

SUGGESTED AGENDA

TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS  
PERRY, FLORIDA

MONDAY, MARCH 7, 2022  
6:00 P.M.

201 E. GREEN STREET  
TAYLOR COUNTY ADMINISTRATIVE COMPLEX  
OLD POST OFFICE

**CONFERENCE LINE: 1-917-900-1022**  
**ACCESS CODE: 32347#**

THIS IS NOT A TOLL-FREE NUMBER AND YOU MAY BE SUBJECT TO  
LONG DISTANCE CHARGES, ACCORDING TO YOUR LONG  
DISTANCE PLAN.

When the chairperson opens the meeting for public comment, please follow the below  
instructions:

If you wish to speak please dial \*5. The moderator will unmute your line when it is your turn to  
speak, and notify you by announcing the last 4 digits of your telephone number. Please  
announce your name and address. You will be allowed to speak for 3 minutes.

NOTICE IS HEREBY GIVEN, PURSUANT TO FLORIDA STATUTES  
286.0105, THAT ANY PERSONS DECIDING TO APPEAL ANY MATTER  
CONSIDERED AT THIS MEETING WILL NEED A RECORD OF THE  
MEETING AND MAY NEED TO ENSURE THAT A VERBATIM RECORD OF  
THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE  
TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE  
BASED.

ANY PERSON WISHING TO ADDRESS THE BOARD REGARDING AN  
AGENDAED ITEM WILL BE GIVEN THREE (3) MINUTES FOR COMMENT.  
A COMMENTER MAY ONLY SPEAK ONE (1) TIME FOR EACH AGENDAED  
ITEM.

1. Prayer
2. Pledge of Allegiance
3. Approval of Agenda

CONSENT ITEMS:

4. EXAMINATION AND APPROVAL OF INVOICES.
5. THE BOARD TO CONSIDER APPROVAL OF UPDATED ACCESS AGREEMENT BETWEEN THE BOARD AND FLORIDA DEPARTMENT OF REVENUE (DOR), REGARDING THE COMMUNICATIONS SERVICES TAX, AS AGENDAED BY DANNIELLE WELCH, COUNTY FINANCE DIRECTOR.
6. THE BOARD TO CONSIDER ADOPTION OF RESOLUTIONS (2) TO REFLECT UNANTICIPATED MONIES IN THE SECONDARY ROAD PROJECT (PAVING) FUND AND THE GENERAL FUND, AS AGENDAED BY THE COUNTY FINANCE DIRECTOR.
7. THE BOARD TO CONSIDER ADOPTION OF RESOLUTION TO REFLECT A SHORTFALL OF MONIES IN THE SMALL COUNTY SURTAX FUND, AS AGENDAED BY THE COUNTY FINANCE DIRECTOR.
8. THE BOARD TO CONSIDER APPROVAL OF DISPOSITION OF ASSET REPORTS, AS AGENDAED BY THE CLERK.
9. THE BOARD TO CONSIDER APPROVAL OF REQUEST TO RATIFY GRANT APPLICATION FOR THE 2028 FISCAL YEAR ALTERNATIVES PROGRAM (TAP), FOR THE CONSTRUCTION OF A SIDEWALK ON NORTH JEFFERSON STREET (NORTH US 221) FROM ASH STREET TO APPROXIMATELY GRAVES DRIVE-IN RESTAURANT, AS AGENDAED BY MELODY COX, GRANTS WRITER.
10. THE BOARD TO CONSIDER APPROVAL OF REQUEST TO RATIFY GRANT APPLICATION FOR THE 2028 FISCAL YEAR FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) TRANSPORTATION ALTERNATIVES PROGRAM (TAP), FOR THE CONSTRUCTION OF A SIDEWALK FROM TAYLOR COUNTY HIGH SCHOOL, ALONG JOHNSON STRIPLING ROAD, TO ASH STREET, AS AGENDAED BY THE GRANTS WRITER.

CONSTITUTIONAL OFFICERS/OTHER GOVERNMENTAL UNITS:


11. THE BOARD TO CONSIDER APPROVAL OF AD VALOREM TAX EXEMPTION APPLICATION FOR STEINHATCHEE MARINA AT DEAD MAN'S BAY, AS TRANSMITTED BY THE TAYLOR COUNTY DEVELOPMENT AUTHORITY (TCDA).

COUNTY STAFF ITEMS:

12. THE BOARD TO CONSIDER APPROVAL OF GRANT APPLICATION TO CONSTRUCT AND DEPLOY REEF MATERIALS, AS AGENDAED BY VICTOR BLANCO, MARINE AGENT.
13. THE BOARD TO CONSIDER APPROVAL OF GRANT APPLICATION TO CONTINUE THE ARTIFICIAL REEF MONITORING PROGRAM, AS AGENDAED BY THE MARINE AGENT.
14. THE BOARD TO DISCUSS THE POSSIBLE SUBMISSION OF A GRANT APPLICATION TO THE UPCOMING FUNDING CYCLE OF THE FLORIDA DEPARTMENT OF ECONOMIC DEVELOPMENT (FDEO) COMMUNITY PLANNING TECHNICAL ASSISTANCE GRANT PROGRAM, REQUESTING FUNDING ASSISTANCE FOR THE DEVELOPMENT OF A MASTER PLAN TO DETERMINE NEED FOR SIDEWALKS AND/OR TRAILS, AS AGENDAED BY THE GRANTS WRITER.
15. THE BOARD TO CONSIDER APPROVAL OF AMENDMENT NO. 2 TO THE AGREEMENT FOR PROFESSIONAL AIRPORT GENERAL CONSULTING SERVICES BETWEEN THE BOARD AND AVCON, INC., AS AGENDAED BY THE GRANTS WRITER.
16. THE BOARD TO CONSIDER APPROVAL OF SATISFACTION OF LIEN FOR TARA MURPHY, WHO RECEIVED DOWN PAYMENT ASSISTANCE THROUGH THE SHIP PROGRAM IN OCTOBER 2018, AS AGENDAED BY JAMI EVANS, GRANTS COORDINATOR.

GENERAL BUSINESS:

17. THE BOARD TO CONSIDER APPROVAL OF REQUEST TO WAIVE AN ADDITIONAL FIFTY (50) BOAT RAMP FEES, FOR THE HOOKED ON HEROES - TAKE A VETERAN FISHING EVENT, TO BE HELD ON SATURDAY, APRIL 2, 2022, AS AGENDAED BY COMMISSIONER NEWMAN.

TAYLOR COUNTY BOARD OF COMMISSIONERS	
County Commission Agenda Item	
	<b>SUBJECT/TITLE:</b> Communications Services Tax Agreement for Access to Confidential State Tax Information
<b>MEETING DATE REQUESTED:</b> 03/07/2022	

**Statement of Issue:** 2021/2022 FY  
The Board to consider approval of an updated access agreement between the Board of County Commissioners and the Florida Department of Revenue regarding the Communications Services Tax. This agreement allows the sharing of certain confidential information specified in F.S. 213.053(8)(t). The contact information pertaining to this agreement needed to be updated.

**Recommended Action:** Approve the updated contact information and authorize the chairman of the board to sign the updated agreement.

**Fiscal Impact:** n/a

**Budgeted Expense:** NO

**Submitted By:** Dannielle Welch, County Finance Director

**Contact:** 838-3506, ext. 122  
dwelch@taylorclerk.com

SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

**History, Facts & Issues:** n/a

**Options:** approve and sign agreement

**Attachments:** agreement



**Communications Services Tax Agreement for  
Access to Confidential State Tax Information between  
Taylor County Board of County Commissioners and The Florida Department of Revenue**  
(Local Government Name)

1. The Florida Department of Revenue, acting in its capacity as coordinator of the Communications Services Tax (CST) Information Sharing Website, and Taylor County Board of County Commissioners (Local Government) enter into this Agreement for the sharing of certain information specified in s. 213.053(8)(t), Florida Statutes (F.S.). This Agreement does not apply to any Federal tax information that the Federal Government provided to the Florida Department of Revenue.
2. According to s. 213.053(8), F.S., when in receipt of information shared under this Agreement, the Local Government and any person or entity that may have access to confidential information obtained by the Local Government under this Agreement shall be bound by all applicable laws imposing confidentiality requirements. These requirements include, but may not be limited to, those stated in s. 213.053, F.S., and Chapter 12-22, Florida Administrative Code (F.A.C.). Violation of confidentiality requirements is a misdemeanor of the first-degree, punishable as stated in ss. 775.082 and 775.083, F.S., by up to one year in prison and/or fines up to \$1,000.
3. As stated in s. 213.053(2), F.S., all information contained in returns, reports, accounts, or declarations is confidential. The Local Government and the person(s) referenced in paragraph 5 of this Agreement agree to take appropriate steps to protect confidential information obtained from the Florida Department of Revenue under this agreement from unauthorized use or disclosure.
4. The Local Government agrees that the information obtained from the Florida Department of Revenue pursuant to s. 213.053(8)(t), F.S., will be kept in a secure environment, and will only be used for the purposes stated in paragraph 5 of this Agreement. When no longer needed, the information obtained from the Florida Department of Revenue must be destroyed by shredding, incineration, pulping, or other appropriate means to make the information unreadable. Shredded paper should be 5/16 inch wide or smaller and, if not using a cross-cut shredder, paper should be fed into the shredder with lines of print perpendicular to the cutting blades of the shredder. If incinerating, the incinerator should produce enough heat to burn the entire bundle, or the bundle should be separated to ensure all pages are burned. If pulping, the process should reduce all material to particles one inch or smaller.
5. Only the person(s) or entity designated by the Local Government ["Designated Person" and "Other Authorized Employees"] with an official need and use will be allowed to request, obtain, receive, and review the information. The Local Government agrees that information obtained from the Florida Department of Revenue pursuant to s. 213.053(8)(t), F.S., may be shared by the Local Government, Designated Person, or Other Authorized Employees only with persons with direct responsibility for budget preparation, auditing, revenue or financial administration, or legal counsel, and may only be used for purposes related to budget preparation, auditing, and revenue and financial administration. Information shared under this Agreement may not be further disclosed by the recipient unless meeting these stated criteria.
6. Each Designated Person and Other Authorized Employee is required to execute their respective "Certification" section of the Communications Services Tax Agreement for Access to Confidential State Tax Information, which is found in the Addendum to this Agreement. This Certification indicates that such persons are familiar with the confidentiality requirements of s. 213.053, F.S., and Chapter 12-22, F.A.C., and that such persons are bound by the terms of this Agreement. Any Designated Persons and Other Authorized Employees who have been selected by the Local Government subsequent to the signing of this Agreement must execute a separate Certification, which shall become a part of this Agreement. In each instance, Certifications shall be forwarded to the Florida Department of Revenue Disclosure Officer within 15 business days of hire date or change of employment status, with a cover letter signed by the Local Government signatory to this agreement.
7. The Local Government shall notify the Florida Department of Revenue Disclosure Officer in writing within 15 business days when any signatory of this Agreement [including Designated Person(s) and Other Authorized Employees] leaves employment or changes employment status such that he or she no longer has an official use for the information.
8. Effective Date  
This Agreement shall be effective on the date all parties have signed the Agreement.
9. Duration and Termination
  - A. This Agreement shall terminate five (5) years from the effective date.
  - B. Either party may terminate this Agreement upon no less than thirty (30) calendar days notice, without cause, unless the parties mutually agree upon a lesser time. Said notice shall be in writing, delivered by certified mail, return receipt requested, or in person with proof of delivery.

10. Legal Requirements

With respect to its interpretation, construction, effect, performance, enforcement, and all other matters, this Agreement shall be governed by, and be consistent with, the whole law of the State of Florida, both procedural and substantive. Any and all litigation arising under this Agreement shall be brought in the appropriate State of Florida court in Leon County, Florida.

- A. Each party hereto agrees that it shall be solely responsible for the wrongful act of its employees, contractors, and agents. However, nothing contained herein shall constitute a waiver by either party of its sovereign immunity and the limitation set forth in section 768.28, F.S.
- B. The failure of either party to this Agreement to object to or to take affirmative action with respect to any conduct of the other which is in violation of the terms of this Agreement shall not be construed as a waiver of any existing violation, breach, wrongful conduct; or of any future violation, breach, or wrongful conduct.

11. Modification

Modification of this Agreement shall only be valid when reduced to writing and duly signed. The parties agree to renegotiate this Agreement if revisions of applicable Federal and/or State statutes and regulations make changes necessary; or when either party deems such action appropriate in the administration of the laws.

12. Severability

If any provision of this Agreement or the application of it is determined to be invalid for any reason, such determination shall not affect the validity of other provisions or applications of the Agreement which can be given effect without the invalid provision or application. To this end, the provisions of this Agreement are declared to be severable.

13. The Local Government designates the following Designated Person to receive the password and user identification information for accessing the CST Information Sharing Website, and to control access to the CST Information Sharing Website:

Name (print) Dannielle Welch Title County Finance Director

Mailing Address P.O. Box 620 City/ZIP Perry 32348

Phone Number 850-838-3506 E-mail Address dwelch@taylorclerk.com  
ext. 122

14. This Agreement must be signed by the Local Government representative and the Florida Department of Revenue. Please sign and date in the space below. A copy of the Agreement, signed by the Florida Department of Revenue, will be returned to you. The parties have fully authorized the following persons to sign this Agreement on their behalf:

Approved by Local Government:

Approved by Florida Department of Revenue:

\_\_\_\_\_  
Name (print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

Date \_\_\_\_\_

\_\_\_\_\_  
Name (print)

\_\_\_\_\_  
Signature

Deputy Program Director, General Tax Administration

OR

\_\_\_\_\_  
Name (print)

\_\_\_\_\_  
Signature

Program Director, General Tax Administration

Date \_\_\_\_\_

Please return your signed Agreement and Addendum to Paul Fultz, Disclosure Officer:

By e-mail to: [local-govt-unit@dor.state.fl.us](mailto:local-govt-unit@dor.state.fl.us)  
By fax to: 850-921-4711  
By mail to: Florida Department of Revenue  
Local Government Unit  
P.O. Box 6530  
Tallahassee, FL 32314-6668

**ADDENDUM**

**Communications Services Tax Agreement for  
Access to Confidential State Tax Information between  
Taylor County Board of County and The Florida Department of Revenue  
(Local Government Name) Commissioners**

**Designated Person’s Certification**

As the person designated in paragraph 13 of this Agreement to receive password and user identification information for accessing the CST Information Sharing Website, and to control access to the CST Information Sharing Website, I certify that I am familiar with the confidentiality requirements of s. 213.053, F.S., and aware that the unauthorized use or disclosure of state tax information is a misdemeanor of the first degree punishable as stated in ss. 775.082 and 775.083, F.S., by up to one year in prison and/or fines up to \$1,000. I understand that information obtained from the Florida Department of Revenue pursuant to s. 213.053(8)(t), F.S., may be used only for official purposes related to budget preparation, auditing, and revenue and financial administration. I further certify that I have received a copy of the Agreement and agree to be bound by all of the Agreement terms.

Designee Name (print) Dannielle Welch Title County Finance Director

Designee signature Dannielle Welch Date 3/1/2022

**Other Authorized Employees’ Certification**

As an authorized employee or contractor of the Local Government, I certify that I am familiar with the confidentiality requirements of s. 213.053, F.S., and aware that the unauthorized use or disclosure of state tax information is a misdemeanor of the first degree punishable as stated in ss. 775.082 and 775.083, F.S., by up to one year in prison and/or fines up to \$1,000. I understand that information obtained from the Florida Department of Revenue pursuant to s. 213.053(8)(t), F.S., may be used only for official purposes related to budget preparation, auditing, and revenue and financial administration. I further certify that I have received a copy of the Agreement and agree to be bound by all of the Agreement terms.

Name (print) Danny Griner Title Building Director

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name (print) \_\_\_\_\_ Title \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name (print) \_\_\_\_\_ Title \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name (print) \_\_\_\_\_ Title \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name (print) \_\_\_\_\_ Title \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name (print) \_\_\_\_\_ Title \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

(Attach additional sheets, if needed)

6  
**R E S O L U T I O N**

**IN COMPLIANCE** to the laws of the State of Florida, as per Florida Statute 129.06(b), the undersigned Clerk and Auditor for the Board of County Commissioners of Taylor County, Florida, made and prepared the following budget changes to reflect unanticipated monies for a particular purpose which caused the **SECONDARY ROAD PROJECT (PAVING) FUND** for the fiscal period ending September 30, 2022, to be in excess of the advertised budget.

**BE IT RESOLVED** that the listed receipts and appropriations be added to, included in and transferred to the **SECONDARY ROAD PROJECT FUND** budget for the fiscal year ending September 30, 2022.

<u>Amount</u>	<u>Account</u>	<u>Account Name</u>
\$832,815	106-3899010	Secondary Road Project Fund - Cash Brought Forward
\$ 62,948	0308-56311	District 1 - Road Paving
\$ 62,948	0308-56312	District 2 - Road Paving
\$ 62,948	0308-56313	District 3 - Road Paving
\$ 62,948	0308-56314	District 4 - Road Paving
\$ 62,948	0308-56315	District 5 - Road Paving
\$518,075	0308-56310	County-Wide Road Paving/Common

**NOW THEREFORE BE IT RESOLVED** by the Board of County Commissioners of Taylor County, Florida, that they do approve as provided by law this resolution this 7th day of March, 2022 at Perry, Taylor County, Florida, to amend the budget for the fiscal period ending September 30, 2022 with a motion by Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_, and carried unanimously.

\_\_\_\_\_  
Gary Knowles, Clerk-Auditor

\_\_\_\_\_  
Chairman

Represents balance of road paving funds for district, and common account at '21 FYE, in excess of projection/budget for 2022 FY

D. Welch  
2/14/22

FY21

Actual Revenue : 980,020

less GF TRF : (32,500)

less Rtb TRF : (165,000)

Budgeted TRF \$ 734,461

782,520

actual net funding FY'21

782,520  $\times$  2 = 391,260

391,260 = Common Acct (Budget Amt 76,519)

78,252 = 5 Districts (Budgeted Amt 15,304) + 62,948

	<u>FY21</u>	<u>FYE 20</u>	<u>FY21 Exp</u>	<u>BAL FYE 21</u>
D.1	78,252	125,964 = 204,216	—	204,216
D.2	78,252	113,563 = 191,815	—	191,815
D.3	78,252	203,740 = 281,992	(80,510)	201,482
D4	78,252	98,115 = 176,367	—	176,367
D.5	78,252	212,591 = 290,843	(100,000)	190,843

Common acct @ FYE 21 = 876,495

Need to Amend FY 22 Budget BY:

Total CF Budgeted Difference = 832,815

increase : D1 - 62,948

D2 - 62,948

D3 - 62,948

D4 - 62,948

D5 - 62,948

Common acct : 313,655

excess CF : 204,420

518,075

Common Acct - 518,075

832,815

62,948

62,948

62,948

62,948

62,948

518,075

✓

DETAIL BUDGET REQUEST - SECONDARY ROAD PAVING  
2021/2022 FISCAL YEAR

AFTER CLOSE  
2/14/2022 ✓

New funding for 2022 FY:

2022 Budgeted Secondary Gas Tax Revenue	\$	950,000
LESS Transfer to General Fund - SO Inmate Work Squad	\$	(32,500)
LESS Transfer to Rd & Bridge Fund - Operations	\$	(725,793)
Net-New Funding Available for Road Paving 2022FY	\$	191,707

Allocated as follows:

- (1) (50%)-- \$95,850 between the 5 Districts (19,170)  
(2) (50%)-- \$95,857 to the "Common" Account

(Calculation by district)

Account#		(1) 2022 FY DISTRIBUTION	2021 FYE BALANCE	Other	2021/2022 TOTAL BUDGET
0308-56311	District 1	\$ 19,170	\$ 204,216	\$ -	\$ 223,386
0308-56312	District 2	\$ 19,170	\$ 191,815	\$ -	\$ 210,985
0308-56313	District 3	\$ 19,170	\$ 201,482	\$ -	\$ 220,652
0308-56314	District 4	\$ 19,170	\$ 176,367	\$ -	\$ 195,537
0308-56315	District 5	\$ 19,170	\$ 190,843	\$ -	\$ 210,013
		\$ 95,850 (New funding)	\$ 964,723 est. balance 2021 budget	\$ -	\$ 1,060,573 Total funding by individual district

0308-56310 County-Wide Road Paving ("common" account) \$ 1,337,065

- (2) New funds allocated for 2021/2022 FY \$95,857  
Estimated balance of FY 20/21 common account budget \$876,495  
Excess Funds/CF Adjustment from FYE 9/30/21 \$364,712  
(\*interfund transfer to R&B for operations was less than budget, and revenue+)

0308-56304 County-Wide STRIPING \$ 62,924  
Balance of \$62,924 allotted for 2022 FY / CF (per K. Dudley)

0308-56307 Hingson Tanner/Ellison Frith Road \$ -  
PROJECT COMPLETE

TOTAL EXPENDITURES \$ 2,460,562

\$2,460,562 + \$725,793 + \$32,500 = \$3,218,855 TOTAL BUDGET

DWelch  
2/14/22

purpose which caused the **GENERAL FUND** for the fiscal period ending September 30, 2022, to be in excess of the advertised budget.

**BE IT RESOLVED** that the listed receipts and appropriations be added to, included in and transferred to the **GENERAL FUND** budget for the fiscal year ending September 30, 2022.

<u>Amount</u>	<u>Account</u>	<u>Account Name</u>
Revenue:		
\$143,178	001-3312023	Hazard Mitigation Program Grant (HMPG)
Expenditures:		
\$190,904	1227-56400	Capital Outlay - Equipment
		(County Match)
<u>\$ (47,726)</u>	9001-59915	Reserve for Capital Improvements
\$143,178		<b>Net - Amended Overall Budget</b>

**NOW THEREFORE BE IT RESOLVED** by the Board of County Commissioners of Taylor County, Florida, that they do approve as provided by law this resolution this 7th day

**From:** John Louk [mailto:john.louk@taylorsheriff.org]

**Sent:** Monday, February 07, 2022 11:28 AM

**To:** LaWanda Pemberton <LPemberton@taylorcountygov.com>; Dan Cassel <ps.director@taylorcountygov.com>

**Subject:** RE: match funds for generator grant

I'm not sure what the board approved. Dan?

**From:** LaWanda Pemberton [mailto:LPemberton@taylorcountygov.com]

**Sent:** Thursday, January 27, 2022 9:56 AM

**To:** John Louk <john.louk@taylorsheriff.org>; Dan Cassel <ps.director@taylorcountygov.com>

**Subject:** FW: match funds for generator grant

John,

Will you please send Dannielle a copy of the grant agreement and the amount the Board approved in matching funds?

**From:** Dannielle Welch [mailto:dwelch@taylorclerk.com]

**Sent:** Thursday, January 27, 2022 9:44 AM

**To:** LaWanda Pemberton <LPemberton@taylorcountygov.com>

**Subject:** RE: match funds for generator grant

Where are the matching funds coming from?

No – I do a resolution which will take care of everything (the grant revenue + the matching funds) ---

I need a copy of the complete grant agreement that shows the total of the grant amount we will be receiving + the amount needed for the matching funds. I'm going to use an old EM/HMPG department. I need all of that to prepare the resolution to amend the budget.

Grant  
County  
match

143,170.00  
47,726.00

190,896.00

John  
Budget



As defined by 2 C.F.R. §200.74, "pass-through entity" means "a non-Federal entity that provides a subaward to a Sub-Recipient to carry out part of a Federal program."

As defined by 2 C.F.R. §200.93, "Sub-Recipient" means "a non-Federal entity that receives a subaward from a pass-through entity to carry out part of a Federal program."

As defined by 2 C.F.R. §200.38, "Federal award" means "Federal financial assistance that a non-Federal entity receives directly from a Federal awarding agency or indirectly from a pass-through entity."

As defined by 2 C.F.R. §200.92, "subaward" means "an award provided by a pass-through entity to a Sub-Recipient for the Sub-Recipient to carry out part of a Federal award received by the pass-through entity."

The following information is provided pursuant to 2 C.F.R. §200.331(a)(1):

Sub-Recipient's name:	<u>Taylor County</u>
Sub-Recipient's unique entity identifier:	<u>59-6000879</u>
Federal Award Identification Number (FAIN):	<u>FEMA-DR-4399-FL</u>
Federal Award Date:	<u>February 19, 2021</u>
Subaward Period of Performance Start and End Date:	<u>Upon execution through May 31, 2023</u>
Amount of Federal Funds Obligated by this Agreement:	<u>\$143,178.00</u>
Total Amount of Federal Funds Obligated to the Sub-Recipient by the pass-through entity to include this Agreement:	<u>\$143,178.00</u>
Total Amount of the Federal Award committed to the Sub- Recipient by the pass-through entity	<u>\$143,178.00</u>
Federal award project description (see FFATA):	<u>Generator</u>
Name of Federal awarding agency:	<u>Federal Emergency Management Agency</u>
Name of pass-through entity:	<u>FL Division of Emergency Management</u>
Contact information for the pass-through entity:	<u>Dave Davis</u>

Did not  
receive  
info  
until  
2/1/22  
Dated

**SURTAX FUND** for the fiscal period ending September 30, 2022, to be less than the advertised budget.

**BE IT RESOLVED** that the listed receipts and appropriations be added to, included in and transferred to the **SMALL COUNTY SURTAX FUND** Budget for the fiscal year ending September 30, 2022.

<u>Amount</u>	<u>Account</u>	<u>Account Name</u>
\$(234,724)	151-3899010	Cash Brought Forward
\$(520,187)	1506-59915	1% Sales Tax-Reserve/Capital
\$166,113	1507-59915	1% Sheriff's Sales-Reserve/Capital
<u>\$119,350</u>	1509-59915	1% DMH Sales Allocation/Capital
\$(234,724)	Total Expenditures	

**NOW THEREFORE BE IT RESOLVED** by the Board of County Commissioners of Taylor County, Florida, that they do approve as provided by law this resolution this 7th day of March, 2022 at Perry, Taylor County, Florida, to amend the budget for the fiscal period ending September 30, 2022 with a motion by Commissioner \_\_\_\_\_,

seconded by Commissioner \_\_\_\_\_

Balance of S.O. @ 9/30/21 25% = 166,113

Balance of DMH @ 9/30/21 25% = 912,202

- \* Did not budget a CF for Sheriff - estimated to expend all funds
- \* Budgeted CF for DMH @ \$792,852

↓

Budgeted CF @ 3,700,035

add 166,113 to So 25%

add 119,350 to DMH 25%

reduce \$520,187 to County %

3,465,311.00 +

2,700,000.00

000

DMH: 274,113.00

So: 166,113.00 +

DMH: 119,350.00 +

Co: 520,187.00

TAYLOR COUNTY BOARD OF COMMISSIONERS  
PRINT BALANCE SHEETS BY FUND

'151'

- 151 - SMALL COUNTY SALES SURTAX			
INT	TITLE	DEBITS	CREDITS
10	CASH OPERATING/CHECKING	3,670,526.18	
21	FLGIT-DAY FUND	722.21	
	CASH IN BANK	3,671,248.39	
			.00
10	DUE FROM STATE	245,804.96	
	DUE FROM OTHER GOV UNITS	245,804.96	
			.00
30	SBA-LOC.GOV.INFRASTRUCTUR	2,165.60	
	INVESTMENTS-CURRENT	2,165.60	
			.00
61	GF MONEY MARKET INVEST	401,517.11	
	CASH IN BANK	401,517.11	
			.00
ASSETS		4,320,736.06	.00
00	ACCOUNTS PAYABLE		58,599.00
	ACCOUNTS PAYABLE		58,599.00
			.00
00	DUE TO OTHER FUNDS		796,825.52
	DUE TO OTHER FUNDS		796,825.52
			.00
LIABILITIES		.00	855,424.52
01	EXPENDITURE BUDGET CNTRL		5,086,957.00
02	REVENUE BUDGET CONTROL	5,086,957.00	
01	EXPENDITURE CONTROL	2,030,099.84	
00	REVENUE CONTROL		2,108,453.78
	CONTROLS	7,117,056.84	
			7,195,410.78
00	UNRESERVED FUND BALANCE		3,386,957.60
	UNRESERVED FUND BALANCE	.00	3,386,957.60
			10,582,368.38
EQUITIES		7,117,056.84	
			11,437,792.90
	SMALL COUNTY SALES SURTAX	11,437,792.90	
	REPORT	11,437,792.90	
			11,437,792.90

4/28/2020	March \$126474.53	\$	31,618.63	\$	-	\$ 208,186.35
5/6/2020	Quarterly \$85493.76	\$	21,373.44	\$	-	\$ 229,559.79
5/28/2020	April \$138196.34	\$	34,549.08	\$	-	\$ 264,108.87
6/26/2020	May \$127103.89	\$	31,775.97	\$	-	\$ 295,884.84
7/27/2020	June \$151511.34	\$	37,877.83	\$	-	\$ 333,762.67
8/6/2020	Qtrly \$79639.43	\$	19,909.85	\$	-	\$ 353,672.52
8/27/2020	July \$155506.47	\$	38,876.61	\$	-	\$ 392,549.13
9/25/2020	August \$147205.00	\$	36,801.25	\$	-	\$ 429,350.38
10/27/2020	Septemer \$135908.05	\$	33,977.01	\$	-	\$ 463,327.39
11/4/2020	Qtrly \$84389.17	\$	21,097.29	\$	-	\$ 484,424.68
11/30/2020	October \$114790.90	\$	32,320.30	\$	-	\$ 516,744.98
12/23/2020	November \$130338.65	\$	32,584.66	\$	-	\$ 549,329.64
1/27/2021	December \$118659.65	\$	29,664.91	\$	-	\$ 578,994.55
2/5/2021	Qtrly \$95096.07	\$	23,774.01	\$	-	\$ 602,768.56
2/26/2021	January \$136601.58	\$	34,150.39	\$	-	\$ 636,918.95
3/29/2021	February \$121192.33	\$	30,298.08	\$	-	\$ 667,217.03
4/26/2021	March \$122365.86	\$	30,591.46	\$	-	\$ 697,808.49
5/14/2021	Qtrly \$103199.40	\$	25,799.85	\$	-	\$ 723,608.34
5/27/2021	April \$165502.22	\$	41,375.55	\$	-	\$ 764,983.89
6/28/2021	May \$154977.90	\$	38,744.47	\$	-	\$ 803,728.36
7/6/2021	Getinge USA Ck#65654	\$	-	\$ (99,293.84)		\$ 704,434.52
7/27/2021	June \$159252.46	\$	39,813.11	\$	-	\$ 744,247.63
8/20/2021	Qtrly \$99929.59	\$	24,982.39	\$	-	\$ 769,230.02
8/27/2021	July \$158984.17	\$	39,746.04	\$	-	\$ 808,976.06
9/28/2021	August \$167102.62	\$	41,775.65	\$	-	\$ 850,751.71
10/27/2021	September \$130287.56	\$	32,571.89	\$	-	\$ 883,323.60

5/25/2018	April \$147656.43	\$	36,914.10	\$	-	\$	155,765.90
6/25/2018	May \$124945.74	\$	31,236.43	\$	-	\$	187,002.33
7/17/2018	SMARTCOP Ck#58692	\$	-	\$	(40,000.00)	\$	147,002.33
7/17/2018	SMARTCOP Ck#58692	\$	-	\$	(26,668.00)	\$	120,334.33
7/25/2018	June \$138637.69	\$	34,659.42	\$	-	\$	154,993.75
8/6/2018	Qtrly \$72262.43	\$	18,065.60	\$	-	\$	173,059.35
8/27/2018	July \$146317.41	\$	36,579.35	\$	-	\$	209,638.70
9/26/2018	August \$152662.82	\$	38,165.70	\$	-	\$	247,804.40
10/16/2018	SMARTCOP Ck#59296	\$	-	\$	(27,164.72)	\$	220,639.68
10/30/2018	September \$134077.33	\$	33,519.33	\$	-	\$	254,159.01
11/13/2018	Qtrly \$70802.56	\$	17,700.64	\$	-	<b>\$ 271,859.65</b>	CF FY 18
11/27/2018	October \$120274.55	\$	30,068.63	\$	-	\$	301,928.28
12/10/2018	SMARTCOP Ck#59585	\$	-	\$	(27,164.72)	\$	274,763.56
12/19/2018	ADANI SYSTEMS Ck#59694	\$	-	\$	(62,588.52)	\$	212,175.04
12/24/2018	November \$108172.15	\$	27,043.03	\$	-	\$	239,218.07
1/29/2019	December \$121037.99	\$	30,259.49	\$	-	\$	269,477.56
2/8/2019	Qtrly \$79178.71	\$	19,794.67	\$	-	\$	289,272.23
2/27/2019	January \$125897.73	\$	31,474.43	\$	-	\$	320,746.66
3/4/2019	SMARTCOP Ck#60084	\$	-	\$	(27,164.72)	\$	293,581.94
3/27/2019	February \$106205.24	\$	26,551.31	\$	-	\$	320,133.25
4/25/2019	March \$118881.53	\$	29,720.28	\$	-	\$	349,853.62

12/9/2019	SmartCop Ck#61870	\$	-	\$ (27,732.00)	\$ 389,386.02
12/9/2019	Marlin Leasing Ck#61869	\$	-	\$ (62,713.52)	\$ 326,672.50
12/24/2019	November \$138363.06	\$	34,590.76	\$ -	\$ 361,263.26
1/6/2020	Alan Jay Auto Ck#62008	\$	-	\$ (165,005.80)	\$ 196,257.46
1/6/2020	Dell Marketing Ck#62009	\$	-	\$ (30,000.00)	\$ 166,257.46
1/29/2020	December \$129727.38	\$	32,431.84	\$ -	\$ 198,689.30
2/13/2020	Qtrly \$75431.07	\$	18,857.76	\$ -	\$ 217,547.06
2/26/2020	January \$130299.91	\$	32,574.97	\$ -	\$ 250,122.03
3/2/2020	SmartCop Ck#62375	\$	-	\$ (27,732.00)	\$ 222,390.03
3/24/2020	February \$117658.68	\$	29,414.67	\$ -	\$ 251,804.70
4/28/2020	March \$126474.53	\$	31,618.63	\$ -	\$ 283,423.33
5/6/2020	Qtrly \$85493.76	\$	21,373.44	\$ -	\$ 304,796.77
5/28/2020	April \$138196.34	\$	34,549.08	\$ -	\$ 339,345.85
6/1/2020	SmartCop #62888			\$ (28,328.03)	\$ 311,017.82
6/26/2020	May \$127103.89	\$	31,775.97	\$ -	\$ 342,793.79
7/6/2020	Alan Jay Auto Ck#63083			\$ (343,002.00)	\$ (208.21)
7/27/2020	June \$151511.34	\$	37,877.83	\$ -	\$ 37,669.62
8/6/2020	Qtrly \$79639.43	\$	19,909.85	\$ -	\$ 57,579.47
8/27/2020	July \$155506.47	\$	38,876.61	\$ -	\$ 96,456.08
9/25/2020	August \$147205.00	\$	36,801.25	\$ -	\$ 133,257.33
10/27/2020	Septemer \$135908.05	\$	33,977.01	\$ -	\$ 167,234.34

3/1/2021	Thomas Chevrolet Ck#64808		\$ (40,878.10)	\$ (100,606.41)
3/16/2021	Lee Heating Ck#64891		\$ (6,800.00)	\$ (107,406.41)
3/29/2021	February \$121192.33	\$ 30,298.08		\$ (77,108.33)
4/26/2021	March \$122365.86	\$ 30,591.46		\$ (46,516.87)
5/14/2021	Qtrly \$103199.40	\$ 25,799.85		\$ (20,717.02)
5/18/2021	SmartCop Ck#65335		\$ (28,328.03)	\$ (49,045.05)
5/27/2021	April \$165502.22	\$ 41,375.55		\$ (7,669.50)
6/28/2021	May \$154977.90	\$ 38,744.47		\$ 31,074.97
7/20/2021	WatchGuard Ck#75752		\$ (990.00)	\$ 30,084.97
7/27/2021	June \$159252.46	\$ 39,813.11		\$ 69,898.08
8/2/2021	Dana Safety Ck#65884		\$ (13,140.89)	\$ 56,757.19
8/20/2021	Qtrly \$99929.59	\$ 24,982.39		\$ 81,739.58
8/27/2021	July \$158984.17	\$ 39,746.04		\$ 121,485.62
9/28/2021	August \$167102.62	\$ 41,775.65		\$ 163,261.27
10/27/2021	September \$130287.56	\$ 32,571.89		\$ 195,833.16
11/1/2021	WatchGuard Ck#66373		\$ (58,599.00)	\$ 137,234.16
11/5/2021	Qtrly \$115517.40	\$ 28,879.35		<b>\$ 166,113.51</b>

CF PY  
21



The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

**IDENTIFICATION DATA**

Name of Item Ricon Copy / Printer	Room #	Make Ricon
Model MP6001	Year 2010	Serial Number C01122717
Other Description:		
Purchased with Grant: Yes/No? <input type="checkbox"/> Yes <input type="checkbox"/> No If 'Yes' please explain reason to allow disposition below.		

**DISPOSITION DATA**

Type of Disposition: <u>Surplus</u>
<b>** Property that is missing or unable to locate shall be presented to the County Commission by the Property Custodian immediately.</b>
Explanation for Disposal: (required) <u>No longer needed</u>
Location: (required) <u>TAF:1</u>
APPROVED <input type="checkbox"/> DENIED <input type="checkbox"/> By the Taylor County Board of Commission: _____ Date _____



The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

**IDENTIFICATION DATA**

Name of Item <u>Ricoh Copy / Printer</u>	Room #	Make <u>Ricoh</u>
Model <u>MP6001</u>	Year <u>2010</u>	Serial Number <u>C01129851</u>
Other Description:		
Purchased with Grant: Yes/No? <input type="checkbox"/> Yes <input type="checkbox"/> No If 'Yes' please explain reason to allow disposition below.		

**DISPOSITION DATA**

Type of Disposition: <u>Surplus</u>
<b>** Property that is missing or unable to locate shall be presented to the County Commission by the Property Custodian immediately.</b>
Explanation for Disposal: (required) <u>No longer needed</u>
Location: (required) <u>Basement - Breakroom</u>
APPROVED <input type="checkbox"/> DENIED <input type="checkbox"/> By the Taylor County Board of Commission: _____ Date _____

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

**IDENTIFICATION DATA**

Name of Item Printer	Room #	Make HP LJ
Model 4250 DNT	Year 2007	Serial Number
Other Description:		
Purchased with Grant: Yes/No? <input type="checkbox"/> Yes <input type="checkbox"/> No If 'Yes' please explain reason to allow disposition below.		

**DISPOSITION DATA**

Type of Disposition: Surplus

**\*\* Property that is missing or unable to locate shall be presented to the County Commission by the Property Custodian immediately.**

Explanation for Disposal: (required) No longer needed

Location: (required) Courthouse Basement

APPROVED ☐ DENIED ☐ By the Taylor County Board of Commission: \_\_\_\_\_ Date \_\_\_\_\_

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

**IDENTIFICATION DATA**

<b>EVID</b> <b>Electronic Voter ID Unit</b>	<b>Room #</b> <b>Warehouse</b>	<b>Make</b> <b>VR Systems</b>
<b>Model</b> <b>All In One Unit</b>	<b>Year</b> <b>2010</b>	<b>Serial Number</b> <b>A10Y50010902013</b>
<b>Other Description:</b>		
Purchased with Grant: Yes/No? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If 'Yes' please explain reason to allow disposition below.		

**DISPOSITION DATA**

Type of Disposition: Junked

**\*\* Property that is missing or unable to locate shall be presented to the County Commission by the Property Custodian immediately.**

Explanation for Disposal: (required) Software package no longer capable of upgrading or patching

Location: (required) TCSOF

APPROVED ☐ DENIED ☐ By the Taylor County Board of Commission: \_\_\_\_\_

Date \_\_\_\_\_

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

**IDENTIFICATION DATA**

<b>EVID</b> <b>Electronic Voter ID Unit</b>	<b>Room #</b> <b>Warehouse</b>	<b>Make</b> <b>VR Systems</b>
<b>Model</b> <b>All In One Unit</b>	<b>Year</b> <b>2010</b>	<b>Serial Number</b> <b>A10Y500109 02053</b>
<b>Other Description:</b>		
Purchased with Grant: Yes/No? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If 'Yes' please explain reason to allow disposition below.		

**DISPOSITION DATA**

Type of Disposition: Junked

**\*\* Property that is missing or unable to locate shall be presented to the County Commission by the Property Custodian immediately.**

Explanation for Disposal: (required) software package no longer capable of upgrading or patching

Location: (required) TCSOE

APPROVED ☐ DENIED ☐ By the Taylor County Board of Commission: \_\_\_\_\_ Date \_\_\_\_\_

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

**IDENTIFICATION DATA**

<b>EVID</b> <b>Electronic Voter ID Unit</b>	<b>Room #</b> <b>Warehouse</b>	<b>Make</b> <b>VR Systems</b>
<b>Model</b> <b>All In One Unit</b>	<b>Year</b> <b>2010</b>	<b>Serial Number</b> <b>A10Y50010902052</b>
<b>Other Description:</b>		
Purchased with Grant: Yes/No? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If 'Yes' please explain reason to allow disposition below.		

**DISPOSITION DATA**

Type of Disposition: Junked

**\*\* Property that is missing or unable to locate shall be presented to the County Commission by the Property Custodian immediately.**

Explanation for Disposal: (required) Software package no longer capable of upgrading or patching

Location: (required) TCSOE

APPROVED ☐ DENIED ☐ By the Taylor County Board of Commission, \_\_\_\_\_ Date

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

**IDENTIFICATION DATA**

<b>EVID</b> <b>Name of Item</b> <b>Electronic Voter ID Unit</b>	<b>Room #</b> <b>Warehouse</b>	<b>Make</b> <b>VR Systems</b>
<b>Model</b> <b>All In One Unit</b>	<b>Year</b> <b>2010</b>	<b>Serial Number</b> <b>A10Y50010901981</b>
<b>Other Description:</b>		
Purchased with Grant: Yes/No? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If 'Yes' please explain reason to allow disposition below.		

**DISPOSITION DATA**

Type of Disposition: Junked

**\*\* Property that is missing or unable to locate shall be presented to the County Commission by the Property Custodian immediately.**

Explanation for Disposal: (required) Software package no longer capable of upgrading or patching

Location: (required) TCSOE

APPROVED ☐ DENIED ☐ By the Taylor County Board of Commission:

Date



To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

**IDENTIFICATION DATA**

<b>EVID</b> <b>Name of Item</b> <b>Electronic Voter ID Unit</b>	<b>Room #</b> <b>Warehouse</b>	<b>Make</b> <b>VR Systems</b>
<b>Model</b> <b>All In One Unit</b>	<b>Year</b> <b>2011</b>	<b>Serial Number</b> <b>A10K 50011802200</b>
<b>Other Description:</b>		
Purchased with Grant: Yes/No? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If 'Yes' please explain reason to allow disposition below.		

**DISPOSITION DATA**

Type of Disposition: Junked

**\*\* Property that is missing or unable to locate shall be presented to the County Commission by the Property Custodian immediately.**

Explanation for Disposal: (required) software package no longer capable of upgrading or patching

Location: (required) TCSOE

APPROVED ☐ DENIED ☐ By the Taylor County Board of Commission: \_\_\_\_\_

Date

to whom it may concern.

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

**IDENTIFICATION DATA**

<b>EVID</b>	<b>Name of Item</b>	<b>Room #</b>	<b>Make</b>
	<b>Electronic Voter ID Unit</b>	<b>Warehouse</b>	<b>VR Systems</b>
	<b>Model</b>	<b>Year</b>	<b>Serial Number</b>
	<b>All In One Unit</b>	2011	A10K50011802157
<b>Other Description:</b>			
Purchased with Grant: Yes/No? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If 'Yes' please explain reason to allow disposition below.			

**DISPOSITION DATA**

Type of Disposition: Junked

**\*\* Property that is missing or unable to locate shall be presented to the County Commission by the Property Custodian immediately.**

Explanation for Disposal: (required) Software package no longer capable of upgrading or patching

Location: (required) TCSOE

APPROVED ☐ DENIED ☐ By the Taylor County Board of Commission: \_\_\_\_\_  
Date

to which it may concern.

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

**IDENTIFICATION DATA**

<b>EVID</b>	<b>Name of Item</b>	<b>Room #</b>	<b>Make</b>
	<b>Electronic Voter ID Unit</b>	<b>Warehouse</b>	<b>VR Systems</b>
	<b>Model</b>	<b>Year</b>	<b>Serial Number</b>
	<b>All In One Unit</b>	2012	A1050012700026
<b>Other Description:</b>			
Purchased with Grant: Yes/No? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If 'Yes' please explain reason to allow disposition below.			

**DISPOSITION DATA**

Type of Disposition: Junked

**\*\* Property that is missing or unable to locate shall be presented to the County Commission by the Property Custodian immediately.**

Explanation for Disposal: (required) software package no longer capable of upgrading or patching

Location: (required) TCSOE

APPROVED ☐ DENIED ☐ By the Taylor County Board of Commission: \_\_\_\_\_ Date \_\_\_\_\_

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

**IDENTIFICATION DATA**

<b>EVID</b> <b>Electronic Voter ID Unit</b>	<b>Room #</b> <b>Warehouse</b>	<b>Make</b> <b>VR Systems</b>
<b>Model</b> <b>All In One Unit</b>	<b>Year</b> <b>2012</b>	<b>Serial Number</b> <b>A10T50012700678</b>
<b>Other Description:</b>		
Purchased with Grant: Yes/No? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If 'Yes' please explain reason to allow disposition below.		

**DISPOSITION DATA**

Type of Disposition: Junked

**\*\* Property that is missing or unable to locate shall be presented to the County Commission by the Property Custodian immediately.**

Explanation for Disposal: (required) Software package no longer capable of upgrading or patching

Location: (required) TCSOE

APPROVED ☐ DENIED ☐ By the Taylor County Board of Commission: \_\_\_\_\_  
Date

to whom it may concern.

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

**IDENTIFICATION DATA**

<b>EVID</b>	<b>Name of Item</b>	<b>Room #</b>	<b>Make</b>
	<b>Electronic Voter ID Unit</b>	<b>Warehouse</b>	<b>VR Systems</b>
	<b>Model</b>	<b>Year</b>	<b>Serial Number</b>
	<b>All In One Unit</b>	2012	A10TS0012700081
<b>Other Description:</b>			
Purchased with Grant: Yes/No? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If 'Yes' please explain reason to allow disposition below.			

**DISPOSITION DATA**

Type of Disposition: Junked

**\*\* Property that is missing or unable to locate shall be presented to the County Commission by the Property Custodian Immediately.**

Explanation for Disposal: (required) Software package no longer capable of upgrading or patching

Location: (required) TCSOE

APPROVED ☐ DENIED ☐ By the Taylor County Board of Commission: \_\_\_\_\_  
Date

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item <b>File Cabinet</b>	Room # <b>Teen Court</b>	Make <b>Supreme Equipment</b>
Model	Year <b>1969</b>	Serial Number <b>FSDL-4275</b>
Other Description: <b>5- Drawer Lateral File Cabinet</b>		
Purchased with Grant: Yes/No? <input type="checkbox"/> Yes <input type="checkbox"/> No If 'Yes' please explain reason to allow disposition below.		

DISPOSITION DATA

Type of Disposition: Surplus

**\*\* Property that is missing or unable to locate shall be presented to the County Commission by the Property Custodian immediately.**

Explanation for Disposal: (required) No longer needed

Location: (required) Teen Court

APPROVED ☐ DENIED ☐ By the Taylor County Board of Commission \_\_\_\_\_ Date \_\_\_\_\_

**Statement of Issue:**

Board to ratify the grant application to the 2028 funding cycle for the FDOT Transportation Alternatives Program for the construction of a sidewalk on North Jefferson Street (N US 221) from Ash Street to approximately Graves Drive In Restaurant.

**Recommended Action:**

Ratify grant application.

**Fiscal Impact:**

The County is requesting funding assistance in the amount of \$534,533.75 for the construction of the sidewalk. The County will not be required to provide a cash match. The County will be required to provide engineering and program administration services.

**Budgeted Expense: Y/N**

Not applicable at this time.

**Submitted By:**

Melody Cox, Grants Writer

**Contact:**

Melody Cox

**SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS****History, Facts & Issues:**

The proposed .94 mile 5 foot wide concrete sidewalk will run from the corner of Ash and N. Jefferson Street (US 221 N) to approximately Graves Drive In. The County is eligible to submit a grant application for this project.

**Attachments:**

**Grant application and associated support documents.**



February 15, 2022

Florida Department of Transportation, District 2  
1109 South Marion Avenue, MS 2007  
Lake City, Florida 32025-5874

Attn: Mr. David Tyler, PE, AICP  
Transportation Planning Manager

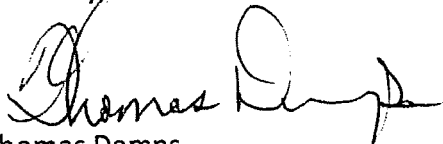
Re: Transportation Alternatives Program Application Fiscal Year 2028

Dear Mr. Tyler,

Taylor County is respectfully submitting two applications to the above referenced program. The priority application is the Johnson Stripling/Ash Street Sidewalk Project application. The second application is for the North Jefferson Street Sidewalk Project.

Thank you for your consideration of our applications. Please do not hesitate to contact Kenneth Dudley, our County Engineer at 850-838-3500 or at [county.engineer@taylorcountygov.com](mailto:county.engineer@taylorcountygov.com) should you have any technical questions in reference to our application.

Sincerely,

A handwritten signature in black ink, appearing to read "Thomas Dudley". The signature is fluid and cursive, with the first name "Thomas" written in a larger, more prominent script than the last name "Dudley".

Thomas Dudley

Before you can submit this application, you must upload all required documents.

Documents



[Download](#) - Transportation Alternatives Application

[View](#)



[Download](#) - Engineers Cost Estimate

[View](#)

[Download](#) - Gap Instructions

[Download](#) - TA Solicitation Letter November 10, 2021

Requires  
Upload

Optional

Upload  
Complete



[Download All](#)

Project Budget

State Participation: \$783,534

Federal Participation: \$0

Local Participation: \$0

**Total Project Cost: \$783,534**

Additional Documents

Document Name:

Select Document: [Choose File](#) No file chosen

[Upload](#)



## APPLICANT INFORMATION

<b>Agency/Organization Name:</b> Taylor County Board of County Commissioners			
<b>Agency Contact Name:</b> Kenneth Dudley		<b>Title:</b> County Engineer	
<b>Mailing Address:</b> 201 E. Green Street		<b>City:</b> Perry	<b>State:</b> FL <b>Zip Code:</b> 32347
<b>County:</b> Taylor		<b>MPO/TPO (if applicable):</b>	
<b>Telephone:</b> 850-838-3500		<b>Email Address:</b> county.engineer@taylorcountygov.com	

### CERTIFICATION OF PROJECT SPONSOR/IMPLEMENTING AGENCY SUPPORT:

Certification of project sponsor/implementing agency support is attached.

☒ **Yes (Required)**

PROJECT TYPE: ☒ **Infrastructure**    ☐ **Non-infrastructure**

*FDOT requires locally administered infrastructure projects be implemented by a LAP certified agency; Non-infrastructure projects do not require LAP certification. If the project applicant intends to administer the project but is not LAP certified at the time of application submittal, they may seek project-specific certification prior to project authorization if their application is selected, or they may partner with a LAP certified agency or with FDOT to serve as the project sponsor and implementing agency. Non-profit organizations are not eligible for LAP certification.*

### FOR INFRASTRUCTURE PROJECTS ONLY - APPLICANT'S LOCAL AGENCY PROGRAM (LAP) CERTIFICATION STATUS

- ☒ **Currently fully LAP Certified / Year of Certification: 2015**
- ☐ **Not LAP Certified but will seek project-specific certification**

nonmotorized transportation (pedestrian and bicycle facilities)

2. ☐ Construction, planning and design of infrastructure-related projects/systems to provide safe routes for non-drivers including children, older adults, individuals with disabilities (safe routes for non-drivers)
3. ☐ Conversion and use of abandoned railroad corridors for non-motorized use
4. ☐ Construction of turnouts, overlooks, and viewing areas
5. ☐ Inventory, control or removal of outdoor advertising
6. ☐ Historic preservation and rehabilitation of historic transportation facilities
7. ☐ Vegetation management practices in transportation rights of way
8. ☐ Archaeological activities related to impacts from transportation projects
9. ☐ Environmental mitigation activities
10. ☐ Safe Routes to School

**\*NOTE:** *Safe Routes to School (SRTS) funding under Transportation Alternatives is separate from the FDOT SRTS Program; however, if FDOT SRTS Program funds are to be used on any phase of the project then the project will need to comply with the Florida SRTS program requirements. For more information, visit <https://www.fdot.gov/safety/2A-Programs/Safe-Routes.shtm>.*

#### PROJECT LOCATION:

<b>Roadway name:</b> * North Jefferson Street		
<input type="checkbox"/> <b>On-State System Road</b> (State Roadway)	<input checked="" type="checkbox"/> <b>Off-State System Road</b> (Local Roadway)	<b>Roadway number:</b> (i.e. US, SR, CR, etc., if applicable)

**\*NOTE:** *For off-road/trail projects please indicate adjacent roadway*

#### PROJECT LIMITS:

*If project has various locations (e.g. city-wide), include attachments specifying each termini and project length.*

<b>South or West Termini:</b> South/Jefferson St @ Ash St Intersection	<b>North or East Termini:</b> North/Jefferson St @ Intersection S
--	---

### *Detailed Scope of Work:*

A detailed scope of work is attached.

☒ Yes (Required)

*Clearly describe the existing conditions and the proposed project in detail, including specifics on the major items of work (e.g. width of sidewalks or trails, materials to be used, etc.), the purpose and need for this project, and the desired improvements.*

Conceptual or design plans are attached.

☐ Yes ☒ No

Typical Section drawings are attached.

☐ Yes ☒ No

Other attachment (e.g. studies, documentation to support the project).

☐ Yes ☒ No

If yes, please describe (250 character limit):

PUBLIC INVOLVEMENT(500 character limit for each question below):

**Has the applicant received input from stakeholders? Briefly explain:**

☒ Yes ☐ No

The North Jefferson Street Sidewalk Project was discussed and input was received at the January 18, 2022 Board of County Commissioners meeting. A public hearing to receive additional input was held February 7, 2022 at a Board of County Commissioners meeting. Documentation is an attachment to the funding application.

**Have public information or community meetings been held?**

☒ Yes ☐ No

If yes, please provide a brief description and attach supporting documentation:

A public information meeting was held January 31, 2022 and documentation is attached to the application. The meeting was held at [redacted] conference line was available to ensure access to all citizens. The public

The North Jefferson Street Sidewalk Project has no negative environmental impacts or impacts on any sensitive habitats.

**Provide any additional project specific information that should be considered:**

This project will provide a safe route of travel to several retail outlets as well as a very popular local family owned restaurant which has been a Taylor County "spot" since 1950. The sidewalk will accommodate several residential areas as well as provide connection to the Jefferson Street sidewalk system which runs thru the City of Perry to US 19. The sidewalk will also provide connection to Ash Street sidewalk system. The North Jefferson Street Sidewalk Project expands the existing multimodal system in Taylor County and the City of Perry and substantially increases pedestrian access to numerous businesses and retail outlets.

## PROJECT IMPLEMENTATION

**Please indicate the project phases included in this funding request:**

- ☒ Planning activities
- ☐ Project Development and Environment Study (PD&E)
- ☒ Preliminary Engineering/Final Design
- ☐ Right-of-Way (ROW)
- ☒ Construction
- ☒ Construction Engineering and Inspection activities (CEI)

**Please indicate who will execute the project phases identified for this project:\***

**Is there a proposed maintenance plan for when the project is complete?** ☒ Yes ☐ No

If yes, please provide a brief description and attach supporting documentation as appropriate (500 character limit):

The sidewalk will be maintained by the Taylor County Public Works Department. Public Works maintains County sidewalks, paved trails, roadways, bridges, parking facilities, and other applicable infrastructure. The County Engineer provides technical assistance as so needed.

## PROJECT RIGHT-OF-WAY / EASEMENT REQUIREMENTS

**Is right-of-way acquisition proposed?** ☐ Yes ☒ No

If yes, describe existing right-of-way (ROW) ownerships along the project, including when the ROW was obtained and how ownership is documented (i.e., plats, deeds, prescriptions, easements) (500 character limit).  
Attach ROW documentation as appropriate.

No right-of way acquisition is needed for the proposed sidewalk. Sufficient right-of-way is in public ownership for the construction of the sidewalk.

Also describe proposed acquisition including timeline, expected fund source, limitations on fund use or availability, and who will acquire and retain ownership of proposed right-of-way (500 character limit):

Not applicable as there is no proposed acquisition. All right-of-way required for the sidewalk is currently in public ownership.



Environmental Assessment (s) associated with the design phase	\$ 5000	\$	\$ 5000
Permits associated with the design phase (including application fees, mitigation and permit acquisition work)	\$ 14000	\$	\$ 14000
Right-of-Way	\$ 0	\$	\$ 0
Construction	\$ 534533.75	\$	\$ 534533.75
Construction Engineering and Inspection Activities (CEI)	\$ 150000	\$	\$ 150000
Other costs* (please describe)	\$	\$	\$ 0
<b>TOTAL ESTIMATED PROJECT COST</b>	<b>\$ 783533.75</b>	<b>\$ 0</b>	<b>\$ 783533.75</b>
<b>PERCENT OF TOTAL PROJECT COST</b>	<b>100%</b>	<b>0%</b>	<b>100%</b>

*\*FDOT does not allow programming for contingency costs. Any contingency costs should be accounted for using local funds.*

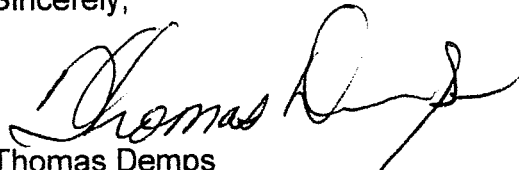
## Certification of Project Sponsor

I hereby certify that the proposed project herein described is supported by **Taylor County Board of County Commissioners** (sponsoring entity) and that said entity will:

1. Provide any required funding match;
2. Enter into a maintenance agreement with the Florida Department of Transportation, as necessary;
3. Comply with the Federal Uniform Relocation Assistance and Acquisition Policies Act (The Uniform Act) for any right-of-way actions required for the project;
4. Comply with NEPA process prior to construction which may require involvement with the State Historic Preservation Officer (SHPO), and other State and/or Federal agencies, prior to construction; and
5. Support other actions necessary to fully implement the proposed project.

I further certify that the estimated costs included herein are reasonable and that **Taylor County Board of County Commissioners** (sponsoring entity) will follow through on the project once programmed in the Florida Department of Transportation's Work Program.

Sincerely,

A handwritten signature in black ink, appearing to read "Thomas Demps", written over a horizontal line.

Thomas Demps



## **Detailed Scope of Work**

### **North Jefferson Street Sidewalk**

The North Jefferson Street Sidewalk Project is the construction of a .95 mile (5,100 LF) concrete 5 foot wide sidewalk. North Jefferson Street is also known as N. US 221. There is currently no existing sidewalk. There is sufficient right-of-way under public ownership for the sidewalk. The sidewalk will offer connection to the Ash Street and South Jefferson Street sidewalk systems. Jefferson Street runs directly through the City of Perry downtown area to connect to sidewalks along US 19. The North Jefferson Street sidewalk will provide a safe route of transportation to the many pedestrians from nearby residential neighborhoods who currently walk along the edge of the road to retail outlets and a popular local restaurant. Taylor County will be providing oversight of all engineering, project management, and administrative services and is fully LAP certified. The proposed sidewalk is not only in compliance with the local Comprehensive Plan to expand multimodal pedestrian infrastructure, it also is in compliance with the goals of the Florida Department of Transportation's Vision Zero Initiative. The ultimate goal of Taylor County and FDOT is to provide a safe route of transportation to pedestrians and eliminate transportation related fatalities and serious injuries as the North Jefferson Street Sidewalk Project will.

**MEETING DATE REQUESTED:** January 5, 2022

**Statement of Issue:** Board to discuss possible grant submission to the 2028 funding cycle for the FDOT Transportation Alternatives Program. The County is eligible to submit a maximum of two projects. If the Board chooses to submit two projects the Board must determine which project is the top priority at grant submission.

**Recommended Action:** Move forward with the submission of two application to the TAP. If the Board chooses to submit application a public hearing will be held January 18, 2022 to receive public input as required in the application.

**Fiscal Impact:** The County will not be required to provide a cash match. The County will be required to provide engineering and program administration services.

**Budgeted Expense:** Y/N Not applicable at this time.

**Submitted By:** Melody Cox, Grants Writer

**Contact:** Melody Cox

### **SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS**

**History, Facts & Issues:** The FDOT Transportation Alternatives applications are submitted a minimum of five years in advance.

**Attachments:**

**Solicitation Letter and Funding Application for the 2028  
Transportation Alternative Program.**

January 10, 2022

**Statement of Issue:** Board to hold a public hearing to discuss and receive public input for the possible grant submission of two projects for the 2028 funding cycle for the FDOT Transportation Alternatives Program. The proposed projects are a sidewalk to be constructed at Keaton Beach along Keaton Beach Drive to Hodges Park and the second project is a sidewalk to be constructed from the High School along Johnson Striping and Ash Street to Jefferson Street to connect with existing Ash Street sidewalk.

**Recommended Action:** Move forward with the submission of two grant applications for the proposed projects to the TAP.

**Fiscal Impact:** The County will not be required to provide a cash match. The County will be required to provide engineering and program administration services.

**Budgeted Expense:** Y/N Not applicable at this time.

**Submitted By:** Melody Cox, Grants Writer

**Contact:** Melody Cox

### SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

**History, Facts & Issues:** The FDOT TAP is a 10-year program that provides funding for transportation alternatives projects that are not eligible for federal funding. The program is designed to provide funding for projects that are in the local government's long-range transportation plan and are consistent with the state's transportation goals. The program is administered by the FDOT and the local government. The local government is responsible for identifying projects that are eligible for funding and submitting applications to the FDOT. The FDOT reviews the applications and makes funding decisions. The local government is responsible for implementing the projects and reporting on the progress to the FDOT.

**Highway sidewalk project from Jefferson Street to South Side Park, the Green Street sidewalk, the bike lane/sidewalk along County Road 361 from Keaton Beach Coastal Park to Dark Island Drive, and the sidewalk along U. S. 19 N to the Sports Complex. This program also funded the paved parking areas, bridge, equestrian area, and restrooms at Hampton Springs Park.**

**Attachments:**

**Solicitation Letter and maps with the proposed sidewalk routes**



DATE \_\_\_\_\_ 20 \_\_\_\_\_

FOR Taylor Co Board CommPO Box 620Perry, FL 32348

Dates Of Insertion						Total Rate	Amount
	1/7						
						Affidavit	
						+ 10 —	
Legal Advertising	Date	Inches	No. Insertions				
	<del>1/8</del>	8	1				
8 X 1 X 1.54 X 5.74 TOTAL							\$ 80.72

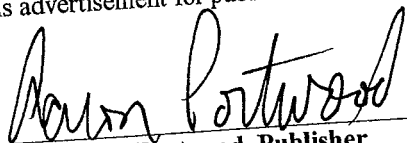
OK to Pay JE

Taylor Co. Board of County Comm.  
Tuesday, January 18, 2022

was published in said newspaper in the issues of:

January 7, 2022

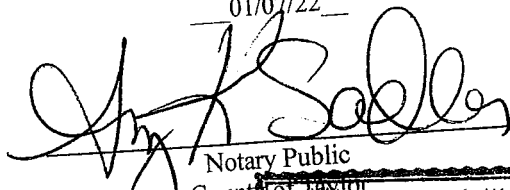
Affidavit says further that the said, newspapers published at Perry in said Taylor County, Florida, each week; has been entered as second class mail matter at the Post Office in Perry, Florida, in said Taylor County, Florida for a period of one year next proceeding the first publication of the attached copy of notice to appear: and affiant further says that he has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in said newspaper.



Aaron Portwood, Publisher

Sworn to and subscribed  
before me this

01/07/22



Notary Public

COMMISSIONERS TO FLORIDA  
DEPARTMENT OF TRANSPORTATION  
TRANSPORTATION ALTERNATIVES  
PROGRAM (TAP) FOR THE 2028  
FUNDING CYCLE. THE BOARD OF  
COMMISSIONERS INTENDS TO  
SUBMIT GRANT APPLICATIONS FOR  
A SIDEWALK TO BE CONSTRUCTED  
AT KEATON BEACH ALONG KEATON  
BEACH DRIVE AND A SIDEWALK TO  
BE CONSTRUCTED FROM THE HIGH  
SCHOOL ALONG JOHNSON STRIPING  
& ASH STREET TO JEFFERSON  
STREET TO CONNECT WITH THE  
EXISTING ASH STREET SIDEWALK.  
ALL MEMBERS OF THE PUBLIC  
ARE WELCOME TO PARTICIPATE.  
NOTICE IS FURTHER HEREBY GIVEN  
PURSUANT TO FLORIDA STATUTE  
286.0105, THAT ANY PERSON OR  
PERSONS DECIDING TO APPEAL  
ANY MATTER CONSIDERED AT THIS  
MEETING WILL NEED A RECORD OF  
THE HEARING AND MAY NEED TO  
ENSURE THAT A VERBATIM RECORD  
OF THE PROCEEDINGS IS MADE  
WHICH RECORD INCLUDES THE  
TESTIMONY AND EVIDENCE UPON  
WHICH THE APPEAL IS TO BE BASED.  
THE PUBLIC HEARING WILL BE HELD  
AT THE TAYLOR COUNTY BOARD OF  
COMMISSIONERS MEETING ROOM,  
201 E. GREEN STREET, PERRY,  
FLORIDA 32347. A CONFERENCE  
LINE WILL ALSO BE AVAILABLE FOR  
PUBLIC PARTICIPATION AT 1-917-  
900-1022. ACCESS CODE 32347#.  
THIS IS NOT A TOLL FREE NUMBER  
AND YOU MAY BE SUBJECT TO LONG  
DISTANCE CHARGES. ACCORDING  
TO YOUR LONG DISTANCE PLAN.  
ALL PERSONS INTERESTED IN THIS  
MATTER SHOULD BE GOVERNED BY  
PUBLIC NOTICE. ADDITIONAL

**MEETING DATE REQUESTED:**

**February 7, 2022**

**Statement of Issue:** Board to hold a public hearing to discuss and receive public input for the possible grant submission to the 2028 funding cycle for the FDOT Transportation Alternatives Program for the construction of a sidewalk on North Jefferson Street (US 221 N) from Ash Street to approximately Graves Drive In Restaurant.

**Recommended Action:** Move forward with the submission of the grant application for the proposed sidewalk.

**Fiscal Impact:** The County will not be required to provide a cash match. The County will be required to provide engineering and program administration services.

**Budgeted Expense:** Y/N Not applicable at this time.

**Submitted By:** Melody Cox, Grants Writer

**Contact:** Melody Cox

#### **SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS**

**History, Facts & Issues:** The FDOT Transportation Alternatives applications are submitted a minimum of five years in advance.  
Transportation Alternatives funds can be used for

funded the Old Dixie Highway sidewalk project from Jefferson Street to South Side Park, the Green Street sidewalk, the bike lane/sidewalk along County Road 361 from Keaton Beach Coastal Park to Dark Island Drive, and the sidewalk along N. U.S. 19 to the Sports Complex. This program also funded the paved parking areas, bridge, equestrian area, and restrooms at Hampton Springs Park.

**Attachments:**

**Map of the proposed sidewalk route.**

DO Box 1020

Perry, FL 32348

Dates Of Insertion	1/21				Total Rate	Amount
	Notice of Public					
	Hearing Feb 3, 2022					
					Affidavit	
					+	10—
Legal Advertising	Date	Inches	No. Insertions			
		6	1			
6x1x1.54x5.74 TOTAL \$						63.04

OK to Pay JE

0114-54902

1/25/22

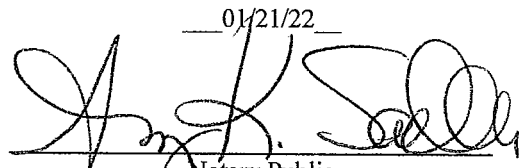
was published in said newspaper in the issues of:

**January 21, 2022**

Affidavit says further that the said, newspapers published at Perry in said Taylor County, Florida, each week; has been entered as second class mail matter at the Post Office in Perry, Florida, in said Taylor County, Florida for a period of one year next proceeding the first publication of the attached copy of notice to appear: and affiant further says that he has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in said newspaper.

  
\_\_\_\_\_  
**Aaron Portwood, Publisher**

Sworn to and subscribed  
before me this

— 01/21/22 —  
  
\_\_\_\_\_  
Notary Public

THE TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS WILL HOLD A PUBLIC HEARING MONDAY FEBRUARY 7, 2022 AT 6:05 P.M. TO RECEIVE PUBLIC INPUT AND NOTIFY THE PUBLIC OF THE POSSIBLE GRANT SUBMISSION OF A GRANT APPLICATION BY THE TAYLOR COUNTY BOARD OF COMMISSIONERS TO FLORIDA DEPARTMENT OF TRANSPORTATION TRANSPORTATION ALTERNATIVES PROGRAM (TAP) FOR THE 2028 FUNDING CYCLE. THE BOARD OF COMMISSIONERS INTENDS TO SUBMIT GRANT APPLICATIONS FOR A SIDEWALK TO BE CONSTRUCTED SUBMIT GRANT APPLICATIONS FOR A SIDEWALK TO BE CONSTRUCTED ALONG N. U.S. 221 FROM ASH STREET TO APPROXIMATELY GRAVES DRIVE IN. ALL MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND. NOTICE IS FURTHER HEREBY GIVEN PURSUANT TO FLORIDA STATUTE 286.0105 THAT ANY PERSON OR PERSONS DECIDING TO APPEAL ANY MATTER CONSIDERED AT THIS MEETING WILL NEED A RECORD OF THE HEARING AND MAY NEED TO

ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THE PUBLIC HEARING WILL BE HELD AT THE TAYLOR COUNTY BOARD OF COMMISSIONERS MEETING ROOM, 201 E. GREEN STREET, PERRY, FLORIDA 32347. A CONFERENCE LINE WILL ALSO BE AVAILABLE FOR PUBLIC PARTICIPATION AT 1-917-900-1022, ACCESS CODE 32347#. THIS IS NOT A TOLL FREE NUMBER AND YOU MAY BE SUBJECT TO LONG DISTANCE CHARGES. ACCORDING TO YOUR LONG DISTANCE PLAN. ALL PERSONS INTERESTED IN THIS MATTER SHOULD BE GOVERNED BY THIS PUBLIC NOTICE. ADDITIONAL INFORMATION MAY BE OBTAINED FROM MELODY COX, GRANTS WRITER AT 850-371-0377 OR AT MELODY.COX@TAYLORCOUNTYGOV.COM. DATED THIS 18TH DAY OF JANUARY 2022. BOARD OF COUNTY COMMISSIONERS TAYLOR COUNTY, FLORIDA

01/21/2022	Retail Adv - PNH	161.10
	TAP NOTICE	
01/21/2022	Classified Line - PNH	8.80
	***** Total	169.90

OK to Pay JE  
0114-54902  
2/07/22

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REMITTANCE COUPON

TAYLOR CO BOARD OF CO COMMS

Account No: 791  
Amount Due Now: 169.90

was published in said newspaper in the issues of:

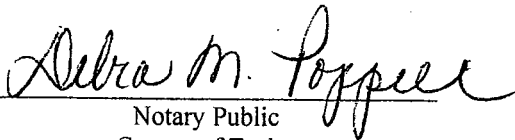
JANUARY 21, 2022

Affiant says further that the said, newspapers published at Perry in said Taylor County, Florida, each week; has been entered as second class mail matter at the Post Office in Perry, Florida, in said Taylor County, Florida for a period of one year next proceeding the first publication of the attached copy of notice to appear: and affiant further says that he has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in said newspaper.

A handwritten signature in black ink, appearing to read "Aaron Portwood", written over a horizontal line.

AARON PORTWOOD, PUBLISHER

Sworn to and subscribed  
before me this  
01/21/2022

A handwritten signature in black ink, appearing to read "Debra M. Poppe", written over a horizontal line.

Notary Public



nationally-celebrated observance that promotes the benefits of trees in the urban environment and encourages tree planting and care.

Florida is the first state to celebrate Arbor Day each year (along with

transpiration (evaporation of water from leaves) this time of year, making them easier to transplant without putting them through too much stress.

The cabbage palm is Florida's State Tree and is featured on the seal of

a substantial amount of time, care and particularly, proper irrigation to become established in the landscape.

- Tree establishment will occur more rapidly when irrigation is supplied in correct quantity and frequency.

**On behalf of the Taylor County Board of Commissioners,  
Taylor County Grants Department will host a public meeting  
January 31, 2022 at 10:00 A.M.**

to discuss and receive public input on the County's applications to the Florida Department of Transportation, Transportation Alternative Program (TAP) requesting funding assistance for the construction of sidewalks at the following locations:

1. Perry - From Taylor County High School on Johnson Stripling Road down Ash Street to Jefferson Street
2. Perry - N. US 221 from Ash Street to approximately Graves Drive-In Restaurant

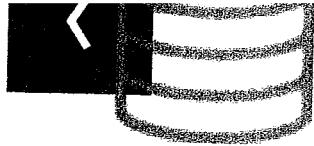
**The meeting will be held at  
201 E. Green Street, Perry, FL 32347**

In an effort to protect the public and Board of County Commissioner's employees, a conference line has been set up to accommodate community access to the meeting.

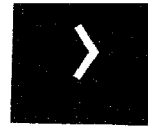
**Conference Line: 1-917-900-1022**

**Access Code: 32347#**

*This is not a toll free number and you may be subject to long distance charges, according to your long distance plan. If you wish to speak during the meeting dial #5. The moderator will unmute your line when it is your turn to speak. You will be notified of your chance to speak announcing the last 4 digits of your telephone number. Please announce your name and address. You will be allowed 5 minutes to*



[Learn More](#)



## QUICK LINKS



[Florida Department of Transportation, Transportation Alternative Program \(TAP\) Public Meeting](#)

[Annual Financial Reports](#)

[Board Agendas](#)

[Brd. of County Commissioners](#)

[Constitutional Offices](#)

[Employment](#)

[Florida State Expenditure Plan](#)

[Revised Roll-Off Schedule](#)

[Taylor County Local Mitigation Strategy 2020](#)



[Learn More](#)

Duration: 1 Hour



Detail: On behalf of the Taylor County of Commissioners, Taylor County Grants Department will host a public meeting January 31, 2022 at 10:00 A.M. to discuss and receive public input on the County's applications to the Florida Department of Transportation, Transportation Alternative Program (TAP) requesting funding assistance for the construction of sidewalks at the following locations:

1. Perry - From Taylor County High School on Johnson Stripling Road down Ash Street to Jefferson Street
2. Perry - N. US 221 from Ash Street to approximately Graves Drive-In Restaurant

The meeting will be held at 201 E. Green Street, Perry, FL 32347. In an effort to protect the public and Board of County Commissioner's employees, a conference line has been set up to accommodate community access to the meeting. Conference Line: 1-917-900-1022

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[Florida State Expenditure Plan](#)

[Revised Roll-Off Schedule](#)

[Taylor County Local Mitigation Strategy 2020](#)

All public comments received will be posted on the County's website at [www.taylorcountygov.com](http://www.taylorcountygov.com). Public comments will also be included with the funding application. For additional information, please

On behalf of the Taylor County Board of Commissioners, Taylor County Grants Department will host a public meeting January 31, 2022 at 10:00 A.M. to discuss and receive public input on the County's applications to the Florida Department of Transportation , Transportation Alternative Program (TAP) requesting funding assistance for the construction of sidewalks at the following locations:

1. Perry – From Taylor County High School on Johnson Stripling Road down Ash Street to Jefferson Street
2. Perry – N. US 221 from Ash Street to approximately Graves Drive-In Restaurant

The meeting will be held at 201 E. Green Street, Perry, FL 32347. In an effort to protect the public and Board of County Commissioner's employees, a conference line has been set up to accommodate community access to the meeting.

Conference Line: 1-917-900-1022

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This is not a toll free number and you may be subject to long distance charges, according to your long distance plan. If you wish to speak during the meeting dial #5. The moderator will unmute your line when it is your turn to speak. You will be notified of your chance to speak announcing the last 4 digits of your telephone number. Please announce your name and address. You will be allowed 5 minutes to speak.

All public comments received will be posted on the County's website at [www.taylorcountygov.com](http://www.taylorcountygov.com). Public comments will also be included with the funding application.

For additional information, please contact Melody Cox at [melody.cox@taylorcountygov.com](mailto:melody.cox@taylorcountygov.com) or Jami Evans at [jevans@taylorcountygov.com](mailto:jevans@taylorcountygov.com) or 850-838-3553.

If you are a person with a disability who needs any accommodation in order to participate in the meeting, you are entitled at no cost to you, to provision of reasonable assistance. Please contact Jami Evans at 850-838-3553 within three working days of the meeting.

**Attendees: See attached sign in sheet**

Agenda: Key Discussion Points	Outcomes (Decisions, Action Items)
<p>Public Meeting for Florida Department of Transportation – Transportation Alternative Program (TAP) requesting funding assistance for the construction of sidewalks at the following locations:</p> <p><b>Topic 1:</b></p> <ol style="list-style-type: none"><li>1. Johnson Stripling Rd/Ash Street – From Taylor County High School on Johnson Stripling Rd down Ash Street to Jefferson Street</li><li>2. North Jefferson Street (US 221) – From Ash Street to Graves Drive In Restaurant</li></ol>	<p>Jami Evans gave a presentation of the Florida Department of Transportation TAP Grant for the Taylor County Sidewalk Projects. Attendees were informed where the sidewalks would be located. There were no questions or comments during or after the presentation.</p>
<p><b>Topic 2:</b></p>	
<p><b>Topic 3:</b></p>	
<p><b>Topic 4:</b></p>	

February 14, 2022

Taylor County Board of County Commissioners  
Attention: Grants Department  
201 East Green Street  
Perry, FL 32347

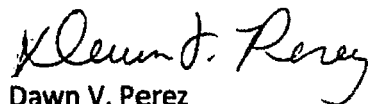
To Whom It May Concern:

The Perry-Taylor County Chamber of Commerce is excited that a Transportation Alternatives Program Grant application is being submitted to plan the construction of a sidewalk along North Jefferson Street to ensure the safety of traffic along that highway. We look forward to working with County and will provide any assistance needed for this project.

The North Jefferson Street Sidewalk Project is supported by our board and staff. If you find that you need additional information from our office, feel free to contact us at 850-584-5366.

Thank you for your assistance.

Sincerely,

A handwritten signature in black ink, appearing to read "Dawn V. Perez". The signature is fluid and cursive, with the first name "Dawn" and last name "Perez" clearly distinguishable.

Dawn V. Perez  
Executive Director

**Project Title:** North Jefferson Street Sidewalk Extension  
**Date:** February 16, 2022

required prior to adoption in the Department's Five Year  
projects must follow appropriate design criteria and meet

non-eligible project costs. Estimates are to be prepared by the Agency's Engineering Office.

Cost information for the program was obtained from:  
<http://www.fda.gov/oc/ohrt/guidance.htm>

PE Number: PFS8014

Kenneth

Signature \_\_\_\_\_

**Statement of Issue:** Board to ratify the grant application to the 2028 funding cycle for the FDOT Transportation Alternatives Program for the construction of a sidewalk from the High School along Johnson Striping to Ash Street.

**Recommended Action:** Ratify grant application.

**Fiscal Impact:** The County is requesting funding assistance in the amount of \$505,805.86 for the construction of the sidewalk. The County will not be required to provide a cash match. The County will be required to provide engineering and program administration services.

**Budgeted Expense:** Y/N Not applicable at this time.

**Submitted By:** Melody Cox, Grants Writer

**Contact:** Melody Cox

### **SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS**

**History, Facts & Issues:** The proposed .57 mile 5 foot wide concrete sidewalk will be from the High School on Johnson Striping Road to Ash Street. The County is eligible to submit two applications and has also approved submission of an application for a .94 mile sidewalk from the corner of Ash Street and North





January 15, 2022  
Florida Department of Transportation, District 2  
1109 South Marion Avenue, MS 2007  
Lake City, Florida 32025-5874

Attn: Mr. David Tyler, PE, AICP  
Transportation Planning Manager

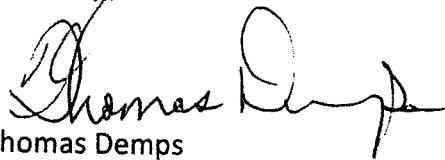
Re: Transportation Alternatives Program Application Fiscal Year 2028

Dear Mr. Tyler,

Taylor County is respectfully submitting two applications to the above referenced program. The priority application is the Johnson Stripling/Ash Street Sidewalk Project application. The second application is for the North Jefferson Street Sidewalk Project.

Thank you for your consideration of our applications. Please do not hesitate to contact Kenneth Dudley, our County Engineer at 850-838-3500 or at [county.engineer@taylorcountygov.com](mailto:county.engineer@taylorcountygov.com) should you have any technical questions in reference to our application.

Sincerely,

A handwritten signature in black ink, appearing to read "Thomas Demps". The signature is stylized with a large, looped initial "T" and a cursive "Demps".

Thomas Demps  
Chairman

Before you can submit this application, you must upload all required documents.

### Documents



[Download](#) - Transportation Alternatives Application

[View](#)



[Download](#) - Engineers Cost Estimate

[View](#)

[Download](#) - Gap Instructions

[Download](#) - TA Solicitation Letter November 10, 2021

Requires  
Upload



Optional



Upload  
Complete



[Download All](#)

### Project Budget

State Participation:	\$703,805
Federal Participation:	\$0
Local Participation:	\$0
<b>Total Project Cost:</b>	<b>\$703,805</b>

### Additional Documents

Document Name:

Select Document: [Choose File](#) No file chosen

[Upload](#)



## APPLICANT INFORMATION

<b>Agency/Organization Name:</b> Taylor County Board of County Commissioners			
<b>Agency Contact Name:</b> Kenneth Dudley		<b>Title:</b> County Engineer	
<b>Mailing Address:</b> 201 E. Green Street		<b>City:</b> Perry	<b>State:</b> FL <b>Zip Code:</b> 32347
<b>County:</b> Taylor		<b>MPO/TPO (if applicable):</b>	
<b>Telephone:</b> 850-838-3500		<b>Email Address:</b> county.engineer@taylorcountygov.com	

### CERTIFICATION OF PROJECT SPONSOR/IMPLEMENTING AGENCY SUPPORT:

Certification of project sponsor/implementing agency support is attached.

☒ **Yes (Required)**

PROJECT TYPE: ☒ **Infrastructure**    ☐ **Non-infrastructure**

*FDOT requires locally administered infrastructure projects be implemented by a LAP certified agency; Non-infrastructure projects do not require LAP certification. If the project applicant intends to administer the project but is not LAP certified at the time of application submittal, they may seek project-specific certification prior to project authorization if their application is selected, or they may partner with a LAP certified agency or with FDOT to serve as the project sponsor and implementing agency. Non-profit organizations are not eligible for LAP certification.*

### FOR INFRASTRUCTURE PROJECTS ONLY - APPLICANT'S LOCAL AGENCY PROGRAM (LAP) CERTIFICATION STATUS

- ☒ **Currently fully LAP Certified / Year of Certification: 2015**
- ☐ **Not LAP Certified but will seek project-specific certification**

- nonmotorized transportation (pedestrian and bicycle facilities)
2. ☐ Construction, planning and design of infrastructure-related projects/systems to provide safe routes for non-drivers including children, older adults, individuals with disabilities (safe routes for non-drivers)
  3. ☐ Conversion and use of abandoned railroad corridors for non-motorized use
  4. ☐ Construction of turnouts, overlooks, and viewing areas
  5. ☐ Inventory, control or removal of outdoor advertising
  6. ☐ Historic preservation and rehabilitation of historic transportation facilities
  7. ☐ Vegetation management practices in transportation rights of way
  8. ☐ Archaeological activities related to impacts from transportation projects
  9. ☐ Environmental mitigation activities
  10. ☐ Safe Routes to School

**\*NOTE:** Safe Routes to School (SRTS) funding under Transportation Alternatives is separate from the FDOT SRTS Program; however, if FDOT SRTS Program funds are to be used on any phase of the project then the project will need to comply with the Florida SRTS program requirements. For more information, visit <https://www.fdot.gov/safety/2A-Programs/Safe-Routes.shtm>.

#### PROJECT LOCATION:

<b>Roadway name:</b> * Johnson Stripling Road and Ash Street		
<input type="checkbox"/> <b>On-State System Road</b> (State Roadway)	<input checked="" type="checkbox"/> <b>Off-State System Road</b> (Local Roadway)	<b>Roadway number:</b> CR356-Ash Street (i.e. US, SR, CR, etc., if applicable)

**\*NOTE:** For off-road/trail projects please indicate adjacent roadway

#### PROJECT LIMITS:

If project has various locations (e.g. city-wide), include attachments specifying each termini and project length.

South or West Termini:

*Detailed Scope of Work:*

A detailed scope of work is attached.

☒ Yes (Required)

*Clearly describe the existing conditions and the proposed project in detail, including specifics on the major items of work (e.g. width of sidewalks or trails, materials to be used, etc.), the purpose and need for this project, and the desired improvements.*

Conceptual or design plans are attached.

☐ Yes ☒ No

Typical Section drawings are attached.

☐ Yes ☒ No

Other attachment (e.g. studies, documentation to support the project).

☐ Yes ☒ No

If yes, please describe (250 character limit):

PUBLIC INVOLVEMENT(500 character limit for each question below):

**Has the applicant received input from stakeholders? Briefly explain:**

☒ Yes ☐ No

The project was discussed and input was received at the January 3, 2022 BOCC Board meeting. A public hearing was held at the January 18, 2022 BOCC meeting to receive additional public input. Documentation is an attachment.

**Have public information or community meetings been held?**

☒ Yes ☐ No

If yes, please provide a brief description and attach supporting documentation:

A public information meeting was held on January 31, 2022 at 10:00 A.M. at the Board of County Commissioners meeting room. A

The project has no negative environmental impacts.

**Provide any additional project specific information that should be considered:**

Johnson Stripling (CR 361) is heavily traveled and is a key connector road via the Ash Street connection to US 19 for County residents who reside northeast of the City of Perry. During school hours students frequently walk along the edge of the road from nearby residential areas. In addition to the schools, pedestrians frequently walk to Taylor County Health Department, the VA Clinic, Taylor County Boys and Girls Club, Woodlawn Cemetery, and several medical offices in the area. The sidewalk will provide a desperately needed safety measure for the many pedestrians enroute to school and other nearby public facilities.

## PROJECT IMPLEMENTATION

**Please indicate the project phases included in this funding request:**

- ☒ Planning activities
- ☐ Project Development and Environment Study (PD&E)
- ☒ Preliminary Engineering/Final Design
- ☐ Right-of-Way (ROW)
- ☒ Construction
- ☒ Construction Engineering and Inspection activities (CEI)

**Please indicate who will execute the project phases identified for this project:\***



**Is there a proposed maintenance plan for when the project is complete?** ☒ Yes ☐ No

If yes, please provide a brief description and attach supporting documentation as appropriate (500 character limit):

The sidewalk will be maintained by the Taylor County Public Works Department. The Public Works Department maintains County sidewalks, paved trails, roadways, bridges, parking facilities, and other applicable infrastructure. The County Engineer provides technical assistance as so needed.

## PROJECT RIGHT-OF-WAY / EASEMENT REQUIREMENTS

**Is right-of-way acquisition proposed?** ☐ Yes ☒ No

If yes, describe existing right-of-way (ROW) ownerships along the project, including when the ROW was obtained and how ownership is documented (i.e., plats, deeds, prescriptions, easements) (500 character limit).

Attach ROW documentation as appropriate.

No right-of-way acquisition is needed for the proposed sidewalk. Sufficient right-of-way is in public ownership for the construction of the sidewalk.

Also describe proposed acquisition including timeline, expected fund source, limitations on fund use or availability, and who will acquire and retain ownership of proposed right-of-way (500 character limit):

Not applicable as there is no proposed acquisition. All right-of-way required for the sidewalk is currently in public ownership.

Environmental Assessment (E) associated with the design phase	\$ 0	\$	\$ 0
Permits associated with the design phase (including application fees, mitigation and permit acquisition work)	\$ 23000	\$	\$ 23000
Right-of-Way	\$ 0	\$	\$ 0
Construction	\$ 505805.86	\$	\$ 505805.86
Construction Engineering and Inspection Activities (CEI)	\$ 100000	\$	\$ 100000
Other costs* (please describe)	\$	\$	\$ 0
<b>TOTAL ESTIMATED PROJECT COST</b>	<b>\$ 703805.86</b>	<b>\$ 0</b>	<b>\$ 703805.86</b>
<b>PERCENT OF TOTAL PROJECT COST</b>	<b>100%</b>	<b>0%</b>	<b>100%</b>

*\*FDOT does not allow programming for contingency costs. Any contingency costs should be accounted for using local funds.*


## Certification of Project Sponsor

I hereby certify that the proposed project herein described is supported by **Taylor County Board of County Commissioners** (sponsoring entity) and that said entity will:

1. Provide any required funding match;
2. Enter into a maintenance agreement with the Florida Department of Transportation, as necessary;
3. Comply with the Federal Uniform Relocation Assistance and Acquisition Policies Act (The Uniform Act) for any right-of-way actions required for the project;
4. Comply with NEPA process prior to construction which may require involvement with the State Historic Preservation Officer (SHPO), and other State and/or Federal agencies, prior to construction; and
5. Support other actions necessary to fully implement the proposed project.

I further certify that the estimated costs included herein are reasonable and that **Taylor County Board of County Commissioners** (sponsoring entity) will follow through on the project once programmed in the Florida Department of Transportation's Work Program.

Sincerely,



Thomas Demps



EDOWLING ST

ENANCY ST

EDM ST

NORTH ST

EAST ST

MANANTIAS ST

PERRY AVE

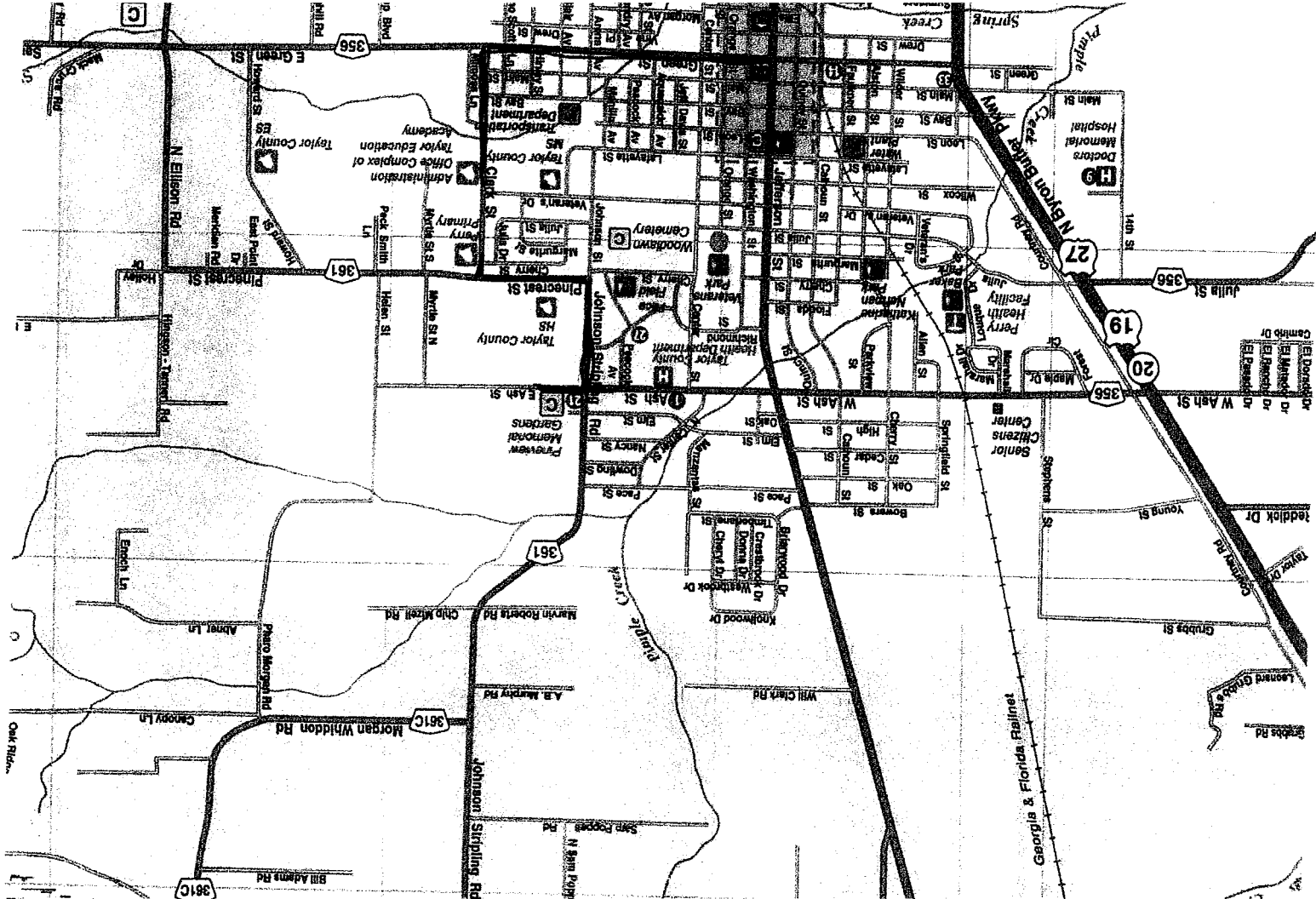
JOHNSON ST

PINE ST

CHERRY ST

N CENTER ST

Sidewalk





# Legend

- Parcels
- Highway
- City Streets
- Graded
- Roads
- Tram

Parcel ID 03729-500

Sec/Twp/Rng 24-04-07

Property Address Unassigned Location RE  
PE

District

Brief Tax Description

PE

LEG 0032.97 ACRES - RIGHT OF WAY - JOHNSON STRIPLING RD RUNNING FROM - VETERANS DR TO ROBERTS  
AMAN RD

(Note: Not to be used on legal documents)

Alternate ID n/a

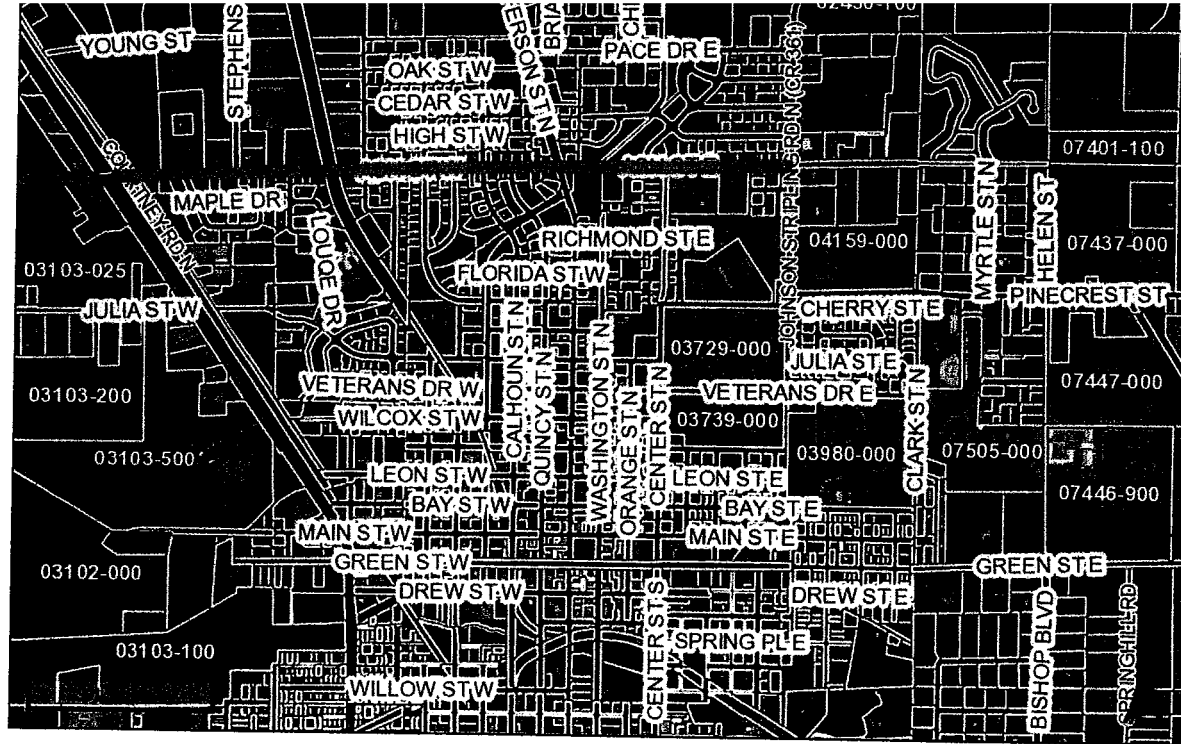
Class Vacant

Acreage n/a

Owner Address TAYLOR COUNTY

P O BOX 620

PERRY FL 32348



# Legend

- ☐ Parcels
- Highway
- City Streets
- Graded
- Roads
- Tram

Parcel ID 02727-500

Sec/Twp/Rng 23-04-07

Property Address Unassigned Location RE  
PE

District PE

Brief Tax Description LEG 0013.62 ACRES - PAVED STREET KNOWN AS ASH STREET - RUNNING FROM US 19 TO MILLER RD -  
(Note: Not to be used on legal documents)

Alternate ID n/a

Class Vacant

Acreage 3.32

Owner Address TAYLOR COUNTY

P O BOX 620

PERRY FL 32347

## **Detailed Scope of Work Johnson Stripling/Ash Street Sidewalk**

The Johnson Stripling/Ash Street Sidewalk Project consists of the construction of a .57 mile (3,000 LF), 5 foot wide concrete sidewalk. There is currently no existing sidewalk and there is sufficient publicly owned right-of-way to accommodate the proposed sidewalk. Both roads are heavily travelled by both vehicles and pedestrians particularly during school hours. With the construction of this sidewalk, all three primary routes to Taylor County Schools will provide safe, off-road pedestrian routes for the many students who walk to and from school. In addition to the schools, Johnson Stripling Road and Ash Street are key pedestrian routes to the Taylor County Health Department, Taylor County VA Clinic, Perry Boys and Girls Club, Woodlawn Cemetery, and several medical offices in the immediate area. The proposed sidewalk project is a much needed expansion of the existing multimodal pedestrian pathways providing safer routes in high traffic areas and the public's desire to interconnect end point destinations. Taylor County's efforts to shift and separate pedestrian traffic from vehicular traffic integrates seamlessly with the Florida Department of Transportation's Vision Zero initiatives to eliminate transportation related fatalities and serious injuries. Taylor County will provide oversight of all engineering, project management, and administrative services for the Johnson Stripling/Ash Street Sidewalk Project.



- Statement of Issue:** Board to discuss possible grant submission to the 2028 funding cycle for the FDOT Transportation Alternatives Program. The County is eligible to submit a maximum of two projects. If the Board chooses to submit two projects the Board must determine which project is the top priority at grant submission.
- Recommended Action:** Move forward with the submission of two application to the TAP. If the Board chooses to submit application a public hearing will be held January 18, 2022 to receive public input as required in the application.
- Fiscal Impact:** The County will not be required to provide a cash match. The County will be required to provide engineering and program administration services.
- Budgeted Expense:** Y/N Not applicable at this time.
- Submitted By:** Melody Cox, Grants Writer
- Contact:** Melody Cox

### **SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS**

**History, Facts & Issues:** The FDOT Transportation Alternatives applications are submitted a minimum of five years in advance.

**Attachments:**

**Solicitation Letter and Funding Application for the 2028  
Transportation Alternative Program.**

**Statement of Issue:** Board to hold a public hearing to discuss and receive public input for the possible grant submission of two projects for the 2028 funding cycle for the FDOT Transportation Alternatives Program. The proposed projects are a sidewalk to be constructed at Keaton Beach along Keaton Beach Drive to Hodges Park and the second project is a sidewalk to be constructed from the High School along Johnson Striping and Ash Street to Jefferson Street to connect with existing Ash Street sidewalk.

**Recommended Action:** Move forward with the submission of two grant applications for the proposed projects to the TAP.

**Fiscal Impact:** The County will not be required to provide a cash match. The County will be required to provide engineering and program administration services.

**Budgeted Expense: Y/N** Not applicable at this time.

**Submitted By:** Melody Cox, Grants Writer

**Contact:** Melody Cox

**SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS**

**History, Facts & Issues:** The FDOT Transportation Alternatives application

**Highway sidewalk project from Jefferson Street to South Side Park, the Green Street sidewalk, the bike lane/sidewalk along County Road 361 from Keaton Beach Coastal Park to Dark Island Drive, and the sidewalk along U. S. 19 N to the Sports Complex. This program also funded the paved parking areas, bridge, equestrian area, and restrooms at Hampton Springs Park.**

**Attachments:**

**Solicitation Letter and maps with the proposed sidewalk routes**

DATE           20            
 FOR Taylor Co Board Comm  
PO Box 620  
Perry, FL 32348

Dates Of Insertion						Total Rate	Amount
	1/7						
Public Hearing							
Side Walks							
						Affidavit	
						+ 10 —	
Legal Advertising	Date	Inches	No. Insertions				
	<del>1/8</del>	8	1				
8 X 1 X 1.54 X 5.74 TOTAL							\$ 80.72

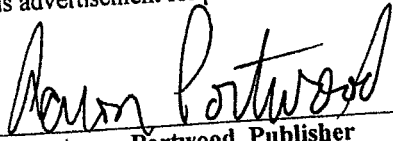
OK to Pay JE  
 0114-54902

Notice Of Public Hearing  
Taylor Co. Board of County Comm.  
Tuesday, January 18, 2022

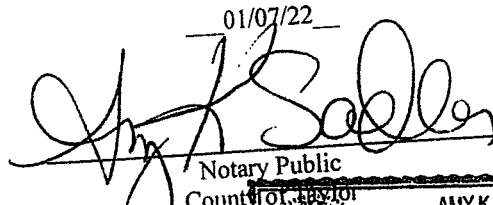
was published in said newspaper in the issues of:

January 7, 2022

Affidavit says further that the said, newspapers published at Perry in said Taylor County, Florida, each week; has been entered as second class mail matter at the Post Office in Perry, Florida, in said Taylor County, Florida for a period of one year next proceeding the first publication of the attached copy of notice to appear: and affiant further says that he has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in said newspaper.

  
Aaron Portwood, Publisher

Sworn to and subscribed  
before me this

01/07/22  
  
Notary Public  
County of Taylor, Florida  
MY K. SADER

TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS TO FLORIDA DEPARTMENT OF TRANSPORTATION, TRANSPORTATION ALTERNATIVES PROGRAM (TAP) FOR THE 2028 FUNDING CYCLE THE BOARD OF COMMISSIONERS INTENDS TO SUBMIT GRANT APPLICATIONS FOR A SIDEWALK TO BE CONSTRUCTED AT KEATON BEACH ALONG KEATON BEACH DRIVE AND A SIDEWALK TO BE CONSTRUCTED FROM THE HIGH SCHOOL ALONG JOHNSON STRIPING & ASH STREET TO JEFFERSON STREET TO CONNECT WITH THE EXISTING ASH STREET SIDEWALK. ALL MEMBERS OF THE PUBLIC ARE WELCOME TO PARTICIPATE. NOTICE IS FURTHER HEREBY GIVEN PURSUANT TO FLORIDA STATUTE 286.105 THAT ANY PERSON OR PERSONS DECIDING TO APPEAL ANY MATTER CONSIDERED AT THIS MEETING WILL NEED A RECORD OF THE HEARING AND MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THE PUBLIC HEARING WILL BE HELD AT THE TAYLOR COUNTY BOARD OF COMMISSIONERS MEETING ROOM, 201 E. GREEN STREET, PERRY, FLORIDA 32347. A CONFERENCE LINE WILL ALSO BE AVAILABLE FOR PUBLIC PARTICIPATION AT 1-917-900-1022 ACCESS CODE 32347. THIS IS NOT A TOLL FREE NUMBER AND YOU MAY BE SUBJECT TO LONG DISTANCE CHARGES, ACCORDING TO YOUR LONG DISTANCE PLAN. ALL PERSONS INTERESTED IN THIS MATTER SHOULD BE GOVERNED BY THIS PUBLIC NOTICE. ADDITIONAL

# RECEIVED

JAN 10 2022

GARY KNOWLES  
CLERK CIRCUIT COURT  
TAYLOR COUNTY, FLORIDA

**MEETING DATE REQUESTED:**

**February 7, 2022**

**Statement of Issue:** Board to hold a public hearing to discuss and receive public input for the possible grant submission to the 2028 funding cycle for the FDOT Transportation Alternatives Program for the construction of a sidewalk on North Jefferson Street (US 221 N) from Ash Street to approximately Graves Drive In Restaurant.

**Recommended Action:** Move forward with the submission of the grant application for the proposed sidewalk.

**Fiscal Impact:** The County will not be required to provide a cash match. The County will be required to provide engineering and program administration services.

**Budgeted Expense:** Y/N Not applicable at this time.

**Submitted By:** Melody Cox, Grants Writer

**Contact:** Melody Cox

#### **SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS**

**History, Facts & Issues:** The FDOT Transportation Alternatives applications are submitted a minimum of five years in advance. Transportation Alternatives funds can be used for



**Jennerson Street to South Side Park, the Green Street sidewalk, the bike lane/sidewalk along County Road 361 from Keaton Beach Coastal Park to Dark Island Drive, and the sidewalk along N. U.S. 19 to the Sports Complex. This program also funded the paved parking areas, bridge, equestrian area, and restrooms at Hampton Springs Park.**

**Attachments:**

**Map of the proposed sidewalk route.**

FOR Taylor Co Planning Board  
PO Box 1620  
Perry, FL 32348

Dates Of Insertion	1/21					Total Rate	Amount
	Notice of Public					1	
	Hearing Feb 3, 2022						
						Affidavit	
						+	10
Legal Advertising	Date	Inches	No. Insertions				
		6	1				
6x1x1.54x5.74						TOTAL \$	63.04


OK to Pay JE  
0114-54902  
1/25/22

Meeting Feb. 7, 2022

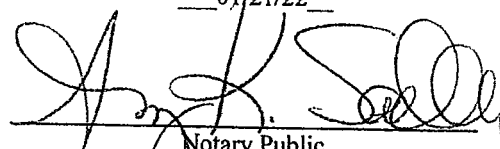
was published in said newspaper in the issues of:

January 21, 2022

Affidavit says further that the said, newspapers published at Perry in said Taylor County, Florida, each week; has been entered as second class mail matter at the Post Office in Perry, Florida, in said Taylor County, Florida for a period of one year next proceeding the first publication of the attached copy of notice to appear: and affiant further says that he has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in said newspaper.

  
Aaron Portwood, Publisher

Sworn to and subscribed  
before me this

01/21/22  
  
Notary Public

NOTICE IS HEREBY GIVEN THAT THE TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS WILL HOLD A PUBLIC HEARING MONDAY, FEBRUARY 7, 2022 AT 6:05 PM TO RECEIVE PUBLIC INPUT AND NOTIFY THE PUBLIC OF THE POSSIBLE GRANT SUBMISSION OF A GRANT APPLICATION BY THE TAYLOR COUNTY BOARD OF COMMISSIONERS TO FLORIDA DEPARTMENT OF TRANSPORTATION ALTERNATIVES PROGRAM (TAP) FOR THE 2022 FUNDING CYCLE. THE BOARD OF COMMISSIONERS INTENDS TO SUBMIT GRANT APPLICATIONS FOR A SIDEWALK TO BE CONSTRUCTED ALONG N. U.S. 221 FROM ASH STREET TO APPROXIMATELY GRAVES DRIVE IN ALL MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND. NOTICE IS FURTHER HEREBY GIVEN PURSUANT TO FLORIDA STATUTE 286.005 THAT ANY PERSON OR PERSONS DECIDING TO APPEAL ANY MATTER CONSIDERED AT THIS MEETING WILL NEED A RECORD OF THE HEARING AND MAY NEED TO

ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THE PUBLIC HEARING WILL BE HELD AT THE TAYLOR COUNTY BOARD OF COMMISSIONERS MEETING ROOM, 201 E. GREEN STREET, PERRY, FLORIDA 32347. A CONFERENCE LINE WILL ALSO BE AVAILABLE FOR PUBLIC PARTICIPATION AT 1-917-900-1022, ACCESS CODE 92247. THIS IS NOT A TOLL FREE NUMBER AND YOU MAY BE SUBJECT TO LONG DISTANCE CHARGES ACCORDING TO YOUR LONG DISTANCE PLAN. ALL PERSONS INTERESTED IN THIS MATTER SHOULD BE GOVERNED BY THIS PUBLIC NOTICE. ADDITIONAL INFORMATION MAY BE OBTAINED FROM MELODY COX, GRANTS WRITER AT 850-371-0377 OR AT MELODY.COX@TAYLORCOUNTYGOV.COM. DATED THIS 18TH DAY OF JANUARY 2022, BOARD OF COUNTY COMMISSIONERS, TAYLOR COUNTY, FLORIDA.

**RECEIVED**

**JAN 24 2022**

**GARY KNOWLES  
CLERK CIRCUIT COURT  
TAYLOR COUNTY, FLORIDA**

01/21/2022 Retail Adv - PNH 161.10  
TAP NOTICE  
01/21/2022 Classified Line - PNH 8.80  
\*\*\*\*\* Total 169.90

OK to Pay JE  
0114-54902  
2/07/22

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REMITTANCE COUPON

TAYLOR CO BOARD OF CO COMMS

Account No: 791  
Amount Due Now: 169.90

was published in said newspaper in the issues of:

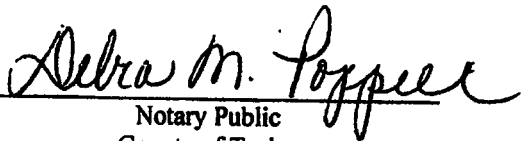
JANUARY 21, 2022

Affiant says further that the said, newspapers published at Perry in said Taylor County, Florida, each week; has been entered as second class mail matter at the Post Office in Perry, Florida, in said Taylor County, Florida for a period of one year next proceeding the first publication of the attached copy of notice to appear: and affiant further says that he has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in said newspaper.



AARON PORTWOOD, PUBLISHER

Sworn to and subscribed  
before me this  
01/21/2022



Notary Public

nationally-celebrated observance that promotes the benefits of trees in the urban environment and encourages tree planting and care.

Florida is the first state to celebrate Arbor Day each year (along with

transpiration (evaporation of water from leaves) this time of year, making them easier to transplant without putting them through too much stress.

The cabbage palm is Florida's State Tree and is featured on the seal of

ideal circumstances need a substantial amount of time, care and particularly, proper irrigation to become established in the landscape.

• Tree establishment will occur more rapidly when irrigation is supplied in correct quantity and frequency.

**On behalf of the Taylor County Board of Commissioners,  
Taylor County Grants Department will host a public meeting**

**January 31, 2022 at 10:00 A.M.**

to discuss and receive public input on the County's applications to the Florida Department of Transportation, Transportation Alternative Program (TAP) requesting funding assistance for the construction of sidewalks at the following locations:

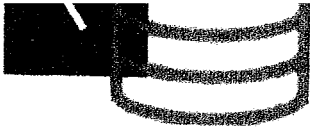
1. Perry - From Taylor County High School on Johnson Stripling Road down Ash Street to Jefferson Street
2. Perry - N. US 221 from Ash Street to approximately Graves Drive-In Restaurant

**The meeting will be held at  
201 E. Green Street, Perry, FL 32347**

In an effort to protect the public and Board of County Commissioner's employees, a conference line has been set up to accommodate community access to the meeting.

**Conference Line: 1-917-900-1022  
Access Code: 32347#**

*This is not a toll free number and you may be subject to long distance charges, according to your long distance plan. If you wish to speak during the meeting dial #5. The moderator will unmute your line when it is your turn to speak. You will be notified of your chance to speak announcing the last 4 digits of your telephone number. Please announce your name and address. You will be allowed 5 minutes to*



Learn More



## QUICK LINKS



[Florida Department of Transportation, Transportation Alternative Program \(TAP\) Public Meeting](#)

---

[Annual Financial Reports](#)

---

[Board Agendas](#)

---

[Brd. of County Commissioners](#)

---

[Constitutional Offices](#)

---

[Employment](#)

---

[Florida State Expenditure Plan](#)

---

[Revised Roll-Off Schedule](#)

---

[Taylor County Local Mitigation Strategy 2020](#)

---

[LICENSING BOARD](#)



Duration:

1 Hour

Detail:

On behalf of the Taylor County of Commissioners, Taylor County Grants Department will host a public meeting January 31, 2022 at 10:00 A.M. to discuss and receive public input on the County's applications to the Florida Department of Transportation, Transportation Alternative Program (TAP)

requesting funding assistance for the construction of sidewalks at the following locations:

1. Perry - From Taylor County High School on Johnson Stripling Road down Ash Street to Jefferson Street

2. Perry - N. US 221 from Ash Street to approximately Graves Drive-In Restaurant

The meeting will be held at 201 E.

Green Street, Perry, FL 32347. In an effort to protect the public and

Board of County Commissioner's employees, a conference line has been set up to accommodate

community access to the meeting. Conference Line: 1-917-900-1022

Access Code: 32347#

This is not a toll free number and you may be subject to long distance charges, according to your long

distance plan. If you wish to speak during the meeting dial #5. The moderator will unmute your line when

it is your turn to speak. You will be notified of your chance to speak announcing the last 4 digits of your telephone number. Please announce your name and address. You will be allowed 5 minutes to speak.

All public comments received will be posted on the County's website at [www.taylorcountygov.com](http://www.taylorcountygov.com). Public comments will also be included with the funding application. For additional information, please

## QUICK LINKS

Florida Department of Transportation, Transportation Alternative Program (TAP) Public Meeting

Annual Financial Reports

Board Agendas

Brd. of County Commissioners

Constitutional Offices

Employment

Florida State Expenditure Plan

Revised Roll-Off Schedule

Taylor County Local Mitigation Strategy 2020

On behalf of the Taylor County Board of Commissioners, Taylor County Grants Department will host a public meeting January 31, 2022 at 10:00 A.M. to discuss and receive public input on the County's applications to the Florida Department of Transportation , Transportation Alternative Program (TAP) requesting funding assistance for the construction of sidewalks at the following locations:

1. Perry – From Taylor County High School on Johnson Stripling Road down Ash Street to Jefferson Street
2. Perry – N. US 221 from Ash Street to approximately Graves Drive-In Restaurant

The meeting will be held at 201 E. Green Street, Perry, FL 32347. In an effort to protect the public and Board of County Commissioner's employees, a conference line has been set up to accommodate community access to the meeting.

Conference Line: 1-917-900-1022

Access Code: 32347#

This is not a toll free number and you may be subject to long distance charges, according to your long distance plan. If you wish to speak during the meeting dial #5. The moderator will unmute your line when it is your turn to speak. You will be notified of your chance to speak announcing the last 4 digits of your telephone number. Please announce your name and address. You will be allowed 5 minutes to speak.

All public comments received will be posted on the County's website at [www.taylorcountygov.com](http://www.taylorcountygov.com). Public comments will also be included with the funding application.

For additional information, please contact Melody Cox at [melody.cox@taylorcountygov.com](mailto:melody.cox@taylorcountygov.com) or Jami Evans at [jevans@taylorcountygov.com](mailto:jevans@taylorcountygov.com) or 850-838-3553.

If you are a person with a disability who needs any accommodation in order to participate in the meeting, you are entitled at no cost to you, to provision of reasonable assistance. Please contact Jami Evans at 850-838-3553 within three working days of the meeting.



Florida Department of Transportation

Tallahassee, Florida

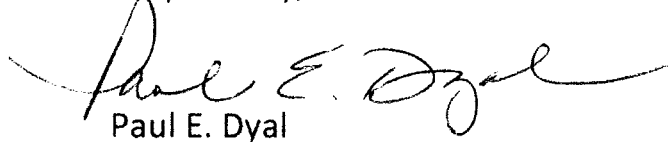
RE: Letter of Support

Dear FDOT:

I am writing this letter in complete support for the sidewalk grant submitted by The Taylor County Commissioners. The area chosen to obtain the funding to construct a new sidewalk is an area of high need. This project would make it so much safer for our students that walk to school each day, as well as having a sidewalk to return to home. This would especially give students who walk home after school activities in the afternoon a much safer walk.

I salute our County Commissioners for picking this area and I am asking the FDOT to approve their grant application.

Respectfully,

A handwritten signature in black ink, appearing to read "Paul E. Dyal", with a stylized, flowing script. The signature is written over the printed name "Paul E. Dyal".

Paul E. Dyal

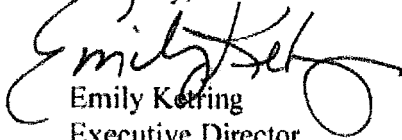
Re: Letter of Support

Dear Mr. Florida Department of Transportation,

Please accept the Letter of Support from the Boys & Girls Club of North Central Florida for the application the Taylor County Board of Commissioners is submitting requesting funding assistance to construction a sidewalk on a heavily travelled area. Currently children walk along the edge of the road. The proposed sidewalk will provide a safe route of transportation for the many children who walk to the two schools in the area and to the Boys & Girls Club of North Central Florida for afterschool programming.

Please feel free to email me with any questions at [emily@bgcperry.com](mailto:emily@bgcperry.com).

Sincerely,

A handwritten signature in black ink, appearing to read "Emily Ketting", with a large, stylized loop at the end.

Emily Ketting  
Executive Director

Boys & Girls Club of North Central Florida

The Boys & Girls Club's mission: To enable all young people, especially those who need us most, to reach their full potential as productive, caring, responsible citizens.

# ENGINEER'S COST ESTIMATE SPREADSHEET

Project Title: Ash Street/Johnson Stripling Rd Sidewalk Connection  
Date: February 16, 2022

Item Description*	Transportation Alternatives Program Requested Funds			Other Funds		
	Quantity	Unit	Engineer's Unit Cost	Engineer's Subtotal Cost	Quantity	Unit
NT CD	1.0	LS	\$ 75,000.00	\$ 75,000.00		
	1.0	LS	\$ 70,000.00	\$ 70,000.00		
	1050.0	LF	\$ 3.50	\$ 3,675.00		
	1.0	LS	\$ 30,000.00	\$ 30,000.00		
	66.7	SV	\$ 85.00	\$ 5,666.67		
	7.0	EA	\$ 150.00	\$ 1,050.00		
	138.3	CY	\$ 15.00	\$ 2,074.07		
	1318.5	CY	\$ 21.00	\$ 27,688.50		
	2.2	CY	\$ 60.00	\$ 134.40		
	8.9	CY	\$ 1,300.00	\$ 11,555.56		
	8.0	LF	\$ 130.00	\$ 1,040.00		
	20.0	LF	\$ 100.00	\$ 2,000.00		
	20.0	LF	\$ 50.00	\$ 1,000.00		
	1395.0	SV	\$ 70.00	\$ 97,650.00		
	354.4	SV	\$ 100.00	\$ 35,444.44		
	17.3	SV	\$ 40.00	\$ 693.33		
	4111.0	SV	\$ 3.50	\$ 14,388.50		
	16.0	EA	\$ 500.00	\$ 8,000.00		
	12.0	AS	\$ 200.00	\$ 2,400.00		
	12.0	AS	\$ 200.00	\$ 2,400.00		
ID, 6" FOR EDGE LINE SID, 6" FOR CENTERLINE AT STOPBAR WALK AND ROUNDABOUT AR AND CROSSWALK PARKING	13.0	EA	\$ 125.00	\$ 1,625.00		
	280.0	LF	\$ 4.00	\$ 1,120.00		
	320.0	LF	\$ 4.00	\$ 1,280.00		
	680.0	LF	\$ 7.00	\$ 4,760.00		
	276.0	LF	\$ 10.00	\$ 2,760.00		
	160.0	SP	\$ 15.00	\$ 2,400.00		
	100.0	LF	\$ 1,000.00	\$ 100,000.00		
				\$		
				\$		
				\$		

approved prior to adoption in the Department's Five Year  
projects must follow appropriate design criteria and meet

was obtained from:  
guidance.shim  
ates manual as well as historical cost information for

Prepared by:

Keeneth Dwyer

Name

Signature

PE Number: PE38014

Reviewed by:

Name

Signature

**Statement of Issue:****To consider Ad Valorem Tax Exemption, per County Ordinance.****Recommended Action:****Fiscal Impact:****\$53,128 in current fiscal year, if granted****Budgeted Expense:****N/A****Submitted By:****LaWanda Pemberton, County Administrator on behalf of Taylor County Development Authority****Contact:****Taylor County Development Authority****SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS**

**History, Facts & Issues:** The Taylor County Development Authority Board of Directors voted on February 17, 2022 to recommend that "the Board of County Commissioners adopt an ordinance granting a 100% tax exemption as to both real and tangible property taxes, for a period of 10 years, if deemed appropriate in the discretion of the Board of County Commissioners".

**Options:****Grant/Not grant requested exemption for time frame and percentage deemed appropriate by the Board of County Commissioners**

Taylor County Board of County Commissioners  
201 East Green Street  
Perry, Florida 32347  
tcbcc@taylorcountygov.com

Date: February 18, 2022

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**Economic Development Ad Valorem Property Tax Exemption Application for  
Steinhatchee Marina at Deadman's Bay, LLC**

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Dear Board Members,

Per the County's Code, one of the duties of the Director of the Taylor County Development Authority is to review tax abatement applications to determine whether the application is complete and meets the requirements of the County Code. Since the TCDA does not presently have a Director, this task has fallen to me in the interim.

Steinhatchee Marina at Deadman's Bay, LLC submitted an application for exemption to the TCDA on February 1, 2022. Steinhatchee Marina at Deadman's Bay, LLC is requesting the following exemption: Real and Personal Property. The TCDA has reviewed said application and found that it is complete, and that Steinhatchee Marina at Deadman's Bay, LLC is eligible for the requested exemption.

The economic impact of said exemption, if granted as requested by Steinhatchee Marina at Deadman's Bay, LLC, is as follows:

Jobs	
Full time jobs added:	29
Part time jobs added:	6
Temporary jobs added:	*****

Real Property Tax ("RPT")	
Duration of tax abatement in years:	10
Increase in annual RTP revenue, averaged over ten (10) years, before exemption applied:	\$47,574.85
Estimated annual average RTP exemption amount:	25%      -\$11,893.71

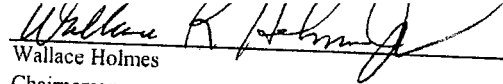


	75%	\$350,811.34
	100%	\$475,748.45

Tangible Personal Property Tax ("TPPT")		
Duration of tax abatement in years:		10
Increase in annual TPPT revenue, averaged over ten (10) years, before exemption applied:		\$2,997.23
Estimated annual average TPPT exemption amount:	25%	-\$749.31
	50%	-\$1,498.62
	75%	-\$2,247.92
	100%	-\$2,997.23
Net increase in average annual TPPT revenue after exemption applied:	25%	\$2,247.92
	50%	\$1,498.62
	75%	\$749.31
	100%	\$0.00
Total increase in TPPT revenue, over ten (10) years, before exemption applied:		\$29,972.32
Total increase in TPPT revenue, over ten (10) years, after exemption applied:	25%	\$22,479.24
	50%	\$14,986.16
	75%	\$7,493.08
	100%	\$0.00
Total TPPT savings to applicant over ten (10) year tax exemption period:	25%	\$7,493.08
	50%	\$14,986.16
	75%	\$22,479.24
	100%	\$29,972.32

The TCDA Board hereby recommends that the County Commission take the following action:

**Pass an ordinance granting a 100% tax exemption as to both real property taxes and tangible property taxes, for a period of 10 years, if deemed appropriate in the discretion of the Board of County Commissioners.**

  
Wallace Holmes

Chairperson

Taylor County Development Authority

## Application for Economic Development Ad Valorem Tax Exemption

Taylor County, Florida

Applicant: Steinhatchee Marina at Dead Man's Bay, LLC

Address: 104 First Ave. SW  
Steinhatchee, FL 32359

Phone: 904-280-9243

Fax: email address: atormollen@gmail.com

Contact Person: Adam Tormollen

**Applicant is (check all that apply, but at least one, and describe below how Applicant meets the checked criteria):**

☐ A business or organization establishing 10 or more new jobs to employ 10 or more full-time employees in this state, paying an average wage for such new jobs that is above the average wage in the area, which principally engages in any one or more of the following operations:

☐ Manufactures, processes, compounds, fabricates, or produces for sale items of tangible personal property at a fixed location and which comprises an industrial or

- ☐ Any business or organization located in an area that was designated as an enterprise zone pursuant to chapter 290 as of December 30, 2015, or brownfield area that first begins operation on a site clearly separate from any other commercial or industrial operation owned by the same business or organization.
- ☐ A business or organization that is situated on property annexed into a municipality and that, at the time of the annexation, is receiving an economic development ad valorem tax exemption from the county under s. 196.1995.
- ☐ A business or organization establishing 10 or more new jobs to employ 10 or more full-time employees in this state, paying an average wage for such new jobs that is above the average wage in the area, which principally engages in any of the operations referred to in subparagraph (14)(a)1.; or A business or organization establishing 25 or more new jobs to employ 25 or more full-time employees in this state, the sales factor of which, as defined by s. 220.15(5), for the facility with respect to which it requests an economic development ad valorem tax exemption is less than 0.50 for each year the exemption is claimed; provided that such business increases operations on a site located within the same county, municipality, or both colocated with a commercial or industrial operation owned by the same business or organization under common control with the same business or organization, resulting in a net increase in employment of not less than 10 percent or an increase in productive output or sales of not less than 10 percent.
- ☒ Any business or organization located in an area that was designated as an enterprise zone pursuant to chapter 290 as of December 30, 2015, or brownfield area that increases operations on a site located within the same zone or area colocated with a commercial or industrial operation owned by the same business or organization under common control with the same business or organization.

Applicant requests the adoption of an ordinance granting an Economic Development Ad Valorem Property Tax Exemption.

The name and location of the new business or the expansion of an existing business is:

Steinhatchee Marina at Dead Man's Bay, LLC

104 First Ave. SW

Steinhatchee, FL 32359

The improvements to real property for which an exemption is requested are described as, and the date of commencement of construction of such improvements are:

Please see attached Exhibit B - Tangible Personal Property Schedule.

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The following can serve as proof that the Applicant is a new business or an expansion of an existing business:

Please see attached Exhibit C - Taylor County Business License and Building Permit.

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The number of jobs the applicant expects to create along with the average wage of the jobs and whether the jobs are full-time or part-time:

Applicant expects to create 35 jobs. The average wage of the jobs is expected to be \$18.29 per hour. Applicant expects 29 of these jobs to be full-time positions and 6 of these jobs to be part-time and/or temporary positions. Please see attached Exhibit D - Projected Job Creation.

The anticipated number of employees of the business is:

35 . Please see attached Exhibit D - Projected Job Creation .

The expected numbers of employees of the business who will reside in Taylor County is:

27. Please see attached Exhibit D - Projected Job Creation .

The average wage of the employees of the business is or will be:

\$18.29 per hour. Please see attached Exhibit D - Projected Job Creation .

The environmental impact of the business is or is expected to be:

Negligible. The environmental impact of the business has already been reviewed and approved  
by the Suwannee River Water Management District, the Florida Department of Environmental  
Protection, and the US Army Corps of Engineers. Please see attached Exhibit E - Permits.

The anticipated volume of business or production is:

The anticipated volume of business in terms of total revenue is as follows:

Tavern = \$396,000 per year. Boat and kayak rentals = \$715,996.

Retail Store = \$990,000 per year. Dry stack storage = \$265,884 per year.

Wet slip rentals = \$394,875 per year. Total = \$2,762,755 per year.

Would relocation or expansion of the business occur or have occurred without the exemption?



pursuant to chapter 290 as of December 30, 2015.

What is the cost and demand for services or product produced by the business?

Please see attached Exhibit F - costs for services. Based on several years of experience there is a high demand for these services.

What is (or will be) the source of supplies of the business and will other businesses in the county will be used to meet the supply demands of the business?

Various vendors will be used as sources of supplies of the business. The business will use other businesses in Taylor County to meet its supply demands, such as; Ware Oil and Supply Company - Perry, FL, Big Bend Marine - Perry, FL, Steinhatchee Hardware & Building Supply, Inc. - Steinhatchee, FL, Dollar General - Steinhatchee, FL, and Team Williams Printing and Signs - Steinhatchee, FL.

On behalf of: Steinhatchee Marina at Dead Man's Bay, LLC

Date: 02/01/2022

### CERTIFICATION

I hereby certify that the foregoing Application for Economic Development Ad Valorem Property Tax Exemption was submitted to the Taylor County Development Authority on the date below.

Signature: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

4	Bartender - 3	18.00	Per Hour	Full-Time	Apr-22	Yes
5	Server -1	15.00	Per Hour	Full-Time	Apr-22	Yes
6	Server -2	15.00	Per Hour	Full-Time	Apr-22	Yes
7	Server -3	15.00	Per Hour	Full-Time	Apr-22	Yes
8	Cook - 1	18.00	Per Hour	Full-Time	Apr-22	Yes
9	Cook - 2	18.00	Per Hour	Full-Time	Apr-22	Yes
10	Cook - 3	18.00	Per Hour	Full-Time	Apr-22	Yes
11	Dishwasher - 1	15.00	Per Hour	Full-Time	Apr-22	Yes
12	Dishwasher - 2	15.00	Per Hour	Full-Time	Apr-22	Yes
13	Busser - 1	15.00	Per Hour	Full-Time	Apr-22	Yes
14	Busser - 2	15.00	Per Hour	Full-Time	Apr-22	Yes
15	Dock Manager	25.00	Per Hour	Full-Time	Apr-22	Yes
16	Assistant Dock Manager	19.00	Per Hour	Full-Time	Apr-22	Yes
17	Dockhand - 1	15.00	Per Hour	Full-Time	Apr-22	Yes
18	Dockhand - 2	15.00	Per Hour	Full-Time	Apr-22	Yes
19	Dockhand - 3	15.00	Per Hour	Full-Time	Apr-22	Yes
20	Dockhand - 4	15.00	Per Hour	Full-Time	Apr-22	Yes
21	Boat Mechanic - 1	25.00	Per Hour	Full-Time	Apr-22	Yes
22	Boat Mechanic - 2	25.00	Per Hour	Full-Time	Apr-22	Yes
23	Retail Store Manager	20.00	Per Hour	Full-Time	Apr-22	Yes
24	Cashier - 1	15.00	Per Hour	Full-Time	Apr-22	Yes
25	Cashier - 2	15.00	Per Hour	Full-Time	Apr-22	Yes
26	Cashier - 3	15.00	Per Hour	Full-Time	Apr-22	Yes
27	Cashier - 4	15.00	Per Hour	Full-Time	Apr-22	Yes
28	Marina Manager	40.00	Per Hour	Full-Time	Apr-22	No
29	Assistant Marina Manager	32.00	Per Hour	Full-Time	Apr-22	No
30	Bartender - 4	18.00	Per Hour	Part-Time	Jul-22	No
31	Server -4	15.00	Per Hour	Part-Time	Jul-22	No
32	Cook - 4	18.00	Per Hour	Part-Time	Jul-22	No

[illegible]**Property Appraiser's Use Only**

# Steinhatchee Marina at Deadman's Bay, LLC

## Ad Valorem Exemption Application

Today's Date:  
Application Submitted:  
Information Needed By:

Wednesday, March 2, 2022  
Tuesday, February 1, 2022  
Wednesday, February 9, 2022

Real Property			
Parcel #(s)	Capital Investment	Year	Expected Annual Increase in County's Portion of Ad Valorem Taxes Based on Capital Investment
09965-050, 10010-000, 10011-000, 10011-100, 10032-000, 10033-000, and 10040-000.	\$6,707,818.00	1	\$48,582.04
		2	\$48,582.04
		3	\$48,582.04
		4	\$48,096.22
		5	\$47,615.26
		6	\$47,615.26
		7	\$47,139.11
		8	\$46,667.72
		9	\$46,667.72
		10	\$46,201.04

Total: \$475,748.45

Tangible Property			
Parcel #(s)	Tangible Personal Property Purchased	Year	Expected Annual Increase in County's Portion of TPP Taxes, Accounting for Depreciation
09965-050, 10010-000, 10011-000, 10011-100, 10032-000, 10033-000, and 10040-000.	\$682,286.48	1	\$4,546.20
		2	\$4,524.46
		3	\$4,131.11
		4	\$3,741.23
		5	\$3,353.32
		6	\$2,905.62
		7	\$2,293.36
		8	\$1,764.12
		9	\$1,446.88
		10	\$1,266.02

Total: \$29,972.32

The board of county commissioners is authorized and empowered to enact this article pursuant to Article VII, Section 3, of the Constitution of the State of Florida and F.S. § 196.1995. In a referendum duly held on January 29, 2008, the electorate of Taylor County authorized the board of county commissioners to grant economic development ad valorem tax exemptions.

(Ord. No. 2009-08, § 2, 5-4-2009)

Sec. 70-33. - Intent and purpose.

It is the intent and purpose of the board of county commissioners in enacting this article to facilitate and foster the following:

- (1) Provide an incentive to those new or expanded businesses which make a positive contribution to the economy of Taylor County in terms of new jobs and improvements to real and personal property;
- (2) Promote the economy by creating jobs in Taylor County in such a manner so as to not disadvantage existing businesses while recognizing that productive competition assists economic growth;
- (3) Enhance the quality of life for the residents of Taylor County by attracting new businesses or fostering expansion of existing businesses;
- (4) Provide incentives to certain eligible businesses (statutorily defined) of diverse industries having a positive impact on the economy of Taylor County;
- (5) Promote the public purpose of enhancing economic growth in Taylor County so as to benefit the county's corporate and residential citizens;
- (6) Provide an open, rational, nonarbitrary, nondiscriminatory basis by which the county commission may grant or deny economic development ad valorem tax exemptions.

- a. A business establishing ten or more quality jobs to employ ten or more full-time employees in Taylor County, which manufactures, processes, compounds, fabricates, or produces for sale items of tangible personal property at a fixed location and which comprises an industrial or manufacturing plant; or
  - b. A business establishing 25 or more quality jobs to employ 25 or more full-time employees in Taylor County, the sales factor of which, as defined by F.S. § 220.15(5), for the facility with respect to which it requests an economic development ad valorem tax exemption is less than 0.50 for each year the exemption is claimed; or
  - c. An office space in Taylor County owned and used by a business newly domiciled in Taylor County; provided such office space houses 50 or more full-time employees of such business; provided that such business or office first begins operation on a site clearly separate from any other commercial or industrial operation owned by the same business.
  - d. Any business located in an enterprise zone that first begins operation on a site clearly separate from any other commercial or industrial operation owned by the same business.
- (2) Expansion of an existing business, which shall mean:
- a. A business establishing ten or more quality jobs to employ ten or more full-time employees in Taylor County, which manufactures, processes, compounds, fabricates, or produces for sale items of tangible personal property at a fixed location and which comprises an industrial or manufacturing plant; or
  - b. A business establishing 25 or more quality jobs to employ 25 or more full-time employees in Taylor County, the sales factor of which, as defined by F.S. § 220.15(5), for the facility with respect to which it requests an economic development ad valorem tax exemption is less than 0.50 for each year the

*Improvements* means physical changes made to raw land, and structures placed on or under the land surface.

*Sales factor* generally means a fraction of which the numerator is the total sales of the taxpayer in the State of Florida during the taxable year or period and the denominator is the total sales of the taxpayer everywhere during the taxable year or period, pursuant to F.S. § 220.15(5).

*Quality Job* is defined by Taylor County Ordinance 2006-1, codified as § 18-241 et seq. of this Code.

(Ord. No. 2009-08, § 6, 5-4-2009)

Sec. 70-37. - Exemption established.

- (a) *Established.* There is hereby established an economic development ad valorem tax exemption. The exemption is a local, optional tax incentive for new and expanding businesses which may be granted or denied at the sole discretion of the commission.
- (b) *Effective date.* The exemptions shall not accrue to improvements to real property made by or for the use of new or expanding businesses when such improvements have been on the tax rolls prior to the effective date the specific ordinance granting the ad valorem tax exemptions to the business.
- (c) *Maximum exemption.* The commission, at its discretion, may exempt from ad valorem taxation up to 100 percent of the assessed value of all improvements to real property made by or for the use of a new business of all tangible personal property of such new business, or up to 100 percent of the assessed value of all added improvements to real property made to facilitate the expansion of an existing business and of the net increase in all tangible personal property acquired to facilitate such expansion of an existing business.
- (d) *Replacement of property.* Property acquired to replace existing property shall not be considered to facilitate a business expansion and therefore, such replacement property, shall not be exempt from ad valorem



Any applicant desiring an economic development ad valorem tax exemption shall, on or before March 1 of the year in which the exemption is requested, file with the commission's designee, (Taylor County Development Authority) Form DR-418 prescribed by the Florida Department of Revenue, or any amendment or replacements thereto, and any supplemental form prescribed by the county (together referred to as "applicant"). The Application shall request that the commission adopt an ordinance granting the applicant an exemption pursuant to this article and shall include the following information:

- (1) The name and location of the new business or the expansion of an existing business;
- (2) A description of the improvements to real property for which an exemption is requested and the date of commencement of construction of such improvements;
- (3) A description of the tangible personal property for which an exemption is requested and the dates when such property was or is to be purchased;
- (4) Proof, to the satisfaction of the commission, that the applicant is a new business or an expansion of an existing business as defined in section 70-35.
- (5) The following information:
  - a. The anticipated number of employees of the business;
  - b. The expected numbers of employees of the business who will reside in Taylor County;
  - c. The average wage of the employees of the business;
  - d. The type of industry or business;
  - e. The environmental impact of the business;
  - f. The anticipated volume of business or production;
  - g. Whether relocation or expansion of the business would occur without the exemption;

board of directors meeting, the TCDA director shall prepare, in writing, a recommendation of the applicant's eligibility for an exemption and prepare an economic impact analysis of the application. The recommendation and analysis shall be forwarded to the TCDA board of directors immediately upon completion.

- (3) *Economic development committee review.* The TCDA board of directors shall review the application and the director's recommendation and analysis to determine whether the applicant is eligible for an exemption and shall recommend to the commission approval or denial of the application (with or without conditions), and the degree and length of the exemption if approval is recommended.
- (4) *Property appraiser review.* Upon receipt and careful review of the original application, the property appraiser shall report the following information to the commission within 30 days:
  - a. The total revenue available to the county for the current fiscal year from ad valorem tax sources, or an estimate of such revenue if the actual total revenue available cannot be determined;
  - b. Any revenue lost to the county for the current fiscal year by virtue of exemptions previously granted, or an estimate of such revenue if the actual revenue lost cannot be determined;
  - c. An estimate of the revenue which would be lost to the county during the current fiscal year if the exemption applied for were granted had the property for which the exemption is requested otherwise been subject to taxation; and
  - d. A determination as to whether the property for which an exemption is requested is to be incorporated into a new business or the expansion of an existing business, or into neither, which determination the property appraiser shall also affix to the face of the application.
- (5) *Final review/adoption by commission.* Upon receipt of the property appraiser's report, the TCDA director shall schedule the application on the next available commission meeting. At that meeting, the

(Ord. No. 2009-08, § 9, 5-4-2009)

Sec. 70-40. - Precedent non-binding.

Applications for exemptions shall be considered by the commission on a case-by-case basis, after consideration by commission of the recommendations of the TCDA board of directors, and the property appraisers report. No precedent shall be implied or inferred by the granting or denial of an exemption pursuant to this article.

(Ord. No. 2009-08, § 10, 5-4-2009)

Sec. 70-41. - All exemptions granted are conditional.

All exemptions granted pursuant to this article shall be conditioned upon the applicant maintaining the new business or the expansion of an existing business, as defined in section 70-35, for the duration of time in which the exemption was granted. In addition the application is conditioned upon the applicant submitting an annual report to the commission evidencing the satisfaction of this condition. The report shall be on a form adopted by the county. The report shall be received by the commission no later than January 31 of each year. The applicant shall also submit any other information or reports as the commission deems reasonably necessary for purposes of determining whether the applicant is complying with the terms, conditions, and intent and purpose of this article, the terms and conditions of the ordinance granting the exemption, and any representations made in the application process.

(Ord. No. 2009-08, § 11, 5-4-2009)

Sec. 70-42. - Revocation of exemption/recovery of funds.

The commission reserves the right to revoke by ordinance any economic development ad valorem tax exemption

**Meeting Date:** March 7, 2022

**Statement of Issue:** Approve the reimbursement Grant Proposals of the Buckeye Reef Enhancement, Construction and Deployment for \$60,000, and the Grant proposal for the Buckeye Reef Monitoring for \$20,000 for fiscal year 2022-2023 to be submitted to the FWC.

**Recommendation:** Approve the submission of the Grant Proposals to FWC.

**Fiscal Impact:** \$ 80,000 **Budgeted Expense:** Yes ☐ No ☒ N/A ☐

**Submitted By:** UF Taylor County Extension

**Contact:** Victor Blanco

### **SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS**

**History, Facts & Issues:** Several deployments of artificial reef materials have occurred off the Taylor County coastline (Buckeye reef and Steinhatchee reef). Artificial reefs increase fish habitat and populations, as well as the species diversity of important sportfish.

Taylor County has been very supportive of artificial reefs due to the positive economic and environmental returns. The Florida Fish and Wildlife Commission has previously approved these applications. We are asking the Board to approve the Grant Proposals to construct

PERRY		FL	32347	PERRY		FL	32348
Telephone (850 ) 838-3500		Fax ( 850 ) 838-3501		Telephone ( 850 ) 838-3508		Fax ( 850 )	
FEID Number 59-6000879		DUNS Number		Email address victorblancomar@ufl.edu			

I hereby certify that all information submitted with this application is true and complete to the best of my knowledge.

Signature of Applicant		Date	Printed Name and Title
------------------------	--	------	------------------------

Project Description		
Name of Proposed Reef Project: <b>BUCKEYE REEF</b>		
Types of Material Proposed for Deployment: <b>PRE-FABRICATED CONCRETE MODULES</b>		
Amount of Material (tons), and/or Number of Module Units Proposed for Deployment: <b>5 Florida Limestone Reef and 5 Grouper Reef</b>		
Proposed Coordinates LAT/LON decimal minutes: <b>29.64845, -83.90139 and 29.64766, -83.90135</b> Depth (ft.): <b>50</b>		
Grant Funds Requested: <b>\$ 60,000</b>	Matching Funds (Cash Only): <b>\$ 2,000</b> (attach letter stating cash match amount)	Total Project Cost: <b>\$ 60000</b>

Artificial Reef Site Permit Information	
(to be provided for each permitted site to be used, <i>permits must be active and valid through August 31, 2022</i> )	
Name of Permit Holder: <b>TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS</b>	
(if different than applicant, attach a letter of authorization from the permit holder to use the site)	
Name of Permitted Site: <b>BUCKEYE REEF</b>	

13. A project timeline and construction schedule.....(required documentation) ☒
14. Number of staff and percentage of time available to undertake administrative and field aspects of project, including subsequent monitoring and assessment.....(up to five points) ☒
15. A written artificial reef monitoring and assessment plan, if available.....(up to five points) ☒
16. A five year local artificial reef management plan which shows linkage with the proposed project, if available.....(up to five points) ☒
17. A demonstration of involvement with a marine advisory board with input on artificial reef issues, if available. Include a listing of marine advisory board members, and a copy of the most recent meeting minutes regarding the proposed project.....(up to two points) ☒
18. One complete copy of each active ACOE and DEP permit with accompanying permit conditions applicable to the project.....(permit requirement) ☒

#### **Local Demand and Public Access**

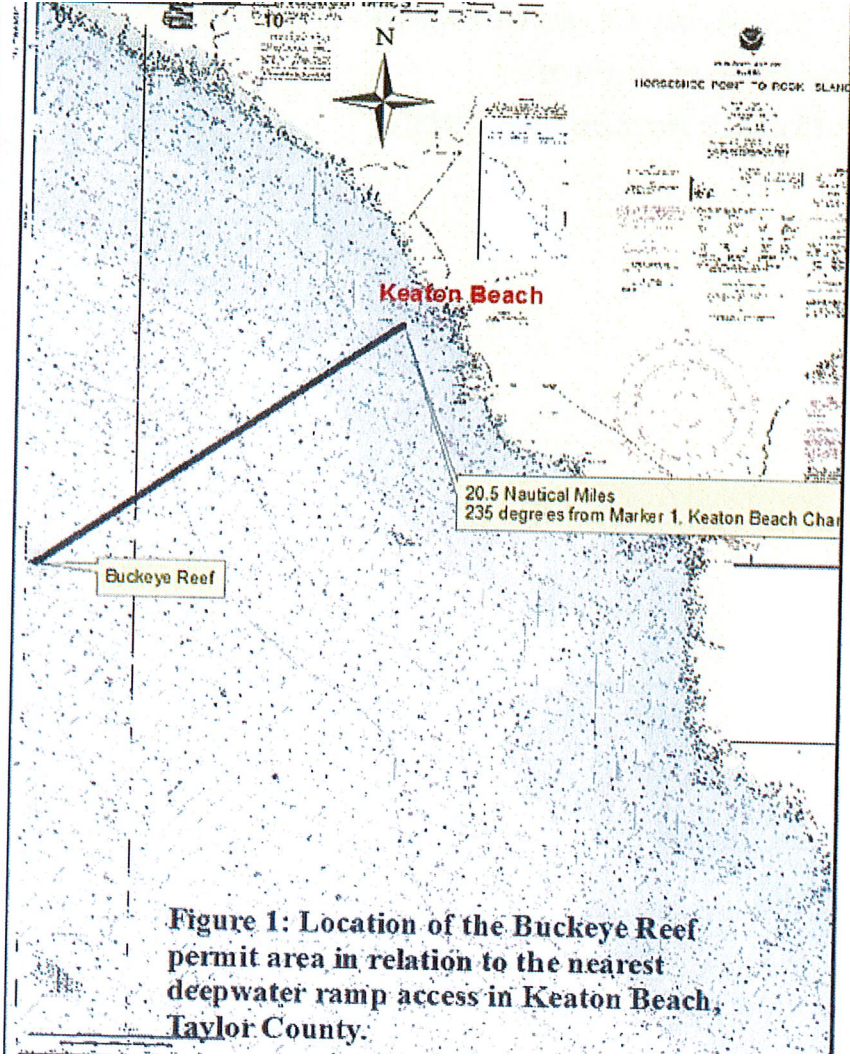
19. A demonstration of public support for the proposed artificial reef project, based upon written letters or resolutions of support less than six months old.....(up to five points) ☒
20. The presence of at least one navigable inlet access point within 20 nautical miles of the project site (list the number of).....(up to three points) ☒

#### **Material Transport and Ownership**

21. A plan to address logistics, coordination, staging area availability, material location, and material transport and handling.....(up to five points) ☒
22. Assurance of the availability of reef material for the proposed project, with an itemized list describing the materials proposed to be deployed.....(up to three points) ☒
23. Proof of ownership. For all proposed reef materials, indicate whether the reef material has already been purchased or donated (including letter(s) of verification).....(permit requirement) ☒

#### **Project Practicality**

24. An approximate estimate of handling and transportation cost per ton for secondary use materials, and/or purchase, handling, and transportation cost for primary materials.....(up to five points) ☒



**Figure 1: Location of the Buckeye Reef permit area in relation to the nearest deepwater ramp access in Keaton Beach, Taylor County.**

GARY KNOWLES, Clerk  
Post Office Box 620  
Perry, Florida 32348  
(850) 838-3500 Phone  
(850) 838-3540 Fax

LAWANDA PEMBERTON, County Administrator  
201 East Green Street  
Perry, Florida 32347  
(850) 838-3900, extension 7 Phone  
(850) 838-3501 Fax

CONRAD C. BISHOP, JR., County Attorney  
Post Office Box 167  
Perry, Florida 32348  
(850) 834-0113 Phone  
(850) 834-2433 Fax

March 7, 2022

Keith Mille  
Florida Fish and Wildlife Conservation Commission  
Division of Marine Fisheries - Artificial Reef Program  
1875 Orange Ave East,  
Tallahassee, FL 32311

Dear Mr. Mille:

Please accept our application entitled, "**Buckeye Reef Enhancement**". This proposal will expand publicly accessible fishing and diving reefs within the large area artificial reef site (LAARS) permitted by the U.S. Army Corps of Engineers. If funded, high relief concrete reef modules will be placed in multiple locations within the Buckeye Artificial Reef site. This project is proposed with the continued in cooperation with the UF-IFAS Taylor County Extension Service.

I also wanted to thank you, your staff, and all FWC for the continued support of the Taylor County artificial reef program. We are excited about the upcoming 2022-2023 reef enhancements.

Very respectfully,



**Victor Blanco**  
University of Florida-IFAS  
Taylor County Extension



Reef		Buckeye Paper Mill	29° 38.400'	83° 54.310'	29.63999442	-83.90516281	47
Buckeye Reef Addition-02	06/26/2002	25 Fh Towers + 25 Fh Modules, 13 Patch Reefs	29° 38.400'	83° 54.310'	29.63999442	-83.90516281	48
Buckeye Reef Addition-03	05/01/2003	27 Patch Reefs of 2 Towers, 2 Fh Units And 2 Juniors	29° 38.190'	83° 54.706'	29.63649442	-83.91176615	51
Buckeye Reef Addition-04	09/07/2012	21 Pieces of Large Scrap Metal From Buckeye Paper Mill	29° 39.037'	83° 54.269'	29.65062442	-83.90447615	51
Buckeye Reef Addition-13	08/28/2013	120 Concrete Cubes	29° 38.879'	83° 54.767'	29.64797775	-83.91277948	48
Buckeye Reef Addition 2015	08/28/2015	Large Pieces of Scrap Metal From Buckeye Paper Mill	29° 38.860'	83° 54.276'	29.64767342	-83.90460515	ND
Dasher Memorial Reef	08/28/2015	Replica Boat 4'x8'x3'	29° 38.601'	83° 54.795'	29.64335242	-83.91324714	ND
Buckeye Reef Lindberg Modules	07/31/2020	66 Concrete cubes in 8 patch reefs	29°38.280'	83° 54.857'	29.63800	-83.91428	50

k. Some gradient or density of “hard bottom” is found in Buckeye site. See Appendix B for side scan imagery.

Wildlife- The installation of additional artificial reef materials is anticipated to create a benthic environment mimicking natural hard bottom areas in the region, thus enhancing and promoting benthic wildlife. Observations on the current Buckeye materials suggest that sponges, zoanthids, macro algae, octocorals, and small stony corals will colonize the new materials. This colonization will provide additional habitat for small site-attached fishes such as gobies, blennies and small seabass species. It will also be inhabited by shrimp, crabs, urchins, sea stars, brittle stars, and many groups of mollusks including gastropods, bivalves and octopus.

Water quality- The proposed project will have no effect on water quality other than slightly elevated turbidity during material deployment. Hard bottom areas will be avoided during deployment so impacts to attached invertebrate species are not anticipated.

Cultural resources- The proposed project will have no effect on existing cultural resources in the region. No known submerged historic sites (e.g., ship wrecks or paleo-indian sites) are known in the proposed area.

#### **5. Availability of other relevant prior biological or environmental data associated with the proposed reef site.**

Biological surveys in the northeastern Gulf of Mexico have included historic cruises for biological inventory (see *Memoirs of the Hourglass Cruises* published by FWC-FMRI, <http://research.myfwc.com/publications/>). These studies, although they did not perform directed sampling in the specific area where Buckeye Reef is located, do address the broader study area of the eastern Gulf of Mexico. On a more local scale, several peer-reviewed publications address reef ecology, reef fish biology and benthic habitat linkages in the Big Bend region (Posey et al., 1992, 1996, 1998; Lindberg et al., 2006). These studies resulted from research on the Suwannee Regional Reef System located south of the proposed enhancement

## **9. Specific, measurable objectives to gauge the success of the project.**

Materials will be deployed in their planned locations within the Buckeye Reef site. Materials will be deployed so as not to exceed the maximum relief (12') and a minimum clearance of 24'. Specific locations for deployment has been selected based on the depth of overlying sand to the rocky substrate as determined by using a metal probe. Ideally this depth of sand veneer will be 10-20 cm or less, which will prevent materials from subsiding too deeply into the sediments.

## **10. Plan to measure the success of project objective achievement.**

A. The first objective for this reef construction project will be to deploy reef materials within the permitted artificial reef boundaries.

- To ensure reefs are deployed where intended, a minimum of two GPS units will be used to ensure all reef materials are within the within the permit area. After final site marking occurs just before reef construction begins, information logged in the field will be input into GIS software to verify geopositions. Points along the boundary perimeters will be used with GPS mapping systems (DGPS or WAAS) to ensure that all deployments are within the permitted area.

B. The second objective is to make certain that the minimum navigation clearance is not exceeded.

- Materials will be deployed so that the maximum relief of 12' stated in the USACE permit is not exceeded. Mean Low Water in the Buckeye reef permit area ranges from approximately 45 – 50 feet, leaving a minimum navigation clearance of 32 feet.
- To ensure that the deployed materials do not, in fact, exceed minimum navigation clearance, the highest point of all patch reefs will be measured with SCLIBA and

operations for reef placement. TCRRT members have experience with prefabricated concrete modules already deployed on the Buckeye site (Table 1), and with other products that have been used in Florida waters. The consensus of the Taylor County Marine Advisory Committee (Extension Planning) and current TCRRT members is to place prefabricated reef modules (Florida Limestone pyramids and Grouper reefs) with a minimum height of 3' and the largest surface area for attachment of hard bottom organisms. Units would be placed in 2 groups of 5 units spaced minimum of 5m apart. Depending on the results of the bid project we expect to develop 2 groupings of 5 concrete modules for a total of 10 modules (Figure 2, Appendix A).

## **12. Durability and stability of reef materials.**

In general, the current requirement from FWC is to have individual reef modules or individual pieces of secondary use with a minimum weight of 500 lbs. This is in part to ensure that materials are heavy enough to remain in place during major wave action. This would normally only occur during tropical weather systems or severe winter storms (e.g., March 13, 1993 Storm of the Century). Observational information from long-term volunteer divers indicates the Buckeye site has weathered several tropical systems with no ill effects or losses of materials from deployed locations. Over the longer term, sites with deeper sand deposits in shallower areas located in State waters (e.g., the Steinhatchee Artificial Reef in 20' of water) have not fared as well with partial burial of some materials over periods of decades. That said, even with low relief the "Steinhatchee Reef" is a very popular fishing spot, particularly during winter months when sheepshead and Gulf flounder aggregate at the site during spawning activity. The "Andree Reef", part of the Big Bend Regional Reef System, is another shallow site built in State waters in 27' depths, similar to the "Steinhatchee Reef". The Andree Reefs 1 & 2 have remained a popular diving and fishing destination since 1995, with stable materials and little movement of individual reef modules.

has allowed for side-scan sonar work to be completed for other Taylor County Reef program projects, which including diving support, photodocumentation, and GIS analysis of side scan data collected. The UF research program stores a research boat in a local marine facility in Steinhatchee.

A couple of grant for Buckeye Reef monitoring were approved in 2017 and 2020. The County has successfully completed both grants and has developed information material shared with the fishing and diving community. Taylor County has plans to continue the monitoring process by May 2022, including fish census and video/photo identification.

#### Mapping of Deployment Locations

Following deployment of new materials, post-deployment dives will collect information required for reports to FWC. Divers will examine the materials to ensure proper vertical orientation and to determine that all the permit requirements are met with respect to the acceptable bottom types, maximum allowable relief, and minimum clearance to the sea surface. Standard depth sounding equipment will verify approximate relief and clearance, and both handheld and mounted GPS receivers will be used to verify positional data for the post-deployment reports.

#### Documentation of the Benthic Reef Fauna

We will use photography to record the development of flora and fauna that colonize the surface of the reef material. Many of the TCRRT divers are photographers, and both digital still and video cameras are available for use on the monitoring dives. Taylor County Extension also has one digital still camera in a waterproof housing which be used to document the development of the benthic community. Images collected as part of the volunteer diver monitoring efforts will be made available through postings to the Taylor County UF/IFAS website (<http://taylor.ifas.ufl.edu>) and through the Facebook page administered by the Taylor County Reef Team (<http://www.facebook.com/TaCoReefTeam/>).

and 2) the Buckeye Reef, whose permit holder is the Taylor County Board of County Commissioners. The purpose of this document is to summarize Taylor County's artificial reef program and to establish a framework for the future deployment and management of artificial reefs along Taylor County's coastline. This document is a draft of a working document of the Taylor County Artificial Reef Plan to be revised by the Taylor County Artificial Reef Committee in the coming meeting in 2022.

## Introduction

Taylor County, located in the primarily undeveloped Big Bend of Florida, has some of Florida's most untouched and beautiful marine, estuarine and freshwater resources. Much of the coastal area, approximately 80% of the linear coastline, is in protection through public ownership. Taylor County has one of the longest coastlines of any Florida county (approximately 50 miles), abundant coastal islands, four riverine systems (Aucilla, Econfinia, Fenholloway, and Steinhatchee rivers), and 50 published offshore artificial reef sites.

The Aucilla River is designated in a list of "Special Waters" of **Outstanding Florida Waters** (OFWs). National Wildlife Refuges and Aquatic Preserves are also included in the OFW designation. The St. Marks National Wildlife Refuge (NWR) extends into a portion of western Taylor County, spanning the mouth of the Aucilla River. The Aucilla River Unit in the St. Marks NWR is cooperatively managed by the U.S. Fish and Wildlife Service with Taylor County. Other public areas include submerged land managed by Florida Department of Environmental Protection (FDEP), part of the **Big Bend Seagrasses Aquatic Preserve** that spans along a large section of west Florida from Taylor to Citrus Counties and is managed by the Coastal and Aquatic Managed Areas Program-CAMA. Additional public lands are managed by the Florida Fish and Wildlife Conservation Commission (FWC), and the Florida Division of Forestry (FDOF) in the multiple subunits of the Big Bend Wildlife Management Areas (WMAs). These Big Bend WMAs include Hickory Mound, Snipe Island, Spring Creek, and Tide Swamp. The fifth Big Bend unit, Jena WMA,

the requirements of artificial reef grants secured by the BOCC, and educating the public about artificial reefs and marine fisheries issues. Both the TCRRT and the Reef Committee are operated in close contact with the University of Florida- IFAS, Taylor County Extension.

It is important to mention that the permit holder of the Steinhatchee Fisheries Management Area is the University of Florida, and the main purpose is a long term research on fisheries dynamics, specially about gag grouper, and as all planed and designed deployment had already been done, no more actions will be done towards artificial reef enhancements or new deployments (Lindberg, com pers. 2017), reason why the SFMA is not considered for the 2020-2025 Taylor County Artificial Reef Management Plan. Only Buckeye reef, whose permit holder is the Taylor County Board of County Commissioners and re-permitted or new reef sites will be considered for this plan.

## **Goals of the Artificial Reef Program**

### **Short-term (< 5 years)**

1. Renew USCOE permit for the Buckeye Reef site (expiring in 2020)
2. Support the Development of an Off-shore artificial reef in partnership with Anderson-Columbia.
3. Perform periodic site surveys of all reef sites under active federal or state permits
4. Apply for external grants funds
5. Solicit donations of funds and materials of opportunity (secondary use)
6. Educate the public on responsible angling, angling ethics, catch-and-release techniques.
7. Establish monitoring programs of at least 1 year in duration for each newly deployed reef.
8. Assessment and, if viable, re-permitting of Andree Reef site.
9. Identification, evaluation and permitting of shallow water artificial reef sites.
10. Evaluate the economic impact of artificial reefs in Taylor County.

## **Local Demand and Public Access**

### **19. Demonstration of public support for the proposed artificial reef project.**

Resolutions and letters of public support are included in **Appendix E**.

### **20. The presence of navigable inlet access points within 20 nautical miles of the project site.**

Steinhatchee Boat Ramp (Old Ideal Marina) is a port within 17.5 NM of the eastern margin of the proposed reef enhancement site (Figure 1) and Keaton Beach canal marker is 20.5 miles. Steinhatchee has a USCG maintained channels and several access points for boat launching, storage, dockage and fueling. Taylor County operates and maintains public access facilities in multiple locations, including Keaton Beach public boat ramp. The Buckeye is due west of the Steinhatchee River mouth.

## **Material Transport and Ownership**

### **21. Plan to address logistics, coordination, staging area availability, material location, and material transport and handling.**

The marine contractor selected for this project will be responsible to Taylor County for all aspects of reef material fabrication, storage and staging, transportation and handling both by land and by sea, and direct placement of the pre-fabricated modules on the seafloor at locations specified and temporarily buoyed by a dive team. The Taylor County Cooperative Extension project representative will inspect reef materials prior to their departure from port. A Taylor County dive team representative and the Cooperative Extension project representative, coordinating volunteer divers, will be present to oversee material deployment and perform post-deployment inspections.



**28. Documentation of the corporation's by-laws and/or articles of incorporation which include artificial reef monitoring and/or development as an objective.**

This section is not applicable to this grant application. Taylor County is submitting the grant application to the FWC and if funded will manage and administer all aspects of the proposed reef construction project.

### **Procurement of Commodities or Contractual Services Verification**

**29. Documentation of the intended means which commodities or contractual services will be procured, pursuant to the requirements of Section 287.057, Florida Statutes.**

Taylor County will conduct procurement following all State requirements per Section 287.057, Florida Statutes. A copy of the Taylor County Purchasing Policy is attached in **Appendix F**. A contract for the construction, handling, transportation, and deployment of the prefabricated concrete modules will be awarded by a competitive bid process.

### **References**

- Adams, C., Lindberg, W., and Stevely, J. 2009. Economic benefits associated with Florida's artificial reefs.
- EDIS document FE649, Food and Resource Economics Dept., Florida Cooperative Extension Service, Institute of Food and Agricultural Sciences, University of Florida, Gainesville, FL, 6 pp.
- Bell, F. W., M.A. Bonn, and V.R. Leeworthy. 1998. Economic impact and importance of artificial reefs in northwest Florida. Office of Fisheries Management and Assistance Services, Florida Department of Environmental Protection, Tallahassee, FL, 389 pp. + Appendices.



A nautical chart of the coastal waters near Keaton Beach. A thick black line connects a point on the coast labeled 'Keaton Beach' to a point further out labeled 'Buckeye Reef'. A yellow callout box points to this line with the text '20.5 Nautical Miles' and '235 degrees from Marker 1, Keaton Beach Chart'. A compass rose is visible in the upper left corner, and various navigational symbols and depth soundings are scattered throughout the chart area.

**Keaton Beach**

**Buckeye Reef**

20.5 Nautical Miles

235 degrees from Marker 1, Keaton Beach Chart

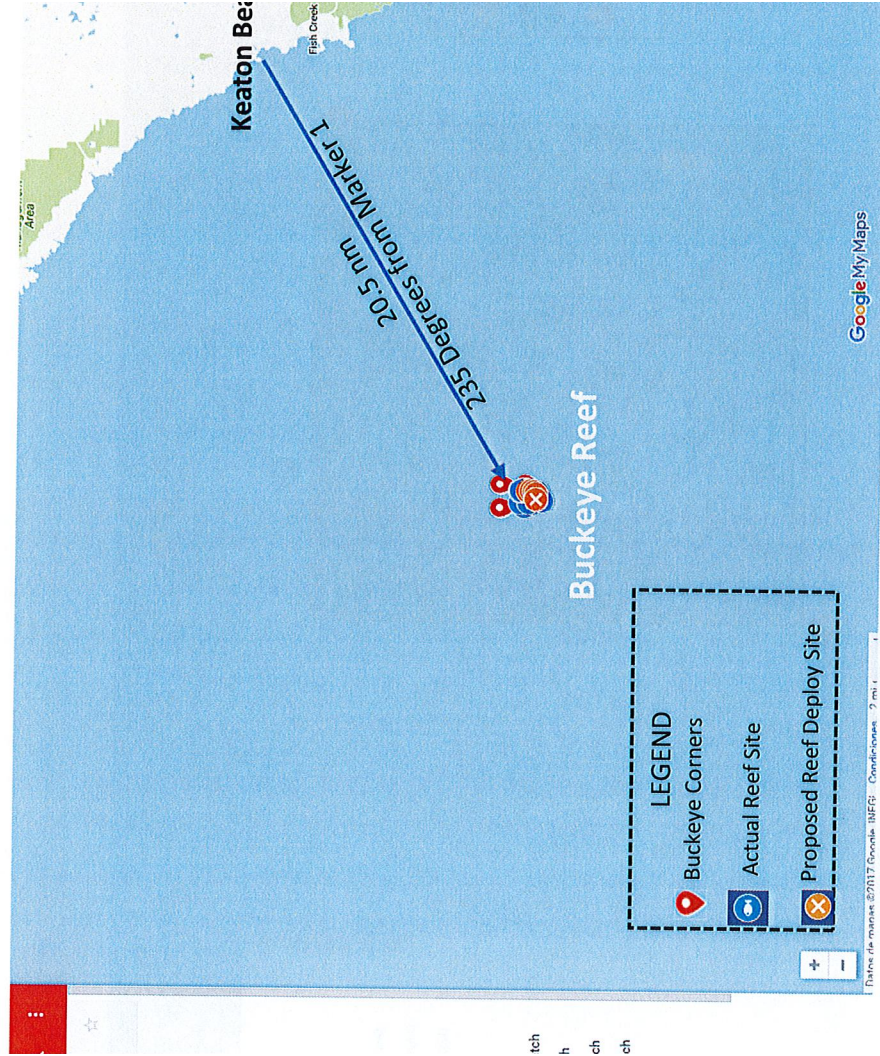
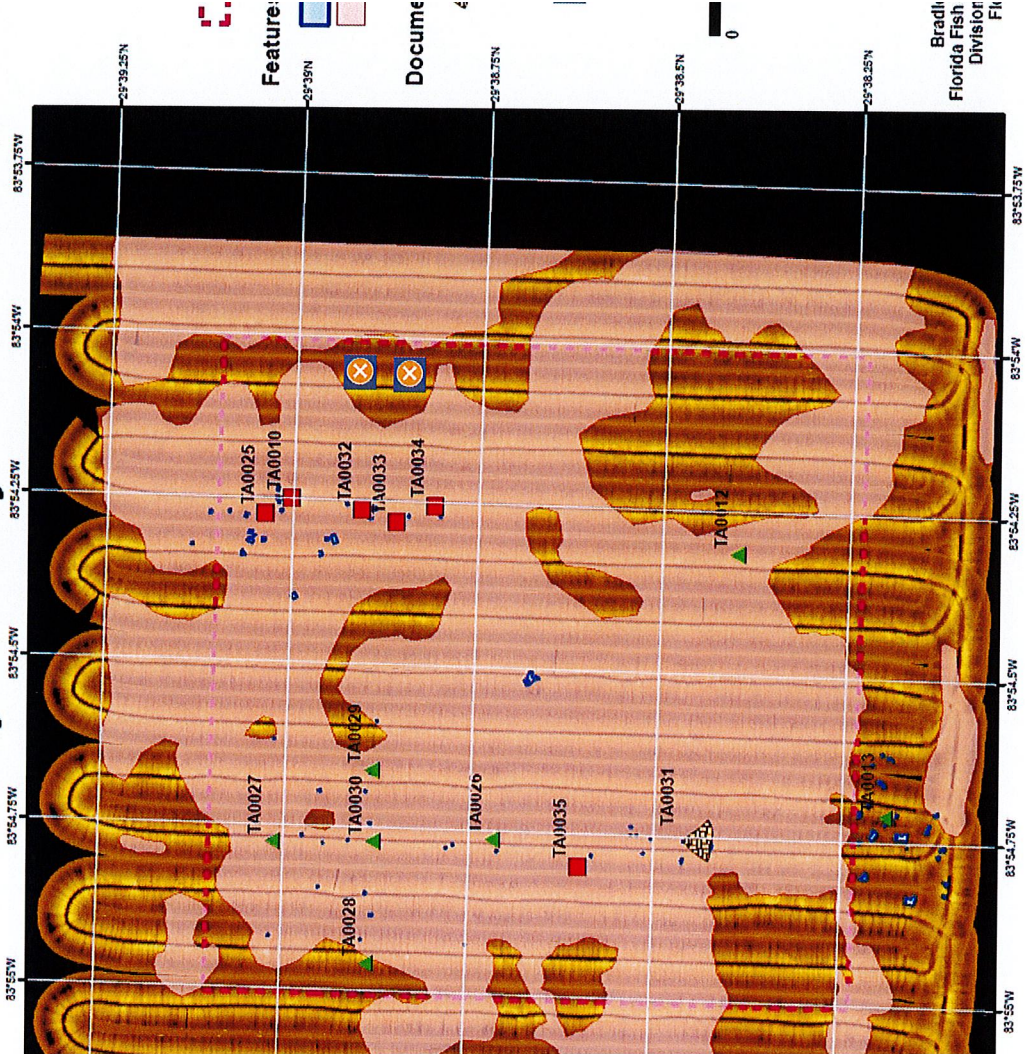


Figure 3. Taylor County Buckeye Permitted Artificial Reef Sites. (Google Map bas

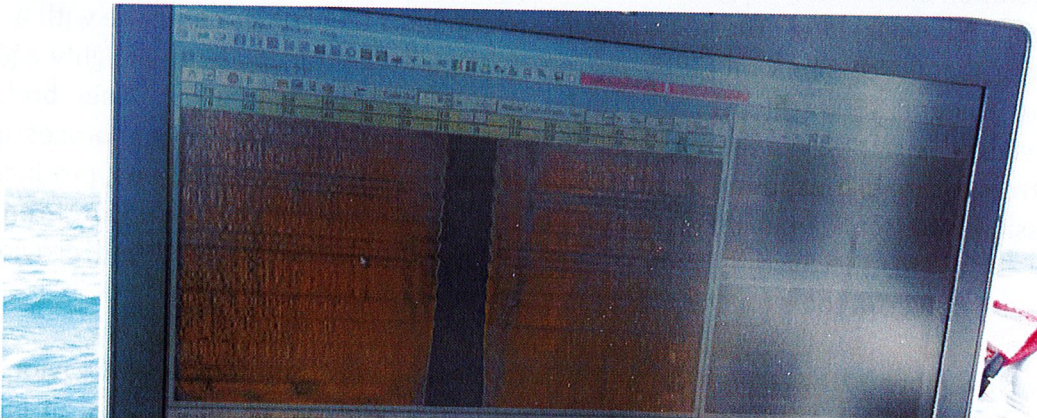


# Taylor County - Buckeye Reef Sidescan Image



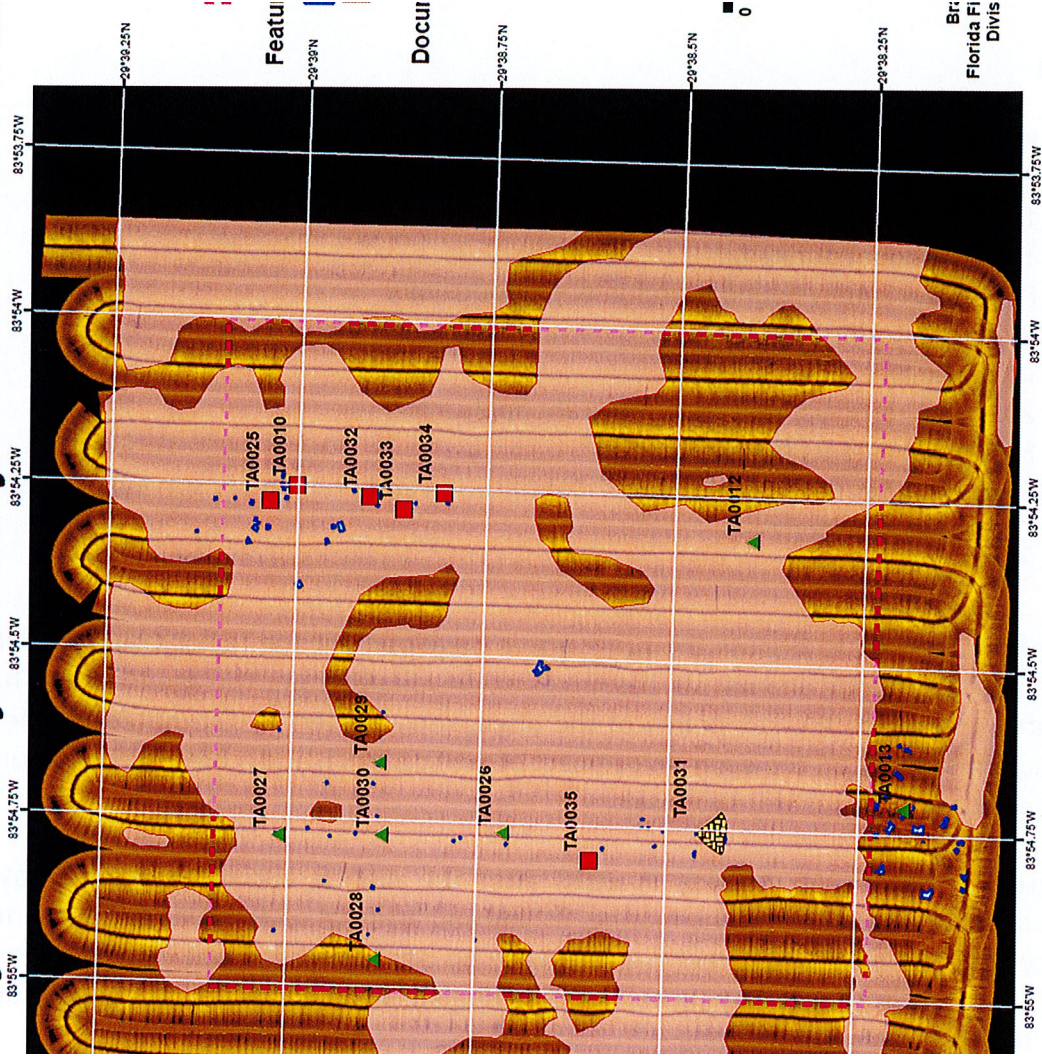


Side scan system at FWC vessel during Buckeye Reef survey.





## Taylor County - Buckeye Reef Sidescan Im



(founder), Jim Zurbrick (commercial fishermen), Bill Pillow (Woods N' Water Magazine), and Benjie Tuten (local businessman).

### **Agenda Items and Discussion**

Victor Blanco included in the agenda: Update of Taylor County marine extension programs. List of Projects / activities. Priorization of activities. Feedback from committee members.

Victor Blanco delivered a presentation of all extension programming in place and most of the activities involved in each program. The Committee members agreed that: 1) Recreational fisheries support, especially in scallops, and coastal species like red drum and sea trout, are fundamental for the sustainability of the region. 2) Artificial reefs enhancement and monitoring is the second most important program / activity that must continue and improve by recruiting and training new Taylor County Reef Research Team members, securing funding to continue artificial reef deployments at Buckeye reef, and selecting and permitting at least one inshore artificial reef site in the next five years. 3) Contributions to the Citizen Science programs, including horseshoe crabs, derelict crab traps removal, marine animal rescue, and artificial reef monitoring are a great way to increase Taylor County's community awareness and knowledge about the diverse coastal and marine issues. 4) Waterway markers management and improving is fundamental for the safety during navigation; keep the good work on inspecting and upgrading the markers in all county waterways. 5) Informal education for youth must be increased at all levels, in the School District public schools, including Perry and Steinhatchee. Hands-on activities must be offered to promote aquatic sciences among local youth.

Motion to adjourn at 1:00 PM.

their relocation to Texas.

Motion to adjourn at 8:25 PM.



Both talks focused on economic impacts of boating-related activities (artificial reefs and boat launch facilities).

## **PROGRAM 2- Ocean & Environmental Literacy**

Fred Vose presented a pre-season scalloping seminar sponsored by the Taylor County Soil and Water Conservation Board (Steinhatchee, June 2011). This event was well attended (approximately 50 attendees). The Soil & Water Board is interested in promoting seagrass protection with informational signs or kiosks at the boating access points (Scallop saying "Keep your prop out of my condo" etc.). Discussed providing incentives for attendance at educational seminars (discounted annual ramp decals).

### Florida-Georgia Extension Wildlife management committee

Held multiple workshops in north Florida and South Georgia (UGA). This works teams with multiple UF, UGA and agency folks (DEP,USDA,FWC, DOF).

### Festival events

-Sunbelt Expo at UF IFAS building (Moultrie, GA)

Worked with Bay County Sea Grant agent and UF Fisheries & Aquatic Sciences student on live mangrove / fish exhibit and clam farming touch (3 days- ~15,000 passed through UF-IFAS building).

-Fiddler Crab Festival (Steinhatchee)

Assisted the Steinhatchee River Chamber of Commerce with their youth fishing clinic, and partnered with FWC in a separate booth (catch and release techniques/venting/circle hook gear).

-Master Gardeners event (Perry)

Used booth to promote Florida Master naturalist program and artificial reef program.

-"Jakes Day" a National Wild Turkey Federation event (Perry)

Coordinated booths with FWC wildlife and outreach and education staff (displays of wildlife specimens, marine touch tank, and angling ethics displays.

education topics that kids would enjoy. He mentioned the films of the late Wes Skiles diving through the aquifer in Alachua County as an example of interesting topics on the importance of our water habitats in Florida.

**From Coastal Priorities- 2006 List (Top 14)**

1. Steinhatchee Boat Ramp
2. Dredging / channel markers upstream of bridge on Steinhatchee River
3. Aucilla Ramp Improvements
4. Charter boat dockage/municipal pier in Steinhatchee
5. Dallas Creek ramp improvements and other possible enhancements
6. Maintenance dredging of Keaton channel, Keaton and Cedar Island canals
7. Additional parking for Keaton ramp
8. Dark Island canal dredging
9. Spring Warrior ramp
10. Fenholloway ramp improvements
11. Dredging and/or navigational markers at mouth of Econfinia River
12. Dredging and/or navigational markers at mouth of Aucilla River
13. Channel markers and/or navigational markers at mouth of Spring Warrior Creek
14. Keaton-Steinhatchee Scenic Route

NOTE: The term "you" and its derivatives, as used in this permit, means the permittee or any future transferee. The term "this office" refers to the appropriate district or division office of the Corps of Engineers having jurisdiction over the permitted activity or the appropriate official of that office acting under the authority of the commanding officer.

You are authorized to perform work in accordance with the terms and conditions specified below.

Project Description: The project is to reauthorize a previously established offshore artificial reef site that would provide habitat and enhance recreational fishing and diving opportunities for residents of Taylor County. This artificial reef site was previously authorized by General Permit SAJ-50 on 18 September 1995 and expired on 19 January 2000. Material to be deployed on the site would consist of clean concrete rubble, limestone boulders and prefabricated artificial reef modules and heavy gauge steel material, such as surplus military tanks. The maximum profile of any material deployed would be no more than 12 feet with a minimum clearance depth of 32 feet at mean low water.

Project Location: The artificial reef site is located in the Gulf of Mexico, southwest of Taylor County, Florida. The reef site is approximately 17.8 nautical miles southwest (on compass bearing 235.5) of Keaton Beach and is referred to as Buckeye Reef.

... You must allow representatives from this office to inspect the authorized activity at any time deemed necessary to ensure that it is being or has been accomplished in accordance with the terms and conditions of your permit.

Special Conditions:

1. Reporting Addresses: The Permittee shall reference this permit number, SAJ-1995-05915, on all correspondence. Unless specifically notified to the contrary, the Permittee shall use the following addresses for transmitting correspondence to the referenced agencies:

a. (1) For hard copies:

U.S. Army Corps of Engineers, Regulatory Division,  
Enforcement Section, Terry Wells  
41 N. Jefferson Street, Suite 301  
Pensacola, FL 32502

(2) For e-mail: CESAJ-ComplyDocs@usace.army.mil

b. National Oceanic and Atmospheric Administration (NOAA),  
Office of Coast Survey, N/CS26, Sta. 7317, 1315 East-  
West Highway, Silver Springs, MD, 20910-3282

c. Commander, U.S. Coast Guard (USCG)  
Seventh Coast Guard District  
Brickell Plaza Federal Building  
909 SE 1<sup>st</sup> Avenue  
Miami, FL 33131-3050

Deployment of the material shall not occur until after the end of the 14-day inspection period. The Permittee shall ensure both a copy of the Corps permit and the signed "Florida Artificial Reef Materials Cargo Manifest and Pre-Deployment Notification Form" are maintained aboard the deployment vessel at all times during loading, transit, and deployment.

6. Post-Deployment Placement Report/As-Built Drawing: No less than 30 days after deployment at the reef site, the Permittee shall transmit by email to the Corps and FWC a complete and signed "Florida Artificial Reef Materials Placement Report and Post-Deployment Notification" form provided in Attachment 2 of this permit. Please note, the Corps requires the latitude and longitude to be accurate within 5 meters horizontal distance on the post-deployment report. Attach to the report, an as-built drawing that contains the approximate deployment configurations and the height of the material after placement. Depth shall be verified utilizing fathometer, depth sounder, or similar device accurate to within 1 meter. Also, include information on the condition of the material at the time of deployment. The report and drawing shall be limited to a few pages per deployment. Representative photographs and/or video, if available, are encouraged to be submitted.

7. Ownership/Maintenance/Liability: By signing this permit, the Permittee certifies and acknowledges ownership of all artificial reef materials deployed on the reef, accepts responsibility for maintenance of the artificial reef, and possesses the ability to assume liability for all damages that may arise with respect to the artificial reef.

immediately to the FWC Hotline at 1-888-404-FWCC. Collision and/or injury should also be reported to the U.S. Fish and Wildlife Service in Jacksonville (1-904-232-2580) for north Florida or Vero Beach (1-561-562-3909) for south Florida. 7) The Permittee shall follow the enclosed standard manatee construction precautions and manatee special conditions.

**Further Information:**

1. Congressional Authorities: You have been authorized to undertake the activity described above pursuant to:

(X) Section 10 of the Rivers and Harbors Act of 1899 (33 U.S.C. 403).

(X) Section 404 of the Clean Water Act (33 U.S.C. 1344).

( ) Section 103 of the Marine Protection, Research and Sanctuaries Act of 1972 (33 U.S.C. 1413).

2. Limits of this authorization.

a. This permit does not obviate the need to obtain other Federal, State, or local authorizations required by law.

b. This permit does not grant any property rights or exclusive privileges.

c. This permit does not authorize any injury to the property or rights of others.

comply with such directive, this office may in certain situations (such as those specified in 33 CFR 209.170) accomplish the corrective measures by contract or otherwise and bill you for the cost.

6. Extensions: General Condition 1 establishes a time limit for the completion of the activity authorized by this permit. Unless there are circumstances requiring either a prompt completion of the authorized activity or a reevaluation of the public interest decision, the Corps will normally give favorable consideration to a request for an extension of this time limit.

Dear Mrs. Lovvorn,

I met you during one of the Artificial Reef Workshops last year. I'm the coordinator of the Taylor County Artificial Reef Program. Currently the Taylor County Board of County Commissioners holds Permit No. SAJ-1995-05915 (IP-SWA) for Buckeye Reef (attached), which expires September 29, 2020. The Board would like to renew the Permit and discuss a possible request for an expansion of half a mile to the South and East of the current permitted area in order to include in it some patch reefs that were deployed outside of the permitted area in 2003 and to increase the potential area for future deployments. The Taylor County Reef Research Team has done some bottom surveys in this area and had collected basic information of the bottom condition. In 2017, FWC performed a side scan (attached) of the area that shows the current location of the reef materials.

During the last 2 years, with grant funds from FWC, the County has performed a Monitoring Program assessing reef material status and fish assemblages in the reefs. You can download the BUCKEYE REEF MONITORING FINAL REPORT 2019 - Grant Agreement FWC-17025 at [https://www.taylorcountygov.com/news\\_detail\\_T32\\_R75.php](https://www.taylorcountygov.com/news_detail_T32_R75.php). For 2020, also with FWC grant funds, the County is deploying new reef modules in 8 new patch reefs. The deployment project is programmed to end by August 1st.

Please, advise of the procedures to renew the permit and potentially expand its area.

Thanks,

VICTOR BLANCO



in Victor.

Thank you for sending. I need to get Coastal Zone Management Act (CZMA) concurrence. That normally is included in the water quality certification (WQC) with the state permit. I am getting the package together to submit to the State Clearinghouse. Once I receive CZMA concurrence, I will send the draft permit documentation to my chief for review. I will keep you updated. Have a great afternoon.

Thank you again,  
Lisa S. Lovvorn  
850-763-0717, Ext. 1

...



# TAYLOR COUNTY BOARD OF COMMISSIONERS

## County Commission Agenda Item

**SUBJECT/TITLE:**


**Request to approve the submission of grant applications for the Buckeye Artificial Reef Enhancement and Buckeye Artificial Reef Monitoring proposals**

**Meeting Date:**

March 7, 2022

**Statement of Issue:** Approve the reimbursement Grant Proposals of the Buckeye Reef Enhancement, Construction and Deployment for \$60,000, and the Grant proposal for the Buckeye Reef Monitoring for \$20,000 for fiscal year 2022-2023 to be submitted to the FWC.

**Recommendation:** Approve the submission of the Grant Proposals to FWC.

**Fiscal Impact:** \$ 80,000

**Budgeted Expense:** Yes ☐ No ☒ N/A ☐

**Submitted By:** UF Taylor County Extension

**Contact:** Victor Blanco

### SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

**History, Facts & Issues:** Several deployments of artificial reef materials have occurred off the Taylor County coastline (Buckeye reef and Steinhatchee reef). Artificial reefs increase fish habitat and populations, as well as the species diversity of important sportfish. Taylor County has been very supportive of artificial reefs due to the positive economic and environmental returns. The Florida Fish and Wildlife Commission has previously approved these applications. We are asking the Board to approve the Grant Proposals to construct and deploy reef materials, as well as to continue the artificial reef monitoring program.

**Options:**

1. Approve and get the grant funds and improve Taylor County economy
2. Deny approval

**Attachments:**

1. Two (2) Grant Proposals (Artificial reef Enhancement, and Reef Monitoring)
2.

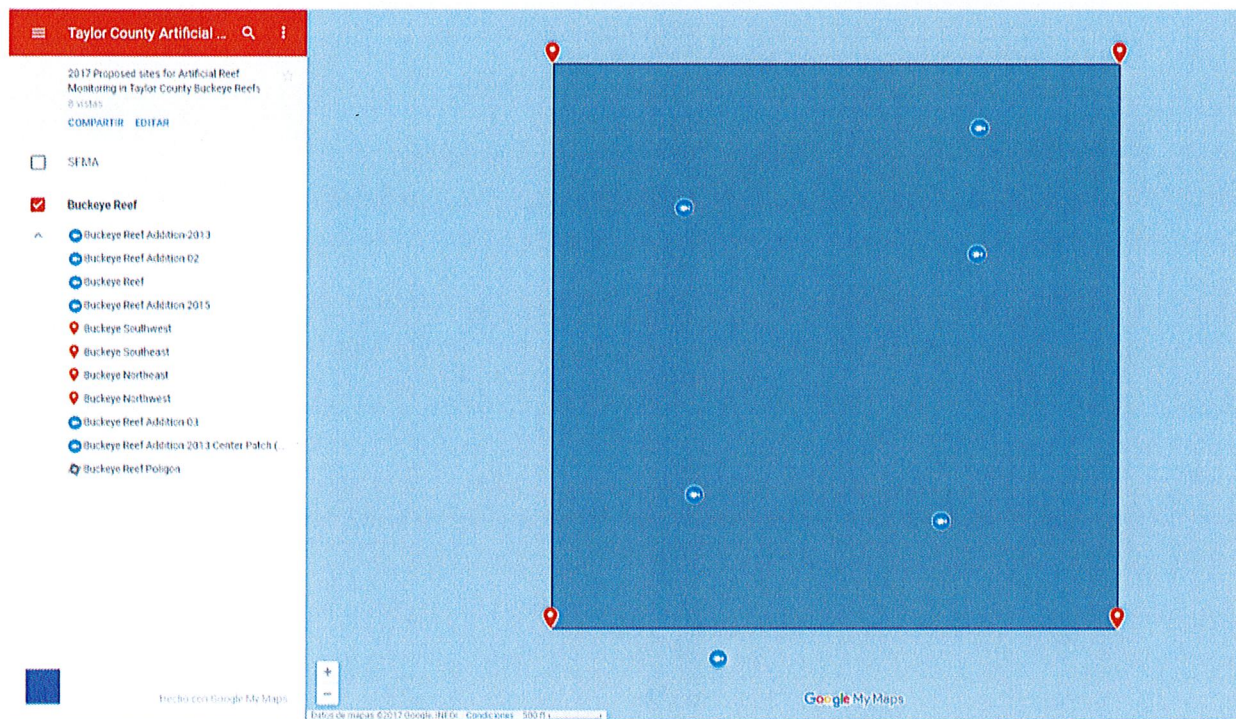




*Taylor County Board of Commissioners*

## ***Taylor County Artificial Reef Monitoring Project***

### ***Buckeye Artificial Reef Monitoring Grant Application***



***Submitted to:***  
***Florida Fish & Wildlife Conservation Commission***  
***Division of Marine Fisheries***  
***2022-2023 Funding Request***

JAMIE ENGLISH  
District 1

JIM MOODY  
District 2

MICHAEL NEWMAN  
District 3

PAM FEAGLE  
District 4

THOMAS DEMPSEY  
District 5



## TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS

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(850) 838-3501 Fax

CONRAD C. BISHOP, JR., County Attorney  
Post Office Box 167  
Perry, Florida 32348  
(850) 564-6113 Phone  
(850) 564-2433 Fax

March 7, 2022

Keith Mille  
Florida Fish and Wildlife Conservation Commission  
Division of Marine Fisheries - Artificial Reef Program  
1875 Orange Ave East,  
Tallahassee, FL 32311

Dear Mr. Mille:

Please accept our application entitled, "**Buckeye Reef Monitoring**". This proposal will expand publicly accessible information on fishing and diving reefs within the Buckeye Reef site permitted by the U.S. Army Corps of Engineers. If funded, six artificial reef sites will be monitored twice during the Summer 2022, twice during the Fall 2022, and twice during the Spring-Summer 2023. This project is proposed with the continued in cooperation with the UF-IFAS Taylor County Extension Service and the Taylor County Reef Research Team.

I also wanted to thank you, your staff, and all FWC for the continued support of the Taylor County artificial reef program. We are excited about the upcoming 2022-2023 reef monitoring.

Very respectfully,

A handwritten signature in blue ink, appearing to read "Victor Blanco".

**Victor Blanco**  
University of Florida-IFAS  
Taylor County Extension

Additional information may be obtained from:

**Taylor County Extension Office**  
203 Forest Park Dr.  
Perry, FL 32347  
(850) 838-3508



**TAYLOR COUNTY ARTIFICIAL REEF PROJECT**  
**A Grant Application for Public Fishing Reefs Monitoring**  
**Submitted by the Taylor County Board of County Commissioners to the**  
**Florida Fish and Wildlife Conservation Commission**  
**Division of Marine Fisheries Management - Artificial Reef Program**  
**March, 2022**

**AREA CHARTS AND SITE MAPS OF THE PROJECT**

**1. A copy of a current NOAA nautical chart showing the specific reef(s) proposed to be monitored is attached as Figure 1 (Appendix A) at the back of this proposal.**

a. NOAA nautical chart Tampa Bay to Cape San Blas, chart number 11407, 28th edition, 2002, with the perimeter and zones of the Buckeye Reef Site indicated as an authorized artificial reef sites to be monitored.

**2. A copy of a separate drawing or map of the specific reef proposed for monitoring is attached as Figure 2 (Appendix A)**

a. Includes scale in feet, the location of sampling stations, the distance in feet between sampling stations and the center of the site are included.

b. Table 1 provides a listing by reference number of the deployment date, type, amount of materials, and coordinates in latitude and longitude for the specific reef proposed for monitoring.

**Table 1:** Location of specific reef proposed for monitoring sites in Buckeye Reef - Taylor County.

Deploy No	Deploy Date	Materials	North	West	Depth
02-2020	08/2013	4 - Concrete Lindberg Cubes	29° 38.879'	83° 54.767'	50
05-2020	N.A.	Scrap metal	29° 38.675'	83° 54.507'	48
08-2020	09/2013	Concrete Culverts Pipes	29° 38.440'	83° 54.748'	50
09-2020	05/2003	Towers, 2 Fh Units And 2 Juniors	29° 38.190'	83° 54.706'	51
14-2020	06/1996	Pieces of Large Scrap Metal	29° 39.003'	83° 54.245'	47
18-2020	08/28/2015	Large Scrap Metal	29° 38.809'	83° 54.250'	47

**MONITORING OBJECTIVES OF THE PROJECT**

**Introduction**

The two main purposes of this project are to 1) continue the Taylor County's artificial reef monitoring program and 2) evaluate the stability and function of the existing artificial reef materials previously deployed in the Buckeye Artificial Reef permitted site. To accomplish these goals, the following deliverables will be achieved: (1) host a re-training program for all Taylor County Reef Research Team volunteers on fish identification and data collection procedures; (2) conduct a minimum of 36 artificial reef biological and material assessments on six (6) patch reefs

The artificial reef monitoring project goal is to provide meaningful, scientific-based, and consistent and periodically data to evaluate the bio-ecological and fisheries characteristics of the Artificial Reef Program in Buckeye reef site and stimulate management actions to promote the use and enjoyment of artificial reefs by the public.

The proposal for an artificial reef monitoring program in Taylor County and the use of the FWC grant will be based on the following objectives:

1. Assure Buckeye reef site compliance with the conditions defined in any authorizing permits, or other applicable laws or regulations.
2. Coordinate and train a group of volunteer divers in data collection procedures, quality assurance, and data management, plan and organize the dives, maintain data quality, and perform data analysis of selected monitored sites.
3. Descriptively and comparatively quantify the fish assemblages over time at Buckeye monitoring site as a method to document changes as a result of increased habitat provided by the artificial reefs.
4. Document the occurrence of any non-native marine fish, especially the Lionfish (*Pterois volitans*), to facilitate early detection and possible removal efforts.
5. Periodically and transparently disseminate the results of the analysis of the monitoring data to interested parties to promote managing actions.

Buckeye Reef artificial monitoring reef sites selected for monitoring include a variation of 4 different materials (scrap metal, concrete tetrahedrons, concrete cubes, and concrete culverts) deployed at five different timeframes (1996, 2002, 2003, 2013 and 2015). A goal is to evaluate the impact of artificial reefs as variation of the reef material and configuration, as well as the evaluation of AR ecological succession and fish composition and assemblage. Artificial reef monitoring in Buckeye will take place at least once every semester, so variation during different seasons can be evaluated.

Observations that will be made at each compliance monitoring site are:

- Location of the artificial reef,
- Current height of material above the bottom (relief),
- Minimum vertical clearance to sea surface (include time of measurement for tide correction)
- General structural condition, i.e., intact, partly deteriorated, severely deteriorated, unrecognizable, collapsed, or absent,
- Settling condition,
- General fouling conditions on various materials,
- Presence or absence of selected species on different structures,

The monitoring scope includes but not limited to all variables of the FWC Dive Survey Form or a modification of the MBARA Diver's reef Survey Form:

Taking this into consideration we must say that the Taylor County has accomplish a lot in the artificial reef program deployments since 1996 but only little available monitoring data has been collected or shared with key stakeholder in order to evaluate the impacts of the county reefs until 2018 when FWC grant funds allowed to collect a baseline data to characterize the Buckeye reef sites.

On Nov. 21, 2003, the FWC adopted a state artificial reef strategic plan developed by an advisory board of interested stakeholders. The plan has six general goals, and next 3 relate to Taylor County Artificial Reef Monitoring project:

1. Assure that long-term social, economic and quality of life values of artificial reefs benefit the local and regional economies of Florida.
2. Utilize artificial reefs in scientific research to obtain a mechanistic and predictive understanding of how artificial reefs function ecologically and physically across spatial and temporal scales.
3. Use artificial reefs as a component of fisheries management.

The proposed Taylor County monitoring project will collect data that will allow describe and compare different material, at different depths deployed at different time scales, and also meets the FWC State of Florida Strategic Plan:

**Goal B:** Utilize artificial reefs in scientific research to obtain a mechanistic and predictive understanding of how artificial reef's function ecologically and physically across spatial and temporal scales.

*Objective B1:* Ensure priority questions are derived from practical needs.

Tactics T7: Identify artificial reef survey and **monitoring gaps**.

Tactics T8: Guide the collection of data and monitoring of artificial reefs incorporating a broader integrated systems design perspective.

*Objective B3:* Ensure valid methods and consistent procedures for data collection and quality control.

Tactics T5: Integrate artificial reef monitoring data into a public access landscape network (GIS) of FWC Florida Marine Research Institute and elsewhere...

## **5. Identify how the project may address unresolved scientific issues or provide data relevant to artificial reef management.**

Monitoring artificial reefs in Taylor County had a big gap of information and assessment to really understand and measure deployments impacts over fisheries resources, the marine ecosystem and economic. However, in 2018 a baseline of Buckeye reef structure was possible thanks to FWC grant funds. The proposed Taylor County Artificial Reef Monitoring Project will stablish and continue a standardized process to solve the lack of information across spatial and temporal scales in Taylor County Buckeye artificial reef. The analysis of the monitoring information can be



JAMIE ENGLISH  
District 1

JIM MOODY  
District 2

MICHAEL NEWMAN  
District 3

PAM FEAGLE  
District 4

THOMAS DEMPS  
District 5



## TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS

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CONRAD C. BISHOP, JR., County Attorney  
Post Office Box 167  
Perry, Florida 32348  
(850) 584-6113 Phone  
(850) 584-2433 Fax

March 7, 2022

**Keith Mille**

Florida Fish and Wildlife Conservation Commission  
Division of Marine Fisheries, Artificial Reef Program  
620 South Meridian St., Box 4B2  
Tallahassee, Florida 32399.

Dear Mr. Mille:

As the Taylor County Board of County Commissioners Chairperson, and representing the Taylor County Board of County Commissioners, I am expressing support for the grant application of \$20,000 to the Florida Fish and Wildlife Conservation Commission for **Buckeye Reef Monitoring**. The reef monitoring provides information for promoting recreational fishing and diving opportunities that increase tourism, which stimulates economic growth, and also to support management actions to support our fisheries. Taylor County greatly benefits from the State's grant program as we are a small, rural community with limited resources to expand our reef program independently.

The Taylor County Board of County Commissioners is applying for this grant and believes that the artificial reef create a positive economic impact to our local economy and provide additional recreational and tourism opportunities for our citizens and visitors.

In you need additional information, I can be reached by phone at (850) 584-3681 or you can contact the County Administrator, LaWanda Pemberton, at (850) 838-3500 Ext 6, or the County Marine Extension Agent, Victor Blanco, at (850) 838-3508 or by email at [victorblancomar@ufl.edu](mailto:victorblancomar@ufl.edu).

Regards,

**Thomas Demps**  
Chairperson

(<https://www.facebook.com/TaylorCountyExtension/>) and the Taylor County Reef Research Team (<http://www.facebook.com/TaCoReefTeam/>).

### Monitoring Reports

Data collected as part of the monitoring and assessment will be entered into electronic format (Excel database) and archived at the UF-IFAS Taylor County Extension office and uploaded to the Web-based site that will be developed and the Board of County Commissioner Website. Brief summary reports for each monitoring event will be prepared and also made available through the websites listed in this section. The reports at a minimum will include general observation on the reef sites, physical observations (current, visibility, water temperature, weather conditions) for the site, any mapping information collected and map products when/if produced.

## **2. Local artificial reef management plan**

The local 5-year artificial reef management plan focuses on additional deployments to the existing Buckeye artificial reef permit areas, and the re-issued Buckeye Reef permit (ACOE Permit SAJ-1995-05915). Additions to the SFMA public reefs, permitted to the University of Florida for a research under the coordination of Dr. Bill Lindberg, were reef cube modules as part of FWC Contract FWC-11225. Any additions to the reef sites will also be according to the permits specifications, which allow for clean concrete rubble, limestone boulders, pre-fabricated artificial reef modules, heavy gauge steel materials.

The Taylor County Reef Committee and Taylor County Reef Research Team support the additions of secondary use materials to the Buckeye Reef as funding becomes available to deploy materials. The minimum clearance depth of materials at this site may be up to 24 feet at mean low water.

An earlier 5-10-year artificial reef management plan (last revised in November 2017) is in revision. A current draft is included in this section for reference. This plan must be approved by the Taylor County Reef Committee.

## **Taylor County Artificial Reef Management Plan 2018-2022 DRAFTED November 2017**

### **Preface**

Taylor County's first artificial reef was deployed in 1965 (Steinhatchee Reef). The current FWC artificial reef data file lists a total of 50 records. Taylor County waters have two permitted artificial reefs sites: 1) The Steinhatchee Fisheries Management Area (SFMA), whose permit holder is University of Florida (Dr. Bill Lindberg) as part of a long-term research proposal; and 2) the Buckeye reef, whose permit holder is the Taylor County Board of County Commissioners. The purpose of this document is to summarize Taylor County's artificial reef program and to establish a framework for the future deployment and management of artificial reefs along Taylor County's



private landowner in Taylor County. Foley's timberland is managed through several public-private partnerships, but more recently Foley has removed all of its land from participation in the FWC Wildlife Management Area program.

Buckeye, Inc. (BTI) is also one of the largest employers in Taylor County (approximately 580 employees) with another 1,400 full-time jobs that are created by their operation and are filled by contractors or suppliers. BTI produces chemical cellulose from wood that is used in a wide variety of products. University of Florida-IFAS is partnered with BTI in the development of the Stan Mayfield Bio Refinery Plant which will convert biomass into cellulosic ethanol and use biomass to manufacture other petroleum replacements. UF-IFAS will own and manage the pilot plant which began construction in 2010.

Government is another significant employer; Taylor Correctional Institute (Florida Department of Corrections) employed a staff of 337 in 2008.

Due to the nature-based economy, and the great importance of recreational activities and ecotourism to sustain businesses in the Big Bend of Florida, it is very important to have an informed and well-educated population to be good stewards of the environment. Further development of recreational opportunities in Taylor County would occur through further artificial reef construction, particularly in areas closer to shore and more accessible to small boats.

### **Taylor County Artificial Reef Program**

Taylor County's artificial reef program is spearheaded by two main citizen bodies: the Taylor County Artificial Reef Committee (Reef Committee) and the Taylor County Reef Research Team (TCRRT, see <http://www.facebook.com/TaCoReefTeam/>).

Artificial Reef Committee – The purpose of the Reef Committee is to provide guidance and direction to the artificial reef program. This committee is responsible for establishing the short-term and long-term goals of the artificial reef program. Members are chosen based on their interest in artificial reefs and willingness to devote time to meetings and planning activities, as well as direct involvement as users. The Reef Committee strives for diversity to conduct an artificial reef program that serves the interest of all of Taylor County's citizens. Examples of possible members include marine operators, commercial fishermen, recreational fishermen, divers, environmentalists, and educators.

Taylor County Reef Research Team (TCRRT) is a volunteer-based non-profit organization that is closely tied to the Reef Committee. TCRRT is funded by the Taylor County Board of County Commissioners (BOCC) and dues paid by its members, or other donations received. Duties of the TCRRT include: applying for artificial reef permits, communicating with local, state and federal agencies, performing predevelopment and post-deployment site surveys, monitoring existing artificial reefs, fulfilling the requirements of artificial reef grants secured by the BOCC, and educating the public about artificial reefs and marine fisheries issues. Both the TCRRT and the

consulted concerning liability issues. Only materials that are currently approved for the active permit will be accepted, pending consultation with the appropriate state or federal authorities. The materials must be stable, clean, and not pose any environmental risk. The public will be educated about materials of opportunity and be discouraged from pursuing materials prior to consulting with the Artificial Reef Committee, and local, state, and federal agencies.

Prefabricated Artificial Reef Modules- Prefabricated modules must be approved by pertinent funding and permitting agencies (FWC). The latest scientific knowledge will be used when selecting specific material and module types. The modules must be stable and not pose any environmental risk.

**Current Priority Sites for Reef Development (permitted):**

(1) Buckeye Reef Site (Taylor County is the permit holder)

**17. Marine Advisory Board activities with input on artificial reef issues**

The Taylor County Extension Office relies on public input and feedback in developing programs that meet the local needs of the community. This is a requirement of the University of Florida Cooperative Extension Service. The Marine Advisory Committee meets at least once annually.

Since 2017 the Taylor County UF/IFAS Marine Extension Agent is in contact with the Marine Advisory Committee members some of whom are also TCRRT members. This group helps set priorities for the artificial reef program. For example, we have pre-discussed re-permitting shallower sites, such as the Scott Andree (Big Bend Regional Reefs) due to increased requests from the public for sites closer to shore or identify new potential shallow water site for new artificial reefs deployments.

Former members are G.W. Pridgeon, Earle Greene, Catherine Bethea, Mike McKinney, Charlie Norwood, Jason Pecknold, and Jamie Pecknold, and current members include Clay Olson, Brett Lundy, William "Jody" Courtney, Charlie Norwood, Catherine Bethea and Mike Vernese. During the second semester 2019 a new board meeting will be held, and the new board members will start making decisions as an advisory group. Documentation of meeting summaries and minutes from marine advisory meetings (Marine Advisory Committee, Taylor County Reef Research Team) is included in **Appendix B**.

**MONITORING METHODS AND SCHEDULES**

**7. Clearly present the data collection methods and describe why they are scientifically acceptable, proven field methods and are appropriate for the specific monitoring objectives stated above.**

i. Data Collection Training Course

A 3-month sampling event progress report will be submitted to FWC in a spreadsheet format to provide an update of the surveyed site and brief findings of completed surveys. Upon project completion, a Data Analysis Summary detailing all sample collection, data analysis, and results (including statistical comparisons of reef sites) will be prepared and submitted for FWC review.

### Monitoring photographs and video.

As mentioned before, two (2) dive pairs will video the entire survey. This video will be reviewed and compared to collected diver fish census data for quality assurance. The video will also be used to review any uncertain fish identification and as a future training tool for new volunteers. If necessary and considering that reef waters during winter can be too cold for divers, a second photograph and video recording method will be performed. The monitoring boat will be placed over all specific coordinates of selected artificial reefs monitoring sites and a camera will be dropped to bottom attached with a weight to record for 5 min all around the site. This operation will be performed only in a possible winter session.

All these methods have been clearly used or described in several reefs in US and Florida (Baine, 2001; Barber *et al.*, 2009; Diplock, 2011; Lindberg and Seaman, 2011; Lowry *et al.*, 2011; Lowry *et al.*, 2012; Martin County Reef Research Team, 1997; MBARA, 2016; Sathe *et al.*, 2009; Seaman, 2004; Tessier *et al.*, 2005).

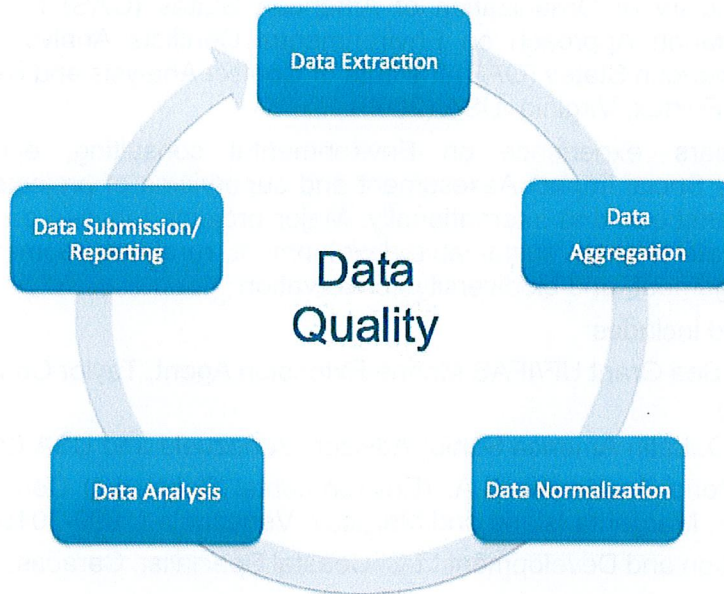
All base collecting forms are included in **Appendix C**.

**8. Provide a detailed timeline and schedule for sampling events and a fee schedule per event to determine the cost-effectiveness of the project in relation to the quality, quantity and type of data expected to be collected. Include a detailed budget itemizing all anticipated project expenses in support of the proposed fee schedule.**

### Project Timeline and Monitoring Schedule

Task	2022				2023	
	Q1	Q2	Q3	Q4	Q1	Q2
FWC-Taylor Co. contract processing						
TCRRT Volunteers Recruiting						
Project Start Date						
TCRRT Volunteer Training & Capacity Building						
First Monitoring Session						
Second Monitoring Session						
Third Monitoring Session						
Data entry - QC/QA						
Mid-project update report						
Final project report						





**Data Quality diagram for the Taylor County Artificial Reef Monitoring Project.**

For QA there will be implemented 3 steps: 1) “DO”, related to data collection, processing, custody, analysis, loading and reporting; 2) “CHECK” through different actions like inspections, reviews and audits; and 3) “ACT”, based on a decision making over the other 2 steps.

**10. List the qualifications, training and experience of the individuals performing the data collection and analysis.**

The Monitoring Project in Taylor County will be coordinated by the Taylor County Sea Grant UF/IFAS Extension Agent. Other members need to be recruited and trained.

**VICTOR BLANCO (Monitoring Project coordinator)**

*Resume of Experiences*

- AAUS Certified Diver (2017), Divemaster Certified SSI (2021), Scuba Instructor in Training (2022).
- Marine Biology Graduated Degree. Oriente University (UDO), Margarita Island, Venezuela. (1999). Research on Coastal environmental and biodiversity assessment and management.
- Master Degree on Territorial Impacts of Globalization. Andalucía International University (UNIA), Huelva. Spain (2000). Research on Nueva Esparta State (Margarita, Coche and Cubagua islands) environmental assessment and coastal management.
- Diploma on Climate Change and Kyoto Protocol. Universidad Nacional del Centro de Perú and Green Fund. Perú. (2010). Scholarship beneficiary of Organization of American States (OAS). Research on NOVA Wave energy converter (WEC) as strategy for climate change mitigation/adaptation in tropical countries and comparative analysis of the carbon market potential.

**Complete copy of the active ACOE permit with accompanying permit conditions applicable to the artificial reef sites (Buckeye and SFMA) included in the monitoring project.**

Copies of the current U.S. Army Corps of Engineers permits are attached in ***Appendix D***.

**Demonstration of public support for the proposed artificial reef project.**

Resolutions and letters of public support are included in ***Appendix E***.

## **DELIVERABLES**

### **11. Clearly Describe the final project deliverables**

#### **A. Deliverable #1 (Data Collection Training Course)**

A total of one (1) unit of this deliverable will be submitted to FWC.

##### **i. Specific Project Deliverables & Associated Tasks**

One unit for this deliverable consists of the successful completion of a training course lead by a qualified instructor with experience in fish sampling and identification in the Gulf of Mexico.

##### **ii. Minimum Level of Performance**

The training course will be in compliance with the requirements stated in this project proposal. All taught fish sampling methods will be a detailed description of the survey procedures as described in this proposal. At least four (4) participants will attend the training and score at least a 90% on the final exam.

##### **iii. Documentation / Criteria Used as Evidence of Performance**

Documentation to track performance will be a copy of the power point or similar teaching tool addressing the material that was taught during the course, a sign in/out attendance sheet, and completed exams from all participants.

Tabular data will be provided in a standard XLS, XLSX, or a CSV tabular format that can readily be imported into any database or spreadsheet software.

**viii. Timeline for Completion**

A progress report detailing sampling events completed will be submitted to FWC four (4) months after the contract execution.

**C. Deliverable #3 (Draft Version of the Data Analysis Summary)**

**i. Specific Project Deliverables & Associated Tasks**

The Taylor County BOCC will provide a draft version of the Data Analysis Summary describing the project with an evaluation of the work performed and the analysis, results and benefits in sufficient detail to enable FWC to assess the completed project. The draft version of the Data Analysis Summary will contain summaries of each monitoring event including date, dive/video conditions, physical descriptions of material stability, tables and spreadsheet summarizing biological characteristics (species lists, fish counts, relative abundance, frequency of occurrence), and any sea turtle observations. The purpose of the draft summary is to provide FWC a minimum 30-day review period to provide the Taylor County BOCC with peer review comments on the final analysis summary.

**ii. Minimum Level of Performance**

At a minimum, the Data Analysis Summary draft will contain the following:

1. Cover page including title, grant number, date submitted, authors and contact information, and recommended citation;
2. A narrative section describing project background, methods, results of material assessment and fish census, and statistical analysis;
3. A discussion section to provide:
  - a. conclusion and interpretation of results;
  - b. comparison of findings and conclusions with other studies or fish data in similar nearby areas
  - c. possible future research questions;
  - d. problems that limited the results of the project.



be provided to FWC on CD(s), DVD(s), and/or USB. All digital images and video will be provided on CD(s), DVD(s), and/or USB. The entire hard copy final report also provided as a bookmarked Adobe Acrobat (=) file on a CD rom or USB, suitable for posting on the internet.

#### **NON-PROFIT ELIGIBILITY VERIFICATION**

##### **13. Documentation of 501c(3) tax status from the Internal Revenue Services**

All County Governments are Non-profit organizations by the IRS. N.A.

##### **14. Document of the Corporation by-laws and/or articles of incorporation which include artificial reef monitoring or development.**

N.A.

#### **PROCUREMENT OF COMMODITIES OR CONTRACTUAL SERVICES VERIFICATION**

##### **15. Documentation of the intended means which commodities or contractual services will be competitively procured. For any agreement requesting the use of sole source vendor, provide clear justification (in the response to this item) for Commission review and approval.**

The Taylor County Board of County Commissioners will contract the Taylor County Reef Research Team (TCRRT) as a local non-profit (501c3) organization to lead the monitoring efforts in the County. Taylor County Reef Research Team was created in 1996 and it is mainly directed by Taylor County residents who have been involved in the county's artificial reef program since its inception. In 2018, the TCRRT was also leader of the Buckeye reef monitoring program with the county's Marine Extension Agent and the BOCC is very please of the work performed to date. As a rural county we highly recommend doing business locally, and in the case of the monitoring program we trust the responsibility and leadership of the TCRRT members.

Department of Environmental Protection in partial fulfillment of the Bal Harbour Consent Order – OGC Case No. 94-2842.

Seaman, William. 2004. Artificial Reef Monitoring in Florida Coastal Counties. Sea Grant - University of Florida. 16 pp.

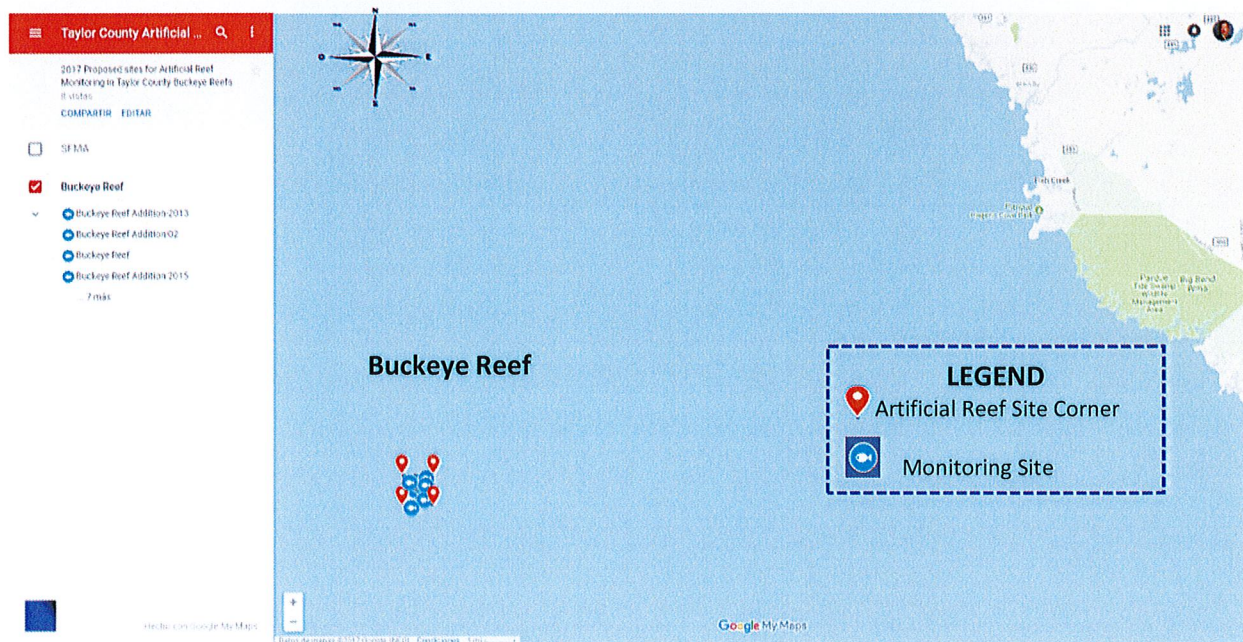
Swett, R.A., C. Adams, S. Larkin, A.W. Hodges, T.J. Stevens. 2011. Economic Impacts of Artificial Reefs for Six Southwest Florida Counties: Pinellas, Hillsborough, Manatee, Sarasota, Charlotte, Lee. Florida Sea Grant Program, TP-178, dated July 2011, 147pp.

Taylor County Board of County Commissioners. 2019. Data Analysis Summary of the 2018 Buckeye Reef Monitoring Program, Taylor County, Florida. Draft version. Grant Agreement FWC-17025. In press.

Tessier, E., Chabanet, P., Pothin, K., Soria, M., and Lasserre, G. 2005. Visual censuses of tropical fish aggregations on artificial reefs: slate versus video recording techniques. *Journal of Experimental Marine Biology and Ecology*. 1(315):17-30.



**Taylor County Permitted Buckeye Artificial Reef Site. (Google Map base).**



**Taylor County Permitted Artificial Reef Site showing Monitoring site. (Google Map base).**





## TCRRT FISH CENSUS

Diver name:		Date:	Reef:
Time:	Site Name:		
Lat.:	Long:	Depth (ft.):	Visibility (ft.):

No	Common name	Adult Number		Adult Size	Juvenile Number		Juvenile Size
		Stationary	Roving		Stationary	Roving	
1	Tomtate						
2	Round Scad						
3	Black Sea Bass						
4	Pigfish						
5	Cubbyu						
6	Baitfish (sardines)						
7	White Grunt						
8	Gag Grouper						
9	Slippery Dick						
10	Atlantic Spadefish						
11	Belted Sandfish						
12	Greater Amberjack						
13	Seaweed Blenny						
14	Gray Triggerfish						
15	Gray Snapper						
16	Sand Perch						
17	Spottail Pinfish (seabream)						
18	Blue runner						
19	Sheephead						
20	Red Grouper						
21	Leopard Toadfish						
22	Gulf Flounder						
23	Red Porgy						
24	Mackerel						
25	Shark						
26	Ray						
27	Frogfish						
28	Cardinalfish						
29	Filefish						
30	Needlefish						
31	Blenny						
32	Sharksucker						
33	Wrasse						
34	Hogfish						
35	Red snapper						
36	Sand diver						
37	Barracura						
38	Cobia						
39	Drum						
40	Croacker						
41	Damselfish						
42	Lionfish						
42							
44							

Fish Abundance: Single (1); Few (2-10); Many (11-100); Abundant (>100)

## APPENDIX C

Copy of U.S. Army Corps of Engineers permit for the Buckeye Reef site. Permit SAJ-1995-05915.

### Artificial Reef Permit Renewal

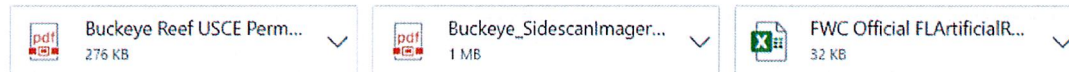


Blanco, Victor

Tue 04/28/2020 10:10 AM

To: lisa.s.lovvorn@usace.army.mil

Cc: Wiggins, Lori C; LaWanda Pemberton <LPemberton@taylorcountygov.com>; Mille, Keith <keith.mille@MyFWC.com>



3 attachments (1 MB) Save all to OneDrive - University of Florida Download all

Dear Mrs. Lovvorn,

I met you during one of the Artificial Reef Workshops last year. I'm the coordinator of the Taylor County Artificial Reef Program. Currently the Taylor County Board of County Commissioners holds Permit No. SAJ-1995-05915 (IP-SWA) for Buckeye Reef (attached), which expires September 29, 2020. The Board would like to renew the Permit and discuss a possible request for an expansion of half a mile to the South and East of the current permitted area in order to include in it some patch reefs that were deployed outside of the permitted area in 2003 and to increase the potential area for future deployments. The Taylor County Reef Research Team has done some bottom surveys in this area and had collected basic information of the bottom condition. In 2017, FWC performed a side scan (attached) of the area that shows the current location of the reef materials.

During the last 2 years, with grant funds from FWC, the County has performed a Monitoring Program assessing reef material status and fish assemblages in the reefs. You can download the BUCKEYE REEF MONITORING FINAL REPORT 2019 - Grant Agreement FWC-17025 at [https://www.taylorcountygov.com/news\\_detail\\_T32\\_R75.php](https://www.taylorcountygov.com/news_detail_T32_R75.php). For 2020, also with FWC grant funds, the County is deploying new reef modules in 8 new patch reefs. The deployment project is programed to end by August 1st.

Please, advise of the procedures to renew the permit and potentially expand its area.

Thanks,

VICTOR BLANCO

Taylor County Buckeye Reef, SAJ-1995-05915

6

Retention: Inbox UF (3 years) Expires: Sat 02/01/2025 3:21 PM



Lowvorn, Lisa S CIV USARMY CESAJ (USA) <Lisa.S.Lowvorn@usace.army.mil>



Wed 02/02/2022 3:21 PM

To: Blanco,Victor

Cc: iwiggins@ufl.edu

[External Email]

Hi Victor.

Thank you for sending. I need to get Coastal Zone Management Act (CZMA) concurrence. That normally is included in the water quality certification (WQC) with the state permit. I am getting the package together to submit to the State Clearinghouse. Once I receive CZMA concurrence, I will send the draft permit documentation to my chief for review. I will keep you updated. Have a great afternoon.

Thank you again,  
Lisa S. Lowvorn  
850-763-0717, Ext. 1

...

## TAYLOR COUNTY BOARD OF COMMISSIONERS

### County Commission Agenda Item

**SUBJECT/TITLE:**

Board to discuss the possible submission of a grant application to the upcoming funding cycle of the Florida Department of Economic Development (FDEO) Community Planning Technical Assistance Grant Program requesting funding assistance for the development of a Master Plan to determine the need for where new sidewalks and/or trails should be located, constructed, improved, or expanded to provide for safe, walkable communities and aid in economic development.

**MEETING DATE REQUESTED:**

March 7, 2022

**Statement of Issue:** The Board to discuss the possible grant submission to the FDEO Community Planning Technical Assistance Grant Program for the development of a County wide Master Plan for the development, improvement, and expansion of sidewalks.

**Recommended Action:** Move forward with the development of a grant application for the proposed Master Plan.

**Fiscal Impact:** Not applicable at this time.

**Budgeted Expense: Y/N** Not applicable at this time.

**Submitted By:** Melody Cox, Grants Writer

**Contact:** Melody Cox

### SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

**History, Facts & Issues:** The FDEO Community Planning Technical Assistance Grant program funding cycle is traditionally in May of each fiscal year if included in the state annual budget. The Board had previously expressed an interest in the development of a county wide sidewalk Master Plan. Master Plans are potentially eligible for funding through this program. The County was previously awarded \$36,000 (FY 2018) through this program for the development of the draft of the Taylor County Master Plan for Mobility, Recreation, and Connectivity in reference to the Florida National Scenic Trail future expansion and the connection to state and/or federally owned lands.

**Attachments:**

**Program Information**





# Community Planning Technical Assistance Grants

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## Community Planning

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## Anticipated Funding Announcement: Community Planning Technical Assistance Grants, State Fiscal Year 2021-2022

### Purpose

The Florida Department of Economic Opportunity (DEO) anticipates that the Florida Legislature will appropriate funding for Community Planning Technical Assistance (CPTA) Grants for state fiscal year (SFY) 2021-2022. The CPTA Grants provide counties, municipalities, and regional planning councils the opportunity to create innovative plans and development strategies to promote a diverse economy, vibrant rural and suburban areas, and meeting statutory requirements for planning, while protecting environmentally sensitive areas. Understanding that many Florida communities have been impacted by hurricanes, CPTA grants may also be used for planning for disaster recovery or resiliency planning, and economic development planning.

### Grant Request Submission Timeframe

Please submit a grant request for funding to DEO on or before **Tuesday, May 18, 2021, at 11:59 p.m.** Submission of a request for funding does not guarantee that funding will be provided. DEO will consider grant requests received by the above date and time before the grant requests received after the above date and time.

### Eligibility

Community Planning Technical Assistance grants may be available to:

- ▶ Counties and municipalities; and
- ▶ Regional planning councils that propose projects on behalf of or for the benefit of counties, municipalities or the region **and** that have support, in writing, from the counties or municipalities affected by the proposed grant project.

### Grant Period

July 1, 2021 - June 30, 2022. CPTA Grants are not eligible for multi-year projects, DEO cannot accept requests for multi-year projects.

### Project Completion

If funding is appropriated, CPTA Grantees are expected to complete all work by May 31, 2022.

### Grant Type: Cost Reimbursement

If funding is appropriated, CPTA Grants will likely be reimbursement grants. However, at DEO's discretion, fixed price grant agreements may be considered on a case-by-case basis.

### Typical Award Range

If funding is appropriated, CPTA Grant awards may range from \$35,000 to \$50,000, but award amounts may vary.

### Project Types

The county, municipality, or regional planning council develops projects that generally relate to community planning and economic development strategies that implement the requirements in the Community Planning Act. DEO encourages communities to apply for projects related to planning for disaster recovery and community resiliency, especially related to flooding and the effects of sea level rise and meeting the requirements in Chapter 163.3178(2)(f), Florida Statutes. Applicants are also encouraged to seek funding for innovative, creative, or unique approaches to planning and development and infrastructure in their community.

### Request for Funding

Funding requests should include the following:

#### 1. Funding Request

- The county, municipality or regional planning council should submit a letter request to DEO that identifies
  - The specific grant project and its significance to the community or region;
  - The product that will be produced under the grant;
  - The total amount of funding requested; and
  - Any additional information about the proposed project that the county, municipality or regional planning council chooses to include for DEO's consideration.

#### 2. Scope of Work

- A proposed scope of work that describes:
  - The deliverables, which are descriptions of the specific work to be performed, including a clear, meaningful and feasible implementation component;
  - The deliverable due dates (the dates the deliverables will be received by DEO);
  - The project documentation that will be produced and provided to DEO to demonstrate that the work described in the deliverable has been completed; and
  - The cost or payment amount for each deliverable.
- Scope of Work Examples
  - The following links are to FY 2020-2021 Community Planning Technical Assistance grant agreements. The scopes of work in these grant agreements may be helpful in preparing a scope of work for this grant cycle (in particular, see scope of work paragraphs 2, 3 and 5 in each agreement):
    - [City of Crystal River](#) – Collect, review, and develop essential baseline geographic data for the City to utilize for guide master planning and economic development activities using geographic information systems (GIS) and develop a City-managed GIS program that will use ESRI's ArcGIS online to publish and share information with City staff and the community throughout the development of online interactive Story Maps and Dashboards.

- Town of Horseshoe Beach — Prepare evaluation and appraisal amendments to the Town of Horseshoe Beach Comprehensive Plan. Amendments reflect changes in state requirements in the Community Planning Act and will include appropriate data and analysis supporting the plan amendments.
- East Central Florida Regional Planning Council — Develop a strategic Resilience Action Plan for the recently established East Central Florida Regional Resilience Collaborative to guide the direction of the Resilience Collaborative and identify regional scale initiatives, opportunities and strategies for collaboration among the group's partners.
- Town of Lantana — Develop a Post Disaster Plan to provide a framework for the community's recovery after a major or catastrophic disaster. The Plan will identify needs for short-term and long-term disaster response for Housing, Infrastructure, Environment, Economic Development, and Community.
- City of Winter Springs — Develop a Parks and Recreation Master Plan for improved recreational opportunities and an atmosphere for economic growth. The Master Plan will contain a parks and recreation projects and programs component and a bike and pedestrian opportunities component.
- City of Key West — An asset-based economic development strategy examining ways to establish a long-term strategy for diversifying their economy and developing a Post Disaster Recovery and Reconstruction Plan.
- Others are available upon request.

### 3. Budget

- o A budget that outlines anticipated expenditures by category.
- o Examples include:
  - Contracted services for consultants or subcontractors;
  - Salaries and fringe benefits for work performed in-house; and
  - Equipment needed directly for the requested project.
- o If indirect costs are sought, they should be identified along with a formula for calculating indirect costs. A federally-approved indirect cost rate, in effect at the time the request is submitted, may be included in the request for DEO's consideration.

### How to Submit the Grant Request to DEO

DEO prefers electronic submissions but mailed requests for funding are also acceptable.

- Submit requests electronically to [CPTAgrants@deo.myflorida.com](mailto:CPTAgrants@deo.myflorida.com)
- Submit requests by U.S. Mail to:
  - Mario Rubio, Director  
Division of Community Development  
Florida Department of Economic Opportunity  
107 East Madison Street, MSC 160  
Tallahassee, FL 32399-4120

### Additional Information

- Barbara Powell, Regional Planning Administrator  
Bureau of Community Planning and Growth  
Division of Community Development  
Florida Department of Economic Opportunity  
107 East Madison Street, MSC 160  
Phone: (850) 717-8504  
Email: [barbara.powell@deo.myflorida.com](mailto:barbara.powell@deo.myflorida.com)

***The availability of CPTA Grant Awards is contingent upon funding in the Florida state budget for FY 2021-22.***

Reemployment  
Assistance Service  
Center

Business Growth &  
Partnerships

Workforce  
Statistics

Community Planning  
Development & Services

Workforce Board  
Resources

About Us Home Calendar Contact Us

© 2020 State of Florida  
Department of Economic  
Opportunity



An equal opportunity employer program. Auxiliary aids and services are available upon request to individuals with disabilities. All video telephone numbers on this website may be reached by persons using TTY/TDD equipment at the Florida Relay Service at 711.

**TAYLOR COUNTY BOARD OF COMMISSIONERS**

***County Commission Agenda Item***

**SUBJECT/TITLE:**



**Board to review and approve Amendment No. 2 to the Agreement for Professional Airport General Consulting Services between the Board of County Commissioners and AVCON, Inc.**

**MEETING DATE REQUESTED:**

**March 7, 2022**

**Statement of Issue:** Board to review Amendment No. 2 to the Agreement for Professional Airport General Consulting Services between the Board of County Commissioners and AVCON, Inc.

**Recommended Action:** Approve Amendment No. 2 to the Agreement for Professional Airport General Consulting Services.

**Fiscal Impact:** All of AVCON, Inc. services are 100% paid with grant funds.

**Budgeted Expense: Y/N** Not applicable

**Submitted By:** Melody Cox

**Contact:** Melody Cox

**SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS**

**History, Facts & Issues:** The Agreement for Professional Airport General Consulting Services with AVCON, Inc. was executed December 12, 2017 with an expiration date of December 12, 2020. It has an option for the County to extend the agreement for two (2) one (1) year periods. The first one (1) year extension was executed by the Board on October 5, 2020 and extended the contract to December 12, 2021. Staff is requesting the County exercise the option to extend the agreement for a second one (1) year period with an expiration date of December 12, 2022. Staff has been very pleased with AVCON's services and willingness to assist the Airport.

**Attachments:**

**Amendment No. 2 to Agreement for Professional Airport  
General Services between the Board of County  
Commissioners and AVCON, Inc.**



**AVCON, INC.**  
ENGINEERS & PLANNERS

320 Bayshore Drive, Suite A  
Niceville, Florida 32578  
Phone: (850) 673-0050  
avconinc.com

February 16, 2022

Ms. LaWanda Pemberton  
County Administrator  
**Taylor County Board of County Commissioners**  
201 East Green Street  
Perry, Florida 32347

**Reference: Request for Contract Extension: Amendment #2**  
**Agreement for Professional Airport General Consulting Services**  
**Perry Foley Airport**

Dear Ms. Pemberton:

In accordance with our Agreement for Professional Airport General Consulting Services dated December 12, 2017, we hereby request the second of two one-year renewals available to the County as referenced in Section 5.2 of the Agreement.

The current contract expiration date is December 12, 2021. The Agreement allows the County to renew the Agreement for two, one-year extensions. If approved by the Board of County Commissioners, this second extension would extend the contract expiration date to December 12, 2022.

We have prepared and attached a contract amendment for your review and coordination.

We sincerely appreciate the opportunity to work with Taylor County and are excited to be involved with the developments at the Perry Foley Airport.

Sincerely,

**AVCON, INC.**

A handwritten signature in black ink that reads "John Collins". The signature is fluid and cursive.

John Collins, P.E.  
Senior Project Manager

Enclosure: One (1) Signed Amendment No. 2 to Agreement for Professional Airport General Consulting Services

**AMENDMENT NO. 2**

to

**AGREEMENT FOR PROFESSIONAL AIRPORT GENERAL CONSULTING SERVICES**

between the

**TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS**

and

**AVCON, INC.**

The purpose of this amendment is to execute the second of two one-year contract renewals for the Agreement for Professional Airport General Consulting Services between the Taylor County Board of County Commissioners and AVCON INC.

This amendment is made as of the \_\_\_\_\_ day of \_\_\_\_\_, 2022 by and between Taylor County Board of County Commissioners (hereinafter referred to as "CLIENT") and AVCON, INC. (hereinafter referred to as "CONSULTANT") and modifies the Agreement for Professional Airport General Consulting Services (the "AGREEMENT") entered into on December 17, 2017. CLIENT and CONSULTANT, in consideration of the mutual covenants hereinafter set forth, agree as follows:

- The CLIENT agrees to award the second one-year contract renewal referenced in Section 5.2 of the above referenced AGREEMENT. This renewal will extend the contract expiration date from December 12, 2021 to December 12, 2022.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be executed by their duly authorized representatives as of the day and year first above written.

**CLIENT:**  
**Taylor County Board of County Commissioners**

**CONSULTANT:**  
**AVCON, INC.**

By: \_\_\_\_\_

By:  \_\_\_\_\_

Typed Name: Thomas Demps

Typed Name: Virgil C. "Lee" Lewis, P.E.

Title: Chairman

Title: Vice-President

**TAYLOR COUNTY BOARD OF COMMISSIONERS**

***County Commission Agenda Item***

**SUBJECT/TITLE:**

**Board to approve Satisfaction of Lien for Tara Murphy who received Down Payment Assistance through the SHIP program in October 2018.**



**MEETING DATE REQUESTED:**

**March 7, 2022**

**Statement of Issue:**

**Board to approve Satisfaction of Lien for Tara Murphy who received Down Payment Assistance through the SHIP Program, October 2018 in the amount of \$10,000. Ms. Murphy is selling the home. The County has been reimbursed the balance remaining on the lien.**

**Recommended Action:**

**Approve Satisfaction of Lien.**

**Fiscal Impact:**

**The County has been reimbursed \$3,333.40 for the balance remaining on the lien.**

**Submitted By:**

**Jami Evans, Grants Coordinator**

**Contact:**

**Jami Evans**

**SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS**

**History, Facts & Issues:**

**Ms. Murphy received Down Payment Assistance through the SHIP program in the amount of \$10,000 in October 2018. Ms. Murphy is selling the home. The County has been reimbursed \$3,333.40 for the remaining balance of the lien. All terms of the agreement have been satisfied.**

**Attachments:**

**Satisfaction of Lien**

SATISFACTION OF LIEN

THIS IS TO CERTIFY, that the lien in the sum of **\$10,000.00** asserted pursuant to that certain Taylor County SHIP Mortgage (\$10,000.00) between Taylor County, Florida and **Tara Murphy a single person**, dated October 3, 2018, and recorded in the Public Records of Taylor County at O.R. Book 786, Page 755 against the real property as located as shown in Exhibit A, has been completely satisfied and is hereby released. Taylor County, Florida hereby directs the Clerk of Circuit Court to cancel and discharge the lien of record.

Dated on the \_\_\_\_\_ day of \_\_\_\_\_, 2022.

WITNESSES:

BOARD OF COUNTY COMMISSIONERS  
OF TAYLOR COUNTY, FLORIDA

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
Thomas Demps  
CHAIR OF THE BOARD  
Address: 201 E. Green St.  
Perry, FL 32347

\_\_\_\_\_  
(Printed Name)

ATTEST:

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Printed Name)

\_\_\_\_\_  
Gary Knowles  
CLERK OF THE COURT

STATE OF FLORIDA  
COUNTY OF TAYLOR

BEFORE ME, the undersigned authority, personally appeared \_\_\_\_\_, and who is personally known to me or produced \_\_\_\_\_ identification, and after being duly sworn, states that he/she has read the foregoing and that the information is true and correct to the best of affiant's knowledge and belief.

Notary Public, State of Florida  
SEAL

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Printed Name)



EXHIBIT "A"

**COMMENCE AT THE NORTHWEST CORNER OF THE SE 1/4 OF THE NW 1/4 OF SECTION 22, TOWNSHIP 4 SOUTH, RANGE 7 EAST, THENCE RUN SOUTH 704 FEET TO THE SOUTH RIGHT OF WAY LINE OF SR-356; THENCE RUN EAST, ALONG THE SOUTH RIGHT OF WAY LINE OF SAID SR-356 760 FEET FOR A POINT OF BEGINNING; THENCE FROM SAID POB RUN SOUTH 210 FEET; THENCE RUN WEST 62 FEET; THENCE RUN SOUTH 210 FEET; THENCE RUN EAST 162 FEET; THENCE RUN NORTH 420 FEET; THENCE RUN WEST 100 FEET BACK TO THE POINT OF BEGINNING, CONTAINING 1.31. ACRES, MORE OR LESS. SAID LAND LYING AND BEING IN TAYOR COUNTY, FLORIDA.**

**TAYLOR COUNTY BOARD OF COMMISSIONERS**

***County Commission Agenda Item***

**SUBJECT/TITLE:**



The Board to consider approval of request to waive 50 boat ramp fees for the Hooked On Heroes-Take a Veteran Fishing event to be held on April 2, 2022.

**MEETING DATE REQUESTED:**

**March 7, 2022**

**Statement of Issue:** To waive boat ramp fees for all participants during event.

**Recommended Action:** Approve

**Fiscal Impact:** \$250

**Budgeted Expense:** N/A

**Submitted By:** Michael Newman, County Commissioner District 3

**Contact:**

**SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS**

**History, Facts & Issues:** Hooked on Heroes is a non-profit organization that serves Veterans of all branches. This request would waive additional fees for all participants.

**Options:** Approve/not approve

**Attachments:**

## TAYLOR COUNTY BOARD OF COMMISSIONERS

### County Commission Agenda Item

**SUBJECT/TITLE:**

The Board to continue discussions regarding County owned lots located in Keaton Beach.

**MEETING DATE REQUESTED:**

March 7, 2020

**Statement of Issue:** To further discuss the pending sale of County owned properties.

**Recommended Action:**

**Fiscal Impact:** TBD

**Budgeted Expense:** NO

**Submitted By:** LaWanda Pemberton, County Administrator

**Contact:** 838-3500 X 6

### SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

**History, Facts & Issues:** The Board of County Commissioners have discussed the sale of County owned parcels at Keaton Beach. On February 15, 2022 the Board meeting voted to place the 2 parcels for sale.

During the meeting there was discussion regarding the question if County ordinance relating to the abandonment of property giving access to publicly accessible waters should be considered prior to the sale of these parcels.

After discussion with the County Attorney it would appear that the Board should consider codified Land Development Code 42-129(c) which reads:

*Access to water.* No right-of-way, road, street or public accessway giving access to any publicly accessible waters in the county shall be closed, vacated or abandoned, except in those instances wherein the:

(1) Right-of-way does not benefit the public and/or there is no adequate parking to facilitate the use of the right-of-way and it is not a burden upon the county; or

(2) Petitioner offers to trade or give to the county comparable land for a right-of-way, road, street or public accessway to give access to the same body of water, such access to be of such condition as not to work a hardship to the users thereof, the reasonableness of the distance and comparable land being left to the direction of the board of county commissioners.

The parcels in question are both provide access to publicly accessible waters (canals) . Parking would remain a challenge, depending on the potential use of the property. The larger of the two lots could potentially be used to park and estimated number of two non-trailer vehicles.

**Options:** Consider 42-120(c) (1) prior and provide direction to Staff

**Attachments:** Taylor County Property Appraiser map of parcels  
Letter from Conrad Bishop, Jr.  
Codified Land Development Code Section 42-129

*The Bishop Law Firm, P.A.*  
*Attorneys at Law*

CONRAD C. BISHOP, JR.  
CONRAD C. "SONNY" BISHOP, III

POST OFFICE BOX 167  
411 N. WASHINGTON STREET  
PERRY, FLORIDA 32348

IN MEMORIAL OF  
KATHLEEN MCCARTHY BISHOP 1966-2013  
(850) 584-6113  
FAX (850) 584-2433

February 15, 2022

VIA E-MAIL AND REGULAR MAIL

Ms. Lawanda Pemberton  
County Administrator  
201 E. Green Street  
Perry, Florida 32347

Re: Sale of lots

Dear LaWanda:

After the meeting on 2/15/22, I went back to my office to review the statute 125.35 and also look at our Ordinance 42-129(c) Access to water.

With regard to the building lot, if you recall this is the property that is covered pursuant to 125.35(1)(a) Florida Statute, and for convenience it reads as follows:

"The board of county commissioners is expressly authorized to sell and convey any real or personal property, and to lease real property, belonging to the county, whenever the board determines that it is to the best interest of the county to do so, to the highest and best bidder for the particular use the board deems to be the highest and best, for such length of term and such conditions as the governing body may in its discretion determine."

Also, considering 42-129(c) which reads,

"Access to water. No right-of-way, road, street or public accessway giving access to any publicly accessible waters in the county shall be closed, vacated or abandoned, except in those instances wherein the:

- (1) Right-of-way does not benefit the public and/or there is no adequate parking to facilitate the use of the right-of-way and it is not a burden upon the county; or
- (2) Petitioner offers to trade or give to the county comparable land for a right-of-way, road, street or public accessway to give access to the same body of water, such access to be of such condition as not to work a hardship to the users thereof, the



reasonableness of the distance and comparable land being left to the direction of the board of county commissioners."

The property in question is not a right-of-way, it is not a road, street or public access giving access to any body of water to the County, does it?

So, it would appear to me that the County could sell it to the highest and best bidder.

With respect to the other property, I think it would come under 125.35(2). The property pursuant to Mr. Griner is of insufficient size and shape to issue a building permit.

The Board may affect a private sale of the parcel. The Board then sends a notice of its intended action to owners of adjacent property by certified mail, effect a sale and conveyance of the parcel at private sale without receiving bids or publishing notice; however, if, within 10 working days after receiving such mailed notice, two or more owners of adjacent property notify the Board of their desire to purchase the parcel, the Board shall accept sealed bids for the parcel from such property owners and may convey such parcel to the highest bidder or may reject all offers.

Again, LaWanda, we look to our Ordinance 42-129(c), Access to water. This property is not a right-of-way, road, street or public accessway giving access to any publicly accessible waters of the County? Am I right?

If that is correct, the county would need to follow 125.35(2) Florida Statutes.

If you have a question, please let me know.

Thank you and I hope you are doing fine.

Respectfully,



Conrad C. Bishop, Jr.

CCB/kp

Cc: Hon. Gary Knowles (via e-mail)



Overview



Legend

- Parcels
- Highway
- City Streets
- Graded
- Roads
- Tram

Parcel ID	06843-100	Alternate ID	n/a	Owner Address	WEBB JOHN B II & JERI RENEE HW
Sec/Twp/Rng	35-07-07	Class	Improved		20545 MARINARD
Property Address	20545 MARINARD	Acreage	n/a		PERRY FL 32348
	CO				

District CO

Brief Tax Description LEG 0000.12 ACRES - KEATON BEACH UNIT 1 - LOT 4 BLK A - OR 249-839 328-531 471-520 625-681- 692-971 717-730 - SUBJ TO ESMT OR 513-50 OR 830-965

(Note: Not to be used on legal documents)

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## **Sec. 42-129. Right-of-way abandonment; plat vacation.**

(a) *Authority and applicability.*

- (1) Any dedication or conveyance of real property for the purpose of streets, rights-of-way, access, ingress and egress, utilities and drainage which has been made on or by a plat, easement, deed or other instrument of any kind which instruments have been approved by the board of county commissioners for filing of record in the official records of the county, or which instruments convey any interest in real property to the board of county commissioners, is deemed to be under the jurisdiction and control of the board of county commissioners for the purposes of the vacation, annulment and/or abandonment of plats, or portions thereof, rights-of-way and easements for utility and drainage purposes.
- (2) The provisions of this section shall apply to all plats, rights-of-way and easements under the jurisdiction and control of the board of county commissioners.
- (3) The procedures set forth in this section shall apply to applications pursuant to F.S. § 177.101(1), (2), and to all applications for vacating plats, or any portions thereof, including public easements, pursuant to F.S. § 177.101(3). Any petition to vacate a plat or portion thereof, which plat or portion thereof, contains private rights-of-way shall not require a public hearing; provided, however, that a public hearing shall be required if the petition site includes a county right-of-way or public easement for drainage purposes which services a county right-of-way.

(b) *Petitioners.*

- (1) *Petitioners for abandonment of plats.* Any person, governmental entity or business entity desiring to abandon a plat or any portion thereof, including public easements, shall be required to make application to the county pursuant to F.S. § 177.101, and the provisions of this section. The application shall be on a petition form prescribed by the planning department and the information contained in such petition shall be verified by the petitioner under oath. Unless initiated by the county, the petition shall be signed by all owners of any portion of the petition site.
- (2) *Petitions for abandonment of rights-of-way.* Any person, governmental entity or business entity desiring to abandon the public's interest in and to any right-of-way shall be required to make application to the county pursuant to this section. The application shall be on the petition form prescribed by the planning department and the information contained in such application shall be verified by the petitioner under oath. Unless initiated by the county, any petition for abandonment of rights-of-way shall be signed by all owners of abutting property.
- (3) *Application fee.* The application fee shall be determined in accordance with section 42-56.

(c) *Access to water.* No right-of-way, road, street or public accessway giving access to any publicly accessible waters in the county shall be closed, vacated or abandoned, except in those instances wherein the:

- (1) Right-of-way does not benefit the public and/or there is no adequate parking to facilitate the use of the right-of-way and it is not a burden upon the county; or
- (2) Petitioner offers to trade or give to the county comparable land for a right-of-way, road, street or public accessway to give access to the same body of water, such access to be of such condition as not to work a hardship to the users thereof, the reasonableness of the distance and comparable land being left to the direction of the board of county commissioners.

(d) *Notice of intent to file petition to vacate a plat.* Immediately prior to filing the petition with the planning department to vacate a plat, the petitioner shall cause to be published a notice of intent in a newspaper of general circulation in the county once weekly for two consecutive weeks. Such notice of intent shall state the intent of the petitioner to file a petition pursuant to this section and F.S. ch. 177.



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(e) *Petition application procedures.* In addition to any other information, the petition shall contain the following:

- (1) A complete and accurate legal description of the petition site.
- (2) A statement identifying the type of petition, the source of the county's or public's interest, together with a reference to the recording information for the petition site. The type of petition may be for abandonment of:
  - a. A plat;
  - b. A portion of a plat;
  - c. A county right-of-way;
  - d. The public's interest in a private right-of-way; or
  - e. A public easement.
- (3) A drawing measuring not less than eight inches by 14 inches and not larger than 11 inches by 17 inches, which clearly and legibly identifies the location of the petition site in relation to the nearest public right-of-way, excluding the petition site, and all affected properties. The location map may be located on the survey in a separate block.
- (4) The petition shall contain a statement that to the best of the petitioner's knowledge, the granting of the petition would not affect the ownership or right of convenient access of persons owning other parts of the subdivision.
- (5) The petitioner shall certify that the petition site or any portion thereof is not a part of any state or federal highway and was not acquired or dedicated for state or federal highway purposes.
- (6) The petition shall state the source of petitioner's ownership or interest in and to the petition site, and a reference to the recording information for such evidence of title. A copy of the source instrument shall be certified by the clerk of the circuit court and attached to the petition.
- (7) The petition shall state that all state, municipal and county taxes on the petition site have been paid. The certificate of the tax collector's office showing payment of such taxes (as payment is defined in F.S. § 177.101(4)) shall be attached to the petition. If the petition site or any portion thereof is tax-exempt, the petition shall so state and a copy of the tax roll from the tax collector's office which shows such exemption shall be attached to the petition.
- (8) The petition shall state whether the petition site lies within the corporate limits of a municipality, within the unincorporated area, or both. If any portion of the petition site lies within the corporate limits of a municipality, the municipality shall first abandon its interest in the petition site by appropriate resolution, and a certified copy of the municipal resolution shall be attached to the petition.
- (9) The petition shall state whether the petition site is subject to the application fee set forth in section 42-56, the amount of the fee, and that the fee is submitted with such petition.
- (10) The petition shall detail the relevant reasons in support of the request and granting of the petition.

(f) *Review of petition.*

- (1) *Review and notification.* Each petition shall be reviewed by the planning director and any governmental agency or affected county department. Upon receipt of the petition, the planning director shall distribute the petition to the reviewing departments and agencies. Within 20 days of receipt of the petition, the reviewing departments and agencies shall submit a written report containing its findings and recommendations to the planning director. Upon receipt of all written reports, the planning director shall review the petition and reports and shall notify the petitioner, in writing, of any

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reasonable conditions to be performed prior to forwarding the petition and reports pursuant to subsection (f)(2) of this section. Within 60 days of receipt of the planning director's notification, the petitioner shall either comply with, agree and commit, in writing, to the conditions, or disagree, in writing, to the conditions. Failure to respond to the planning director's notification may result in a recommendation to deny the petition by the planning director.

- (2) *Review by the board of county commissioners.* After expiration of the 60-day period set forth in subsection (f)(1) of this section, or sooner if conditions are not imposed, or, if conditions are imposed, are responded to by the petitioner in the manner set forth in subsection (f)(1) of this section, the planning director shall forward the petition together with his findings and recommendations to the board of county commissioners for their review in accordance with this section. The planning director shall set the petition for public hearing in accordance with section 42-154 unless the petition is not subject to a public hearing. If a public hearing is not required, upon its review, the board of county commissioners shall adopt a resolution either approving or denying the petition. The board of county commissioners may reject a petition if a petition covering the same lands had been considered at any time within six months of the date the later petition is submitted.
- (g) *Public hearing of petitions for abandonment of county rights-of-way and public easements for drainage of county rights-of-way.*
- (1) *Generally.* Pursuant to F.S. § 336.10, a public hearing shall be held for any petition for abandonment which affects a county right-of-way and public easements for drainage which services a county right-of-way.
- (2) *Time and place of hearing.* The board of county commissioners exercises their authority, as set forth in F.S. § 336.09, by authorizing and directing the county engineer to establish a definite time and place to hold the public hearing required by F.S. § 336.10 and this section, and to publish the notice of the hearing.
- (3) *Publication of notice of public hearing.* Advertisement of such public hearing shall be as set forth in section 42-153.
- (4) *Posting of notice of public hearing.* The county engineer shall notify the petitioner of the date and time of the public hearing and shall direct the petitioner to post the property with a notice of petition to vacate such property. The petitioner shall place the notice in a conspicuous and easily visible location, abutting a public thoroughfare when possible, on such property at least ten days prior to the public hearing.
- (5) *Mailing of notice of public hearing.* The county engineer shall mail a copy of the notice of public hearing to all affected property owners as set forth in section 42-153.
- (6) *Notice of adoption of resolution.* If the board of county commissioners shall, by resolution, grant the petition, notice thereof shall be published one time within 30 days following the date of adoption of such resolution in a newspaper of general circulation published in the county. The proof of publication of the notice of public hearing, and the proof of publication of the notice of the adoption of the resolution, and a copy of the resolution shall be recorded in the public/official records.
- (h) *Recordation of resolution.* Upon adoption of a resolution approving a petition, a certified copy of such resolution shall be filed in the public records in accordance with F.S. § 177.101 or F.S. § 336.10, whichever is applicable.
- (i) *Effect of recording resolution of abandonment.* For county rights-of-way, upon the recordation of the proof of publication of notice of public hearing, proof of publication of the notice of adoption of the resolution and a copy of the resolution in the public records, the interest of the right-of-way so closed shall be vested in accordance with provisions of F.S. § 336.12. For plats or portions thereof, recordation in the public records of resolutions approving abandonment of a plat or a portion thereof shall have the effect of vacating all streets

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and alleys in accordance with F.S. § 177.101(5), and shall either return the vacated property to the status of unplatted acreage or shall vacate the first plat in accordance with F.S. § 177.101(1) or F.S. § 177.101(2), as applicable.

(LDC §§ 12.06.01—12.06.09)