

SUGGESTED **AMENDED** AGENDA

TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS
PERRY, FLORIDA

MONDAY, MAY 1, 2023
6:00 P.M.

201 E. GREEN STREET
TAYLOR COUNTY ADMINISTRATIVE COMPLEX
OLD POST OFFICE

CONFERENCE LINE: 1-917-900-1022
ACCESS CODE: 32347#

THIS IS NOT A TOLL-FREE NUMBER AND YOU MAY BE SUBJECT TO
LONG DISTANCE CHARGES, ACCORDING TO YOUR LONG-
DISTANCE PLAN.

When the chairperson opens the meeting for public comment, please follow the below
instructions:

If you wish to speak please dial *5. The moderator will unmute your line when it is your turn to
speak, and notify you by announcing the last 4 digits of your telephone number. Please
announce your name and address. You will be allowed to speak for 3 minutes.

NOTICE IS HEREBY GIVEN, PURSUANT TO FLORIDA STATUTES
286.0105, THAT ANY PERSONS DECIDING TO APPEAL ANY MATTER
CONSIDERED AT THIS MEETING WILL NEED A RECORD OF THE
MEETING AND MAY NEED TO ENSURE THAT A VERBATIM RECORD OF
THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE
TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE
BASED.

ANY PERSON WISHING TO ADDRESS THE BOARD REGARDING AN
AGENDAED ITEM WILL BE GIVEN THREE (3) MINUTES FOR COMMENT.
A COMMENTER MAY ONLY SPEAK ONE (1) TIME FOR EACH AGENDAED
ITEM.

1. Prayer
2. Pledge of Allegiance
3. Approval of Agenda

CONSENT ITEMS:

4. EXAMINATION AND APPROVAL OF INVOICES.
5. THE BOARD TO CONSIDER ADOPTION OF RESOLUTIONS TO REFLECT UNANTICIPATED MONIES IN THE SCOP ROAD PROJECT FUND AND GENERAL FUND, AS AGENDAED BY DANNIELLE WELCH, COUNTY FINANCE DIRECTOR.
6. THE BOARD TO CONSIDER APPROVAL OF REVISED JOB DESCRIPTION, AS AGENDAED BY TRACI ROWELL, PERSONNEL MANAGER.
7. THE BOARD TO CONSIDER APPROVAL OF TASK ORDER 3 WITH AVCON, INC. FOR THE REHABILITATION OF THE APRON AREA AT THE PERRY-FOLEY AIRPORT, AS AGENDAED BY MELODY COX, GRANTS WRITER.
8. THE BOARD TO CONSIDER APPROVAL OF GRANT APPLICATION AND SUPPORTING DOCUMENTS TO THE FEDERAL AVIATION ADMINISTRATION (FAA) REQUESTING FUNDING ASSISTANCE FOR THE DESIGN ONLY PHASE OF THE APRON LIGHTING PROJECT AT THE PERRY-FOLEY AIRPORT, AS AGENDAED BY THE GRANTS WRITER.
9. THE BOARD TO CONSIDER APPROVAL OF REQUEST TO RATIFY APPLICATION FOR THE LOCAL GOVERNMENT CYBER SECURITY GRANT PROGRAM, AS AGENDAED BY LAWANDA PEMBERTON, COUNTY ADMINISTRATOR.

BIDS/PUBLIC HEARINGS:

10. THE BOARD TO HOLD A PUBLIC HEARING, SET FOR THIS DATE AT 6:00 P.M., OR AS SOON THEREAFTER AS POSSIBLE, ON THE PASSAGE OF THE PROPOSED ORDINANCE TO AMEND SECTION 42-82 OF THE TAYLOR COUNTY CODE.

11. THE BOARD TO HOLD A PUBLIC HEARING, SET FOR THIS DATE AT 6:05 P.M., OR AS SOON THEREAFTER AS POSSIBLE, ON THE PASSAGE OF THE PROPOSED ORDINANCE AMENDING ORDINANCE NO. 2009-08.

CONSTITUTIONAL OFFICERS/OTHER GOVERNMENTAL UNITS:

12. THE BOARD TO CONSIDER APPROVAL OF INTER-LOCAL AGREEMENT OFR COUNTY PROPERTY USE BY THE TAYLOR COUNTY SHERIFF'S OFFICE FOR TRAINING, AS AGENDAED BY JOHN LOUK, EMERGENCY MANAGEMENT DIRECTOR.
13. THE BOARD TO CONSIDER APPROVAL OF REQUEST TO INSTALL A 30'X50' STEEL BUILDING NEXT TO THE EMERGENCY OPERATIONS CENTER, AS AGENDAED BY THE EMERGENCY MANAGEMENT DIRECTOR.

COUNTY ATTORNEY ITEMS:

14. THE BOARD TO REVIEW DRAFT ORDINANCE AND NOTICE ALLOWING GOLF CARTS ON ALL COUNTY-MAINTAINED ROADS IN STEINHATCHEE WITH A SPEED LIMIT OF 25 MILES PER HOUR OR LESS.
15. THE COUNTY ATTORNEY TO DISCUSS ROOT V. TAYLOR COUNTY.

COUNTY ADMINISTRATOR ITEMS:

16. THE COUNTY ADMINISTRATOR TO DISCUSS INFORMATIONAL ITEMS.
17. COMMENTS AND CONCERNS FROM THE PUBLIC FOR NON-AGENDAED ITEMS:
18. BOARD INFORMATIONAL ITEMS:

Motion to Adjourn

FOR YOUR INFORMATION:

- THE AGENDA AND ASSOCIATED DOCUMENTATION, IF APPLICABLE, IS AVAILABLE TO THE PUBLIC ON THE FOLLOWING WEBSITE:

www.taylorcountygov.com

- IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS ANY ACCOMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, TO THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT MARSHA DURDEN, ASSISTANT COUNTY ADMINISTRATOR, 201 E. GREEN STREET, PERRY, FLORIDA, 850-838-3500, EXT.7, WITHIN TWO (2) WORKING DAYS OF THIS PROCEEDING.
- BALLOTS USED TO APPOINT CITIZENS TO ADVISORY COMMITTEES AND ADVISORY BOARDS ARE AVAILABLE FOR PUBLIC INSPECTION AFTER THE MEETING AND ARE RETAINED AS PART OF THE PUBLIC RECORD.

R E S O L U T I O N

IN COMPLIANCE to the laws of the State of Florida, as per Florida Statute 129.06(b), the undersigned Clerk and Auditor for the Board of County Commissioners of Taylor County, Florida, made and prepared the following budget changes to reflect unanticipated monies for a particular purpose which caused the **GENERAL FUND** for the fiscal period ending September 30, 2023, to be in excess of the advertised budget.

BE IT RESOLVED that the listed receipts and appropriations be added to, included in and transferred to the **GENERAL FUND** budget for the fiscal year ending September 30, 2022.

<u>Amount</u>	<u>Account</u>	<u>Account Name</u>
Revenue:		
\$350,000	001-3315104	Restore Act/Stein BR ByPass
Expenditures:		
\$350,000	0213-02-53401	Restore Act/Hodges Pk Rehab Contractual Services

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners of Taylor County, Florida, that they do approve as provided by law this resolution this 1st day of May, 2023 at Perry, Taylor County, Florida, to amend the budget for the fiscal period ending September 30, 2023 with a motion by Commissioner_____, seconded by Commissioner _____, and carried unanimously.

Gary Knowles Clerk-Auditor

Chairman

New Grant FY' 23

GULF CONSORTIUM SUBRECIPIENT AGREEMENT NO. 230039103.01
PURSUANT TO
THE RESTORE ACT SPILL IMPACT COMPONENT AND THE STATE OF FLORIDA
STATE EXPENDITURE PLAN

1. Subrecipient name (which must match the registered name in DUNS): Taylor County
2. Subrecipient's System For Award Management (SAM) Unique Entity Identification Number: REHMLLBHALS6
3. Federal Award Identification Number (FAIN): GNSSP23FL0046-01-00
4. Federal Award Date (see 2 C.F.R. § 200.39 "Federal award date"): February 22, 2023
5. Subaward Period of Performance:

Effective Date: _____ (Date Executed by both Parties)
Project Completion Date: October 31, 2024

6. Budget Period: February 22, 2023 – October 31, 2024
7. Amount of Federal Funds Subject to Award (to Gulf Consortium): \$383,665.00
8. Total Amount of Federal Funds Obligated to the Subrecipient: \$350,000.00
9. Total Amount of the Federal Award Subject to this Agreement: \$350,000.00
10. Federal award project description:
This award provides funds for the Keaton Beach and Steinhatchee Boat Ramps By-Pass project - Feasibility Study.
11. Name of Federal awarding agency, pass-through entity and contact information for awarding official:

Federal Awarding Agency – Gulf Ecosystem Restoration Council
Pass Through Entity – The Gulf Consortium
Contact Information for Awarding Official of Pass-Through Entity-

Gulf Consortium General Manager
The Balmoral Group
165 Lincoln Avenue
Winter Park, FL 32789
(407) 629-2185
Gulf.Consortium@balmoralgroup.us

Dept: 0213-02
(Pot 3 Funds)

R E S O L U T I O N

IN COMPLIANCE to the laws of the State of Florida, as per Florida Statute 129.06(b), the undersigned Clerk and Auditor for the Board of County Commissioners of Taylor County, Florida, made and prepared the following budget changes to reflect unanticipated monies for a particular purpose which caused the **SCOP ROAD PROJECT (Contractor's Road) FUND** for the fiscal period ending September 30, 2023, to be in excess of the advertised budget.

BE IT RESOLVED that the listed receipts and appropriations be added to, included in and transferred to the **SCOP ROAD PROJECT FUND** budget for the fiscal year ending September 30, 2023.

<u>Amount</u>	<u>Account</u>	<u>Account Name</u>
\$1,033,614	188-3344905	SCOP Grant - Revenue
		SCOP Contractor's Road
\$ 733,414	0361-53401	Contractual Services
\$ 300,000	0361-53101	Professional Services
\$ 200	0361-54902	Legal Advertising

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners of Taylor County, Florida, that they do approve as provided by law this resolution this 1st day of May, 2023 at Perry, Taylor County, Florida, to amend the budget for the fiscal period ending September 30, 2023 with a motion by Commissioner _____, seconded by Commissioner _____, and carried unanimously.

Gary Knowles, Clerk-Auditor

Chairman

New FY'23 Grant



To: Cassandra.Lamey@dot.state.fl.us

FLORIDA DEPARTMENT OF TRANSPORTATION FUNDS APPROVAL

G2657

2/18/2022

CONTRACT INFORMATION

Contract:	G2657
Contract Type:	GD - GRANT DISBURSEMENT (GRANT)
Method of Procurement:	G - GOVERNMENTAL AGENCY (287.057,F.S.)
Vendor Name:	TAYLOR COUNTY BOCC
Vendor ID:	F596000879041
Beginning Date of This Agreement:	02/17/2022
Ending Date of This Agreement:	06/30/2026
Contract Total/Budgetary Ceiling:	ct = \$1,033,614.00 
Description:	Design, construction, and construction engineering & inspection for resurfacing Contractor's Road from GA Pacific Scales 


FUNDS APPROVAL INFORMATION

FUNDS APPROVED/REVIEWED FOR ROBIN M. NAITOVE, CPA, COMPTROLLER ON 2/18/2022

Action:	Original
Reviewed or Approved:	APPROVED
Organization Code:	55024010206
Expansion Option:	AJ
Object Code:	751000
Amount:	\$1,033,614.00
Financial Project:	44349715401
Work Activity (FCT):	215
CFDA:	
Fiscal Year:	2022
Budget Entity:	55150200
Category/Category Year:	085576/22
Amendment ID:	O001
Sequence:	00
User Assigned ID:	
Enc Line (6s)/Status:	0001/04

Total Amount: \$1,033,614.00

TAYLOR COUNTY BOARD OF COMMISSIONERS
County Commissioner Appointment

	SUBJECT/TITLE: THE BOARD TO CONSIDER APPROVAL OF REVISED JOB DESCRIPTION.
	MEETING DATE REQUESTED: MAY 1, 2023

Statement of Issue: TO CHANGE THE EDUCATION REQUIREMENT OF HIGH SCHOOL DIPLOMA/GED TO MINIMUM OF 8TH GRADE EDUCATION, PREFERABLY HIGH SCHOOL DIPLOMA OR GED FOR SPECIFIC POSITION

Recommended Action: APPROVE

Fiscal Impact: N/A

Budgeted Expense: N/A

Submitted By: TRACI ROWELL, PERSONNEL MANAGER

Contact: 850-838-3500 EXT. 8

SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

History, Facts & Issues: STAFF RECOMMENDS THAT THE BOARD APPROVE REVISED JOB DESCRIPTION THAT CHANGES THE HIGH SCHOOL EDUCATION REQUIREMENT FOR THE BOAT RAMP ATTENDANT POSITIONS.

Options: APPROVE/NOT APPROVE

Attachments: AMENDED JOB DESCRIPTION

Taylor County Board of County Commissioners
JOB TITLE: (Seasonal Part Time)
Boat Ramp Attendant

EXEMPT (Y/N):	No	UNION (Y/N):	N
Pay Grade 110	\$11.00	WORKERS COMP CODE:	9015
LOCATION:	Boat Ramps	DEPARTMENT:	Public Works
SUPERVISOR:	Road & Bridge Superintendent		
PREPARED BY:	Human Resources	DATE:	05-01-2012
APPROVED BY:	County Administrator	Edited:	04/26/2023
THIS POSITION DOES NOT TAKE TANGIBLE EMPLOYMENT ACTIONS			

SUMMARY:

Oversees activities at County Boat Ramp Sites to ensure that proper procedures are followed. This position is a temporary, seasonal, call in and part-time position. This position requires attendant to work weekends and/or holidays.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

- Observes vehicles to ensure permits have been purchased and directs unpermitted vehicles how to purchase a permit.
- Cleans and maintains boat ramp areas.
- Maintains logs for the boat ramp and accurately documents the tag numbers of non permitted vehicles.
- Assists public and provides information about the boat ramp.
- Practice and enforce safety procedures and guidelines.
- Perform other job duties as assigned by supervisor.

QUALIFICATION REQUIREMENTS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

KNOWLEDGE, SKILLS AND ABILITIES:

- Ability to understand and apply applicable rules, regulations, policies and procedures.
- Ability to follow written and oral instructions.
- Ability to receive public with courtesy.
- Ability to set work priorities, organize work schedules and keep records.
- Ability to work cooperatively with others.
- Ability to work independently and exercise initiative.

Taylor County Board of County Commissioners
JOB TITLE: (Seasonal Part Time)
Boat Ramp Attendant

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable Accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, employee is required to talk and to hear.
- Required to stand, walk, sit, reach, stoop, kneel, crouch and frequently use hands and fingers.
- Must be able to lift and/or move up to 35 pounds with frequency and perform yard duties.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- ◆ While performing this job, the employee works near moving mechanical parts and moving vehicles.
- ◆ Potential exposure to fumes and/or airborne particles, toxic or caustic chemicals.
- ◆ Continuous exposure to all weather conditions including extreme heat or cold, high winds and rain.
- ◆ Continuous exposure to insects and potential exposure to vermin.
- ◆ Employee will be working in a malodorous environment, especially during the summer season.
- ◆ Taylor County Board of County Commissioners is an Equal Opportunity, Veteran's Preference, background checking, and drug testing employer.

EDUCATION AND/OR EXPERIENCE:

Minimum 8th grade education, preferably high school diploma or GED

COMMENTS:

This job specification should not be construed to imply that these requirements are the exclusive standards of the position. Incumbents will follow any other instructions, and perform any other related duties, as may be required by their purpose.

TAYLOR COUNTY BOARD OF COMMISSIONERS

County Commission Agenda Item

SUBJECT/TITLE:


Board to review and approve Task Order 3 with AVCON, INC. in the amount of \$89,200 for the development of bid documents, bidding services, and construction services for the rehabilitation of the apron area at Perry-Foley Airport.

MEETING DATE REQUESTED:

May 1, 2023

Statement of Issue: Requesting Board to approve Task Order 3 with AVCON, INC.

Recommended Action: Approve Task Order 3 with AVCON, Inc.

Fiscal Impact: The Task Order will be funded 100% with a FDOT grant.

Budgeted Expense: The project will be 100% grant funded.

Submitted By: Melody Cox, Grants Writer

Contact: Melody Cox

SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

History, Facts & Issues: The County received and executed a grant from FDOT in the amount of \$1,000,000 in August 2022 for the rehabilitation of the apron area at Perry Foley Airport. No match is required from the County. The County requested and received a waiver of match from the Rural Economic Development Initiative (REDI) program. Task Order 3 is 100% grant funded as well as the actual rehabilitation of the apron.

Attachments: Task Order 3 and Exhibit A: Scope of Services.

TASK ORDER NO. 3
Professional Bid and Construction Phase Services

General Aviation Apron Rehabilitation
Perry Foley Airport
April 2023

Task Order No. 3

AVCON, INC., a Florida Corporation (hereinafter "CONSULTANT") agrees to perform and complete the following services (hereinafter "Services") for the **Taylor County Board of County Commissioners** (hereinafter "COUNTY"), in accordance with the terms and conditions of the Agreement for Professional Engineering, Planning, Design, and Construction Management Services, dated January 3, 2023, all of which terms and conditions are incorporated herein by reference.

- 1. Task Location:** Perry Foley Airport
Taylor County, Florida
- 2. Task Name:** General Aviation Apron Rehabilitation
- 3. Task Description/Scope of Services:** Consultant shall perform services as identified in Exhibit "A" – Scope of Services attached hereto.
- 4. Compensation:** All work performed under this Task Order shall be compensated for on a Lump Sum basis as derived in Exhibit "A" – Scope of Services attached hereto and summarized as follows:

Tasks	AVCON Fee
Task 1: Development of Bid Documents:	\$ 13,500.00 LS
Task 2: Bid Phase Services:	\$ 10,200.00 LS
Task 3: Construction Administration Services:	\$ 50,500.00 LS
<u>Geotechnical Subconsultant:</u>	<u>\$ 15,000.00 LS</u>
Total:	\$ 89,200.00 LS

The Lump Sum fee for the services shall be Eight-Nine Thousand, Two Hundred and 00/100 dollars (\$89,200.00) and shall include all job-related travel costs, reprographic costs, printing/plotting costs, telephone/facsimile charges, and mail charges required to perform the work specified.

- 5. Schedule:** A schedule of 30 calendar days is anticipated from the date of the project Notice-To-Proceed (NTP) to prepare a set of Bid Documents for agency review.

Accepted by:

**Taylor County Board of
County Commissioners**

By: _____

Printed Name: Jamie English

Title: Chairman

Accepted by:

AVCON, Inc.

By: _____


Printed Name: Virgil C. "Lee" Lewis, P.E.

Title: Vice President

EXHIBIT "A"
SCOPE OF SERVICES - AVCON, INC.
Professional Bid and Construction Phase Services

General Aviation Apron Rehabilitation
Perry Foley Airport
April 2023

SECTION A: PURPOSE

This scope of services describes professional Bid and Construction Phase Services to be performed by AVCON, INC. ("CONSULTANT"). This scope of services generally consists of grant coordination with the Florida Department of Transportation (FDOT), preparation of bid documents, bid phase services, administration of construction phase services, and grant closeout services for the General Aviation Apron Rehabilitation project at the Perry Foley Airport. The design documents were prepared in 2016 and the Base Bid and Additive Alternate A were completed in 2018 (see Exhibit "B"). The project limits for this current project shall be Additive Alternates B, C, D, and E as depicted in Exhibit "B."

The FDOT has issued PTGA G2B76 in the amount of \$1,000,000 to cover the work proposed in this task order and construction at 100% participation.

SECTION B: DESCRIPTION OF TASKS

Task 1 – Development of Bid Documents (Lump Sum)

1. **Kick-Off Meeting and Site Review:** CONSULTANT shall participate in a kick-off meeting with the County to review the project approach, tenant coordination requirements, agency coordination requirements, and details of the project.

Subtotal Task 1.1 = \$2,400.00

2. **Validate Previous Design Drawings:** CONSULTANT shall review the previously developed Design Drawings to remove completed work and confirm the current scope of work and details. All sheets will be updated to reflect the current scope of work.

Subtotal Task 1.2 = \$5,900.00

3. **Prepare Technical Specifications:** CONSULTANT shall update all technical specifications consistent with FAA AC 150/5370-10H, *Standards for Specifying Construction on Airports*.

Subtotal Task 1.3 = \$1,100.00

4. **Prepare Front-End Documents:** CONSULTANT shall prepare Front-End documents and Contract utilizing standard FDOT conditions and provisions.

Subtotal Task 1.4 = \$1,500.00

5. **Prepare and Submit FAA Construction Safety and Phasing Plan:** CONSULTANT shall prepare a Construction Safety and Phasing Plan per FAA AC 150/5370-2F *Operation Safety on Airports During Construction* and submitted to the FAA.

Subtotal Task 1.5 = \$2,600.00

Total Task 1 = \$13,500.00

SCOPE OF SERVICES - AVCON, INC.

General Aviation Apron Rehabilitation - Bid and Construction Phase Services

April 2023

Task 2 - Bidding Phase Services (Lump Sum)

1. **Prepare for and Attend Pre-Bid Conference:** CONSULTANT shall conduct a Pre-Bid Conference at the Perry Foley Airport to discuss specific project issues, specific construction features, operational phasing, special airfield construction limitations, and other applicable requirements.

Subtotal Task 2.1 = \$2,400.00

2. **Prepare & Distribute Minutes of Pre-Bid Conference:** CONSULTANT shall prepare and distribute minutes of Pre-Bid Conference to conference attendees and funding agencies.

Subtotal Task 2.2 = \$1,100.00

3. **Respond to Questions:** CONSULTANT shall prepare formal responses to questions submitted by potential contractors prior to awarding the contract.

Subtotal Task 2.3 = \$1,000.00

4. **Prepare and Distribute Addenda:** CONSULTANT shall prepare and coordinate addenda to bid documents as required to address any revisions resulting from questions.

Subtotal Task 2.4 = \$1,500.00

5. **Attend Bid Opening:** CONSULTANT shall attend the bid opening at Taylor County and open the bids publicly. AVCON shall record the preliminary bid amounts and collect copies of the bids for further evaluation and recommendation.

Subtotal Task 2.5 = \$2,400.00

6. **Prepare Recommendation of Award and Bid Tabulation:** CONSULTANT shall prepare a recommendation of award to the County based on bids received by prospective contractors. The recommendation shall include a tabulation of bids received.

Subtotal Task 2.6 = \$1,800.00

Total Task 2 = \$10,200.00

Task 3: Construction Administration Services (Lump Sum)

1. **Prepare Conformed Construction Documents:** Following the project construction award, CONSULTANT shall incorporate addenda items as applicable and shall prepare and submit two (2) sets of the "Release for Construction" documents, including plans, specifications, and front-end documents, for County records. In addition, CONSULTANT shall prepare and submit one (1) additional set of "Release for Construction" documents for FDOT review prior to issuing the Notice-To-Proceed for construction work.

Subtotal Task 2.1 = \$1,500.00

2. **Coordinate with Owner and Contractor During Construction:** CONSULTANT shall provide routine updates and coordination with the County and Contractor throughout construction.

Subtotal Task 2.2 = \$1,900.00

SCOPE OF SERVICES - AVCON, INC.

General Aviation Apron Rehabilitation - Bid and Construction Phase Services

April 2023

- 3. Participate in Pre-Construction Conference; Prepare Minutes:** CONSULTANT shall coordinate and participate in a Pre-Construction Conference to present and discuss specific project issues, specific construction features, operational phasing, special airfield construction limitations, and other applicable requirements. The work shall include responding to questions related to AVCON design features and distributing meeting minutes from the meeting.

Subtotal Task 2.3 = \$2,400.00

- 4. Participate in Ten (10) On-Site Visits to Review Work:** CONSULTANT shall participate in up to ten (10) site visits during construction to observe progress of work. Visits shall be intended to enable observations of the progress to ensure that construction is generally consistent with the design objectives and with applicable safety and security requirements.

Subtotal Task 2.4 = \$24,000.00

- 5. Review Contractor Shop Drawings:** CONSULTANT shall review shop drawings as submitted by the Contractor and shall evaluate compliance with respect to contract requirements. An owner-specified review period (approximately two weeks) shall be specified in the project documents for shop drawing review and response from receipt of the respective shop drawing.

Subtotal Task 2.5 = \$1,900.00

- 6. Review Contractor Pay Applications:** CONSULTANT shall review pay requests as submitted by the Contractor on a monthly basis to review and evaluate the requested values versus the actual work completed and accepted for the payment period. The task shall include review of the work completed in conjunction with the Construction Inspector and certification by the Inspector and the Professional Engineer that the pay application reflects the work performed and stored materials accepted.

Subtotal Task 2.6 = \$3,100.00

- 7. Coordinate PTGA Grant Eligibility and Reimbursement:** CONSULTANT shall prepare a summary of funding eligibility. Task shall include a summary of anticipated funding prior to construction and updates on a monthly basis. A summary of eligibility and recommended reimbursement totals shall be provided at project close-out.

Subtotal Task 2.7 = \$1,200.00

- 8. Coordinate RFIs with Contractor:** CONSULTANT shall respond to Contractor Requests for Information (RFIs) as required to provide clear interpretation of the contract requirements. The work shall include preparation of Work Directives or other instruction during the construction phase as appropriate to ensure proper completion in accordance with the contract documents.

Subtotal Task 2.8 = \$1,800.00

- 9. Participate in Substantial Completion Inspection:** CONSULTANT shall attend a punch-list walk-through of the construction upon completion to verify completeness of work. The work shall include an evaluation to determine whether the work items satisfy substantial completion requirements. The task shall include a review of project close-out requirements for the Contractor.

Subtotal Task 2.9 = \$2,400.00

SCOPE OF SERVICES - AVCON, INC.

General Aviation Apron Rehabilitation - Bid and Construction Phase Services

April 2023

- 10. Administer Punch-List:** CONSULTANT shall prepare and monitor a project punch-list to verify final completion in accordance with contract documents as part of this task. The task shall include a review of the list with the Contractor to clarify remaining contract requirements.

Subtotal Task 2.10 = \$1,200.00

- 11. Participate in Final Completion Walk-Thru:** CONSULTANT shall attend a final inspection walk-through of the construction upon completion of the identified punch-list items in order to verify completeness of work and to determine acceptance of the constructed work. The work shall include an evaluation to determine whether the work items satisfy substantial completion requirements and certification of the completion.

Subtotal Task 2.11 = \$1,900.00

- 12. Prepare and Provide Record Drawings/County Close-Out Documents:** Prepare and provide one (1) set of record drawings and one (1) set of electronic files (in ACAD format) reflecting the installation of features as constructed on site. CONSULTANT shall assist County with the preparation of the close-out documentation and shall prepare a close-out package documenting the project. The close out documentation shall include field visit summaries, testing results, approval and clearance letters, and general project information to address FDOT close-out requirements.

Subtotal Task 2.12 = \$3,700.00

- 13. Coordinate Material Acceptance Testing:** CONSULTANT shall coordinate with a licensed geotechnical subconsultant to perform material acceptance testing necessary to confirm compliance with contract specifications. Material acceptance testing shall include, but not be limited to, subgrade densities prior to pipe placement and new subgrade and base densities below new pavements.

Subtotal Task 2.13 = \$1,600.00

- 14. Prepare and Provide FDOT Close-out Documents:** CONSULTANT shall prepare the close-out certification forms required by FDOT, coordinate County signatures, and submit the close-out documentation to the FDOT.

Subtotal Task 2.14 = \$1,900.00

Total Task 3 = \$50,500.00

SECTION C: SUBCONSULTANT SERVICES

A qualified geotechnical engineer will provide material acceptance testing to confirm that the constructed materials meet the requirements of the contract.

Geotechnical Subconsultant = \$15,000.00

AVCON Total = \$74,200.00
Subconsultant Total = \$15,000.00
Grand Total = \$89,200.00

SCOPE OF SERVICES - AVCON, INC.

General Aviation Apron Rehabilitation - Bid and Construction Phase Services

April 2023

SECTION D: ASSUMPTIONS AND EXCLUSIONS

1. Material acceptance testing will be provided by Cal-Tech Testing, Inc.
2. Construction duration will be 120 days to substantial completion and 150 days to final completion. Any extension to this time may result in additional administration or inspection fees.

SECTION E: OUT-OF-POCKET EXPENSES

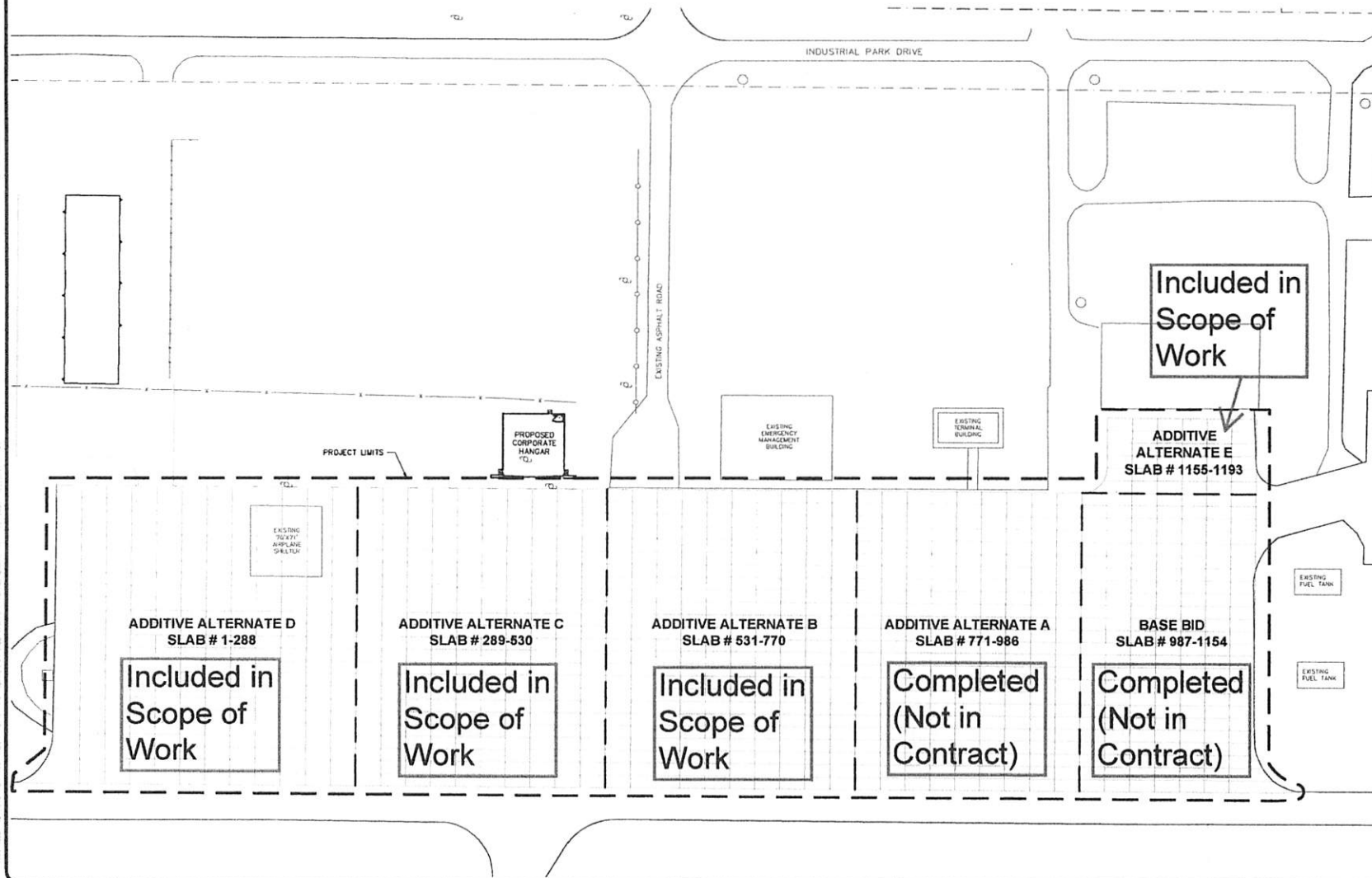
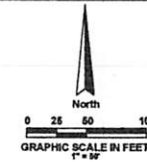
All job-related travel, job-related reprographic costs and supplies, interim review document printing, fax and long distance charges, mail and express mail services, and printing and plotting costs associated with the design and preparation of design documents shall be included in the lump sum budgets for which the work is a part.

SECTION F: ADDITIONAL SERVICES

Additional services may be added to this contract during the course of work based upon agreed fees at the labor rates identified in the contract. No work shall be undertaken in accordance with any additional service tasks without the written authorization of Taylor County.

END OF SCOPE

EXHIBIT "B" - PROJECT LIMITS



AVCON

AVCON, INC.
ENGINEERS & PLANNERS
320 BAYSHORE DRIVE, SUITE A - JENNIFER, FL 32650-2028
OFFICE: (850) 875-0045 FAX: (850) 875-0046
CORPORATE CERTIFICATE OF AUTHORIZATION NUMBER: 1847
WWW.AVCONFLA.COM

ENGINEER OF RECORD:

NAME: JOHN R. COLLINS
FL LICENSE NO. 79419

AVCON, INC.
320 BAYSHORE DRIVE, SUITE A
JENNIFER, FL 32650
PHONE: (850) 875-0045
FAX: (850) 875-0046

FBPR CERTIFICATE OF
AUTHORIZATION NO. 6087

PERRY - FOLEY AIRPORT

**CONCRETE APRON
REHABILITATION**

ALTERNATE PLAN

NOTATION:
THIS DOCUMENT CONTAINS PRELIMINARY AND PROPRIETARY INFORMATION. ALL OF WHICH IS EXCEPTUALLY PROVIDED BY AVCON, INC. FOR USE BY THE ISSUING AGENCY, AND FOR A SPECIFIC PURPOSE. WITHOUT THE EXPRESS WRITTEN CONSENT OF AVCON, INC. ANY DISTRIBUTION, REPRODUCTION, OR OTHER USE OF THIS DOCUMENT, IN WHOLE OR IN PART, IS STRICTLY PROHIBITED.

REVISIONS:			
NO.	DATE	BY	DESCRIPTION

RELEASE FOR BID

DESIGNED BY: J.R.C.
DRAWN BY: J.A.W.
CHECKED BY: J.R.C.
APPROVED BY: V.C.L.
DATE: MAY 2015

AVCON PROJECT NO. 2015.148.01

SHEET NUMBER

G16

TAYLOR COUNTY BOARD OF COMMISSIONERS

County Commission Agenda Item

SUBJECT/TITLE:

Board to review and approve the grant application and support documents to the Federal Aviation Administration (FAA) requesting funding assistance for the design only phase of the Apron Lighting Improvement Project at Perry-Foley Airport

MEETING DATE REQUESTED:

May 1, 2023

Statement of Issue: Board to review and approve the grant application and support documents being submitted to FAA requesting funding assistance in the amount of \$52,380 for the design only phase of the Apron Lighting Improvement Project at the Airport.

Recommended Action: Approve grant application and required support documents.

Fiscal Impact: The County is requesting funding assistance in the amount of \$52,380. The project has a total cost of \$58,200. The County will be requesting a grant in the amount of \$5,820 from FDOT Aviation for the remainder of the project costs. The County is requesting the waiver of match under the Rural Economic Development Initiative (REDI) for the project to be 100% grant funded.

Budgeted Expense: Y/N Not applicable at this time.

Submitted By: Melody Cox, Grants Writer

Contact: Melody Cox

SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

History, Facts & Issues: The application is for the design only phase of the Apron Lighting Improvement Project.

Attachments: Grant Application for Federal Assistance to FAA and required support documents.



TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS

GARY KNOWLES, Clerk of Court
Post Office Box 620
Perry, Florida 32348
(850) 838-3506 Phone
(850) 838-3549 Fax

LAWANDA PEMBERTON, County Administrator
201 East Green Street
Perry, Florida 32347
(850) 838-3500, extension 7 Phone
(850) 838-3501 Fax

CONRAD C. BISHOP, JR., County Attorney
Post Office Box 167
Perry, Florida 32348
(850) 584-6113 Phone
(850) 584-2433 Fax

May 1, 2023

Mr. Stephen Wilson
Planner
Federal Aviation Administration
Orlando Airports District Office
SouthPark Building
8427 SouthPark Circle, 5th Floor
Orlando, FL 32819

Dear Mr. Wilson,

Subject: Perry Foley Airport, Taylor County, Florida
FY 2023 Airport Improvement Program
Application – Installation of New Apron Lighting – Design Only

Enclosed please find the 2023 Airport Improvement Program grant application for the following project at Perry Foley Airport:

- Installation of New Apron Lighting – Design Only

The following items are enclosed for the above referenced project in the grant application:

- ✓ Grant Application Documents Checklist
- ✓ Standard Form 424 - Application for Federal Assistance
- ✓ Project Approval Information, Budget Information, Program Narrative
- ✓ Environmental Determination Documentation
- ✓ Project Specific Checklist
- ✓ Individual Project Schedule
- ✓ FAA Form 5100-100

The following items are enclosed to supplement the above grant application:

- ✓ Task Order No. 2
- ✓ Airport Sponsor Certifications
 - FAA Form 5100-130: Drug Free Workplace
 - FAA Form 5100-131: Equipment and Construction Contracts
 - FAA Form 5100-132: Project Plans and Specifications
 - FAA Form 5100-134: Selection of Consultants
 - FAA Form 5100-135: Conflicts of Interest
 - Certification Regarding Lobbying

Based on the information contained in this grant application package, we are requesting \$52,380.00 to cover the design phase services for the Installation of New Apron Lighting project.

Sincerely,

Jamie English
Chairman

GRANT APPLICATION DOCUMENTS CHECKLIST

LAND ACQUISITION	PLANNING	DESIGN	CONSTRUCTION /EQUIPMENT	Description of Document / Form / Certification, etc. (● means the document/form/certification is needed for the application)
●	●	●	●	Sponsor's cover letter.
●	●	●	●	Request of "Letter of Credit" method of payment should be included in cover letter.
●	●	●	●	Application Standard Form (SF) 424 included.
●	●	●	●	Application SF 424 is properly signed and dated .
●	●	●	●	Application SF 424 funding percentages (%) are correct.
●	●	●	●	SF 424 funding is the same as initially programmed or if the funding is different, the new amount has been discussed with and/or approved by a supervisor.
●	●	●	●	SF 424 includes DUN # and TAX ID #.
●	●	●	●	Other application pages/forms: Page 2 – Part II, Project Approval Information, Section A
●	●	●	●	Page 3a – Part II, Section C
●	●	●	●	Page 3b – Part II, Section C (continued)
●	●	●	●	Page 4 – Part III, Budget Information – Construction (FAA Form 5100-100)
●	●	●	●	Page 5 – Section C – Exclusions (FAA Form 5100-100)
●	●	●	●	Page 6 – Part IV, Program Narrative (FAA Form 5100-100)
●	●	●	●	Detail Project(s) Costs breakdown (individual) attached.
●	●	●	●	Project(s) Narrative (individual) attached.
●	●	●	●	Marked project(s) sketch attached.
		●	●	All construction work and/or equipment items are included in the approved "Plans and Specifications".
●		●	●	Categorical Exclusions checklist if applicable, or quote appropriate environmental document (Environmental Impact Statement (EIS) or Environmental Assessment (EA)), and the approval document (Record of Decision or FONSI), and the date of approval.
●				Land Acquisition based on land/property appraisals. (performed by certified property appraiser)
			●	Construction costs or equipment purchases are based on lowest responsive bidder. <input type="checkbox"/> Yes <input type="checkbox"/> No
			●	Project is "Phase" construction. <input type="checkbox"/> Yes <input type="checkbox"/> No
●	●	●	●	All "Force Account" work <u>REQUIRES PRIOR APPROVAL</u> to the execution of work otherwise it is not eligible.
●	●	●	●	Exhibit "A" – Airport Property Map is attached, or is referenced to the last application/grant that the property map was submitted if there have been no changes since then. When making reference to the map, need date on map.
●	●	●	●	Exhibit "C" – Title Opinion is attached, or is referenced to the last application/grant that the title opinion was submitted if there have been no changes since then. Title opinion needs to have airport property map date.
				When making reference to the or an airport property map and title opinion both must reference the same previous application/grant.
●	●	●	●	Individual project(s) schedule, and grant schedule

[illegible]

[illegible]

[illegible]

[illegible]

Application for Federal Assistance SF-424

* 1. Type of Submission <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		* 2. Type of Application <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision		* If Revision, select appropriate letter(s): - Select One - * Other (Specify)	
* 3. Date Received:		4. Application Identifier:			
5a. Federal Entity Identifier: Taylor County, Florida			* 5b. Federal Award Identifier:		
State Use Only:					
6. Date Received by State:			7. State Application Identifier:		
8. APPLICANT INFORMATION:					
* a. Legal Name: Taylor County, Florida					
* b. Employer/Taxpayer Identification Number (EIN/TIN): 59-6000879			*c. Organizational DUNS: 065887796		
d. Address:					
* Street1: 108 N Jefferson St. Street 2: * City: Perry County: * State: Florida Province: Country: *Zip/ Postal Code: 32347					
e. Organizational Unit:					
Department Name: Taylor County, Florida			Division Name:		
f. Name and contact information of person to be contacted on matters involving this application:					
Prefix: Ms. First Name: LaWanda Middle Name: * Last Name: Pemberton Suffix:					
Title: County Administrator					
Organizational Affiliation: County Administrator					
* Telephone Number: (850) 838-3500			Fax Number:		
* Email: lpemberton@taylorcountygov.com					

Application for Federal Assistance SF-424

***9. Type of Applicant 1: Select Applicant Type:**

B. County Government

Type of Applicant 2: Select Applicant Type:

- Select One -

Type of Applicant 3: Select Applicant Type:

- Select One -

*** Other (specify):**

*** 10. Name of Federal Agency:**

Federal Aviation Administration

11. Catalog of Federal Domestic Assistance Number:

20.106

CFDA Title:

Airport Improvement Program

***12. Funding Opportunity Number:**

Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Taylor County, Florida

*** 15. Descriptive Title of Applicant's Project:**

Installation of New Apron Lighting

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424

16. Congressional Districts Of:

*a. Applicant: 2

*b. Program/Project: 2

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

*a. Start Date: 07/01/2023

*b. End Date: 07/03/2024

18. Estimated Funding (\$):

*a. Federal	52,380.00
*b. Applicant	
*c. State	5,820.00
*d. Local	0.00
*e. Other	
*f. Program Income	
*g. TOTAL	58,200.00

***19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on _____
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☒ c. Program is not covered by E.O. 12372

***20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation on next page.)**

☐ Yes ☒ No

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Mr.

*First Name: Jamie

Middle Name:

*Last Name: English

Suffix:

*Title: Chairman

*Telephone Number: (850) 838-3500

Fax Number: (850) 838-3501

* Email: jenglish@taylorcountygov.com

*Signature of Authorized Representative:

*Date Signed: 05/01/2023

Application for Federal Assistance SF-424

*Applicant Federal Debt Delinquency Explanation

The following field should contain an explanation if the Applicant organization is delinquent on any Federal Debt. Maximum number of characters that can be entered is 4,000. Try and avoid extra spaces and carriage returns to maximize the availability of space.

N/A

**FAA ORLANDO AIRPORTS DISTRICT OFFICE – CATEGORICAL EXCLUSION (CATEX)
SHORT FORM**

Airport: Perry Foley Airport Project Title: Apron High Mast Lights (Design Only)

Use this CATEX Short Form if the Proposed Action is a federal action subject to NEPA and normally would not individually or cumulatively have a significant effect on the human environment. Identify the applicable paragraph on the line below from FAA Order 1050.1F, paragraphs 5-6.1 through 5-6.6 for the Proposed Action. 5-6.3(b)

List all components of the Proposed Action and Connected Actions (if any) on a separate sheet. *A CATEX should not be used for a segment or an interdependent part of a larger proposed action.* Include a summary of existing conditions at the Proposed Action site. Attach a site map identifying the Proposed Action area on the airport's current ALP and a recent aerial of the Proposed Action area.

Certify that the Proposed Action and Connected Actions are **NOT** likely to have extraordinary circumstances or significant impacts. Significance thresholds and factors to consider are in FAA Order 1050.1F Exhibit 4-1. Extraordinary circumstances are listed in FAA Order 1050.1F paragraph 5-2, and summarized below:

- An adverse effect on cultural resources protected under the National Historic Preservation Act of 1966, as amended, 54 U.S.C. §300101 et seq.;
- An impact on properties protected under Section 4(f);
- An impact on natural, ecological, or scenic resources of Federal, state, tribal, or local significance (e.g., federally listed or proposed endangered, threatened, or candidate species, or designated or proposed critical habitat under the Endangered Species Act, 16 U.S.C. §§ 1531-1544);
- An impact on the following resources: resources protected by the Fish and Wildlife Coordination Act, 16 U.S.C. §§ 661-667d; wetlands; floodplains; coastal zones; national marine sanctuaries; wilderness areas; National Resource Conservation Service-designated prime and unique farmlands; energy supply and natural resources; resources protected under the Wild and Scenic Rivers Act, 16 U.S.C. §§ 1271-1287, and rivers or river segments listed on the Nationwide Rivers Inventory (NRI); and solid waste management;
- A division or disruption of an established community, or a disruption of orderly, planned development, or an inconsistency with plans or goals that have been adopted by the community in which the project is located;
- An increase in congestion from surface transportation (by causing decrease in level of service below acceptable levels determined by appropriate transportation agency, such as a highway agency);
- An impact on noise levels of noise sensitive areas;
- An impact on air quality or violation of Federal, state, tribal, or local air quality standards under the Clean Air Act, 42 U.S.C. §§ 7401-7671q;
- An impact on water quality, sole source aquifers, a public water supply system, or state or tribal water quality standards established under the Clean Water Act, 33 U.S.C. §§ 1251-1387, and the Safe Drinking Water Act, 42 U.S.C. §§ 300f-300j-26;
- Impacts on the quality of the human environment that are likely to be highly controversial on environmental grounds. The term "highly controversial on environmental grounds" means there is a substantial dispute involving reasonable disagreement over the degree, extent, or nature of a proposed action's environmental impacts or over the action's risks of causing environmental harm.
- Likelihood to be inconsistent with any Federal, state, tribal, or local law relating to the environmental aspects of the proposed action; or
- Likelihood to directly, indirectly, or cumulatively create a significant impact on the human environment, including, but not limited to, actions likely to cause a significant lighting impact on residential areas or commercial use of business properties, likely to cause a significant impact on the visual nature of surrounding land uses, likely to cause environmental contamination by hazardous materials, or likely to disturb an existing hazardous material contamination site such that new environmental contamination risks are created.

Based on the information in this Short Form CATEX and supporting information, I certify that the Proposed Action and Connected Actions meet(s) all requirements for a CATEX in accordance with FAA Order 1050.F and do not have any extraordinary circumstances or significant impacts.

5/01/2023

Signature of Authorized Airport Representative

Date

FAA Determination (signature of Program Manager):

Categorically Excluded: _____ Date: _____

Requires further environmental analysis: _____ Date: _____

CATEGORICAL EXCLUSION ENVIRONMENTAL DETERMINATION CHECKLIST

Airport: **Perry Foley Airport**

Prepared and certified by: John Collins, P.E.

Date: January 10, 2023

	YES**	NO	COMMENTS
THE PROPOSED ACTION MUST BE LISTED IN FAA ORDER 1050.1F PARAS. 5-6.1-5-6.6 AS AN ACTION THAT WOULD NORMALLY BE CATEGORICALLY EXCLUDED			
THE PROPOSED ACTION CONSISTS OF:			
Helicopter facilities or operations		X	
Land acquisition		X	
New airport serving general aviation		X	
Access or service road construction		X	
New airport location		X	
New runway		X	
Runway extension, strengthening, reconstruction, resurfacing or widening		X	
Converting prime or unique farmland		X	
Runway Safety Area (RSA) improvements		X	
ILS or ALS installation		X	
Airport development (hangars, terminal expansion)		X	
On-airport aboveground or underground fuel storage tanks		X	
Construction, reconstruction, or relocation of an ATCT		X	
THE PROPOSED ACTION WILL AFFECT:			
Historic/Archeological/Cultural Resources		X	
Section 4(f) or 6(f) resources		X	
Federally listed, endangered, threatened, or candidate species, or designated/proposed critical habitat		X	
Federal, state, tribal, or local natural, ecological, or scenic resources		X	
Wetlands, floodplains, waterways		X	
Energy supply or natural resources		X	
Protected rivers or river segments		X	
Established community(s), planned development, or plans/goals adopted by the local community		X	
Surface vehicular traffic (reduce LOS)		X	
Air quality or violate Federal, state, tribal or local standards		X	
Water quality, a sole source aquifer, public water supply system, or federal, state, or tribal water quality standards		X	
THE PROPOSED ACTION IS LIKELY TO:			
Be Highly Controversial on Environmental Grounds		X	
Be Inconsistent with Federal, state, tribal, or local law relating to environmental aspects		X	
Cause residential or business relocations		X	
Increase noise levels over Noise Sensitive Land Uses within the 65 dBA noise contour or newly include Noise Sensitive Land Uses within the 65 dBA noise contour.		X	
Cause Environmental Justice Impacts		X	
Contain Hazardous Materials or Affect Hazardous Materials/Sites		X	
Create a Wildlife Hazard per AC 150/5200-33		X	
Increase lighting impacts on residential communities or impact the visual nature of surrounding land uses		X	

** Attach detailed explanations or analysis for all "yes" answers on a separate sheet that supports a Categorical Exclusion determination.

Project Specific Checklist
Application for Federal Assistance
FAA Form 5100-100, Part IV, Program Narrative

Project Description:

Installation of New Apron Lighting (Design Only)

Airport Name / City, FL:

Perry Foley Airport, Taylor County, Florida

	Items a. thru pp. must be answered for each individual project: (Ref. Order 5100-38D, Chapter 3, Table 3-1)
a.	Is the project eligible?
aa.	Identify eligibility "chapter & verse" from Order 5100-38D, AIP Handbook
b.	Is the project justified? Does your project narrative address the "Three Basic Tests" as identified in Table 3-4, Order 5100-38D?
c.	Is the project on airport property (with good title)?
cc.	Date of your current Airport Exhibit A on file in ADO:
d.	Is the project on the FAA approved airport layout plan?
dd.	Identify date of FAA approved ALP on file in the ADO:
e.	Has the Sponsor satisfied the intergovernmental review and airport user
f.	Has the FAA completed an environmental finding for the project?
ff.	Provide date of environmental finding/Cat. Ex.?
g.	Will the project result in a usable unit of work?
h.	Will the project be planned, designed, and/or constructed to FAA standards?
hh.	If applicable, identify date MOS was approved by FAA.
i.	Has the project been procured correctly?
j.	Are the project costs allowable?
k.	Are the project costs necessary to accomplish the project? (Project costs are directly necessary to accomplish the project. Ref. Order 5100-38D, Ch. 3, Section 13, for exceptions).
l.	Were the project costs incurred after the grant was executed? (Ref. Order 5100-38D, Ch. 3, Section 13, for exceptions).
m.	Are the project costs reasonable? (Are Sponsor cost analyses attached? Ref. Order 5100-38D, Ch. 3, Section 14).
n.	Is this the only federal grant containing these project costs? (No "double-dipping"!!!)
o.	Are the project costs within the allowable federal share?
p.	Can the project be completed without unreasonable delay?
pp.	Identify number of calendar days and date after the grant execution date when notice-to-proceed will be issued.

**Perry Foley Airport
Installation of New Apron Lighting**

PROPOSED PROJECT SCHEDULE

<u>Proposed Project Schedule:</u>	<u>Dates:</u>
Selection of Consultant	1/3/2023
Pre-Application Submittal to FAA	10/31/2022
Pre-design Conference	4/18/2023
CSPP and Airspace Coordination in OE/AAA	12/1/2023
Completion of Plans and Specifications, and Eng. Report	12/1/2023
Submit Plans and Specs to FAA	12/1/2023
Advertisement of Project for Bids	TBD
Bid Opening	TBD
Bid Tabulation Submittal and Recommendation of Award	TBD
Application Submittal to FAA	TBD
Grant Offer	TBD
Execution of FAA Grant	TBD
Pre-construction Conference	TBD
Notice to Proceed to Contractor	TBD
Completion of Design	120 days following NTP
Project Close-Out	360 days following NTP

Date: June 1, 2022

Application for Federal Assistance (Development and Equipment Projects)

PART II – PROJECT APPROVAL INFORMATION

Part II - SECTION A

The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.

Item 1.

Does Sponsor maintain an active registration in the System for Award Management (www.SAM.gov)?

☒ Yes ☐ No

Item 2.

Can Sponsor commence the work identified in the application in the fiscal year the grant is made or within six months after the grant is made, whichever is later?

☒ Yes ☐ No ☐ N/A

Item 3.

Are there any foreseeable events that would delay completion of the project? If yes, provide attachment to this form that lists the events.

☐ Yes ☒ No ☐ N/A

Item 4.

Will the project(s) covered by this request have impacts or effects on the environment that require mitigating measures? If yes, attach a summary listing of mitigating measures to this application and identify the name and date of the environmental document(s).

☐ Yes ☒ No ☐ N/A

Item 5.

Is the project covered by this request included in an approved Passenger Facility Charge (PFC) application or other Federal assistance program? If yes, please identify other funding sources by checking all applicable boxes.

☐ Yes ☒ No ☐ N/A

☐ The project is included in an *approved* PFC application.

If included in an approved PFC application,

does the application *only* address AIP matching share? ☐ Yes ☐ No

☐ The project is included in another Federal Assistance program. Its CFDA number is below.

Item 6.

Will the requested Federal assistance include Sponsor indirect costs as described in 2 CFR Appendix VII to Part 200, States and Local Government and Indian Tribe Indirect Cost Proposals?

☐ Yes ☒ No ☐ N/A

If the request for Federal assistance includes a claim for allowable indirect costs, select the applicable indirect cost rate the Sponsor proposes to apply:

☐ De Minimis rate of 10% as permitted by 2 CFR § 200.414.

☐ Negotiated Rate equal to _____ % as approved by _____ (the Cognizant Agency)
on _____ (Date) (2 CFR part 200, appendix VII).

Note: Refer to the instructions for limitations of application associated with claiming Sponsor indirect costs.

PART II - SECTION B

Certification Regarding Lobbying

The declarations made on this page are under the signature of the authorized representative as identified in box 21 of form SF-424, to which this form is attached. The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.

The Authorized Representative certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Sponsor, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Authorized Representative shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The Authorized Representative shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

PART II – SECTION C

The Sponsor hereby represents and certifies as follows:

1. Compatible Land Use – The Sponsor has taken the following actions to assure compatible usage of land adjacent to or in the vicinity of the airport:

No land adjacent to the airport will be impacted.

2. Defaults – The Sponsor is not in default on any obligation to the United States or any agency of the United States Government relative to the development, operation, or maintenance of any airport, except as stated herewith:

The sponsor is not in default.

3. Possible Disabilities – There are no facts or circumstances (including the existence of effective or proposed leases, use agreements or other legal instruments affecting use of the Airport or the existence of pending litigation or other legal proceedings) which in reasonable probability might make it impossible for the Sponsor to carry out and complete the Project or carry out the provisions of the Grant Assurances, either by limiting its legal or financial ability or otherwise, except as follows:

There are no facts or circumstances.

4. Consistency with Local Plans – The project is reasonably consistent with plans existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.

This project is reasonably consistent with local plans.

5. Consideration of Local Interest – It has given fair consideration to the interest of communities in or near where the project may be located.

Yes.

6. Consultation with Users – In making a decision to undertake an airport development project under Title 49, United States Code, it has consulted with airport users that will potentially be affected by the project (§ 47105(a)(2)).

Yes.

7. Public Hearings – In projects involving the location of an airport, an airport runway or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

All contracts have been approved at publically advertised meetings.

8. Air and Water Quality Standards – In projects involving airport location, a major runway extension, or runway location it will provide for the Governor of the state in which the project is located to certify in writing to the Secretary that the project will be located, designed, constructed, and operated so as to comply with applicable and air and water quality standards. In any case where such standards have not been approved and where applicable air and water quality standards have been promulgated by the Administrator of the Environmental Protection Agency, certification shall be obtained from such Administrator. Notice of certification or refusal to certify shall be provided within sixty days after the project application has been received by the Secretary.

None required.

PART II – SECTION C (Continued)

9. Exclusive Rights – There is no grant of an exclusive right for the conduct of any aeronautical activity at any airport owned or controlled by the Sponsor except as follows:

There are no grants of exclusive rights.

10. Land – (a) The sponsor holds the following property interest in the following areas of land, which are to be developed or used as part of or in connection with the Airport subject to the following exceptions, encumbrances, and adverse interests, all of which areas are identified on the aforementioned property map designated as Exhibit "A". [1]

The County owns all land required for this project.

The Sponsor further certifies that the above is based on a title examination by a qualified attorney or title company and that such attorney or title company has determined that the Sponsor holds the above property interests.

(b) The Sponsor will acquire within a reasonable time, but in any event prior to the start of any construction work under the Project, the following property interest in the following areas of land on which such construction work is to be performed, all of which areas are identified on the aforementioned property map designated as Exhibit "A". [1]

N/A.

(c) The Sponsor will acquire within a reasonable time, and if feasible prior to the completion of all construction work under the Project, the following property interest in the following areas of land which are to be developed or used as part of or in connection with the Airport as it will be upon completion of the Project, all of which areas are identified on the aforementioned property map designated as Exhibit "A". [1]

N/A.

¹ State the character of property interest in each area and list and identify for each all exceptions, encumbrances, and adverse interests of every kind and nature, including liens, easements, leases, etc. The separate areas of land need only be identified here by the area numbers shown on the property map.

PART III – BUDGET INFORMATION – CONSTRUCTION

SECTION A – GENERAL

1. Federal Domestic Assistance Catalog Number: 20-106
2. Functional or Other Breakout:

SECTION B – CALCULATION OF FEDERAL GRANT

Cost Classification	Latest Approved Amount (Use only for revisions)	Adjustment + or (-) Amount (Use only for revisions)	Total Amount Required
1. Administration expense			
2. Preliminary expense			
3. Land, structures, right-of-way			
4. Architectural engineering basic fees			52,380
5. Other Architectural engineering fees			
6. Project inspection fees			
7. Land development			
8. Relocation Expenses			
9. Relocation payments to Individuals and Businesses			
10. Demolition and removal			
11. Construction and project improvement			
12. Equipment			
13. Miscellaneous			
14. Subtotal (Lines 1 through 13)			\$ 52,380
15. Estimated Income (if applicable)			
16. Net Project Amount (Line 14 minus 15)			52,380
17. Less: Ineligible Exclusions (Section C, line 23 g.)			
18. Subtotal (Lines 16 through 17)			\$ 52,380
19. Federal Share requested of Line 18			52,380
20. Grantee share			
21. Other shares			5,820
22. TOTAL PROJECT (Lines 19, 20 & 21)			\$ 58,200

SECTION C – EXCLUSIONS	
23. Classification (Description of non-participating work)	Amount Ineligible for Participation
a. FDOT share of Installation of New Apron Lighting (Design Only)	\$ 5,820
b.	
c.	
d.	
e.	
f.	
g. Total	\$ 5,820

SECTION D – PROPOSED METHOD OF FINANCING NON-FEDERAL SHARE	
24. Grantee Share – Fund Categories	Amount
a. Securities	
b. Mortgages	
c. Appropriations (by Applicant)	
d. Bonds	
e. Tax Levies	
f. Non-Cash	
g. Other (Explain):	
h. TOTAL - Grantee share	
25. Other Shares	Amount
a. State	5,820
b. Other	
c. TOTAL - Other Shares	\$ 5,820
26. TOTAL NON-FEDERAL FINANCING	\$ 5,820

SECTION E – REMARKS (Attach sheets if additional space is required)

PART IV – PROGRAM NARRATIVE
(Suggested Format)

PROJECT: Installation of New Apron Lighting (Design Only)
AIRPORT: Perry Foley Airport
1. Objective: This project will prepare design documents to install approximately seven mast lights along the east, north, and west edges of the general aviation apron at Perry Foley Airport. These lights are needed to provide adequate light levels over the apron, including the fuel farm, aircraft tie-downs, terminal, and commercial and t-hangars, for aircraft movements at night,
2. Benefits Anticipated: This project will provide lighting on the general aviation apron which is not currently lit.
3. Approach: (See approved Scope of Work in Final Application) 60% and 95% design documents will be prepared along with Bid Documents. All documents will be reviewed with Taylor County and submitted to the FAA for review. Once approved, this project will be publicly advertised for bid.
4. Geographic Location: Taylor County, Florida
5. If Applicable, Provide Additional Information:
6. Sponsor's Representative: (include address & telephone number) Ms. LaWanda Pemberton (850-838-3500) 108 N Jefferson St., Perry, Florida 32347

TASK ORDER NO. 2
Professional Design Phase Services

Installation of New Apron Lighting
Perry Foley Airport
April 19, 2023

Task Order No. 2

AVCON, INC., a Florida Corporation (hereinafter "CONSULTANT") agrees to perform and complete the following services (hereinafter "Services") for the **Taylor County Board of County Commissioners** (hereinafter "COUNTY"), in accordance with the terms and conditions of the Agreement for Professional Engineering, Planning, Design, and Construction Management Services, dated January 3, 2023, all of which terms and conditions are incorporated herein by reference.

- 1. Task Location:** Perry Foley Airport
Taylor County, Florida
- 2. Task Name:** Installation of New Apron Lighting
- 3. Task Description/Scope of Services:** Consultant shall perform services as identified in Exhibit "A" – Scope of Services attached hereto.
- 4. Compensation:** All work performed under this Task Order shall be compensated for on a Lump Sum basis as derived in Exhibit "A" – Scope of Services attached hereto and summarized as follows:

Tasks	AVCON Fee
Task 1: FAA and FDOT Grant Coordination:	\$ 4,700.00 LS
Task 2: Project Design:	\$ 49,100.00 LS
<u>Geotechnical Subconsultant:</u>	<u>\$ 4,400.00 LS</u>
Total:	\$ 58,200.00 LS

The Lump Sum fee for the services shall be Fifty-Eight Thousand, Two Hundred and 00/100 dollars (\$58,200.00) and shall include all job-related travel costs, reprographic costs, printing/plotting costs, telephone/facsimile charges, and mail charges required to perform the work specified.

- 5. Schedule:** A schedule of 120 calendar days is anticipated from the date of the project Notice-To-Proceed (NTP) to prepare the final design documents for agency review.

Accepted by:

**Taylor County Board of
County Commissioners**


By: _____

Printed Name: Jamie English

Title: Chairman

Accepted by:

AVCON, Inc.

By: _____


Printed Name: Virgil C. "Lee" Lewis, P.E.

Title: Vice President

EXHIBIT "A"
SCOPE OF SERVICES - AVCON, INC.
Professional Design Phase Services

Installation of New Apron Lighting
Perry Foley Airport
April 19, 2023

SECTION A: PURPOSE

The purpose of this project is to perform design phase services for the installation of up to seven (7) new light poles, foundations, fixtures, and cable at Perry Foley Airport. This work is anticipated to include an upgrade to the electrical services and secondary distribution for the apron lighting including control panels. This scope of work details the design to be performed by AVCON, INC. for this project. The lighting design for this project shall address the existing apron area identified in Exhibit "B."

The project tasks identified for this contract generally include the following elements:

1. Coordination with Taylor County staff
2. Coordination and preparation of FAA grant pre-application and grant application
3. Preparation of final design drawings and specifications for the project limits

SECTION B: DESCRIPTION OF TASKS

The following elements describe the individual services to be provided as part of this work effort. Man-hour estimates for the work described below are detailed in Exhibit "B."

Task 1 – FAA and FDOT Grant Coordination (Lump Sum):

1. **Coordinate Project Eligibility with Funding Agencies:** CONSULTANT shall coordinate with the FAA Orlando ADO and FDOT District 2 regarding eligibility of this project and develop documentation justifying the need. CONSULTANT shall participate in conference calls with the funding agencies to answer questions and ensure questions and concerns are addressed.

Subtotal Task 1.1 = \$1,600.00

2. **Prepare AIP Grant Pre-Application and AIP Grant Application:** CONSULTANT shall complete the AIP Grant Pre-Application and Grant Application and coordinate documents with the County for signature and transmittal to the FAA. CONSULTANT shall coordinate with the FAA to provide additional documentation if needed to program the funds and issue the FAA grant.

Subtotal Task 1.3 = \$2,400.00

3. **Update JACIP with Project Information:** As required by the FAA and FDOT, CONSULTANT will create this project in the Joint Automated Capital Improvement Program (JACIP) database and upload all required documents and specify funding requests for both the FAA and FDOT.

Subtotal Task 1.4 = \$700.00

Total Task 1 = \$4,700.00

SCOPE OF SERVICES - AVCON, INC.
Installation of New Apron Lighting
Perry Foley Airport

Task 2 - Project Design (Lump Sum):

1. **Coordinate Project Scope, Budget, Schedule, Design Details:** CONSULTANT shall coordinate with Taylor County to ensure that the project scope, budget, and schedule are consistent with County objectives. CONSULTANT shall coordinate additional design and phasing issues with the County during the design phase.

Subtotal Task 2.1 = \$400.00

2. **Kick-Off Meeting and Site Review:** CONSULTANT shall participate in a kick-off meeting with the County to review the project approach, agency coordination requirements, and details of the project. CONSULTANT shall review the site to observe existing conditions and document observed features impacting the improvements.

Subtotal Task 2.2 = \$3,400.00

3. **Prepare On-Airport FAA Form 7460-1:** CONSULTANT shall prepare and submit to the FAA an On-Airport Form 7460-1 Airspace Study, Notice of Proposed Construction or Alteration, for the proposed apron lighting and temporary construction cranes. CONSULTANT shall assist the owner in obtaining a FAA Determination of No Hazard Approval.

Subtotal Task 2.3 = \$600.00

4. **Perform Photometric Assessments:** CONSULTANT shall perform photometric analyses for up to three lighting configurations to assess coverage of the existing apron pavements and to confirm that the fixture types and heights provide lighting coverage consistent with applicable industry standards. Up to three lighting configurations will be evaluated to identify the most cost effective layout that meets industry standards.

Subtotal Task 2.4 = \$4,200.00

5. **Prepare Design 60% Drawings:** CONSULTANT shall prepare 60% design drawings in accordance with FAA dimensional and grading standards. Drawings shall be developed in AutoCAD format.

Subtotal Task 2.5 = \$9,800.00

6. **Prepare Design 95% Drawings:** CONSULTANT shall prepare 95% design drawings in accordance with FAA dimensional and grading standards. Drawings shall be developed in AutoCAD format. Anticipated drawings include:

- Cover Sheet
- Index of Drawings & Summary of Quantities
- Safety During Construction Plan
- Safety and Security Notes
- Access and Staging Plan
- Site Layout (2 sheets)
- Conduit and Cable Routing Plan (2 sheets)
- Electrical Service Details (2 sheets)
- Electrical Control Panel and Notes (2 sheets)
- Pole Foundation Details, Fixtures, Notes (4 sheets)
- Cable Protection Details

SCOPE OF SERVICES - AVCON, INC.
Installation of New Apron Lighting
Perry Foley Airport

The standard of care applicable to the design services shall be the degree of skill and diligence normally employed by professional engineers or consultants performing the same or similar services in the same locality at the time said services are performed.

Subtotal Task 2.6 = \$12,600.00

- 7. Prepare Technical Specifications:** CONSULTANT shall prepare technical specifications in accordance with FDOT and FAA design standards to govern the proposed construction. Specifications shall separately identify deviations to FAA AC 150/5370-10 for review and approval by FAA.

Subtotal Task 2.7 = \$2,100.00

- 8. Prepare Engineer's Report:** CONSULTANT shall prepare an Engineer's Report in accordance with FAA guidelines for submittal to FAA. The report shall summarize the features of the project with justification for key design decisions and deviations to standards, if applicable.

Subtotal Task 2.8 = \$3,700.00

- 9. Develop Construction Safety and Phasing Plan (CSPP):** In accordance with FAA AC 150/5370-2G, AVCON shall prepare and coordinate the 95% CSPP plan with the FAA via the OEAAA website for approval prior to proceeding to final design drawings. AVCON shall review comments provided by the FAA and revise the 95% CSPP as needed.

Subtotal Task 2.9 = \$3,600.00

- 10. Identify Pay Items and Prepare Bid Forms/Schedule:** CONSULTANT shall identify proposed project pay items and shall prepare bid forms and bid schedules for the work. Based on the nature of the work, the bid forms shall represent a unit price contract.

Subtotal Task 2.10 = \$2,200.00

- 11. Prepare Front-End Documents:** CONSULTANT shall prepare front-end bidding documents including appropriate certifications, submittals, and general conditions necessary to comply with AIP grant requirements and FDOT Joint Participation Agreement (JPA) criteria. Front-end documents shall include the draft contract and certifications consistent with FDOT standards for applicable design elements.

Subtotal Task 2.11 = \$1,600.00

- 12. Perform QA/QC Review of Bidding Documents and Update:** CONSULTANT shall perform and document an internal review of the technical elements and bidding format of the 95% design documents. The design documents shall be updated in accordance with the review results prior to submittal to the County.

Subtotal Task 2.12 = \$800.00

- 13. Compile and Submit Design Documents to County:** CONSULTANT shall compile and submit four (4) sets of the updated 95% design documents to the County for review and coordination with FAA and FDOT as a condition of receiving approval for advertising the project. Each set shall include:

- Front-end documents
- Bid forms and schedules
- Technical specifications

SCOPE OF SERVICES - AVCON, INC.
Installation of New Apron Lighting
Perry Foley Airport

- 95% design drawings
- Engineer's report
- Opinion of probable construction costs

Subtotal Task 2.13 = \$600.00

- 14. Coordinate with Local Utilities for Foundation/Electrical Permits:** CONSULTANT shall coordinate with local utilities and agencies to ensure that design features comply with local requirements for permitting pole foundations and electrical improvements.

Subtotal Task 2.14 = \$700.00

- 15. Conduct Design Review Meeting with County:** CONSULTANT shall conduct a design review meeting with County staff to discuss the features of the 95% design documents. Review comments received from the County shall be documented.

Subtotal Task 2.15 = \$2,400.00

- 16. Respond to County Review Comments:** CONSULTANT shall prepare and submit written responses to the documented review comments received from the County.

Subtotal Task 2.16 = \$400.00

Total Task 2 = \$49,100.00

SECTION C: SUBCONSULTANT SERVICES

A qualified geotechnical engineer will provide a geotechnical investigation which will be used to design the pole foundations.

Geotechnical Subconsultant = \$4,400.00

Grand Total = \$58,200.00

SECTION D: ASSUMPTIONS AND EXCLUSIONS

The following elements of work shall not be performed by AVCON as part of this scope, but shall be considered additional services:

- Bid Phase Services
- Construction Phase Services
- Construction activities

SECTION E: OUT-OF-POCKET EXPENSES

All job-related travel, job-related reprographic costs and supplies, interim review document printing, fax and long distance charges, mail and express mail services, and printing and plotting costs associated with the design and preparation of contract documents shall be included in the lump sum items.

SECTION F: ADDITIONAL SERVICES

Additional services may be added to this contract during the course of work based upon agreed fees at the

SCOPE OF SERVICES - AVCON, INC.
Installation of New Apron Lighting
Perry Foley Airport

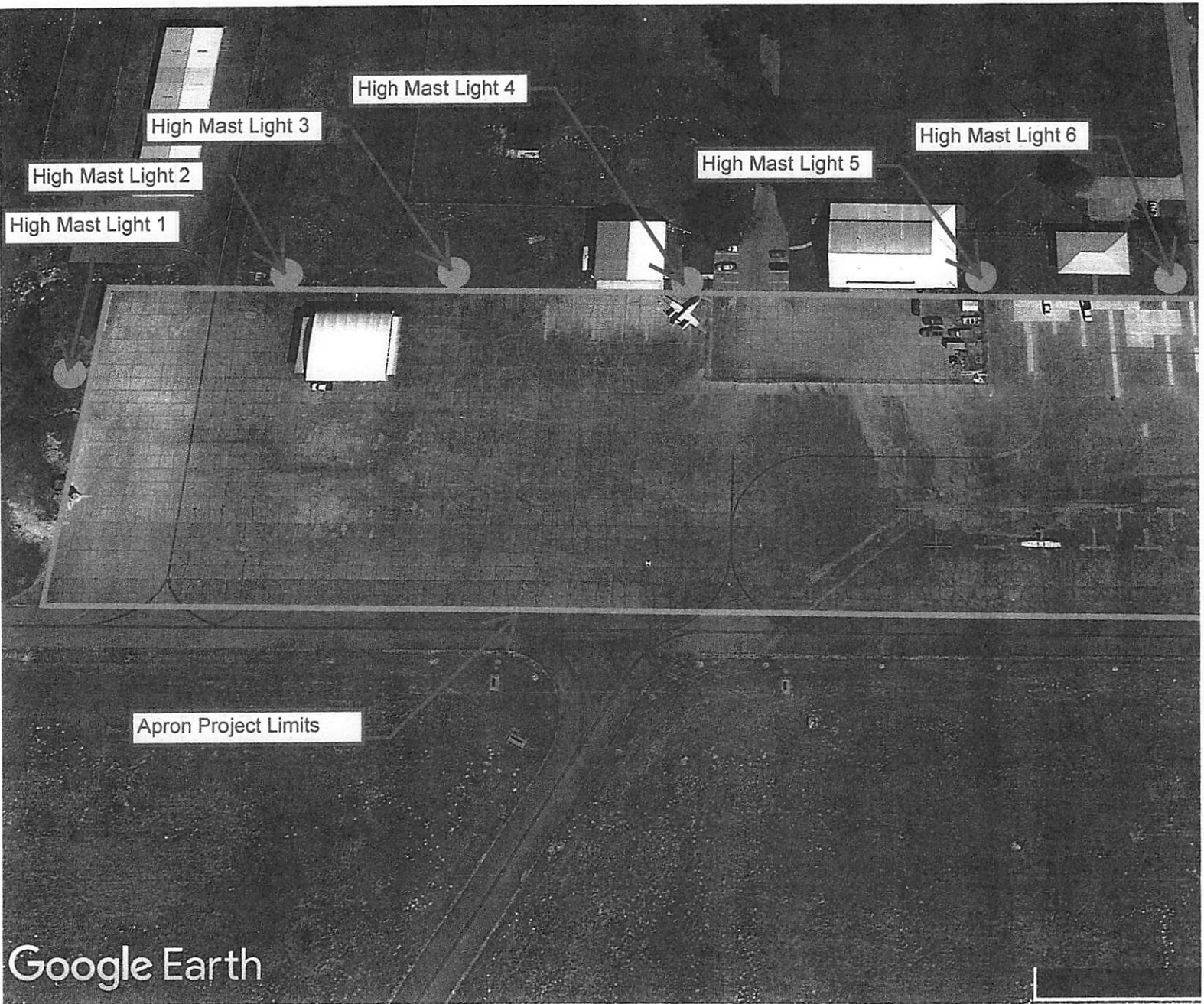
labor rates identified in the contract. No work shall be undertaken in accordance with any additional service tasks without the written authorization of Taylor County.

SECTION G: SCHEDULE

A schedule of 120 calendar days is anticipated from the date of the project Notice-To-Proceed (NTP) to prepare the final design documents for agency review.

END OF SCOPE

EXHIBIT "B" - Project Limits





U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-130, Drug-Free Workplace – Airport Improvement Program Sponsor Certification

Paperwork Reduction Act Burden Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to the Federal Aviation Administration at: 800 Independence Ave. SW, Washington, DC 20591, Attn: Information Collection Clearance Officer, ASP-110.



Drug-Free Workplace Airport Improvement Program Sponsor Certification

Sponsor: Taylor County

Airport: Perry Foley Airport (FPY)

Project Number:

Description of Work: Installation of New Apron Lighting (Design Only)

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General requirements on the drug-free workplace within federal grant programs are described in 2 CFR part 182. Sponsors are required to certify they will be, or will continue to provide, a drug-free workplace in accordance with the regulation. The AIP project grant agreement contains specific assurances on the Drug-Free Workplace Act of 1988.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting "Yes" represents sponsor acknowledgement and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. A statement has been or will be published prior to commencement of project notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the sponsor's workplace, and specifying the actions to be taken against employees for violation of such prohibition (2 CFR § 182.205).

☒ Yes ☐ No ☐ N/A

2. An ongoing drug-free awareness program (2 CFR § 182.215) has been or will be established prior to commencement of project to inform employees about:

- a. The dangers of drug abuse in the workplace;
- b. The sponsor's policy of maintaining a drug-free workplace;
- c. Any available drug counseling, rehabilitation, and employee assistance programs; and
- d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

☒ Yes ☐ No ☐ N/A

3. Each employee to be engaged in the performance of the work has been or will be given a copy of the statement required within item 1 above prior to commencement of project (2 CFR § 182.210).

☒ Yes ☐ No ☐ N/A

4. Employees have been or will be notified in the statement required by item 1 above that, as a condition employment under the grant (2 CFR § 182.205(c)), the employee will:

- a. Abide by the terms of the statement; and
- b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

☒ Yes ☐ No ☐ N/A

5. The Federal Aviation Administration (FAA) will be notified in writing within 10 calendar days after receiving notice under item 4b above from an employee or otherwise receiving actual notice of such conviction (2 CFR § 182.225). Employers of convicted employees must provide notice, including position title of the employee, to the FAA (2 CFR § 182.300).

☒ Yes ☐ No ☐ N/A

6. One of the following actions (2 CFR § 182.225(b)) will be taken within 30 calendar days of receiving a notice under item 4b above with respect to any employee who is so convicted:

- a. Take appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; and
- b. Require such employee to participate satisfactorily in drug abuse assistance or rehabilitation programs approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.

☒ Yes ☐ No ☐ N/A

7. A good faith effort will be made, on a continuous basis, to maintain a drug-free workplace through implementation of items 1 through 6 above (2 CFR § 182.200).

☒ Yes ☐ No ☐ N/A

Site(s) of performance of work (2 CFR § 182.230):

Location 1

Name of Location: Perry Foley Airport

Address: 401 Industrial Park Drive, Perry, Florida 32348

Location 2 (if applicable)

Name of Location:

Address:

Location 3 (if applicable)

Name of Location:

Address:

Attach documentation clarifying any above item marked with a "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this 1st day of May, 2023.

Name of Sponsor: Taylor County

Name of Sponsor's Authorized Official: Ms. Jamie English

Title of Sponsor's Authorized Official: Chairman

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.



U.S. Department
of Transportation
Federal Aviation
Administration

FAA Form 5100-131, Equipment and Construction Contracts – Airport Improvement Sponsor Certification

Paperwork Reduction Act Burden Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

Equipment and Construction Contracts Airport Improvement Sponsor Certification

Sponsor: Taylor County

Airport: Perry Foley Airport (FPY)

Project Number:

Description of Work: Installation of New Apron Lighting (Design Only)

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General procurement standards for equipment and construction contracts within Federal grant programs are described in 2 CFR §§ 200.317-200.326. Labor and Civil Rights Standards applicable to the AIP are established by the Department of Labor (www.dol.gov) AIP Grant Assurance C.1—General Federal Requirements identifies all applicable Federal Laws, regulations, executive orders, policies, guidelines and requirements for assistance under the AIP. Sponsors may use state and local procedures provided the procurement conforms to these federal standards.

This certification applies to all equipment and construction projects. Equipment projects may or may not employ laborers and mechanics that qualify the project as a "covered contract" under requirements established by the Department of Labor requirements. Sponsor shall provide appropriate responses to the certification statements that reflect the character of the project regardless of whether the contract is for a construction project or an equipment project.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting "Yes" represents sponsor acknowledgement and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. A written code or standard of conduct is or will be in effect prior to commencement of the project that governs the performance of the sponsor's officers, employees, or agents in soliciting, awarding and administering procurement contracts (2 CFR § 200.318).

☒ Yes ☐ No ☐ N/A

2. For all contracts, qualified and competent personnel are or will be engaged to perform contract administration, engineering supervision, construction inspection, and testing (Grant Assurance C.17).

☒ Yes ☐ No ☐ N/A

3. Sponsors that are required to have a Disadvantage Business Enterprise (DBE) program on file with the FAA have included or will include clauses required by Title VI of the Civil Rights Act and 49 CFR Part 26 for Disadvantaged Business Enterprises in all contracts and subcontracts.

☒ Yes ☐ No ☐ N/A

4. Sponsors required to have a DBE program on file with the FAA have implemented or will implement monitoring and enforcement measures that:

- a. Ensure work committed to Disadvantaged Business Enterprises at contract award is actually performed by the named DBEs (49 CFR § 26.37(b));
- b. Include written certification that the sponsor has reviewed contract records and has monitored work sites for performance by DBE firms (49 CFR § 26.37(b)); and
- c. Provides for a running tally of payments made to DBE firms and a means for comparing actual attainments (i.e. payments) to original commitments (49 CFR § 26.37(c)).

☒ Yes ☐ No ☐ N/A

5. Sponsor procurement actions using the competitive sealed bid method (2 CFR § 200.320(c)). was or will be:

- a. Publicly advertised, allowing a sufficient response time to solicit an adequate number of interested contractors or vendors;
- b. Prepared to include a complete, adequate and realistic specification that defines the items or services in sufficient detail to allow prospective bidders to respond;
- c. Publicly opened at a time and place prescribed in the invitation for bids; and
- d. Prepared in a manner that result in a firm fixed price contract award to the lowest responsive and responsible bidder.

☒ Yes ☐ No ☐ N/A

6. For projects the Sponsor proposes to use the competitive proposal procurement method (2 CFR § 200.320(d)), Sponsor has requested or will request FAA approval prior to proceeding with a competitive proposal procurement by submitting to the FAA the following:

- a. Written justification that supports use of competitive proposal method in lieu of the preferred sealed bid procurement method;
- b. Plan for publicizing and soliciting an adequate number of qualified sources; and
- c. Listing of evaluation factors along with relative importance of the factors.

☐ Yes ☐ No ☐ N/A

7. For construction and equipment installation projects, the bid solicitation includes or will include the current federal wage rate schedule(s) for the appropriate type of work classifications (2 CFR Part 200, Appendix II).

☒ Yes ☐ No ☐ N/A

8. Concurrence was or will be obtained from the Federal Aviation Administration (FAA) prior to contract award under any of the following circumstances (Order 5100.38D):

- a. Only one qualified person/firm submits a responsive bid;
- b. Award is to be made to other than the lowest responsible bidder; and
- c. Life cycle costing is a factor in selecting the lowest responsive bidder.

☒ Yes ☐ No ☐ N/A

9. All construction and equipment installation contracts contain or will contain provisions for:

- a. Access to Records (§ 200.336)
- b. Buy American Preferences (Title 49 U.S.C. § 50101)
- c. Civil Rights - General Provisions and Title VI Assurances(41 CFR part 60)
- d. Federal Fair Labor Standards (29 U.S.C. § 201, et seq)
- e. Occupational Safety and Health Act requirements (20 CFR part 1920)
- f. Seismic Safety – building construction (49 CFR part 41)
- g. State Energy Conservation Requirements - as applicable(2 CFR part 200, Appendix II)
- h. U.S. Trade Restriction (49 CFR part 30)
- i. Veterans Preference (49 USC § 47112(c))

☒ Yes ☐ No ☐ N/A

10. All construction and equipment installation contracts exceeding \$2,000 contain or will contain the provisions established by:

- a. Davis-Bacon and Related Acts (29 CFR part 5)
- b. Copeland "Anti-Kickback" Act (29 CFR parts 3 and 5)

☒ Yes ☐ No ☐ N/A

11. All construction and equipment installation contracts exceeding \$3,000 contain or will contain a contract provision that discourages distracted driving (E.O. 13513).

☒ Yes ☐ No ☐ N/A

12. All contracts exceeding \$10,000 contain or will contain the following provisions as applicable:

- a. Construction and equipment installation projects - Applicable clauses from 41 CFR Part 60 for compliance with Executive Orders 11246 and 11375 on Equal Employment Opportunity;
- b. Construction and equipment installation - Contract Clause prohibiting segregated facilities in accordance with 41 CFR part 60-1.8;
- c. Requirement to maximize use of products containing recovered materials in accordance with 2 CFR § 200.322 and 40 CFR part 247; and
- d. Provisions that address termination for cause and termination for convenience (2 CFR Part 200, Appendix II).

☒ Yes ☐ No ☐ N/A

13. All contracts and subcontracts exceeding \$25,000: Measures are in place or will be in place (e.g. checking the System for Award Management) that ensure contracts and subcontracts are not awarded to individuals or firms suspended, debarred, or excluded from participating in federally assisted projects (2 CFR parts 180 and 1200).

☒ Yes ☐ No ☐ N/A

14. Contracts exceeding the simplified acquisition threshold (currently \$250,000) include or will include provisions, as applicable, that address the following:

- a. Construction and equipment installation contracts - a bid guarantee of 5%, a performance bond of 100%, and a payment bond of 100% (2 CFR § 200.325);
- b. Construction and equipment installation contracts - requirements of the Contract Work Hours and Safety Standards Act (40 USC 3701-3708, Sections 103 and 107);
- c. Restrictions on Lobbying and Influencing (2 CFR part 200, Appendix II);
- d. Conditions specifying administrative, contractual and legal remedies for instances where contractor or vendor violate or breach the terms and conditions of the contract (2 CFR §200, Appendix II); and
- e. All Contracts - Applicable standards and requirements issued under Section 306 of the Clean Air Act (42 USC 7401-7671q), Section 508 of the Clean Water Act (33 USC 1251-1387, and Executive Order 11738.

☒ Yes ☐ No ☐ N/A

Attach documentation clarifying any above item marked with "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this 1st day of May, 2023.

Name of Sponsor: Taylor County Board of County Commissioners

Name of Sponsor's Authorized Official: Mr. Jamie English

Title of Sponsor's Authorized Official: Chairman

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.



U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-132, Project Plans and Specifications – Airport Improvement Program Sponsor Certification

Paperwork Reduction Act Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

Project Plans and Specifications

Airport Improvement Program Sponsor Certification

Sponsor: Taylor County Board of County Commissioners

Airport: Perry Foley Airport (FPY)

Project Number:

Description of Work: Installation of New Apron Lighting (Design Only)

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). Labor and civil rights standards applicable to AIP are established by the Department of Labor (www.dol.gov/). AIP Grant Assurance C.1—General Federal Requirements identifies applicable federal laws, regulations, executive orders, policies, guidelines and requirements for assistance under AIP. A list of current advisory circulars with specific standards for procurement, design or construction of airports, and installation of equipment and facilities is referenced in standard airport sponsor Grant Assurance 34 contained in the grant agreement.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting "Yes" represents sponsor acknowledgement and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. The plans and specifications were or will be prepared in accordance with applicable federal standards and requirements, so that no deviation or modification to standards set forth in the advisory circulars, or FAA-accepted state standard, is necessary other than those explicitly approved by the Federal Aviation Administration (FAA) (14 USC § 47105).
☒ Yes ☐ No ☐ N/A

2. Specifications incorporate or will incorporate a clear and accurate description of the technical requirement for the material or product that does not contain limiting or proprietary features that unduly restrict competition (2 CFR §200.319).
☒ Yes ☐ No ☐ N/A

3. The development that is included or will be included in the plans is depicted on the current airport layout plan as approved by the FAA (14 USC § 47107).

☒ Yes ☐ No ☐ N/A

4. Development and features that are ineligible or unallowable for AIP funding have been or will be omitted from the plans and specifications (FAA Order 5100.38, par. 3-43).

☒ Yes ☐ No ☐ N/A

5. The specification does not use or will not use "brand name" or equal to convey requirements unless sponsor requests and receives approval from the FAA to use brand name (FAA Order 5100.38, Table U-5).

☒ Yes ☐ No ☐ N/A

6. The specification does not impose or will not impose geographical preference in their procurement requirements (2 CFR §200.319(b) and FAA Order 5100.38, Table U-5).

☒ Yes ☐ No ☐ N/A

7. The use of prequalified lists of individuals, firms or products include or will include sufficient qualified sources that ensure open and free competition and that does not preclude potential entities from qualifying during the solicitation period (2 CFR §319(d)).

☒ Yes ☐ No ☐ N/A

8. Solicitations with bid alternates include or will include explicit information that establish a basis for award of contract that is free of arbitrary decisions by the sponsor (2 CFR § 200.319(a)(7)).

☒ Yes ☐ No ☐ N/A

9. Concurrence was or will be obtained from the FAA if Sponsor incorporates a value engineering clause into the contract (FAA Order 5100.38, par. 3-57).

☒ Yes ☐ No ☐ N/A

10. The plans and specifications incorporate or will incorporate applicable requirements and recommendations set forth in the federally approved environmental finding (49 USC §47106(c)).

☒ Yes ☐ No ☐ N/A

11. The design of all buildings comply or will comply with the seismic design requirements of 49 CFR § 41.120. (FAA Order 5100.38d, par. 3-92)

☒ Yes ☐ No ☐ N/A

12. The project specification include or will include process control and acceptance tests required for the project by as per the applicable standard:

- a. Construction and installation as contained in Advisory Circular (AC) 150/5370-10.

☒ Yes ☐ No ☐ N/A

b. Snow Removal Equipment as contained in AC 150/5220-20.

☐ Yes ☐ No ☐ N/A

c. Aircraft Rescue and Fire Fighting (ARFF) vehicles as contained in AC 150/5220-10.

☒ Yes ☐ No ☐ N/A

13. For construction activities within or near aircraft operational areas(AOA):

a. The Sponsor has or will prepare a construction safety and phasing plan (CSPP) conforming to Advisory Circular 150/5370-2.

b. Compliance with CSPP safety provisions has been or will be incorporated into the plans and specifications as a contractor requirement.

c. Sponsor will not initiate work until receiving FAA's concurrence with the CSPP (FAA Order 5100.38, Par. 5-29).

☒ Yes ☐ No ☐ N/A

14. The project was or will be physically completed without federal participation in costs due to errors and omissions in the plans and specifications that were foreseeable at the time of project design (49 USC §47110(b)(1) and FAA Order 5100.38d, par. 3-100).

☒ Yes ☐ No ☐ N/A

Attach documentation clarifying any above item marked with "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this 1st day of May, 2023.

Name of Sponsor: Taylor County Board of County Commissioners

Name of Sponsor's Authorized Official: Mr. Jamie English

Title of Sponsor's Authorized Official: Chairman

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.



U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-134, Selection of Consultants – Airport Improvement Program Sponsor Certification

Paperwork Reduction Act Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to the Federal Aviation Administration at: 800 Independence Ave. SW, Washington, DC 20591, Attn: Information Collection Clearance Officer, ASP-110.

Selection of Consultants

Airport Improvement Program Sponsor Certification

Sponsor: Taylor County

Airport: Perry Foley Airport (FPY)

Project Number:

Description of Work: Installation of New Apron Lighting (Design Only)

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General requirements for selection of consultant services within federal grant programs are described in 2 CFR §§ 200.317-200.326. Sponsors may use other qualifications-based procedures provided they are equivalent to standards of Title 40 chapter 11 and FAA Advisory Circular 150/5100-14, Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting "Yes" represents sponsor acknowledgement and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. Sponsor acknowledges their responsibility for the settlement of all contractual and administrative issues arising out of their procurement actions (2 CFR § 200.318(k)).
☒ Yes ☐ No ☐ N/A
2. Sponsor procurement actions ensure or will ensure full and open competition that does not unduly limit competition (2 CFR § 200.319).
☒ Yes ☐ No ☐ N/A
3. Sponsor has excluded or will exclude any entity that develops or drafts specifications, requirements, or statements of work associated with the development of a request-for-qualifications (RFQ) from competing for the advertised services (2 CFR § 200.319).
☒ Yes ☐ No ☐ N/A

4. The advertisement describes or will describe specific project statements-of-work that provide clear detail of required services without unduly restricting competition (2 CFR § 200.319).
☒ Yes ☐ No ☐ N/A
5. Sponsor has publicized or will publicize a RFQ that:
a. Solicits an adequate number of qualified sources (2 CFR § 200.320(d)); and
b. Identifies all evaluation criteria and relative importance (2 CFR § 200.320(d)).
☒ Yes ☐ No ☐ N/A
6. Sponsor has based or will base selection on qualifications, experience, and disadvantaged business enterprise participation with price not being a selection factor (2 CFR § 200.320(d)).
☒ Yes ☐ No ☐ N/A
7. Sponsor has verified or will verify that agreements exceeding \$25,000 are not awarded to individuals or firms suspended, debarred or otherwise excluded from participating in federally assisted projects (2 CFR § 180.300).
☒ Yes ☐ No ☐ N/A
8. A/E services covering multiple projects: Sponsor has agreed to or will agree to:
a. Refrain from initiating work covered by this procurement beyond five years from the date of selection (AC 150/5100-14); and
b. Retain the right to conduct new procurement actions for projects identified or not identified in the RFQ (AC 150/5100-14).
☒ Yes ☐ No ☐ N/A
9. Sponsor has negotiated or will negotiate a fair and reasonable fee with the firm they select as most qualified for the services identified in the RFQ (2 CFR § 200.323).
☒ Yes ☐ No ☐ N/A
10. The Sponsor's contract identifies or will identify costs associated with ineligible work separately from costs associated with eligible work (2 CFR § 200.302).
☒ Yes ☐ No ☐ N/A
11. Sponsor has prepared or will prepare a record of negotiations detailing the history of the procurement action, rationale for contract type and basis for contract fees (2 CFR § 200.318(i)).
☒ Yes ☐ No ☐ N/A
12. Sponsor has incorporated or will incorporate mandatory contract provisions in the consultant contract for AIP-assisted work (49 U.S.C. Chapter 471 and 2 CFR part 200 Appendix II)
☒ Yes ☐ No ☐ N/A

13. For contracts that apply a time-and-material payment provision (also known as hourly rates, specific rates of compensation, and labor rates), the Sponsor has established or will establish:

- a. Justification that there is no other suitable contract method for the services (2 CFR §200.318(j));
- b. A ceiling price that the consultant exceeds at their risk (2 CFR §200.318(j)); and
- c. A high degree of oversight that assures consultant is performing work in an efficient manner with effective cost controls in place 2 CFR §200.318(j)).

☒ Yes ☐ No ☐ N/A

14. Sponsor is not using or will not use the prohibited cost-plus-percentage-of-cost (CPPC) contract method. (2 CFR § 200.323(d)).

☒ Yes ☐ No ☐ N/A

Attach documentation clarifying any above item marked with "no" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Executed on this 1st day of May , 2023 .

Name of Sponsor: Taylor County Board of County Commissioners

Name of Sponsor's Authorized Official: Mr. Jamie English

Title of Sponsor's Authorized Official: Chairman

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.



U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-135, Certification and Disclosure Regarding Potential Conflicts of Interest – Airport Improvement Program Sponsor Certification

Paperwork Reduction Act Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to the Federal Aviation Administration at: 800 Independence Ave. SW, Washington, DC 20591, Attn: Information Collection Clearance Officer, ASP-110.

Certification and Disclosure Regarding Potential Conflicts of Interest

Airport Improvement Program Sponsor Certification

Sponsor: Taylor County

Airport: Perry Foley Airport (FPY)

Project Number:

Description of Work: Installation of New Apron Lighting (Design Only)

Application

Title 2 CFR § 200.112 and § 1201.112 address Federal Aviation Administration (FAA) requirements for conflict of interest. As a condition of eligibility under the Airport Improvement Program (AIP), sponsors must comply with FAA policy on conflict of interest. Such a conflict would arise when any of the following have a financial or other interest in the firm selected for award:

- a) The employee, officer or agent,
- b) Any member of his immediate family,
- c) His or her partner, or
- d) An organization which employs, or is about to employ, any of the above.

Selecting "Yes" represents sponsor or sub-recipient acknowledgement and confirmation of the certification statement. Selecting "No" represents sponsor or sub-recipient disclosure that it cannot fully comply with the certification statement. If "No" is selected, provide support information explaining the negative response as an attachment to this form. This includes whether the sponsor has established standards for financial interest that are not substantial or unsolicited gifts are of nominal value (2 CFR § 200.318(c)). The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance.

Certification Statements

1. The sponsor or sub-recipient maintains a written standards of conduct governing conflict of interest and the performance of their employees engaged in the award and administration of contracts (2 CFR § 200.318(c)). To the extent permitted by state or local law or regulations, such standards of conduct provide for penalties, sanctions, or other disciplinary actions for violations of such standards by the sponsor's and sub-recipient's officers, employees, or agents, or by contractors or their agents.

☒ Yes ☐ No

2. The sponsor's or sub-recipient's officers, employees or agents have not and will not solicit or accept gratuities, favors or anything of monetary value from contractors, potential contractors, or parties to sub-agreements (2 CFR § 200.318(c)).

☒ Yes ☐ No

3. The sponsor or sub-recipient certifies that it has disclosed and will disclose to the FAA any known potential conflict of interest (2 CFR § 1200.112).

☒ Yes ☐ No

Attach documentation clarifying any above item marked with "no" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and have the explanation for any item marked "no" is correct and complete.

Executed on this 1st day of May, 2023.

Name of Sponsor: Taylor County Board of County Commissioners

Name of Sponsor's Authorized Official: Mr. Jamie English

Title of Sponsor's Authorized Official: Chairman

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

PART II
PROJECT APPROVAL INFORMATION

Item 1. Does this assistance request require State, local, regional, or other priority rating?	Name of Governing Body Priority
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Item 2. Does this assistance request require State, local advisory, educational or health clearances?	Name of Agency or Board (Attach Documentation)
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Item 3. Does this assistance request require clearinghouse review in accordance with OMB Circular A-95?	(Attach Comments)
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Item 4. Does this assistance request require State, local, regional, or other planning approval?	Name of Approving Agency Date / /
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Item 5. Is the proposed project covered by an approved comprehensive plan?	Check One: State <input type="checkbox"/> Local <input type="checkbox"/> Regional <input type="checkbox"/> Location of plan
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Item 6. Will the assistance requested serve a Federal installation?	Name of Federal Installation Federal Population benefiting from Project
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Item 7. Will the assistance requested be on Federal land or installation?	Name of Federal Installation Location of Federal Land Percent of Project
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Item 8. Will the assistance requested have an impact or effect on the environment?	See instructions for additional information to be provided.
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Item 9. Will the assistance requested cause the displacement of individuals, families, businesses, or farms?	Number of: Individuals Families Businesses Farms
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Item 10. Is there other related Federal assistance on this project previous, pending, or anticipated?	See instructions for additional information to be provided.
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

INSTRUCTIONS

PART II

Negative answers will not require an explanation unless the Federal agency requests more information at a later date. Provide supplementary data for all "Yes" answers in the space provided in accordance with the following instructions.

Item 1. – Provide the name of the governing body establishing the priority system and the priority rating assigned to this project.

Item 2. – Provide the name of the agency or board which issued the clearance and attach the documentation of status or approval.

Item 3. – Attach the clearinghouse comments for the application in accordance with the instructions contained in Office of Management and Budget Circular No. A-95. If comments were submitted previously with a preapplication, do not submit them again but any additional comments received from the clearinghouse should be submitted with this application.

Item 4. – Furnish the name of the approving agency and the approval date.

Item 5. – Show whether the approved comprehensive plan is State, local or regional, or if none of these, explain the scope of the plan. Give the location where the approved plan is available for examination and state whether this project is in conformance with the plan.

Item 6. – Show the Federal population residing or working on the federal installation that will benefit from this project.

Item 7. – Show the percentage of the project work that will be conducted on federally-owned or leased land. Give the name of the Federal installation and its location.

Item 8. – Briefly describe the possible beneficial and/or harmful impact on the environment because of the proposed project. If an adverse environmental impact is anticipated, explain what action will be taken to minimize the impact. Federal agencies will provide separate instructions if additional data is needed.

Item 9. – State the number of individuals, families, businesses, or farms this project will displace. Federal agencies will provide separate instructions if additional data is needed.

Item 10. – Show the Federal Domestic Assistance Catalog number, the program name, the type of assistance, the status, and amount of each project where there is related previous, pending, or anticipated assistance. Use additional sheets, if needed.

Paperwork Reduction Act Statement: The information collected on this form allows sponsors of public use airports or public agencies to apply for one or more projects in a form prescribed by the Secretary of Transportation. Title 49, United States Code (U.S.C.), Section 47105, identifies the information required to apply for this program. The forms prescribed to meet this requirement are developed to provide a comprehensive format that allows sponsors to provide the data needed to evaluate the request for funds. The burden for each response is estimated to be 28 hours. Approved applications benefit the sponsor by providing Federal funding to protect the Federal interest in safety, efficiency, and utility of the Nation's airport system. No assurance of confidentiality can be given since these become public records. If you wish to make any comments concerning the accuracy of this burden estimate or any suggestions for reducing this burden, send to Federal Aviation Administration, ARP-10, 800 Independence AVE, SW, Washington, DC 20591. Please note that an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number, which is 2120-0569 for this collection. Comments concerning the accuracy of this burden and suggestions for reducing the burden should be directed to the FAA at: 800 Independence Ave SW, Washington, DC 20591, Attn: Information Collection Clearance Officer, ABA-20.

PART III - BUDGET INFORMATION**SECTION A - BUDGET SUMMARY**

Grant Program, Function or Activity (a)	Federal Catalog No. (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1.Design		\$52,380.00	\$	\$52,380.00	\$5,820.00	\$58,200.00
2.						
3.						
4.						
5. TOTALS		\$52,380.00	\$	\$52,380.00	\$5,820.00	\$58,200.00

SECTION B - BUDGET CATEGORIES

6. Object Class Categories	Grant Program, Function or Activity				Total
	(1)	(2)	(3)	(4)	(5)
a. Personnel	\$	\$	\$	\$	\$
b. Fringe Benefits					
c. Travel					
d. Equipment					
e. Supplies					
f. Contractual					
g. Construction					
h. Other	52,380.00				52,380.00
i. Total Direct Charges					
j. Indirect Charges					
k. TOTALS	\$52,380.00	\$	\$	\$	\$52,380.00
7. Program Income	\$	\$	\$	\$	\$

INSTRUCTIONS

PART III

GENERAL INSTRUCTIONS

This form is designed so that application can be made for funds from one or more grant programs. In preparing the budget, adhere to any existing Federal grantor agency guidelines which prescribe how and whether budgeted amounts should be separately shown for different functions or activities within the program. For some programs, grantor agencies may require budgets to be separately shown by function or activity. For other programs, grantor agencies may not require a breakdown by function or activity. Sections A, B, C, and D should include budget estimates for the whole project except when applying for assistance which requires Federal authorization in annual or other funding period increments. In the latter case, Sections A, B, C, and D should provide the budget for the first budget period (usually a year) and Section E should present the need for Federal assistance in the subsequent budget periods. All applications should contain a breakdown by the object class categories shown in Lines a-k of Section B.

SECTION A. BUDGET SUMMARY

Lines 1-4, Columns (a) and (b).

For applications pertaining to a single Federal grant program (Federal Domestic Assistance Catalog number) and not requiring a functional or activity breakdown, enter on Line 1 under Column (a) the catalog program title and the catalog number in Column (b).

For applications pertaining to a single program requiring budget amounts by multiple functions or activities, enter the name of each activity or function on each line in Column (a), and enter the catalog number in Column (b). For applications pertaining to multiple programs where none of the programs requires a breakdown by function or activity, enter the catalog program title on each line in Column (a) and the respective catalog number on each line in Column (b).

For applications pertaining to multiple programs where one or more programs require a breakdown by function or activity, prepare a separate sheet for each program requiring the breakdown. Additional sheets should be used when one form does not provide adequate space for all breakdown of data required. However, when more than one sheet is used, the first page should provide the summary totals by programs.

Lines 1-4, Columns (c) through (g).

For new applications, leave Columns (c) and (d) blank. For each line entry in Columns (a) and (b), enter in Columns (e), (f), and (g) the appropriate amounts of funds needed to support the project for the first funding period (usually a year).

For continuing grant program applications, submit these forms before the end of each funding period as required by the grantor agency. Enter in Columns (c) and (d) the estimated amounts of funds that will remain unobligated at the end of the grant funding period only if the Federal grantor agency instructions provide for this. Otherwise, leave these columns blank. Enter in columns (e) and (f) the amounts of funds needed for the upcoming period. The amount(s) in Column (g) should be the sum of amounts in Columns (e) and (f).

For supplemental grants and changes to existing grants, do not use Columns (c) and (d). Enter in Column (e) the amount of the increase or decrease of Federal funds and enter in Column (f) the amount of the increase or decrease of non-Federal funds. In Column (g) enter the new total budgeted amount (Federal and non-Federal) which includes the total previous authorized budgeted amounts plus or minus, as appropriate, the amounts shown in Columns (e) and (f). The amount(s) in Column (g) should not equal the sum of amounts in Columns (e) and (f).

Line 5 - Show the totals for all columns used.

SECTION B. BUDGET CATEGORIES

In the column headings (1) through (4), enter the titles of the same programs, functions, and activities shown on Lines 1-4, Column (a), Section A. When additional sheets were prepared for Section A, provide similar column headings on each sheet. For each program, function, or activity, fill in the total requirements for funds (both Federal and non-Federal) by object class categories.

Lines 6 a-h - Show the estimated amount for each direct cost budget (object class) category for each column with program, function, or activity heading.

Line 6i - Show the totals of Lines 6a to 6h in each column.

Line 6j - Show the amount of indirect cost. Refer to Office of Management and Budget Circular No. A-87.

Line 6k - Enter the total amounts on Lines 6i and 6j. For all applications for new grants and continuation grants the total amount in column (5), Line 6k, should be the same as the total amount shown in Section A, Column (g), Line 5.

For supplemental grants and changes to grants, the total amount of the increase or decrease as shown in Columns (1) - (4), Line 6k should be the same as the sum of the amounts in Section A, Column (e) and (f) on Line 5. When additional sheets were prepared, the last two sentences apply only to the first page with summary totals.

Line 7 - Enter the estimated amount of income, if any, expected to be generated from this project. Do not add or subtract this amount from the total project amount. Show under the program narrative statement the nature and source of income. The estimated amount of program income may be considered by the Federal grantor agency in determining the total amount of the grant.

SECTION C - NON-FEDERAL RESOURCES

(a) GRANT PROGRAM	(b) APPLICANT	(c) STATE	(d) OTHER SOURCES	(e) TOTALS
8.	\$	\$5,820.00	\$	\$ 5,820.00
9.				
10.				
11.				
12. TOTALS		5,820.00		5,820.00

SECTION D - FORECASTED CASH NEEDS

	Total for 1 st Year	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter
13. Federal	\$52,380.00	\$20,000.00	\$20,000.00	\$12,380.00	\$
14. Non-Federal	5,820.00	2,000.00	2,000.00	1,820.00	
15. TOTAL	\$58,200.00	\$22,000.00	\$22,000.00	\$14,200.00	\$

SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT

(a) GRANT PROGRAM	FUTURE FUNDING PERIODS (YEARS)			
	(b) FIRST	(c) SECOND	(d) THIRD	(e) FOURTH
16.	\$	\$	\$	\$
17.				
18.				
19.				
20. TOTALS	\$	\$	\$	\$

SECTION F - OTHER BUDGET INFORMATION

(ATTACH ADDITIONAL SHEETS IF NECESSARY)

21. Direct Charges:

22. Indirect Charges:

23. Remarks:

PART IV - PROGRAM NARRATIVE (ATTACH PER INSTRUCTION)

INSTRUCTIONS

PART III (CONTINUED)

SECTION C. SOURCE OF NON-FEDERAL RESOURCES

Line 8-11 - Enter amounts of non-Federal resources that will be used on the grant. If in-kind contributions are included, provide a brief explanation on a separate sheet. (See Attachment F, Office of Management and Budget Circular No. A-102.)

Column (a) - Enter the program titles identical to Column (a), Section A. A breakdown by function or activity is not necessary.

Column (b) - Enter the amount of cash and in-kind contributions to be made by the applicant as shown in Section A. (See also Attachment F, Office of Management and Budget Circular No. A-102).

Column (c) - Enter the State contribution if the applicant is not a State or State agency. Applicants that are a State or State agencies should leave this column blank.

Column (d) - Enter the amount of cash and in-kind contributions to be made from all other sources.

Column (e) - Enter the totals of Columns (b), (c), and (d).

Line 12 - Enter the total for each of Columns (b)-(e). The amount in Column (e) should be equal to the amount on Line 5, Column (f), Section A.

Section D. Forecasted Cash Needs

Line 13 - Enter the amount of cash needed by quarter from the grantor agency during the first year.

Line 14 - Enter the amount of cash from all other sources needed by quarter during the first year.

Line 15 - Enter the totals of amounts on Lines 13 and 14.

SECTION E. BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT

Lines 16 - 19 - Enter in Column (a) the same grant program titles shown in Column (a), Section A. A breakdown by function or activity is not necessary. For new applications and continuing grant applications, enter in the proper columns amounts of Federal funds which will be needed to complete the program or project over the succeeding funding periods (usually in years). This Section need not be completed for amendments, changes, or supplements to funds for the current year of existing grants.

If more than four lines are needed to list the program titles, submit additional schedules, as needed.

Line 20 - Enter the total for each of the Columns (b) - (e). When additional schedules are prepared for this Section, annotate accordingly and show the overall totals on this line.

SECTION F - OTHER BUDGET INFORMATION.

Line 21 - Use this space to explain amounts for individual direct object cost categories that may appear to be out of the ordinary or to explain the details as required by the Federal grantor agency.

Line 22 - Enter the type of indirect rate (provisional, predetermined, final or fixed) that will be in effect during the funding period, the estimated amount of the base to which the rate is applied, and the total indirect expense.

Line 23 - Provide any other explanations required herein or any other comments deemed necessary.

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

* APPLICANT'S ORGANIZATION		
Taylor County Board of County Commissioners		
* PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE		
Prefix: Mr.	* First Name: Jamie	Middle Name:
* Last Name: English	Suffix:	
* Title: Chairman		
* SIGNATURE:	* DATE: 5/01/2023	

TAYLOR COUNTY BOARD OF COMMISSIONERS

County Commission Agenda Item

SUBJECT/TITLE:

The Board to ratify application for the Local Government Cybersecurity Grant Program



MEETING DATE REQUESTED:

5/1/2023

Statement of Issue: To apply for funding for cybersecurity solutions that integrate into the State Cybersecurity Operations Center.

Recommended Action: Ratify application.

Fiscal Impact: Unknown at this time

Budgeted Expense: N/A

Submitted By: LaWanda Pemberton, County Administrator

Contact: 850-838-3500 ext. 6

SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

History, Facts & Issues: The State of Florida has launched a \$30 million dollar cybersecurity program to equip local governments with solutions to enhance their cybersecurity capabilities. The Florida Digital Service will administer the competitive grant with appropriated funding. If awarded, this will allow Taylor County the resources necessary to augment and improve cyber capabilities.

Taylor County has applied for this grant online and the awards should be announced in the near future. If Taylor County is awarded funding an agreement will be brought back to the Board of County Commissioners.

Options:

Attachments: Florida DMS Press Release.

We Serve Those Who Serve Florida

[How Are We Doing? Click Here to Take the DMS Customer Satisfaction Survey](#)



From: DMS Communications

Sent: Thursday, February 16, 2023 3:24 PM

Subject: Lieutenant Governor Jeanette Nuñez Announces Launch of \$30 Million State Cybersecurity Grant



FLORIDA DEPARTMENT OF
MANAGEMENT SERVICES

NEWS RELEASE

We serve those who serve Florida

For Immediate Release:
February 16, 2023

Contact: DMS Communications
Comm1@dms.fl.gov
850-414-6736

Lieutenant Governor Jeanette Nuñez Announces Launch of \$30 Million State Cybersecurity Grant

TALLAHASSEE, FLA. – Today, Lieutenant Governor Jeanette Nuñez announced the launch of Florida's Local Government Cybersecurity Grant Program to equip local governments with solutions to enhance their cybersecurity capabilities. The Florida Digital Service (FL[DS]) will administer the \$30 Million competitive grant with funding appropriated in Florida's 2022-2023 budget. Local Governments may apply for the Cybersecurity Grant Program, at cybergrants.fl.gov.

"Florida continues to lead the way with record investments in cybersecurity and modernizations that tackle growing cyber threats head-on," said **Florida Lieutenant Governor Jeanette Nuñez**. "We know that criminals do not care about jurisdictions, and this \$30 Million grant offers local governments of all sizes the opportunity to protect themselves and stay at the forefront of cyber resilience."

The Cybersecurity Grant Program Application period is open through March 31, 2023, for entities to apply. No match is required for this opportunity. Eligible recipients include municipal and county government entities. The program is designed to flexibly allow local governments to augment and improve their cyber capabilities, regardless of size or resources. If awarded, local governments will gain access to cybersecurity solutions that integrate into the State Cybersecurity Operations Center.

"Proactive coordination, information sharing, and coordinated response are key facets of a good cybersecurity program to defend assets, identify threats early, and respond decisively to deter and mitigate attacks," said **Department of Management Services Secretary Pedro Allende**, who previously served as Deputy Assistant Secretary for Infrastructure, Risk, and Resilience Policy at the U.S. Department of Homeland Security. "Simply put, we're stronger when we work together toward our common defense and

the Local Government Cybersecurity Grant has the potential to put Florida in a posture that most states and the federal government would envy.”

“In a world full of threat actors, Florida’s technology infrastructure is only as strong as our weakest link,” said **James Grant, State Chief Information Officer**. “Both Governor DeSantis and the Florida Legislature agree and have prioritized millions of dollars to help safeguard our local communities from cybersecurity threats that can exploit and wreak havoc on critical infrastructure. I strongly encourage Florida’s local governments in need of cybersecurity support to apply, whether they’re improving existing infrastructure or starting from the ground up.”

About FL[DS]

Following Governor Ron DeSantis’ call to modernize state government, the Florida Legislature created the Florida Digital Service (FL[DS]) in 2020 to develop and implement the state’s enterprise-wide cybersecurity, data interoperability, and cloud-first initiatives to support Florida’s government and the constituents who access its critical services.

Led by State Chief Information Officer Jamie Grant, FL[DS] manages Florida’s first State Cybersecurity Operations Center, leads data sharing between state agencies, and leverages the state’s purchasing power to deliver taxpayer savings in technology procurement. FL[DS] is administering the Local Government Cybersecurity Grant Program, a program to provide funding for cybersecurity solutions and services to local Florida governments to improve their cybersecurity posture and resiliency.

About DMS

The Department of Management Services (DMS) is the primary business, workforce, and technology services provider to Florida Government. DMS is proud to serve those that serve Florida, working every day to create efficiencies, value, and sustainable cost savings for Florida taxpayers. DMS staff takes pride in providing excellent customer service and supporting agency priorities through innovation and technology. For more information about the Florida Department of Management Services, visit www.dms.myflorida.com.

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The Bishop Law Firm, P.A.
Attorneys at Law

CONRAD C. BISHOP, JR.
CONRAD C. "SONNY" BISHOP, III

POST OFFICE BOX 167
411 N. WASHINGTON STREET
PERRY, FLORIDA 32348

IN MEMORIAL OF
KATHLEEN MCCARTHY BISHOP 1966-2013
(850) 584-6113
FAX (850) 584-2433

March 28, 2023

VIA E-MAIL AND REGULAR MAIL

Ms. Lawanda Pemberton
County Administrator
County Offices
201 E. Green Street
Perry, Florida 32347

Hon. Gary Knowles
Clerk of Court
Post Office Box 620
Perry, Florida 32348

Re: Ordinance on Planning Board Members

Dear LaWanda and Gary:

Enclosed please find:

1. A proposed Ordinance of changing the number of Planning Board members. Notice that I put term limits but didn't provide how many a person could serve. The Board would need to decide that.
2. A proposed Notice to go in the newspaper.

This is a DRAFT, please review it and if you have any changes or comments, please let me know.

Thank you and I hope you are doing fine.

Respectfully,



Conrad C. Bishop, Jr.



CCB/kp

enclosures

ORDINANCE NO. ____

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSION OF TAYLOR COUNTY, FLORIDA WHICH AMENDS SECTION 42-82 OF THE TAYLOR COUNTY CODE (LDC § 11.03.02, 11.03.03) WHICH REDUCES THE NUMBER OF MEMBERS OF THE PLANNING BOARD FROM SEVEN MEMBERS TO FIVE MEMBERS; PROVIDES FOR TERM OF OFFICE; REMOVAL FROM OFFICE; PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, it has come to the attention of the Board of County commissioners of Taylor County, that it has been difficult to obtain a quorum for the Planning Board's meeting with having seven (7) members, and

WHEREAS, the Board of County Commissioners has been requested that the number of members of the Planning Board be reduced to five (5) members so that a quorum can be had at the Planning Boards meetings, and

WHEREAS, the Board has determined that term limits of the Planning Board members is necessary.

THEREFORE, BE IT ORDAINED BY the Taylor County Board of County Commissioners that Section 42-82 Taylor County Code is amended as follows:

Section 1. The Planning Board shall consist of five (5) members, which shall be appointed by the Board of County Commissioners at large. No member of the Planning Board shall be paid or be an elected official or employee of the County.

Section 2. The term of office for members of the Planning Board shall be for three (3) years, all appointments shall be staggered as the existing terms expire.

Section 3. The members of the Planning Board shall be limited to _____ terms in office.

Section 4. Members of the Planning Board may be removed for cause by the Board of County Commissioners after filing of written charges, and a public hearing and a majority vote of County Commissioners. Vacancies in the Planning Board membership shall be filled by the Board of County Commissioners for the unexpired term of the member affected. It shall be the duty of the Chairperson of the Planning Board to notify the Board of County Commissioners within ten (10) days after any vacancy shall occur among members of the Planning Board. A member whose term expires may continue to serve until a successor is appointed and qualified.

Section 5. Severability - If any word, phrase, clause, section or portion of this Ordinance shall be held Invalid or unconstitutional by a court of competent jurisdiction, such portion or words shall be deemed a separate and independent provision and such holding shall not affect the validity of the remaining portions thereof.

Section 6. Effective Date. This ordinance shall become effective immediately upon receipt of official acknowledgement from the office of the Secretary of State of Florida that this ordinance has been filed in said office.

PASSED AND ADOPTED BY THE TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS IN REGULAR SESSION this _____ day of _____, 2023.

BOARD OF COUNTY COMMISSIONERS
TAYLOR COUNTY, FLORIDA

BY: _____
JAMIE ENGLISH, Chairperson

ATTEST:

GARY KNOWLES, Clerk

NOTICE (PURSUANT TO FLORIDA
STATUTE 125.66)

Notice is hereby given that the Board of County Commissioners of Taylor County, Florida will hold a public hearing on the passage of the proposed Ordinance amending Section 42-82 of the Taylor County Code, the public hearing shall be held at the Board of County Commission Meeting Room, Taylor County Courthouse Annex, Old Post Office Building in Perry, Florida, at the regular board meeting on _____, 2023, at _____.

The title of the proposed ordinance is:

**AN ORDINANCE OF THE BOARD OF COUNTY COMMISSION OF
TAYLOR COUNTY, FLORIDA WHICH AMENDS SECTION 42-82 OF
THE TAYLOR COUNTY CODE (LDC § 11.03.02, 11.03.03) WHICH
REDUCES THE NUMBER OF MEMBERS OF THE PLANNING
BOARD FROM SEVEN MEMBERS TO FIVE MEMBERS; PROVIDES
FOR TERM OF OFFICE; REMOVAL FROM OFFICE; PROVIDING
FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.**

The proposed ordinance may be inspected by the public at the Clerk of the Circuit Court's Office at the Taylor County Courthouse, Perry, Taylor County, Florida.

All members of the public are welcome to attend. Notice is further hereby given, pursuant to Florida Statute 286.0105, that any person or persons deciding to appeal any matter considered at this public hearing will need a record of the hearing and may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

DATED this _____ day of _____, 2023, by GARY KNOWLES, Clerk of the Circuit Court and Clerk of the Board of County Commissioners of Taylor County, Florida.

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The Bishop Law Firm, P.A.
Attorneys at Law

CONRAD C. BISHOP, JR.
CONRAD C. "SONNY" BISHOP, III
POST OFFICE BOX 167
411 N. WASHINGTON STREET
PERRY, FLORIDA 32348

IN MEMORIAL OF
KATHLEEN MCCARTHY BISHOP 1966-2013
(850) 584-6113
FAX (850) 584-2433

March 6, 2023

VIA E-MAIL

Ms. Lawanda Pemberton
County Administrator
County Offices
201 E. Green Street
Perry, Florida 32347

Hon. Gary Knowles
Clerk of Court
Post Office Box 620
Perry, Florida 32348

Re: Amending Ordinance to Ad Valorem Tax Exemption

Dear LaWanda and Gary:

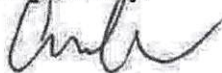
Pursuant to the Board's instructions, please find a draft on the amending of the Ad Valorem Tax Exemption Ordinance.

I also enclose a Notice to go in the paper.

Please review this carefully as this is a draft.

Thank you and I hope you are doing fine.

Respectfully,



Conrad C. Bishop, Jr.

CCB/kp

enclosures

ORDINANCE NO. _____

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF TAYLOR COUNTY, FLORIDA AMENDING ORDINANCE NO. 2009-08 (TAYLOR COUNTY CODE ARTICLE II SECTION 70-31 ET SEG) WHICH PROVIDES THAT AN ELIGIBLE BUSINESS WHICH HAS RECEIVED AN ECONOMIC DEVELOPMENT AD VALOREM TAX EXEMPTION FAILS TO PAY ITS AD VALOREM TAXES FOR A WHOLE YEAR, MAY TERMINATE SAID EXEMPTION BY THE PASSAGE OF AN ORDINANCE REPEALING SAID EXEMPTION; PROVIDING SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, as the Board of County Commissioners of Taylor County, Florida has previously passed an Ordinance providing a general procedure for granting Economic Development Ad Valorem Tax Exemptions, and

WHEREAS, the Board has found a need if applicable to be able to terminate an eligible business grant of exemptions or partial exemptions for ad valorem taxes upon the entities failure to pay ad valorem taxes for a whole year, and

THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF TAYLOR COUNTY, FLORIDA, as follows:

SECTION 1. Short Title. This Ordinance shall be known as amendment to the "Economic Development Ad Valorem Tax Exemption Ordinance of the Taylor County Board of County Commissioners."

SECTION 2. It has come to the attention of the Board of County Commissioners that a business that has been granted an ad valorem tax exemption has failed to pay its ad valorem taxes for a whole year may begin the following procedure to repeal (terminate) that business ad valorem tax exemption:

1. Step one, notify said business by certified mail return receipt requested that the Board intends to repeal (terminate) their exemptions by preparing an Ordinance of Repeal after thirty (30) days receipt of the notice if the ad valorem taxes have not been paid.
2. Step two, the proposed Ordinance be advertised pursuant to Chapter 126 Florida Statute and a public hearing will be set and had.
3. Step three, the passage or non-passage of the Ordinance shall be at the sole discretion of the Board.

SECTION 3. Severability. If any word, phrase, clause, section or portion of this Ordinance shall be held Invalid or unconstitutional by a court of competent jurisdiction, such portion or words shall be deemed a separate and independent provision and such holding shall not affect the validity of the remaining portions thereof.

SECTION 4. Effective Date. This ordinance shall become effective immediately upon receipt of official acknowledgement from the office of the Secretary of State of Florida that this ordinance has been filed in said office.

PASSED AND ADOPTED in regular session this ____ day of _____, 2023.

BOARD OF COUNTY COMMISSIONERS
TAYLOR COUNTY, FLORIDA

BY: _____
JAMIE ENGLISH, Chairperson

ATTEST:

GARY KNOWLES, Clerk

NOTICE (PURSUANT TO FLORIDA
STATUTE 125.66)

Notice is hereby given that the Board of County Commissioners of Taylor County, Florida will hold a Public Hearing on the passage of the proposed Ordinance amending Ordinance No. 2009-08. The Public Hearing shall be held at the Board of County Commission Meeting Room, Taylor County Courthouse Annex, Old Post Office Building in Perry, Florida, at the regular board meeting on **MONDAY MAY, 1, 2023**, at **6:05 P.M.** The title of the proposed Ordinance is:

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF TAYLOR COUNTY, FLORIDA AMENDING ORDINANCE NO. 2009-08 (TAYLOR COUNTY CODE ARTICLE II SECTION 70-31 ET SEG) WHICH PROVIDES THAT AN ELIGIBLE BUSINESS WHICH HAS RECEIVED AN ECONOMIC DEVELOPMENT AD VALOREM TAX EXEMPTION FAILS TO PAY ITS AD VALOREM TAXES FOR A WHOLE YEAR, MAY TERMINATE SAID EXEMPTION BY THE PASSAGE OF AN ORDINANCE REPEALING SAID EXEMPTION; PROVIDING SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

The proposed Ordinance may be inspected by the public at the office of the Clerk of Court, located at the Taylor County Courthouse, Perry, Taylor County, Florida.

All members of the public are welcome to attend. Notice is further hereby given, pursuant to Florida Statute 286.0105, that any person or persons deciding to appeal any matter considered at this Public Hearing will need a record of the hearing and may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

The Public Hearing may be continued to one or more dates. Any interested party shall be advised that the date, time and place of any continuation of the Public Hearing shall be announced during the Public Hearing and that no further notice concerning the matter will be published.

DATED this 11TH day of April, 2023, by GARY KNOWLES, Clerk of the Circuit Court and Clerk of the Board of County Commissioners of Taylor County, Florida.

LEGAL NOTICE

1 ISSUE/WEDNESDAY, APRIL 19, 2023

BILL T.C.B.C.C

FINANCIAL FOCUS

Investment ideas for business owners



By
Cory Taylor

By definition, business owners put a lot of their financial resources into their enterprises. But as an owner, you may need to invest in more than inventories and payroll to help achieve the future you've envisioned.

Here are a few investments you may

want to consider: Retirement account

Depending on the nature of your business and how many employees you have, you can choose from a variety of tax-advantaged retirement plans, such as an owner-only 401(k), an SEP-IRA and a SIMPLE IRA. By contributing regularly to one of these accounts, you can avoid being entirely dependent on the sale of your business to pay for your retirement years.

To fund your 401(k) or other retirement plan, you'll have many investment options — stocks, bonds, mutual funds and so on. And if you "max out" on your retirement plan, you may even be able to build

a separate investment portfolio.

In any case, keep in mind that you're already putting a lot of money into your business, so to achieve a level of diversification, you may want to concentrate your investment choices in areas outside your industry.

However, while diversification can help reduce the impact of market volatility on your portfolio, it can't guarantee profits or protect against losses in a declining market.

Property

Your physical space is a key part of your business success. So, you may want to spend some time in comparing the pros and cons of renting versus owning.

Of course, owning your building may require a big financial commitment, and it may not be feasible, but it could free you from worrying about untimely rent increases.

Disaster protection

If a fire or a weather-related disaster should strike your business, would you be prepared? It's important for you to create a disaster recovery plan, which can include business interruption insurance to pay for your operating costs if you're forced to shut down for a while.

Emergency savings

While a disaster protection plan with appropriate insurance can help keep your business afloat, it's

unlikely to cover other types of emergency needs, such as a major medical bill or an expensive repair to your home.

For these unexpected costs, you may want to build an emergency fund covering at least a few months' worth of living expenses, with the money kept in a liquid account.

Without such an emergency fund, you may be forced to dip into your 401(k), IRA or other long-term investment vehicles.

You'll also want to invest the time and energy into creating a business succession plan. Will you keep the business in your family? Sell it to outsiders or a key employee? If you do sell, will you do it all at

once or over time?

Clearly, the answers to these types of questions will make a big difference in your ultimate financial security.

Finally, invest in help — Enlist the services of a financial advisor and business-planning professional, so you'll be able to make the decisions that work best for your business and you.

Your business may well be a lifelong endeavor — so make sure you're investing whatever it takes to earn a lifetime of benefits.

This article was written by Edward Jones for use by local Edward Jones Financial Advisors. Cory Taylor, who can be reached by calling (850) 223-0999.

Brynes: 'An ordinance cannot change a charter'

CITY UTILITY RATES Continued from page 1

outside of the city limits by \$1.70 per month stating, "I try my best not to vote for something that is illegal."

Brynes, who served as city finance director (1985-87) and city manager (1987-2005) for 20 years, went on to allege that the city council has been in violation of its charter since the year after he retired (2006) by implementing water, sewer, gas and garbage pick-up rate increases by resolution — instead of by ordinance.

In his memo, Curtis quotes Section 2.12 of the City Charter, stating, "Action requiring an ordinance: In addition to acts required by law or by specific provisions of this Charter to be done by ordinance, those acts of the city council shall be by ordinance which (1) adopt or amend an administrative code; (2) establish a rule of regulation; a violation of which carries a penalty; (3) grant, renew or extend a franchise; (4) set service or user charges for municipal services or grant administrative authority for such charges; (5) levy taxes, except as otherwise provided in Section 5.06 with respect to the property tax levied by adoption of the budget; (6) authorize the borrowing of money;

(7) convey or lease or authorize the conveyance or lease of any lands of the city; (8) amend or repeal any ordinances previously adopted."

"The City Council has passed Ordinances 850, 851, 852 and 865, which all contain the following language: 'The City Council of the City of Perry, Florida may raise or lower the cost of the services provided herein by Resolution in its sole discretion,' Curtis wrote.

"I was not able to find any case law or Attorney General's opinions wherein a litigant or other party had challenged the setting of rates by resolution when the city's charter contain a provision like the City of Perry's relative to what things must be passed by ordinance," Curtis continued.

"I next looked for other Florida cities with charter language identical to the City of Perry's, at least with respect to what actions require an ordinance; then looked to see how they voted on rate changes.

"The following Florida cities' charters, like the City of Perry's, provide two mechanisms for setting service or user charges for municipal services: (1) Passage of an Ordinance, or (2) Passage of an Ordinance that grants administrative

authority over setting service or user charges for municipal services," Curtis said.

"The City of Anna Maria passed ordinances establishing, for example, a stormwater management utility, with charges and fees for service being 'set by the stormwater management directors by resolution from time to time,' Curtis wrote.

"The City of Miami Gardens, like Anna Maria, passed ordinances establishing a stormwater management utility, except in their case, the utility recommends rate changes that the council then votes on by resolution," Curtis' memo states.

"The Village of Palmetto Bay, like Anna Maria and Miami Gardens, established its stormwater management utility. Like Miami Gardens, rates and fees are set by the council by resolution," Curtis said.

Curtis stated he found more examples of Florida cities with the same language in their charters: Maitland Lakes, Winter Park and Doral, although he did not review the mechanism they used for changing utility rates.

"All these cities were identified by Google searching the following phrase: 'charter set service or user charges for municipal services or grant

administrative authority for such charges,' the memo states.

According to Curtis' analysis, the City of Perry, like the other cities cited, has established by ordinance a department that is responsible for administration of multiple municipal utilities (Public Works Department).

"Like Miami Gardens and Palmetto Bay, the City of Perry receives staff recommendations for rate changes from the same body by resolution."

"Assuming that those cities' means of changing rates is lawful, then the argument would be that their respective councils, when voting on rate changes by resolution, has granted unto itself and is exercising administrative authority over rate changes. Arguably, this is akin to a city council also serving as a CRA Board, or in other dual capacities," Curtis wrote.

"Unlike Miami Gardens and Palmetto Bay, the City of Perry went a step further by specifically ordaining that it could vote on rate changes by resolution, although it seems that this may have been somewhat unnecessary and redundant when compared to other similarly-structured cities," Curtis wrote.

At the city's March

14 meeting, Brynes was adamant the City Charter does not allow utility rates to be set by resolution, stating, "Believe me, I know what I am talking about."

"It is illegal," Brynes said. "I am reading the charter."

"You can not change an ordinance by resolution," Brynes added.

City Finance Director Penny Staffney attempted to explain that a previous city council voted in favor of an ordinance proposed by former city manager Bob Brown that allowed the council to approve utility rate increases by resolution (which require a simple vote by the council) rather than an ordinance, which requires a first and second public hearing that must be advertised by public notice spanning a period of two council meetings (four weeks).

"Because at budget time, when you are trying to set the rates — we were having a hard enough time with the council coming to a decision to raise rates — when September got here, if you had to have two meetings before passing an ordinance, you were already in September, so it was causing a lot of log jams. So, the council changed it — it was an ordinance — changed the ordinance so you can now do rate changes as a

resolution," Staffney said.

"You can't do that," Brynes said. "You can not do that, Penny. I am sorry...I am attacking you."

"The charter went to the public, and they voted on that charter," Brynes said. "You can not change it by resolution or an ordinance. The only way you can change it is by a vote of the public."

"That is correct," Councilman Ward Keating agreed.

"The ordinance changed that ability," Staffney argued.

"An ordinance cannot change a charter," Brynes insisted.

"But, an ordinance can change an ordinance," Staffney replied.

"I suggest you've got the cart way ahead of the horse here," Curtis broke in. "Normally if there was a question of legality, maybe before the meeting it gets kicked to the lawyer to look at it. This is the first time I am hearing the question raised of the legality. So, I will leave it to the lawyer to advise you between now and the next meeting."

Curtis asked for copies of all of the ordinances and resolutions referred to by Brynes at the March 14 meeting, adding that he would research the matter and issue an opinion before the next meeting.

LEGALS

(Continued from page 9)

32347, in accordance with Chapter 45, F.S., offer for sale and sell to the highest and best bidder for cash, the following described property, situated in Taylor County, Florida, to wit:

Lot 8, Block "C", Parkway Subdivision, as per map or plat thereof, recorded in Plat Book 1, Page 79, of the Public Records of Taylor County, Florida. Property Address: 1107 E. Julia St., Perry, FL 32347 pursuant to the final judgment of Foreclosure entered in a case pending in said Court, the style and case number of which is set forth above.

Any person claiming an interest in the surplus from the sale, if any, other than the property owner as of the date of the Lis Pendens must file a claim before the clerk reports the surplus as undclaimed.

If the sale is not held for any reason, the Purchaser at the sale shall be entitled only to a return of the amount paid. The Purchaser shall have no further recourse against the Mortgagee or the Mortgagee or the Mortgagee's attorney.

If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. For all other ADA accommodations please contact: Carmina Cooper, Court Clerk, 1733 NE Memorial Avenue, Room 408, Lake City, Florida 32815. Phone: 386-758-2163. Email: Adm@clerk1733.com

*Contact Court Administration at least 7 days before your scheduled court appearance, or immediately upon receiving this notification if the time before the scheduled appearance is less than 7 days; if you are hearing impaired call 711. WITNESS my hand and official seal of this Honorable Court the 30th day of April, 2023.

Gary Knowles
Clerk of the Circuit Court
By: Kathryn Lago
DEPUTY CLERK

IN THE CIRCUIT COURT, THIRD JUDICIAL CIRCUIT, IN AND FOR TAYLOR COUNTY, FLORIDA

CASE NO. 23-00787CA

BOB JONES AKA JAMES K. JONES Plaintiff, vs.
SHAWN CHARLES SW ALLOW, UNKNOWN HEIRS OF SHAWN CHARLES SW ALLOW, ELAINE JARSEN, DANA LEO SW ALLOW AND ALL UNKNOWN PARTIES Defendant.

CLERK'S NOTICE OF SALE UNDER F.S. CHAPTER 45. NOTICE IS GIVEN that in accordance with the final judgment of Foreclosure dated April 4th, 2023, the following described property, situated in Taylor County, Florida, shall be sold to the highest and best bidder for cash, at the Last Steps of the Taylor County Courthouse, located at 108 N. Jefferson Street, Perry, Florida at 11:00 a.m., on May 23rd, 2023, the following described property:

Commence at the NE corner of the North half of North half of Northwest quarter of Section 12, Township 8 N., Range 7 East and Run S 89 degrees 11' 55" W, along the front line, 1843.00 feet to the point of beginning; thence from said POB clockwise S 89 degrees 11' 55" W, 204.86 feet; thence run S 0 degrees 14' 22" W, 420.03 feet to the centerline of a 6 foot road R/W; thence run N 89 degrees 33' 32" E, along said centerline, 204.86 feet; thence run N 0 degrees 14' 22" E, 420.03 feet to the POB. Said parcel contains 1.972 acres, has the South 30 feet for road R/W and is located in the N 1/2 of N 1/2 of NW 1/4 of Section 12, Township 8 N., Range 7 East, Taylor County, Florida. Subject to Florida gas transmission line easements, as noted on plat certain warrants filed, dated April 6, 1987, to Taylor County, Florida recorded in O.K. 230, page 233, covering therein a 50-foot road R/W and a 50-foot radius cul-de-sac together. *ELAINE JARSEN with 1981 78620630 EAPL and model title ECU 78630492, the title in the State of Tennessee, identification #ELAINE78620630 and title #E8300492.

Any person claiming an interest in the surplus from the sale, if any, other than the property owner as of the date of the complaint must file a

claim within 60 days after the sale.

Dated this 6th day of April, 2023.

Gary Knowles
Shawn, Charles Sw Allow, et al.
By: Kathryn Lago
Deputy Clerk

NOTICE (PURSUANT TO FLORIDA STATUTE §125.68)

Notice is hereby given that the Board of County Commissioners of Taylor County, Florida, will hold a public hearing on the sale of the proposed Ordinance amended Ordinance No. 2020-08, which provides for the sale of the Board of County Commission Meeting Room, Taylor County Courthouse Annex, 088 Post Office Building in Perry, Florida, at the regular board meeting on MONDAY, MAY 1, 2023, at 6:00 P.M. The title of the proposed Ordinance is:

ANY ORDINANCE OF ANY NATURE, OF THE BOARD OF COUNTY COMMISSIONERS OF TAYLOR COUNTY, FLORIDA AMENDING ORDINANCE NO. 2020-08 (TAYLOR COUNTY CODE ARTICLE II, SECTION 10-3.1 ET SEQ. WHICH PROVIDES THAT AN ELIGIBLE BUSINESS WHICH HAS RECEIVED AN ECONOMIC DEVELOPMENT AD VALOREM TAX EXEMPTION FALLS TO PAY ITS AD VALOREM TAXES 10% A WHOLE YEAR, MAY TERMINATE SAID EXEMPTION BY THE PASSAGE OF AN ORDINANCE REPEALING SAID EXEMPTION; PROVIDING SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

The proposed Ordinance may be inspected by the public at the office of the Clerk of Court, located at the Taylor County Courthouse, Public Records Room, Florida.

All members of the public are welcome to attend. Notice is further given that any person who desires to be heard at the public hearing will need a report of the hearing and may need to ensure that a certain number of the proceeds is in a valid check, which includes the term and evidence upon which the appeal is to be based.

The public hearing may be continued to one or more dates. Any interested party shall be advised that the date, time and place of any continuation of the public hearing shall be announced during the public hearing and that no further notice concerning the matter will be published.

DATED this 11th day of April, 2023, by GARY KNOWLES, Clerk of the Board of County Commissioners of Taylor County, Florida.

IN THE CIRCUIT COURT OF THE THIRD JUDICIAL CIRCUIT IN AND FOR TAYLOR COUNTY, FLORIDA GENERAL JURISDICTION DIVISION

CASE NO. 2022-459-CA

LEWELLYN F. FORTNER and EDITH D. FORTNER, Plaintiffs, vs. JOHNNY L. MORRIS and NICHOLE COBES, Defendants.

NOTICE OF FORECLOSURE SALE NOTICE IS HEREBY GIVEN pursuant to a final judgment of Foreclosure dated April 13, 2023, and entered in 22005838CA at the Circuit Court of the Third Judicial Circuit in and for Taylor County, Florida, wherein LEWELLYN F. FORTNER and EDITH D. FORTNER are the Plaintiffs and JOHNNY L. MORRIS and NICHOLE COBES are the Defendants, Gary Knowles, Jr., as the Clerk of the Circuit Court will sell to the highest bidder for cash at the First Public Sale, Taylor County Courthouse, 108 North Jefferson Street, Perry, Florida, 32347, at 11:00 a.m., on July 6, 2023, the following described property as set forth in said final judgment, to wit:

Parcel ID: 20060774-000 COMMENCE AT THE SOUTHEAST CORNER OF SECTION 15, TOWNSHIP 8 NORTH, RANGE 7 EAST, ALONG A DISTANCE OF 266.00 FEET TO THE POINT OF BEGINNING; THENCE RUN NORTH 00 DEGREES 34' 03" EAST ALONG SAID R/W LINE A DISTANCE OF 216.00 FEET; THENCE RUN SOUTH 89 DEGREES 55' 53" WEST A DISTANCE OF 266.00 FEET; THENCE RUN SOUTH 00 DEGREES 34' 03" WEST A DISTANCE OF 215.72 FEET;

THENCE RUN NORTH 89 DEGREES 59' 53" EAST A DISTANCE OF 260 FEET TO THE POINT OF BEGINNING; BEING LOCATED IN SOUTHEAST QUARTER OF SOUTHWEST QUARTER OF SECTION 15, TOWNSHIP 8 NORTH, RANGE 7 EAST, TAYLOR COUNTY, FLORIDA.

Any person claiming an interest in the surplus from the sale, if any, other than the property owner as of the date of the Lis Pendens must file a claim in accordance with Florida Statute, Section 45.031, dated the 18th day of April, 2023.

Gary Knowles, Jr.
As Clerk of the Court
By: Kathryn Lago
As Deputy Clerk

IN THE CIRCUIT COURT, THIRD JUDICIAL CIRCUIT, IN AND FOR TAYLOR COUNTY, FLORIDA

CASE 23-125CP

FLORA SWOWN, Decedent.

NOTICE TO CREDITORS

The administration of the estate of Flora Swown, deceased, whose date of death was December 31, 2021. File #23-125CP is pending in the Circuit Court for Taylor County, Florida, Probate Division, the address of which is Post Office Box 605, Perry, Florida 32348. The names and addresses of the personal representative and the personal representative's attorney are set forth below.

All creditors of the decedent and all persons having claims or demands against decedent's estate on whom a copy of this notice is returned to be served must file their claims with this court WITHIN THE LATER OF 3 MONTHS AFTER THE DATE OF THE FIRST PUBLICATION OF THIS NOTICE OR 30 DAYS AFTER THE DATE OF SERVICE OF THIS NOTICE ON THEM.

All other creditors of the decedent and all persons having claims or demands against decedent's estate must file their claims with this court WITHIN 3 MONTHS AFTER THE DATE OF THIS NOTICE.

ALL CLAIMS NOT FILED WITHIN THE TIME PERIODS SET FORTH IN SECTION 733.702 OF THE FLORIDA

PROBATE CODE WILL BE FOREVER BARRED.

NOTWITHSTANDING THE TIME PERIODS SET FORTH ABOVE, ANY CLAIM FILED TWO (2) YEARS OR MORE AFTER THE DECEDENT'S DATE OF DEATH IS BARRED.

Edie Brown
122 Mims Lane
Perry, FL 32347
ANGELA M. BALL, Attorney for Petitioner
FL BAR NO.: 0769587
Post Office Box 725
Perry, Florida 32348
(850) 584-9400
DATES OF PUBLICATION: April 19, 2023 and April 26, 2023

NOTICE IS HEREBY GIVEN:

BRANDY BLUE

has known address of

909 N Veterans Dr

Perry, Florida 32347

You are hereby notified that your eligibility to vote is in question.

You are required to contact the Supervisor of Elections, in Perry, Florida, no later than 120 days after the date of this publication, failure to respond will result in a determination of ineligibility by the Supervisor and your name will be removed from the statewide voter registration system.

NOTICE OF PUBLIC SALE:

L. H. Thomas, Inc. gives notice that on 5/16/2023 at 2:00 p.m.

the following vehicle (s) may be sold by public sale at 125 East

Port Street, Perry, Florida 32348 to

satisfy the lien for the amount owed

on each vehicle for any recovery,

towing, or storage service charges

and administrative fees allowed

pursuant to Florida Statute 733.76,

1G1T280E6F160741 2006 CHEV

NOTICE OF PUBLIC SALE:

L. H. Thomas, Inc. gives notice that on 5/16/2023 at 2:00 p.m.

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2G85318K4A168485 1998 CHEV

TAYLOR COUNTY BOARD OF COMMISSIONERS

County Commission Agenda Item

SUBJECT/TITLE:

The Board to consider approval of INTERLOCAL AGREEMENT for County Property use Taylor County Sheriff's Office for training.


MEETING DATE REQUESTED:

Statement of Issue: The Taylor County Sheriff's Office is in need of land to conduct training exercises such as search and rescue training and K9 tracking.

Recommended Action: Approve

Fiscal Impact: N/A

Budgeted Expense: No

Submitted By: John Louk, Director
Taylor County Sheriff's Office
Division of Emergency Management

SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

History, Facts & Issues: Taylor County owns approximately 247.87 acres on Hampton Springs Road next to the Fenholloway River. The property consists mostly of planted pines.

Options: APPROVE/ DO NOT APPROVE

Attachments: Interlocal Agreement
Parcel Map
Letter from County Attorney

The Bishop Law Firm, P.A.
Attorneys at Law

CONRAD C. BISHOP, JR.
CONRAD C. "SONNY" BISHOP, III

POST OFFICE BOX 167
411 N. WASHINGTON STREET
PERRY, FLORIDA 32348

IN MEMORIAL OF
KATHLEEN MCCARTHY BISHOP 1966-2013
(850) 584-6113
FAX (850) 584-2433

April 13, 2023

VIA E-MAIL

Hon. Gary Knowles
Clerk of Court
Post Office Box 620
Perry, Florida 32348

Ms. Lawanda Pemberton
County Administrator
County Offices
201 E. Green Street
Perry, Florida 32347

Re: Interlocal Agreement with Taylor County Sheriff's Office

Dear Gary and LaWanda:

Please be advised that I have reviewed the above-mentioned Interlocal Agreement with the Taylor County Sheriff's Office.

Although the Agreement provides that it is for one year, it would be my suggestion that the Agreement provide for a start date and ending date and also put the date that each signature was executed.

If you have a question, please let me know.

Thank you and I hope you are doing fine.

Respectfully,


Conrad C. Bishop, Jr.

CCB/kp

**INTERLOCAL AGREEMENT
FOR
County Property Use for Sheriff's Office Training**

THIS AGREEMENT made this ____ day of _____, 2023, by and between the Taylor County Board of County Commissioners, a political subdivision of the State of Florida, hereinafter referred to as the "County" and the Taylor County Sheriff's Office.

WHEREAS, it is mutually beneficial for the County and the Taylor County Sheriff's Office/EM to support efforts that facilitate communications and coordination; and

WHEREAS, the County and the Taylor County Sheriff's Office/EM recognize the mutual benefits which will arise from the County providing facilities and property to assist the Taylor County Sheriff's Office/EM in training for emergency situations/incidents; and

WHEREAS, through this agreement the County and the Taylor County Sheriff's Office/EM wish to maintain and enhance their cooperative and productive relationship to serve the citizens of Taylor County; and

NOW, THEREFORE, by it mutually agreed between the County and the Taylor County Sheriff's Office/EM that the following requirements, criteria, standards and procedures shall be utilized in the preparing and coordinating the sheltering needs of the citizens of Taylor County during a state of declared local emergency:

1. This Interlocal Agreement is entered into pursuant to the provisions of Sections 163.01, Florida Statutes, commonly known as the "Florida Interlocal Cooperation Act of 1969" (the Act), and all applicable portions of the Act are made a part hereof and incorporated herein as if set forth at length herein, including, but not limited to the following specific provisions:
 - (a) All of the privileges and immunities and limitations from liability, exemptions from laws, ordinance and rules, and all pensions and relief, disability, workers' compensations and other benefits which apply to the activity of officers, agents, or employees of the parties hereto when performing their respective functions within their respective territorial limits for their respective agencies, shall apply to the same degree and extent to the performance of such functions and duties of such officers, agents or employees extra-territorially under the provisions of this Interlocal Agreement;
 - (b) This Interlocal Agreement does not and shall not be deemed to relieve any other parties hereto of any of their respective obligations or responsibilities imposed upon them by law except to the extent of the actual and timely

performance of those obligations or responsibilities by one or more of the parties to the Interlocal Agreement, in which case performance provided hereunder may be offered in satisfaction of the obligation or responsibility;

2. If any provisions of the Agreement shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such provisions shall not affect any of the remaining provisions of this Agreement, and this Agreement shall be enforced as if such invalid and unenforceable provision had not been contained herein.
3. Each party agrees that it will execute any and all documents or other instruments, and take such other action as is necessary to give effect to the terms and intent of this Agreement.
4. No waiver by either party of any term or condition of the Agreement will be deemed or construed as a waiver of any other term or condition, nor shall a waiver of any breach be deemed to constitute a waiver of any subsequent breach, whether of the same or of a different sections, subsection, paragraph, subparagraph, clause, phrase, or other provision of the Agreement.
5. The Taylor County Sheriff's Office/EM agrees that no live ammunition will be used during any training exercises held on County property.
6. The Taylor County Sheriff's Office/EM agrees to include the County in current liability insurance coverage for use of identified County property.
7. The Taylor County Sheriff's Office/EM agrees to provide a schedule of training as to not interfere with palmetto berry harvesting.
8. The County agrees to allow Taylor County Sheriff's Office/EM to conduct training on County owned parcels 06014-500, 06016-500, 06019-500, 05990-500, located on Hampton Springs Road, for a combined total of approximately 247.87 acres.
9. Each party shall have the right to seek the judicial enforcement and interpretation of this Agreement, and to avail itself of all remedies available to it arising at law or in equity for the breach of this Agreement. Remedies are mutually available and include damages and specific performance, as appropriate.
10. The term of this Interlocal Agreement shall be for a period of 1 year starting May 1, 2023 and ending April 30, 2024. After 1 year both parties will make a unified decision to make any agreed upon changes. If no changes then the term may be extended for an additional 1 year upon mutual agreement by the Board of County Commissioner and the Taylor

County Sheriff's Office/EM. The agreement will automatically renew each year unless either party makes known needed changes.

11. Pursuant to Section 163.01 (11), Florida Statutes, this Agreement, executed by the parties hereto, shall be effective immediately upon filing with the Clerk of the Circuit Court of Taylor County.

IN WITNESS WHEREOF, the parties hereto have executed this agreement by their duly authorized officials on the date set forth below.

ATTEST:

ATTEST:

By: _____

By: _____

Date: _____

Date: _____

TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS

By: _____
Jamie English,
Chairperson

Date: _____

TAYLOR COUNTY SHERIFF'S OFFICE

By: _____
Wayne Padgett,
Sheriff Taylor County

Date: _____



TAYLOR COUNTY BOARD OF COMMISSIONERS

County Commission Agenda Item

SUBJECT/TITLE:

The Board to consider approval for installing a 30' X 50' steel building next to the Emergency Operations Center.


MEETING DATE REQUESTED:

May 1, 2023

Statement of Issue: The Taylor County Sheriff's Office is in need of additional storage space for evidence.

Recommended Action: Approve

Fiscal Impact: N/A

Budgeted Expense: No, purchased through Florida Sheriff's Association Reimbursement Grant.

Submitted By: John Louk, Director of Emergency Management

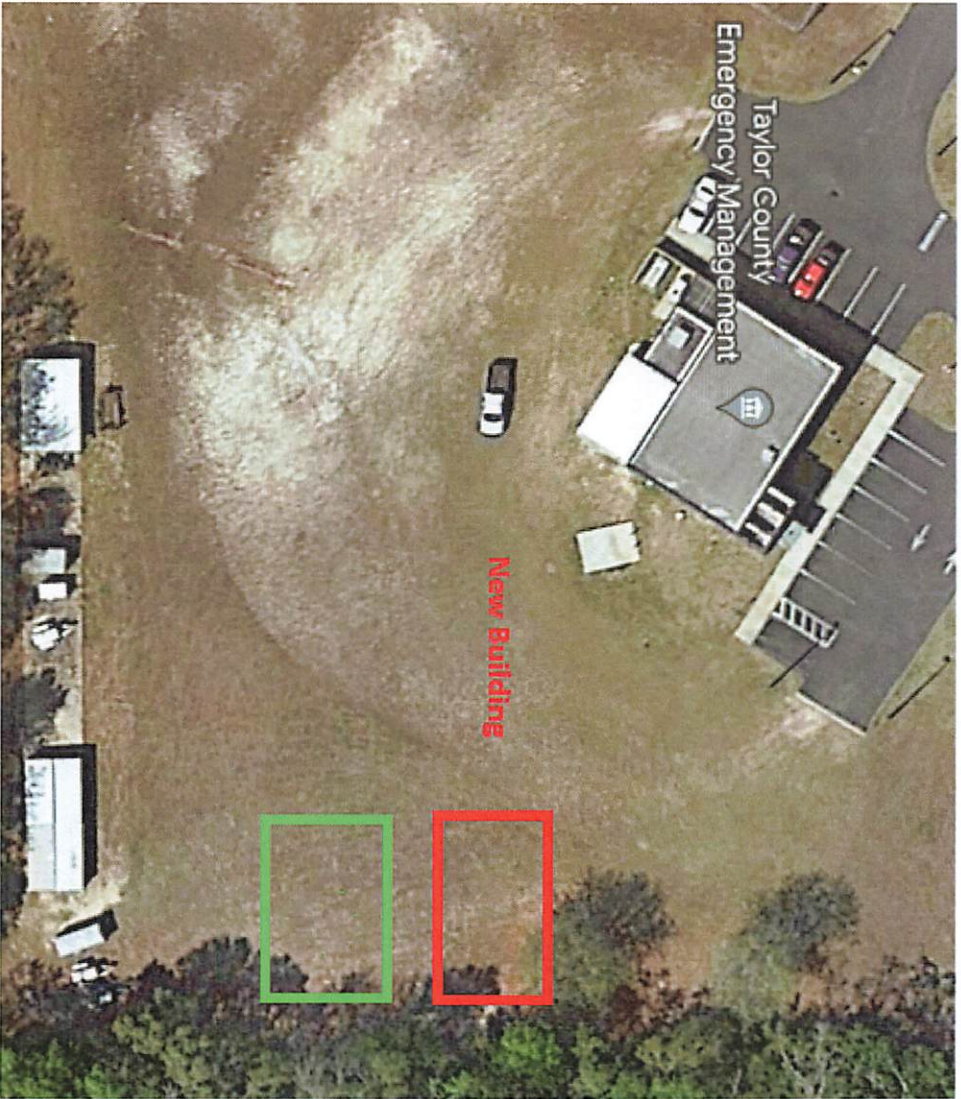
SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

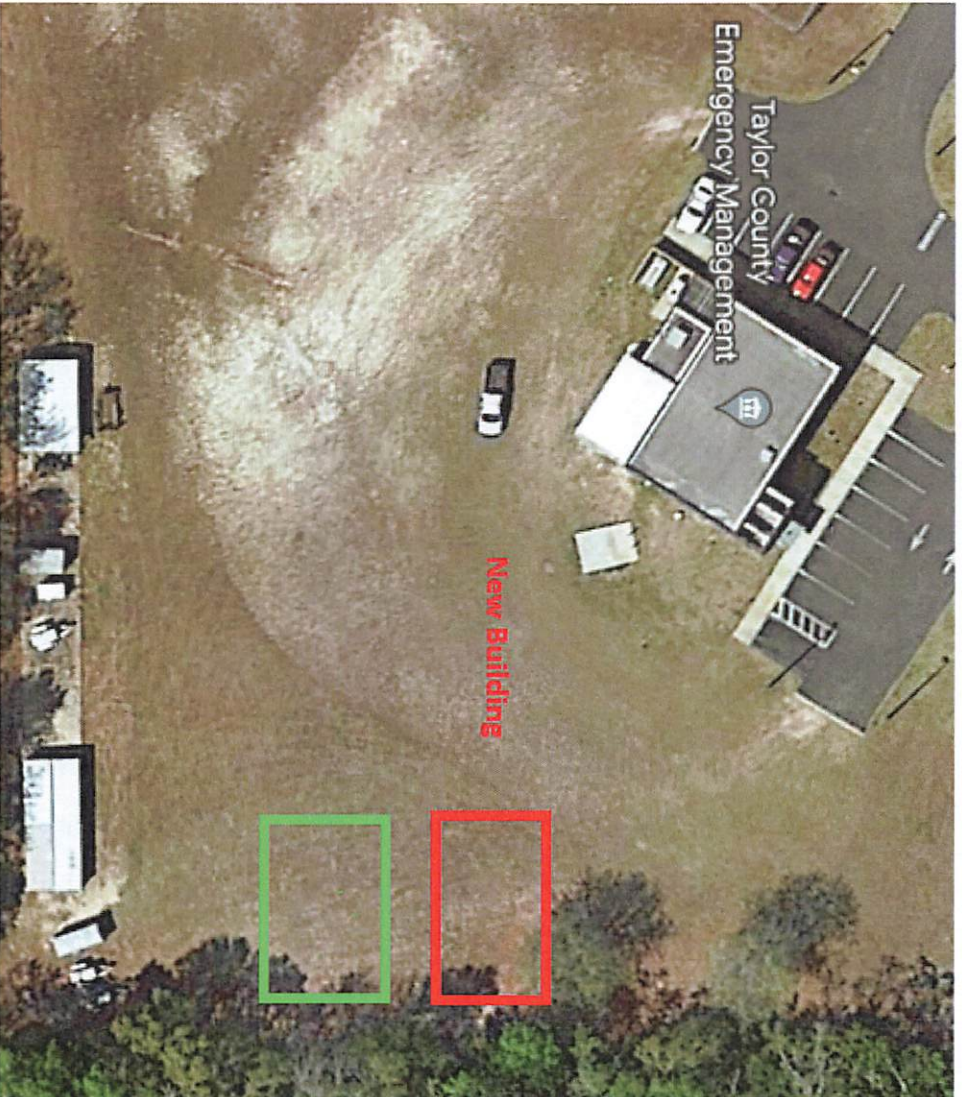
History, Facts & Issues: Taylor County Sheriff's Office is in need of additional storage space for evidence. The building will be placed next to the EM Warehouse adjacent to the EOC on county owned property.

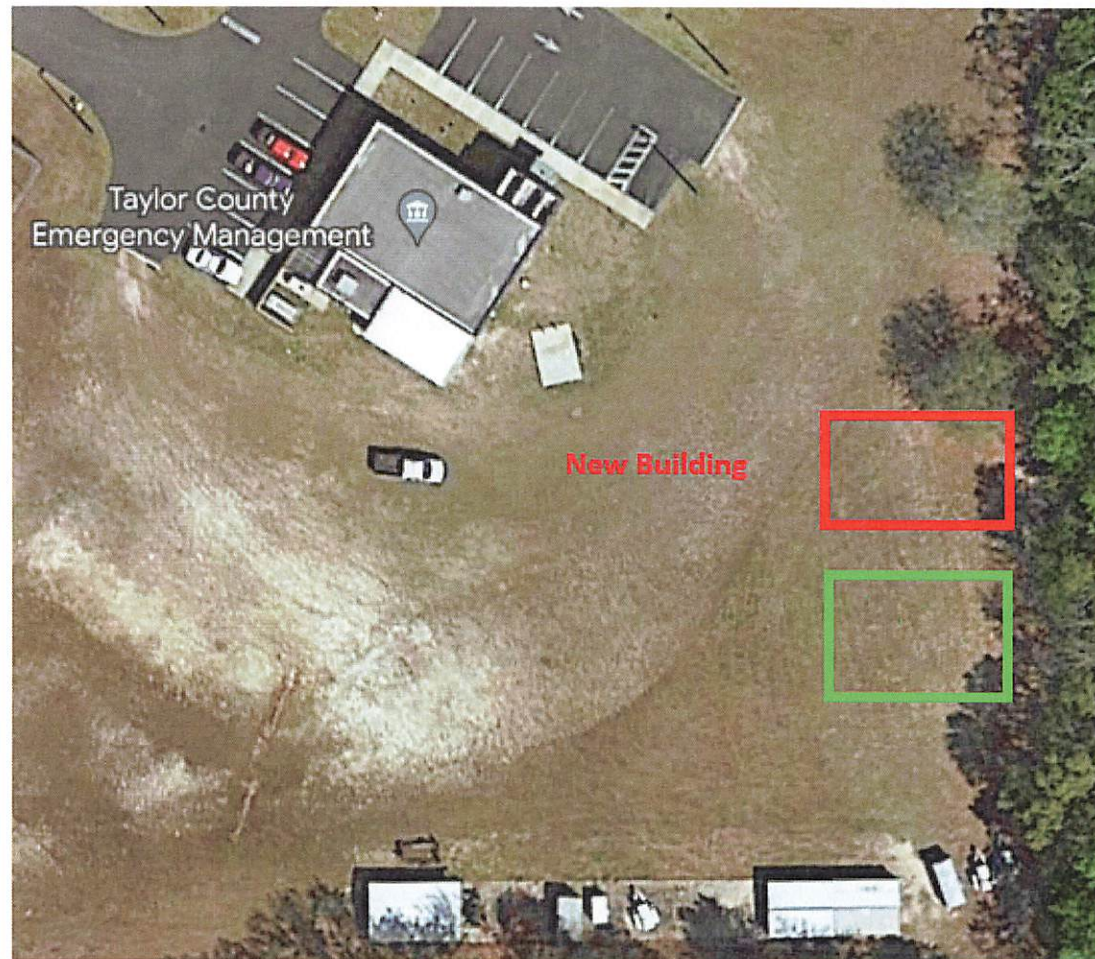
Options: APPROVE/ DO NOT APPROVE

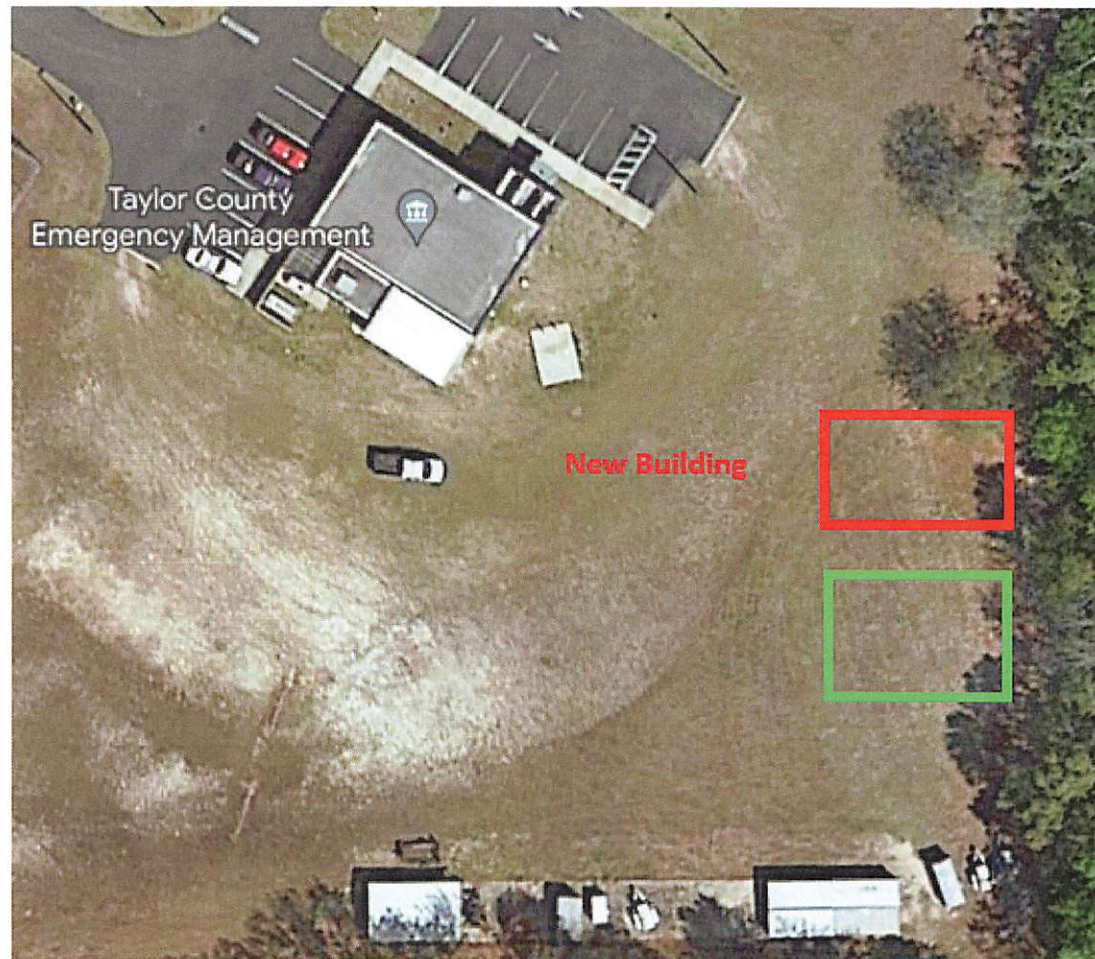
Attachments: Site Map

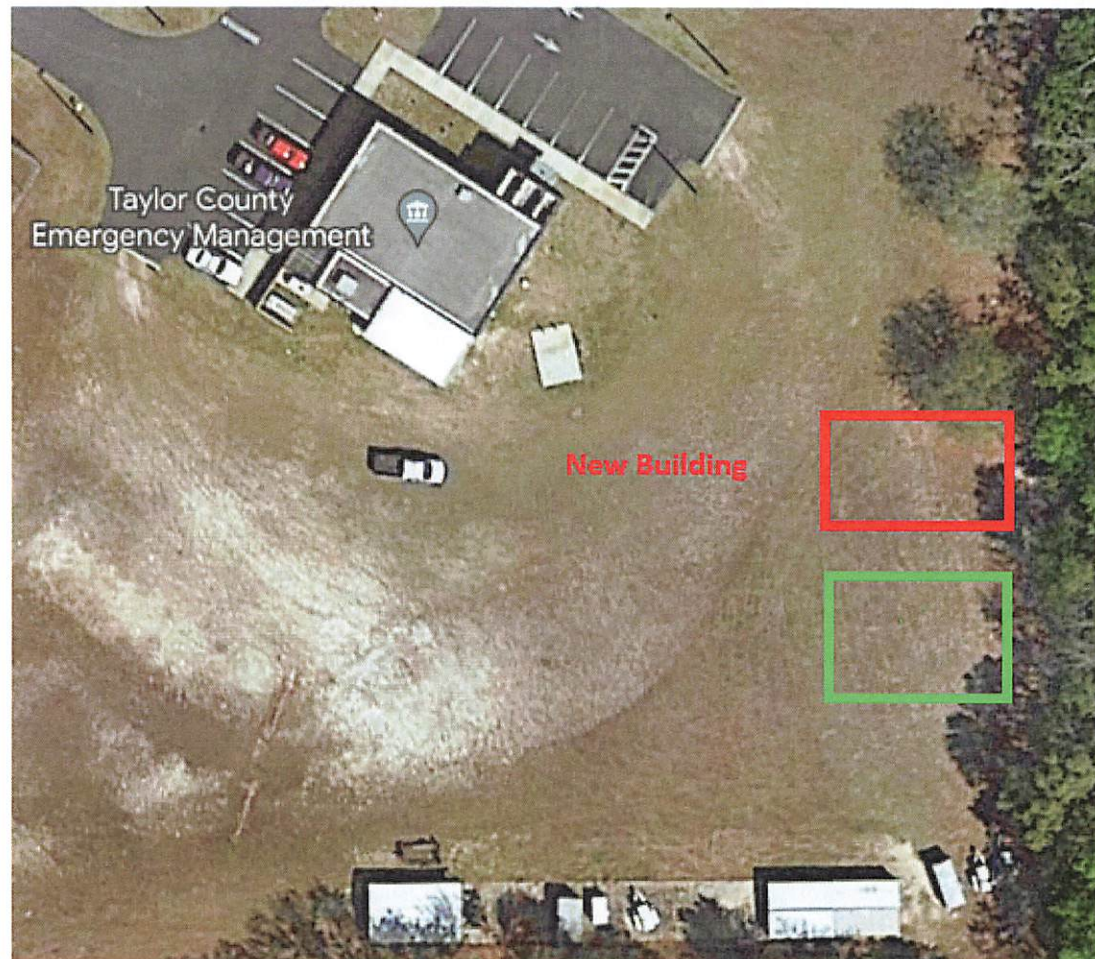














The Bishop Law Firm, P.A.
Attorneys at Law

CONRAD C. BISHOP, JR.
CONRAD C. "SONNY" BISHOP, III

POST OFFICE BOX 167
411 N. WASHINGTON STREET
PERRY, FLORIDA 32348

IN MEMORIAL OF
KATHLEEN MCCARTHY BISHOP 1966-2013
(850) 584-8113
FAX (850) 584-2433

August 11, 2022

VIA E-MAIL

Ms. Lawanda Pemberton
County Administrator
County Offices
201 E. Green Street
Perry, Florida 32347

Re: Golf Cart Ordinance and Notice

Dear LaWanda:


Thank you for your e-mail of 8/10/22 regarding the above.

Please find enclosed:

1. A revised Ordinance
2. A revised Notice

I hope you are doing fine.

Respectfully,


Conrad C. Bishop, Jr.

CCB/kp

Enclosure

Cc: Hon. Gary Knowles (via e-mail)

ORDINANCE NO. _____

**AN ORDINANCE AMENDING SECTION 74-4(C)
OF THE CODE OF TAYLOR COUNTY, FLORIDA
TO ADD THAT GOLF CARTS ARE NOW
ALLOWED ON ALL COUNTY MAINTAINED
ROADS IN STEINHATCHEE, FLORIDA WITH A
SPEED LIMIT OF TWENTY-FIVE (25) MPH OR
LESS, AND ALL REQUIREMENTS ON GOLF
CARTS REMAINS IN FULL FORCE AND
EFFECT; PROVIDING FOR SEVERABILITY AND
PROVIDING AN EFFECTIVE DATE.**

WHEREAS, the County Commission of Taylor County has been informed by the citizens of Steinhatchee that they request that golf carts be allowed on all county-maintained roads in Steinhatchee with a speed limit of twenty-five (25) mph or less, and

WHEREAS, the Taylor County Commission finds that it is in the best interests of the citizens of the Steinhatchee area that golf carts if operated properly may be allowed and travel on all county-maintained roads in Steinhatchee with a speed limit of twenty-five (25) mph or less.

THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF TAYLOR COUNTY, FLORIDA THAT:

Section 1. It is in the best interest of the citizens of Steinhatchee to allow golf carts to travel on all county-maintained roads in Steinhatchee with a speed limit of twenty-five (25) mph or less.

Section 2. The Board of County Commissioners of Taylor County, Florida finds that golf carts, if operated properly, may travel on all county-maintained roads in Steinhatchee with a speed limit of twenty-five (25) mph or less.

Section 3. The Board of County Commissioners may change the above speed limit in the future by Resolution.

Section 4. If any section, portion or phrase of this Ordinance is ruled invalid or unconstitutional by any court of competent jurisdiction the remainder of this Ordinance shall remain in full force and effect.

Section 5. Effective Date. This Ordinance shall take effect immediately upon receipt of official acknowledgement from the Office of the Secretary of State of Florida that this Ordinance has been filed in said office.

PASSED and ADOPTED in regular session by the Board of County Commissioners of Taylor County, Florida, on this ____ day of _____, 2023.

**BOARD OF COUNTY COMMISSIONERS
TAYLOR COUNTY, FLORIDA**

JAMIE ENGLISH, Chairperson

ATTEST

**GARY KNOWLES,
Clerk of Court**

NOTICE (PURSUANT TO FLORIDA
STATUTE 125.66)

Notice is hereby given that the Board of County Commissioners of Taylor County, Florida will hold a public hearing on the passage of the proposed Ordinance amending Section 74-4(c) to add golf carts are allowed on all county maintained roads in Steinhatchee, Florida, the public hearing shall be held at the Board of County Commission Meeting Room, Taylor County Courthouse Annex, Old Post Office Building in Perry, Florida, at the regular board meeting on _____, 2023, at _____. The title of the proposed ordinance is:

**AN ORDINANCE AMENDING SECTION 74-4(C) OF
THE CODE OF TAYLOR COUNTY, FLORIDA TO ADD
THAT GOLF CARTS ARE NOW ALLOWED ON ALL
COUNTY MAINTAINED ROADS IN STEINHATCHEE,
FLORIDA WITH A SPEED LIMIT OF TWENTY-FIVE
(25) MPH OR LESS, AND ALL REQUIREMENTS ON
GOLF CARTS REMAINS IN FULL FORCE AND
EFFECT; PROVIDING FOR SEVERABILITY AND
PROVIDING AN EFFECTIVE DATE.**

The proposed ordinance may be inspected by the public at the Clerk of the Circuit Court's Office at the Taylor County Courthouse, Perry, Taylor County, Florida.

All members of the public are welcome to attend. Notice is further hereby given, pursuant to Florida Statute 286.0105, that any person or persons deciding to appeal any matter considered at this public hearing will need a record of the hearing and may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

DATED this ____ day of _____, 2023, by GARY KNOWLES, Clerk of the Circuit Court and Clerk of the Board of County Commissioners of Taylor County, Florida.