for the funds been documented by a study, completed by an independent 3rd party, for the area to be served? ☐ Yes ☒ No
- Please describe:

400 maximum characters allowed

# The Florida House of Representatives

## Appropriations Project Request - Fiscal Year 2022-23

18. Will the requested funds be used directly for services to citizens? ☒ Yes ☐ No

*Water projects skip to #19*

a. What are the activities and services that will be provided to meet the purpose of the funds?

The Fire Station will serve the Steinhatchee community as well as the south end of the County which covers approximately 400 sq. miles. In addition to fire protection services, the facility will house EMS and serve as a disaster recovery staging area. The facility will be constructed to meet Category 5 hurricane standards to ensure for continuity of operations for the community and area.

b. Describe the direct services to be provided to the citizens by the funding requested.

Direct services will include fire protection, EMS services, and the facility will serve as a disaster recovery staging area. Steinhatchee is located 37 miles from the City of Perry and emergency support services. During coastal events, Steinhatchee is basically self reliant for a period of time due to flooding and coastal storm surge and damage.

c. Describe the target population to be served (i.e., "the majority of the funds requested will serve these target populations or groups"). Select all that apply to the target population:

- |   |  |
|---|--|
| <input type="checkbox"/> Elderly persons                    | <input type="checkbox"/> Drug users (in health services)   |
| <input type="checkbox"/> Persons with poor mental health    | <input type="checkbox"/> Preschool students  |
| <input type="checkbox"/> Persons with poor physical health  | <input type="checkbox"/> Grade school students   |
| <input type="checkbox"/> Jobless persons                    | <input type="checkbox"/> High school students  |
| <input type="checkbox"/> Economically disadvantaged persons | <input type="checkbox"/> University/College students   |
| <input type="checkbox"/> At-risk youth                      | <input type="checkbox"/> Currently or formerly incarcerated persons                                |
| <input type="checkbox"/> Homeless                           | <input type="checkbox"/> Drug offenders (in criminal Justice)                                      |
| <input type="checkbox"/> Developmentally disabled           | <input type="checkbox"/> Victims of crime  |
| <input type="checkbox"/> Physically disabled                | <input checked="" type="checkbox"/> General (The majority of funds will benefit no specific group) |
| <input checked="" type="checkbox"/> Other, please describe: |  |

The Fire Rescue/Public Safety Facility will serve all citizens as well as those provided mutual aid.

d. How many in the target population are expected to be served? >800

# The Florida House of Representatives

## Appropriations Project Request - Fiscal Year 2022-23

19. What benefits or outcomes will be realized by the expenditure of funds requested? (Select each Benefit/Outcome that applies):

Benefit or Outcome	Provide a specific measure of the benefit or outcome	Describe the method for measuring level of benefit or outcome
Improve physical health		
Improve mental health		
Enrich cultural experience		
Improve agricultural production/ promotion/education		
improve quality of education		
Enhance/preserve/improve environmental or fish and wildlife quality		
Protect the general public from harm (environmental, criminal, etc.)	The facility will provide adequate fire protection and emergency response services to the citizens in Steinhatchee as well as the south end of the County and those provided mutual aid in particular Dixie County. The facility will serve as a staging area in the event of a disaster and coastal storm and rain events.	All emergency response calls are monitored and recorded. The facility will be constructed to meet Hurricane 5 standards ensuring the facility will be available and ready to serve citizens at all times. Having adequate space and storage will extend the life of fire equipment, apparatus, and vehicles. The elevated structure will protect the structure from flooding.

# The Florida House of Representatives

## Appropriations Project Request - Fiscal Year 2022-23

Benefit or Outcome	Provide a specific measure of the benefit or outcome	Describe the method for measuring level of benefit or outcome
Improve transportation conditions		
Increase or improve economic activity		
Increase tourism		
Create specific immediate job opportunities		
Enhance specific individual's economic self sufficiency		
Reduce recidivism		
Reduce substance abuse		

# The Florida House of Representatives

## Appropriations Project Request - Fiscal Year 2022-23

Benefit or Outcome	Provide a specific measure of the benefit or outcome	Describe the method for measuring level of benefit or outcome
Divert from Criminal/ Juvenile Justice System		
Improve wastewater management		
Improve stormwater management		
Improve groundwater quality		
Improve drinking water quality		
Improve surface water quality		
Other (Please describe)	The new facility will provide adequate space for not only fire rescue but also EMS which is co-located in the same facilities. The building will also serve as a emergency response /disaster recovery staging area.	Improved emergency response times with first responders being located in one facility with adequate parking and storage for equipment. The hardened structure will ensure emergency services are available at all times and can serve as a disaster recovery staging area.
Improve Emergency Services		

**The Florida House of Representatives**  
**Appropriations Project Request - Fiscal Year 2022-23**

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*The questions below are additional questions for water projects only*

20. Have you applied for alternative state funding?

- a. ☐ Wastewater Revolving Loan
- b. ☐ Drinking Water Revolving Loan
- c. ☐ Small Community Wastewater Treatment Grant
- d. ☐ Other (Please describe)
- e. ☐ N/A

21. What is the population economic status?

- a. ☐ Financially Disadvantaged Municipality
- b. ☐ Rural Area of Critical Economic Concern
- c. ☐ Rural Community Experiencing Economic Distress
- d. ☐ N/A

22. What is the status of construction?

- a. ☐ Ready
- b. ☐ Not Ready

23. What percentage of construction has been completed?

 %

24. What is the estimated completion date of construction?





# The Florida Senate

## Local Funding Initiative Request

### Fiscal Year 2022-2023

1. **Project Title** Steinhatchee Fire Rescue & Public Safety Facility

2. **Senate Sponsor** Lorraine Ausley District 3

3. **Date of Request** 11/01/2021

4. **Project/Program Description**

The project is the construction of a Category 5 hurricane rated structure which will house Steinhatchee Fire Rescue, EMS, and public safety services. The base elevation of the structure will be elevated due to the Steinhatchee area being prone to flooding. The facility will also serve as a disaster recovery staging area in the event of a disaster, coastal storm event, and flooding. Steinhatchee is more than 37 miles from other emergency support and public safety services and having a resilient, adequate facility for emergency services and first responders in the area is critical for the welfare of the community of Steinhatchee and the south end of the County. The facility will provide emergency services to an approximately 400 sq. mile area in Taylor County as well as mutual aid to adjacent Dixie County.

5. **State Agency to receive requested funds** Department of Agriculture and Consumer Services

State Agency contacted? ☒ Yes ☐ No

6. **Amount of the Nonrecurring Request for Fiscal Year 2022-2023**

Type of Funding	Amount
Operations	
Fixed Capital Outlay	1,400,000
<b>Total State Funds Requested</b>	<b>1,400,000</b>

7. **Total Project Cost for Fiscal Year 2022-2023 (including matching funds available for this project)**

Type of Funding	Amount	Percentage
Total State Funds Requested (from question #6)	1,400,000	100.0 %
<b>Matching Funds</b>		
Federal	0	0.0 %
State (excluding the amount of this request)	0	0.0 %
Local	0	0.0 %
Other	0	0.0 %
<b>Total Project Costs for Fiscal Year 2022-2023</b>	<b>1,400,000</b>	<b>100.0 %</b>



# The Florida Senate

## Local Funding Initiative Request

### Fiscal Year 2022-2023

8. Has this project previously received state funding? ☐ Yes ☒ No

If yes, provide the most recent instance:

Fiscal Year (yyyy-yy)	Amount		Specific Appropriation #	Vetoed
	Recurring	Nonrecurring		

9. Is future-year funding likely to be requested? ☐ Yes ☒ No

a. If yes, indicate nonrecurring amount per year.

b. Describe the source of funding that can be used in lieu of state funding.

10. Has the entity requesting this project received any federal assistance related to the COVID-19 pandemic? ☒ Yes ☐ No

If yes, indicate the amount of funds received and what the funds were used for.

The County received \$3.7M which was used for public safety payroll costs and the purchase of PPE and associated supplies. The County will be receiving American Rescue Plan funds and anticipates using those funds for stormwater projects.



# The Florida Senate

## Local Funding Initiative Request

### Fiscal Year 2022-2023

#### 11. Details on how the requested state funds will be expended

Spending Category	Description	Amount
<b>Administrative Costs:</b>		
Executive Director/Project Head Salary and Benefits		
Other Salary and Benefits		
Expense/Equipment/Travel/Supplies/Other		
Consultants/Contracted Services/Study		
<b>Operational Costs: Other</b>		
Salary and Benefits		
Expense/Equipment/Travel/Supplies/Other		
Consultants/Contracted Services/Study		
<b>Fixed Capital Construction/Major Renovation:</b>		
Construction/Renovation/Land/Planning Engineering	All funds will be used for the construction of the Fire Rescue, EMS and public safety facility. The County will be providing the land, and all design, engineering, and project management services.	1,400,000
<b>Total State Funds Requested (must equal total from question #6)</b>		<b>1,400,000</b>



## The Florida Senate Local Funding Initiative Request Fiscal Year 2022-2023

### 12. Program Performance

- a. What specific purpose or goal will be achieved by the funds requested?

The goal is to provide a full service Emergency Response facility in Steinhatchee which will also serve the south end of the County and counties mutual aid is frequently provided to. The building will house Fire Rescue, EMS, and serve as a disaster recovery staging area. Steinhatchee is more than 37 miles from the nearest emergency support services and having a resilient emergency response center in Steinhatchee is critical to the community and the outlying areas. The structure will be constructed to Category 5 hurricane standards thus ensuring for the continuity of operations.

- b. What activities and services will be provided to meet the intended purpose of these funds?

The building will serve as a public safety facility with the primary use being Fire Rescue services. EMS also will be co-located in the facility. The site will also serve as a disaster recovery staging area.

- c. What direct services will be provided to citizens by the appropriation project?

Direct services will include: Fire protection services with reduced response times, emergency medical services, and disaster recovery services. The new building will be able to provide the community of Steinhatchee as well as the south end of the County, and the community of Jena in adjacent Dixie County all of the services a public safety facility needs to offer. In addition to providing direct services, the new facility will ensure for the continuity of operations in the event of a disaster and/or a coastal weather event.

- d. Who is the target population served by this project? How many individuals are expected to be served?

The target population is the community of Steinhatchee and the south end of the County which encompasses approximately 400 square miles. The County frequently provides mutual aid to adjacent Dixie County. More than 10,000 residents will be served by the project as well as the many visitors and tourists to the area a large portion of the year for recreational fishing and boating.

- e. What is the expected benefit or outcome of this project? What is the methodology by which this outcome will be measured?

The project will provide a hardened, resilient structure which will enable Fire Rescue to provide emergency response services in all type of weather events and situations. EMS will be co-located in the facility. The facility will also serve as a disaster recovery staging area. As there will be adequate parking for emergency response vehicles and storage area for equipment and apparatus, it is anticipated emergency response times will be reduced. The structure will be elevated at base level protecting the facility in the event of flooding as Steinhatchee is quite prone to flooding. Equipment and vehicles will have an extended life span with protection from the weather elements.

- f. What are the suggested penalties that the contracting agency may consider in addition to its standard penalties for failing to meet deliverables or performance measures provided for in the contract?

The County is ready to move forward with the project immediately and all deliverables and performance measures will be met as per agency timelines and requirements. The County will be providing all design, engineering, and project management services.



# The Florida Senate

## Local Funding Initiative Request

### Fiscal Year 2022-2023

13. The owners of the facility to receive, directly or indirectly, any fixed capital outlay funding. Include the relationship between the owners of the facility and the entity.

Taylor County Board of Commissioners will own, operate and maintain the facility. The Board of Commissioners will be providing the land the facility will be located on.

14. Requestor Contact Information

- a. First Name  Last Name
- b. Organization
- c. E-mail Address
- d. Phone Number  Ext.

15. Recipient Contact Information

- a. Organization
- b. Municipality and County
- c. Organization Type
- ☐ For-profit Entity
  - ☐ Non-Profit 501(c) (3)
  - ☐ Non-Profit 501(c) (4)
  - ☒ Local Entity
  - ☐ University or College
  - ☐ Other (please specify)
- d. First Name  Last Name
- e. E-mail Address
- f. Phone Number

16. Lobbyist Contact Information

- a. Name
- b. Firm Name
- c. E-mail Address
- d. Phone Number  Ext.



# The Florida Senate

## Local Funding Initiative Request

### Fiscal Year 2022-2023

**Please complete the questions below for Water Projects only.**

**17. Have you applied for alternative state funding?**

- ☐ Waste Water Revolving Loan
- ☐ Drinking Water Revolving Loan
- ☐ Small Community Wastewater Treatment Grant
- ☐ Other (please specify)
- ☐ N/A

**18. What is the population economic status?**

- ☐ Financially Disadvantaged Community (ch. 62-552, F.A.C.)
- ☐ Financially Disadvantaged Municipality (ch. 62-552, F.A.C.)
- ☐ Rural Area of Economic Concern
- ☐ Rural Area of Opportunity (s. 288.0656, Florida Statutes)
- ☐ N/A

**19. What is the status of construction?**

**20. What percentage of the construction has been completed?**

**21. What is the estimated completion date of construction?**

***The information provided will be posted to the Florida Senate website for public viewing if sponsored by a Senator.***

# The Florida House of Representatives

## Appropriations Project Request - Fiscal Year 2022-23

For projects meeting the definition of House Rule 5.14

*Only Members of the Florida House of Representatives can officially submit an Appropriations Project Request*  
 Your request will not be officially submitted unless all questions and applicable sub parts are answered. The information provided in the request will be posted on the House website and available for public review if an Appropriations Project Bill is filed by a Representative.

1. **Title of Project:**

Taylor County Courthouse Improvement Project

2. **Date of Submission:**

11/01/2021

3. **House Member Sponsor:**

Jason Shoaf District 7

4. **Details of Amount Requested:**

a. Has funding been provided in a previous State budget for this activity? ☐ Yes ☒ No

b. What is the most recent fiscal year the project was funded?

c. Were the funds provided in the most recent fiscal year subsequently vetoed? ☐ Yes ☐ No

d. Complete the following Project Request Worksheet to develop your request.

If vetoed, check if recurring and/or nonrecurring funds: ☐ Recurring ☐ Nonrecurring

FY:	Input Prior Year Appropriation for this project for FY 2021-22 (If appropriated in FY 2021-22 enter the appropriated amount, even if vetoed.)			Develop New Funds Request for FY 2022-23 (Requests for additional RECURRING funds in Column E are prohibited.)		
Column:	A	B	C	D	E	F
Funds Description	Prior Year Recurring Funds	Prior Year Nonrecurring Funds	Total Funds Appropriated	Recurring Base Budget	Additional Nonrecurring Request	TOTAL Nonrecurring plus Recurring Base Funds
Input Amounts			0	0	672,660	672,660

# The Florida House of Representatives

## Appropriations Project Request - Fiscal Year 2022-23

e. Provide the total cost of the project for FY 2022-23 from all sources of funding (Enter "0" if amount is zero):

Type of Funding	Amount	% of Total	Are the other sources of funds guaranteed in writing?	
1. Amount Requested from the State in this Appropriations Project Request	672,660	100.0 %		
2. Federal	<input type="text" value="0"/>	<input type="text" value="0.0 %"/>	<input type="radio"/> Yes	<input type="radio"/> No
3. State (Excluding the requested Total Amount in #4d, Col F)	<input type="text" value="0"/>	<input type="text" value="0.0 %"/>	<input type="radio"/> Yes	<input type="radio"/> No
4. Local	<input type="text" value="0"/>	<input type="text" value="0.0 %"/>	<input type="radio"/> Yes	<input type="radio"/> No
5. Other	<input type="text" value="0"/>	<input type="text" value="0.0 %"/>	<input type="radio"/> Yes	<input type="radio"/> No
<b>TOTAL</b>	672,660	100.0 %		

5. Is this a multi-year project requiring funding from the state for more than one year? ☐ Yes ☒ No

a. How much state funding would be requested after 2022-23 over the next 5 years?

b. How many additional years of state support do you expect to need for this project?

c. What is the total project cost for all years including all federal, local, state, and any other funds? Select the single answer which best describes the total project cost. If funds requested are for ongoing services or for recurring activities, select "ongoing activity".



**The Florida House of Representatives**  
**Appropriations Project Request - Fiscal Year 2022-23**

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6. Which is the most appropriate state agency to place an appropriation for the issue requested?

State Court System

- a. Has the appropriate state agency for administering the funding, if the request were appropriated, been contacted? ☒ Yes ☐ No
- b. Describe penalties for failing to meet deliverables or performance measures which the agency should provide in its contract to administer the funding if appropriated.

All performance measures and deliverables will be completed within contract timelines and requirements. The requested improvements and repairs have been ongoing at the Courthouse and the County is ready to move forward immediately. Law enforcement and the judges have been directly involved in determining the security upgrades and needs.

7. Requester:

- a. First Name: LaWanda Last Name: Pemberton
- b. Organization: Taylor County Board of Commissioners
- c. Email: LPemberton@taylorcountygov.com
- d. Phone #: (850) 843-5381

8. Contact for questions about specific technical or financial details about the project.

- a. First Name: LaWanda Last Name: Pemberton
- b. Organization: Taylor County Board of Commissioners
- c. Email: LPemberton@taylorcountygov.com
- d. Phone #: (850) 843-5381

9. If there is a registered lobbyist working to secure funding for this project, fill out the information below. If not, click None ☐

- a. First Name: Not Applicable Last Name:
- b. Firm:
- c. Email:
- d. Phone #:

**The Florida House of Representatives**  
**Appropriations Project Request - Fiscal Year 2022-23**

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**10. Organization or Name of entity receiving funds:**

a. Name: Taylor County Board of Commissioners

b. County (County where funds are to be expended) Taylor

c. Service Area (Counties being served by the service(s) provided with funding)

Taylor County and the Big Bend Region

**11. What type of organization is the entity that will receive the funds?**

Local Government

If other, please describe:

**12. What is the specific purpose or goal that will be achieved by the funds being requested?**

The funds will be used for improvements to the Courthouse and associated court rooms. Improvements include: installation of a generator, security upgrades, elevator upgrades and repairs, and mold testing and the remediation thereof if so needed. These improvements will ensure for a safe, secure, healthy and accessible facility as well as for the continuity of operations in the event of a power outage.

# The Florida House of Representatives

## Appropriations Project Request - Fiscal Year 2022-23

13. Provide specific details on how funds will be spent. (Select all that apply)

Spending Category	Description	Amount Requested (Total should equal 4d, Col. E) Enter '0' if request is zero for the category
<b>Administrative Costs</b>		
Executive Director/Project Head Salary and Benefits		
Other Salary and Benefits		
Expense/Equipment/Travel/Supplies/Other		
Consultants/Contracted Services/Study		
<b>Operational Costs</b>		
Salaries and Benefits		
Expenses/Equipment/Travel/Supplies/Other		
Consultants/Contracted Services/Study	Mold Study	5,500
<b>Fixed Capital Construction/Major Renovation</b>		
Construction/Renovation/Land/Planning Engineering	Installation of generator system, elevator repairs and upgrades, security system upgrades and associated equipment, and remediation of mold if so needed.	667,160
<b>Total Requested</b>		672,660

# The Florida House of Representatives

## Appropriations Project Request - Fiscal Year 2022-23

14. For Fixed Capital Costs requested in Question 13, what type of ownership will the facility be under when complete?

Local Government (e.g. police, fire or local government buildings, local roads, etc.)

If other, please describe:

100 maximum characters allowed

15. Is the project request an information technology project? ☐ Yes ☒ No *Water projects skip to #16*

a. Will this information technology project be managed within a state agency to support state agency program goals? ☐ Yes ☐ No

b. What is the total cost (all years) to design and build the project?

c. What are the ongoing (annual recurring) maintenance and operation costs once the project is completed?

d. Can the state agency fund the ongoing annual recurring costs within its current operating budget? ☐ Yes ☐ No

e. What are the specific business objectives or needs the IT project is intended to address?

400 maximum characters allowed

f. Based upon the identified business objectives or needs, what are the success factors that must be realized in order for the state agency to consider the proposed IT project a success?

100 maximum characters allowed

16. Is there any documented show of support for the requested project in the community including public hearings, letters of support, major organizational backing or other expressions of support? ☒ Yes ☐ No

Please describe:

The proposed improvements have been discussed at numerous Board meetings and workshops with law enforcement, and courthouse officials which includes judges. The improvements have been included in the County's Capital Improvements Plan, however as a fiscally constrained County there have not been funds available for the improvements.

17. Has the need for the funds been documented by a study, completed by an independent 3rd party, for the area to be served? ☐ Yes ☐ No
- Please describe:

Numerous judges and law enforcement officials have approached the County for several years in reference to the serious need of security upgrades and improvements. The scope of work for the project also includes a mold study.

**The Florida House of Representatives**  
**Appropriations Project Request - Fiscal Year 2022-23**

18. Will the requested funds be used directly for services to citizens? ☒ Yes ☐ No

*Water projects skip to #19*

a. What are the activities and services that will be provided to meet the purpose of the funds?

All aspects of the project will benefit citizens. Security upgrades will provide for a safe and secure facility. Elevator upgrades will ensure for accessibility to all citizens. The generator system will ensure for the continuity of operations and services. The mold study and remediation of mold, if so needed will provide for an environmentally safe and healthy facility.

b. Describe the direct services to be provided to the citizens by the funding requested.

The installation of the generator will ensure for the continuity of operations and services at the Courthouse. The security upgrades will ensure for a safe and secure facility. The elevator upgrades will ensure all citizens have equal access to the Courthouse. The mold study and the remediation of mold (if so needed) will provide for an environmentally safe facility.

c. Describe the target population to be served (i.e., "the majority of the funds requested will serve these target populations or groups"). Select all that apply to the target population:

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Elderly persons                    | <input type="checkbox"/> Drug users (in health services)                                |
| <input checked="" type="checkbox"/> Persons with poor mental health    | <input type="checkbox"/> Preschool students   |
| <input checked="" type="checkbox"/> Persons with poor physical health  | <input type="checkbox"/> Grade school students  |
| <input type="checkbox"/> Jobless persons                               | <input type="checkbox"/> High school students   |
| <input checked="" type="checkbox"/> Economically disadvantaged persons | <input type="checkbox"/> University/College students                                    |
| <input type="checkbox"/> At-risk youth                                 | <input checked="" type="checkbox"/> Currently or formerly incarcerated persons          |
| <input type="checkbox"/> Homeless                                      | <input checked="" type="checkbox"/> Drug offenders (in criminal Justice)                |
| <input checked="" type="checkbox"/> Developmentally disabled           | <input checked="" type="checkbox"/> Victims of crime                                    |
| <input checked="" type="checkbox"/> Physically disabled                | <input type="checkbox"/> General (The majority of funds will benefit no specific group) |
| <input type="checkbox"/> Other, please describe:                       |   |

Required if 18c - Other is checked (100 maximum characters allowed)

d. How many in the target population are expected to be served?

# The Florida House of Representatives

## Appropriations Project Request - Fiscal Year 2022-23

19. What benefits or outcomes will be realized by the expenditure of funds requested? (Select each Benefit/Outcome that applies):

Benefit or Outcome	Provide a specific measure of the benefit or outcome	Describe the method for measuring level of benefit or outcome
Improve physical health	A mold study will be completed and the mold will be remediated if so needed.	Removal and remediation of mold will ensure for an environmentally safe and healthy facility
Improve mental health	The removal of mold (if so needed) will ensure employees and citizens who access the Courthouse are in a physically safe and mentally healthy environment.	Physical and mental healthy can be negatively impacted by unsafe conditions. Remediation of any mold will improve the health conditions for those potentially exposed to mold.
Enrich cultural experience		
Improve agricultural production/ promotion/education		
Improve quality of education		
Enhance/preserve/improve environmental or fish and wildlife quality		
Protect the general public from harm (environmental, criminal, etc.)	All aspects of the scope of work protects the general public from harm. Security upgrades, elevator repairs and upgrades, the mold study and removal thereof, and the installation of a generator system all provide for a safer, secure and fully accessible facility.	The improvements will provide a safe, secure, healthy, accessible, and fully operational facility.

# The Florida House of Representatives

## Appropriations Project Request - Fiscal Year 2022-23

Benefit or Outcome	Provide a specific measure of the benefit or outcome	Describe the method for measuring level of benefit or outcome
Improve transportation conditions		
Increase or Improve economic activity		
Increase tourism		
Create specific immediate job opportunities		
Enhance specific individual's economic self sufficiency		
Reduce recidivism		
Reduce substance abuse		

# The Florida House of Representatives

## Appropriations Project Request - Fiscal Year 2022-23

Benefit or Outcome	Provide a specific measure of the benefit or outcome	Describe the method for measuring level of benefit or outcome
Divert from Criminal/ Juvenile Justice System		
Improve wastewater management		
Improve stormwater management		
Improve groundwater quality		
Improve drinking water quality		
Improve surface water quality		
Other (Please describe)		



**The Florida House of Representatives**  
**Appropriations Project Request - Fiscal Year 2022-23**

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*The questions below are additional questions for water projects only*

20. Have you applied for alternative state funding?

- a. ☐ Wastewater Revolving Loan
- b. ☐ Drinking Water Revolving Loan
- c. ☐ Small Community Wastewater Treatment Grant
- d. ☐ Other (Please describe)
- e. ☐ N/A

21. What is the population economic status?

- a. ☐ Financially Disadvantaged Municipality
- b. ☐ Rural Area of Critical Economic Concern
- c. ☐ Rural Community Experiencing Economic Distress
- d. ☐ N/A

22. What is the status of construction?

- a. ☐ Ready
- b. ☐ Not Ready

23. What percentage of construction has been completed?

 %

24. What is the estimated completion date of construction?



# The Florida Senate

## Local Funding Initiative Request

### Fiscal Year 2022-2023

1. **Project Title** Taylor County Courthouse Improvement Project

2. **Senate Sponsor** Lorraine Ausley District 3

3. **Date of Request** 11/01/2021

4. **Project/Program Description**

Taylor County is requesting funding assistance for improvements to the Courthouse and courtrooms which includes: installation of a generator system; elevator upgrades; security upgrades; and mold testing and remediation (if so needed). The generator will ensure for the continuity of operations at the Courthouse in the event of a power outage as well as safe accessibility to all citizens and employees who may need access to the facility during an outage.

5. **State Agency to receive requested funds** State Court System

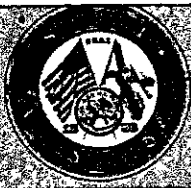
State Agency contacted? ☒ Yes ☐ No

6. **Amount of the Nonrecurring Request for Fiscal Year 2022-2023**

Type of Funding	Amount
Operations	
Fixed Capital Outlay	672,660
<b>Total State Funds Requested</b>	<b>672,660</b>

7. **Total Project Cost for Fiscal Year 2022-2023 (including matching funds available for this project)**

Type of Funding	Amount	Percentage
Total State Funds Requested (from question #6)	672,660	100.0 %
<b>Matching Funds</b>		
Federal	0	0.0 %
State (excluding the amount of this request)	0	0.0 %
Local	0	0.0 %
Other	0	0.0 %
<b>Total Project Costs for Fiscal Year 2022-2023</b>	<b>672,660</b>	<b>100.0 %</b>



# The Florida Senate

## Local Funding Initiative Request

### Fiscal Year 2022-2023

8. Has this project previously received state funding? ☐ Yes ☒ No

If yes, provide the most recent instance:

Fiscal Year (yyyy-yy)	Amount		Specific Appropriation #	Vetoed
	Recurring	Nonrecurring		

9. Is future-year funding likely to be requested? ☐ Yes ☒ No

a. If yes, indicate nonrecurring amount per year.

b. Describe the source of funding that can be used in lieu of state funding.

As a fiscally constrained County, there are no additional funds available. The County is a designated RAO and REDI area.

10. Has the entity requesting this project received any federal assistance related to the COVID-19 pandemic? ☒ Yes ☐ No

If yes, indicate the amount of funds received and what the funds were used for.

The County received \$3,7M which was used for public safety payroll costs and for the purchase of PPE and associated equipment. The County will be receiving American Rescue Plan funds which it is anticipated will be used for storm water facilities .



# The Florida Senate

## Local Funding Initiative Request

### Fiscal Year 2022-2023

#### 11. Details on how the requested state funds will be expended

Spending Category	Description	Amount
<b>Administrative Costs:</b>		
Executive Director/Project Head Salary and Benefits		
Other Salary and Benefits		
Expense/Equipment/Travel/Supplies/Other		
Consultants/Contracted Services/Study		
<b>Operational Costs: Other</b>		
Salary and Benefits		
Expense/Equipment/Travel/Supplies/Other		
Consultants/Contracted Services/Study		
<b>Fixed Capital Construction/Major Renovation:</b>		
Construction/Renovation/Land/Planning Engineering	Installation of a generator system, elevator upgrades, security system upgrades, and testing for mold and the remediation thereof if so needed.	672,660
<b>Total State Funds Requested (must equal total from question #6)</b>		<b>672,660</b>



## The Florida Senate Local Funding Initiative Request Fiscal Year 2022-2023

### 12. Program Performance

- a. What specific purpose or goal will be achieved by the funds requested?

The goal of the project is to improve the safety, security, accessibility, and environmental conditions at the Courthouse for the many citizens and employees who access the Courthouse. The generator system will allow for the continuity of operations and the facility to remain functional in the event of a power outage.

- b. What activities and services will be provided to meet the intended purpose of these funds?

The renovation and improvements will include: installation of a generator system; elevator repairs and upgrades; security upgrades; mold study and the remediation thereof if so needed. The intended purpose is to ensure continuity of operations of the facility, improved accessibility as the elevators are frequently out of operation due to the need for repairs and upgrades, and a secure and environmentally safe facility.

- c. What direct services will be provided to citizens by the appropriation project?

A safe, secure, accessible, and environmentally healthy facility will be provided to the citizens if the proposed rehabilitation is funded with appropriation funds. The generator will ensure for continuity of operations at the Courthouse and enable the elevators to remain operational for use by those with physical limitations who cannot use stairs.

- d. Who is the target population served by this project? How many individuals are expected to be served?

All citizens who visit the Courthouse will be served by the project as well as the employees and those who work within the court system. More than 125,000 individuals will be served.

- e. What is the expected benefit or outcome of this project? What is the methodology by which this outcome will be measured?

The Courthouse was constructed in 1969 and as a fiscally constrained County, limited improvements have been made. Current security measures are outdated and do not meet today's needs. The elevators are seriously outdated and in need of repairs and upgrades. The elevators are frequently out of service thus limiting access to the building to many of our citizens. It is suspected there is a mold issue and remediation will be required at the basement level which houses numerous offices. The proposed improvements will provide for a healthy, secure facility as well as the continuity of operations.

- f. What are the suggested penalties that the contracting agency may consider in addition to its standard penalties for failing to meet deliverables or performance measures provided for in the contract?

All performance measures and deliverables will be completed within contract timelines and requirements. The County will move forward immediately with the project upon award of funding.



# The Florida Senate

## Local Funding Initiative Request

### Fiscal Year 2022-2023

13. The owners of the facility to receive, directly or indirectly, any fixed capital outlay funding. Include the relationship between the owners of the facility and the entity.

The Courthouse is owned, maintained, and operated by Taylor County Board of Commissioners who is requesting funding assistance.

14. Requestor Contact Information

- a. First Name  Last Name
- b. Organization
- c. E-mail Address
- d. Phone Number  Ext.

15. Recipient Contact Information

- a. Organization
- b. Municipality and County
- c. Organization Type
- ☐ For-profit Entity
  - ☐ Non-Profit 501(c) (3)
  - ☐ Non-Profit 501(c) (4)
  - ☐ Local Entity
  - ☐ University or College
  - ☒ Other (please specify)
- d. First Name  Last Name
- e. E-mail Address
- f. Phone Number

16. Lobbyist Contact Information

- a. Name
- b. Firm Name
- c. E-mail Address
- d. Phone Number  Ext.



**The Florida Senate**  
**Local Funding Initiative Request**  
**Fiscal Year 2022-2023**

**Please complete the questions below for Water Projects only.**

**17. Have you applied for alternative state funding?**

☐

Waste Water Revolving Loan

☐

Drinking Water Revolving Loan

☐

Small Community Wastewater Treatment Grant

☐

Other (please specify)

☐

N/A

**18. What is the population economic status?**

☐

Financially Disadvantaged Community (ch. 62-552, F.A.C.)

☐

Financially Disadvantaged Municipality (ch. 62-552, F.A.C.)

☐

Rural Area of Economic Concern

☐

Rural Area of Opportunity (s. 288.0656, Florida Statutes)

☐

N/A

**19. What is the status of construction?**

**20. What percentage of the construction has been completed?**

**21. What is the estimated completion date of construction?**

***The information provided will be posted to the Florida Senate website for public viewing if sponsored by a Senator.***

**TAYLOR COUNTY BOARD OF COMMISSIONERS**

***County Commission Agenda Item***

**SUBJECT/TITLE:**



**THE BOARD TO CONSIDER REQUEST TO SIGN LETTER OF APPROVAL TO THE FLORIDA FOREST SERVICE TO PERFORM VEGETATIVE TREATMENT AT A PORTION OF SOUTHSIDE PARK.**

**MEETING DATE REQUESTED:**

**NOVEMBER 16, 2021**

**Statement of Issue:** TO AUTHORIZE FLORIDA FOREST SERVICE TO ASSIST IN VEGETATION REMOVAL AND FENCE CLEARING AT SOUTHSIDE PARK.

**Recommended Action:** APPROVE

**Fiscal Impact:** N/A

**Budgeted Expense:** N/A

**Submitted By:** LAWANDA PEMBERTON, COUNTY ADMINISTRATOR

**SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS**

**History, Facts & Issues:** THE FLORIDA FOREST SERVICE HAS OFFERED TO ASSIST TAYLOR COUNTY WITH THE REMOVAL OF VEGETATIVE GROWTH AT SOUTHSIDE PARK. IF APPROVED THEY WILL MULCH VEGETATION LESS THAN SIX INCHES TALL. THIS WILL IMPROVE VISIBILITY AT THE FENCELINE. THE WORK EFFORT SHOULD TAKE ONE FULL DAY AND NECESSITATE CLOSING THE PARK.

**Options:** APPROVE/ DO NOT APPROVE

**Attachments:** LETTER FROM COUNTY ATTORNEY  
DRAFT LETTER





## TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS

GARY KNOWLES, Clerk of Court  
Post Office Box 620  
Perry, Florida 32348  
(850) 838-3506 Phone  
(850) 838-3549 Fax

LAWANDA PEMBERTON, County Administrator  
201 East Green Street  
Perry, Florida 32347  
(850) 838-3500, extension 7 Phone  
(850) 838-3501 Fax

CONRAD C. BISHOP, JR., County Attorney  
Post Office Box 167  
Perry, Florida 32348  
(850) 584-6113 Phone  
(850) 584-2433 Fax

November 17, 2021

Florida Department of Agriculture and Consumer Services  
Florida Forest Service

RE: Vegetative treatment at Southside Park

To Whom it May Concern,

The Taylor County Board of County Commissioners grants the Florida Forest Service (FFS) access to Southside Park in order to carry out vegetative growth management.

This work will consist of mowing, grinding and/or chopping to retard regrowth of vegetation up to four inches in diameter.

The Taylor County Board of County Commissioners agrees that the number of acres to be treated is two acres and the type of treatment will be mulching all vegetation less than six inches in height, unless marked by Taylor County to remain untreated.

The work effort will be performed \_\_\_\_\_ and will require closure of the park for 1 day.

### INDEMNIFICATION AND RELEASE OF LIABILITY---

Landowner agrees to be responsible for any and all claims, actions, causes of action, damages, or liability as it relates to any personal or property damage, real or personal, incurred by any person or entity, including Landowner, resulting solely from Landowner's failure to correctly or fully mark the boundary of the property to be treated and thus causing FFS to trespass upon the property of a third party. Provided however, such responsibility shall be limited in accordance with the limits provided in Section 768.28, Fla. Stat. and that the parties expressly agree that nothing herein shall be construed as a waiver of the sovereign immunity accorded each party by the Florida Constitution, a waiver of the provisions of Section 768.28 nor a consent to be sued by third parties.

Sincerely,

Thomas Demps  
Chairperson

*The Bishop Law Firm, P.A.*  
*Attorneys at Law*

CONRAD C. BISHOP, JR.  
CONRAD C. "SONNY" BISHOP, III

POST OFFICE BOX 167  
411 N. WASHINGTON STREET  
PERRY, FLORIDA 32348

IN MEMORIAL OF  
KATHLEEN MCCARTHY BISHOP 1966-2013  
(850) 584-6113  
FAX (850) 584-2433

October 15, 2021

VIA E-MAIL

Ms. Lawanda Pemberton  
County Administrator  
County Offices  
201 E. Green Street  
Perry, Florida 32347

Re: Letter on Southside Park Treatment of Vegetation

Dear LaWanda:

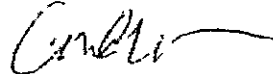
Please be advised I read over the to Whom It May Concern letter, with the additional paragraph added by Mr. Jack Smith.

It looks okay to me.

If you have a question, please let me know.

Thank you and I hope you are doing fine.

Respectfully,



Conrad C. Bishop, Jr.

CCB/kp

Cc: Hon. Gary Knowles (via e-mail)

# **TAYLOR COUNTY BOARD OF COMMISSIONERS**

## ***County Commission Agenda Item***

**SUBJECT/TITLE:**

**Lease of Forest Capital Hall for Upward Sports**



**MEETING DATE REQUESTED:**

**November 16, 2021**

**Statement of Issue:** The board to consider approval of request to renew lease with First Baptist Church of Perry for the use of Forest Capital Hall for the term of November 14, 2021 to February 12, 2022.

**Recommended Action:** Approve lease

**Fiscal Impact:** \$750 revenue from lease

**Budgeted Expense:** N/A

**Submitted By:** LaWanda Pemberton, County Administrator

**Contact:** 850-838-3500 ext. 6

### **SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS**

**History, Facts & Issues:** The Upward League has been operating out of Forest Capital Hall for the past 14 years and serves an average of 150 children per season.

**Options:**

**Attachments:** Request from Scott Bembry, League Director  
Lease



UPWARD BASKETBALL SPORTS

FIRST BAPTIST CHURCH OF PERRY  
102 N CENTER STREET  
PERRY, FLORIDA 32347  
(850) 584-7066

Taylor County Board of County Commissioners  
Office of the County Administrator  
102 E Green St  
Perry, FL 32347

Dear Mrs. Pemberton

We respectfully request approval for the use of the Forest Capital Hall to provide community wide children's basketball league. This league promotes equal playing time and welcomes all children ages Kindergarten through Eighth Grade from our community. This will be our Fifteenth season and we have averaged around 150 children the last Fourteen years. We have provided positive role models and leadership while promoting affirmative sportsmanship. Our motto is Play with Purpose and we work diligently to insure every child and family has a positive and rewarding experience. We are extremely grateful for your support and we enjoy working with your staff in utilizing your facility to provide recreation to this age group. We are requesting use for practices and games from December 27<sup>th</sup> 2021 to February 12<sup>th</sup> 2022. Thank you for your cooperation and for all you do to make this possible. Please see the attached safety plan.

Sincerely,

Scott Bembry 584-8278  
League Director

### LEASE OF FOREST CAPITAL HALL

1. This Lease is made and executed this \_\_\_\_ day of \_\_\_\_\_, 2021, by and between THE BOARD OF COUNTY COMMISSIONERS OF TAYLOR COUNTY, FLORIDA, Post Office Box 620, Perry, Florida 32348, hereinafter called Lessor and the FIRST BAPTIST CHURCH, 102 North Center Street, Perry, Florida 32347, hereinafter called "Lessee".
2. Lessor hereby leases to Lessee and Lessee hereby rents from Lessor, the following described space: Forest Capital Hall.
3. The said space is leased for a term from November 14, 2021 to February 12, 2022.
4. The rent shall be \$750.00 for the above term.
5. Lessee shall use and occupy the premises for the youth basketball league in Taylor County, Florida. Lessor represents that the premises may lawfully be used for such purpose.
6. Lessee shall pay rent to Lessor at Lessor's above-stated address, or at such other place as Lessor may designate in writing.
7. Lessee shall commit no act of waste and shall take good care of the premises and the fixtures and appurtenances therein and shall, in the use and occupancy of the premises, conform to all laws, orders, and regulations of the federal, state and county governments. All improvements made by Lessee to the premises which are so attached to the premises that cannot be removed without material injury to the premises, shall become the property of Lessor upon installation. Not later than the last day of the term, Lessee shall, at Lessee's expense, remove all of Lessee's personal property and those improvements made by Lessee which have not become the property of Lessor, including trade fixtures, cabinetwork, moveable paneling, partitions, and the like; repair all injury done by or in connection with the installation or removal of such property and improvements; and surrender the premises in as good condition as they were at the beginning of the term, reasonable wear, damage by fire, the elements, casualty, or other cause not due to the misuse or neglect of Lessee or Lessee's agents, employees, excepted. All property of Lessee remaining on the premises after the last day of the term of this lease shall be conclusively deemed abandoned and may be removed by Lessor.
8. Lessee shall not, without first obtaining the consent of Lessor, make any alterations, additions or improvements in, to or on and about the premises.
9. Lessee shall not do or suffer anything to be done on the premises that will increase the rate of fire insurance on the building. The Lessor shall be the beneficiary of the Lessee's fire insurance policy on the building.
10. Lessee shall not, without first notifying the Lessor, abandon the premises, or allow the premises to become vacant or deserted.
11. Lessee shall not, without first obtaining the written consent of Lessor, assign, mortgage, pledge or encumber this lease, in whole or in part, or sublet the premises or any part thereof. This covenant shall be binding on the legal representatives of Lessee, and on every person or agency to whom Lessee's interest under this lease passes by operation of law.

12. Lessor may enter the premises at any reasonable time on reasonable notice to Lessee for the purpose of inspection or the making of repairs, replacement, or additions in, to, on and about the premises or the building, as Lessor deems necessary or desirable. Such repairs, replacement or additions to the premises or building shall not materially interrupt daily operations of Forest Capital Hall.

13. No representations or promises shall be binding on the parties hereto except those representations and promises contained herein or in some future writing signed by the party making such representations or promises.

14. Lessor covenants that Lessee shall peaceably and quietly have, hold, and enjoy the premises for the term herein mentioned, subject to the provision of this lease.

15. This Lease shall be interpreted by the laws of the State of Florida, and venue of any lawsuit shall be exclusively in Taylor County, Florida.

16. Lessee will provide to the Lessor a statement of liability from their insurance carrier and shall indemnify the Lessor, its agents, employees from any liability as a result of the use of the premises Forest Capital Hall, and the Lessee shall require each parent or guardian to sign a hold harmless and waiver of liability for each child that participates in the basketball league.

LESSOR:

LESSEE:

\_\_\_\_\_  
BOARD OF COUNTY COMMISSIONERS  
OF TAYLOR COUNTY, FLORIDA

\_\_\_\_\_  
FIRST BAPTIST CHURCH

STATE OF FLORIDA  
COUNTY OF TAYLOR

I hereby certify that on this day personally appeared before me, an officer duly authorized to administer oaths and take acknowledgments, Lawanda Pemberton, as County Administrator, to me well known and known to me to be the individual described in and who executed the foregoing, and acknowledged before me that they executed the same freely and voluntarily for the purpose therein expressed.

Witness my hand and official seal this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
NOTARY PUBLIC  
My Commission Expires:

STATE OF FLORIDA  
COUNTY OF TAYLOR

I hereby certify that on this day personally appeared before me, an officer duly authorized to administer oaths and take acknowledgments, \_\_\_\_\_, to me well known and known to me to be the individual described in and who executed the foregoing, and acknowledged before me that they executed the same freely and voluntarily for the purpose therein expressed.

Witness my hand and official seal this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
NOTARY PUBLIC  
My Commission Expires:

10-A.

R E S O L U T I O N

IN COMPLIANCE to the laws of the State of Florida, as per Florida Statute 129.06(b), the undersigned Clerk and Auditor for the Board of County Commissioners of Taylor County, Florida, made and prepared the following budget changes to reflect unanticipated monies for a particular purpose which caused the **MSTU FUND** for the fiscal period ending September 30, 2022, to be in excess of the advertised budget.

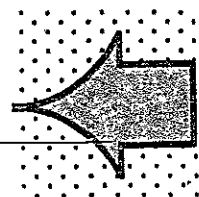
BE IT RESOLVED that the listed receipts and appropriations be added to, included in and transferred to the **MSTU FUND** budget for the fiscal year ending September 30, 2022.

<u>Amount</u>	<u>Account</u>	<u>Account Name</u>
Revenue:		
\$1,000	107-3699021	Misc - SCBA Refills
Expenditures:		
\$1,000	0192-54620	County Fire Department - R&M Equipment

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners of Taylor County, Florida, that they do approve as provided by law this resolution this 16<sup>th</sup> day of November, 2022 at Perry, Taylor County, Florida, to amend the budget for the fiscal period ending September 30, 2022 with a motion by Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_, and carried unanimously.

\_\_\_\_\_  
Gary Knowles, Clerk-Auditor

\_\_\_\_\_  
Chairman



Non-budgeted funds received from Georgia Pacific - for air fills provided by Taylor County Fire Department



Bonus! Apply Now!

\$1,000.00

10/19/21  
09:51:32

GP Cellulose, LLC

PO Box 1805  
Hackensack, NJ 07601

VENDOR NUMBER  
G194551

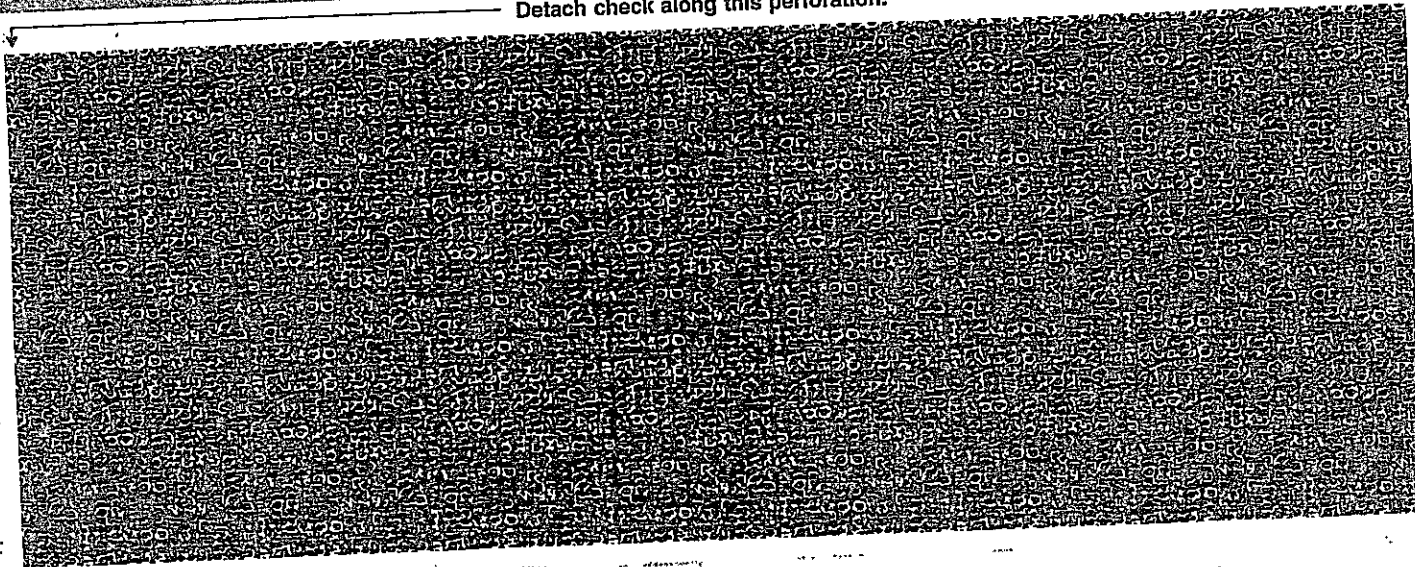
DATE  
10-08-2021

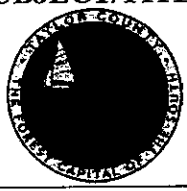
CHECK NUMBER  
522896

DATE	INVOICE #	GROSS AMOUNT	DISCOUNT	NET AMOUNT	VOUCHER #	PO #	CNTR #
10/01/21	10012021	1,000.00	.00	1,000.00			00380021

TOTALS	1,000.00	.00	1,000.00
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Detach check along this perforation.



<b>SUBJECT/TITLE:</b>	
	Board to hold a public hearing for the 1 <sup>st</sup> reading of an ordinance to amend the text of the comprehensive plan to include a Property Rights Element.
<b>MEETING DATE REQUESTED:</b> November 16, 2021	

**Statement of Issue:** Public hearing for 1<sup>st</sup> reading of ordinance

**Fiscal Impact:** N/A

**Budgeted Expense:** Yes ☐ No ☐ N/A ☒

**Submitted By:** Danny Griner

**Contact:** building.director@taylorcountygov.com

**SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS**

**History, Facts & Issues:** Due to recent changes to Section 163.3177(6), Florida Statutes: "Each local government must adopt a property rights element in its comprehensive plan by the earlier of the date of its adoption of its next proposed plan amendment that is initiated after July 1, 2021, or the date of the next scheduled evaluation and appraisal of its comprehensive plan pursuant to s. 163.3191." This requirement was signed by the Governor and the county cannot process any Future Land Use Map (FLUM) amendments until the new element is adopted. Staff presently has a pending application for a land use change in the coastal area and this submittal cannot proceed until the property rights issue is completed.

A public hearing was held by the Planning Board on November 4, 2021 and concluded in unanimous approval of a resolution recommending approval of the amendment by the County Commission.

Staff respectfully requests that the board hold the public hearing to consider approval of the ordinance for transmittal to the Department of Economic Opportunity.

- Options:**
1. Approve amendment for transmittal
  2. Choose to revise amendment
  3. Choose not to adopt amendment

- Attachments:**
1. Copy of application
  2. Copy of ordinance
  3. Copy of notice
  4. Copy of Planning Board resolution

Words bolded and underlined are added  
Words bolded and struck through are deleted

ATTACHMENT A

CPA 21-01

BOARD OF COUNTY COMMISSIONERS

CPA 21-01, an application by the Board of County Commissioners, to amend the text of the Comprehensive Plan by adding a Property Rights Element to the Comprehensive Plan per Section 163.3161(10), Florida Statutes, as amended and Section 187.101(3), Florida Statutes, as amended.

---

**XII**

**PROPERTY RIGHTS ELEMENT**

**INTRODUCTION**

The following goal, objective and policies constitute the Property Rights Element, in accordance with the legislative intent expressed in Section 163.3161(10), Florida Statutes, as amended, and Section 187.101(3), Florida Statutes, as amended.

**PROPERTY RIGHTS GOAL, OBJECTIVE AND POLICIES**

**GOAL XII - RECOGNIZE AND RESPECT JUDICIALLY ACKNOWLEDGED AND CONSTITUTIONALLY PROTECTED PRIVATE PROPERTY RIGHTS.**

**OBJECTIVE XII.1** In local decision making, the County shall consider the statement of rights as enumerated in Policy XII.1.1, Policy XII.1.2, Policy XII.1.3, and Policy XII.1.4.

**Policy XII.1.1** In local decision making, the County shall consider the right of a property owner to physically possess and control his or her interests in the property, including easements, leases, or mineral rights.

**Policy XII.1.2** In local decision making, the County shall consider the right of a property owner to use, maintain, develop and improve his or her property for personal use or for the use of any other person, subject to state law and local ordinances.

**Policy XII.1.3** In local decision making, the County shall consider the right of the property owner to privacy and to exclude others from the property to protect the owner's possessions and property.

**Policy XII.1.4** In local decision making, the County shall consider the right of a property owner to dispose of his or her property through sale or gift.

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE OF TAYLOR COUNTY, FLORIDA, AMENDING THE TAYLOR COUNTY COMPREHENSIVE PLAN, RELATING TO AN AMENDMENT TO THE TEXT OF THE TAYLOR COUNTY COMPREHENSIVE PLAN, PURSUANT TO AN APPLICATION, CPA 21-01, BY THE BOARD OF COUNTY COMMISSIONERS, UNDER THE AMENDMENT PROCEDURES ESTABLISHED IN SECTIONS 163.3161 THROUGH 163.3248, FLORIDA STATUTES, AS AMENDED; PROVIDING FOR ADDING A PROPERTY RIGHTS ELEMENT TO THE COMPREHENSIVE PLAN PER SECTION 163.3161(10), FLORIDA STATUTES, AS AMENDED AND SECTION 187.101(3), FLORIDA STATUTES, AS AMENDED; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, Section 125.01, Florida Statutes, empowers the Board of County Commissioners of Taylor County, Florida, hereinafter referred to as the Board of County Commissioners, to prepare, adopt and implement a Comprehensive Plan;

WHEREAS, Sections 163.3161 through 163.3248, Florida Statutes, the Community Planning Act, empowers and requires the Board of County Commissioners to prepare, adopt and implement a comprehensive plan;

WHEREAS, an application for an amendment, as described below, has been filed with the County;

WHEREAS, the Planning Board of Taylor County, Florida, hereinafter referred to as the Planning Board, has been designated as the Local Planning Agency of Taylor County, Florida, hereinafter referred to as the Local Planning Agency;

WHEREAS, pursuant to Section 163.3174, Florida Statutes, as amended, and Land Development Code, the Planning Board, serving also as the Local Planning Agency, held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, the Planning Board, serving also as the Local Planning Agency, reviewed and considered all comments received during said public hearing concerning said application for an amendment, as described below, and recommended to the Board of County Commissioners approval of said application for an amendment, as described below;

WHEREAS, the Board of County Commissioners held the required public hearings, with public notice having been provided, under the procedures established in Sections 163.3161 to 163.3248, Florida Statutes, on said application for an amendment, as described below, and at said public hearings, the Board of County Commissioners reviewed and considered all comments received during said public hearings, including the recommendation of the Planning Board, serving also as the Local Planning Agency, concerning said application for an amendment, as described below; and

WHEREAS, the Board of County Commissioners has determined and found that approval of said application for an amendment, as described below, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF TAYLOR COUNTY, FLORIDA, AS FOLLOWS:

Section 1. Pursuant to an application, CPA 21-01, by the Board of County Commissioners, to amend the text of the Comprehensive Plan, a Property Rights Element is hereby adopted, to read as follows:

**XII**  
**PROPERTY RIGHTS ELEMENT**

**INTRODUCTION**

**The following goal, objective and policies constitute the Property Rights Element, in accordance with the legislative intent expressed in Section 163.3161(10), Florida Statutes, as amended, and Section 187.101(3), Florida Statutes, as amended.**

**PROPERTY RIGHTS GOAL, OBJECTIVE AND POLICIES**

**GOAL XII - RECOGNIZE AND RESPECT JUDICIALLY ACKNOWLEDGED AND CONSTITUTIONALLY PROTECTED PRIVATE PROPERTY RIGHTS.**

**OBJECTIVE XII.1** **In local decision making, the County shall consider the statement of rights as enumerated in Policy XII.1.1, Policy XII.1.2, Policy XII.1.3, and Policy XII.1.4.**

**Policy XII.1.1** **In local decision making, the County shall consider the right of a property owner to physically possess and control his or her interests in the property, including easements, leases, or mineral rights.**

**Policy XII.1.2** **In local decision making, the County shall consider the right of a property owner to use, maintain, develop and improve his or her property for personal use or for the use of any other person, subject to state law and local ordinances.**

**Policy XII.1.3** **In local decision making, the County shall consider the right of the property owner to privacy and to exclude others from the property to protect the owner's possessions and property.**

**Policy XII.1.4** **In local decision making, the County shall consider the right of a property owner to dispose of his or her property through sale or gift.**

**Section 2. Severability.** If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and effect.

**Section 3. Conflict.** All ordinances or portions of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

**Section 4. Effective Date.** Pursuant to Section 125.66, Florida Statutes, a certified copy of this ordinance shall be filed with the Florida Department of State by the Clerk of the Board of County Commissioners within ten (10) days after enactment by the Board of County Commissioners. This ordinance shall become effective upon filing of the ordinance with the Department of State.

The effective date of this plan amendment, if the amendment is not timely challenged, shall be thirty-one (31) days after the state land planning agency notifies the local government that the plan amendment package is complete. If the amendment is timely challenged, this amendment shall become effective on the date the state land planning agency or the Administration Commission enters a final order determining this adopted amendment to be in compliance.

**Section 5. Codifier.** All text shown in ~~bold and strike through~~ is to be deleted. All text shown in **bold and underline** is adopted.

Section 6. Authority. This ordinance is adopted pursuant to the authority granted by Section 125.01, Florida Statutes, as amended, and Sections 163.3161 through 163.3248, Florida Statutes, as amended.

PASSED UPON FIRST READING on this 16th day of November 2021.

PASSED AND DULY ADOPTED, in regular session, with a quorum present and voting,  
by the Board of County Commissioners this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

Attest:

BOARD OF COUNTY COMMISSIONERS OF  
TAYLOR COUNTY, FLORIDA

\_\_\_\_\_  
Gary Knowles, County Clerk

\_\_\_\_\_  
Thomas Demps, Chair

First Reading Only

RESOLUTION NO. PZ/LPA CPA 21-01

A RESOLUTION OF THE PLANNING BOARD OF TAYLOR COUNTY, FLORIDA, SERVING ALSO AS THE LOCAL PLANNING AGENCY OF TAYLOR COUNTY, FLORIDA, RECOMMENDING TO THE BOARD OF COUNTY COMMISSIONERS OF TAYLOR COUNTY, FLORIDA, APPROVAL OF AN AMENDMENT TO THE TEXT OF THE TAYLOR COUNTY COMPREHENSIVE PLAN, PURSUANT TO AN APPLICATION, CPA 21-01, BY THE BOARD OF COUNTY COMMISSIONERS, UNDER THE AMENDMENT PROCEDURES ESTABLISHED IN SECTIONS 163.3161 THROUGH 163.3248, FLORIDA STATUTES, AS AMENDED; PROVIDING FOR ADDING A PROPERTY RIGHTS ELEMENT TO THE COMPREHENSIVE PLAN PER SECTION 163.3161(10), FLORIDA STATUTES, AS AMENDED AND SECTION 187.101(3), FLORIDA STATUTES, AS AMENDED; REPEALING ALL RESOLUTIONS IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the Taylor County Land Development Code, hereinafter referred to as the Land Development Code, empowers the Planning Board of Taylor County, Florida, hereinafter referred to as the Planning Board, to recommend to the Board of County Commissioners of Taylor County, Florida, hereinafter referred to as the Board of County Commissioners, approval or denial of amendments to the Taylor County Comprehensive Plan, hereinafter referred to as the Comprehensive Plan, in accordance with said code;

WHEREAS, Sections 163.3161 to 163.3248, Florida Statutes, as amended, the Community Planning Act, empowers the Local Planning Agency of Taylor County, Florida, hereinafter referred to as the Local Planning Agency, to recommend to the Board of County Commissioners approval or denial of amendments to the Comprehensive Plan, in accordance with said statute;

WHEREAS, an application for an amendment, as described below, has been filed with the County;

WHEREAS, the Planning Board has been designated as the Local Planning Agency;

WHEREAS, pursuant to the Land Development Code and Section 163.3174, Florida Statutes, as amended, the Planning Board, serving also as the Local Planning Agency, held the required public hearing, with public notice, on said application for an amendment, as described below, and considered all comments received during said public hearing concerning said application for an amendment, as described below;

WHEREAS, the Planning Board, serving also as the Local Planning Agency, has determined and found said application for an amendment, as described below, to be compatible with the Land Use Element objectives and policies, and those of other affected elements of the Comprehensive Plan; and

WHEREAS, the Planning Board, serving also as the Local Planning Agency, has determined and found that approval of said application for an amendment, as described below, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare.

NOW, THEREFORE, BE IT RESOLVED BY THE PLANNING BOARD OF TAYLOR COUNTY, FLORIDA, SERVING ALSO AS THE LOCAL PLANNING AGENCY OF TAYLOR COUNTY, FLORIDA, THAT:

Section 1. Pursuant to an application, CPA 21-01, by the Board of County Commissioners, to amend the text of the Comprehensive Plan, the Planning Board serving also as the Local Planning Agency, recommends to the Board of County Commissioners, that a Property Rights Element be added to read, as follows:

XII  
PROPERTY RIGHTS ELEMENT  
INTRODUCTION

The following goal, objective and policies constitute the Property Rights Element, in accordance with the legislative intent expressed in Section 163.3161(10), Florida Statutes, as amended, and Section 187.101(3), Florida Statutes, as amended.

PROPERTY RIGHTS GOAL, OBJECTIVE AND POLICIES

**GOAL XII - RECOGNIZE AND RESPECT JUDICIALLY ACKNOWLEDGED AND CONSTITUTIONALLY PROTECTED PRIVATE PROPERTY RIGHTS.**

- OBJECTIVE XII.1** In local decision making, the County shall consider the statement of rights as enumerated in Policy XII.1.1, Policy XII.1.2, Policy XII.1.3, and Policy XII.1.4.
- Policy XII.1.1** In local decision making, the County shall consider the right of a property owner to physically possess and control his or her interests in the property, including easements, leases, or mineral rights.
- Policy XII.1.2** In local decision making, the County shall consider the right of a property owner to use, maintain, develop and improve his or her property for personal use or for the use of any other person, subject to state law and local ordinances.
- Policy XII.1.3** In local decision making, the County shall consider the right of the property owner to privacy and to exclude others from the property to protect the owner's possessions and property.
- Policy XII.1.4** In local decision making, the County shall consider the right of a property owner to dispose of his or her property through sale or gift.

Section 2. All resolutions in conflict with this resolution are hereby repealed to the extent of such conflict.

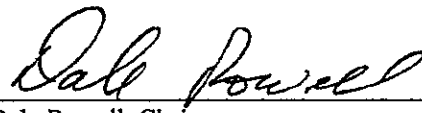
Section 3. This resolution shall become effective upon adoption.

PASSED AND DULY ADOPTED, in regular session with a quorum present and voting, by the Planning Board, serving also as the Local Planning Agency, this 4th day of November 2021.

PLANNING BOARD OF  
TAYLOR COUNTY, FLORIDA,  
SERVING ALSO AS THE  
LOCAL PLANNING AGENCY OF  
TAYLOR COUNTY, FLORIDA

Attest:

  
William D. Griner, County Building Official

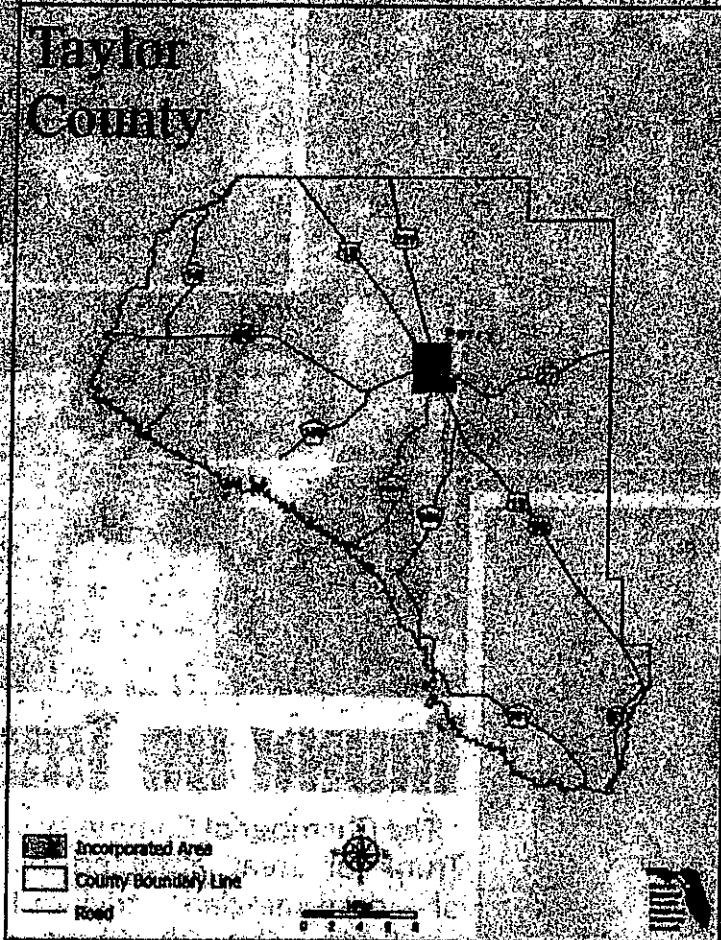
  
Dale Rowell, Chair



# NOTICE OF LAND USE CHANGE

The Board of County Commissioners of Taylor County, Florida, proposes to change the use of land within the area shown on the map below, by amending the text and Future Land Use Plan Map of the Taylor County Comprehensive Plan hereinafter referred to as the Comprehensive Plan, as follows:

CPA 21-01, an application by the Board of County Commissioners, to amend the text of the Comprehensive Plan by adding a Property Rights Element to the Comprehensive Plan per Section 163.316(1)(b), Florida Statutes, as amended and Section 167.001(3), Florida Statutes, as amended.



The first of two public hearings will be conducted by the Board of County Commissioners to consider the amendment, conduct a first reading of the ordinance adopting the amendment and to consider transmittal of the amendment to the Florida Department of Economic Opportunity. The public hearing will be held on November 16, 2021 at 9:00 a.m., or as soon thereafter as the matter can be heard, in the County Commission Meeting Room, Administrative Complex located at 201 East Green Street, Perry, Florida. The date of the second public hearing will be announced during the first public hearing.

A-10 Taco Times November 3, 2021

AN ORDINANCE OF TAYLOR COUNTY, FLORIDA, AMENDING THE TAYLOR COUNTY COMPREHENSIVE PLAN, RELATING TO AN AMENDMENT TO THE TEXT OF THE TAYLOR COUNTY COMPREHENSIVE PLAN PURSUANT TO AN APPLICATION CPA 21-01 BY THE BOARD OF COUNTY COMMISSIONERS UNDER THE AMENDMENT PROCEDURES ESTABLISHED IN SECTIONS 163.316 THROUGH 163.318, FLORIDA STATUTES AS AMENDED, PROVIDING FOR ADDING A PROPERTY RIGHTS ELEMENT TO THE COMPREHENSIVE PLAN PURSUANT TO SECTION 163.316(1)(b), FLORIDA STATUTES, AS AMENDED AND SECTION 167.001(3), FLORIDA STATUTES AS AMENDED, PROVIDING FOR THE REPEATING ALL ORDINANCES IN CONFLICT, AND PROVIDING AN EFFECTIVE DATE.

The public hearing may be continued to one or more future dates. Any interested party shall be advised that the date, time and place of any continuation of the public hearing shall be announced during the public hearing and that no further notice concerning the matter will be published unless said continuation exceeds six calendar weeks from the date of the above-referenced public hearing.

At the aforementioned public hearing, all interested persons may appear and be heard with respect to the amendment and the ordinance adopting the amendment on the date, time and place as referenced above.

Copies of the amendment and the ordinance adopting the amendment are available for public inspection at the Building and Planning Department Administrative Complex located at 201 East Green Street, Perry, Florida, during regular business hours.

All persons are advised that if they decide to appeal any decision made at the above-referenced public hearings, they will need to record the proceedings, and that for such purpose they may need to ensure that a verbatim record of the proceedings is made, which would include the testimony and evidence upon which the appeal is based.

Persons with disabilities requesting reasonable accommodations to participate in this proceeding should contact the Marina Dusenberry, Assistant County Administrator, at least 48 hours prior to the public hearing via telephone at 888-98-5411 Extension 72. If you are hearing or speech impaired please contact the Florida Relay Service at 800-955-8770 (Voice) or 800-255-8771 (TDD).



## TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS

GARY KNOWLES, Clerk  
Post Office Box 620  
Perry, Florida 32348  
(850) 838-3506 Phone  
(850) 838-3549 Fax

LAWANDA PEMBERTON, County Administrator  
201 East Green Street  
Perry, Florida 32347  
(850) 838-3500, extension 7 Phone  
(850) 838-3501 Fax

CONRAD C. BISHOP, JR., County Attorney  
Post Office Box 167  
Perry, Florida 32348  
(850) 584-6113 Phone  
(850) 584-2433 Fax

November 16, 2021

Mr. D. Ray Eubanks, Plan Review Administrator  
Florida Department of Economic Opportunity  
Division of Community Development  
107 East Madison Street  
Caldwell Building, First Floor  
Tallahassee, FL 32399-4120

SUBMITTED VIA ELECTRONIC PORTAL  
<https://floridajobs.secure.force.com/cp/>

RE: Application No. CPA 21-01 (Board of County Commissioners)

### **Expedited State Review of Proposed Amendment to the Text of the Comprehensive Plan**

Dear Mr. Eubanks:

Please find enclosed the proposed amendment package for the above noted amendment, in accordance with Section 163.3184(3), Florida Statutes, as amended.

The Local Planning Agency held public hearing concerning the amendment on November 4, 2021, after public notice, as required. The Board of County Commissioners held the transmittal public hearing concerning the amendment on November 16, 2021 after public notice, as required. At the transmittal public hearing, the Board of County Commissioners approved transmittal of the amendment to the Florida Department of Economic Opportunity.

CPA 21-01, an application by the Board of County Commissioners, to amend the text of the Comprehensive Plan by adding a Property Rights Element to the Comprehensive Plan per Section 163.3161(10), Florida Statutes, as amended and Section 187.101(3), Florida Statutes, as amended.

Also, please find enclosed a copy of the proposed text change to the Comprehensive Plan in strike-thru, underline format.

The original data and analysis supporting the Comprehensive Plan supports the amendment.

The amendment is not subject to an area of critical state concern.

No recommendations were made by County staff concerning the amendment. The Local Planning Agency recommended approval of the amendment.

The amendment is scheduled to be considered for adoption in January 2022.

The County found the amendment to be compatible with the land use element objectives and policies, and those of other affected elements of the Comprehensive Plan.

Mr. D. Ray Eubanks  
November 16, 2021  
Page 2

William D. Griner, County Building Official, is the person who is familiar with the amendment and can be contacted by telephone at 850.838.3500 or by email: [building.director@taylorcountygov.com](mailto:building.director@taylorcountygov.com).

Sincerely,

Thomas Demps  
Chair

Enclosures

xc: Florida Department of Agriculture and Consumer Services  
Florida Department of Environmental Protection  
Florida Department of State  
Florida Department of Transportation  
Florida Fish and Wildlife Conservation Commission  
North Central Florida Regional Planning Council  
Suwannee River Water Management District

**TAYLOR COUNTY BOARD OF COMMISSIONERS**

***County Commission Agenda Item***

**SUBJECT/TITLE:**

**Waste Pro**



**MEETING DATE REQUESTED:**

November 16, 2021

**Statement of Issue:** CPI for 2021

**Recommended Action:** Approve

**Fiscal Impact:** 4.25%

**Budgeted Expense:** Contractual

**Submitted By:** Waste Pro

**Contact:** Todd Mitchell

**SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS**

**History, Facts & Issues:**

**Options:**

**Attachments:**

**Taylor County**  
**Annual Price Adjustment Analysis**

Jan 2022- Dec 2022	CPI Index	CPI Index		Percent	CPI	CPI %
	<u>Aug-20</u>	<u>Aug-21</u>	<u>Change</u>	<u>Increase</u>	<u>Component</u>	<u>Adjustement</u>
CPI Calculation	249.639	263.728	14.089	5.64%	100%	5.64%
Disposal Portion Reduction						-1.39%
Revision CPI						4.25%

**Taylor County - Eff. 01/01/2021**

Size	1x/week	2x/week	3x/week	4x/week
2 yard	\$ 81.75	\$ 140.55		
4 yard	\$ 102.73	\$ 200.68		
6 yard	\$ 150.91	\$ 280.10		
8 yard	\$ 181.03	\$ 325.44	\$ 449.39	\$ 591.93

CPI = 5.64% - 1.39 Disposal impact = 4.25% increase

Size	1x/week	2x/week	3x/week	4x/week
2 yard	\$ 3.47	\$ 5.97		
4 yard	\$ 4.37	\$ 8.53		
6 yard	\$ 6.41	\$ 11.90		
8 yard	\$ 7.69	\$ 13.83	\$ 19.10	\$ 25.16

**Taylor County - Eff. 01/01/2022****New**

Size	1x/week	2x/week	3x/week	4x/week
2 yard	\$ 85.22	\$ 146.53		
4 yard	\$ 107.09	\$ 209.21		
6 yard	\$ 157.32	\$ 292.01		
8 yard	\$ 188.72	\$ 339.27	\$ 468.49	\$ 617.09

## LaWanda Pemberton

---

**From:** Todd Mitchell <tmitchell@wasteprousa.com>  
**Sent:** Monday, November 8, 2021 1:52 PM  
**To:** LaWanda Pemberton  
**Cc:** Loyd Childree  
**Subject:** RE: Waste Pro tipping fees  
**Attachments:** Taylor CO\_ 2021\_RevisedCPI.XLSX

Yes, here is the adjustment for the disposal decrease.

### **Todd Mitchell**

*Divison Manager – Division 110*  
*WastePro USA, Inc.*  
*Midway, FL*  
*Office: 850-561-0800*  
[tmitchell@wasteprousa.com](mailto:tmitchell@wasteprousa.com)  
[www.wasteprousa.com](http://www.wasteprousa.com)



**From:** LaWanda Pemberton <LPemberton@taylorcountygov.com>  
**Sent:** Monday, November 8, 2021 12:31 PM  
**To:** Todd Mitchell <tmitchell@wasteprousa.com>  
**Subject:** FW: Waste Pro tipping fees

Please see attached, as requested. Will this impact your request for CPI increase ?

**From:** Aucilla Area Solid Waste Administration [<mailto:auclf3@aol.com>]  
**Sent:** Monday, November 8, 2021 11:17 AM  
**To:** LaWanda Pemberton <[LPemberton@taylorcountygov.com](mailto:LPemberton@taylorcountygov.com)>; [auclf@aol.com](mailto:auclf@aol.com)  
**Subject:** Fwd: Waste Pro tipping fees

Hi Ms. Pemberton,

I've attached the current rates. Sorry for the delay, I had thought I had given you the information. Let me know if you need anything else.

Thanks,  
Abby Norris  
Aucilla Area Solid Waste  
(850) 948-4875

-----Original Message-----

From: Aucilla Landfill <[auclf@aol.com](mailto:auclf@aol.com)>  
To: 'Aucilla Area Solid Waste Administration' <[auclf3@aol.com](mailto:auclf3@aol.com)>  
Cc: 'LaWanda Pemberton' <[LPemberton@taylorcountygov.com](mailto:LPemberton@taylorcountygov.com)>



Sent: Mon, Nov 8, 2021 9:02 am  
Subject: RE: Waste Pro tipping fees

Abby,

Please forward Taylor County the tipping fee rates and the surcharge.

Thank you,  
John McHugh, Landfill Administrator  
Aucilla Area Solid Waste Facility  
1313 Greenville Hills Road  
Phone (850) 948-4875  
Cell (850) 464-7236

"Under Florida law, e-mail addresses and correspondence are public records. Your e-mail address and the contents of any e-mail sent to the sender of this communication will be released in response to any request for public record, except as excluded by F.S. 119.071 or any other law of the State of Florida. The information contained in this email and/or attachment(s) may be confidential and intended solely for the use of the individual or entity to whom it is addressed. If you are not the intended recipient or the individual responsible for delivering to the intended recipient, please notify sender immediately by telephone to obtain instructions as to whether information in this email and/or attachment(s) is confidential and privileged or protected from disclosure under applicable Florida law."

**From:** LaWanda Pemberton [<mailto:LPemberton@taylorcountygov.com>]  
**Sent:** Monday, November 8, 2021 8:45 AM  
**To:** Aucilla Landfill <[aucif@aol.com](mailto:aucif@aol.com)>  
**Subject:** FW: Waste Pro tipping fees  
**Importance:** High

Good morning,

Could you please respond to my email ? I don't see a response but may have missed it.

Thank you !

**From:** LaWanda Pemberton  
**Sent:** Tuesday, October 19, 2021 2:51 PM  
**To:** Aucilla Landfill <[aucif@aol.com](mailto:aucif@aol.com)>; Gary Wambolt <[gary.wambolt@taylorcountygov.com](mailto:gary.wambolt@taylorcountygov.com)>  
**Subject:** Waste Pro tipping fees

Good afternoon, Mr. McHugh.

As you know, Taylor County has a franchise agreement with Waste Pro for commercial waste collection and disposal. From what I understand, Taylor County provides the current tipping fee rates to Waste Pro directly. Will you please forward me the Waste Pro tipping fee rates for fiscal year beginning 10/1/2021 so that I may send to them, including the recently reduced Taylor County surcharge ?

As always, please do not hesitate to reach out if you have any questions or concerns.

Thank you !

LaWanda Pemberton  
County Administrator  
Taylor County Board of County Commissioners







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264 Commerce Lane, Midway, FL 32343 | 850-328-0365 | ttmitchell@wasteprousa.com

**Date 09-28-2021**

LaWanda Pemberton  
County Administrator  
Taylor County  
201 E. Green St.  
Perry, FL 32347

**Dear LaWanda Pemberton:**

Waste Pro would like to thank you and the County for the continued opportunity to service you community and look forward to a long relationship.

As per contract page 5 section 6, it is time for our annual CPI increase using the Nov indices. As of Jan 1, 2022, the rates will increase by 5.64% as indicated on attached sheets. If you have any questions, please call me at 850-378-5927.

**Sincerely,**



**Todd Mitchell**

Taylor County  
Annual Price Adjustment Analysis

Jan 2022- Dec 2022	CPI Index <u>Aug-20</u>	CPI Index <u>Aug-21</u>	<u>Change</u>	Percent <u>Increase</u>	CPI <u>Component</u>	CPI % <u>Adjustment</u>
CPI Calculation	249.639	263.728	14.089	5.64%	100%	5.64%

**CPI for All Urban Consumers (CPI-U)**  
Original Data Value

Series Id: CUUR0300SA0

**Not Seasonally Adjusted**

Series Title: All items in South urban, all urban consumers, not seasonally adjusted

Area: South

Item: All Items

Base Period: 1982-84=100

Years: 2011 to 2021

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2011	213.589	214.735	217.214	218.820	219.820	219.318	219.682	220.471	220.371	219.969	219.961	219.469	218.618	217.249	219.997
2012	220.497	221.802	223.314	224.275	223.356	223.004	222.687	223.919	225.052	224.504	223.404	223.109	223.242	222.708	223.776
2013	223.933	225.874	226.628	226.202	226.289	227.148	227.548	227.837	227.876	227.420	228.811	227.092	228.721	226.012	227.429
2014	227.673	228.664	230.095	231.346	231.782	232.269	232.013	231.611	231.762	231.131	229.845	228.451	230.552	230.302	230.802
2015	226.855	227.944	229.337	229.957	230.886	232.026	231.719	231.260	230.913	230.860	230.422	229.581	230.147	229.501	230.793
2016	229.469	229.646	230.977	231.975	232.906	233.838	233.292	233.561	234.069	234.337	234.029	234.204	232.692	231.469	233.915
2017	235.492	236.052	236.154	236.728	236.774	237.346	236.942	237.892	239.849	239.067	238.861	238.512	237.466	236.424	238.487
2018	239.772	241.123	241.595	242.486	243.279	243.770	243.776	243.605	243.640	244.163	243.484	242.150	242.737	242.004	243.470
2019	242.547	243.856	245.554	246.847	246.667	246.515	247.250	246.953	246.891	247.423	247.385	247.289	246.265	245.331	247.199
2020	248.005	248.412	248.136	246.254	245.696	247.223	248.619	249.639	250.193	250.542	250.255	250.693	248.639	247.288	249.990
2021	252.067	253.386	255.319	257.207	259.343	261.668	263.013	263.728						256.498	

6. Rate Increases:

The fees or compensation payable to the Contractor for the second and subsequent years of the term hereof may be adjusted upward on the anniversary date of the Agreement upon written request by the Contractor

5

6

at least 60 days before the anniversary date, and subsequent approval by the Board of County Commissioners. If requested, the rate adjustment shall not be greater than the net change in the Consumer Price Index (CPI), U.S. All Urban Consumers, South Region, published by the U.S. Department of Labor, Bureau of Labor Statistics for the most recent twelve (12) month period.

# Taylor County

## Annual Price Adjustment Analysis

Jan 2022- Dec 2022

CPI Calculation

CPI Index

Aug-20

249.639

CPI Index

Aug-21

263.728

Change

14.089

Percent

Increase

5.64%

CPI

Component

100%

CPI %

Adjustment

5.64%

**TAYLOR COUNTY BOARD OF COMMISSIONERS*****County Commission Agenda Item*****SUBJECT/TITLE:**

Board to review and approve the Amendment to Grant Agreement 446363-2-94-22 and Resolution with Florida Department of Transportation to install new pavement markings on Runway 18-36 AND taxiways and apron at Perry Foley Airport.

**MEETING DATE REQUESTED:**

November 16, 2021

**Statement of Issue:**

The original Grant Agreement was for the installation of new pavement markings on Runway 18-36 only. When the final quote was obtained it was determined there was sufficient funding to also include new pavement markings on the taxiways and apron. This was approved by FDOT however, an Amendment to the Grant Agreement due to the change in the scope of work was required as well as a new Resolution.

**Recommended Action:**

Approve the Amendment To The Public Transportation Grant Agreement with FDOT and Resolution.

**Fiscal Impact:**

The Grant Agreement is in the amount of \$125,000 with no match required from the County due to the Rural Economic Development Initiative (REDI) waiver the County requested being approved by FDOT.

**Budgeted Expense: Y/N**

A budget amendment has been submitted to the Finance Department for inclusion in the FY 2021-2022 budget.

**Submitted By:**

Melody Cox, Grants Writer

**Contact:**

Melody Cox

**SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS****History, Facts & Issues:**

The original Grant Agreement provided funding for new pavement markings on Runway 18-36. It has been determined there will be sufficient funding available to also install new markings on the taxiways and apron. This was approved by FDOT and an amendment to the Grant Agreement Scope of Work was required as well as a new Resolution.

**Attachments:**

Amendment To The Public Transportation Grant Agreement and Resolution

# TAYLOR COUNTY BOARD OF COMMISSIONERS

County Commission Agenda Item

SUBJECT MATTER:



Board to review and approve the Amendment to Grant Agreement 44-03-04-02 and Resolution with Florida Department of Transportation to install new government markings on Highway 18-38 AND highways and space of Ferry Policy Agency

MEETING DATE REQUESTED: November 18, 2021

Statement of Issues:

The original Grant Agreement was for the installation of new pavement markings on Highway 18-38 only. When the final quote was obtained it was determined there was sufficient funding to also include new pavement markings on the highways and space. This was approved by TCOT. However an Amendment to the Grant Agreement due to the change in the scope of work was required as well as a new Resolution.

Recommended Action:

Approve the Amendment to The Public Transportation Grant Agreement with TCOT and Resolution.

Fiscal Impact:

The Grant Agreement is in the amount of \$125,000 with no match required from the County due to the Florida Department Initiative (FDI) waiver the County requested being approved by TCOT.

Budgeted Expenses: Y/N

A budget amendment has been submitted to the Finance Department for inclusion in the FY 2021-2022 budget.

Submitted By:

Whitney Cox, Grant Writer

Contract:

Whitney Cox

## CURRENTLY MATERIAL ISSUE ANALYSIS

Attachment:

Amendment to The Public Transportation Grant Agreement and Resolution

History: Facts as issued: The original Grant Agreement provided funding for new pavement markings on Highway 18-38. It has been determined there will be sufficient funding available to also install new markings on the highways and space. This was approved by TCOT and an Amendment to the Grant Agreement due to the change in the scope of work was required as well as a new Resolution.



## TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS

GARY KNOWLES, Clerk of Court  
Post Office Box 620  
Perry, Florida 32348  
(850) 838-3506 Phone  
(850) 838-3549 Fax

LAWANDA PEMBERTON, County Administrator  
201 East Green Street  
Perry, Florida 32347  
(850) 838-3500, extension 7 Phone  
(850) 838-3501 Fax

CONRAD C. BISHOP, JR., County Attorney  
Post Office Box 167  
Perry, Florida 32348  
(850) 584-6113 Phone  
(850) 584-2433 Fax

Upon motion of Commissioner \_\_\_\_\_ with second by Commissioner \_\_\_\_\_ and a vote of \_\_\_\_\_ the Board of Taylor County Board of County Commissioners, adopt the following resolution:

### RESOLUTION

**WHEREAS**, The *Taylor County Board of County Commissioners*, and the *State of Florida Department of Transportation (FDOT)* have determined it to be in their mutual interest to facilitate the development of the herein described project at the *Perry-Foley Airport*, to wit:

#### **AMENDMENT TO NEW PAVEMENT MARKINGS FOR RUNWAY 18-36 TO INCLUDE ALL TAXIWAYS AND APRON AT PERRY-FOLEY AIRPORT**

**Financial Project No: 446363-2-94-22**

**WHEREAS**, the State of Florida Department of Transportation (FDOT), and the Taylor County Board of County Commissioners have agreed to the project; the project has an estimated cost of \$125,000.00; FDOT will be funding a maximum of \$125,000.00 as Taylor County is eligible for 100% funding under the Rural Economic Development Initiative (REDI); and;

**WHEREAS**, both parties now wish to formalize the arrangement in the form of a Public Transportation Grant Agreement (PTGA).

**NOW THEREFORE**, be it resolved, as follows:

1. The **TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS** confirms its desire to enter into a Public Transportation Grant Agreement with the **State of Florida Department of Transportation**;
2. *Taylor County is eligible for 100% funding for the project under the Rural Economic Development Initiative (REDI)*;
3. The Chairman, Thomas Demps, or his authorized designee, is authorized to execute this Resolution of the Taylor County Board of County Commissioners; and
4. The Chairman, Thomas Demps, or his authorized designee, is herein specifically authorized to enter into and sign such documents as may be necessary, including the referenced Public Transportation Grant Agreement with the State of Florida Department of Transportation

**WITNESSETH:** Adopted the 16<sup>th</sup> day of November 2021 in Regular Session by the *Taylor County Board of County Commissioners*.

*Board of County Commissioners  
Taylor County, Florida*

By: \_\_\_\_\_  
*Thomas Demps, Chairman*

Attest: \_\_\_\_\_  
*Gary Knowles, Clerk*



**Form 725-000-03**  
**STRATEGIC**  
**DEVELOPMENT**  
**OGC 11/19**

Financial Project Number(s): (Item-segment-phase-sequence)	Fund(s):	DDR	FLAIR Category:	088719
446363-2-94-22	Work Activity Code/Function:	215	Object Code:	751000
	Federal Number/Federal Award		Org. Code:	55022020228
	Identification Number (FAIN) – Transit only:		Vendor Number:	VF596000879004
Contract Number: G2125	Federal Award Date:		Amendment No.:	1
CFDA Number: N/A	Agency DUNS Number:			
CFDA Title: N/A				
CSFA Number: 55.004				
CSFA Title: Aviation Grant Program				

THIS AMENDMENT TO THE PUBLIC TRANSPORTATION GRANT AGREEMENT ("Amendment") is made and entered into on \_\_\_\_\_, by and between the State of Florida, Department of Transportation ("Department"), and Taylor County, ("Agency"), collectively referred to as the "Parties."

## RECITALS

WHEREAS, the Department and the Agency on 10/12/2021 (date original Agreement entered) entered into a Public Transportation Grant Agreement ("Agreement").

**WHEREAS, the Parties have agreed to modify the Agreement on the terms and conditions set forth herein.**

**NOW THEREFORE, in consideration of the mutual covenants in this Amendment, the Agreement is amended as follows:**

1. **Amendment Description.** The project is amended Install New Pavement Markings for RW 18-36 to include all Taxiways and Apron - Update scope description only - The municipality is eligible for and has requested a Rural Economic Development Initiative (REDI) waiver pursuant to Florida Statute 288.0656.
2. **Program Area.** For identification purposes only, this Agreement is implemented as part of the Department program area selected below (select all programs that apply):

<b>X</b>	<b>Aviation</b>
<b>—</b>	<b>Seaports</b>
<b>—</b>	<b>Transit</b>
<b>—</b>	<b>Intermodal</b>
<b>—</b>	<b>Rail Crossing Closure</b>
<b>—</b>	<b>Match to Direct Federal Funding (Aviation or Transit)</b>
	(Note: Section 15 and Exhibit G do not apply to federally matched funding)
	<b>Other</b>

- 3. Exhibits.** The following Exhibits are updated, attached, and incorporated into this Agreement:

X	Exhibit A: Project Description and Responsibilities
X	Exhibit B: Schedule of Financial Assistance
—	*Exhibit B1: Deferred Reimbursement Financial Provisions
—	*Exhibit B2: Advance Payment Financial Provisions
—	*Exhibit C: Terms and Conditions of Construction
X	Exhibit D: Agency Resolution
—	Exhibit E: Program Specific Terms and Conditions
—	Exhibit F: Contract Payment Requirements
X	*Exhibit G: Financial Assistance (Single Audit Act)

DEPARTMENT OF TRANSPORTATION  
PUBLIC TRANSPORTATION  
AGREEMENT TO THE PUBLIC TRANSPORTATION  
GRANT AGREEMENT

Financial Project Number(s)	44388-2-2-2
Financial Project Number(s)	44388-2-2-2
Contract Number	02110
CFDA Number	NA
CFDA Title	NA
CFDA Number	25 004
CFDA Title	Aviation Grant Program
Agency DUNS Number	
Federal Award Date	
Local Action Number (BAIN) - Toned only	
Federal Award Number	
Local Action Number	
Original Code	00000000
Original Code	00000000
Original Code	00000000
FLAIR Category	000010

THIS AMENDMENT TO THE PUBLIC TRANSPORTATION GRANT AGREEMENT ("Amendment") is made and entered into on \_\_\_\_\_ by and between the State of Florida, Department of Transportation ("Department") and Taylor County, ("Agency") collectively referred to as the "Parties".

**RECITALS**

WHEREAS, the Department and the Agency on 10/12/2021 (date original Agreement entered) entered into a Public Transportation Grant Agreement ("Agreement").

WHEREAS, the Parties have agreed to modify the Agreement on the terms and conditions set forth herein.

NOW THEREFORE, in consideration of the mutual covenants in this Amendment, the Agreement is amended as follows:

1. Amendment Description: The project is amended. Install new pavement markings for RWY 18-36 to include all taxiways and Apron - Update scope description only - The municipality is eligible for and has requested a Rural Economic Development Initiative (REDI) award pursuant to Florida Statute 288.0086.

2. Program Area: For identification purposes only, this Agreement is implemented as part of the Department program area selected below (select all programs that apply):

- ☒ Aviation
- ☐ Seaports
- ☐ Transit
- ☐ Intermodal
- ☐ Trail Crossing Closure
- ☐ Match to Direct Federal Funding (Aviation or Transit)
- ☐ (Note: Section 15 and Exhibit G do not apply to federally matched funding)
- ☐ Other

3. Exhibits: The following Exhibits are updated, amended, and incorporated into this Agreement:

- ☒ Exhibit A: Project Description and Responsibilities
- ☒ Exhibit B: Schedule of Financial Assistance
- ☐ Exhibit C: Defined Reimbursement Financial Provisions
- ☐ Exhibit D: Agency Financial Provisions
- ☐ Exhibit E: Terms and Conditions of Construction
- ☒ Exhibit F: Agency Resolution
- ☐ Exhibit G: Program Specific Terms and Conditions
- ☐ Exhibit H: Airport Payment Requirements
- ☒ Exhibit I: Financial Assistance (Single Audit Act)

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
**PUBLIC TRANSPORTATION**  
**AMENDMENT TO THE PUBLIC TRANSPORTATION**  
**GRANT AGREEMENT**

Form 725-000-03  
STRATEGIC  
DEVELOPMENT  
OGC 11/19

- \_\_\_ \*Exhibit H: Audit Requirements for Awards of Federal Financial Assistance  
\_\_\_ \*Additional Exhibit(s):

**4. Project Cost.**

The estimated total cost of the Project is \_\_\_ increased/ \_\_\_ decreased by \$0 bringing the revised total cost of the project to \$125,000.

The Department's participation is \_\_\_ increased/ \_\_\_ decreased by \$0. The Department agrees to participate in the Project cost up to the maximum amount of \$125,000, and, additionally the Department's participation in the Project shall not exceed 100.00% of the total eligible cost of the Project.

Except as modified, amended, or changed by this Amendment, all of the terms and conditions of the Agreement and any amendments thereto shall remain in full force and effect.

IN WITNESS WHEREOF, the Parties have executed this Amendment on the day and year written above.

AGENCY Taylor County

STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

By: \_\_\_\_\_  
Name: James M. Knight, P.E.  
Title: Urban Planning and Modal Administrator

STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION

Legal Review: \_\_\_\_\_

\_\_\_\_\_

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
**PUBLIC TRANSPORTATION  
GRANT AGREEMENT EXHIBITS**

Form 725-000-02  
STRATEGIC  
DEVELOPMENT  
OGC 02/20

**EXHIBIT A**

**Project Description and Responsibilities**

**A. Project Description** (description of Agency's project to provide context, description of project components funded via this Agreement (if not the entire project)): Install New Markings for RW 18-36, Taxiways & Apron

**B. Project Location** (limits, city, county, map): Perry-Foley Airport/Perry, FL/Taylor

**C. Project Scope** (allowable costs: describe project components, improvement type/service type, approximate timeline, project schedule, project size): Runway, Taxiway & Apron Markings: As required by 215.971, F.S., this scope of work includes but is not limited to consultant and design fees, survey costs, construction inspection costs, mobilization and demobilization, pavement marking removal, surface preparation/cleaning, pavement markings, and safety barricades, including all materials, equipment, labor, and incidentals required to mark the runway, taxiways & apron. The Sponsor will comply with Aviation Program Assurances

**D. Deliverable(s):** Install New Markings for RW 18-36, Taxiways & Apron

The project scope identifies the ultimate project deliverables. Deliverables for requisition, payment and invoice purposes will be the incremental progress made toward completion of project scope elements. Supporting documentation will be quantifiable, measurable, and verifiable, to allow for a determination of the amount of incremental progress that has been made, and provide evidence that the payment requested is commensurate with the accomplished incremental progress and costs incurred by the Agency.

**E. Unallowable Costs** (including but not limited to):

**F. Transit Operating Grant Requirements (Transit Only):**

Transit Operating Grants billed as an operational subsidy will require an expenditure detail report from the Agency that matches the invoice period. The expenditure detail, along with the progress report, will be the required deliverables for Transit Operating Grants. Operating grants may be issued for a term not to exceed three years from execution. The original grant agreement will include funding for year one. Funding for years two and three will be added by amendment as long as the grantee has submitted all invoices on schedule and the project deliverables for the year have been met.

STATE OF TEXAS  
DEPARTMENT OF TRANSPORTATION  
PUBLIC INFORMATION  
GRANT AGREEMENT EXHIBIT

EXHIBIT A

Project Description and Responsibilities

A. Project Description (Association of Agencies project to provide context, description of project components funded via this Agreement (if not the entire project)) install New Markings for R/W 18-56, Taxways & Apcon

B. Project Location (limit: city, county, map), Fort Worth, Tarrant County, TX

C. Project Scope (allowable cost: describe project components, improvement type, approximate limits, project schedule, project area) Taxway & Apcon Markings. As required by 218.021, 1.2, this scope of work includes but is not limited to consultation and design fees, survey costs, construction inspection costs, mobilization and demobilization, pavement marking removal, surface preparation, pavement marking, and safety barriers including all materials, equipment, labor, and materials required to mark the roadway. Taxways & Apcon. The sponsor will comply with various Program Requirements.

D. Deliverable(s) install New Markings for R/W 18-56, Taxways & Apcon

The project scope identifies the ultimate project deliverables. Deliverables for registration, payment and invoice purposes will be the incremental progress made toward completion of project scope elements. Subsequent documentation will be provided, measurable, and verifiable, to allow for a determination of the amount of incremental progress that has been made, and provide evidence that the payment requested is commensurate with the accomplished incremental progress and costs incurred by the Agency.

E. Allowable Costs (including but not limited to)

F. Transit Operating Grant Requirements (Transit Only)

Transit Operating Grants billed as an operational subsidy will require an expenditure detail report from the Agency that matches the invoice period. The expenditure detail, along with the progress report, will be the required deliverables for Transit Operating Grants. Operating grants may be issued for a term not to exceed three years from execution. The original grant agreement will include funding for year one. Funding for years two and three will be added by amendment as long as the grantee has submitted all invoices on schedule and the project deliverables for the year have been met.



### Florida Airfield Maintenance, JV

119 Commerce Way, Suite B Sanford, FL 32771

Phone: (321) 439-0311 Fax: (321) 363-4395

Date: 10/20/2021

CUSTOMER
Ward Ketring Airport Operations Perry-Foley Airport 401 Industrial Dr Perry, FL 32348

PROJECT
Perry-Foley Airport RWY 18/36 Clean & Restripe RWY Markings TWY A, B & C Clean & Restripe Markings DATE: 10/20/2021 FAM Proposal # 21-0016_R1

ITEM No.	DESCRIPTION	UM	QTY	UNIT PRICE	SUBTOTAL
<b>RWY 18/36 Clean &amp; Restripe RWY Markings</b>					
P-101-5-2	Cleaning of Existing Markings	SF	80,777.50	\$0.15	\$12,116.63
P-620-1-1	Runway/Taxiway Painting - White	SF	64,278.00	\$0.27	\$17,355.06
P-620-1-3	Runway/Taxiway Painting - Black	SF	16,499.50	\$0.30	\$4,949.85
P-620-2-2	Reflective Media - Type III	SF	64,278.00	\$0.70	\$44,994.60
P-620-3-1-1	Paint Enhancements - Biocide Additive	SF	64,278.00	\$0.10	\$6,427.80
P-620-3-1-2	Paint Enhancements - Rust Discoloration Formulation	SF	64,278.00	\$0.10	\$6,427.80
<b>TWY A, B &amp; C Clean &amp; Restripe Markings</b>					
P-101-5-2	Cleaning of Existing Markings	SF	25,497.50	\$0.15	\$3,824.63
P-101-5-5	Paint Removal (Waterblasting)	SF	247.50	\$1.35	\$334.13
P-620-1-2	Runway/Taxiway Painting - Yellow	SF	8,275.00	\$0.27	\$2,234.25
P-620-1-3	Runway/Taxiway Painting - Black	SF	16,172.50	\$0.30	\$4,851.75
P-620-2-2	Reflective Media - Type III	SF	8,275.00	\$0.70	\$5,792.50
P-620-3-1-1	Paint Enhancements - Biocide Additive	SF	8,275.00	\$0.10	\$827.50
P-620-3-1-2	Paint Enhancements - Rust Discoloration Formulation	SF	8,275.00	\$0.10	\$827.50
<b>SUBTOTAL</b>					<b>\$110,963.99</b>
S-105-1-1	MOBILIZATION			10%	\$11,096.40
<b>TOTAL</b>					<b>\$122,060.38</b>

Scope of Work: This proposal is for the CLEANING, RESTRIPE and RUBBER REMOVAL on RWY 8/26. The work also includes the CLEANING, RESTRIPE and RUBBER REMOVAL on RWY 17/35. Taxiway A, B, C & D will have various markings CLEANED, REMOVED and RESTRIPE. A high capacity clean water source and disposal site to be provided by customer. MOT to be provided by customer.

**Specifications:** Work shall be completed in accordance with the current FAA Advisory Circular 150/5370 Standards for Specifying Construction of Airports, 150/5340 Standards for Airport Markings, Innovative Pavement Research Foundation IPRF01-G-002-05-1 Airfield Marking Handbook, and Florida Administrative Code Chapter 14-60 Airport Licensing, Registration, and Airspace Protection.

**Submitted By:**      **Lisandro Rosales**  
                                 **Program Manager**  
                                 **Florida Airfield Maintenance, JV**

**Accepted By:** \_\_\_\_\_  
**Date:** \_\_\_\_\_



STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
**PUBLIC TRANSPORTATION  
GRANT AGREEMENT EXHIBITS**

Form 725-000-02  
STRATEGIC  
DEVELOPMENT  
OGC 02/20

**EXHIBIT B**

**Schedule of Financial Assistance**

FUNDS AWARDED TO THE AGENCY AND REQUIRED MATCHING FUNDS PURSUANT TO THIS AGREEMENT  
CONSIST OF THE FOLLOWING:

**A. Fund Type and Fiscal Year:**

Financial Management Number	Fund Type	FLAIR Category	State Fiscal Year	Object Code	CSFA/ CFDA Number	CSFA/CFDA Title or Funding Source Description	Funding Amount
446363-2-94-22	DDR	088719	2022	751000	55.004	Aviation Grant Program	\$125,000.00
Total Financial Assistance							\$125,000

**B. Estimate of Project Costs by Grant Phase:**

Phases*	State	Local	Federal	Totals	State %	Local %	Federal %
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	0.00	0.00	0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00	0.00	0.00	0.00
Environmental/Design/Construction	\$125,000.00	\$0.00	\$0.00	\$125,000.00	100.00	0.00	0.00
Capital Equipment/ Preventative Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00	0.00	0.00
Match to Direct Federal Funding	\$0.00	\$0.00	\$0.00	\$0.00	0.00	0.00	0.00
Mobility Management (Transit Only)	\$0.00	\$0.00	\$0.00	\$0.00	0.00	0.00	0.00
<b>Totals</b>	\$125,000.00	\$0.00	\$0.00	\$125,000.00			

\*Shifting items between these grant phases requires execution of an Amendment to the Public Transportation Grant Agreement.

**BUDGET/COST ANALYSIS CERTIFICATION AS REQUIRED BY SECTION 216.3475, FLORIDA STATUTES:**

I certify that the cost for each line item budget category (grant phase) has been evaluated and determined to be allowable, reasonable, and necessary as required by Section 216.3475, Florida Statutes. Documentation is on file evidencing the methodology used and the conclusions reached.

Donna Whitney

Department Grant Manager Name

Signature

Date



STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
**PUBLIC TRANSPORTATION**  
**GRANT AGREEMENT EXHIBITS**

Form 725-000-02  
STRATEGIC  
DEVELOPMENT  
OGC 02/20

**EXHIBIT D**

**AGENCY RESOLUTION**

***PLEASE SEE ATTACHED***

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
**PUBLIC TRANSPORTATION  
GRANT AGREEMENT EXHIBITS**

Form 725-000-02  
STRATEGIC  
DEVELOPMENT  
OGC 02/20

**EXHIBIT G**

**AUDIT REQUIREMENTS FOR AWARDS OF STATE FINANCIAL ASSISTANCE**

**THE STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:**

**SUBJECT TO SECTION 215.97, FLORIDA STATUTES:~**

**Awarding Agency:** Florida Department of Transportation  
**State Project Title:** Aviation Grant Program  
**CSFA Number:** 55.004  
**\*Award Amount:** \$125,000

\*The award amount may change with amendments

Specific project information for CSFA Number 55.004 is provided at: <https://apps.fldfs.com/fsaa/searchCatalog.aspx>

**COMPLIANCE REQUIREMENTS APPLICABLE TO STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT:**

State Project Compliance Requirements for CSFA Number 55.004 are provided at:  
<https://apps.fldfs.com/fsaa/searchCompliance.aspx>

The State Projects Compliance Supplement is provided at: <https://apps.fldfs.com/fsaa/compliance.aspx>

## TAYLOR COUNTY BOARD OF COMMISSIONERS

### *County Commission Agenda Item*

**SUBJECT/TITLE:**

The Board to consider the recommendation of the Bid Committee for Consulting Services for the American Rescue Act Programs.

**MEETING DATE REQUESTED:**

November 16, 2021

**Statement of Issue:** To provide consulting services for funds received from the American Rescue Act Program.

**Recommended Action:** The Bid Committee recommends awarding the bid and moving forward with the execution of a contract with Government Services Group, Inc.

**Fiscal Impact:** Total Estimated \$239,560

**Budgeted Expense:** N/A

**Submitted By:** LaWanda Pemberton, County Administrator

**Contact:** 838-3500 X 6

### SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

#### History, Facts & Issues:

The Board received proposals for consulting services for the American Rescue Act Program funding at the October 19, 2021 meeting. Four proposals were received from: Government Services Group, Inc., The Integrity Group, Langton Associates, Inc., and Guardian Community Resource Management, Inc. The Bid Committee was Melody Cox, Jamie Evans and LaWanda Pemberton. The Bid Committee met on November 8, 2021 to discuss the proposals. All documents were found to be in order and in compliance with the advertised Request for Proposals for all companies, with the exception of Government Services Group, who did not provide the E-Verify certification.

#### The average scores were:

Government Services Group	93.33 %
Langton Associates, Inc.	57.67%
The Integrity Group	69%
Guardian CMS	69.33%

**The Bid Committee is recommending that the Board consider awarding the bid to Government Services Group, Inc. Government Services Groups, Inc. is a current contractor for Taylor County and a copy of their E-Verify certification is on file.**

**Options: N/A**

**Attachments: Bid Committee Tabulation Sheets**

## TAYLOR COUNTY ARPA BID SCORE SHEET

SELECTION CRITERIA								
PROPOSER		Understanding of Services to be Provided (15)	Organization and Ability of Consultant and Staff (10)	Relevant Firm Experience (20)	References on Recent Projects (15)	Technical Approach (20)	Cost Proposal (20)	TOTAL SCORE
Langton Consulting		10	10	10	12	10	7	59
The Integrity Group		15	10	13	12	12	10	72
Guardian Community Resource Management		10	10	10	13	10	19 <sup>(M)</sup>	70 <sup>(M)</sup>
Government Services Group		15	10	17	13	18	18	91

BID COMMITTEE: LAWANDA PEMBERTON, MELODY COX, AND JAMI EVANS

REVIEWER NAME: LaWanda Pemberton

DATE OF REVIEW:

11/8/2021

REVIEWER SIGNATURE:

*LaWanda Pemberton*

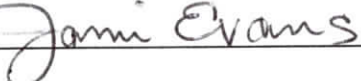
## TAYLOR COUNTY ARPA BID SCORE SHEET

SELECTION CRITERIA								
PROPOSER		Understanding of Services to be Provided (15)	Organization and Ability of Consultant and Staff (10)	Relevant Firm Experience (20)	References on Recent Projects (15)	Technical Approach (20)	Cost Proposal (20)	TOTAL SCORE
Langton Consulting		11	8	10	12	12	8	61
The Integrity Group		15	6	11	12	14	10	68
Guardian Community Resource Management		10	8	10	15	11	17	71
Government Services Group		15	10	18	15	18	20	96

BID COMMITTEE: LAWANDA PEMBERTON, MELODY COX, AND JAMI EVANS

REVIEWER NAME: Jami Evans

DATE OF REVIEW: November 5, 2021

REVIEWER SIGNATURE: 

## TAYLOR COUNTY ARPA BID SCORE SHEET

SELECTION CRITERIA								
PROPOSER		Understanding of Services to be Provided (15)	Organization and Ability of Consultant and Staff (10)	Relevant Firm Experience (20)	References on Recent Projects (15)	Technical Approach (20)	Cost Proposal (20)	TOTAL SCORE
Langton Consulting		10	10	10	8	10	5	53
The Integrity Group		15	10	12	8	12	10	67
Guardian Community Resource Management		8	10	10	12	10	17	67
Government Services Group		15	10	18	12	18	20	93

BID COMMITTEE: LAWANDA PEMBERTON, MELODY COX, AND JAMI EVANS

REVIEWER NAME: Melody Cox

DATE OF REVIEW: November 8, 2021

REVIEWER SIGNATURE: *see attached email*

## **LaWanda Pemberton**

---

**From:** Melody Cox  
**Sent:** Sunday, November 7, 2021 9:00 PM  
**To:** LaWanda Pemberton; Jami Evans  
**Subject:** ARPA Score Sheet  
**Attachments:** American Rexcue Plan Score Sheet.docx

Hey there,  
My score sheet for the conference call. I have made several notes to discuss too. Thank you!

Melody



## TAYLOR COUNTY BOARD OF COMMISSIONERS

### *County Commission Agenda Item*

**SUBJECT/TITLE:**

**Taylor County Local Technology Planning Team to Bridge the Broadband Gap**



**MEETING DATE REQUESTED:**

**November 16, 2021**

**Statement of Issue:** The board to consider request to form Local Planning Team and Lead Staff Liaison to "Bridge the Broadband Gap".

**Recommended Action:** Approve request

**Fiscal Impact:** TBD

**Budgeted Expense:** N/A

**Submitted By:** LaWanda Pemberton, County Administrator

**Contact:** 850-838-3500 ext. 6

### **SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS**

**History, Facts & Issues:** Florida's counties are working to support the expansion of internet services throughout the State of Florida and to support the Department of Economic Opportunity as the agency moves forward to implement the provisions of HB 969 that was passed during the 2020 Legislative Session and HB 1239 that passed during the 2021 Legislative Session. The Small County Coalition and Florida Association of Counties are working with the Department of Economic Opportunity to move the objective forward.

The Board of County Commissioners has adopted a Resolution of support and appointment Commissioner Pam Feagle as the Taylor County Champion for this effort.

The next step in the process is to

- 1) Appoint a Lead Staff Liaison and
- 2) Form a Local Technology Planning Team.

**The recommendation is to appoint the Lead Staff Liaison, who will then reach out to the recommended Sector Agencies and request support and representation on the Local Technology Planning Team.**

**In addition, the Board should further recommend representation from specific Community Organizations; non-profit groups and/or community leaders.**

**Options:                      Approve/Not Approve**

**Attachments:              Email and supporting documents from Chris Doolin, Small  
Counties Coalition  
Resolution of Support**

## LaWanda Pemberton

---

**From:** Chris Doolin <cdoolin@doolinandassoc.com>  
**Sent:** Tuesday, November 2, 2021 3:09 PM  
**Cc:** Putnam BCC 4 - Larry Harvey (larry.harvey@putnam-fl.com); FAC - Jeff Scala (jscala@fl-counties.com); Okeechobee BOCC - 4 - Terry Burroughs (tburroughs@co.okeechobee.fl.us); Palm Beach Commissioner - Gregg Weiss (GWeiss@pbcgov.org)  
**Subject:** Please move forward in Structuring your Local Technology Planning Teams  
**Attachments:** Off and Running to Bridge the Gap .docx

As you are aware the legislature has passed legislation during the past two sessions relating to expansion of broadband in unserved and underserved areas.

One of the strategies in the statutes is that DEO is tasked with establishing Local Technology Planning Teams in every county. The Small County Coalition has been working with the Florida Association of Counties to design a very simple approach to setting up these LTPT's.

There are three actions requested of each county –

1. **Appoint a Lead Commissioner and Lead Staff Liaison to serve as the point for the Broadband Initiative** and to work with FAC and the Coalition on Broadband related issues. Upon appointment of these two individuals please email their names and contact information to Jeff Scala at - [jscala@fl-counties.com](mailto:jscala@fl-counties.com)
2. **Structure your Local Technology Planning Team** – each county is requested to make appointments of various sector representatives that will serve on your county's LTPT – see the template included in the attachment. This should be completed and returned to Jeff Scala at - [jscala@fl-counties.com](mailto:jscala@fl-counties.com)
3. **Hold a meeting of your Local Technology Planning Team** - After completing the appointment process – schedule a first meeting of the LTPT – contact each sector representative and invite them to the initial meeting. An agenda for the meeting is included with the attachment. Each sector representative should be asked to share with the other members the items listed in the draft agenda.

We would like to get every county participating in this initiative. All of these items will be discussed at the upcoming meeting of the Small County Coalition to be held on November 18<sup>th</sup> in Walton County.

Thank you for attention to this matter.

*Chris Doolin*

President – Christian B. Doolin & Associates



### **Initial Steps To Move Forward**

1. **Establish a commitment to participate** – OPTIONAL - This can be in the form of a resolution supporting the goal to improve internet access. Many counties have already taken this step. (See Draft)
2. **Establish the County as the Lead Entity** – REQUESTED OF ALL COUNTIES - the best entity to initiate the collaborative effort is the county government. The county commission and staff should take the lead to begin moving this collaborative effort forward.
  - Each County Should **Designate a lead Commissioner and a Lead Staff** person to assist in coordinating effort.
    - i. The **lead commissioner** should either be a commissioner designated as the lead Contact or the Chairman of the Commission. (FAC refers to this lead commissioner as a “County Champion” in the Access 67 program.)
    - ii. The **lead staff liaison** should either be by the County Administrator, Coordinator, or Manager or a high-level staff designee that will spearhead the local effort.
3. **Establish Your Local Technology Planning Team (LTPT)** – REQUESTED OF ALL COUNTIES - the LTPT is an entity established pursuant to legislation.
  - Each county should initiate the effort of putting together a Local Technology Planning Team. (See Template)
  - The LTPT’s are intended to include a cross-section of the community, which *may* include, but are not limited to, representatives from the following organizations and industries: public safety, libraries, K-12 education, colleges and universities, local health care providers, private businesses, community organizations, economic development organizations, local governments, tourism, parks and recreation, and agriculture.
  - The people appointed to the represent their respective sectors are the choice of the county, but the team should represent the various sectors seeking enhanced access to the internet.
4. **Assessment of your local internet capacity** – REQUESTED OF ALL COUNTIES Once the LTPT is established – the County should initiate a meeting of the LTPT members to begin a discussion and self-evaluation of internet access and capacity.
  - **Counties that have already implemented assessment or feasibility studies** should have each sector pull the documents into an inventory which can be reviewed and prepare an executive summary addressing the following:
    - Current broadband availability;
    - Unserved and underserved areas - businesses and residents;
    - Existing assets relevant to broadband deployment;
    - Existing partnerships with broadband service providers; and,
    - Existing barriers to the deployment of broadband Internet services in the community.
  - **Counties that have not yet begun to implement a coordinated approach** to enhancing or expanding internet services should begin a self-assessment to answer the following questions –
    - What is the current broadband availability?
    - Where are the Unserved and underserved businesses and residents?
    - What are the existing assets relevant to broadband deployment?
    - What are the existing and potential partnerships with broadband service providers? and,
    - What are the existing barriers to the deployment of broadband Internet services in the community?

# ***Bridging the Gap***



**“Every household and business in Florida should have access to affordable, reliable, high-speed Internet Services.”**

The purpose of this document is to assist counties in understanding the Statewide Broadband Initiative; to give guidance in establishing Local Technology Planning Teams; and, to help you answer the following questions -

What are your Internet Access Goals?

Who is leading the Charge?

What are your needs?

What are your assets?

Who are you partners?

What are the resources that can help you Bridge the Gap?

## **County Local Technology Planning Team**

*Counties should complete this form and send to  
Jeff Scala - [jscala@fl-counties.com](mailto:jscala@fl-counties.com) with a copy to Chris Doolin - [cdoolin@doolinandassoc.com](mailto:cdoolin@doolinandassoc.com)*

### **Name of the County Commissioner Chairing the LTPT**

Name –

Email -

Cell phone –

### **Name of the County Staff Liaison to the LTPT**

Name –

Email -

Cell phone-

## **Names and Contact Information for Sector Representatives Appointed to the LTPT**

Potential Sectors on the LTPT	Representing	Name of Person Selected – email address – cellphone	
<b>Public Safety</b>	Sheriff's Office/Police	Name - Email -	Title - Cell Phone -
<b>Libraries</b>	Director of County Library	Name - Email -	Title - Cell Phone -
<b>K-12 Education</b>	Supt. of Schools Representative of Higher Ed located in the county.	Name - Email -	Title - Cell Phone -
<b>Health Care</b>	County Health Dept/ Hospital/Clinic Rep.	Name - Email -	Title - Cell Phone -
<b>Business</b>	Chamber of Commerce; Business leader(s)	Name - Email -	Title - Cell Phone -
<b>Tourism</b>	T.D.C. – Local Attractions	Name - Email -	Title - Cell Phone -
<b>Community Orgs.</b>	Nonprofits Community Leaders	Name - Email -	Title - Cell Phone -
<b>Agriculture</b>	Farmer – Co-ops – Equipment Supplies – Local extension	Name - Email -	Title - Cell Phone -
<b>Economic Development</b>	Economic Development Council/Committee Member(s)	Name - Email -	Title - Cell Phone --
<b>Local Governments</b>	County Administrator Town/City Representatives	Name - Email -	Title - Cell Phone -
<b>Parks and Recreation</b>	Internet Service Providers servicing the county/region	Name - Email -	Title - Cell Phone -
<b>Service Providers</b>	Internet Service Providers servicing the county/region	Name - Email -	Title - Cell Phone -

## **Enhancing/Expanding Internet Services**

**“Every household and business in Florida should have access to affordable, reliable, high-speed Internet Services.”**

Florida’s counties are working to support the expansion of internet services throughout the State of Florida and to support the Dept. of Economic Opportunity as the agency proceeds to implement the provisions of HB 969 that passed in the 2020 Legislative Session and HB 1239 that passed in the 2021 Legislative Session. The Small County Coalition is working in collaboration with the Florida Association Counties to facilitate the overall objective.

### **What are the responsibilities of the Department of Economic Opportunity?**

**DEO is responsible for critical elements that are foundational to the success of the program:**

- Create a strategic plan that has goals and strategies for increasing the use of broadband Internet service in the state.
- Build and facilitate local technology planning teams or partnerships with members representing cross-sections of the community.
- Encourage the use of broadband Internet service, especially in the rural, unserved, or/and underserved communities of the state.
- Develop geographic information system maps of broadband Internet service availability though the state. The bill specifies the content required to be included in the maps and that they must be developed by June 30, 2022.

The Florida Association of Counties has established a Presidential Select Committee on Broadband that is focused on eliminating the Digital Divide in Florida by implementing a comprehensive approach to deliver high-speed, reliable, and affordable Broadband Internet to all Floridians. The Select Committee is coordinating **ACCESS 67 Initiative** to:

- **Advocate** for the adoption, as well as, the implementation of state and federal policies that contribute to the development of solutions that address the lack of **ACCESS** in our local communities.
- **Collaborate** with key stakeholders who share a common goal in developing solutions to address the lack of **ACCESS** in our local communities.
- **Educate** county commissioners with local solutions by sharing best practices among Florida’s counties and similar communities and organizations from around the country.

### ***ACCESS 67 County Champions Network***

- The Florida Association of Counties is requesting each County Commission to designate a lead county contact for matters related to the Presidential Select Committee on Broadband and **ACCESS 67 Broadband Initiative**.
- **The County Champions** are supported through a designated county staff person that will assist the county in matters related to the **ACCESS 67 Broadband Initiative**
- FAC will keep a communication network consisting of the designated **County Champions** and the supporting staff person to facilitate collaboration with stakeholders.



## **Enabling Legislation Passed in 2020 and 2021**

### **Backgrounder on the Relevant Legislation**

#### ***CS/HB 969 By: Broadband Internet Service passed by the Florida Legislature in 2020***

##### **[Text of Enrolled Version of HB 969](#)**

CS/HB 969 designates the Department of Economic Opportunity (DEO) as the lead state agency to facilitate the expansion of broadband Internet service in the state and creates the Florida Office of Broadband (Office) within DEO's Division of Community Development. The Office must create a strategic plan for increasing the use of broadband Internet service in the state, build local technology planning teams, encourage the use of broadband Internet service, especially in rural, unserved, and underserved Florida's Turnpike Enterprise for the Multi-use Corridors of Regional Economic Significance program may be used for projects that assist in the development of broadband infrastructure within or adjacent to a multiuse corridor. Subject to the Governor's veto powers, the effective date of this bill is July 1, 2020.

#### ***CS/CS/HB 1239 - Broadband Internet Infrastructure passed in by the 2021 Legislature***

##### **[Text of Enrolled Version of HB 1239](#)**

The bill requires local technology planning teams established by the Office to work with rural communities to help identify unserved and underserved consumers and to work with broadband providers to identify opportunities and reduce barriers to the deployment of service. The bill provides a nonrecurring appropriation of \$1.5 million for Fiscal Year 2021-2022 to DEO to develop, by June 30, 2022, geographic information system maps of broadband Internet service availability throughout this state. The bill creates two new programs to support the expansion of broadband Internet service to consumers without access to service. The bill creates a program within the Florida Office of Broadband (Office), within the Department of Economic Opportunity (DEO) to award grants, subject to appropriation, to applicants who seek to install or deploy infrastructure that expands broadband service to unserved areas. The bill specifies the types of entities eligible for such grants, provides application requirements and evaluation criteria, and requires the Office to enter into an agreement with each grant recipient that specifies performance conditions, including potential sanctions. The bill establishes a process by which an existing broadband provider may challenge a grant application on the grounds that the provider already offers or plans to offer service in the area at issue. The bill provides limitations on grant awards and requires the Office to prepare an annual report summarizing the activity under this program. The bill requires municipal electric utilities, through July 1, 2024, to offer broadband service providers a discounted rate of \$1 per attachment per year for any new pole attachment necessary to make broadband service available to an unserved or underserved consumer within the utility's service territory. The bill provides terms for these discounted attachments. The bill prohibits municipal electric utilities from raising their current pole attachment rates for broadband providers before July 31, 2022. The bill became law on May 7, 2021; chapter 2021-24, Laws of Florida, and becomes effective on July 1, 2021.



## **Resources and References**

**Here are links to relevant resources**

*DEO – Office of Broadband Website*

*FAC – ACCESS 67 Website*

*NACO Report from Internet Task Force*

*The Florida Broadband Initiative 11-20-20 - Third Revised Final \_.docx*

RESOLUTION NO. N/A

**A RESOLUTION OF THE TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS, SUPPORTING AFFORDABLE AND RELIABLE HIGH-SPEED INTERNET THROUGHOUT FLORIDA.**

**WHEREAS**, reliable and affordable high-speed internet access is essential for Floridians to be prosperous and meet today's challenges; and

**WHEREAS**, the absence of access to reliable and affordable high-speed internet service prevents communities from achieving the high quality of life that is considered a fundamental component for educational and economic success; and

**WHEREAS**, the absence and/or lack of high-speed internet:

- hinders the ability for all schoolchildren to have access to educational opportunities;
- hinders access to telemedicine to improve health outcomes for its residents, and to provide access without demanding travel and transportation;
- hinders the ability for rapid communication between the public and law enforcement agencies;
- hinders the ability for communities to maintain and expand business opportunities, stimulate job growth;
- hinders the ability to engage in innovative technologies that are required for a vibrant economy.

**WHEREAS**, the Florida Legislature recently passed House Bill 969 creating an Office of Broadband within the Department of Economic Opportunity requiring the creation of a strategic plan that has goals and strategies for increasing the use of broadband Internet service in the state; and

**WHEREAS**, it is imperative that the strategic plan be based on accurate and up-to-date mapping and the internet access needs of the public and private sector; and

**WHEREAS**, the National Association of Counties has developed – Test It! an easy to use “mapping tool” that can be used to assess availability of internet; and

**WHEREAS**, in order to meet the goal of universal access to high-speed internet, it will be necessary to determine what the private providers need to provide affordable and reliable connectivity in sparsely located areas, and the support necessary to address issues of sparse populations and to provide expanded internet services, and engage governmental entities at the Federal, State and Local level in order to be successful.

**NOW THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Taylor County, Florida, as follows:

**Section 1.** The above recitals are true and correct and incorporated in this Resolution.

**Section 2.** That the Taylor County Board of County Commissioners, hereby supports the State of Florida, the Department of Economic Opportunities in the effort to achieve access to reliable and affordable high-speed internet access to every household and business throughout the State of Florida.

**Section 3.** That the Board of County Commissioners will assist the State Office of Broadband by participating as needed in meeting the obligations of HB 969 including providing information, assistance in mapping efforts, and supporting other such efforts that will lead to enhanced access to affordable, reliable high-speed internet services throughout Taylor County and the State of Florida.

**Section 4.** This Resolution shall become effective immediately upon adoption.

**APPROVED and ADOPTED** by the Board of County Commissioners of Taylor County, Florida. on the 17<sup>th</sup> day of November, 2020.



**BOARD OF COUNTY COMMISSIONERS  
OF TAYLOR COUNTY, FLORIDA**

BY: Thomas Temple, Chairperson

**ATTEST:**

Gary Knowles  
Gary Knowles, Clerk ad Interim

Approved as to form and legality:

By: Conrad Bishop  
Conrad Bishop, Taylor County Attorney

**The Initial Meeting of the Local Technology Planning Team**  
**A Guide to the First Meeting of the Local Technology Planning Team**

Once the members of the Local Technology Planning Teams have been established, the Team Leader/County Champion should call a meeting. The meeting agenda should include:

**Agenda**

1. Introductions and Role of the Local Technology Planning Team
2. A review of the state legislation and the statutory responsibilities of the Department of Economic Opportunity (Statewide Strategic Plan; Statewide Map; Provide Technical Assistance and Development of Resources)
3. Introduction of each Sector represented on the LTPT --
4. Each LTPT member should discuss/present the broadband/internet background and landscape in their respective area-
  - a. Sector Goals – Policies
  - b. Sector Leadership/Decision-maker
  - c. Sector Demand – Target user/User Access
  - d. Sector Assets – existing services, current funds available, types of technology available, etc.
  - e. Existing partnerships with broadband service providers; and
  - f. Barriers to the deployment of broadband Internet services in the community.
5. Plan to develop an Executive Summary of Status of Broadband in the area covered by the LTPT – It is recommended that a summary of the status of the elements needed to achieve broadband access be developed based on the following questions:
  - a. Introduction
  - b. Current Availability of Broadband/Internet Access
  - c. Unserved/Underserved Areas
  - d. Current and Potential Assets to Support Broadband/Internet Access
  - e. Current and Potential Partnerships with Providers
  - f. Barriers to Expansion
  - g. Immediate and future Needs
6. Technical Assistance and Resources Needed to Move Forward.
7. Future Meetings

## TAYLOR COUNTY BOARD OF COMMISSIONERS

### County Commission Agenda Item

SUBJECT/TITLE:



The Board to discuss Florida Fish and Wildlife Conservation Commission (FWC) Derelict Vessel Grant Program

MEETING DATE REQUESTED:

November 16, 2021

**Statement of Issue:** Consideration of utilizing grant program for derelict vessel removal.

**Recommended Action:**

**Fiscal Impact:** Unknown at this time.

**Budgeted Expense:** No

**Submitted By:** LaWanda Pemberton, County Administrator

**Contact:** 850-838-3500 ext. 6

### SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

**History, Facts & Issues:** The Florida Fish and Wildlife Conservation Commission pursuant to sections 206.606 and 376. 15 Florida Statutes, has established a program to provide grants to local governments for removal of derelict vessels from the public waters of the State.

This program is 100 % grant funded and is reimbursement based. All applications will require a law enforcement Letter of Authorization to remove and dispose of the vessel applied for in the application submitted.

As an alternative, FWC will begin direct removal in May of 2022. FWC will select vessels based upon priorities. According to conversations with FWC it is understood that fiscally constrained counties and navigational hazards will receive priority.

There is currently a vessel in the Steinhatchee River that may be eligible for the grant opportunity. It is not a navigational hazard.

**Options:** 1) Obtain quotes and request FWC approval for derelict vessel removal. Once quotes are obtained Staff will request funding for the removal.

**2) Request removal by FWC in May, 2022.**

**Attachments:**

**Letter from FWC**

**FWC Derelict Vessel Removal Grant Program Guidelines**



9/30/2021

**Florida Fish  
and Wildlife  
Conservation  
Commission**

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800 955-8770 (V)

MyFWC.com

Lawanda Pemberton  
Taylor County Administrator.  
201 East Green Street  
Perry FL. 32347

RE: Derelict Vessel Case Number FWNC200FF2838.

Dear Mrs. Pemberton:

The Florida Fish and Wildlife Conservation Commission (FWC) has investigated the vessel described below and determined the vessel is abandoned and derelict as defined in sections 705.103 and 823.11, Florida Statutes. FWC has provided notice to the last known owner/custodian of the vessel and afforded him/her an opportunity for a hearing compliant with fundamental procedural due process. Your Agency is now authorized to remove and dispose of the following vessel on behalf of the FWC:

Vessel Make: Unknown.

Vessel Model: Cabin Cruiser.

Vessel Hull Identification Number: CFG283156M791

Vessel Registration Number: FL-2065-HK.

Vessel Color: White

Vessel Location Latitude/Longitude: N29\*41.67102/ W83\*21.14502

Vessel Location Description: On the Steinhatchee River up from the landings.

Please photograph the removal and destruction of the vessel and email the images to the email address provided below after the removal is complete. If you will be unable to take or provide the necessary images, please contact me in advance so an FWC officer can attend and document the vessel removal and destruction. Please also notify me of the total cost incurred for the removal and destruction of this vessel. If an owner/custodian can be identified, FWC will send a demand letter to the owner/custodian on your behalf seeking to recover your costs.

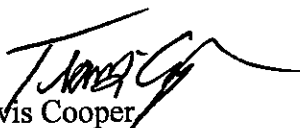
This authorization permits only (1) the destruction of the vessel identified above and (2) the removal and less any salvage value obtained by the disposal of the property salvageable material from this vessel pursuant to subsection 705.103(4), Florida Statutes. Any other use of the vessel is not authorized. This letter does not authorize the removal of any vessels other than the vessel identified above.

Once you have informed me the vessel has been removed and I have photographic documentation of the removal and destruction, FWC will request the Department of Highway Safety and Motor Vehicles cancel the title and registration for the vessel.

Name  
Page 2  
Date

Please contact me if you have any other questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Travis Cooper", with a long horizontal flourish extending to the right.

Officer Travis Cooper  
3377 east US Hwy 90  
Lake City Fl. 32055  
Travis.cooper@myfwc.com  
352-441-1015

Enclosures





## 2020/2021 Derelict Vessel Removal Grant Program

### Total Removal Funding

### 2020/2021 DV Grant Opportunities



### FWC Announces 2020/2021 Revised Derelict Vessel Grant Opportunities

The Florida Fish and Wildlife Conservation Commission pursuant to sections 206.606 and 376.15, F.S., has established a program to provide grants to local governments for reimbursement for the removal of derelict vessels from the public waters of the state. The program is funded by an appropriation from the Florida Legislature.

FWC's new Derelict Vessel Grant Guidelines allows for the receipt of these grant applications on a continuing basis with no deadlines as long as funding is available. Also, FWC will now pay 100% reimbursement to the grantee for all eligible vessels in the grant contract. Eligibility at a minimum, will include an opportunity for the vessel owner to challenge the derelict vessel determination, either in criminal court and in an administrative hearing. Vessel cases not demonstrating that these opportunities have been offered to the owners of the vessels will not be considered for state funding assistance.

Applications that meet the requirements for the Rapid Removal Grant Program may be submitted at any time as long as funding is available. Rapid removal cases must also meet guideline requirements and due process requirements. All applications will require a law enforcement **Letter of Authorization** to remove and dispose of the vessel applied for in the application submitted. Total funding allocated for derelict vessel removal for fiscal year 2018/19 was \$1,000,000. Applications may be mailed to the Florida Fish and Wildlife Conservation Commission, Boating and Waterways Section, Derelict Vessel Grant Program Administrator, at 620 S. Meridian Street – Room 235, Tallahassee, Florida 32399-1600 or emailed to [DVGrant@MyFWC.com](mailto:DVGrant@MyFWC.com).

This grant program is only available for state, county and local governments. It is not available for private citizens or non-governmental organizations.

### Download Printable Application and Guidelines:

[FWC Derelict Vessel Removal Grant Program \(Grant Guidelines\)](#)

## FWC Derelict Vessel Removal Grant Program (Grant Application)

For questions or additional information, please contact:

Phil Horning, Derelict Vessel Program Administrator, Florida Fish and Wildlife Conservation Commission,  
Division of Law Enforcement, Boating and Waterways Section, (850) 617-9540 or email  
[Phil.Horning@MyFWC.com](mailto:Phil.Horning@MyFWC.com)

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Pursuant to section 120.74, Florida Statutes, the Fish and Wildlife Conservation Commission has published its 2019  
**Agency Regulatory Plan.**

---



Florida Fish  
and Wildlife  
Conservation  
Commission

MyFWC.com

Division of Law  
Enforcement

Boating and Waterways  
Section

FWC Derelict Vessel  
Removal Grant Program

620 South Meridian Street  
Tallahassee, FL 32399-  
1600

Tel: (850) 488-5600  
Fax: (850) 488-9284  
E-mail:  
DVgrant@MyFWC.com

# **FWC Derelict Vessel Removal Grant Program Guidelines**

**Effective November 2019**

Permission is granted for duplication, use and reuse of any and all information contained in this document.

## TABLE OF CONTENTS

SECTION I – PROGRAM DESCRIPTION AND PURPOSE	
1.1	PURPOSE.....2
1.2	SOURCE OF FUNDS .....2
SECTION II – DEFINITIONS	
2.1	DEFINITIONS.....2
SECTION III – ELIGIBILITY	
3.1	ELIGIBLE PARTICIPANTS.....3
3.2	ELIGIBLE USES OF PROGRAM FUNDS .....3
3.3	INELIGIBLE USES OF PROGRAM FUNDS.....4
SECTION IV – GENERAL INSTRUCTIONS FOR ALL DERELICT VESSEL GRANT APPLICATIONS	
4.1	SUBMISSION ADDRESS.....4
4.2	APPLICATION FORM AND INSTRUCTIONS.....5
4.3	COVER LETTER .....5
4.4	AUTHORIZATION TO APPLY .....5
4.5	APPLICATION NUMBER.....5
4.6	INCOMPLETE APPLICATIONS .....5
4.7	GRANT AWARDS PROCESS.....5
4.8	ADVANCED FUNDS.....6
4.9	PRE-AWARD COSTS.....6
4.10	PAYMENT OF GRANT FUNDS.....6
SECTION V – APPLICATION PROCESS FOR BULK DERELICT VESSEL REMOVAL GRANTS	
5.1	PROJECT TYPE.....6
5.2	APPLICATIONS.....6
SECTION VI – APPLICATION PROCESS FOR RAPID REMOVAL DERELICT VESSEL GRANTS	
6.1	RAPID REMOVAL GENERAL PROCESS AND CRITERIA FOR ELIGIBILITY .....7
6.2	RAPID REMOVAL TIMELINE.....7
SECTION VII – GRANT AGREEMENT	
7.1	GRANT AGREEMENT.....8
7.2	EXECUTION OF AGREEMENT .....9
SECTION VIII – COMPLIANCE REQUIREMENTS	
8.1	STATEWIDE DERELICT VESSEL DATABASE REQUIREMENT.....9
8.2	STATE AND FEDERAL LAWS, AUTHORIZED DISPOSAL SITES, MANATEE PROTECTION PLAN.....9
8.3	PROJECT COMPLETION REQUIREMENT.....9
8.4	TIMELINE AND AGREEMENT CHANGES .....9
8.5	FEDERAL LAW IN HIRING PRACTICES.....10
8.6	PROJECT EXECUTION TIMELINE.....10
8.7	COST OVERRUNS.....10
8.8	AGREEMENT COMPLIANCE REQUIREMENT.....10
8.9	CONTINGENCY FEES PROHIBITED .....10
8.10	EMPLOYMENT VERIFICATION SYSTEM.....10

## SECTION I PROGRAM DESCRIPTION AND PURPOSE

### 1.1 Purpose

The Florida Fish and Wildlife Conservation Commission (FWC), pursuant to sections 206.606 and 376.15, F.S., hereby establishes this program to provide grants to local governments and other political subdivisions of the state for reimbursement for the removal of derelict vessels from the public waters of the state.

### 1.2 Source of Funds

In the event monies are appropriated by the Legislature, and/or if other funding is available for the Derelict Vessel Removal Grant Program for a given fiscal year, FWC shall announce the availability of funding and the application submission period in the *Florida Administrative Register* and on the web at [MyFWC.com/DVGrant](http://MyFWC.com/DVGrant).

Both the bulk derelict vessel removal and the rapid removal grant opportunities described herein will operate simultaneously during the funding cycle until the end of the posted application period or until available funding is exhausted, whichever occurs first.

## SECTION II DEFINITIONS

### 2.1 Definitions

As used herein, the term:

**AGREEMENT:** means the written document under which the grantee and FWC mutually agree to carry out respective responsibilities to accomplish the removal of derelict vessels from the waters of the state.

**APPLICANT:** means an eligible participant that applies to FWC for program funds.

**APPLICATION:** means a formal request for program funds by an applicant on the form approved by FWC, submitted with all required documentation.

**GRANTEE:** means an applicant whose application has been selected and approved for a funding award and who is the party responsible for completing the project and reporting project completion to FWC.

**DATABASE:** means the Statewide Derelict Vessel Database.

**DERELICT VESSEL:** means a vessel, as defined in section 327.02, F.S., that is left, stored, or abandoned:

1. In a wrecked, junked, or substantially dismantled condition upon any public waters of this state.
2. At a port in this state without the consent of the agency having jurisdiction thereof.
3. Docked, grounded, or beached upon the property of another without the consent of the owner.

**FWC:** means the Florida Fish and Wildlife Conservation Commission.

**PROGRAM ADMINISTRATOR:** means the FWC staff member designated by the Director, Division of Law Enforcement (or designee), to manage the FWC Derelict Vessel Removal Grant Program.

**PROGRAM FUNDS:** means funding available for the FWC Derelict Vessel Removal Grant Program as appropriated by the Florida Legislature or any other available funding directed toward the program.

**PROJECT:** means a proposal that is approved and funded by the state, undertaken for the purpose of removing derelict vessels from the public waters of the state.

**PROJECT COMPLETION:** means removal of all derelict vessels identified in the Agreement by the grantee, timely submission of all receipts, reports and images required as proof of such removals, and the closeout of the derelict vessel case in FWC's Derelict Vessel Database, indicating that the project is completed in accordance with the Agreement.

## **SECTION III ELIGIBILITY**

### **3.1 Eligible Participants**

Eligible participants shall include state, county and municipal governments of the state of Florida, Florida water management districts and inland navigation special taxing districts. Non-Governmental Organizations (NGOs) will be required to operate under an agreement with a county or municipality. Grant funds under this program will not be directly awarded to NGOs or private citizens. Applicants who have at least one derelict vessel in their jurisdiction are eligible to apply for grant funding under this program.

### **3.2 Eligible Uses of Program Funds**

Derelict vessel removal grants shall only be used for the costs of removal and disposal of derelict vessels.

Applicant administrative costs will not be paid from grant funds.

Pursuant to section 705.101(3), Florida Statutes, all derelict vessels are also abandoned property. In section 376.15, Florida Statutes, the Florida Legislature has made clear its intent that recipients of grant funding under this program demonstrate commitment to maintain waters free of abandoned and derelict vessels and to seek legal action against those who abandon vessels in the waters of the State. This commitment can be demonstrated by Applicants investing time and resources into thoroughly completing a law enforcement investigation and thoroughly documenting that investigation in the database. Derelict vessels without updated cases in the database will be considered ineligible to receive removal funding from this program. Specific details of what must be included in the database for a vessel to be eligible for removal grant funding under this program are provided herein.

In order to be eligible for removal, vessels included in an application must have been the subject of an investigation completed by a law enforcement officer which met all Constitutional due process requirements. This includes requirements that the owner or responsible party had the opportunity to appear before a criminal court to dispute the vessel's derelict condition and/or the owner or responsible party was notified the vessel was derelict and was offered the opportunity for an appropriate alternative hearing to dispute the determination that the vessel was derelict.

In keeping with the statutory expectation that applicants demonstrate commitment to seek legal action against those who abandon vessels in the waters of the State, for each vessel included on an Application, the Applicant must indicate whether or not the vessel owner or responsible party was charged with a violation of either section 823.11 or section 376.15, Florida Statutes. If the owner or responsible party was not charged, the Applicant must indicate whether a law enforcement officer requested that the State Attorney file charges directly against the owner or responsible party. In order for a vessel to be eligible for removal grant funding under this program, the vessel owner or responsible party must have either been charged with a violation of section 823.11 or section 376.15, Florida Statutes, or a law enforcement officer must have requested that the State Attorney file charges directly and the State Attorney must have declined to do so. The only exception shall be when by diligent search and inquiry law enforcement was unable to identify an owner or responsible party or the responsible party was unable to be located. A diligent search and inquiry shall include, at a minimum, a thorough canvassing of the area where the vessel is located, checking with local police departments and Sheriff's offices, and thoroughly searching for title and registration on any identified registration, documentation, hull identification or engine serial numbers. These identification efforts must be thoroughly documented in the Database.

### **3.3 Ineligible Uses of Program Funds:**

Program funds will only be awarded for projects that are directly associated with the removal and destruction of a derelict vessel from the waters of the state. Costs listed below are some examples of those not eligible for reimbursement under this program:

- The salaries of any government agency personnel involved with the removal projects.

- Costs not related to the actual removal and destruction of a derelict vessel.
- Costs for legal fees.
- The purchase of equipment of any kind.
- Vessel storage costs.

## **SECTION IV GENERAL INSTRUCTIONS FOR ALL DERELICT VESSEL GRANT APPLICATIONS**

### **4.1 Submission Address**

Applications must be delivered on or before the last day of the announced submission period, no later than the close of business, to the following address:

Florida Fish and Wildlife Conservation Commission  
Division of Law Enforcement  
Boating and Waterways Section  
Attn: Derelict Vessel Removal Program  
620 South Meridian Street, Room 235  
Tallahassee, Florida 32399-1600

OR [DVGrant@MyFWC.com](mailto:DVGrant@MyFWC.com)

### **4.2 Application Form and Instructions**

Applicants must submit applications on FWC's Derelict Vessel Removal Grant Application form (FWC/DERELICT VESSEL-APP (July 2019)). The application form and instructions may be obtained from FWC's Web site at [MyFWC.com/DVGrant](http://MyFWC.com/DVGrant).

Instructions provided with the application form include information about how to complete each section and the correct format for submission in order for the application to be considered complete. The applicant shall submit the application and all attachments as paper copy or may email the application and all attachments to [DVGrant@MyFWC.com](mailto:DVGrant@MyFWC.com).

### **4.3 Cover Letter**

Applications are to be submitted with a cover letter addressed to the FWC Derelict Vessel Removal Grant Program administrator. The cover letter should request consideration of the project and include the total amount requested.

### **4.4 Authorization to Apply**

Applications must include documentation of formal authorization by the appropriate governing body that the individual signing the application form has the authority to apply for and administer the grant on behalf of the governing body.

### **4.5 Application Number**



All grant applications will be assigned an application number by FWC staff once the Application is received. Applicants will use this grant application number for all future correspondence regarding the application and/or project.

#### **4.6 Incomplete Applications**

Applications must include, at a minimum, the required attachments as indicated in the application attachments checklist section of the application form. Applications will be reviewed for completeness, eligibility as explained in these guidelines, and compliance with all applicable laws. The applicant will be notified by email if any portion of the application is considered by FWC to be incomplete or if the application is ineligible. The applicant will be given an opportunity within ten (10) calendar days from receipt of the email to provide FWC with any necessary information or documentation to complete the application package or document eligibility. Failure to provide the requested information or documentation within this time period will result in the application being rejected.

#### **4.7 Grant Awards Process**

Each vessel listed on a grant application will be compared against the Statewide Derelict Vessel Database for accuracy and eligibility.

Grant funding shall be awarded on a "first come, first served" basis. No applicant shall be eligible for more than 25 percent of the funding available in a fiscal year during the first half of that year. At the beginning of the third quarter, an applicant who has already received the maximum 25 percent for the first half of the fiscal year may reapply for additional grant funding up to the amount of the remaining funds available in that year.

The costs of removal and destruction of eligible derelict vessels listed on complete and eligible applications shall be funded 100 percent by this grant program.

Rapid Removal Grant requests will be processed as soon as practicable and shall be expedited to the extent possible.

FWC will accept applications on a continuous basis until available funding has been exhausted or the advertised submission period ends, whichever occurs first.

FWC program staff will update the FWC website to notify applicants of remaining available funds at [MyFWC.com/DVgrant](http://MyFWC.com/DVgrant). Applicants should check the website or contact FWC directly to ensure funds availability before submitting applications.

#### **4.8 Advanced Funds**

FWC will not approve a request for any advance in program funds. The grantee must have the financial capability to process invoices and make timely payments to contractors, vendors or other similar payees prior to receiving program funds for reimbursement of project expenses.

#### **4.9 Pre-Award Costs**

Costs for environmental reviews or permitting required to begin a project are allowable as pre-award costs **only** if the application clearly identifies the costs as occurring prior to the application being submitted, and a detailed explanation is provided as to why the cost expenditures were necessary prior to the application being submitted and awarded. Removal operations started before agreement execution will not be eligible for reimbursement.

#### **4.10 Payment of Grant Funds**

Payment of grant funds to the Applicant shall be by warrant (check) or direct deposit/electronic funds transfer.

### **SECTION V APPLICATION PROCESS FOR BULK DERELICT VESSEL REMOVAL GRANTS**

#### **5.1 Project Type**

Unless conditions of eligibility currently exist that would qualify a specific vessel for removal under the Rapid Removal Grant process, the applicant will utilize the Bulk Derelict Vessel Removal Grant process.

#### **5.2 Applications**

The applicant will complete the Derelict Vessel Removal Grant Application and mark the checkbox for Bulk Derelict Vessel Grant. This grant opportunity is designed for the Applicant to remove as many derelict vessels within their jurisdiction as possible within a single coordinated project.

All vessels for which grant funding is sought must have been the subject of an investigation completed by a law enforcement officer who has also made all notifications as required by section 705.103(2), F.S. The Applicant must have received a letter of removal authorization from law enforcement indicating that all Constitutional due process requirements were met in the investigation.

Vessels for which the applicant or another law enforcement or governmental entity have not provided due process, as required by the Florida and Federal Constitutions may not be destroyed and disposed of. They may be relocated or removed from the water without destruction or disposal until such time as due process has been provided in accordance with sections 823.11(3), 376.16(3), and 327.44(3), F.S. The applicant will be solely responsible for all costs incurred for relocation and removal of derelict vessels for which the owner has not received due process. These costs do not qualify for grant funding under this program.

### **SECTION VI APPLICATION PROCESS FOR RAPID REMOVAL DERELICT VESSEL GRANTS**

#### **6.1 Rapid Removal General Process and Criteria for Eligibility**

This process is designed for those vessels that have an urgent need for immediate removal. When a derelict vessel is in danger of imminent sinking or breaking apart or is a critical danger to public safety or the environment and these facts can be verified by the investigating officer, it will be eligible for rapid removal.

In addition to meeting all eligibility criteria in section III above, the requirements of this section will apply to a Rapid Removal Grant application.

The FWC program administrator and staff will review the application and, if the burden has been met to show just cause for rapid removal, the award will be issued as soon as practicable based on available funding. FWC program staff will notify the applicant by phone and email whether the project has been awarded. If awarded, FWC will initiate a purchase order to be issued to the grantee for the amount of the vessel removal. As soon as FWC receives proof of project completion, payment will be approved for disbursement to the grantee.

The applicant will complete the Derelict Vessel Removal Grant Application and mark the check box for Rapid Removal Derelict Vessel Grant. The applicant must articulate in their application the justification for elevation to the Rapid Removal Program.

Multiple vessels may be applied for under a single rapid removal grant application as long as they all meet the rapid removal criteria.

## **6.2 Rapid Removal Timeline:**

If a vessel is qualified for rapid removal and the applicant is otherwise eligible, a purchase order will be requested by FWC staff for the project (funds permitting). Once a purchase order has been approved by FWC program staff, the grantee will be emailed permission to begin the work immediately.

A vessel may qualify for rapid removal grant funding even though due process procedures have not yet been provided if it meets all other criteria contained in these Guidelines. Once the applicant is notified of a grant award, the vessel may be immediately removed from the water, but not destroyed. The vessel must be removed from the water without intentionally dismantling or destroying the vessel. The investigating law enforcement officer is responsible for entering the vessel information into the database on/or before the day of application for grant funding. Eligibility for state funding will require an emailed approval by the FWC's Derelict Vessel Program administrator or staff prior to removal of the derelict vessel. Completion of derelict vessel determination and database entries with law enforcement supervisor's approval are required before payment for removal is made.

Once removed from the waters of the state, the vessel must be held in a safe and secure location where the officer can complete the derelict vessel investigation and provide appropriate due process procedures and other required notifications. The grantee will be responsible for storage of the derelict vessel and all related storage costs once on land. After the law enforcement officer

has completed the investigation, provided notifications and an opportunity for due process, the vessel may be destroyed absent a judicial finding that the vessel was not derelict upon the waters of the state.

Once all due process has been provided, law enforcement must provide the grantee a letter indicating that all Constitutional due process requirements were met in the investigation and the vessel may be destroyed and disposed of.

This grant program will cover the costs of removal, transportation to the storage location, transportation to the disposal site, and destruction and disposal only.

## **SECTION VII GRANT AGREEMENT**

### **7.1 Grant Agreement**

Upon approval of a project for funding, the grantee and FWC shall enter into a grant agreement. This grant agreement will describe the responsibilities of both parties and terms and conditions particular to each project, and will require compliance with applicable statutes, rules, and policies. Unless otherwise specified herein or in the Agreement, a project may not commence until the grant agreement is fully executed by all parties.

If it is necessary that the project begin before the Agreement is executed, the grantee must submit a request in writing that includes a detailed justification explaining why it was necessary. If approved, FWC will include a provision in the Agreement authorizing pre-agreement costs only for environmental reviews or permitting. These costs **will not** be reimbursed unless specifically requested by the grantee and approved by FWC. No other pre-agreement costs will be approved except as provided herein.

### **7.2 Execution of Agreement**

Upon receipt of the Agreement from FWC, the grantee must sign the agreement and return it to FWC prior to the commencement of work. Failure to execute the Agreement within thirty (30) days will render the grant null and void, unless the grantee requests an extension and provides a detailed justification.

## **VIII COMPLIANCE REQUIREMENTS**

### **8.1 Statewide Derelict Vessel Database Requirement**

Every vessel listed in an application must be entered in the Statewide Derelict Vessel Database. The case must reflect a completed investigation by a sworn law enforcement officer determining the vessel to be derelict.

For each vessel included in a grant application, the case file in the database must include well-articulated investigative notes from the officer supporting the determination of the vessel as derelict. The case file must also include uploaded images of the vessel and the associated conditions supporting the derelict determination. It must also contain a close-up image of the derelict vessel sticker that was placed on the vessel and an image of the vessel with the sticker posted on it. There must be a copy of documentation providing the owner or responsible party with notification of his or her due process rights and providing proof of receipt or delivery to the owner or responsible party. For creation of a database account and training, contact the FWC Boating and Waterways Derelict Vessel Administrator at (850) 488-5600.

## **8.2 State and Federal Laws, Authorized Disposal Sites, Manatee Protection Plan**

Projects must comply with all local, state and federal regulations, including the Manatee Protection Plan; obtain state or federal permits, if necessary; and follow all laws related to procurement for any labor, equipment, materials, facilities, construction and other services related to the project funded. Authorized disposal sites for derelict vessels shall be limited to permitted artificial reef sites, with pre-approval and permitting of a reefing project, and /or a permitted landfill.

## **8.3 Project Completion Requirement**

Failure to complete the project and make final payment request to FWC within the stipulated payment will result in grant termination and possible loss of program funds.

## **8.4 Timeline and Agreement Changes**

The grantee shall inform the FWC Derelict Vessel Program staff of any changes or time delays incurred with the project. If deadlines or other terms of the agreement cannot be met, the grantee must notify FWC immediately and request an amendment to the agreement.

## **8.5 Federal Law in Hiring Practices**

The grantee shall require that qualified project contractors and project staff that are paid using state program funds are hired without regard to race, creed, color, national origin, age, sex, or disability.

## **8.6 Project Execution Timeline**

Work shall begin within sixty (60) days of execution of the agreement, unless delay is of no fault of the grantee, or the agreement shall be cancelled.

## **8.7 Cost Overruns**

The grantee shall make every effort to avoid cost overruns on a project. If the total cost of the project exceeds the grant amount, the grantee shall assume liability for all additional costs.

#### **8.8 Agreement Compliance Requirement**

A grant agreement will be terminated, and program funds returned to FWC for non-compliance with any of the terms of the agreement or these guidelines, unless the non-compliance is rectified by the grantee.

#### **8.9 Contingency Fees Prohibited**

Contingency fees are prohibited. Applicants must agree that they have not, or will not, pay or agree to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for the applicant, any fee, commission, percentage, gift or other consideration contingent upon or resulting from the award of a grant from this Program.

#### **8.10 Employment Verification System**

A grantee shall enroll in and use the U.S. Department of Homeland Security's E-Verify Employment Eligibility Verification System (<http://www.uscis.gov/portal/site/uscis>) to verify the employment eligibility of all new employees hired by the grantee during the term of the grant agreement. Additionally, the grantee, in any subcontracts for the performance of work or services pursuant to the grant's scope of work, shall include the requirement that the subcontractor use the E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the contract term.



# FLORIDA FISH AND WILDLIFE CONSERVATION COMMISSION

## Derelict Vessel Removal Grant Application

### FOR OFFICE USE ONLY

Derelict Vessel Removal Grant Application Number:	Date Received:
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### I. APPLICANT INFORMATION

Applicant:			
a) Federal Employer ID No.:			
b) Project Manager Name:		c) Project Manager Title:	
d) Mailing Address			
e) City/State/ZIP			
f) Shipping Address			
g) City/State ZIP			
h) Telephone			
i) FAX			
j) Email			
k) District Numbers:			
l) State House			
m) State Senate			

### II. PROJECT SUMMARY

a) Project Title	
b) Project Goal(s):	
c) Project Cost (Total):	

d) Grant Amount Requested:		
e) Project Type(s):	<input type="checkbox"/> Bulk Derelict Vessel Grant (See Section V of guidelines for eligibility and restrictions). <input type="checkbox"/> Rapid Removal Derelict Vessel Grant (See Section VI of guidelines for eligibility and restrictions).	

Brief Project Summary (including the total number of derelict vessels that you are requesting be removed as part of this project). (Note that a detailed Project Summary/Scope of Work is required as an attachment to this application.)

<b>III. JUSTIFICATION FOR RAPID REMOVAL GRANT REQUEST VS. BULK DERELICT VESSEL GRANT REQUEST</b>
Describe how the vessel to be removed meets the rapid removal criteria listed in Section VI of the Derelict Vessel Removal Grant guidelines using specific conditions which demonstrate it is in danger of imminent sinking, breaking apart, or is a critical danger to public safety or the environment.



#### IV. PROJECTED OUTCOMES

- a. How many total derelict vessels are there in the project's jurisdiction? What percentage of the total derelict vessels located within the project's jurisdiction will be removed by this project? (Limited to those listed in the Statewide Derelict Vessel Database).

- b. Describe the system to be used in demonstrating complete removal and destruction of the removed vessel(s). Include the procedure to verify contractor's completeness in removal of the vessel(s).

#### V. BUDGET

Has a detailed cost estimate/proposal been developed for this derelict vessel removal project? If yes, attach a copy of application.

☐ YES

☐ NO

#### VI. OTHER SOURCE OF FUNDS (STATUS)

- |    |                                  |                                      |                                  |                        |
|----|----------------------------------|--------------------------------------|----------------------------------|------------------------|
| a. | <input type="checkbox"/> Federal | <input type="checkbox"/> State/Local | <input type="checkbox"/> Loan    | Agency:                |
| b. | Grant Name:                      |                                      |                                  | Amount:                |
| c. | Approval Status:                 | <input type="checkbox"/> Approved    | <input type="checkbox"/> Pending | Intend to Apply, Date: |

<b>VII. LAW ENFORCEMENT CASE DATE</b>						
(Include a line for each derelict vessel that you are requesting be removed as a part of this project)						
	<b>AGENCY</b>	<b>AGENCY CASE NUMBER</b>	<b>VESSEL REGISTRATION</b>	<b>VESSEL MAKE</b>	<b>VESSEL LENGTH</b>	<b>VESSEL REMOVAL QUOTE</b>
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
					<b>TOTAL</b>	

<b>VIII. APPLICATION ATTACHMENTS CHECKLIST</b>	
For mailed applications, include a copy on electronic media with paper copy or you may email entire application to: <a href="mailto:DVGrant@MyFWC.com">DVGrant@MyFWC.com</a>	
<b>Inc.</b>	<b>Required Attachments</b>
<input type="checkbox"/>	a. Cover Letter: A brief letter explaining overview of project and responsible parties involved.
<input type="checkbox"/>	b. Application: One (1) application with original signature from authorized individual.
<input type="checkbox"/>	c. Project Proposal: a detailed description of the project as described in the application instructions.
<input type="checkbox"/>	d. Delegation of Authority: Formal documentation to show that the person signing the application has the authority to apply for, administer and commit the governing body or not-for-profit organization to the grant project on behalf of the applicant.
<input type="checkbox"/>	e. Detailed Cost Estimate: Cost estimate in the form of a formal bid, written quote from proposed vendor or a detailed cost estimate for the project elements. One (1) tabbed section for each vessel removal requested to include the Derelict Vessel Data Sheet (Attachment "A").

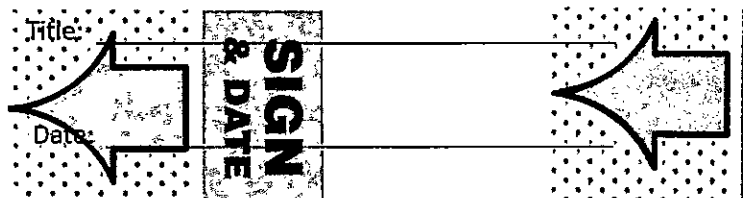
## APPLICANT SIGNATURE

Application is hereby made for the activities described herein. I certify that I am familiar with the information contained in the application, and to the best of my knowledge and belief, this information is true, complete, and accurate. I further certify that I possess the authority (see grant guidelines Section IV, 4.4) to sign on behalf of the Applicant and that the Applicant has the ability to undertake the proposed activities in compliance with the FWC Derelict Vessel Removal Grant Program Guidelines.

I also certify that the applicant's governing body is aware of and has authorized the project manager as the official representative of the applicant to act in connection with this application and subsequent project, as well as to provide additional information as may be required. By my signature below, the applicant agrees to comply with all applicable federal, state, and local laws in conjunction with this proposal and the resulting project if approved.

Print/Type Name: \_\_\_\_\_

Signature: \_\_\_\_\_



STATE OF FLORIDA, COUNTY OF SELECT ONE

\_\_\_\_\_ personally, appeared before me this \_\_\_\_\_ day of \_\_\_\_\_

20\_\_ who subscribed and swore to the above instrument in my presence.

Notary Public Name: \_\_\_\_\_ My commission expires: \_\_\_\_\_

NOTE: Instruction and further information regarding this application and the FWC Derelict Vessel Removal Grant Program can be found in the Program's Guidelines document or by contacting the Program Administrator at: Florida Fish and Wildlife Conservation Commission, Boating and Waterways Section, Derelict Vessel Program, 620 South Meridian Street, Tallahassee, FL 32399-1600 or call (850) 488-5600

**Attachment A**

(Submit one (1) sheet for each vessel requested in grant application)

**Derelict Vessel Data Sheet**

Law Enforcement Case Number:	
County of Vessel's Location:	SELECT ONE
Has the vessel's owner or responsible party been charged with a violation of either Section 823.11, F.S. or Section 376.15, F.S.?	SELECT ONE
If the vessel's owner or responsible party has not been charged with a violation of Section 823.11, F.S. or section 376.15, F.S., did law enforcement request that the State Attorney file charges directly?	SELECT ONE
Describe the vessel's location: (example: Vessel is in shallow water within mangroves at boat ramp.)	
Vessel Coordinates: (Degrees-Decimal Minutes)	(N) (W)
Has law enforcement officer issued a Letter of Removal Authorization:	SELECT ONE
Vessel Color:	
Vessel Length:	
Vessel Registration:	
Investigating Agency:	
Photo of Vessel: (include photos as attachment in this tab)	SELECT ONE
Select Removal Type:	SELECT ONE
Are there pollutants on the vessel requiring removal?	SELECT ONE
Is the vessel located in or above seagrass or coral?	SELECT ONE
Vessel Removal Cost (Include contractors written quote for the vessel)	
Contractor's Name:	
Contractor's Address:	
Contractor's Phone	

# FLORIDA FISH AND WILDLIFE CONSERVATION COMMISSION

## Derelict Vessel Removal Grant Program

Instructions for completing the FWC Derelict Vessel Removal Grant Application

### GENERAL INSTRUCTIONS

**PLEASE READ THE DERELICT VESSEL REMOVAL GRANT PROGRAM GUIDELINES BEFORE PROCEEDING TO THE APPLICATION**

- Submit one (1) original of the application with attachments.
- Application may be mailed or emailed to FWC for submissions.
- Staple application in upper left-hand corner, or clip with one binder clip. **Do not place in a spiral binder, three-ring binder, or report cover.**
- Place a tabbed divider between each attachment. Each vessel within the overall project will be a separate section of the application. A Separate removal quote must be given for each vessel in the project. A single quote for all vessels will not be acceptable. The total project cost must be given in the application.
- Make all photocopies of attachments on 8 1/2" x 11" paper.

I. APPLICANT INFORMATION	
a. Applicant:	Enter the name of the governmental entity applying for the grant.
b. Federal Employer ID. No.:	Enter the applicant's Federal Employer Identification (FEID) Number. Payment will be sent to the address associated with this FEID number.
c. Project Manager Name: Title:	Enter the name and title of the person in charge of the project. All correspondence will be sent to this person.
d. Mailing Address:	Enter the mailing address for the Project Manager. All correspondence will be sent to this address.
e. Shipping Address:	Enter the physical address for the Project Manager (no post office boxes) for delivery of overnight mail.
f. Telephone No. Fax No.: Email:	Enter the telephone number, fax number, and email address where the Project Manager may be contacted during regular business hours.
g. District Numbers:	Enter the District numbers for the State House and State Senate.
II. PROJECT SUMMARY	
a. Project Title:	Enter total project monetary cost, including only the eligible project elements for grant funding. Enter the total funds requested from this program.
b. Project Goal(s)	Provide a description of the intended goal(s) of the project in relation to removing derelict vessels from waters of the state to enhance the environment and boater safety.
c. Project Cost:	Enter total project monetary cost, including only eligible project elements for grant funding. Enter the total funds requested from this program.

d. Project Type(s):	Indicate by checking the appropriate box whether this is a Bulk Derelict Vessel Removal Grant application or a Rapid Removal Derelict Vessel Grant Application.
e. Scope of Work/Detailed Project Summary:	Enter project monetary cost, including only the eligible project elements for grant funding. Enter the total funds requested from this program.
<b>III. RAPID REMOVAL PROJECT JUSTIFICATION</b>	
Briefly describe why this project is urgent such that it should not be evaluated and funded under the Bulk Derelict Vessel Removal process. Specifically explain how the vessel is in danger of imminent sinking or breaking apart or is a critical danger to public safety or the environment, such that the vessel should be considered for rapid removal.	
<b>IV. PROJECT OUTCOMES</b>	
a. List the number of total derelict vessels that exist in the project's jurisdiction. List percentage of total active derelict vessels that will be removed by completion of this project. (Use the Statewide Derelict Vessel Database as source of total numbers)	
b. Explain procedures to be used to gauge the effectiveness of the project in order to evaluate contractor's completeness of removal and post environmental damage assessment.	
<b>V. BUDGET</b>	
a. Has a detailed cost estimate been developed for this project?	Indicate whether a preliminary or final cost estimate has been developed. If yes, attach a copy of the estimate to the application.
<b>VI. OTHER SOURCE OF FUNDS (Partnerships)</b>	
a. Funding Source:	Check source of funds: Federal grant, State/Local grant or loan.
b. Grant Name:	Enter name of grant program.
c. Approval Status:	Enter status of grant/loan application. If "Intending to Apply," enter date of application deadline.
<b>VII. Law Enforcement case date (Include a lien for each derelict vessel that you are requesting be removed as part of this project.)</b>	
a. Agency:	Enter the name of the governmental agency that conducted the derelict vessel investigation.
b. Agency Case Number:	Enter the investigating agency's case number pertaining to this vessel's law enforcement investigation.
c. Vessel Registration:	Enter the vessel registration number if one exists.
d. Vessel Make:	Enter the make of the derelict vessel, if known.
e. Vessel Length:	Enter the length of the derelict vessel, if known.
f. Vessel Removal Quote:	Enter the removal cost estimate for this specific vessel. (Each vessel must have its own removal cost estimate)
<b>VII. APPLICATION ATTACHMENTS</b>	
Please place a tabbed divider between each attachment. Submit one (1) original (with original signature) by paper copy via mail, or email the entire application and supporting documentation to <a href="mailto:DVGrant@MyFWC.com">DVGrant@MyFWC.com</a>	
Completed applications should include: cover letter, application form, delegation of authority, project proposal, contractor quotes, and required attachments as referenced in the Derelict Vessel Grant guidelines.	