



## TAYLOR COUNTY CONFLICTS OF INTEREST POLICY

- I. Conflict of Interest. No employee shall use his-her position for unauthorized personal gain. Any conflict between personal interests and official responsibility is to be resolved by consciously avoiding possible conflicts or disclosing the basis of a possible conflict to a supervisor. The foregoing restrictions are not intended to stand in the way of active participation in community organizations or the pursuit of personal affairs by employees. Rather, these policies are aimed at insuring the public's business is faithfully and ethically executed.

In cases where federal funds are being expended, the County will disclose in writing any potential personal or organizational conflict of interest to Federal awarding agency or pass-through entity in accordance with applicable Federal awarding agency policy as stated in 2 CFR 200.112 Conflict of interest.

- (a) Personal conflicts of interest: No employee, officer or agent of the subgrantee shall participate in the selection, or in the award or administration of a contract supported by Federal funds if a conflict of interest, real or apparent, would be involved.
- (b) Organization conflicts of interest: A set of circumstances in which a contractor, consultant, or vendor providing contractual services to the County may be unable to render impartial advice to the government, have impaired objectivity in performing work, or obtain an unfair advantage. The Board of Commissioners and/or County Administrator will examine each situation individually as so applicable to exercise good judgment in assessing whether or not a conflict exists and in developing an appropriate way to resolve any conflicts of interest.

- II. Other Countywide Policies: This policy should be utilized in conjunction with the Taylor County Personnel Policy, all other countywide policies, and regulations that address Taylor County employment.

- III. Effective Date. This policy shall be effective upon the date of adoption.

- IV. Codification. It is the intention of the Board of County Commissioners that the provisions of this policy adoption be codified and incorporated into the Taylor County Personnel Policy and any future amendments; and that sections of this policy may be renumbered or re-lettered or such other appropriate word or phrase to accomplish such intention if so needed or applicable.

- V. Any employees and/or contractors that are assigned to or awarded a contract funded with a Federal or State Grant will sign an annual statement of compliance to this policy.

DULY PASSED AND ADOPTED THIS 16th. of January, 2018



ATTEST:

Annie M. Murphy  
CLERK OF COURTS

TAYLOR COUNTY BOARD OF COUNTY  
COMMISSIONERS

[Signature]  
BY: CHAIRPERSON

APPROVED AS TO CONTENT AND FORM:

[Signature]  
COUNTY ATTORNEY

**TAYLOR COUNTY  
BOARD OF COUNTY COMMISSIONERS  
CONFLICTS OF INTEREST POLICY CERTIFICATION**

I, the undersigned, hereby acknowledge that I have received and completely read the CONFLICTS OF INTEREST Policy of Taylor County, Florida. I also agree and understand that I am to adhere and obey the policy set forth and adopted by the Board of County Commissioners of Taylor County, Florida on \_\_\_\_\_, 2018.

\_\_\_\_\_  
EMPLOYEE SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PRINTED NAME