

SUGGESTED AGENDA

TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS
PERRY, FLORIDA

MONDAY, NOVEMBER 17, 2014
6:00 P.M.

201 E. GREEN STREET
TAYLOR COUNTY ADMINISTRATIVE COMPLEX
OLD POST OFFICE

NOTICE IS HEREBY GIVEN, PURSUANT TO FLORIDA STATUTES 286.0105, THAT ANY PERSONS DECIDING TO APPEAL ANY MATTER CONSIDERED AT THIS MEETING WILL NEED A RECORD OF THE MEETING AND MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

ANY PERSON WISHING TO ADDRESS THE BOARD REGARDING AN AGENDAED ITEM WILL BE GIVEN THREE (3) MINUTES FOR COMMENT. A COMMENTER MAY ONLY SPEAK ONE (1) TIME FOR EACH AGENDAED ITEM.

1. Prayer
2. Pledge of Allegiance
3. RE-ORGANIZATION OF THE BOARD FOR FY 2014/2015:
 - A. ELECTION OF A CHAIRMAN
 - B. ELECTION OF A VICE-CHAIRMAN
 - C. DISCUSSION OF BOARD PERSONNEL
 - D. DISCUSSION REGARDING BOARD MEETING DATES AND TIMES
 - E. MISCELLANEOUS DISCUSSION (COMMITTEE APPOINTMENTS, ETC.)
4. APPROVAL OF AGENDA
5. THE BOARD TO RECEIVE AND ORDERED FILED THE REPORTS OF RECEIPTS, EXPENSES AND NET INCOME FOR SEPTEMBER 30, 2013, ON ALL CONSTITUTIONAL OFFICERS.

BIDS/PUBLIC HEARINGS:

6. THE BOARD TO HOLD A PUBLIC HEARING, SET FOR THIS DATE AT 6:00 P.M., OR AS SOON THEREAFTER AS POSSIBLE, REGARDING A PROPOSED ORDINANCE TO AMEND COUNTY ORDINANCE 2009-10, AS AMENDED, STEINHATCHEE GOLF CART ORDINANCE, TO ALLOW NIGHT DRIVING.

COMMENTS AND CONCERNS FROM THE PUBLIC FOR NON-AGENDAED AND CONSENT AGENDA ITEMS:

CONSENT ITEMS:

7. APPROVAL OF MINUTES OF OCTOBER 21 AND 28, 2014.
(COPIES PROVIDED BY E-MAIL)
8. EXAMINATION AND APPROVAL OF INVOICES.
9. THE BOARD TO REVIEW AND CONSIDER APPROVAL OF THE ANNUAL CERTIFIED BUDGET FOR MOSQUITO CONTROL, AS AGENDAED BY GARY WAMBOLT, ENVIRONMENTAL SERVICES DIRECTOR.
10. THE BOARD TO CONSIDER ADOPTION OF RESOLUTIONS TO REFLECT UNANTICIPATED MONIES IN THE GENERAL FUND, ROAD & BRIDGE FUND AND THE LANDFILL FUND, AS AGENDAED BY COUNTY FINANCE.

PUBLIC REQUESTS:

11. THE BOARD TO HEAR A REQUEST BY PROPERTY OWNERS FOR THE BOARD TO ACCEPT THE DEED(S) CONVEYING JACKSON ROAD WEST TO THE TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS, AS AGENDAED BY MICHAEL S. SMITH, ATTORNEY FOR THE PROPERTY OWNERS.
12. THE BOARD TO HEAR A REQUEST FROM AULEY ROWELL TO CONSIDER A RESOLUTION DESIGNATING AND NAMING THE ECONFINA RIVER BRIDGE AT SHADY GROVE IN HONOR OF JOEY MOODY.

13. THE BOARD TO CONSIDER A REQUEST FROM BIG BEND CRIME STOPPERS, INC., FOR A LETTER OF AUTHORIZATION TO DESIGNATE BIG BEND CRIME STOPPERS, INC., AS TAYLOR COUNTY'S AGENT FOR THE PURPOSE OF APPLYING FOR AND RECEIVING GRANT FUNDS FROM THE CRIME STOPPERS TRUST FUND PURSUANT TO SECTION 16.555 (5) (b), FLORIDA STATUTES.

CONSTITUTIONAL OFFICERS/OTHER GOVERNMENTAL UNITS:

14. THE BOARD TO CONSIDER A REQUEST TO APPROVE THE ANNUAL CORE CONTRACT WITH THE FLORIDA DEPARTMENT OF HEALTH IN TAYLOR COUNTY, AS AGENDAED BY PADRAIC JUAREZ, INTERIM ADMINISTRATOR.

COUNTY STAFF ITEMS:

15. THE BOARD TO APPROVE PROPOSED SHIP RECIPIENT BETTY JANE JACKSON FOR THE REHABILITATION OF HER HOME THROUGH THE SHIP PROGRAM, AS AGENDAED BY MELODY COX, GRANTS DIRECTOR.
16. THE BOARD TO REVIEW AND APPROVE A RESOLUTION TO BE INCLUDED WITH THE SUBMISSION OF THE 2021 FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) TRANSPORTATION ALTERNATIVES PROGRAM (TAP) APPLICATION REQUESTING FUNDING ASSISTANCE FOR PHASE II OF THE OLD DIXIE HIGHWAY SIDEWALK PROJECT, AS AGENDAED BY MELODY COX, GRANTS DIRECTOR.
17. THE BOARD TO REVIEW AND APPROVE THE TAYLOR COUNTY 4-H FOUNDATION AUDIT FOR THE 2013-2014 FISCAL YEAR AND REQUEST FIRST QUARTER FUNDS TO BE RELEASED TO TAYLOR COUNTY 4-H FOUNDATION, AS AGENDAED BY CLAY OLSON, COUNTY EXTENSION AGENT.

COUNTY ADMINISTRATOR ITEMS:

18. THE COUNTY ADMINISTRATOR TO DISCUSS INFORMATIONAL ITEMS.

ADDITIONAL COMMENTS AND CONCERNS FROM THE PUBLIC FOR NON-AGENDAED ITEMS:

BOARD INFORMATIONAL ITEMS:

Motion to Adjourn

FOR YOUR INFORMATION:

- THE AGENDA AND ASSOCIATED DOCUMENTATION, IF APPLICABLE, IS AVAILABLE TO THE PUBLIC ON THE FOLLOWING WEBSITE:

www.taylorcountygov.com

- IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS ANY ACCOMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, TO THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT MARGARET DUNN, ASSISTANT COUNTY ADMINISTRATOR, 201 E. GREEN STREET, PERRY, FLORIDA, 850-838-3500, EXT. 7, WITHIN TWO (2) WORKING DAYS OF THIS PROCEEDING.
- ANY PERSON WISHING TO ADDRESS THE BOARD REGARDING AN AGENDAED OR NON-AGENDAED ITEM WILL BE GIVEN THREE (3) MINUTES FOR COMMENT.
- BALLOTS USED TO APPOINT CITIZENS TO ADVISORY COMMITTEES AND ADVISORY BOARDS ARE AVAILABLE FOR PUBLIC INSPECTION AFTER THE MEETING AND ARE RETAINED AS PART OF THE PUBLIC RECORD.

3-A.

TAYLOR COUNTY BOARD OF COMMISSIONERS

County Commission Agenda Item

SUBJECT/TITLE: THE BOARD TO ELECT A CHAIRMAN



MEETING DATE REQUESTED: NOVEMBER 17, 2014

Statement of Issue:

Recommended Action:

Fiscal Impact:

Budgeted Expense:

Submitted By:

Contact:

SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

History, Facts & Issues:

Options:

Attachments:

3-B.

TAYLOR COUNTY BOARD OF COMMISSIONERS

County Commission Agenda Item

SUBJECT/TITLE: THE BOARD TO ELECT A VICE-CHAIRMAN



MEETING DATE REQUESTED: NOVEMBER 17, 2014

Statement of Issue:

Recommended Action:

Fiscal Impact:

Budgeted Expense:

Submitted By:

Contact:

SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

History, Facts & Issues:

Options:

Attachments:

3-C.

TAYLOR COUNTY BOARD OF COMMISSIONERS

County Commission Agenda Item

SUBJECT/TITLE: THE BOARD TO DISCUSS PERSONNEL



MEETING DATE REQUESTED: NOVEMBER 17, 2014

Statement of Issue:

Recommended Action:

Fiscal Impact:

Budgeted Expense:

Submitted By:

Contact:

SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

History, Facts & Issues:

Options:

Attachments:

3-D

TAYLOR COUNTY BOARD OF COMMISSIONERS

County Commission Agenda Item

SUBJECT/TITLE: THE BOARD TO DISCUSS THE SETTING OF BOARD MEETING DATES AND TIMES



MEETING DATE REQUESTED: NOVEMBER 17, 2014

Statement of Issue:

Recommended Action:

Fiscal Impact:

Budgeted Expense:

Submitted By:

Contact:

SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

History, Facts & Issues:

Options:

Attachments:



TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS

ANNIE MAE MURPHY, Clerk
Post Office Box 620
Perry, Florida 32348
(850) 838-3506 Phone
(850) 838-3549 Fax

DUSTIN M. HINKEL, County Administrator
201 East Green Street
Perry, Florida 32347
(850) 838-3500, extension 7 Phone
(850) 838-3501 Fax

CONRAD C. BISHOP, JR., County Attorney
Post Office Box 167
Perry, Florida 32348
(850) 584-6113 Phone
(850) 584-2433 Fax

Board Calendar for FY 2015

PROPOSED BOARD MEETING DATES

DEC 16, 2014
JAN 5 & 20, 2015
FEB 2 & 17, 2015
MAR 2 & 17, 2015
APR 6 & 21, 2015
MAY 4 & 19, 2015
JUN 1 & 23, 2015
JUL 6 & 21, 2015
AUG 3 & 18, 2015
SEP 8 (Tues) & 21 (Mon), 2015
OCT 5 & 20, 2015
NOV 2 & 16 (Mon) (re-organization), 2015
DEC 15, 2015

HOLIDAYS

Christmas Eve & Day
New Years Day
Martin Luther King, Jr. Day
Good Friday
Memorial Day
Independence Day
Labor Day
Veterans Day
Thanksgiving Holidays
Christmas Eve & Day

PROPOSED BOARD WORKSHOP DATES

No Workshop scheduled for DEC 2014
JAN 27, 2015
FEB 24, 2015
MAR 24, 2015
APR 28, 2015
MAY 26, 2015
JUN 30, 2015
JUL 28, 2015
AUG 25, 2015
SEP 29, 2015
OCT 27, 2015
No Workshop scheduled for NOV 2015
No Workshop scheduled for DEC 2015

DATE OBSERVED:

DEC 25 (Thurs) & 26 (Fri), 2014
JAN 1 (Thurs), 2015
JAN 19 (Mon), 2015
APR 3 (Fri), 2015
MAY 25 (Mon), 2015
JUL 3 (Fri), 2015
SEP 7 (Mon), 2015
NOV 11 (Wed), 2015
NOV 26 (Thu) & 27 (Fri), 2015
DEC 24 (Thurs) & December 25 (Fri), 2015

As of November 17, 2014

3-E.

TAYLOR COUNTY BOARD OF COMMISSIONERS

County Commission Agenda Item

SUBJECT/TITLE:

THE BOARD TO DISCUSS OTHER ITEMS PERTAINING TO THE BOARD'S DUTIES SUCH AS, BUT NOT LIMITED TO, COMMITTEE ASSIGNMENTS.



MEETING DATE REQUESTED:

NOVEMBER 17, 2014

Statement of Issue:

Recommended Action:

Fiscal Impact:

Budgeted Expense:

Submitted By:

Contact:

SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

History, Facts & Issues:

Options:

Attachments:

Board Committee Assignments						
Organization	Meeting Place	Time	Frequency	Contact	FY 2013 Assignment	FY 2012 Assignment
Equal Employment Opportunity	Taylor County Commission Boardroom	Varies	Bi-annual	Marcella Bridier	Patterson (District 5)	Patterson (District 5)
Florida Association of Counties	Varies (Usually a large County)	Varies	3 Scheduled Meetings FAC Annual (June), Policy (Sept), & Legislative (Nov) Conferences	Chris Holley (850-922-4300)	Patterson (District 5) & Feagle (District 4)	Patterson (District 5) & Feagle (District 4)
Housing/CDBG	Taylor County Commission Boardroom	Varies	As needed	Melody Cox (838-3553)	Patterson (District 5)	Patterson (District 5)
Small County Coalition	Varies (Co-located with FAC)	Varies	Scheduled meetings are Co-located with FAC Meetings	Chris Doolin (850-224-3180)	Patterson (District 5) & DeVane (District 3)	Patterson (District 5) & Houck (District 3)
Transportation Disadvantaged	Taylor County Commission Boardroom	1:00 PM	Quarterly	Melody Cox (838-3553)	Patterson (District 5)	Patterson (District 5)
Airport Advisory Committee	Airport Boardroom	12:00 PM	Monthly (4th Wednesday)	Melody Cox (838-3553)	Moody (District 2)	Houck (District 3)
Big Bend Water and Sewer Board	BBWA Building, Steinhatchee	6:00 PM	Monthly (4th Thursday)	Mark Reblin (352-498-3576)	DeVane (District 3)	Houck (District 3)
Gulf Consortium (RESTORE Act)	Varies (Usually a Gulf Coast County)	Varies	Varies	Chris Holley (850-922-4300)	Feagle (District 4) & Moody (District 2)	Houck (District 3) & Feagle (District 4)
Tourist Development Council	Perry-Taylor Chamber of Commerce	12:00 PM	Monthly (2nd Thursday)	Dawn Taylor (584-5366)	Feagle (District 4) Alt: DeVane (District 3)	Houck (District 3) & Feagle (District 4)
Aucilla Regional Landfill	Aucilla Regional Landfill, Greenville, FL	Varies	Monthly (3rd Monday)	Frank DaRobbie (850-948-4875)	Page (District 1)	Page (District 1)
Budget and Finance Committee	Taylor County Commission Boardroom	Varies	As needed	Dustin Hinkel	Page (District 1)	Page (District 1)
Hospital Board	Doctors' Memorial Hospital	6:00 PM	Monthly (Last Tuesday)	Gerri Forbes (584-0885)	Moody (District 2)	Page (District 1)
Suwanee River Economic Council	Live Oak Senior Center	6:00 PM	Quarterly	Frances Terry (386-362-4078)	DeVane (District 3)	Page (District 1)
North Central Florida Regional Planning Council	Holiday Inn, Lake City, FL	7:30 PM	Monthly (Usually last Thursday of the Month)	Scott Koons (352-955-2200)	Patterson (District 5)	Wiggins (District 2)
Three Rivers Regional Library Cooperative	Rotates between Taylor, Dixie, Lafayette, & Gilchrist Counties	7:30 PM	At least Quarterly	Cheryl Pulliam (386-294-3858)	DeVane (District 3)	Wiggins (District 2)
Taylor County Recreation Advisory Board	Taylor County Commission Boardroom	12:00 PM	Monthly (2nd Tuesday)	Dustin Hinkel	Page (District 1)	Wiggins (District 2)
Taylor County Development Authority	Historic Perry Station	12:00 PM	Monthly (2nd Monday)	Scott Frederick (584-5627)	Feagle (District 4) Alt: Moody (District 2)	Wiggins (District 2)
North Florida Workforce Consortium				Sheryl Rehberg	Page (District 1)	Page (District 1)
Forest Capital Hall Renovation				Dawn Taylor (584-5366)	Feagle (District 4)	Feagle (District 4)

(6)

ORDINANCE NO. _____

AN ORDINANCE AMENDING ORDINANCE NO. 2009-10, AS AMENDED BY ORDINANCE 2009-13, AS AMENDED BY ORDINANCE NO. 2010-02 TAYLOR COUNTY, FLORIDA WHICH ALLOWS GOLF CARTS ON CERTAIN ROADS IN THE STEINHATCHEE AREA OF THE UNINCORPORATED AREA OF TAYLOR COUNTY, FLORIDA PURSUANT TO CHAPTER 316.212 FLORIDA STATUTES, PLACING REQUIREMENTS WITH MINIMUM AGE REQUIREMENTS FOR OPERATING GOLF CARTS; PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF TAYLOR COUNTY, FLORIDA THAT:

Section 1. It is in the interest of the citizens of the Steinhatchee area of Taylor County, Florida to allow golf carts on certain streets and roads pursuant to Section 316.212 Florida Statutes.

Section 2. The Board of County Commissioners of Taylor County hereby finds that golf carts, if operated properly, may travel over the streets and roads designated in the Steinhatchee area of Taylor County, Florida.

Section 3. A golf cart may be operated on the following streets and or roads located in the Steinhatchee area of unincorporated Taylor County, Florida, the areas of operation are further described as follows:

A. The description of the area is as follows:

Commence at the intersection of the North boundary line of Section 17, Township 9 South, Range 10 East and the Steinhatchee River for a Point of Beginning: thence run West along the North boundary line of Sections 17 and 18, T9S, R10E to the point of intersection with State Road 51, thence run Southerly along the West boundary line of State Road 51 to a Point of Intersection with the North Boundary line of McCain Tower Road, continue West along said North boundary line of McCain Tower Road through Section 18, T9S, R10E and Sections 13, 14, and 15, T9S, R9E to the intersection with County Road 361 (Beach Road), continue West across County Road 361 through Sections 15 and 16, T9S, R9E to the half section line of Section 16, T9S, R10E, thence run South through Sections 16 and 21, T9S, R9E to the Gulf of Mexico, thence run Southerly, Easterly and

Northerly along the shore line of the Gulf of Mexico and the Northwesterly boundary of the Steinhatchee River back to the point of beginning.

B. The roads are as follows:

McCain Tower Rd from Beach Road West to the river East

Hidden Road from McCain Tower road West to the river East

Sugar Hill road from the Beach road to the river East

Roy's road from Gulf of Mexico to Beach road

Bird Pond road for its entirety

Wild wood for its entirety

Pine Hill Drive for its entirety

Cedar St for its entirety

King St for its entirety

6th Ave North for its entirety

5th Ave North for its entirety

4th Ave North for its entirety

3rd Ave North for its entirety

2nd Ave North for its entirety

1st Ave North for its entirety

1st Ave South from Beach road to the river of the East

2nd Ave South from SR 51 to the river on the East

6th St West for its entirety

5th St West for its entirety

Stephens St for its entirety

3rd St West for its entirety

1st St West for its entirety
1st St East for its entirety
Park Ave
5th St East for its entirety
6th St East for its entirety
7th St East for its entirety
8th St East for its entirety
9th St East for its entirety
10th St East from river for its entirety
11th St East for its entirety
12th St East for its entirety
13th St East for its entirety
14th St East for its entirety
15th St East for its entirety
Granger Drive for its entirety
Robin Lane for its entirety
Duncan Lane for its entirety
White Lane for its entirety
2nd Ave South for its entirety
2nd St East for its entirety
2nd St West for its entirety
3rd Ave South for its entirety
3rd ST East for its entirety

4th St East for its entirety
4th St West for its entirety
7th St West for its entirety
16th St East for its entirety
17th St East for its entirety
Allen Lane for its entirety
Bird Pond Rd for its entirety
Carmichael Lane for its entirety
Central Ave for its entirety
Church St for its entirety
Clara Lane for its entirety
Dove Lane for its entirety
Dundee St for its entirety
Dunwood St for its entirety
DuPont St for its entirety
E R Cannon Rd
Fenway Ave for its entirety
Folsom St for its entirety
Front St for its entirety
Gary Lane for its entirety
Gordon Dr for its entirety
Howard St for its entirety
Jenkins Rd for its entirety

Lance Dr for its entirety
Lundy Lane for its entirety
Mack Cruce Rd for its entirety
Magnolia Dr for its entirety
Main St for its entirety
Malloy St for its entirety
Monroe St for its entirety
Myrtle St for its entirety
Nancy Lane for its entirety
Palm St for its entirety
Park St for its entirety
Pruitt Dr for its entirety
Rives Ave for its entirety
Ryland Cr for its entirety
Spring Pl for its entirety
Springhill Rd for its entirety
Starke Lane for its entirety
Steinhatchee Roll Off Rd
Stephensville Rd for its entirety
Vaughn Lane for its entirety
Virginia Ave for its entirety
Walnut St for its entirety
Warner St for its entirety

Webb Lane for its entirety

Winslow St for its entirety

All crossings at existing intersections.

The following crossing will be at State Highway 51:

1. 1st Ave. S.E.

Section 4. Golf carts may be operated between the hours before sunrise and after sunset if equipped with, at a minimum, headlights, brake lights, turn signals, a windshield, and red reflective devices on the front and rear of the golf cart. Golf carts that do not meet the above standards shall only be permitted to operate between sunrise and sunset, and those golf carts must be equipped pursuant to Section 5 below.

Section 5. Golf carts must be equipped with efficient brakes, reliable steering, safe tires, a rearview mirror, and red reflector warning devices in both front and rear.

Section 6. Golf carts must yield to regular motor vehicles when it is apparent that the traffic congestion is occurring and shall in every event, yield to police and emergency vehicles.

Section 7. No golf cart shall be operated by anyone under the age of 16 years in the above mentioned areas.

Section 8. No golf cart shall be operated in the aforementioned areas unless there is an in-force insurance policy covering the golf cart. It shall be the responsibility of the owner of the golf cart to obtain and maintain insurance covering the golf cart and carry proof of same at all times during which the covered golf cart is operated on the above described areas. The minimum amount of required insurance coverage shall be \$50,000.00 per person/bodily injury, \$100,000.00 per incident/property and umbrella.

Section 9. Golf cart use is intended for residents and visitors to the Steinhatchee area described above. Commercial leasing of golf carts for use on the streets and roads of Taylor County remains prohibited.

Section 10. A violation of this Ordinance is a non-criminal traffic infraction, punishable pursuant to Chapter 318 Florida Statutes as either a moving violation for infractions of subsection (1), subsection (2), subsection (3), or subsection (4), or as a non-moving violation for infractions of subsection (5) and (6).

Section 11. If any section, portion or phrase of this Ordinance is ruled invalid or unconstitutional by any court of competent jurisdiction the remainder of this Ordinance shall remain in full force and effect.

Section 12. Effective Date. This Ordinance shall take effect immediately upon receipt of official acknowledgement from the Office of the Secretary of State of Florida that this Ordinance has been filed in said office.

PASSED and ADOPTED in regular session by the Board of County Commissioners of Taylor County, Florida, on this _____ day of _____, 2014.

**BOARD OF COUNTY COMMISSIONERS
TAYLOR COUNTY, FLORIDA**

Chairperson

ATTEST

**ANNIE MAE MURPHY,
Clerk of Court**

TAYLOR COUNTY BOARD OF COMMISSIONERS

County Commission Agenda Item

SUBJECT/TITLE:



THE BOARD TO REVIEW AND CONSIDER APPROVAL OF THE ANNUAL CERTIFIED BUDGET FOR MOSQUITO CONTROL AS AGENDAED BY GARY WAMBOLT, ENVIRONMENTAL SERVICES DIRECTOR.

MEETING DATE REQUESTED:

NOVEMBER 17, 2014

Statement of Issue: STATE FUNDING REQUIRES AN ANNUAL CERTIFIED BUDGET FOR MOSQUITO CONTROL

Recommended Action: APPROVAL

Fiscal Impact: N/A

Budgeted Expense: N/A

Submitted By: GARY WAMBOLT

Contact: 838-3533

SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

History, Facts & Issues: STATE FUNDING FOR MOSQUITO CONTROL REQUIRES TWO (2) COPIES OF ANNUAL CERTIFIED BUDGET FOR MOSQUITO CONTROL TO BE APPROVED BY THE BOARD AND RETURNED TO THE FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES DIVISION OF ADMINISTRATION.

Options: APPROVE/NOT APPROVE

Attachments: ANNUAL CERTIFIED BUDGET FOR MOSQUITO CONTROL



ADAM H. PUTNAM
COMMISSIONER

Florida Department of Agriculture and Consumer Services
Division of Agricultural Environmental Services
ANNUAL CERTIFIED BUDGET FOR MOSQUITO CONTROL

Section 388.361, F.S. and 5E-13.027(1), F.A.C.
Telephone: (850) 617-7995; Fax (850) 617-7969

Submit to:
Bureau of Entomology and
Pest Control
3125 Conner Blvd, Suite N,
MS C-41
Tallahassee, FL 32309-1650

County or District Taylor

FISCAL YEAR: OCTOBER 1, 2013 - SEPTEMBER 30, 2014

RECEIPTS

Acct #	Description	TOTAL	LOCAL	STATE
311	Ad Valorem (Current/Delinquent)	\$36,924.00	\$36,924.00	\$0.00
334.1	State Grant	\$31,540.00	\$0.00	\$31,540.00
362	Equipment Rentals	\$0.00	\$0.00	\$0.00
337	Grants and Donations	\$0.00	\$0.00	\$0.00
361	Interest Earnings	\$0.00	\$0.00	\$0.00
364	Equipment and/or Other Sales	\$0.00	\$0.00	\$0.00
369	Misc./Refunds (prior yr expenditures)	\$0.00	\$0.00	\$0.00
380	Other Sources	\$0.00	\$0.00	\$0.00
389	Loans	\$0.00	\$0.00	\$0.00
TOTAL RECEIPTS		\$68,464.00	\$36,924.00	\$31,540.00
Beginning Fund Balance		\$1,100.00	\$0.00	\$1,100.00
Total Budgetary Receipts & Balances		\$69,564.00	\$36,924.00	\$32,640.00

EXPENDITURES

Acct #	Uniform Accounting System Transaction	TOTAL	LOCAL	STATE
10	Personal Services	\$36,534.00	\$16,540.00	\$19,994.00
20	Personal Services Benefits	\$13,261.00	\$4,498.00	\$8,763.00
30	Operating Expense	\$125.00	\$125.00	\$0.00
40	Travel & Per Diem	\$587.00	\$0.00	\$587.00
41	Communication Serv	\$695.00	\$695.00	\$0.00
42	Freight Services	\$0.00	\$0.00	\$0.00
43	Utility Service	\$275.00	\$275.00	\$0.00
44	Rentals & Leases	\$0.00	\$0.00	\$0.00
45	Insurance	\$1,300.00	\$1,300.00	\$0.00
46	Repairs & Maintenance	\$1,700.00	\$1,700.00	\$0.00
47	Printing and Binding	\$0.00	\$0.00	\$0.00
48	Promotional Activities	\$0.00	\$0.00	\$0.00
49	Other Charges	\$188.00	\$100.00	\$88.00
51	Office Supplies	\$480.00	\$480.00	\$0.00
52.1	Gasoline/Oil/Lube	\$4,022.00	\$4,022.00	\$0.00
52.2	Chemicals	\$9,847.00	\$6,639.00	\$3,208.00
52.3	Protective Clothing	\$200.00	\$200.00	\$0.00
52.4	Misc. Supplies	\$0.00	\$0.00	\$0.00
52.5	Tools & Implements	\$0.00	\$0.00	\$0.00
54	Publications & Dues	\$350.00	\$350.00	\$0.00
55	Training	\$0.00	\$0.00	\$0.00
60	Capital Outlay	\$0.00	\$0.00	\$0.00
71	Principal	\$0.00	\$0.00	\$0.00
72	Interest	\$0.00	\$0.00	\$0.00
81	Aids to Government Agencies	\$0.00	\$0.00	\$0.00
83	Other Grants and Aids	\$0.00	\$0.00	\$0.00
89	Contingency (Current Year)	\$0.00	\$0.00	\$0.00
99	Payment of Prior Year Accounts	\$0.00	\$0.00	\$0.00
TOTAL BUDGET AND CHANGES		\$69,564.00	\$36,924.00	\$32,640.00
0.001	Reserves - Future Capital Outlay	\$0.00	\$0.00	\$0.00
0.002	Reserves - Self-Insurance	\$0.00	\$0.00	\$0.00
0.003	Reserves - Cash Balance to be Carried Forward	\$0.00	\$0.00	\$0.00
0.004	Reserves - Sick and Annual Leave Trans Out	\$0.00	\$0.00	\$0.00
TOTAL RESERVES ENDING BALANCE		\$0.00	\$0.00	\$0.00
TOTAL BUDGETARY EXPENDITURES AND RESERVES BALANCES		\$69,564.00	\$36,924.00	\$32,640.00
ENDING FUND BALANCE		\$0.00	\$0.00	\$0.00

I certify that the budget shown was adopted on this _____ Day of _____ 20_____

SIGNED: _____
Chairman of the Board, or Clerk of Circuit Court

APPROVED: State of Florida Department of Agriculture and Consumer Services, Bureau of Entomology and Pest Control

SIGNED: _____
Bureau of Entomology and Pest Control

RESOLUTION

IN COMPLIANCE to the laws of the State of Florida, as per Florida Statute 129.06(b), the undersigned Clerk and Auditor for the Board of County Commissioners of Taylor County, Florida, made and prepared the following budget changes to reflect unanticipated monies for a particular purpose which caused the ROAD & BRIDGE FUND for the fiscal period ending September 30, 2015, to be in excess of the advertised budget.

BE IT RESOLVED that the listed receipts and appropriations be added to, included in and transferred to the ROAD & BRIDGE FUND budget for the fiscal year ending September 30, 2015.

<u>Amount</u>	<u>Account</u>	<u>Account Name</u>
\$250,000	105-3811010	Interfund Transfer from General Fund)
\$250,000	0301-56400	Road Dept.- Capital/Equipment

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners of Taylor County, Florida, that they do approve as provided by law this resolution this 17th day of November 2014 at Perry, Taylor County, Florida, to amend the budget for the fiscal period ending September 30, 2015 with a motion by Commissioner _____, seconded by Commissioner _____, and carried unanimously.

Annie Mae Murphy, Clerk-Auditor

Chairman

(BCC approved CIP-use of general revenue capital improvement funds for purchase of a new motor grader for Public Works)

← sign

Tammy Taylor

From: Dustin Hinkel <dustinhinkel@taylorcountygov.com>
Sent: Monday, October 13, 2014 10:55 AM
To: Tammy Taylor
Cc: Margaret Dunn
Subject: Capital Projects
Attachments: 20140829_CIP.xlsx

Good Morning Tammy!

At the Board meeting last week the Board approved the attached CIP for FY 2015. Below is a break down for this year.

<u>Project</u>	<u>Amount</u>	<u>Source</u>
Courtroom Audio	\$25,000	Court Improvement Fund
SOE Voting Machines	\$75,000	General Fund Reserve *Funds to be set aside in a
separate reserve		
Office Phones	\$50,000	General Fund Reserve *Funds to be set aside in a
separate reserve		
Administration Work order system	\$5,000	General Fund Reserve
Mosquito Chemical Inventory	\$15,000	General Fund Reserve
Station #2 Property	\$30,000	MSTU Reserve
Tanker 8 Replacement	\$50,000	MSTU Reserve
Emergency Services Assessment	\$40,000	MSTU Reserve
Animal Shelter Update	\$30,000	MSTU Reserve
Roberts Aman Road	\$21,926	D4 - Secondary Road Paving
Steinhatchee Acres Paving	\$41,572	D3 - Secondary Road Paving
Drainage System Enhancements	\$75,000	General Fund Reserve
Solid Waste Collection Study	\$30,000	Landfill Reserve
Bernard Johnson R/O Improvements	\$5,500	Landfill Reserve
Coastal Reef Grant Match	\$3,000	FBIP Reserve
Tennis/Basketball Court lighting	\$55,000	General Fund Reserve
Old Hospital Rehab	\$100,000	General Fund Reserve *Funds to be set aside in a
separate reserve		
Motor Grader	\$250,000	General Fund Reserve <i>Transfer to L&D Fund</i>
Equipment Utility Trailer	\$6,000	Solid Waste Reserve
Solid Waste Mechanic Equipment	\$10,000	Solid Waste Reserve

Thanks!

Dustin Hinkel

County Administrator
Taylor County Board of County Commissioners

[Click here to sign up for instant severe weather alerts and updates via email and text message!](#)

201 E Green Street
Perry, FL 32347
850-838-3500 ext 7 Office

Note in General Fund - record transfer from Capital Projects Reserve to transfer to L&D Fund
8/27/14

RESOLUTION

IN COMPLIANCE to the laws of the State of Florida, as per Florida Statute 129.06(b), the undersigned Clerk and Auditor for the Board of County Commissioners of Taylor County, Florida, made and prepared the following budget changes to reflect unanticipated monies for a particular purpose which caused the **LANDFILL FUND** for the fiscal period ending September 30, 2015, to be in excess of the advertised budget.

BE IT RESOLVED that the listed receipts and appropriations be added to, included in and transferred to the **LANDFILL FUND** budget for the fiscal year ending September 30, 2015.

<u>Amount</u>	<u>Account</u>	<u>Account Name</u>
Revenue:		
\$10,246	115-3899010	Landfill Fund-Cash Carryforward
Expenditures:		
\$10,246	1151-56200	CIP Recycling Center Bldg.- Capital Outlay-Building

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners of Taylor County, Florida, that they do approve as provided by law this resolution this 17th day of November, 2014 at Perry, Taylor County, Florida, to amend the budget for the fiscal period ending September 30, 2015 with a motion by Commissioner _____, seconded by Commissioner _____, and carried unanimously.

Annie Mae Murphy, Clerk-Auditor

Chairman

(project not complete as of 9/30/14 FYE-designated capital funding)

← sign

SUNGARD PENTAMATION, INC.
DATE: 11/05/2014
TIME: 14:24:07

TAYLOR COUNTY BOARD OF COMMISSIONERS
EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
EXPSTA11

SELECTION CRITERIA: expldgr.key_orgn='1151'
ACCOUNTING PERIOD: 13/14

SORTED BY: FUND, FUNCTION, ACTIVITY, TOTL/DEPT, ACCOUNT
TOTALLED ON: FUND, TOTL/DEPT
PAGE BREAKS ON: FUND, TOTL/DEPT

FUND-115 LANDFILL FUND
FUNCTION-530 PHYSICAL ENVIRONMENT
ACTIVITY-534 GARBAGE/SOLID WASTE CTL.
TOTL/DEPT-1151 CIP-RECYCLING CENTER BLDG

ACCOUNT	----- TITLE -----	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
53086	FORCE ACCOUNT - EQUIPMEN	.00	.00	.00	.00	.00	.00
53087	FORCE ACCOUNT - LABOR	.00	.00	.00	.00	.00	.00
53101	PROFESSIONAL SERVICES	.00	.00	.00	.00	.00	.00
53401	CONTRACTUAL SERVICES	.00	.00	.00	.00	.00	.00
54402	RENT/LEASE-EQUIPMENT	.00	.00	.00	.00	.00	.00
54610	R&M BUILDINGS & GROUNDS	.00	.00	.00	.00	.00	.00
54902	LEGAL ADVERTISING	.00	.00	.00	.00	.00	.00
55102	OFFC.EQUIP/FURN.<\$1,000	1,641.00	.00	.00	1,640.06	.94	99.94
55201	GEN. OPERATING SUPPLIES	.00	.00	.00	.00	.00	.00
55202	SAFETY PRODUCTS/SUPPLIES	.00	.00	.00	.00	.00	.00
55210	PETROLEUM PRODUCTS	.00	.00	.00	.00	.00	.00
55900	DEPRECIATION EXPENSE	.00	.00	.00	.00	.00	.00
56200	CAPITAL OUTLAY-BUILDINGS	37,300.00	5,784.77	9,412.00	27,096.38	791.62	97.88
56300	CAPITAL/INFRASTRUCTURE	.00	.00	.00	.00	.00	.00
56400	CAPITAL OUTLAY-EQUIPMENT	11,059.00	11,017.00	.00	11,017.00	42.00	99.62
	TOTAL CIP-RECYCLING CENTER BL	50,000.00	16,801.77	9,412.00	39,753.44	834.56	98.33
	TOTAL LANDFILL FUND	50,000.00	16,801.77	9,412.00	39,753.44	834.56	98.33
	TOTAL REPORT	50,000.00	16,801.77	9,412.00	39,753.44	834.56	98.33

9/30/14

11-5-14

Net
\$10,246.00

To Carry-forward
Balance to 2015 FY
Budget (Remaining
expenditures will be incurred
2015 FY)

TAYLOR COUNTY
BOARD OF COUNTY COMMISSIONERS
PO BOX 620
PERRY, FL 32348

PURCHASE ORDER NO. 20141972

PAGE NO. 1

10/10/14
VOID

Submit original invoice to the above address

V
E
N
D
O
R

6874

FAX: 941-377-2879

D&D GARAGE DOORS OF LAKE CITY, INC
1177 CATTLEMEN ROAD
SARASOTA FL 34232

S
H
I
P
T
O

SOLID WASTE

3750 WEST U.S. HWY 98

PERRY, FL. 32347

CLERK CIRC *purchase@taylorcountygov.com*
TAYLOR COUNTY, FLORIDA

ORDER DATE: 09/19/14	BUYER: GARY WAMBOLT	REQ. NO.: R0003489	REQ. DATE:
TERMS: NET 30 DAYS	F.O.B.:	DESC: RECYCLE BARN	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
01	1.00		INSTALL SEVEN (7) 12'X14' JANUS DOOR MODEL #3100 COMMERCIAL ROLL UP SHEET DOOR, WHT, STEEL JAMB PLATES, CHAIN HOIST OPERATED. TEAR-N-HAUL OF TWO EXISTING DOORS	9412.0000	9,412.00



RECEIVED
9/22/14

Gary Wambolt

*Doors Not
Installed
2014 FYE*

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE	PAGE TOTAL \$	9,412.00
01	1151	56200	9,412.00	TOTAL \$	9,412.00

*Finance Director
to amend
2015 Budget
of these funds*

*Heldy Port
for
Delebe*
*Process
2015 FY*

APPROVED BY

Joe Taylor
COUNTY ADMINISTRATOR
DIRECTOR OF PURCHASING

RESOLUTION

IN COMPLIANCE to the laws of the State of Florida, as per Florida Statute 129.06(b), the undersigned Clerk and Auditor for the Board of County Commissioners of Taylor County, Florida, made and prepared the following budget changes to reflect unanticipated monies for a particular purpose which caused the **GENERAL FUND** for the fiscal period ending September 30, 2015, to be in excess of the advertised budget.

BE IT RESOLVED that the listed receipts and appropriations be added to, included in and transferred to the **GENERAL FUND** budget for the fiscal year ending September 30, 2015.

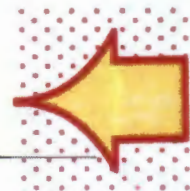
<u>Amount</u>	<u>Account</u>	<u>Account Name</u>
Revenue:		
\$6,003	001-3345110	Emergency Management (EMPA) Grant
Expenditures:		
\$ 745	0226-54000	Travel & Per Diem
\$ 100	0226-55202	Safety Products
\$1039	0226-54100	Communications
\$ 844	0226-54300	Utilities
\$ 297	0226-54610	R&M Bldgs & Grounds
\$2250	0226-54620	R&M Equipment
\$ 158	0226-55250	Uniforms
\$ 300	0226-55401	Books/Publ/Memb/Training
\$ 270	0226-54300	Utilities
<u>\$6,003</u>	Total Expenditures	

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners of Taylor County, Florida, that they do approve as provided by law this resolution this 17th day of November, 2014 at Perry, Taylor County, Florida, to amend the budget for the fiscal period ending September 30, 2015 with a motion by Commissioner _____, seconded by Commissioner _____, and carried unanimously.

Annie Mae Murphy, Clerk-Auditor

Chairman

(Balance of EMPA Base Grant as of 9/30/14 FYE)



**SIGN
HERE**

SUNGARD PENTAMATION, INC.
DATE: 10/28/2014
TIME: 07:51:00

TAYLOR COUNTY BOARD OF COMMISSIONERS
EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
EXPSTA11

SELECTION CRITERIA: orgn.orgn3='1226'
ACCOUNTING PERIOD: 13/14

SORTED BY: FUND,FUNCTION,ACTIVITY,TOTL/DEPT,ACCOUNT
TOTALED ON: FUND,TOTL/DEPT
PAGE BREAKS ON: FUND,TOTL/DEPT

FUND-001 GENERAL FUND
FUNCTION-520 PUBLIC SAFETY
ACTIVITY-525 EMERG. DISASTER RELIEF
TOTL/DEPT-1226 EMPA BASE GRANT(7/1-9/30)

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
51200	REGULAR SALARIES & WAGES	10,786.00	407.00	.00	10,785.50	.50	100.00
52110	FICA/MEDICARE TAXES	810.00	31.14	.00	741.80	68.20	91.58
52200	RETIREMENT CONTRIBUTIONS	456.00	30.00	.00	424.36	31.64	93.06
52300	HEALTH INSURANCE	4,366.00	.00	.00	4,249.40	116.60	97.33
52320	LIFE INSURANCE	12.00	.00	.00	11.70	.30	97.50
52400	WORKERS' COMPENSATION	335.00	294.02	.00	294.02	40.98	87.77
53401	CONTRACTUAL SERVICES	2,250.00	.00	.00	.00	2,250.00	.00
54000	TRAVEL & PER DIEM	1,250.00	.00	.00	505.00	745.00	40.40
54100	COMMUNICATIONS	1,039.00	.00	.00	.00	1,039.00	.00
54300	UTILITY SERVICES	4,000.00	1,084.07	.00	3,156.18	843.82	78.90
54610	R&M BUILDINGS & GROUNDS	527.00	.00	.00	229.49	297.51	43.55
54630	R&M OFFICE MACHINES/EQUI	350.00	.00	.00	50.00	300.00	14.29
55110	OFFICE COPIER EXPENSE	270.00	.00	.00	.00	270.00	.00
	TOTAL EMPA BASE GRANT(7/1-9/3)	26,451.00	1,846.23	.00	20,447.45	6,003.55	77.30
	TOTAL GENERAL FUND	26,451.00	1,846.23	.00	20,447.45	6,003.55	77.30
	TOTAL REPORT	26,451.00	1,846.23	.00	20,447.45	6,003.55	77.30

Remaining
FYE
9/30/14 \$ 6003

Tammy Taylor

From: Tammy Taylor <ttaylor@taylorderk.com>
Sent: Tuesday, October 28, 2014 11:41 AM
To: 'Steve Spradley'
Cc: 'Kristy Anderson'; 'Margaret Dunn'
Subject: RE: 0226 Budget Amendment Carry-Forward

0226

Thanks, Steve. I will prepare a budget resolution for this amendment, and place on the agenda for the Nov. 17th meeting.

Thanks!!

Tammy

From: Steve Spradley [mailto:steve.spradley@taylorcountygov.com]
Sent: Tuesday, October 28, 2014 11:39 AM
To: Tammy Taylor
Cc: Kristy Anderson; Margaret Dunn
Subject: 0226 Budget Amendment Carry-Forward

\$6003
EMPA Base
10/1 - 6/30

Good Morning,

Please carry-forward the following balances from 1226 to the 0226 cost-center at your earliest convenience. Please let me know if you need anything else.

- ✓ \$68 from 1226-52110 to 0226-55202 Safety
- ✓ \$31 from 1226-52200 to 0226-55202 Safety
- ✓ \$116 from 1226-52300 to 0226-55250 Uniforms
- ✓ \$40 from 1226-52400 to 0226-55250 Uniforms
- ✓ \$2250 from 1226-53401 to 0226-54620 R&M Equip
- ✓ \$745 from 1226-54000 to 0226 54000 same account
- ✓ \$1039 from 1226-54100 to 0226 54100 same account
- ✓ \$843 from 1226-54300 to 0226 54300 same account
- ✓ \$297 from 1226-54610 to 0226 54610 same account
- ✓ \$300 from 1226-54630 to 0226 55401 Book
- ✓ \$270 from 1226-55110 to 0226 54300 Utility

✓ \$6003 Total
Thanks you,

JB
11/12/14

Steve Spradley, Director

Taylor County Emergency Management
591 East US Highway 27
Perry, Florida 32347
850.838.3575 Office
850.838.3523 Fax
850.672.1004 Mobile
<http://www.taylorcountvem.com>

[Click here to sign up for instant severe weather alerts and updates via email and text message!](#)

✓ + 745
+ 100
✓ + 2250
54000 Travel
55202 Safety
55250 Uniforms
54620 R&M Equip

RESOLUTION

IN COMPLIANCE to the laws of the State of Florida, as per Florida Statute 129.06(b), the undersigned Clerk and Auditor for the Board of County Commissioners of Taylor County, Florida, made and prepared the following budget changes to reflect unanticipated monies for a particular purpose which caused the **GENERAL FUND** for the fiscal period ending September 30, 2015, to be in excess of the advertised budget.

BE IT RESOLVED that the listed receipts and appropriations be added to, included in and transferred to the **GENERAL FUND** budget for the fiscal year ending September 30, 2015.

<u>Amount</u>	<u>Account</u>	<u>Account Name</u>
Revenue:		
\$4,698	001-3312010	Emergency Management Performance Grant (EMPG)
Expenditures:		
\$2064	0224-51200	Salaries
\$ 209	0224-52110	Fica/Medc
\$ 152	0224-52200	Retirement
\$1513	0224-52300	Health Insurance
\$ 5	0224-52320	Life Insurance
\$ 206	0224-52400	Workers Comp.
\$ 549	0224-6400	Capital Outlay/Equipment

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners of Taylor County, Florida, that they do approve as provided by law this resolution this 17th day of November, 2014 at Perry, Taylor County, Florida, to amend the budget for the fiscal period ending September 30, 2015 with a motion by Commissioner _____, seconded by Commissioner _____, and carried unanimously.

Annie Mae Murphy, Clerk-Auditor

Chairman

(Balance of EMPG Grant @ FYE 2014)

sign

SUNGARD PENTAMATION, INC.
DATE: 10/28/2014
TIME: 07:52:25

TAYLOR COUNTY BOARD OF COMMISSIONERS
EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
EXPSTA11

SELECTION CRITERIA: `expldgr.key_orgn='2224'`
ACCOUNTING PERIOD: 13/14

SORTED BY: FUND, FUNCTION, ACTIVITY, TOTL/DEPT, ACCOUNT
TOTALLED ON: FUND, TOTL/DEPT
PAGE BREAKS ON: FUND, TOTL/DEPT

FUND-001 GENERAL FUND
FUNCTION-520 PUBLIC SAFETY
ACTIVITY-525 EMERG. DISASTER RELIEF
TOTL/DEPT-2224 EMPG GRANT (7/1-9/30)

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
51200	REGULAR SALARIES & WAGES	7,092.00	213.92	.00	5,027.12	2,064.88	70.88
52110	FICA/MEDICARE TAXES	543.00	16.36	.00	333.66	209.34	61.45
52200	RETIREMENT CONTRIBUTIONS	523.00	15.77	.00	270.50	152.50	70.84
52300	HEALTH INSURANCE	4,888.00	.00	.00	3,374.78	1,513.22	69.04
52320	LIFE INSURANCE	13.00	.00	.00	7.80	5.20	60.00
52400	WORKERS' COMPENSATION	224.00	17.12	.00	17.12	206.88	7.64
56400	CAPITAL OUTLAY-EQUIPMENT	546.00	.00	.00	.00	546.00	.00
	TOTAL EMPG GRANT (7/1-9/30)	13,829.00	263.17	.00	9,130.98	4,698.02	66.03
	TOTAL GENERAL FUND	13,829.00	263.17	.00	9,130.98	4,698.02	66.03
TOTAL REPORT		13,829.00	263.17	.00	9,130.98	4,698.02	66.03

9/30/14 4,698 Bal.

Tammy Taylor

From: Steve Spradley <steve.spradley@taylorcountygov.com>
Sent: Tuesday, October 28, 2014 11:41 AM
To: Tammy Taylor
Cc: Kristy Anderson; Margaret Dunn
Subject: 0224 Budget Amendment Carry Forward
Attachments: 0224 Budget Amendment.pdf

Tammy,

Please carry-forward the following balances from 2224 to the 0224 cost-center at your earliest convenience. Please let me know if you need anything else.

\$2064 from 2224-51200 to 0224-51200 same account

\$209 from 2224-52110 to 0224-52110 same account

\$152 from 2224-52200 to 0224-52200 same account

\$1513 from 2224-52300 to 0224-52300 same account

\$5 from 2224-52320 to 0224-52320 same account

\$206 from 2224-52400 to 0224-52400 same account

¹ \$549 \$548 from 2224-56400 to 0224-56400 same account

Thanks!

Steve Spradley, Director

Taylor County Emergency Management

591 East US Highway 27

Perry, Florida 32347

850.838.3575 Office

850.838.3523 Fax

850.672.1004 Mobile

<http://www.taylorcountiem.com>

[Click here to sign up for instant severe weather alerts and updates via email and text message!](#)

Please note: Florida has a very broad public records law. Most written communications to or from public officials regarding public business are available to the media and public upon request. Your e-mail communications may be subject to public disclosure.

RESOLUTION

IN COMPLIANCE to the laws of the State of Florida, as per Florida Statute 129.06(b), the undersigned Clerk and Auditor for the Board of County Commissioners of Taylor County, Florida, made and prepared the following budget changes to reflect unanticipated monies for a particular purpose which caused the **GENERAL FUND** for the fiscal period ending September 30, 2015, to be in excess of the advertised budget.

BE IT RESOLVED that the listed receipts and appropriations be added to, included in and transferred to the **GENERAL FUND** budget for the fiscal year ending September 30, 2015.

<u>Amount</u>	<u>Account</u>	<u>Account Name</u>
Revenue:		
\$ 26	001-3352910	EMS 100% Grant (Advance
\$ 193	001-3899010	Cash Carryforward
\$ 219	Total	
Expenditures:		
\$(1,000)	0275-55102	EMS 100% (Advance) Grant-
		Office Furn/equip < \$1,000
\$ 1,000	0275-56400	Capital Outlay - Equipment
\$ 219	0275-56400	Capital Outlay - Equipment
\$ 219	Total	

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners of Taylor County, Florida, that they do approve as provided by law this resolution this 17th day of November, 2014 at Perry, Taylor County, Florida, to amend the budget for the fiscal period ending September 30, 2015 with a motion by Commissioner _____, seconded by Commissioner _____, and carried unanimously.

Annie Mae Murphy, Clerk-Auditor

Chairman

(funding adjustments for 2015-EMS/Dept Health Grant)

+ Sign

Taylor County Administrative Complex
201 East Green Street, Perry, Florida 32347

Melody Cox
Administrative Services

850-838-3553
850-838-3501 Fax

grants.coordinator@taylorcountygov.com

MEMORANDUM

DATE: October 20, 2014

TO: Tammy

FROM: Melody

RE: Budget Amendment Request – New Grant
EMS/Dept Health Grant 0275

Budget Amendment
2015 FY #219.00

gl

Tammy,
Attached please find confirmation of the new grant for the above referenced account. As you will recall, this is the grant we receive advance payment on and you should be receiving it within the next few weeks. I had estimated the amount of the grant to be \$3,500 when preparing the budget and we actually received \$3,526.00. We also had a carry forward amount of \$192.93 from last year and I have attached documentation of this balance. I have also attached a budget amendment request. This is a 100% grant with no match provided by the County.

Please let me know if you have any questions or need any additional information.

Thanks!
Melody

Melody

Amended 2015 Budget
as follows:

Cash CF +193

2015 grant + 26

Revised #219.00

0275-5640p #219.00

0275-5640b #1,000.00

0275-55102 (1,000.00)

Expenditures 219.00

\$3526.00 Grant funding
& received 10/27/14

** 193.00 Balance of Grant funds*
from prior FY (2014 FYE)

+ 3719.00 Total funds available
2014/2015 FY

(3500.00) Budgeted 2014/2015

219.00 Budget Amendment
2014/2015

10-27-14

BUDGET AMENDMENT REQUEST
2014-2015 FISCAL YEAR

DEPARTMENT: 0275 EMS/Dept Health Grant
AMENDMENT REQUEST: October 20, 2014

Expenditure

<u>Account #</u>	<u>Account Description</u>	<u>Budgeted</u>	<u>Amended Amount</u>	<u>Amendment</u>
55102	Offc.Equip/Furn <\$1,000	\$1,000	\$0	(\$1,000)
56400	Capital Outlay Equipment	\$2,500	\$3,719	+ \$1,219

We will be purchasing 3 King Vision Laryngoscopes with output cables which have a cost of \$1,175 each

Total Amendment Requested \$219 (\$26 difference in originally submitted FY2014-2015 budget and \$192.93 - \$193 carry forward from FY 2013-2014)

Melody Cro
10/20/2014

SUNGARD PENTAMATION, INC.
DATE: 10/20/2014
TIME: 11:02:13

TAYLOR COUNTY BOARD OF COMMISSIONERS
EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
EXPSTA11

SELECTION CRITERIA: expledgr.key_orgn='0275'
ACCOUNTING PERIOD: 13/14

SORTED BY: FUND,FUNCTION,ACTIVITY,TOTL/DEPT,ACCOUNT
TOTALLED ON: FUND,TOTL/DEPT
PAGE BREAKS ON: FUND,TOTL/DEPT

FUND-001 GENERAL FUND
FUNCTION-520 PUBLIC SAFETY
ACTIVITY-526 AMBULANCE & RESCUE SERVCS
TOTL/DEPT-0275 EMS/DEPT HEALTH GRANT

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
55102	OFFC.EQUIP/FURN.<\$1,000	1,365.00	.00	.00	1,252.10	112.90	91.73
56400	CAPITAL OUTLAY-EQUIPMENT	2,711.00	.00	.00	2,630.97	80.03	97.05
	TOTAL EMS/DEPT HEALTH GRANT	4,076.00	.00	.00	3,883.07	192.93	95.27
	TOTAL GENERAL FUND	4,076.00	.00	.00	3,883.07	192.93	95.27
TOTAL REPORT		4,076.00	.00	.00	3,883.07	192.93	95.27

SUNGARD PENTAMATION, INC.
DATE: 10/20/2014
TIME: 10:54:42

TAYLOR COUNTY BOARD OF COMMISSIONERS
EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
EXPSTAI1

SELECTION CRITERIA: expledgr.key_orgn='0275'
ACCOUNTING PERIOD: 1/15

SORTED BY: FUND,FUNCTION,ACTIVITY,TOTL/DEPT,ACCOUNT
TOTALLED ON: FUND,TOTL/DEPT
PAGE BREAKS ON: FUND,TOTL/DEPT

FUND-001 GENERAL FUND
FUNCTION-520 PUBLIC SAFETY
ACTIVITY-526 AMBULANCE & RESCUE SERVCS
TOTL/DEPT-0275 EMS/DEPT HEALTH GRANT

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
55102	OFFC.EQUIP/FURN.<\$1,000	1,000.00	.00	.00	.00	1,000.00	.00
56400	CAPITAL OUTLAY-EQUIPMENT	2,500.00	.00	.00	.00	2,500.00	.00
	TOTAL EMS/DEPT HEALTH GRANT	3,500.00	.00	.00	.00	3,500.00	.00
	TOTAL GENERAL FUND	3,500.00	.00	.00	.00	3,500.00	.00
TOTAL REPORT		3,500.00	.00	.00	.00	3,500.00	.00

TAYLOR COUNTY BOARD OF COMMISSIONERS

County Commission Agenda Item

SUBJECT/TITLE:



THE BOARD TO HEAR A REQUEST BY PROPERTY OWNERS FOR THE BOARD TO ACCEPT THE DEED(S) CONVEYING JACKSON ROAD WEST TO THE TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS, AS AGENDAED BY MICHAEL S. SMITH, ATTORNEY FOR THE PROPERTY OWNERS.

MEETING DATE REQUESTED:

NOVEMBER 17, 2014

Statement of Issue:

THE PROPERTY OWNERS, VIA THEIR ATTORNEY MICHAEL SMITH, SAY THAT THE COUNTY HAS MAINTAINED JACKSON ROAD WEST FOR THE PAST 18 YEARS. THEY NOW WISH TO DEED THE ROAD TO THE COUNTY.

Recommended Action:

Fiscal Impact:

Budgeted Expense:

Submitted By:

MICHAEL S SMITH (850) 584-3812

Contact:

SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

History, Facts & Issues:

Options:

Attachments:

SMITH & SMITH

Attorneys at Law, P.A.

A Professional Association of Attorneys and Counselors at Law

Dedicated to Client Service

Michael S. Smith
Stephen A. Smith, P.A.

411 N. Washington Street
Post Office Drawer 579
Perry, Florida 32348

(850) 584-3812 Phone
(850) 584-7148 Fax
Toll Free 1-877-269-9839

September 17, 2014

**Dustin Hinkel
County Administrator, Taylor County
201 East Green St.
Perry, Florida 32347**

Re: Jackson Road West

Dear Mr. Hinkel,

Please find enclosed six (6) sets of packets regarding "Jackson Road West," (the Road), which is located within the boundaries of Taylor County, Florida. We have also enclosed within these packets a copy of a Personal Representative's Deed which reflects the current title owner(s) of said Road.

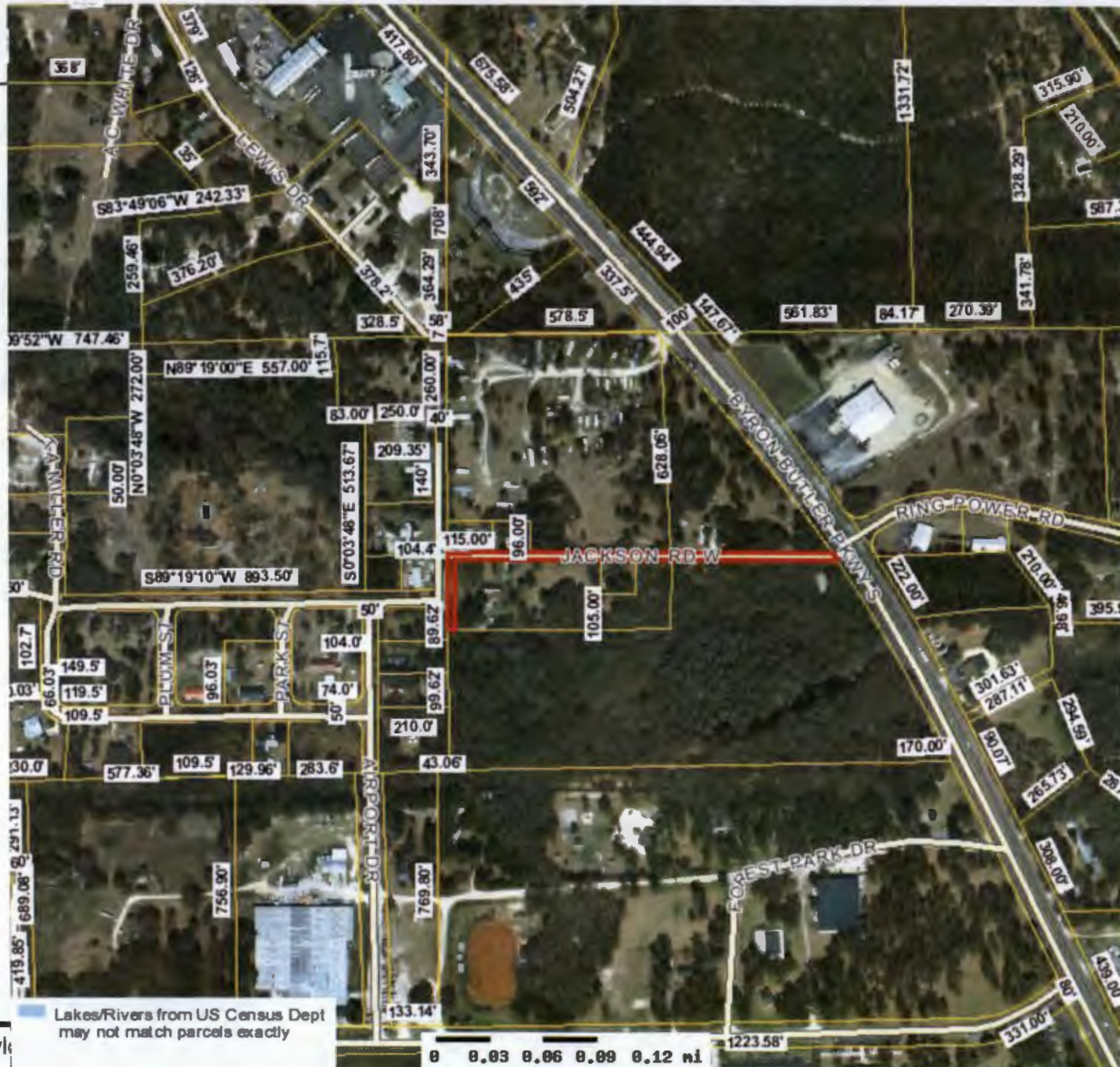
The owners wish to expressly donate the Road to the County. We have confirmed that the County has maintained the Road continuously for a period of eighteen (18) years. You may confirm this fact as we did with Mr. McLeod.

I am requesting that this request be placed upon the agenda for the next scheduled County Commissioner's Meeting. If you, your staff or any of the commissioners have any questions or comments kindly advise me at your convenience.

Sincerely,


Michael S. Smith, Esquire

MSS/Ch-j
Enclosures as stated
cc: Taylor County Attorney Conrad C. Bishop, Jr., file

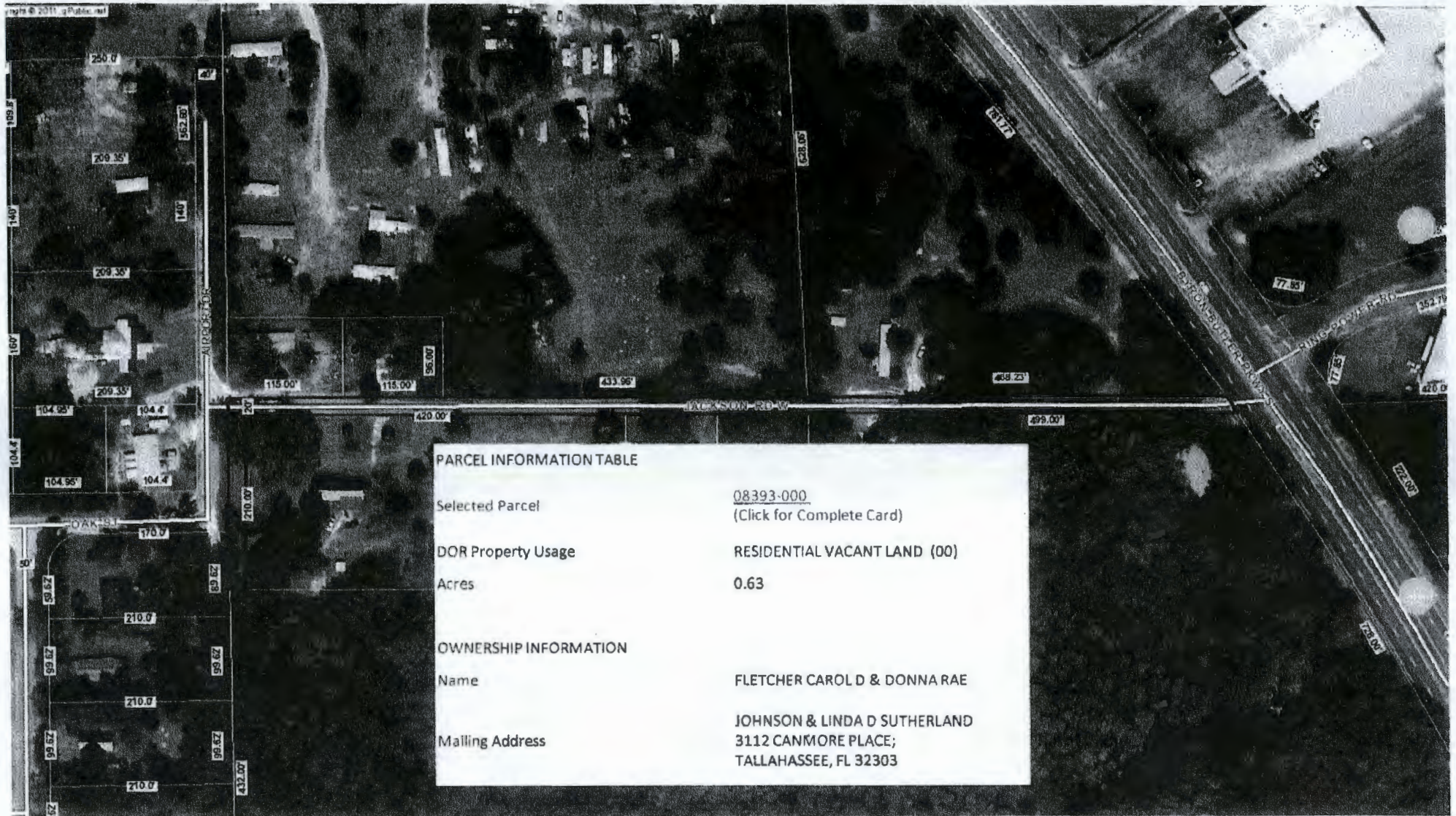


5

Taylor

Lakes/Rivers from US Census Dept
may not match parcels exactly

22, 2014



PARCEL INFORMATION TABLE

Selected Parcel	<u>08393-000</u> (Click for Complete Card)
DOR Property Usage	RESIDENTIAL VACANT LAND (00)
Acres	0.63
OWNERSHIP INFORMATION	
Name	FLETCHER CAROL D & DONNA RAE
Mailing Address	JOHNSON & LINDA D SUTHERLAND 3112 CANMORE PLACE; TALLAHASSEE, FL 32303

Annie Mae Murphy Clerk Of Court Taylor County Florida

This instrument prepared by:

Michael S. Smith
Fla. Bar No. 169621
SMITH, SMITH & MOORE
ATTORNEYS AT LAW, P.A.
P.O. Drawer 579
Perry, FL 32348
Phone: (850) 584-3812

* OFFICIAL RECORDS *103

BK 506 PG 562

DOC STAMPS .70

Record Fee: 15.00

Description furnished by Personal
Representative
Title to the property described herein
neither examined nor approved by
the preparer.

PERSONAL REPRESENTATIVE'S DEED

THIS INSTRUMENT, executed this 14th day of July, 2003 between CAROL DENISE FLETCHER, DONNA RAE JOHNSON, and LINDA DIANNE SUTHERLAND, as co-personal representatives of the estate of CARL R. FLETCHER, deceased, Fed. ID No. 03-6089870 and CAROL DENISE FLETCHER, whose address is 3112 Canmore Place, Tallahassee, Florida 32303, DONNA RAE JOHNSON, whose address is 100 West Oak Street, Perry, Florida 32348, and LINDA DIANNE SUTHERLAND, whose address is 321 Ball Drive, Tallahassee, Florida 32312, as Tenants in Common, GRANTEE;

WITNESSETH: That WHEREAS, CAROL DENISE FLETCHER, DONNA RAE JOHNSON and LINDA DIANNE SUTHERLAND, were duly appointed Co-Personal Representatives of the Estate of CARL R. FLETCHER, by Order Appointing Personal Representative dated April 19, 2002, and Letters of Administration were issued to them on April 19, 2002;

NOW, THEREFORE, pursuant to the power and authority granted and given to personal representatives by the provisions of the Last Will and Testament of the decedent, CARL R. FLETCHER and Florida Statutes, and in consideration of the premises and the sum of Ten Dollars (\$10.00) and other good and valuable considerations in hand paid, grants, bargains, sells, aliens, remises, releases, conveys and confirms to the grantee, their heirs and assigns forever, the following described real property in TAYLOR County, Florida, to-wit:

REAL PROPERTY DESCRIPTIONS:

Parcel No. 1

Commence at the NE corner of Section 1, T5S, R7E and run S 00° 01' 10" W 260.00 feet, thence run S 88° 40' 00" W 250.00 feet to the NW corner of Lot 4 of Block F of Highland Heights Subdivision and the Point of Beginning, thence from said POB Run S 0° 03' 48" E along the West boundary of said Block F, a distance of 513.67 feet to the North R/W line of Oak Street, thence S 89° 19' 00" W along said R/W line, a distance of 893.50 feet, thence N 0° 03' 48" W, a distance of 329.00 feet; thence N 89° 19' 00" E, a distance of 193.50 feet; thence N 0° 03' 48" W, a distance of 61.00 feet, thence N 89° 19' 00" E, a distance of 60.00 feet; thence N 0° 03' 48" W, a distance of 272.00 feet, thence N 89° 19' 00" E, a distance of 557.00, thence S 0° 03' 48" E, a distance of 148.30 feet, thence N 89° 20' 21" E, a distance of 83.00 feet to the Point of Beginning. Said parcel contains 11.44 acres more or less, and is located in Section 1, T5S, R7E, Taylor County, Florida.

NOTE: The real property set forth above was provided by survey dated May 6, 2003, by M.H. Ratliff, Registered Land Surveyor and is the same real property described in the following conveyances: Warranty Deed from Champion White and Nancy Lee White, his wife, to Carl R. Fletcher and Mildred Fletcher, his wife, dated and filed October 2, 1959, in Official Record 13, Page 312 of the public records of Taylor County, Florida; Warranty Deed from Melvin Bowden and Edith L. Bowden, his wife, to Carl R. Fletcher and Mildred Fletcher, his wife, dated May 7, 1981 and filed June 12, 1981 in Official Record 165, Page 660 of the public records of Taylor County, Florida; Warranty Deed from Melvin Bowden and Edith L. Bowden, his wife, to Carl R. Fletcher and Mildred Fletcher, his wife, dated May 7, 1981, filed June 12, 1981 in Official Record 165, Page 661 of the public records of Taylor County, Florida; Warranty Deed from Carl R. Fletcher and Mildred Fletcher, his wife, to Carl R. Fletcher and Mildred Fletcher, his wife, dated May 7, 1981 and filed June 12, 1981, in Official Record 165, Page 662 of the public records of Taylor County, Florida and Warranty Deed from Carl R. Fletcher and Mildred Fletcher to Carl R. Fletcher and Mildred Fletcher dated May 7, 1981, filed June 12, 1981 in Official Record 165, Page 663 of the public records of Taylor County, Florida.

Parcel No. 06-05-08-08393-000

Commence at the NW corner of NW 1/4 of NW 1/4 and run S 658.6 feet for Point of Beginning, thence run S 230 feet, E 20 feet, N 210 feet, E 1129 feet to R/W of US 19, thence run NW along R/W 20 feet W 1148 feet to Point of Beginning. Said parcel contains .6 acre more or less and is located in Taylor County, Florida

Parcel No. 01-05-07-05902-000

Lots 1, 2, 3, 7, 8, 9, 11, 12 of Block A; Lots 1 and 6 of Block C; and Lot 1 of Block F of Highland Heights Subdivision as recorded in Plat Book 1, Page 80 of the public records of Taylor County, Florida

TOGETHER with all and singular the tenements, hereditaments and appurtenances belonging or in anywise appertaining to that property.

TO HAVE AND HOLD the same to the grantee, his heirs and assigns, in fee simple, forever.

And the grantor does covenant to and with the grantee, his heirs and assigns, that in all things preliminary to and in and about the sale and this conveyance, the laws of Florida have been followed and complied with in all respects.

IN WITNESS WHEREOF, grantor, as Personal Representatives of the estate of CARL R. FLETCHER, deceased, have set their hand and seal hereto as of the day and year first above written.

Signed, sealed and delivered in the presence of:

Harriet C. Devane
Witness Harriet C. Devane

Carol A. Hood
Witness JEWELL L. HOOD
As to Carol Denise Fletcher

Sheena B. Crum
Witness Sheena B. Crum

Lydia L. Williams
Witness Lydia L. Williams
As to Donna Rae Johnson

Carol Denise Fletcher (SEAL)
CAROL DENISE FLETCHER
Co-Personal Representative of the Estate of
Carl R. Fletcher, deceased.

Donna Rae Johnson (SEAL)
DONNA RAE JOHNSON
Co-Personal Representative of the Estate of
Carl R. Fletcher, deceased

Harriet C. Devane
Witness Harriet C. Devane

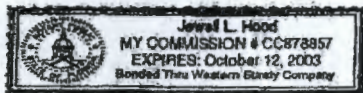
Jewell L. Hood
Witness JEWELL L. HOOD
As to Linda Dianne Sutherland

Linda Dianne Sutherland (SEAL)
LINDA DIANNE SUTHERLAND
Co-Personal Representative of the Estate of
Carl R. Fletcher, deceased

STATE OF FLORIDA)
COUNTY OF Leon)

The foregoing instrument was acknowledged before me on this 14 day of July, 2003, by CAROL DENISE FLETCHER, as Co-Personal Representative of the Estate of CARL R. FLETCHER, deceased, who personally appeared before me at the time of notarization, and acknowledged before me that she executed the same for the uses and purposes therein set forth therein.

[SEAL]



NOTARY:

Jewell L. Hood
Signature of Notary JEWELL L. HOOD
☒ personally known to me
☐ produced _____
as Identification.

STATE OF FLORIDA)
COUNTY OF TAYLOR)

The foregoing instrument was acknowledged before me on this 21st day of July, 2003, by DONNA RAE JOHNSON, as Co-Personal Representative of the Estate of CARL R. FLETCHER, deceased, who personally appeared before me at the time of notarization, and acknowledged before me that she executed the same for the uses and purposes therein set forth therein.



NOTARY:

Lydia L. Williams
Signature of Notary
☒ personally known to me
☐ produced _____
as Identification.

STATE OF FLORIDA)
COUNTY OF Leon)

The foregoing instrument was acknowledged before me on this 14 day of July, 2003, by LINDA DIANNE SUTHERLAND, as Co-Personal Representative of the Estate of CARL R. FLETCHER, deceased, who personally appeared before me at the time of notarization, and acknowledged before me that she executed the same for the uses and purposes therein set forth therein.

[SEAL]



NOTARY:

Jewell L. Hood
Signature of Notary JEWELL L. HOOD
☐ personally known to me
☒ produced FL DL
as Identification.



Recent Sales in Area	Previous Parcel	Next Parcel	Return to Main Search Page	Taylor Home
Owner and Parcel Information				
Owner Name	FLETCHER CAROL D & DONNA RAE	Today's Date	May 29, 2014	
Mailing Address	JOHNSON & LINDA D SUTHERLAND 3112 CANMORE PLACE	Parcel Number	08393-000	
Tax District	CO Millage Rate: 16.0601	Exemptions	None	
Site Location		Property Usage	RESIDENTIAL VACANT LAND	
Section-Township-Range	06-05-08	Parcel Map	Show Parcel Maps	Generate Owner List By Radius
Legal Description	LEG 0000.60 ACRES COM NW COR OF NW 1/4 OF NW 1/4 RUN S 658.6 FT FOR POB TH S 230 FT E 20 FT N 210 FT E 1129 FT TO RW US			

2013 Tax Year Value Information						Tax Information	
Value of Land	Land Value Agricultural	Building Value	Total Misc Value	Just or Classified Total Value	Assessed Value	Exempt Value	Taxable Value
\$ 572	0	0	0	\$ 572	\$ 572	0	\$ 572

Land Information				
Land Use	Number of Units	Unit Type	Unit Price	Value
0	1.00	UT	\$ 572	\$ 572

Building Data							
Building #	Year Built	Adjusted Square Feet	Floors	Description	Occupancy	Exterior Walls	Interior Walls
No building information associated with this parcel							

Miscellaneous Features						
Description	Year	Length	Width	Area	Value	
No miscellaneous features associated with this parcel						

Sales Information				
Sale Date	Type of Document	Book	Page	Amount
7/2003	PERSONAL REPRESENTATIVES DEED	506	562	0

To view Clerk of Court Information click here -> Taylor County Clerk of Court				
Recent Sales in Area	Previous Parcel	Next Parcel	Return to Main Search Page	Taylor Home

The Taylor County Tax Assessor's Office makes every effort to produce the most accurate information possible. No warranties, expressed or implied, are provided for the data herein, its use or interpretation. Website Updated: May 18, 2014

TAYLOR COUNTY BOARD OF COMMISSIONERS

County Commission Agenda Item

SUBJECT/TITLE:



THE BOARD TO HEAR A REQUEST FROM AULEY ROWELL TO
CONSIDER A RESOLUTION DESIGNATING AND NAMING
THE ECONFINA RIVER BRIDGE AT SHADY GROVE IN
HONOR OF JOEY MOODY,

MEETING DATE REQUESTED:

NOVEMBER 17, 2014

Statement of Issue:

Recommended Action:

Fiscal Impact:

Budgeted Expense:

Submitted By:

Contact:

SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

History, Facts & Issues:

Options:

Attachments:

Margaret Dunn

From: Margaret Dunn
Sent: Wednesday, November 5, 2014 3:54 PM
To: 'Auley Rowell'
Subject: RE: Hartsfield Bridge naming resolution
Attachments: 2012 Hartsfield Bridge Naming.pdf

Do you need a copy of the Hartsfield proclamation? Here it is. And I can help draft it if you have the info you want to have included.

From: Auley Rowell [<mailto:auley@fairpoint.net>]
Sent: Wednesday, November 5, 2014 3:29 PM
To: Margaret Dunn
Subject: RE: Hartsfield Bridge naming resolution

Thanks

From: Margaret Dunn [<mailto:margaret.dunn@taylorcountygov.com>]
Sent: Wednesday, November 05, 2014 3:21 PM
To: Auley Rowell
Cc: Pam Feagle
Subject: RE: Hartsfield Bridge naming resolution

No, Auley, I don't know but I will sure find out.

From: Auley Rowell [<mailto:auley@fairpoint.net>]
Sent: Wednesday, November 5, 2014 2:57 PM
To: Margaret Dunn
Cc: Pam Feagle
Subject: RE: Hartsfield Bridge naming resolution

Margaret,

We are in the process of collecting and collating information on Joey Moody to prepare a resolution for the BOCC consideration at the November 17 meeting to request the new Econfina River Bridge at Shady Grove be named in his honor. . To the point I need help in preparing the resolution. Do you know who drafted the Hartsfield resolution?

Thanks

Auley

TAYLOR COUNTY BOARD OF COMMISSIONERS

County Commission Agenda Item

SUBJECT/TITLE:



THE BOARD TO CONSIDER A REQUEST FROM BIG BEND CRIME STOPPERS, INC., FOR A LETTER OF AUTHORIZATION TO DESIGNATE BIG BEND CRIME STOPPERS, INC., AS TAYLOR COUNTY'S AGENT FOR THE PURPOSE OF APPLYING FOR AND RECEIVING GRANT FUNDS FROM THE CRIME STOPPERS TRUST FUND, PURSUANT TO SECTION 16.555 (5) (b), FLORIDA STATUTES.

MEETING DATE REQUESTED:

November 17, 2014

Statement of Issue:

IN ORDER TO APPLY FOR AND RECEIVE MONEY FROM THE CRIME STOPPERS TRUST FUND, THE BOARD MUST DESIGNATE THE BIG BEND CRIME STOPPERS, INC., AS ITS AGENT THROUGH WHICH THESE FUNDS WILL BE CHanneled. SECTION 16.555 (5)(b), FLORIDA STATUTES, AUTHORIZES THIS TRANSACTION.

Recommended Action:

APPROVE AND SIGN THE LETTER

Fiscal Impact:

GRANT MONIES TO BE APPLIED FOR

Budgeted Expense:

N/A

Submitted By:

SHARON OFUANI, EXEC DIRECTOR

Contact:

850-222-0890

SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

History, Facts & Issues:

Options:

Attachments:

LETTER OF REQUEST FROM SHARON OFUANI, SECTION 16.555, FLORIDA STATUTES, EMAIL CHAIN, SERVICES OFFERED BY BIG BEND CRIME STOPPERS, INC., RECOMMENDED LETTER FORMAT

The 2014 Florida Statutes

Title IV

EXECUTIVE BRANCH

Chapter 16

ATTORNEY GENERAL

16.555 Crime Stoppers Trust Fund; rulemaking.—

(1) As used in this section, the term:

(a) "Department" shall mean the Department of Legal Affairs.

(b) "Units of local government" shall mean the various city and county governments of the state.

(c) "Crime Stoppers" shall mean members of the Florida Association of Crime Stoppers, Incorporated, a Florida Corporation.

(2) The department shall have all the powers necessary or appropriate to carry out the purposes and provisions of this act.

(3) The department shall establish a trust fund for the purpose of grant administration to fund Crime Stoppers and their crime fighting programs within the units of a local government of the state.

(4)(a) The department shall make applications for all federal and state or private grants which meet the purposes of advancing Crime Stoppers in the State of Florida. Upon securing such grants, the funds shall be deposited in the "Crime Stoppers Trust Fund."

(b) The proceeds of the court cost imposed by s. [938.06](#) shall be deposited in a separate account in the trust fund, and within that account the funds shall be designated according to the judicial circuit in which they were collected. The funds in this account shall be used as provided in paragraph (5)(b).

(5)(a) The department shall be the disbursing authority for distribution of funding to units of local government, upon their application to the department for funding assistance.

(b) Funds deposited in the trust fund pursuant to paragraph (4)(b) shall be disbursed as provided in this paragraph. Any county may apply to the department for a grant from the funds collected in the judicial circuit in which the county is located under s. [938.06](#). A grant may be awarded only to counties which are served by an official member of the Florida Association of Crime Stoppers and may only be used to support Crime Stoppers and their crime fighting programs. Only one such official member shall be eligible for support within any county. In order to aid the department in determining eligibility, the secretary of the Florida Association of Crime Stoppers shall furnish the department with a schedule of authorized crime stoppers programs and shall update the schedule as necessary. The department shall award grants to eligible counties from available funds and shall distribute funds as equitably as possible, based on amounts collected within each county, when more than one county is eligible within a judicial circuit.

(6) The department shall adopt and enforce rules to implement the provisions of this act. Such rules shall include, but shall not be limited to:

(a) Criteria for local governments to apply for funding from the "Crime Stoppers Trust Fund" in order to aid in local law enforcement as provided in this section.

(b) The limits of funding to be distributed to local government units based on a pro rata share of grants made available through the "Crime Stoppers Trust Fund" pursuant to paragraph (4)(a), and criteria for the equitable distribution of funds available pursuant to paragraph (4)(b).

(c) Provisions for the return of unused funds to be redeposited in the "Crime Stoppers Trust Fund" if for any reason the unit of local government does not use the funds as intended within an agreed upon time.

(d) Provisions for the coordination with appropriate governmental agencies to support and enhance efforts to train the public in crime prevention methods and in personal safety principles, especially for citizens who live in, work at, or frequent locations having high crime rates.

History.—ss. 12, 13, ch. 91-205; s. 2, ch. 98-319; s. 8, ch. 2001-380; s. 22, ch. 2002-402; s. 33, ch. 2003-399; s. 25, ch. 2004-269; s. 1, ch. 2006-2.

Letter Head

Date

The Honorable Pam Bondi
Office of the Attorney General
Department of Legal Affairs
State of Florida
The Capitol
Tallahassee, FL 32399-1050

Re: Letter of Agreement – Crime Stoppers Trust Fund Grants

Dear Attorney General Bondi:

By this letter the _____ County Board of Commissioners respectfully Requests consideration of an award of grant monies pursuant to Section 16.555 (5)(b), Florida Statutes, and authorized Big Bend Crime Stoppers, Inc. to act as our agent for the purpose of applying for, and Receiving monies from, the Crime Stoppers Trust Fund.

Sincerely,

Chair

Margaret Dunn

From: Dustin Hinkel
Sent: Monday, November 10, 2014 9:31 AM
To: Margaret Dunn
Subject: FW: Big Bend Crime Stoppers Request - Time Sensitive
Attachments: Taylor.pdf; Letter of Agreement.doc; Brochure.pdf; 20141110_Crime_Stoppers_Request.docx

Please add this to your list as a public request for 11/17.

Thanks!

Dustin Hinkel

County Administrator
Taylor County Board of County Commissioners

[Click here to sign up for instant severe weather alerts and updates via email and text message!](#)

201 E Green Street
Perry, FL 32347
850-838-3500 ext 7 Office
850-838-3501 Fax
850-672-0830 Cell

dustin.hinkel@taylorcountygov.com
<http://www.taylorcountygov.com>

Please note: Florida has a very broad public records law. Most written communications to or from public officials regarding public business are available to the media and public upon request. Your e-mail communications may be subject to public disclosure.

From: Malcolm Page
Sent: Friday, November 07, 2014 7:52 AM
To: Dustin Hinkel
Subject: FW: Big Bend Crime Stoppers Request - Time Sensitive

Dustin, FYI. I talked to those folks yesterday and requested that they submit their request to you along with the paperwork. Please do what we need to do on this matter. Malcolm

From: Sharon [<mailto:bigbendcrimestopper@comcast.net>]
Sent: Thursday, November 06, 2014 2:44 PM
To: Malcolm Page
Subject: Big Bend Crime Stoppers Request - Time Sensitive

As a follow up of our conversation, please see the attached information. As noted we must receive your letter by December 31, 2014.

Sharon Ofuani

Executive Director
Office: 850-222-0890
Cell: 850-264-5913



Call 850-574-TIPS (8477) or Text "BBCS& TIP" to CRIMES (274637)

Board of Directors:

Linda Nelson

President

EarthSTEPS

Janet Hinton

Treasurer

CEO Shout Ministries

Charlie Castleton

Executive Super- Lube

Don Head

Entrepreneur

Bo Schmitz

General Manager Four

Points Hotel

Janela Ingram

Esquire

Asst. Dean

FL State University

College of Law

Hetal Desai

Esquire

Shallmar Thomas

Compliance Officer

Sharon Ofuani

Executive Director

Big Bend Crime Stoppers

Dear Board Chair, Taylor County Commission,

Big Bend Crime Stoppers represents 7 counties in the bid bend area: Leon, Wakulla, Jefferson, Taylor, Liberty, Gadsden, and Franklin. Established in the 1984, as a not-for-profit organization, Crime Stoppers has been successful in assisting law enforcement agencies in removing undesirable individuals from the community in each county. Primary funding for the organization comes from the Office of Attorney General's (OAG) Crime Stoppers Trust Fund grant-in-aid program. Periodically, subsection 16.555 (5)(b) of the per Florida Statutes (1998 Supplement) mandates that the OAG require that a 'Letter of Agreement' be obtained from each county commission authorizing Big Bend Crime Stopper, Inc. to act as your county's agent for the purpose of applying for and receiving monies from the Crime Stopper Trust Fund. Monies from the Trust Fund can only be utilized by Big Bend Crime Stoppers, Inc. as permitted by the OAG guidelines.

Attached is information regarding the services that are offered by Crime Stoppers to each law enforcement agency in participating counties. As noted in the services provided, combining funds under Crime Stoppers yields a significant return for all partners.

We respectfully request your continued support . Attached is a sample letter for your use in authorizing to continue to act on your behalf. Please send the requested letter to:

**The Honorable Pam Bondi
Office of Attorney General
State Of Florida
The Capitol PL-01
Tallahassee, Fl. 32399-1050**

Your letter of agreement must be received to the state no later than December 31, 2014.

Lastly, forward a copy of your signed letter to Big Bend Crime Stoppers at bigbendercrimestopper@comcast.net. Should you have any questions or concerns, please don't hesitate to contact Ms. Ofuani at 850-222-0890 or 264-5913.

Linda Nelson

**Board President
Big Bend Crime Stoppers**

Sharon Ofuani

**Executive Director
Big Bend Crime Stoppers**



DO SOMETHING

TEXT "BBCS" & Tip to 274637(Crimes)

SERVICES OFFERED

MAKE ARRESTS → → → → → REDUCE CRIME → → → → → SOLVE COLD CASES

1. Provide 24/7 Tip line with weekly law enforcement verification of tips.
2. Tip distribution by law enforcement.
3. Payout for crime tips that lead to arrest up to \$3000*.
4. Alert System- Allows citizens to receive messages such as crime, fugitives, Amber Alerts, and other emergencies.
5. Access to our webpage with links to Big Bend's law enforcement agencies.
6. Wanted criminals and cold cases posted on the website and newspaper.
7. BBCS Wanted fugitives weekly TV Show with reruns online at wtxl.com. BBCS will create a show for each viewing area.
8. BBCS Wanted fugitives Radio program on Cumulus 96.1, 98.8, 104.1 and 102.3. BBCS will create a show for each viewing area.
9. Run ads on local TV.
10. Run ads on local radio.
11. School Crime Stoppers Program (middle and high school youth).
12. Campus Crime Stoppers Program (colleges and universities).
13. Provide Crime Stoppers promotional materials for community events.
14. Place ads in local newspapers and billboards.
15. Quarterly informational and educational law enforcement meetings.
16. Provide educational and training events for community participation.
17. Four ways to submit a tip:
 - Text a Tip- receive and immediately reply to text tips
 - Website- seamless integration of secure and anonymous online tips
 - Calls- local contact 574- TIPS (8477) or toll free hotline 1-888-876 TIPS (8477)
 - Download- Free Mobile Application for iPhone and Android.
18. Dedicated staff (two administrative, two law enforcement and contact personnel in participating counties).

* The new \$3000 maximum will not be given in all cases, but will be used to pay larger rewards in murder and other major cases.

Contact Information

850-222-0890 www.bbcs.org

TAYLOR COUNTY BOARD OF COMMISSIONERS

County Commission Agenda Item

SUBJECT/TITLE:



Padraic Juarez, Interim Administrator to request approval of the annual Core Contract between the Florida Department of Health in Taylor County and the Taylor BOCC.

Meeting Date:

11/17/2014

Statement of Issue: This agenda items requests Board approval of the annual core contract with the Florida Department of Health in Taylor County (DOH-Taylor) and approve an amendment to the DOH-Taylor authorized Clinical Fee Schedule amendment. Please see attachment #1 and #2 respectively.

Recommendation: approval of contract and fee schedule amendment

Fiscal Impact: \$ 0 **Budgeted Expense:** Yes ☒ No ☐ N/A ☐

Submitted By: Charlotte Sorrell for Padraic Juarez

Contact: Charlotte Sorrell (850) 584-5087 ext. 131 or Padraic Juarez x 142

SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

History, Facts & Issues: Required by Florida Statutes to have annual Core Contract

Between BOCC and CHDs for every county. No changes have been made to the core contract Boilerplate language; Same as last five years, if not longer. This contract outlines the fiscal and Service duties that both the county and the CHD will perform.

- Options:**
1. _____
 2. _____
- Attachments:**
1. Core Contract with attachments
 2. DOH-Taylor Amended Clinical Fee Schedule

Board of County Commissioners

Agenda Request

Date of Meeting: Date of Commission Meeting

Date Submitted: October 22, 2014

To: Honorable Chairman and Members of the Board

From: Dustin Hinkel, County Administrator

Taylor County Health Department, Padraic Juarez CHD Administrator

Subject: Approval of annual Core Contract and amendment to fee schedule for
Taylor County Health Department

Statement of Issue:

This agenda item requests Board approval of the annual core contract with the Taylor County Health Department (TCHD) and approve an amendment to TCHD authorized Clinical fee schedule amendment. Please see attachment #1.

Background:

Annually, all CHD must submit and get approval for their annual core contract with the respective counties. This contract outlines the fiscal and services duties that both the county and the CHD will perform. This contract is unchanged from previous years other than the funding levels.

Analysis:

The contract assures the county that specific services and functions will be provided by the state through the local CHD. The contract does include a termination clause, should the county need it. The amended fee schedule will allow the health department to charge like fees that will cover the basic cost of the services or products that are being provided.

Options:

1. Approve the Core Contract and new fees.
2. Disapprove the contract and fees.
3. Request changes to the contract and/or fees.
4. Board direction,

Agenda Request: (Insert Subject of Agenda)
(Date of Meeting)
Page 2

Recommendation:

Option #1.

Attachment(s):

1. Contract between and Taylor County Board of County Commissioners and State of Florida Department of Health.
2. Taylor County Health Department Amended Clinical Fee Schedule

[Initials TCHD/Juarez]

**CONTRACT BETWEEN
TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS
AND
STATE OF FLORIDA DEPARTMENT OF HEALTH
FOR OPERATION OF
THE TAYLOR COUNTY HEALTH DEPARTMENT
CONTRACT YEAR 2014-2015**

This agreement ("Agreement") is made and entered into between the State of Florida, Department of Health ("State") and the Taylor County Board of County Commissioners ("County"), through their undersigned authorities, effective October 1, 2014.

RECITALS

A. Pursuant to Chapter 154, Florida Statutes, the intent of the legislature is to "promote, protect, maintain, and improve the health and safety of all citizens and visitors of this state through a system of coordinated county health department services."

B. County Health Departments were created throughout Florida to satisfy this legislative intent through "promotion of the public's health, the control and eradication of preventable diseases, and the provision of primary health care for special populations."

C. Taylor County Health Department ("CHD") is one of the County Health Departments created throughout Florida.

D. It is necessary for the parties hereto to enter into this Agreement in order to ensure coordination between the State and the County in the operation of the CHD.

NOW THEREFORE, in consideration of the mutual promises set forth herein, the sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. RECITALS. The parties mutually agree that the forgoing recitals are true and correct and incorporated herein by reference.

2. TERM. The parties mutually agree that this Agreement shall be effective from October 1, 2014, through September 30, 2015, or until a written agreement replacing this Agreement is entered into between the parties, whichever is later, unless this Agreement is otherwise terminated pursuant to the termination provisions set forth in paragraph 8, below.

3. SERVICES MAINTAINED BY THE CHD. The parties mutually agree that the CHD shall provide those services as set forth on Part III of Attachment II hereof, in order to maintain the following three levels of service pursuant to Section 154.01(2), Florida Statutes, as defined below:

a. "Environmental health services" are those services which are organized and operated to protect the health of the general public by monitoring and regulating activities in the environment which may contribute to the occurrence or transmission of disease. Environmental health services shall be supported by available federal, state and local funds and shall include those services mandated on a state or federal level. Examples of environmental health services include, but are not limited to, food hygiene, safe drinking water supply, sewage and solid waste disposal, swimming pools, group care facilities, migrant labor camps, toxic material control, radiological health, and occupational health.

b. "Communicable disease control services" are those services which protect the health of the general public through the detection, control, and eradication of diseases which are transmitted primarily by human beings. Communicable disease services shall be supported by available federal, state, and local funds and shall include those services mandated on a state or federal level. Such services include, but are not limited to, epidemiology, sexually transmissible disease detection and control, HIV/AIDS, immunization, tuberculosis control and maintenance of vital statistics.

c. "Primary care services" are acute care and preventive services that are made available to well and sick persons who are unable to obtain such services due to lack of income or other barriers beyond their control. These services are provided to benefit individuals, improve the collective health of the public, and prevent and control the spread of disease. Primary health care services are provided at home, in group settings, or in clinics. These services shall be supported by available federal, state, and local funds and shall include services mandated on a state or federal level. Examples of primary health care services include, but are not limited to: first contact acute care services; chronic disease detection and treatment; maternal and child health services; family planning; nutrition; school health; supplemental food assistance for women, infants, and children; home health; and dental services.

4. FUNDING. The parties further agree that funding for the CHD will be handled as follows:

a. The funding to be provided by the parties and any other sources are set forth in Part II of Attachment II hereof. This funding will be used as shown in Part I of Attachment II.

i. The State's appropriated responsibility (*direct contribution excluding any state fees, Medicaid contributions or any other funds not listed on the Schedule C*) as provided in Attachment II, Part II is an amount not to exceed \$1,204,533.00 (State General Revenue, State Funds, Other State Funds and Federal Funds listed on the Schedule C). The State's obligation to pay under this contract is contingent upon an annual appropriation by the Legislature.

ii. The County's appropriated responsibility (*direct contribution excluding any fees, other cash or local contributions*) as provided in Attachment II, Part II is an amount not to exceed \$50,000 (amount listed under the "Board of County Commissioners Annual Appropriations section of the revenue attachment).

b. Overall expenditures will not exceed available funding or budget authority, whichever is less, (either current year or from surplus trust funds) in any service category. Unless requested otherwise, any surplus at the end of the term of this Agreement in the County Health Department Trust Fund that is attributed to the CHD shall be carried forward to the next contract period.

c. Either party may establish service fees as allowed by law to fund activities of the CHD. Where applicable, such fees shall be automatically adjusted to at least the Medicaid fee schedule.

d. Either party may increase or decrease funding of this Agreement during the term hereof by notifying the other party in writing of the amount and purpose for the change in funding. If the State initiates the increase/decrease, the CHD will revise the Attachment II and send a copy of the revised pages to the County and the Department of Health, Office of Budget and Revenue Management. If the County initiates the increase/decrease, the County shall notify the CHD. The CHD will then revise the Attachment II and send a copy of the revised pages to the Department of Health, Office of Budget and Revenue Management.

e. The name and address of the official payee to who payments shall be made is:

County Health Department Trust Fund
Taylor County
1215 North Peacock Avenue
Perry, Florida 32347

5. CHD DIRECTOR/ADMINISTRATOR. Both parties agree the director/administrator of the CHD shall be a State employee or under contract with the State and will be under the day-to-day direction of the Deputy Secretary for Statewide Services. The director/administrator shall be selected by the State with the concurrence of the County. The director/administrator of the CHD shall ensure that non-categorical sources of funding are used to fulfill public health priorities in the community and the Long Range Program Plan. A report detailing the status of public health as measured by outcome measures and similar indicators will be sent by the CHD director/administrator to the parties no later than October 1 of each year *(This is the standard quality assurance "County Health Profile" report located on the Division of Public Health Statistics and Performance Management Intranet site).*

6. ADMINISTRATIVE POLICIES AND PROCEDURES. The parties hereto agree that the following standards should apply in the operation of the CHD:

a. The CHD and its personnel shall follow all State policies and procedures, except to the extent permitted for the use of county purchasing procedures as set forth in subparagraph b., below. All CHD employees shall be State or State-contract personnel subject to State personnel rules and procedures. Employees will report time in the Health Management System compatible format by program component as specified by the State.

b. The CHD shall comply with all applicable provisions of federal and state laws and regulations relating to its operation with the exception that the use of county purchasing procedures shall be allowed when it will result in a better price or service and no statewide Department of Health purchasing contract has been implemented for those goods or services. In such cases, the CHD director/administrator must sign a justification therefore, and all county-purchasing procedures must be followed in their entirety, and such compliance shall be documented. Such justification and compliance documentation shall be maintained by the CHD in accordance with the terms of this Agreement. State procedures must be followed for all leases on facilities not enumerated in Attachment IV.

c. The CHD shall maintain books, records and documents in accordance with those promulgated by the Generally Accepted Accounting Principles (GAAP) and Governmental Accounting Standards Board (GASB), and the requirements of federal or state law. These records shall be maintained as required by the Department of Health Policies and Procedures for Records Management and shall be open for inspection at any time by the parties and the public, except for those records that are not otherwise subject to disclosure as provided by law which are subject to the confidentiality provisions of paragraph 6.i., below. Books, records and documents must be adequate to allow the CHD to comply with the following reporting requirements:

- i.* The revenue and expenditure requirements in the Florida Accounting System Information Resource (FLAIR).
- ii.* The client registration and services reporting requirements of the minimum data set as specified in the most current version of the Client Information System/Health Management Component Pamphlet;
- iii.* Financial procedures specified in the Department of Health's Accounting Procedures Manuals, Accounting memoranda, and Comptroller's memoranda;
- iv.* The CHD is responsible for assuring that all contracts with service providers include provisions that all subcontracted services be reported to the CHD in a manner consistent with the client registration and service reporting requirements of the minimum data set as specified in the Client Information System/Health Management Component Pamphlet.

d. All funds for the CHD shall be deposited in the County Health Department Trust Fund maintained by the state treasurer. These funds shall be accounted for separately from funds deposited for other CHDs and shall be used only for public health purposes in Taylor County.

e. That any surplus/deficit funds, including fees or accrued interest, remaining in the County Health Department Trust Fund account at the end of the contract year shall be credited/debited to the state or county, as appropriate, based on the funds contributed by each and the expenditures incurred by each. Expenditures will be charged to the program

accounts by state and county based on the ratio of planned expenditures in the core contract and funding from all sources is credited to the program accounts by state and county. The equity share of any surplus/deficit funds accruing to the state and county is determined each month and at contract year-end. Surplus funds may be applied toward the funding requirements of each participating governmental entity in the following year. However, in each such case, all surplus funds, including fees and accrued interest, shall remain in the trust fund until accounted for in a manner which clearly illustrates the amount which has been credited to each participating governmental entity. The planned use of surplus funds shall be reflected in Attachment II, Part I of this contract, with special capital projects explained in Attachment V.

f. There shall be no transfer of funds between the three levels of services without a contract amendment unless the CHD director/administrator determines that an emergency exists wherein a time delay would endanger the public's health and the Deputy Secretary for Statewide Services has approved the transfer. The Deputy Secretary for Statewide Services shall forward written evidence of this approval to the CHD within 30 days after an emergency transfer.

g. The CHD may execute subcontracts for services necessary to enable the CHD to carry out the programs specified in this Agreement. Any such subcontract shall include all aforementioned audit and record keeping requirements.

h. At the request of either party, an audit may be conducted by an independent CPA on the financial records of the CHD and the results made available to the parties within 180 days after the close of the CHD fiscal year. This audit will follow requirements contained in OMB Circular A-133 and may be in conjunction with audits performed by county government. If audit exceptions are found, then the director/administrator of the CHD will prepare a corrective action plan and a copy of that plan and monthly status reports will be furnished to the contract managers for the parties.

i. The CHD shall not use or disclose any information concerning a recipient of services except as allowed by federal or state law or policy.

j. The CHD shall retain all client records, financial records, supporting documents, statistical records, and any other documents (including electronic storage media) pertinent to this Agreement for a period of five (5) years after termination of this Agreement. If an audit has been initiated and audit findings have not been resolved at the end of five (5) years, the records shall be retained until resolution of the audit findings.

k. The CHD shall maintain confidentiality of all data, files, and records that are confidential under the law or are otherwise exempted from disclosure as a public record under Florida law. The CHD shall implement procedures to ensure the protection and confidentiality of all such records and shall comply with sections 384.29, 381.004, 392.65 and 456.057, Florida Statutes, and all other state and federal laws regarding confidentiality. All confidentiality procedures implemented by the CHD shall be consistent with the Department of Health Information Security Policies, Protocols, and Procedures. The CHD shall further adhere to any amendments to the State's security requirements

and shall comply with any applicable professional standards of practice with respect to client confidentiality.

l. The CHD shall abide by all State policies and procedures, which by this reference are incorporated herein as standards to be followed by the CHD, except as otherwise permitted for some purchases using county procedures pursuant to paragraph 6.b. hereof.

m. The CHD shall establish a system through which applicants for services and current clients may present grievances over denial, modification or termination of services. The CHD will advise applicants of the right to appeal a denial or exclusion from services, of failure to take account of a client's choice of service, and of his/her right to a fair hearing to the final governing authority of the agency. Specific references to existing laws, rules or program manuals are included in Attachment I of this Agreement.

n. The CHD shall comply with the provisions contained in the Civil Rights Certificate, hereby incorporated into this contract as Attachment III.

o. The CHD shall submit quarterly reports to the county that shall include at least the following:

i. The DE385L1 Contract Management Variance Report and the DE580L1 Analysis of Fund Equities Report;

ii. A written explanation to the county of service variances reflected in the DE385L1 report if the variance exceeds or falls below 25 percent of the planned expenditure amount. However, if the amount of the service specific variance between actual and planned expenditures does not exceed three percent of the total planned expenditures for the level of service in which the type of service is included, a variance explanation is not required. A copy of the written explanation shall be sent to the Department of Health, Office of Budget and Revenue Management.

p. The dates for the submission of quarterly reports to the county shall be as follows unless the generation and distribution of reports is delayed due to circumstances beyond the CHD's control:

- i. March 1, 2015 for the report period October 1, 2014 through December 31, 2014;
- ii. June 1, 2015 for the report period October 1, 2014 through March 31, 2015;
- iii. September 1, 2015 for the report period October 1, 2014 through June 30, 2015; and
- iv. December 1, 2015 for the report period October 1, 2014 through September 30, 2015.

7. FACILITIES AND EQUIPMENT. The parties mutually agree that:

a. CHD facilities shall be provided as specified in Attachment IV to this contract and the county shall own the facilities used by the CHD unless otherwise provided in Attachment IV.

b. The county shall ensure adequate fire and casualty insurance coverage for County-owned CHD offices and buildings and for all furnishings and equipment in CHD offices through either a self-insurance program or insurance purchased by the County.

c. All vehicles will be transferred to the ownership of the County and registered as county vehicles. The county shall ensure insurance coverage for these vehicles is available through either a self-insurance program or insurance purchased by the County. All vehicles will be used solely for CHD operations. Vehicles purchased through the County Health Department Trust Fund shall be sold at fair market value when they are no longer needed by the CHD and the proceeds returned to the County Health Department Trust Fund.

8. TERMINATION.

a. Termination at Will. This Agreement may be terminated by either party without cause upon no less than one-hundred eighty (180) calendar days notice in writing to the other party unless a lesser time is mutually agreed upon in writing by both parties. Said notice shall be delivered by certified mail, return receipt requested, or in person to the other party's contract manager with proof of delivery.

b. Termination Because of Lack of Funds. In the event funds to finance this Agreement become unavailable, either party may terminate this Agreement upon no less than twenty-four (24) hours notice. Said notice shall be delivered by certified mail, return receipt requested, or in person to the other party's contract manager with proof of delivery.

ATTACHMENT I

TAYLOR COUNTY HEALTH DEPARTMENT

PROGRAM SPECIFIC REPORTING REQUIREMENTS AND PROGRAMS REQUIRING COMPLIANCE WITH THE PROVISIONS OF SPECIFIC MANUALS

Some health services must comply with specific program and reporting requirements in addition to the Personal Health Coding Pamphlet (DHP 50-20), Environmental Health Coding Pamphlet (DHP 50-21) and FLAIR requirements because of federal or state law, regulation or rule. If a county health department is funded to provide one of these services, it must comply with the special reporting requirements for that service. The services and the reporting requirements are listed below:

<u>Service</u>	<u>Requirement</u>
1. Sexually Transmitted Disease Program	Requirements as specified in F.A.C. 64D-3, F.S. 381 and F.S. 384.
2. Dental Health	Periodic financial and programmatic reports as specified by the program office.
3. Special Supplemental Nutrition Program for Women, Infants and Children (including the WIC Breastfeeding Peer Counseling Program)	Service documentation and monthly financial reports as specified in DHM 150-24* and all federal, state and county requirements detailed in program manuals and published procedures.
4. Healthy Start/ Improved Pregnancy Outcome	Requirements as specified in the 2007 Healthy Start Standards and Guidelines and as specified by the Healthy Start Coalitions in contract with each county health department.
5. Family Planning	Requirements as specified in Public Law 91-572, 42 U.S.C. 300, <i>et seq.</i> , 42 CFR part 59, subpart A, 45 CFR parts 74 & 92, 2 CFR 215 (OMB Circular A-110) OMB Circular A-102, F.S. 381.0051, F.A.C. 64F-7, F.A.C. 64F-16, and F.A.C. 64F-19. Requirements and Guidance as specified in the Program Requirements for Title X Funded Family Planning Projects (Title X Requirements)(2014) and the Providing Quality Family Planning Services (QFP): Recommendations of CDC and the U.S. Office of Population Affairs published on the Office of Population Affairs website. Programmatic annual reports as specified by the program office as specified in the annual programmatic Scope of Work for Family Planning and Maternal Child Health Services, including the Family Planning Annual Report (FPAR), and other minimum guidelines as specified by the Policy Web Technical Assistance Guidelines.
6. Immunization	Periodic reports as specified by the department pertaining to immunization levels in kindergarten and/or seventh grade pursuant to instructions contained in the Immunization Guidelines-Florida Schools, Childcare Facilities and Family Daycare Homes (DH Form 150-615) and Rule 64D-3.046, F.A.C. In addition, periodic reports as specified by the department pertaining to the surveillance/investigation of reportable vaccine-preventable diseases, adverse events, vaccine accountability, and assessment of immunization

ATTACHMENT I (Continued)

- levels as documented in Florida. SHOTS and supported by CHD Guidebook policies and technical assistance guidance.
7. Environmental Health Requirements as specified in Environmental Health Programs Manual 150-4* and DHP 50-21*
8. HIV/AIDS Program Requirements as specified in F.S. 384.25 and F.A.C. 64D-3.030 and 64D-3.031. Case reporting should be on Adult HIV/AIDS Confidential Case Report CDC Form DH2139 and Pediatric HIV/AIDS Confidential Case Report CDC Form DH2140.
- Requirements as specified in F.A.C. 64D-2 and 64D-3, F.S. 381 and F.S. 384. Socio-demographic and risk data on persons tested for HIV in CHD clinics should be reported on Lab Request DH Form 1628 in accordance with the Forms Instruction Guide. Requirements for the HIV/AIDS Patient Care programs are found in the Patient Care Contract Administrative Guidelines.
9. School Health Services Requirements as specified in the Florida School Health Administrative Guidelines (May 2012). Requirements as specified in F.S. 381.0056, F.S. 381.0057, F.S. 402.3026 and F.A.C. 64F-6.
10. Tuberculosis Tuberculosis Program Requirements as specified in F.A.C. 64D-3 and F.S. 392.
11. General Communicable Disease Control Carry out surveillance for reportable communicable and other acute diseases, detect outbreaks, respond to individual cases of reportable diseases, investigate outbreaks, and carry out communication and quality assurance functions, as specified in F.A.C. 64D-3, F.S. 381, F.S. 384 and the CHD Epidemiology Guide to Surveillance and Investigations.
12. Refugee Health Program Programmatic and financial requirements as specified by the program office.

*or the subsequent replacement if adopted during the contract period.

ATTACHMENT II

TAYLOR COUNTY HEALTH DEPARTMENT

PART I. PLANNED USE OF COUNTY HEALTH DEPARTMENT TRUST FUND BALANCES

	Estimated State Share of CHD Trust Fund Balance	Estimated County Share of CHD Trust Fund Balance	Total
1. CHD Trust Fund Ending Balance 09/30/14	203,044	165,792	368,836
2. Drawdown for Contract Year October 1, 2014 to September 30, 2015	0	-21,996.00	-21,996.00
3. Special Capital Project use for Contract Year October 1, 2014 to September 30, 2015	0	0	0
4. Balance Reserved for Contingency Fund October 1, 2014 to September 30, 2015	203,044	143,796	346,840

Special Capital Projects are new construction or renovation projects and new furniture or equipment associated with these projects, and mobile health vans.

ATTACHMENT II

TAYLOR COUNTY HEALTH DEPARTMENT

Part II, Sources of Contributions to County Health Department

October 1, 2014 to September 30, 2015

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
1. GENERAL REVENUE - STATE					
015040 CHD - TB COMMUNITY PROGRAM	3,000	0	3,000	0	3,000
015040 DENTAL SPECIAL INITIATIVE PROJECTS	6,797	0	6,797	0	6,797
015040 FAMILY PLANNING GENERAL REVENUE	28,142	0	28,142	0	28,142
015040 PRIMARY CARE PROGRAM	112,960	0	112,960	0	112,960
015040 SCHOOL HEALTH SERVICES - GENERAL REVENUE	72,514	0	72,514	0	72,514
015050 CHD GENERAL REVENUE NON-CATEGORICAL	391,183	0	391,183	0	391,183
GENERAL REVENUE TOTAL	614,596	0	614,596	0	614,596
2. NON GENERAL REVENUE - STATE					
015010 ENVIRONMENTAL BIOMEDICAL WASTE PROGRAM	1,542	0	1,542	0	1,542
015010 TOBACCO STATE AND COMMUNITY INTERVENTIONS	121,030	0	121,030	0	121,030
NON GENERAL REVENUE TOTAL	122,572	0	122,572	0	122,572
3. FEDERAL FUNDS - STATE					
007000 AIDS DRUG ASSISTANCE PROGRAM ADMIN	13,571	0	13,571	0	13,571
007000 COMPREHENSIVE COMMUNITY CARDIO - PHBG	13,668	0	13,668	0	13,668
007000 FAMILY PLANNING TITLE X - GRANT	49,540	0	49,540	0	49,540
007000 IMMUNIZATION ACTION PLAN	2,368	0	2,368	0	2,368
007000 MCH SPECIAL PRJCT UNPLANNED PREGNANCY	13,257	0	13,257	0	13,257
007000 MCH SPECIAL PROJECTS DENTAL	36,900	0	36,900	0	36,900
007000 PHP PUBLIC HEALTH PREPAREDNESS BASE ALLOC	46,529	0	46,529	0	46,529
007000 TEENAGE PREGNANCY PREVENTION REPLICATION	78,287	0	78,287	0	78,287
015075 SUPPLEMENTAL SCHOOL HEALTH	213,245	0	213,245	0	213,245
FEDERAL FUNDS TOTAL	467,365	0	467,365	0	467,365
4. FEES ASSESSED BY STATE OR FEDERAL RULES - STATE					
001020 CHD STATEWIDE ENVIRONMENTAL FEES	12,554	0	12,554	0	12,554
001092 CHD STATEWIDE ENVIRONMENTAL FEES	35,793	0	35,793	0	35,793
001093 CHD STATEWIDE ENVIRONMENTAL FEES	175	0	175	0	175
001206 ON SITE SEWAGE DISPOSAL PERMIT FEES	2,571	0	2,571	0	2,571
001206 SANITATION CERTIFICATES (FOOD INSPECTION)	319	0	319	0	319
001206 SEPTIC TANK RESEARCH SURCHARGE	350	0	350	0	350
001206 PUBLIC SWIMMING POOL PERMIT FEES-10% HQ TRANSFER	240	0	240	0	240
001206 DRINKING WATER PROGRAM OPERATIONS	108	0	108	0	108
001206 REGULATION OF BODY PIERCING SALONS	15	0	15	0	15
001206 TANNING FACILITIES	63	0	63	0	63
001206 ONSITE SEWAGE TRAINING CENTER	100	0	100	0	100
001206 TATTO PROGRAM ENVIRONMENTAL HEALTH	52	0	52	0	52
001206 MOBILE HOME & RV PARK FEES	142	0	142	0	142
FEES ASSESSED BY STATE OR FEDERAL RULES TOTAL	52,482	0	52,482	0	52,482
5. OTHER CASH CONTRIBUTIONS - STATE:					
	0	0	0	0	0
090001 DRAW DOWN FROM PUBLIC HEALTH UNIT	0	0	0	0	0

ATTACHMENT II

TAYLOR COUNTY HEALTH DEPARTMENT

Part II, Sources of Contributions to County Health Department

October 1, 2014 to September 30, 2015

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
OTHER CASH CONTRIBUTION TOTAL	0	0	0	0	0
6. MEDICAID - STATE/COUNTY:					
001078 CHD CLINIC FEES	0	300	300	0	300
001082 CHD CLINIC FEES	0	20,000	20,000	0	20,000
001083 CHD CLINIC FEES	0	26,835	26,835	0	26,835
001087 CHD CLINIC FEES	0	3,471	3,471	0	3,471
001148 CHD CLINIC FEES	0	340,772	340,772	0	340,772
001191 CHD CLINIC FEES	0	51,200	51,200	0	51,200
MEDICAID TOTAL	0	442,578	442,578	0	442,578
7. ALLOCABLE REVENUE - STATE:					
018000 CHD CLINIC FEES	128	0	128	0	128
018000 CHD LOCAL REVENUE & EXPENDITURES	1,650	0	1,650	0	1,650
ALLOCABLE REVENUE TOTAL	1,778	0	1,778	0	1,778
8. OTHER STATE CONTRIBUTIONS NOT IN CHD TRUST FUND - STATE					
ADAP	0	0	0	17,064	17,064
PHARMACY DRUG PROGRAM	0	0	0	27,271	27,271
STD	0	0	0	0	0
WIC PROGRAM	0	0	0	529,908	529,908
BUREAU OF PUBLIC HEALTH LABORATORIES	0	0	0	5,938	5,938
IMMUNIZATIONS	0	0	0	20,171	20,171
OTHER STATE CONTRIBUTIONS TOTAL	0	0	0	600,352	600,352
9. DIRECT LOCAL CONTRIBUTIONS - BCC/TAX DISTRICT					
008034 CHD LOCAL REVENUE & EXPENDITURES	0	50,000	50,000	0	50,000
DIRECT COUNTY CONTRIBUTIONS TOTAL	0	50,000	50,000	0	50,000
10. FEES AUTHORIZED BY COUNTY ORDINANCE OR RESOLUTION - COUNTY					
001077 CHD CLINIC FEES	0	8,164	8,164	0	8,164
001094 CHD STATEWIDE ENVIRONMENTAL FEES	0	4,068	4,068	0	4,068
001114 VITAL STATISTICS CERTIFIED RECORDS	0	12,000	12,000	0	12,000
001115 VITAL STATISTICS CERTIFIED RECORDS	0	15,500	15,500	0	15,500
FEES AUTHORIZED BY COUNTY TOTAL	0	39,732	39,732	0	39,732
11. OTHER CASH AND LOCAL CONTRIBUTIONS - COUNTY					
001029 CHD CLINIC FEES	0	18,573	18,573	0	18,573
001090 CHD CLINIC FEES	0	7,373	7,373	0	7,373
005041 CHD LOCAL REVENUE & EXPENDITURES	0	1,200	1,200	0	1,200
008050 SCHOOL HEALTH CLINICS FUNDED BY SCHOOL BOARD	0	32,600	32,600	0	32,600
011001 CHD HEALTHY START COALITION CONTRACT	0	111,313	111,313	0	111,313
011001 HEALTHY START MEDIPASS WAIVER - COALITION TO CHD	0	51,693	51,693	0	51,693
012021 CHD LOCAL REVENUE & EXPENDITURES	0	20	20	0	20
090002 DRAW DOWN FROM PUBLIC HEALTH UNIT	0	-21,996	-21,996	0	-21,996
OTHER CASH AND LOCAL CONTRIBUTIONS TOTAL	0	200,776	200,776	0	200,776

ATTACHMENT II

TAYLOR COUNTY HEALTH DEPARTMENT

Part II, Sources of Contributions to County Health Department

October 1, 2014 to September 30, 2015

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
12. ALLOCABLE REVENUE - COUNTY					
018000 CHD CLINIC FEES	0	128	128	0	128
018000 CHD LOCAL REVENUE & EXPENDITURES	0	1,650	1,650	0	1,650
COUNTY ALLOCABLE REVENUE TOTAL	0	1,778	1,778	0	1,778
13. BUILDINGS - COUNTY					
ANNUAL RENTAL EQUIVALENT VALUE	0	0	0	0	0
OTHER (Specify)	0	0	0	0	0
UTILITIES	0	0	0	0	0
BUILDING MAINTENANCE	0	0	0	0	0
GROUNDS MAINTENANCE	0	0	0	0	0
INSURANCE	0	0	0	0	0
OTHER (Specify)	0	0	0	0	0
OTHER (Specify)	0	0	0	0	0
BUILDINGS TOTAL	0	0	0	0	0
14. OTHER COUNTY CONTRIBUTIONS NOT IN CHD TRUST FUND - COUNTY					
EQUIPMENT / VEHICLE PURCHASES	0	0	0	0	0
VEHICLE INSURANCE	0	0	0	0	0
VEHICLE MAINTENANCE	0	0	0	0	0
OTHER COUNTY CONTRIBUTION (SPECIFY)	0	0	0	0	0
OTHER COUNTY CONTRIBUTION (SPECIFY)	0	0	0	0	0
OTHER COUNTY CONTRIBUTIONS TOTAL	0	0	0	0	0
GRAND TOTAL CHD PROGRAM	1,258,793	734,864	1,993,657	600,352	2,594,009

ATTACHMENT II

TAYLOR COUNTY HEALTH DEPARTMENT

Part III, Planned Staffing, Clients, Services and Expenditures By Program Service Area Within Each Level of Service

October 1, 2014 to September 30, 2015

	Quarterly Expenditure Plan									
	FTE's	Clients	Services/	1st	2nd	3rd	4th	State	County	Grand
	(0.00)	Units	Visits	(Whole dollars only)						
A. COMMUNICABLE DISEASE CONTROL:										
IMMUNIZATION (101)	0.20	263	306	7,425	6,362	7,425	7,421	27,403	1,230	28,633
SEXUALLY TRANS. DIS. (102)	0.41	164	234	7,220	6,187	7,220	7,219	22,157	5,689	27,846
HIV/AIDS PREVENTION (03A1)	0.00	0	0	0	0	0	0	0	0	0
HIV/AIDS SURVEILLANCE (03A2)	0.00	0	0	0	0	0	0	0	0	0
HIV/AIDS PATIENT CARE (03A3)	0.00	0	0	0	0	0	0	0	0	0
ADAP (03A4)	0.03	4	16	3,942	3,378	3,942	3,941	15,203	0	15,203
TUBERCULOSIS (104)	0.10	69	167	1,979	1,696	1,979	1,977	6,631	1,000	7,631
COMM. DIS. SURV. (106)	0.24	0	0	4,692	4,020	4,692	4,690	18,094	0	18,094
HEPATITIS (109)	0.01	0	0	147	126	147	148	568	0	568
PREPAREDNESS AND RESPONSE (116)	0.02	0	0	426	365	426	424	1,641	0	1,641
REFUGEE HEALTH (118)	0.00	0	0	0	0	0	0	0	0	0
VITAL RECORDS (180)	0.25	1,576	2,501	3,142	2,692	3,142	3,140	0	12,116	12,116
COMMUNICABLE DISEASE SUBTOTAL	1.26	2,076	3,224	28,973	24,826	28,973	28,960	91,697	20,035	111,732
B. PRIMARY CARE:										
CHRONIC DISEASE PREVENTION PRO (210)	0.11	23	1	4,483	3,841	4,483	4,480	13,668	3,619	17,287
WIC (21W1)	0.00	0	0	0	0	0	0	0	0	0
TOBACCO USE INTERVENTION (212)	2.57	0	0	36,661	31,416	36,661	36,647	141,385	0	141,385
WIC BREASTFEEDING PEER COUNSELING (21W2)	0.00	0	0	0	0	0	0	0	0	0
FAMILY PLANNING (223)	3.10	576	1,312	49,847	42,715	49,847	49,826	155,474	36,761	192,235
IMPROVED PREGNANCY OUTCOME (225)	1.19	103	640	22,046	18,891	22,046	22,037	28,757	56,263	85,020
HEALTHY START PRENATAL (227)	2.03	145	2,161	30,785	26,380	30,785	30,773	0	118,723	118,723
COMPREHENSIVE CHILD HEALTH (229)	0.07	30	34	1,088	932	1,088	1,088	4,196	0	4,196
HEALTHY START CHILD (231)	1.62	130	1,376	19,937	17,085	19,937	19,930	76,889	0	76,889
SCHOOL HEALTH (234)	10.67	0	91,470	139,702	119,713	139,702	139,647	489,882	48,882	538,764
COMPREHENSIVE ADULT HEALTH (237)	1.45	280	390	22,806	19,543	22,806	22,798	82,299	5,654	87,953
COMMUNITY HEALTH DEVELOPMENT (238)	0.16	0	0	11,309	9,691	11,309	11,304	0	43,613	43,613
DENTAL HEALTH (240)	4.72	1,496	3,445	108,242	92,755	108,242	108,202	43,697	373,744	417,441
PRIMARY CARE SUBTOTAL	27.69	2,783	100,829	446,906	382,962	446,906	446,732	1,036,247	687,259	1,723,506
C. ENVIRONMENTAL HEALTH:										
Water and Onsite Sewage Programs										
COSTAL BEACH MONITORING (347)	0.00	0	0	0	0	0	0	0	0	0
LIMITED USE PUBLIC WATER SYSTEMS (357)	0.08	18	38	1,618	1,387	1,618	1,618	985	5,256	6,241
PUBLIC WATER SYSTEM (358)	0.00	0	0	26	22	26	26	10	90	100
PRIVATE WATER SYSTEM (359)	0.00	0	0	118	101	118	118	5	450	455
ONSITE SEWAGE TREATMENT & DISPOSAL (361)	0.60	96	208	11,972	10,259	11,972	11,966	35,893	10,276	46,169
Group Total	0.68	114	246	13,734	11,769	13,734	13,728	36,893	16,072	52,965
Facility Programs										
TATTOO FACILITY SERVICES (344)	0.00	0	0	30	26	30	29	115	0	115

ATTACHMENT II

TAYLOR COUNTY HEALTH DEPARTMENT

Part III, Planned Staffing, Clients, Services and Expenditures By Program Service Area Within Each Level of Service

October 1, 2014 to September 30, 2015

	FTE's (0.00)	Clients Units	Services/ Visits	Quarterly Expenditure Plan				State	County	Grand Total
				1st	2nd (Whole dollars only)	3rd	4th			
FOOD HYGIENE (348)	0.11	36	143	2,008	1,721	2,008	2,007	7,744	0	7,744
BODY PIERCING FACILITIES SERVICES (349)	0.00	0	0	21	18	21	22	82	0	82
GROUP CARE FACILITY (351)	0.02	24	36	370	317	370	368	1,425	0	1,425
MIGRANT LABOR CAMP (352)	0.00	0	0	0	0	0	0	0	0	0
HOUSING & PUB. BLDG. (353)	0.00	0	0	0	0	0	0	0	0	0
MOBILE HOME AND PARK (354)	0.03	23	47	605	518	605	604	2,332	0	2,332
POOLS/BATHING PLACES (360)	0.14	47	93	2,465	2,112	2,465	2,465	2,782	6,725	9,507
BIOMEDICAL WASTE SERVICES (364)	0.05	41	41	1,203	1,031	1,203	1,203	2,316	2,324	4,640
TANNING FACILITY SERVICES (369)	0.00	0	0	63	54	63	64	244	0	244
Group Total	0.35	171	360	6,765	5,797	6,765	6,762	17,040	9,049	26,089
Groundwater Contamination										
STORAGE TANK COMPLIANCE SERVICES (355)	0.00	0	0	0	0	0	0	0	0	0
SUPER ACT SERVICES (356)	0.00	0	0	0	0	0	0	0	0	0
Group Total	0.00	0	0	0	0	0	0	0	0	0
Community Hygiene										
COMMUNITY ENVIR. HEALTH (345)	0.00	0	0	0	0	0	0	0	0	0
INJURY PREVENTION (346)	0.00	0	0	0	0	0	0	0	0	0
LEAD MONITORING SERVICES (350)	0.00	0	0	0	0	0	0	0	0	0
PUBLIC SEWAGE (362)	0.00	0	0	0	0	0	0	0	0	0
SOLID WASTE DISPOSAL SERVICE (363)	0.00	0	0	0	0	0	0	0	0	0
SANITARY NUISANCE (365)	0.03	11	27	569	487	569	568	5	2,188	2,193
RABIES SURVEILLANCE (366)	0.00	0	0	75	64	75	75	28	261	289
ARBORVIRUS SURVEIL. (367)	0.00	0	0	0	0	0	0	0	0	0
RODENT/ARTHROPOD CONTROL (368)	0.00	0	0	0	0	0	0	0	0	0
WATER POLLUTION (370)	0.00	0	0	0	0	0	0	0	0	0
INDOOR AIR (371)	0.00	0	0	0	0	0	0	0	0	0
RADIOLOGICAL HEALTH (372)	0.00	0	0	0	0	0	0	0	0	0
TOXIC SUBSTANCES (373)	0.00	0	0	0	0	0	0	0	0	0
Group Total	0.03	11	27	644	551	644	643	33	2,449	2,482
ENVIRONMENTAL HEALTH SUBTOTAL	1.06	296	633	21,143	18,117	21,143	21,133	53,966	27,570	81,536
D. NON-OPERATIONAL COSTS:										
NON-OPERATIONAL COSTS (599)	0.00	0	0	0	0	0	0	0	0	0
ENVIRONMENTAL HEALTH SURCHARGE (399)	0.00	0	0	1,027	880	1,027	1,026	3,960	0	3,960
MEDICAID BUYBACK (611)	0.00	0	0	0	0	0	0	0	0	0
NON-OPERATIONAL COSTS SUBTOTAL	0.00	0	0	1,027	880	1,027	1,026	3,960	0	3,960
TOTAL CONTRACT	30.01	5,155	104,686	498,049	426,785	498,049	497,851	1,185,870	734,864	1,920,734

ATTACHMENT III

TAYLOR COUNTY HEALTH DEPARTMENT

CIVIL RIGHTS CERTIFICATE

The applicant provides this assurance in consideration of and for the purpose of obtaining federal grants, loans, contracts (except contracts of insurance or guaranty), property, discounts, or other federal financial assistance to programs or activities receiving or benefiting from federal financial assistance. The provider agrees to complete the Civil Rights Compliance Questionnaire, DH Forms 946 A and B (or the subsequent replacement if adopted during the contract period), if so requested by the department.

The applicant assures that it will comply with:

1. Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C., 2000 Et seq., which prohibits discrimination on the basis of race, color or national origin in programs and activities receiving or benefiting from federal financial assistance.
2. Section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. 794, which prohibits discrimination on the basis of handicap in programs and activities receiving or benefiting from federal financial assistance.
3. Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. 1681 et seq., which prohibits discrimination on the basis of sex in education programs and activities receiving or benefiting from federal financial assistance.
4. The Age Discrimination Act of 1975, as amended, 42 U.S.C. 6101 et seq., which prohibits discrimination on the basis of age in programs or activities receiving or benefiting from federal financial assistance.
5. The Omnibus Budget Reconciliation Act of 1981, P.L. 97-35, which prohibits discrimination on the basis of sex and religion in programs and activities receiving or benefiting from federal financial assistance.
6. All regulations, guidelines and standards lawfully adopted under the above statutes. The applicant agrees that compliance with this assurance constitutes a condition of continued receipt of or benefit from federal financial assistance, and that it is binding upon the applicant, its successors, transferees, and assignees for the period during which such assistance is provided. The applicant further assures that all contracts, subcontractors, subgrantees or others with whom it arranges to provide services or benefits to participants or employees in connection with any of its programs and activities are not discriminating against those participants or employees in violation of the above statutes, regulations, guidelines, and standards. In the event of failure to comply, the applicant understands that the grantor may, at its discretion, seek a court order requiring compliance with the terms of this assurance or seek other appropriate judicial or administrative relief, to include assistance being terminated and further assistance being denied.

ATTACHMENT IV
TAYLOR COUNTY HEALTH DEPARTMENT
FACILITIES UTILIZED BY THE COUNTY HEALTH DEPARTMENT

<u>Facility Description</u>	<u>Location</u>	<u>Owned By</u>
Main CHD Facility	1215 North Peacock Avenue Perry, Florida	Taylor BoCC
Perry Primary Clinic	400 North Clark Street Perry, Florida	Taylor School Board
Taylor County Elementary School Clinic	1600 East Green Street Perry, Florida	Taylor School Board
Taylor County Middle School Clinic	610 East Lafayette Street Perry, Florida	Taylor School Board
Taylor County High School Clinic	900 Johnson Stripling Road Perry, Florida	Taylor School Board
Steinhatchee School Clinic	1209 1 st Avenue South Steinhatchee, Florida	Taylor School Board

ATTACHMENT V
TAYLOR COUNTY HEALTH DEPARTMENT
SPECIAL PROJECTS SAVINGS PLAN

CASH RESERVED OR ANTICIPATED TO BE RESERVED FOR PROJECTS

<u>CONTRACT YEAR</u>	<u>STATE</u>	<u>COUNTY</u>	<u>TOTAL</u>
2013-2014*	\$ _____	\$ _____	\$ _____ -
2014-2015**	\$ _____	\$ _____	\$ _____ -
2015-2016***	\$ _____	\$ _____	\$ _____ -
2016-2017***	\$ _____	\$ _____	\$ _____ -
PROJECT TOTAL	\$ _____ -	\$ _____ -	\$ _____ -

SPECIAL PROJECT CONSTRUCTION/RENOVATION PLAN

PROJECT NUMBER: _____

PROJECT NAME: _____

LOCATION/ ADDRESS: _____

PROJECT TYPE: NEW BUILDING _____ ROOFING _____
 RENOVATION _____ PLANNING STUDY _____
 NEW ADDITION _____ OTHER _____

SQUARE FOOTAGE: _____

PROJECT SUMMARY: *Describe scope of work in reasonable detail.*

START DATE (initial expenditure of funds): _____

COMPLETION DATE: _____

DESIGN FEES: \$ _____

CONSTRUCTION COSTS: \$ _____

FURNITURE/EQUIPMENT \$ _____

TOTAL PROJECT COST: \$ _____ -

COST PER SQ FOOT: \$ _____ #DIV/0!

Special Capital Projects are new construction or renovation projects and new furniture or equipment associated with these projects and mobile health vans.

*Cash balance as of 9/30/14.

**Cash to be transferred to FCO account.

***Cash anticipated for future contract years.

**ATTACHMENT I
2014-2015 FEE SCHEDULE**

DIAGNOSTIC SCREENINGS & PROCEDURES	OFFICE CODE	CURRENT FEE
Chest X-Ray (non-Tuberculosis related)		\$75.00
Tuberculosis Skin Test	86580	\$20.00
Colposcopy		\$100.00
Women's Health Screening (In conjunction with Doctors' Memorial)		\$75.00

CLASSES & OTHER MISCELLANEOUS ITEMS	FEE
Car Seat Ticket Class	\$10.00
Parenting Classes (Non-Healthy Start Clients)	Maximum \$50 Per Person
Smoking Cessation Classes	Maximum \$50 Per Person
General Health Education Classes (Materials + Per Person Fee)	Maximum \$50 Per Person
Domestic Violence Education Classes	Maximum \$50 Per Person
Healthy Workplace Education Classes	Maximum \$50 Per Person
Health Education Classes	Maximum \$50 Per Person
Other Classes Developed Based on Individual Requests and/or Needs	Maximum \$50 Per Person
Implanon or Other IUD Rod Removal/Insertion	Current CBR*
	\$1.00 for 1st 25 pages; additional pages
Copy of Medical Records for Entities as Described in FAC64B8-10.003	\$0.25 each
Notary Fee	\$5.00
Patient Copy of Medical Records/Immunization Records	\$1.00 Per Page

CLINIC SERVICES BASED ON SLIDING FEE SCALE	OFFICE CODE	FEE	NEW PATIENT	ESTABLISHED PATIENT
Established Brief/ Limited Office Visit	99211	\$25.00	\$25.00	\$25.00
New Problem/Established Problem Visit	99202/99212	\$74.00	\$74.00	\$43.00
New-Expanded Problem/Established Expanded Problem Visit	99203/99213	Current CBR*	Current CBR*	\$80.00
New-Detailed Problem/Established Detailed Problem Visit	99204/99214	Current CBR*	Current CBR*	\$108.00
Family Planning-Initial/Annual Exam;	(99XXX), (58300)	Current CBR*	Current CBR*	Current CBR*
Family Planning Problem Focused	99212	N/A	N/A	\$43.00
Family Planning Supply Visit	99211	\$25.00	\$25.00	\$25.00
Family Planning Counseling Visit	99403	Current CBR*	Current CBR*	Current CBR*
Child & Adult Physical Exam		Current CBR*	Current CBR*	Current CBR*
Laboratory Tests		Cost + \$15 admin fee	Cost + \$15 admin fee	Cost + \$15 admin fee
Athletic Physicals/School Physicals		\$35.00	\$35.00	\$35.00

IMMUNIZATIONS	FEE
All childhood immunizations ages 0-18	No Charge
Hepatitis A Vaccine (per injection) - Adult	\$97.00
Hepatitis B Vaccine (per injection)- Adult	\$89.00
Influenza High Dose for Population 65 Years of Age or Older (Flu shot)	\$40.00
Influenza Low Dose for Population under 65 Years of Age (Flu shot)	\$20.00
MMR vaccine - Adult	\$79.00
Pneumonia vaccine	\$86.00
Rabies Vaccine	Cost + Limited Office Visit (99211)
TDAP	\$49.00
Tetanus/TD - Adult	\$39.00
Other Non-VFC client requested vaccines	Cost + \$15.00 Admin

VITAL STATISTICS	FEE
Certified copy of death certificates, each	\$13.00
Certified copy of birth certificates, first copy	\$13.00

ENVIRONMENTAL HEALTH FEES - COUNTY	FEE
These fees are in addition to State Environmental Health Fees	
TCHD)	\$30.00
Water samples (collected by TCHD staff) 1st sample	\$60.00
Water samples (collected by TCHD staff) 2nd sample at same time	\$74.00
Lab fee for testing low risk animals- Rabies	\$150.00
Surcharge fee for site evaluation for septic tank	\$20.00
Surcharge fee for septic tank application	\$10.00
City Residents: Per City of Perry utility inspection and cannot be revised by this office.	\$50.00

*Current CBR- Current Medicaid Cost Based Reimbursement Rate

TAYLOR COUNTY BOARD OF COMMISSIONERS

County Commission Agenda Item

SUBJECT/TITLE:

Board to approve proposed SHIP recipient for the rehabilitation of their homes through the SHIP program.



MEETING DATE REQUESTED:

November 18, 2014

Statement of Issue: Board to approve the below listed individual who is qualified and their home is eligible to receive rehabilitation assistance through the SHIP Program.

REHABILITATION

Betty Jane Jackson 213 Folsom Street, Perry, FL

Recommended Action: Approve proposed SHIP recipient.

Fiscal Impact: Not applicable. The projects are 100% funded through the SHIP Program.

Submitted By: Melody Cox

Contact: Melody Cox

SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

History, Facts & Issues: The proposed recipient and their home has been qualified for rehabilitation through the SHIP Program. If approved, bids will be received at the January 6, 2015 Board meeting.

Attachments: Proposed recipient Work Write-Up Bid Forms

PUBLIC NOTICE

INVITATION TO BID

Housing Rehabilitation State Housing Initiatives Partnership (SHIP) Program

Taylor County Board of County Commissioners invites interested residential contractors to submit bids for the rehabilitation of one (1) single family home in Taylor County.

SEALED Bids (Please submit one original and one copy) are to be submitted on or before January 2, 2015 at 4:00 PM to Annie Mae Murphy, Clerk of the Court (850) 838-3506. Bid envelopes are to be identified as SHIP ITB-004.

Hand Delivery: Annie Mae Murphy
Fed – X or UPS Clerk of the Court
108 North Jefferson Street, Suite 102
Perry, FL. 32347

Mail Delivery: Annie Mae Murphy
Clerk of the Court
108 North Jefferson Street, Suite 102
Perry, FL. 32347

A Public Opening of the Bids is scheduled for January 5, 2015 at 6:00 PM at 201 East Green Street, Perry, Florida, 32347. Bids will be opened during a regularly scheduled Board of County Commissioners meeting.

A **MANDATORY** meeting to provide contractor orientation materials and visit the scheduled project will be held on December 3, 2014 at 10:30 am, located at 401 Industrial Drive, Perry, 32348. The meeting will take place in the airport terminal conference room. You must attend this meeting in order to receive the bid documents and attend the review of the project. The visit to the project will immediately follow the orientation meeting.

For contractors that have not been pre-approved, you may obtain a contractor application package by calling Government Services Group, Inc. at (352) 381-1975. Please bring your completed application package to the mandatory meeting on December 3, 2014.

WBE/MBE/DBE Firms are encouraged to participate. Taylor County is an Equal Opportunity Employer.

The Taylor County Board of Commissioners reserves the right to accept or reject any and/or all bids in the best interest of Taylor County.

TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS
Malcolm Page, Chairman

**TAYLOR COUNTY
HOUSING REHABILITATION PROGRAM
WORK WRITE-UP/BID FORM**

Owner: Betty Jane Jackson

Address: 213 Folsom Street – Perry

Mailing Address: Same

Phone #: 850-223-1560

Alternate Phone #:

Parcel # 05717-000

Date: 10-30-2014

The work write-up/bid form is a general outline of the work to be performed. Please refer to the project specification booklet for detailed instructions for each item noted below.

Item #	System	Description of Work	Location	Price
001	Roof	Replace roof shingles, including all deteriorated roof decking and support members for house and low slope carport roof (cover with appropriate material). Install new aluminum soffit and fascia.	Roof	
002	Rear Addition	Remove bad rear addition, replace with screen room with metal roof, screens, kick plates and screen door. Side exposed house with new T-111 siding.	Rear	
003	Plumbing	Replace kitchen sink.	Kitchen	
004	Electrical	Replace panel and service with new minimum 150 amp panel and service, rewire entire house to meet current codes, including smoke/carbon monoxide detectors and GFIC protected receptacles. Replace all light fixtures.	All	
005	HVAC	Install new central electric heating and air conditioning system. Include all ductwork, piping, electrical and other items necessary for a complete system. A package system is acceptable. Remove heater in hallway, patch hole and paint to match existing. Remove window AC units and leave with homeowner.	All	

Owner Signature _____

Co-Owner Signature _____

Contractor's Signature _____

THIS PAGE MUST BE INCLUDED WITH THE BID FOR IT TO BE VALID

All work to be performed in a workman-like manner, in accordance with the Taylor County Housing Program Specifications, local codes, and manufacturer specifications. The contractor shall be responsible for repairs and/or reinstallations of materials/equipment/fixtures damaged or removed due to any work item contained herein. Contractors shall properly dispose of all fixtures, materials and other items removed from the dwelling unless otherwise specified herein. **All items must be cost itemized in the space provided or the bid will be rejected.** Signature of contractor required at bottom of each page.

Work must be completed and approved within 60 days of the issuance of the Notice to Proceed.

The house is to be X occupied; _____ vacant for 60 days.

I hereby certify that I am licensed by the State of Florida, Department of Business, and Professional Regulation, and that I am eligible to participate in the housing program. I also agree that change orders above the original contract amount shall only be paid for with housing program funds to correct documented code violations or to meet Section 8 Housing Quality Standards. Change orders must be approved by the homeowner or his representative, the contractor, and local government prior to any initiation of work based on that change order. Change orders must be recommended by the building department.

Company Name _____

Contractor's Name (Print Name) _____

Contractor's Signature _____

Contractor's Address _____

Contractors License # _____

Contractor's Phone Number _____

Contractor's E-Mail Address _____

Owner Signature _____

Co-Owner Signature _____

Contractor's Signature _____

TAYLOR COUNTY BOARD OF COMMISSIONERS

County Commission Agenda Item

SUBJECT/TITLE:



Board to review and approve a Resolution to be included with the submission of the 2021 Florida Department of Transportation (FDOT) Transportation Alternatives Program (TAP) application requesting funding assistance for Phase II of the Old Dixie Highway Sidewalk Project.

MEETING DATE REQUESTED:

November 18, 2014

Statement of Issue: The Board to review and approve Resolution to be submitted with the 2021 FDOT TAP Application.

Recommended Action: Approve Resolution.

Fiscal Impact: The County is requesting funding assistance in the amount of \$325,000. The County will NOT be providing a cash match. The County will be providing a "In kind" match only for project /grant administration services.

Budgeted Expense: Y/N

Submitted By: Melody Cox

Contact: Melody Cox

SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

History, Facts & Issues: Taylor County held two public hearings (October 21 and November 3, 2014) to discuss and receive public input in reference to the 2021 FDOT Transportation Alternatives Program. At the November 3 meeting, the Board voted to move forward with submitting grant application requesting funding assistance for the construction of a 2.8 mile sidewalk from the corner of Old Dixie Highway and Planation Road to the corner of Old Dixie Highway and Foley Road.

The County was awarded \$328,000 for FY 2020 for the construction of sidewalks from the corner of Old Dixie Highway and Jefferson Street to the corner of Old Dixie and Plantation Road.

Attachments: Resolution



TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS

ANNIE MAE MURPHY, Clerk
Post Office Box 620
Perry, Florida 32348
(850) 838-3506 Phone
(850) 838-3549 Fax

DUSTIN HINKEL, County Administrator
201 East Green Street
Perry, Florida 32347
(850) 838-3500, extension 7 Phone
(850) 838-3501 Fax

CONRAD C. BISHOP, JR., County Attorney
Post Office Box 167
Perry, Florida 32348
(850) 584-6113 Phone
(850) 584-2433 Fax

Upon motion of Commissioner _____ with second by
Commissioner _____ and vote of _____ the Taylor County Board of
Commissioners, adopt the following resolution:

RESOLUTION

Whereas, The State of Florida, Department of Transportation has established the
Transportation Alternative Program (TAP), and

Whereas, the Taylor County Board of Commissioners is eligible to receive funding
assistance under this program for projects which include on- and off-road pedestrian and bicycle
facilities, infrastructure projects for improving non-driver access to public transportation and
enhanced mobility, community improvement activities, and environmental mitigation;
recreational trail program projects; safe routes to school projects; and projects for the planning,
design, or construction of boulevards and other roadways largely in the right-of-way of former
Interstate System routes or other divided highways.

Therefore, be it resolved by the Board, That the Taylor County Board of
Commissioners will submit an application to the 2021 funding cycle of the Florida Department of
Transportation, Transportation Alternative Program (TAP) requesting funding assistance for the
construction of a sidewalk from the corner of Old Dixie Highway and Plantation Road to the
corner of Old Dixie Highway and Foley Road.

Done and Ordered in regular session at Perry, Florida this 18th day of November, 2014,
A.D.

**Board of County Commissioners
Taylor County, Florida**

By: _____
Chairman

Attest: _____
Annie Mae Murphy, Clerk

Forest Capital of the South

TAYLOR COUNTY BOARD OF COMMISSIONERS

County Commission Agenda Item

SUBJECT/TITLE:



THE BOARD TO REVIEW AND APPROVE THE TAYLOR COUNTY 4-H FOUNDATION AUDIT FOR THE 2013-2014 FISCAL YEAR AND REQUEST FIRST QUARTER FUNDS TO BE RELEASED TO TAYLOR COUNTY 4-H FOUNDATION

MEETING DATE REQUESTED:

NOVEMBER 17, 2014

Statement of Issue:

Recommended Action: APPROVE 4-H FOUNDATION ACCOUNT AUDIT AND RELEASE FIRST QUARTER FUNDS

Fiscal Impact:

Budgeted Expense:

Submitted By: CLAY OLSON

Contact: 850-838-3508

SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

History, Facts & Issues:

Options:

Attachments:

Taylor County 4-H Foundation, Inc.

Financial Statements & Supplementary Information

For the Years Ended September 30, 2014 and 2013

GLOVER & COMPANY, INC.

Certified Public Accountants

1809 Miccosukee Commons Drive

Suite 108

Tallahassee, Florida 32308

Table of Contents

	<u>Page Number</u>
Report of Independent Auditors.....	1
Statements of Financial Position	3
Statements of Activities.....	4
Statements of Cash Flows.....	5
Notes to Financial Statements.....	6

Taylor County 4-H Foundation, Inc.
Statements of Financial Position
September 30, 2014 and 2013

	Assets	<u>2014</u>	<u>2013</u>
Current Assets			
Cash		\$ 24,697	\$ 14,479
Investments		<u>30,317</u>	<u>27,299</u>
Other Current Assets			
Prepaid Expenses		0	0
Total Current Assets		<u>55,014</u>	<u>41,778</u>
Property and Equipment			
Property and Equipment		1,904	1,904
Accumulated Depreciation		<u>(1,904)</u>	<u>(1,904)</u>
Total Property and Equipment		<u>0</u>	<u>0</u>
Total Assets		<u><u>\$ 55,014</u></u>	<u><u>\$ 41,778</u></u>
Liabilities and Net Assets			
Current Liabilities			
Accounts Payable		<u>\$ -</u>	<u>\$ -</u>
Total Liabilities		<u>0</u>	<u>0</u>
Net Assets			
Unrestricted:		<u>55,014</u>	<u>41,778</u>
Total Liabilities and Net Assets		<u><u>\$ 55,014</u></u>	<u><u>\$ 41,778</u></u>

Taylor County 4-H Foundation, Inc.
 Statements of Activities
 For the Years Ended September 30, 2014 and 2013

	<u>2014</u>	<u>2013</u>
Unrestricted Support and Revenue		
Donations	\$ 18,764	\$ 12,422
Grants	11,160	11,160
Youth Camps	27,771	29,886
Other Program Fees and Revenue	435	416
Investment Gain	<u>4,017</u>	<u>3,814</u>
Total Support and Revenue	62,147	57,698
Expenses		
Program Services:		
County Funds	14,228	11,080
Youth Camps	22,681	29,730
Other Program Expenses	<u>12,002</u>	<u>10,321</u>
Total Expenses	48,911	51,131
Change in Unrestricted Net Assets	13,236	6,567
Unrestricted Net Assets, Beginning of Year	<u>41,778</u>	<u>35,211</u>
Unrestricted Net Assets, End of Year	<u><u>\$ 55,014</u></u>	<u><u>\$ 41,778</u></u>

Taylor County 4-H Foundation, Inc.
 Statements of Cash Flows
 For the Years Ended September 30, 2014 and 2013

	<u>2014</u>	<u>2013</u>
Cash Flows from Operating Activities		
Change in Net Assets	\$ 13,236	\$ 6,567
Adjustments to reconcile change:		
(Increase) Decrease in:		
Accounts Payable and Prepaid Expenses	-	500
Unrealized Gain on Investments	<u>(3,018)</u>	<u>(3,814)</u>
Net Cash Used in Operating Activities	<u>10,218</u>	<u>3,253</u>
 Net Decrease in Cash and Cash Equivalents	 10,218	 3,253
Cash and Cash Equivalents, Beginning of Year	<u>14,479</u>	<u>11,226</u>
Cash and Cash Equivalents, End of Year	<u><u>\$ 24,697</u></u>	<u><u>\$ 14,479</u></u>

Taylor County 4-H Foundation, Inc.
Notes to Financial Statements
September 30, 2014

Note A - Summary of Significant Accounting Policies

Nature of the Organization

The Taylor County 4-H Foundation, Inc. (Organization) was organized to extend agricultural education to rural youth by organizing boys and girls clubs and through "learning by doing".

Basis of Accounting

The Organization's books are maintained on the accrual basis of accounting.

Basis of Presentation

In accordance with accounting principles generally accepted in the United States of America, the Organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. There were no temporarily restricted or permanently restricted net assets as of September 30, 2014 and 2013.

Cash Equivalents

The Organization considers all unrestricted highly liquid investments with an original maturity of three months or less to be cash equivalents.

Income Taxes

The Organization is exempt from state and federal income taxes under Section 501(c)(3) of the Internal Revenue Code. Therefore, no provision for income taxes has been recorded.

Taylor County 4-H Foundation, Inc.
Notes to Financial Statements (Continued)
September 30, 2014

Property and Equipment

Property and equipment are recorded at cost. Contributed assets are reported at fair market value as of the date received. Additions, improvements, and other capital outlays that exceed a threshold of \$500 and which significantly extend the useful life of the asset are capitalized. All property and equipment are depreciated using the straight-line method over the estimated lives of the assets.

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Actual results may differ from those estimates.

Donated Materials and Services

Donated materials and equipment are reflected as contributions in the accompanying statements at their estimated values at date of receipt. No amounts have been reflected in the statement for donated services, as no objective basis is available to measure the value of such services; however, a substantial number of volunteers have donated significant amounts of their time in the Organization's program services.

Investments

The Organization carries investments in marketable securities with readily determinable fair values and all investments in debt securities at their fair values in the statement of financial position. Unrealized gains and losses are included in the change in net assets in the accompanying statement of activities.

Taylor County 4-H Foundation, Inc.
Notes to Financial Statements (Continued)
September 30, 2014

Note B - Concentrations of Credit Risk

The Organization maintains their operating, mutual funds and money market accounts at a Florida financial institution. Accounts at the institution are insured by the Federal Deposit Insurance Corporation up to \$250,000. There are no uninsured cash balances as of September 30, 2014 or 2013.

Note C - Board Designated Assets

Board designated assets consist of funds designated by the Board for future needs of the Organization.

Note D - Equipment

The Organization's fixed assets at September 30, 2014 and 2013 consist of the following:

	<u>2012</u>	<u>2011</u>
Data Processing Equipment	\$1,904	\$1,904
Less: Accumulated Depreciation	<u>(1,904)</u>	<u>(1,904)</u>
Net Book Value	<u>\$ 0</u>	<u>\$ 0</u>

TAYLOR COUNTY BOARD OF COMMISSIONERS***County Commission Agenda Item*****SUBJECT/TITLE:**

THE BOARD TO CONSIDER THE CREATION OF A NEW PART
TIME POSITION TO BE ENTITLED "CONCESSIONS LEAD
TECHNICIAN"

MEETING DATE REQUESTED:

NOVEMBER 17, 2014

**Statement of Issue: STAFF HAS REQUESTED THE ESTABLISHMENT OF THIS PART
TIME POSITION IN ORDER TO PRESERVE CONTINUITY,
ENSURE QUALITY CONCESSIONS MANAGEMENT AND
THUS PROVIDE THE BEST SERVICE TO THE COMMUNITY**

Recommended Action:**Fiscal Impact:****Budgeted Expense:****Submitted By: DUSTIN HINKEL, COUNTY ADMINISTRATOR****Contact:****SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS****History, Facts & Issues:****Options:****Attachments:**

Taylor County Board of County Commissioners
Title: Concessions Lead Technician,
Regular Part-Time

EXEMPT (Y/N):	No	UNION (Y/N):	No
Pay grade 160	\$10.12 per hour	WORKERS COMP:	9102
LOCATION:	Sports Complex	DEPARTMENT:	Engineering
SUPERVISOR:	Recreation Coordinator		
PREPARED BY:	Human Resources	DATE:	11/14/14
APPROVED BY:	County Administrator	Edited:	11/14/2014

SUMMARY:

This position is responsible for concessions management on a seasonal/part-time as needed basis to oversee and coordinate all concession building usage at the Taylor County Sports Complex. The Concessions Technician shall be an energetic, self-starter with good communications skills. Must be able to work calmly in a high stress environment and possess excellent customer service skills. Food preparation, menu development, inventory control, quality control, equipment maintenance, special event planning and miscellaneous programs are some of the responsibilities required of this position.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned. Concession Supervisor's duties and responsibilities shall generally include overseeing operation, maintenance and any usage of the concession buildings located at the Taylor County Sports Complex facility. Such coordination will extend to working directly with the Recreation Coordinator, County Officials, personnel and Inmate work crews as well as public and private sports league representative and various other citizen groups or individuals. Other duties more specifically include, but are not limited to the following:

- Adhere to food service safety and sanitation standards
- Facilitate Daily Report of Event Sales and Proceeds with Finance Department
- Notify Recreation Coordinator of Building, Plumbing or Electrical Issues
- Perform general cleaning and litter pickup in and around Concession Building and Restrooms
- Make trips to major retailers to purchase products on a routine basis, such as Sam's, Winn-Dixie, etc.
- Supervise, schedule and train Volunteers and Employees for concession and Admission Gate staffing
- Validate Admission through numbered ticket sales
- Perform daily cleaning and maintenance of concessions equipment
- Clean and stock paper products in concession and restroom facility as needed
- Assist with maintaining an annual budget, ordering and inventory system
- Evening and weekend work is required
- Provide excellent customer service
- Perform other duties as required

Taylor County Board of County Commissioners
Title: Concessions Lead Technician,
Regular Part-Time

OTHER DUTIES:

Concessions Technician will be responsible for operation, maintenance and supervising use of food preparation equipment such as, but not limited to: Gas grill, crock pot, deep fryer, ice machine, microwave, ice machine, fountain drink/CO2 system, popcorn machine, cash register and other concession related equipment not listed. This position will work frequently with, in and around Volunteer groups, Community Service or Trustee Works and Department of Correction Inmate Crews.

QUALIFICATION REQUIREMENTS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed are representative of the knowledge, skills, and/or abilities required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Concessions Technician must routinely work without close supervision and receive only occasional guidance and check. Follow standard practices in the performance of routine work and address any event related issues such as locked doors, equipment operation, insufficient supplies, injuries, and disturbances. In the event of an injury or disturbance, the Concession Supervisor shall notify local Law Enforcement authorities.

Concessions Technician must be able to communicate professionally with local vendors. Must be able to fill out written financial and inventory reports and possess excellent customer service skills when communicating with coaches, parents, public and officials.

EDUCATION/EXPERIENCE:

Education equivalent to high-school education and one year experience in customer service and food industry. Concession Technician shall possess or receive ServSafe Sanitation certificate or equivalent within 6 months of beginning employment.

PREFERRED CRITERIA:

- Multiple years of Food Service employment in management level position with responsibilities of worker management and inventory
- Knowledge of financial techniques involved in daily sales and inventory accounting
- Knowledge and experience with food preparation equipment operation

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Required to talk and to hear.
- Required to stand, walk, sit, reach with hands and arms, and stoop and kneel.
- Frequently required to lift and/or move 30 pound items when loading and off-loading supplies.

Taylor County Board of County Commissioners
Title: Concessions Lead Technician,
Regular Part-Time

- Must be able to operate a motor vehicle and John-Deere Gator.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The job requires working in an environment with continuous exposure to several disagreeable elements or factors; especially cold or hot conditions. Frequently in an unpleasant environment with exposure to factors such as temperature variations, fumes, grease, dirt, etc. This may cause periods of discomfort or a noticeable risk of accident.