

SUGGESTED AGENDA

TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS
PERRY, FLORIDA

TUESDAY, NOVEMBER 19, 2013
5:30 P.M.

201 E. GREEN STREET
TAYLOR COUNTY ADMINISTRATIVE COMPLEX
OLD POST OFFICE

NOTICE IS HEREBY GIVEN, PURSUANT TO FLORIDA STATUTES 286.0105, THAT ANY PERSONS DECIDING TO APPEAL ANY MATTER CONSIDERED AT THIS MEETING WILL NEED A RECORD OF THE MEETING AND MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

ANY PERSON WISHING TO ADDRESS THE BOARD REGARDING AN AGENDAED ITEM WILL BE GIVEN THREE (3) MINUTES FOR COMMENT. A COMMENTER MAY ONLY SPEAK ONE (1) TIME FOR EACH AGENDAED ITEM.

Prayer and Pledge of Allegiance

Welcome

1. RE-ORGANIZATION OF THE BOARD FOR FY 2013/2014:
 - A. ELECTION OF A CHAIRMAN
 - B. ELECTION OF A VICE-CHAIRMAN
 - C. DISCUSSION OF BOARD PERSONNEL
 - D. DISCUSSION REGARDING BOARD MEETING DATES AND TIMES
 - E. MISCELLANEOUS DISCUSSION (COMMITTEE APPOINTMENTS, ETC.)
2. APPROVAL OF AGENDA
3. THE BOARD TO RECEIVE AND ORDERED FILED THE REPORTS OF RECEIPTS, EXPENSES AND NET INCOME FOR SEPTEMBER 30, 2013, ON ALL CONSTITUTIONAL OFFICERS.

4. APPROVAL OF CONSENT ITEMS A - F:

ITEMS ON THE CONSENT AGENDA ARE ROUTINE OR TECHNICAL IN NATURE, HAVE BEEN PREVIOUSLY DISCUSSED BY THE BOARD, RESOLUTIONS OF A ROUTINE NATURE, AUTHORIZATION TO ADVERTISE ORDINANCES, PUBLIC HEARINGS, AND BID SPECIFICATIONS, ITEMS THAT HAVE A UNANIMOUS RECOMMENDATION OF THE PLANNING BOARD AND STAFF FOR APPROVAL, AND OTHER ITEMS AS AUTHORIZED BY THE BOARD (TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS RULES OF PROCEDURE, SECTION II, 14:(2)(c))

- A. APPROVAL OF MINUTES **NONE**
- B. EXAMINATION AND APPROVAL OF INVOICES.
- C. THE BOARD TO REVIEW AND CONSIDER APPROVAL OF A GRANT APPLICATION TO THE FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES, FLORIDA FOREST SERVICE, VOLUNTEER FIRE ASSISTANCE GRANT PROGRAM, AS AGENDAED BY MELODY COX, GRANTS COORDINATOR.
- D. THE BOARD TO CONSIDER RATIFICATION OF THE COUNTY ADMINISTRATOR'S SIGNATURE ON THE SITE DEDICATION AS REQUIRED BY THE FLORIDA BOATING IMPROVEMENT PROGRAM (FBIP) FOR THE COUNTY TO BE REIMBURSED FOR THE CONSTRUCTION OF THE PARKING FACILITY AT KEATON BEACH COASTAL PARK FOR PARKING OVERFLOW FROM KEATON BEACH BOAT RAMP, AS AGENDAED BY THE GRANTS COORDINATOR.
- E. THE BOARD TO REVIEW AND CONSIDER APPROVAL OF THE 2014 BY-LAWS FOR THE LOCAL COORDINATING BOARD FOR THE TRANSPORTATION DISADVANTAGED, AS AGENDAED BY THE GRANTS COORDINATOR.
- F. THE BOARD TO REVIEW AND CONSIDER APPROVAL OF FISCAL YEAR 2014 GRANT CONTRACT FOR THE STATE HOMELAND SECURITY GRANT PROGRAM, AS AGENDAED BY DUSTIN HINKEL, EMERGENCY MANAGEMENT DIRECTOR.

BIDS/PUBLIC HEARINGS:

- 5. THE BOARD TO HOLD A PUBLIC HEARING, SET FOR THIS DATE AT 5:30 P.M., OR AS SOON THEREAFTER AS POSSIBLE, TO CONSIDER ADOPTION OF AN ORDINANCE FOR AMENDMENTS TO

THE COMPREHENSIVE PLAN TITLED CPA 12-01 AND SUBMITTAL FOR EXPEDITED REVIEW TO THE FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY, AS AGENDAED BY DANNY GRINER, BUILDING AND PLANNING DIRECTOR.

- ~~6. THE BOARD TO HOLD THE SECOND AND FINAL PUBLIC HEARING, SET FOR THIS DATE AT 5:35 P.M., OR AS SOON THEREAFTER AS POSSIBLE, TO DISCUSS AND RECEIVE PUBLIC INPUT ON THE POSSIBLE GRANT SUBMISSION FOR THE UPCOMING FUNDING CYCLE OF THE FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM.~~
7. THE BOARD TO HOLD A PUBLIC HEARING, SET FOR THIS DATE AT 5:40 P.M., OR AS SOON THEREAFTER AS POSSIBLE, TO RECEIVE PUBLIC INPUT AND NOTIFY THE PUBLIC OF THE AVAILABILITY OF ADDITIONAL FUNDING FOR ARTIFICIAL REEF CONSTRUCTION, AND THE POSSIBLE GRANT APPLICATION SUBMISSION BY THE COUNTY TO FLORIDA FISH AND WILDLIFE CONSERVATION COMMISSION (FWC).
8. COMMENTS AND CONCERNS FROM THE PUBLIC FOR NON-AGENDAED ITEMS:

WE VALUE THE IDEAS AND INSIGHTS OF THE PUBLIC. THEREFORE, IT IS THE POLICY OF THE BOARD TO ALLOW A PERIOD FOR THE PUBLIC TO ASK QUESTIONS, REQUEST OR GIVE INFORMATION, AND REQUEST ACTION ON ITEMS NOT ON THE AGENDA.

IN MOST CASES, YOU WILL NOT RECEIVE AN IMMEDIATE RESPONSE BECAUSE THE ITEM MAY NEED TO BE RESEARCHED AND PLACED ON THE AGENDA AT A FUTURE BOARD MEETING.

YOU ARE ALLOWED TO SPEAK FOR THREE (3) MINUTES.

PUBLIC REQUESTS

9. VELINDA ROOT TO ADDRESS THE BOARD REGARDING PROPOSED CHANGES TO THE COMPREHENSIVE PLAN.
10. THE BOARD TO CONSIDER APPROVAL OF A RESOLUTION DECLARING THE MONTH OF NOVEMBER AS PANCREATIC CANCER AWARENESS MONTH IN TAYLOR COUNTY, AS AGENDAED BY MARIAN PALMA CARDONA, PANCREATIC CANCER ACTION NETWORK.

CONSTITUTIONAL OFFICERS/OTHER GOVERNMENTAL UNITS:

11. THE BOARD TO RECEIVE A PRESENTATION ON PROPOSED UPDATES TO THE UNIT MANAGEMENT PLAN FOR THE FOREST CAPITAL MUSEUM STATE PARK BY THE DEPARTMENT OF ENVIRONMENTAL PROTECTION, DIVISION OF RECREATION AND PARKS, OFFICE OF PARK PLANNING, AS AGENDAED BY ENID EHRBAR, FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION.
12. THE BOARD TO REVIEW AND CONSIDER APPROVAL OF PROPOSED UPDATES TO THE URBAN BOUNDARY AND FUNCTIONAL CLASSIFICATION OF ROADWAYS MAPS PROVIDED BY THE FLORIDA DEPARTMENT OF TRANSPORTATION, AS AGENDAED BY CYNTHIA BOYETTE, FLORIDA DEPARTMENT OF TRANSPORTATION.

COUNTY ADMINISTRATOR ITEMS:

13. THE BOARD TO DISCUSS PROPOSED CHANGES TO ITS USE OF ROAD MILLINGS POLICY.
14. THE BOARD TO RECEIVE AN UPDATE AND FURTHER DISCUSS THE ADDITION OF A CANAL DREDGING FEASIBILITY STUDY TO THE BOARD'S 2014 CAPITAL PROJECT LIST.
15. THE COUNTY ADMINISTRATOR TO DISCUSS INFORMATIONAL ITEMS.
16. ADDITIONAL COMMENTS AND CONCERNS FROM THE PUBLIC FOR NON-AGENDAED ITEMS:

WE VALUE THE IDEAS AND INSIGHTS OF THE PUBLIC. THEREFORE, IT IS THE POLICY OF THE BOARD TO ALLOW A PERIOD FOR THE PUBLIC TO ASK QUESTIONS, REQUEST OR GIVE INFORMATION, AND REQUEST ACTION ON ITEMS NOT ON THE AGENDA.

IN MOST CASES, YOU WILL NOT RECEIVE AN IMMEDIATE RESPONSE BECAUSE THE ITEM MAY NEED TO BE RESEARCHED AND PLACED ON THE AGENDA AT A FUTURE BOARD MEETING.
YOU ARE ALLOWED TO SPEAK FOR THREE (3) MINUTES.

17. BOARD INFORMATIONAL ITEMS:
18. MOTION TO ADJOURN.

FOR YOUR INFORMATION:

- THE AGENDA AND ASSOCIATED DOCUMENTATION, IF APPLICABLE, IS AVAILABLE TO THE PUBLIC ON THE FOLLOWING WEBSITE:

www.taylorcountygov.com

- IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS ANY ACCOMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, TO THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT DUSTIN HINKEL, ASSISTANT COUNTY ADMINISTRATOR, 201 E. GREEN STREET, PERRY, FLORIDA, 850-838-3500, EXT. 7, WITHIN TWO (2) WORKING DAYS OF THIS PROCEEDING.
- ANY PERSON WISHING TO ADDRESS THE BOARD REGARDING AN AGENDAED OR NON-AGENDAED ITEM WILL BE GIVEN THREE (3) MINUTES FOR COMMENT.
- BALLOTS USED TO APPOINT CITIZENS TO ADVISORY COMMITTEES AND ADVISORY BOARDS ARE AVAILABLE FOR PUBLIC INSPECTION AFTER THE MEETING AND ARE RETAINED AS PART OF THE PUBLIC RECORD.

TAYLOR COUNTY BOARD OF COMMISSIONERS

County Commission Agenda Item

SUBJECT/TITLE:

REORGANIZATION OF THE BOARD FOR FY 2013-2014:



- A. ELECTION OF A CHAIRMAN
- B. ELECTION OF A VICE-CHAIRMAN
- C. DISCUSSION OF BOARD PERSONNEL
- D. DISCUSSION REGARDING BOARD MEETING DATES AND TIMES
- E. MISCELLANEOUS DISCUSSION (COMMITTEE APPOINTMENTS, BOARD RULES, ETC.)

MEETING DATE REQUESTED:

NOVEMBER 19, 2013

Statement of Issue: THE BOARD TO REORGANIZE

Recommended Action: APPROVE

Fiscal Impact: N/A

Budgeted Expense: N/A

Submitted By: JACK BROWN

Contact: 838-3500x7

SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

History, Facts & Issues: PURSUANT TO BOARD RULES THE BOARD SHALL ELECT A CHAIR AND VICE-CHAIR, MAKE COMMITTEE APPOINTMENTS, AND APPROVE THE MEETING SCHEDULE FOR THE UPCOMING FISCAL YEAR.

Options: APPROVE/NOT APPROVE

**Attachments: CURRENT BOARD RULES
COMMITTEE APPOINTMENT MATRIX
DRAFT 2014 CALENDAR**

Board Committee Assignments						
Organization	Meeting Place	Time	Frequency	Contact	FY 2013 Assignment	FY 2012 Assignment
Equal Employment Opportunity	Taylor County Commission Boardroom	Varies	Bi-annual	LaTrina Harvey-Freeman (838-3500)	Patterson (District 5)	Patterson (District 5)
Florida Association of Counties	Varies (Usually a large County)	Varies	3 Scheduled Meetings FAC Annual (June), Policy (Sept), & Legislative (Nov) Conferences	Chris Holley (850-922-4300)	Patterson (District 5) & Feagle (District 4)	Patterson (District 5) & Feagle (District 4)
Housing/CDBG	Taylor County Commission Boardroom	Varies	As needed	Melody Cox (838-3553)	Patterson (District 5)	Patterson (District 5)
Small County Coalition	Varies (Co-located with FAC)	Varies	Scheduled meetings are Co-located with FAC Meetings	Chris Doolin (850-224-3180)	Patterson (District 5) & DeVane (District 3)	Patterson (District 5) & Houck (District 3)
Transportation Disadvantaged	Taylor County Commission Boardroom	1:00 PM	Quarterly	Melody Cox (838-3553)	Patterson (District 5)	Patterson (District 5)
Airport Advisory Committee	Airport Boardroom	12:00 PM	Monthly (4th Wednesday)	Melody Cox (838-3553)	Moody (District 2)	Houck (District 3)
Big Bend Water and Sewer Board	BBWA Building, Steinhatchee	6:00 PM	Monthly (4th Thursday)	Mark Reblin (352-498-3576)	DeVane (District 3)	Houck (District 3)
Gulf Consortium (RESTORE Act)	County)	Varies	Varies	Chris Holley (850-922-4300)	Moody (District 2)	Houck (District 3) & Feagle (District 4)
Tourist Development Council	Perry-Taylor Chamber of Commerce	12:00 PM	Monthly (2nd Thursday)	Dawn Taylor (584-5366)	Feagle (District 4) Alt: DeVane (District 3)	Houck (District 3) & Feagle (District 4)
Aucilla Regional Landfill	Aucilla Regional Landfill, Greenville, FL	Varies	Monthly (3rd Monday)	Frank DaRobbie (850-948-4875)	Page (District 1)	Page (District 1)
Budget and Finance Committee	Taylor County Commission Boardroom	Varies	As needed	Jack Brown (838-3500)	Page (District 1)	Page (District 1)
Hospital Board	Doctors' Memorial Hospital	6:00 PM	Monthly (Last Tuesday)	Gerri Forbes (584-0885)	Moody (District 2)	Page (District 1)
Suwannee River Economic Council	Live Oak Senior Center	6:00 PM	Quarterly	Frances Terry (386-362-4078)	DeVane (District 3)	Page (District 1)
North Central Florida Regional Planning Council	Holiday Inn, Lake City, FL	7:30 PM	Monthly (Usually last Thursday of the Month)	Scott Koons (352-955-2200)	Patterson (District 5)	Wiggins (District 2)
Three Rivers Regional Library Cooperative	Rotates between Taylor, Dixie, Lafayette, & Gilchrist Counties	7:30 PM	At least Quarterly	Cheryl Pulliam (386-294-3858)	DeVane (District 3)	Wiggins (District 2)
Taylor County Recreation Advisory Board	Taylor County Commission Boardroom	12:00 PM	Monthly (2nd Tuesday)	Jack Brown (838-3500)	Page (District 1)	Wiggins (District 2)
Taylor County Development Authority	Historic Perry Station	12:00 PM	Monthly (2nd Monday)	Scott Frederick (584-5627)	Feagle (District 4) Alt: Moody (District 2)	Wiggins (District 2)
North Florida Workforce Consortium				Sheryl Rehberg	Page (District 1)	Page (District 1)
Forest Capital Hall Renovation					Feagle (District 4)	Feagle (District 4)



TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS

ANNIE MAE MURPHY, Clerk
Post Office Box 620
Perry, Florida 32348
(850) 838-3506 Phone
(850) 838-3549 Fax

JACK R. BROWN, County Administrator
201 East Green Street
Perry, Florida 32347
(850) 838-3500, extension 7 Phone
(850) 838-3501 Fax

CONRAD C. BISHOP, JR., County Attorney
Post Office Box 167
Perry, Florida 32348
(850) 584-6113 Phone
(850) 584-2433 Fax

Board Calendar for FY 2014

PROPOSED BOARD MEETING DATES

DEC 17, 2013
JAN 6 & 21, 2014
FEB 3 & 18, 2014
MAR 3 & 18, 2014
APR 7 & 22, 2014
MAY 5 & 20, 2014
JUN 2 & 24, 2014
JUL 7 & 22, 2014
AUG 4 & 19, 2014
SEP 2 (Tues) & 16, 2014
OCT 6 & 21, 2014
NOV 3 & 17 (Mon) (re-organization), 2014
DEC 17, 2014

HOLIDAYS

Christmas Eve & Day
New Years Day
Martin Luther King, Jr. Day
Good Friday
Memorial Day
Independence Day
Labor Day
Veterans Day
Thanksgiving Holidays 2014
Christmas Eve & Day

PROPOSED BOARD WORKSHOP DATES

No Workshop scheduled for DEC 2013
JAN 28, 2014
FEB 25, 2014
MAR 25, 2014
APR 29, 2014
MAY 27, 2014
No Workshop scheduled for JUN 2014
JUL 29, 2014
AUG 26, 2014
SEP 23, 2014
OCT 28, 2014
No Workshop scheduled for NOV 2014
No Workshop scheduled for DEC 2014

DATE OBSERVED:

DEC 24 (Tues) & 25 (Wed), 2013
JAN 1 (Wed), 2014
JAN 20 (Mon), 2014
APR 18 (Fri), 2014
MAY 26 (Mon), 2014
JUL 4 (Fri), 2014
SEP 1 (Mon), 2014
NOV 11 (Tues), 2014
NOV 27 (Thu) & 28 (Fri), 2014
DEC 24 (Wed) & December 25 (Thurs), 2014

As of November 13, 2013

STATE OF FLORIDA
CONSTITUTIONAL OFFICERS FINANCIAL REPORT FOR

Name of governmental unit

Taylor County Sheriff's Office

Address

108 North Jefferson Street, Suite 103

City and zip code

Perry, Florida 32347

Name of chief financial officer

L.E. "Bummy" Williams

Title of chief financial officer

Sheriff

Telephone number (850) 584-4225

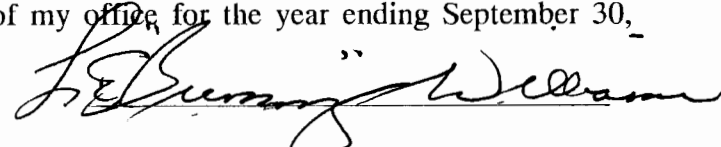
Person who may be contacted regarding this report:

Name: Dannielle Welch

Telephone number (850) 584-4225

CERTIFICATION

I do solemnly swear that the information reported herein is a true, correct and complete report of all revenues and expenditures of my office for the year ending September 30, 2013.


(Signature)

Office of Sheriff


Taylor County

STATE OF FLORIDA

COUNTY OF Taylor

Sworn to and subscribed before me this 31st day

Of October, 2013, by L.E. "Bummy" Williams


Signature of Notary Public - State of Florida

(Print, Type or Stamp Commissioned Name of Notary Public)

Personally Known X or Produced Identification

Type of Identification Produced



W

REPORTING ENTITY: TAYLOR COUNTY SHERIFF'S OFFICE ID Number: 62-002

REPORTING FUND GROUP: General - Operating Account

TOTAL REVENUES AND OTHER CREDITS	5,701,978
Duplicate this page if additional lines are needed.	

FUND GROUP

REVENUES AND EXPENDITURES/EXPENSES

REPORTING ENTITY: TAYLOR COUNTY SHERIFF'S OFFICE

ID Number: 62-002

REPORTING FUND GROUP:

General - Operating Account

EXPENSES AND OTHER DEBITS
(511 THROUGH 592)

Whole Dollars Only[illegible]

TOTAL EXPENDITURES AND OTHER DEBITS

5,387,511

Duplicate this page if additional lines are needed.

COMBINED STATEMENT OF POSITION
ALL FUND TYPES AND ACCOUNT GROUPS
REPORT AMOUNTS IN WHOLE DOLLARS ONLY

ASSETS AND OTHER DEBITS	Code	Governmental fund types	Proprietary fund types	Fiduciary Fund types	General fixed assets	General long-term debt	Total (memorandum only)
Cash	10X			346,549	XXXXXXXX	XXXXXXXX	
Taxes and assessments receivable (net)	11X				XXXXXXXX	XXXXXXXX	
Accounts receivable (net)	115			15,787	XXXXXXXX	XXXXXXXX	
Interfund receivables and advances	23X				XXXXXXXX	XXXXXXXX	
Receivables from other governments	133				XXXXXXXX	XXXXXXXX	
Other receivables (net)	12X				XXXXXXXX	XXXXXXXX	
Inventories	14X				XXXXXXXX	XXXXXXXX	
Investments (net)	151				XXXXXXXX	XXXXXXXX	
Prepaid items	155				XXXXXXXX	XXXXXXXX	
Other assets	156				XXXXXXXX	XXXXXXXX	
Fixed assets	16X	XXXXXXXXXX				XXXXXXXX	
Amount available in debt service	180	XXXXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX		
Amount to be provided	181	XXXXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX		
TOTAL ASSETS AND OTHER DEBITS				362,336			

(CONTINUED)

REPORTING ENTITY Taylor County Sheriff's OfficeID NUMBER 62-002

COMBINED STATEMENT OF POSITION
ALL FUND TYPES AND ACCOUNT GROUPS
REPORT AMOUNTS IN WHOLE DOLLARS ONLY

		Governmental fund types	Proprietary fund types	Fiduciary fund types	General fixed assets	General long-term debt	Total (memorandum only)
LIABILITIES	Code						
Accounts Payable	2XX			47,868	XXXXXXXX	XXXXXXXX	
Interfund payables	20X				XXXXXXXX	XXXXXXXX	
Payables to other governments	208				XXXXXXXX		
Other liabilities	23X				XXXXXXXX		
Deposits	220				XXXXXXXX	XXXXXXXX	
Obligations under reverse repurchase agreements	222				XXXXXXXX	XXXXXXXX	
Deferred revenue	223				XXXXXXXX	XXXXXXXX	
Bonded debt payable	25X				XXXXXXXX		
Other debt payable	22X				XXXXXXXX		
Compensated absences	21X				XXXXXXXX		
TOTAL LIABILITIES				47,868			

NOTE: Bonded debt payable should reflect the amount reported on the Schedule of Bonded Indebtedness.

REPORTING ENTITY Taylor County Sheriff's Office **ID NUMBER** 62-002

COMBINED STATEMENT OF POSITION
ALL FUND TYPES AND ACCOUNT GROUPS
REPORT AMOUNTS IN WHOLE DOLLARS ONLY

EQUITY AND OTHER CREDITS Code	Governmental fund types	Proprietary fund types	Fiduciary fund types	General fixed assets	General long-term debt	Total (memorandum only)
Fund balance - reserved 24X		XXXXXXXX		XXXXXXXX	XXXXXXXX	
Fund balance - unreserved 271		XXXXXXXX		XXXXXXXX	XXXXXXXX	
Contributed capital 250	XXXXXXXX			XXXXXXXX	XXXXXXXX	
Retained earnings - reserved 248	XXXXXXXX		XXXXXXXX	XXXXXXXX	XXXXXXXX	
Retained earnings - unreserved 272	XXXXXXXX		XXXXXXXX	XXXXXXXX	XXXXXXXX	
Investment in general fixed assets 280	XXXXXXXX	XXXXXXXX	XXXXXXXX		XXXXXXXX	
TOTAL EQUITY					XXXXXXXX	
TOTAL LIABILITIES, EQUITY AND OTHER CREDITS			47,868			

TAYLOR COUNTY SHERIFF'S OFFICE
L. E. "BUMMY" WILLIAMS, SHERIFF
108 NORTH JEFFERSON STREET, SUITE 103
PERRY, FL 32347

WELLS FARGO BANK
63-2/630

26213
FRAUD-PROT

DATE

Oct 31, 2013

Check Number: 026213

Memo:

AMOUNT

\$ 314,467.94

Three Hundred Fourteen Thousand Four Hundred Sixty-Seven and 94/100 Dollars

PAY
TO THE
ORDER
OF:

Board of County Commissioners
108 North Jefferson Street
Perry, FL 32347



AUTHORIZED SIGNATURE

⑈026213⑈ ⑆063000021⑆ 2678304070234⑈

TAYLOR COUNTY SHERIFF'S OFFICE L. E. "BUMMY" WILLIAMS, SHERIFF

26213

Board of County Commissioners

Check Number: 026213

Check Date: Oct 31, 2013

Check Amount: \$314,467.94

Invoice	Date	Discount Taken	Amount Paid	Quantity	Description
	10/31/13		314,467.94		Close Out Fiscal Year 2012-2013

LMP98 M/P CHECK

25826/25828 (5/13) 645001

STATE OF FLORIDA
CONSTITUTIONAL OFFICERS FINANCIAL REPORT FOR

Name of governmental unit
Taylor County Property Appraiser

Address
P.O. Box 936

City and Zip Code
Perry, Florida 32348

Name of chief financial officer
Bruce A. Ratliff

Title of chief financial officer
Property Appraiser

Telephone number (850) 838-3511

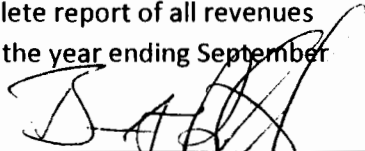
Person who may be contacted regarding this report.

Name: Shawna Beach

(850) 838-3511

CERTIFICATION

I do solemnly swear that the information reported
herein is a true, correct and complete report of all revenues
and expenditures of my office for the year ending September
30, 2013

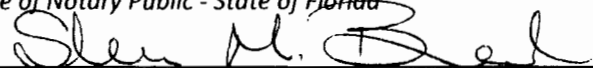

(Signature)

Office of Property Appraiser
Taylor County

STATE OF FLORIDA
COUNTY OF TAYLOR

Sworn to and subscribed before me this 10th day
of October, 2013, by Bruce A. Ratliff

Signature of Notary Public - State of Florida



(Print, Type or Stamp Commissioned Name of Notary Public)

Personally Known X or Produced Identification

Type of Identification Produced



REPORTING ENTITY Taylor County Property AppraiserID NUMBER 59-1149022

**COMBINED STATEMENT OF POSITION ALL FUND
TYPES AND ACCOUNT GROUPS
REPORT AMOUNTS IN WHOLE DOLLARS ONLY**

LIABILITIES	CODE	Governmental fund types	Proprietary fund types	Fiduciary fund types	General fixed assets	General long- term debt	Total (memorandum only)
Accounts Payable	2XX				XXXXXX	XXXXXX	
Interfund payables	20X				XXXXXX	XXXXXX	
Payables to other governments	208				XXXXXX		
Other Liabilities	23X				XXXXXX		
Deposits	220				XXXXXX	XXXXXX	
Obligations under reverse repurchase agreements	222				XXXXXX	XXXXXX	
Deferred revenue	223				XXXXXX	XXXXXX	
Bonded debt payable	25X				XXXXXX		
Other debt payable	22X				XXXXXX		
Compensated Absences	21X				XXXXXX		
TOTAL LIABILITES							

Note: Bonded debt payable should reflect the amount reported on the Schedule of Bonded Indebtedness

**COMBINED STATEMENT OF POSITION ALL FUND
TYPES AND ACCOUNT GROUPS**
REPORT AMOUNTS IN WHOLE DOLLARS ONLY

EQUITY AND OTHER CREDITS	CODE	Governmental fund types	Proprietary fund types	Fiduciary fund types	General fixed assets	General long- term debt	Total (memorandum only)
Funds balance - reserved	24X		XXXXXXX		XXXXXXX	XXXXXXX	
Fund balance - unreserved	271		XXXXXXX		XXXXXXX	XXXXXXX	
Contributed capital	250	XXXXXXX			XXXXXXX	XXXXXXX	
Retained earnings - reserved	248	XXXXXXX		XXXXXXX	XXXXXXX	XXXXXXX	
Retained earnings - unreserved	272	XXXXXXX		XXXXXXX	XXXXXXX	XXXXXXX	
Investment in general fixed assets	280	XXXXXXX	XXXXXXX	XXXXXXX		XXXXXXX	
TOTAL EQUITY		105571.30					
TOTAL LIABILITIES, EQUITY AND OTHER CREDITS		105571.30					

**COMBINED STATEMENT OF POSITION ALL FUND
TYPES AND ACCOUNT GROUPS
REPORT AMOUNTS IN WHOLE DOLLARS ONLY**

ASSETS AND OTHER DEBITS	CODE	Governmental fund types	Proprietary fund types	Fiduciary fund types	General fixed assets	General long- term debt	Total (memorandum only)
Cash	10X	105571.30			XXXXXXX	XXXXXXX	
Taxes and assessments receivable (net)	11X				XXXXXXX	XXXXXXX	
Accounts receivable (net)	115				XXXXXXX	XXXXXXX	
Interfund receivables and advances	23X				XXXXXXX	XXXXXXX	
Receivables from other governments	133				XXXXXXX	XXXXXXX	
Other receivables (net)	12X				XXXXXXX	XXXXXXX	
Inventories	14X				XXXXXXX	XXXXXXX	
Investments (net)	151				XXXXXXX	XXXXXXX	
Prepaid items	155				XXXXXXX	XXXXXXX	
Other assets	156				XXXXXXX	XXXXXXX	
Fixed assets	16X	XXXXXXX				XXXXXXX	
Amounty available in debt service	180	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX		
Amount to be provided	181	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX		
TOTAL ASSETS AND OTHER DEBITS		105571.30					

(CONTINUED)

FUND GROUP
REVENUES AND EXPENDITURES/EXPENSES

REPORTING ENTITY: TAYLOR COUNTY PROPERTY APPRAISER

ID NUMBER: 59-1149022

REPORTING FUND GROUP: General - Operating Account

REVENUES AND OTHER CREDITS
(311.000 THROUGH 390.000)

WHOLE DOLLARS ONLY

Account Number	Description	Amount
338.001	Shared Revenue - Board of County Commissioners	650,548
341.503	Misc. Refunds	720

TOTAL REVENUES AND OTHER CREDITS

651,268

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FUND GROUP
REVENUES AND EXPENDITURES/EXPENSES

REPORTING ENTITY: TAYLOR COUNTY PROPERTY APPRAISER

ID NUMBER: 59-1149022

REPORTING FUND GROUP: General - Operating Account

EXPENSES AND OTHER DEBITS

(511 THROUGH 592)

(personal services, operating expenses, capital outlay, non-operating expenses)

WHOLE DOLLARS ONLY

Account Number	Description	Amount
513.1011	OFFICIAL SALARY	0
513.1012	REGULAR SALARIES	8,641
513.1013	TEMPORARY SALARY	3,000
513.1014	OVERTIME	616
513.1015	SPECIAL PAY	2,000
513.102152	FICA - REGULAR	1,957
513.102153	FICA - OTHER	230
513.102154	MEDICARE	458
513.102251	RETIREMENT - OFFICIAL	(122)
513.102252	RETIREMENT - EMPLOYEE	(2,822)
513.102253	RETIREMENT - SMS/SES	3,756
513.102254	RETIREMENT - DROP	1,570
513.1023	LIFE & HEALTH INSURANCE	(695)
513.1025	UNEMPLOYMENT COMP	(4,950)
513.3151	EDP SERVICES - SOFTWARE	14,944
513.3152	APPRAISAL FEES	(1,950)
513.3154	LEGAL SERVICES	1,648
513.3400	OTHER CONTRACTUAL SERVICE	4,000
513.4000	TRAVEL & PER DIEM	1,848
513.4100	COMMUNICATIONS/TELEP	1,369
513.4251	POSTAGE	2,220
513.4451	RENTALS & LEASES OFFICE	178
513.4651	REPAIR & MAINT. OFFICE	896
513.4652	REPAIR & MAINT. - VEH	156
513.4700	PRINTING & BINDING	1,207
513.4951	LEGAL ADVERTISEMENT	(130)
513.4959	OTHER CURRENT CHARGES	(1,150)
513.5100	OFFICE SUPPLIES	(10,183)
513.5453	EDUCATION	110
513.5454	DUES/MEMBERSHIP	(20)
513.6453	OFFICE EQUIP. CAPITAL	0
513.9300	SPECIAL CONTINGENCY	0
513.9400	EMERGENCY CONTINGENCY	0

TOTAL EXPENDITURES AND OTHER DEBITS

28,782

Duplicate this page if additional lines are needed

Taylor County Property Appraiser
 Yearly Budget Balance Report
 For the Twelve Months Ending September 30, 2013

Account ID	Description	Beginning Budget	Amended Budget	Year to Date	Difference
338.001	Shared Revenue - BCC	0.00	\$ 0.00	621,768.03	(621,768.03)
	Total Income	0.00	\$ 0.00	621,768.03	(621,768.03)
PERSONAL SERVICES					
513.1011	Payroll - Official	94,233.00	\$ 0.00	94,232.88	0.12
513.1012	Payroll - Employees	271,660.00	0.00	263,019.37	8,640.63
513.1013	Payroll - Temporary	3,000.00	0.00	0.00	3,000.00
513.1014	Payroll - Overtime	1,000.00	0.00	383.78	616.22
513.1015	Payroll - Special Pay	2,000.00	0.00	0.00	2,000.00
513.102152	FICA - Regular	23,653.00	0.00	21,696.10	1,956.90
513.102153	FICA - Other	230.00	0.00	0.02	229.98
513.102154	Medicare	5,532.00	0.00	5,074.36	457.64
513.102251	Retirement - Official	14,889.00	0.00	15,011.34	(122.34)
513.102252	Retirement - Employee	8,725.00	0.00	11,547.62	(2,822.62)
513.102253	Retirement - SMS/SES	8,274.00	0.00	4,518.09	3,755.91
513.102254	Retirement - DROP	2,708.00	0.00	1,137.80	1,570.20
513.1023	Life & Health Insuranc	74,345.00	0.00	75,039.99	(694.99)
513.1025	Unemployment Compe	0.00	0.00	4,950.00	(4,950.00)
	Total Personal Services	510,249.00	0.00	496,611.35	13,637.65
OPERATING EXPENSES					
513.3151	EDP Services - softwar	62,350.00	0.00	47,405.63	14,944.37
513.3152	Appraisal Services	0.00	0.00	1,950.00	(1,950.00)
513.3154	Legal Services	5,000.00	0.00	3,352.00	1,648.00
513.3400	Other Contractual Servi	4,000.00	0.00	0.00	4,000.00
513.4000	Travel & Per Diem	11,208.00	0.00	9,359.94	1,848.06
513.4100	Communications/Telep	3,200.00	0.00	1,831.09	1,368.91
513.4251	Postage	2,341.00	0.00	121.35	2,219.65
513.4451	Rentals & Leases Offic	1,600.00	0.00	1,422.00	178.00
513.4651	Repair & Main. Office	1,500.00	0.00	603.82	896.18
513.4652	Repair & Main. - Vehic	3,000.00	0.00	2,843.61	156.39
513.4700	Printing & Binding	4,800.00	0.00	3,593.09	1,206.91
513.4951	Legal Advertisement	1,100.00	0.00	1,230.35	(130.35)
513.4959	Other Current Charges	0.00	0.00	1,150.27	(1,150.27)
513.5100	Office Supplies	8,065.00	0.00	18,248.04	(10,183.04)
513.5453	Education	4,635.00	0.00	4,525.00	110.00
513.5454	Dues/Memberships	4,300.00	0.00	4,320.49	(20.49)
	Total Expenses	117,099.00	0.00	101,956.68	15,142.32
CAPITAL OUTLAY					
513.6454	Vehicles - Capital Outl	23,200.00	0.00	23,200.00	0.00
	Total Capital Outlay	23,200.00	0.00	23,200.00	0.00
NON-OPERATING EXPENSES					
	Total Non-Operating E	0.00	0.00	0.00	0.00
	Total	650,548.00	\$ 0.00	621,768.03	28,779.97



Bruce A. Ratliff - Taylor County Property Appraiser

108 N Jefferson St - Suite 201
P.O. Box 936
Perry, Florida 32348-0936

Courthouse
Phone (850) 838-3511
Fax (850) 838-3545

Thursday, October 10, 2013

Tammy Taylor:

2012-2013 Excess Funds.

Misc Refunds	\$719.86
Savings Interest	\$28.51
<u>Shared Revenue- BCC</u>	<u>\$28,779.97</u>
Total Excess Funds	\$29,528.34

Check # 17792

Trust Account

Trust Interest	\$2.12
-----------------------	---------------

Check # 1053

Thank you,
Shawna Beach

JK
302

17792
FRAUDARMOR

DATE

Sep 30, 2013

AMOUNT

\$ 29,528.34

BRUCE A. RATLIFF, PROPERTY APPRAISER
TAYLOR COUNTY, PERRY, FLORIDA
108 NORTH JEFFERSON STREET, SUITE 201
PERRY, FL 32347

Memo: EXCESS FUNDS 2012-2013

Check Number: 17792

Twenty-Nine Thousand Five Hundred Twenty-Eight and 34/100 Dollars

PAY
TO THE
ORDER
OF:

TAYLOR COUNTY BCC
PERRY, FL 32348

NOT VALID AFTER 90 DAYS
BRUCE A. RATLIFF, PROPERTY APPRAISER

AUTHORIZED SIGNATURE

⑈017792⑈ ⑈063100688⑈

2132763001⑈

BRUCE A. RATLIFF, PROPERTY APPRAISER TAYLOR COUNTY, PERRY, FLORIDA

17792

TAYLOR COUNTY BCC

Check Number: 17792

Check Date: Sep 30, 2013

Check Amount: \$29,528.34

Invoice	Date	Discount Taken	Amount Paid	Quantity	Description
	9/30/13		719.86		MISC REFUNDS
	9/30/13		28.51		INTEREST SAVINGS
	9/30/13		28,779.97		EXCESS FUNDS 2012-2013 ✓

STATE OF FLORIDA
CONSTITUTIONAL OFFICERS FINANCIAL REPORT FOR 2012-13

CERTIFICATION

Name of governmental unit

Taylor County Supervisor of Elections

Address

PO Box 1060

City and zip code

Perry, Florida 32348

Name of chief financial officer

Dana Southerland

Title of chief financial officer

Supervisor of Elections

Telephone number (850) 838-3515

Person who may be contacted regarding this report.

Name: **Trina F. Stengel**

Telephone number (850) 838-3517

I do solemnly swear that the information reported herein is a true, correct and complete report of all revenues and expenditures of my office for the year ending September 30, 2013.

Dana Southerland

(Signature)

Office of Supervisor of Elections

Taylor County

STATE OF FLORIDA

COUNTY OF Taylor

Sworn to and subscribed before me this 12th day

of November, 20 13, by Dana Southerland

Janet G. Thomas
Signature of Notary Public - State of Florida



(Print, Type or Stamp Commissioned Name of Notary Public)

Personally Known ☒ or Produced Identification ☐

Type of Identification Produced _____

REPORTING ENTITY: Taylor County Supervisor of Elections ID Number: 0902

REPORTING FUND GROUP: General - Operating Account

TOTAL REVENUES AND OTHER CREDITS	339,876
<hr/>	
Duplicate this page if additional lines are needed.	

COMBINED STATEMENT OF POSITION
ALL FUND TYPES AND ACCOUNT GROUPS
REPORT AMOUNTS IN WHOLE DOLLARS ONLY

ASSETS AND OTHER DEBITS	Code	Governmental fund types	Proprietary fund types	Fiduciary fund types	General fixed assets	General long-term debt	Total (memorandum only)
Cash	10X			11,056	XXXXXXXX	XXXXXXXX	
Taxes and assessments receivable (net)	11X				XXXXXXXX	XXXXXXXX	
Accounts receivable (net)	115				XXXXXXXX	XXXXXXXX	
Interfund receivables and advances	23X				XXXXXXXX	XXXXXXXX	
Receivables from other governments	133				XXXXXXXX	XXXXXXXX	
Other receivables (net)	12X				XXXXXXXX	XXXXXXXX	
Inventories	14X				XXXXXXXX	XXXXXXXX	
Investments (net)	151				XXXXXXXX	XXXXXXXX	
Prepaid items	155				XXXXXXXX	XXXXXXXX	
Other assets	156				XXXXXXXX	XXXXXXXX	
Fixed assets	16X	XXXXXXXXXX				XXXXXXXX	
Amount available in debt service	180	XXXXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX		
Amount to be provided	181	XXXXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX		
TOTAL ASSETS AND OTHER DEBITS				11,056			

(CONTINUED)

REPORTING ENTITY Taylor County Supervisor of ElectionsID NUMBER 0902

COMBINED STATEMENT OF POSITION
ALL FUND TYPES AND ACCOUNT GROUPS
REPORT AMOUNTS IN WHOLE DOLLARS ONLY

		Governmental fund types	Proprietary fund types	Fiduciary Fund types	General fixed assets	General long-term debt	Total (memorandum only)
LIABILITIES	Code						
Accounts Payable	2XX			0	XXXXXXXX	XXXXXXXX	
Interfund payables	20X				XXXXXXXX	XXXXXXXX	
Payables to other governments	208				XXXXXXXX		
Other liabilities	23X			10,233	XXXXXXXX		
Deposits	220				XXXXXXXX	XXXXXXXX	
Obligations under reverse repurchase agreements	222				XXXXXXXX	XXXXXXXX	
Deferred revenue	223				XXXXXXXX	XXXXXXXX	
Bonded debt payable	25X				XXXXXXXX		
Other debt payable	22X				XXXXXXXX		
Compensated absences	21X				XXXXXXXX		
TOTAL LIABILITIES				10,233			

NOTE: Bonded debt payable should reflect the amount reported on the Schedule of Bonded Indebtedness.

COMBINED STATEMENT OF POSITION
ALL FUND TYPES AND ACCOUNT GROUPS
REPORT AMOUNTS IN WHOLE DOLLARS ONLY

EQUITY AND OTHER CREDITS Code	Governmental fund types	Proprietary fund types	Fiduciary fund types	General fixed assets	General long-term debt	Total (memorandum only)
Fund balance - reserved 24X		XXXXXXXX		XXXXXXXX	XXXXXXXX	
Fund balance - unreserved 271		XXXXXXXX		XXXXXXXX	XXXXXXXX	
Contributed capital 250	XXXXXXXX			XXXXXXXX	XXXXXXXX	
Retained earnings - reserved 248	XXXXXXXX		XXXXXXXX	XXXXXXXX	XXXXXXXX	
Retained earnings - unreserved 272	XXXXXXXX		XXXXXXXX	XXXXXXXX	XXXXXXXX	
Investment in general fixed assets 280	XXXXXXXX	XXXXXXXX	XXXXXXXX		XXXXXXXX	
TOTAL EQUITY					XXXXXXXX	
TOTAL LIABILITIES, EQUITY AND OTHER CREDITS			10,233			



Supervisor of Elections

TAYLOR COUNTY
PERRY, FLORIDA 32347

Memo: Return of Excess Fees 12-13

CAPITAL CITY BANK
63-68/631

20166
FRAUDALARM

Oct 31, 2013

Check Number: 20166

DATE 823.00 AMOUNT

PAY Eight Hundred Twenty-Three and 00/100 Dollars

TO THE ORDER OF: BOARD OF COUNTY COMMISSIONERS
P O Box 620
Perry, FL 32348

DANA SOUTHERLAND
SUPERVISOR OF ELECTIONS

Dana Southerland

AUTHORIZED SIGNATURE

⑈020166⑈ ⑆063100688⑆7480480802⑈

STATE OF FLORIDA
CONSTITUTIONAL OFFICERS
FINANCIAL REPORT FOR FY 12/13

NAME AND ADDRESS OF OF GOVERNMENTAL UNIT:

TAYLOR COUNTY CLERK OF COURT
108 N. JEFFERSON STREET
P.O. BOX 620
PERRY, FL. 32348

NAME OF CHIEF FINANCIAL OFFICER:

ANNIE MAE MURPHY

TITLE OF CHIEF FINANCIAL OFFICER:

CLERK OF COURT

TELEPHONE NUMBER:

(850) 838-3506 x112

**PERSON WHO MAY BE CONTACTED
REGARDING THIS REPORT:**

ANNIE MAE MURPHY, Clerk

(850) 838-3506 x112

CERTIFICATION:

I do solemnly swear that the
information reported herein is a
true, correct and complete report
of all revenues and expenditures
of my office for the year ending
September 30, 2013.

Annie Mae Murphy
Annie Mae Murphy, Clerk

Office of Clerk of Court
Taylor County, Florida

STATE OF FLORIDA
COUNTY OF TAYLOR

SWORN TO AND SUBSCRIBED BEFORE ME, this 31st day of October, 20 13
By ANNIE MAE MURPHY, who is Personally Known ☒ or Produced Identification _____
Type of Identification Produced _____

Cynthia G. Mock
NOTARY PUBLIC
STATE OF FLORIDA



CYNTHIA G. MOCK
(Printed Name of Notary Public)

REVENUE & EXPENDITURES/EXPENSES

REPORTING ENTITY: CLERK OF COURT

REPORTING FUND GROUP: COUNTY/BCC FUND 054 FY 12/13

REVENUES/OTHER CREDITS[illegible]

REVENUE & EXPENDITURES/EXPENSES

REPORTING ENTITY: CLERK OF COURT

REPORTING FUND GROUP: COUNTY/BCC FUND 054 FY 12/13

EXPENDITURES/DEBITS

[illegible]

COVER SHEET

REVENUE & EXPENDITURES/EXPENSES

REPORTING ENTITY: CLERK OF COURT

REPORTING FUND GROUP: COUNTY/BCC FUND 054 FY 12/13

TOTAL EXPENDITURES AND REVENUE

[illegible]

CLERK OF CIRCUIT COURT

VENDOR NO.

C1006

CHECK NO.

1012172

Account	Purchase Order	Invoice Number	Amount	Description
		EXCESS FEES	57,149.20	

C1006

BOARD OF COUNTY COMMISSIONERS

ANNIE MAE MURPHY
CLERK OF CIRCUIT COURT
TAYLOR COUNTY, FL
P.O. BOX 620
PERRY, FL 32348
OPERATING ACCOUNT

CHECK DATE

CHECK NO.

11/04/13

1012172

WACHOVIA BANK, N.A.
PERRY, FL 32947

63-24630
00783

AMOUNT

\$***57,149.20*

VOID AFTER 180 DAYS
OPERATING ACCOUNT

OPERATING ACCOUNT

PAY THE SUM OF \$574.93 DOLLARS AND 20 CENTS

TO THE
ORDER
OF

BOARD OF COUNTY COMMISSIONERS

P.O. BOX 520

PERRY, FL 32348

James Taylor

AUTHORIZED SIGNATURES

11 10 1 2 1 7 2 11

1:063000021: 2678300070966"

ANNIE MAE MURPHY
CLERK OF CIRCUIT COURT
TAYLOR COUNTY, FL
PO BOX 620
PERRY, FL 32348

BOARD OF COUNTY COMMISSIONERS
P.O. BOX 620
PERRY FL 32348



STATE OF FLORIDA
CONSTITUTIONAL OFFICERS FINANCIAL
REPORT FOR
2012-13

Name of governmental unit
Taylor County Tax Collector

Address
PO Box 30

City and zip code
Perry, Florida 32348

Name of chief financial officer
Mark Wiggins

Title of chief financial officer
Tax Collector

Telephone number (850) 838-3517

Person who may be contacted regarding this report.
Name: **Trina F. Stengel, E.A.**

Telephone number (850) 838-3517

CERTIFICATION

I do solemnly swear that the information reported herein is a true, correct and complete report of all revenues and expenditures of my office for the year ending September 30, 2013.

(Signature)


Office of Tax Collector

Taylor County

STATE OF FLORIDA
COUNTY OF Taylor

Sworn to and subscribed before me this 13th day

of November, 20 13, by Mark Wiggins


Signature of Notary Public - State of Florida

(Print, Type or Stamp Commissioned Name of Notary Public)

Personally Known X or Produced Identification

Type of Identification Produced



REPORTING ENTITY Taylor County Tax CollectorID NUMBER 62-004

COMBINED STATEMENT OF POSITION
ALL FUND TYPES AND ACCOUNT GROUPS
REPORT AMOUNTS IN WHOLE DOLLARS ONLY

		Governmental fund types	Proprietary fund types	Fiduciary fund types	General fixed assets	General long-term debt	Total (memorandum only)
LIABILITIES	Code						
Accounts Payable	2XX			413,477	XXXXXXXX	XXXXXXXX	
Interfund payables	20X				XXXXXXXX	XXXXXXXX	
Payables to other governments	208				XXXXXXXX		
Other liabilities	23X			15,360	XXXXXXXX		
Deposits	220				XXXXXXXX	XXXXXXXX	
Obligations under reverse repurchase agreements	222				XXXXXXXX	XXXXXXXX	
Deferred revenue	223				XXXXXXXX	XXXXXXXX	
Bonded debt payable	25X				XXXXXXXX		
Other debt payable	22X				XXXXXXXX		
Compensated absences	21X				XXXXXXXX		
TOTAL LIABILITIES				428,837			

NOTE: Bonded debt payable should reflect the amount reported on the Schedule of Bonded Indebtedness.

REPORTING ENTITY Taylor County Tax Collector ID NUMBER 62-004

COMBINED STATEMENT OF POSITION
ALL FUND TYPES AND ACCOUNT GROUPS
REPORT AMOUNTS IN WHOLE DOLLARS ONLY

EQUITY AND OTHER CREDITS Code	Governmental fund types	Proprietary fund types	Fiduciary fund types	General fixed assets	General long-term debt	Total (memorandum only)
Fund balance - reserved 24X		XXXXXXXX		XXXXXXXX	XXXXXXXX	
Fund balance - unreserved 271		XXXXXXXX	1,900	XXXXXXXX	XXXXXXXX	
Contributed capital 250	XXXXXXXX			XXXXXXXX	XXXXXXXX	
Retained earnings - reserved 248	XXXXXXXX		XXXXXXXX	XXXXXXXX	XXXXXXXX	
Retained earnings - unreserved 272	XXXXXXXX		XXXXXXXX	XXXXXXXX	XXXXXXXX	
Investment in general fixed assets 280	XXXXXXXX	XXXXXXXX	XXXXXXXX		XXXXXXXX	
TOTAL EQUITY			1,900		XXXXXXXX	
TOTAL LIABILITIES, EQUITY AND OTHER CREDITS			430,737			

COMBINED STATEMENT OF POSITION
ALL FUND TYPES AND ACCOUNT GROUPS
REPORT AMOUNTS IN WHOLE DOLLARS ONLY

ASSETS AND OTHER DEBITS	Code	Governmental fund types	Proprietary fund types	Fiduciary Fund types	General fixed assets	General long-term debt	Total (memorandum only)
Cash	10X			425,601	XXXXXXXX	XXXXXXXX	
Taxes and assessments receivable (net)	11X				XXXXXXXX	XXXXXXXX	
Accounts receivable (net)	115			22,572	XXXXXXXX	XXXXXXXX	
Interfund receivables and advances	23X				XXXXXXXX	XXXXXXXX	
Receivables from other governments	133				XXXXXXXX	XXXXXXXX	
Other receivables (net)	12X				XXXXXXXX	XXXXXXXX	
Inventories	14X				XXXXXXXX	XXXXXXXX	
Investments (net)	151				XXXXXXXX	XXXXXXXX	
Prepaid items	155				XXXXXXXX	XXXXXXXX	
Other assets	156				XXXXXXXX	XXXXXXXX	
Fixed assets	16X	XXXXXXXX				XXXXXXXX	
Amount available in debt service	180	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX		
Amount to be provided	181	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX		
TOTAL ASSETS AND OTHER DEBITS				448,173			

(CONTINUED)

Duplicate this page if additional lines are needed.

REPORTING ENTITY: TAYLOR COUNTY TAX COLLECTOR ID Number: 62-004

REPORTING FUND GROUP: General - Operating Account

Duplicate this page if additional lines are needed.

MARK WIGGINS, TAX COLLECTOR
TAYLOR COUNTY
OPERATING ACCOUNT
P.O. BOX 30
PERRY, FL 32348

CITIZENS STATE BANK OF PERRY
PERRY, FL 32347
63-650/631

18971
FRAUD-404

DATE
Oct 31, 2013

AMOUNT

\$**\$17,436.00

Memo: RETURN OF EXCESS FEES 12-13

PAY TO THE ORDER OF: Seventeen Thousand Four Hundred Thirty-Six and 00/100 Dollars

BOARD OF COUNTY COMM.
TAYLOR COUNTY COURTHOUSE
PERRY, FL 32347

VOID AFTER 90 DAYS


AUTHORIZED SIGNATURE

⑈018971⑈ ⑆063106501⑆ 7100014728⑈

TAYLOR COUNTY BOARD OF COMMISSIONERS***County Commission Agenda Item*****SUBJECT/TITLE:**

Board to review and approve grant application to the Florida Department of Agriculture and Consumer Services, Florida Forest Service, Volunteer Fire Assistance Grant Program.

MEETING DATE REQUESTED:

November 19, 2013

Statement of Issue: Florida Forest Service has limited funds available through the Volunteer Fire Assistance Grant Program to provide equipment to volunteer firefighters in rural areas. Staff is requesting Board to waive public hearings and approve grant application requesting funding assistance for the purchase of equipment for the volunteer firefighters.

Recommended Action: Board to approve grant application to the Volunteer Fire Assistance Grant Program.

Fiscal Impact: The County is requesting funding assistance in the amount of \$4,555 and will be required to provide a match of \$4,556 for a total project cost of \$9,110. The volunteer firefighters are receiving a donation of \$5,000 from Georgia Pacific/Buckeye for the purchase of equipment. The donation will be used to provide the match. No additional funds will be required from the County.

Budgeted Expense: Not applicable as a donation received from Georgia Pacific/Buckeye will provide the matching funds.

Submitted By: Melody Cox

Contact: Melody Cox

SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

History, Facts & Issues: Florida Forest Service has indicated a limited amount of funding is currently available to provide assistance to purchase equipment for volunteer firefighters in rural areas. The County has been successful in the past obtaining funding assistance through this program.

Attachments: Volunteer Fire Assistance Grant Application, Assurance Form, Certification Form, and equipment list.



ADAM H. PUTNAM
COMMISSIONER

Florida Department of Agriculture and Consumer Services
Florida Forest Service
VOLUNTEER FIRE ASSISTANCE GRANT APPLICATION

LEGAL NAME: Taylor County Board of Commissioners		FORM OF ORGANIZATION: (Municipal, Fire District, Non-Profit, County) County
ADDRESS: 201 E. Green Street		IF COUNTY, LIST VFD'S BENEFITING FROM GRANT: East, West and Shady Grove (North)
CITY: Perry		
STATE: FL	ZIP: 32348	
COUNTY: Taylor	COUNTY #:	
EMPLOYER IDENTIFICATION NUMBER (EIN) 59-6000879		

IS FIRE DEPARTMENT LOCATED IN AN INCORPORATED TOWN? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> IF YES, NAME OF TOWN: _____ POPULATION OF TOWN: _____ PROTECTED AREA: EST. POPULATION: 9,000 SIZE: (SQ. MILES) 700	WHAT IS THE FIRE DEPARTMENT ISO RATING? 9 IS FIRE DEPARTMENT NIMS COMPLIANT? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> CURRENT COOPERATIVE AGREEMENT WITH FFS? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> DISTANCE OF CLOSEST MUTUAL AID FIRE DEPARTMENT: 18-35 NAME OF FIRE DEPARTMENT: City of Perry
---	--

NUMBER OF FIREFIGHTERS: PAID: 12 VOLUNTEERS: 34 NO. OF INCIDENTS PAST YEAR: WILDLAND FIRE: 120 OTHER: 395 NO. OF FIREFIGHTERS CERTIFIED AS: WILDLAND FIREFIGHTER I 10 WILDLAND FIREFIGHTER II 5	HAS APPLICANT RECEIVED GRANT FUNDS FROM ANY SOURCE IN THE PAST 12 MONTHS? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> IF YES, WHERE? FI Division of Forestry AMOUNT: \$ 4,268.00 LIST TOTAL FUNDS RECEIVED FROM OTHER TAXING AUTHORITIES SUCH AS CITY, COUNTY, TAXING DISTRICTS (Past 12 Months) AMOUNT: \$ 27,925.00
--	--

LIST OF FIREFIGHTING VEHICLES:			
TYPE	MAKE/YR.MODEL	PUMP CAPACITY (GPM)	WATER CAPACITY (GAL.)
Brush Truck	Ford 550 2005	450	450
Brush Truck	Ford 550 2002	250	250
Engine	Chevy C60 1986	1000	1000
Engine	Ford 1967	750	750

ESTIMATED GRANT FUNDING REQUEST:		LIST OF EQUIPMENT OR SUPPLIES TO PURCHASE WITH GRANT FUNDS:		
FEDERAL	\$ 4,555	NUMBER	DESCRIPTION	AMOUNT
APPLICANT	\$ 4,556		See attached list for more equipment.	
COUNTY	\$			
TOTAL	\$ 9,110			
(Federal not more than 50% of total. Applicant at least 50% of total in matching funds.)				9,110.86

We understand that this is a 50 percent maximum cost-share program (Cooperative Forestry Assistance Act of 1978, PL 95-313), and that funds on deposit up to 50 percent of the actual purchase price of the items approved will be committed to our project. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION ARE TRUE AND CORRECT. THE GOVERNING BODY OF THE APPLICANT HAS DULY AUTHORIZED THIS DOCUMENT.

Type Name of Authorized Representative	Title Chairperson	Telephone Number: (850) 838 - 3500 FAX: (850) 838 - 3501
Signature of Authorized Representative	Date Signed and Submitted 11/19/2013	Email:

Assistance to Volunteer Firefighters Grant Application Equipment Request

	QNTY	MATERIAL REQUESTED	COST	INSTALLATION COST	TOTAL PRICE EACH	TOTAL COST
	2	VERTEX 128 CH, 50W VHF 2W RADIO	\$349.99	\$40.00	\$389.99	\$779.98
	2	DTMF MICROPHONES	\$55.00	NA	\$55.00	\$110.00
	3	PAGERS, Sceptar ,155Mhz	\$415.00	NA	\$415.00	\$1,245.00
	2	VERTEX 128 CH, 50W VHF 2W RADIO	\$349.99	\$40.00	\$389.99	\$779.98
	2	DTMF MICROPHONES	\$55.00	NA	\$55.00	\$110.00
	3	PAGERS, Sceptar ,155Mhz	\$415.00	NA	\$415.00	\$1,245.00
	3	VERTEX 128 CH, 50W VHF 2W RADIO	\$349.99	\$40.00	\$389.99	\$1,169.97
	3	DTMF MICROPHONES	\$55.00	NA	\$55.00	\$165.00
	1	PAGERS, Sceptar ,155Mhz	\$415.00	NA	\$415.00	\$415.00
	2	VERTEX 128 CH, 50W VHF 2W RADIO	\$349.99	\$40.00	\$389.99	\$779.98
	1	DTMF MICROPHONES	\$55.00	NA	\$55.00	\$55.00
	3	Streamlight LED LANTERNS	\$195.99	NA	\$195.99	\$195.99
	1	Streamlight LED LANTERNS	\$195.99	NA	\$195.99	\$195.99
	1	Streamlight LED LANTERNS	\$195.99	NA	\$195.99	\$195.99
	1	Streamlight LED LANTERNS	\$195.99	NA	\$195.99	\$195.99
	1	Streamlight LED LANTERNS	\$195.99	NA	\$195.99	\$195.99
	4	Chain Saw, 18"	\$319.00		319.00	1,276.00
					TOTAL	\$9,110.86

I HAVE THE QUOTE FROM COX ELECTRONICS

ASSURANCES – NON-CONSTRUCTION PROGRAMS

Note: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§ 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101-6107), which prohibits discrimination on the basis of age;

(e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§ 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290-dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 961-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply with the provisions of the Health Act (5 U.S.C. §§ 1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§ 276a to 276a-7), the Copeland Act (40 U.S.C. § 276c and 18 U.S.C. §§ 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 327-333), regarding labor standards for federally assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102 (a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition of \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et seq.); (f) conformity of Federal actions to State (Clear Air) Implementation Plans under Section 176(c) of the Clear Air Act of 1955, as amended (42 U.S.C. § 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.

V, B-5 (02/05)

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Standard Form 424B (9-03) Prescribed by OMB Circular A-102

13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).

14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.

15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for

research, teaching, or other activities supported by this award of assistance.

16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§ 4801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residence structures.

17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984.

18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE Chairman	
APPLICANT ORGANIZATION Taylor County Board of Commissioners		DATE SUBMITTED 11-19-2013

U. S. DEPARTMENT OF AGRICULTURE

Certification Regarding Debarment, Suspension, and Other
Responsibility Matters - Primary Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 7 CFR Part 3017, Section 3017.510, Participants' responsibilities. The regulations were published as Part IV of the January 30, 1989, Federal Register (pages 4722-4733). Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the proposed covered transaction.

(Before completing certification, read instructions on reverse.)

- (1) The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
- (a) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 - (b) have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or Local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - (d) have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or Local) terminated for cause or default.
- (2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

<small>ORGANIZATION NAME</small> Taylor County Board of Commissioners	<small>PR/AWARD NUMBER OR PROJECT NAME</small>
<small>NAME AND TITLE OF AUTHORIZED REPRESENTATIVE</small> Chairman	
<small>SIGNATURE</small> 	<small>DATE</small> 11/19/2013

INSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this form, the prospective primary participant is providing the certification set out on the reverse side in accordance with these instructions.
2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out on this form. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.
4. The prospective primary participant shall provide immediate written notice to the department or agency to whom this proposal is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
5. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
6. The prospective primary participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.
7. The prospective primary participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.
9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

TAYLOR COUNTY BOARD OF COMMISSIONERS

County Commission Agenda Item

SUBJECT/TITLE:



Board to ratify the County Administrator's signature on the Site Dedication as required by the Florida Boating Improvement Program (FBIP) for the County to be reimbursed for the construction of the parking facility at Keaton Beach Coastal Park for parking overflow from Keaton Beach Boat Ramp.

MEETING DATE REQUESTED:

November 19, 2013

Statement of Issue: Board to ratify the County Administrator's signature on the Site Dedication as required by the Florida Boating Improvement Program Grant (FWC Contract No. 10253) which provided funding assistance in the amount of \$275,000 for the construction of parking facilities adjacent to Keaton Beach Boat Ramp.

Recommended Action: Ratify County Administrator's signature.

Fiscal Impact: The County was awarded grants in the amount of \$275,000 from FBIP.

Budgeted Expense: Not applicable

Submitted By: Melody Cox

Contact: Melody Cox

SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

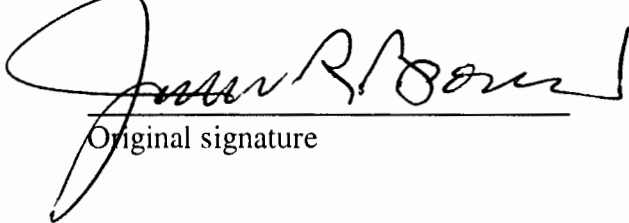
History, Facts & Issues: The FBIP grant provided funding assistance to construct parking facilities at Keaton Beach Coastal Park to accommodate truck and trailer overflow from the adjacent Keaton Beach Boat Ramp County. The site must be open for public use for boater access for twenty (20) years. All FBIP grants used for construction purposes require a twenty (20) year commitment by the County.

Attachments: Site Dedication Form

SITE DEDICATION

This Site Dedication gives notice that the Real Property identified as described in Exhibit A, Legal Description, attached hereto, (the "Property") has been developed with financial assistance provided by the Florida Legislature, through the Fish and Wildlife Conservation Commission, under the grant program called the Florida Boating Improvement Program (FBIP). In accordance with Chapter 68-1.003, F.A.C., and the Program Guidelines of the FBIP, the Property is hereby dedicated to the public as a boating access facility for the use and benefit of the general public for a minimum period of twenty (20) years from the date of this dedication.

DEDICATOR


Original signature

Printed Name JACK R. BROWN
COUNTY ADMINISTRATOR
TAYLOR COUNTY, FL
201 E. GREEN ST.
PERRY, FL 32347

Title _____

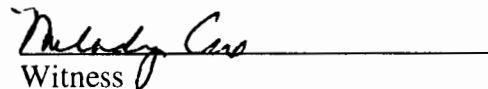
Nov 1 / 2013
Date

STATE OF FLORIDA
COUNTY OF TAYLOR

The foregoing instrument was acknowledged before me this 1st day of November, 20 13
by JACK R. BROWN, who is personally known to me or who
produced _____ as identification.

Stamp:

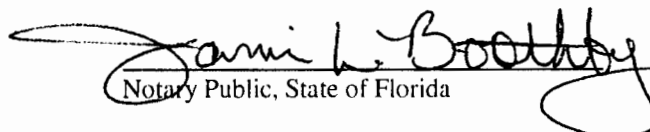




Witness

Melody Cox
Printed Name


Witness

David Simpson
Printed Name


Notary Public, State of Florida

TAYLOR COUNTY BOARD OF COMMISSIONERS	
County Commission Agenda Item	
SUBJECT/TITLE: 	Board to review and approve By Laws for 2014 for the Local Coordinating Board for the Transportation Disadvantaged .
MEETING DATE REQUESTED:	November 19, 2013

Statement of Issue: Board to review and approve the By Laws for 2014 for the Local Coordinating Board (LCB) for the Transportation Disadvantaged.

Recommended Action: Approve LCB By Laws for 2014.

Budgeted Expense: Not Applicable.

Submitted By: Melody Cox

Contact: Melody Cox

SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

History, Facts & Issues: The terms of the Transportation Disadvantaged Planning Grant require the Local Coordinating Board for the Transportation Disadvantaged to maintain By Laws and update them on a annual basis. The agencies and groups represented on the LCB are a requirement of the Florida Commission for the Transportation Disadvantaged.

Attachments: 2014 By Laws for the LCB.

**TAYLOR COUNTY TRANSPORTATION DISADVANTAGED
LOCAL COORDINATING BOARD
BY-LAWS 2013**

OUR MISSION: To insure the availability of efficient, cost-effective and quality transportation services for transportation disadvantaged persons in a respectful manner.

Section 1: Preamble

The following sets forth the bylaws which shall serve to guide the proper functioning of the Taylor County Transportation Disadvantaged Local Coordinating Board. The intent is to provide procedures and policies for fulfilling the requirements of Chapter 427, Florida Statutes, Rule 41-2, Florida Administrative Code (FAC), and subsequent laws setting forth requirements for the coordination of transportation services to the transportation disadvantaged.

Section II: Name and Purpose of Board

- A. Name.** The name of the Coordinating Board shall be the **Taylor County Transportation Disadvantaged Local Coordinating Board (LCB)**, hereinafter referred to as the Board.
- B. Purpose.** The purpose of the Board is to identify local service needs, assist in planning local needs, and provide information, advice and direction to the Community Transportation Coordinator (CTC) on the provision of services to the transportation disadvantaged.

Section III: Membership, Appointment, Term of Office, and Termination of Membership

- A. Voting Members.** In accordance with Chapter 427.0157, Florida Statutes, all members of the Board shall be appointed by and/or approval by the Taylor County Board of Commissioners.

The following agencies or groups shall be represented on the Board as voting members

1. A County Commissioner or other elected official from service area.
2. A local representative from the Florida Department of Transportation.
3. A local representative from the Florida Department of Children and Family Services.
4. A person over sixty (60) years of age representing the elderly in the county.
5. A person recommended by the local Veterans Service Officer representing the Veteran's in the County.

6. A local representative for children at risk.
7. A local representative from the Florida Department of Elder Affairs.
8. A representative of the Florida Agency for Health Care Administration.
9. A representative of the Regional Workforce Development Board.
10. A representative of the local medical community (local health department, hospitals, assisted living facilities, etc.)
11. A person with a disability representing the disabled of the county.
12. A representative of the public education community which could include but not be limited to, a representative of the local School Board, Headstart, or school transportation services.
13. A local representative of the Florida Division of Vocational Rehabilitation or the Division of Blind Services representing the Department of Education
14. A person representing the economically disadvantaged in the county.
15. In areas where they exist, a designee of the local Mass Transit or Public Transit System except in cases where they are also the Community Transportation Coordinator. (This is not applicable in Taylor County.)
16. Two citizen advocate representatives in the County, one of whom must be a person who uses the transportation services of the system as their primary means of transportation.
17. An experienced representative of the local private for profit transportation industry. If such a representative is not available, a private non-profit representative will be appointed except if representative is also the Community Transportation Coordinator.

B. Alternate Members. The designated agencies may name one (1) alternate who may vote only in the absence of that member on a one-vote-per-member basis.

C. Non-voting Members. Additional non-voting members may be appointed by the Board of County Commissioners. If an existing transportation board or committee exists, the Board of County Commissioners shall review its membership and consider appointing some of it's members as non-voting members to the Board if so appropriate. At this time there are no additional transportation boards or committees in Taylor County.

D. Terms of Appointment. Except for the Chairperson and agency representative, the members of the board shall be appointed for three (3) year terms.

E. Termination of Membership. Any member of the Board may resign at any time by notice in writing to the LCB Chairman. If the member is from an Agency required by the Florida Commission for the Transportation Disadvantaged, the Agency shall be responsible for appointing a new member and their alternate. The Planning Grant Coordinator shall be notified by the Agency as to the new appointment(s). Attendance is required at scheduled meetings, except for reasons of an unavoidable nature. In each instance of an unavoidable absence, the member should ensure their alternate will attend. The Board of County Commissioners

upon recommendation of the Planning Coordinator shall review, and consider rescinding the appointment of any voting member of the Board who fails to attend two (2) consecutive meetings with an unexcused absence. As required by the Planning Agency Operating Guidelines, the County shall notify the Florida Commission for the Transportation Disadvantaged if any agency voting member or their alternate fails to attend two consecutive meetings. The Taylor County LCB will follow the Advisory Committee Attendance Policy approved by the Taylor County Board of Commissioners October 7, 2013 and guidelines of the Florida Commission for the Transportation Disadvantaged.

SECTION IV: OFFICERS AND DUTIES

- A. Number.** The officers of the Local Coordinating Board shall be a Chairperson and a Vice-Chairperson.
- B. Chairperson.** The Chairperson shall preside at all meetings, and in the event of his/her absence, or at his/her direction; the Vice-Chairperson shall assume the duties and powers of the Chairperson. The Chairperson will be appointed by the County Board of Commissioners. The Chairperson is responsible for the minutes of the meeting and for all meeting notices and agendas. The Chairperson shall work closely with the Planning Coordinator planning meetings, reviewing required submissions under the terms of the grant contracts, and other meetings or events required for the Local Coordinating Board to be effective and in compliance with the Florida Commission for the Transportation Disadvantaged rules and regulations.
- C. Vice Chairperson.** The Local Coordinating Board shall hold an organizational meeting each year for the purpose of electing a Vice-Chairperson. The Vice-Chairperson shall be elected by a majority vote of a quorum of the members of the Board and voting at the organizational meeting. The Vice-Chairperson shall serve a term of one year starting at the following meeting.

SECTION V: BOARD MEETINGS

- A. Regular Meetings.** The Board shall meet as often as necessary in Order to meet its responsibilities. However, as required by Chapter 427.0157, Florida Statutes, the Board shall meet at least quarterly.
- B. Parliamentary Procedures.** The Local Coordinating Board will conduct business using parliamentary procedures as set forth and followed by the Taylor County Board of Commissioners.
- C. Quorum and Voting.** At all meetings of the Board, the presence in person of a majority of voting members shall be necessary and sufficient to constitute a quorum for the transaction of business. In the absence of a quorum, those present may without notice other than by announcement at the meeting, recess the

meeting from time to time, until a quorum may be present. A quorum shall consist of at least 51% of the members. At all meetings of the Board at which a quorum is present, all matters, except as otherwise expressly required by law or these bylaws, shall be decided by the vote of a majority of the members of the Board present. As required by Chapter 286.012, all Board members, including the Chairperson of the Board must vote on all official actions taken by the Board unless when there appears to be a possible conflict of interest with a member or members of the Board. Prior to the vote being taken, member(s) must publicly state to the Board the nature of his or her interest in the matter on which the vote is taken. Within fifteen days of the vote, the member(s) shall disclose the nature of his or her interest as public record.

- D. Notice of Meetings.** Notices and tentative agendas shall be sent to all Board Members, other interested parties, and the news media at least one week prior to the Board meeting. Such notice shall state the date, time, and the place of the meeting.

SECTION VI: STAFF

- A. General.** The County Commission shall provide the Local Coordinating Board with sufficient staff support and resources to enable the Board to fulfill its responsibilities as set forth in chapter 427.0157 Florida Statutes. These responsibilities include providing sufficient staff to manage and oversee the operations of the Board, assist in scheduling meetings, preparing meeting agenda packets, and other necessary administrative duties as required by the Board within the limit of resources available.

SECTION VII: BOARD DUTIES

- A. Board Duties.** The Local Coordinating Board member duties shall include but not be limited to duties as specified in Chapter 427, Florida Statutes and Rule 41-2. FAC.
1. Maintain official meeting minutes, including an attendance roster, reflecting official action and provide a copy to the State Commission and maintain a copy in the County Planning Coordinators files.
 2. Review and approve the Memorandum of Agreement and Transportation Disadvantaged Service Plan.
 3. On a continuing basis, evaluate services provided under the approved designated service plan. Annually evaluate the Community Transportation Coordinator's performance in general and relative to the Commission for the Transportation Disadvantaged standards and the current service plan elements. Recommendations in reference to the Community Transportation Coordinator shall include, at a minimum, an evaluation of competition, and cost and availability based on modules

contained within the State Commission's Workbook for Community Transportation Coordinators and Providers in Florida.

4. In cooperation with the Coordinator, review and provide recommendations to the State Commission and the Board of County Commissioners on applications for local, state, or federal funds relating to transportation of the transportation disadvantaged in the County to ensure that any expenditures within the County are provided in the most cost effective and efficient manner.
5. Appoint a Grievance Committee to serve as mediators to process and investigate complaints from agencies, users, potential users of the system, and the Community Transportation Coordinator in the County designated service area. The committee will make recommendations to the Board and address issues in a timely manner. Grievance procedures approved by the Local Coordinating Board and the Board of County Commissioners shall be followed.
6. Review coordination strategies for service provision to the transportation disadvantaged in the county to seek innovative ways to improve cost effectiveness, efficient, safety, hours, and types of service to increase ridership to a broader population. Such strategies should also encourage multi-county and regional transportation service agreements between area coordinators and adjacent counties when it is appropriate and cost effective to do so.
7. Work in conjunction with the Community Transportation Coordinator to develop applications for funding that may become available.
8. Assist the Community Transportation Coordinator in establishing priorities with regard to the recipients of transportation disadvantaged services that are purchased through the Transportation Disadvantaged Trust Fund.
9. Annually review coordination contracts to advise Coordinator whether the continuation of said contract provides the most cost effective and efficient transportation available.
10. Annually review all transportation operator contracts as to the effectiveness and efficiency of the transportation operator and recommend approval or disapproval of such contracts to the Coordinator.
11. Annually hold a public hearing for the purpose of receiving input on unmet needs or other issues that relate to local transportation services.
12. Annually review and approve of the Annual Operations Report (AOR) prepared by the Community Transportation Coordinator.
13. Annually approve Actual Expenditure Report (AER) prepared by the Planning Coordinator and Community Transportation Coordinator.

Section VIII: Committees

- A. **Committees.** Committees shall be designated by the Chairperson as necessary to investigate and report on specific subject areas of interest to the Local Coordinating Board and to deal with administrative and legislative procedures.

Section IX: Communications With Other Agencies and Entities

- A. General.** The Board of County Commissioners authorizes the Local Coordinating Board to communicate directly with other agencies and entities as necessary to carry out its duties and responsibilities in accordance with Rule 41-2 FAC.

Section X: Certifications

The undersigned hereby certifies that the Taylor County Board of Commissioners has reviewed and approved a full, true, and correct copy of the By- Laws of the Local Coordinating Board of the Transportation Disadvantaged on the ____ day of _____, 2013.

Pam Feagle, Chairwoman
Taylor County Board of Commissioners

The undersigned hereby certified that the Local Coordinating Board has reviewed and approved a full, true, and correct copy of the Bylaws on the ____ day of _____, 2013.

Patricia Patterson, Chairwoman
Local Coordinating Board of the
Transportation Disadvantaged.

TAYLOR COUNTY BOARD OF COMMISSIONERS

County Commission Agenda Item

SUBJECT/TITLE:



THE BOARD TO REVIEW AND CONSIDER APPROVAL OF FISCAL YEAR 2014 GRANT CONTRACT FOR THE STATE HOMELAND SECURITY GRANT PROGRAM, AS AGENDAED BY DUSTIN HINKEL, EMERGENCY MANAGEMENT DIRECTOR

MEETING DATE REQUESTED:

NOVEMBER 19, 2013

Statement of Issue: THE BOARD TO APPROVE A GRANT CONTRACT

Recommended Action: APPROVE

Fiscal Impact: \$10,900 (100% REIMBURSABLE)

Budgeted Expense: YES

Submitted By: DUSTIN HINKEL

Contact: 838-3500x7

SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

History, Facts & Issues: THE COUNTY'S EMERGENCY RESPONSE TEAM RELIES ON FUNDS FROM THIS STATE PROGRAM FOR ALL HAZARDS RESPONSE AND RECOVERY TRAINING.

Options: APPROVE/NOT APPROVE

Attachments: GRANT CONTRACT

Contract Number: 14-DS-L5-03-72-01-_____
CFDA Number 97.067

FEDERALLY-FUNDED SUBGRANT AGREEMENT

THIS AGREEMENT is entered into by the State of Florida, Division of Emergency Management, with headquarters in Tallahassee, Florida (hereinafter referred to as the "Division"), and Taylor County, (hereinafter referred to as the "Recipient").

THIS AGREEMENT IS ENTERED INTO BASED ON THE FOLLOWING REPRESENTATIONS:

A. The Recipient represents that it is fully qualified and eligible to receive these grant funds to provide the services identified herein; and

B. The Division has the authority to subgrant these funds to the Recipient upon the terms and conditions below; and

C. The Division has statutory authority to disburse the funds under this Agreement.

THEREFORE, the Division and the Recipient agree to the following:

(1) SCOPE OF WORK.

The Recipient shall perform the work in accordance with the Program Budget and Scope of Work, Attachment A and B of this Agreement.

(2) INCORPORATION OF LAWS, RULES, REGULATIONS AND POLICIES

The Recipient and the Division shall be governed by applicable State and Federal laws, rules and regulations, including those identified in Attachment D.

(3) PERIOD OF AGREEMENT.

This Agreement shall begin upon execution by both parties whichever is later, and shall end **May 31, 2015**, unless terminated earlier in accordance with the provisions of Paragraph (12) of this Agreement.

(4) MODIFICATION OF CONTRACT

Either party may request modification of the provisions of this Agreement. Changes which are agreed upon shall be valid only when in writing, signed by each of the parties, and attached to the original of this Agreement.

(5) RECORDKEEPING

(a) As applicable, Recipient's performance under this Agreement shall be subject to the Federal OMB Circular No. A-102, "Common Rule: Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments" (53 Federal Register 8034) or OMB Circular No. A-110, "Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, and Other Nonprofit Organizations," and either OMB Circular No. A-87, "Cost

Principles for State, Local and Indian Tribal Governments," OMB Circular No. A-21, "Cost Principles for Educational Institutions," or OMB Circular No. A-122, "Cost Principles for Non-profit Organizations."

(b) The Recipient shall retain sufficient records to show its compliance with the terms of this Agreement, and the compliance of all subcontractors or consultants paid from funds under this Agreement, for a period of five years from the date the audit report is issued, and shall allow the Division or its designee, the State Chief Financial Officer or the State Auditor General access to the records upon request. The Recipient shall ensure that audit working papers are available to them upon request for a period of five years from the date the audit report is issued, unless extended in writing by the Division. The five year period may be extended for the following exceptions:

1. If any litigation, claim or audit is started before the five year period expires, and extends beyond the five year period, the records shall be retained until all litigation, claims or audit findings involving the records have been resolved.
2. Records for the disposition of non-expendable personal property valued at \$5,000 or more at the time it is acquired shall be retained for five years after final disposition.
3. Records relating to real property acquired shall be retained for five years after the closing on the transfer of title.

(c) The Recipient shall maintain all records for the Recipient and for all subcontractors or consultants to be paid from funds provided under this Agreement, including documentation of all program costs, in a form sufficient to determine compliance with the requirements and objectives of the Budget and Scope of Work - Attachment A and B - and all other applicable laws and regulations.

(d) The Recipient, its employees or agents, including all subcontractors or consultants to be paid from funds provided under this Agreement, shall allow access to its records at reasonable times to the Division, its employees, and agents. "Reasonable" shall ordinarily mean during normal business hours of 8:00 a.m. to 5:00 p.m., local time, on Monday through Friday. "Agents" shall include, but not be limited to, auditors retained by the Division.

(6) AUDIT REQUIREMENTS

(a) The Recipient agrees to maintain financial procedures and support documents, in accordance with generally accepted accounting principles, to account for the receipt and expenditure of funds under this Agreement.

(b) These records shall be available at reasonable times for inspection, review, or audit by state personnel and other personnel authorized by the Division. "Reasonable" shall ordinarily mean normal business hours of 8:00 a.m. to 5:00 p.m., local time, Monday through Friday.

(c) The Recipient shall provide the Division with the records, reports or financial statements upon request for the purposes of auditing and monitoring the funds awarded under this Agreement.

(d) If the Recipient is a State or local government or a non-profit organization as defined in OMB Circular A-133, as revised, and in the event that the Recipient expends \$500,000 or more in Federal awards in its fiscal year, the Recipient must have a single or program-specific audit conducted in accordance with the provisions of OMB Circular A-133, as revised. EXHIBIT 1 to this Agreement shows the Federal resources awarded through the Division by this Agreement. In determining the Federal awards expended in its fiscal year, the Recipient shall consider all sources of Federal awards, including Federal resources received from the Division. The determination of amounts of federal awards expended should be in accordance with the guidelines established by OMB Circular A-133, as revised. An audit of the Recipient conducted by the Auditor General in accordance with the provisions of OMB Circular A-133, as revised, will meet the requirements of this paragraph.

In connection with the audit requirements addressed in this Paragraph 6 (d) above, the Recipient shall fulfill the requirements for auditee responsibilities as provided in Subpart C of OMB Circular A-133, as revised.

If the Recipient expends less than \$500,000 in federal awards in its fiscal year, an audit conducted in accordance with the provisions of OMB Circular A-133, as revised, is not required. In the event that the Recipient expends less than \$500,000 in federal awards in its fiscal year and chooses to have an audit conducted in accordance with the provisions of OMB Circular A-133, as revised, the cost of the audit must be paid from non-Federal funds.

(e) Send copies of reporting packages for audits conducted in accordance with OMB Circular A-133, as revised, and required by subparagraph (d) above, when required by Section .320 (d), OMB Circular A-133, as revised, by or on behalf of the Recipient to:

The Division at the following address:

Division of Emergency Management
Office of Inspector General
2555 Shumard Oak Boulevard
Tallahassee, Florida 32399-2100

Send the Single Audit reporting package and Form SF-SAC to the Federal Audit Clearinghouse by submission online at

<http://harvester.census.gov/fac/collect/ddeindex.html>

And to any other Federal agencies and pass-through entities in accordance with Sections .320 (e) and (f), OMB Circular A-133, as revised.

(f) Pursuant to Section .320 (f), OMB Circular A-133, as revised, the Recipient shall send a copy of the reporting package described in Section .320 (c), OMB Circular A-133, as revised, and any management letter issued by the auditor, to the Division at the following address:

Division of Emergency Management
Office of Inspector General
2555 Shumard Oak Boulevard
Tallahassee, Florida 32399-2100

(g) By the date due, send any reports, management letter, or other information required to be submitted to the Division pursuant to this Agreement in accordance with OMB Circular A-133, Florida Statutes, and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, as applicable.

(h) Recipients should state the date that the reporting package was delivered to the Recipient when submitting financial reporting packages to the Division for audits done in accordance with OMB Circular A-133 or Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General,

(i) If the audit shows that all or any portion of the funds disbursed were not spent in accordance with the conditions of this Agreement, the Recipient shall be held liable for reimbursement to the Division of all funds not spent in accordance with these applicable regulations and Agreement provisions within thirty days after the Division has notified the Recipient of such non-compliance.

(j) The Recipient shall have all audits completed by an independent certified public accountant (IPA), either a certified public accountant or a public accountant licensed under Chapter 473, Fla. Stat. The IPA shall state that the audit complied with the applicable provisions noted above. The audit must be received by the Division no later than nine months from the end of the Recipient's fiscal year.

(7) REPORTS

(a) The Recipient shall provide the Division with quarterly reports and a close-out report. These reports shall include the current status and progress by the Recipient and all subrecipients and subcontractors in completing the work described in the Scope of Work and the expenditure of funds under this Agreement, in addition to any other information requested by the Division.

(b) Quarterly reports are due to the Division no later than 30 days after the end of each quarter of the program year and shall be sent each quarter until submission of the administrative close-out report. The ending dates for each quarter of the program year are March 31, June 30, September 30 and December 31.

(c) The close-out report is due 45 days after termination of this Agreement or 45 days after completion of the activities contained in this Agreement, whichever first occurs.

(d) If all required reports and copies are not sent to the Division or are not completed in a manner acceptable to the Division, the Division may withhold further payments until they are completed or may take other action as stated in Paragraphs (10), (11) and (12) of this Agreement, "Acceptable to the Division" means that the work product was completed in accordance with the Budget and Scope of Work.

(e) The Recipient shall provide additional program updates or information that may be required by the Division.

(f) The Recipient shall provide additional reports as requested by the Division.

(8) MONITORING.

The Recipient shall monitor its performance under this Agreement, as well as that of its subcontractors and/or consultants who are paid from funds provided under this Agreement, to ensure that time schedules are being met, the Schedule of Deliverables and Scope of Work are being accomplished within the specified time periods, and other performance goals are being achieved. A review shall be done for each function or activity in Attachment A and B to this Agreement, and reported in the quarterly financial report.

In addition to reviews of audits conducted in accordance with paragraph (6) above, monitoring procedures may include, but not be limited to, on-site visits by Division staff, limited scope audits, and/or other procedures. The Recipient agrees to comply and cooperate with any monitoring procedures/processes deemed appropriate by the Division. In the event that the Division determines that a limited scope audit of the Recipient is appropriate, the Recipient agrees to comply with any additional instructions provided by the Division to the Recipient regarding such audit. The Recipient further agrees to comply and cooperate with any inspections, reviews, investigations or audits deemed necessary by the Florida Chief Financial Officer or Auditor General. In addition, the Division will monitor the performance and financial management by the Recipient throughout the contract term to ensure timely completion of all tasks.

(9) LIABILITY

(a) Unless Recipient is a State agency or subdivision, as defined in Section 768.28, Fla. Stat., the Recipient is solely responsible to parties it deals with in carrying out the terms of this Agreement, and shall hold the Division harmless against all claims of whatever nature by third parties arising from the work performance under this Agreement. For purposes of this Agreement, Recipient agrees that it is not an employee or agent of the Division, but is an independent contractor.

(b) Any Recipient which is a state agency or subdivision, as defined in Section 768.28, Fla. Stat., agrees to be fully responsible for its negligent or tortious acts or omissions which result in claims or suits against the Division, and agrees to be liable for any damages proximately caused by the acts or omissions to the extent set forth in Section 768.28, Fla. Stat. Nothing herein is intended to serve as a waiver of sovereign immunity by any Recipient to which sovereign immunity applies. Nothing herein shall be construed as consent by a state agency or subdivision of the State of Florida to be sued by third parties in any matter arising out of any contract.

(10) DEFAULT.

If any of the following events occur ("Events of Default"), all obligations on the part of the Division to make further payment of funds shall, if the Division elects, terminate and the Division has the option to exercise any of its remedies set forth in Paragraph (11). However, the Division may make payments or partial payments after any Events of Default without waiving the right to exercise such remedies, and without becoming liable to make any further payment:

(a) If any warranty or representation made by the Recipient in this Agreement or any previous agreement with the Division is or becomes false or misleading in any respect, or if the Recipient fails to keep or perform any of the obligations, terms or covenants in this Agreement or any previous agreement with the Division and has not cured them in timely fashion, or is unable or unwilling to meet its obligations under this Agreement;

(b) If material adverse changes occur in the financial condition of the Recipient at any time during the term of this Agreement and the Recipient fails to cure this adverse change within thirty days from the date written notice is sent by the Division.

(c) If any reports required by this Agreement have not been submitted to the Division or have been submitted with incorrect, incomplete or insufficient information;

(d) If the Recipient has failed to perform and complete on time any of its obligations under this Agreement.

(11) REMEDIES.

If an Event of Default occurs, then the Division shall, after thirty calendar days written notice to the Recipient and upon the Recipient's failure to cure within those thirty days, exercise any one or more of the following remedies, either concurrently or consecutively:

(a) Terminate this Agreement, provided that the Recipient is given at least thirty days prior written notice of the termination. The notice shall be effective when placed in the United States, first class mail, postage prepaid, by registered or certified mail-return receipt requested, to the address in paragraph (13) herein;

(b) Begin an appropriate legal or equitable action to enforce performance of this Agreement;

(c) Withhold or suspend payment of all or any part of a request for payment;

(d) Require that the Recipient refund to the Division any monies used for ineligible purposes under the laws, rules and regulations governing the use of these funds.

(e) Exercise any corrective or remedial actions, to include but not be limited to:

1. Request additional information from the Recipient to determine the reasons for or the extent of non-compliance or lack of performance,

2. Issue a written warning to advise that more serious measures may be taken if the situation is not corrected,

3. Advise the Recipient to suspend, discontinue or refrain from incurring costs for any activities in question or

4. Require the Recipient to reimburse the Division for the amount of costs incurred for any items determined to be ineligible;

(f) Exercise any other rights or remedies which may be available under law.

(g) Pursuing any of the above remedies will not stop the Division from pursuing any other remedies in this Agreement or provided at law or in equity. If the Division waives any right or remedy in this Agreement or fails to insist on strict performance by the Recipient, it will not affect, extend or waive any other right or remedy of the Division, or affect the later exercise of the same right or remedy by the Division for any other default by the Recipient.

(12) TERMINATION.

(a) The Division may terminate this Agreement for cause after thirty days written notice. Cause can include misuse of funds, fraud, lack of compliance with applicable rules, laws and regulations, failure to perform on time, and refusal by the Recipient to permit public access to any document, paper, letter, or other material subject to disclosure under Chapter 119, Fla. Stat., as amended.

(b) The Division may terminate this Agreement for convenience or when it determines, in its sole discretion, that continuing the Agreement would not produce beneficial results in line with the further expenditure of funds, by providing the Recipient with thirty calendar days prior written notice.

(c) The parties may agree to terminate this Agreement for their mutual convenience through a written amendment of this Agreement. The amendment will state the effective date of the termination and the procedures for proper closeout of the Agreement.

(d) In the event that this Agreement is terminated, the Recipient will not incur new obligations for the terminated portion of the Agreement after the Recipient has received the notification of termination. The Recipient will cancel as many outstanding obligations as possible. Costs incurred after receipt of the termination notice will be disallowed. The Recipient shall not be relieved of liability to the Division because of any breach of Agreement by the Recipient. The Division may, to the extent authorized by law, withhold payments to the Recipient for the purpose of set-off until the exact amount of damages due the Division from the Recipient is determined.

(13) NOTICE AND CONTACT.

(a) All notices provided under or pursuant to this Agreement shall be in writing, either by hand delivery, or first class, certified mail, return receipt requested, to the representative named below, at the address below, and this notification attached to the original of this Agreement.

(b) The name and address of the Division contract manager for this Agreement is:

Carolyn L. Coleman MSW
2555 Shumard Oak Boulevard
Tallahassee, Florida 32399-2100
Telephone: (850) 413-9939
Fax: (850) 922-8689
Email: carolyn.coleman@em.myflorida.com

(c) The name and address of the Representative of the Recipient responsible for the administration of this Agreement is:

Dustin Hinkel, EM Director
201 East Green Street
Perry, FL 32347
Telephone: 850-838-3500x107
Fax: 850-838-3501
Email: admin.assist@taylorcountygov.com

(d) In the event that different representatives or addresses are designated by either party after execution of this Agreement, notice of the name, title and address of the new representative will be provided as outlined in (13)(a) above.

(14) SUBCONTRACTS

If the Recipient subcontracts any of the work required under this Agreement, a copy of the unsigned subcontract must be forwarded to the Division for review and approval before it is executed by the Recipient. The Recipient agrees to include in the subcontract that (i) the subcontractor is bound by the terms of this Agreement, (ii) the subcontractor is bound by all applicable state and federal laws and regulations, and (iii) the subcontractor shall hold the Division and Recipient harmless against all claims of whatever nature arising out of the subcontractor's performance of work under this Agreement, to the extent allowed and required by law. The Recipient shall document in the quarterly report the subcontractor's progress in performing its work under this Agreement.

For each subcontract, the Recipient shall provide a written statement to the Division as to whether that subcontractor is a minority business enterprise, as defined in Section 288.703, Fla. Stat.

(15) TERMS AND CONDITIONS

This Agreement contains all the terms and conditions agreed upon by the parties.

(16) ATTACHMENTS

(a) All attachments to this Agreement are incorporated as if set out fully.
(b) In the event of any inconsistencies or conflict between the language of this Agreement and the attachments, the language of the attachments shall control, but only to the extent of the conflict or inconsistency.

(c) This Agreement has the following attachments:

Exhibit 1 - Funding Sources

Attachment A – Budget

Attachment B – Scope of Work

Attachment C - Deliverables

Attachment D – Program Statutes and Regulations

Attachment E – Justification of Advance Payment

Attachment F – Warranties and Representations

Attachment G – Certification Regarding Debarment

Attachment H – Statement of Assurances

Attachment I – Reimbursement Checklist

(17) FUNDING/CONSIDERATION

(a) This is a cost-reimbursement Agreement. The Recipient shall be reimbursed for costs incurred in the satisfactory performance of work hereunder in an amount not to exceed **\$10,900.00**, subject to the availability of funds.

(b) Any advance payment under this Agreement is subject to Section 216.181(16), Fla.Stat., and is contingent upon the Recipient's acceptance of the rights of the Division under Paragraph (12)(b) of this Agreement. The amount which may be advanced may not exceed the expected cash needs of the Recipient within the first three (3) months of the contract term. For a federally funded contract, any advance payment is also subject to federal OMB Circulars A-87, A-110, A-122 and the Cash Management Improvement Act of 1990. All advances are required to be held in an interest-bearing account. If an advance payment is requested, the budget data on which the request is based and a justification statement shall be included in this Agreement as Attachment E. Attachment E will specify the amount of advance payment needed and provide an explanation of the necessity for and proposed use of these funds. No advance shall be accepted for processing if a reimbursement has been paid prior to the submittal of a request for advanced payment.

(c) After the initial advance, if any, payment shall be made on a reimbursement basis as needed. The Recipient agrees to expend funds in accordance with the Budget and Scope of Work, Attachment A and B of this Agreement.

(d) Invoices shall be submitted at least quarterly and shall include the supporting documentation for all costs of the project or services. Invoices shall be accompanied by a statement signed and dated by an authorized representative of the Recipient certifying that "all disbursements made in accordance with conditions of the Division agreement and payment is due and has not been previously requested for these amounts." The supporting documentation must comply with the documentation requirements of applicable OMB Circular Cost Principles. The final invoice shall be submitted within thirty (30) days after the expiration date of the agreement. An explanation of any circumstances prohibiting the submittal of quarterly invoices shall be submitted to the Division grant manager as part of the Recipient's quarterly reporting as referenced in Paragraph 7 of this Agreement.

If the necessary funds are not available to fund this Agreement as a result of action by the United States Congress, the federal Office of Management and Budgeting, the State Chief Financial Officer or under subparagraph (19)(h) of this Agreement, all obligations on the part of the Division to make any further payment of funds shall terminate, and the Recipient shall submit its closeout report within thirty days of receiving notice from the Division.

Changes to the amount of funding pursuant to Paragraph (17)(a) above may be accomplished by notice from the Division to the Recipient. The Division may make an award of additional funds by subsequent modification.

All funds received hereunder shall be placed in an interest-bearing account with a separate account code identifier for tracking all deposits, expenditures and interest earned. Funds disbursed to the Recipient by the Division that are not expended in implementing this program shall be returned to the Division, along with any interest earned on all funds received under this Agreement, within ninety (90) days of the expiration of the award Agreement.

The Recipient shall comply with all applicable procurement rules and regulations in securing goods and services to implement the Scope of Work. Whenever required by law or otherwise permitted, the Recipient shall utilize competitive procurement practices.

Allowable costs shall be determined in accordance with applicable Office of Management and Budget Circulars, or, in the event no circular applies, by 48 CFR Part 31 CONTRACT COST PRINCIPLES AND PROCEDURES.

Any requests received after **May 31, 2015**, at the discretion of the Division, may not be reimbursed from this Agreement.

This agreement may be renewed, at the Division's sole discretion, for a period that may not exceed three years or the term of the original Agreement, whichever period is longer, specifying the renewed price and subject to the availability of funds. Pursuant to Section 287.057(13), Florida Statutes, exceptional purchase contracts pursuant to Section 287.057(3)(a) and (c), may not be renewed.

(18) REPAYMENTS

All refunds or repayments due to the Division under this Agreement are to be made payable to the order of "Division of Emergency Management", and mailed directly to the following address:

Division of Emergency Management
Cashier
2555 Shumard Oak Boulevard
Tallahassee FL 32399-2100

In accordance with Section 215.34(2), Fla. Stat., if a check or other draft is returned to the Division for collection, Recipient shall pay the Division a service fee of \$15.00 or 5% of the face amount of the returned check or draft, whichever is greater.

(19) MANDATED CONDITIONS

(a) The validity of this Agreement is subject to the truth and accuracy of all the information, representations, and materials submitted or provided by the Recipient in this Agreement, in any later submission or response to a Division request, or in any submission or response to fulfill the requirements of this Agreement. All of said information, representations, and materials is incorporated by reference. The inaccuracy of the submissions or any material changes shall, at the option of the Division and with thirty days written notice to the Recipient, cause the termination of this Agreement and the release of the Division from all its obligations to the Recipient.

(b) This Agreement shall be construed under the laws of the State of Florida, and venue for any actions arising out of this Agreement shall be in the Circuit Court of Leon County. If any provision of this Agreement is in conflict with any applicable statute or rule, or is unenforceable, then the provision

shall be null and void to the extent of the conflict, and shall be severable, but shall not invalidate any other provision of this Agreement.

(c) Any power of approval or disapproval granted to the Division under the terms of this Agreement shall survive the term of this Agreement.

(d) This Agreement may be executed in any number of counterparts, any one of which may be taken as an original.

(e) The Recipient agrees to comply with the Americans With Disabilities Act (Public Law 101-336, 42 U.S.C. Section 12101 et seq.), which prohibits discrimination by public and private entities on the basis of disability in employment, public accommodations, transportation, State and local government services, and telecommunications.

(f) Those who have been placed on the convicted vendor list following a conviction for a public entity crime or on the discriminatory vendor list may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with a public entity, and may not transact business with any public entity in excess of \$25,000.00 for a period of 36 months from the date of being placed on the convicted vendor list or on the discriminatory vendor list.

(g) Any Recipient which is not a local government or state agency, and which receives funds under this Agreement from the federal government, certifies, to the best of its knowledge and belief, that it and its principals:

1. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by a federal department or agency;
2. have not, within a five-year period preceding this proposal been convicted of or had a civil judgment rendered against them for fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
3. are not presently indicted or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any offenses enumerated in paragraph 19(g)2. of this certification; and
4. have not within a five-year period preceding this Agreement had one or more public transactions (federal, state or local) terminated for cause or default.

If the Recipient is unable to certify to any of the statements in this certification, then the Recipient shall attach an explanation to this Agreement.

In addition, the Recipient shall send to the Division (by email or by facsimile transmission) the completed "Certification Regarding Debarment, Suspension, Ineligibility And Voluntary Exclusion" (Attachment G) for each intended subcontractor which Recipient plans to fund under this Agreement. The form must be received by the Division before the Recipient enters into a contract with any subcontractor.

(h) The State of Florida's performance and obligation to pay under this Agreement is contingent upon an annual appropriation by the Legislature, and subject to any modification in accordance with Chapter 216, Fla. Stat. or the Florida Constitution.

(i) All bills for fees or other compensation for services or expenses shall be submitted in detail sufficient for a proper preaudit and postaudit thereof.

(j) Any bills for travel expenses shall be submitted in accordance with Section 112.061, Fla. Stat. The provisions of any special or local law, present or future, shall prevail over any conflicting provisions in this section, but only to the extent of the conflict.

(k) The Division reserves the right to unilaterally cancel this Agreement if the Recipient refuses to allow public access to all documents, papers, letters or other material subject to the provisions of Chapter 119, Fla. Stat., which the Recipient created or received under this Agreement.

(l) If the Recipient is allowed to temporarily invest any advances of funds under this Agreement, any interest income shall either be returned to the Division or be applied against the Division's obligation to pay the contract amount.

(m) The State of Florida will not intentionally award publicly-funded contracts to any contractor who knowingly employs unauthorized alien workers, constituting a violation of the employment provisions contained in 8 U.S.C. Section 1324a(e) [Section 274A(e) of the Immigration and Nationality Act ("INA")]. The Division shall consider the employment by any contractor of unauthorized aliens a violation of Section 274A(e) of the INA. Such violation by the Recipient of the employment provisions contained in Section 274A(e) of the INA shall be grounds for unilateral cancellation of this Agreement by the Division.

(n) The Recipient is subject to Florida's Government in the Sunshine Law (Section 286.011, Fla. Stat.) with respect to the meetings of the Recipient's governing board or the meetings of any subcommittee making recommendations to the governing board. All of these meetings shall be publicly noticed, open to the public, and the minutes of all the meetings shall be public records, available to the public in accordance with Chapter 119, Fla. Stat.

(o) All unmanufactured and manufactured articles, materials and supplies which are acquired for public use under this Agreement must have been produced in the United States as required under 41 U.S.C. 10a, unless it would not be in the public interest or unreasonable in cost.

(20) LOBBYING PROHIBITION

(a) No funds or other resources received from the Division under this Agreement may be used directly or indirectly to influence legislation or any other official action by the Florida Legislature or any state agency.

(b) The Recipient certifies, by its signature to this Agreement, that to the best of his or her knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the Recipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan or cooperative agreement.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan or cooperative agreement, the Recipient shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities."

3. The Recipient shall require that this certification be included in the award documents for all subawards (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

(21) COPYRIGHT, PATENT AND TRADEMARK

ANY AND ALL PATENT RIGHTS ACCRUING UNDER OR IN CONNECTION WITH THE PERFORMANCE OF THIS AGREEMENT ARE HEREBY RESERVED TO THE STATE OF FLORIDA. ANY AND ALL COPYRIGHTS ACCRUING UNDER OR IN CONNECTION WITH THE PERFORMANCE OF THIS AGREEMENT ARE HEREBY TRANSFERRED BY THE RECIPIENT TO THE STATE OF FLORIDA.

(a) If the Recipient has a pre-existing patent or copyright, the Recipient shall retain all rights and entitlements to that pre-existing patent or copyright unless the Agreement provides otherwise.

(b) If any discovery or invention is developed in the course of or as a result of work or services performed under this Agreement, or in any way connected with it, the Recipient shall refer the discovery or invention to the Division for a determination whether the State of Florida will seek patent

protection in its name. Any patent rights accruing under or in connection with the performance of this Agreement are reserved to the State of Florida. If any books, manuals, films, or other copyrightable material are produced, the Recipient shall notify the Division. Any copyrights accruing under or in connection with the performance under this Agreement are transferred by the Recipient to the State of Florida.

(c) Within thirty days of execution of this Agreement, the Recipient shall disclose all intellectual properties relating to the performance of this Agreement which he or she knows or should know could give rise to a patent or copyright. The Recipient shall retain all rights and entitlements to any pre-existing intellectual property which is disclosed. Failure to disclose will indicate that no such property exists. The Division shall then, under Paragraph (b), have the right to all patents and copyrights which accrue during performance of the Agreement.

(22) LEGAL AUTHORIZATION.

The Recipient certifies that it has the legal authority to receive the funds under this Agreement and that its governing body has authorized the execution and acceptance of this Agreement. The Recipient also certifies that the undersigned person has the authority to legally execute and bind Recipient to the terms of this Agreement.

(23) ASSURANCES.

The Recipient shall comply with any Statement of Assurances incorporated as Attachment H.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement.

RECIPIENT:

By: _____

Name and Title: _____

Date: _____

FID# 59-6000879

DUNS# 065887796

STATE OF FLORIDA

DIVISION OF EMERGENCY MANAGEMENT

By: _____

Name and Title: _____

Date: _____

EXHIBIT – 1

THE FOLLOWING FEDERAL RESOURCES ARE AWARDED TO THE RECIPIENT UNDER THIS AGREEMENT:

NOTE: If the resources awarded to the Recipient are from more than one Federal program, provide the same information shown below for each Federal program and show total Federal resources awarded.

Federal Program

Federal agency: **U.S. Department of Homeland Security/Federal Emergency Management Agency**

Catalog of Federal Domestic Assistance title and number: **97.067**

Award amount: **\$10,900.00**

THE FOLLOWING COMPLIANCE REQUIREMENTS APPLY TO THE FEDERAL RESOURCES AWARDED UNDER THIS AGREEMENT:

44 CFR, (Code of Federal Regulations) Part 13 (Common Rule)
OMB Circular A-21, A-102, A-110, A-122, A-128, A-87 and A-133

NOTE: If the resources awarded to the Recipient represent more than one Federal program, list applicable compliance requirements for each Federal program in the same manner as shown below.

Federal Program:

List applicable compliance requirements as follows:

1. Recipient is to use funding to perform the following eligible activities as identified in the United States Department of Homeland Security, Federal Emergency Management Agency, National Preparedness Directorate Fiscal Year 2013 Homeland Security Grant Program (HSGP), consistent with the Department of Homeland Security State Strategy.
2. Recipient is subject to all administrative and financial requirements as set forth in this Agreement, or will be in violation of the terms of the Agreement.

NOTE: Section .400(d) of OMB Circular A-133, as revised, and Section 215.97(5)(a), Florida Statutes, require that the information about Federal Programs and State Projects included in Exhibit 1 be provided to the Recipient.

Attachment A
Proposed Program Budget

- ✦ Below is a general budget which outlines eligible categories and their allocation under this award. The Recipient is to utilize the "Proposed Program Budget" as a guide for completing the "Budget Detail Worksheet" below.
- ✦ The equipment category will require a "Detailed Budget Worksheet" including the proposed equipment to be purchased and the corresponding Authorized Equipment List (AEL) reference number. The AEL can be found at www.rkb.us.
- ✦ The transfer of funds between the categories listed in the "Proposed Program Budget" is permitted. However, the transfer of funds between Issues is strictly prohibited.
- ✦ At the discretion of the Recipient, funds allocated to Management and Administration costs (as described in the "Proposed Program Budget") may be put towards Programmatic costs instead. However, no more than 3% of each Recipients' total award may be expended on Management and Administration costs.

Grant	Recipient Agency	Category	Amount Allocated
FY 2013 - Homeland Security Grant Program – Issue 5	Taylor County	Exercise	\$10,900.00
		Management and Administration (the dollar amount which corresponds to 3% of the total local agency allocation is shown in the column on the right).	
		Total Award	

Budget Detail Worksheet

The Recipient is required to provide a completed budget detail worksheet, to the Division, which accounts for the total award as described in the "Proposed Program Budget".

If any changes need to be made to the "Budget Detail Worksheet", after the execution of this agreement, contact the grant manager listed in this agreement via email or letter.

FY2013 Taylor Co Issue 5 Budget Detail Worksheet– Eligible Activities				
Design, Develop, Conduct and Evaluate an Exercise				
Exercise Planning Workshop - Grant funds may be used to plan and conduct an Exercise Planning Workshop to include costs related to planning, meeting space and other meeting costs, facilitation costs, materials and supplies, travel and exercise plan development.				
Full or Part-Time Staff or Contractors/Consultants - Full or part-time staff may be hired to support exercise-related activities. Payment of salaries and fringe benefits must be in accordance with the policies of the state or local unit(s) of government and have the approval of the state or the awarding agency, whichever is applicable. The services of contractors/consultants may also be procured to support the design, development, conduct and evaluation of CBRNE exercises. The applicant's formal written procurement policy or the Federal Acquisition Regulations (FAR) must be followed.	1	\$10,900	\$10,900	5
Overtime and backfill costs – Overtime and backfill costs, including expenses for part-time and volunteer emergency response personnel participating in FEMA exercises				
Implementation of HSEEP				
Activities to achieve exercises inclusive of people with disabilities				
Travel - Travel costs (i.e., airfare, mileage, per diem, hotel, etc.) are allowable as expenses by employees who are on travel status for official business related to the planning and conduct of the exercise project(s). These costs must be in accordance with state law as highlighted in the <i>OJP Financial Guide</i> . States must also follow state regulations regarding travel. If a state or territory does not have a travel policy they must follow federal guidelines and rates, as explained in the <i>OJP Financial Guide</i> . For further information on federal law pertaining to travel costs please refer to http://www.ojp.usdoj.gov/FinGuide .				
Supplies - Supplies are items that are expended or consumed during the course of the planning and conduct of the exercise project(s) (e.g., copying paper, gloves, tape, non-sterile masks, and disposable protective equipment).				
Other Items - These costs include the rental of space/locations for exercise planning and conduct, exercise signs, badges, etc.				
Eligible Management and Administration Costs	Quantity	Unit Cost	Total Cost	Issue Number

Hiring of full-time or part-time staff or contractors/consultants: ↓ To assist with the management of the respective grant program ↓ To assist with application requirements of the grant program ↓ To assist with the compliancy with reporting and data collection as it may relate to the grant program				
Development of operating plans for information collection and processing necessary to respond to DHS/ODP data calls.				
Costs associate with achieving emergency management that is inclusive of the access and functional needs of workers and citizens with disabilities.				
Overtime and backfill costs – Overtime expenses are defined as the result of personnel who worked over and above their normal scheduled daily or weekly worked time in the performance of FEMA – approved activities. Backfill Costs also called "Overtime as Backfill" are defined as expenses from the result of personnel who are working overtime in order to perform the duties of other personnel who are temporarily assigned to FEMA – approved activities outside their core responsibilities. Neither overtime nor backfill expenses are the result of an increase of Full – Time Equivalent (FTEs) employees. These costs are allowed only to the extent the payment for such services is in accordance with the policies of the state or unit(s) of local government and has the approval of the state or the awarding agency, whichever is applicable. In no case is dual compensation allowable. That is, an employee of a unit of government may not receive compensation from their unit or agency of government AND from an award for a single period of time (e.g., 1:00 pm to 5:00 pm), even though such work may benefit both activities. Fringe benefits on overtime hours are limited to Federal Insurance Contributions Act (FICA), Workers' Compensation and Unemployment Compensation.				
Travel expenses				
Meeting-related expenses (For a complete list of allowable meeting-related expenses, please review the <i>OJP Financial Guide</i> at http://www.ojp.usdoj.gov/FinGuide).				
Acquisition of authorized office equipment , including personal computers, laptop computers, printers, LCD projectors, and other equipment or software which may be required to support the implementation of the homeland security strategy.				
The following are allowable only within the contract period: ↓ Recurring fees/charges associated with certain equipment, such as cell phones, faxes, etc. ↓ Leasing and/or renting of space for newly hired personnel to administer programs within the grant program.				

Attachment B

Scope of Work

Funding is provided to perform eligible activities as identified in the Domestic Homeland Security –Federal Emergency Management Agency National Preparedness Directorate Fiscal Year 2013 Homeland Security Grant Program (HSGP), consistent with the Department of Homeland Security State Strategy. Eligible activities are outlined in the Scope of Work for each category below:

I. Issue and Project Description

Issue 5 – Local Planning, Training and Exercise: This project will allow counties to execute an exercise plan that will test the knowledge, skills and abilities of personnel, organizations and the public/private partnerships and ensure that personnel involved in Emergency Operation Center operations/on-site incident management have and continue to receive appropriate training to fulfill their role as required by the National Response Framework.

II. Categories and Eligible Activities

FY2013 allowable costs are divided into the following categories: **planning, training, exercises, management and administration cost** are allowable cost. Each category's allowable costs have been listed in the "Budget Detail Worksheet" above.

A. Planning

Developing hazard/threat-specific annexes that incorporate the range of prevention, protection, response, and recovery activities.

Developing and implementing homeland security support programs and adopting DHS national initiatives including but not limited to the following:

- Implementing the *National Preparedness Guidelines(NPG)* and the Whole community approach to Security and Emergency Management
- Pre-event recovery planning
- Implementing the *National Infrastructure Protection Plan (NIPP)* and associated Sector Specific Plans
- Enhancing and implementing Statewide Communication Interoperability Plans (SCIP) and Tactical Interoperable Communications Plans (TICP) that align with the goals, objectives, and initiatives of the *National Emergency Communications Plan (NECP)*
- Costs associated with the adoption, implementation, and adherence to NIMS compliance requirements, including implementing the NIMS National Credentialing Framework
- Modifying existing incident management and EOPs to ensure proper alignment with the National Response Framework (NRF) coordinating structures, processes, and protocols
- Establishing or enhancing mutual aid agreements
- Developing communications and interoperability protocols and solutions
- Conducting local, regional, and tribal program implementation meetings
- Developing or updating resource inventory assets in accordance to typed resource definitions issued by the NIMS Integration Center (NIC)
- Designing State and local geospatial data systems
- Developing and conducting public education and outreach campaigns, including promoting individual, family, and organizational emergency preparedness; alerts and warnings education; promoting training, exercise, and volunteer opportunities; informing the public about emergency plans, evacuation routes as well as CBRNE prevention awareness
- Designing programs to address targeting at-risk populations and engaging them in emergency management planning efforts
- Activities, materials, service, tools and equipment to achieve planning, protection, mitigation, response and recovery that is inclusive of people with disabilities (physical, programmatic and communications access for people with physical, sensory, mental health, intellectual and cognitive disabilities)
- Preparing materials for State Preparedness Reports (SPRs)
- WHTI implementation activities including the issuance of WHTI-compliant tribal identification cards

Developing related terrorism prevention activities including:

- Developing THIRA that reflects a representative make up and composition of jurisdiction
- Developing initiatives that directly support local efforts to understand, recognize, prepare for, prevent, mitigate, and respond to pre-operational activity and other crimes that are precursors or indicators of terrorist activity, in accordance with civil rights/civil liberties protections
- Developing law enforcement prevention activities, to include establishing and/or enhancing a fusion center
- Hiring an IT specialist to plan, develop, and implement the IT applications necessary for a fusion center
- Developing and planning for information/intelligence sharing groups

- Integrating and coordinating fire service, emergency management, public health care, public safety, and health security data-gathering (threats to human and animal health) within State and Major Urban Area fusion centers to achieve early warning and mitigation of health events
- Integrating and coordinating private sector participation with fusion center activities
- Acquiring systems allowing connectivity to State, local, tribal, territorial, and Federal data networks, such as the National Crime Information Center (NCIC) and Integrated Automated Fingerprint Identification System (IAFIS), as appropriate
- Planning to enhance security during heightened alerts, terrorist incidents, and/or during mitigation and recovery
- Multi-discipline preparation across first responder community, including EMS for response to catastrophic events and acts of terrorism
- Accessible public information/education: printed and electronic materials, public service announcements, seminars/town hall meetings, and web postings coordinated through local Citizen Corps Councils or their equivalent
- Conducting public education campaigns including promoting suspicious activity reporting and preparedness; individual, family, and organizational emergency preparedness; promoting the *Ready* campaign; and/or creating State, regional, or local emergency preparedness efforts that build upon the *Ready* campaign
- Evaluating Critical Infrastructure Protection (CIP) security equipment and/or personnel requirements to protect and secure sites
- CIP cost assessments, including resources (e.g., financial, personnel) required for security enhancements/deployments
 - Multi-Jurisdiction Bombing Prevention Plans (MJBPP)
 - Underwater Terrorist Protection Plans

Developing and enhancing plans and protocols, including but not limited to:

- Community-based planning to advance "whole community" security and emergency management
- Incorporating government/non-governmental collaboration, citizen preparedness, and volunteer participation into State and local government homeland strategies, policies, guidance, plans, and evaluations
- Developing, enhancing, maintaining a current EOP that conforms to the guidelines outlined in the CPG 101 v.2
- Developing or enhancing local, regional, or Statewide strategic or tactical interoperable emergency communications plans
- Activities associated with a conversion from wideband to narrowband voice channels to support interoperability
- Implementing Statewide Communications Interoperability Plan (SCIP) and Tactical Interoperable Communications Plans (TICPs) that align with the goals, objectives, and initiatives of the National Emergency Communications Plan (NECP)
- Developing protocols or standard operating procedures for specialized teams to incorporate the use of equipment acquired through this grant program
- Developing terrorism prevention/protection plans
- Developing plans, procedures, and requirements for the management of infrastructure and resources related to HSGP and implementation of State or Urban Area Homeland Security Strategies
- Developing plans for mass evacuation and pre-positioning equipment
- Developing or enhancing plans for responding to mass casualty incidents caused by any hazards
- Developing or enhancing applicable procedures and operational guides to implement the response actions within the local plan including patient tracking that addresses identifying and tracking children, access and functional needs population, and the elderly and keeping families intact where possible
- Developing or enhancing border security plans
- Developing or enhancing cyber security and risk mitigation plans
- Developing or enhancing secondary health screening protocols at major points of entry (e.g., air, rail, port)
- Developing or enhancing cyber risk mitigation plans
- Developing or enhancing agriculture/food security risk mitigation, response, and recovery plans
- Developing public/private sector partnership emergency response, assessment, and resource sharing plans
- Developing or enhancing plans to engage and interface with, and to increase the capacity of, private sector/non-governmental entities working to meet the human service response and recovery needs of survivors
- Developing or updating local or regional communications plans
- Developing plans to support and assist jurisdictions, such as port authorities and rail and mass transit agencies
- Developing or enhancing continuity of operations and continuity of government plans
- Developing or enhancing existing catastrophic incident response and recovery plans to include and integrate Federal assets provided under the NRF
- Developing plans and response procedures for validating and responding to an alarm from a chemical or biological detector (response procedures should include emergency response procedures integrating local first responders)
 - Developing or enhancing evacuation plans
- Developing mechanisms for utilizing the National Emergency Family Registry and Locator System (NEFRS)
 - Developing or enhancing plans to prepare for surge capacity of volunteers
 - Developing or enhancing the State emergency medical services systems
- Developing or enhancing plans for donations and volunteer management and the engagement/integration of private sector/non-governmental entities in preparedness, response, and recovery activities
 - Developing or enhancing Bombing Prevention Plans
 - Developing school preparedness plans
- Developing preparedness plans for child congregate care facilities, including group residential facilities, juvenile detention facilities, and public/private child care facilities

- Ensuring jurisdiction EOPs adequately address warnings, emergency public information, evacuation, sheltering, mass care, resource management from non-governmental sources, unaffiliated volunteer and donations management, and volunteer resource integration to support each Emergency Support Function, to include appropriate considerations for integrating activities, materials, services, tools and equipment to achieve planning inclusive of people with disabilities (physical, programmatic and communications access for people with physical, sensory, mental health, intellectual and cognitive disabilities). Developing and implementing civil rights, civil liberties, and privacy policies, procedures, and protocols
 - Designing and developing State, local, tribal, and territorial geospatial data systems
- Developing and implementing statewide electronic patient care reporting systems compliant with the National Emergency Medical Services Information System (NEMSIS)
- Costs associated with inclusive practices and the provision of reasonable accommodations and modifications to provide full access for children and adults with disabilities

Developing or conducting assessments, including but not limited to:

- Developing pre-event recovery plans
- Conducting point vulnerability assessments at critical infrastructure sites/key assets and develop remediation/security plans
- Conducting or updating interoperable emergency communications capabilities assessments at the local, regional, or Statewide level
- Developing, implementing, and reviewing Area Maritime Security Plans for ports, waterways, and coastal areas
- Updating and refining threat matrices
- Conducting cyber risk and vulnerability assessments
- Conducting assessments and exercising existing catastrophic incident response and recovery plans and capabilities to identify critical gaps that cannot be met by existing local and State resources
- Conducting Bombing Prevention Capability Analysis
- Activities that directly support the identification of specific catastrophic incident priority response and recovery projected needs across disciplines (e.g., law enforcement, fire, EMS, public health, behavioral health, public works, agriculture, information technology, and citizen preparedness)
- Activities that directly support the identification of pre-designated temporary housing sites
- Conducting community assessments, surveys, and research of vulnerabilities and resource needs, to determine how to meet needs and build effective and tailored strategies for educating individuals conducting assessments of the extent to which compliance with the integration mandate of disability laws is being achieved
- Soft target security planning (e.g., public gatherings)

Identify resources for medical supplies necessary to support children during an emergency, including pharmaceuticals and pediatric-sized equipment on which first responders and medical providers are trained

Ensuring subject matter experts, durable medical equipment, consumable medical supplies and other resources required to assist children and adults with disabilities to maintain health, safety and usual level of independence in general population environments

Developing and implementing a community preparedness strategy for the State/local jurisdiction

Establishing, expanding, and maintaining volunteer programs and volunteer recruitment efforts that support disaster preparedness strategy for the State/local jurisdiction

- Citizen support for emergency responders is critical through year-round volunteer programs and as surge capacity in disaster response, including but not limited to: citizen Corps Affiliate Programs and Organizations, Community Emergency Response Team (CERT), Fire Corps, Medical Reserve Corps (MRC), Neighborhood Watch/UASonWatch, volunteers in Police Service (VIPS), and jurisdiction specific volunteer efforts

Establishing and sustaining Citizen Corps Councils or their equivalent

Working with youth-serving organizations to develop and sustain a youth preparedness program

B. Training

Allowable training-related costs include, but are not limited to, the following:

- **Developing, Delivering, and Evaluating Training** – Includes costs related to administering the training, planning, scheduling, facilities, materials and supplies, reproduction of materials, disability accommodations and equipment. Training should provide the opportunity to demonstrate and validate skills learned, as well as to identify any gaps in these skills. Any training gaps, including those for children and individuals with disabilities or access and functional needs is allowable (e.g., sign language interpreters, communication Access Realtime Translation [CART] and other modifications of policies and

practices to fully include participants with disabilities). Stakeholders are also encouraged to leverage existing training provided via educational/professional facilities and to incorporate non-traditional methodologies such as the internet, distance learning, or home study whenever such delivery supports training objectives. Pilot courses and innovative approaches to training citizens and instructors are encouraged.

- Training that promotes individual, family, or community safety and preparedness is encouraged, including: all-hazards safety training such as emergency preparedness, basic first aid, life saving skills, crime prevention and terrorism awareness, school preparedness, public health issues, mitigation/property damage prevention, safety in the home, light search and rescue skills, principles of NIMS/ICS, volunteer management and volunteer activities, serving and integrating people with disabilities, pet care preparedness, CPR/AED training, identity theft workshops, terrorism awareness seminars, and disability-inclusive community preparedness conferences. The delivery of the CERT Basic Training Course and supplement training for CERT members who have completed the basic training, the CERT Train-the-Trainer Course, and the CERT Program Manager Course are strongly encouraged.
- **Overtime and Backfill** – The entire amount of overtime costs, including payments related to backfilling personnel, which are the direct result of attendance at FEMA and/or approved training courses and programs, are allowable. These costs are allowed only to the extent the payment for such services is in accordance with the policies of the State or unit(s) of local government and has the approval of the State or the awarding agency, whichever is applicable. In no case is dual compensation allowable. That is, an employee of a unit of government may not receive compensation from their unit or agency of government AND from an award for a single period of time (e.g., 1:00 p.m. to 5:00 p.m.), even though such work may benefit both activities.
- **Travel** – Costs (e.g., airfare, mileage, per diem, hotel) are allowable as expenses by employees who are on travel status for official business related to approved training.
- **Hiring of Full or Part-Time Staff or Contractors/Consultants** – Payment of salaries and fringe benefits to full or part-time staff or contractors/consultants must be in accordance with the policies of the State or unit(s) of local government and have the approval of the State or awarding agency, whichever is applicable. Such costs must be included within the funding allowed for program management personnel expenses. In no case is dual compensation allowable.
- **Certification/Recertification of Instructors** – States are encouraged to follow the NTE Instructor Quality Assurance Program to ensure a minimum level of competency and corresponding levels of evaluation of student learning. This is particularly important for those courses that involve training of trainers. This information is contained in Information Bulletin #193, issued October 20, 2005. Additional information can be obtained at http://www.fema.gov/good_guidance/download/10156.
- **Other Items** – These costs include the rental of equipment and other expenses used specifically for exercises, costs associated with inclusive practices and the provision of reasonable accommodations and modifications to provide full access for children and adults with disabilities.

Unauthorized training-related costs include:

- ✚ Reimbursement for the maintenance and/or wear and tear costs of general use vehicles (e.g., construction vehicles) medical supplies, and emergency response apparatus (e.g., fire trucks, ambulances).
- ✚ Equipment that is purchased for permanent installation and/or use, beyond the scope of exercise conduct (e.g., electronic messaging signs).
- ✚ The purchase of food is not permissible under this grant, subject to prior approval of the Department of Financial Services, explicitly authorized by 2 CFR, Part 225, Appendix B. While this is an allowable purchase by DHS, please note that FDEM adheres to Florida Statutes, which are more stringent than federal guidance. Such expenditures are restricted to the rates specified for Class C meals in Section 112.061, Florida Statutes.

C. Exercises

Allowable exercise-related costs include:

- **Funds Used to Design, Develop, Conduct, and Evaluate an Exercise** – Includes costs related to planning, meeting space and other meeting costs, facilitation costs, materials and supplies, travel, and documentation. Grantees are encouraged to use government or free public space/locations/facilities, whenever available, prior to the rental of space/locations/facilities. Exercises should provide the opportunity to demonstrate and validate skills learned, as well as to identify any gaps in these skills. Any exercise or exercise gaps, including those for children and individuals with disabilities or access and functional needs, should be identified in the AAR/IP and addressed in the exercise cycle.

- **Hiring of Full or Part-Time Staff or Contractors/Consultants** – Full or part-time staff may be hired to support exercise-related activities. Such costs must be included within the funding allowed for program management personnel expenses.
- The applicant's formal written procurement policy or 44 CFR 13.36 – whichever is more stringent – must be followed.
- **Overtime and Backfill** – The entire amount of overtime costs, including payments related to backfilling personnel, which are the direct result of time spent on the design, development, and conduct of exercises are allowable expenses. These costs are allowed only to the extent the payment for such services is in accordance with the policies of the State or unit(s) of local government and has the approval of the State or the awarding agency, whichever is applicable. In no case is dual compensation allowable. That is, an employee of a unit of government may not receive compensation from their unit or agency of government AND from an award for a single period of time (e.g., 1:00 p.m. to 5:00 p.m.), even though such work may benefit both activities.
- **Travel** – Travel costs are allowable as expenses by employees who are on travel status for official business related to the planning and conduct of exercise project(s) or HSEEP programmatic requirements as described in the HSEEP website (e.g., Improvement Plan Workshops, Training and Exercise Plan).
- **Supplies** – Supplies are items that are expended or consumed during the course of the planning and conduct of the exercise project(s) (e.g., copying paper, gloves, tape, non-sterile masks, and disposable protective equipment).
- **Disability Accommodations** – Materials, services, tools and equipment for exercising inclusive of people with disabilities (physical, programmatic and communications access for people with physical sensory, mental health, intellectual and cognitive disabilities).
- **Other Items** – These costs include the rental of equipment and other expenses used specifically for exercises, costs associated with inclusive practices and the provision of reasonable accommodations and modifications to provide full access for children and adults with disabilities.

Unauthorized exercise-related costs include:

- ✦ Reimbursement for the maintenance and/or wear and tear costs of general use vehicles (e.g., construction vehicles) medical supplies, and emergency response apparatus (e.g., fire trucks, ambulances).
- ✦ Equipment that is purchased for permanent installation and/or use, beyond the scope of exercise conduct (e.g., electronic messaging signs).
- ✦ The purchase of food is not permissible under this grant, subject to prior approval of the Department of Financial Services, explicitly authorized by 2 CFR, Part 225, Appendix B. While this is an allowable purchase by DHS, please note that FDEM adheres to Florida Statutes, which are more stringent than federal guidance. Such expenditures are restricted to the rates specified for Class C meals in Section 112.061, Florida Statutes.

Exercise Requirements

Training and Exercise Plan Workshop. States and Urban Areas are required to conduct an annual Training and Exercise Plan Workshop (TEPW). A Multi-year Training and Exercise Plan must be developed from the workshops on an annual basis and submitted to the States respective Exercise Program point of contact. The State Exercise Program point of contact should submit a copy of the State and Urban Area plans to hseep@dhs.gov.

The Training and Exercise Plan will include the State's prioritized capability requirements and a Multi-Year Training and Exercise Plan (schedule) that supports the identified capabilities. In addition to submission of the Multi-Year Training and Exercise Plan to hseep@dhs.gov, all scheduled training and exercises should be entered into the HSEEP National Exercise Scheduling (NEXUS) System, located in the HSEEP Toolkit on the HSEEP website <https://hseep.dhs.gov>.

States must complete a cycle of exercise activities during the period of this grant. Exercises conducted by States and Urban Areas may be used to fulfill similar exercise requirements required by other grants programs. To this end, grantees are encouraged to invite representatives/planners involved with other federally-mandated or private exercise activities. States and Urban areas are encouraged to share, at a minimum, the multi-year training and exercises schedule with those departments, agencies, and organizations included in the plan.

- **Exercise Scenarios.** The scenarios used in HSGP-funded exercises must be based on the State/Urban Area's Homeland Security Strategy and plans. Acceptable scenarios for SHSP and UASI exercises

include: chemical, biological, radiological, nuclear, explosive, cyber, agricultural and natural or technological disasters.

The scenarios used in HSGP-funded exercises must focus on validating existing capabilities and must be large enough in scope and size to exercise multiple tasks and warrant involvement from multiple jurisdictions and disciplines and nongovernmental organizations and take into account the needs and requirements for individuals with disabilities. Exercise scenarios should align with objectives and capabilities identified in the Multiyear Training and Exercise Plan.

- **Special Event Planning.** If a State or Urban Area will be hosting a special event (e.g., Super Bowl, G-8 Summit) the special event planning should be considered as a training or exercise activity for the purpose of the Multi-year Training and Exercise Plan. The State or Urban Area should plan to use SHSP or UASI funding to finance training and exercise activities in preparation for those events. States and Urban Areas should also consider exercises at major venues (e.g., arenas, convention centers) that focus on evacuations, communications, and command and control. States should also anticipate participating in at least one Regional Exercise annually. States must include all confirmed or planned special events in the Multi-year Training and Exercise Plan.
- **Exercise Evaluation and Improvement.** Exercises should evaluate performance of the objectives and capabilities required to respond to the exercise scenario. Guidance related to exercise evaluation and improvement planning is defined in the HSEEP located at <https://hssep.dhs.gov>.
- **Self-sustaining Exercise Programs.** States are expected to develop a self-sustaining exercise program. A self-sustaining exercise program is one that is successfully able to implement, maintain, and oversee the Multi-Year Training and Exercise Plan, including the development and delivery of HSGP-funded exercises. The program must utilize a multi-disciplinary approach to the development and delivery of exercises, and build upon existing plans, training, and equipment.
- **Role of Non-Governmental Entities in Exercises.** Non-governmental participation in all levels of exercises is strongly encouraged. Leaders from nongovernmental entities should be included in the planning, conduct, and evaluation of an exercise. State, local, tribal, and territorial jurisdictions are encouraged to develop exercises that test the integration and use of non-governmental resources provided by non-governmental entities, defined as the private sector and private non-profit, faith-based, community, volunteer, and other non-governmental organizations. Non-governmental participation in exercises should be coordinated with the local Citizen Corps Council(s) or their equivalent and other partner agencies. The scenarios used in HSGP-funded exercises must focus on validating existing capabilities, must comply with and be large enough in scope and size to exercise multiple activities and warrant involvement from multiple jurisdictions and disciplines and non-governmental organizations, and take into account the needs and requirements for individuals with disabilities.

D. Management and Administration - no more than 3% of each sub-recipient's total award may be expended on Management and Administration costs.

Hiring of full-time or part-time staff or contractors/consultants:

- To assist with the management of the respective grant program
- To assist with application requirements
- To assist with the compliance with reporting and data collection requirements

Development of operating plans for information collection and processing necessary to respond to FEMA data calls

Overtime costs - Overtime are allowable for personnel to participate in information, investigative, and intelligence sharing activities specifically related to homeland security and specifically requested by a Federal agency. Allowable costs are limited to overtime associated with federally requested participation in eligible fusion activities including anti-terrorism task forces, Joint Terrorism Task Forces (JTTFs), Area Maritime Security Committees (as required by *Maritime Transportation Security Act of 2002*), DHS Border Enforcement Security Task Forces, and Integrated Border Enforcement Teams. Grant funding can only be used in proportion to the Federal man-hour estimate, and only after funding for these activities from other Federal sources (i.e. FBI JTTF payments to State and local agencies) has been exhausted. Under no circumstances should DHS grant funding be used to pay for costs already supported by funding from another Federal source.

Operational overtime costs. In support of efforts to enhance capabilities for detecting, deterring, disrupting, and preventing acts of terrorism, operational overtime costs are allowable for increased security measures at critical infrastructure sites. FY 2013 SHSP or IASI funds for organizational costs may be used to support select operational expenses associated with increased security measures at critical infrastructures sites in the following authorized categories:

- Backfill and overtime expenses (as defined in FOA) for staffing State or Major Urban Area fusion centers;

- Hiring of contracted security for critical infrastructure sites;
- Public safety overtime (as defined in FOA)
- Title 21 or State Active Duty National Guard deployments to protect critical infrastructure sites, including all resources that are part of the standard National Guard deployment package); and
- Increased border security activities in coordination with CPB, as outlined in Information Bulletin 135.

FY 2013 SHSP funds may only be spent for operational overtime costs upon prior approval provided in writing by the FEMA Administrator.

Travel expenses

Meeting-related expenses (For a complete list of allowable meeting-related expenses, please review the OJP Financial Guide at <http://www.ojp.usdoj.gov/FinGuide>).

Acquisition of authorized office equipment, including:

- Personal computers
- Laptop computers
- Printers
- LCD projectors, and
- Other equipment or software which may be required to support the implementation of the homeland security strategy

The following are allowable only within the period of performance of the contract:

- Recurring fees/charges associated with certain equipment, such as cell phones, faxes, etc.
- Leasing and/or renting of space for newly hired personnel during the period of performance of the grant program

E. Unauthorized Expenditures

- Activities unrelated to the completion and implementation of the grant program
- Other items not in accordance with the Authorized Equipment List or previously listed as allowable costs
- Funding may not be used to supplant ongoing, routine public safety activities of state and local emergency responders, and may not be used to hire staff for operational activities or backfill. Funds cannot not replace (supplant) funds that have been appropriated for the same purpose.

F. Construction and Renovation

Project construction using SHSP and UASI funds may not exceed the greater of \$1,000,000 or 15% of the grant award. For the purposes of the limitations on funding levels, communications towers are not considered construction.

Written approval must be provided by FEMA prior to the use of any HSGP funds for construction or renovation. When applying for construction funds, including communications towers, at the time of application, grantees are highly encouraged to submit evidence of approved zoning ordinances, architectural plans, any other locally required planning permits and documents, and to have completed as many steps as possible for a successful EHP review in support of their proposal for funding (e.g., completing the FCC's Section 06 review process for tower construction projects; coordination with their State Historic Preservation Office to identify potential historic preservation issues and to discuss the potential for project effects). Projects for which the grantee believes and Environmental Assessment (EA) may be needed, as defined in 44 CFR 10.8 and 10.9, must also be identified to the FEMA Program Analyst within six (6) months of the award and completed EHP review packets must be submitted no later than 12 months before the end of the Period of Performance. EHP review packets should be sent by the SAA to FEMA for review.

FEMA is legally required to consider the potential impacts of all HSGP projects on environmental resources and historic properties. Grantees must comply with all applicable environmental planning and historic preservation (EHP) laws, regulations, and Executive Orders (EOs) in order to draw down their FY 2013 HSGP grant funds. To avoid unnecessary delays in starting a project, grantees are encouraged to pay close attention to the reporting requirements for an EHP review. For more information on FEMA's EHP requirements please refer to Bulletins 329 and 345 (<http://www.fema.gov/government/grant/bulletins/index.shtml>).

FY 2013 HSGP Program grantees using funds for construction projects must comply with the *Davis-Bacon Act* (40 U.S.C. 3141 *et seq.*). Grant recipients must ensure that their contractors or subcontractors for construction projects pay workers employed directly at the work-site no less than the prevailing wages and fringe benefits paid on projects of a similar character. Additional information, including Department of Labor wage determinations, is available from the following website: <http://www.dol.gov/compliance/laws/comp-dbra.htm>.

In addition, the erection of communications towers that are included in a jurisdiction's interoperable communications plan is allowed, subject to all applicable laws, regulations, and licensing provisions.

Communication tower projects must be submitted to FEMA for EHP review. Per the Consolidated Security, Disaster Assistance, and Continuing Appropriations Act of 2009 (Public Law 110-329), communications towers are not subject to the \$1,000,000 construction and renovation cap.

Approval Process:

In order for grantees to drawdown funds for construction and renovation costs, the grantee must provide the Division with:

- A description of the asset or facility, asset location, whether the infrastructure is publicly or privately owned, and the construction or renovation project;
- Certification that a facility vulnerability assessment has been conducted
- An outline addressing how the construction or renovation project will address the identified vulnerabilities from the assessment
- Consequences of not implementing the construction or renovation project
- Any additional information requested by FEMA to ensure compliance with Federal environmental and historic preservation requirements

Additional information may also be found on the FEMA's website located at <http://www.fema.gov/plan/ehp/>.

Note: Written approval must be provided by FEMA prior to the use of any funds for construction or renovation.

G. Overtime and Backfill Guidance

Personnel (SHSP and UASI) – Personnel hiring, overtime, and backfill expenses are permitted under this grant in order to perform allowable FY 2013 HSGP planning, training, exercise, and equipment activities. A personnel cost cap of up to 50 percent (50%) of the total SHSP and UASI program funds may be used for personnel and personnel-related activities as directed by the *Personnel Reimbursement for Intelligence Cooperation and Enhancement (PRICE) of Homeland Security Act* (Public Law 110-412). Grantees who wish to seek a waiver from the personnel cost cap must provide documentation explaining why the cap should be waived; waiver requests will be considered only under extreme circumstances. In general, the use of SHSP and UASI funding to pay for staff and/or contractor regular time or overtime/backfill is considered a personnel cost.

For further details, please refer to Information Bulletin 358.

FY 2013 HSGP funds may not be used to support the hiring of any personnel for the purposes of fulfilling traditional public health and safety duties or to supplant traditional public health and safety positions and responsibilities.

Definitions for hiring, overtime, and backfill-related overtime, and supplanting remain unchanged from FY 2011 HSGP.

H. National Incident Management System (NIMS) Compliance

HSPD-5, *"Management of Domestic Incidents,"* mandated the creation of NIMS and the National Response Plan (NRP). NIMS provides a consistent framework for entities at all jurisdictional levels to work together to manage domestic incidents, regardless of cause, size, or complexity. To promote interoperability and compatibility among Federal, State, local, and tribal capabilities, NIMS includes a core set of guidelines, standards, and protocols for command and management, preparedness, resource management, communications and information management, supporting technologies, and management and maintenance of NIMS. The NRP, using the template established by NIMS, is an all-discipline, all-hazards plan that provides the structure and mechanisms to coordinate operations for evolving or potential Incidents of National Significance, which are major events that "require a coordinated and effective response by an appropriate combination of Federal, State, local, tribal, private sector, and nongovernmental entities." The NIMS Integration Center (NIC) recommends **38 NIMS Compliance Objectives** for nongovernmental organizations that support NIMS implementation. These activities closely parallel the implementation activities that have been required of State, territorial, tribal, and local governments since 2004 and can be found at www.fema.gov/pdf/emergency/nims/ngo_fs.pdf. To integrate nonprofit organizations into the broader national preparedness effort, DHS encourages grantees to consider pursuing these recommended activities. Additionally, nongovernmental organizations grantees and sub-grantees will be required to meet certain NIMS compliance requirements. This includes all emergency preparedness, response, and/or security personnel in the organization participating in the development, implementation, and/or operation of resources and/or activities awarded through this grant must complete training programs consistent with the NIMS National Standard Curriculum Development Guide. Minimum training includes IS-700 NIMS: An Introduction. In addition, IS-800.a NRP: An Introduction, Incident Command System (ICS-100), Incident Command System (ICS-200), Intermediate Incident Command System (G-300), and Advanced Incident Command System (G-400) are also

recommended. For additional guidance on NIMS training, please refer to http://www.fema.gov/emergency/nims/nims_training.shtm. Additional information about NIMS implementation and resources for achieving compliance are available through the NIMS Integration Center (NIC), at <http://www.fema.gov/emergency/nims/>.

III. Reporting Requirements

1. Quarterly Programmatic Reporting:

The Quarterly Programmatic Report is due within 30 days after the end of the reporting periods (March 30, June 30, September 30 and December 30) for the life of this contract.

- If a report(s) is delinquent, future financial reimbursements will be withheld until the Recipient's reporting is current.
- If a report goes 2 consecutive quarters without Recipient providing information in the narrative portion of the Quarterly Status Report, Report will be denied until narrative is provided, also financial reimbursements will be withheld until the required information has been submitted.

Programmatic Reporting Schedule

Reporting Period	Report due to DEM no later than
January 1 through March 31	April 30
April 1 through June 30	July 31
July 1 through September 30	October 31
October 1 through December 31	January 31

2. Programmatic Reporting-BSIR

Biannual Strategic Implementation Report:

After the end of each reporting period, for the life of the contract unless directed otherwise, the SAA will complete the Biannual Strategic Implementation Report in the Grants Reporting Tool (GRT) <https://www.reporting.odp.dhs.gov>. The reporting periods are January 1-June 30 and July 1-December 31. Data entry is scheduled for December 1 and June 1 respectively. Future awards and reimbursement may be withheld if these reports are delinquent.

3. Reimbursement Requests:

A request for reimbursement may be sent to your grant manager for review and approval at anytime during the contract period. The Recipient should include the category's corresponding line item number in the "Detail of Claims" form. This number can be found in the "Proposed Program Budget". A line item number is to be included for every dollar amount listed in the "Detail of Claims" form.

4. Close-out Programmatic Reporting:

The Close-out Report is due to the Florida Division of Emergency Management no later than 45 calendar days after the agreement is either completed or the agreement has expired.

5. Monitoring:

Florida Division of Emergency Management US Department of Homeland Security Grants Program Grant Monitoring Process

Florida has enhanced state and local capability and capacity to prevent, prepare and respond to terrorist threats since 1999 through various funding sources including federal grant funds. The Florida Division of Emergency Management (FDEM) has a responsibility to track and monitor the status of grant activity and items purchased to ensure compliance with applicable SHSGP grant guidance and statutory regulations. The monitoring process is designed to assess a recipient agency's compliance with applicable state and federal guidelines.

Monitoring is accomplished utilizing various methods including desk monitoring and on-site visits. There are two primary areas reviewed during monitoring activities - financial and programmatic monitoring. Financial monitoring is the review of records associated with the purchase and disposition of property, projects and contracts. Programmatic monitoring is the observation of equipment purchased, protocols and other associated records. Various levels of financial and programmatic review may be accomplished during this process.

Desk monitoring is the review of projects, financial activity and technical assistance between FDEM and the applicant via e-mail and telephone. On-Site Monitoring are actual visits to the recipient agencies by a Division representative who examines records, procedures and equipment.

Frequency of annual monitoring activity:

Each year the FDEM will conduct monitoring for up to 50% of their sub-grantees. It is important to note that although a given grant has been closed, it is still subject to either desk or on-site monitoring for a five year period following closure.

Areas that will be examined include:

Management and administrative procedures;
Grant folder maintenance;
Equipment accountability and sub-hand receipt procedures;
Program for obsolescence;
Status of equipment purchases;
Status of training for purchased equipment;
Status and number of response trainings conducted to include number trained;
Status and number of exercises;
Status of planning activity;
Anticipated projected completion;
Difficulties encountered in completing projects;
Agency NIMS/ICS compliance documentation;
Equal Employment Opportunity (EEO Status);
Procurement Policy

FDEM may request additional monitoring/information if the activity, or lack there of, generates questions from the region, the sponsoring agency or FDEM leadership. The method of gathering this information will be determined on a case-by-case basis.

Desk monitoring is an on-going process. Recipients will be required to participate in desk top monitoring on an annual basis and as determined by the FDEM. This contact will provide an opportunity to identify the need for technical assistance (TA) and/or a site visit if the FDEM determines that a recipient is having difficulty completing their project.

As difficulties/deficiencies are identified, the respective region or sponsoring agency will be notified by the program office via email. Information will include the grant recipient agency name, year and project description and the nature of the issue in question. Many of the issues that arise may be resolved at the regional or sponsoring agency level. Issues that require further TA will be referred to the FDEM for assistance. Examples of TA include but are not limited to:

- ✚ Equipment selection or available vendors
- ✚ Eligibility of items or services

- ↓ Coordination and partnership with other agencies within or outside the region or discipline
- ↓ Record Keeping
- ↓ Reporting Requirements
- ↓ Documentation in support of a Request for Reimbursement

On-Site Monitoring will be conducted by the FDEM or designated personnel. On-site Monitoring visits will be scheduled in advance with the recipient agency POC designated in the grant agreement.

The FDEM will also conduct coordinated financial and grant file monitoring. These monitoring visits will be coordinated with the capability review visits. Subject matter experts from other agencies within the region or state may be called upon to assist in the form of a peer review as needed.

All findings related to the capability review will be documented and maintained within the FDEM.

On-site Monitoring Protocol

On-site Monitoring Visits will begin with those grantees that are currently spending or have completed spending for that federal fiscal year (FFY). Site visits may be combined when geographically convenient. There is a financial and programmatic on-site monitoring checklist to assist in the completion of all required tasks.

Site Visit Preparation

A letter will be sent to the recipient agency Point of Contact (POC) outlining the date, time and purpose of the site visit before the planned arrival date.

The appointment should be confirmed with the grantee in writing (email is acceptable) and documented in the grantee folder.

The physical location of any equipment located at an alternate site should be confirmed with a representative from that location and the address should be documented in the grantee folder before the site visit.

On-Site Monitoring Visit

Once FDEM personnel have arrived at the site, an orientation conference will be conducted. During this time, the purpose of the site visit and the items FDEM intends to examine will be identified. If financial monitoring visit will be conducted, they will then explain their objectives and will proceed to perform the financial review.

FDEM personnel will review all files and supporting documentation. Once the supporting documentation has been reviewed, a tour/visual/spot inspection of equipment will be conducted.

Each item should be visually inspected whenever possible. Bigger items (computers, response vehicles, etc.) should have an asset decal (information/serial number) placed in a prominent location on each piece of equipment as per recipient agency requirements. The serial number should correspond with the appropriate receipt to confirm purchase. Photographs should be taken of the equipment (large capital expenditures in excess of \$1,000. per item).

If an item is not available (being used during time of the site visit), the appropriate documentation must be provided to account for that particular piece of equipment. Once the tour/visual/spot inspection of equipment has been completed, the FDEM personnel will then conduct an exit conference with the grantee to review the findings.

Other programmatic issues can be discussed at this time, such as missing quarterly reports, payment voucher/reimbursement, equipment, questions, etc.

Post Monitoring Visit

FDEM personnel will review the on-site monitoring review worksheets and backup documentation as a team and discuss the events of the on-site monitoring.

Within 30 calendar days of the site visit, a monitoring report will be generated and sent to the grantee explaining any issues and corrective actions required or recommendations. Should no issues or findings be identified, a monitoring report to that effect will be generated and sent to the grantee. The grantee will submit a Corrective Action Plan within a timeframe as determined by the FDEM. Noncompliance on behalf of sub-grantees is resolved by management under the terms of the Sub grant Agreement.

The On-Site Monitoring Worksheets, the monitoring report and all back up documentation will then be included in the grantee's file.

A. Programmatic Point of Contact

Contractual Point of Contact	Programmatic Point of Contact
Carolyn L. Coleman MSW FDEM 2555 Shumard Oak Blvd. Tallahassee, FL 32399-2100 (850) 413-9939 carolyn.coleman@em.myflorida.com	Felicia Pinnock FDEM 2555 Shumard Oak Blvd. Tallahassee, FL 32399-2100 (850) 410-8689 felicia.pinnock@em.myflorida.com

B. Contractual Responsibilities

- The FDEM shall determine eligibility of projects and approve changes in scope of work.
- The FDEM shall administer the financial processes.

Attachment C
Deliverables

State Homeland Security Program (SHSP): SHSP supports the implementation of risk driven, capabilities-based State Homeland Security Strategies to address capability targets set in Urban Area, State, and regional Threat and Hazard Identification and Risk Assessments (THIRAs). The capability levels are assessed in the State Preparedness Report (SPR) and inform planning, organization, equipment, training, and exercise needs to prevent, protect against, mitigate, respond to, and recover from acts of terrorism and other catastrophic events.

In addition, the Recipient is to complete the following issues as described below throughout the agreement period to ensure compliance and coordination with the Homeland Security Grant Program. Items listed below are to be reviewed quarterly to ensure recipients' compliance. Documentation supporting the completion of the issues outlined below shall be submitted along with the Quarterly Financial report.

Issue 5 – Local Planning, Training and Exercise: This project will allow counties to execute a training plan that will test the knowledge, skills and abilities of personnel, organizations and the public/private partnerships and ensure that personnel involved in Emergency Operation Center operations/on-site incident management have and continue to receive appropriate training to fulfill their role as required by the National Response Framework.

- Exercise expenditures will fund multi-disciplined exercises/drills and improve the overall readiness and capabilities of emergency response by testing emergency plans and procedures in accordance with gap analysis for all regions. Exercises will be designed utilizing 15 scenarios to evaluate plans, including contingency plans; develop or assess staff; examine risk strategies; validate training and evaluate processes.

Attachment D
Program Statutes, Regulations and Special Conditions

- 1) 53 Federal Register 8034
- 2) 31 U.S.C. §1352
- 3) Chapter 473, Florida Statutes
- 4) Chapter 215, Florida Statutes
- 5) E.O. 12372 and Uniform Administrative Requirements for Grants and Cooperative Agreements
28 CFR Part 66, Common rule
- 6) Uniform Relocation Assistance and Real Property Acquisitions Act of 1970
- 7) Section 102(a) of the Flood Disaster Protection Act of 1973, Public Law 93-234, 87 Stat. 975
- 8) Section 106 of the National Historic Preservation Act of 1966 as amended (16 USC 470),
Executive Order 11593
- 9) Archeological and Historical Preservation Act of 1966 (16 USC 569a-1 et seq.)
- 10) Title I of the Omnibus Crime Control and Safe Streets Act of 1968,
- 11) Juvenile Justice and Delinquency Prevention Act, or the Victims of Crime Act
- 12) 28 CFR applicable to grants and cooperative agreements
- 13) Omnibus Crime Control and Safe Streets Act of 1968, as amended,
- 14) 42 USC 3789(d), or Victims of Crime Act (as appropriate);
- 15) Title VI of the Civil Rights Act of 1964, as amended;
- 16) Section 504 of the Rehabilitation Act of 1973, as amended;
- 17) Subtitle A, Title II of the Americans with Disabilities Act (ADA) (1990);
- 18) Title IX of the Education Amendments of 1972;
- 19) Age Discrimination Act of 1975; Department of Justice Non-Discrimination Regulations,
- 20) 28 CFR Part 42, Subparts C,D,E, and G
- 21) Department of Justice regulations on disability discrimination, 28 CFR Part 35 and Part 39
- 22) Chapter 252, Florida Statutes
- 23) Rule Chapters 27P-6, 27P-11, and 27P-19, Florida Administrative Code
- 24) 44 CFR, (Code of Federal Regulations) Part 13 (Common Rule)
- 25) 44 CFR, Part 302
- 26) 48 CFR, Part 31
- 27) OMB Circular A-21, A-102, A-110, A-122, A-128, A-87 and A-133

Special Conditions

1. The Recipient shall comply with the most recent version of the Administrative Requirements, Cost Principles, and Audit Requirements. A non-exclusive list of regulations commonly applicable to Department of Homeland Security grants are listed below:
 - A. Administrative Requirements
 - 44 CFR Part 13, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments (also known as the "A-102 Common Rule").
 - 2 CFR Part 215, Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, and Other Non-Profit Organizations (OMB Circular A-110)
 - B. Cost Principles
 - 2 CFR Part 225, Cost Principles for State, Local and Indian Tribal Governments (OMB Circular A-87)
 - 2 CFR Part 220, Cost Principles for Educational Institutions (OMB Circular A-21)
 - 2 CFR Part 230, Cost Principles for Non-Profit Organizations (OMB Circular A-122)

C. Audit Requirements for State

- OMB Circular A-133, Audits of States, Local Governments and Non Profit Organizations
2. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of FEMA.
 3. The recipient agrees that all allocations and use of funds under this grant will be in accordance with the FY 2013 Homeland Security Grant Program guidance and application kit.
 4. The recipient shall not undertake any project having the potential to impact Environmental or Historical Preservation (EHP) resources without the prior approval of FEMA, including but not limited to communications towers, physical security enhancements involving ground disturbance, new construction, and modifications to buildings, structures and objects that are 50 years old or older, and purchase and use of sonar equipment. Recipient must comply with all conditions placed on the project as the result of the EHP review. Any change to the approved project scope of work will require re-evaluation for compliance with these EHP requirements. If ground disturbing activities occur during project implementation, the recipient must ensure monitoring of ground disturbance, and if any potential archeological resources are discovered, the recipient will immediately cease construction in that area and notify FEMA and the appropriate State Historic Preservation Office. Any construction activities that have been initiated without the necessary EHP review and approval will result in a non-compliance finding and will not be eligible for FEMA funding.
 5. The recipient is prohibited from obligation or expending Operation Stonegarden (OPSG) funds provided through this award until each unique, specific or modified county level or equivalent Operational Order/Frag Operations Order with embedded estimated operational budget has been reviewed and approved through an official email notice issued by FEMA removing this special programmatic condition. The Operations Order approval process/structure is as follows: Operations Orders are submitted to (1) the appropriate Customs and Border Protection (CBP) Border Patrol (BP) Sector Headquarters (HQ); upon approval by the Sector HQ, forwarded through the Border Patrol Enforcement Transfer System (BPETS) system to (2) the OPSG Coordinator, CPB/BP Washington, DC and upon approval forwarded to (3) Federal Emergency Management Agency (FEMA), Grant Programs Directorate (GPD), Grant Development and Administration Division (GD&A). Notification of release of programmatic hold will be sent by FEMA via email to the State Administrative Agency (SAA) with a copy to OPSG Coordinator at CBP/BP HQ, Washington, DC.

Attachment E

JUSTIFICATION OF ADVANCE PAYMENT

RECIPIENT:

If you are requesting an advance, indicate same by checking the box below.

<p><input type="checkbox"/> ADVANCE REQUESTED</p> <p>Advance payment of \$ _____ is requested. Balance of payments will be made on a reimbursement basis. These funds are needed to pay staff, award benefits to clients, duplicate forms and purchase start-up supplies and equipment. We would not be able to operate the program without this advance.</p>
--

If you are requesting an advance, complete the following chart and line item justification below.

ESTIMATED EXPENSES

BUDGET CATEGORY/LINE ITEMS (list applicable line items)	20__-20__ Anticipated Expenditures for First Three Months of Contract
<u>For example</u> ADMINISTRATIVE COSTS (Include Secondary Administration.)	
<u>For example</u> PROGRAM EXPENSES	
TOTAL EXPENSES	

LINE ITEM JUSTIFICATION (For each line item, provide a detailed justification explaining the need for the cash advance. The justification must include supporting documentation that clearly shows the advance will be expended within the first ninety (90) days of the contract term. Support documentation should include quotes for purchases, delivery timelines, salary and expense projections, etc. to provide the Division reasonable and necessary support that the advance will be expended within the first ninety (90) days of the contract term. Any advance funds not expended within the first ninety (90) days of the contract term shall be returned to the Division Cashier, 2555 Shumard Oak Boulevard, Tallahassee, Florida 32399 within thirty (30) days of receipt, along with any interest earned on the advance)

Attachment F
Warranties and Representations

Financial Management

Recipient's financial management system must include the following:

- (1) Accurate, current and complete disclosure of the financial results of this project or program
- (2) Records that identify the source and use of funds for all activities. These records shall contain information pertaining to grant awards, authorizations, obligations, unobligated balances, assets, outlays, income and interest.
- (3) Effective control over and accountability for all funds, property and other assets. Recipient shall safeguard all assets and assure that they are used solely for authorized purposes.
- (4) Comparison of expenditures with budget amounts for each Request For Payment. Whenever appropriate, financial information should be related to performance and unit cost data.
- (5) Written procedures to determine whether costs are allowed and reasonable under the provisions of the applicable OMB cost principles and the terms and conditions of this Agreement.
- (6) Cost accounting records that are supported by backup documentation.

Competition

All procurement transactions shall be done in a manner to provide open and free competition. The Recipient shall be alert to conflicts of interest as well as noncompetitive practices among contractors that may restrict or eliminate competition or otherwise restrain trade. In order to ensure excellent contractor performance and eliminate unfair competitive advantage, contractors that develop or draft specifications, requirements, statements of work, invitations for bids and/or requests for proposals shall be excluded from competing for such procurements. Awards shall be made to the bidder or offeror whose bid or offer is responsive to the solicitation and is most advantageous to the Recipient, considering the price, quality and other factors. Solicitations shall clearly set forth all requirements that the bidder or offeror must fulfill in order for the bid or offer to be evaluated by the Recipient. Any and all bids or offers may be rejected when it is in the Recipient's interest to do so.

Codes of conduct.

The Recipient shall maintain written standards of conduct governing the performance of its employees engaged in the award and administration of contracts. No employee, officer, or agent shall participate in the selection, award, or administration of a contract supported by public grant funds if a real or apparent conflict of interest would be involved. Such a conflict would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated, has a financial or other interest in the firm selected for an award. The officers, employees, and agents of the Recipient shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. The standards of conduct shall provide for disciplinary actions to be applied for violations of the standards by officers, employees, or agents of the Recipient.

Business Hours

The Recipient shall have its offices open for business, with the entrance door open to the public, and at least one employee on site, from _____

Licensing and Permitting

All subcontractors or employees hired by the Recipient shall have all current licenses and permits required for all of the particular work for which they are hired by the Recipient.

Attachment G

**Certification Regarding
Debarment, Suspension, Ineligibility
And Voluntary Exclusion**

Subcontractor Covered Transactions

- (1) The prospective subcontractor of the Recipient, _____, certifies, by submission of this document, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the Recipient's subcontractor is unable to certify to the above statement, the prospective subcontractor shall attach an explanation to this form.

SUBCONTRACTOR:

By: _____

Signature

Recipient's Name

Name and Title

DEM Contract Number

Street Address

Project Number

City, State, Zip

Date

Attachment H
Statement of Assurances

The Recipient hereby assures and certifies compliance with all Federal statutes, regulations, policies, guidelines and requirements, including OMB Circulars No. A-21, A-110, A-122, A-128, A-87; E.O. 12372 and Uniform Administrative Requirements for Grants and Cooperative Agreements 28 CFR, Part 66, Common rule, that govern the application, acceptance and use of Federal funds for this federally-assisted project. Also the Applicant assures and certifies that:

1. It will comply with requirements of the provisions of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (P.L. 91-646) which provides for fair and equitable treatment of persons displaced as a result of Federal and federally-assisted programs.

2. It will comply with provisions of Federal law which limit certain political activities of employees of a State or local unit of government whose principal employment is in connection with an activity financed in whole or in part by Federal grants. (5 USC 1501, et. seq.)

3. It will comply with the minimum wage and maximum hour's provisions of the Federal Fair Labor Standards Act.

4. It will establish safeguards to prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.

5. It will give the sponsoring agency or the Comptroller General, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the grant.

6. It will comply with all requirements imposed by the Federal sponsoring agency concerning special requirements of law, program requirements, and other administrative requirements.

7. It will ensure that the facilities under its ownership, lease or supervision which shall be utilized in the accomplishment of the project are not listed on the Environmental Protection Agency's (EPA) list of Violating Facilities and that it will notify the Federal grantor agency of the receipt of any communication from the Director of the EPA Office of Federal Activities indicating that a facility to be used in the project is under consideration for listing by the EPA.

8. It will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973, Public Law 93-234, 87 Stat. 975, approved December 31, 1976, Section 102(a) requires, on and after March 2, 1975, the purchase of flood insurance in communities where such insurance is available as a condition for the receipt of any Federal financial assistance for construction or acquisition purposes for use in any area that has been identified by the Secretary of the Department of Housing and Urban Development as an area having special flood hazards. The phrase "Federal financial assistance" includes any form of loan, grant, guaranty, insurance payment, rebate, subsidy, disaster assistance loan or grant, or any other form of direct or indirect Federal assistance.

9. It will assist the Federal grantor agency in its compliance with Section 106 of the National Historic Preservation Act of 1966 as amended (16 USC 470), Executive Order 11593, and the Archeological and Historical Preservation Act of 1966 (16 USC 569a-1 et seq.) by (a) consulting with the State Historic Preservation Officer on the conduct of Investigations, as necessary, to identify properties listed in or eligible for inclusion in the National Register of Historic Places that are subject to adverse effects (see 36 CFR Part 800.8) by the activity, and notifying the Federal grantor agency of the existence of any such properties and by (b) complying with all requirements established by the Federal grantor agency to avoid or mitigate adverse effects upon such properties.

10. It will comply, and assure the compliance of all its subgrantees and contractors, with the applicable provisions of Title I of the Omnibus Crime Control and Safe Streets Act of 1968, as amended, the Juvenile Justice and Delinquency Prevention Act, or the Victims of Crime Act, as appropriate; the provisions of the current edition of the Office of Justice Programs Financial and Administrative Guide for Grants, M7100.1; and all other applicable Federal laws, orders, circulars, or regulations.

11. It will comply with the provisions of 28 CFR applicable to grants and cooperative agreements including Part 18, Administrative Review Procedure; Part 20, Criminal Justice Information Systems; Part 22, Confidentiality of Identifiable Research and Statistical Information; Part 23, Criminal Intelligence Systems Operating Policies; Part 30, Intergovernmental Review of Department of Justice Programs and Activities; Part 42, Nondiscrimination/Equal Employment Opportunity Policies and Procedures; Part 61, Procedures for Implementing the National Environmental Policy Act; Part 63, Floodplain Management and Wetland Protection Procedures; and Federal laws or regulations applicable to Federal Assistance Programs.

12. It will comply, and all its contractors will comply, with the non-discrimination requirements of the Omnibus Crime Control and Safe Streets Act of 1968, as amended, 42 USC 3789(d), or Victims of Crime Act (as appropriate); Title VI of the Civil Rights Act of 1964, as amended; Section 504 of the Rehabilitation Act of 1973, as amended; Subtitle A, Title II of the Americans with Disabilities Act (ADA) (1990); Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975; Department of Justice Non-Discrimination Regulations, 28 CFR Part 42, Subparts C,D,E, and G; and Department of Justice regulations on disability discrimination, 28 CFR Part 35 and Part 39.

13. In the event a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the Grounds of race, color, religion, national origin, sex, or disability against a recipient of funds, the recipient will forward a copy of the finding to the Office for Civil Rights, Office of Justice Programs.

14. It will provide an Equal Employment Opportunity Program if required to maintain one, where the application is for \$500,000 or more.

15. It will comply with the provisions of the Coastal Barrier Resources Act (P.L. 97-348) dated October 19, 1982 (16 USC 3501 et seq.) which prohibits the expenditure of most new Federal funds within the units of the Coastal Barrier Resources System.

16. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS) As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67 Sections 67.615 and 67.620.

Attachment I
Reimbursement Check List

Please Note: FDEM reserves the right to update this check list throughout the life of the grant to ensure compliance with applicable federal and state rules and regulations.

Equipment

- ☐ 1. Have all invoices been included?
- ☐ 2. Has an AEL # been identified for each purchase?
- ☐ 3. If service/warranty expenses are listed, are they only for the performance period of the grant?
- ☐ 4. Has proof of payment been included? (E.g. canceled check, Electronic Funds Transfer (EFT) confirmation, or P-Card back up documentation which will include receipt with vendor, copy of credit card statement showing expense charged, and payment to credit card company for that statement)
- ☐ 5. If EHP form needed – has copy of it and approval from State/DHS been included?

Planning

Consultants/Contractors (Note: this applies to contractors also billed under Organization)

- ☐ 1. Does the amount billed by consultant add up correctly?
- ☐ 2. Has all appropriate documentation to denote hours worked been properly signed?
- ☐ 3. Have copies of all planning materials and work product (e.g. meeting documents, copies of plans) been included? (If a meeting was held by recipient or contractor/consultant of recipient, an agenda and sign-up sheet with meeting date must be included).
- ☐ 4. Has the invoice from consultant/contractor been included?
- ☐ 5. Has proof of payment been included? (E.g. canceled check, Electronic Funds Transfer (EFT) confirmation, or P-Card back up documentation which will include receipt with vendor, copy of credit card statement showing expense charged, and payment to credit card company for that statement).
- ☐ 6. Has Attachment G (found within Agreement with FDEM) been completed for this consultant and included in the reimbursement package?

Salary Positions (Note: this applies to positions billed under M&A and Organization as well)

- ☐ 1. Have the following been provided: signed time sheet by employee and supervisor and proof that employee was paid for time worked (statement of earnings, copy of payroll check or payroll register)? Has a time period summary sheet been included for total claimed amount?
- ☐ 2. Does the back-up documentation provided match the time period for which reimbursement is being requested?

Training

- ☐ 1. Is the course DHS approved? Is there a course or catalog number? If not, has FDEM approved the non-DHS training? Is supporting documentation included your reimbursement request?
- ☐ 2. Have sign-in sheets, rosters and agenda been provided?
- ☐ 3. If billing for overtime and/or backfill, has a spreadsheet been provided that lists attendee names, department, # of hours spent at training, hourly rate and total amount paid to each attendee? Have print outs from entity's financial system been provided as proof

attendees were paid? For backfill, has a clear delineation/cross reference been provided showing who was backfilling who?

- ☐ 4. Have the names on the sign-in sheets been cross-referenced with the names of the individuals for whom training reimbursement costs are being sought?
- ☐ 5. Has any expenditures occurred in support of the training (e.g., printing costs, costs related to administering the training, planning, scheduling, facilities, materials and supplies, reproduction of materials, and equipment)? If so, receipts and proof of payment must be submitted. (E.g. canceled check, Electronic Funds Transfer (EFT) confirmation, or P-Card back up documentation which will include receipt with vendor, copy of credit card statement showing expense charged, and payment to credit card company for that statement).

Exercise

- ☐ 1. Has documentation been provided on the purpose/objectives of the exercise? Such as, SITMAN/EXPLAN.
- ☐ 2. If exercise has been conducted - has after-action report been included? Have sign-in sheets, agenda, rosters been provided?
- ☐ 3. If billing for overtime and backfill, has a spreadsheet been provided that lists attendee names, department, # of hours spent at exercise, hourly rate and total paid to each attendee? Have print outs from entity's financial system been provided to prove attendees were paid? For backfill, has a clear delineation/cross reference been provided showing who was backfilling who?
- ☐ 4. Have the names on the sign-in sheets been cross-referenced with the names of the individuals for whom exercise reimbursement costs are being sought?
- ☐ 5. Has any expenditures occurred on supplies (e.g., copying paper, gloves, tape, etc) in support of the exercise? If so, receipts and proof of payment must be submitted. (E.g. canceled check, Electronic Funds Transfer (EFT) confirmation, or P-Card back up documentation to include receipt with vendor, copy of credit card statement showing expense charged, and payment to credit card company for that statement).
- ☐ 6. Has any expenditures occurred on rental of space/locations for exercises planning and conduct, exercise signs, badges, etc.? If so, receipts and proof of payment must be submitted. (E.g. canceled check, Electronic Funds Transfer (EFT) confirmation, or P-Card back up documentation to include receipt with vendor, copy of credit card statement showing expense charged, and payment to credit card company for that statement).

Travel/Conferences

- ☐ 1. Have all receipts been turned in such as: airplane receipts, proof of mileage, toll receipts, hotel receipts, car rental receipts, registration fee receipts and parking receipts? Are these receipts itemized? Do the dates of the receipts match the date(s) of travel/conference? Does the hotel receipt have a zero balance? If applicable, have a travel authorization and travel reimbursement form been included to account for per diem, mileage and other travel expenses which have been reimbursed to the traveler by sub grantee?
- ☐ 2. If travel is a conference has the conference agenda been included?
- ☐ 3. Has proof of payment to traveler been included? (E.g. canceled check, Electronic Funds Transfer (EFT) confirmation, or copy of payroll check if reimbursed through payroll).

Organization

- ☐ 1. If billing for overtime and backfill, has a spreadsheet been provided that lists attendee names, department, # of hours spent at EOC, hourly rate and total paid to each attendee? Have print outs from entity's financial system been provided to prove attendees were paid? For backfill, has a clear delineation/cross reference been provided showing who was backfilling who?

Matching Funds

- ☐ 1. Contributions are from Non Federal funding sources.
- ☐ 2. Contributions are from cash or in-kind contributions which may include training investments.
- ☐ 3. Contributions are not from salary, overtime or other operational costs unrelated to training.

For All Reimbursements - The Final Check

- ☐ 1. Have Forms 3, 4a, 4b and 4c been completed and included with each request for reimbursement?
- ☐ 2. Have the costs incurred been charged to the appropriate POETE category?
- ☐ 3. Does the total on Form 3 match the totals on Forms 4a, 4b and 4c?
- ☐ 4. Has Form 3 been signed by the Grant Manager?
- ☐ 5. Has the reimbursement package been entered into sub grantee's records/spreadsheet?
- ☐ 6. Have the quantity and unit cost been notated on Form 4b?

TAYLOR COUNTY BOARD OF COMMISSIONERS

County Commission Agenda Item

SUBJECT/TITLE:



Board to hold a public hearing to consider adoption of an ordinance for amendments to the Comprehensive Plan titled CPA 12-01 and submittal for expedited review to the Florida Department of Economic Opportunity.

MEETING DATE REQUESTED:

November 19, 2013

Recommendation: Consider approval of ordinance

Fiscal Impact: N/A

Budgeted Expense: Yes ☐ No ☐ N/A ☒

Submitted By: Danny Griner

Contact: building.director@taylorcountygov.com

SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

History, Facts & Issues:

Taylor County received a grant from the Department of Economic Opportunity (formerly DCA) to assess the Comprehensive Plan and Land Development Code and propose needed amendments to those documents. The amendments primarily address the new land use categories adopted in recent years, consisting of the Planning Areas in the Foley Based Amendments and the Sweetwater Resort Community (Pruitt project) land use category. Some proposed amendments are a result of the Community Planning Act, which allows the County to repeal State requirements for concurrency and capital improvement criteria.

Amendments to the Comprehensive Plan and Land Development Code require public hearings before the Planning Board and County Commission. The Land Development Code requires that amendments be accomplished through submittal of an application that includes justification statements. The County Commission approved the application for amendment to the Comprehensive Plan on September 18, 2012. The amendments were considered at a public hearing before the County Commission on January 22, 2013 and the Board approved transmittal of the amendments to the Department of Economic Opportunity.

Subsequent to the transmittal of Comprehensive Plan Amendment CPA 12-01 the reviewing agencies were allowed 30-days to provide comments concerning the amendment to the County. The Florida Statutes state that the County must adopt the amendment within 180-days of receiving the comments, or the amendment is considered withdrawn. The County received comments from the Florida Department of Transportation that required additional transportation data & analysis. The amount of time necessary for the additional data & analysis has resulted in the exhausting of the 180-day adoption limitation. In response to this issue staff prepared an extension request letter to DEO requesting a 90-day extension to complete the adoption. The

letter was signed by the County Administrator, ratified by the County Commission on September 17, 2013 and subsequently approved by the Department of Economic Opportunity.

The ordinance, submittal letter, display advertisement and legal advertisement were prepared by the North Central Florida Regional Planning Council.

Planning Staff respectfully requests that the Board hold the public hearing and consider adoption of the ordinance and signing of the expedited review submittal letter.

Options:

1. Adopt ordinance.
2. Deny the amendment request.

Attachments:

1. Copy of ordinance.
2. Copies of newspaper notices.
3. Copy of expedited review submittal letter.



TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS

ANNIE MAE MURPHY, Clerk
Post Office Box 620
Perry, Florida 32348
(850) 838-3506 Phone
(850) 838-3549 Fax

JACK R. BROWN, County Administrator
201 East Green Street
Perry, Florida 32347
(850) 838-3500, extension 7 Phone
(850) 838-3501 Fax

CONRAD C. BISHOP, JR., County Attorney
Post Office Box 167
Perry, Florida 32348
(850) 584-6113 Phone
(850) 584-2433 Fax

November 19, 2013

Mr. D. Ray Eubanks, Plan Review Administrator
Florida Department of Economic Opportunity
Division of Community Planning and Development
107 East Madison Street
Caldwell Building, First Floor
Tallahassee, FL 32399-4120

MAILED VIA CERTIFIED MAIL
RETURN RECEIPT REQUESTED
NO. 91 7199 9991 7031 8331 2792

RE: Application No. CPA 12-01 (Board of County Commissioners)

**State Land Planning Agency Identification No. Taylor County 13-1ESR
Adopted Expedited State Review**

Dear Mr. Eubanks:

Please find enclosed three copies of the above referenced amendment to the text of the Comprehensive Plan adopted by the Board of County Commissioners on November 19, 2013, in accordance with Section 163.3184, Florida Statutes, as amended.

CPA 12-01, an application by the Board of County Commissioners, to amend the text of the Comprehensive Plan by amending Goal I of the Future Land Use Element to add the phrase, the County shall; by deleting Policy I.1.3 and Policy I.1.10 of the Future Land Use Element, renumbering subsequent policies sequentially and amending the newly renumbered Policy I.1.4 to allow depiction of commercial, residential and industrial land uses on the Future Land Use Map (FLUM) to be based on real estate markets rather than projected future populations; by amending Policy I.3.2 of the Future Land Use Element to include other water oriented commercial uses as allowed uses in the Sweetwater Resort Community land use category and delete the requirement that marinas obtain a Comprehensive Plan amendment to modify the development area subarea description (Subsection 2.a), master plan (Figure 4), and density/intensity development program (Subsection 3.b); by adding Policy I.3.6 to the Future Land Use Element to allow the transfer of development rights using sending and receiving areas as part of a Future Land Use Map amendment; by amending Policy I.6.3 of the Future Land Use Element to change the lot acreage standard from five acres to ten acres for the lot length to width ratio of three to one; by amending Policy I.16.5 of the Future Land Use Element to remove the requirement that housing types be organized around a village center, remove the gross acreage requirement, minimum net density and associated table for a Coastal Village; by amending Policy I.16.9 of the Future Land Use Element to change the description of the Regional Employment Center Planning Area to provide for residential uses, list additional allowed uses and provide that a minimum number and mix of uses is not required in certain planning areas; by amending Policy I.16.10 of the Future Land Use Element to reduce the minimum net density in the Coastal Village Center from seven to five and reduce the minimum net density in the Coastal Village from three to two; by amending Table I.1 of the Future Land Use Element to reflect minimum net density changes in the Coastal Village and percentage requirements for certain uses in the Regional Employment Center and amending the footnotes to allow golf courses as open space areas and allow variations to the percentages of development types within a Planning Area; by amending Policy I.18.2 of the Future Land Use Element to add the requirement for a Comprehensive Plan amendment for density transfer; by amending Policy I.18.9 of the Future Land Use Element to reflect the name change of the Department of Community Affairs to the Department of Economic Opportunity, by amending Table I-2 of the Future Land Use Element to allow Educational Uses in the Planning Areas, to allow Warehousing in Planning Areas 11, 12, 16 and 18, and to change the allowable square footage for Maximum

Industrial/Warehousing Square Feet (2) in Area 11 from 600,000 to 2,000,000 square feet, in Area 12 from 1,000,000 to 2,000,000 square feet and in Area 18 from 3,000,000 to 5,600,000 square feet; by amending Policy I.19.4 of the Future Land Use Element to add warehousing as a use in Planning Areas 11, 12, 16 and 18 and allow for the redistribution between those Planning Areas; by adding Policy I.19.10 of the Future Land Use Element to allow agriculture and silviculture uses in all planning areas subject to compatibility with development uses and the use of best management practices; by amending Policy IV.2.4 of the Sanitary Sewer, Solid Waste, Drainage, Potable Water and Natural Groundwater Aquifer Recharge Element to allow package wastewater facilities on an interim basis when centralized sanitary sewer is not available within the Sweetwater Resort Community, Coastal Villages, Coastal Village Centers and Suburban Villages and Regional Employment Centers; by amending Policy IV.2.6 of the Sanitary Sewer, Solid Waste, Drainage, Potable Water and Natural Groundwater Aquifer Recharge Element to allow package facilities on an interim basis when centralized potable water and wastewater systems are not available within urban Planning Areas; by amending Policy IV.5.2 of the Sanitary Sewer, Solid Waste, Drainage, Potable Water and Natural Groundwater Aquifer Recharge Element to specify that residential densities in excess of two dwelling units per acre but less than or equal to four dwelling units per acre must be located within areas served by centralized potable water systems, and residential densities in excess of four dwelling units per acre must be located within areas served by centralized potable water and centralized sanitary sewer systems to add the statement except as otherwise provided in the Comprehensive Plan; by amending Policy V.2.4 of the Conservation Element of the Comprehensive Plan to change the 35-foot natural buffer around all wetlands to a 25-foot buffer; by amending Policy V.4.1 of the Conservation Element of the Comprehensive Plan to change the 35-foot natural buffer around all wetlands to a 25-foot buffer; by amending Goal VIII, Objective VIII.1, Policy VIII.4.1 and the Implementation Long Term List of Improvements of the Capital Improvements Element to remove the financially feasible reference; by amending the Concurrency Management System of the Capital Improvements Element to state that the County opts out of the parks and recreational facility concurrency and the transportation concurrency requirements; and by amending the Concurrency Determination Procedures of the Capital Improvement Element to delete reference to parks and recreational facility concurrency and transportation concurrency

Please find enclosed three copies of:

1. The executed ordinance adopting the amendment.
2. The adopted text in strike-through/underline format.
3. The response by the County to comments made by the Florida Department of Transportation.

Table VIII.2, entitled Long Term List of Improvements 2016-2035 (see page VIII-18 of the text in strike-through format) was revised in response to comments received from the County. No additional findings other than those prescribed by law and included within the adoption ordinance, were made by the Board of County Commissioners for the adoption of the amendment.

The adopted amendment package has been sent to the following parties that provided timely comments to the County: Florida Department of Agriculture and Consumer Services, Florida Department of Transportation, and North Central Florida Regional Planning Council.

Mr. D. Ray Eubanks
November 19, 2013
Page 3

Danny Griner, County Building Official, is the person who is familiar with the amendments and can be contacted in writing at: 201 East Green Street, Perry, Florida 32347, by telephone: 850.838.3500 or by email: building.director@taylorcountygov.com.

Sincerely,

Pam Feagle
Chairperson

Enclosures

xc: North Central Florida Regional Planning Council, Transmitted Via
Certified Mail, Return Receipt Requested No. 91 7199 9991 7031 8331 2808
Suwannee River Water Management District, Transmitted Via
Certified Mail, Return Receipt Requested No. 91 7199 9991 7031 8331 2815
Florida Department of Transportation, Transmitted Via
Certified Mail, Return Receipt Requested No. 91 7199 9991 7031 8331 2822
Florida Department of Environmental Protection, Transmitted Via
Certified Mail, Return Receipt Requested No. 91 7199 9991 7031 8331 2839
Florida Department of State, Transmitted Via
Certified Mail, Return Receipt Requested No. 91 7199 9991 7031 8331 2846
Florida Fish and Wildlife Conservation Commission, Transmitted Via
Certified Mail, Return Receipt Requested No. 91 7199 9991 7031 8331 2853
Florida Department of Agriculture and Consumer Services, Transmitted Via
Certified Mail, Return Receipt Requested No. 91 7199 9991 7031 8331 2860

ORDINANCE NO. _____

AN ORDINANCE OF TAYLOR COUNTY, FLORIDA, AMENDING ORDINANCE NO. 90-04, AS AMENDED, RELATING TO AN AMENDMENT TO THE TEXT OF THE TAYLOR COUNTY COMPREHENSIVE PLAN, UNDER THE AMENDMENT PROCEDURES ESTABLISHED IN SECTIONS 163.3161 THROUGH 163.3248, FLORIDA STATUTES, AS AMENDED, PURSUANT TO AN APPLICATION, CPA 12-01, BY THE BOARD OF COUNTY COMMISSIONERS; PROVIDING FOR AMENDING GOAL I OF THE FUTURE LAND USE ELEMENT TO ADD THE PHRASE, THE COUNTY SHALL; PROVIDING FOR DELETING POLICY I.1.3 AND POLICY I. 1.10 OF THE FUTURE LAND USE ELEMENT, RENUMBERING SUBSEQUENT POLICIES SEQUENTIALLY AND AMENDING THE NEWLY RENUMBERED POLICY I.1.4 TO ALLOW DEPICTION OF COMMERCIAL, RESIDENTIAL AND INDUSTRIAL LAND USES ON THE FUTURE LAND USE MAP (FLUM) TO BE BASED ON REAL ESTATE MARKETS RATHER THAN PROJECTED FUTURE POPULATIONS; PROVIDING FOR AMENDING POLICY I.3.2 OF THE FUTURE LAND USE ELEMENT TO INCLUDE OTHER WATER ORIENTED COMMERCIAL USES AS ALLOWED USES IN THE SWEETWATER RESORT COMMUNITY LAND USE CATEGORY AND DELETE THE REQUIREMENT THAT MARINAS OBTAIN A COMPREHENSIVE PLAN AMENDMENT TO MODIFY THE DEVELOPMENT AREA SUBAREA DESCRIPTION (SUBSECTION 2.a), MASTER PLAN (FIGURE 4), AND DENSITY/INTENSITY DEVELOPMENT PROGRAM (SUBSECTION 3.b); PROVIDING FOR ADDING POLICY I.3.6 TO THE FUTURE LAND USE ELEMENT TO ALLOW THE TRANSFER OF DEVELOPMENT RIGHTS USING SENDING AND RECEIVING AREAS AS PART OF A FUTURE LAND USE MAP AMENDMENT; PROVIDING FOR AMENDING POLICY I.6.3 OF THE FUTURE LAND USE ELEMENT TO CHANGE THE LOT ACREAGE STANDARD FROM FIVE ACRES TO TEN ACRES FOR THE LOT LENGTH TO WIDTH RATIO OF THREE TO ONE; PROVIDING FOR AMENDING POLICY I.16.5 OF THE FUTURE LAND USE ELEMENT TO REMOVE THE REQUIREMENT THAT HOUSING TYPES BE ORGANIZED AROUND A VILLAGE CENTER, REMOVE THE GROSS ACREAGE REQUIREMENT, MINIMUM NET DENSITY AND ASSOCIATED TABLE FOR A COASTAL VILLAGE; PROVIDING FOR AMENDING POLICY I.16.9 OF THE FUTURE LAND USE ELEMENT TO CHANGE THE DESCRIPTION OF THE REGIONAL EMPLOYMENT CENTER PLANNING AREA TO PROVIDE FOR RESIDENTIAL USES, LIST ADDITIONAL ALLOWED USES AND PROVIDE THAT A MINIMUM NUMBER AND MIX OF USES IS NOT REQUIRED IN CERTAIN PLANNING AREAS; PROVIDING FOR AMENDING POLICY I.16.10 OF THE FUTURE LAND USE ELEMENT TO REDUCE THE MINIMUM NET DENSITY IN THE COASTAL VILLAGE CENTER FROM SEVEN TO FIVE AND REDUCE THE MINIMUM NET DENSITY IN THE COASTAL VILLAGE FROM THREE TO TWO; PROVIDING FOR AMENDING TABLE I.1 OF THE FUTURE LAND USE ELEMENT TO REFLECT MINIMUM NET DENSITY CHANGES IN THE COASTAL VILLAGE AND PERCENTAGE REQUIREMENTS FOR CERTAIN USES IN THE REGIONAL EMPLOYMENT CENTER AND AMENDING THE FOOTNOTES TO ALLOW GOLF COURSES AS OPEN SPACE AREAS AND ALLOW VARIATIONS TO THE PERCENTAGES OF DEVELOPMENT TYPES WITHIN A PLANNING AREA; PROVIDING FOR AMENDING POLICY I.18.2 OF THE FUTURE LAND USE ELEMENT TO ADD THE REQUIREMENT FOR A COMPREHENSIVE PLAN AMENDMENT FOR DENSITY TRANSFER; PROVIDING FOR AMENDING POLICY I.18.9 OF THE FUTURE LAND USE ELEMENT TO REFLECT THE NAME CHANGE OF THE DEPARTMENT OF COMMUNITY AFFAIRS TO THE DEPARTMENT OF ECONOMIC OPPORTUNITY; PROVIDING FOR AMENDING TABLE I-2 OF THE FUTURE LAND USE ELEMENT TO ALLOW EDUCATIONAL USES IN THE PLANNING AREAS, PROVIDING FOR AMENDING TABLE I-2 OF THE FUTURE LAND USE ELEMENT TO ALLOW WAREHOUSING IN PLANNING AREAS 11, 12, 16 AND 18 AND TO CHANGE THE

ALLOWABLE SQUARE FOOTAGE FOR MAXIMUM INDUSTRIAL/WAREHOUSING SQUARE FEET (2) IN AREA 11 FROM 600,000 TO 2,000,000 SQUARE FEET, IN AREA 12 FROM 1,000,000 TO 2,000,000 SQUARE FEET AND IN AREA 18 FROM 3,000,000 TO 5,600,000 SQUARE FEET; PROVIDING FOR AMENDING POLICY I.19.4 OF THE FUTURE LAND USE ELEMENT TO ADD WAREHOUSING AS A USE IN PLANNING AREAS 11, 12, 16 AND 18 AND ALLOW FOR THE REDISTRIBUTION BETWEEN THOSE PLANNING AREAS; PROVIDING FOR ADDING POLICY I.19.10 OF THE FUTURE LAND USE ELEMENT TO ALLOW AGRICULTURE AND SILVICULTURE USES IN ALL PLANNING AREAS SUBJECT TO COMPATIBILITY WITH DEVELOPMENT USES AND THE USE OF BEST MANAGEMENT PRACTICES; PROVIDING FOR AMENDING POLICY IV.2.4 OF THE SANITARY SEWER, SOLID WASTE, DRAINAGE, POTABLE WATER AND NATURAL GROUNDWATER AQUIFER RECHARGE ELEMENT TO ALLOW PACKAGE WASTEWATER FACILITIES ON AN INTERIM BASIS WHEN CENTRALIZED SANITARY SEWER IS NOT AVAILABLE WITHIN THE SWEETWATER RESORT COMMUNITY, COASTAL VILLAGES, COASTAL VILLAGE CENTERS AND SUBURBAN VILLAGES AND REGIONAL EMPLOYMENT CENTERS; PROVIDING FOR AMENDING POLICY IV.2.6 OF THE SANITARY SEWER, SOLID WASTE, DRAINAGE, POTABLE WATER AND NATURAL GROUNDWATER AQUIFER RECHARGE ELEMENT TO ALLOW PACKAGE FACILITIES ON AN INTERIM BASIS WHEN CENTRALIZED POTABLE WATER AND WASTEWATER SYSTEMS ARE NOT AVAILABLE WITHIN URBAN PLANNING AREAS; PROVIDING FOR AMENDING POLICY IV.5.2 OF THE SANITARY SEWER, SOLID WASTE, DRAINAGE, POTABLE WATER AND NATURAL GROUNDWATER AQUIFER RECHARGE ELEMENT TO SPECIFY THAT RESIDENTIAL DENSITIES IN EXCESS OF TWO DWELLING UNITS PER ACRE BUT LESS THAN OR EQUAL TO FOUR DWELLING UNITS PER ACRE MUST BE LOCATED WITHIN AREAS SERVED BY CENTRALIZED POTABLE WATER SYSTEMS, AND RESIDENTIAL DENSITIES IN EXCESS OF FOUR DWELLING UNITS PER ACRE MUST BE LOCATED WITHIN AREAS SERVED BY CENTRALIZED POTABLE WATER AND CENTRALIZED SANITARY SEWER SYSTEMS TO ADD THE STATEMENT EXCEPT AS OTHERWISE PROVIDED IN THE COMPREHENSIVE PLAN; PROVIDING FOR AMENDING POLICY V.2.4 OF THE CONSERVATION ELEMENT OF THE COMPREHENSIVE PLAN TO CHANGE THE 35-FOOT NATURAL BUFFER AROUND ALL WETLANDS TO A 25-FOOT BUFFER; PROVIDING FOR AMENDING POLICY V.4.1 OF THE CONSERVATION ELEMENT OF THE COMPREHENSIVE PLAN TO CHANGE THE 35-FOOT NATURAL BUFFER AROUND ALL WETLANDS TO A 25-FOOT BUFFER; PROVIDING FOR AMENDING GOAL VIII, OBJECTIVE VIII.1, POLICY VIII.4.1 AND THE IMPLEMENTATION LONG TERM LIST OF IMPROVEMENTS OF THE CAPITAL IMPROVEMENTS ELEMENT TO REMOVE THE FINANCIALLY FEASIBLE REFERENCE; PROVIDING FOR AMENDING THE CONCURRENCY MANAGEMENT SYSTEM OF THE CAPITAL IMPROVEMENTS ELEMENT TO STATE THAT THE COUNTY OPTS OUT OF THE PARKS AND RECREATIONAL FACILITY CONCURRENCY AND THE TRANSPORTATION CONCURRENCY REQUIREMENTS; PROVIDING FOR AMENDING THE CONCURRENCY DETERMINATION PROCEDURES CAPITAL IMPROVEMENTS ELEMENT TO DELETE REFERENCE TO PARKS AND RECREATIONAL FACILITY CONCURRENCY AND TRANSPORTATION CONCURRENCY; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, Section 125.01, Florida Statutes, empowers the Board of County Commissioners of Taylor County, Florida, hereinafter referred to as the Board of County Commissioners, to prepare, adopt and implement a Comprehensive Plan;

WHEREAS, Sections 163.3161 through 163.3248, Florida Statutes, the Community Planning Act, empowers and requires the Board of County Commissioners to prepare, adopt and implement a comprehensive plan;

WHEREAS, an application for an amendment, as described below, has been filed with the County;

WHEREAS, the Planning Board of Taylor County, Florida, hereinafter referred to as the as the Planning Board, has been designated as the Local Planning Agency of Taylor County, Florida, hereinafter referred to as the Local Planning Agency;

WHEREAS, pursuant to Section 163.3174, Florida Statutes, as amended, and Land Development Regulations, the Planning Board, serving also as the Local Planning Agency, held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, the Planning Board, serving also as the Local Planning Agency, reviewed and considered all comments received during said public hearing concerning said application for an amendment, as described below, and recommended to the Board of County Commissioners approval of said application for an amendment, as described below;

WHEREAS, the Board of County Commissioners held the required public hearings, with public notice having been provided, under the procedures established in Sections 163.3161 to 163.3248, Florida Statutes, on said application for an amendment, as described below, and at said public hearings, the Board of County Commissioners reviewed and considered all comments received during said public hearings, including the recommendation of the Planning Board, serving also as the Local Planning Agency, concerning said application for an amendment, as described below; and

WHEREAS, the Board of County Commissioners has determined and found that approval of said application for an amendment, as described below, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF TAYLOR COUNTY, FLORIDA, AS FOLLOWS:

Section 1. Pursuant to an application, CPA 12-01, by Board of County Commissioners, to amend the text of the Comprehensive Plan, Goal I of the Future Land Use Element of the Comprehensive Plan, is hereby amended to read, as follows:

GOAL I - IN RECOGNITION OF THE IMPORTANCE OF CONSERVING THE NATURAL RESOURCES AND ENHANCING THE QUALITY OF LIFE IN THE COUNTY, THE COUNTY SHALL DIRECT DEVELOPMENT TO THOSE AREAS WHICH HAVE IN PLACE, OR HAVE AGREEMENTS OR POTENTIAL TO PROVIDE, THE LAND AND WATER RESOURCES, FISCAL ABILITIES AND SERVICE CAPACITY TO ACCOMMODATE GROWTH IN AN ENVIRONMENTALLY ACCEPTABLE MANNER.

Section 2. Pursuant to an application, CPA 12-01, by Board of County Commissioners, to amend the text of the Comprehensive Plan, Policy I.1.3 and Policy I.1.10 of the Future Land Use Element of the Comprehensive Plan is hereby deleted, subsequent policies renumbered sequentially and Policy I.1.3 amended to hereby read, as follows:

- Policy I.1.3 The County shall base the designation of residential, commercial and industrial lands depicted on the Future Land Use Plan Map upon acreage necessary to allow the operation of real estate markets to provide adequate choices.
- Policy I.1.4 The County shall prior to action on a site and development plan, provide specific standards which may include, but may not be limited to, screens and buffers to preserve internal and external harmony and compatibility with uses inside and outside the proposed development to minimize the impact of proposed development

adjacent to agricultural or forested areas, or environmentally sensitive areas (including but not limited to wetlands and floodplain areas).

- Policy I.1.5 The County shall regulate future urban development within designated urban development areas in conformance with the land topography and soil conditions, and within areas which are or will be served by public facilities and services to established Level of Service Standards.
- Policy I.1.6 The County shall permit neighborhood commercial districts to be located within those areas designated on the Future Land Use Plan Map as Urban Development Areas to provide small scale retail and service establishments, each not to exceed 5,000 square feet in floor space, which will serve the convenience needs of residential neighborhoods.
- Policy I.1.7 The County shall examine the Perry-Foley Airport industrial sites and prepare a special study area plan for industrial, commercial, airport and aviation related uses. The Comprehensive Plan shall be amended accordingly when such plan is adopted by the County.
- Policy I.1.8 If property has been determined by the State of Florida, through final agency action, to be sovereign lands, density may not be transferred from those sovereign submerged lands for the purpose of private development.
- Policy I.1.9 The 14.00 acre parcel, lying in Section 12, Township 8 South, Range 7 East, Taylor County, Florida, being more particularly described, as follows, commence at the Northwest corner of Government Lot Number 4 of said Section 12; thence South 690.00 feet to a point; thence East 1,050.00 feet to the Point of Beginning; thence South 64°31'16" West 163.37 feet; thence South 79°14'00" West 41.94 feet; thence South 54°23'05" West 334.05 feet; thence South 35°31'34" West 159.17 feet; thence South 27°29'40" East 60.54 feet; thence South 27°13'52" East 147.90 feet; thence South 57°58'42" East 38.02 feet; thence South 36°42'44" East 84.34 feet; thence South 32°04'06" East 99.29 feet; thence South 75°25'52" East 43.61 feet; thence North 89°37'42" East 99.74 feet; thence South 89°29'08" East 106.09 feet; thence North 82°34'36" East 143.06 feet; thence North 55°25'22" East 472.91 feet; thence North 22°22'06" East 217.46 feet; thence North 01°22'11" West 35.79 feet to the right-of-way line of Fish Creek Highway; thence continue, along the right-of-way line of said Fish Creek Highway, North 19°12'45" West 225.00 feet to the Point of curvature of a 1,096.28 foot radius curve to the left; thence, along the arc of the right-of-way curve through a chord bearing and distance of North 20°10'07" West, 36.58 feet; thence West, 453.46 feet to the Point of Beginning, changed from Agriculture/Rural Residential to Mixed Use-Urban Development shall be subject to the following condition. Until such time as centralized sanitary sewer service is provided to said parcel, the maximum allowable density shall be 4 units per acre. Upon centralized sanitary sewer service being made available to said parcel, a maximum of 10 dwelling units per acre shall be permissible on said parcel.
- Policy I.1.10 The 3.36 acre parcel, lying in Section 12, Township 8 South, Range 7 East, Taylor County, Florida, being more particularly described, as follows, commence at the Northwest corner of Government Lot 4 of said Section 12; thence 00°11'52" East 507.97 feet to; thence North 86°58'18" West 474.31 feet to the Point of Beginning; thence, along the Gulf of Mexico through the following chord bearings and distances, South 55°22'10" West 34.59 feet; thence South 83°03'46" West 61.89 feet; thence South 83°50'25" West 45.97 feet; thence South 77°24'31" West 42.44 feet; thence South 66°54'55" West 41.14 feet; thence South 77°30'32" West 33.85 feet; thence South 80°52'31" West 45.56 feet; thence South 81°13'59" West 46.72 feet; thence South 89°39'57" West 45.29 feet; thence North 81°48'08" West 46.49 feet; thence

North 82°59'11" West 41.95 feet; thence South 89°51'31" West 46.02 feet; thence North 89°44'44" West 47.05 feet; thence North 86°57'15" West 46.20 feet; thence North 78°04'33" West 45.33 feet; thence North 76°03'50" West 48.77 feet; thence North 79°53'20" West 49.28 feet; thence North 80°10'19" West 46.96 feet; thence North 71°40'13" West 65.98 feet; thence North 49°41'01" West 20.17 feet; thence North 62°03'06" West 31.01 feet; thence North 60°25'44" West 44.40 feet; thence North 64°37'16" West 42.58 feet; thence North 43°46'38" West 21.62 feet; thence North 61°37'45" West 46.11 feet; thence North 60°14'39" West 35.34 feet; thence North 44°11'09" West 42.52 feet; thence North 41°31'21" West 52.89 feet; thence North 32°06'55" West 42.01 feet; thence North 22°39'31" West 27.85 feet; thence North 14°14'42" East 74.89 feet to the waters edge of a canal; thence, along said waters edge through the following chord bearings and distances, South 74°51'34" East 79.03 feet; thence South 50°25'37" East 50.57 feet; thence South 52°40'45" East 33.03 feet; thence South 59°08'08" East 50.91 feet; thence South 51°28'37" East 53.27 feet; thence South 61°50'24" East 63.57 feet; thence South 74°18'03" East 88.48 feet; thence South 75°29'30" East 100.37 feet; thence South 71°12'45" East 106.52 feet; thence South 70°11'56" East 86.61 feet; thence South 73°41'55" East 78.15 feet; thence South 76°55'52" East, 59.27 feet; thence North 88°31'05" East 76.85 feet; thence North 81°21'19" East 88.21 feet; thence North 72°50'53" East 210.68 feet; thence leaving said water, South 00°00'00" East 87.34 feet to the Point of Beginning, changed from Agriculture-2 and Conservation to Mixed Use-Urban Development shall be subject to the following condition. Until such time as centralized sanitary sewer service is provided to said parcel, the maximum allowable density shall be 4 units per acre. Upon centralized sanitary sewer service being made available to said parcel, a maximum of 10 dwelling units per acre shall be permissible on said parcel.

Section 3. Pursuant to an application, CPA 12-01, by Board of County Commissioners, to amend the text of the Comprehensive Plan, Policy I.3.2 of the Future Land Use Element of the Comprehensive Plan, is hereby amended to read, as follows:

Policy I.3.2 The County shall maintain the rural character of rural areas by limiting development activity to those areas whose intensities are characteristic of and compatible with rural areas. Land use definitions specifying densities and intensities of residential and nonresidential uses in rural and urban development areas will be specified by policy and are as follows:

Agriculture 1

Areas now used and appropriate for continued use primarily in very large-scale agricultural activities, primarily timber-producing lands. Agricultural uses may include, but are not limited to, crop production, pasture lands, silviculture, orchards and groves and forestry. Dwellings and associated accessory farm buildings are allowable. New residential development is allowable, not to exceed one unit per twenty acres; however, transfer of property to members of the principal owner's immediate family is allowable without regard to the density limitations, provided that all other applicable requirements are met during development. Density is calculated on a gross basis. In order to preserve the working landscape, residential units could be clustered on one portion of the property (minimum lot size one (1) acre), leaving the balance of the property to continue to operate as a working farm. Cluster development is allowed subject to the requirements set forth in the objectives and policies of the comprehensive plan and provided that the maximum gross density is not exceeded. The open space ratio shall be 75%. Public uses may be allowed, subject to appropriate land development regulations to ensure compatibility and harmony of scale and character. Intensity, as measured by land coverage, shall not

exceed 25%.

Agriculture 2

Areas now used and appropriate for continued use primarily in medium to large-scale agricultural activities. This includes areas appropriate for a variety of agricultural uses, including but not limited to crop land, pasture land, orchards and groves, or forestry. Dwellings and associated accessory farm buildings are allowable. Density for residential use shall not exceed 1 unit per 10 acres, except the transfer of property to members of the principal owner's immediate family is allowable without regard to the density limitation, provided that all other applicable requirements are met. Density is calculated on a gross basis. In order to preserve the working landscape, residential units could be clustered on one portion of the property, leaving the balance of the property to continue to operate as a working farm. Cluster development is allowed subject to the requirements set forth in the objectives and policies of the comprehensive plan and provided that the maximum gross density is not exceeded. The open space ratio shall be 75%. Very limited neighborhood commercial or public use may be allowed, subject to appropriate land development regulations to ensure compatibility and harmony of scale and character. Intensity, as measured by land coverage, shall not exceed 25%. Rural neighborhoods are allowed to continue and infill within such areas is allowed. These neighborhoods are usually found at a rural crossroads and typically include at least two of the following elements within a one-half mile radius: a cluster of ten or more homes, a church, a cemetery, an old schoolhouse, and/or a general store.

Agricultural/Rural Residential

Areas now used and appropriate for continued use primarily in small to medium-scale agricultural activities. This includes areas appropriate for a variety of agricultural uses, including but not limited to crop land, pasture land, orchards and groves, or forestry. Dwellings and associated accessory farm buildings are allowable. Density for residential use shall not exceed 1 unit per 5 acres, except the transfer of property to members of the principal owner's immediate family is allowable without regard to the density limitation, provided that all other applicable requirements are met. Density is calculated on a gross basis. In order to preserve the working landscape, residential units could be clustered on one portion of the property, leaving the balance of the property to continue to operate as a working farm. Cluster development is allowed subject to the requirements set forth in the objectives and policies of the comprehensive plan and provided that the maximum gross density is not exceeded. The open space ratio shall be 60%. Very limited neighborhood commercial or public use may be allowed, subject to appropriate land development regulations to ensure compatibility and harmony of scale and character. Intensity, as measured by land coverage, shall not exceed 40%. Rural neighborhoods are allowed to continue and infill within such areas is allowed. These neighborhoods are usually found at a rural crossroads and typically include at least two of the following elements within a one-half mile radius: a cluster of ten or more homes, a church, a cemetery, an old schoolhouse, and/or a general store.

Conservation

Area with extremely limited development potential due to environmental sensitivity, publicly owned natural reservations, or other lands identified for such protective treatment. Limited use for passive recreation is appropriate, only as may be consistent with protection of the area; existing silviculture is also allowable subject to Best Management Practices. Residential use may be allowable not to exceed one unit per 40 acres.

Mixed Use: Rural Residential

The rural residential classification is intended for rural areas which are undergoing transition from primarily agricultural to a mixed use and eventually will be predominantly residential; associated business activity is also appropriate. Residential uses will account for approximately 75% of the total land use in these areas, while the remaining land use may consist of a mix of commercial, small-scale industrial and public uses. To ensure a compatible mix of uses, landscaped buffer areas will be required between residential and non-residential uses. The land development regulations will also have standards for building placement. Density ranges up to 1 unit per 2 acres. The intensity, as measured by land coverage, shall not exceed 50 percent for all uses. In addition, public, charter, and private elementary and middle schools are permitted within the mixed use rural residential land use classification.

Mixed Use: Urban Development Residential Medium-High Density

This land use category is intended for a mix of residential and business uses generally adjacent to existing and urbanizing areas. It is designed to accommodate the needs of residents in the unincorporated area and the areas adjacent to incorporated municipalities. This is a more intense mixed use category than the rural residential classification, allowing more business use and somewhat higher to medium density residential development. To ensure the compatibility of land uses, the land development regulations will include standards for land coverage, building placement and landscaped buffers. Densities up to 2 units per acre are allowable. If either or both central water and sewer are provided units may be clustered for greater density on a parcel, but shall not exceed gross density of 8 units per acre. Public uses are also permissible. The intensity of development, as measured by impervious surface ratio, shall not exceed 60 percent for all uses. In addition, public, charter and private elementary, middle and high schools are permitted within this land use classification.

Mixed Use Medium-High Density is a land use classification intended for a mix of moderate density residential, recreational, public and commercial uses as a unified development. Lands classified as Mixed Use consist of areas used for a mix of residential, recreational, public and commercial uses subject to the following:

- (a) Residential land uses shall comprise a minimum of 50 percent and not exceed 75 percent of the gross acreage. Residential units may be clustered for greater density on a parcel, but not to exceed the gross allowable density for the land use classification of the parcel.
- (b) Commercial land uses shall comprise a minimum of 10 percent and not exceed 25 percent of the gross acreage. Commercial uses shall be clustered within nodes or centers and not more than 25 percent of the frontage of arterial roadway shall be used for commercial use. The commercial nodes shall be interconnected with other land uses to minimize the need to use external roads to access the commercial uses. Access to roadways classified within this Comprehensive Plan as arterial roadways shall be minimized to prevent a strip development pattern, unless frontage roads are utilized;
- (c) Recreation land uses shall comprise a minimum of 5 percent and not exceed 15 percent of the gross acreage of the development. The recreational uses shall provide either resource based or activity based recreation facilities for the residents of the development, but may also provide such activities to other residents of the County at large;

- (d) Public and institutional land uses may comprise up to 25 percent of the total acreage. Locations for public uses such as U.S. Post Offices, government buildings and schools, as well as institutional uses, such as houses of worship and civic organizations are encouraged, but not required. Public and institutional land uses shall be located within or adjacent to a commercial node, if possible;
- (e) All development within the Mixed Use classification shall be required to connect to a central potable water system when available. When a sanitary sewer system with adequate capacity is available to the development (available is defined as within one-quarter of a mile of the development) all residential, commercial, recreational and public buildings shall connect to both water and sanitary sewer systems. If, within the designated mixed use urban development area of the coastal high hazard area central sewer is not available conventional septic tank systems shall not be permitted and only performance based septic systems that can produce a treatment standard of 10 milligrams per liter of nitrogen or less shall be installed. This shall be limited to new construction or replacement of a failed septic tank system.

Mixed Use: Urban Development

This land use category is intended for a mix of residential and business uses generally adjacent to existing urbanized areas. It is designed to accommodate the needs of residents in the unincorporated area and the adjacent incorporated municipalities. This is a more intense mixed use category than the rural residential classification, allowing more business use and somewhat higher density residential development. To ensure the compatibility of land uses, the land development regulations will include standards for land coverage, building placement and landscaped buffers. Densities up to 2 units per acre are allowable. If either or both central water and sewer are provided units may be clustered for greater density on a parcel, but shall not exceed gross density as outlined in the Future Land Use element of this Comprehensive Plan. Public uses are also permissible. The intensity of development, as measured by land coverage, shall not exceed 60 percent for all uses. In addition, public, charter and private elementary, middle and high schools are permitted within the mixed use: urban development land use classification.

Mixed Use (Urban Development) is a land use classification intended for a mix of moderate density residential, recreational, public and commercial uses as a unified development. Lands classified as Mixed Use consist of areas used for a mix of residential, recreational, public and commercial uses subject to the following:

- (a) Residential land uses shall comprise a minimum of 50 percent and not exceed 75 percent of the gross acreage. Residential units may be clustered for greater density on a parcel, but not to exceed the gross allowable density for the land use classification of the parcel.
- (b) Commercial land uses shall comprise a minimum of 10 percent and not exceed 25 percent of the gross acreage. Commercial uses shall be clustered within nodes or centers and not more than 25 percent of the frontage of arterial roadway shall be used for commercial use. The commercial nodes shall be interconnected with other land uses to minimize the need to use external roads to access the commercial uses. Access to roadways classified within this Comprehensive Plan as arterial roadways shall be minimized to prevent a strip development pattern, unless frontage roads are utilized;

- (c) Recreation land uses shall comprise a minimum of 5 percent and not exceed 15 percent of the gross acreage of the development. The recreational uses shall provide either resource based or activity based recreation facilities for the residents of the development, but may also provide such activities to other residents of the County at large;
- (d) Public and institutional land uses may comprise up to 25 percent of the total acreage. Locations for public uses such as U.S. Post Offices, government buildings and schools, as well as institutional uses, such as houses of worship and civic organizations are encouraged, but not required. Public and institutional land uses shall be located within or adjacent to a commercial node, if possible;
- (e) All development within the Mixed Use classification shall be required to connect to a central potable water system when available. When a sanitary sewer system with adequate capacity is available to the development (available is defined as within one-quarter of a mile of the development) all residential, commercial, recreational and public buildings shall connect to both water and sanitary sewer systems. If, within the designated mixed use urban development area of the coastal high hazard area central sewer is not available conventional septic tank systems shall not be permitted and only performance based septic systems that can produce a treatment standard of 10 milligrams per liter of nitrogen or less shall be installed. This shall be limited to new construction or replacement of a failed septic tank system.

Water Oriented Commercial

This land use category is primarily designed for commercial uses related to water oriented activities including, but not limited to, tourism-oriented hotels and motels, restaurants, recreational vehicle parks, boat ramps, bait and tackle shops, campgrounds, and marine-related specialty retail shops. Docking space, accessory to a permitted use and limited to transient use except for the owner, employee, lessee, custodian or watchman living in a permitted accessory dwelling unit as described below, may be permitted by special exception subject to approval of all applicable outside agency permits by all such agencies. One dwelling unit for use by either the owner, an employee, lessee, custodian, or watchman (including immediate family) may be permitted as an accessory use as part of an approved site plan where such dwelling unit is located on the same lot or parcel. Public uses are also permissible. The intensity of non-residential development, as measured by land coverage, shall not exceed 50 percent. Where an accessory use for a single residential unit has been approved pursuant to the above limitations, the land coverage shall not exceed 60 percent.

Industrial

This category of land use is intended for industry such as wood product processing, warehousing, storage, manufacturing, airport and aviation related uses, as well as public, charter and private schools teaching industrial arts curriculum. Limited commercial uses are also permissible consistent with the industrial character of the area. One dwelling unit for use by either the owner, an employee, lessee, custodian, or watchman (including immediate family) may be permitted as an accessory use as part of an approved site plan where such dwelling unit is located on the same lot or parcel. Public uses are also permissible. The intensity of non-residential development, as measured by land coverage, shall not exceed 75 percent. Where an accessory use for a single residential unit has been approved pursuant to the above

limitations, the land coverage shall not exceed 80 percent. The floor area ratio (FAR) shall not exceed .25.

Public

This land use category provides for educational uses, recreation uses, conservation and public facilities. Uses in this category include only institutional, recreation, conservation and public service/utility. Intensity, as measured by land coverage shall not exceed 50 percent for institutional uses, and 25 percent for all other allowed uses. The floor area ratio (FAR) shall not exceed .25.

Aviation Related Commercial

Permissible uses in this land use category are limited to those uses which are characterized by the aviation industry or provide necessary services to aviation-related uses. Such uses may be of industrial, commercial, institutional or office character if related to aviation. Government uses, other public uses and essential services such as utilities and communications are also permissible. Intensity, as measured by land coverage, shall not exceed 60 percent. The floor area ratio (FAR) shall not exceed .25.

Sweetwater Resort Community

- 1) Purpose and intent. The Sweetwater Resort Community future land use category shall apply to approximately 1,291 acres of land, situated along Dekle Beach Road and County Road 361, as depicted on the Taylor County Future Land Use Map. The area shall not be the subject of a small scale comprehensive plan amendment at any time in the future. The land use category provides for a compact, integrated mixed-use resort community that is designed with connectivity among the uses in order to promote a pedestrian/biking/golf cart transportation network. Proposed development is primarily clustered in upland areas to create large tracts of open space, protect environmentally sensitive areas, and promote ecotourism. The community shall be served by central water and sewer. The Sweetwater Resort Community shall provide a positive fiscal impact for Taylor County which is designated as a Rural Area of Critical Economic Concern.
- 2) Sub-area Descriptions. Within the Sweetwater Resort Community land use category, three general sub-areas as shown on Figure 4 will apply to the land as follows:
 - a) Development Area. The development area will consist of nodes of development (A, B, C, D, E, and F), including a mixed-use town center (E and F), with access to County Road 361 where residential, commercial, hotel/conference center, recreation, civic/public uses, roads, trails, boardwalks, kayak launching facility, and supporting infrastructure will occur. This area occupies approximately 127 acres.
 - b) Golf Course Area. The golf course area will be limited to an 18-hole golf course, 12,000 square foot clubhouse, 6,500 square foot maintenance facility, and supporting infrastructure. This area occupies approximately 147 acres.
 - c) Conservation Area. The conservation area is the remainder of the land that is not developed and shall be designated conservation with the following allowable uses: fishing, passive recreation including boardwalks and park areas, water resources utilization, and preservation/conservation. This area occupies approximately 1,017 acres.
- 3) Development Standards. The following development standards shall apply to

development within the Sweetwater Resort Community land use category and shall be implemented in a manner consistent with the purpose and guidelines of this policy.

- a) Permitted Uses. Permitted uses shall be limited to the following: residential, hotels/conference centers, commercial uses, golf course, civic/public uses, roads, utilities and other infrastructure services, silvicultural uses except in the Conservation Area, recreation and conservation/preservation uses. Other water-oriented recreational access uses are permitted, but may require additional modification to the Development Area sub-area description. The applicant shall be responsible for acquiring all applicable environmental permits necessary to approve other water-oriented recreational access uses.
- b) Density/Intensity. Development within the Sweetwater Resort Community land use category shall be limited to:
 - 1. 624 residential units, 400 resort hotel rooms, 150,000 square feet of commercial space, civic/public uses, roads, pedestrian/biking/cart trails, passive recreation, boardwalks, kayak launching facility and supporting infrastructure. Development Nodes A, B, and C as shown on Figure 4, will be limited to a total of 150 residential units and associated recreation uses with a neighborhood commercial center limited to 30,000 square feet located in Node B to serve the residential development. A neighborhood commercial center will also be located in node D to serve the hotel and residential development.
 - 2. No more than 190 of the 624 residential units and no more than 150 of the 400 resort hotel rooms shall be allowed in the coastal high hazard area. Buildings shall be limited to a maximum of four habitable stories.
 - 3. An 18-hole golf course, a clubhouse no larger than 12,000 square feet, a maintenance facility no larger than 6,500 square feet, and supporting infrastructure.
- 4) Infrastructure. Central infrastructure shall be planned and designed for potable Water, sanitary sewer, roadways, and drainage. The County shall not be responsible for funding the provision of transportation and infrastructure required to support proposed development within the Sweetwater Resort Community. These systems will ultimately be maintained by the developer, homeowners or condominium or property owners association, a Community Development District, or other similar responsible entity.
 - a) Potable Water. All potable water needs within the proposed development shall be serviced by a central potable water system. The developer will construct or cause to be constructed all necessary water service infrastructure to service the development.
 - b) Sanitary Sewer. All sanitary sewer needs within the proposed development shall be serviced by a central sanitary sewer system. The developer will provide wastewater treatment and disposal that complies with the applicable provisions of paragraph (4)(c) below. It is proposed that the wastewater treatment facility will use the Advanced Wastewater Treatment (AWT) process which produces an effluent of higher quality than achieved by traditional secondary treatment processes. However, if a hydrogeologic study performed during the permitting phase for a new wastewater treatment plant (WWTP), determines that a secondary

treatment level similar to that of the existing WWTP will comply with the applicable provisions of paragraph (4)(c), the new WWTP shall not be required to use the AWT process.

- c) **Drainage.** All stormwater runoff and drainage system improvements within the property will be designed and constructed in accordance with Chapter 408-4 F.A.C.; shall be constructed or caused to be constructed by the developer; and maintained by the developer, a home/condominium/property owners association, a Community Development District, or other similar responsible entity. Stormwater runoff will be treated by proposed wet detention stormwater management systems and will meet water quality standards required by the Suwannee River Water Management District (SRWMD) and Florida Department of Environmental Protection (FDEP) for Outstanding Florida Waters. The owner commits to maintaining natural freshwater flows to the aquatic preserve and associated salt marshes to ensure maintenance of the natural salinity regime of those waters, and to operating and maintaining the stormwater and wastewater treatment systems for the developed areas in a manner that ensures the water quality of the aquatic preserve and salt marshes is maintained in accordance with Chapter 62-302, F.A.C. Final design specifications for such additional water quality protection measures, which will be developed during project permitting, shall address the establishment of baseline pre-development water quality data for the aquatic preserve and salt marshes and establishment of a water quality monitoring program for those waters for a minimum of five (5) years after the golf course is in operation. In addition, the golf course will obtain and maintain throughout the life of the golf course, the designation at the Silver Level in the Audubon International Signature Cooperative Sanctuary Program in order to achieve heightened water quality and conservation benefits. In addition, the golf course will implement the protective measures and guidelines listed below:

- Use a rainwater collection or gray water system for irrigation, and flushing toilets, and otherwise recapturing and reusing- water resources.
- Minimize water usage by monitoring water consumption and installing low-flow devices.
- Evaluate sustainable yields for the lowest flow periods of water supply and design delivery systems to accommodate those periods.
- Maximize the use of native and naturalized plants and turf that are biologically appropriate for the natural region, to avoid or minimize use of irrigation, fertilizers, and pesticides.
- Design and maintain irrigation systems to use the minimum amount of water needed, and only where and when necessary.
- Control erosion and runoff.
- Avoid or minimize the use of fertilizers and pesticides and store, handle, and dispose of them in ways that will not result in contamination to ground and surface waters.
- Use organic fertilizers, where fertilization is necessary.

- Avoid direct drainage to surface waters from areas where fertilizers or pesticides are used, and maintain vegetative buffers along the margins of water bodies to filter fertilizers, pesticides, other contaminants, and sediments.
- 5) Wetland Protection. Development shall be clustered to avoid encroachments into wetlands. Less than three percent of the total wetlands within the 1,291-acre site will be directly impacted by development. In the golf course area direct wetland impacts shall not exceed 16.5 acres. Development shall comply with the state permitting requirements, including required mitigation and wetland buffers, in accordance with Chapter 62, F.A.C. Mitigation to offset proposed wetlands impacts will be determined using the Uniform Mitigation Assessment Method, Chapter 62-345 F.A.C.

Section 4. Pursuant to an application, CPA 12-01, by Board of County Commissioners, to amend the text of the Comprehensive Plan, Policy I.3.6 of the Future Land Use Element of the Comprehensive Plan, is hereby added to read, as follows:

Policy 1.3.6 Transfer of Development Rights (redistribution of residential units from one project area boundary (sending area) to a separate project area boundary (receiving area) is permitted in conjunction with a Future Land Use Map Amendment that clearly depicts the sending area, the receiving area, and the number of residential units transferred.

Section 5. Pursuant to an application, CPA 12-01, by Board of County Commissioners, to amend the text of the Comprehensive Plan, Policy I.6.3 of the Future Land Use Element of the Comprehensive Plan, is hereby amended to read, as follows:

Policy I.6.3 The County shall limit the intensity of development by requiring that the length of lots less than 10 acres in size does not exceed three times the width of lots which are less than ten acres within all land use categories which permit dwelling units.

Section 6. Pursuant to an application, CPA 12-01, by Board of County Commissioners, to amend the text of the Comprehensive Plan, Policy I.16.5 of the Future Land Use Element of the Comprehensive Plan, is hereby amended to read, as follows:

Policy I.16.5 The County shall require a variety of housing types, including but not limited to single family detached, townhomes, and apartments, within residential neighborhoods of the Urban Planning Areas.

Development within a coastal Planning Area shall be organized as a Coastal Village and shall be a minimum of 1,000 gross acres in size.

Coastal Planning Areas #1 and #7 may each contain up to two Coastal Villages. When two Coastal Villages are used, each Coastal Village shall be a minimum of 1,000 gross acres in size. Each Coastal Village shall include at least one (1) Coastal Village Center, as described in Policy I.16.10(a) and (b).

Section 7. Pursuant to an application, CPA 12-01, by Board of County Commissioners, to amend the text of the Comprehensive Plan, Policy I.16.9 of the Future Land Use Element of the Comprehensive Plan, is hereby amended to read, as follows:

Policy I.16.9 The County hereby establishes the following land use categories for sustainable development patterns within the Urban Services Area, based upon creating a development pattern that reinforces a Hierarchy of Places. Land use definitions specifying densities and intensities of residential and nonresidential uses within the Urban District are as follows:

a. Urban Village

The Urban Village is intended to include the most intense developments in Taylor County. It is a combination of the existing built environment and new development in the form of infill, redevelopment, and complementary new construction within and immediately adjacent to Perry. The Urban Village Center is a cultural, economic, and population center of the County and the Nature Coast region. The minimum net residential density for this land use classification is 5 units per acre. The maximum net residential density is 24 dwelling units acre. The maximum FAR for any non-residential development site is 1.0. The Urban Village shall include two or more land uses, with the mix consistent with Table I-1: Summary of the Vision 2060 Plan Land Use Classifications.

b. Compact Mixed Use Village

The Compact Mixed Use Village is a medium density, mixed use community, located outside of and adjacent to the Urban Village. It may contain between two and four neighborhoods, each within a quarter-mile walk of a central elementary school and / or public park. A mixed use village center may be located at the intersection of the neighborhoods, and shall provide sufficient non-residential land to support the daily needs of the village residents. The minimum net residential density of this land use classification is 4 units per acre. The maximum net residential density is 22 dwelling units per acre. The maximum FAR for any non-residential development site is 0.75. A Compacted Mixed Use Village shall include two or more land uses, with the mix consistent with Table I-1: Summary of the Vision 2060 Plan Land Use Classifications.

c. Suburban Village

The Suburban Village is a medium density development located within the Urban District. The primary use is residential. It may also contain neighborhood commercial, office, and service uses. The minimum net residential density of this land use is 3 units per acre. The maximum net residential density is 12 dwelling units per acre. The maximum FAR for any non-residential development site is 0.40. A Suburban Village shall include two or more land uses, with the mix consistent with Table I-1: Summary of the Vision 2060 Plan Land Use Classifications.

d. Regional Employment Center

The Regional Employment Center provides a designated area for employment-based development, including but not limited to:

1. Residential (including but not limited to single family residential and multi-family residential);
2. Commercial (including but not limited to retail, services and hotel);
3. Industrial/Warehousing (including but not limited to wood product processing, storage, airport and aviation related uses, logistical support uses, manufacturing, energy, and green industries);
4. Business/Office (including but not limited to research parks, business / office uses and parks);
5. Educational/Training (including but not limited to public, charter, and private schools, and college campuses);
6. Medical (including but not limited to medical facilities and campus(es));

7. Institutional;
8. Public; and
9. Recreation.

Different uses may be broken into separate development sites within a Regional Employment Center. It shall be located close to major roadway corridors to promote a jobs-housing balance. The primary purpose of the Regional Employment Center is to accommodate employment-based development.

Residential should be compatible with, and may provide a transition between, the Regional Employment Center and adjacent urban land uses. The maximum net residential density is 22 dwelling units per acre. The maximum Floor Area Ratio (FAR) for any non-residential development site is 0.75. A Regional Employment Center shall include two or more land uses, with the mix consistent with Table I-1: Summary of the Vision 2060 Plan Land Use Classifications, except that no minimum number of land uses and no mix is required for Planning Areas 11, 12, and 18.

Section 8. Pursuant to an application, CPA 12-01, by Board of County Commissioners, to amend the text of the Comprehensive Plan, Policy I.16.10 of the Future Land Use Element of the Comprehensive Plan, is hereby amended to read, as follows:

Policy I.16.10 The County hereby establishes the following land use categories for sustainable development patterns within the Urban Services Area, based upon creating a development pattern that reinforces a Hierarchy of Places. Land use definitions specifying densities and intensities of residential and nonresidential uses within the Coastal District are as follows:

a. Coastal Village Center

The Coastal Village Center is a mixed use center, located adjacent to, and serving, one or more Coastal Villages. It has a mix of uses, including residential, commercial, office, educational, and institutional. The minimum net residential density of this land use classification is 5 units per acre. The maximum net residential density is 12 dwelling units per acre. The maximum Floor Area Ratio (FAR) for any non-residential development site is 0.50. A Coastal Village Center shall include two or more land uses, with the mix consistent with Table I-1: Summary of the Vision 2060 Plan Land Use Classifications.

b. Coastal Village

The Coastal Village is a medium density village in close proximity to the Taylor County coastal resources. The minimum net residential density of this land use classification is 2 units per acre. The maximum net residential density is 5 dwelling units per acre. The maximum Floor Area Ratio (FAR) for any non-residential development site is 0.40. A Coastal Village shall include two or more land uses, with the mix consistent with Table I-1: Summary of the Vision 2060 Plan Land Use Classifications. Coastal Village Center shall be a permitted use within the Coastal Village land use classification, provided that the development program for a Planning Area does not exceed the maximum permitted by Table I-2.

c. Coastal Settlement

Density and uses within the Coastal Settlement land use category shall be as specified in the Taylor County Comprehensive Plan.

Section 9. Pursuant to an application, CPA 12-01, by Board of County Commissioners, to amend the text of the Comprehensive Plan, Table I-1 of the Future Land Use Element of the Comprehensive Plan, is hereby amended to read, as follows:

Table I-1: Summary of the Vision 2060 Plan Land Use Classifications					
Community Type	Minimum Net Density (1)	Maximum Net Density (2)	Maximum Floor Area Ratio (3)	Typical Open Space (4)	Allowable Uses and Typical Mixture (5)
Urban Village	5 dwelling units per acre	24 dwelling units per acre	1.0	20%	Residential: 40% - 70% Commercial: 20 - 40% Office: 10 - 30% Institutional/Schools: 5% - 15%
Compact Mixed Use Community	4 dwelling units per acre	22 dwelling units per acre	0.75	30%	Residential: 40% - 70% Commercial: 10% - 30% Office: 5% - 30% Institutional/Schools: 5% - 15%
Suburban Village	3 dwelling units per acre	12 dwelling units per acre	0.40	30%	Residential: 60% - 80% Commercial/Office: 5% - 15% Institutional/Schools: 5% - 15%
Regional Employment Center	n/a	22 dwelling units per acre	0.75	30%	Residential: 0% - 25% Commercial: 5% - 25% Industrial/Warehousing: 10% - 60% Business/Office: 10% - 60% Institutional: 0% - 15% Educational/Training: 0% - 30% Medical: 0% - 30%
Coastal Village Center	5 dwelling units per acre	12 dwelling units per acre	0.50	25%	Residential: 30% - 70% Commercial: 20% - 40% Office: 20% - 40% Institutional/Schools: 5% - 20%
Coastal Village	2 dwelling units per acre	5 dwelling units per acre	0.40	30%	Residential: 40% - 70% Commercial: 5% - 15% Office: 5% - 15% Institutional/Schools: 5% - 15%
Coastal Settlement	Density and intensity shall be as specified in the Taylor County Comprehensive Plan			40%	Uses shall be as specified in the Taylor County Comprehensive Plan

Rural Settlement	0.5 dwelling unit per acre (when clustered)	2 dwelling units per acre (when clustered)	0.25	40%	Residential: 50% - 80% Commercial/Office: 5% - 20% Institutional/Schools: 5% - 15%
Rural Village	0.5 dwelling units per acre (when clustered)	3 dwelling units per acre (when clustered)	0.25	40%	Residential: 50% - 80% Commercial/Office: 10% - 30% Institutional/Schools: 5% - 15%
Conservation Community	1 dwelling unit per acre (when clustered)	2 dwelling units per acre (when clustered)	0.15	60%	Residential: 50% - 70% Commercial/Office: 5% - 20% Institutional/Schools: 5% - 15%
Ecological Village	Density is based on existing land use entitlements	1 dwelling unit per net (when clustered)	0.15	60%	Residential: 60% - 80% Commercial/Office: 5% - 20% Institutional/Schools: 5% - 15%
Agriculture-Transfer	Residential Use not permitted	Residential Use not permitted	n/a	100%	Uses shall be as specified in the Agriculture-2 land use category

Table I-1 Notes:

- (1) Total residential units are calculated using gross acreage of a project area boundary and the applicable permitted density. Minimum net density does not include wetlands, waterbodies or stormwater retention facilities, but does include stormwater conveyance systems.
- (2) The Board of County Commissioners may permit the maximum net density for inclusion of work force housing, energy and water efficient development, or through a transfer of development rights.
- (3) FAR applies to non-residential development sites only, and not to gross acreage of a village.
- (4) Open Space shall be computed based on gross acreage. Open Space includes parks, golf courses, wetlands, and stormwater management areas. Up to 50% of open space may consist of wetlands or stormwater management facilities designed for use as a visual or recreational amenity. Open space should complement or incorporate natural resources within Planning Areas when possible.
- (5) Land use percentages are intended to achieve a mixture of uses, provide jobs-to-housing balance, and provide a spatial relationship between housing and services. The actual mixture of uses shall be established during Conceptual Master Plan for an entire Village and Planned Unit Development site plan Review process. A variation of up to 20% of the "Allowable Uses and Typical Mixture" percentages shall be permitted for each land use, provided that a mixture of uses is still maintained within the Planning Area. For example, a 20% reduction to the minimum Residential range of Rural Settlement (50%) results in a new minimum of 40%.

Section 10. Pursuant to an application, CPA 12-01, by Board of County Commissioners, to amend the text of the Comprehensive Plan, Policy I.18.2 of the Future Land Use Element of the Comprehensive Plan, is hereby amended to read, as follows:

Policy I.18.2 Density transferring shall be defined as the redistribution of residential units from one project area boundary (sending area) to a separate project area boundary (receiving area). A Comprehensive Plan Amendment shall be required to transfer additional density, and a Future Land Use Map Amendment shall be required to clearly depict the sending area and the receiving area.

Section 11. Pursuant to an application, CPA 12-01, by Board of County Commissioners, to amend the text of the Comprehensive Plan, Policy I.18.9 of the Future Land Use Element of the Comprehensive Plan, is hereby amended to read, as follows:

Policy I.18.9 Agriculture-Transfer lands managed for timber production shall continue to use silviculture Best Management Practices as prescribed by the Florida Division of Forestry's 2008 Silviculture Best Management Practices manual, or a different manual mutually agreed to by the County, the landowner, and the Department of Economic Opportunity.

Section 12. Pursuant to an application, CPA 12-01, by Board of County Commissioners, to amend the text of the Comprehensive Plan, Table I-2 of the Future Land Use Element of the Comprehensive Plan, is hereby amended to read, as follows:

Table I-2: Planning Areas	
Planning Area 1	
Planning Area Type: Urban	
Land Use Category: Coastal Village	
Total Acres	7,942 acres
Maximum Residential Units	4,658 units
Net Residential Density	See Table I-1
Maximum Non-Residential Square Feet (Office /Retail/ Hotel/Medical/ Recreation/ Education) (1)	920,000 Square Feet
Maximum Industrial Square Feet	125,000 Square Feet
Planning Area 2/3	
Planning Area Type: Urban	
Land Use Category: Coastal Village	
Total Acres	2,225 acres
Maximum Residential Units	2,285 units
Net Residential Density	See Table I-1
Maximum Non-Residential Square Feet (Office /Retail/ Hotel/Medical/ Recreation/ Education) (1)	244,000 Square Feet
Maximum Industrial Square Feet	0 Square Feet
Planning Area 4/5/6	
Planning Area Type: Urban	
Land Use Category: Coastal Village	
Total Acres	2,821 acres
Maximum Residential Units	2,401 units
Net Residential Density	See Table I-1
Maximum Non-Residential Square Feet (Office /Retail/ Hotel/Medical/ Recreation/ Education) (1)	440,000 Square Feet
Maximum Industrial Square Feet	0 Square Feet
Planning Area 7	
Planning Area Type: Urban	
Land Use Category: Coastal Village	
Total Acres	3,781 acres

Maximum Residential Units	5,050 units
Net Residential Density	See Table I-1
Maximum Non-Residential Square Feet (Office /Retail/ Hotel/Medical/ Recreation/ Education) (1)	846,000 Square Feet
Maximum Industrial Square Feet	125,000 Square Feet
Planning Area 8	
Planning Area Type: Urban	
Land Use Category: Coastal Village	
Total Acres	1,499 acres
Maximum Residential Units	419 units
Net Residential Density	See Table I-1
Maximum Non-Residential Square Feet (Office /Retail/ Hotel/Medical/ Recreation/ Education) (1)	47,000 Square Feet
Maximum Industrial Square Feet	0 Square Feet
Planning Area 11	
Planning Area Type: Urban	
Land Use Category: Regional Employment Center	
Total Acres	2,946 acres
Maximum Residential Units	0 units
Net Residential Density	n/a
Maximum Non-Residential Square Feet (Commercial, Business/Office, Educational/Training Campus, Medical) (1) (2)	120,000 Square Feet
Maximum Industrial/Warehousing Square Feet (2)	2,000,000 Square Feet
Planning Area 12	
Planning Area Type: Urban	
Land Use Category: Regional Employment Center	
Total Acres	3,525 acres
Maximum Residential Units	0 units
Net Residential Density	n/a
Maximum Non-Residential Square Feet (Commercial, Business/Office, Educational/Training Campus, Medical) (1) (2)	200,000 Square Feet
Maximum Industrial/Warehousing Square Feet (2)	2,000,000 Square Feet
Planning Area 13	
Planning Area Type: Urban	
Land Use Category: Suburban Village	
Total Acres	282 acres
Maximum Residential Units	910 units
Net Residential Density	See Table I-1

Maximum Non-Residential Square Feet (Office /Retail/ Hotel/Medical/ Recreation/ Education) (1)	20,000 Square Feet
Maximum Industrial Square Feet	0 Square Feet
Planning Area 14	
Planning Area Type: Rural	
Land Use Category: Conservation Community	
Total Acres	1,890 acres
Maximum Residential Units	1,066 units
Net Residential Density	See Table I-1
Maximum Non-Residential Square Feet (Office /Retail/ Hotel/Medical/ Recreation/ Education) (1)	126,000 Square Feet
Maximum Industrial Square Feet	0 Square Feet
Planning Area 15	
Planning Area Type: Urban	
Land Use Category: Suburban Village	
Total Acres	2,886 acres
Maximum Residential Units	2,780 units
Net Residential Density	See Table I-1
Maximum Non-Residential Square Feet (Office /Retail/ Hotel/Medical/ Recreation/ Education) (1)	306,000 Square Feet
Maximum Industrial Square Feet	0 Square Feet
Planning Area 16	
Planning Area Type: Urban	
Land Use Category: Regional Employment Center	
Total Acres	5,120 acres
Maximum Residential Units	4,004 units
Net Residential Density	See Table I-1
Maximum Non-Residential Square Feet (Commercial, Business/Office, Educational/Training Campus, Medical) (1) (2)	1,649,000 Square Feet
Maximum Industrial/Warehousing Square Feet (2)	400,000 Square Feet
Planning Area 18	
Planning Area Type: Rural	
Land Use Category: Regional Employment Center	
Total Acres	8,092 acres
Maximum Residential Units (unless consistent with FLU Policy I.17.4)	0 units
Net Residential Density	n/a
Maximum Non-Residential Square Feet (Commercial, Business/Office, Educational/Training Campus, Medical) (1) (2)	0 Square Feet
Maximum Industrial/Warehousing Square Feet (2)	5,600,000 Square

	Feet
Planning Area 19	
Planning Area Type: Rural	
Land Use Category: Rural Village	
Total Acres	2,280 acres
Maximum Residential Units	2,100 units
Net Residential Density	See Table I-1
Maximum Non-Residential Square Feet (Office /Retail/ Hotel/Medical/ Recreation/ Education) (1)	236,000 Square Feet
Maximum Industrial Square Feet	0 Square Feet

Notes:

- (1) Does not include public school facilities required to maintain Level of Service standards.
- (2) Unless consistent with Policy I.19.4.

Section 13. Pursuant to an application, CPA 12-01, by Board of County Commissioners, to amend the text of the Comprehensive Plan, Policy I.19.4 of the Future Land Use Element of the Comprehensive Plan, is hereby amended to read, as follows:

Policy I.19.4 In order to respond to market conditions and address the County's status as a Rural Area of Critical Economic Concern, the industrial/warehousing use development program described for Planning Areas 11, 12, 16, and 18 in Table I-2 may be redistributed between those Planning Areas, provided that the change maintains the mixture of uses described on Table I-1 for Planning Area 16 and does not cause traffic to operate below the County's adopted Level of Service standard.

Section 14. Pursuant to an application, CPA 12-01, by Board of County Commissioners, to amend the text of the Comprehensive Plan, Policy I.19.10 of the Future Land Use Element of the Comprehensive Plan, is hereby added to read, as follows:

Policy I.19.10 Agriculture and silviculture uses are permitted and may continue in all Planning Areas, subject to compatibility with development uses. Agricultural and silviculture operations shall continue to use silviculture Best Management Practices as prescribed by the Florida Division of Forestry's 2008 Silviculture Best Management Practices manual, or a different manual mutually agreed upon by the County and the landowner.

Section 15. Pursuant to an application, CPA 12-01, by Board of County Commissioners, to amend the text of the Comprehensive Plan, Policy IV.2.4 of the Sanitary Sewer, Solid Waste, Drainage, Potable Water and Natural Groundwater Aquifer Recharge Element of the Comprehensive Plan, is hereby amended to read, as follows:

Policy IV.2.4 The County shall allow the use of package wastewater facilities within Mixed Use Urban Development areas, the Sweetwater Resort Community, Coastal Villages, Coastal Village Centers, Suburban Villages, and Regional Employment Centers, until a centralized sanitary sewer service is available, subject to current regulatory jurisdiction and operating standards.

Section 16. Pursuant to an application, CPA 12-01, by Board of County Commissioners, to amend the text of the Comprehensive Plan, Policy IV.2.6 of the Sanitary Sewer, Solid Waste, Drainage, Potable Water and Natural Groundwater Aquifer Recharge Element of the Comprehensive Plan, is hereby amended to read, as follows:

Policy IV.2.6 All new development within the Urban Planning Areas of the 2035 Future Land Use Map shall be connected to central potable water and wastewater systems, when available. If central potable water and wastewater systems are not available, package facilities may be used on an interim basis, consistent with Policy IV.2.4. Septic systems shall be prohibited. The DRI Development Order for each Urban Planning Area shall require the developer to establish a Community Development District, ("District"), or similar mechanism, pursuant to applicable provisions of Florida Law. The District shall be responsible for the design, construction, operation and maintenance of the interim water and wastewater systems within the Planning Area. As additional DRIs for each Planning Area are approved, but no later than when wastewater flows reach a level of 0.25 million gallons per day (MGD), the Taylor County Board of County Commissioners shall require the District to evaluate the feasibility of combining the interim planning area facilities into a sub-regional facility. The District evaluation shall consider the environmental and economic advantages to consolidating the interim facilities, and at its discretion, shall consolidate those interim facilities. A sub-regional facility shall be considered to serve Planning Areas 1, and 2/3; a separate sub-regional facility shall be considered to serve Planning Areas 4/5/6, 7, and 8.

For Planning Areas in the Perry Urban Service Area, the development order for the first DRI approved for that service area shall include a condition that directs new development to be served either by the city of Perry or by a sub-regional water and wastewater system designed for the DRI. In the case that it is determined by the Taylor County Board of County Commissioners that a sub-regional plant is desired, then a condition shall be placed in the DRI requiring the establishment of a Community Development District, and the requirements shall be the same as for the Coastal District.

Section 17. Pursuant to an application, CPA 12-01, by Board of County Commissioners, to amend the text of the Comprehensive Plan, Policy IV.5.2 of the Sanitary Sewer, Solid Waste, Drainage, Potable Water and Natural Groundwater Aquifer Recharge Element of the Comprehensive Plan, is hereby amended to read, as follows:

Policy IV. 5.2 Except at otherwise provided in the Comprehensive Plan, the County shall permit residential densities in excess of 2 dwelling units per acre but less than or equal to 4 dwelling units per acre only within areas served by centralized potable water systems, and residential densities in excess of 4 dwelling units per acre only within areas served by centralized potable water and centralized sanitary sewer systems.

Section 18. Pursuant to an application, CPA 12-01, by Board of County Commissioners, to amend the text of the Comprehensive Plan, Policy V.2.4 of the Conservation Element of the Comprehensive Plan, is hereby amended to read, as follows:

Policy V.2.4 The County shall require that, unless impacts are mitigated pursuant to Florida Department of Environmental Protection or other appropriate state agency requirements, a 25-foot natural buffer shall be maintained around all wetlands and prohibit the location of agricultural, residential, commercial and industrial land uses within the buffer areas. Mitigation measures must be acceptable to the Department of Environmental Protection or other governmental agency having mitigation permit jurisdiction but allow silviculture and resource based recreation activities within the buffer areas in accordance with the silviculture policies of the Conservation element of this Comprehensive Plan. Normal agricultural and pine silvicultural activities shall be allowed, subject to Best Management Practices 2000 as adopted by the Florida Department of Agriculture or Florida Division of Forestry, as appropriate, and also

subject to the current regulatory requirements of Chapters 373 and 403, Florida Statutes, and the rules, regulations and permitting requirements of the Suwannee River Water Management District and other State or Federal governmental agencies having jurisdiction. Unless further restricted by the County's Land Development Regulations, normal hardwood silvicultural activities shall be allowed subject to Best Management Practices and other regulatory requirements as cited for pine silviculture above.

Section 19. Pursuant to an application, CPA 12-01, by Board of County Commissioners, to amend the text of the Comprehensive Plan, Policy V.4.1 of the Conservation Element of the Comprehensive Plan, is hereby amended to read, as follows:

- Policy V.4.1 The County shall require an assessment of the potential adverse effects on rare and endangered species for the following:
1. All development within the 25-foot regulated natural buffer adjacent to all perennial rivers, streams and creeks, and those which are intermittent in nature, but which have a distinct, identifiable stream bed or creek run.
 2. All development with the 75-foot regulated natural buffer adjacent to all perennial Rivers, streams and creeks located within the significant natural areas identified in the Comprehensive Plan.
 3. All development within 25 feet of a wetland or water body other than as described in 1. and 2. above.
 4. Plan amendments which increase density or intensity of development in the Agricultural-1, Agricultural-2, Agricultural/Rural Residential, and Mixed Use: Rural Residential districts.

Section 20. Pursuant to an application, CPA 12-01, by Board of County Commissioners, to amend the text of the Comprehensive Plan, Goal VIII of the Capital Improvements Element of the Comprehensive Plan, is hereby amended to read, as follows:

GOAL VIII - THE COUNTY SHALL ANNUALLY ADOPT AND IMPLEMENT A CAPITAL IMPROVEMENTS PROGRAM WHICH COORDINATES THE TIMING AND PRIORITIZES THE DELIVERY OF THE NEEDS ADDRESSED WITHIN THE OTHER ELEMENTS OF THIS COMPREHENSIVE PLAN.

Section 21. Pursuant to an application, CPA 12-01, by Board of County Commissioners, to amend the text of the Comprehensive Plan, Objective VIII.1 of the Capital Improvements Element of the Comprehensive Plan, is hereby amended to read, as follows:

- OBJECTIVE VIII.1 The County shall continue to provide capital improvements to correct the existing and projected deficiencies as identified within the schedule of improvements and funding of this plan element, by adopting an annual capital improvements budget, which is consistent with the schedule of improvements and funding.

Section 22. Pursuant to an application, CPA 12-01, by Board of County Commissioners, to amend the text of the Comprehensive Plan, Policy VIII.4.1 of the Capital Improvements Element of the Comprehensive Plan, is hereby amended to read, as follows:

- Policy VIII.4.1 The County shall incorporate within the County's annual budgeting process, a capital improvements budget which addresses the needed projects found in the schedule of improvements and funding of this plan element.

Section 23. Pursuant to an application, CPA 12-01, by Board of County Commissioners, to amend the text of the Comprehensive Plan, the Implementation, Long Term List of Improvements of the Capital Improvements Element of the Comprehensive Plan, is hereby amended to read, as follows:

IMPLEMENTATION

LONG TERM LIST OF IMPROVEMENTS

The long term list of improvements shown in Table VIII-2 represents a list of capital improvements needed to maintain adopted Level of Service standards at the buildout year (2035). In conjunction with the annual update of the Capital Improvements Element, the County shall review this long term list on an annual basis to determine if any projects are required within the short term (5-year) planning horizon. If applicable, the project shall be added to the Table VIII-1: Five Year Schedule of Capital Improvements, including a revenue source.

The following list is based upon the Data and Analysis Report, which although not a part of this plan, provides the foundation for the determination of the economic feasibility of any projects listed.

TABLE VIII-2
LONG TERM LIST OF IMPROVEMENTS
2016 – 2035

Transportation Facilities (1)		
Widen Existing Roads:		
Roadway Segment	From	To
State Roads – from 2 to 4 lanes:		
1. SR 20/US 19/US 27	CR 275/Connel Rd.	Lafayette Co. Line
2. SR 30/US 98	CR 588	Sandra St.
3. SR 51/SR 490	CR 361 (S)	Dixie County Line
4. SR 51/SR 490	Oak St.	SR 55/US 19/US 27/US 98
5. SR 51	SR 55/US 19/US 27/US 98	Dixie County Line
6. SR 55/US 221	CR 202/Will Clark Rd.	CR 361
State Roads – from 4 to 8 lanes:		
1. SR 55/US 19/US 98	Steinhatchee River	US 221/SR 55
County Roads – from 2 to 4 lanes		
1. CR 361/Keaton Beach Rd	US 19/98	New N/S Coastal Road
2. New N/S Coastal Road	SR 51	CR 361/Keaton Beach Rd
3. CR 359B Osteen Road	US 98 / SR 30	CR 361B/Woods Creek Rd
4. CR 361A/Spring Warrior	Potts Still Road	CR 359/Golf Course Rd
5. CR 30A	CR 361A/Puckett Road	US 19/27A
6. Potts Still Road	CR 361A	CR 361
7. CR 361/Keaton Beach Rd	Potts Still Road	SR 55/US 19/98
8. CR 356/Hampton Springs	US 98	Courtney Grade
Pave Existing Roads:		
1. Potts Still Road (unpaved portion)	CR 361/Beach Rd	Paved Portion
2. Salem Tower Road	CR 361/Beach Rd	Fish Creek Road
3. Fish Creek Road	CR 361/Beach Rd	SR 55/ US 19
Alternative Corridor Improvements:		
1. New N/S Coastal Road Ext.	CR 361/Keaton Beach Rd	CR 361A/Spring Warrior

2.	Western Loop Road	CR 361B/Woods Creek Rd	CR 30A/Holt Road
3.	Hampton Springs Rd. Ext.	CR 356/Hampton Springs Rd	CR 362/Houck Road
4.	CR 356 Connector to US 27	CR 356 (east of SR 30/US 19)	SR 20/US 27
Potable Water and Wastewater Facilities			
<ul style="list-style-type: none"> ▪ Potable water facilities with the capacity to serve up to 8.2 million gallons per day (MGD), potentially consisting of: <ul style="list-style-type: none"> ○ Two sub-regional facilities in the Coastal District and one sub-regional facility in the Perry Urban District; or ○ Expansion of existing systems in the Coastal District and Perry Urban District. ▪ Wastewater facilities with the capacity to serve up to 7.8 million gallons per day (MGD), potentially consisting of: <ul style="list-style-type: none"> ○ Two sub-regional facilities in the Coastal District and one sub-regional facility in the Perry Urban District; or ○ Expansion of existing systems in the Coastal District and Perry Urban District. 			
Public School Facilities			
<ul style="list-style-type: none"> ▪ Two Elementary Schools ▪ Two Middle Schools ▪ One High School 			
Parks and Recreation (2)			
<ul style="list-style-type: none"> ▪ 54 acres of parks ▪ 2 swimming access points ▪ 5 fishing access points ▪ 11 fishing boat ramps ▪ 2 acres of campground ▪ 108 picnic tables ▪ 5 miles of hiking trail ▪ 38 acres of managed conservation area ▪ 4 multi-purpose playing fields ▪ 9 baseball/softball fields ▪ 7 tennis courts 			
Drainage			
<ul style="list-style-type: none"> ▪ All stormwater management facilities for new development will be provided in accordance criteria as established by the Suwannee River Water Management District (SRWMD), Florida Department of Environmental Protection (FDEP) and Taylor County. 			
Solid Waste			
<ul style="list-style-type: none"> ▪ New solid waste disposal facility within Taylor County; or ▪ Contracted service for privately-owned and operated solid waste facility. 			

Notes:

- (1) All transportation improvements listed may not be required, as this represents a conservative estimate of maximum potential traffic impacts and is provided for planning

purposes. A combination of these (or other) improvements may be required to meet the County's projected level of service and system needs. Specific mitigation requirements will be determined at the time of development order approval

- (2) Available inventory of existing Parks and Recreational facilities is not maintained by the County. Actual facilities to be provided by new development shall be subject to available capacity and evaluated at the time of DRI application.

Section 24. Pursuant to an application, CPA 12-01, by Board of County Commissioners, to amend the text of the Comprehensive Plan, the Concurrency Management System of the Capital Improvements Element of the Comprehensive Plan, is hereby amended to read, as follows:

CONCURRENCY MANAGEMENT SYSTEM

Section 163.3180(1)(b) Florida Statutes, as amended, requires the adoption of a concurrency management system to ensure that facilities and services needed to support development are available concurrent with the impacts of such development. This concurrency management system is designed to ensure that prior to the issuance of a development order and development permit, that the adopted level of service standards required within this Comprehensive Plan for roads, potable water, sanitary sewer, solid waste, drainage, and recreation and open space will be maintained.

The County has adopted policies within this Comprehensive Plan, which establish level of service standards for public facilities. The concurrency management system, in turn, provides a mechanism for the County to ensure the maintenance of the standards concurrent with the impacts of development.

PURPOSE AND OVERVIEW

The County shall require a concurrency review be made with applications for development approvals and a Certificate of Concurrency issued prior to development. If the application is deemed concurrent, a Certificate of Concurrency will be issued by the Land Development Regulation Administrator. If the development requires any other development permit, a copy of the Certificate of Concurrency shall be included with any future application for a development permit. A separate concurrency review shall not be required for each development permit for the same project.

For purposes of this Concurrency Management System, a development order means any order granting, denying, or granting with conditions an application for a development permit. Development permit includes any building permit, zoning permit, subdivision approval, rezoning, certification, special exception, variance, or any other official action of local government having the effect of permitting the development of land.

Concurrency review addresses only the availability of public facilities and capacity of services and a Certificate of Concurrency does not represent overall development approval. If the application for development is not concurrent, the applicant shall be notified that a certificate cannot be issued for the development. The burden of showing compliance with the adopted levels of service and meeting the concurrency test shall be upon the applicant.

The County shall review applications for development and a development approval shall be issued only if the proposed development does not lower the existing level of service of public facilities and services below the adopted level of service in this Comprehensive Plan.

The minimum requirements for concurrency within this management system are as follows:

1. For Sanitary Sewer, Solid Waste, Drainage and Potable Water Facilities
 - (a) A development order or permit may be issued, subject to the condition that, at the time of issuance of a certificate of occupancy or its functional equivalent, if the necessary facilities and services are in place and available to serve the new development; or

- (b) At the time the development order or permit is issued, the necessary public facilities and services are guaranteed in an enforceable development agreement, pursuant to Section 163. 3220, Florida Statutes, or an agreement or development order issued pursuant to Chapter 380, Florida Statutes, to be in place and available to serve new development at the time of the issuance of a certificate of occupancy or its functional equivalent.
- 2. For Parks and Recreation Facilities
 - (a) The County hereby opts out of state-mandated parks and recreation facilities concurrency requirements.
- 3. For Transportation Facilities
 - (a) The County hereby opts out of state-mandated transportation concurrency requirements.

Section 25. Pursuant to an application, CPA 12-01, by Board of County Commissioners, to amend the text of the Comprehensive Plan, the Concurrency Determination Procedures of the Capital Improvements Element of the Comprehensive Plan, is hereby amended to read, as follows:

CONCURRENCY DETERMINATION PROCEDURES

A concurrency test shall be made of the following public facilities and services for which level of service standards have been established in this Comprehensive Plan, which are: (1) sanitary sewer, (2) solid waste, (3) drainage, and (4) potable water.

The concurrency test for facilities and services will be determined by comparing the available capacity of a facility or service to the demand created by the proposed project. Available capacity will be determined by adding together the total excess capacity of existing facilities and the total capacity of any new facilities which meet the previously defined concurrency standards and subtracting any capacity committed through concurrency reservations or previously approved development orders.

- 1. For development orders and permits, the following determination procedures shall apply, as follows:
 - (a) If an applicant desires to determine whether there is sufficient capacity to accommodate their proposed project, the Land Development Regulation Administrator shall make an informal non-binding determination of whether there appears to be sufficient capacity in the public facilities and services to satisfy the demands of the proposed project.

If there appears to be insufficient capacity, the Land Development Regulation Administrator shall then make a determination of what public facilities or services would be deficient if the proposed project were approved.
 - (b) There are certain development approvals that are ineligible to receive concurrency reservation because they are too conceptual and, consequently, do not allow an accurate assessment of public facility impacts. These development approvals are land use amendments to the Comprehensive Plan and rezoning requests. Those development approvals shall receive a non-binding concurrency determination.
 - (c) Any concurrency determination, whether requested as part of an application for development approval or without an application for development approval, is a non-binding determination of what public facilities and services are available at the date of inquiry. The issuance of a Certificate of Concurrency Compliance shall be the only binding action, which reserves capacity for public facilities and services.
- 2. For sanitary sewer, solid waste, drainage, and potable water, determination procedures shall apply, as follows:

- (a) The County shall provide level of service information as set forth in the most recent Data and Analysis Report in support of the County's Comprehensive Plan.
- (b) If such level of service information indicates that the proposed project would not result in a level of service failure, the concurrency determination would be that adequate facility capacity at acceptable levels of service was available.
- (c) If such level of service information indicates that the proposed project would result in a level of service failure, the concurrency determination would be that adequate facility capacity at acceptable levels of service was not available at the date of application or inquiry.

Section 26. Severability. If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and effect.

Section 27. Conflict. All ordinances or portions of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 28. Effective Date. Pursuant to Section 125.66, Florida Statutes, a certified copy of this ordinance shall be filed with the Florida Department of State by the Clerk of the Board of County Commissioners within ten (10) days after enactment by the Board of County Commissioners. This ordinance shall become effective upon filing of the ordinance with the Department of State.

The effective date of this plan amendment, if the amendment is not timely challenged, shall be thirty-one (31) days after the state land planning agency notifies the local government that the plan amendment package is complete. If timely challenged, this amendment shall become effective on the date the state land planning agency or the Administration Commission enters a final order determining this adopted amendment to be in compliance. No development orders, development permits, or land uses dependent on this amendment may be issued or commence before it has become effective. If a final order of noncompliance is issued by the Administration Commission, this amendment may nevertheless be made effective by adoption of a resolution affirming its effective status, a copy of which resolution shall be sent to the state land planning agency.

Section 29. Authority. This ordinance is adopted pursuant to the authority granted by Section 125.01, Florida Statutes, as amended, and Sections 163.3161 through 163.3248, Florida Statutes, as amended.

PASSED UPON FIRST READING on this 4th day of February 2013.

PASSED AND DULY ADOPTED, in regular session, with a quorum present and voting,
by the Board of County Commissioners this _____ day of _____ 2013.

Attest:

BOARD OF COUNTY COMMISSIONERS OF
TAYLOR COUNTY, FLORIDA

Annie Mae Murphy, County Clerk

Pam Feagle, Chairman

NOTICE OF ENACTMENT OF ORDINANCE BY THE BOARD OF COUNTY COMMISSIONERS OF TAYLOR COUNTY, FLORIDA. NOTICE IS HEREBY GIVEN THAT the ordinance, which title hereinafter appears, will be considered for enactment by the Board of County Commissioners of Taylor County, Florida, at a public hearing on November 19, 2013 at 5:00 p.m. at the location where the matter can be heard, in the County Commission Meeting Room, Administrative Complex located at 201 East Green Street, Perry, Florida. Copies of said ordinance may be inspected by any member of the public at the Office of the County Administrator, Administrative Complex, located at 201 East Green Street, Perry, Florida, during regular business hours. On the date, time and place first above mentioned, all interested persons may appear and be heard with respect to the ordinance. The title of said ordinance reads as follows: AN ORDINANCE OF TAYLOR COUNTY, FLORIDA, AMENDING ORDINANCE NO. 98-04 AS

LEGALS



AMENDED, RELATING TO AN AMENDMENT TO THE TEXT OF THE TAYLOR COUNTY COMPREHENSIVE PLAN, UNDER THE AMENDMENT PROCEDURES ESTABLISHED IN SECTIONS 163.3161 THROUGH 163.3248, FLORIDA STATUTES, AS AMENDED, PURSUANT TO AN APPLICATION, CPA 12-01, BY THE BOARD OF COUNTY COMMISSIONERS, PROVIDING FOR AMENDING GOAL I OF THE FUTURE LAND USE ELEMENT TO ADD THE PHRASE, THE COUNTY SHALL; PROVIDING FOR DELETING POLICY I.1.3 AND POLICY I.1.10 OF THE FUTURE LAND USE ELEMENT, RENUMBERING SUBSEQUENT POLICIES SEQUENTIALLY AND AMENDING THE NEWLY RENUMBERED POLICY I.1.4 TO ALLOW DEPICTION OF COMMERCIAL, RESIDENTIAL AND INDUSTRIAL LAND USES ON THE FUTURE LAND USE MAP (FLUM) TO BE BASED ON REAL ESTATE MARKETS RATHER THAN PROJECTED FUTURE POPULATIONS; PROVIDING FOR AMENDING POLICY I.3.2 OF THE FUTURE LAND USE ELEMENT TO INCLUDE OTHER WATER ORIENTED COMMERCIAL USES AS ALLOWED USES IN THE SWEETWATER RESORT COMMUNITY LAND USE CATEGORY AND DELETE THE REQUIREMENT THAT MARINAS OBTAIN A COMPREHENSIVE PLAN AMENDMENT TO MODIFY THE DEVELOPMENT AREA SUBAREA DESCRIPTION (SUBSECTION 2.a), MASTER PLAN (FIGURE 4), AND DENSITY/INTENSITY DEVELOPMENT PROGRAM (SUBSECTION 3.b); PROVIDING FOR ADDING POLICY

I.3.6 TO THE FUTURE LAND USE ELEMENT TO ALLOW THE TRANSFER OF DEVELOPMENT RIGHTS USING SENDING AND RECEIVING AREAS AS PART OF A FUTURE LAND USE MAP AMENDMENT; PROVIDING FOR AMENDING POLICY I.6.3 OF THE FUTURE LAND USE ELEMENT TO CHANGE THE LOT ACREAGE STANDARD FROM FIVE ACRES TO TEN ACRES FOR THE LOT LENGTH TO WIDTH RATIO OF THREE TO ONE; PROVIDING FOR AMENDING POLICY I.16.5 OF THE FUTURE LAND USE ELEMENT TO REMOVE THE REQUIREMENT THAT HOUSING TYPES BE ORGANIZED AROUND A VILLAGE CENTER; REMOVE THE GROSS ACREAGE REQUIREMENT MINIMUM NET DENSITY AND ASSOCIATED TABLE FOR A COASTAL VILLAGE; PROVIDING FOR AMENDING POLICY I.16.9 OF THE FUTURE LAND USE ELEMENT TO CHANGE THE DESCRIPTION OF THE REGIONAL EMPLOYMENT CENTER PLANNING AREA TO PROVIDE FOR RESIDENTIAL USES, LIST ADDITIONAL ALLOWED USES AND PROVIDE THAT A MINIMUM NUMBER AND MIX OF USES IS NOT REQUIRED IN CERTAIN PLANNING AREAS; PROVIDING FOR AMENDING POLICY I.16.10 OF THE FUTURE LAND USE ELEMENT TO REDUCE THE MINIMUM NET DENSITY IN THE COASTAL VILLAGE CENTER FROM SEVEN TO FIVE AND REDUCE THE MINIMUM NET DENSITY IN THE COASTAL VILLAGE FROM THREE TO TWO; PROVIDING FOR AMENDING TABLE 1 OF THE FUTURE LAND USE ELEMENT TO REFLECT MINIMUM NET DENSITY CHANGES IN THE COASTAL VILLAGE AND PERCENTAGE REQUIREMENTS FOR CERTAIN USES IN THE REGIONAL EMPLOYMENT CENTER AND AMENDING THE FOOTNOTES TO ALLOW GOLF COURSES AS OPEN SPACE AREAS AND ALLOW VARIATIONS TO THE PERCENTAGES OF DEVELOPMENT TYPES WITHIN A PLANNING AREA; PROVIDING FOR AMENDING POLICY I.18.2 OF THE FUTURE LAND USE ELEMENT TO ADD THE REQUIREMENT FOR A COMPREHENSIVE PLAN AMENDMENT FOR DENSITY TRANSFER; PROVIDING FOR AMENDING POLICY I.18.2 OF THE FUTURE LAND USE ELEMENT TO

LEGALS



REFLECT THE NAME CHANGE OF THE DEPARTMENT OF COMMUNITY AFFAIRS TO THE DEPARTMENT OF ECONOMIC OPPORTUNITY; PROVIDING FOR AMENDING TABLE I-2 OF THE FUTURE LAND USE ELEMENT TO ALLOW EDUCATIONAL USES IN THE PLANNING AREAS; PROVIDING FOR AMENDING TABLE I-2 OF THE FUTURE LAND USE ELEMENT TO ALLOW WAREHOUSING IN PLANNING AREAS 11, 12, 16 AND 18 AND TO

CHANGE THE ALLOWABLE SQUARE FOOTAGE FOR M A X I M U M INDUSTRIAL/WAREHOUSING SQUARE FEET (2) IN AREA 11 FROM 600,000 TO 2,000,000 SQUARE FEET, IN AREA 12 FROM 1,000,000 TO 2,000,000 SQUARE FEET AND IN AREA 18 FROM 3,000,000 TO 5,600,000 SQUARE FEET; PROVIDING FOR AMENDING POLICY I.19.4 OF THE FUTURE LAND USE ELEMENT TO ADD WAREHOUSING AS A USE IN PLANNING AREAS 11, 12, 16 AND 18 AND ALLOW FOR THE REDISTRIBUTION BETWEEN THOSE PLANNING AREAS; PROVIDING FOR ADDING POLICY I.19.10 OF THE FUTURE LAND USE ELEMENT TO ALLOW AGRICULTURE AND SILVICULTURE USES IN ALL PLANNING AREAS SUBJECT TO COMPATIBILITY WITH DEVELOPMENT USES AND THE USE OF BEST MANAGEMENT PRACTICES; PROVIDING FOR AMENDING POLICY IV.2.4 OF THE SANITARY SEWER, SOLID WASTE, DRAINAGE, POTABLE WATER AND NATURAL GROUNDWATER AQUIFER RECHARGE ELEMENT TO ALLOW PACKAGE WASTEWATER FACILITIES ON AN INTERIM BASIS WHEN CENTRALIZED SANITARY SEWER IS NOT AVAILABLE WITHIN THE SWEETWATER RESORT COMMUNITY COASTAL VILLAGES, COASTAL VILLAGE CENTERS AND SUBURBAN VILLAGES AND REGIONAL EMPLOYMENT CENTERS; PROVIDING FOR AMENDING POLICY IV.2.6 OF THE SANITARY SEWER, SOLID WASTE, DRAINAGE, POTABLE WATER AND NATURAL GROUNDWATER AQUIFER RECHARGE ELEMENT TO ALLOW PACKAGE FACILITIES ON AN INTERIM BASIS WHEN CENTRALIZED POTABLE WATER AND WASTEWATER SYSTEMS ARE NOT AVAILABLE WITHIN URBAN PLANNING AREAS; PROVIDING FOR AMENDING POLICY IV.5.2 OF THE SANITARY SEWER, SOLID WASTE, DRAINAGE, POTABLE WATER AND NATURAL GROUNDWATER AQUIFER RECHARGE ELEMENT TO SPECIFY THAT RESIDENTIAL DENSITIES IN EXCESS OF TWO DWELLING UNITS PER ACRE BUT LESS THAN OR EQUAL TO FOUR DWELLING UNITS PER ACRE MUST BE LOCATED WITHIN AREAS SERVED BY CENTRALIZED POTABLE WATER SYSTEMS AND RESIDENTIAL DENSITIES IN EXCESS OF FOUR DWELLING UNITS PER ACRE MUST BE LOCATED WITHIN AREAS SERVED BY CENTRALIZED POTABLE WATER AND CENTRALIZED SANITARY SEWER SYSTEMS TO ADD THE STATEMENT EXCEPT AS OTHERWISE PROVIDED IN THE COMPREHENSIVE PLAN, PROVIDING FOR AMENDING POLICY V.2.4 OF THE CONSERVATION ELEMENT OF THE COMPREHENSIVE PLAN TO CHANGE THE 35-FOOT NATURAL BUFFER AROUND ALL WETLANDS TO A 25-FOOT BUFFER; PROVIDING FOR AMENDING POLICY V.4.1 OF THE

CONSERVATION ELEMENT OF THE COMPREHENSIVE PLAN TO CHANGE THE 35-FOOT NATURAL BUFFER AROUND ALL WETLANDS TO A 25-FOOT BUFFER; PROVIDING FOR AMENDING GOAL VIII, OBJECTIVE VIII.1, POLICY VIII.4.1 AND THE IMPLEMENTATION LONG TERM LIST OF IMPROVEMENTS OF THE CAPITAL IMPROVEMENTS ELEMENT TO REMOVE THE FINANCIALLY FEASIBLE REFERENCE, PROVIDING FOR AMENDING THE CONCURRENCY MANAGEMENT SYSTEM OF THE CAPITAL IMPROVEMENTS ELEMENT TO STATE THAT THE COUNTY OPTS OUT OF THE PARKS AND RECREATIONAL FACILITY CONCURRENCY AND THE TRANSPORTATION CONCURRENCY REQUIREMENTS; PROVIDING FOR AMENDING THE CONCURRENCY DETERMINATION PROCEDURES CAPITAL IMPROVEMENTS ELEMENT TO DELETE REFERENCE TO PARKS AND RECREATIONAL FACILITY CONCURRENCY AND TRANSPORTATION CONCURRENCY; PROVIDING SEVERABILITY, REPEALING ALL ORDINANCES IN CONFLICT AND PROVIDING AN EFFECTIVE DATE. The public hearing may be continued to one or more future dates. Any interested party shall be advised that the date, time and place of any continuation of the public hearing shall be announced during the public hearing and that no further notice concerning the matter will be published. All persons are advised that if they decide to appeal any decision made at the public hearing, they will need a record

LEGALS



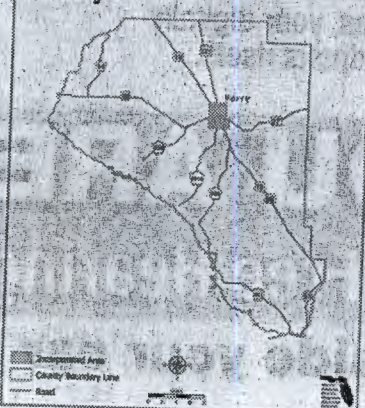
of the proceedings and, for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons with disabilities requesting reasonable accommodations to participate in this proceeding should contact 352.463.3169 (Voice & TDD) or via Florida Relay Service 800.955.8771 11/06

NOTICE OF LAND USE CHANGE

The Board of County Commissioners of Taylor County, Florida, proposes to regulate the use of land within the area as shown on the map below by amending the text of the Taylor County Comprehensive Plan, hereinafter referred to as the Comprehensive Plan, as follows:

CPA 12-01, an application by the Board of County Commissioners, to amend the text of the Comprehensive Plan by amending Goal I of the Future Land Use Element to add the phrase, the County shall, by deleting Policy I.1.3 and Policy I.1.10 of the Future Land Use Element, renumbering subsequent policies sequentially and amending the newly renumbered Policy I.1.4 to allow depiction of commercial, residential and industrial land uses on the Future Land Use Map (FLUM) to be based on real estate markets rather than projected future populations; by amending Policy I.3.2 of the Future Land Use Element to include other water oriented commercial uses as allowed uses in the Sweetwater Resort Community land use category and delete the requirement that marinas obtain a Comprehensive Plan amendment to modify the development area subarea description (Subsection 2.a), master plan (Figure 4), and density/intensity development program (Subsection 3.b); by adding Policy I.3.6 to the Future Land Use Element to allow the transfer of development rights using sending and receiving areas as part of a Future Land Use Map amendment; by amending Policy I.6.3 of the Future Land Use Element to change the lot acreage standard from five acres to ten acres for the lot length to width ratio of three to one; by amending Policy I.16.5 of the Future Land Use Element to remove the requirement that housing types be organized around a village center, remove the gross acreage requirement, minimum net density and associated table for a Coastal Village; by amending Policy I.16.9 of the Future Land Use Element to change the description of the Regional Employment Center Planning Area to provide for residential uses, list additional allowed uses and provide that a minimum number and mix of uses is not required in certain planning areas; by amending Policy I.16.10 of the Future Land Use Element to reduce the minimum net density in the Coastal Village Center from seven to five and reduce the minimum net density in the Coastal Village from three to two; by amending Table I.1 of the Future Land Use Element to reflect minimum net density changes in the Coastal Village and percentage requirements for certain uses in the Regional Employment Center and amending the footnotes to allow golf courses as open space areas and allow variations to the percentages of development types within a Planning Area; by amending Policy I.18.2 of the Future Land Use Element to add the requirement for a Comprehensive Plan amendment for density transfer; by amending Policy I.18.9 of the Future Land Use Element to reflect the name change of the Department of Community Affairs to the Department of Economic Opportunity; by amending Table I.2 of the Future Land Use Element to allow Educational Uses in the Planning Areas; to allow Warehousing in Planning Areas 11, 12, 16 and 18, and to change the allowable square footage for Maximum Industrial/Warehousing Square Feet (2) in Area 11 from 600,000 to 2,000,000 square feet, in Area 12 from 1,000,000 to 2,000,000 square feet and in Area 18 from 3,000,000 to 5,600,000 square feet; by amending Policy I.19.4 of the Future Land Use Element to add warehousing as a use in Planning Areas 11, 12, 16 and 18 and allow for the redistribution between those Planning Areas; by adding Policy I.19.10 of the Future Land Use Element to allow agriculture and silviculture uses in all planning areas subject to compatibility with development uses and the use of best management practices; by amending Policy IV.2.4 of the Sanitary Sewer, Solid Waste, Drainage, Potable Water and Natural Groundwater Aquifer Recharge Element to allow package wastewater facilities on an interim basis when centralized sanitary sewer is not available within the Sweetwater Resort Community, Coastal Villages, Coastal Village Centers and Suburban Villages and Regional Employment Centers; by amending Policy IV.2.6 of the Sanitary Sewer, Solid Waste, Drainage, Potable Water and Natural Groundwater Aquifer Recharge Element to allow package facilities on an interim basis when centralized potable water and wastewater systems are not available within urban Planning Areas; by amending Policy IV.5.2 of the Sanitary Sewer, Solid Waste, Drainage, Potable Water and Natural Groundwater Aquifer Recharge Element to specify that residential densities in excess of two dwelling units per acre but less than or equal to four dwelling units per acre must be located within areas served by centralized potable water systems, and residential densities in excess of four dwelling units per acre must be located within areas served by centralized potable water and centralized sanitary sewer systems to add the statement except as otherwise provided in the Comprehensive Plan; by amending Policy V.2.4 of the Conservation Element of the Comprehensive Plan to change the 35-foot natural buffer around all wetlands to a 25-foot buffer; by amending Policy V.4.1 of the Conservation Element of the Comprehensive Plan to change the 35-foot natural buffer around all wetlands to a 25-foot buffer; by amending Goal VIII, Objective VIII.1, Policy VIII.4.1 and the Implementation Long Term List of Improvements of the Capital Improvements Element to remove the financially feasible reference; by amending the Concurrency Management System of the Capital Improvements Element to state that the county opts out of the parks and recreational facility concurrency and the transportation concurrency requirements; and by amending the Concurrency Determination Procedures of the Capital Improvement Element to delete reference to parks and recreational facility concurrency and transportation concurrency.

Taylor County



A public hearing will be conducted by the Board of County Commissioners to consider the amendment and enactment of the ordinance adopting the amendment on November 19, 2013 at 5:30 p.m. or as soon thereafter as the matter can be heard in the County Commission Meeting Room, Administrative Complex located at 201 East Green Street, Perry, Florida. The title of said ordinance reads, as follows:
AN ORDINANCE OF TAYLOR COUNTY, FLORIDA, AMENDING ORDINANCE NO. 90-04, AS AMENDED, RELATING TO AN AMENDMENT TO THE TEXT OF THE TAYLOR COUNTY COMPREHENSIVE PLAN, UNDER THE AMENDMENT PROCEDURES ESTABLISHED IN SECTIONS 163.3161 THROUGH 163.3248, FLORIDA STATUTES, AS

AMENDED, PURSUANT TO AN APPLICATION, CPA 12-01, BY THE BOARD OF COUNTY COMMISSIONERS; PROVIDING FOR AMENDING GOAL I OF THE FUTURE LAND USE ELEMENT TO ADD THE PHRASE, THE COUNTY SHALL, PROVIDING FOR DELETING POLICY I.1.3 AND POLICY I.1.10 OF THE FUTURE LAND USE ELEMENT; RENUMBERING SUBSEQUENT POLICIES SEQUENTIALLY AND AMENDING THE NEWLY RENUMBERED POLICY I.1.4 TO ALLOW DEPICTION OF COMMERCIAL, RESIDENTIAL AND INDUSTRIAL LAND USES ON THE FUTURE LAND USE MAP (FLUM) TO BE BASED ON REAL ESTATE MARKETS RATHER THAN PROJECTED FUTURE POPULATIONS; PROVIDING FOR AMENDING POLICY I.3.2 OF THE FUTURE LAND USE ELEMENT TO INCLUDE OTHER WATER ORIENTED COMMERCIAL USES AS ALLOWED USES IN THE SWEETWATER RESORT COMMUNITY LAND USE CATEGORY AND DELETE THE REQUIREMENT THAT MARINAS OBTAIN A COMPREHENSIVE PLAN AMENDMENT TO MODIFY THE DEVELOPMENT AREA SUBAREA DESCRIPTION (SUBSECTION 2.a), MASTER PLAN (FIGURE 4) AND DENSITY/INTENSITY DEVELOPMENT PROGRAM (SUBSECTION 3.b); PROVIDING FOR ADDING POLICY I.3.6 TO THE FUTURE LAND USE ELEMENT TO ALLOW THE TRANSFER OF DEVELOPMENT RIGHTS USING SENDING AND RECEIVING AREAS AS PART OF A FUTURE LAND USE MAP AMENDMENT; PROVIDING FOR AMENDING POLICY I.6.3 OF THE FUTURE LAND USE ELEMENT TO CHANGE THE LOT ACREAGE STANDARD FROM FIVE ACRES TO TEN ACRES FOR THE LOT LENGTH TO WIDTH RATIO OF THREE TO ONE; PROVIDING FOR AMENDING POLICY I.6.5 OF THE FUTURE LAND USE ELEMENT TO REMOVE THE REQUIREMENT THAT HOUSING TYPES BE ORGANIZED AROUND A VILLAGE CENTER, REMOVE THE GROSS ACREAGE REQUIREMENT, MINIMUM NET DENSITY AND ASSOCIATED TABLE FOR A COASTAL VILLAGE; PROVIDING FOR AMENDING POLICY I.16.9 OF THE FUTURE LAND USE ELEMENT TO CHANGE THE DESCRIPTION OF THE REGIONAL EMPLOYMENT CENTER PLANNING AREA TO PROVIDE FOR RESIDENTIAL USES, LIST ADDITIONAL ALLOWED USES AND PROVIDE THAT A MINIMUM NUMBER AND MIX OF USES IS NOT REQUIRED IN CERTAIN PLANNING AREAS; PROVIDING FOR AMENDING POLICY I.16.10 OF THE FUTURE LAND USE ELEMENT TO REDUCE THE MINIMUM NET DENSITY IN THE COASTAL VILLAGE CENTER FROM SEVEN TO FIVE AND REDUCE THE MINIMUM NET DENSITY IN THE COASTAL VILLAGE FROM THREE TO TWO; PROVIDING FOR AMENDING TABLE I.1 OF THE FUTURE LAND USE ELEMENT TO REFLECT MINIMUM NET DENSITY CHANGES IN THE COASTAL VILLAGE AND PERCENTAGE REQUIREMENTS FOR CERTAIN USES IN THE REGIONAL EMPLOYMENT CENTER AND AMENDING THE FOOTNOTES TO ALLOW GOLF COURSES AS OPEN SPACE AREAS AND ALLOW VARIATIONS TO THE PERCENTAGES OF DEVELOPMENT TYPES WITHIN A PLANNING AREA; PROVIDING FOR AMENDING POLICY I.18.2 OF THE FUTURE LAND USE ELEMENT TO ADD THE REQUIREMENT FOR A COMPREHENSIVE PLAN AMENDMENT FOR DENSITY TRANSFER; PROVIDING FOR AMENDING POLICY I.18.9 OF THE FUTURE LAND USE ELEMENT TO REFLECT THE NAME CHANGE OF THE DEPARTMENT OF COMMUNITY AFFAIRS TO THE DEPARTMENT OF ECONOMIC OPPORTUNITY; PROVIDING FOR AMENDING TABLE I.2 OF THE FUTURE LAND USE ELEMENT TO ALLOW EDUCATIONAL USES IN THE PLANNING AREAS; PROVIDING FOR AMENDING TABLE I.2 OF THE FUTURE LAND USE ELEMENT TO ALLOW WAREHOUSING IN PLANNING AREAS 11, 12, 16 AND 18 AND TO CHANGE THE ALLOWABLE SQUARE FOOTAGE FOR MAXIMUM INDUSTRIAL/WAREHOUSING SQUARE FEET (2) IN AREA 11 FROM 600,000 TO 2,000,000 SQUARE FEET, IN AREA 12 FROM 1,000,000 TO 2,000,000 SQUARE FEET AND IN AREA 18 FROM 3,000,000 TO 5,600,000 SQUARE FEET; PROVIDING FOR AMENDING POLICY I.19.4 OF THE FUTURE LAND USE ELEMENT TO ADD WAREHOUSING AS A USE IN PLANNING AREAS 11, 12, 16 AND 18 AND ALLOW FOR THE REDISTRIBUTION BETWEEN THOSE PLANNING AREAS; PROVIDING FOR ADDING POLICY I.19.10 OF THE FUTURE LAND USE ELEMENT TO ALLOW AGRICULTURE AND SILVICULTURE USES IN ALL PLANNING AREAS SUBJECT TO COMPATIBILITY WITH DEVELOPMENT USES AND THE USE OF BEST MANAGEMENT PRACTICES; PROVIDING FOR AMENDING POLICY IV.2.4 OF THE SANITARY SEWER, SOLID WASTE, DRAINAGE, POTABLE WATER AND NATURAL GROUNDWATER AQUIFER RECHARGE ELEMENT TO ALLOW PACKAGE WASTEWATER FACILITIES ON AN INTERIM BASIS WHEN CENTRALIZED SANITARY SEWER IS NOT AVAILABLE WITHIN THE SWEETWATER RESORT COMMUNITY, COASTAL VILLAGES, COASTAL VILLAGE CENTERS AND SUBURBAN VILLAGES AND REGIONAL EMPLOYMENT CENTERS; PROVIDING FOR AMENDING POLICY IV.2.6 OF THE SANITARY SEWER, SOLID WASTE, DRAINAGE, POTABLE WATER AND NATURAL GROUNDWATER AQUIFER RECHARGE ELEMENT TO ALLOW PACKAGE FACILITIES ON AN INTERIM BASIS WHEN CENTRALIZED POTABLE WATER AND WASTEWATER SYSTEMS ARE NOT AVAILABLE WITHIN URBAN PLANNING AREAS; PROVIDING FOR AMENDING POLICY IV.5.2 OF THE SANITARY SEWER, SOLID WASTE, DRAINAGE, POTABLE WATER AND NATURAL GROUNDWATER AQUIFER RECHARGE ELEMENT TO SPECIFY THAT RESIDENTIAL DENSITIES IN EXCESS OF TWO DWELLING UNITS PER ACRE BUT LESS THAN OR EQUAL TO FOUR DWELLING UNITS PER ACRE MUST BE LOCATED WITHIN AREAS SERVED BY CENTRALIZED POTABLE WATER SYSTEMS; AND RESIDENTIAL DENSITIES IN EXCESS OF FOUR DWELLING UNITS PER ACRE MUST BE LOCATED WITHIN AREAS SERVED BY CENTRALIZED POTABLE WATER AND CENTRALIZED SANITARY SEWER SYSTEMS TO ADD THE STATEMENT EXCEPT AS OTHERWISE PROVIDED IN THE COMPREHENSIVE PLAN; PROVIDING FOR AMENDING POLICY V.2.4 OF THE CONSERVATION ELEMENT OF THE COMPREHENSIVE PLAN TO CHANGE THE 35-FOOT NATURAL BUFFER AROUND ALL WETLANDS TO A 25-FOOT BUFFER; PROVIDING FOR AMENDING POLICY V.4.1 OF THE CONSERVATION ELEMENT OF THE COMPREHENSIVE PLAN TO CHANGE THE 35-FOOT NATURAL BUFFER AROUND ALL WETLANDS TO A 25-FOOT BUFFER; PROVIDING FOR AMENDING GOAL VIII, OBJECTIVE VIII.1, POLICY VIII.4.1 AND THE IMPLEMENTATION LONG TERM LIST OF IMPROVEMENTS OF THE CAPITAL IMPROVEMENTS ELEMENT TO REMOVE THE FINANCIALLY FEASIBLE REFERENCE; PROVIDING FOR AMENDING THE CONCURRENCY MANAGEMENT SYSTEM OF THE CAPITAL IMPROVEMENTS ELEMENT TO STATE THAT THE COUNTY OPTS OUT OF THE PARKS AND RECREATIONAL FACILITY CONCURRENCY AND THE TRANSPORTATION CONCURRENCY REQUIREMENTS; PROVIDING FOR AMENDING THE CONCURRENCY DETERMINATION PROCEDURES CAPITAL IMPROVEMENTS ELEMENT TO DELETE REFERENCE TO PARKS AND RECREATIONAL FACILITY CONCURRENCY AND TRANSPORTATION CONCURRENCY; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE

The public hearing may be continued to one or more future dates. Any interested party shall be advised that the date, time and place of any continuation of the public hearing shall be announced during the public hearing and that no further notice concerning the matter will be published.

At the aforementioned public hearing, all interested persons may appear and be heard with respect to the amendment and the ordinance adopting said amendment on the date, time and place as referenced above.

Copies of the amendment and the ordinance adopting said amendment are available for public inspection at the Office of the County Administrator, Administrative Complex, located at 201 East Green Street, Perry, Florida, during regular business hours.

All persons are advised that if they decide to appeal any decision made at the above referenced public hearing, they will need a record of the proceedings, and that, for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Persons with disabilities requesting reasonable accommodations to participate in this proceeding should contact 352.469.3169 (Voice & TDD) or via Florida Relay Service 800.955.8771.

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TAYLOR COUNTY BOARD OF COMMISSIONERS

County Commission Agenda Item

SUBJECT/TITLE:

Board to hold the second of two public hearings at 5:35 pm to discuss and receive public input for the possible grant submission for the upcoming funding cycle of the Community Development Block Grant (CDBG) Program.

MEETING DATE REQUESTED:

November 19, 2013

Statement of Issue: Board to hold the second of two public hearings to discuss and receive public input for the upcoming CDBG funding cycle. The first public hearing was held September 17, 2013 and the Board approved moving forward with submission of grant application requesting funding in the amount of \$750,000 for housing rehabilitation assistance for very low, low, and moderate income residents of Taylor County.

Recommended Action: Approval to submit grant application for the 2013 CDBG funding cycle requesting funding in the amount of \$750,000 to be used for housing rehabilitation assistance.

Fiscal Impact: The County will be requesting funding assistance in the amount of \$750,000. The County will be providing a match of \$125,000 which has been set aside with SHIP housing funds. These are state funds and can be used for a match for CDBG funds which are federal funds. No additional match will be required from the County.

Budgeted Expense: Y/N

Submitted By: Melody Cox

Contact: Melody Cox

SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

History, Facts & Issues: The Florida Department of Economic Opportunity, Community Development Block Grant Program funding cycle will soon be open. This grant can be used for Housing Rehabilitation for very low, low, and moderate income homeowners, Neighborhood Revitalization, Commercial Revitalization, and Economic Development. Per input received at the first public hearing, Grants staff has been working with Jordan & Associates to move

forward with the submission of a Housing Rehabilitation grant application if approved by the Board at this public hearing.

Submitting grant application requesting funding assistance through the housing rehabilitation program will have no negative impact on the County being eligible to submit application for economic development and job creation programs.

Attachments: Not Applicable

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN, THAT THE TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS WILL HOLD A PUBLIC HEARING, TUESDAY, NOVEMBER 19, 2013, AT 5:40 P.M., TO RECEIVE PUBLIC INPUT AND NOTIFY THE PUBLIC OF THE AVAILABILITY OF AN ADDITIONAL \$500,000 LEGISLATIVE APPROPRIATION FOR ARTIFICIAL REEF CONSTRUCTION DURING FISCAL YEAR 2013/2014 AND TAYLOR COUNTY BOARD OF COMMISSIONERS IS CONSIDERING SUBMITTING GRANT APPLICATION TO FLORIDA FISH AND WILDLIFE CONSERVATION COMMISSION REQUESTING A PORTION OF THESE FUNDS FOR IMPROVEMENTS TO PERMITTED REEF LOCATED OFF THE COASTLINE OF TAYLOR COUNTY.

ALL MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND. NOTICE IS FURTHER HEREBY GIVEN, PURSUANT TO FLORIDA STATUTE 286.0105, THAT ANY PERSON OR PERSONS DECIDING TO APPEAL ANY MATTER CONSIDERED AT THIS MEETING WILL NEED A RECORD OF THE HEARING AND MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

**THE PUBLIC HEARING WILL BE HELD IN THE
TAYLOR COUNTY ADMINISTRATIVE COMPLEX
BOARD OF COMMISSIONERS MEETING ROOM
201 E. GREEN STREET
PERRY, FLORIDA 32347**

**ALL PERSONS INTERESTED IN THIS MATTER SHOULD BE
GOVERNED BY THIS PUBLIC NOTICE**

ADDITIONAL INFORMATION MAY BE OBTAINED FROM:

**GEOFF WALLAT, MARINE & NATURAL RESOURCES EXTENSION AGENT
UNIVERSITY OF FLORIDA – TAYLOR COUNTY
850-838-3508 EXT. 305
gwallat@ufl.edu**

**DATED THIS 6th. DAY OF NOVEMBER, 2013
BOARD OF COUNTY COMMISSIONERS
TAYLOR COUNTY, FLORIDA**



**SUPPLEMENTAL CALL
FOR ARTIFICIAL REEF CONSTRUCTION
GRANT APPLICATIONS
FOR FISCAL YEAR 2013-2014**



**FLORIDA FISH AND WILDLIFE CONSERVATION COMMISSION (FWC)
DIVISION OF MARINE FISHERIES MANAGEMENT**

The Florida Artificial Reef Program within the FWC Division of Marine Fisheries Management announces the availability of an additional \$500,000 in state saltwater fishing license revenues for artificial reef related activities during the 2013/14 fiscal year. These additional funds were made available through a special appropriation during the 2013 Florida legislative session to increase funding for artificial reef construction.

The attached supplemental application form is consistent with "The Florida Artificial Reef Program" rule, Chapter 68E-9 FAC. As in prior artificial reef grant announcements, the funding cap is \$60,000 and any project request greater than \$60,000 will require additional information pursuant to Chapter 68E-9.006.

One application is enclosed with this announcement for general artificial reef *construction*. Only one application will be accepted from a given applicant. Eligible applicants include local coastal governments, State of Florida public universities and certain nonprofit organizations (one of whose principle charges as stated in By-laws or Articles of Incorporation is the construction and/or monitoring of artificial reefs), pursuant to Chapter 379.249, F.S. and according to the provisions of Chapter 68E-9 FAC. Other interested entities would need to work in partnership or be subcontracted by an eligible applicant entity.

If multiple entities are submitting the same application from within the same county geographic boundaries, the highest ranked single project from within the county will be selected for that category.

**Applications must be received no later than
Friday, November 22, 2013, by 5 p.m.**

Artificial reef *construction* applications will not be considered unless accompanied by documentation of permits valid through December 31, 2014, or documentation of completed permit application or time extension request to allow construction through December 31, 2014 submitted to the Army Corps of Engineers by November 22, 2013.

Any previously unsubmitted Materials Placement Reports (i.e. both grant and non-grant funded) must accompany all applications for all reef construction projects completed by the applicant during the previous fiscal year (as required by Federal artificial reef permit conditions).

Grants are awarded on a competitive basis. Competition for grant funding is expected to be high for the anticipated \$500,000 supplemental funding. This supplemental RFP for FY 2013/14 is in addition to the upcoming annual RFP announcement (FY 2014/15) scheduled to be announced in January of 2014. The evaluation and ranking of applications is accomplished through a numerical rating process involving multiple independent reviewers and based directly on the provisions of Chapter 68E-9.005 FAC.

Applicants should be aware that the FWC requires grant recipients to provide a substantial amount of contract management and project oversight, including direct supervision of all subcontractors. For any additional information regarding the artificial reef grants program, please contact Jon Dodrill, Bill Horn, or Keith Mille at the letterhead address listed below or by telephone at (850) 487-0554. Applicants are strongly encouraged to contact staff for pre-application consultation prior to submittal.

Notification of conceptual grant awards will take place by December 22, 2013.

Applications should be sent to the Artificial Reef Program at one of the following addresses:

620 South Meridian Street, Box # 4B2, Tallahassee, Florida 32399-1600 (mail)
2590 Executive Center Circle East, Berkeley Building, Suite 203, Tallahassee, Florida 32301 (courier)



FWC DIVISION OF MARINE FISHERIES MANAGEMENT

ARTIFICIAL REEF CONSTRUCTION GRANT APPLICATION

Applicant				Project Manager			
Name of local coastal government, university, or eligible not-for-profit corporation				Printed Name, Title			
Mailing Address				Mailing Address			
Physical Address, for courier service, with zip code (if different than mailing address)				Physical Address, for courier service, with zip code (if different than mailing address)			
City	State	Zip Code		City	State	Zip Code	
Telephone ()	Fax ()			Telephone ()	Fax ()		
FEID Number				Email address			

I hereby certify that all information submitted with this application is true and complete to the best of my knowledge.

_____ Signature of Applicant	_____ Date	_____ Printed Name and Title
---------------------------------	---------------	---------------------------------

Project Description		
Name of Proposed Reef Project: _____		
Types of Material Proposed for Deployment: _____		
Amount of Material (tons), and/or Number of Module Units Proposed for Deployment: _____		
Proposed Coordinates LAT/LON decimal minutes: _____		Depth (ft.): _____
Grant Funds Requested: \$ _____	Matching Funds (Cash Only): \$ _____ <small>(attach letter stating cash match amount)</small>	Total Project Cost: \$ _____

Artificial Reef Site Permit Information	
(to be provided for each permitted site to be used, <i>permits must be valid through August 31, 2013</i>)	
Name of Permit Holder: _____ <small>(if different than applicant, attach a letter of authorization from the permit holder to use the site)</small>	
Name of Permitted Site: _____	
<input type="checkbox"/> Check here if the permitted site is located in State waters	
USACOE Permit Number:	Issued: / / Expires: / /
FDEP Permit Number: <small>(for sites located State waters)</small>	Issued: / / Expires: / /
<input type="checkbox"/> Check here if information for additional permitted sites is attached.	

ALL APPLICANTS MUST SUBMIT RESPONSES TO THE FOLLOWING AS ATTACHMENTS CORRESPONDING TO THE INDICATED NUMBERS:

Attached

FWC use only

Project Site Selection and Environmental Assessment

1. A general location map using the most recent NOAA nautical chart showing:
 - a. The chart name, chart number, and date of chart;
 - b. The coastline adjacent to the proposed deployment location;
 - c. The bearing and distance (in nautical miles) from a described navigational marker or distinctive topographical feature (e.g. mouth of inlet) to the proposed deployment location.....(a-c, required documentation)
2. An accurate and legible site-specific map (recommended on 8 1/2 x 11 paper) of the proposed deployment area showing:
 - a. Compass rose with a north arrow, scale, and legend;
 - b. Name of permitted site;
 - c. Dimensions (in feet) of the permitted site (length/width for polygons, radius for circular sites);
 - d. Area of the permitted site in acres and/or square nautical miles;
 - e. Center and corner coordinates in latitude/longitude format as described in the Army Corps of Engineers permit;
 - f. Directional orientation of permitted site in relation to the compass rose;
 - g. Overlay of the permit corner coordinates with the most recent NOAA nautical chart and *compare the permit corner coordinates with the charted permit area. Discuss any discrepancies between the NOAA charted site and the permit*;
 - h. Minimum and maximum water depths (feet, MLW) for the permitted site;
 - i. All previous public reef deployments in the permitted site and the proposed deployment with a reference number for each;
 - j. A table (on a separate page) which lists by reference number the deployment date, type, amount of materials, and coordinates in latitude/longitude for each prior deployment and the proposed deployment in the permitted site.
 - k. The location of the closest natural habitats (e.g., hardbottom) to the deployment site.....(a-k, required documentation)
3. The results and a discussion of a bottom survey for the proposed deployment site which includes the date the survey was accomplished, the type of survey used (visual or fathometer), an estimate of the total area surveyed (in square feet) and a description of the sediments or occurrence of natural hardbottom and/or existing artificial reefs observed. Provide confirmation that there is no natural hardbottom or seagrass habitat within 150 ft. of the deployment site. Note: visual surveys by SCUBA are required at depths of 100 fsw or less.....(up to four points)
4. An environmental assessment that justifies the project site based upon minimum environmental impact. The environmental assessment should include a description of potential onsite, offsite, and cumulative impacts of the proposed artificial reef construction project on vegetation, threatened or endangered species, fisheries, wildlife, water quality, and cultural resources.....(up to five points)
5. A discussion of the availability of other relevant prior biological, or environmental data associated with the proposed reef site or general reef vicinity.....(up to four points)
6. A discussion of the range of wave height, current velocity, temperature, salinity, visibility, tidal range, and other physical oceanography conditions and how those factors may affect the project.....(up to five points)
7. Material Placement Report Forms for any previously unsubmitted non-FWCC funded public reef projects completed during the last calendar year (as required by Federal Permit conditions), listed by material type and deployment date.....(Statute requirement)
8. The number of existing artificial reef deployments (materials) within a 0.25 nm radius of the proposed project. Depict each deployment on the site-specific drawing required in number 2(i) above (more points awarded for fewer deployments).....(up to four points)

Project Objectives

9. Specific, well defined and measurable objectives to gauge the success of the project.....(up to four points)

Attached**FWC use only**

10. A plan to measure the success of project objective achievement(up to five points)

Project Design

11. A detailed description and discussion of the reef design and configuration, habitat complexity, interstitial spaces, surface area, material placement and positioning.....(up to ten points)

12. A demonstration of the durability and stability of the reef material at the depth proposed for placement based on prior field evaluations or stability analyses.....(four points)

Project Planning and Management

13. A project timeline and construction schedule.....(required documentation)

14. Number of staff and percentage of time available to undertake administrative and field aspects of project, including subsequent monitoring and assessment.....(up to five points)

15. A written artificial reef monitoring and assessment plan, if available.....(up to five points)

16. A five year local artificial reef management plan which shows linkage with the proposed project, if available.....(up to five points)

17. A demonstration of involvement with a marine advisory board with input on artificial reef issues, if available. Include a listing of marine advisory board members, and a copy of the most recent meeting minutes regarding the proposed project.....(two points)

18. One complete copy of each active ACOE and DEP permit with accompanying permit conditions applicable to the project.....(permit requirement)

Local Demand and Public Access

19. A demonstration of public support for the proposed artificial reef project, based upon written letters or resolutions of support less than six months old.....(up to five points)

20. The presence of at least one navigable inlet access point within 20 nautical miles of the project site (list the number of).....(three points)

Material Transport and Ownership

21. A plan to address logistics, coordination, staging area availability, material location, and material transport and handling.....(up to five points)

22. Assurance of the availability of reef material for the proposed project, with an itemized list describing the materials proposed to be deployed.....(three points)

23. Proof of ownership. For all proposed reef materials, indicate whether the reef material has already been purchased or donated (including letter(s) of verification).....(permit requirement)

Project Practicality

24. An approximate estimate of handling and transportation cost per ton for secondary use materials, and/or purchase, handling, and transportation cost per unit for pre-fabricated materials. Discuss the extent to which the project is physically and economically feasible based upon the project description and the requested project funding.....(up to five points)

25. The percentage financial match of the project. Although providing cash match funds is not required, the commitment to provide funds to help construct the proposed artificial reef will be ranked in proportion to the percentage match of the project.....(up to four points)

Attached

FWC use only

26. The applicant's total artificial reef construction/monitoring budget (excluding funds requested from this grant) for the current calendar year including a description and amounts of additional funding by funding source.....(information only, no points)

☐☐☐☐

Non-profit Eligibility Verification

27. Documentation of 501(c)(3) tax status from the Internal Revenue Service.(Statute requirement)

☐☐☐☐

28. Documentation of the corporation's By-laws and/or Articles of Incorporation which include artificial reef monitoring and/or development as an objective.....(Statute requirement)

☐☐☐☐

Procurement of Commodities or Contractual Services Verification

29. Documentation of the intended means which commodities or contractual services will be procured, pursuant to the requirements of Section 287.057, Florida Statutes. For Agreements in the amount of \$35,000 or less, grantees will be required to obtain a minimum of two written quotes for any subcontracts. For Agreements in excess of \$35,000, grantees will be required to publicly advertise and send bid specifications to a minimum of five potential subcontractors. For any Agreement requesting the use a sole source vendor, provide clear justification (in the response to this item) for Commission review and approval(Statute requirement)

☐☐☐☐

THE FOLLOWING ADDITIONAL ITEMS WILL BE DETERMINED BY FWCC:

30. Overall quality of application preparation and accuracy..... (up to four points)

☐☐☐

31. The project is an innovative project or designed to provide future monitoring potential..... (up to five points)

☐☐☐

32. Estimated percent coverage of natural hardbottom in the multi-county area. More points allotted to lesser coverage.....(up to eight points)

☐

33. Number of recreational boats 16 feet long or longer registered in the affected County.....(up to five points)

☐

34. Number of one-year resident and nonresident recreational fishing license holders in the affected county..... (up to five points)

☐

35. Number of charter/head boats in the affected county.....(up to five points)

☐

36. The applicant is located in an economically depressed rural coastal county.....(five points)

☐

37. First time participation in the program by the applicant.....(five points)

☐

38. The applicant's historic ability to ensure timely project completion, and compliance with grant agreement terms and conditions based upon the most recent grant agreement performance.....(up to five points)

☐

TAYLOR COUNTY BOARD OF COMMISSIONERS

County Commission Agenda Item

SUBJECT/TITLE:



Meeting Date:

Statement of Issue:

REQUEST TO SPEAK TO COMP PLAN

CHANGE

Recommendation:

Fiscal Impact:

\$ - 0 -

Budgeted Expense:

Yes

☐

No

☐

N/A

☒

Submitted By:

BOB ROOT

Contact:

VELINDA ROOT / SPEAKER

SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

History, Facts & Issues:

VELINDA ROOT TO SPEAK ABOUT

CHANGES PROPOSED TO COMP. PLAN.

WILL NEEDED APPROX 10 MINUTRS TO

PRESNT

Options:

1.

2.

Attachments:

1.

2.

TAYLOR COUNTY BOARD OF COMMISSIONERS

County Commission Agenda Item

SUBJECT/TITLE:



THE BOARD TO CONSIDER APPROVAL OF A RESOLUTION
DECLARING THE MONTH OF NOVEMBER AS PANCREATIC
CANCER AWARENESS MONTH IN TAYLOR COUNTY, AS
AGENDAED BY MARIAN PALMA CARDONA, PANCREATIC
CANCER ACTION NETWORK

MEETING DATE REQUESTED:

NOVEMBER 19, 2013

Statement of Issue: THE BOARD TO APPROVE A RESOLUTION

Recommended Action: APPROVE

Fiscal Impact: N/A

Budgeted Expense: N/A

Submitted By: MARIAN PALMA CARDONA

Contact: MARIANCARDONA@CFL.RR.COM

SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

History, Facts & Issues: SEE ATTACHED LETTER. THE BOARD HAS APPROVED
SIMILAR RESOLUTIONS FOR THE PREVIOUS 2 YEARS.

Options: APPROVE/NOT APPROVE

Attachments: RESOLUTION
REQUEST LETTER

RESOLUTION

A RESOLUTION DECLARING THE MONTH OF NOVEMBER AS "PANCREATIC CANCER AWARENESS MONTH" IN TAYLOR COUNTY.

WHEREAS, in 2013, an estimated 45,220 people will be diagnosed with pancreatic cancer in the United States and 38,460 will die from the disease; and

WHEREAS, pancreatic cancer is one of the deadliest cancers, is the fourth leading cause of cancer death in the United States, and is the only major cancer with a five-year relative survival rate in the single digits at just six percent; and

WHEREAS, when symptoms of pancreatic cancer present themselves, it is late stage, and 73 percent of pancreatic cancer patients die within the first year of their diagnosis while 94 percent of pancreatic cancer patients die within the first five years; and

WHEREAS, approximately 2,770 deaths will occur in Florida in 2013; and

WHEREAS, the incidence and death rate for pancreatic cancer are increasing and pancreatic cancer is anticipated to move from the fourth to the second leading cause of cancer death in the U.S. by 2020; and

WHEREAS, the U.S. Congress passed the Recalcitrant Cancer Research Act last year, which calls on the National Cancer Institute to develop a scientific frameworks, or strategic plans, for pancreatic cancer and other deadly cancers, which will help provide the strategic direction and guidance needed to make true progress against these diseases; and

WHEREAS, the Pancreatic Cancer Action Network is the national organization serving the pancreatic cancer community in Taylor County and nationwide through a comprehensive approach that includes public policy, research funding, patient services, and public awareness and education related to developing effective treatments and a cure for pancreatic cancer; and

WHEREAS, the Pancreatic Cancer Action Network and its affiliates in Taylor County support those patients currently battling pancreatic cancer, as well as to those who have lost their lives to the disease, and are committed to nothing less than a cure; and

WHEREAS, the good health and well-being of the residents of Taylor County are enhanced as a direct result of increased awareness about pancreatic cancer and research into early detection, causes, and effective treatments; and

THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Taylor County, Florida, that the month of November 2013 is designated as "Pancreatic Cancer Awareness Month" in Taylor County.

PASSED in regular session this 19th day of November, 2013.

BOARD OF COUNTY COMMISSIONERS
TAYLOR COUNTY, FLORIDA.

BY: _____
Chair

ATTEST:

ANNIE MAE MURPHY, Clerk

Dustin Hinkel

From: Marian Palma Cardona <mariancardona@cfl.rr.com>
Sent: Tuesday, November 05, 2013 12:09 AM
To: Dustin Hinkel
Subject: Proclamation Request - November is Pancreatic Cancer Awareness Month
Attachments: 2013 Taylor County Proclamation.docx

Importance: High

As I have in prior years, I am writing on behalf of the Pancreatic Cancer Action Network and the estimated 38,460 Americans who will die of pancreatic cancer in 2013, approximately 2,770 of whom live in Florida. In 2013, pancreatic cancer will afflict more than 45,220 Americans, 73% of whom will die within one year of their diagnosis, and 94% of whom will die within five years. We appreciate your past support with this endeavor and hope you will continue to further our cause. Our goal is to spread awareness throughout the State of Florida. It is important to get each county involved in raising awareness which will, in turn, raise funds, lead to more scientific breakthroughs and finally, treatments and a cure.

My husband, Danny, died of pancreatic cancer in 2002, within 3 months of being diagnosed. The statistics have not changed since his death, or for that matter, in the last 40 years. I am volunteering for this cause as I do not want other families to go through what my family had to endure. We fight to ensure that a diagnosis of pancreatic cancer will no longer be a death sentence.

To date, pancreatic cancer is the fourth leading cause of cancer death in the United States, and it is the only major cancer with a five-year relative survival rate in the single digits at just six percent. Furthermore, there has been little improvement in the survival rates over the last forty years. We need your help to shine a spotlight on this disease and finally make progress in developing treatments and early detection tools. By issuing a proclamation supporting the observance of November 2013 as Pancreatic Cancer Awareness Month in your County, you can help us to raise awareness in your community.

I have attached a draft of the proclamation text for your review. I am happy to provide additional official Pancreatic Cancer Action Network material, including pancreatic cancer facts and statistics and National Cancer Institute (NCI) funding information, upon request.

Ideally, the proclamation can be issued in November. I realize your meetings are scheduled far in advanced and are likely already booked for November. I apologize for my late request. If it will simplify matters, please mail the proclamation to:

Mrs. Marian Palma Cardona
4250 Waterside Point Circle
Orlando, FL 32829

Please contact me at 407-286-6114 or mcardona@pancanvolunteer.org with any questions. I look forward to working with you to issue a proclamation that will recognize November as Pancreatic Cancer Awareness Month and bring much needed attention to this deadly disease. Thank you in advance for your time and consideration regarding this important issue.



Marian Palma Cardona
mcardona@pancanvolunteer.org
Pancreatic Cancer Action Network
Central Florida Affiliate
Education & Outreach Coordinator

Enclosure:
Draft Proclamation

TAYLOR COUNTY BOARD OF COMMISSIONERS

County Commission Agenda Item

SUBJECT/TITLE:



Forest Capital Museum State Park -Draft Plan Update

Meeting Date:

November 19, 2013

Statement of Issue: Presentation to the Board of County Commissioners: Update to the Unit Management Plan for the Forest Capital Museum State Park by the Department of Environmental Protection, Division of Recreation and Parks, Office of Park Planning.

Recommendation: **Approve the Unit Management Plan for Forest Capital Museum State Park**

Fiscal Impact: \$ 0 **Budgeted Expense:** Yes ☐ No ☐ N/A ☒

Submitted By: Department of Environmental Protection, Division of Recreation and Parks, Office of Park Planning.

Contact: Enid Ehrbar, enid.ehrbar@dep.fl.us, or phone 850-245-3051

SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

History, Facts & Issues: The Division of Recreation and Parks is charged with updating state park plans at least every 10 years. The park property is owned by Taylor County, although the lease agreement is with the Taylor County Development Authority. The Division has been working to update the plan for the Forest Capital Museum State Park and would like to present the draft plan to the County for their review and approval. Staff anticipates the presentation will not exceed 15 minutes.

Options:

1. Approve draft plan for Forest Capital Museum State Park
2. Do not approve plan for Forest Capital Museum State Park, offer suggestions.

Attachments:

1. Draft Unit Management Plan for Forest Capital Museum State Park
2. PowerPoint presentation for Forest Capital Museum State Park Plan update

Florida Department of Environmental Protection



Division of Recreation and Parks



Forest Capital Museum State Park

PUBLIC WORKSHOP
October 28, 2013, 7:00 PM

Taylor County Extension Office, 203 Forest Park Drive
Perry, Florida





Meeting Overview



- 7:00 Welcome and Introductions
- 7:15 Presentation of the Unit Management Plan for Forest Capital Museum State Park
- 7:45 Public Comment
- 8:45 Summary of Discussion
- 9:00 Adjourn

Objectives:

- To present the unit management planning process and draft plan update for Forest Capital Museum State Park.
- To solicit public input on the draft management plan update, including resource management and the interpretive and recreational facilities and programs at the park.



The Florida State Park System



- 161 state parks and 10 state trails, located from Pensacola to Key West, encompassing nearly 800,000 acres
- State parks are open to the public 365 days a year from 8:00 a.m. to sunset
- Over 25 million visitors annually
- Statewide direct economic impact of over \$1 billion in fiscal year 2011-2012
- Over 27,000 volunteers contribute over 1.3 million hours of volunteer service every year



Management Planning Process



- Inventory Natural and Cultural Resources
- Draft Resource Management Component
- Division Staff Park Planning Meeting
- Draft Park Goals and Objectives
- Draft Land Use Component
- Division Review
- Public Workshop
- Presentation to County Commission

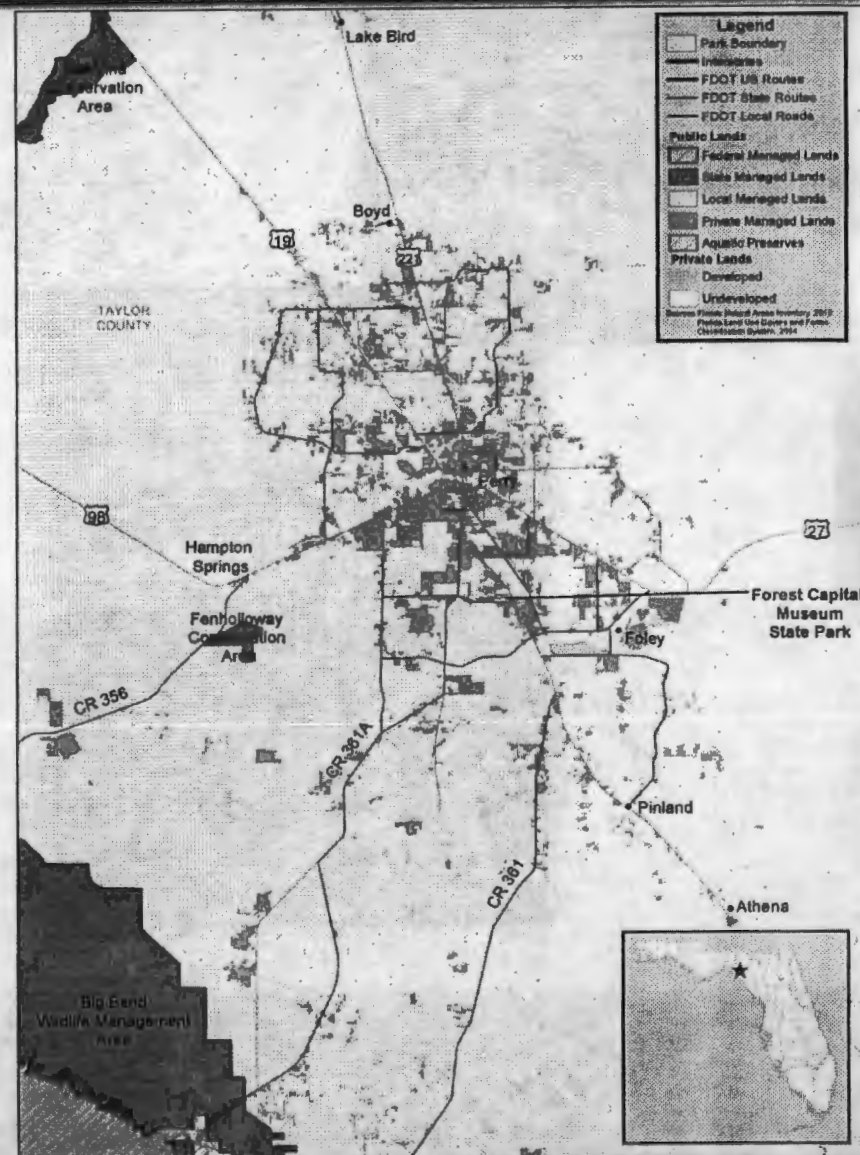


The Park and Region



Forest Capital Museum State Park

- Located in Taylor County about 0.3 miles south of the city limits of Perry. Access to the park is from US Hwy 19/98 Alternate 27.
- The park is comprised of approximately 14 acres.
- The park provides resource-based recreation opportunities including picnicking and historical interpretation.
- The park is near the Econfina Conservation Area north of the park on US 19, the Fenholloway Conservation area west of the park and the Big Bend Wildlife Management Area southwest of the park at the Gulf of Mexico.
- Approximately 34,000 visitors came to Forest Capital Museum State Park last fiscal year (2011/12), providing approximately \$1.6 million in direct local economic impact and 32 jobs.





Facts and Figures



Forest Capital Museum State Park

- Taylor County Development Authority conveyed management to DRP in 1967 under a 50 year agreement which expires in 2017 .
- The DRP manages the park for the purpose of providing outdoor nature based recreation and historical interpretation of cultural resources.





Facts and Figures



Forest Capital Museum State Park

- The Park dedicated to educating visitors about Florida's forests and many forest-dependent industries, including the production of timber, turpentine, and other forest-derived products.
- The park presents a complex of authentic and replica pioneer structures characteristic of a Florida cracker homestead in the mid-19th and early-20th centuries.
- The park contains one of Florida's "Moon Trees," a [native] loblolly pine, which was grown from a seed that traveled to the moon and ties the past history of the area to the future.





Cultural and Natural Resources





Cultural Resources



- Total of 10 cultural sites
 - The Whiddon Cracker Cabin was built in 1864. Three other structures, the Corn Crib, Split Rail Fence & Perry Outhouse are also of this period.
- Site condition
 - 8 are good, 2 are fair
 - The Whiddon Cracker Cabin needs to be evaluated for structural integrity



Whiddon Cracker Cabin



Cultural Resources Historic Structures



Split Rail Fence



Perry Outhouse



Chicken Coop



Cultural Resources



- Forest Capital Museum
 - The only museum in Florida dedicated to forestry & forest products.
 - The collection contains a wonderful turpentine camp diorama, examples of household products derived from wood & forest natural history displays.
 - The museum needs to be updated to depict forestry today in Florida.



Turpentine
Camp
Diorama



Cultural Resources



- The Whiddon Cracker Cabin
 - Contains collection items depicting life in the late 1800's in Florida.
 - The collection needs regular archival cleaning.



Whiddon
Cabin Interior



Natural Resources



- A total of 0 natural communities
 - 3 altered land cover types; Successional Hardwood Forest, Ditch & Developed
- Unique features of the park include:
 - The Moon Tree
 - Old cat-faced longleaf pine trees
- The old longleaf pines are a living example of the main timber species in Florida:
 - Provide a period appropriate setting for the cabin
 - Offer an interpretive link between the museum and the cracker homestead.



Old Longleaf Pines



Natural Resources Imperiled Species



Kalmia latifolia
Photo by Dennis Girard



Mountain Laurel

Florida Flame
azalea

Rhododendron austrinum

Photo by Walter Hodge
USF Herbarium Slide Collection





Cultural & Natural Resource Management Objectives



- Protect water quality and quantity in the park and restore hydrology to the greatest extent feasible.
 - Conduct an assessment of the park's hydrological restoration needs
 - Evaluate soil erosion in the park & collaborate with the county to reduce stormwater flow within the park.
- Protect the longleaf pine regeneration to ensure a future longleaf pine canopy within the park.
- Annually treat all invasive exotic plants within the park.
- Assess all cultural resources annually.
 - Update the Whiddon Cracker Cabin FMSF.
- Bring the Whiddon Cracker Cabin & the Corn Crib to good condition.
 - Repair the roof and fire place hearths.
 - Stabilize the cabin.
 - Evaluate structures for termites & treat as needed.
- Develop a Scope of Collections Statement for the park.



Cultural & Natural Resource Accomplishments



Documented & maintained
the collections



Regenerated longleaf pines



Re-chinked the chimney



Conceptual Land Use Plan



Defining the Vision

The objective in park planning is to achieve BALANCE between preserving natural conditions and providing public access for recreation purposes.



With emphasis on:

Natural and cultural resource-based enjoyment (nature study, historic interpretation, wildlife observation, etc.)

AND

Fully compatible active pursuits (hiking, picnicking, boating, etc.)

Interpretive programming concerning the natural and cultural attributes of a property.



Conceptual Land Use Plan



Defining the Vision

- Expand recreational and interpretive opportunities provided at Forest Capital State Park.
- Improve the entry way experience into the park.
- Continue to protect, preserve and restore the park's cultural resources, which are representative of Florida's pioneer heritage.
- Support park management by adding operations, and maintenance facilities.





Conceptual Land Use Plan



Improvements and New Facilities

- Add new interpretive/walking trail on perimeter of the park
- Enhance the entrance to the park through landscaping and limited signage
- Update exhibits and content of the museum while maintaining the current unique components
- Add new interpretive and educational programs related to the Cracker homestead





Conceptual Land Use Plan



Improvements and New Facilities

- Improve the circulation plan to better guide visitors through the museum and Cracker Homestead
- Add operations and maintenance facilities:
 - New Restroom
 - Maintenance Shop
 - Develop dedicated RV/Camp site for Volunteers
 - Add interpretive signs and kiosk



Florida Department of Environmental Protection



Division of Recreation and Parks



Forest Capital Museum State Park

Questions? Comments?

enid.ehrbar@dep.state.fl.us



Forest Capital Museum State Park

Workshop Draft Unit Management Plan

**STATE OF FLORIDA
DEPARTMENT OF ENVIRONMENTAL PROTECTION**

**Division of Recreation and Parks
October 16, 2013**



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INTRODUCTION

The Forest Capital Museum State Park is located in Taylor County about 0.3 miles south of the city limits of Perry(see Vicinity Map). Access to the park is from US Hwy 19/98 Alternate 27(see Reference Map).

On January 11, 1967, the Taylor County Development Authority conveyed management authority of Forest Capital Museum State Park to the state agency presently known as Department of Environmental Protection, Division of Recreation and Parks (DRP). Forest Capital Museum State Park comprises 13.93 acres.

According to the lease agreement, the state holds, occupies, and uses Forest Capital Museum State Park for public park purposes. The lease is for fifty (50) years, and it expires on January 10, 2017. At Forest Capital Museum State Park, public outdoor recreation and conservation is the designated single use of the property (see Addendum 1). There are no legislative or executive directives that constrain the use of this property.

PURPOSE AND SIGNIFICANCE OF THE PARK

The purpose of Forest Capital Museum State Park is to provide a public park and museum for educational and park-related purposes. The park provides opportunities for resource-based public outdoor recreation, including picnicking and historical interpretation.

Park Significance

- The park's museum is dedicated to educating visitors about Florida's forests and many forest-dependent industries, including the production of timber, turpentine, and other forest-derived products.
- The park presents a complex of authentic and replica pioneer structures characteristic of a Florida cracker homestead in the mid-19th and early-20th centuries, as well as a stand of old long leaf pine that provide additional opportunities to interpret Florida's forestry industry.
- The park contains one of Florida's "Moon Trees," a [native] loblolly pine, which was grown from a seed that traveled to the moon during one of the lunar expeditions and ties the past history of the area to the future.

Forest Capital Museum State Park is classified as a STATE PARK in the DRP's unit classification system. In the management of a STATE PARK a balance is sought between the goals of maintaining and enhancing natural conditions and providing various recreational opportunities. Natural resource management activities are aimed at management of natural systems. Development in the park is directed toward providing public access to and within the park, and to providing recreational facilities, in a

reasonable balance, that are both convenient and safe. Program emphasis is on interpretation on the park's natural, aesthetic and educational attributes.

PURPOSE AND SCOPE OF THE PLAN

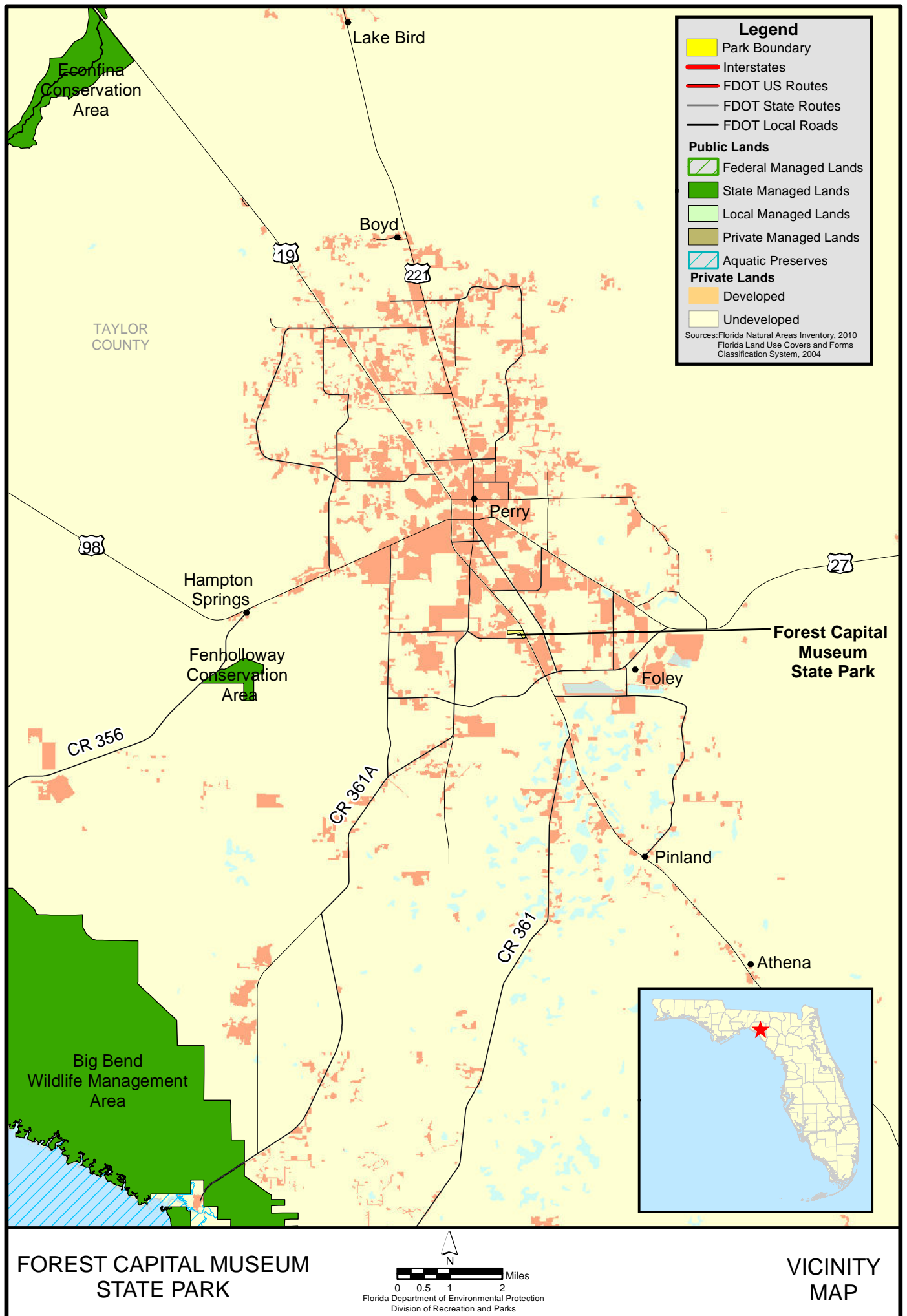
This plan serves as the basic statement of policy and direction for the management of Forest Capital Museum State Park as a unit of Florida's state park system. It identifies the goals, objectives, actions and criteria or standards that guide each aspect of park administration, and sets forth the specific measures that will be implemented to meet management objectives and provide balanced public utilization. The plan is intended to meet the requirements of Sections 253.034 and 259.032, Florida Statutes, Chapter 18-2, Florida Administrative Code, and is intended to be consistent with the State Lands Management Plan. With approval, this management plan will replace the 2002 approved plan.

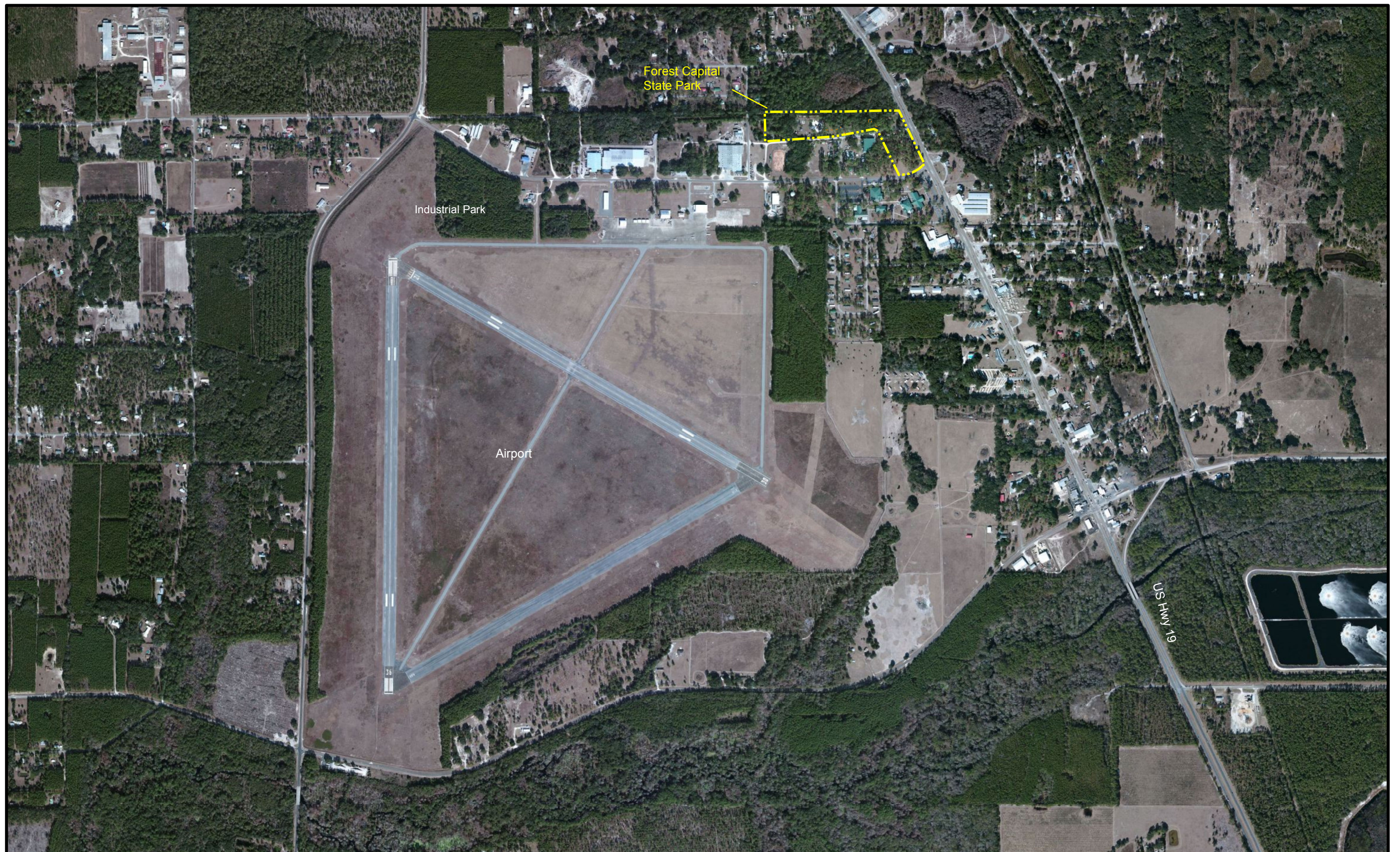
The plan consists of three interrelated components: the Resource Management Component, the Land Use Component and the Implementation Component. The Resource Management Component provides a detailed inventory and assessment of the natural and cultural resources of the park. Resource management needs and issues are identified, and measurable management objectives are established for each of the park's management goals and resource types. This component provides guidance on the application of such measures as prescribed burning, exotic species removal, imperiled species management, cultural resource management and restoration of natural conditions.

The Land Use Component is the recreational resource allocation plan for the park. Based on considerations such as access, population, adjacent land uses, the natural and cultural resources of the park, current public uses and existing development, measurable objectives are set to achieve the desired allocation of the physical space of the park. These objectives locate use areas and propose the types of facilities and programs and the volume of public use to be provided.

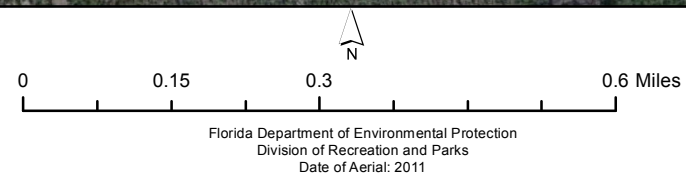
The Implementation Component consolidates the measurable objectives and actions for each of the park's management goals. An implementation schedule and cost estimates are included for each objective and action. Included in this table are (1) measures that will be used to evaluate the DRP's implementation progress, (2) timeframes for completing actions and objectives and (3) estimated costs to complete each action and objective.

All development and resource alteration proposed in this plan is subject to the granting of appropriate permits, easements, licenses, and other required legal instruments. Approval of the management plan does not constitute an exemption from complying with the appropriate local, state or federal agencies.





FOREST CAPITAL MUSEUM
STATE PARK



REFERENCE MAP

In the development of this plan, the potential of the park to accommodate secondary management purposes was analyzed. These secondary purposes were considered within the context of the DRP's statutory responsibilities and the resource needs and values of the park. This analysis considered the park natural and cultural resources, management needs, aesthetic values, visitation and visitor experiences. For this park, it was determined that no secondary purposes could be accommodated in a manner that would not interfere with the primary purpose of resource-based outdoor recreation and conservation. Uses such as water resource development projects, water supply projects, stormwater management projects, linear facilities and sustainable agriculture and forestry (other than those forest management activities specifically identified in this plan) are not consistent with this plan.

The potential for generating revenue to enhance management was also analyzed. Visitor fees and charges are the principal source of revenue generated by the park. It was determined that multiple-use management activities would not be appropriate as a means of generating revenues for land management. Instead, techniques such as entrance fees, concessions and similar measures will be employed on a case-by-case basis as a means of supplementing park management funding.

The use of private land managers to facilitate management of this park was also considered. Decisions regarding this type of management (such as outsourcing, contracting with the private sector, use of volunteers, etc.) will be made on a case-by-case basis as necessity dictates.

MANAGEMENT PROGRAM OVERVIEW

Management Authority and Responsibility

In accordance with Chapter 258, Florida Statutes and Chapter 62D-2, Florida Administrative Code, the Division of Recreation and Parks (DRP) is charged with the responsibility of developing and operating Florida's recreation and parks system. These are administered in accordance with the following policy:

It shall be the policy of the Division of Recreation and Parks to promote the state park system for the use, enjoyment, and benefit of the people of Florida and visitors; to acquire typical portions of the original domain of the state which will be accessible to all of the people, and of such character as to emblemize the state's natural values; conserve these natural values for all time; administer the development, use and maintenance of these lands and render such public service in so doing, in such a manner as to enable the people of Florida and visitors to enjoy these values without depleting them; to contribute materially to the development of a strong mental, moral, and physical fiber in the people; to provide for

perpetual preservation of historic sites and memorials of statewide significance and interpretation of their history to the people; to contribute to the tourist appeal of Florida.

Many operating procedures are standardized system-wide and are set by internal direction. These procedures are outlined in the DRP's Operations Manual (OM) that covers such areas as personnel management, uniforms and personal appearance, training, signs, communications, fiscal procedures, interpretation, concessions, public use regulations, resource management, law enforcement, protection, safety and maintenance.

Park Management Goals

The following park goals express the DRP's long-term intent in managing the state park.

1. Provide administrative support for all park functions.
2. Protect water quality and quantity in the park, restore hydrology to the extent feasible and maintain the restored condition.
3. Restore and maintain the natural communities/habitats of the park.
4. Maintain, improve or restore imperiled species populations and habitats in the park.
5. Remove exotic and invasive plants and animals from the park and conduct needed maintenance-control.
6. Protect, preserve and maintain the cultural resources of the park.
7. Provide public access and recreational opportunities in the park.
8. Develop and maintain the capital facilities and infrastructure necessary to meet the goals and objectives of this management plan.

Management Coordination

The park is managed in accordance with all applicable laws and administrative rules. Agencies having a major or direct role in the management of the park are discussed in this plan.

The Florida Department of Agriculture and Consumer Services (FDACS), Division of Forestry (DOF), assists DRP staff in the development of wildfire emergency plans and provides the authorization required for prescribed burning. The Florida Fish and Wildlife Conservation Commission (FFWCC), assists staff in the enforcement of state laws pertaining to wildlife, freshwater fish and other aquatic life existing within the park. In addition, the FFWCC aids the DRP with wildlife management programs, including imperiled species management. The Florida Department of State (FDOS), Division of Historical Resources (DHR) assists staff to ensure protection of archaeological and historical sites.

Public Participation

The DRP provided an opportunity for public input by conducting a public workshop to present the draft management plan to the public. This meeting was held on [October 28, 2013](#). Meeting notices were published in the Florida Administrative Weekly, [\[INSERT publication date\]\[VOL/ISSUE\]](#), included on the Department Internet Calendar, posted in clear view at the park, and promoted locally.

Other Designations

Forest Capital Museum State Park is not within an Area of Critical State Concern as defined in Section 380.05, Florida Statutes, and it is not presently under study for such designation.

This park is not; within or adjacent to an aquatic preserve as designated under the Florida Aquatic Preserve Act of 1975 (Section 258.35, Florida Statutes).

RESOURCE MANAGEMENT COMPONENT

INTRODUCTION

The Florida Department of Environmental Protection (DEP), Division of Recreation and Parks (DRP) in accordance with Chapter 258, Florida Statutes, has implemented resource management programs for preserving for all time the representative examples of natural and cultural resources of statewide significance under its administration. This component of the unit plan describes the natural and cultural resources of the park and identifies the methods that will be used to manage them. Management measures expressed in this plan are consistent with DEP's overall mission in ecosystem management. Cited references are contained in Addendum 2.

DRP's philosophy of resource management is natural systems management. Primary emphasis is placed on restoring and maintaining, to the degree possible, the natural processes that shaped the structure, function and species composition of Florida's diverse natural communities as they occurred in the original domain. Single species management for imperiled species is appropriate in state parks when the maintenance, recovery or restoration of a species or population is complicated due to constraints associated with long-term restoration efforts, unnaturally high mortality or insufficient habitat. Single species management should be compatible with the maintenance and restoration of natural processes, and should not imperil other native species or seriously compromise park values.

DRP's management goal for cultural resources is to preserve sites and objects that represent Florida's cultural periods, significant historic events or persons. This goal often entails active measures to stabilize, reconstruct or restore resources, or to rehabilitate them for appropriate public use.

Because park units are often components of larger ecosystems, their proper management can be affected by conditions and events that occur beyond park boundaries. Ecosystem management is implemented through a resource management evaluation program that assesses resource conditions, evaluates management activities and refines management actions, and reviews local comprehensive plans and development permit applications for park/ecosystem impacts.

The entire park is divided into management zones that delineate areas on the ground that are used to reference management activities (see Management Zones Map). The shape and size of each zone may be based on natural community type, burn zone, and the location of existing roads and natural fire breaks. It is important to note that all burn zones are management zones; however, not all management zones include fire-dependent natural communities. Table 1 reflects the management zones with the acres of each zone.

Table 1. Forest Capital Museum State Park Management Zones			
Management Zone	Acreage	Managed with Prescribed Fire	Contains Cultural Resources?
FCM-1	2.53	No	
FCM-2	7.57	No	
FCM-3	3.83	No	

RESOURCE DESCRIPTION AND ASSESSMENT

Natural Resources

Topography

Forest Capital Museum State Park is located in the Gulf Coastal Lowlands physiographic zone of the Atlantic Coastal Plain (White 1970). The Gulf Coastal Lowlands are characterized as a low, flat, frequently swampy, seaward sloping plain with surface slope ranging between one and five feet per mile seaward. The terrain at the park is generally level, with elevations ranging from 40 to 45 feet above sea level. A drainage canal that parallels the western half of the north boundary is the only major modification of natural topography in the park.

Geology

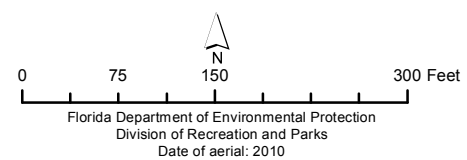
The museum site is situated on a marine terrace that was formed as Pleistocene seas alternately flooded and retreated from the region. The upper surficial material, known as Plio-Pleistocene terrace deposits, consists of undifferentiated Pleistocene and Holocene surficial sands, clayey sands, and alluvium. The following deposits, listed in descending order of age - Suwannee Limestone, Ocala Limestone, and Avon Park Limestone - underlie these surficial materials.

The Suwannee Limestone is an Oligocene age marine limestone and dolostone. It is typically a white to yellowish-gray, skeletal to micritic limestone, altered in some areas to variably recrystallized dolostone. The top of the unit ranges from a depth of 50 feet to actual surface outcroppings in the region. Thickness of this formation varies from 800 to 1400 feet.

The Eocene age Ocala Limestone unconformably overlies the Avon Park Formation in this entire region at a thickness that ranges between 80 and 220 feet. The Ocala Limestone, of marine origin, is divided into units that grade upward from alternating hard and soft, white to tan to gray fossiliferous limestone and dolomitic limestone of the lower unit into white to very light gray to light yellowish-orange, abundantly fossiliferous, chalky limestones of the upper unit. Depth to the irregular and highly karstic top of the Ocala Limestone is generally 10 to 100 feet.



FOREST CAPITAL MUSEUM
STATE PARK



MANAGEMENT ZONES MAP

The Avon Park Formation, of Middle Eocene age, is a yellowish-gray to dark yellowish-brown dolostone, commonly interbedded with grayish-white to yellowish-gray limestones and dolomitic limestones (Rupert 1996). Surface exposures of the Avon Park Formation are absent in Taylor County, where the top of the formation varies in depth from 300 to 90 feet below the surface.

Soils

The Soil Conservation Service (SCS) has identified three soil types at Forest Capital Museum State Park (see Soils Map). All three types are associated with nearly level or gently sloping terrain, and they consist predominantly of highly permeable fine sands. Detailed soils descriptions are found in Addendum 3. Management activities will follow generally accepted best management practices to prevent soil erosion and conserve soil and water resources on site.

Minerals

It is unknown if minerals of commercial value exist within the park.

Hydrology

No natural surface waters are present at Forest Capital Museum State Park. A drainage ditch that runs along part of the northern boundary drains to a basin swamp just outside the park. The swamp also receives runoff from U.S. Highway 19/98. The highest elevations in the park are generally along the southern boundary. As a result, most of the stormwater generated inside the park tends to sheet flow northward toward the ditch on the northern boundary. This flow is augmented by additional stormwater originating from the roof of a large county-owned building, Forest Capital Hall, located across Forest Park Drive from the park, as well as by water from the parking area associated with the hall. The combined runoff has caused some minor soil erosion, has exposed some tree roots in the park, and occasionally has flooded the area around the park bathroom. There are currently no groundwater concerns at Forest Capital. The museum receives potable water from the City of Perry.

Natural Communities

This section of the management plan describes and assesses each of the natural communities found in the state park. It also describes the desired future condition (DFC) of each natural community and identifies the actions that will be required to bring the community to its desired future condition. Specific management objectives and actions for natural community management, exotic species management, imperiled species management and restoration are discussed in the Resource Management Program section of this component.

The system of classifying natural communities employed in this plan was developed by the Florida Natural Areas Inventory (FNAI). The premise of this system is that physical factors such as climate, geology, soil, hydrology and fire frequency generally determine the species composition of an area, and that areas that are similar with respect to those

factors will tend to have natural communities with similar species compositions. Obvious differences in species composition can occur, however, despite similar physical conditions. In other instances, physical factors are substantially different, yet the species compositions are quite similar. For example, coastal strand and scrub--two communities with similar species compositions--generally have quite different climatic environments, and these necessitate different management programs. Some physical influences, such as fire frequency, may vary from FNAI's descriptions for certain natural communities in this plan.

When a natural community within a park reaches the desired future condition, it is considered to be in a "maintenance condition." Required actions for sustaining a community's maintenance condition may include, maintaining optimal fire return intervals for fire dependant communities, ongoing control of non-native plant and animal species, maintaining natural hydrological functions (including historic water flows and water quality), preserving a community's biodiversity and vegetative structure, protecting viable populations of plant and animal species (including those that are imperiled or endemic), and preserving intact ecotones linking natural communities across the landscape.

The park contains no distinct natural communities, but does have three altered landcover types: developed, canal/ditch, and successional hardwood forest (see Natural Communities Map). A list of plants and animals known to occur in the park is contained in Addendum 4.

ALTERED LANDCOVERS

Description and assessment: Three altered landcover types occur within the park: developed, canal/ditch, and successional hardwood forest.

Much of the park is a developed area that contains the museum building, cracker homestead, and park residence. In addition to these structures, there is a playground, bathroom, and picnic pavilions. The developed area is kept mowed, but it has an overstory of old longleaf pines that are an important feature of the park and are used by staff in interpreting cracker life and the forest industry. This area was once sandhill, and a few native groundcover species remain mixed in with the mowed centipede (*Eremochloa ophiuroides*) and St. Augustine (*Stenotaphrum secundatum*) grasses. An east-west oriented stormwater ditch that is located on the northern edge of the park makes up the canal/ditch landcover type. This area is transitional between uplands that were formerly sandhill and a basin swamp that lies to the northeast. No hydrologic restoration is planned for this area.

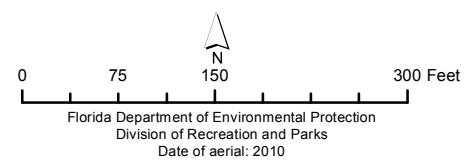
The successional hardwood forest in the park is located between the cracker homestead complex and the park residence. Historically, this area was sandhill, but the forested strip that grows there now contains a mix of laurel oaks (*Quercus laurifolia*), live oaks



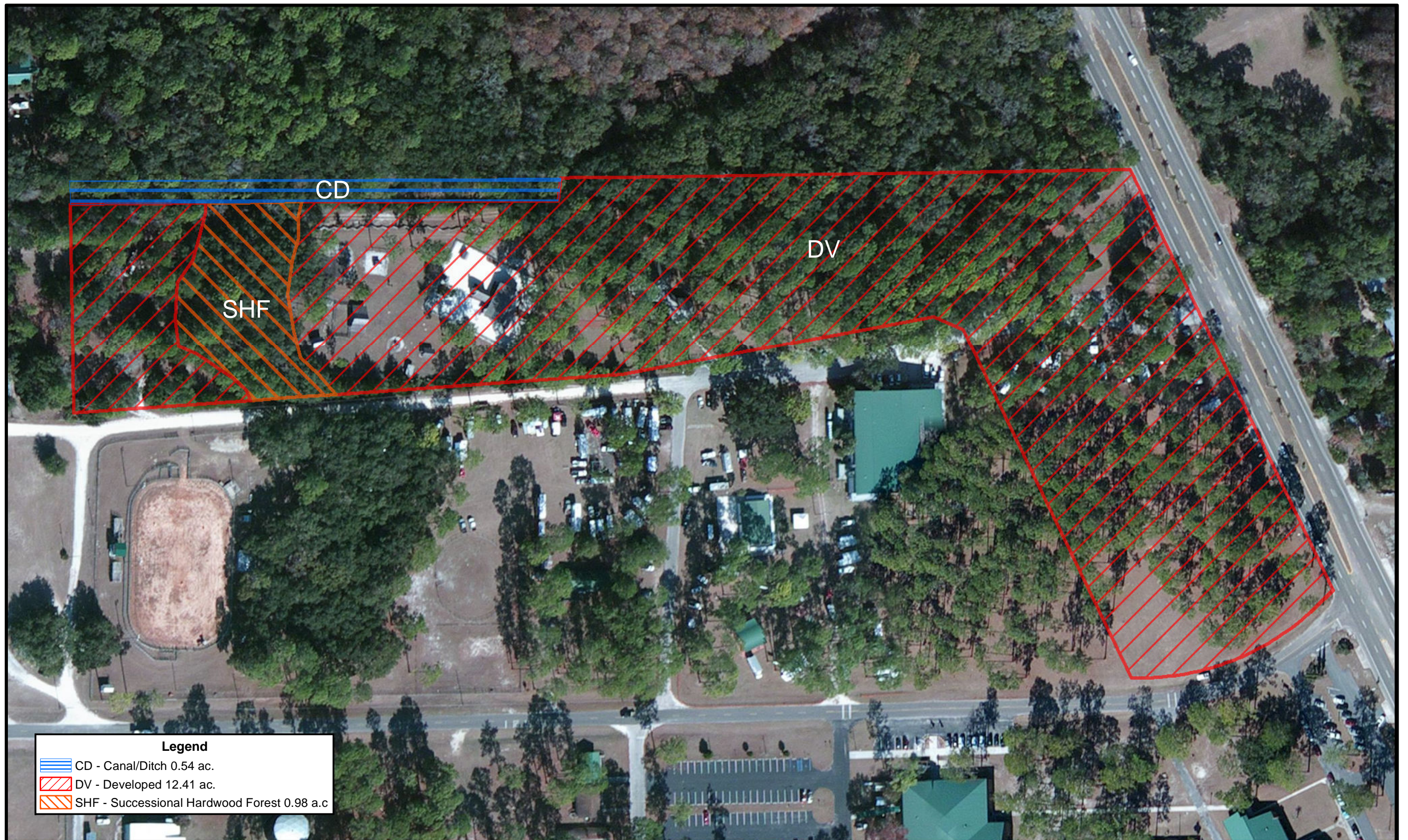
Legend

- 8 - Meadowbrook fine sand
- 12 - Ortega fine sand, 0 to 5 % slopes
- 15 - Ridgewood fine sand, 0 to 3 % slopes

FOREST CAPITAL MUSEUM
STATE PARK



SOILS MAP



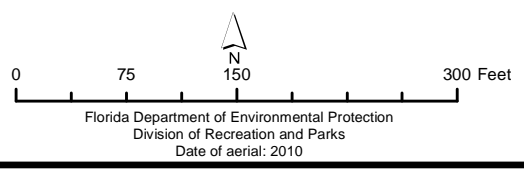
Legend

CD - Canal/Ditch 0.54 ac.

DV - Developed 12.41 ac.

SHF - Successional Hardwood Forest 0.98 a.c

FOREST CAPITAL MUSEUM
STATE PARK



NATURAL COMMUNITIES MAP

(*Quercus virginiana*) and other hardwoods, invasive Chinese privet (*Ligustrum sinense*), and remnant longleaf pines (*Pinus palustris*) that form part of the canopy. No restoration is planned for this area.

General Management Measures: The developed areas within the park will be managed to minimize the effect of the developed areas on adjacent natural areas. Priority invasive plant species (EPPC Category I and II species) will be removed from all developed areas. Other management measures include proper stormwater management and development guidelines that are compatible with prescribed fire management in adjacent natural areas.

Imperiled Species

Imperiled species are those that are (1) tracked by FNAI as critically imperiled (G1, S1) or imperiled (G2, S2); or (2) listed by the U.S. Fish and Wildlife Service (USFWS), Florida Fish and Wildlife Conservation Commission (FFWCC) or the Florida Department of Agriculture and Consumer Services (FDACS) as endangered, threatened or of special concern.

The two imperiled plants known to occur at the park, Flame azalea (*Rhododendron austrinum*) and Mountain laurel (*Kalmia latifolia*), are planted there as ornamentals and are listed below. No special management actions are required other than to protect them from visitor impacts. No listed animals are known to occur in the park.

Table 2 contains a list of all known imperiled species within the park and identifies their status as defined by various entities. It also identifies the types of management actions that are currently being taken by DRP staff or others, and identifies the current level of monitoring effort. The codes used under the column headings for management actions and monitoring level are defined following the table. Explanations for federal and state status as well as FNAI global and state rank are provided in Addendum 5.

Table 2: Imperiled Species Inventory						
Common and Scientific Name	Imperiled Species Status				Management Actions	Monitoring Level
	FFWCC	USFWS	FDACS	FNAI		
PLANTS						
Florida flame azalea <i>Rhododendron austrinum</i>			LE	S3	10	Tier 1
Mountain laurel <i>Kalmia latifolia</i>			LT	S3	10	Tier 1

Management Actions:

- 1 Prescribed Fire
- 2 Exotic Plant Removal
- 3 Population Translocation/ Augmentation/ Restocking
- 4 Hydrological Maintenance/ Restoration
- 5 Nest Boxes/ Artificial Cavities
- 6 Hardwood Removal
- 7 Mechanical Treatment
- 8 Predator Control
- 9 Erosion Control
- 10 Protection from visitor impacts (establish buffers)/law enforcement
- 11 Decoys (shorebirds)
- 12 Vegetation planting
- 13 Outreach and Education
- 14 Other

Monitoring Level:

- Tier 1.** Non-Targeted Observation/Documentation: Includes documentation of species presence through casual/ passive observation during routine park activities (i.e. not conducting species-specific searches). Documentation may be in the form of *Wildlife Observation Forms*, or other district specific methods used to communicate observations.
- Tier 2.** Targeted Presence/Absence: Includes monitoring methods/activities that are specifically intended to document presence/absence of a particular species or suite of species.
- Tier 3.** Population Estimate/Index: An approximation of the true population size or population index based on a widely accepted method of sampling.
- Tier 4.** Population Census: A complete count of an entire population with demographic analysis, including mortality, reproduction, emigration, and immigration.
- Tier 5.** Other: May include habitat assessments for a particular species or suite of species or any other specific methods used as indicators to gather information about a particular species.

Detailed management goals, objectives and actions for imperiled species in this park are discussed in the Resource Management Program section of this component and the Implementation Component of this plan.

Exotic Species

Exotic species are plants or animals not native to Florida. Invasive exotic species are able to out-compete, displace or destroy native species and their habitats, often because they have been released from the natural controls of their native range, such as diseases,

predatory insects, etc. If left unchecked, invasive exotic plants and animals alter the character, productivity and conservation values of the natural areas they invade.

Most of the park consists of open grassy or landscaped areas around the museum, cracker homestead or the picnic area. These areas are essentially free of invasive exotic plants and comprise most of the acreage of the park.

Chinese privet, silverthorn (*Elaeagnus pungens*), Japanese honeysuckle (*Lonicera japonica*), and Lantana (*Lantana camara*) are found scattered in the successional hardwood forest that separates the cracker homestead from the staff residence. Japanese honeysuckle and the privet also occur along the northern property boundary. Mimosa (*Albizia julibrissin*) occurs in one location. This information has been documented in DRP's invasive exotic plant database. Twenty-four acres of exotic plants have been treated at this park since the last management plan.

Each year park staff should treat all invasive exotic plants in the entire park. In particular staff should continue to remove exotic plants from the successional hardwood forest and the wooded edges of the park. The initial focus should be on the removal of silverthorn and Chinese privet. The park is small enough that it should be possible to achieve an invasive exotic plant free state and maintain that.

Table 3 contains a list of the Florida Exotic Pest Plant Council (FLEPPC) Category I and II invasive, exotic plant species found within the park (FLEPPC, 2011). The table also identifies relative distribution for each species and the management zones in which they are known to occur. An explanation of the codes is provided following the table. For an inventory of all exotic species found within the park, see Addendum 5.

Table 3: Inventory of FLEPPC Category I and II Exotic Plant Species			
Common and Scientific Name	FLEPPC Category	Distribution	Management Zone (s)
PLANTS			
Chinese privet <i>Ligustrum sinense</i>	I	2	FMC-1, FMC- 2
Japanese honeysuckle <i>Lonicera japonica</i>	I	3	FMC-1, FMC-2
Lantana <i>Lantana camara</i>	I	2	FMC-1
Mimosa <i>Albizia julibrissin</i>	I	1	FMC-1
Silverthorn <i>Elaeagnus pungens</i>	I	1	FMC-1

Distribution Categories:

- 0 No current infestation: All known sites have been treated and no plants are currently evident.
- 1 Single plant or clump: One individual plant or one small clump of a single species.
- 2 Scattered plants or clumps: Multiple individual plants or small clumps of a single species scattered within the gross area infested.
- 3 Scattered dense patches: Dense patches of a single species scattered within the gross area infested.
- 4 Dominant cover: Multiple plants or clumps of a single species that occupy a majority of the gross area infested.
- 5 Dense monoculture: Generally, a dense stand of a single dominant species that not only occupies more than a majority of the gross area infested, but also covers/excludes other plants.
- 6 Linearly scattered: Plants or clumps of a single species generally scattered along a linear feature, such as a road, trail, property line, ditch, ridge, slough, etc. within the gross area infested.

Exotic animal species include non-native wildlife species, free ranging domesticated pets or livestock, and feral animals. Because of the negative impacts to natural systems attributed to exotic animals, DRP actively removes exotic animals from state parks, with priority being given to those species causing the greatest ecological damage.

In some cases, native wildlife may also pose management problems or nuisances within state parks. A nuisance animal is an individual native animal whose presence or activities create special management problems. Examples of animal species from which nuisance cases may arise include raccoons, venomous snakes and alligators that are in public areas. Nuisance animals are dealt with on a case-by-case basis in accordance with DRP's Nuisance and Exotic Animal Removal Standard.

Detailed management goals, objectives and actions for management of invasive exotic plants and exotic and nuisance animals are discussed in the Resource Management Program section of this component. Currently the only exotic animals of concern are feral cats. These should be controlled using methods currently approved by DRP.

Staff should familiarize themselves with the exotic brown anole (*Anolis sagrei*) and be aware that it could appear in their park.

Special Natural Features

The park contains a number of large, very old longleaf pines. They are the most dominant component of the canopy at the museum site and form part of the cultural landscape around the homestead. Some of these trees are cat-faced and are representative of an important part of the timbering history of Florida. These trees are

an important resource at the museum and are used in interpreting Florida's forest industry. The number of these trees is declining, however. Some have died from lightning strikes and some from other causes.

The park also has one of several Florida trees planted from seed that traveled to the moon during one of the lunar expeditions. This "Moon Tree" is a loblolly pine planted near the ranger residence; it is marked with a plaque. Another plaque commemorating the "Moon Tree" dedication ceremony is located near the museum.

Cultural Resources

This section addresses the cultural resources present in the park that may include archaeological sites, historic buildings and structures, cultural landscapes and collections. The Florida Department of State (FDOS) maintains the master inventory of such resources through the Florida Master Site File (FMSF). State law requires that all state agencies locate, inventory and evaluate cultural resources that appear to be eligible for listing in the National Register of Historic Places. Addendum 6 contains the FDOS, Division of Historical Resources (DHR) management procedures for archaeological and historical sites and properties on state-owned or controlled properties; the criteria used for evaluating eligibility for listing in the National Register of Historic Places, and the Secretary of Interior's definitions for the various preservation treatments (restoration, rehabilitation, stabilization and preservation). For the purposes of this plan, significant archaeological site, significant structure and significant landscape means those cultural resources listed or eligible for listing in the National Register of Historic Places. The terms archaeological site, historic structure or historic landscape refer to all resources that will become 50 years old during the term of this plan.

Condition Assessment

Evaluating the condition of cultural resources is accomplished using a three-part evaluation scale, expressed as good, fair and poor. These terms describe the present condition, rather than comparing what exists to the ideal condition. Good describes a condition of structural stability and physical wholeness, where no obvious deterioration other than normal occurs. Fair describes a condition in which there is a discernible decline in condition between inspections, and the wholeness or physical integrity is and continues to be threatened by factors other than normal wear. A fair assessment is usually a cause for concern. Poor describes an unstable condition where there is palpable, accelerating decline, and physical integrity is being compromised quickly. A resource in poor condition suffers obvious declines in physical integrity from year to year. A poor condition suggests immediate action is needed to reestablish physical stability.

Level of Significance

Applying the criteria for listing in the National Register of Historic Places involves the use of contexts as well as an evaluation of integrity of the site. A cultural resource's significance derives from its historical, architectural, ethnographic or archaeological

context. Evaluation of cultural resources will result in a designation of NRL (National Register or National Landmark Listed or located in an NR district), NR (National Register eligible), NE (not evaluated) or NS (not significant) as indicated in the table at the end of this section.

There are no criteria for use in determining the significance of collections or archival material. Usually, significance of a collection is based on what or whom it may represent. For instance, a collection of furniture from a single family and a particular era in connection with a significant historic site would be considered highly significant. In the same way, a high quality collection of artifacts from a significant archaeological site would be of important significance. A large herbarium collected from a specific park over many decades could be valuable to resource management efforts. Archival records are most significant as a research source. Any records depicting critical events in the park's history, including construction and resource management efforts, would all be significant.

The following is a summary of the FMSF inventory. In addition, this inventory contains the evaluation of significance.

Prehistoric and Historic Archaeological Sites

Desired future condition: All significant archaeological sites within the park that represent Florida's cultural periods or significant historic events or persons are preserved in good condition in perpetuity, protected from physical threats and interpreted to the public.

Description: The park is located on the site of a World War II fighter pilot training base. None of the structures from this period remain today, however a concrete slab from one of the buildings at the base (World War II Concrete Slab TA00496) still exists. This site is recorded with the FMSF.

Condition Assessment: The present condition of the concrete slab is good. The slab should be protected from possible damage by equipment such as mowers and tractors.

Level of Significance: The World War II Concrete Slab (TA00496) has not been evaluated for significance. Although the site is currently limited to an isolated concrete slab, it is likely part of a larger historical/archaeological site centered on the World War II fighter pilot training base. Further research is needed before a determination of significance can be made.

General management measures: The World War II concrete slab is in good condition, so no particular treatments are needed other than protecting it from damage by heavy equipment.

Historic Structures

Desired future condition: All significant historic structures and landscapes that represent Florida's cultural periods or significant historic events or persons are preserved in good condition in perpetuity, protected from physical threats and interpreted to the public.

Description: The FMSF records nine historic structures for the park. The FMSF also records a structure (TA00061) that apparently was moved to the park in the early 1970s, but this structure is no longer present in the park. The location of this second cabin needs to be determined.

The primary historic structure in the park is the Whiddon Cracker Cabin (TA00497), which was donated to the State of Florida and then was moved to the park from Hampton Springs, Florida, in the early 1970s. The cabin forms the foundation of the cracker homestead complex at the museum. This structure is a new record with the FMSF. Some of its supporting documentation is contained within the TA00061 site file. This information needs to be placed in the Whiddon Cracker Cabin (TA00497) site file.

The Whiddon Cracker Cabin was built in 1864. The construction materials are typical of what Florida settlers used during the mid-1800s. The house has a dogtrot, two chimneys, a front porch and a shingle shake roof. The structure has been documented in a HABS report (Library of Congress, 1972). The original structure has been modified somewhat. Some material that was salvaged from another cabin was used to repair the Whiddon Cabin after it arrived at the park. The separate log kitchen is actually a new construction, erected by park staff to represent the original kitchen.

The Langston Log Cabin (TA00061) is recorded in the park, but apparently is no longer present. The site file states that it was relocated to the park from Wakulla County in the 1970s. The site file discusses the provenance of the structure and its move to the park. It also contains a sketch of the cabin layout. The layout depicted is different from that of the Whiddon Cracker Cabin (TA00497). A Phase I survey was conducted in 2002 for a proposed cell tower a quarter mile away from the park (Southeastern Archaeological Research, Inc. 2002). The survey evaluated the potential impact of the tower on historic structures in the area and referenced a photograph of the purported the Langston Log Cabin (TA00061). In fact, the photograph referenced is the Whiddon Cracker Cabin. Further research is needed to determine the actual location of the Langston Log Cabin (TA00061) and to update the FMSF.

The Whiddon Cracker Cabin is part of a complex of pioneer structures that would have been found on a cracker homestead in the mid 1800s or early 1900s in Florida. The homestead complex includes the Whiddon cabin with a separate kitchen, two outbuildings, smokehouse, cane syrup boiler, cane grinder, corn crib, and a barn. The only structures in addition to the cracker cabin in the complex that are original to this

time period are the Corn Crib (TA00488), the Split Rail Fence (TA00489) and the Perry Outhouse (TA00490). The Corn Crib was moved to the park from Hampton Springs, the split rail fence was moved from Tifton, Georgia, and the outhouse was moved from downtown Perry, Florida. The other structures in the cracker homestead complex are reproductions of buildings typical of the era and were built by park staff.

The other historic structures at the park are from the era of development of the park. These include the Restroom Building 26001 (TA00491), Picnic Shelter Building 26002 (TA00492), Picnic Shelter Building 26003 (TA00493), Picnic Shelter Building 26004 (TA00494) and the Shop Building 26005 (TA00495).

The park itself is located on a portion of a World War II fighter pilot training base, but no structures remain from this era.

Condition Assessment: The Whiddon Cracker Cabin (TA00497) is in fair condition. Certain alterations have been made to the house. The structure needs to be evaluated to determine what actions are necessary to bring it into good condition and maintain it there. There are some dry rot termites in the house, both outside behind the clapboards and inside. Currently, there is a support under the house, which serves as a temporary solution. The porch floor slopes, but it is not known if this was part of the original design or a change in condition due to settling. Both chimneys may need to be rebuilt to a conservator's guidelines. They need to be re-chinked with the appropriate mortar or clay. There are cracks in the hearths due to settling. A portion of the roof leaks.

The Corn Crib (TA00488) needs to be evaluated for termites and some of the log siding needs to be replaced. The Shop Building (TA00495) needs to have the electrical wiring updated and some siding replaced.

The split rail fence is in good condition. At least some of the top rails have been replaced with newer hand-hewn top rails. The remainder is the original lightered wood.

The Restroom Building (TA000491), while structurally sound, does not meet existing park needs and has been renovated to a family or unisex bathroom to make it ADA accessible. It needs to be evaluated to see if it should be demolished and replaced.

The other historic structures are in good condition. While the condition of the cracker complex is good to fair, there is no formalized maintenance plan for the cracker homestead complex. All of the structures need to be regularly evaluated for termites and maintenance needs.

Level of Significance: The four historic structures within the park's cracker homestead have not been evaluated for National Register significance. The Whiddon Cracker Cabin (TA00497), the Corn Crib (TA00488), the Split Rail Fence (TA00489) and the Perry

Outhouse (TA00490) were moved from their original locations to the park, and thus were removed from their historic surroundings and association with historic events and people. However, the structures may have achieved significance as surviving early homestead structures. The Whiddon Cracker Cabin (TA00497) was documented for the Historic American Buildings Survey (HABS) (Library of Congress, HABS FL-276) in 1972 as the “Whiddon Log Cabin” and its significance was noted as follows: “The Whidden [sic] Cabin, built in 1864, replaced an earlier structure destroyed by Confederate troops during the War Between the States. The structure is a good example of double-pen log cabin construction with only minor changes. The Whiddon Cabin was moved in 1972 from its original site to the Forest Capital State Park.” The National Register places additional criteria on moved properties in order to determine eligibility; therefore, future consultation with DHR staff will be necessary to determine whether the Whiddon Cracker Cabin (TA00497), the Corn Crib (TA00488), the Split Rail Fence (TA00489) and the Perry Outhouse (TA00490) meet the criteria for potential inclusion in the National Register.

The remaining historic structures in the park are not considered potentially eligible for the National Register. The Restroom Building 26001 (TA00491), Picnic Shelter Building 26002 (TA00492), Picnic Shelter Building 26003 (TA00493), Picnic Shelter Building 26004 (TA00494) and the Shop Building 26005 (TA00495) are typical utilitarian park structures and are not unique in their design or construction.

General management measures: The structural integrity of the Whiddon Cracker Cabin (TA00497) needs to be evaluated. This information will guide repairs and management. A plan is needed to prevent the building from settling further. Chimney re-chinking should follow conservator guidelines. Any re-roofing should occur in a historically correct manner. Termites need to be treated.

The Whiddon cracker homestead is not ADA accessible.

The corn crib (TA00488) needs to be treated for termites. Some of its siding also needs replacing. The electrical wiring system at the Shop Bld (TA00495) should be updated.

Evaluate Restroom Building (TA00491) to determine how it can be brought to ADA standards. A decision needs to be made if it is to be rehabilitated or demolished and replaced to make it ADA accessible.

Collections

Desired future condition: All historic, natural history and archaeological objects within the park that represent Florida’s cultural periods, significant historic events or persons, or natural history specimens are preserved in good condition in perpetuity, protected from physical threats and interpreted to the public.

Description: The Forest Capital Museum State Park collection consists of objects that are exhibited in the museum building, in the rooms of the “cracker homestead” and subsidiary structures, and in outdoor contexts.

The theme of the museum collection is the southeastern forest industry prior to 1970, products derived from the forest and the natural history of forests in the southeast, particularly pine forests.

The museum contains about 5,000 items commonly found in households from the 1950’s to the 1970’s, all of which are derived from pine trees. A model of the park’s cracker homestead and outbuildings created by Valmar Lavoie is on display. The collection contains a beautifully detailed diorama of a turpentine camp set in the longleaf pine woods, a variety of turpentine tools, a swamp life and hammock natural history display, information on forest ecology and pests, a talking sculpture called “Terry Tree” and wood displays. The museum building itself is built with 300 different types of wood and was designed by Tallahassee architect Mays Leroy Gray. The collection needs to be updated and displayed in a more engaging fashion. For example, there is a display called “The coming third forest.” Since the forest industry is currently well past the third forest, this is an example of one of the updates that is needed.

The collection that forms part of the cracker homestead contains diverse items of everyday Florida settler life from the mid 1800’s through the early part of the 20th century. Furniture, kitchen items, clothing, quilts and many other items have been donated by local families in the area (Martin, 2001). Most of the items are of the era of the homestead; however, a few items are of a later date.

A few natural history items are displayed outside in the space between the museum and the homestead. These are primarily examples of cat-face pine stumps, lighter pine wood, cypress heartwood and examples of other wood that are used for interpretive purposes.

Condition Assessment: In general the park’s collection is in fair to good condition. Some items need attention. The museum collection needs a major update. The information needs to be current and the collection needs to be displayed in a more engaging fashion. Items displayed in the cracker homestead complex should be of the era being interpreted. While many of the collection items used in the homestead are of the era, there are a few that are from more recent times. All of the collection in the museum is climate controlled. The collection at the cracker homestead is not in a climate controlled environment.

The museum structure itself has a domed roof that allows UV light to enter the collection area. The museum may need protection from UV light, such as with a UV

light blocking filter or window film, to protect the collection. The roof and skylight of the museum should also be checked for loose shingles and leaks.

The roof covering the display of the turpentine camp diorama is beginning to collapse. This needs to be repaired before the diorama is damaged. This may be one of the more pressing preventative maintenance needs.

There appears to be some deterioration of the taxidermied pileated woodpecker in the museum. This should be assessed and treated as quickly as possible if necessary to prevent insect damage to the collection. This is also a high priority preventative maintenance need.

The collection items in the cracker homestead area of the park require more frequent cleaning due to the dust from the unpaved road that enters the buildings. The dust may damage some of the more delicate items like quilts and period clothing. Since this is a county road it can not be closed.

The collection at the homestead needs archival cleaning on a regular basis because of exposure to road dust and the open, non-climate controlled nature of the cracker house and outbuildings. Period clothing, quilts and paper ephemera are particularly vulnerable.

The park needs a maintenance program that schedules cleaning, maintenance and a rotation of the collection items that are on display.

Level of Significance: The significance of the collection items varies. Many of the park's collection items were made for the museum, donated for use in the cracker homestead by local families with deep roots in the area, or are examples of natural history. Some of the latter items such as heart cypress wood and an example of a box-cut longleaf pine trunk are increasingly scarce. Almost all of the collection items support the park's interpretive themes of cracker life or products from the forest and its natural history. They are, therefore, significant to the interpretive themes of the park and the history of the surrounding community.

The challenge to the park will occur as they update the museum displays. Staff, with the assistance of BNCR, will need to decide which items are significant and which are not. A few items in the homestead are not of the period interpreted and therefore are not significant.

General management measures: The Park needs to develop a Scope of Collections Statement based on the interpretive themes for the museum and cracker homestead. This document also should state the interpretive themes. The collections statement will help the park decide which items to retain in their collection as the museum display is

rejuvenated. It will also provide a guide to help the park determine if donated items should be accepted. Only items that support the park's interpretive themes should be accepted or retained in the collections.

When the park updates the museum collection and the display they may also need an interpretive master plan to guide the process.

The park has an inventory of collection items in the cracker homestead but it may not be complete. Any museum collection items not on the inventory should be included. Some of these items are listed on the property inventory but may not specifically be designated as collection items.

The park needs to formalize and implement a cleaning schedule for the collections in the homestead. Archival cleaning is needed annually. Maintenance cleaning needs to occur more regularly. The park also needs to develop and formally adopt a maintenance program for all of the collection items including those items in the museum.

The dust from the county road passing beside the cracker homestead increases the amount of cleaning the homestead collection items need. The park should continue to communicate with Taylor County about possible ways to mitigate the dust from the road.

Detailed management goals, objectives and actions for the management of cultural resources in this park are discussed in the Cultural Resource Management Program section of this component. Table 4 contains the name, reference number, culture or period, and brief description of all the cultural sites within the park that are listed in the Florida Master Site File. The table also summarizes each site's level of significance, existing condition and recommended management treatment. An explanation of the codes is provided following the table.

Table 4: Cultural Sites Listed in the Florida Master Site File

Site Name and FMSF #	Culture/Period	Description	Significance	Condition	Treatment
TA00061 Langston Log Cabin	Historic 1863	Historic Structure	NE	NA	P
TA00488 Corn Crib Building 26012	Historic unknown	Historic Structure	NE	G	P
TA00489 Split Rail Fence	Historic unknown	Historic Structure	NE	G	P
TA00490 Perry Outhouse	Historic unknown	Historic Structure	NE	G	P
TA00491 Restroom Building 26001	1968	Historic Structure	NE	F	RH/ R
TA00492 Picnic Shelter Building 26002	1968	Historic Structure	NE	G	RH
TA00493 Picnic Shelter Building 26003	1968	Historic Structure	NE	G	RH
TA00494 Picnic Shelter Building 26004	1968	Historic Structure	NE	G	RH
TA00495 Shop Building 26005	1970	Historic Structure	NE	G	RH
TA00496 World War II Concrete Slab	Early 1940's	Archaeological Site	NE	G	P
TA00497 Whiddon Cracker Cabin	Mid 19 th Century 1864	Historic Structure	NE	F	RS

Significance:

NRL...National Register listed
NR.....National Register eligible
NE.....Not evaluated
NS.....Not significant

Condition:

GGood
FFair
PPoor
NANot accessible
NE.....Not evaluated

Recommended Treatment:

RS.....Restoration
RH.....Rehabilitation
STStabilization
PPreservation
R.....Removal
N/A...Not applicable

RESOURCE MANAGEMENT PROGRAM**Management Goals, Objectives and Actions**

Measurable objectives and actions have been identified for each of DRP's management goals for Forest Capital Museum State Park. Please refer to the Implementation Schedule and Cost Estimates in the Implementation Component of this plan for a consolidated spreadsheet of the recommended actions, measures of progress, target year for completion and estimated costs to fulfill the management goals and objectives of this park.

While, DRP utilizes the ten-year management plan to serve as the basic statement of policy and future direction for each park, a number of annual work plans provide more specific guidance for DRP staff to accomplish many of the resource management goals and objectives of the park. Where such detailed planning is appropriate to the character and scale of the park's natural resources, annual work plans are developed for prescribed fire management, exotic plant management and imperiled species management. Annual or longer- term work plans are developed for natural community restoration and hydrological restoration. The work plans provide DRP with crucial flexibility in its efforts to generate and implement adaptive resource management practices in the state park system.

The work plans are reviewed and updated annually. Through this process, DRP's resource management strategies are systematically evaluated to determine their effectiveness. The process and the information collected is used to refine techniques, methodologies and strategies, and ensures that each park's prescribed management actions are monitored and reported as required by Sections 253.034 and 259.037, Florida Statutes.

The goals, objectives and actions identified in this management plan will serve as the basis for developing annual work plans for the park. The ten-year management plan is based on conditions that exist at the time the plan is developed, and the annual work provide the flexibility needed to adapt to future conditions as they change during the ten-year management planning cycle. As the park's annual work plans are implemented through the ten-year cycle, it may become necessary to adjust the management plan's priority schedules and cost estimates to reflect these changing conditions.

Natural Resource Management

Hydrological Management

Goal: Protect water quality and quantity in the park, restore hydrology to the extent feasible and maintain the restored condition.

The natural hydrology of most state parks has been impaired prior to acquisition to one degree or another. Florida's native habitats are precisely adapted to natural drainage patterns and seasonal water level fluctuations, and variations in these factors frequently determine the types of natural communities that occur on a particular site. Even minor changes to natural hydrology can result in the loss of plant and animal species from a landscape. Restoring state park lands to original natural conditions often depends on returning natural hydrological processes and conditions to the park. This is done primarily by filling or plugging ditches, removing obstructions to surface water "sheet flow," installing culverts or low-water crossings on roads, and installing water control structures to manage water levels.

Objective: Conduct/obtain an assessment of the park's hydrological restoration needs.

DRP will continue its tradition of closely cooperating with state and federal agencies and independent researchers engaged in hydrological research.

Staff will continue to monitor land use or zoning changes within the landscape bordering the park's resources. Additionally, staff will continue to review comprehensive plan amendments and land development regulations that may govern proposed land use changes on properties adjacent to the park. Whenever possible, staff will provide comments to other agencies regarding proposed changes in land use or zoning.

Objective: Monitor and evaluate impacts associated with soil erosion at Forest Capital Museum State Park.

Stormwater runoff from the roof and parking area of an adjacent building owned by Taylor County flows into the park. Sheet flow is causing erosion between the park entrance road and the restroom. The stormwater flow occasionally causes flooding near the park restroom.

Park staff will pursue corrective measures to prevent soil erosion using Best Management Practices (BMP). This may include the use of swales, water bars, planting native grasses and other species to slow the flow of water, enlarging areas where pine straw is left in place, rerouting footpaths and working with Taylor County to investigate the use of rain barrels and other measures to reduce water flow from their property.

Natural Communities Management

Goal: Restore and maintain the natural communities/habitats of the park.

As discussed above, DRP practices natural systems management. In most cases, this entails returning fire to its natural role in fire-dependent natural communities. Other methods to implement this goal include large-scale restoration projects as well as smaller scale natural communities' improvements. Following are the natural community management objectives and actions recommended for the state park.

Natural Community/Habitat Improvement: In some cases, the reintroduction and maintenance of natural processes is not enough to reach the natural community desired future conditions in the park, and active restoration programs are required. Restoration of altered natural communities to healthy, fully functioning natural landscapes often requires substantial efforts that may include mechanical treatment of vegetation or soils and reintroduction or augmentation of native plants and animals. For the purposes of this management plan, restoration is defined as the process of assisting the recovery and natural functioning of degraded natural communities to desired future condition, including the re-establishment of biodiversity, ecological processes, vegetation structure and physical characters. Improvements are similar to restoration but on a smaller, less intense scale. This typically includes small-scale vegetative management activities or minor habitat manipulation. Following are the natural community/habitat improvement actions recommended at the park.

Objective: Conduct natural community/habitat improvement activities on 3 acres of developed altered landcover type.

The longleaf pine canopy in the developed portion of the park is an important part of the park's interpretive landscape. The number of these trees is slowly declining as they are killed by lightning or other causes. The park should either plant longleaf pine

seedlings or protect some of the seedlings that naturally regenerate from the adult pines. These new trees will then be present to replace any longleaf that die. The park will need to monitor the planted trees or protected seedlings to ensure that a future generation of adult longleaf is surviving.

Most of the park area is currently mowed. The staff will select areas to reduce or eliminate mowing. These areas will be planted with native species typical of the longleaf pine sandhill native groundcover and used for interpretation.

Imperiled Species Management

Goal: Maintain, improve or restore imperiled species populations and habitats in the park.

DRP strives to maintain and restore viable populations of imperiled plant and animal species primarily by implementing effective management of natural systems. Single species management is appropriate in state parks when the maintenance, recovery or restoration of a species or population is complicated due to constraints associated with long-term restoration efforts, unnaturally high mortality or insufficient habitat. Single species management should be compatible with the maintenance and restoration of natural processes, and should not imperil other native species or seriously compromise park values.

In the preparation of this management plan, DRP staff consulted with staff of the FFWCC's Imperiled Species Management or that agency's Regional Biologist and other appropriate federal, state and local agencies for assistance in developing imperiled animal species management objectives and actions. Likewise, for imperiled plant species, DRP staff consulted with FDACS. Data collected by the USFWS, FFWCC, FDACS and FNAI as part of their ongoing research and monitoring programs will be reviewed by park staff periodically to inform management of decisions that may have an impact on imperiled species at the park.

Ongoing inventory and monitoring of imperiled species in the state park system is necessary to meet DRP's mission. Long-term monitoring is also essential to ensure the effectiveness of resource management programs. Monitoring efforts must be prioritized so that the data collected provides information that can be used to improve or confirm the effectiveness of management actions on conservation priorities. Monitoring intensity must at least be at a level that provides the minimum data needed to make informed decisions to meet conservation goals. Not all imperiled species require intensive monitoring efforts on a regular interval. Priority must be given to those species that can provide valuable data to guide adaptive management practices. Those species selected for specific management action and those that will provide management guidance through regular monitoring are addressed in the objectives below.

Objective: Update baseline imperiled species occurrence inventory lists for plants and animals.

Forest Capital Museum State Park currently has two imperiled plant species present. Both of these were planted as ornamentals. Most of the area around the museum is mowed and the cracker homestead is surrounded by bare sand. This means opportunities for imperiled species are limited. The park does have a list of plant and animal species known to be present in the park and this will be updated regularly.

No imperiled animal species are currently known to be present. The park will notify the District biologists if gopher tortoises or any other imperiled species are observed in the park.

Objective: Monitor and document two selected imperiled plant species in the park.

Two imperiled plant species occur in the park, Florida flame azalea and Mountain laurel. These were both introduced as ornamental plantings. They will be protected from visitor impacts.

Exotic Species Management

Goal: Remove exotic and invasive plants and animals from the park and conduct needed maintenance control.

The DRP actively removes invasive exotic species from state parks, with priority being given to those causing the ecological damage. Removal techniques may include mechanical treatment, herbicides or biocontrol agents.

Objective: Annually treat 13 acres of exotic plant species in the park.

The entire acreage of the park should be scouted and all invasive exotic plants should be removed annually. In particular the park should focus its exotic removal efforts on the forested area between the cracker homestead and the park residence. The primary exotics in this area are silverthorn and Chinese privet. Other exotics are scattered along the northern property boundary and should be kept from increasing in density.

Park staff should familiarize themselves with some of the most damaging invasive exotic plants in their area so that they can recognize them and immediately eliminate them should they appear in the park. Cogon grass (*Imperata cylindrica*), Chinese tallow (*Sapium sebiferum*) and Japanese climbing fern (*Lygodium japonicum*) are species to be aware of.

Cogon grass is a very aggressive species that is spread by several methods, including mowing. Because so much of the park is mowed regularly, the park should be particularly alert for this species. Any mowing equipment that arrives in the park from off-site should be cleaned before being operated in the park.

Objective: Implement control measures on one nuisance and exotic animal species in the park.

Feral cats will be removed from the park as they are encountered. The park is fortunate that it does not have many problems with nuisance or exotic animals.

Special Management Considerations

Timber Management Analysis

Chapters 253 and 259, Florida Statutes, require an assessment of the feasibility of managing timber in land management plans for parcels greater than 1,000 acres if the lead agency determines that timber management is not in conflict with the primary management objectives of the land. The feasibility of harvesting timber at this park during the period covered by this plan was considered in context of DRP's statutory responsibilities and an analysis of the park's resource needs and values. The long-term management goal for forest communities in the state park system is to maintain or re-establish old-growth characteristics to the degree practicable, with the exception of those communities specifically managed as early successional.

A timber management analysis was not conducted for this park since its total acreage is below the 1,000-acre threshold established by statute. Timber management will be re-evaluated during the next revision of this management plan.

Arthropod Control Plan

All DRP lands are designated as "environmentally sensitive and biologically highly productive" in accordance with Ch. 388 and Ch. 388.4111. If a local mosquito control district proposes a treatment plan, DRP responds within the allotted time and reaches consensus with the mosquito control district. By policy of DEP since 1987, no aerial adulticiding is allowed, but larviciding and ground adulticiding (truck spraying in public use areas) is typically allowed. DRP does not authorize new physical alterations of marshes through ditching or water control structures. Mosquito control plans temporarily may be set aside under declared threats to public or animal health, or during a Governor's Emergency Proclamation.

Cultural Resource Management

Cultural Resource Management

Cultural resources are individually unique, and collectively, very challenging for the public land manager whose goal is to preserve and protect them in perpetuity. DRP is implementing the following goals, objectives and actions, as funding becomes available, to preserve the cultural resources found in Forest Capital Museum State Park.

Goal: Protect, preserve and maintain the cultural resources of the park.

The management of cultural resources is often complicated because these resources are irreplaceable and extremely vulnerable to disturbances. The advice of historical and archaeological experts is required in this effort. All activities related to land clearing, ground disturbing activities, major repairs or additions to historic structures listed or eligible for listing in the National Register of Historic Places must be submitted to the FDOS, Division of Historical Resources (DHR) for review and comment prior to undertaking the proposed project. Recommendations may include, but are not limited to concurrence with the project as submitted, pre-testing of the project site by a certified archaeological monitor, cultural resource assessment survey by a qualified professional archaeologist, modifications to the proposed project to avoid or mitigate potential adverse effect. In addition, any demolition or substantial alteration to any historic structure or resource must be submitted to DHR for consultation and DRP must demonstrate that there is no feasible alternative to removal and must provide a strategy for documentation or salvage of the resource. Florida law further requires that DRP consider the reuse of historic buildings in the park in lieu of new construction and must undertake a cost comparison of new development versus rehabilitation of a building before electing to construct a new or replacement building. This comparison must be accomplished with the assistance of DHR.

Objective: Assess and evaluate 10 of 10 recorded cultural resources in the park.

The park will continue to regularly assess its historic structures. As stabilization and preservation needs become apparent during the course of assessments the park will identify and prioritize needs.

The historic structures in the park need to be regularly evaluated for termites. If termites are found, the damages should be documented so the effectiveness of control measures can be determined.

The Whiddon Cracker Cabin (TA00497) needs to have the FMSF information completed and separated from FMSF TA00061. It could also benefit from a Historic Structures Report.

The Langston Log Cabin site file (TA00061) needs to be updated. DRP staff should determine the location of the Langston cabin.

Objective: Compile reliable documentation for all recorded historic and archaeological resources.

The park has information on the origin of the Whiddon Cracker Cabin but has little information on the corn crib, the split rail fence and the outhouse which also were moved into the park. The other buildings that comprise the homestead were built by park staff. The park should compile information on the construction or previous

location of these buildings by consulting with previous park staff. Information on the location of the Langston Log Cabin is needed.

If possible, conduct an oral history interview with former park staff about the historic resources in the park.

The park also needs to develop and adopt a Scope of Collections Statement.

Once a Scope of Collections Statement has been adopted a prioritized action and maintenance plan is needed for all of the park's collection items. This should encompass a plan for annual archival cleaning of the Whiddon Cabin collection, preservation of the taxidermy items in the museum, a plan to update the museum displays and a cost estimate to implement the plan.

Information about the World War II concrete slab and the WWII history of the site should be compiled. If other cultural resources are identified within the park they will be recorded with the FMSF.

A predictive model has been completed for the park. A phase 1 archaeological survey for priority areas planned for development which occurs in high or medium areas will need to be conducted prior to any development approval.

Objective: Bring 2 of 9 recorded cultural resources into good condition.

The park currently has a cyclical maintenance program for its historic structures and collection items. Staff should formalize that program by writing and adopting a clear protocol. This should include actions such as regular evaluations for the presence of termites, cleaning the collection, and rotating the displayed collection items.

The most important historic structure in the park is the Whiddon Cracker Cabin. Some maintenance actions are needed to bring this structure into good condition. The ability of the park to improve this structure to a good condition will depend on the availability of funding. The cracker cabin does have some dry-rot termites present, which need to be treated. The roof is leaking in at least one area. The chimneys need re-chinking and the fire place hearths are cracking due to settling. The house has a temporary support underneath. The house needs to be evaluated to determine what is needed to bring it to good condition. A Historic Structures Report will help make that determination.

The Corn Crib (TA00488) needs to be evaluated for termites and some of the log siding needs to be replaced. The Shop Building (TA00495) needs to have the electrical wiring updated and some siding replaced. The restroom building needs to be upgraded for better ADA access.

Resource Management Schedule

A priority schedule for conducting all management activities that is based on the purposes for which these lands were acquired, and to enhance the resource values, is located in the Implementation Component of this management plan.

Land Management Review

Section 259.036, Florida Statutes, established land management review teams to determine whether conservation, preservation and recreation lands titled in the name of the Board of Trustees are being managed for the purposes for which they were acquired and in accordance with their approved land management plans. DRP considered recommendations of the land management review team and updated this plan accordingly.

At less than 1,000 total acres, Forest Capital Museum State Park does not meet the size threshold for the land management review (LMR) requirement and, thus, has not been subject to an LMR.

LAND USE COMPONENT

INTRODUCTION

Land use planning and park development decisions for the state park system are based on the dual responsibilities of the Florida Department of Environmental Protection (DEP), Division of Recreation and Parks (DRP). These responsibilities are to preserve representative examples of original natural Florida and its cultural resources, and to provide outdoor recreation opportunities for Florida's citizens and visitors.

The general planning and design process begins with an analysis of the natural and cultural resources of the unit, and then proceeds through the creation of a conceptual land use plan that culminates in the actual design and construction of park facilities. Input to the plan is provided by experts in environmental sciences, cultural resources, park operation and management, through public workshops, and environmental groups. With this approach, DRP objective is to provide quality development for resource-based recreation throughout the state with a high level of sensitivity to the natural and cultural resources at each park.

This component of the unit plan includes a brief inventory of the external conditions and the recreational potential of the unit. Existing uses, facilities, special conditions on use, and specific areas within the park that will be given special protection, are identified. The land use component then summarizes the current conceptual land use plan for the park, identifying the existing or proposed activities suited to the resource base of the park. Any new facilities needed to support the proposed activities are described and located in general terms.

EXTERNAL CONDITIONS

An assessment of the conditions that exist beyond the boundaries of the unit can identify any special development problems or opportunities that exist because of the unit's unique setting or environment. This also provides an opportunity to deal systematically with various planning issues such as location, regional demographics, adjacent land uses and park interaction with other facilities

Forest Capital Museum State Park is located in Taylor County, within the City of Perry about 50 miles east of Tallahassee in the northern part of the state. The Park is located at the edge of the City limits and is accessed by US Highway 19.

The nearest resource based recreation areas are the Econfina Conservation Area north of the park on US 19, the Fenholloway Conservation area west of the park and the Big Bend Wildlife Management Area southwest of the park at the Gulf of Mexico.

Existing Use of Adjacent Lands

The Taylor County Comprehensive Plan designates the area surrounding the Forest Capital Museum State Park as Mixed Use-Urban Development. This land use category allows for a mix of residential and business uses adjacent to existing urban areas. Existing uses on adjacent lands reflect this range of uses. Land north of the park is currently undeveloped and contains a small cypress swamp, providing a pleasant vegetative and scenic buffer. Property to the east across US Highway 19 consists of a mix of commercial and undeveloped parcels. South of the park are facilities associated with the Taylor County 4-H Extension Center, which includes the Forest Capital Hall (currently leased to University of Florida Agricultural Extension Service) and a horse arena. The county airport is located a short distance southwest of the park. Just beyond the western boundary is a light industrial facility. This facility creates noise and air quality impacts that may affect the quality of visitor experience and the integrity of cultural resources. The road through the park previously served as an access to the industrial use but has been gated and no longer allows access to the plant. Dust from this adjacent lime rock access road still affects the exterior and interior of the Cracker Homestead building since this road is only partially paved and still in use for access to other areas of the county property.

The current land use designation for the park and surrounding area is Mixed Use Urban. There are small areas to the west, southwest that contain current industrial uses, and the airport industrial park that as designated as Industrial land use.

No significant land use changes on adjacent land are anticipated within the planning period. The undeveloped area to the north of the park is a swamp area and no changes to the County owned 4-H and Forest Capital Hall or airport industrial area is anticipated.

PROPERTY ANALYSIS

Effective planning requires a thorough understanding of the unit's natural and cultural resources. This section describes the resource characteristics and existing uses of the property. The unit's recreation resource elements are examined to identify the opportunities and constraints they present for recreational development. Past and present uses are assessed for their effects on the property, compatibility with the site, and relation to the unit's classification.

Recreation Resource Elements

This section assesses the unit's recreation resource elements those physical qualities that, either singly or in certain combinations, supports the various resource-based recreation activities. Breaking down the property into such elements provides a means for measuring the property's capability to support individual recreation

activities. This process also analyzes the existing spatial factors that either favor or limit the provision of each activity.

Land Area

The entire land base of the park is comprised of uplands that support park facilities and structures or are mowed and kept open beneath a canopy of pines. The limited land area of the park is most suitable for nature study, picnicking, special events and interpretive programming. With the exception of an area south of the entrance road that fronts along US 19, there is very little room for development of additional facilities.

Water Area

There are no water features present in the park.

Natural Scenery

There is limited natural scenery in the park, although the longleaf pines in the picnic area provide a pleasant shaded canopy that is an attractive gathering place for park visitors. A small portion of Successional Hardwood forest provides a buffer that separates the Cracker Homestead from the ranger residence and shop area.

Significant Habitat

This park is located in an urban area that previously served as a World War II training facility, there is no significant habitat located at this park

Natural Features

Large, very old longleaf pines, some of them cat-faced, are the most dominant component of the canopy at the museum site. These trees are an important resource at this museum that interprets Florida's forest industry.

Archaeological and Historical Features

The historical features of the park include the buildings and furnishings associated with the cracker homestead and forest related collection items contained within the museum exhibits. These items are featured for the enjoyment of park visitors. Older pine trees within the park present living interpretive opportunities, particularly those that retain evidence of Florida's turpentine industry. There is one concrete slab remaining from the WWII training base.

Assessment of Use

All legal boundaries, significant natural features, structures, facilities, roads and trails existing in the unit are delineated on the base map (see Base Map). Specific uses made of the unit are briefly described in the following sections.

Past Uses

The park is built in an area that previously served as a World War II training base.

Future Land Use and Zoning

DRP works with local governments to establish designations that provide both consistency between comprehensive plans and zoning codes and permit typical state park uses and facilities necessary for the provision of resource-based recreation opportunities.

The current Taylor County Land Use plan and map designate the park property and most of the surrounding area as a Mixed Use Urban land use category. This land use category allows residential, commercial, recreational, and industrial uses based on available water and sewer infrastructure. The park is currently served with central water but not central sewer. No conflicts are anticipated with future development regarding the park and any future development adjacent to the park.

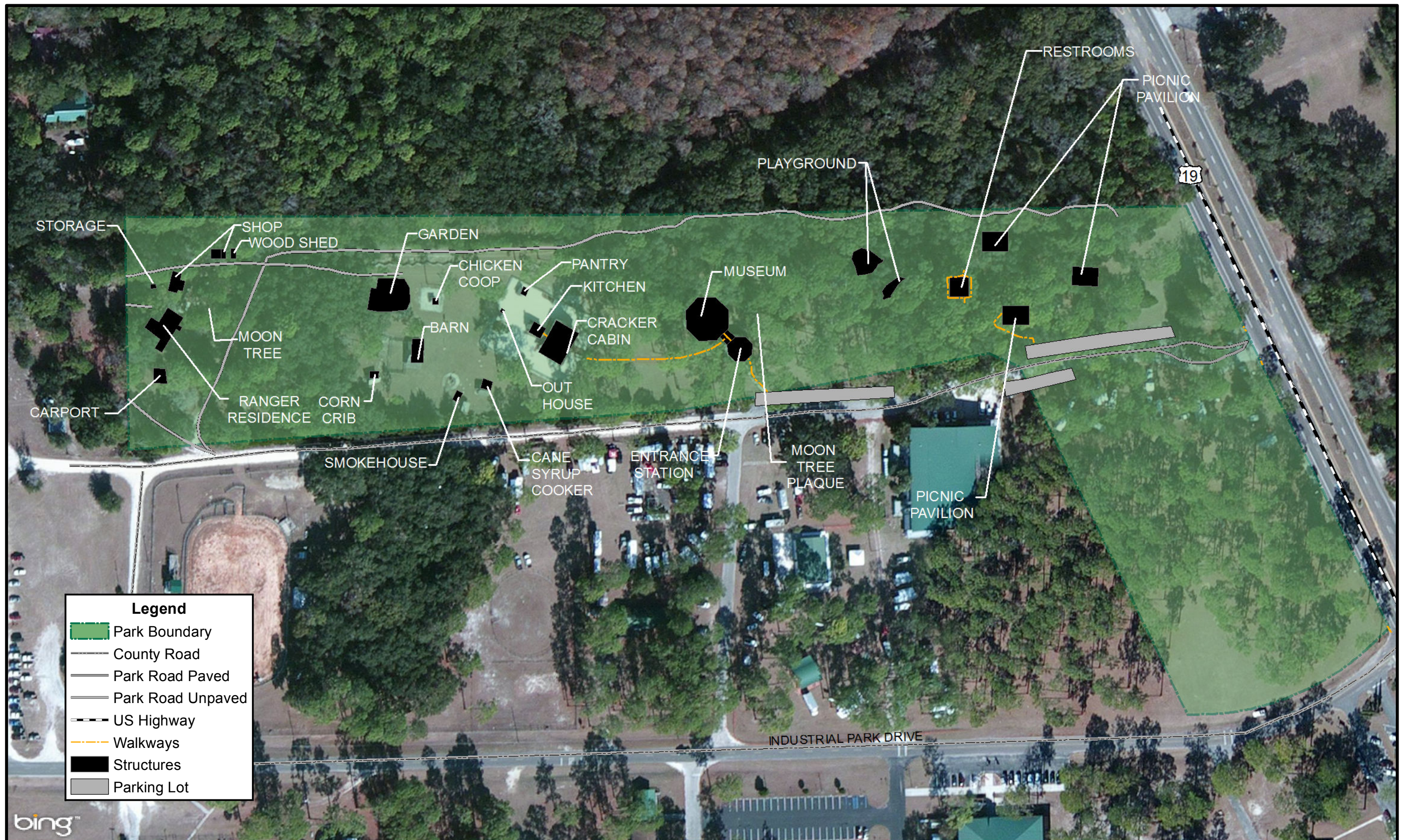
Current Recreational Use and Visitor Programs

Interpretation is primarily self-guided although ranger led tours are available during special events and upon request. The cracker homestead which was donated to the State and moved to the park; provides a glimpse into the lifestyle of the 1800s that was common in the Florida pinewoods. The museum exhibits focus on the forest products industry and forest habitats and the museum displays a collection of artifacts relevant to Florida's 19th century turpentine industry.

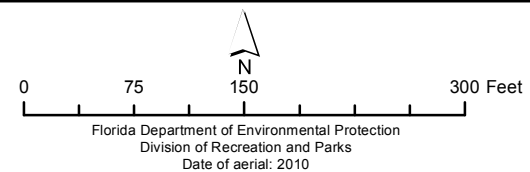
The museum hosts Agriculture Day at the cracker homestead for all area elementary school students where there are demonstrations about farming practices that were common in the 1800's.

The park hosts various local, regional, and statewide events, including the Florida State Bluegrass Festival (April), Southern Pines Blues and BBQ (December), Pickin' in the Pines (September), and the Moon Pie Princess Pageant. The largest event, the Florida Forest Festival (October), is put on by the Taylor County Chamber of Commerce. Originally, the Pine Tree Festival, the FFF began in 1955 to educate residents of Taylor County about wildfire prevention and the importance of forest industries.

Forest Capital Museum State Park recorded 34,069 visitors in FY 2011/2012. By DRP estimates; the FY 2011/2012 visitors contributed \$1,599,485 million in direct economic impact and the equivalent of 32 jobs to the local economy (Florida Department of Environmental Protection, 2012).



FOREST CAPITAL MUSEUM STATE PARK



BASE MAP

Other Uses

There are no other uses in the park other than recreation.

Protected Zones

A protected zone is an area of high sensitivity or outstanding character from which most types of development are excluded as a protective measure. Generally, facilities requiring extensive land alteration or resulting in intensive resource use, such as parking lots, camping areas, shops or maintenance areas, are not permitted in protected zones. Facilities with minimal resource impacts, such as trails, interpretive signs and boardwalks are generally allowed. All decisions involving the use of protected zones are made on a case-by-case basis after careful site planning and analysis. At Forest Capital Museum State Park, no natural communities have been designated as protected zones.

Existing Facilities

Recreation Facilities

The recreational facilities in the park consist of three large picnic pavilions, a playground, a museum dedicated to Florida's forestry industry, and a historic cracker homestead with out buildings.

Picnic pavilions (3)
Playground with equipment
Museum
Historic Cracker Homestead
Restroom
Parking (32 spaces)

Support Facilities

Museum Office (ticket and souvenir sales, and storage)
Ranger residence (modular structure)
Shop building
Storage shed

CONCEPTUAL LAND USE PLAN

The following narrative represents the current conceptual land use proposal for this park. The conceptual land use plan is the long-term, optimal development plan for the park, based on current conditions and knowledge of the park's resources, landscape and social setting (see Conceptual Land Use Plan). The conceptual land use plan will be reassessed during the next update of the park management plan. As new information is provided regarding the environment of the park, cultural

resources, recreational use, and as new land is acquired, the conceptual land use plan may be amended to address the new conditions as needed. A detailed development plan for the park and a site plan for specific facilities will be developed based on this conceptual land use plan, as funding becomes available.

During the development of the conceptual land use plan, DRP assessed the potential impacts of proposed uses or development on the park resources and applied that analysis to decisions for the future physical plan of the park as well as the scale and character of proposed development. Potential impacts are more thoroughly identified and assessed as part of the site planning process once funding is available for facility development. At that stage, design elements (such as existing topography and vegetation, sewage disposal and stormwater management) and design constraints (such as imperiled species or cultural site locations) are more thoroughly investigated. Municipal sewer connections, advanced wastewater treatment or best available technology systems are applied for on-site sewage disposal. Stormwater management systems are designed to minimize impervious surfaces to the greatest extent feasible, and all facilities are designed and constructed using best management practices to limit and avoid resource impacts. Federal, state and local permit and regulatory requirements are addressed during facility development. This includes the design of all new park facilities consistent with the universal access requirements of the Americans with Disabilities Act (ADA). After new facilities are constructed, the park staff monitors conditions to ensure that impacts remain within acceptable levels.

Potential Uses

Public Access and Recreational Opportunities

Goal: Provide public access and recreational opportunities in the park.

The existing recreational activities and programs of this state park are appropriate to the natural and cultural resources contained in the park and should be continued. One new activity is also recommended and discussed below.

Objective: Expand the park's recreational carrying capacity by 40 users per day.

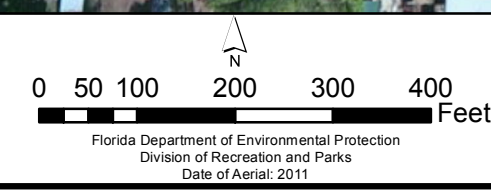
The park has limited space to expand recreational opportunities but can update facilities and programs. There is an outer perimeter road used by staff that runs along the northern boarder of the park that could be converted to an interpretive trail within the current park. This trail would run along the northern edge of the park through the Successional Hardwood forest, past the Moon Tree and back through the Cracker Homestead to the museum. This would add an additional area of interest to the current museum grounds.



Legend

- Proposed Trails
- ★ Proposed Facilities
- Park Boundary

FOREST CAPITAL MUSEUM
STATE PARK



CONCEPTUAL LAND USE PLAN

Objective: Continue to provide the current repertoire of 2 interpretive, educational and 1 recreational programs on a regular basis.

The current guided and self-guided tours of the Cracker Homestead and Museum should continue. The park currently offers programs related to old timey cane syrup making and other daily task related to pioneer life. The park also host agriculture days for elementary students where they see demonstrations and get a better understanding of farm life in the 1800's in north Florida. The park will continue to work to enhance the existing playground within the park.

Objective: Develop 2 new interpretive, educational and recreational programs.

There is an outer perimeter road used by staff that runs along the northern boarder of the park that could be converted to an interpretive trail. This trail would continue through the Successional Hardwood forest, past the Moon tree, back through the Successional Hardwood forest to the Cracker Homestead and back to the museum, adding a circulation loop through the current park. The shop and storage shed will need to be screened from the trail, but this would allow visitors to see the Moon Tree and add opportunities for interpretation along the trail.

Additional educational programs related to life at the homestead such as cane syrup making and other firsthand interpretive demonstrations should become part of the parks programs. The staff is working to develop a program that uses costumed high school students as docents to assist with demonstrations and reenactments at the cracker homestead. This would expand local involvement in the park and promote a better understanding of area history.

The Park needs a circulation plan to better guide visitors through the museum and the Cracker Homestead. More interpretive and additional information about the Cracker Homestead should be located at the home site. A circulation plan should be developed from the museum to direct visitors through the homestead, but care should be taken to preserve the character of the homestead. There needs to be a clear connection between the museum and the homestead. An interpretive master plan should be developed to address theses issues.

The museum and content should be updated and modernized to provide connections to larger scale issues related to natural areas, while maintaining the local forestry theme and unique components of the display such as the turpentine camp diorama.

The museum has not been updated since it was built in the early 1970's; the scope of the exhibits should be updated and modernized. Opportunity exists to modernize

and broaden the scope of interpretation at the museum to reflect changes in the forestry industry and attract a broader base of visitors.

Proposed Facilities

Capital Facilities and Infrastructure

Goal: Develop and maintain the capital facilities and infrastructure necessary to implement the recommendations of the management plan.

The existing facilities of this state park are appropriate to the natural and cultural resources contained in the park and should be maintained. New construction, as discussed further below, is recommended to improve the quality and safety of the recreational opportunities, to improve the protection of park resources, and to streamline the efficiency of park operations. The following is a summary of improvements and renovations needed to existing facilities in order to implement the conceptual land use plan for Forest Capital Museum State Park:

Objective: Maintain all public and support facilities in the park.

All capital facilities, trails and roads within the park will be kept in proper condition through the daily or regular work of park staff and/or contracted help.

Objective: Improve/repair 3 existing facilities and 1/4 mile of road.

Major repair projects for park facilities can be accomplished within the ten-year term of this management plan, if funding is made available. These include the modification of existing park facilities to bring them into compliance with the Americans with Disabilities Act (a top priority for all facilities maintained by DRP). The following discussion of other recommended improvements and repairs are organized by use area within the park.

The park is in need of a small single bay shop building in order to facilitate needed repairs and maintenance in the park. Other projects related to ADA standards for restrooms and accessible paths in the picnic and playground area are currently underway.

A dedicated RV/camping site should be established for use by volunteer and staff who will assist with park security and operations. The park staff can work with the County to establish the location on County property adjoining the park or develop a site on park property adjoining the ranger residence.

Although some work has been done on the existing playground area, upgrading the play round to make it a fully accessible park would be optimal.

The park staff has reconfigured the playground but would ultimately like to make the play ground fully accessible. Additional seating around the playground needs to be added as well as accessible paths from the restrooms and picnic pavilions. Accessible paths from the picnic pavilions to the restrooms are currently being installed.

There are issues with dust that comes from the road that accesses the park. This road is only partially paved and does not have stormwater facilities or swales. The stormwater from the County property is causing erosion in the main picnic use area of the park and needs to be addressed. Park staff needs to work with the County to have the unpaved portion of the road paved and determine how to best alleviate the stormwater that drains for the County building and road adjoining the park on the south.

The park is currently implementing a plan that adds accessible paths from all 3 picnic pavilions to the restrooms, which was recently renovated to meet ADA standards by converting the old restrooms to Family restrooms. An accessible path is also being added from the restrooms to the playground.

Objective: Construct 3 new facilities and approximately 1/4 miles of trail

Develop a new interpretive trail from the outer perimeter road used by staff that runs along the northern boarder of the park. This could be converted to an interpretive trail adding an additional circulation loop through the park and more interpretive opportunities in the park.

A dedicated RV/camping site should be established for use by volunteer staff that will assist with park security and operations. A site could be established near the ranger residence, or the park staff can work with the County to establish the location on County property adjoining the park where they currently have RV spaces for special events.

The park is in need of a small single bay shop building in order to facilitate needed repairs and maintenance in the park. This would be located behind the ranger residence.

New restroom facilities are needed to serve park visitors and meet all ADA standards. Although the restrooms have been renovated to meet ADA standards by converting the old restrooms to family restrooms, new facilities that replace the aging ones and provide more capacity (stalls) would be the optimal plan.

Facilities Development

Preliminary cost estimates for these recommended facilities and improvements are provided in the Ten-Year Implementation Schedule and Cost Estimates (Table 6) located in the Implementation Component of this plan. These cost estimates are based on the most cost-effective construction standards available at this time. The preliminary estimates are provided to assist DRP in budgeting future park improvements, and may be revised as more information is collected through the planning and design processes. New facilities and improvements to existing facilities recommended by the plan include:

Trails

Interpretive trail
Kiosk and signs

Support Facilities

Single bay shop building
Volunteer RV Site

Day Use Area

Accessibility Improvements
Roadway Improvements
New Restrooms

Existing Use and Recreational Carrying Capacity

Carrying capacity is an estimate of the number of users a recreation resource or facility can accommodate and still provide a high quality recreational experience and preserve the natural values of the site. The carrying capacity of a unit is determined by identifying the land and water requirements for each recreation activity at the unit, and then applying these requirements to the unit's land and water base. Next, guidelines are applied which estimate the physical capacity of the unit's natural communities to withstand recreational uses without significant degradation. This analysis identifies a range within which the carrying capacity most appropriate to the specific activity, the activity site and the unit's classification is selected (see Table 6).

The recreational carrying capacity for this park is a preliminary estimate of the number of users the unit could accommodate after the current conceptual development program has been implemented. When developed, the proposed new facilities would approximately increase the unit's carrying capacity as shown in Table 5.

TABLE 5. Existing Use and Optimum Carrying Capacity

Activity/Facility	Existing Capacity		Proposed Additional Capacity		Estimated Optimum Capacity	
	One Time	Daily	One Time	Daily	One Time	Daily
Picnicking	85	170			85	170
Museum	35	280			35	280
Cracker Homestead	25	200			25	200
Interpretive Trail	0	0	10	40	10	40
TOTALS	145	650			155	690

Optimum Boundary

The optimum boundary map reflects lands that have been identified as desirable for direct management by DRP as part of the state park. These parcels may include public as well as privately owned lands that improve the continuity of existing parklands, provide the most efficient boundary configuration, improve access to the park, provide additional natural and cultural resource protection or allow for future expansion of recreational activities. The map also identifies lands that are potentially surplus to the management needs of DRP. As additional needs are identified through park use, development, or research, and changes to land use on adjacent private property occurs, modification of the park's optimum boundary may be necessary.

At this time, no additional property is needed to support the resources or operations of the park. There are no lands considered surplus.

IMPLEMENTATION COMPONENT

The resource management and land use components of this management plan provide a thorough inventory of the park's natural, cultural and recreational resources. They outline the park's management needs and problems, and recommend both short and long-term objectives and actions to meet those needs. The implementation component addresses the administrative goal for the park and reports on the Division of Recreation and Parks (DRP) progress toward achieving resource management, operational and capital improvement goals and objectives since approval of the previous management plan for this park. This component also compiles the management goals, objectives and actions expressed in the separate parts of this management plan for easy review. Estimated costs for the ten-year period of this plan are provided for each action and objective, and the costs are summarized under standard categories of land management activities.

MANAGEMENT PROGRESS

Since the approval of the last management plan for Forest Capital Historic State Park in 2002, significant work has been accomplished and progress made towards meeting the DRP's management objectives for the park. These accomplishments fall within three of the five general categories that encompass the mission of the park and the DRP.

Park Administration and Operations

The park continues to actively work with organizations and members of the public that wish to volunteer their time. The park recently added an OPS staff person to assist the Park staff with duties within the park.

Resource Management

Natural Resources

During the last 10 years the park staff has worked to maintain and replant the Long leaf pines that are central to the park.

Cultural Resources

During the last 10 years the park staff has worked to maintain the Cracker homestead and the associated out buildings.

- Repairs have been made on the Homestead and out buildings as the need arose.
- Collections items in the house have been maintained
- Additional interpretive support items such as a garden and the live chickens in the chicken coop have been added to the homestead

Recreation and Visitor Services

- Park staff has reconfigured the playground area to make it safer and have it located closer to facilities.

- Paved walkways have been added to connect the picnic pavilions to the restrooms and parking area.
- The entrance area to the museum has been reconfigured to allow for a better access by the public, more storage for gift items, and the restroom in the museum has been redesigned to make it ADA compliant.

Park Facilities

The staff has worked to add and upgrade park facilities:

- The restroom in the picnic area has been reconfigured to make it ADA compliant.
- The ranger residence has been upgraded and privacy fencing has been added around the residence to screen it from the park/and Cracker homestead.
- Gates have been installed to limit access along the north edge of the park to the picnic area
- Paved parking has been added and the access road to the museum and park has been paved

MANAGEMENT PLAN IMPLEMENTATION

This management plan is written for a timeframe of ten years, as required by Section 253.034 Florida Statutes. The Ten-Year Implementation Schedule and Cost Estimates (Table 7) summarizes the management goals, objectives and actions that are recommended for implementation over this period, and beyond. Measures are identified for assessing progress toward completing each objective and action. A time frame for completing each objective and action is provided. Preliminary cost estimates for each action are provided and the estimated total costs to complete each objective are computed. Finally, all costs are consolidated under the following five standard land management categories: Resource Management, Administration and Support, Capital Improvements, Recreation Visitor Services and Law Enforcement.

Many of the actions identified in the plan can be implemented using existing staff and funding. However, a number of continuing activities and new activities with measurable quantity targets and projected completion dates are identified that cannot be completed during the life of this plan unless additional resources for these purposes are provided. The plan's recommended actions, time frames and cost estimates will guide the DRP's planning and budgeting activities over the period of this plan. It must be noted that these recommendations are based on the information that exists at the time the plan was prepared. A high degree of adaptability and flexibility must be built into this process to ensure that the DRP can adjust to changes in the availability of funds, improved understanding of the park's natural and cultural resources, and changes in statewide land management issues, priorities and policies.

Statewide priorities for all aspects of land management are evaluated each year as part of the process for developing the DRP's annual legislative budget requests. When preparing these annual requests, the DRP considers the needs and priorities of the entire state park system and the projected availability of funding from all sources during the upcoming fiscal year. In addition to annual legislative appropriations, the DRP pursues supplemental sources of funds and staff resources wherever possible, including grants, volunteers and partnerships with other entities. The DRP's ability to accomplish the specific actions identified in the plan will be determined largely by the availability of funds and staff for these purposes, which may vary from year to year. Consequently, the target schedules and estimated costs identified in Table 6 may need to be adjusted during the ten-year management planning cycle.

Table 6
Forest Capital Museum State Park Ten-Year Implementation Schedule and Cost Estimates
Sheet 1 of 5

NOTE: THE DIVISION'S ABILITY TO COMPLETE THE OBJECTIVES OUTLINED BY THE MANAGEMENT PLAN IS CONTINGENT ON THE AVAILABILITY OF FUNDING AND OTHER				
Goal I: Provide administrative support for all park functions.		Measure	Planning Period	Estimated Manpower and Expense Cost* (10-years)
Objective A	Continue day-to-day administrative support at current levels.	Administrative support ongoing	C	\$39,094
Objective B	Expand administrative support as new lands are acquired, new facilities are developed, or as other needs arise.	Administrative support expanded	C	\$2,344
Goal II: Protect water quality and quantity in the park, restore hydrology to the extent feasible, and maintain the restored condition.		Measure	Planning Period	Estimated Manpower and Expense Cost* (10-years)
Objective A	Conduct/obtain an assessment of the park's hydrological needs.	Assessment conducted	C	\$14,000
Action 1	Continue to monitor, review and comment on proposed land use/zoning changes on lands bordering the park.	# of Impacts assted	C	\$14,000
Objective B	Monitor and evaluate impacts associated with soil errosion at Forest Capital Museum State Park	Impacts determined	LT	\$8,497
Action 1	Park staff will pursue corrective measures to mitigate erosion caused by stormwater runoff entering park by implementing BMP's which may include rerouting foot paths, planting native species, increasing mulched areas and creating a swale to slow water flow.	# of corrective measures implemented	LT	\$4,897
Action 2	Park staff will continue to work with Taylor County and other adjacent land owners to alleviate or mitigate stormwater issues and other associated problems.	erosion eliminated or mitigated.	C	\$3,600
Goal III: Restore and maintain the natural communities/habitats of the park.		Measure	Planning Period	Estimated Manpower and Expense Cost* (10-years)
Objective A	Conduct habitat/natural community improvement activities on 3 acres of altered landcover type.	# Acres improved or with improvements underway	ST	\$7,302
Action 1	Supplement longleaf canopy in developed area by planting and/or protecting seedlings.	# Seedlings planted/protected	ST	\$3,170
Action 2	Identify and create landscape beds within the mowed area to be planted with native species typical of the longleaf pine sandhill native groundcover.	# of Beds Planted	ST	\$4,132

* 2013 Dollars
ST = actions within 2 years
LT = actions within 10 years
C = long term or short term actions that are continuous or cyclical
UFN = currently unfunded need

Table 6
Forest Capital Museum State Park Ten-Year Implementation Schedule and Cost Estimates
Sheet 2 of 5

NOTE: THE DIVISION'S ABILITY TO COMPLETE THE OBJECTIVES OUTLINED BY THE MANAGEMENT PLAN IS CONTINGENT ON THE AVAILABILITY OF FUNDING AND OTHER				
Goal IV: Maintain, improve or restore imperiled species populations and habitats in the park.		Measure	Planning Period	Estimated Manpower and Expense Cost* (10-years)
Objective A	Update baseline imperiled species occurrence inventory lists for plants and animals, as needed.	List updated	C	\$1,247
Action 1	Monitor the park regularly for any new listed species that may occur.	Regular monitoring for listed soecies	C	\$1,247
Objective B	Monitor and document 2 imperiled plant species in the park.	# Species monitored	C	\$110
Action 1	Developand implement monitoring protocols for 2 selected imperiled plant species including Florida flame azalea and mountain laurel.	# Protocols developed	ST	\$110
Goal V: Remove exotic and invasive plants and animals from the park and conduct needed maintenance-control.		Measure	Planning Period	Estimated Manpower and Expense Cost* (10-years)
Objective A	Annually treat 13 acres of exotic plant species in the park.	# Acres treated	C	\$5,367
Action 1	Annually update exotic plant management work plan.	Plan updated	C	\$197
Action 2	Implement work plan by annually treating 13 acres in park, and continuing maintenance and follow-up treatments, as needed.	Plan implemented	C	\$5,170
Objective B	Implement control measures on any exotic and nuisance animal species in the park.	# Species for which control measures implemented	C	\$1,247
Action 1	Currently there are no exotic animals in the park and only domestic feral animals are a nuisance. Nuisance animals will be removed as needed and staff will monitor for exotic animals.	# of nuisance animals removed	C	\$1,247

* 2013 Dollars
ST = actions within 2 years
LT = actions within 10 years
C = long term or short term actions that are continuous or cyclical
UFN = currently unfunded need

Table 6
Forest Capital Museum State Park Ten-Year Implementation Schedule and Cost Estimates
Sheet 3 of 5

NOTE: THE DIVISION'S ABILITY TO COMPLETE THE OBJECTIVES OUTLINED BY THE MANAGEMENT PLAN IS CONTINGENT ON THE AVAILABILITY OF FUNDING AND OTHER				
Goal VI: Protect, preserve and maintain the cultural resources of the park.		Measure	Planning Period	Estimated Manpower and Expense Cost* (10-years)
Objective A	Assess and evaluate 10 of 10 recorded cultural resources in the park.	Documentation complete	LT	\$15,080
Action 1	Complete 1 assessments/evaluations of archaeological sites. Prioritize preservation and stabilization projects.	Assessments complete	LT	\$80
Action 2	Complete 1 Historic Structures Reports (HSR's) for historic buildings and cultural landscape. Prioritize preservation and stabilization projects.	Reports and priority lists completed	LT	\$15,000
Objective B	Compile reliable documentation for all recorded historic and archaeological sites.	Documentation complete	LT	\$287,508
Action 1	Ensure all known sites are recorded or updated in the Florida Master Site File.	# Sites recorded or updated	ST	\$159
Action 2	Conduct Phase 1 archaeological survey for priority areas planned for development which occur in the high and medium sensitivity areas as shown on the predictive model.	Archaeological survey completed	LT	\$3,000
Action 3	Develop and adopt a Scope of Collections Statement.	Document completed	ST	\$2,229
Action 4	Develop a prioritized action and maintenance plan with cost estimates to preserve the collection. It should include preservation of the taxidermy items and annual archival cleaning of the collection in the Whiddon Cabin.	Document completed	ST	\$25,000
Action 5	Develop and implement a plan to modernize and update the museum exhibits, displays, and content while maintaining a theme related to the forest and forestry.	Museum and exhibits modernized and updated	LT	\$250,000
Action 5	Conduct oral history interviews of previous park staff regarding historic resources in the Park.	Interviews complete	LT	\$357
Action 6	Compile reliable documentation regarding the history and construction of the corn crib, split rail fence, outhouse, and structure built by park staff.	Documentation Complete	LT	\$1,500
Action 7	Compile reliable documentation on the location of the Langston Log Cabin.	Documentation Complete	LT	\$3,762
Action 8	Compile reliable documentation about the World War II concrete slab site and the WWII history of the park property.	Documentation Complete	LT	\$1,500
Objective C	Bring 2 of 10 recorded cultural resources into good condition.	# Sites in good condition	LT	\$135,580
Action 1	Design and implement regular monitoring programs for 6 cultural sites that includes evaluation of the historic structures for termites.			
Action 2	Create and implement a cyclical maintenance program for each cultural resource.	# Sites monitored	C	\$580
Action 3	Re-roof Cracker Kitchen replica.	Kitchen re-roofed	ST	\$15,000
Action 4	Re-roof Whiddon Cracker Cabin	Cabin re-roof complete	ST	\$50,000
Action 5	Implement recommendations in the HSR for the Whiddon Cabin. Evaluate the structural integrity, develop a plan for repairs, follow conservator guidelines for chimney re-chinking, do reroofing in historically correct manner and treat the structure for termites.	Whiddon cabin repaired and maintained	ST	\$70,000

* 2013 Dollars
ST = actions within 2 years
LT = actions within 10 years
C = long term or short term actions that are continuous or cyclical
UFN = currently unfunded need

Table 6
Forest Capital Museum State Park Ten-Year Implementation Schedule and Cost Estimates
Sheet 4 of 5

NOTE: THE DIVISION'S ABILITY TO COMPLETE THE OBJECTIVES OUTLINED BY THE MANAGEMENT PLAN IS CONTINGENT ON THE AVAILABILITY OF FUNDING AND OTHER				
Goal VII: Provide public access and recreational opportunities in the park.		Measure	Planning Period	Estimated Manpower and Expense Cost* (10-years)
Objective A	Maintain the park's current recreational carrying capacity of 650 users per day.	# Recreation/visitor opportunities per day	C	\$43,766
Objective B	Expand the park's recreational carrying capacity by 40 users per day.	# Recreation/visitor opportunities per day	LT	\$20,629
Objective C	Continue to provide the current repertoire of 2 interpretive, educational and recreational programs on a regular basis.(Museum and Cracker homestead tour)	# Interpretive/education programs	C	\$32,422
Objective D	Develop 2 new interpretive, educational and recreational programs.	# Interpretive/education programs	UFN	\$181,787
Action 1	Develop and implement 1 additional educational programs identified in the Land Use Component (school aged costumed docents for Cracker homestead.)	Program implemented	UFN	\$176,680
Action 2	Develop one additional intrepretive program identified in the Land Use Component (new trail)	Program implemented	LT	\$5,107
Goal VIII: Develop and maintain the capital facilities and infrastructure necessary to meet the goals and objectives of this management plan.		Measure	Planning Period	Estimated Manpower and Expense Cost* (10-years)
Objective A	Maintain all public and support facilities in the park.	Facilities maintained	C	\$335,226
Objective B	Continue to implement the park's transition plan to ensure facilities are accessible in accordance with the American with Disabilities Act of 1990.	Plan implemented	C	\$25,000
Objective C	Improve and/or repair 4 existing facilites as identified in the Land Use Component.	# Facilities/Miles of Trail/Miles of Road	LT	\$157,500
Action 1	Repair or re-roof the museum and visitor center.	Museum and Visitor center roof repaired or replaced	ST	\$40,000
Action2	Construct single bay shop for maintenance in the Park	Shop built	UFN	\$33,000
Action 3	Develop Volunteer RV camping	Camp site developed	ST	\$8,500
Action 4	Construct a new restroom facility,connect to central sewer	Restrooms built/ connected to sewer	UFN	\$76,000
Objective D	Construct .25 miles of interpretive trail, as identified in the Land Use Component.	# Facilities/Miles of Trail/Miles of Road	LT	\$13,200
Objective E	Expand maintenance activities as existing facilities are improved and new facilities are developed.	Facilities maintained	C	\$20,629

* 2013 Dollars
ST = actions within 2 years
LT = actions within 10 years
C = long term or short term actions that are continuous or cyclical
UFN = currently unfunded need

Table 6
Forest Capital Museum State Park Ten-Year Implementation Schedule and Cost Estimates
Sheet 5 of 5

NOTE: THE DIVISION'S ABILITY TO COMPLETE THE OBJECTIVES OUTLINED BY THE MANAGEMENT PLAN IS CONTINGENT ON THE AVAILABILITY OF FUNDING AND OTHER		
Summary of Estimated Costs		
Management Categories		Total Estimated Manpower and Expense Cost* (10-years)
Resource Management		\$475,939
Administration and Support		\$41,438
Capital Improvements		\$195,700
Recreation Visitor Services		\$634,459
Law Enforcement Activities ¹		
	1Law enforcement activities in Florida State Parks are conducted by the FWC Division of Law Enforcement and by local law enforcement agencies.	

* 2013 Dollars
ST = actions within 2 years
LT = actions within 10 years
C = long term or short term actions that are continuous or cyclical
UFN = currently unfunded need

Addendum 1 – Acquisition History

Purpose and Sequence of Acquisition

On January 11, 1967, the Taylor County Development Authority conveyed management authority of Forest Capital State Museum to the state agency presently known as Department of Environmental Protection, Division of Recreation and Parks (DRP). Forest Capital State Museum comprises 13.93 acres.

According to the lease agreement, the state holds, occupies and uses Forest Capital State Museum for public park purposes. The lease is for fifty (50) years, and it expires on January 10, 2017.

Title Interest

Although Taylor County Development Authority originally leased Forest Capital Museum State Park to FBPHM, Taylor County, Florida currently holds fee simple title to this property.

Special Conditions on Use

Forest Capital State Museum is designated single-use to provide resource-based public recreation and other related uses.

Outstanding Reservations

Following is a listing of outstanding rights, reservations, and encumbrances that apply to Forest Capital State Museum.

<u>Instrument:</u>	Lease
<u>Instrument Holder:</u>	Taylor County Development Authority
<u>Beginning Date:</u>	January 11, 1967
<u>Ending Date:</u>	1/10/2017
<u>Outstanding Rights, Uses, Etc:</u>	If the property is not used for public park purposes for a period of one year, the lease shall terminate and shall be null and void.

A copy of the Lease Agreement is available upon request.

Forest Capital Museum State Park Acquisition History

Addendum 2 – References Cited

Forest Capital Museum State Park References Cited

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Rupert, F. R. 1996. The Geomorphology and Geology of Taylor County, Florida. Open File Report No. 70, Florida Geological Survey, Division of Administrative and Technical Services, State of Florida Department of Environmental Protection, Tallahassee. 7 pp.

SCS no date. Draft Soil Survey of Taylor County, Florida. U. S. Department of Agriculture, Soil Conservation Service.

Southeastern Archaeological Research, Inc. 2002. Cultural Resource Survey. Proposed Cell Tower Site: Plantation Road Perry, Taylor County, Florida. Florida Master Site File Survey number 07933.

White, W. 1970. The Geomorphology of the Florida Peninsula. Geological Bulletin No. 51. State of Florida Department of Natural Resources, Bureau of Geology, Division of Resource Management, Florida Department of Natural Resources, Tallahassee

Forest Capital Museum State Park References Cited

Addendum 3 -- Soil Descriptions

Forest Capital Museum State Park

Soil Descriptions

(8) Meadowbrook fine sand - This nearly level, poorly drained soil is on broad, low flats and in sloughs. Slopes are smooth or convex and are 0 to 2 percent. Typically, the surface layer is black fine sand about 8 inches thick. The subsurface layer, to a depth of about 44 inches, is fine sand. In sequence downward, it is dark gray, gray, and light gray. The subsoil, to a depth of 80 inches or more, is greenish gray sandy clay loam. Permeability is rapid in the surface and subsurface layers and moderately slow in the subsoil. The available water capacity is very low or low in the surface and subsurface layers, and moderate in the subsoil. The seasonal high water table is within 12 inches of the surface for 3 to 6 months of the year.

(12) Ortega fine sand, 0 to 5 percent slopes - This nearly level and gently sloping, moderately well drained soil is on narrow to broad ridges and on isolated knolls. Typically, the surface layer is gray fine sand about 6 inches thick. The underlying material is fine sand to a depth of about 80 inches or more. It is brown and light yellowish brown in the upper part, pale brown in the next part, and light gray in the lower part. Permeability of this soil is rapid and the available water capacity is very low or low. The seasonal high water table is at a depth of 42 to 60 inches for 6 to 8 months of the year. The soil is very low in natural fertility.

(15) Ridgewood fine sand, 0 to 3 percent slopes - This nearly level and gently sloping, somewhat poorly drained soil is on narrow to broad ridges and on isolated knolls. Slopes are smooth to convex. Typically, the surface layer is gray fine sand about 7 inches thick. The subsoil, to a depth of about 24 inches, is light yellowish brown fine sand. The substratum, to a depth of 80 inches or more, is fine sand. It is light yellowish brown in the upper part, pale brown in the next part, and light gray in the lower part. Permeability of this Ridgewood soil is rapid. The available water capacity is very low or low. The seasonal high water table is at a depth of 18 to 42 inches for 2 to 4 months of the year. The soil is very low in natural fertility.

Forest Capital Museum State Park
Soil Descriptions

Addendum 4 – Plant and Animal List

Forest Capital Museum State Park

Plants

Common Name	Scientific Name	Primary Habitat Codes (for imperiled species)
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LICHENS

Old man's beard *Usnea* sp.

PTERIDOPHYTES

Resurrection fern *Pleopeltis polypodioides* var. *michauxiana*

Tailed bracken *Pteridium aquilinum* var. *pseudocaudatum*

GYMNOSPERMS

Red cedar *Juniperus virginiana*

Slash pine *Pinus elliottii*

Longleaf pine *Pinus palustris*

Bald-cypress *Taxodium distichum*

Coontie *Zamia pumila* DV

ANGIOSPERMS

MONOCOTS

Meadow garlic *Allium canadense*

Bluestem *Andropogon* sp.

Spring coralroot *Corallorhiza wisteriana*

Centipedegrass *Eremochloa ophiuroides* *

Daylily *Hemerocallis* X

Ryegrass *Lolium perenne**

Woodgrass *Oplismenus hirtellus*

Bahiagrass *Paspalum notatum* *

Cabbage palm *Sabal palmetto*

Saw palmetto *Serenoa repens*

Earleaf greenbrier *Smilax auriculata*

Cat greenbrier *Smilax glauca*

Laurel greenbrier *Smilax laurifolia*

St. Augustinegrass *Stenotaphrum secundatum*

Spanish moss *Tillandsia usneoides*

Adam's needle *Yucca filamentosa*

* Non-native species

Forest Capital Museum State Park

Plants

Common Name	Scientific Name	Primary Habitat Codes (for imperiled species)
-------------	-----------------	--

DICOTS

Feijoa; Pineapple guava	<i>Acca sellowiana</i> *	
Silktree; Mimosa	<i>Albizia julibrissin</i> *	
Groundsel tree; Sea-myrtle	<i>Baccharis halimifolia</i>	
Beggarticks	<i>Bidens alba</i>	
Boxwood	<i>Buxus</i> sp.*	
American beautyberry	<i>Callicarpa americana</i>	
Eastern redbud	<i>Cercis canadensis</i>	
Flowering dogwood	<i>Cornus florida</i>	
Silverthorn	<i>Elaeagnus pungens</i> *	
Common fig	<i>Ficus carica</i> *	
Innocence; Roundleaf bluet	<i>Houstonia procumbens</i>	
Oakleaf hydrangea	<i>Hydrangea quercifolia</i>	
St. Andrew's-cross	<i>Hypericum hypericoides</i>	
American holly	<i>Ilex opaca</i>	
Yaupon	<i>Ilex vomitoria</i>	
Japanese star anise	<i>Illicium anisatum</i> *	
Mountain laurel	<i>Kalmia latifolia</i>	
Crepe mytle	<i>Lagerstromemia indica</i> *	
Lantana	<i>Lantana camara</i> *	
Chinese privet	<i>Ligustrum sinense</i> *	
Japanese honeysuckle	<i>Lonicera japonica</i> *	
Loquat	<i>Loquat japonica</i> *	
Southern magnolia	<i>Magnolia grandiflora</i>	
Powderpuff	<i>Mimosa strigillosa</i>	
Partridgeberry	<i>Mitchella repens</i>	
Southern bayberry; Wax myrtle	<i>Myrica cerifera</i>	
Swamp tupelo	<i>Nyssa sylvatica</i> var. <i>biflora</i>	
Swamp bay	<i>Persea palustris</i>	
Narrowleaf silkgrass	<i>Pityopsis graminifolia</i>	
Sycamore	<i>Platanus</i> sp.	
Carolina laurelcherry	<i>Prunus caroliniana</i>	
Black cherry	<i>Prunus serotina</i>	
Flatwoods plum; Hog plum	<i>Prunus umbellata</i>	
Pomegranate	<i>Punica granatum</i> *	
Carolina desertchicory	<i>Pyrrhopappus carolinianus</i>	
Laurel oak	<i>Quercus laurifolia</i>	
Water oak	<i>Quercus nigra</i>	

* Non-native species

Forest Capital Museum State Park

Plants

Common Name	Scientific Name	Primary Habitat Codes (for imperiled species)
Live oak	<i>Quercus virginiana</i>	
Yellow azalea	<i>Rhododendron austrinum</i>	
Ornamental azalea	<i>Rhododendron obtusum</i> *	
Wild rose	<i>Rosa laevigata</i> *	
Sand blackberry	<i>Rubus cuneifolius</i>	
Southern dewberry	<i>Rubus trivialis</i>	
Cuban jute	<i>Sida rhombifolia</i>	
Sparkleberry	<i>Vaccinium arboreum</i>	
Highbush blueberry	<i>Vaccinium corymbosum</i>	
Walter's viburnum	<i>Viburnum obovatum</i>	
Violet	<i>Viola</i> sp.	
Muscadine	<i>Vitis rotundifolia</i>	

* Non-native species

Forest Capital Museum State Park

Animals

Common Name	Scientific Name	Primary Habitat Codes (for all species)
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AMPHIBIANS

Frogs and Toads

Southern Toad.....	<i>Anaxyrus terrestris</i>	MTC
Squirrel Treefrog.....	<i>Hyla squirella</i>	MTC

REPTILES

Lizards

Green Anole.....	<i>Anolis carolinensis</i>	MTC
Broad-headed Skink	<i>Plestiodon laticeps</i>	MTC
Southern Fence Lizard	<i>Sceloporus undulatus undulatus</i>	MTC
Ground Skink	<i>Scincella lateralis</i>	MTC

Snakes

Southern Black Racer	<i>Coluber constrictor priapus</i>	MTC
Corn Snake.....	<i>Pantherophis guttata guttata</i>	MTC

BIRDS

New World Vultures

Black Vulture.....	<i>Coragyps atratus</i>	MTC, OF
Turkey Vulture.....	<i>Cathartes aura</i>	MTC, OF

Hawks

Red-shouldered Hawk.....	<i>Buteo lineatus</i>	MTC, OF
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Doves

Mourning Dove.....	<i>Zenaida macroura</i>	MTC
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Owls

Great Horned Owl.....	<i>Bubo virginianus</i>	MTC
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Woodpeckers

Red-bellied Woodpecker	<i>Melanerpes carolinus</i>	MTC
Yellow-bellied Sapsucker	<i>Sphyrapicus varius</i>	SHF
Downy Woodpecker	<i>Picoides pubescens</i>	MTC

Forest Capital Museum State Park

Animals

Common Name	Scientific Name	Primary Habitat Codes (for all species)
Northern Flicker.....	<i>Colaptes auratus</i>	DV
Pileated Woodpecker	<i>Dryocopus pileatus</i>	MTC
Tyrant Flycatchers		
Eastern Phoebe.....	<i>Sayornis phoebe</i>	MTC
Great Crested Flycatcher	<i>Myiarchus crinitus</i>	CD, DV
Eastern Kingbird.....	<i>Tyrannus tyrannus</i>	DV
Vireos		
White-eyed Vireo.....	<i>Vireo griseus</i>	MTC
Red-eyed Vireo.....	<i>Vireo olivaceus</i>	SHF
Crows and Jays		
Blue Jay.....	<i>Cyanocitta cristata</i>	MTC
American Crow	<i>Corvus brachyrhynchos</i>	MTC
Tits and Allies		
Carolina Chickadee	<i>Poecile carolinensis</i>	MTC
Tufted Titmouse.....	<i>Baeolophus bicolor</i>	MTC
Wrens		
Carolina Wren.....	<i>Thryothorus ludovicianus</i>	MTC
Kinglets		
Ruby-crowned Kinglet.....	<i>Regulus calendula</i>	MTC
Old World Warblers		
Blue-gray Gnatcatcher	<i>Poliophtila caerulea</i>	MTC
Thrushes		
American Robin	<i>Turdus migratorius</i>	MTC
Mockingbirds and Thrashers		
Gray Catbird.....	<i>Dumetella carolinensis</i>	DV
Northern Mockingbird	<i>Mimus polyglottos</i>	DV
Brown Thrasher	<i>Toxostoma rufum</i>	DV
New World Warblers		
Northern Parula	<i>Setophaga americana</i>	SHF, DV
Pine Warbler	<i>Setophaga pinus</i>	SHF, DV
Yellow-rumped Warbler.....	<i>Setophaga coronata</i>	DV

Forest Capital Museum State Park

Animals

Common Name	Scientific Name	Primary Habitat Codes (for all species)
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Cardinals, Grosbeaks and Buntings

Northern Cardinal *Cardinalis cardinalis* MTC

MAMMALS

Didelphids

Virginia Opossum..... *Didelphis virginiana*..... MTC

Insectivores

Eastern Mole..... *Scalopus aquaticus* DV

Edentates

Nine-banded Armadillo *Dasypus novemcinctus* * MTC

Lagomorphs

Eastern Cottontail *Sylvilagus floridanus*..... MTC

Rodents

Southeastern Pocket Gopher..... *Geomys pinetis* DV

Eastern Gray Squirrel..... *Sciurus carolinensis* MTC

Carnivores

Domestic Cat *Felis domesticus* * MTC

Gray Fox..... *Urocyon cinereoargenteus*..... MTC

Addendum 5—Imperiled Species Ranking Definitions

Imperiled Species Ranking Definitions

The Nature Conservancy and the Natural Heritage Program Network (of which FNAI is a part) define an element as any exemplary or rare component of the natural environment, such as a species, natural community, bird rookery, spring, sinkhole, cave or other ecological feature. An element occurrence (EO) is a single extant habitat that sustains or otherwise contributes to the survival of a population or a distinct, self-sustaining example of a particular element.

Using a ranking system developed by The Nature Conservancy and the Natural Heritage Program Network, the Florida Natural Areas Inventory assigns two ranks to each element. The global rank is based on an element's worldwide status; the state rank is based on the status of the element in Florida. Element ranks are based on many factors, the most important ones being estimated number of Element occurrences, estimated abundance (number of individuals for species; area for natural communities), range, estimated adequately protected EOs, relative threat of destruction, and ecological fragility.

Federal and State status information is from the U.S. Fish and Wildlife Service; and the Florida Game and Freshwater Fish Commission (animals), and the Florida Department of Agriculture and Consumer Services (plants), respectively.

FNAL GLOBAL RANK DEFINITIONS

- G1..... Critically imperiled globally because of extreme rarity (5 or fewer occurrences or less than 1000 individuals) or because of extreme vulnerability to extinction due to some natural or fabricated factor.
- G2..... Imperiled globally because of rarity (6 to 20 occurrences or less than 3000 individuals) or because of vulnerability to extinction due to some natural or man-made factor.
- G3..... Either very rare or local throughout its range (21-100 occurrences or less than 10,000 individuals) or found locally in a restricted range or vulnerable to extinction of other factors.
- G4..... apparently secure globally (may be rare in parts of range)
- G5..... demonstrably secure globally
- GH of historical occurrence throughout its range may be rediscovered (e.g., ivory-billed woodpecker)
- GX..... believed to be extinct throughout range
- GXC..... extirpated from the wild but still known from captivity or cultivation
- G#?..... Tentative rank (e.g., G2?)
- G#G# range of rank; insufficient data to assign specific global rank (e.g., G2G3)
- G#T# rank of a taxonomic subgroup such as a subspecies or variety; the G portion of the rank refers to the entire species and the T portion refers to the specific subgroup; numbers have same definition as above (e.g., G3T1)
- G#Q rank of questionable species - ranked as species but questionable whether it is species or subspecies; numbers have same definition as above (e.g., G2Q)

Imperiled Species Ranking Definitions

- G#T#Q same as above, but validity as subspecies or variety is questioned.
GU due to lack of information, no rank or range can be assigned (e.g., GUT2).
G? Not yet ranked (temporary)
S1 Critically imperiled in Florida because of extreme rarity (5 or fewer occurrences or less than 1000 individuals) or because of extreme vulnerability to extinction due to some natural or man-made factor.
S2 Imperiled in Florida because of rarity (6 to 20 occurrences or less than 3000 individuals) or because of vulnerability to extinction due to some natural or man-made factor.
S3 Either very rare or local throughout its range (21-100 occurrences or less than 10,000 individuals) or found locally in a restricted range or vulnerable to extinction of other factors.
S4 apparently secure in Florida (may be rare in parts of range)
S5 demonstrably secure in Florida
SH of historical occurrence throughout its range, may be rediscovered (e.g., ivory-billed woodpecker)
SX believed to be extinct throughout range
SA accidental in Florida, i.e., not part of the established biota
SE an exotic species established in Florida may be native elsewhere in North America
SN regularly occurring but widely and unreliably distributed; sites for conservation hard to determine
SU due to lack of information, no rank or range can be assigned (e.g., SUT2).
S? Not yet ranked (temporary)
N Not currently listed, nor currently being considered for listing, by state or federal agencies.

LEGAL STATUS

FEDERAL

(Listed by the U. S. Fish and Wildlife Service - USFWS)

- LE Listed as Endangered Species in the List of Endangered and Threatened Wildlife and Plants under the provisions of the Endangered Species Act. Defined as any species that is in danger of extinction throughout all or a significant portion of its range.
PE Proposed for addition to the List of Endangered and Threatened Wildlife and Plants as Endangered Species.
LT Listed as Threatened Species. Defined as any species that is likely to become an endangered species within the near future throughout all or a significant portion of its range.
PT Proposed for listing as Threatened Species.
C Candidate Species for addition to the list of Endangered and Threatened Wildlife and Plants. Defined as those species for which the USFWS currently has on file sufficient information on biological

Imperiled Species Ranking Definitions

vulnerability and threats to support proposing to list the species as endangered or threatened.

E(S/A) Endangered due to similarity of appearance.

T(S/A) Threatened due to similarity of appearance.

EXPE, XE Experimental essential population. A species listed as experimental and essential.

EXPN, XN ... Experimental non-essential population. A species listed as experimental and non-essential. Experimental, nonessential populations of endangered species are treated as threatened species on public land, for consultation purposes.

STATE

ANIMALS .. (Listed by the Florida Fish and Wildlife Conservation Commission - FFWCC)

ST Listed as Threatened Species by the FFWCC. Defined as a species, subspecies, or isolated population, which is acutely vulnerable to environmental alteration, declining in number at a rapid rate, or whose range or habitat, is decreasing in area at a rapid rate and therefore is destined or very likely to become an endangered species within the near future.

SSC Listed as Species of Special Concern by the FFWCC. Defined as a population which warrants special protection, recognition or consideration because it has an inherent significant vulnerability to habitat modification, environmental alteration, human disturbance or substantial human exploitation that, in the near future, may result in its becoming a threatened species.

PLANTS (Listed by the Florida Department of Agriculture and Consumer Services - FDACS)

LE Listed as Endangered Plants in the Preservation of Native Flora of Florida Act. Defined as species of plants native to the state that are in imminent danger of extinction within the state, the survival of which is unlikely if the causes of a decline in the number of plants continue, and includes all species determined to be endangered or threatened pursuant to the Federal Endangered Species Act of 1973, as amended.

LT Listed as Threatened Plants in the Preservation of Native Flora of Florida Act. Defined as species native to the state that are in rapid decline in the number of plants within the state, but which have not so decreased in such number as to cause them to be endangered.

Imperiled Species Ranking Definitions

Addendum 6 – Cultural Information

Management Procedures for Archaeological and Historical Sites and Properties on State-Owned or Controlled Properties (revised February 2007)

These procedures apply to state agencies, local governments and non-profits that manage state-owned properties.

A. General Discussion

Historic resources are both archaeological sites and historic structures. Per Chapter 267, Florida Statutes, "Historic property" or "historic resource" means any prehistoric district, site, building, object, or other real or personal property of historical, architectural or archaeological value, and folklife resources. These properties or resources may include, but are not limited to, monuments, memorials, Indian habitations, ceremonial sites, abandoned settlements, sunken or abandoned ships, engineering works, treasure trove, artifacts, or other objects with intrinsic historical or archaeological value, or any part thereof, relating to the history, government, and culture of the state."

B. Agency Responsibilities

Per State Policy relative to historic properties, state agencies of the executive branch must allow the Division of Historical Resources (Division) the opportunity to comment on any undertakings, whether these undertakings directly involve the state agency, i.e., land management responsibilities, or the state agency has indirect jurisdiction, i.e. permitting authority, grants, etc. No state funds should be expended on the undertaking until the Division has the opportunity to review and comment on the project, permit, grant, etc.

State agencies shall preserve the historic resources that are owned or controlled by the agency.

Regarding proposed demolition or substantial alterations of historic properties, consultation with the Division must occur, and alternatives to demolition must be considered.

State agencies must consult with Division to establish a program to location, inventory and evaluate all historic properties under ownership or controlled by the agency.

C. Statutory Authority

Statutory Authority and more in depth information can be found in the following:

Chapter 253, F.S. – State Lands

Chapter 267, F.S. – Historical Resources

Chapter 872, F.S. – Offenses Concerning Dead Bodies and Graves

Other helpful citations and references:

Chapter 1A-32, F.A.C. – Archaeological Research

Management Procedures for Archaeological and Historical Sites and Properties on State-Owned or Controlled Properties (revised February 2007)

Other helpful citations and references:

Chapter 1A-44, F.A.C. – Procedures for Reporting and Determining Jurisdiction Over Unmarked Human Burials

Chapter 1A-46, F.A.C. – Archaeological and Historical Report Standards and Guidelines

The Secretary of the Interior's Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings

D. Management Implementation

Even though the Division sits on the Acquisition and Restoration Council and approves land management plans, these plans are conceptual. Specific information regarding individual projects must be submitted to the Division for review and recommendations.

Managers of state lands must coordinate any land clearing or ground disturbing activities with the Division to allow for review and comment on the proposed project. Recommendations may include, but are not limited to: approval of the project as submitted, pre-testing of the project site by a certified archaeological monitor, cultural resource assessment survey by a qualified professional archaeologist, modifications to the proposed project to avoid or mitigate potential adverse effects.

Projects such as additions, exterior alteration or related new construction regarding historic structures must also be submitted to the Division of Historical Resources for review and comment by the Division's architects. Projects involving structures fifty years of age or older, must be submitted to this agency for a significance determination. In rare cases, structures under fifty years of age may be deemed historically significant. These must be evaluated on a case-by-case basis.

Adverse impacts to significant sites, either archaeological sites or historic buildings, must be avoided. Furthermore, managers of state property should prepare for locating and evaluating historic resources, both archaeological sites and historic structures.

Management Procedures for Archaeological and Historical Sites and Properties on State-Owned or Controlled Properties (revised February 2007)

E. Minimum Review Documentation Requirements

In order to have a proposed project reviewed by the Division, the following information, at a minimum, must be submitted for comments and recommendations.

Project Description - A detailed description of the proposed project including all related activities. For land clearing or ground disturbing activities, the depth and extent of the disturbance, use of heavy equipment, location of lay down yard, etc. For historic structures, specific details regarding rehabilitation, demolition, etc.

Project Location - The exact location of the project indicated on a USGS Quadrangle map, is preferable. A management base map may be acceptable. Aerial photos indicating the exact project area as supplemental information are helpful.

Photographs - Photographs of the project area are always useful. Photographs of structures are required.

Description of Project Area - Note the acreage of the project; describe the present condition of project area, and any past land uses or disturbances.

Description of Structures - Describe the condition and setting of each building within project area if approximately fifty years of age or older.

Recorded Archaeological Sites or Historic Structures - Provide Florida Master Site File numbers for all recorded historic resources within or adjacent to the project area. This information should be in the current management plan; however, it can be obtained by contacting the Florida Master Site File at (850) 245-6440 or Suncom 205-6440.

Questions relating to the treatment of archaeological and historic resources on state lands should be directed to:

Tim Parsons
Division of Historical Resources
Bureau of Historic Preservation
Compliance and Review Section
R. A. Gray Building
500 South Bronough Street
Tallahassee, FL 32399-0250

Phone: (850) 245-6333
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Eligibility Criteria for National Register of Historic Places

The criteria to be used for evaluating eligibility for listing in the National Register of Historic Places are as follows:

- 1) Districts, sites, buildings, structures, and objects may be considered to have significance in American history, architecture, archaeology, engineering, and/or culture if they possess integrity of location, design, setting, materials, workmanship, feeling, and association, and:
 - a) are associated with events that have made a significant contribution to the broad patterns of our history; and/or
 - b) are associated with the lives of persons significant in our past; and/or
 - c) embody the distinctive characteristics of type, period, or method of construction, or that represent the work of a master, or that possess high artistic values, or that represent a significant and distinguishable entity whose components may lack individual distinction; and/or
 - d) have yielded, or may be likely to yield, information important in prehistory or history.
- 2) Ordinarily cemeteries, birthplaces, or graves of historical figures; properties owned by religious institutions or used for religious purposes; structures that have been moved from their original locations; reconstructed historic buildings; properties primarily commemorative in nature; and properties that have achieved significance within the past 50 years shall not be considered eligible for the *National Register*. However, such properties will qualify if they are integral parts of districts that do meet the criteria or if they fall within the following categories:
 - a) a religious property deriving its primary significance from architectural or artistic distinction or historical importance; or
 - b) a building or structure removed from its original location but which is significant primarily for architectural value, or which is the surviving structure most importantly associated with a historic person or event; or
 - c) a birthplace or grave of an historical figure of outstanding importance if there is no appropriate site or building directly associated with his productive life; or
 - d) a cemetery which derives its primary significance from graves of persons of transcendent importance, from age, distinctive design features, or association with historic events; or

Eligibility Criteria for National Register of Historic Places

- e) a reconstructed building, when it is accurately executed in a suitable environment and presented in a dignified manner as part of a restoration master plan, and no other building or structure with the same association has survived; or a property primarily commemorative in intent, if design, age, tradition, or symbolic value has invested it with its own exceptional significance; or
- f) a property achieving significance within the past 50 years, if it is of exceptional importance.
- g) Restoration is defined as the act or process of accurately depicting the form, features, and character of a property as it appeared at a particular period of time by means of the removal of features from other periods in its history and reconstruction of missing features from the restoration period. The limited and sensitive upgrading of mechanical, electrical and plumbing systems and other code-required work to make properties functional is appropriate within a restoration project.
- h) Rehabilitation is defined as the act or process of making possible a compatible use for a property through repair, alterations and additions while preserving those portions or features that convey its historical, cultural or architectural values.
- i) Stabilization is defined as the act or process of applying measures designed to reestablish a weather resistant enclosure and the structural stability of an unsafe or deteriorated property while maintaining the essential form as it exists at present.
- j) Preservation is defined as the act or process of applying measures necessary to sustain the existing form, integrity and materials of an historic property. Work, including preliminary measures to protect and stabilize the property, generally focuses upon the ongoing maintenance and repair of historic materials and features rather than extensive replacement and new construction. New exterior additions are not within the scope of this treatment; however, the limited and sensitive upgrading of mechanical, electrical and plumbing systems and other code-required work to make properties functional is appropriate within a preservation project.

**Preservation Treatments as Defined by Secretary of Interior's Standards and
Guidelines**

TAYLOR COUNTY BOARD OF COMMISSIONERS

County Commission Agenda Item

SUBJECT/TITLE:



THE BOARD TO REVIEW AND CONSIDER APPROVAL OF PROPOSED UPDATES TO THE URBAN BOUNDARY AND FUNCTIONAL CLASSIFICATION OF ROADWAYS MAPS PROVIDED BY THE FLORIDA DEPARTMENT OF TRANSPORTATION, AS AGENDAED BY CYNTHIA BOYETTE, FLORIDA DEPARTMENT OF TRANSPORTATION

MEETING DATE REQUESTED:

NOVEMBER 19, 2013

Statement of Issue: THE BOARD TO APPROVE A PROPOSED MAP CHANGES

Recommended Action: APPROVE

Fiscal Impact: N/A

Budgeted Expense: N/A

Submitted By: CYNTHIA BOYETTE

Contact: 386-758-3770

SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

History, Facts & Issues: In the past year, the Florida Department of Transportation, along with Federal Highway Administration and the local governments, have been working on the Urban Boundary Area and the Functional Classification of Roadways. This process has been completed and approved in our District. It is now time to meet with you for signatures on the final approved maps.

Options: APPROVE/NOT APPROVE

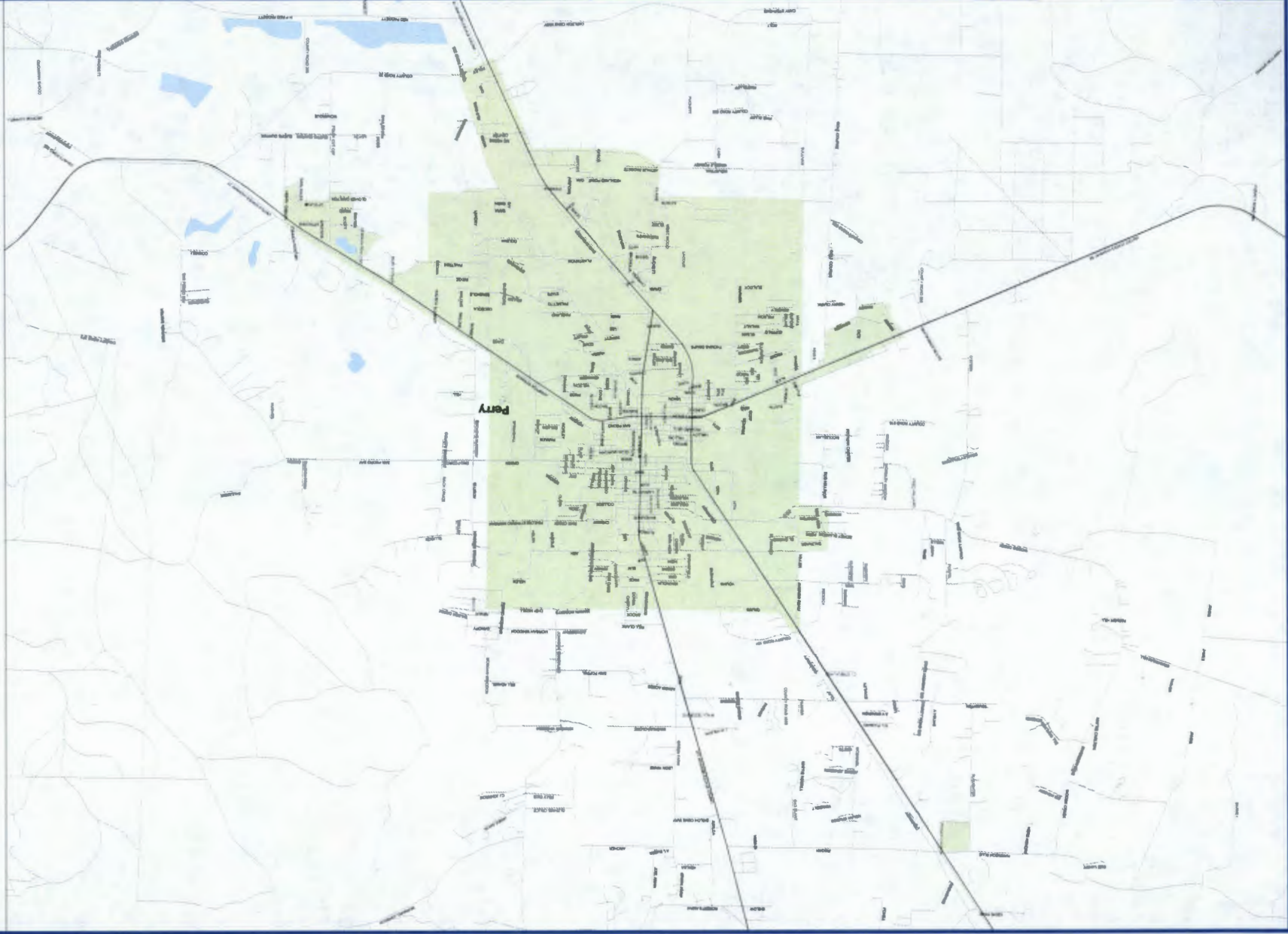
Attachments: TAYLOR MAP
PERRY MAP



Recommended by: _____
Chairman of the Taylor County Commission _____
Mayor of the City of Perry _____
Florida Department of Transportation _____
Approved by: _____
Federal Highway Administration _____
Date _____
Date _____
Date _____
Date _____

Legend
2010 FHM Urban Area

**2010
URBAN AREA
BOUNDARIES**
*Perry
Taylor County, Florida*



DISTRICT 2 2010 CENSUS FUNCTIONAL CLASSIFICATION

**Taylor County
Florida**

LEGEND

Current Functional Classification

- 01 - Principal Arterial-Interstate RURAL
- 02 - Principal Arterial-Expressway RURAL
- 04 - Principal Arterial-Other RURAL
- 06 - Minor Arterial RURAL
- 07 - Major Collector RURAL
- 08 - Minor Collector RURAL
- 09 - Local RURAL
- 11 - Principal Arterial-Interstate URBAN
- 12 - Principal Arterial-Freeway and Expressway URBAN
- 14 - Principal Arterial-Other URBAN
- 16 - Minor Arterial URBAN
- 17 - Major Collector URBAN
- 18 - Minor Collector (Fed Aid) URBAN
- 19 - Local URBAN
- 2010 FHW Urban Area

Recommended by:

Chairman of the Taylor County Commission

Date

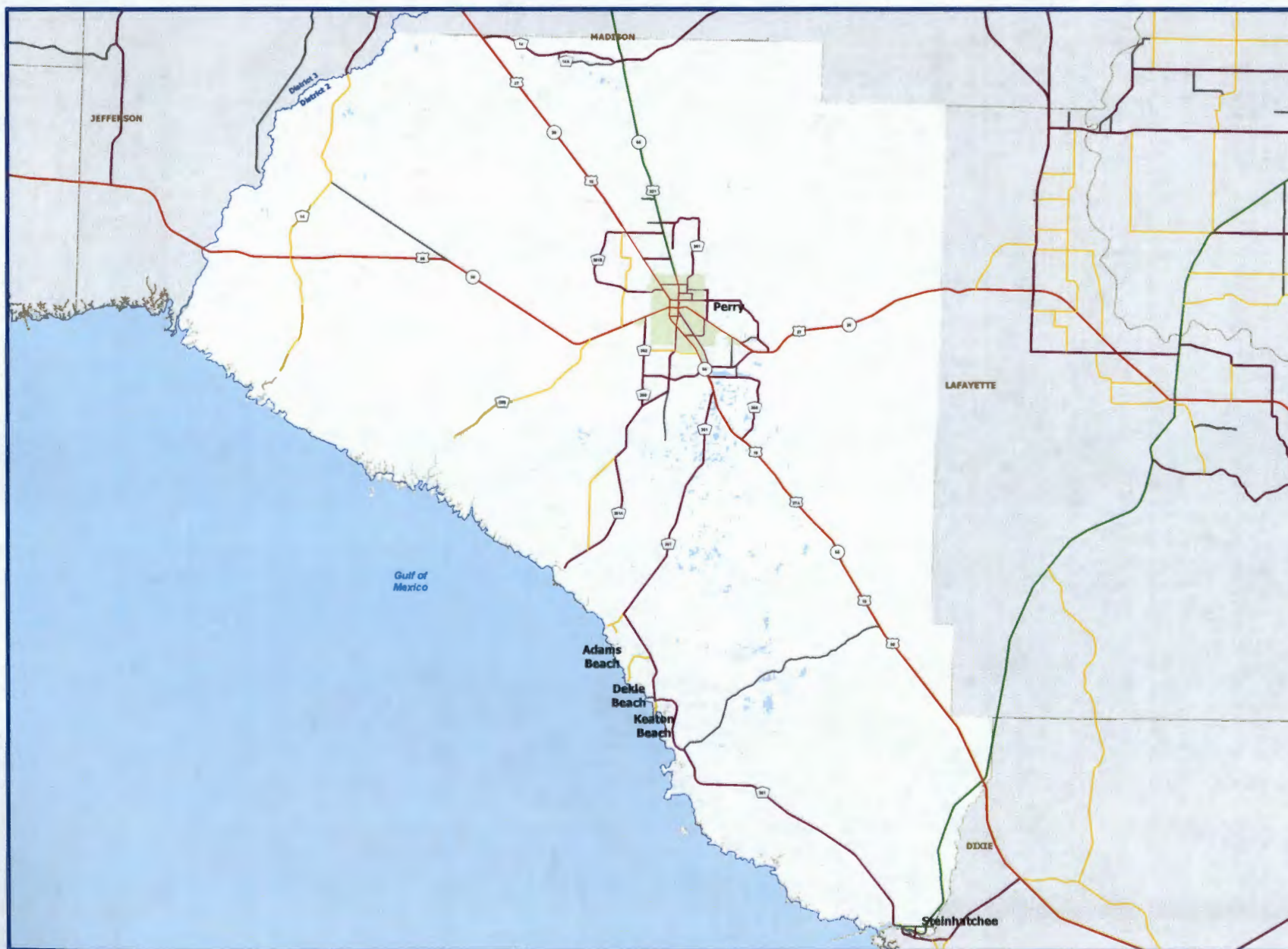
Florida Department of Transportation

Date

Approved by:

Federal Highway Administration

Date



TAYLOR COUNTY BOARD OF COMMISSIONERS

County Commission Agenda Item

SUBJECT/TITLE:

**THE BOARD TO DISCUSS PROPOSED CHANGES TO ITS USE OF
ROAD MILLINGS POLICY**



MEETING DATE REQUESTED:

NOVEMBER 19, 2013

Statement of Issue: THE BOARD TO DISCUSS A POLICY

Recommended Action: DISCUSSION

Fiscal Impact: N/A

Budgeted Expense: N/A

Submitted By: JACK BROWN

Contact: 838-3500x7

SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

History, Facts & Issues: THE BOARD HAS DISCUSSED EXPANDING THE USE OF ROAD MILLINGS AS AN ALTERNATIVE TO ROAD PAVING. THE LATEST REVISIONS TO THE CURRENT POLICY IS PRESENTED TO GAIN FURTHER INFORMATION AND CLARIFICATION.

Options: DISCUSSION/APPROVE/NOT APPROVE

Attachments: DRAFT USE OF MILLINGS POLICY



Taylor County

Board of County Commissioners'

Policy Manual

Policy #:	Title:	Effective Date:
0.000	Milling Policy For County Roads	00/00/00

PURPOSE

The purpose of this policy is to establish the Board's guidelines regarding the use and maintenance of asphalt millings on County Roads.

REFERENCE

- 1) The Board of County Commissioners in the late 1990s experimented with the use of asphalt millings on County Roads rather than paving. This was done largely based upon the cheaper cost of millings and complaints from numerous residents living on lime rock roads regarding the dust.
- 2) Asphalt Milling is suitable for use where there is limited and light vehicle use such as parking areas or driveways. The results are largely dependent upon the quality of the millings, the sub-base preparation, and the volume and weight of traffic.
- 3) Results during the late 1990's, early 2000's in Taylor County were unsuccessful largely due to purchasing millings at the lowest possible price without consideration of the quality of the milling material, the uneven application of milling, the lack of weight restriction and the lack of consideration as to future logging operations utilizing the road.
- 4) This resulted in Milling roads in the county unraveling, premature pot holes and wash boarding across the length of the entire road. This resulted in the roads being extremely rough and many residents requested that the county grind the milling back into the lime rock.
- 5) In 2013, Public Works replaced the Chip and Seal Roads in Strickland Landing Subdivision with a new milling process utilizing a high grade of milling that came of the state interstate road system, preparing the road bed with a roller prior to laying the millings, applying the millings with a road paving machine in order to achieve a uniform base of not less than three (3) inches, re-rolling the road in conjunction with applying water from a water truck. This seems to have produced a far superior result compared with past attempts.

POLICY

- 1) It is the policy of the Board of County Commissioners that a County Commissioner may consider utilizing the new process of millings on a suitable road in their district if they are willing to use their district road paving funds to pay for the process.
- 2) A Commissioner considering utilizing their district road paving funds to mill a road needs to take in to consideration that it normally takes many years of saving funds to pave with asphalt, is the road suitable (consider heavy trucks, buses, construction, etc...).
- 3)...Common Account funds will not be utilized to help pay for a milling project unless approved by a super majority vote (4-1) of the full board.

RESPONSIBLE DEPARTMENT

Taylor County Public Works

DATE ISSUED/SUNSET DATE

Adopted:

Sunset Date: None

TAYLOR COUNTY BOARD OF COMMISSIONERS

County Commission Agenda Item

SUBJECT/TITLE:



THE BOARD TO RECEIVE AN UPDATE AND FURTHER DISCUSS
THE ADDITION OF A CANAL DREDGING FEASIBILITY
STUDY TO THE BOARD'S 2014 CAPITAL PROJECT LIST

MEETING DATE REQUESTED:

NOVEMBER 19, 2013

Statement of Issue: THE BOARD TO DISCUSS A PROJECT

Recommended Action: DISCUSSION

Fiscal Impact: N/A

Budgeted Expense: N/A

Submitted By: JACK BROWN

Contact: 838-3500x7

SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

History, Facts & Issues: AT ITS LAST MEETING THE BOARD DISCUSSED CANAL DREDGING NEEDS AND PROJECTS. THIS ITEM WILL FURTHER THIS DISCUSSION TOWARDS THE IDENTIFICATION OF PROJECTS AND FUNDING SOURCES.

Options: DISCUSSION

Attachments: