SUGGESTED AGENDA

TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS PERRY, FLORIDA

> MONDAY, APRIL 6, 2015 6:00 P.M.

201 E. GREEN STREET TAYLOR COUNTY ADMINISTRATIVE COMPLEX OLD POST OFFICE

NOTICE IS HEREBY GIVEN, PURSUANT TO FLORIDA STATUTES 286.0105, THAT ANY PERSONS DECIDING TO APPEAL ANY MATTER CONSIDERED AT THIS MEETING WILL NEED A RECORD OF THE MEETING AND MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

ANY PERSON WISHING TO ADDRESS THE BOARD REGARDING AN AGENDAED ITEM WILL BE GIVEN THREE (3) MINUTES FOR COMMENT. A COMMENTER MAY ONLY SPEAK ONE (1) TIME FOR EACH AGENDAED ITEM.

- 1. Prayer
- 2. Pledge of Allegiance
- 3. Approval of Agenda

BIDS/PUBLIC HEARINGS:

- 4. THE BOARD TO RECEIVE BIDS FOR THE LEASING OF FORTY FIVE (45) ± ACRES TO BE HARVESTED AS HAY AT PERRY-FOLEY AIRPORT, PERRY, FLORIDA, SET FOR THIS DATE AT 6:00 P.M., OR AS SOON THEREAFTER AS POSSIBLE.
- 5. THE BOARD TO RECEIVE BIDS FOR CORPORATE HANGAR DEVELOPMENT, PERRY-FOLEY AIRPORT, SET FOR THIS DATE AT 6:10 P.M., OR AS SOON THEREAFTER AS POSSIBLE.
- 6. THE BOARD TO RECEIVE PROPOSALS FOR PHARMACY SERVICES FOR THE TAYLOR COUNTY JAIL, SET FOR THIS DATE AT 6:20 P.M., OR AS SOON THEREAFTER AS POSSIBLE.

- 7. THE BOARD TO RECEIVE BIDS FOR ROADSIDE RIGHT-OF-WAY MOWING, SET FOR THIS DATE AT 6:25 P.M., OR AS SOON THEREAFTER AS POSSIBLE.
- 8. THE BOARD TO HOLD A PUBLIC HEARING, SET FOR THIS DATE AT 6:30 P.M., OR AS SOON THEREAFTER AS POSSIBLE, ON THE PASSAGE OF A PROPOSED ORDINANCE FOR LOCAL IMPLEMENTATION OF BOTH YEAR-ROUND WATER CONSERVATION MEASURES AND TEMPORARY WATER SHORTAGE RESTRICTIONS.
- 9. THE BOARD TO HOLD A PUBLIC HEARING, SET FOR THIS DATE AT 6:35 P.M., OR AS SOON THEREAFTER AS POSSIBLE, ON THE REQUEST FOR A LETTER OF CONCURRENCE FOR SETBACK WAIVER BY SUNSET PLACE DEVELOPERS, INC., STEINHATCHEE, FLORIDA.

COMMENTS AND CONCERNS FROM THE PUBLIC FOR NON-AGENDAED AND CONSENT AGENDA ITEMS:

CONSENT ITEMS:

- APPROVAL OF MINUTES OF MARCH 17 AND 24, 2015. (COPIES PROVIDED BY E-MAIL)
- 11. EXAMINATION AND APPROVAL OF INVOICES.
- 12. THE BOARD TO REVIEW AND APPROVE A BID SOLICITATION DOCUMENT FOR DOCTORS' MEMORIAL HOSPITAL FOR THE PURCHASE OF LAPAROSCOPY/ARTHROSCOPY VIDEO SYSTEMS, AS AGENDAED BY THE COUNTY ADMINISTRATOR.
- 13. THE BOARD TO REVIEW AND APPROVE A BID SOLICITATION DOCUMENT FOR DOCTORS' MEMORIAL HOSPITAL FOR THE PURCHASE OF ENDOSCOPY EQUIPMENT, AS AGENDAED BY THE COUNTY ADMINISTRATOR.
- 14. THE BOARD TO REVIEW AND APPROVE A BID SOLICITATION DOCUMENT FOR DOCTORS' MEMORIAL HOSPITAL FOR THE PURCHASE OF AN ANESTHESIA MACHINE, AS AGENDAED BY THE COUNTY ADMINISTRATOR.
- 15. THE BOARD TO APPROVE THE REMOVAL OF LISTED ASSETS FROM THE COUNTY'S INVENTORY, AS AGENDAED BY THERESA COPELAND, INFORMATION SERVICES.

PUBLIC REQUESTS:

16. THE BOARD TO DISCUSS A REQUEST BY DAN SCHAPPER FOR A PUBLIC GATHERING SOMEWHERE ON THE GROUNDS OF THE COURTHOUSE AT AN UNSPECIFIED TIME ON MAY 7, 2015, IN RECOGNITION OF THE NATIONAL DAY OF PRAYER AND TO TAKE WHATEVER ACTION IT DEEMS NECESSARY, AS AGENDAED BY THE COUNTY ADMINISTRATOR.

HOSPITAL ITEMS:

17. THE BOARD TO APPROVE THE ADVERTISEMENT OF UPCOMING VACANCIES ON THE BOARD OF DIRECTORS FOR DOCTORS' MEMORIAL HOSPITAL, AS AGENDAED BY THE COUNTY ADMINISTRATOR.

ADVISORY COMMITTEE REPORTS:

18. THE BOARD TO CONSIDER THE RE-APPOINTMENT OF ONE MEMBER TO THE CONSTRUCTION INDUSTRY LICENSING BOARD, AS AGENDAED BY DANNY GRINER, BUILDING DIRECTOR.

CONSTITUTIONAL OFFICERS/OTHER GOVERNMENTAL UNITS:

- 19. THE BOARD TO DISCUSS COMCAST INVOICES WITH REGARDS TO WIFI ACCESS IN THE COURTROOM.
- 20. THE BOARD TO CONSIDER APPROVAL OF A PROCLAMATION DECLARING APRIL AS WATER CONSERVATION MONTH IN TAYLOR COUNTY, AS REQUESTED BY THE SUWANNEE RIVER WATER MANAGEMENT DISTRICT AND AGENDAED BY THE COUNTY ADMINISTRATOR.

COUNTY STAFF ITEMS:

- 21. THE BOARD TO REVIEW AND APPROVE AMENDMENT NO 1 TO THE AGREEMENT FOR PROFESSIONAL AIRPORT GENERAL CONSULTING SERVICES BETWEEN THE BOARD OF COMMISSIONERS AND AVCON, INC.
- 22. THE BOARD TO REVIEW AND APPROVE AMENDMENT NO 1 TO TASK ORDER NO 2 FOR PROFESSIONAL ENGINEERING, PLANNING, DESIGN AND CONSTRUCTION MANAGEMENT SERVICES WITH AVCON, INC., FOR THE CONSTRUCTION OF THE CORPORATE HANGER FACILITY AT PERRY FOLEY AIRPORT, AS AGENDAED BY MELODY COX, GRANTS DIRECTOR.

FOR YOUR INFORMATION:

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• THE AGENDA AND ASSOCIATED DOCUMENTATION, <u>IF APPLICABLE</u>, IS AVAILABLE TO THE PUBLIC ON THE FOLLOWING WEBSITE:

www.taylorcountygov.com

- IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS ANY ACCOMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, TO THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT MARGARET DUNN, ASSISTANT COUNTY ADMINISTRATOR, 201 E. GREEN STREET, PERRY, FLORIDA, 850-838-3500, EXT. 7, WITHIN TWO (2) WORKING DAYS OF THIS PROCEEDING.
- ANY PERSON WISHING TO ADDRESS THE BOARD REGARDING AN AGENDAED OR NON-AGENDAED ITEM WILL BE GIVEN THREE (3) MINUTES FOR COMMENT.
- BALLOTS USED TO APPOINT CITIZENS TO ADVISORY COMMITTEES AND ADVISORY BOARDS ARE AVAILABLE FOR PUBLIC INSPECTION AFTER THE MEETING AND ARE RETAINED AS PART OF THE PUBLIC RECORD.

	County Commission Agenda Item
UBJECT/TITLE:	Board to receive bids at 6:00 p.m. for the establishing and harvesting of 45 acres of hay at Perry Foley Airport.
MEETING DATE RI	EQUESTED: April 6, 2015
Statement of Issue	e: Board to receive bids for the establishment of 45 acres of coastal bermudagrass hay field and the harvesting of said hay at Perry Foley Airport.
Recommended Ac	tion: Board to receive bids for 45 acres at Perry Foley Airport to be established and harvested as coastal bermudagrass hay. Recommendation of bid award to be made at the April 21, 2015 meeting.
Budgeted Expense	e: Not Applicable.
Submitted By: Mel	ody Cox
Contact: Melody C	Cox
:	SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS
History, Facts & Is	sues: The Board approved the bid documents for the leasing of an additional 45 acres at Perry Foley Airport to be established and harvested as hay at the February 17, 2015 meeting. Recommendation of bid award to be made at the April 21, 2015 meeting after bid documents have been
	reviewed. The County currently leases out 80 acres at the Airport which is harvested as hay which brings in an income of \$6,960.00 annually.
Attachments: Not	Airport which is harvested as hay which brings in an income of \$6,960.00 annually.

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TA	LOR COUNTY BOARD C	F COMMISSIONERS
	County Commission	Agenda Item
SUBJECT/TITLE:	Board to receive bids at 6:10 Hangar facility at Perry-Foley	o.m. for the construction of a Corporate Airport.
MEETING DATE RI	QUESTED: April 6, 2015	

Statement of Issue: Board to receive bids at 6:10 p.m. for the construction of a Corporate Hangar facility at Perry Foley Airport.

Recommended Action: Board to receive bids. Recommendation of bid award to be made at the April 21, 2015 meeting.

Fiscal Impact: The County received an FDOT grant in the amount of \$488,504 and the project will be 100% grant funded.

Budgeted Expense: The project has been budgeted and is 100% grant funded.

Submitted By: Melody Cox

Contact: Melody Cox

SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

History, Facts & Issues: The aircraft storage facility has been designed to serve as a Corporate Hangar or could also accommodate a Fixed Base Operator (FBO). AVCON, Inc. prepared the design, engineering, and bid documents and will serve as the construction manager for the project. These fees are grant funded.

Attachments: Planholders List for Project

**Bid committee to be: John Collins with AVCON, Inc., and Airport staff Bill Roberts, and Melody Cox.

Planholders List for Corporate Hangar Development project

Advertising Date : February ZS, 2015 Pre-Bid Conference Date : March 11, 2015 at 11 am in Terminai Building at Perry Foley Arrort Closing Data : February 2, 2015 at 4 pm

AVEON Project# 7013 148 02 Cost per book and full size handcopy of plans : \$150.00 Cost per digital plans 530

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The tuke McInnis Construction	Garrison Design & Construction	Scheter Construction of NF	Mark Construction	RAM Construction & Development, LLC Paul Gleasman	Shone Associates	Mid State Builders Exchange, Inc.	Advon Corporation	Music Construction	Dodge Data & Analytics	Slack Construction, Inc.	Соптрату Нате
Luke Michinas	Mike Garrison	Annette Harris	Shelley Ewing	Paul Gleasman	William Slohe	Matt Powers	Scott Brooks	Calhy Redding	Lex Ann Thomas	Lact Smith	Contact Name
385-590-7347	850-562-3250 & 850-556- 9369	352-371-1417	407-B31-6275	850-671-7267	229-244-6709	352-351-5292	850-727-7626	385-658-1598	850-656-3770	352-622-9568	Phone Mumber
		2504 NW 71 Place, Gainesville, FL 32653	421 Gold Metal Ct., Longwood, FL 32750	20 RAM Bhd. Midway, FL 32343	835 Gil Harbın Sivd, Valdosta, GA 31601	19 NW 8th Street, Ocala, Florida 34475	1300 Timberlane Road, Tallahassee, FL 32317	12,85 235th Road. Live Oak, FL 32060	3315 Central Avenue, Hot Springs, AR 71913	2011 NE 2th Road, Ocala, FL 34470	Address
luke@imcsteel.com	gdor <u>c 1 (0 aut com</u>	recoptions)(@scherernfl.com	sewing@marsconstruction.com	per-sman@ramflorida.com	wslone@Jlgneassoc cirm	matt@byplanroom.com	erecadmin@advonconstluction.com	musiccio <u>n Struction</u> Dwindstr <u>eam</u> .net	ler ann thomasjæconstruction.com	lacis@slackconstruction.com	E mail Address

ΤΑ		Y BOARD OF COMMISSIONERS
••••		Commission Agenda Item
SUBJECT/TITLE:	THE BOARD TO SERVICE	O RECEIVE PROPOSALS FOR PHARMACY ES FOR THE TAYLOR COUNTY JAIL, SET FOR THIS 16:20 P.M. OR AS SOON THEREAFTER AS
MEETING DATE RE	QUESTED:	APRIL 6, 2015
Statement of Issue Recommended Act		T CONTRACT EXPIRES IN MARCH 2015
Fiscal Impact:		
Budgeted Expense	:	
Submitted By:		
Contact:		
<u>9</u>	UPPLEMENTA	MATERIAL / ISSUE ANALYSIS
History, Facts & Iss	ues:	

Options:

Attachments:

Taylor County Jail Pharmacy Services

NOTICE OF REQUEST FOR PROPOSALS

The Taylor County Board of County Commissioners is soliciting sealed proposals for Pharmacy Services for the Taylor County Jail.

Qualified firms or individuals desiring to provide the required products or services must submit four (4) packages in a sealed envelope or similar package marked "Sealed Proposal for Pharmacy Services for the Taylor County Jail" to the Clerk of Court, 1st Floor Courthouse, 108 North Jefferson Street, Suite 102, Perry, Florida 32348, to arrive no later than 4:00 P.M., local time, on THURSDAY, April 2, 2015. All RFPs MUST have the respondent's name and mailing address clearly shown on the outside of the envelope or package when submitted. RFPs will be opened and respondents announced at 6:20 P.M. local time, or as soon thereafter as practical, at the regular County Commission meeting on Monday, April 6, 2015, in the Taylor County Administrative Complex, 201 East Green Street, Perry, Florida 32347.

RFP information may be obtained from the Clerk of Court, 1st. Floor Courthouse, 108 North Jefferson Street, Suite 102, Perry, Florida 32348, (850) 838-3506 or from our website www.taylorcountygov.com/Bids/Index.htm.

The Taylor County Board of County Commission reserves the right, in its sole and absolute discretion, to reject any or all proposals, to cancel or withdraw this proposal, or at any time waive any irregularities in the proposal process. The County reserves the right to award any contract(s) to the proposer/respondent which it deems to offer the best overall service. Therefore, the County is not bound to award any contract(s) based on the quoted price. The County, in its sole and absolute discretion, also reserves the right to waive minor defects in the process and to accept the proposal deemed to be in the County's best interest. The County, in its sole and absolute discretion, also reserves the right to assign a local business preference in the amount of five percent (5%) of the bid price, pursuant to Taylor County Ordinance No. 2003-12.

Additional information may be obtained from:

Dreese Leverette Taylor County Jail 589 Highway 27 East Perry, FL 32347 850-584-4333

Or

County Administrator 201 E Green Street Perry, FL 32347 850-838-3500 x7

GENERAL BID INFORMATION

- 1. Proposal documents may be obtained from the Clerk of Court, 1st Floor Courthouse, 108 North Jefferson Street, Suite 102, Perry, Florida 32348, (850) 838-3506 or from our website www.taylorcountygov.com/Bids/Index.htm.
- 2. Bids <u>MUST</u> be submitted to the Clerk of Court, 1st Floor Courthouse, 108 North Jefferson Street Perry FL 32347, to arrive no later than <u>4:00 PM, local time, THURSDAY, April 2, 2015.</u>
- 3. Bids <u>MUST</u> be in a sealed envelope plainly marked on the outside: Sealed Proposal for Pharmacy Services for the Taylor County Jail.
- All bids <u>MUST</u> have a name and mailing address shown on the outside of the envelope or package when submitted.
- 5. Proposals that are not delivered to the physical address of the Clerk of Court prior to the specified time will not be considered and will be returned to the responder unopened.
- 6. Once opened, no proposal may be withdrawn prior to the Board of County Commissioners action without written consent of the Clerk of Court.
- 7. Responders must complete and furnish with their proposal, the Florida Public Entity Crimes Statement as required by F.S. 287.133(3)(a).
- 8. Responders must complete and furnish with their proposal a Non-Collusion Affidavit.
- Proposals shall be received and respondents announced on Monday, April 6, 2015 at 6:20 p.m. or as soon thereafter as practical, at the Taylor County Administrative Complex, 201 East Green Street, Perry, Florida 32347.
- 10. The Taylor County Board of County Commissioners reserves the right, in its sole and absolute discretion, to reject any or all proposals, to cancel or withdraw this proposal, or at any time waive any irregularities in the proposal process. The County reserves the right to award any contract(s) to the proposer/respondent which it deems to offer the best overall service, therefore, the County is not bound to award any contract(s) based on the quoted price. The County, in its sole and absolute discretion, also reserves the right to waive minor defects in the process and to accept the proposal deemed to be in the County's best interest. The County, in its sole and absolute discretion, also reserves the right to assign a local business preference in the amount of five percent (5%) of the bid price, pursuant to Taylor County Ordinance No. 2003-12.
- 11. It is the responsibility of the responders to fully understand and follow all contract expectations.
- 12. All proposals submitted require General Liability and Workmen's Compensation Insurance, and must include a Certificate of Insurance showing \$1,000,000.00 in liability insurance coverage, listing Taylor Count as additional insured. Also include the Declaration Page from the insurance policy showing Workmen's Compensation Insurance on all employees working on the project. Any responder, who does not furnish the required insurance documents as part of the proposal package, is hereby advised that the bid will be disgualified.
- 13. The Taylor County Board of County Commissioners Does Not Accept Faxed Proposals.
- Responders who elect to send sealed proposals Overnight Express or Federal Express, must send the package to the physical address of: Clerk of Court, 1st Floor Courthouse, 108 North Jefferson Street, Perry, FL 32347.

Taylor County Jail Pharmacy Services

15. For additional information, contact

Dreese Leverette Taylor County Jail 589 Highway 27 East Perry, FL 32347 850-584-4333

County Administrator 201 E. Green Street Perry, FL 32347 850-838-3500 x7

or

MALCOLM PAGE District 1 JIM MOODY District 2 JODY DEVANE District 3 PAN FEAGLE District 4 PATRICIA PATTERSON District 5



TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS

ANNIE MAE MURPHY, Clerk Post Office Box 620 Perry, Florida 30348 (850): 638-3506 - Phone (850): 638-3549 - Fax DUSTIN M. HINKEL, County Administrator 2011 East Green Street Perry, Flonda 32347 (850) 838-3500, extension 7 Phone (850) 838-3501 Fax CONRAD C. BISHOP, JR., County Attorney Post Office Box 167 Perry, Flonda 32348 (850) 584-6113 Phone (850) 584-2433 Fax

BID CHECKLIST

Check Items Included:

Required proposal/bid information referenced above.
 Certification of Liability Insurance or Agent Statement as outlined in the General Considerations (MUST BE INCLUDED).
 Declaration Page from Workmen's Compensation Insurance. (MUST BE INCLUDED).
 Public Entity Crimes Affidavit, signed and notarized, as required by Chapter 287.133(3)(a) (ENCLOSED).
 Non-Collusion Affidavit, signed and notarized. (ENCLOSED).

Checklist must be included with the bid.

SWORN STATEMENT UNDER SECTION 287.133(3)(a), FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

l.	This sworn statement is submitted with Bid, Proposal or Contract No	
	for	
2.	I his sworn statement is submitted by	
	(Name of entity submitting sworn statement)	
	Whose business address is	
		_ and
	(if applicable) its Federal Employer Identification Number (FEIN) is	
	(If entity has no FEIN, include the Social Security Number of the individual signing this sworn	
	statement;)
3.	My name isand my relationship to the	entity
	named above is	

- 4. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), <u>Florida Statutes</u>, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other states and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
- 5. I understand that "convicted" or "conviction" as defined in Paragraph 287,133(1)(b), <u>Florida Statutes</u>, means a finding of guilt or a conviction of a public entity erime, with or without an adjudication of guilt, in any federal or state trial court or record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
- 6. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a). Florida Statutes, means:
 - A. A predecessor or successor of a person convicted of a public entity crime; or
 - B. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" incudes those officers, directors, executives, partners, shareholders, employees, members, and agents who are in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
- 7. I understand that a "person" as defined in Paragraph 287.133(1)(g)€, <u>Elorida Statutes</u>, means any natural person or entity organized under the laws of any state or the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provisions of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are in the management of an entity.

- 8. Based on information and belief, the statement, which I have marked below, is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies)
- Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, and agents who are in the management of the entity, nor affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.
- The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, and agents who are in the management of an entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989 <u>AND</u> (Please indicate which additional statement applies.)
- There has been a proceeding concerning the conviction before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer did not place the person or affiliate on the convicted vendor list. (Please attach a copy of the final order.)
- The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing office of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in the public interest to remove the person or affiliate on the convicted vendor list. (Please attach a copy of the final order.)
- The person or affiliate has not been placed on the convicted vendor hst. (Please describe any action taken by or pending with the Department of General Services.)

(Signature)

(Date)

STATE OF _____

COUNTY OF _____

PERSONALLY APPEARED BEFORE ME, the undersigned authority.

(Name of individual signing) who, after first being swom by me, affixed his/her signature in the space provided above on this _____

day of ______.

NOTARY PUBLIC

My commission expires: _____

TECHNICAL SPECIFICATIONS

In providing professional services to the Board of County Commissioners, an opportunity is hereby afforded for your company:

a. To indicate whether there is an interest at this time in providing the described services,

b. To include disclosure of any potential conflict of interest that your firm may have due to other clients, contracts or property interests in the County's project described above.

c. To furnish to the Board of County Commissioners the following information for determination of qualified firms;

1) Short statement as to your firm's understanding of the scope and requirements relative to the project.

2) Current Standard Forms 254 and 255.

3) If applicable, include State of Florida Minority Business Enterprise Certification (prime consultant only) as defined by the Florida Small and Minority Business Assistance Act of 1985.

4) Complete responses to the questions noted in Attachment "A" Qualification Questionnaire.

5) Any other information that would make your firm uniquely qualified to perform the project.

SCOPE OF SERVICES

Taylor County requires the professional services of a Pharmacy to provide all general and specialized pharmacy dispensing services and medical equipment and supplies to the Taylor County Jail. The County Jail will agree to purchase all prescriptions, pharmaceuticals, over-the-counter medications, medical equipment and supplies exclusively from the Pharmacy except in the case of emergency orders during the term of the agreement.

Orders: The Pliarmacy selected must:

- Provide all medications and medical supplies ordered and arranged for local STAT orders;
- Supply all approved medications within 24 hours of the order submission. Monday through Saturday excepting holidays, where available:
- Agree to accept ordering by facsimile transmission, and/or electronic mail;
- Provide an audited trail for all prescriptions from the Pharmacy to the County;
- Provide computer generated MARs to the County if requested: and
- Coordinate with a local backup pharmacy for emergency prescriptions as needed.

Insurance:

The Pharmacy shall maintain professional and general liability insurance coverage at a minimum in the amount of one million dollars per occurrence, and five million dollars per aggregate naming the County as additional insured. This insurance must be fully applicable to all services rendered by the Pharmacy. The Pharmacy must provide the County with a certificate evidencing that the insurance prior to an agreement being signed.

Indemnification:

The Pharmacy agrees to indemnify, defend, and, hold hannless the County, its agents, officers, employees and independent contractors individually or collectively, from any and all claims, demands, liabilities, loss, costs or expenses for any loss, damage or injury, caused by the negligent acts or omissions of any employee of the Pharmacy.

EVALUATION/ SELECTION OF PROPOSALS.

A Selection Review Committee will evaluate all proposals received and:

1. Prepare an alphabetical listing of those proposers determined to be interested and available.

2. Evaluate the proposals meeting minimum submission criteria based upon qualifications and conduct discussions with those firms deemed to be the most highly qualified to provide the services required. Each of the firms will be required to execute the Truth-In-Negotiation certificate as defined in Florida Statutes 287.055. Selection as best qualified will be hased on the following considerations:

a. Responsiveness of the proposal clearly stating an understanding of the work to be performed for the County.

b. Firm's reputation and competence, including technical education and training, availability of adequate personnel, equipment, and facilities, the extent of repeat business of the firm and, where applicable, the relationship of cost estimates by the firm to actual costs on previous projects.

- c. Current workload.
- d. Financial responsibility.
- e. Ability to observe and advise.
- f. Past record of professional accomplishments. .
- g. Previous experience.
- h. Familiarity with proposed services and understanding of the program to be undertaken.
- i. Qnalifications of personnel assigned to the program.
- j. Experience with programs similar in size and scope to those herein proposed.
- k. Firm's eapability to meet schedules.
- I. Willingness to meet time and hudget requirements.
- m. Geographic location of the firm
- n. Women and minority participation.

3. Review of all proposals received will proceed as follows:

a. The selection committee will review all written documents submitted.

b. The committee's ranking of prospective firms shall be based on the firm's capabilities, ability, adequacy of personnel, past record, recent experience, current workload and location of the firm or individual.

c. The committee may request oral presentations from the vendors when establishing the recommended priority or short list.

4. Negotiations between the selection committee and the priority vendors (the vendors ranked highest on the Board approved short list) that will proceed as follows:

a. Negotiations will be held with the first vendor on the priority list.

b. If no tentative agreement can be reached with the first vendor, then negotiations will commence with the second vendor on the short list.

c. If no tentative agreement can be reached with the second vendor, then negotiations will commence with the third vendor.

d. If no tentative agreement is reached with the third vendor, then the committee shall return to the Board to report such and recommend that a new short list be established from among the other proposals submitted. If for any reason said procedure is not feasible, the committee shall seek direction from the Board as to how to proceed further.

e. Taylor County reserves the right to negotiate contracts with one or more firms for these services.

5. Presentation of the tentative agreements by the selection committee to the Board for approval. The Executive Summary shall inform the Board as to the terms, conditions and costs associated with the contracts.

6. Upon approval of the agreement by the Board, execution of a formal written agreement is required prior to commencement of the work associated with the contract.

Taylor County Jail Pharmacy Services

7. Direct contact one-on-one with the Committee members is not allowed. Selection will be on the basis of professional qualifications and experience.

a. The Selection Review Committee will evaluate and rank all proposals meeting the minimum submission requirements and enter into formal negotiations with said firms. Firms will be notified of dates and times of any interviews.

ATTACHMENT "A"

Taylor County Jail Pharmacy Services

Responses to each of the following topics must be limited to a maximum of one page (12 pt. type). However, should further elarification or examples be necessary, an appendix may be added to the back of the proposal provided it is properly referenced within the one-page description. Unreferenced or poorly organized appendices will not be considered.

1. PROJECT UNDERSTANDING: Describe your understanding of the project scope and requirements necessary for proper completion of the work proposed.

2. PROJECT TEAM: List in detail the members of your project team and the expertise each will bring to the project. Please specify if any of the team members (firms) are certified minority business enterprises. More than one page will be allowed for response to this question.

3. PAST EXPERIENCE: Provide a listing of County Jails or similar facilities that you are providing like services for along with the contact information for each facility listed.

4. CAYLOR COUNTY PHARMACY: List the local Pharmacy that you plan to use for back up emergency service.

5. LOCATION: Describe bow the location of your project team may benefit the County as it specifically relates to the completion of the project.

6. QUALITY/COST CONTROLS: Describe how you would propose to control the quality and eost of the pharmacy services for the Taylor County Jail. In the event of undesirable or unacceptable products or service, what actions would you take to remedy these couditions in a timely and professional manner?

7. CAPACITY: Comment on your firm's ability to meet the demand of the services.

8. QUALIFICATION SUMMARY: Summarize what you consider are the qualifications of your firm and/or team that make you the most qualified firm to provide pharmacy services for the Taylor County Jail.

NON-COLLUSION AFFIDAVIT

(STATE OF FLORIDA, COUNTY OF)
	being first duly sworn, deposes and says that:
(1) He/She/They is/are the	
(Owner, Partner, C	Officer, Representative or Agent)
	, the Bidder that has submitted the attached Bid;

- (2) He/She/They is/are fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid;
- (3) Such Bid is genuine and is not a collusive or sham Bid;
- (4) Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Bidder, firm, or person to submit a collusive or sham Bid in connection with the Work for which the attached Bid has been submitted; or to refrain from Bidding in connection with such Work; or have in any manner, directly or indirectly, sought by agreement or collusion, or communication, or conference with any Bidder, firm, or person to fix any overhead, profit, or cost elements of the Bid or of any other Bidder, or to fix any overhead, profit, or cost elements of the Bid Price of any other Bidder, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed Work;
- (5) The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, contrivance, or unlawful agreement on the part of the BIDDER or any other of its agents, representatives, owners, employees or parties of interest, including this affiant.

Signed, sealed and delivered in the presence of:

	By:
Witness	Signature
Witness	Print Name and Title
STATE OF FLORIDA, (COUNTY OF On this the day of, personally appeared (Name(s) notary) Non-Collusion, and he/she/they acknowledge that he) , hetore me, the undersigned Notary Public of the State of Florida, of individual(s) who appeared before and whose uame(s) is/are subscribed to the within Affidavit of c/she/they executed it.
WITNESS my hand and official seal. NOTARY PUBLIC: SEAL OF OFFICE:	Notary Public, State of Florida
(Name of Notary Public: Print, Stamp or type a	is commissioned)
Personally known to me, or	Did take an oath, or
Personal identification:	Did Not take an oath.
Type of Identification Produced	

)
		. • • • •
	YLOR COUNTY BOARD OF COMMISSIONERS	
	County Commission Agenda Item	
SUBJECT/TITLE:	THE BOARD TO RECEIVE BIDS FOR ROADSIDE RIGHT-OF-W	
OB CON	MOWING, SET FOR THIS DATE AT 6:25 P.M., OR AS SO	ON
	THEREAFTER AS POSSIBLE.	
MEETING DATE RE	EQUESTED: APRIL 6, 2015	
Statement of Issue	CURRENT CONTRACT EXPIRES IN MARCH 2015	
Recommended Act	tion:	
Fiscal Impact:		
Budgeted Expense	3:	
Submitted By:		
Contact:		

SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

History, Facts & Issues:

Options:

Attachments:

SPECIFICATIONS FOR ROADSIDE RIGHT-OF-WAY MOWING

The contractor agrees to perform the following work in Taylor County, Florida for the County;

SCOPE OF WORK: To maintain county road right-of-way hy mowing during the prescribed time period and at the required frequency. Contract term to begin April 1, 2015 and end on March 31, 2018, to mow approximately 1,100 acres at a frequency of 3 to 4 times or as otherwise directed by the Taylor County Director of Public Works. Mowing shall be along both sides of road right-of-ways from the edge of the roadway (pavement) to the currently maintained and cleared mow limit. The exact location of the County Roads to be mowed is filed with and in the County Public Works Department. This contract shall be for a 3 year (36 month) period commencing April 1, 2015, and ending on March 31, 2018. This contract may be reacwed at the end of said (36 month) period for an additional term of (1) year under terms and conditions agreed to by both the County and the Contractor. If the Contractor desires or decides not to renew the contract for the additional (1) year, it shall notify the County by certified mail no later than 60 days prior to the end of the contract term.

The County retains the right to vary the acres to be mowed and to adjust both the frequency of mowing as well as to extend or shorten the mowing period. The mowing schedule is under the direction of the County Public Works Director and payment for acres mowed will be at the end of each mowing eycle based on invoices furnished for work completed and approved. Mowing shall be conducted during daylight hours unless previously approved by the County Public Works Director. Mowing shall be done with accepted safe work practices and there shall be minimum interference with public access to and use of County Roads. The mowing shall be performed to minimize mowing debris on private property and public right-of-way.

This contract shall not be sublet, transferred, assigned or otherwise conveyed by the contractor without prior written approval of the Board of County Commissioners.

The contractor shall furnish all labor, materials, equipment, tools, transportation, and supplies required to complete the work in accordance with the work plan, specifications, procedures and terms of the contract.

REGISTRATIONS AND PERMITS: The contractor shall be required to register all vehicles operated under this contract in accordance with F. S. 320. A notarized affidavit from the Contractor stating that all vehicles they operate are registered in compliance with F. S. 320 will be acceptable as indication of compliance with this requirement. No payments may be made on this contract until the County has such proof ou file. Failure by the Contractor to register all motor vehicles operated under this contract will be cause for disqualification of the Contractor.

It shall be the Contractor's responsibility to secure all permits necessary to conduct the work in accordance with required regulations and to notify all applicable utilities or parties affected by his operations. He shall further be responsible for all fees associated with the performance of this contract.

No work shall be performed under the provisions of this contract on any properties outside the limits of the County right-of-way.

WORK SCHEDULE: In general, all work shall be performed during daylight hours. For special operations, night work may be allowed if so authorized by the written approval of the Director of Public Works. No work shall be done when weather conditions limit good visibility to less than 500 feet.

PRESERVATION OF PROPERTY: The Contractor shall preserve from damage all property associated with, or which is in the vicinity of, or is in any way affected by, the work. This applies to public and private property and/or utilities.

HOUD HARMLESS: To the extent allowed by law, the Contractor shall indemnify, defeud aud save and bold harmless, the Connty, all of its officers, agents or employees from all suits, actions, claims, demands, liabilities of any nature whatsoever arising out of, because of, or due to breach of this agreement by the Contractor, it's sub-consultants, agents, or employees or due to any negligent act or occurrence of omission or commission of the Contractor, its subcontractors, agents, or employees. Neither Contractor uor any of its subcontraetors will be liable under this section for damages arising out of injury or damage to persons or property caused or resulting from the sole negligence of the County or any or its officers, agents or employees.

GENERAL LIABILITY INSURANCE: The contractor shall carry and keep in force during the period of this contract a general liability insurance policy or policies with a company or companies authorized to do business in Florida, affording public liability insurance of one million dollars (\$1,000,000.00), for the services and work to be rendered in accordance with this contract.

Certificates of such insurance shall be filed with the County <u>prior to beginning work under this contract</u> and shall be subject to approval for adequacy of protection.

WORKER'S COMPENSATION INSURANCE: The Contractor shall provide Worker's Compensation Insurance in amounts sufficient to secure the benefits of the Florida Worker's Compensation Law for all of his employees. The Contractor shall insure that the employees of a subcontractor are covered by similar insurance.

DESCRIPTION: The work in this section consists of the routine mowing of grassed or vegetated roadside areas with conventional high production style mowing equipment. Vegetation shall consist of all grass, part grass and part succulent weed growth or all succulent weed growth within the area to be mowed.

MOWING AREAS: A map of areas to be mowed may be reviewed at the County Public Works Department. Roads are subject to be added or deleted at the discretion of the Director of Public Works.

Roadside mowing encompasses the routinely mowed areas of shoulders, front and back slopes of ditches of less than 3:1 slope, roadside ditch bottoms, median islands aud similar areas conductive to the use of high production equipment.

Mowing shall conform to previously established mowing limits.

The County may require mowing of additional areas, in which case it shall allow payment for the additional areas.

QUANTITY AND FREQUENCY OF MOWING: The mowing acres specified in this contract, approximately one thousand one hundred (1100) acres, represents the mowing to be accomplished. The area and limits of mowing have been previously established and are distinguished in the field. Areas have been inventoried and ealeulated as to quantity. It shall be the responsibility of the contractor to verify the amount of mowing to be accomplished under this contract. Any discrepancies or disagreements concerning quantities shall be mutually resolved prior to beginning work in any area in question.

EQUIPMENT: All equipment shall be equipped with safety devices properly maintained at all times the equipment is in use. Safety devices to prevent flying debris shall be installed and maintained.

If the Director of Public Works determines that equipment is deficient in safety devices, the Contractor shall be notified immediately. The Contractor shall remove the equipment from service immediately and until the deficiency is corrected to the satisfaction of the Director.

Inspection and approval of the Contractor's equipment by the Director of Public Works shall not relieve the Contractor of responsibility or liability for injury to persons or damage to property caused by the operation of the equipment.

Equipment which damages curbs, pavement or turf in any way shall not be allowed.

The Contractor is required to use amber flashing lights on equipment. These lights shall be used only as required in the course of the work and not be used when traveling to and from the job site.

All of the mowing equipment regularly employed on the work shall be painted a color of high visibility.

The equipment used by the Contractor must be in good repair and shall be maintained so as to produce a clean, sharp cut and nniform distribution of the cuttings at all times. The mowers shall be constructed such that the height of cut can be adjusted to a minimum of six (6) inches.

The Contractor shall furnish equipment of a type and quantity to perform the work satisfactorily with the time specified herein. If in the opinion of the Director of Public Works, the Contractor has insufficient equipment on the job to satisfactorily complete the work within the required time, the Contractor shall provide additional equipment as directed by the Director.

METHOD OF OPERATION: The Contractor shall not begin any cutting cycle until authorized by the Director of Public Works to do so.

On the initial cutting cycle, mowing shall commence at either or both extremities of the project and proceed continuously toward the opposite end. Subsequent cycles shall follow the pattern adopted for the first cycle unless the Director of Public Works specifically authorizes the Contractor to change the pattern.

At the conclusion of each working day, all required mowing shall be completed within the longitudinal limits worked, except that no more than one (1) mile may be partially mowed.

Each cutting cycle is to be completed in its entirety prior to beginning another cycle.

When work by County forces, by other contractors, or weather conditions of a temporary nature, prevent the Contractor from cutting any areas, and such conditions are eliminated during the period designated for that mowing cycle, the Director of Public Works may require the contractor to cut these areas as part of the cycle without penalty for exceeding the time allowed. Grassed areas that are normally mowed which are saturated with standing water to the point wherein damage to the turf will occur, shall not be mowed when such conditions exist. These areas shall be mowed at subsequent cycles when required by the Director of Public Works. No deduction will he made from the pay quantities for any one area unless it exceeds one (1) acre in extent.

The Contractor will be responsible for the pickup, removal and disposal from the right-of-way of any obstacle such as wood, tires, cans, etc., that cannot be traversed by mowing equipment. It shall also be his responsibility to remove all litter from said right-of-way for a total litter control. Any litter that is mowed over and scattered shall be picked up immediately upon notification of Contractor.

The Contractor shall exercise the necessary care to preclude any source of litter by his operation.

The contractor will be responsible for the proper disposal of all road side debris and trash to a Taylor County roll-off site and <u>will not</u> be charged for disposing of debris or trash taken from Taylor County right-of-way.

During periods of mowing operations, the Contractor shall consult with the Director of Public Works for inspection and tentative approval of work quality being accomplished. In the event of unsatisfactory work, the Contractor shall re-mow without additional compensation those areas so that the total cutting cycle may be completed in a satisfactory manner within the specified time.

LIMITATIONS OF OPERATION: When mowing within ten (10) feet of the travel way, the equipment shall be operated in the direction of the traffic. This provision does not apply when the specific work site is protected by flagmen and warning signs in accordance with the Manual on Uniform Traffic Control Devices.

When necessary for mowing machines to cross bridges with full width shoulders on the right the crossing should be made on the shoulder. All bridges should be crossed with extreme care and operations planned to reduce such crossings to a minimum.

When necessary for mowing machines to cross the travel way, a location shall be selected that provides a safe and unobstructed sight distance. The operator shall stop before crossing the travel way and permit closely approaching vehicles to pass before crossing. Operations should be planned to minimize crossings.

Any equipment left on the right-of-way overnight shall be parked as close to the outside right-of-way line as possible. High visibility markers, such as traffic cones with reflective tape shall be placed adjacent to any equipment left on County right-of-way.

QUALITY: All grass and vegetation shall be cut to a height of six (6) inches with a maximum tolerance of 1/2 inch plus or minus unless otherwise directed by the Director of Public Works.

Mowing areas of different widths shall be connected with smooth flowing enror transitions. All cuttings shall he performed in such a manner as to result in a stand of mowed grass or vegetation cut uniformly at a nominal six (6) inch height and with no streaks or scalping. No accumulation or piling of cuttings will be allowed as a result of cleaning of the equipment.

In the event the Contractor damages the turf, enrbs or pavement, he will be responsible for the repair and/or replacement thereof. This also includes sign structures, mail boxes, appurtenances, etc.

Where landscaping has been established or natural landscaping has been preserved, mowing shall conform to the established mowing contours.

The Contractor shall mow up to the limits maintained by the County around existing apprrtenances located within the roadway right-of-way as directed by the Director of Public Works. Appurtenances shall include but are not limited to sign post and bases, delineator posts, fences, guardrails or barrier walls, end-walls, pipes, drainage structures, poles, guys, landscape areas, etc.

The Contractor is not required to remove grass or other vegetation entrings from the right-of-way, nor is he required to rake or pick up the cuttings.

WEED EATING: The Contractor will be required to weed eat around all appurtenances located within the right-of-way. Appurtenances shall include hut are not limited to sign posts and bases, delineator posts, mail box posts, fences, guardrails or barrier walls, end-walls, pipes, drainage structures, poles, guys, landscape areas, etc. Weed eating shall be performed as to create a uniform appearance with the adjacent mowed areas.

HERBICIDE TREATMENT: The Contractor may chose to treat problem areas that can not be mowed or are difficult to cut with a weed trimmer such as around certain culvert pipes or guard rails with a herbicide. Treatment of problem areas shall not cause an unsightly appearance and will be limited the

most difficult areas to reach. The Contractor will coordinate the use of herbicides with the Director of Public Works prior to its use.

PAYMENT: The quantities to be paid for shall he the number of acres of roadside mowed in accordance with these special provisions. The quantity of the mowing areas has been predetermined by the County. These quantities shall be the pay quantities for each mowing cycle completed and accepted, provided that deduction shall be made for any areas omitted under these special provisions. Payment shall be full compensation for furnishing all equipment, materials, labor, supervision and incidentals necessary to complete all mowing operations specified.

CONTRACT FOR TAYLOR COUNTY ROADSIDE RIGHT-OF-WAY MOWING

This contract made the _____ day of ______, 2015, between TAYLOR COUNTY, hereinatter called the County, and _______, hereinatter called the Contractor.

WITNESSETII, that the County and Contractor for the consideration stated herein agrees as follows:

SCOPE OF WORK: The Contractor shall perform everything required to be performed and shall provide and furnish all the lahor, necessary tools, herbicide treatment, expendable equipment and all utility and transportation services required to perform and complete in a workmanlike manner, all the work required in connection with maintaining Connty roadside right-of-way by litter removal, weed eating, and mowing approximately 1,100 acres at a frequency of 3 to 4 times per year or as directed by the Director of Public Works. Mowing shall be along both road shoulders from the edge of the roadway to the currently maintained and eleared mow limit.

CONTRACT PRICE: The County shall pay to the Contractor for the performance of this contract, subject to any additions or deductions provided therein, in current funds, the sum of $\underline{\$}$ per acre, satisfactorily mowed. Payment for acres mowed is subject to acceptance and approval by the County Public Works Director and will be at the end of each mowing cycle based on invoices furnished by the Contractor.

CONTRACT TERM: This contract shall be for 3 years (36 months) period commencing April 1, 2015 and ending March 31, 2018. This contract may be renewed at the end of said 36 months period for an additional term of (1) year under terms and conditions agreed to by both the County and the Contractor. If the Contractor desires or decides not to renew the contract for the additional (1) year, they shall notify the other party by certified mail no later than 60 days prior to the end of the contract term. The County retains the right to vary the aeres to be mowed and to adjust both the frequency of mowing as well as to extend or shorten the mowing period.

ASSIGNMENTS: This contract shall not be sublet, transferred, assigned or otherwise conveyed by the Contractor without prior written approval of the County.

If the Connty determines that the performance of the Contractor is not satisfactory, the County shall have the option of (a) immediately terminating the contract, or (b) notifying the Contractor of the deficiency with a requirement that the deficiency be corrected within a specified time. Failure to correct such deficiencies in the specified time will result in the Contractor being declared in default and the contract may be terminated.

If the contract is terminated for cause before performance is completed, the Contractor shall be paid for the work units satisfactorily accomplished and accepted, at the contract unit price.

DEFAULT OF CONTRACT: If the Contractor fails to hegin the work under the contract within the time heretofore specified, or fails to perform the work with sufficient workmeu and equipment or with sufficient materials to assure the prompt completion of the contract, or performs the work unsuitably or neglects or refuses to remove materials to perform a new or discontinues the prosecution of the work, or fails to resume work which has been discontinued within a reasonable time after notice to do so, or hecomes insolvent or is declared bankrupt, or files for reorganization under the hankruptey code, or commits any act of bankruptcy or insolvency, either voluntarily for a period of ten (10) calendar days, or makes an assignment for the benefit of creditors, or fails to comply with contract requirements, minimum wage payments or EEO requirements, or for any reasonable cause becomes nosalisfactory in the opinion

of the County, the County will give notice in writing to the Contractor or his surety of such delay, neglect, or default.

If the Contractor, within a period of teu (10) calcudar days after the notice described above, shall not proceed to correct the conditions of which complaint is made, the County shall, have full power or authority, without violating the contract, to take the prosecution of the work out of the hands of the Contractor and to declare the contract in default.

PRESERVATION OF PROPERTY: The Contractor shall preserve from damage, all property associated with, or which is in the vicinity of, or is in any way affected by the work. This applies to public and private property and/or utilities. Any damage occurring to such properties shall be immediately repaired at the expense of the Contractor.

HOLD HARMLESS AND INSURANCE: To the extent allowed by law, the Contractor shall indemnify, defend aud save and hold harmless, the County, all of its officers, agents or employees from all suits, actions, claims, demands, liabilities of any nature whatsoever arising out of, because of, or due to breach of this agreement by the Contractor, its sub-consultants, agents or employees or due to any negligent act or occurrence of omission or commission of the of the Contractor, its subcontractors, agents, or employees. Neither Contractor nor any of its subcontractors will be liable under this section for damages arising ont of injury or damage to persons or property directly caused or resulting from the sole negligence of the County or any of its officers, agents or employees.

GENERAL LIABILITY INSURANCE: The Contractor shall earry and keep in force during the period of this contract a general liability insurance policy or policies with a company or companies authorized to do business in Florida, affording public liability insurance of one million dollars (\$1,000,000.00), for services and work to be rendered in accordance with this contract.

The Contractor shall carry Worker's Compensation Insurance in amounts sufficient to secure the benefits of the Florida Worker's Compensation Law with a company in Florida on all employees working on County property for services and work to be rendered in accordance with this contract.

Certificates of such insurance shall be filed with the County **prior to beginning work under this contract** and shall be subject to approval for adequacy of protection.

PERMITS, RULES & REGULATIONS: It shall be the Contractors responsibility to seeure all permits necessary to conduct the work in accordance with required regulations and to notify all applicable utilities for parties affected by his operations. He shall further be responsible for all fees associated with the performance of this contract. The Contractor agrees to abide by all applicable State and Federal laws, rules and regulations including, but not limited to the Florida Department of Environmental Regulation, Florida Department of Natural Resources, Environmental Protection Agency.

ACCESS TO RECORDS: The Contractor agrees to provide access to those records, books and documents which pertain to this project during the project period and for a three (3) year period thereafter.

VENUE: Taylor County, Florida, shall be the proper venue for any litigation involving this contact.

COMPONENT PARTS OF TILLS CONTRACT: This contract consists of the following eomponent parts, all of which are as fully a part of this contract as if herein set out verbatim or, if not attached, as if hereto attached.

- (a) The Advertisement for Bids
- (b) Instructions to Bidders
- (c) The Contractor's Proposal
- (d) This Instrument

In the event that any provision in any of the above component parts of this contract conflicts with any provisions in the component part first enumerated above shall govern over any other component part which follows it numerically, except as may be otherwise specifically stated.

AUTHORIZED PERSONNEL: The Contractor is to contact the following for any correspondence or questions regarding this project: Andy McLeod, County Public Works Director, 587 East US 27, Perry, Florida 32347; telephone number (850) 838-3528.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed this _____day of ______, 20___.

BOARD OF COUNTY COMMISSIONERS TAYLOR COUNTY, FLORIDA

BY: __

PATRICIA PATTERSON

BY:_____CONTRACTOR

ATTESTED: ANNIE MAE MURPHY, CLERK

WITNESS: FOR THE CONTRACTOR

WITNESS:

FOR THE CONTRACTOR

MALCOLM PAGE District 1	JIM MOODY District 2	JODY DEVANE District 3	PAM FEAGLE District 4	PATRICIA PATTERSON District 5
	TA	YLOR CO	UNTY	· · ···· ··· ··· · · ···· ····
	ARD OF C	OUNTY CO	OMMISSI	ONERS
ANNIE MAE MURPHY. P O. Box 620		N HINKEL, County Administra 201 E. Green Street	ilor CONRAD C. B	IISHOP, JR. County Attorney P.O. Box 167
Perry, FL 32348		Perry, FL 32347		Perry, FL 32348

(850) 838-3506 Phone (850) 838-3549 Fax

(850) 838-3500, Ext. 6 Phone (850) 838-3501 Fax

(850) 584-6113 Phone (850) 584-2433 Fax

NOTICE OF REQUEST FOR BIDS

The Taylor County Board of County Commissioners is soliciting sealed bids for **ROADSIDE**

RIGHT-OF-WAY MOWING.

Qualified firms or individuals desiring to provide the required services must submit their bid package in an envelope or similar package marked "Sealed bids for "ROADSIDE RIGHT-OF-WAY MOWING" to the Clerk of Court, 1st Floor Courthouse, 108 North Jefferson Street, Suite 102, or P.O. Box 620, Perry, Florida 32348, to arrive no later than 4:00P.M., local time, on April 2, 2015. All bids MUST have the respondent's name and mailing address clearly shown on the outside of the envelope or package when submitted. Bids will be opened and bidders/respondents announced at 6:25 pm local time, or as soon thereafter as practical, on April 6, 2015 in the Taylor County Administrative Complex, Old Post Office, 201 East Green Street, Perry, Florida 32347.

Bid documents **MUST** be obtained from the Clerk of Court, 1st. Floor Courthouse, 108 North Jefferson St., Suite 102, or P.O. Box 620, Perry, Florida 32348, (850) 838-3506.

The County reserves the right, in its sole and absolute discretion, to reject any or all bids, to cancel or withdraw this bid at any time and waive any irregularities in the bid process. The County reserves the right to award any contract(s) to the bidder/respondent which it deems to offer the best overall service, therefore, the County is not bound to award any contract(s) based on the lowest quoted price. The County, in its sole and absolute discretion, also reserves the right to waive minor defects in the process and to accept the bid deemed to be in the County's best interest. The County, in it' sole and absolute discretion, also reserves the right to assign a local business preference in an amount of five (5) percent of the bid price, pursuant to Taylor County ordinance No. 2003-12. No faxed proposals/bids/SOQs will be accepted.

For additional information contact:

Andy McLeod, Director of Public Works 587 Hwy 27 East Perry, Florida 32347 (850) 838-3528

BY ORDER OF THE BOARD OF COUNTY COMMISSIONERS, Taylor County, Florida.

MALCOLM PAGE District 1 JIM MOODY District 2 JODY DEVANE District 3 PAM FEAGLE District 4 PATRICIA PATTERSON District 5

TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS

Annie Mae Murphy, Clerk P.O. Box 620, Perry, FL 32348 (850) 838-3506 Phone (850) 638-3549 Fax Dustin Hinkel, County Administrator 201 E, Green Street, Perry, FL 32347 (850) 838-3500, extension 6 Phone (850) 838-3501 Fax Conrad C. Bishop, Jr. County Attorney P.O. Box 167, Perry, FL 32348 (850) 584-6113 Phone (850) 584-2433 Fax

GENERAL BID INFORMATION

- Bid information <u>MUST</u> be obtained from the Clerk of Court, 1st. Floor Courthouse, 108 North Jefferson St., Suite 102, or P.O. Box 620, Perry, Florida 32348.
- Bids must be submitted in person to the Clerk of Court, 1st Floor Courthouse, 108 North Jefferson St., Suite 102, or by mail to P.O. Box 620, Perry, Florida 32348 to arrive no later than <u>4:00P.M., local time,</u> <u>April 2, 2015</u>.
- 3. Bids must be in a sealed envelope plainly marked on the outside: "Sealed Bids for ROADSIDE RIGHT-OF-WAY MOWING".
- 4. All bids <u>MUST</u> have the respondent's name and mailing address clearly shown on the outside of the envelope or package when submitted.
- 5. Bids that are not delivered to the physical address of the Clerk of Court prior to the specified time will not be considered and **will be returned to the bidder/respondent unopened**.
- 6. Once opened no bid may be withdrawn prior to the Board of County Commissioners action without written consent of the Clerk of Court.
- 7. Bidders/Respondents must complete and furnish with their bid, the Florida Public Entity Crimes Statement as required by F.S. 287.133 (3) (a).
- Bids shall be received and bidders/respondents announced on <u>April 6, 2015</u> at <u>6:25P.M.</u>, or as soon thereafter as practical, in the Taylor County Administrative Complex, Old Post Office, 201 East Green Street, Perry, Florida 32347.
- 9. The Taylor County Board of County Commissioners reserves the right, in its sole and absolute discretion, to reject any or all bids, to cancel or withdraw this bid at

General Proposal/Bid/SOQ Information (Continued)

any time and waive any irregularities in the bid process. The County reserves the right to award any contract(s) to the bidder/respondent which it deems to offer the best overall service, therefore, the County is not bound to award any contract(s) based on the lowest quoted price. The County, in its sole and absolute discretion, also reserves the right to waive minor defects in the process and to accept the bid deemed to be in the County's best interest.

- 10. It is the responsibility of the bidders/respondents to fully understand and follow all contract expectations.
- 11. All bids submitted, requiring General Liability and Workmen's Compensation Insurance, per the bid specifications, must include a Certificate of Insurance showing \$1,000,000.00 liability insurance, listing Taylor County as additional insured, or a sworn statement from an insurance agent, verifying that if the prospective bidder/respondent is awarded the bid, a Certificate of Insurance will be issued to the successful bidder/respondent within thirty (30) days of the acceptance of the bid, in the amount stated. Also include the Declaration Page from the insurance policy, showing Workmen's Compensation Insurance on all employees working on the project. Any bidder/respondent, who does not furnish the required insurance documents within thirty (30) days after the bid award, is hereby advised that the bid will be given to the lowest bidder/respondent who Workers' Compensation exemptions will be meets all bid specifications. accepted upon providing a current certificate, Articles of Incorporation, and a signed Taylor County Workers' Compensation Hold Harmless Agreement. Any responder who does not furnish the required insurance documents will not be considered.
- 12. The Taylor County Board of County Commissioners <u>Does Not Accept Faxed</u> <u>Bids.</u>
- Bidders/Respondents who elect to send sealed bids Overnight Express or Federal Express, must send them to the physical address of: Clerk of Court, 1st Floor Courthouse, 108 North Jefferson St., Suite 102, Perry, Florida 32347.
- 14. For additional information, contact:

<u>Andy McLeod</u> <u>Director of Public Works</u> <u>587 Hwy 27 East</u> Perry, Florida <u>32347</u>

(850) 838-3528

BID CHECKLIST

Check Items Included With Bid:

- ____1. Required bid information referenced above.
 - Certificate of Liability Insurance or Agent Statement as outlined in the General Considerations (<u>MUST BE INCLUDED</u>).

3. Declaration Page from Workmen's Compensation Insurance or Exemption Certificate issued by the State and Workers' Compensation Hold Harmless Agreement (**MUST BE INCLUDED**).

4. Public Entity Crimes Affidavit, signed and notarized, as required by Chapter 287.133(3)(a) (AFFIDAVIT ENCLOSED).

If a Performance Bond is required, the successful bidder must provide same prior to the County accepting a contract for services.

Checklist must be included with the bid.

SWORN STATEMENT UNDER SECTION 287.133(3)(a), FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1.	This	This sworn statement is submitted with Bid, Proposal or Contract No.								
	for_									
2.	This	sworn statemer	nt is sub	mitted by	(Name c	(Name of entity submitting sworn statement)				
	Whose	e business addre	ess is							
								and		
	(if is	applicable)	its	Federal	Employer	Identification	Number	(FEIN)		
	(If the	e entity has no I	EIN, in	clude the So	eial Security N	umber of the indivi	dual signing (this swo rn		
	staten	nent:								
3.	My (entit	name is				and	i my relations	ship to the		
	nam	ed above is						<u> </u>		

- 4. I understand that a "public entity erime" as defined in Paragraph 287.133(1)(g). Florida Statutes, means a violation of any state or tederal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, hribery, collusion, racketeering, conspiracy, or material misrepresentation.
- 5. I understand that "convicted" or "conviction" as defined in Paragraph 287-133(1)(b). <u>Florida</u> <u>Statutes</u>, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court or record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
- 6. 1 understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
 - A. A predecessor or successor of a person convicted of a public entity crime: or
 - B. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has heen convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

7. I understand that a "person" as defined in Paragraph 287.133(1)(g)(e), <u>Florida Statutes</u>, means any natural person or entity organized under the laws of any state or the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provisions of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

8. Based on information and belief, the statement, which I have marked below, is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies)

Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members or agents who are active in management of the entity, nor affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

I he entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, share holders, employees, members, or agents who are active in management of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989 <u>AND</u> (Please indicate which additional statement applies.)

There has been a proceeding concerning the conviction before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer did not place the person or affiliate on the convicted vendor list. (Please attach a copy of the final order).

The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing office of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in the public interest to remove the person or affiliate from the convicted vendor list. (Please attach a copy of the final order.)

The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by or pending with the Department of General Services.)

(Signature)

(Date)

STATE OF _____

COUNTY OF

PERSONALLY APPEARED BEFORE ME, the undersigned authority,

(Name of individual signing)

who, after first being sworn by me. affixed his/her signature in the space provided above on this ______ day

of_____.

My commission expires:

NOTARY PUBLIC

BID FORM

PROJECT IDENTIFICATION:

THIS BID IS SUBMITTED TO:

Clerk of Courts 1st Floor Courthouse or P.O. Box 620 Perry, Florida 32348

- 1. The nudersigned BIDDER proposes and agrees, if this Bid is accepted, to enter into an agreement with OWNER in the form included in the Contract Documents to perform and furnish all Work as specified or indicated in the Contract Documents for the Bid Price and within the Bid Times indicated in this Bid and in accordance with the other terms and conditions of the Contract Documents.
- 2. BIDDER accepts all of the terms and conditions of the Advertisement or Invitation to Bid and Instructions to Bidders. This Bid will remain subject to acceptance for thirty-five days after the day of Bid opening. BIDDER will sign and deliver the required number of counterparts of the Agreement and other documents required by the Bidding Requirements within fifteen days after the date of OWNER's Notice of Award.
- 3. In submitting this Bid, BIDDER represents, as more fully set forth in the Agreement that:
- (a) BIDDER has visited the site and become familiar with and is satisfied as to the general, local and site conditions that may affect cost, progress, performance and furnishing of the Work.

(b) BIDDER is familiar with and is satisfied as to all federal, state, and local Laws and Regulations that may affect cost, progress, performance and furnishing of the Work.

(c) BIDDER has given OWNER written notice of all conflicts, errors, ambiguities or discrepancies that BIDDER has discovered in the Contract Documents and the written resolution thereof by OWNER is acceptable to BIDDER, and the Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performing and furnishing the Work for which the Bid is submitted.

(d) This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; BIDDER has not directly or indirectly induced or solicited any other Bidder to submit a false or sbam Bid; BIDDER has not solicited any person, firm, or corporation to refrain from bidding; and BIDDER has not sought by collusion to obtain for itself any advantage over any other Bidder or over OWNER.

4.	BIDDER will complete the Work in accordance with the Contract Documents for the
	following price(s):

a)	BID PRICE PER	ACRE FOR	ALL INCLUSIVE WORK:	
----	---------------	----------	---------------------	--

- 5. The following documents are attached to and made a condition of this Bid:
 - (a) Required Bidder's Qualification Statement with supporting data.
- 6. Communications concerning this Bid shall be addressed to:

(850) 838-3529, if by telephone

Or

587 E. US 27 Perry, Florida 32347, if by mail.

7. Terms used in this Bid which are defined in the Standard General Conditions or Instructions will have the meanings indicated in the Standard General Conditions or Instructions.

SUBMITTED on	, 2015	
If BIDDER is:		
An Individual		
Ву	(Individual's Name)	(SEAL)
	(Individual's Name)	
doing business as		
A Partnership		
Ву		(SEAL)
	(Firm Name)	

	(General partner)	
Business address:		
Phone No.:	······	
erporation		
Ву	(Corporation Name)	(SEA
·	(Corporation Name)	_
	(State of Incorporation)	
Ву		(SE.
	(Name of person authorized to sign)	
(Corporate Seal)	(Tille)	
Attest		
	(Secretary)	
Business address:		
Phone No.:		

Date of Qualification to do business is:

	<u>v</u>
TA	LOR COUNTY BOARD OF COMMISSIONERS
	County Commission Agenda Item
SUBJECT/TITLE:	THE BOARD TO HOLD A PUBLIC HEARING AT 6:30 P.M., OR AS
	SOON THEREAFTER AS POSSIBLE, ON THE PASSAGE OF
ET OF COURT	A PROPOSED ORDINANCE FOR LOCAL IMPLEMENTATION
	OF BOTH YEAR-ROUND WATER CONSERVATION
	MEASURES AND TEMPORARY WATER SHORTAGE
	RESTRICTIONS.
APITAL OF	
MEETING DATE RE	EQUESTED: APRIL 6, 2015
Statement of Issue Recommended Act	
Fiscal Impact:	
Budgeted Expense:	
Submitted By:	
Contact:	
5	SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS
History, Facts & Iss	sues:

Options:

Attachments:

The Bishop Law Firm, P.A.

Attorneys at Law

CONRAD C. BISHOP, JR. CONRAD C. "SONNY" BISHOP, III

POST OFFICE BOX 167 411 N. WASHINGTON STREET PERRY, FLORIDA 32348

March 5, 2015

IN MEMORIAL OF KATHLEEN MCCARTHY BISHOP 1966-2013 (850) 584-6113 FAX (850) 564-2433

VIA E-MAIL AND REGULAR MAIL

Hon. Annie Mae Murphy Clerk of Court Post Office Box 620 Perry, Florida 32348

Mr. Dustin Hinkel County Administrator County Offices 201 E. Green Street Perry, Florida 32347

Re: Water Conservation Ordinance and Notice

Dear Annie Mae and Dustin:

Enclosed please find:

- 1. The Ordinance on water conservation
- 2. A Notice to go in the newspaper

If you have any additions, deletions or corrections, please let me know.

Thank you and I hope you are doing fine.

Respectfully,

Conrad C. Bishop, Jr.

CCB/kp

enclosures

YEAR-ROUND WATER CONSERVATION MEASURES AND WATER SHORTAGE ORDINANCE

ORDINANCE NO.

AN ORDINANCE OF TAYLOR COUNTY, FLORIDA; PROVIDING FOR LOCAL IMPLEMENTATION OF BOTH YEAR-ROUND WATER CONSERVATION MEASURES AND TEMPORARY WATER SHORTAGE **RESTRICTIONS:** PROVIDING FOR RECOGNITION OF RELATED RULES OF THE SUWANNEE RIVER WATER MANAGEMENT DISTRICT ON A COUNTYWIDE BASIS; PROVIDING DEFINITIONS; PROVIDING FOR ENFORCEMENT AND PENALTIES; PROVIDING FOR CODIFICATION; REPEALING ANY PROVISIONS; PROVIDING FOR INCONSISTENT SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the jurisdiction of Taylor County includes lands located in the Suwannee River Water Management District, and,

WHEREAS, veat-round water conservation measures are an integral component of long-term efforts to preserve and protect water supplies and water resources; and

WHEREAS, a water shortage or water shortage emergency may be declared from time to time by the Suwannee River Water Management District affecting Taylor County; and

WHEREAS, during such water shortage condition the amount of surface and groundwater supplies may become insufficient to meet current or anticipated demands; and

WHEREAS, upon the existence of such conditions it becomes unperative to the public well being that certain uses of water be restricted or curtailed and that available water resources be allocated; and

WHEREAS, the Suwannee River Water Management District has primary responsibility under Chapter 373, Florida Statutes, for regulating water use and allocating available water supplies during periods of water shortage; and

WHEREAS, the Suwannee River Water Management District is allowed, under Chapter 373, Horida Statutes, to enter into interagency agreements to promote consistent regulation of projects spanning their boundaries; and

WHEREAS, the Suwannee River Water Management District and Taylor County have mutually determined that it would be advantageous, under most hydrologic conditions, for the population of Taylor County to be subject to one consistent set of temporary water shortage or water shortage emergency testrictions on a countywide basis; and

WHEREAS, the majority of the public water supplies and domestic wells that serve this population are currently located within the Suwannee River Water Management, indicating that the most logical set of related Rules to follow would be those of the Suwannee River Water Management District; and

WHEREAS, the Suwattnee River Water Management Distinct has adopted a "Water Shortage Plan", codified as Chapter 40B 21, Florida Administrative Code, for the purpose of allocating and conserving the water resource during periods of water shortage and maintaining a uniform approach towards water use restrictions; and

WHEREAS, Section 373.609, Florida Statutes, provides that it shall be the duty of county and municipal government officials to assist a Water Management District in the enforcement of Chapter 373. Florida Statutes, and any rules adopted thereunder, upon request by the Water Management District; and

WHEREAS, the Taylor County Board of County Commissioners hereby finds that adoption of this ordinance is appropriate, and in the public interest of cluzens of the County; now therefore:

THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF TAYLOR COUNTY, FLORIDA: This Ordinance shall be titled Conservation and Water Shortage Regulations and the following are created:

Section 1 INTENT AND PURPOSE

It is the intent and purpose of this Ordinance to protect the water resources of Taylor County from inefficient use and overutilization during periods of water shortage by assisting the Suwannee River Water Management District in the implementation of its Year-Round Water Conservation Measures and Water Shortage Plan.

Section 2 DEFINITIONS

For the purpose of this Ordinance the following terms, phrases, words and their derivatives shall have the meaning given herein. When not inconsistent with the context, words used in the present tense include the future, words in the plural include the singular, and words in the singular include the plural. The word "shall" is always mandatory and not merely directory.

(a) "District" is the Suwannee River Water Management District.

(b) "Person" is any person, firm, partnership, association, corporation, company, or organization of any kind.

(c) **"Water resource"** means any and all water on or beneath the surface of the ground, including natural or artificial water courses, lakes, ponds, or diffused surface water, and water percolating, standing, or flowing beneath the surface of the ground. Water resource, for purposes of this ordinance, does not mean sultwater.

(d) **"Water shortage condition"** is when sufficient water is not available to meet present or anticipated needs of persons using the water resource, or when conditions are such as to require temporary reduction in total water usage within a particular area to protect the water resource from senous harm. A water shortage usually occurs due to drought.

(e) **"Water shortage emergency"** means that situation when the powers which can be exercised under subsection 40B-21 621, Florida Administrative Code, are not sufficient to protect the public health, safety, or welfare, or the health of animals, fish or aquatic life, or a public water supply, or commercial, industrial, agricultural, recreational or other reasonable uses.

Section 3 APPLICATION OF ORDINANCE

The provisions of this Ordinance shall apply to all persons using the water resonace for lawn irrigation, landscape irrigation, and related outdoor uses such as car washing within the geographical areas determined by the District, whether from public or privately owned water utility systems, private wells, or private connections with surface water bodies. This Ordinance shall not apply to persons using saltwater

Section 4 AMENDMENTS TO YEAR-ROUND WATER CONSERVATION MEASURES WATER SHORTAGE PLAN

All portions of Chapter 40B-21, Florida Administrative Code, WATER SHORLAGE PLAN, dealing with lawn irrigation, landscape imgation, and related outdoor water use, as each may be amended from time to time, are incorporated herein by reference as a part of the Taylor County Code of Ordinances.

Section 5 APPLICABILITY OF YEAR-ROUND WATER CONSERVATION MEASURES

In the absence of a declaration of a water shortage or water shortage emergency within all or any part of Taylor County by the Governing Board or the Executive Director of the District, all lawn irrigation, landscape irrigation and related outdoor water conservation measures adopted by the District applicable to Taylor County, or any portion thereof, shall be subject to enforcement action pursuant to this Ordinance. Any violation of the provisions of Chapter 403-21, Florida Administrative Code, or any order issued pursuant thereto, shall be a violation of this Ordinance.

Section 6 DECLARATION OF WATER SHORTAGE; WATER SHORTAGE EMERGENCY

Upon declaration of a water shortage or water shortage emergency within all or any part of Taylor County by the Governing Board or the Executive Director of the District, all lawn irrigation, landscape irrigation and related outdoor water shortage restrictions adopted by the District applicable to Taylor County, or any portion thereof, shall be subject to enforcement action pursuant to this Ordinance. Any violation of the provisions of Chapter 40B-21, Florida Administrative 10 Code, or any order issued pursuant thereto, shall be a violation of this Ordinance.

Section 7 ENFORCEMENT

In addressing residential violations, county staff shall provide an educational approach that emphasizes environmental awareness in order to achieve compliance prior to initiating enforcement action with the use of the provisions of Chapter 2, Arucle V, Division 1 (Sec. 2 126 Civil infractions), Taylor County Code. The provisions of this chapter may be enforced using the code enforcement board process of Chapter 162, Florida Statutes, Part 1, or the civil citation process of Chapter 162, Florida Statutes, Part 1, or the civil citation process of Chapter 162, Florida Statutes, Part 11 and Chapter 2, Arucle V, Division 2, Taylor County Code.

Section 8 PENALTIES

Violation of any provision of this Ordinance shall be subject to penalties as adopted by Resolution of the Board of County Commissioners at the time of the declaration of the water shortage or water shortage emergency and as may be amended or affirmed from time to time dependent on the severity of the shortage and it's anticipated duration.

SECTION 9 SEVERABILITY

If any section, sentence, clause or phrase of this Ordinance is held to be invalid or unconstitutional by any Court of competent jurisdiction, then said holding shall in no way affect the validity of the remaining portions of this Ordinance.

SECTION 10 INCLUSION IN THE CODE

It is the intention of the Taylor County Board of County Commissioners that the provisions of this Ordinance shall become and be made a part of the Taylor County Code of Ordinances, and that the Sections of this Ordinance may be renumbered or re-lettered and the word "Ordinance" may be changed to "section," "article," or such other phrase in order to accomplish such intentions.

SECTION 11 EFFECTIVE DATE

This Ordinance shall take effect immediately upon receipt of official acknowledgement from the Office of the Secretary of State of Florida that this Ordinance has been filed in said office.

PASSED and ADOPTED in regular session by the Board of Courts Commissioners of Taylor County, Florida, on this day of _____, 2015.

BOARD OF COUNTY COMMISSIONERS TAYLOR COUNTY, FLORIDA

Chairperson

ATTEST

ANNIE MAE MURPHY, Clerk of Court

NOTICE (PURSUANT TO FLORIDA STATUTE 125.66)

Notice is hereby given that the Board of County Commissioners of Taylor County, Florida will hold a public hearing on the passage of the proposed Ordinance for local implementation of both year-round water conservation measures and temporary water shortage restrictions, the public hearing shall be held at the Board of County Commission Meeting Room, Taylor County Courthouse Annex, Old Post Office Building in Perry, Florida, at the regular board meeting on ______, 2015, at

The title of the proposed ordinance is.

AN ORDINANCE OF TAYLOR COUNTY, FLORIDA: PROVIDING FOR LOCAL IMPLEMENTATION OF BOTH YEAR-ROUND WATER CONSERVATION MEASURES AND TEMPORARY WATER SHORTAGE **RESTRICTIONS;** PROVIDING FOR RECOGNITION OF RELATED RULES OF THE SUWANNEE RIVER WATER MANAGEMENT DISTRICT ON A COUNTYWIDE BASIS; PROVIDING DEFINITIONS; PROVIDING FOR ENFORCEMENT AND PENALTIES; PROVIDING FOR CODIFICATION: REPEALING ANY INCONSISTENT FOR PROVISIONS; PROVIDING SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

The proposed ordinance may be inspected by the public at the Clerk of the Circuit Court's Office at the Taylor County Courthouse, Perry, Taylor County, Florida.

All members of the public are welcome to attend. Notice is further bereby given, pursuant to Florida Statute 296.0105, that any person or persons deciding to appeal any matter considered at this public hearing will need a record of the hearing and may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

DATED this _____ day of _____, 2015, by ANNIE MAE MURPHY, Clerk of the Circuit Court and Clerk of the Board of County Commissioners of Taylor County, Florida.

	\bigcirc
TA	LOR COUNTY BOARD OF COMMISSIONERS
	County Commission Agenda Item
SUBJECT/TITLE:	THE BOARD TO HOLD A PUBLIC HEARING, SET FOR THIS DATE AT 6:35 PM, OR AS SOON THEREAFTER AS POSSIBLE, ON THE REQUEST FOR A LETTER OF CONCURRENCE FOR SETBACK WAIVER BY SUNSET PLACE DEVELOPERS, INC., STEINHATCHEE, FL.
MEETING DATE RE	QUESTED: APRIL 6, 2015
Statement of Issue Recommended Act	-
Neconinended Act	
Fiscal Impact:	
Budgeted Expense	:
Submitted By:	
Contact:	
S	SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS
History, Facts & Iss	Sues:
Options:	
Attachments:	

NOTICE

for G

Notice is hereby given, that the Board of County Commissioners of Taylor County, Florida, will hold a Public Hearing, on the request for a Letter of Concurrence for Setback Waiver by Sunset Place Developers, Inc., 115 First Avenue NW, Steinhatchee, FL 32359. The Public Hearing shall be held at the Board of County Commissioners Meeting Room, Taylor County Courthouse Annex, Old Post Office Building in Perry, Florida, at the regular Board meeting on <u>Monday, April 6, 2015, at 6:35 P.M.</u> Notice is given that anyone wishing to review the request for the Letter of Concurrence for Setback Waiver may do so at the office of the County Administrator, 201 E. Green Street, Perry, Florida.

All members of the public are welcome to attend. Notice is further hereby given, pursuant to Florida Statute 286.0105, that any person or persons deciding to appeal any matter considered at this Public Hearing will need a record of the hearing and may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based.

Dated this 11th. day of March, 2015, by Annie Mae Murphy, Clerk of the Circuit Court and Clerk of the Board of County Commissioners of Taylor County, Florida.

LEGAL 1 ISSUE WEDNESDAY, 3/18/15 BILL B.C.C.

114 West Green St Perry, Florida 32348 Office- (850) 584-2849 Email: Idrdeftatå:fampoint net Website: deltalandsurvey spikeb.com/vpikeb.com

Delta Professional Land Services, LLC.

January 29, 201

Mr. Dustin Hinkel Taylor County Administrator 201 East Green St Perry, Florida 32347

Dear Mr. Hinkel

Sunset Place Developers, Inc, owners of the Sunset Place Condo in Steinhatchee Florida is applying for a permit to dredge the area around their docks in the Steinhatchee River. The County owns the Riparian Rights to the west of their existing dock. Since the dredging will be within the 25 foot set back line, they need a "Letter of Concurrence for Setback Waiver". The dredging will be 16 feet from the riparian right lines between the County and theirs.

There will not be any activity on the County's property and nothing they are doing will affect the County rights.

If this needs to be presented at the Commission meeting; please place on the next meeting.

If you have any questions, please feel free to give me a call at the contact information listed below.

Thank you,

LAWRENCE DALE ROWELL Delta Professional Land Services, LLC. 114 West Green Street Perry, Florida 32347 (O) 850-584-2849 Idrdelta@fairpoint.net

LETTER OF CONCURRENCE FOR SETBACK WAIVER

TO:Sunset Place Developers, Inc (owner/applicant)115 First Ave NW(address of project)Steinhatchee, Florida 32359

File No.:

FROM: Taylor County Board of County Commissioners (adjacent property owner) P. O. Box 620 Perry Florida 32348

Section 18-21.004(3)(d), Florida Administrative Code, provides:

Except as provided herein, all structures, including mooring pilings, breakwaters, jetties and groins, and activities must be set back a minimum of 25 feet inside the applicant's riparian rights lines. Marginal docks, however, must be set back a minimum of 10 feet. Exceptions to the setbacks are: private residential single-family docks or piers associated with a parcel that has a shoreline frontage of less than 65 feet, where portions of such structures are located between riparian lines less than 65 feet apart, or where such structure is shared by two adjacent single-family parcels; utility lines; bulkheads, seawalls, riprap or similar shoreline protection structures located along the shoreline; structures and activities previously authorized by the Board; structures and activities built or occurring prior to any requirement for Board authorization; when a letter of concurrence is obtained from the affected adjacent upland riparian owner; or when the Board determines that locating any portion of the structure or activity within the setback area is necessary to avoid or minimize adverse impacts to natural resources.

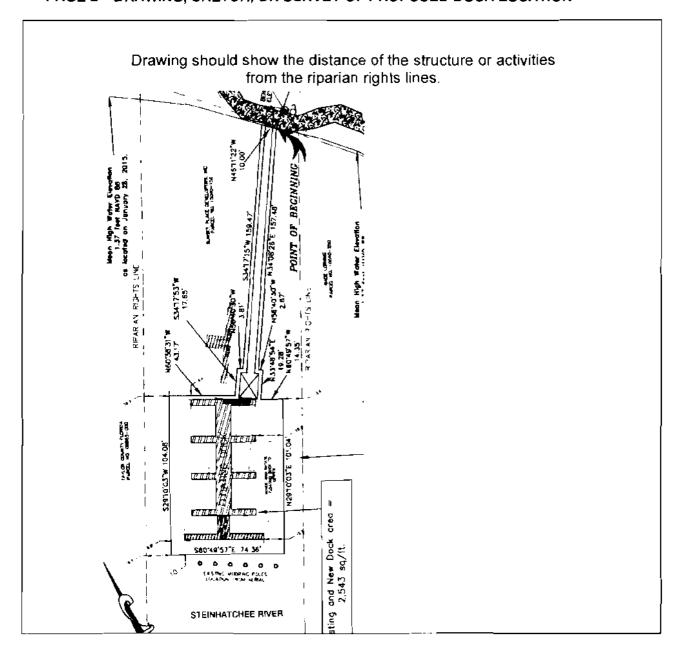
I hereby state that I am the owner of the adjacent upland riparian property located to the east of the facility or activity proposed to be constructed or conducted by Sunset Place Developers, Inc (the applicant), as shown in the above referenced file (and on the attached drawing). I understand that the subject project will be located entirely within the applicant's riparian rights area, and I do not object to the proposed structure or activity being located within the area required as a setback distance from the common riparian rights line, as required by Chapter 18-21.004(3)(d), F.A.C. This file shows the structure will be located entirely within the applicant's riparian rights area and within 16 feet of the common riparian rights line between our parcels.

(Original signature of adjacent owner)

(Date signed)

<u>Taylor County Board of County Commissioners</u> (Printed name of adjacent owner)

This form is not adopted by rule; therefore, any letter of concurrence of similar content may be accepted.



PAGE 2 - DRAWING, SKETCH, OR SURVEY OF PROPOSED DOCK LOCATION

LETTER OF CONCURRENCE FOR SETBACK WAIVER

_ (Initials of adjacent owner)

____ (Date)

Margaret Dunn

From: Sent: To: Cc: Subject: Dustin Hinkel Monday, February 16, 2015 9:42 PM DALE ROWELL CONRAD BISHOP; Margaret Dunn Re: Letter of Concurrence for Setback Waiver

Hi Dale,

We will present it to the Board at their first meeting in March where we will most likely be tasked with advertising a public hearing prior to final action.

Thanks!

Dustin Hinkel

County Administrator Taylor County Board of County Commissioners

Click here to sign up for instant severe weather alerts and updates via email and text message!

Please note: Florida has a very broad public records law. Most written communications to or from public officials regarding public business are available to the media and public upon request. Your e-mail communications may be subject to public disclosure.

On Feb 16, 2015, at 5:32 PM, DALE ROWELL <ldrdelta <u>a</u> fairpoint.net> wrote:

Thanks I it needs to go before the Board, let me know and we will be there. Dale

From: Dustin Hinkel [mailto:dustin.hinkel@taylorcountygov.com]
Sent: Monday, February 16, 2015 12:29 PM
To: DALE ROWELL
Cc: Bruce & Mary; Margaret Dunn
Subject: RE: Letter of Concurrence for Setback Waiver

Good Morning Dale,

I have sent your attachments to the County Attorney for review. We will move forward under his advisement. I hope you are doing well!

Thanks!

Dustin Hinkel

Click here to sign up for instant severe weather alerts and updates via email and text message!

201 E Green Street Perry, FL 32347 850-838-3500 ext 7 Office 850-838-3501 Fax 850-672-0830 Cell

dustin.hinkel@taylorcountygov.com http://www.taylorcountygov.com

Please note: Florida has a very broad public records law. Most written communications to or from public officials regarding public business are available to the media and public upon request. Your e-mail communications may be subject to public disclosure.

From: DALE ROWELL [mailto:ldrdelta@fairpoint.net] Sent: Monday, February 16, 2015 9:19 AM To: Dustin Hinkel Cc: Bruce & Mary Subject: Letter of Concurrence for Setback Waiver

Dustin,

Sunset Place Developers, Inc, owners of the Sunset Place Condo in Steinhatchee Florida is applying for a permit to dredge the area around their docks in the Steinhatchee River. The County owns the Riparian Rights to the west of their existing dock. Since the dredging will be within the 25 foot set back line, they need a "Letter of Concurrence for Setback Waiver". The dredging will be 16 feet from the riparian right lines between the County and theirs.

There will not be any activity on the County's property and nothing they are doing will affect the County rights.

If this needs to be presented at the Commission meeting; please place on the next meeting.

If you have any questions, please feel free to give me a call at the contact information listed below.

Dale Rowell Delta Professional Land Services LLC 4510 MAY POP ROAD GREENVILLE FL 32331

Home (850)584-9818 Cell (850)843-3560 Office (850) 584-2849 Waiver of Liability Notice:

This electronic format is provided for informational purposes only. It is intended exclusively for the individual or entity to which it is addressed. Users of this electronic format are responsible for checking its consistency with current original signed and sealed plats and drawing as prepared, issued, and held by Delta Professional Land Services LLC. Delta Professional Land Services LLC shall not be responsible or liable for any changes made electronically or otherwise. Information regarding any alleged conflicts, errors, or omissions should be submitted in writing to Delta Professional Land Services LLC. Use of this electronic format by any party constitutes acceptance of this Waiver of Liability. If you have received this message in error, please notify the sender immediately.

No virus found in this message. Checked by AVG - www.avg.com Version: 2015.0.5645 / Virus Database: 4284/9125 - Release Date: 02/16/15

TAYLO	OR COUNTY BOARD OF COMMISSIONERS
	County Commission Agenda Item
SUBJECT/TUTLE: TH	TE BOARD TO REVIEW AND APPROVE A BID SOLICITATION DOCUMENT FOR DOCTORS' MEMORIAL HOSPITAL FOR THE PURCHASE OF LAPAROSCOPY/ARTHROSCOPY VIDEO SYSTEMS, AS AGENDAED BY THE COUNTY ADMINISTRATOR.
MEETING DATE REQU	JESTED: APRIL 6, 2015
Statement of Issue:	THIS BID SOLICITATION DOCUMENT WAS APPROVED ON FEBRUARY 17, 2015, AND ADVERTIZED; HOWEVER, NO RESPONSIVE BIDS WERE RECEIVED. OFFICIALS WITH DOCTORS' MEMORIAL HOSPITAL HAVE REQUESTED THAT THE SOLICITATION BE READVERTIZED WITH NO CHANGES.
Recommended Action	: APPROVE THE SOLICITATION DOCUMENT
Fiscal Impact:	TBD
Budgeted Expense:	YES
Submitted By:	COUNTY ADMINISTRATOR
Contact:	
SUP	PLEMENTAL MATERIAL / ISSUE ANALYSIS
History, Facts & Issue	5:
Options:	
Attachments:	

Laparoscopy/Arthroscopy Video Systems Doctor's Memorial Hospital Taylor County, Florida

APRIL 2015

.

Prepared for:

Taylor County Board of County Commissioners 108 N. Jefferson St. Perry, Florida 32347

Prepared by:

Taylor County Administrative Department 201 East Green Street Perry, FL 32347 850.838.3500 .

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PART 1 - BIDDING REQUIREMENTS

Invitation to Bid Instructions to Bidders Bid Forms Public Entity Crimes Statement Non-Collusion Affidavit

PART 2 – EQUIPMENT SPECIFICATIONS

Laparoscopy/Arthroscopy Equipment - DMH Radiology Department

•

PART 1 – BIDDING REQUIREMENTS

DMH Laparoscopy Arthroscopy Equipment -

MALCOLM PAGE District 1 JIM MOODY District 2 JODY DEVANE District 3 PAM FEAGLE District 4 PATRICIA PATTERSON District 5



TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS

ANNIE MAE NURPHY, Clerk Post Olfion Rox 620 Porry, Filorita 30048 (850) 808-0549 - Filorie (650) 808-0549 - Filor DUSTIN HINKEL, County Administrator 201 East Green Street Porty, Flondo 32/347 (350) 838 3500, extension 7 Phone (850) 638-3501 Fax CONRAD C. BISHOP, JR., County Attorney Post Office Box 187 Perty, Florida 32348 (850) 584-613 Phone (850) 584-2423 Fax

INVITATION TO BID

The Taylor County Board of County Commissioners is soliciting sealed bids for <u>DMH</u> <u>Laparoscopy/Arthroscopy Video Systems</u>.

Qualified firms or individuals desiring to provide the required products must submit five (5) packages in a sealed envelope or similar package marked "<u>Sealed Bid for DMH</u> <u>Laparoscopy/Arthroscopy Video Systems</u>" to the Clerk of Court, 1st Floor Courthouse, 108 North Jefferson Street, Suite 102, Perry, Florida 32347, to arrive no later than 4:00 P.M., local time, on May 1, 2015. All Proposals <u>MUST</u> have the respondent's name and mailing address clearly shown on the outside of the envelope or package when submitted. Proposals will be opened and respondents announced at 6:05 P.M. local time, or as soon thereafter as practical, on <u>May 4</u>, 2015, in the Taylor County Administrative Complex, 201 East Green Street. Perry, Florida 32347.

Bid information may be obtained on-line at http://www.taylorcountygov.com/Bids/hdex.htm.

The County reserves the right, in its sole and absolute discretion, to reject any or all Bids, to cancel or withdraw this solicitation at any time and waive any irregularities in the Solicitation process. The County reserves the right to award any contract to the respondent which it deems to offer the best overall service; therefore, the County is not bound to award any contract(s) based on the lowest quoted price. The County, in its sole and absolute discretion, also reserves the right to waive any minor defects in the process and to accept the proposal deemed to be in the County's best interest. No faxed Proposals will be accepted.

Additional information may be obtained from:

Taylor County Administrative Department 201 East Green Street Perry, FL 32347 (850) 838-3500

BY ORDER OF THE BOARD OF COUNTY COMMISSIONERS, Taylor County, Florida

INSTRUCTIONS TO BIDDERS

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ARTICLE 1 - DEFINED TERMS

1.01 Terms used in these instructions to Bidders have the meanings indicated in the General Conditions and Supplementary Conditions. Additional terms used in these Instructions to Bidders have the meanings indicated below:

- A. Issuing Office--The office from which the Bidding Documents are to be issued and where the bidding procedures are to be administered. The issuing office for this solicitation will be the Taylor County Clerk of Courts located at 1st Floor Counthouse, 108 N. Jefferson St., Suite 102, Perry, FL. Bidding procedures will be administered at the Taylor County Administrative Complex located at 201 East Green St., Perry, FL.
- B. Bidder-- One who submits a Bid directly to Owner as distinct from a sub-bidder, who submits a bid to Bidder.
- C. Owner -- Taylor County Board of County Commissioners
- D. Solicitation Manager The person responsible for managing the solicitation process, documents and questions. The Solicitation Manager will be the Taylor County Administrative Department.
- E. Successful Bidder-The lowest, responsible and responsive Bidder to whom Owner (on the basis of Owner's evaluation as hereinafter provided) makes an award.

ARTICLE 2 - COPIES OF BIDDING DOCUMENTS

2.01 Complete sets of the Bidding Documents in the number and for the deposit sum, if any, stated in the Advertisement or Invitation to Bid may be obtained from the Issuing Office.

2.02 Complete sets of Bidding Documents shall be used in preparing Bids; neither Solicitation Manager assumes any responsibility for errors or misinterpretations resulting from the use of incomplete sets of Bidding Documents.

2.03 Solicitation Manager, in making copies of Bidding Documents available on the above terms, do so only for the purpose of obtaining Bids for the Work and do not confer a license or grant for any other use.

ARTICLE 3 - QUALIFICATIONS OF BIDDERS

3.01 To demonstrate Bidder's qualifications to perform the Work. Bidder shall submit written evidence such as financial data, provious experience, present commitments, and such other data as may be called for below.

[A. Valid Business Licensing/Registration Information]

ARTICLE 4 - EXAMINATION OF BIDDING DOCUMENTS, OTHER RELATED DATA, AND SITE

4.01 It is the responsibility of each Bidder before submitting a Bid to:

A. examine and carefully study the Bidding Documents, the other related data identified in the Bidding Documents, and any Addenda:

B. visit the Site and become familiar with and satisfy Bidder as to the general, local, and Site conditions that may affect cost, progress, and performance of the equipment/products/supplies:

C. become familiar with and satisfy Bidder as to all federal, state, and local Laws and Regulations that may affect cost, progress, and performance of the equipment/products/supplies;

D. determine that the Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the requested equipment/products/supplies.

ARTICLE 5 - SITE AND OTHER AREAS

5.01 The Site is identified as the Radiology Department at the Doctor's Memorial Hospital Facility located in Perry, Florida.

ARTICLE 6 - INTERPRETATIONS AND ADDENDA

6.01 All questions about the meaning or intent of the Bidding Documents are to be submitted to the Solicitation Manager in writing. Interpretations or clarifications considered necessary by the Solicitation Manager in response to such questions will be issued by Addenda mailed or delivered to all parties recorded by Solicitation Manager as having received the Bidding Documents. Questions received less than ten (10) days prior to the date for opening of Bids may not be answered. Only questions answered by Addenda will be binding. Oral and other interpretations or clarifications will be without legal effect.

6.02 Addenda may be issued to clarify, correct, or change the Bidding Documents as deemed advisable by Solicitation Manager.

ARTICLE 7 - SUBSTITUTE AND "OR-EQUAL" ITEMS

7.01 The award will be on the basis of materials and equipment specified or described in the Bidding Documents without consideration of possible substitute or "or-equal" items. Whenever it is specified or described in the Bidding Documents that a substitute or "or-equal" item of material or equipment may be furnished or used by Bidder if acceptable to Owner, application for such acceptance will not be considered by Owner until after the Bid award.

ARTICLE 8 - PREPARATION OF BID

8.01 The Bid Form is included with the Bidding Documents. Additional copies may be obtained on-line or from the Issuing Office.

8.02 All blanks on the Bid Form shall be completed by printing in ink or by typewriter and the Bid signed in ink. Erasures or alterations shall be initialed in ink by the person signing the Bid Form. A Bid price shall be indicated for each [section, Bid item, alternative, adjustment unit price item, and unit price item] listed therein, or the words "No Bid," "No Change," or "Not Applicable" entered.

8.03 A Bid by a corporation shall be executed in the corporate name by the president or a vice-president or other corporate officer accompanied by evidence of authority to sign. The corporate seal shall be affixed and attested by the secretary or an assistant secretary. The corporate address and state of incorporation shall be shown below the signature.

8.04 A Bid by a partnership shall be executed in the partnership name and signed by a partner (whose title must appear under the signature), accompanied by evidence of authority to sign. The official address of the partnership shall be shown below the signature.

8.05 A Bid by a limited liability company shall be executed in the name of the firm by a member and accompanied by evidence of authority to sign. The state of formation of the firm and the official address of the firm shall be shown below the signature.

8.06 A Bid by an individual shall show the Bidder's name and official address.

8.07 A Bid by a joint venture shall be executed by each joint venturer in the manner indicated on the Bid Form. The official address of the joint venture shall be shown below the signature.

8.08 All names shall be typed or printed in ink below the signatures.

8.09 The Bid shall contain an acknowledgment of receipt of all Addenda, the numbers of which shall be filled in on the Bid Form.

8.10 The address and telephone number for communications regarding the Bid shall be shown.

8.11 The Bid shall contain evidence of Bidder's authority and qualification to do business in the state of the Solicitation or covenant to obtain such qualification prior to award of the Bid.

ARTICLE 9 - BASIS OF BID; COMPARISON OF BIDS

9.01 Lump Sum

A Bidders shall submit a Bid on a lump sum basis for the base Bid and include a separate price for each alternate described in the Bidding Documents as provided for in the Bid Form. The price for each alternate will be the amount [added to] *for*] [deleted from] the base Bid if Owner selects the alternate. In the comparison of Bids, alternates will be applied in the same order as listed in the Bid form.

B. The Taylor County Board of Connty Commissioners is procuring the requested equipment/products/supplies on behalf of the Doctor's Memorial Hospital Facility. Doctor's Memorial Hospital is a current member of MedAssets. Bids should reflect such membership discounts when available but will not be required for consideration.

ARTICLE 10 - SUBMITTAL OF BID

10.01 An unbound copy of the Bid Form is to be completed and submitted with the following data:

- [A. Public Entity Crimes Affidavit, signed and notarized, as required by Chapter 287.133(3)(a).]
- [B. Non-Collusion Affidavit]
- [C. Valid Business Licensing/Registration Information]

10.02 A Bid shall be submitted no later than the date and time prescribed and at the place indicated in the Advertisement or Invitation to Bid and shall be enclosed in an opaque sealed envelope plainly marked with the Solicitation title (and, if applicable, the designated portion of the Solicitation for which the Bid is submitted), the name and address of Bidder, and shall be accompanied by the Bid security (when required) and other required documents. If a Bid is sent by mail or other delivery system, the sealed envelope containing the Bid shall be enclosed in a separate envelope plainly marked on the outside with the notation "*Sealed Bid for DMH Laparoscopy/Arthroscopy Video Systems.*" Hand deliveries and mailed Bids shall be addressed to Clerk of Court. 1st Floor Courthouse, 108 North Jefferson Street, Suite 102, Perry, Florida 32347. Bids submitted by Overnight delivery shall also be delivered to the physical address of the Clerk of Court: Clerk of Court, 1st Floor Courthouse. 108 North Jefferson Street, Suite 102, Perry, Florida 32347.

10.03 The Taylor County Board of County Commissioners DOES NOT ACCEPT FAXED PROPOSALS.

10.04 Proposals that are not delivered to the place indicated in the Advertisement or Invitation to Bid prior to the date and time prescribed shall not be considered and will be returned to the responder unopened.

10.05 Incomplete Bid proposals that do not provide the required information and/or the required number of copies, may be deemed incomplete by the Board of County Commissioners and not considered during the Bid Evaluation.

ARTICLE 11 - MODIFICATION AND WITHDRAWAL OF BID

11.01 A Bid may be modified or withdrawn by an appropriate document duly executed in the manner that a Bid must be executed and delivered to the place where Bids are to be submitted prior to the date and time for the opening of Bids.

FJCDC C-200 Suggested Instructions to Bidders for Construction Contracts Copyright © 2002 National Society of Professional Engineers for EJCDC. All rights reserved. 00200 – 4 11.02 Once opened, no Bid may be withdrawn prior to the Board of County Commissioners action without written consent of the Clerk of Court.

ARTICLE 12 - OPENING OF BIDS

12.01 Bids will be opened at the time and place indicated in the Advertisement or Invitation to Bid and, unless obviously non-responsive, read aloud publicly. An abstract of the amounts of the base Bids and major alternates, if any, will be made available to Bidders after the opening of Bids.

ARTICLE 13 - BIDS TO REMAIN SUBJECT TO ACCEPTANCE

15.01 All Bids will remain subject to acceptance for the period of time stated in the Bid Form, but Owner may, in its sole discretion, release any Bid and return the Bid security prior to the end of this period.

ARTICLE 14 – EVALUATION OF BIDS AND AWARD OF CONTRACT

14.01 Owner reserves the right, in its sole and absolute discretion, to reject any or all Bids, to cancel or withdraw this bid solicitation at any time and waive any irregularities in the Bid process. Owner reserves the right to award any contract to the respondent which it deems to offer the best overall service; therefore, Owner is not bound to award any contract hased on the lowest quoted price. Owner, in its sole and absolute discretion, also reserves the right to waive any minor defects in the process and to accept the bid deemed to be in the County's best interest.

14.02 Owner, in its sole and absolute discretion, also reserves the right to assign a local business preference in a maximum amount of five (5) percent of the bid price pursuant to Taylor County Ordinance No. 2003-12.

14.03 More than one Bid for the same products from an individual or entity under the same or different names will not be considered. Reasonable grounds for believing that any Bidder has an interest in more than one Bid for the Work may be cause for disqualification of that Bidder and the rejection of all Bids in which that Bidder has an interest.

14.04 In evaluating Bids, Owner will consider whether or not the Bids comply with the prescribed requirements, and such alternates, unit prices and other data, as may be requested in the Bid Form or prior to the Notice of Award.

14.05 In evaluating Bidders, Owner will consider the qualifications of Bidders and may consider the qualifications and experience of Suppliers, Equipment manufacturers and other individuals included as part of the bid package.

14.06 If the Contract is to be awarded, Owner will award the Contract to the Bidder whose Bid is in the best interests of the Solicitation.

14,07 In evaluating bids, Owner reserves the right to ask for additional information up to and including an in-person, on-site demonstration of the equipment.

14.08 In evaluating bids, Owner reserves the right to consider the response time for any service request that might be placed for the equipment.

ARTICLE 15 - SALES AND USE TAXES

15.01 Owner is exempt from Florida state sales and use taxes on all Direct Purchased materials and equipment to be incorporated in the Work. Said taxes for such items shall not be included in the Bid. Refer to Paragraph SC-6.10 of the Supplementary Conditions for additional information.

15.02 Owner is exempt from payment of sales and compensating use taxes of the State of Florida and of eities and counties thereof on all materials to be incorporated into the Work which are Direct Purchased by Owner. Contractor purchases are not eligible for this exemption and such costs shall be accounted for within the Bid.

1. Owner will furnish the required certificates of tax exemption to Contractor for use in the purchase of Direct Purchased supplies and materials to be incorporated into the Work.

2. Owner's exemption does not apply to supplies, materials, or construction tools, machinery, equipment, or other property purchased by or leased by Contractor, or to supplies or materials not incorporated into the Work.

BID FORM

DMH Laparoscopy/Arthroscopy Video Systems

TABLE OF ARTICLES

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ARTICLE 7 ATTACHMENTS TO THIS BID	
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ARTICLE 9 BID SUBMITTAL	

ARTICLE 1 - BID RECIPIENT

1.01 This Bid is submitted to:

Taylor County Board of County Commissioners Clerk of Court 1st Floor Courthouse, Suite 102 108 North Jefferson St. Perry, Florida 32347

1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to provide products/equipment/supplies that fully meet all specifications outlined in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

ARTICLE 2 - BIDDER'S ACKNOWLEDGEMENTS

2.01 Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 30 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

ARTICLE 3 - BIDDER'S REPRESENTATIONS

- 3.01 In submitting this Bid, Bidder represents that:
 - A. Bidder has examined and carefully studied the Bidding Documents, the other related data identified in the Bidding Documents, and the following Addenda, receipt of which is hereby acknowledged

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Addendum No.	Addendum Date
EJCI	OC C-410 Suggested Bid Form for Construction Contracts
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- B. Bidder has visited or is familiar with the Site and become familiar with and is satisfied as to the general, local and Site conditions that may affect cost, progress, and performance of the Work.
- C. Bidder is familiar with and is satisfied as to all federal, state and local Laws and Regulations that may affect cost, progress and performance of the equipment/products/supplies.
- D. Bidder has given solicitation Manager written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and the written resolution thereof by Solicitation Manager is acceptable to Ridder.
- E. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance of the equipment/products/supplies for which this Bid is submitted,
- F. Bidder will submit written evidence of its authority and qualification to do business in the state of the Solicitation or covenant to obtain such qualification prior to award of the Bid.

ARTICLE 4 – FURTHER REPRESENTATIONS

- 4.01 Bidder further represents that:
 - A. this Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation;
 - B. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid:
 - C. Bidder has not solicited or induced any individual or entity to refrain from bidding; and
 - D. Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or over Owner.

ARTICLE 5-BASIS OF BID

5.01 Bidder will provide the requested equipment/products/supplies in accordance with the Contract Documents for the following price(s):

Total Lump Sum Bid Price		\$
	(words)	(numerals)
Arthroscopy Video Systems		s
Two (2) total	(words)	(numerals)
Laparoscopy Video Systems Two (2) total		\$
	(words)	(numerals)
		\$
	(words)	(numerals)
		\$
	(words)	(numerals)
		\$
	(words)	(numerals)
		\$
	(words)	(numerals)
		5
	(words)	(numerals)

Bidder also acknowledges that the award of this solicitation or any portion thereof will be contingent upon the availability of funds. If funding is not available to award the solicitation in its entirety, the Board of County Commissioners reserves the right to award portions thereof so as to remain within available funding. Such partial award will not relieve the Bidder from complying with the full requirements of the awarded portions.

ARTICLE 6 – TIME OF COMPLETION

6.01 Bidder agrees that the equipment/products/supplies will be delivered and ready for final payment on or before the dates or within the number of calendar days indicated in the Bid.

ARTICLE 7 - ATTACHMENTS TO THIS BID

- 7.01 The following documents are attached to and made a condition of this Bid:
 - A. Public Entity Crimes Affidavit, signed and notarized, as required by Chapter 287.133(3)(a), F.S.
 - B. Non-Collusion Affidavit
 - C. Valid Business Licensing/Registration Information

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ARTICLE 8 – DEFINED TERMS

8.01 The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders.

ARTICLE 9-BID SUBMITTAL

9.01 This Bid submitted by:	
If Bidder is:	
<u>An</u> Individual	
Name (typed or printed):	
By:	(SEAL)
Doing business as:	
A Partnership	
Partnership Name:	(SEAL)
By:	
Name (typed or printed):	
<u>A Corporation</u>	
Corporation Name:	(SEAL)
State of Incorporation: Type (General Business, Professional, Service, Limited Liability):	
By:	
Name (typed or printed):	
Title:	(CORPORATE SEAL)
Attest	
Date of Authorization to do business in <u>FLORIDA</u> is	
A Joint Venture	
Name of Joint Venture:	
First Joint Venturer Name:	(SEAL)
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By:	
(Signature of first joint venture partner attach evidence of authority to sign)	
Name (typed or printed):	
Title:	
Second Joint Venturer Name:	(SEAL)
By:	
By:	(חי)
Name (typed or printed):	
Title:	
(Each joint venturer must sign. The manner of signing for each individual, p corporation that is a party to the joint venture should be in the manner indicated ab	
Bidder's Business Address	
Phone No Fax No	
SUBMITTIED on, 20	
State Contractor License No.	

SWORN STATEMENT UNDER SECTION 287.133(3)(a). FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER DATHS.

1	This sworn statement is submitted with Bid, Proposal or Contract No
	for
2.	This sworn statement is submitted by (Name of entity submitting sworn statement)
	Whose business address is
	and
	(if applicable) its Federal Employer Identification Number (FEIN) is, (if the entity has no FFIN, include the Social Security Number of the individual signing this sworn
	stalement:
3.	My name is and my relationship to the entity
	name above is

- 4. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of husiness with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrast, fraud, ther, brihery, collusion, racketcering, conspiracy, or material misrepresentation.
- 5. I understand that "convicted" or "conviction" as defined in Paragraph 287-133(1)(b). <u>Florida Statutes</u>, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court or record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
- 6. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a). Elorida Statutes, means:
 - a. A predecessor or successor of a person convicted of a public entity crime; or
 - b. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity erime in Florida during the preceding 36 months shall be considered an affiliate.
- 7. I understand that a "person" as defined in Paragraph 287.133(1)(g)(e), <u>Florida Statutes</u>, means any natural person or entity organized under the laws of any state or the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provisions of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

- 8. Based on information and belief, the statement, which I have marked below, is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies)
- Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members or agents who are active in management of the entity, nor affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.
- The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity has been charged with and convicted of a public entity erime subsequent to July 1, 1989 AND (Please indicate which additional statement applies.)
 - There has been a proceeding concerning the conviction before a hearing officer of the State of Horida, Division of Administrative Hearings. The final order entered by the hearing officer did not place the person or affiliate on the convicted vendor list. (Please attach a copy of the final order).
 - The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing office of the State of Florida. Division of Administrative Hearings. The final order entered by the hearing officer determined that at was in the public interest to remove the person or affiliate from the convicted vendor list. (Please attach a copy of the final order.)
 - ... _ The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by or pending with the Department of General Services.)

(Signature)	(Date)	
STATE OF		
COUNTY OF		
PERSONALLY APPEARED BEFORE ME, the undersigne	d authority(Name of individual signing)	<u> </u>
who, after first being sworn by me, affixed his/her signature		day
of		

My commission expires:

NOTARY PUBLIC

NON-COLLUSION AFFIDAVIT

(STATE OF FLORIDA, COUNTY OF TAYLOR))
	being first duly sworn, deposes and says that:
(1) He/She/They is/are the	of
	(ficer, Representative or Agent)
	, the Bidder that has submitted the attached Bid;

- He/Shc/They is/are fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid;
- (3) Such Bid is genuine and is not a collusive or sham Bid;
- (4) Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Bidder, firm, or person to submit a collusive or shan Bid in connection with the Work for which the attached Bid bas been submitted; or to refrain from Bidding in connection with such Work; or have in any manner, directly or indirectly, sought by agreement or collusion, or communication, or conference with any Bidder, firm, or person to fix any overhead, profit, or cost elements of the Bid or of any other Bidder, or to fix any overhead, profit, or cost elements of the Bid Price of any other Bidder, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed Work;
- (5) The price or prices quoted in the attached Bid are fair and proper and are not tained by any collusion, conspiracy, commvance, or unlawful agreement on the part of the BIDDER or any other of its agents, representatives, owners, employees or parties of interest, including this affiant.

Signed, sealed and delivered in the presence of

By:______Signature Witness. Witness Print Name and Title STATE OF FLORIDA, (COUNTY OF TAYLOR) _ day of _____, before me, the undersigned Notary Public of the State of Florida, appeared (Name(s) of individual(s) who appeared before On this the personally. and whose name(s) is/are subscribed to the within Alfidavir of notary) Non-Collasion, and he/she/they acknowledge that he/she/they executed it. WITNESS my hand and official seal. Notary Public, State of Florida NOTARY PUBLIC: SEAL OF OFFICE. (Name of Notary Public: Print, Stamp or type as commissioned) Personally known to me, or Did take an oath, or

Personal identification:

___ .

Did	Not	take	an	oath.

Type of Identification Produce	Туре	$\mathfrak{o}\mathfrak{f}$	Iden	tificat	ion	Prod	lucer
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DMII Laparoscopy Arthroscopy Equipment

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PART 2– EQUIPMENT SPECIFICATIONS

DMH Laparoscopy Arthroscopy Equipment

DMH Laparoscopy/Arthroscopy Equipment Specifications

Arthroscopy video systems (2)

Scopes:

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- 30 degree arthroscope, 4mm 3
- 70 degree arthroscope, 4mm 1
- Sheath system for scope introduction 4

Video components:

- Video console 2
- Video processor 2
- Camera heads 5
- Light source 2
- Light cords 5
- Unattached Monitor 2
- Cart with monitor 2
- Arthroscope Shaving:
- Armroscope Snaving:

Color printer

Shaver control console2Shaver hand piece2

Laparoscopy video system (2)

2

Scopes:

0 degree laparoscope, 5mm20 degree laparoscope, 10mm245 degree laparoscope, 10mm2

Video components:

 \sim

Video console	2	
Video processor	2	
Camera heads	5	
Light source	2	
Light cords	5	
Unattached Monitor	2	
Cart with monitor	2	
Color printer	2	
Lap Insufflation:		
Insufflator		

Warranty

Laparoscopy Tower and Autoclavable Heads – 1 year warranty parts and labor Arthroscopy Tower and Autoclavable Heads – 1 year warranty parts and labor

Training to be provided on site

TAYL	TAYLOR COUNTY BOARD OF COMMISSIONERS			
	County Commission Agenda Item			
SUBJECT/TITLE: T	HE BOARD TO REVIEW AND APPROVE A BID SOLICITATION DOCUMENT FOR DOCTORS' MEMORIAL HOSPITAL FOR THE PURCHASE OF ENDOSCOPY EQUIPMENT. AS AGENDAED BY THE COUNTY ADMINISTRATOR.			
MEETING DATE REQ	UESTED: APRIL 6, 2015			
Statement of Issue:	THIS PURCHASE IS FOR DOCTORS' MEMORIAL HOSPITAL AND IS A SURTAX-FUNDED PURCHASE			
Recommended Actio	n: APPROVE THE SOLICITATION DOCUMENT			
Fiscal Impact:	TBD			
Budgeted Expense:	YES			
Submitted By:	COUNTY ADMINISTRATOR			
Contact:				
SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS				
History, Facts & Issue	es:			

Options:

Attachments:

Endoscopy Equipment Doctor's Memorial Hospital Taylor County, Florida

APRIL 2015

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Prepared for:

Taylor County Board of County Commissioners 108 N. Jefferson St. Perry, Florida 32347

Prepared by:

Taylor County Administrative Department 201 East Green Street Perry, FL 32347 850.838.3500 ٠

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PART 1 – BIDDING REQUIREMENTS

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MALCOLM PAGE District 1 JIM MOODY District 2 JODY DEVANE District 3 PAN FEAGLE District 4 PATRICIA PATTERSON District 5



TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS

ANNIE MAE MURPHY, Clerk Post Office Box 620 Perry, Fiscida 32345 (350) 338-3506 Phone (850) 838-3549 Fax

DUSTIN HINKEL, County Administrator 201 East Green Street Perty Florids 32347 (850) 838-3500, extension 7, Phone (850) 938-3501, Fixx CONRAD C. BISHOP, J.R., County Attorney Frost Dilice Box 167 Percy, Florina 32546 (850) 854-6113 Phone 1855) 644-2435 Fax

INVITATION TO BID

The Taylor County Board of County Commissioners is soliciting scaled bids for <u>DMH Endoscopy</u> <u>Equipment</u>.

Qualified firms or individuals desiring to provide the required products must submit <u>five (5)</u> packages in a sealed envelope or similar package marked "<u>Sealed Bid for DMH Endoscopy</u> <u>Equipment</u>" to the Clerk of Court, 1st Floor Courthouse, 108 North Jefferson Street, Suite 102, Perry, Florida 32347, to arrive no later than <u>4:00 P.M.</u>, local time, on <u>May 1, 2015</u>. All Proposals <u>MUST</u> have the respondent's name and mailing address clearly shown on the outside of the envelope or package when submitted. Proposals will be opened and respondents announced at <u>6:10 P.M.</u> local time, or as soon thereafter as practical, on <u>May 4, 2015</u>, in the Taylor County Administrative Complex, 201 East Green Street, Perry, Florida 32347.

Bid information may be obtained on-line at http://www.taylorcountygov.com/Bids/Index.htm.

The County reserves the right, in its sole and absolute discretion, to reject any or all Bids, to cancel or withdraw this solicitation at any time and waive any irregularities in the Solicitation process. The County reserves the right to award any contract to the respondent which it deems to offer the best overall service; therefore, the County is not bound to award any contract(s) based on the lowest quoted price. The County, in its sole and absolute discretion, also reserves the right to waive any ininor defects in the process and to accept the proposal deemed to be in the County's best interest. No faxed Proposals will be accepted.

Additional information may be obtained from:

Taylor County Administrative Department 201 East Green Street Perry, FL 32347 (850) 838-3500

BY ORDER OF THE BOARD OF COUNTY COMMISSIONERS, Taylor County, Florida

INSTRUCTIONS TO BIDDERS

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ARTICLE 1 - DEFINED TERMS

1.01 Terms used in these Instructions to Bidders have the meanings indicated in the General Conditions and Supplementary Conditions. Additional terms used in these Instructions to Bidders have the meanings indicated below:

- A. Issuing Office. The office from which the Bidding Documents are to be issued and where the bidding procedures are to be administered. The issuing office for this solicitation will be the Taylor County Clerk of Courts located at 1st Floor Counthouse. 108 N. Jefferson St., Suite 102, Perry, FL. Bidding procedures will be administered at the Taylor County Administrative Complex located at 201 East Green St., Perry, FL.
- B. Bidder-- One who submits a Bid directly to Owner as distinct from a sub-bidder, who submits a bid to Bidder.
- C. Owner Taylor County Board of County Commissioners
- D. Solicitation Manager The person responsible for managing the solicitation process, documents and questions. The Solicitation Manager will be the Taylor County Administrative Department.
- E. Successful Bidder--The lowest, responsible and responsive Bidder to whom Owner (on the basis of Owner's evaluation as hereinafter provided) makes an award.

ARTICLE 2 - COPIES OF BIDDING DOCUMENTS

2.01 Complete sets of the Bidding Documents in the number and for the deposit sum, if any, stated in the Advertisement or Invitation to Bid may be obtained from the Issuing Office.

2.02 Complete sets of Bidding Documents shall be used in preparing Bids: neither Solicitation Manager assumes any responsibility for errors or musinterpretations resulting from the use of incomplete sets of Bidding Documents.

2.03 Solicitation Manager, in making copies of Bidding Documents available on the above terms, do so only for the purpose of obtaining Bids for the Work and do not confer a license or grant for any other use.

ARTICLE 3 - QUALIFICATIONS OF BIDDERS

3.01 To demonstrate Bidder's qualifications to perform the Work. Bidder shall submit written evidence such as financial data, previous experience, present commitments, and such other data as may be called for below.

[A. <u>Valid Business Licensing/Registration Information]</u>

ARTICLE 4 - EXAMINATION OF BIDDING DOCUMENTS, OTHER RELATED DATA, AND SITE

4.01 It is the responsibility of each Bidder before submitting a Bid to:

A. examine and carefully study the Bidding Documents, the other related data identified in the Bidding Documents, and any Addenda;

B. visit the Site and become familiar with and satisfy Bidder as to the general, local, and Site conditions that may affect cost, progress, and performance of the equipment/products/supplies;

C. become familiar with and satisfy Bidder as to all federal, state, and local Laws and Regulations that may affect cost, progress, and performance of the equipment/products/supplies;

D. determine that the Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the requested equipment/products/supplies.

ARTICLE 5 - SITE AND OTHER AREAS

5.01 The Site is identified as the Radiology Department at the Doctor's Metnorial Hospital Facility located in Perry, Florida.

ARTICLE 6 - INTERPRETATIONS AND ADDENDA

6.01 All questions about the meaning or intent of the Bidding Documents are to be submitted to the Solicitation Manager in writing. Interpretations or clarifications considered necessary by the Solicitation Manager in response to such questions will be issued by Addenda mailed or delivered to all parties recorded by Solicitation Manager as having received the Bidding Documents. Questions received less than ten (10) days prior to the date for opening of Bids may not be answered. Only questions answered by Addenda will be binding. Oral and other interpretations or clarifications will be without legal effect.

6.02 Addenda may be issued to clarify, correct, or change the Bidding Documents as deemed advisable by Solicitation Manager.

ARTICLE 7 - SUBSTITUTE AND "OR-EQUAL" ITEMS

7.01 The award will be on the basis of materials and equipment specified or described in the Bidding Documents without consideration of possible substitute or "or-equal" items. Whenever it is specified or described in the Bidding Documents that a substitute or "or-equal" item of material or equipment may be furnished or used by Bidder if acceptable to Owner, application for such acceptance will not be considered by Owner until after the Bid award.

ARTICLE 8 - PREPARATION OF BID

8.01 The Bid Form is melnded with the Bidding Documents. Additional copies may be obtained on-line or from the Issuing Office.

8.02 All blanks on the Bid Form shall be completed by printing in ink or by typewriter and the Bid signed in ink. Erasures or alterations shall be initialed in ink by the person signing the Bid Form. A Bid price shall be indicated for each [section. Bid item, alternative, adjustment unit price item, and unit price item] listed therein, or the words "No Bid." "No Change," or "Not Applicable" entered.

8.03 A Bid by a corporation shall be executed in the corporate name hy the president or a vice-president or other corporate officer accompanied by evidence of authority to sign. The corporate seal shall be affixed and attested by the secretary or an assistant secretary. The corporate address and state of incorporation shall be shown below the signature.

8.04 A Bid by a partnership shall be executed in the partnership name and signed by a partner (whose title must appear under the signature), accompanied by evidence of anthority to sign. The official address of the partnership shall be shown below the signature.

8.05 •• A Bid by a limited liability company shall be executed in the name of the tinu by a member and accompanied by evidence of authority to sign. The state of formation of the firm and the official address of the firm shall be shown below the signature.

8.06 A Bid by an individual shall show the Bidder's name and official address.

8.07 A Bid by a joint venture shall be executed by each joint venturer in the manner indicated on the Bid Form. The official address of the joint venture shall be shown below the signature.

8.08 All names shall be typed or printed in ink below the signatures.

8.09 The Bid shall contain an acknowledgment of receipt of all Addenda, the numbers of which shall be filled in on the Bid Form.

8.10 The address and telephone number for communications regarding the Bid shall he shown.

8.11 The Bid shall contain evidence of Bidder's authority and qualification to do business in the state of the Solicitation or covenant to obtain such qualification prior to award of the Bid.

ARTICLE 9 - BASIS OF BID; COMPARISON OF BIDS

9.01 Lump Sum

A. Bidders shall submit a Bid on a lump sum basis for the base Bid and include a separate price for each alternate described in the Bidding Documents as provided for in the Bid Form. The price for each alternate will be the amount [added to] *forf* [deleted from] the base Bid if Owner selects the alternate. In the comparison of Bids, alternates will be applied in the same order as listed in the Bid form.

B. The Taylor County Board of County Commissioners is procuring the requested equipment products/supplies on behalf of the Doctor's Memorial Hospital Facility. Doctor's Memorial Hospital is a current member of MedAssets. Bids should reflect such membership discounts when available but will not be required for consideration.

ARTICLE 10 - SUBMITTAL OF BID

10.01 An unbound copy of the Bid Form is to be completed and submitted with the following data:

- [A. Public Entity Crimes Affidavit, signed and notarized, as required by Chapter 287.133(3)(a).]
- [B. <u>Non-Collusion Affidavit</u>]
- [C. Valid Business Licensing/Registration Information

10.02 A Bid shall be submitted no later than the date and time prescribed and at the place indicated in the Advertisement or Invitation to Bid and shall be enclosed in an opaque scaled envelope plainly marked with the Solicitation title (and, if applicable, the designated portion of the Solicitation for which the Bid is submitted), the name and address of Bidder, and shall be accompanied by the Bid security (when required) and other required documents. If a Bid is sent by mail or other delivery system, the scaled envelope containing the Bid shall be enclosed in a separate envelope plainly marked on the outside with the notation "*Sealed Bid for DMH Endoscopy Equipment*." Hand deliveries and mailed Bids shall be addressed to Clerk of Court. 1st Floor Courthouse, 108 North Jefferson Street, Suite 102, Perry, Florida 32347. Bids submitted by Overnight delivery shall also be delivered to the physical address of the Clerk of Court. Clerk of Court. 1st Floor Courthouse, 108 North Jefferson Street, Suite 32347.

10.03 The Taylor County Board of County Commissioners **DOES NOT ACCEPT FAXED PROPOSALS**.

10.04 Proposals that are not delivered to the place indicated in the Advertisement or Invitation to Bid prior to the date and time prescribed shall not be considered and will be returned to the responder unopened.

10.05 Incomplete Bid proposals that do not provide the required information and/or the required number of eoples, may be deemed incomplete by the Board of County Commissioners and not considered during the Bid Evaluation.

ARTICLE 11 - MODIFICATION AND WITHDRAWAL OF BID

11.01 A Bid may be modified or withdrawn by an appropriate document duly executed in the manner that a Bid must be executed and delivered to the place where Bids are to be submitted prior to the date and time for the opening of Bids.

11.02 Once opened, no Bid may be withdrawn prior to the Board of County Commissioners action without written consent of the Clerk of Court.

ARTICLE 12 - OPENING OF BIDS

12.01 Bids will be opened at the time and place indicated in the Advertisement or Invitation to Bid and, unless obviously non-responsive, read aloud publicly. An abstract of the amounts of the base Bids and major alternates, if any, will be made available to Bidders after the opening of Bids.

ARTICLE 13 - BIDS TO REMAIN SUBJECT TO ACCEPTANCE

13.01 All Bids will remain subject to acceptance for the period of time stated in the Bid Form, but Owner may, in its sole discretion, release any Bid and return the Bid security prior to the end of this period.

ARTICLE 14 – EVALUATION OF BIDS AND AWARD OF CONTRACT

14.01 Owner reserves the right, in its sole and absolute discretion, to reject any or all Bids, to cancel or withdraw this bid solicitation at any time and waive any irregularities in the Bid process. Owner reserves the right to award any contract to the respondent which it deems to offer the best overall service: therefore, Owner is not bound to award any contract based on the lowest quoted price. Owner, in its sole and absolute discretion, also reserves the right to waive any minor defects in the process and to accept the bid decined to be in the County's best interest.

14.02 Owner, in its sole and absolute discretion, also reserves the right to assign a local business preference in a maximum amount of five (5) percent of the bid price pursuant to Taylor County Ordinance No. 2003-12.

14.03 More than one Bid for the same products from an individual or entity under the same or different names will not be considered. Reasonable grounds for believing that any Bidder has an interest in more than one Bid for the Work may be cause for disqualification of that Bidder and the rejection of all Bids in which that Bidder has an interest.

14.04 In evaluating Bids, Owner will consider whether or not the Bids comply with the prescribed requirements, and such alternates, unit prices and other data, as may be requested in the Bid Form or prior to the Notice of Award.

14.05 In evaluating Bidders, Owner will consider the qualifications of Bidders and may consider the qualifications and experience of Suppliers, Equipment manufacturers and other individuals included as part of the bid package.

14.06 If the Contract is to be awarded, Owner will award the Contract to the Bidder whose Bid is in the best interests of the Solicitation.

14,07 In evaluating bids, Owner reserves the right to ask for additional information up to and including an in-person, on-site demonstration of the equipment.

14.08 In evaluating bids. Owner reserves the right to consider the response time for any service request that might be placed for the equipment.

ARTICLE 15 - SALES AND USE TAXES

15.01 Owner is exempt from Florida state sales and use taxes on all Direct Purchased materials and equipment to be incorporated in the Work. Said taxes for such items shall not be included in the Bid. Refer to Paragraph SC-6.10 of the Supplementary Conditions for additional information.

15.02 Owner is except from payment of sales and compensating use taxes of the State of Florida and of cities and counties thereof on all materials to be incorporated into the Work which are Direct Purchased by Owner. Contractor purchases are not eligible for this exemption and such costs shall be accounted for within the Bid.

J. Owner will furnish the required certificates of tax exemption to Contractor for use in the purchase of Direct Purchased supplies and materials to be incorporated into the Work.

2. Owner's exemption does not apply to supplies, materials, or construction tools, machinery, equipment, or other property purchased by or leased by Contractor, or to supplies or materials not incorporated into the Work.

BID FORM

DMH Endoscopy Equipment

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ARTICLE 1-BID RECIPIENT

1.01 This Bid is submitted to:

Toylor County Board of County Commissioners Clerk of Court 1st Floor Counthouse, Suite 102 108 North Jefferson St. Perry, Florida 32347

1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to provide products/equipment/supplies that fully meet all specifications outliaed in the Biddiag Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

ARTICLE 2 - BIDDER'S ACKNOWLEDGEMENTS

2.01 Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 30 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

ARTICLE 3 – BIDDER'S REPRESENTATIONS

- 3.01 In submitting this Bid. Bidder represents that:
 - A. Bidder has examined and carefully studied the Bidding Documents, the other related data identified in the Bidding Documeats, and the following Addenda, receipt of which is hereby acknowledged.

Addendum No. Addendum Date

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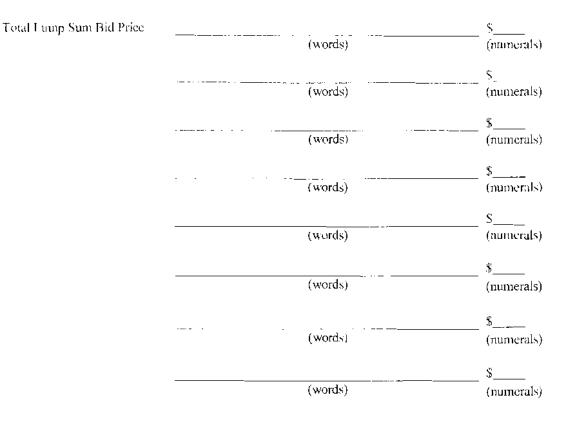
- B. Bidder has visited or is familiar with the Site and become familiar with and is satisfied as to the general, local and Site conditions that may affect cost, progress, and performance of the Work.
- C. Bidder is familiar with and is satisfied as to all federal, state and local Laws and Regulations that may affect cost, progress and performance of the equipment/products/supplies
- D Bidder has given solicitation Manager written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and the written resolution thereof by Solicitation Manager is acceptable to Bidder.
- E. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance of the equipment/products/supplies for which this Bid is submitted.
- F. Bidder will submit written evidence of its authority and qualification to do business in the state of the Solicitation or covenant to obtain such qualification prior to award of the Bid.

ARTICLE 4 – FURTHER REPRESENTATIONS

- 4.01 Bidder further represents that:
 - A. this Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation;
 - B. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or shart Bid;
 - C. Bidder has not solicited or induced any individual or entity to refrain from bidding; and
 - D. Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or over Owner.

ARTICLE 5 - BASIS OF BID

5.01 Bidder will provide the requested equipment/products/supplies in accordance with the Contract Documents for the following price(s):



Bidder also acknowledges that the award of this solicitation or any portion thereof will be contingent upon the availability of funds. If funding is not available to award the solicitation in its entirety, the Board of County Commissioners reserves the right to award portions thereof so as to remain within available funding. Such partial award will not relieve the Bidder from complying with the full requirements of the awarded portions.

ARTICLE 6 – TIME OF COMPLETION

6.01 Bidder agrees that the equipment/products/supplies will be delivered and ready for final payment on or before the dates or within the number of calendar days indicated in the Bid.

ARTICLE 7 – ATTACHMENTS TO THIS BID

- 7.01 The following documents are attached to and made a condition of this Bid:
 - A. Public Entity Crimes Affidavit, signed and notarized, as required by Chapter 287,133(3)(a), F.S.
 - B. Non-Collusion Affidavit
 - C. Valid Business Licensing/Registration Information

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ARTICLE 8 - DEFINED TERMS

8.01 The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders.

ARTICLE 9 - BID SUBMITTAL

9.01	This Bid submitted by:	
If Bide	ter is:	
<u>An Ind</u>	lividual	
	Name (typed or printed):	-
	By:	(SEAL)
	Doing business as:	_
<u>A Parti</u>	nership	
	Partnership Name:	(SEAL)
	By:	
	By:	-
	Name (typed or printed):	-
<u>A Corp</u>	poration	
	Corporation Name:	_(SEAL)
	State of Incorporation:	
	By:	-
	Name (typed or printed):	_
	Title: (CORP	ORATE SEAL)
	Attest	
	Date of Authorization to do business in <i>FLORID</i> 4 is/	
<u>A Join</u>	<u>t Venture</u>	
	Name of Joint Venture:	-
	First Joint Venturer Name:	(SEAL)
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By:		
/Signature of first joint ve	nture partner attach evidence of author	ity to sign)
Name (typed or printed):		
Title:		
Second Joint Venturer Name:	···	(SEAL)
By:		
(Signature of second joint	venture partner attach evidence of auti	hority to sign)
Name (typed or printed):	· · ·	
'Title:		
	gn. The manner of signing for each in he joint venture should be in the manner i	
	·	
	Fax No	·
SUBMITTED on		
State Contractor License No.	(If applicable)	

SWORN STATEMENT UNDER SECTION 287.133(3)(a). FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

Į.	This sworn statement is submitted with Bid. Proposal or Contract No
	for
2.	This sworn statement is submitted by
	This sworn statement is submitted by(Name of entity submitting sworn statement)
	Whose business address is
	and
	(if applicable) its Federal Employer Identification Number (FEIN) is
	statement:)
3.	My name is and my relationship to the entity
	name above is

- 4. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g). <u>Florida Statutes</u>, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
- 5. I understand that "convicted" or "conviction" as defined in Paragraph 287-133(1)(b), <u>Florida Statutes</u>, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court or record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
- 6. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a). Florida Statutes, means:
 - a. A predecessor or successor of a person convicted of a public entity crime; or
 - b. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity erime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
- 7. I understand that a "person" as defined in Paragraph 287.133(1)(g)(e), <u>[florida Statutes</u>, means any natural person or entity organized under the laws of any state or the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provisions of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

- 8. Based on information and belief, the statement, which I have marked below, is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies)
- Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members or agents who are active in management of the entity, nor affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.
- The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989 <u>AND</u> (Please indicate which additional statement applies.)
 - There has been a proceeding concerning the conviction before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer did not place the person or affiliate on the convicted vendor list. (Please attach a copy of the final order).
 - The person or affiliate was placed on the convicted vendor list There has been a subsequent proceeding before a hearing office of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in the public interest to remove the person or affiliate from the convicted vendor list. (Please attach a copy of the final order.)

The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by or pending with the Department of General Services.)

(Signature)	(Date)
STATE OF	
COUNTY OF	
PERSONALLY APPEARED BEFORE ME, the undersigned aut	
who, after first being sworn by me, affixed his/her signature in th	(Name of individual signing) he space provided above on this day
of,,	

My commission expires:

NOTARY PUBLIC

DMH Endoscopy Equipment

NON-COLLUSION AFFIDAVIT

(STATE OF FLORIDA, COUNTY OF LAYLOR)		
	being first duly sworn, deposes and says that:	
(1) He She They is are the	of	
	(Owner, Partner, Officer, Representative or Agent) , the Bidder that has submitted the attached Bid;	

- (2) He/She/They is/are fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid;
- (3) Such Bid is genuine and is not a collusive or sham Bid;
- (4) Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Bidder, firm, or person to submit a collusive or sham Bid in connection with the Work for which the attached Bid has been submitted; or to refrain from Bidding in connection with such Work; or have in any manner, directly or indirectly, sought by agreement or collusion, or communication, or conference with any Bidder, firm, or person to fix any overhead, profit, or cost elements of the Bid or of any other Bidder, or to fix any overhead, profit, or cost elements of the Bid Price of any other Bidder, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed Work;
- (5) The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance, or nnlawful agreement on the part of the BIDDER or any other of its agents, representatives, owners, employees or parties of interest, including this affant.

Signed, sealed and delivered in the presence of:

	By:
Witness	Signature
Witness	Print Name and Title
notary)	TY OF TAYLOR)
WITNESS my hand and official NOTARY PUBLIC: SEAL OF OFFICE:	seal. Notary Public, State of Florida
(Name of Notary Public: Print, S	Stamp or type as commissioned)
Personally known to me, or	Did take an oath. or
Personal identification:	Did Not take an oath.
Type of Identification Produced	

DMH Endoscopy Equipment

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PART 2– EQUIPMENT SPECIFICATIONS

DMH Endoscopy Equipment Specifications

OR Department Manager: Ginny Head

- 2 ea. Video processor- with FICE or NBI color enhancement
- 2 ea. 300 watt xenon light sources
- l ea. Diagnostic brone 5.4mm
- 1 ea. Therapeutic Bronc 5.8mm
- 4 ca. Colonoscope 12mm
- 4 ea. EGD 9.3mm
- 2 ea. Monitor Roll stand
- 2 ea. Endo equipment cart
- 2 ea. Monitor arm for endo cart
- 6 ea. spare air water valves
- 6 ca. spare suction valves
- 2 ea. 30 ft. DVI cord
- 2 ca. ENDO gator jet wash pump
- 2 ea. printer cable to connect Sony printer UP55MD
- 2 ea. RGB printer cables
- 2 ca. sparc water bottles
- 3 ea. 26 inch NDS monitors
- 1 ea. 32 inch NDS monitor

Warranty - 5 year service agreement

Location of the closest field service representative

Time line for installation, education, implementation and ongoing education support.

List unique capabilities of your monitors how that would be beneficial to DMH. Shipping Cost

	. ±
TAYL	OR COUNTY BOARD OF COMMISSIONERS
	County Commission Agenda Item
SUBJECT/TITLE: T	HE BOARD TO REVIEW AND APPROVE A BID SOLICITATION DOCUMENT FOR DOCTORS' MEMORIAL HOSPITAL FOR THE PURCHASE OF AN ANESTHESIA MACHINE, AS AGENDAED BY THE COUNTY ADMINISTRATOR.
MEETING DATE REQ	UESTED: APRIL 6, 2015
Statement of Issue:	THIS PURCHASE IS FOR DOCTORS' MEMORIAL HOSPITAL AND IS A SURTAX-FUNDED PURCHASE
Recommended Action	n: APPROVE THE SOLICITATION DOCUMENT
Fiscal Impact:	TBD
Budgeted Expense:	YES
Submitted By:	COUNTY ADMINISTRATOR
Contact:	
<u>SU</u>	PPLEMENTAL MATERIAL / ISSUE ANALYSIS
History, Facts & Issue	es:
Options:	

Attachments:

- **F**

•

Anesthesia Machine Doctor's Memorial Hospital Taylor County, Florida

APRIL 2015

Prepared for:

Taylor County Board of County Commissioners 108 N. Jefferson St. Perry, Florida 32347

Prepared by:

Taylor County Administrative Department 201 East Green Street Perry, FL 32347 850.838.3500 ٠

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Invitation to Bid Instructious to Bidders Bid Forms Public Entity Crimes Statement Non-Collusion Affidavit

PART 2 – EQUIPMENT SPECIFICATIONS

Anesthesia Machine - DMH OR Department

*

PART 1 – BIDDING REQUIREMENTS

DMII Anesthesia Machine

MALCOLM PAGE District 1 JIM MOOOY District 2 JODY DEVANE District 3 PAM FEAGLE District 4 PATRICIA PATTERSON District 5



TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS

ANNIE MAE MURPHY, Clerk Post Office Box 620 Perry, Florida 375-18 (850), 838-35-06 – Phone (850), d38-35-49 – Fax

DUSTIN HINKEL, County Administrator 2011 East Green Street Perry, Florida 32347 (850) 838-3500 extension 7 Phone (850) 838-3501 Fax CONRAD C. BISHOP, JR., County Attorney Post Office Box 167 Perry, Florida 32348 (850) 584-6113 Perore (850) c84-2433 Fax

INVITATION TO BID

The Taylor County Board of County Commissioners is soliciting sealed bids for <u>DMH Anesthesia</u> <u>Machine</u>.

Qualified firms or individuals desiring to provide the required products must submit <u>five (5)</u> packages in a scaled envelope or similar package marked "<u>Sealed Bid for DMH Anesthesia</u> <u>Machine</u>" to the Clerk of Court, 1st Floor Courthouse, 108 North Jefferson Street. Suite 102, Perry, Florida 32347, to arrive no later than <u>4:00 P.M.</u>, local time, on <u>May 1, 2015</u>. All Proposals <u>MUST</u> have the respondent's name aud mailing address clearly shown ou the outside of the envelope or package when submitted. Proposals will be opened and respondents announced at <u>6:15 P.M.</u> local time, or as soon thereafter as practical, on <u>May 4, 2015</u>, in the Taylor County Administrative Complex, 201 East Green Street, Perry, Florida 32347.

Bid information may be obtained on-line at http://www.taylorcountygov.com/Bids/Index.htm.

The County reserves the right, in its sole and absolute discretion, to reject any or all Bids, to cancel or withdraw this solicitation at any time and waive any irregularities in the Solicitation process. The County reserves the right to award any contract to the respondent which it deems to offer the best overall service; therefore, the County is not bound to award any contract(s) based on the lowest quoted price. The County, in its sole and absolute discretion, also reserves the right to waive any minor defects in the process and to accept the proposal deemed to be in the County's best interest. No faxed Proposals will be accepted.

Additional information may be obtained from:

Taylor Connty Administrative Department 201 East Green Street Perry, FL 32347 (850) 838-3500

BY ORDER OF THE BOARD OF COUNTY COMMISSIONERS, Taylor County, Florida

INSTRUCTIONS TO BIDDERS

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ARTICLE 1 - DEFINED TERMS

1.01 Terms used in these Instructions to Bidders have the meanings indicated in the General Conditions and Supplementary Conditions. Additional terms used in these Instructions to Bidders have the meanings indicated below:

- A. Issuing Office--The office from which the Bidding Documents are to be issued and where the bidding procedures are to be administered. The issuing office for this solicitation will be the Taylor County Clerk of Courts located at 1st Floor Counthouse, 108 N. Jefferson St., Suite 102, Perry, FL. Bidding procedures will be administered at the Taylor County Administrative Complex located at 201 East Green St., Perry, FL.
- B. Bidder-- One who submits a Bid directly to Owner as distinct from a sub-bidder, who submits a bid to Bidder.
- C. Owner Taylor County Board of County Commissioners
- D. Solicitation Manager The person responsible for managing the solicitation process, documents and questions. The Solicitation Manager will be the Taylor County Administrative Department.
- E. *Successful Bidder*--The lowest, responsible and responsive Bidder to whom Owner (on the basis of Owner's evaluation as hereinafter provided) makes an award.

ARTICLE 2 - COPIES OF BIDDING DOCUMENTS

2.01 Complete sets of the Bidding Documents in the number and for the deposit sum, if any, stated in the Advertisement or Invitation to Bid may be obtained from the Issuing Office.

2.02 Complete sets of Bidding Documents shall be used in preparing Bids; neither Solicitation Manager assumes any responsibility for errors or misinterpretations resulting from the use of incomplete sets of Bidding Documents.

2.03 Solicitation Manager, in making copies of Bidding Documents available on the above terms, do so only for the purpose of obtaining Bids for the Work and do not confer a license or grant for any other use.

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ARTICLE 3 - QUALIFICATIONS OF BIDDERS

To demonstrate Bidder's qualifications to perform the Work, Bidder shall submit written evidence such as 3.01 financial data, previous experience, present commitments, and such other data as may be called for below.

[A. Valid Business Licensing/Registration Information]

ARTICLE 4 - EXAMINATION OF BIDDING DOCUMENTS, OTHER RELATED DATA, AND SITE

4.01It is the responsibility of each Bidder before submitting a Bid to:

A. examine and carefully study the Bidding Documents, the other related data identified in the Bidding Documents, and any Addenda:

B. visit the Site and become familiar with and satisfy Bidder as to the general, local, and Site conditions that may affect cost, progress, and performance of the equipment/products/supplies;

C. become familiar with and satisfy Bidder as to all federal, state, and local Laws and Regulations that may affect cost, progress, and performance of the equipment/products/supplies;

D. determine that the Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the requested equipment/products/supplies.

ARTICLE 5 - SITE AND OTHER AREAS

The Site is identified as the Radiology Department at the Doctor's Memorial Hospital Facility located in Perry, 5.01 Florida.

ARTICLE 6 - INTERPRETATIONS AND ADDENDA

All questions about the meaning or intent of the Bidding Documents are to be submitted to the Solicitation 6.01 Manager in writing. Interpretations or clarifications considered necessary by the Solicitation Manager in response to such questions will be issued by Addenda mailed or delivered to all parties recorded by Solicitation Manager as having received the Bidding Documents. Questions received less than ten (10) days prior to the date for opening of Bids may not be answered. Only questions answered by Addenda will be binding. Oral and other interpretations or clarifications will be without legal effect.

6.02 Addenda may be issued to clarify, correct, or change the Bidding Documents as deemed advisable by Solicitation Manager.

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ARTICLE 7 - SUBSTITUTE AND "OR-EQUAL" ITEMS

7.01 The award will be on the basis of materials and equipment specified or described in the Bidding Documents without consideration of possible substitute or "or-equal" items. Whenever it is specified or described in the Bidding Documents that a substitute or "or-equal" item of material or equipment may be furnished or used by Bidder if acceptable to Owner, application for such acceptance will not be considered by Owner until after the Bid award.

ARTICLE 8 - PREPARATION OF BID

8.01 The Bid Form is included with the Biddittg Documents. Additional copies may be obtained on-line or from the Issuing Office.

8.02 All blanks on the Bid Form shall be completed by printing in ink or by typewriter and the Bid signed in ink. Frasures or alterations shall be initialed in ink by the person signing the Bid Form. A Bid price shall be indicated for each [section, Bid item, alternative, adjustment unit price item, and unit price item] listed therein, or the words "No Bid," "No Change," or "Not Applicable" entered.

8.03 A Bid by a corporation shall be executed in the corporate name by the president or a vice-president or other corporate officer accompanied by evidence of authority to sign. The corporate seal shall be affixed and attested by the secretary or an assistant secretary. The corporate address and state of incorporation shall be shown below the signature.

8.04 A Bid by a partnership shall be executed in the partnership name and signed by a partner (whose title must appear under the signature), accompanied by evidence of authority to sign. The official address of the partnership shall be shown below the signature.

8.05 ••• A Bid by a limited liability company shall be executed in the name of the firm by a member and accompanied by evidence of authority to sign. The state of formation of the firm and the official address of the firm shall be shown below the signature,

8.06 A Bid by an individual shall show the Bidder's name and official address.

8.07 A Bid by a joint venture shall be executed by each joint venturer in the manner indicated on the Bid Form. The official address of the joint venture shall be shown below the signature.

8.08 All names shall be typed or printed in ink below the signatures.

8.09 The Bid shall contain an acknowledgment of receipt of all Addenda, the numbers of which shall be filled in outhe Bid Form.

8.10 The address and telephone number for communications regarding the Bid shall be shown.

8.11 The Bid shall contain evidence of Bidder's anthority and qualification to do business in the state of the Solicitation or covenant to obtain such qualification prior to award of the Bid.

ARTICLE 9 - BASIS OF BID; COMPARISON OF BIDS

9.01 Lump Sum

A. Bidders shall submit a Bid on a lump sum basis for the base Bid and include a separate price for each alternate described in the Bidding Documents as provided for in the Bid Form. The price for each alternate will be the amount [added to] [or] [deleted from] the base Bid if Owner selects the alternate. In the comparison of Bids, alternates will be applied in the same order as listed in the Bid form.

B. The Taylor County Board of County Commissioners is procuring the requested equipment/products/supplies on behalf of the Doctor's Memorial Hospital Facility. Doctor's Memorial Hospital is a current member of MedAssets. Bids should reflect such membership discounts when available but will not be required for consideration.

ARTICLE 10 - SUBMITTAL OF BID

10.01 An unbound copy of the Bid Form is to be completed and submitted with the following data:

- [A. Public Eutity Crimes Affidayit, signed and notarized, as required by Chapter 287.133(3)(a)]
- [B. Non-Collusion Affidavit]
- [C. Valid Business Licensing/Registration Information

10.02 A Bid shall be submitted no later than the date and time prescribed and at the place indicated in the Advertisement or Invitation to Bid and shall be enclosed in an opaque scaled envelope plainly marked with the Solicitation title (and, if applicable, the designated portion of the Solicitation for which the Bid is submitted), the name and address of Bidder, and shall be accompanied by the Bid security (when required) and other required documents. If a Bid is sent by mail or other delivery system, the scaled envelope containing the Bid shall be enclosed in a separate envelope plainly marked on the outside with the notation "*Sealed Bid for DMH Anesthesia Machine*." Hand deliveries and mailed Bids shall be addressed to Clerk of Court. Ist Floor Courthouse, 108 North Jefferson Street, Suite 102, Perry, Florida 32347. Bids submitted by Overnight Jelivery shall also be delivered to the physical address of the Clerk of Court: Clerk of Court, 1st Floor Courthouse, 108 North Jefferson Street, Suite 102, Perry, Florida 32347.

10.03 The Taylor County Board of County Commissioners DOES NOT ACCEPT FAXED PROPOSALS.

10.04 Proposals that are not delivered to the place indicated in the Advertisement or Invitation to Bid prior to the date and time prescribed shall not be considered and will be returned to the responder unopened.

10.05 Incomplete Bid proposals that do not provide the required information and/or the required number of copies, may be deemed incomplete by the Board of County Commissioners and not considered during the Bid Evaluation.

ARTICLE 11 - MODIFICATION AND WITHDRAWAL OF BID

11.01 A Bid may be modified or withdrawn by an appropriate document duly executed in the manner that a Bid must be executed and delivered to the place where Bids are to be submitted prior to the date and time for the opening of Bids.

EJCDC C-200 Suggested Instructions to Bidders for Construction Contracts Copyright © 2002 National Society of Professional Engineers for EJCDC. All rights reserved, 00200 – 4 11.02 Once opened, no Bid may be withdrawn prior to the Board of County Commissioners action without written consent of the Clerk of Court.

ARTICLE 12 - OPENING OF BIDS

12.01 Bids will be opened at the time and place indicated in the Advertisement or Invitation to Bid and, unless obviously non-responsive, read aloud publicly. An abstract of the amounts of the base Bids and major alternates, if any, will be made available to Bidders after the opening of Bids.

ARTICLE 13 - BIDS TO REMAIN SUBJECT TO ACCEPTANCE

13.01 All Bids will remain subject to acceptance for the period of time stated in the Bid Form, but Owner may, in its sole discretion, release any Bid and return the Bid security prior to the end of this period.

ARTICLE 14 – EVALUATION OF BIDS AND AWARD OF CONTRACT

14.01 Owner reserves the right, in its sole and absolute discretion, to reject any or all Bids, to cancel or withdraw this bid solicitation at any time and waive any irregularities in the Bid process. Owner reserves the right to award any contract to the respondent which it deems to offer the best overall service; therefore, Owner is not bound to award any contract based on the lowest quoted price. Owner, in its sole and absolute discretion, also reserves the right to waive any minor defects in the process and to accept the bid deemed to be in the County's best interest.

14.02 Owner, in its sole and absolute discretion, also reserves the right to assign a local business preference in a maximum amount of five (5) percent of the bid price pursuant to Taylor County Ordinance No. 2003-12.

14.03 More than one Bid for the same products from an individual or entity under the same or different names will not be considered. Reasonable grounds for believing that any Bidder has an interest in more than one Bid for the Work may be cause for disqualification of that Bidder and the rejection of all Bids in which that Bidder has an interest.

14.04 In evaluating Bids, Owner will consider whether or not the Bids comply with the prescribed requirements, and such alternates, nnit prices and other data, as may be requested in the Bid Form or prior to the Notice of Award.

14.05 In evaluating Bidders, Owner will consider the qualifications of Bidders and may consider the qualifications and experience of Suppliers, Equipment manufacturers and other individuals included as part of the bid package.

14.06 If the Contract is to be awarded, Owner will award the Contract to the Bidder whose Bid is in the best interests of the Solicitation.

14,07 In evaluating bids. Owner reserves the right to ask for additional information up to and including an in-person, on-site demonstration of the equipment.

14.08 In evaluating bids, Owner reserves the right to consider the response time for any service request that might be placed for the equipment.

ARTICLE 15 - SALES AND USE TAXES

15.01 Owner is exempt from Florida state sales and use taxes on all Direct Purchased materials and equipment to be incorporated in the Work. Said taxes for such items shall not be included in the Bid. Refer to Paragraph SC-6.10 of the Supplementary Conditions for additional information.

15.02 Owner is exempt from payment of sales and compensating use taxes of the State of Horida and of cities and counties thereof on all materials to be incorporated into the Work which are Direct Purchased by Owner. Contractor purchases are not eligible for this exemption and such costs shall be accounted for within the Bid.

1. Owner will furnish the required certificates of tax exemption to Contractor for use in the purchase of Direct Purchased supplies and materials to be incorporated into the Work.

2. Owner's exemption does not apply to supplies, materials, or construction tools, machinery, equipment, or other property purchased by or leased by Contractor, or to supplies or materials not incorporated into the Work.

BID FORM

DMH Anesthesia Machine

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ARTICLE 1 - BID RECIPIENT

1.01 This Bid is submitted to:

Taylor County Board of County Commissioners Clerk of Court 1st Floor Courthouse, Suite 102 108 North Jefferson St. Perry, Florida 32347

1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to provide products/equipment/supplies that fully meet all specifications outlined in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

ARTICLE 2 - BIDDER'S ACKNOWLEDGEMENTS

2.01 Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without brutation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 30 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

ARTICLE 3 - BIDDER'S REPRESENTATIONS

- 3.01 In submitting this Bid, Bidder represents that:
 - A. Bidder has examined and carefully studied the Bidding Documents, the other related data identified in the Bidding Documents, and the following Addenda, receipt of which is hereby acknowledged.

<u>Addendum No.</u>	<u>Addendum Date</u>

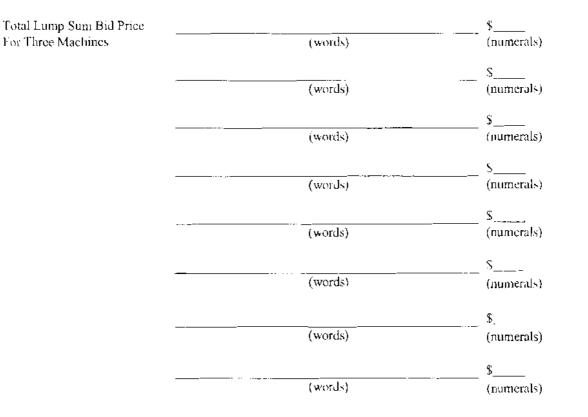
- B. Bidder has visited or is familiar with the Site and become familiar with and is satisfied as to the general. local and Site conditions that may affect cost, progress, and performance of the Work.
- C. Bidder is familiar with and is satisfied as to all federal, state and local Laws and Regulations that may affect cost, progress and performance of the equipment products/supplies.
- D. Bidder has given solucitation Manager written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and the written resolution thereof by Solicitation Manager is acceptable to Bidder.
- F. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance of the equipment/products/supplies for which this Bid is submitted.
- Bidder will submit written evidence of its authority and qualification to do business in the state of the 1 Solicitation or covenant to obtain such qualification prior to award of the Bid.

ARTICLE 4 – FURTHER REPRESENTATIONS

- Bidder further represents that: 4.01
 - A. this Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entry and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation;
 - B. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid;
 - C. Bidder has not solicited or induced any individual or entity to refrain from bidding; and
 - D. Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or over Owner.

ARTICLE 5 - BASIS OF BID

5.01 Bidder will provide the requested equipment/products/supplies in accordance with the Contract Documents for the following price(s):



Bidder also acknowledges that the award of this solicitation or any portion thereof will be contingent upon the availability of funds. If funding is not available to award the solicitation in its entirety, the Board of County Commissioners reserves the right to award portions thereof so as to remain within available funding. Such partial award will not relieve the Bidder from complying with the full requirements of the awarded portions.

ARTICLE 6 – TIME OF COMPLETION

6.01 Bidder agrees that the equipment/products/snpplies will be delivered and ready for final payment on or before the dates or within the number of calendar days indicated in the Bid.

ARTICLE 7 – ATTACIMENTS TO THIS BID

- 7.01 The following documents are attached to and made a condition of this Bid:
 - A. Public Entity Crimes Affidavit, signed and notarized, as required by Chapter 287.133(3)(a), F.S.
 - B. Non-Collusion Affidavit
 - C. Valid Business Licensing/Registration Information

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00410 - 3	
ional Society of Professional Engineers for EJCDC, All rights reserved.	

ARTICLE 8 – DEFINED TERMS

The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders. 8.01

ARTICLE 9 - BID SUBMITTAL

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9.01	This Bid submitted by:	
If Bidd	ler is:	
<u>An Ind</u>	ividual	
	Name (typed or printed):	_
	By:	_(SEAL)
	Doing business as:	_
<u>A Partr</u>	<u>aer</u> ship	
	Partnership Name:	_(SEAL)
	By:	- .
	Name (typed or printed):	~
<u>A Corp</u>	poration	
	Corporation Name:	_(SEAL)
	State of Incorporation:	
	By:	-
	Name (typed or printed):	_
	Title: (CORP	ORATE SEAL)
	Allest	
	Date of Authorization to do business in <i>FLORIDA</i> is/	
<u>A Joint</u>	Venture	
	Name of Joint Venture:	-
	First Joint Venturer Name:	(SUAL)
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By:	
By:	to sign)
Name (typed or printed):	
Title:	
Second Joint Venturer Name:	(SFAL)
By:	
(Signature of second joint venture partner attach evidence of author	rity to sign)
Name (typed or printed):	
Title:	
(Each joint venturer must sign. The manner of signing for each indiverse or portion that is a party to the joint venture should be in the manner indi	
Bidder's Business Address	
Phone No Fax No	
SUBMITTED on 20	
State Contractor License No, (If applicable)	

SWORN STATEMENT UNDER SECTION 287.133(3)(a), FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1.	This sworn statement is submitted	with Bid, Proposal or Contract No.
	for	
<u>-</u> .	this sworn statement is submitted by	(Name of entity submitting sworn statement)
	Whose business address is	
	······	and
	(if applicable) its Federal Employer Ide (if the entity has no FEIN, include the S	entification Number (FEIN) is Social Security Number of the individual signing this sworn
	statement:	
3.	My name is	and my relationship to the entity
	name above is	

- 4. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g). Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of the United States and involving antitrust, fraud, thefi, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
- 5. I understand that "convicted" or "conviction" as defined in Paragraph 287-133(1)(b). <u>Florida Statutes</u>, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court or record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, uonjury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
- 6. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), <u>Florida Statutes</u>, means:
 - a. A predecessor or successor of a person convicted of a public entity erime: or
 - b. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crune. The term "affiliate" includes those officers, directors, executives, partners, shareholders, enuployees, members, and agents who are in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipruent or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
- 7. I understand that a "person" as defined in Paragraph 287.133(1)(g)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or the United States with the legal power to enter into a binding contract and which bids or applies to bid ou contracts for the provisions of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

- 8. Based on information and belief, the statement, which I have marked below, is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies)
- Noither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members or agents who are active in management of the entity, nor affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.
 - The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989 <u>AND</u> (Please indicate which additional statement applies.)
 - There has been a proceeding concerning the conviction before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer did not place the person or affiliate on the convicted vendor list. (Please attach a copy of the final order).
 - The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing office of the State of Florida. Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in the public interest to remove the person or affiliate from the convicted vendor list, (Please attach a copy of the final order.)
 - The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by or pending with the Department of General Services.)

(Signature)	(Date)
STATE OF	
COUNTY OF	
PERSONALLY APPEARED BEFORE ME, the undersigned authority.	
who, after first being sworn by me, affixed his/her signature in the space	(Name of individual signing) provided above on this
of	

My commission expires:

NOTARY PUBLIC

day

DMH Anesthesia Maching

NON-COLLUSION AFFIDAVIT

	being first duly sworn, deposes and says that:
) He Shell hey is/are the	of
· · · · · · · · · · · · · · · · · · ·	artner. Officer, Representative or Agent)
	, the Bidder that has submitted the attached Bid;

- (2) He/She/They is/are fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid;
- (3) Such Bid is genuine and is not a collusive or sham Bid;
- (4) Noither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Bidder, firm, or person to submit a collusive or shain Bid in connection with the Work for which the attached Bid has been submitted; or to refrain from Bidding in connection with such Work; or have in any manner, directly or indirectly, sought by agreement or collusion, or communication, or conference with any Bidder, firm, or person to fix any overhead, profit, or cost elements of the Bid or of any other Bidder, or to fix any overhead, profit, or cost elements of the Bid Price of any other Bidder, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed Work;
- (5) The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the BIDDER or any other of its agents, representatives, owners, employees or parties of interest, including this affant.

Signed, sealed and delivered in the presence of:

	В	y:
Witness		Signature
Witness		Print Nome and Title
STATE OF FLORIDA, (COU Ow this the day of personally appeared notary) Non-Collusion, and he/she/they go	(Name(s) of ind	the undersigned Notary Public of the State of Florida, ividual(s) who appeared before hose name(s) is/are subscribed to the within Affidavit of it.
WITNESS my hand and official NOTARY PUBLIC:		otary Public, State of Florida
SEAL OF OFFICE:		
(Name of Notary Public: Print.	Stamp or type as commissioned)	
Personally known to me, a		Did take an earth, or
Personal identification:		Did Not take an oath.

1 ype of Identification Produced

DMH Anesthesia Machine

.

PART 2– EQUIPMENT SPECIFICATIONS

DMH Anesthesia Machine Specifications

Spees for Anesthesia Machine OR Manager: Ginny Head

Need a total of 3 machines

Anesthesia System:

3 Gas, Flow Tubes O2, Air, N2O 3 Gas inlet 3 Connector DISS Double Vapor Mount Auto Excl. Gas analyzer

Connections:

PIN Index O2-Air-N2O Central gas supply hoses Power Outlet Strip, 4 socket

Ventilator & Display: (prefer touchscreen) Software options

PCV ÷ PS + SIMV/PS Cozy 2.6 with heating Kit Cover/ramming protection Cozy Arm Moisture reduction kit Breathing Bag arm Mech. airway pressure gauge Ki Pressure port guards

Monitor:

Vital signs, pressure monitoring (ABG/CVP) -

Ability to interface with CPSI (Computer Program & System Incorporated) EMR (electronic medical record) and print abnormal values, ability to transfer to hospital wide monitors

Endotracheal Suction

Kit vacuum suction mount

O2 Therapy

External O2 flow tube, US

Selection CS Hoses:

With O2 With N2O With AIR With VAC With EVAC DISS/CGAV-5 / Nipple ~ Nut

Length of CS hoses 15 - 20ft

Equipment Selection:

With conversion kit – GCX rail Power Strip

Warranty - 5 years, service agreement

DMIT Anesthesia Machine

Location of the closest field service representative Equipment down time & replacement transfer locations Tune line for installation, education, implementation and ongoing education support List unique capabilities of your monitors how that would be beneficial to DMH Shipping Cost

TAY	
	County Commission Agenda Item
SUBJECT/TITLE:	
	REQUESTING THE REMOVAL OF LISTED COUNTY ASSETS FROM COUNTY INVENTORY.
MEETING DATE REC	QUESTED: APRIL 6, 2015

T.J

Statement of Issue: Board to Approve disposition of surplus assets from county inventory. Recommended Action: Approve Dispositions

Fiscal Impact: see attached

Budgeted Expense: y/n

Submitted By: THERESA COPELAND

Contact: THERESA COPELAND, DTIS DIRECTOR

SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

History, Facts & Issues:

Options: APPROVE/DISAPPROVE

Attachments: SEE LISTING DISPOSITIONS

BOCC	DESCRIPTION	STATUS	5267	GAS MASK	SURPLUS	6369	MONITOR	SURPLUS
785	TABLE	SURPLUS	5268	GAS MASK	SURPLUS	6373	COMPUTER	SURPLUS
1173	SOFA	SURPLUS	5328	INVERTER	SURPLUS	6484	COMPUTER	SURPLUS
1814	TABLE	SURPLUS	5390	TABLE	SURPLUS	6553	WEEDEATER	SURPLUS
1822	TABLE	SURPLUS	5403	RADIO	SURPLUS	6567	AIRPACK	SURPLUS
2432	SHELFING	SURPLUS	5406	RADIO	SURPLUS	6568	AIRPACK	SURPLUS
2905	RADIO PACKAGE	SURPLUS	54S2	CAMERA	SURPLUS	6569	AIRPACK	SURPLUS
3288	PU/SPREADER	SURPLUS	5476	GATE OPENER	SURPLUS	6573	RADIO	SURPLUS
3808	CHAINSAW	SURPLUS	5480	CORDLESS SAW	SURPLUS	6576	RADIO	SURPLUS
3895	RADIO	SURPLUS	5553	CAMERA	SURPLUS	6578	RADIO	SURPLUS
3911	VAN	SURPLUS	5660	MONITOR	SURPLUS	6580	RADIO	SURPLUS
3983	RADIO PACKAGE	SURPLUS	S68S	CAMERA	SURPLUS	6583	RADIO	SURPLUS
3984	RADIO	SURPLUS	5687	RADIO	SURPLUS	6626	COMPUTER	SURPLUS
4109	RADIO	SURPLUS	5725	COMPUTER	SURPLUS	6626	COMPUTER	SURPLUS
4110	RADIO	SURPLUS	S728	COMPUTER	SURPLUS	6654	HEADSET	SURPLUS
4111	RADIO	SURPLUS	5887	COMPUTER	SURPLUS	6743	AIRPACK	SURPLUS
4226	TABLE	SURPLUS	S977	RADIO	SURPLUS	6744	AIRPACK	SURPLUS
4286	REFRIGATOR	SURPLUS	6145	MONITOR	SURPLUS	6745	AIRPACK	SURPLUS
4289	CAMERA	SURPLUS	6146	MONITER	SURPLUS	6746	AIRPACK	SURPLUS
4419	BOUEY	SURPLUS	6147	MONITER	SURPLUS	6747	AIRPACK	SURPLUS
4420	BOUEY	SURPLUS	6205	AIRTANK	SURPLUS	6749	AIRPACK	SURPLUS
4430	CAMERA	SURPLUS	6206	AIRTANK	SURPLUS	6750	AIRPACK	SURPLUS
4784	VADEM CLIO PC	SURPLUS	6213	RADIO	SURPLUS	6857	COMPUTER	SURPLUS
4810	STOWAWAY	SURPLUS	6227	CAMERA	SURPLUS	6861	COMPUTER	SURPLUS
4811	STOWAWAY	SURPLUS	6242	RADIO	SURPLUS	6873	COMPUTER	SURPLUS
4932	CAR	SURPLUS	6253	MONITOR	SURPLUS	6880	PROJECTOR	SURPLUS
5155	LIFT TABLE	SURPLUS	6295	LAPTOP	SURPLUS	5328-01	INSTALLATION	SURPLUS
5159	COMPUTER	SURPLUS	6320	MONITER	SURPLUS	4907	CAR	SURPLUS
5183		SURPLUS	6321	MONITER	SURPLUS			
5185		SURPLUS	6322	MONITER	SURPLUS			
5186	RADIO	SURPLUS	6339	CAR	SURPLUS			



TO: BOARD OF COUNTY COMMISSIONERS

Clerk Asset Number:

Board Asset Number: DATE: 2/25/2915

FROM: SPORTS COMPLEX

DEPT

Department Name

Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
COPIES	RECREATION OFFICE	TOSHIBA
Model	Year	Serial Number
STUDIO 230 SUPER GI		CSC523105
Other Description:	<u> </u>	
COPIER WAS DONATED	FROM COURTHOUSE.	
Purchased with Grant: Yes/No?	Yes 🖄 No If 'Yes' please expla	ain reason to allow disposition below.
	DISPOSITION DATA	
······		

Type of Disposition:		
** Property that is missing or unable to I Custodian immediately. Explanation for Disposal: (required)	COSTLY TO REPAIRS	the County Commission by the Property
Location: (required)SPORTS_COMPLEX	K OFFICE	
APPROVED DENIED By the	Taylor County Board of Cor	mmissionDate
Department Head		Chairman Signature
		(b)

Date Removed From Asset Records



TAYLOR COUNTY, FLORIDA

TO: BOARD OF COUNTY COMMISSIONERS

Clerk Asset Number:

0785

SOLID WASTE COLLECTIONS FROM:

0261 DEPT

Board Asset Number: DATE: 2/9-19

Department Name

Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record

IDENTIFICATION DATA

Name of Item	Room #	Make	
UNUOS ZIEAT			
Model	Year	Serial Number	
Other Description:			
Durchaged with Grant: Vec/Me2			
Purchased with Grant, reshvor	🔲 Yes 🛅 No 🛛 If 'Yes' please expla	ain reason to allow disposition below.	

DISPOSITION DATA

Type of Disposition:	
Custodian immediately.	Cate shall be presented to the County Commission by the Property
Location: (required)	ICE
APPROVED DENIED By the T	aylor County Board of Commission Date
	Chairman Signature
Department Head	Čounty Administrator Approval
	- Thenen lex and

Date Removed From Asset Records



Capital Of	11	173	
TO: BOARD OF COUNTY COMMISSIONERS	Clerk	Asset Number:	Board Asset No
FROM: SOLID WASTE COLLECTIONS	DEPT 0261		
Department Name	Number	-	

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION OATA

Name of Item	Room #	Make
Model	Year	Serial Number
Other Description:		
Purchased with Grant: Yes/No?	🔲 Yes 🏝 No 🛛 If 'Yes' please expla	in reason to allow disposition below.

DISPOSITION DATA

Type of Disposition:	
** Property that is missing or unable to Custodian immediately. Explanation for Disposal: (required)	Incate shall be presented to the County Commission by the Property
Location: (required)	NK ROOM
	e Taylor County Board of Commission Date
Kara Briting	Chairman Signature
Department Head	County Administrator Approval
	(a,b)

Date Removed From Asset Records

Fixed Assets Manager

1mber



TAYLOR COUNTY, FLORIDA

1814

TO: BOARD OF COUNTY COMMISSIONERS

Clerk Asset Number:

FROM: Public Library

Department Name

DEPT 0430 Number

Board Asset Number DATE:

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Room #	Make
	myrtle desk
Year	Serial Number
	an reason to allow disposition below.

DISPOSITION DATA

Type of Disposition:SURPLUS		
** Property that is missing or unable Custodian immediately. Explanation for Disposal: (required)		he County Commission by the Property
Location: (required)back_r	00m	
APPROVED DENIED By	the Taylor County Board of Corr	nmission Date
<u>Avrida Hawki</u> Department Head	<u>n5</u>	Chairman Signature
		(\mathcal{D})

Date Removed From Asset Records



TAYLOR COUNTY, FLORIDA 1822

TO: BOARD OF COUNTY COMMISSIONERS FROM: Public Library

Clerk Asset Number:

Board Asset Number: DATE:

Department Name

DEPT 0430 Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
rectangular table		myrtle desk
Model	Year	Serial Number 572b
Other Description:		
Purchased with Grant: Yes/No?	☐ Yes 🖾 No If 'Yes' please expla	ain reason to allow disposition below

DISPOSITION DATA

Type of Disposition.	SURPLUS		
** Property that is miss Custodian immediately Explanation for Dispos	•	not stable/ broken	e County Commission by the Property
Location: (required)	back roc	mc	
APPROVED 🗌 DE	NIED By th	e Taylor County Board of Com	missionDate
<u>Aurida Ha</u> Department Head	u kins		Chairman Signature

Date Removed From Asset Records



TO: BOARD OF COUNTY COMMISSIONERS

2432

Clerk Asset Number:

FROM: Public Library

DEPT 0430

Board Asset Number: DATE:

Department Name

Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
1 shelf 2 section long		
Model	Year	Serial Number
Other Description:		· ·
Purchased with Grant: Yes/No?	Yes 🔀 No If 'Yes' please expla	in reason to allow disposition below.

DISPOSITION DATA

Type of Disposition:	
** Property that is missing or unable to locate shall be presented to Custodian immediately. Explanation for Disposal: (required) broken	the County Commission by the Property
Location: (required) back form	
APPROVED DENIED By the Taylor County Board of Cor	mmission Date
Anda Hawkins Department Head	Chairman Signature
	6

Date Removed From Asset Records



TO	ROARD	OF COL	INTY	COMMISSIONERS	
10.	DOVINO			COMMISSIONERS	

_____2905 Clerk Asset Number:

Board Asset Number:

FROM: Fire Rescue

DEPT 0192

DATE: 2/16/2015

Department Name

Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
Mobile Radio Package	Tower (jail)	Standard Comm Corp
Model	Year	Serial Number
	1989	G30V00000
Other Description:		
Purchased with Grant: Yes/No?	Yes X No If 'Yes' please expla	ain reason to allow disposition below.

DISPOSITION DATA

Type of Disposition: Surplus	
** Property that is missing or unable to locate shall be presented to Custodian immediately. Explanation for Disposal: (required) <u>Not federally complaint / not in</u>	
Location: (required) Station 1	
APPROVED DENIED By the Taylor County Board of Con	mmission Date
2-	Chairman Signature
Department Head	County Administrator Approval

Date Removed From Asset Records



TO: BOARD OF COUNTY COMMISSIONERS

3288 Clerk Asset Number:

Board Asset Number:

FROM: Fire Rescue

DEPT 0191

DATE: 2/16/2015

Department Name

Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
Power Unit & Spreader	Station 1 Store room	Hurst
Model	Year	Serial Number
	1991	
Other Description: Extrication	equipment	
Purchased with Grant: Yes/No?	Yes X No If 'Yes' please expla	ain reason to allow disposition below.

DISPOSITION DATA

Type of Disposition: Surplus	
Custodian immediately.	locate shall be presented to the County Commission by the Property
Explanation for Disposal: (required)	Non-operable not serviceable
Location: (required) Fire Rescue Sta	ation 1
	e Taylor County Board of Commission Date
	Chairman Signature
$\rightarrow - $	1 1. 2. the
Department Head	County Administrator Approval
	(\mathcal{A})

Date Removed From Asset Records



3808

TO: BOARD OF COUNTY COMMISSIONERS

Clerk Asset Number:

Board Asset Number: DATE: 3-12-15

FROM: <u>PUBLIC WORKS</u> Department Name

DEPT <u>030)</u> Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make				
CHAIN SAW		thequarta				
Model	Year Serial Number					
445	2009 1400753					
Other Description:						
Purchased with Grant: Yes/No? Yes Yes No If 'Yes' please explain reason to allow disposition below.						
L	DISPOSITION DATA					
Type of Disposition: Suppose ** Property that is missing or unable to locate shall be presented to the County Commission by the Property Custodian immediately. Explanation for Disposal: (required) JUNK						

Location: (required)

APPROVED DENIED By the Taylor County Board of Commission

Date

andy He Lund

Department Head

Chairman Signature

-County Administrator Approval

Date Removed From Asset Records

Fixed Assets Manager



FROM:

DISPOSITION OF ASSET REPORT TAYLOR COUNTY, FLORIDA

TO: BOARD OF COUNTY COMMISSIONERS

3911

Clerk Asset Number:

Board Asset Number:		
DATE:	3-18-15	

Department Name

COUNTY PROJECT MGT

DEPT DITI Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make		
VAN				
Model	Year	Serial Number		
CLUB WAGON		Vin 178JS31H9THA38888		
Other Description:				
Purchased with Grant: Yes/No?	Yes No If 'Yes' please expla	in reason to allow disposition below		

DISPOSITION DATA

Type of Disposition:	
** Property that is missing or unable to locate shall be prese Custodian immediately. Explanation for Disposal: (required)	nted to the County Commission by the Property
Location: (required) ROAD DEPARTMENT	
APPROVED DENIED By the Taylor County Boar	d of CommissionDate
Paril 03 -	Chairman Signature
Department Head	County Administrator Approval
	(\mathcal{P}_{1})

Fixed Assets Manager

Date Removed From Asset Records



TO: BOARD OF COUNTY COMMISSIONERS

4226 Cler

Board Asset Number: DATE: _3-18-15

Department Name

FROM: Public Library

DEPT 0430 Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make	
computer table			
Model texwood/ dark oak	Year	Serial Number	
Other Description:			
Purchased with Grant: Yes/No?	Yes X No If 'Yes' please expla	in reason to allow disposition below.	

DISPOSITION DATA

Type of Disposition:	SURPLUS				
** Property that is miss Custodian immediately Explanation for Dispos	y	locate shall be p broken	presented to the (County C	ommission by the Property
Location: (required) APPROVED 🔲 DB	Strac ENIED By the	E Turr Taylor County I	Board of Commi	ission _	Date
Amde Ho Department Head	wkins	_		11	Administrator Approval
		_			

Date Removed From Asset Records



TO: BOARD OF COUNTY COMMISSIONERS FROM: Public Library 4784

Clerk Asset Number:

Board As	set Number:	
DATE:	2/4-1	5

Department Name

DEPT 0430 Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
vadem clio pc companion		vadem
Model	Year	Serial Number
16mb		903w0931
Other Description:		
Purchased with Grant: Yes/No?	Yes 🔀 No 🛛 If 'Yes' please expla	ain reason to allow disposition below.

DISPOSITION DATA

Type of Disposition:	PLUS	
** Property that is missing or Custodian immediately. Explanation for Disposal: (re		the County Commission by the Property
Location: (required)dir	rector office cabinet	
APPROVED DENIED	By the Taylor County Board of Cor	nmission Date
A under Hawk Department Head	<u>-ns</u>	Chairman Signature
		(\mathcal{O})

Date Removed From Asset Records



TAYLOR COUNTY, FLORIDA

TO: BOARD OF COUNTY COMMISSIONERS

<u>4289</u> Clerk Asset Number:

-4289
Board Asset Number:
DATE: 2-17-15

FROM: <u>GNUL SLACLY</u> Many. Department Name

DEPT 0224 Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
Camera	EOG	
Model	Year	Serial Number
	1997	2120657A
Other Description:		
Purchased with Grant: Yes/No?	Yes No If 'Yes' please expla	in reason to allow disposition below.

DISPOSITION DATA

Type of Disposition: ______ ** Property that is missing or unable to locate shall be presented to the County Commission by the Property Custodian immediately. Obsclete - 15+ Generation Explanation for Disposal: (required) EEC Location: (required) APPROVED DENIED By the Taylor County Board of Commission Date Chairman Signature mach County Administrator Approval Departm

Date Removed From Asset Records

(c) Recipient agrees to use any equipment purchased under the terms of this Agreement for the purpose for which it was intended.

(d) Equipment purchased under the terms of this Agreement shall remain the property of the Recipient. The disposition of equipment shall be made in accordance with the Recipient's policies and procedures and applicable federal policies and procedures.

(5) CERTIFICATIONS

(a) By its execution of this Agreement, the Recipient certifies that it is currently in full compliance with the Rule Chapters 27P-6, 27P-11, and 27P-19, <u>Florida Administrative Code</u>, Chapter 252, <u>Florida Statutes</u>, and appropriate administrative rules and regulations that guide the emergency management program and associated activities.

(b) The Recipient certifies that funds received from the Emergency Management, Preparedness and Assistance Trust Fund (EMPA funds) will not be used to supplant existing funds, nor will funds from one program under the Trust Fund be used to match funds received from another program under the Trust Fund. The Recipient further certifies that EMPA funds shall not be expended for 911 services, emergency medical services, law enforcement, criminal justice, fire service, public works or other services outside the emergency management responsibilities assigned to the Recipient's Emergency Management Agency, unless such expenditure enhances emergency management capabilities as expressly assigned in the local Comprehensive Emergency Management Plan (CEMP).

(c) The Recipient certifies that it is a participant in the most current Statewide Mutual Aid Agreement (SMAA).

(d) By its signature, the Recipient reaffirms its certification to employ and maintain a full-time Director consistent with Rule 27P-19.002(6), <u>Florida Administrative Code</u>.

(6) OTHER CONDITIONS

(a) As a further condition of receiving funding under this Agreement, following full or partial County Emergency Operation Center activation at a level equivalent to a State Emergency Operation Center level two (2) or above during the period of this Agreement, then the Recipient shall, within forty-five (45) days following the conclusion of the activation, evaluate the performance of all elements of the local emergency management program during that activation, and provide a written after action report to the Division.

(b) Funds may not be used for items such as door prizes and gifts. Flyers and educational information to educate the public about the Emergency Management Program is allowable.

(c) Food and beverages may be purchased for Emergency Management personnel and other personnel <u>only</u> if the Recipient's Emergency Operation Center or field command office is in an activated status and personnel receiving food/beverage are on duty at either of these locations. Purchases may be made only under (1) An Executive Order issued by the Governor or (2) a State of Emergency appropriately declared by local officials in response to an emergency event or threat.

(d) Within 60 days of execution of this Agreement, the Recipient shall provide copies of any new or updated ordinances in effect which expressly address emergency management, disaster preparedness, civil defense, disasters, and emergencies or otherwise govern the activation of the local emergency management program provided in s.252.38, <u>Florida Statutes</u>.

This is for all appearition



TAYLOR COUNTY, FLORIDA

TO: BOARD OF COUNTY COMMISSIONERS

44 Clerk Asset Number:

Board Asset N	umber:
	7-15

LULA

FROM: EMAGENCE March

 $\frac{\mathsf{DEPT}}{\mathsf{Number}} \xrightarrow{\bigcirc 2.2.4 }{} \varphi$

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
Bence	Beach casel	
Model	Year	Serial Number
	1998	
Other Description;		
Purchased with Grant: Yes/No		xplain reason to allow disposition below.
	DISPOSITION DATA	
Type of Disposition		
** Property that is missing or unal	ble to locate shall be presented to the	County Commission by the Property
Custodian immediately. Explanation for Disposal: (require	d) Lost due to	Sterm
Location: (required) <u>Recet</u>	a caral	
APPROVED DENIED By the Taylor County Board of Commission		
		Date
CA / I		Chairman Signature
Spue Smadley		1 little
Department Head		County Administrator Approval
		(A)

Date Removed From Asset Records

Fixed Assets Manager

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TAYLOR COUNTY, FLORIDA

TO: BOARD OF COUNTY COMMISSIONERS

Clerk Asset Number: T 0226

Board Asset Number: DATE: 2-17-15

FROM: <u>ENVILLENCE</u> Mang. Department Name

DEPT <u>0226</u> Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make	
Bauly's	_ Beach Carul		
Model	Year	Serial Number	
Other Description:			
Purchased with Grant: Yes/No?	Yes INo If 'Yes' please expla	in reason to allow disposition below	
<u> </u>	DISPOSITION DATA		
Type of Disposition: SW: plus, (-lost)			
** Property that is missing or unable Custodian immediately.	e to locate shall be presented to the Co	unty Commission by the Property	
Explanation for Disposal: (required) <u>LOST due to Storm</u>			
Location: (required) blach canal			
APPROVED DENIED By the Taylor County Board of Commission			
Date			
	_		
	Ci	hairman Signature	
Jac Snadby	<u> </u>	1 Still	
Department Head	Ĕ	bunty Administrator Approval	

Date Removed From Asset Records



TAYLOR COUNTY, FLORIDA

TO: BOARD OF COUNTY COMMISSIONERS FROM: EMMGN. Marage

Clerk Asset Number: DEPT $O22\phi$ Number

Board Asset Number: DATE: 2-16-15

To Whom It May Concern:

Department Name

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make	
Camera			
Model	Year	Serial Number	
	1998	5617 346	
Other Description:			
35MM Waterproof Camera			
Purchased with Grant: Yes/No? Ves No If 'Yes' please explain reason to allow disposition below.			
DISPOSITION DATA			
Type of Disposition: <u>Supplus</u>			
** Property that is missing or unable to locate shall be presented to the County Commission by the Property Custodian immediately.			
Explanation for Disposal: (required)			
Location: (required) EOC			

APPROVED DENIED By the Taylor County Board of Commission

Date

Department

Chairman Signature

County Administrator Approval

Date Removed From Asset Records



TAYLOR COUNTY, FLORIDA

TO: BOARD OF COUNTY COMMISSIONERS

<u>3983</u> Clerk Asset Number: Bo

Board Asset Number: DATE: 2-16-15

FROM: EMGLACIAL MACING

DEPT <u>CAR</u> Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	 Room #	Make
Handheld Radio	Eoc	
Model	Year	Serial Number
	1996	402 ALSP798
Other Description:		
Purchased with Grant: Yes/No?	Yes No If Yes' please ex	xplain reason to allow disposition below.

DISPOSITION DATA

Type of Disposition: <u>Supply</u> ** Property that is missing or unable to locate shall be presented to th Custodian immediately. Explanation for Disposal: (required) <u>CDD alete</u>	e County Commission by the Property
Location: (required) <u>ECC</u> , APPROVED DENIED By the Taylor County Board of Com	nissionDate
Department Head	Chairmain Signature

Date Removed From Asset Records



TAYLOR COUNTY, FLORIDA

TO: BOARD OF COUNTY COMMISSIONERS

Clerk Asset Number:

3984
Board Asset Number:
DATE: 2-16-15

FROM: EMGLENCE Department Name

DEPT CAA Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
Handheld Radio	EDC	
Model	Year	Serial Number
	1996	402AVQJ189
Other Description:		
Purchased with Grant: Yes/No?	Yes No If Yes' please	explain reason to allow disposition below
	DISPOSITION DATA	

Type of Disposition: Subly 5 ** Property that is missing or unable to locate shall be presented to the County Commission by the Property Custodian immediately. chodet Explanation for Disposal: (required) Location: (required) EN. APPROVED DENIED By the Taylor County Board of Commission Date Chairman Signature nall Departme County Administrator Approval

Date Removed From Asset Records



TAYLOR COUNTY, FLORIDA

TO: BOARD OF COUNTY COMMISSIONERS

Clerk Asset Number: Board Asset Number: DATE: 2-16-15

FROM: <u>Emerçonec marco</u> Department Name DEPT <u>0224</u> Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make		
Handheld Radio				
Model	Year	Serial Number		
	1996	402AV05191		
Other Description:				
Purchased with Grant: Yes/No? Ves No If 'Yes' please explain reason to allow disposition below				
		and reason to allow disposition below.		

DISPOSITION DATA

Type of Disposition: <u>SUIDLUS</u> ** Property that is missing or unable to locate shall be presented to the County Commission by the Property Custodian immediately. Obselete Explanation for Disposal: (required) Location: (required) 203 APPROVED DENIED By the Taylor County Board of Commission Date Chairman Signature nadl County Administrator Approval Departme

Date Removed From Asset Records



TAYLOR COUNTY, FLORIDA

TO: BOARD OF COUNTY COMMISSIONERS FROM: <u>EMELLA MARA</u>Y. Department Name

Clerk Asset Number: DEPT (1)27 Numbe

Board Asset Number: DATE: 2-16-15

To Whom It May Concern:

.

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item Handheld Radio	Room #	Make
Model	Year	Serial Number
	1996	402AWJ6119
Other Description:		
Purchased with Grant: Yes/No?	Yes No If 'Yes' please expla	ain reason to allow disposition below.

DISPOSITION DATA

Type of Disposition: <u>SUIPlus</u> ** Property that is missing or unable to locate shall be presented to the County Commission by the Property Custodian immediately. Explanation for Disposal: (required) $\Omega \mu \mu \rho m$ 203 Location: (required) APPROVED DENIED By the Taylor County Board of Commission Date Chairman Signature nædl Deparfn County Administrator Approval

Fixed Assets Manager

Date Removed From Asset Records



Number

TAYLOR COUNTY, FLORIDA

TO: BOARD OF COUNTY COMMISSIONERS

Clerk Asset Number: DEPT 0226

Board Asset Number: DATE: 2-16-15

FROM: <u>EMUL(</u>. Manag. Department Name

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item Handheld Cadie	Room #	Make		
Model	Year	Serial Number 402 AWJ 6312		
Other Description:		1024100 0012		
Purchased with Grant: Yes/No?	Yes No If 'Yes' please	explain reason to allow disposition below		
DISPOSITION DATA				

Type of Disposition: <u>Supplus</u>

** Property that is missing or unable to locate shall be presented to the County Commission by the Property Custodian immediately. Explanation for Disposal: (required) OADLOTS inne Location: (required) APPROVED DENIED By the Taylor County Board of Commission Date Chairman Signature madh Departme Geonty Administrator Approval

Date Removed From Asset Records



TAYLOR COUNTY, FLORIDA

TO: BOARD OF COUNTY COMMISSIONERS

Clerk Asset Number:

Board Asset Number: DATE: 2-16-15

FROM: <u>EINCICEN</u> ALADA & -Department/Name

DEPT UALL Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make	
Handheld Radio			
Model	Year	Serial Number	
	1996	402AWJ (0368	
Other Description:			
Purchased with Grant: Yes/No? I Yes No If 'Yes' please explain reason to allow disposition below			

DISPOSITION DATA

Type of Disposition: Supplus

** Property that is missing or unable to locate shall be presented to the County Commission by the Property Custodian immediately. Explanation for Disposal: (required) Charlett lupin Location: (required) EX APPROVED DENIED By the Taylor County Board of Commission Date Chairman Signature ra d County Administrator Approval

Fixed Assets Manager

Date Removed From Asset Records



TAYLOR COUNTY, FLORIDA

TO: BOARD OF COUNTY COMMISSIONERS

Clerk Asset Number:

Board Asset Number: DATE: 2-17-15

FROM: <u>EMPLOGENCE</u> Mary . Department Name

DEPT <u>022</u>6 Number

To Whorn It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
Stowaway	EOC	
Model	Year	Serial Number
	1999	
Other Description:		
Purchased with Grant: Yes/No?	V Yes No If Yes' please exp	plain reason to allow disposition below

DISPOSITION DATA

Type of Disposition: <u>SUIPlus</u> ** Property that is missing or unable to locate shall be presented to the County Commission by the Property Custodian immediately. Explanation for Disposal: (required) _______ EDC. Location: (required) APPROVED DENIED By the Taylor County Board of Commission Date Chairman, Signature mashy Department H County Administrator Approval

<u>E</u>

Date Removed From Asset Records



TAYLOR COUNTY, FLORIDA

TO: BOARD OF COUNTY COMMISSIONERS

Clerk Asset Number:

Board Asset Number: DATE: 2-17-15

FROM: <u>EMULLEMEN</u> J. Department Name DEPT <u>OUU</u> Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
Jowaway	e Eoc	
Model	Year	Serial Number
_	1999	
Other Description:		
Purchased with Grant: Yes/No?		in reason to allow disposition below
Turchased with Grant, residu		in reason to blien disposition below.
Purchased with Grant: Yes/No?	Yes 🗋 No 🛛 If 'Yes' please expla	in reason to allow disposition be

DISPOSITION DATA

Type of Disposition; Surplus	
** Property that is missing or unable to lo Custodian immediately. Explanation for Disposal: (required)	ocate shall be presented to the County Commission by the Property
Location: (required) <u>EOC</u>	
APPROVED DENIED By the T	Faylor County Board of Commission Date
Department Head	Chairman Signature

Date Removed From Asset Records

	ATLO.	
11-1-25	The second	

FROM:

DISPOSITION OF ASSET REPORT TAYLOR COUNTY, FLORIDA

TO: BOARD OF COUNTY COMMISSIONERS

4097 Clerk Asset Number:

Board Asset Number: DATE: 3/24/2015

Department Name

DEPT 0105 Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make CHEVROLET LUMINA 4DR
Model 2000 SCYL & DOOR	Year	Serial Number 201WL52J4Y1181634
Other Description:	<u> </u>	<u></u>
Purchased with Grant: Yes/No?	Yes 🖄 No If 'Yes' please expla	ain reason to allow disposition below.

DISPOSITION DATA

Type of Disposition:		
** Property that is missing or unable Custodian immediately. Explanation for Disposal: (required)	to locate shall be presented to the County Commission by the Prop	erty
Location: (required)		
APPROVED DENIED By	he Taylor County Board of Commission Date	_
Theleffing	Chairman Signature	
Department Head	County Administrator Approva	 I

Date Removed From Asset Records



TO: BOARD OF COUNTY COMMISSIONERS

4932 Clerk Asset Number:

Board Asset Number: DATE: 02/13/2015

FROM: _______

Department Name

DEPT ______

Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
CAR		chevrolet
Model	Year	Serial Number
blazer 1s	2000	1GNCS16W5YK195705
Other Description:		
Purchased with Grant: Yes/No	o? 🔲 Yes 🗹 No 🛛 If 'Yes' please expl	ain reason to allow disposition below.

DISPOSITION DATA

Type of Disposition:	
** Property that is missing or unable to lo Custodian immediately. Explanation for Disposal: (required)	costly repairs/not working
Location: (required) county road of	ept.
APPROVED DENIED By the	Taylor County Board of Commission
W D Annie Department Head	Chairman Signature
	1 h

Date Removed From Asset Records



TAYLOR COUNTY, FLORIDA

TO: BOARD OF COUNTY COMMISSIONERS

Clerk Asset Number:

Board Asset Number: DATE: _ 2-19-1

FROM: <u>Emerclance</u> Mang Department Name

DEPT <u>020</u> Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of item	Room #	Make
_ Lift table	ECC_	
Model	Year	Serial Number
- HYD	2000	
Other Description:		
Purchased with Grant: Yes/No?	V Yes No If 'Yes' please expl	ain reason to allow disposition below.

DISPOSITION DATA

Type of Disposition: <u>Surplus</u> ** Property that is missing or unable to locate shall be presented to the County Commission by the Property Custodian immediately. Opplete. Explanation for Disposal: (required) ھ. シビン Location: (required) APPROVED DENIED By the Taylor County Board of Commission Date Chairman Signature Departm County Administrator Approval

Date Removed From Asset Records



5/77

TO: BOARD OF COUNTY COMMISSIONERS

Clerk Asset Number:

Board Asset Number; DATE: / 0-4-

FROM: Embreenon Momas Department Name

DEPT 0226 Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA	
---------------------	--

Name of Item	MINED TO Public Works	Make
FLOOD LIGHT SET	Com Pound	Military Superio
Model	Year	Serial-Number
	interioron	1452
Other Description: AUCT	TON ITEM	
Purchased with Grant: Yes/No?	Yes No If 'Yes' please expla	an reason to allow disposition below.
	DISPOSITION DATA	
Type of Disposition: Sceptu	3- Auction	
 ** Property that is missing or unable Custodian immediately. 	e to locate shall be presented to the Co	
APPROVED DENIED By	the Taylor County Board of Commiss	Date
Stull Smadly Department Head		hairman Signature

Department Head

County Administrator Approval

Fixed Assets Manager

Date Removed From Asset Records



TAYLOR COUNTY, FLORIDA 5159

TO: BOARD OF COUNTY COMMISSIONERS

FROM: BCC

Clerk Asset Number:

Board Asset Number: DATE: 3-18-15

Department Name

DEPT 0105 Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
Consuter		COMPAQ
Model	Year	Serial Number
CONDUCERA (OMPRG		6031DW49A870
Other Description:		
Purchased with Grant: Yes/No?	Yes 🖾 No 🛛 If 'Yes' please expla	ain reason to allow disposition below.

DISPOSITION DATA

Type of Disposition: SURPLUS	
** Property that is missing or unable to locate shall be presented to Custodian immediately. Explanation for Disposal: (required) <u>REPLACED</u> /Hailo Location: (required) ATTIC	to the County Commission by the Property
Location: (required) <u>ATTIC</u>	
APPROVED DENIED By the Taylor County Board of C	
	Date
	Chairman Signature
V. atte	d letter
Department Head	Gounty Administrator Approval
	(\mathcal{A})

Fixed Assets Manager

Date Removed From Asset Records



TO: BOARD OF COUNTY COMMISSIONERS

__5183 Clerk Asset Number:

Board Asset Number:

FROM: Fire Rescue

DEPT 0192

DATE: 2/16/2015

Department Name

Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
Radio	Station 1 Storeroom	
Model	Year	Serial Number
	2000	776TAE1749
Other Description:		
Purchased with Grant: Yes/No? 🔲 Yes 🗶 No If 'Yes' please explain reason to allow disposition below.		

DISPOSITION DATA

Type of Disposition: <u>Surplus</u>	
Custodian immediately.	ocate shall be presented to the County Commission by the Property Not federally complaint / not in use
Location: (required) Station 1	
APPROVED DENIED By the 1	Taylor County Board of Commission Date
Department Head	County Administrator Approval

Date Removed From Asset Records



TO: BOARD OF COUNTY COMMISSIONERS

<u>5185</u> Clerk Asset Number:

Board Asset Number:

FROM: Fire Rescue

DEPT 0191

DATE: 2/16/2015

Department Name

Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
Radio	Storeroom	
Model	Year	Serial Number
	2000	776TAE1781
Other Description:		
Purchased with Grant: Yes/No?	Yes X No If 'Yes' please expla	ain reason to allow disposition below.

DISPOSITION DATA

Type of Disposition: <u>Surplus</u>	
** Property that is missing or unable to locate shall be prese Custodian immediately.	nted to the County Commission by the Property
Explanation for Disposal: (required) Not complaint to fede	ral regulations
Location: (required) <u>Station 1 Storeroom</u>	
APPROVED DENIED By the Taylor County Boar	d of Commission Date
Department Head	Chairman Signature County Administrator Approval
	(D).

Date Removed From Asset Records



TO: BOARD OF COUNTY COMMISSIONERS

____5186 Clerk Asset Number:

Board Asset Number:

FROM: Fire Rescue

DEPT <u>0191</u>

DATE: <u>2/16/2015</u>

Department Name

Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
Radio	Storeroom	
Modei	Year	Serial Number
	2000	776TAE1782
Other Description:		
Purchased with Grant: Yes/No?	🛄 Yes 🖾 No 🛛 If 'Yes' please expla	ain reason to allow disposition below.

DISPOSITION DATA

Type of Disposition: <u>Surplus</u>	
Custodian immediately.	hall be presented to the County Commission by the Property
Explanation for Disposal: (required) Not com	plaint to federal regulations
Location: (required) Station 1 Storeroom	
APPROVED DENIED By the Taylor (County Board of Commission Date
$\lambda_{-} \subset \lambda_{-}$	Chairman Signature
Department Head	County Administrator Approval
	()

Date Removed From Asset Records



TAYLOR COUNTY, FLORIDA

TO: BOARD OF COUNTY COMMISSIONERS

Board Asset Number: DATE: 2-12-15

FROM: <u>Enversence</u> hang . Department Name

DEPT 022(0 Number

<u>S2U7</u> Clerk Asset Number:

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
y)w Mask	Eac	
Model	Year	Serial Number
	2000	
Other Description:		
Purchased with Grant: Yes/No?	Yes No If 'Yes' please expla	
Turchased with Grant. Tes/NO?		in reason to allow disposition below.

DISPOSITION DATA

Type of Disposition: <u>SUNDLUD</u> ** Property that is missing or unable to locate shall be presented to the County Commission by the Property Custodian immediately. Obsolute-Explanation for Disposal: (required) Zpred Location: (required) $\mathcal{E}(\mathcal{E})$ APPROVED DENIED By the Taylor County Board of Commission Date Chairman Signature Departme County Administrator Approval

Date Removed From Asset Records

DISPOSIT	TION OF ASSET REPORT	
	OR COUNTY, FLORIDA	
A CAPITAL OL X	52.68	-5268
TO: BOARD OF COUNTY COMMISSIONERS	Clerk Asset Number:	Board Asset Number:
	DEPT DRZLP	date: <u>2-17-15</u>
Department Name O O	Number	

÷.,

To Whom It May Concern: The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
Das mask	Eec.	
Model	Year	Serial Number
	2000	. <u> </u>
Other Description:		
	,	
Purchased with Grant: Yes/No?	Yes No If Yes' please expla	ain reason to allow disposition below.

DISPOSITION DATA

Type of Disposition: SUL plus	
** Property that is missing or unable to locate shall be presented to the Custodian Immediately. Explanation for Disposal: (required)	N
Location: (required)	·
APPROVED DENIED By the Taylor County Board of Comm	ission [,] Date
G = G	Chairman Signature
Department Head	County Administrator Approval
	OI

Date Removed From Asset Records



TO: BOARD OF COUNTY COMMISSIONERS

5328-00 Clerk Asset Number:

Board Asset Number:

FROM: Fire Rescue

DEPT 0192 Number Department Name

Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
Inverter	Station 1 Storeroom	Northern Tool
Model	Year	Serial Number
Power Force	2001	405016
Other Description:		
Purchased with Grant: Yes/No?	Yes X No If 'Yes' please expla	ain reason to allow disposition below.

Type of Disposition: <u>Surplus</u> ** Property that is missing or unable to locate shall be presented to Custodian immediately. Explanation for Disposal: (required) Non-Operable	o the County Commission by the Property
Location: (required) Station 1 APPROVED DENIED By the Taylor County Board of C	
	Date
Department Head	Chairman Signature
Date Removed From Asset Records	Fixed Assets Manager



TO: BOARD OF COUNTY COMMISSIONERS

5328-01	
Clerk Asset	Number

Board Asset Number:

FROM: Fire Rescue

DEPT 0192

DATE: 2/16/2015

Department Name

Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
Inverter (installation supplies)	Station 1 Storeroom	
Model	Year	Serial Number
	2001	
Other Description:		
Purchased with Grant: Yes/No? TYes X No If 'Yes' please explain reason to allow disposition below.		

DISPOSITION DATA

Type of Disposition: <u>Surplus</u> ** Property that is missing or unable to locate sha Custodian immediately. Explanation for Disposal: (required) <u>Non-Ope</u>	all be presented to the County Commission by the Property
Location: (required)	
APPROVED DENIED By the Taylor C	ounty Board of Commission Date
Department Head	Chairman Signature
	(\mathcal{D})

Date Removed From Asset Records



TO: BOARD OF COUNTY COMMISSIONERS FROM: Public Library

5390

Clerk Asset Number:

Board Asset Number; DATE:

Department Name

DEPT 0430 Number

To Whom it May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
station table 93x30		da-lite
Model	Year	Serial Number
Other Description:		
Durehoood with Creat: Vee/bla2		
Purchased with Grant: Yes/No?	Yes 🖾 No If 'Yes' please expla	ain reason to allow disposition below.

Type of Disposition:	
** Property that is missing or unable to locate shall be prese Custodian immediately. Explanation for Disposal: (required) leg broken	
Location: (required)back office	
APPROVED DENIED By the Taylor County Boar	d of Commission Date
Ofinda_Hawfins Department Head	Chairman Signature
Date Removed From Asset Records	Fixed Assets Manager



TO: BOARD OF COUNTY COMMISSIONERS

______ Clerk Asset Number:

Board Asset Number:

FROM: Fire Rescue

.

DEPT 0191

DATE: 2/16/2015

Department Name

Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
Radio	Storeroom	Maratrac
Model	Year	Serial Number
Т73ХТА7ТА7ВК	2001	776TBL1271
Other Description:		
Purchased with Grant: Yes/No?	Yes X No If 'Yes' please expla	ain reason to allow disposition below.

Type of Disposition: Surplus	
** Property that is missing or unable to locate shall be pr Custodian immediately. Explanation for Disposal: (required) Not complaint to f	
Explanation for Disposal: (required) Not complaint to f	ederal regulations
Location: (required) Station 1 Storeroom	
APPROVED DENIED By the Taylor County B	oard of Commission Date
Department Head	Chairman Signature
	(10)
Date Removed From Asset Records	Fixed Assets Manager



TO: BOARD OF COUNTY COMMISSIONERS

5406 Clerk Asset Number:

Board Asset Number:

FROM: Fire Rescue

DEPT 0191

Department Name

Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
Radio	Storeroom	Maratrac
Model	Year	Serial Number
Т73ХТА7ТА7ВК	2001	776TBL1287
Other Description:		
Purchased with Grant: Yes/No?	Yes X No If 'Yes' please expla	in reason to allow disposition below.

DISPOSITION DATA

Type of Disposition: Surplus	
** Property that is missing or unable to Custodian immediately. Explanation for Disposal: (required)	o locate shall be presented to the County Commission by the Property
Location: (required) Station 1 Store	eroom
APPROVED DENIED By th	e Taylor County Board of Commission Date
Department Head	Chairman Signature
	(\mathcal{A})

Date Removed From Asset Records



5452

TO: BOARD OF COUNTY COMMISSIONERS

Clerk Asset Number:

Board Asset Number: DATE: 3-/8-/5

FROM: COUNTY PROJECT Department Name DEPT 0171 Number

To Whom it May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
CAMERA		
Model	Year	Serial Number
MAVICA		122134
Other Description:		
Purchased with Grant: Yes/No? Yes X No If 'Yes' please explain reason to allow disposition below.		

Type of Disposition:	
** Property that is missing or unable to locat Custodian immediately.	e shall be presented to the County Commission by the Property
Explanation for Disposal: (required)	UN USEABLE
Location: (required) CAP BUILDING	
APPROVED DENIED By the Tayl	lor County Board of CommissionDate
$\int a^{r} =$	Chairman Signature
Department Head	County Administrator Approval
	(\mathcal{D})
Date Removed From Asset Records	Fixed Assets Manager



TO: BOARD OF COUNTY COMMISSIONERS

5476 Clerk Asset Number:

Board Asset Number:

FROM: Fire Rescue

DEPT 0191

Department Name

Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
Auto Double Gate Opener	Station 1	
Model	Year	Serial Number
	2001	10000022689
Other Description:		
Purchased with Grant: Yes/No?	Yes X No If 'Yes' please expla	ain reason to allow disposition below.

Type of Disposition: <u>Surplus</u>	
** Property that is missing or unable to locate shall be presented to Custodian immediately. Explanation for Disposal: (required) <u>Non-Operable</u>	o the County Commission by the Property
Location: (required) Station 1	
APPROVED DENIED By the Taylor County Board of Co	ommission Date
Department Head	Chairman Signature
Date Removed From Asset Records	Fixed Assets Manager

· · · · ·			
		TION OF ASSET REPORT	
CAPITAL OF		5480	-5480
TO: BOARD OF COUN	ITY COMMISSIONERS	Clerk Asset Number:	Board Asset Number:
FROM: emergen	100 mare.	dept 0226	DATE: 0-17-15
Department Na	ame D	Number	

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
Cordless Saw	EOC	Dewalt
Model	Year	Serial Number
781313		987698200125E
Other Description:		
	1	
Purchased with Grant: Yes/No? Yes No If 'Yes' please explain reason to allow disposition below.		
DISPOSITION DATA		

Fixed Assets Manager

Date Removed From Asset Records

	OSITION OF ASSET REPORT AYLOR COUNTY, FLORIDA 442.80	4286
TO: BOARD OF COUNTY COMMISSIONERS FROM: <u>Emusua</u> Moulajum Department Name		Board Asset Number: DATE: 11-10-14

To Whom It May Concern: The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
Representation	EOC Kitchen	GE
Model	Year	Serial Number
20.4 Cuft	1997	45576422
Other Description:		
Purchased with Grant: Yes/No?	Yes 🗌 No 🛛 If 'Yes' please expla	in reason to allow disposition below.
	DISPOSITION DATA	
Type of Disposition	≪	
	e to locate shall be presented to the Co	unty Commission by the Property
Custodian immediately. Explanation for Disposal: (required) <u>Compusson - Repo</u>	in not cost illustive
Last Known Location: (required)	EOC	
		ion.
APPROVEE DENIED By	the Taylor County Board of Commiss	Date
[
	-	
Sha a	C	hairman Signature
Juli Juadh		1 hotal
Department Head	Ç	ounty Administrator Approval

Department Head

Fixed Assets Manager

Date Removed From Asset Recor



		6339	
TO:	BOARD OF COUNTY COMMISSIO		ber: Board Asset Number:
FRC	M: CODE ENFORCEMENT	DEPT	DATE:
	Department Name	Number	
The	Whom It May Concern: following changes have occurred in perty Record.	the property in my custody. This inform	nation should be entered on your
	Name of Item	Room #	Make
	CAR		Ford
	Model	Year	Seriał Number
	CROWN VICTORIA 1998		2FAFP71W7WX164637
	Other Description:		
	donated by sheriff	department	
	Purchased with Grant: Yes/No?	Yes No If 'Yes' please expla	in reason to allow disposition below
	Turner Discussion surplus		

Type of Disposition:	
** Property that is missing or unable to locate shall be present Custodian immediately. Explanation for Disposal: (required) costly repairs/not	
Location: (required) county road dept.	
APPROVED DENIED By the Taylor County Board of	of Commission Date
Department Head	Chairman Signature County Administrator Approval
Date Removed From Asset Records	Fixed Assets Manager



TAYLOR COUNTY, FLORIDA

5553

TO: BOARD OF COUNTY COMMISSIONERS FROM: Ship Grant 01-02

Clerk Asset Number: DEPT 0408

Board Asset Number: DATE:

Department Name

Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
camera		
Model	Year	Serial Number
mavica		s010367147e
Other Description:		
Burchasad with Crant: Vac/Na2		
	Yes 🖾 No 🛛 If 'Yes' please expla	In reason to allow disposition below.

DISPOSITION DATA

Type of Disposition:	
Custodian immediately.	NOT WORKING
Location: (required)admin	
APPROVED DENIED By the	Taylor County Board of Commission Date
Nelida Cas Department Head	Chairman Signature

Fixed Assets Manager

Date Removed From Asset Records



TO: BOARD OF COUNTY COMMISSIONERS

-5159 57ele0

Clerk Asset Number:

FROM: BCC

0105 DEPT

Board Asset Number DATE:

Department Name

Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
DESKTOP		COMPAQ
Model MONITOR	Year	Serial Number N01K5254780328CG58
Other Description:		
Purchased with Grant: Yes/No?	Yes X No If 'Yes' please expla	ain reason to allow disposition below.

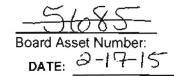
Type of Disposition:	
** Property that is missing or unable to I Custodian immediately.	locate shall be presented to the County Commission by the Property
Explanation for Disposal: (required)	DEAD PIXELS
Location: (required) <u>ATTIC</u>	
APPROVED DENIED By the	Taylor County Board of Commission Date
Verant Head	Chairman Signature
	D
Date Removed From Asset Records	Fixed Assets Manager

OF	COUR
(A)	
	A
(C) CIPI	TALOUTE

TAYLOR COUNTY, FLORIDA 5485

TO: BOARD OF COUNTY COMMISSIONERS . DEPT <u>0226</u> Number FROM: Emersence Mang

Clerk Asset Number:



To Whom It May Concern:

Department Name

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
Camera Mavica	. 600	
Model	Year	Serial Number
	2002	44 0436
Other Description:		
	,	
Purchased with Grant: Yes/No?	Yes No If 'Yes' please expla	in reason to allow disposition below.

DISPOSITION DATA

unpless? Type of Disposition: 0 ** Property that is missing or unable to locate shall be presented to the County Commission by the Property Custodian immediately. Obsolete Explanation for Disposal: (required) Location: (required) APPROVED DENIED By the Taylor County Board of Commission Date Chairman, Signature rad Department County Administrator Approval Head

Date Removed From Asset Records





TO: BOARD OF COUNTY COMMISSIONERS

_____5687 Clerk Asset Number:

Board Asset Number:

FROM: Fire Rescue

DEPT 0191

DATE: 2/16/2015

Department Name

Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
VHF Mobile Radio	Station 1 Storage	Maratrac
Model	Year	Serial Number
Τ73ΧΤΑ7ΤΑ7	2002	766TCN0598
Other Description:		
Purchased with Grant: Yes/No?	Yes X No If 'Yes' please expla	ain reason to allow disposition below.

DISPOSITION DATA

Type of Disposition: Surplus ** Property that is missing or unable to locate shall be pres Custodian immediately. Explanation for Disposal: (required)	
Location: (required) Station 1	
APPROVED DENIED By the Taylor County Boa	rd of Commission Date
Department Head	Chairman Signature
	(A)

Fixed Assets Manager

Date Removed From Asset Records

,		
	DISPOSITION OF ASSET REPORT TAYLOR COUNTY, ELORIDA	r 1319
TO: BOARD OF COUNTY COMM	AISSIONERS Clerk Asset Num	Def: Board Asset Number:
FROM: EMM . Manage Department Name	C DEPT <u>OD</u>	DATE: 3-18-15

To Whom It May Concern: The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make	
Handheld Radio	203	Motorola	
Model	Year	Serial Number	
AAHSOIDC9AA2	2003	QIBTONK 751	
Other Description:			
#CC 13	519,		
Purchased with Grant: Yes/No?	Yes No If 'Yes' please expla	in reason to allow disposition below.	
	DISPOSITION DATA		
Type of Disposition: <u>Suppl</u>	Type of Disposition: Supplus		
** Property that Is missing or unable Custodian immediately. Explanation for Disposal: (required)	to locate shall be presented to the Co	unty Commission by the Property	
Location: (required)			
APPROVED DENIED By	the Taylor County Board of Commiss	onDate	
Strue Snach		hairman Signature	
Department Head	č	ounty Administrator Approval	

Fixed Assets Manager

Date Removed From Asset Records



5725

TO: BOARD OF COUNTY COMMISSIONERS DTIS FROM: Clerk Asset Number:

Board Asset Number: DATE: 3-18-1 15

Department Name

DEPT 0113 Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
COMPUTER		
Model MONITER	Year	Serial Number X08G15247605291D2M
Other Description:		
Purchased with Grant: Yes/No?	Yes 🛛 No 🛛 If 'Yes' please expla	ain reason to allow disposition below.

DISPOSITION DATA

Type of Disposition:	
** Property that is missing or unable to locate shall be presented to Custodian immediately. Explanation for Disposal: (required) <u>REPLACED</u>	to the County Commission by the Property
Location: (required)	
APPROVED DENIED By the Taylor County Board of C	Commission Date
Husso Copefard Department Head	Chairman Signature
· · · · · · · · · · · · · · · · · · ·	(\mathcal{O})

Date Removed From Asset Records



TO: BOARD OF COUNTY COMMISSIONERS DTIS FROM: Clerk Asset Number:

5728

Board Asset Number: DATE:

Department Name

DEPT 0113 Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
COMPUTER		
Model TOWER	Year	Serial Number X08G15247605291D2M
Other Description:		
Purchased with Grant: Yes/No?	Yes 🖾 No If 'Yes' please expla	ain reason to allow disposition below.

DISPOSITION DATA

Type of Disposition:SURPLUS	
** Property that is missing or unable to Custodian immediately. Explanation for Disposal: (required)	Iocate shall be presented to the County Commission by the Property
Location: (required)	
APPROVED DENIED By the	Taylor County Board of Commission Date
Thurso Copeland	Chairman Signature
Department Head /	County Administrator Approval
	(\mathcal{P})

Fixed Assets Manager

Date Removed From Asset Records



TAYLOR COUNTY, FLORIDA

TO: BOARD OF COUNTY COMMISSIONERS

Clerk Asset Number:

5887

Board As:	set Number: 🔔
DATE:	3-12-15

FROM: ROAD DEPT. Department Name

0301 DEPT Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item COMPUTER	Room #	Make ECHO
Model	Year	Serial Number GNFP231
Other Description:		
Purchased with Grant: Yes/No?	Yes X No If 'Yes' please expla	ain reason to allow disposition below.

DISPOSITION DATA

Type of Disposition:	
** Property that is missing or unable to Custodian immediately. Explanation for Disposal: (required)	NOT WORKING
Location: (required) OFFICE	FLOOR
APPROVED DENIED By the	e Taylor County Board of Commission Date
Andy Mr. Look Department Head	Chairman Signature
Data Ramovad Eram Assat Resords	
Date Removed From Asset Records	Fixed Assets Manager



TO: BOARD OF COUNTY COMMISSIONERS

FROM: Public Library

DEPT 0430

6145

Clerk Asset Number:

Board Ass	set Number:
DATE:	3-18-13

Department Name

Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
moniter		dell
Model	Year	Serial Number CNOM16094663339M15CE
Other Description:		
Purchased with Grant: Yes/No?	Yes X No If 'Yes' please expla	ain reason to allow disposition below.

Type of Disposition:SURPLUS	_
Custodian immediately.	I be presented to the County Commission by the Property
Location: (required)back office	
APPROVED DENIED By the Taylor Co	unty Board of CommissionDate
Anda Hawking Department Head	Chairman Signature
Date Removed From Asset Records	Fixed Assets Manager



TAYLOR COUNTY, FLORIDA

TO: BOARD OF COUNTY COMMISSIONERS

FROM: Public Library

DEPT 0430

6146

Clerk Asset Number:

Board As	set Number:	
DATE:	3-18-	·/J

Department Name

Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
moniter		dell
Model	Year	Serial Number
17 inch		CNOM16094663339MOWVE
Other Description:		
Purchased with Grant: Yes/No? [] Yes 🖾 No If 'Yes' please explain reason to allow disposition below.		
DISPOSITION DATA		

Type of Disposition:	SURPLUS		
** Property that is miss Custodian immediately Explanation for Dispos		shall be presented to the	County Commission by the Property
Location: (required)	back office		
APPROVED DE	NIED D By the Taylor	r County Board of Comm	ission Date
<u>Linda</u> H Department Head	aufins_		Chairman Signature
			(\mathcal{A}^{\dagger})

Date Removed From Asset Records



TO: BOARD OF COUNTY COMMISSIONERS FROM: Public Library

6147 Clerk Asset Number:

Board Asset Number: DATE: 5-78-15

Department Name

DEPT 0430 Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
moniter		dell
Model 17 inch	Year	Serial Number CNOM16094663339SOYPE
Other Description:		
Purchased with Grant: Yes/No?	🔲 Yes 🛣 No 🛛 If 'Yes' please expla	ain reason to allow disposition below.

DISPOSITION DATA

Type of Disposition:	
** Property that is missing or unable to locate shall be presented to the Custodian immediately. Explanation for Disposal: (required) not usable	he County Commission by the Property
Location: (required) back office	
APPROVED DENIED By the Taylor County Board of Com	nmission [,] Date
Linda Hamking Department Head	Chairman Signature
	(\mathcal{O})

Date Removed From Asset Records



TAYLOR COUNTY, FLORIDA

TO: BOARD OF COUNTY COMMISSIONERS

Clerk Asset Number:

Board Asset Number: DATE: 2-17-15

FROM: <u>Epilolonicy</u> Mang. Departmentiname DEPT 0226 Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item Air Tank	Room # EO C	Make
Model	Year	Serial Number
	2004	18041127
Other Description:		
Purchased with Grant: Yes/No? Yes No If Yes' please explain reason to allow disposition below.		

DISPOSITION DATA

Type of Disposition: SURplus

Date Removed From Asset Records



TAYLOR COUNTY, FLORIDA <u>(2000</u> RS Clerk Asset Number:

TO: BOARD OF COUNTY COMMISSIONERS FROM: Smaller Mang . Department Name

DEPT 0220 Number

Board Asset Number: DATE: 2-17-15

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
ari Tank	EOC	
Model	Year	Serial Number
	2004	1804/128
Other Description:		
	_	,
Purchased with Grant: Yes/No? [V] Yes I No If 'Yes' please explain reason to allow disposition below.		
		,

DISPOSITION DATA

Type of Disposition: <u>Styplus</u> ** Property that is missing or unable to locate shall be presented to the County Commission by the Property

Custodian immediately. Cholete - Nalongy Keydable Explanation for Disposal: (required) Location: (required) El APPROVED DENIED By the Taylor County Board of Commission Date Chairman Signature nedh

County Administrator Approval

Date Removed From Asset Records

Department Head

Fixed Assets Manager

3



TO: BOARD OF COUNTY COMMISSIONERS

_

__6213 Clerk Asset Number:

Board Asset Number:

FROM: Fire Rescue

DEPT 0192

DATE: 2/16/2015

Department Name

Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
Radio	Storeroom	Maratrac
Model	Year	Serial Number
	2004	776TDS0785
Other Description:		
Purchased with Grant: Yes/No?	Yes X No If Yes' please expla	ain reason to allow disposition below.

Type of Disposition: _Surplus		
** Property that is missing or unable to locate shall be presented to the County Commission by the Property Custodian immediately. Explanation for Disposal: (required) <u>Not complaint to federal regulations</u>		
Location: (required) Station 1 Storeroom		
APPROVED DENIED By the Taylor County Board of Com	mission Date	
Department Head	Chairman Signature	
Date Removed From Asset Records	Fixed Assets Manager	



TO: BOARD OF COUNTY COMMISSIONERS

Clerk Asset Number:

6227

Board Asset Number: DATE: ,

FROM: <u>BUILDING DEPT.</u> Department Name DEPT 0210 Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
CAMERA		
Model	Year	Serial Number
		405383
Other Description:		
Purchased with Grant: Yes/No?	Yes X No If Yes' please expla	ain reason to allow disposition below.

DISPOSITION DATA

Type of Disposition: SURPLUS	
** Property that is missing or unable to lo Custodian immediately. Explanation for Disposal: (required)	UN USEABLE
Location: (required) <u>MAINTENA</u>	NCE DESK
APPROVED DENIED By the	Taylor County Board of Commission Date
W D A min Department Head	Chairman Signature

Date Removed From Asset Records



TO: BOARD OF COUNTY COMMISSIONERS

6242 Clerk Asset Number:

Board Asset Number:

FROM: Fire Rescue

DEPT 0191

Department Name

Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
Radio	Station 1 Storage	Motorola
Model	Year	Serial Number
	2004	766TDW0786
Other Description:		
Purchased with Grant: Yes/No?	Yes X No If 'Yes' please expla	ain reason to allow disposition below.

DISPOSITION DATA

Type of Disposition: Surplus	
** Property that is missing or unable to locate shall be presented to t Custodian immediately. Explanation for Disposal: (required) <u>Not compliant to federal regula</u>	
Location: (required) Station 1	
APPROVED DENIED By the Taylor County Board of Con	nmission Date
Department Head	Chairman Signature
Date Removed From Asset Records	
Date Removed From Asset Records	Fixed Assets Manager



TO: BOARD OF COUNTY COMMISSIONERS

6253 Clerk Asset Number:

Board Asset Number:

FROM: Fire Rescue

DEPT 0192

DATE: 2/16/2015

Department Name

Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
Computer Monitor	Storeroom	Deli
Model	Year	Serial Number
15" Flat Panel	2004	MX0223634832346U26YL
Other Description:		
Purchased with Grant: Yes/No?	Yes X No If 'Yes' please expla	ain reason to allow disposition below.

DISPOSITION DATA

Type of Disposition: Surplus	
** Property that is missing or unable to locate shall be presented to to Custodian immediately. Explanation for Disposal: (required)	
Location: (required) Station 1 Storeroom	
APPROVED DENIED By the Taylor County Board of Con	nmission Date
Department Head	Chairman Signature
	(\mathcal{A})

Date Removed From Asset Records



AYLOR COUNTY, FLORIDA 6296

TO: BOARD OF COUNTY COMMISSIONERS DTIS FROM:

Clerk Asset Number: DEPT 0113

Board Asset Number: DATE:

Department Name

Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
LAPTOP		DELL
Model	Year	Serial Number
		3G33N51
Other Description:		
Purchased with Grant: Yes/No? Yes X No If 'Yes' please explain reason to allow disposition below.		

DISPOSITION DATA

Tune of Disposition: SURPLUS	
Type of Disposition:	
** Property that is missing or unable to Custodian Immediately. Explanation for Disposal: (required)	locate shall be presented to the County Commission by the Property DOES NOT MEET SPECIFICATIONS
Location: (required)DTIS_OF	FICE
APPROVED DENIED By the	Taylor County Board of Commission Date
<u>Huss</u> Opelars	Chairman Signature

Date Removed From Asset Records



TO: BOARD OF COUNTY COMMISSIONERS FROM: Public Library

6320

Clerk Asset Number:

Board Asset Number: DATE: _ 2-/U-15

Department Name

DEPT 0430 Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
moniter		dell
Model	Year	Serial Number
17 inch		CN0F50356418046E059S
Other Description:		
Purchased with Grant: Yes/No?	Yes X No If Yes' please expla	ain reason to allow disposition below.

DISPOSITION DATA

Type of Disposition:	
** Property that is missing or unable to locate shall be presented to t Custodian Immediately. Explanation for Disposal: (required) <u>no longer working</u>	he County Commission by the Property
Location: (required)back office	
APPROVED DENIED By the Taylor County Board of Con	nmission Date
Anda Hawkins Department Head	Chairman Signature
Department Head	County Administrator Approval

Fixed Assets Manager



TO: BOARD OF COUNTY COMMISSIONERS FROM: Public Library

6321

Clerk Asset Number:

Board Asset Number: DATE: 2-16-15

Department Name

DEPT 0430 Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
moniter		dell
Model 17 inch	Year	Serial Number CN0F50356418046E05LS
Other Description:		<u> </u>
Purchased with Grant: Yes/No?	Yes 🖾 No If 'Yes' please expla	ain reason to allow disposition below.

DISPOSITION DATA

Type of Disposition:	
** Property that is missing or unable to locate shall be presented to the Custodian immediately. Explanation for Disposal: (required) <u>no longer working</u>	e County Commission by the Property
Location: (required)back office	
APPROVED DENIED By the Taylor County Board of Comr	nission Date
Ainda Hawkins Department Head	Chairman Signature

Date Removed From Asset Records



TO: BOARD OF COUNTY COMMISSIONERS

6322 erk Asset Numbe

Clerk Asset Number:

Board Asset Number: DATE: 3-16-15

Department Name

FROM: Public Library

DEPT 0430 Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Room #	Make
	dell
Year	Serial Number
	CN0F50356418047714US
Yes 🖾 No If 'Yes' please expla	ain reason to allow disposition below.
	Year

DISPOSITION DATA

Type of Disposition:	
** Property that is missing or unable to locate shall be presented to the Custodian immediately. Explanation for Disposal: (required) <u>no longer working</u>	e County Commission by the Property
Location: (required)back office	
APPROVED DENIED By the Taylor County Board of Comr	nission Date
	2010
<u>Ofinda Haukins</u> Department Head	Chairman Signature

Date Removed From Asset Records



TO: BOARD OF COUNTY COMMISSIONERS

Clerk Asset Number:

6369

Board Asset Number: DATE: 3-12-15

FROM: <u>ROAD DEPT</u>. Department Name DEPT 0301 Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
COMPUTER / MONITER		
Model	Year	Serial Number
		CN0D5421466334984HT
Other Description:		
Purchased with Grant: Yes/No?	Yes 🖾 No If 'Yes' please expla	ain reason to allow disposition below.

DISPOSITION DATA

Type of Disposition: SURPLUS		
** Property that is missing or unable to Custodian Immediately. Explanation for Disposal: (required)	NOT WORKING	erty
Location: (required) OFFICE	E FLOOR	
	e Taylor County Board of Commission Date	-
Curly Mc Low Department Head	Chairman Signature	
	(\mathcal{A})	

Fixed Assets Manager



TO: BOARD OF COUNTY COMMISSIONERS Cul

FROM: <u>Perry - Fd.c.</u> Department Name

Clerk Asset Number: DEPT Number

<u>6373</u> Board Asset Number: DATE: 27 Jan

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make	
Dell Computer	Office	Dell	
Model	Year	Serial Number	
unk	llock	Unk.	
Other Description:			
old XP computer	-absolete		
Purchased with Grant: Yes/No?	TYes X No If 'Yes' please expla	ain reason to allow disposition below.	
	DISPOSITION DATA		
Type of Disposition			
Custodian immediately	e to locate shall be presented to the Co		
Explanation for Disposal: (required) <u>Re-hosted fuel system</u>	a software or	
Location: (required)	DEFice		
APPROVED DENIÉD By	the Taylor County Board of Commiss	ionDate	
	 C	hairman Signature	
Mulada Copp		Install	
DepartmentHead	2	ounty Administrator Approval	

Date Removed From Asset Records



FLOR COUNTY, FLORIDA

TO: BOARD OF COUNTY COMMISSIONERS

Clerk Asset Number:

FROM: PURCHASING

DEPT _____118___

Board Asset Number: DATE: 2-16-15

Department Name

Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
COMPUTER		DELL
Model	Year	Serial Number
		B4RMH71
Other Description:		
Purchased with Grant: Yes/No?	Yes X No If Yes' please expla	in reason to allow disposition below.

DISPOSITION DATA

Type of Disposition:SURPLUS	
** Property that is missing or unable Custodian immediately. Explanation for Disposal: (required)	to locate shall be presented to the County Commission by the Property HARD DRIVE FAIL
Location: (required) WAREHOU	ISE
	he Taylor County Board of Commission Date
Department Head	Chairman Signature

Fixed Assets Manager



TO: BOARD OF COUNTY COMMISSIONERS

6553 Clerk Asset Number:

Board Asset Number:

FROM: Fire Rescue

DEPT 0192

DATE: 2/16/2015

Department Name

Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
Weedeater	Storeroom	Stihl
Model	Year	Serial Number
	2005	261016165
Other Description:		
Purchased with Grant: Yes/No?	Yes X No If 'Yes' please expla	ain reason to allow disposition below.

DISPOSITION DATA

	o locate shall be presented to the County Commission by the Property
Custodian immediately. Explanation for Disposal: (required)	Non-operable
Location: (required) <u>Station 1 Store</u>	eroom e Taylor County Board of Commission
	Date
Department Head	Chairman Signature

Date Removed From Asset Records



TO: BOARD OF COUNTY COMMISSIONERS

____6567 ____ Clerk Asset Number:

Board Asset Number:

FROM: Fire Rescue

DEPT 0192

DATE: 2/16/2015

Department Name

Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
Airpack	Station 1 Storage	MSA
Model	Year	Serial Number
1002-2318	2005	
Other Description:		
Purchased with Grant: Yes/No?	Yes X No If 'Yes' please expla	ain reason to allow disposition below.

DISPOSITION DATA

Type of Disposition: Surplus	
** Property that is missing or unable to locate shall be presented to the Custodian immediately. Explanation for Disposal: (required) Exceeded service date/ Not NFF	
Location: (required) Station 1	
APPROVED DENIED By the Taylor County Board of Comm	nission Date
Department Head	Chairman Signature
	(\mathcal{P})

Fixed Assets Manager



TO: BOARD OF COUNTY COMMISSIONERS

_

6568 Clerk Asset Number:

Board Asset Number:

FROM: Fire Rescue

DEPT 0192

DATE: 2/16/2015

Department Name

Number

To Whom it May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
Airpack	Station 1 Storage	MSA
Model	Year	Serial Number
1002-2318	2005	
Other Description:		
Purchased with Grant: Yes/No?	Yes X No If 'Yes' please expla	in reason to allow disposition below.

DISPOSITION DATA

Type of Disposition: Surplus	
** Property that is missing or unable to locate shall be presented to Custodian immediately. Explanation for Disposal: (required) Exceeded service date/ Not f	
Location: (required)	
APPROVED DENIED By the Taylor County Board of Co	ommission Date
Department Head	Chairman Signature
Date Removed From Asset Records	Fixed Assets Manager



TO: BOARD OF COUNTY COMMISSIONERS

6569 Clerk Asset Number:

Board Asset Number:

FROM: Fire Rescue

DEPT 0192

DATE: 2/16/2015

Department Name

Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Room #	Make
Station 1 Storage	MSA
Year	Serial Number
2005	
? 🔲 Yes 🔀 No 🛛 If 'Yes' please expla	nin un na main an Illeur diana aitin a baileur
-	Year 2005

DISPOSITION DATA

Type of Disposition: Surplus	
** Property that is missing or unable to locate shall be pr Custodian immediately. Explanation for Disposal: (required) Exceeded service	esented to the County Commission by the Property e date/ Not NFPA compliant
Location: (required) Station 1	
APPROVED DENIED By the Taylor County B	oard of Commission Date
Department Head	Chairman Signature
	(\mathcal{A})

Date Removed From Asset Records



TO: BOARD OF COUNTY COMMISSIONERS

6573 Clerk Asset Number:

Board Asset Number:

FROM: Fire Rescue

DEPT 0192

DATE: 2/16/2015

Department Name

Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
Radio	Station 1 Storage	Motorola
Model	Year	Serial Number
PR860	2005	005TFQ0227
Other Description:		
Purchased with Grant: Yes/No? Yes X No If 'Yes' please explain reason to allow disposition below.		

DISPOSITION DATA

Type of Disposition: Surplus	
** Property that is missing or unable to locate shall be presented to the Custodian immediately. Explanation for Disposal: (required) Not federally compliant	he County Commission by the Property
Location: (required) Station 1	
APPROVED DENIED By the Taylor County Board of Con	nmission Date
Department Head	Chairman Signature
	(\mathcal{A})

Fixed Assets Manager



TO: BOARD OF COUNTY COMMISSIONERS

6576 Clerk Asset Number:

Board Asset Number:

FROM: Fire Rescue

DEPT 0191

Department Name

Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record. IDENTIFICATION DATA

Name of Item Room # Make Radio Station 1 Storage Motorola Model Year Serial Number pr860 2005 005TFQ0230 Other Description: Year Purchased with Grant: Yes/No? Yes X

DISPOSITION DATA

Type of Disposition: <u>Surplus</u> ** Property that is missing or unable to locate shall be presented to th Custodian immediately. Explanation for Disposal: (required) <u>Not compliant to federal regulat</u>	
Location: (required) <u>Station 1</u> APPROVED DENIED By the Taylor County Board of Com	mission Date
Department Head	Chairman Signature

Date Removed From Asset Records



TO: BOARD OF COUNTY COMMISSIONERS

6578 Clerk Asset Number:

Board Asset Number:

FROM: Fire Rescue

DEPT 0191

DATE: 2/16/2015

Department Name

Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
Radio	Station 1 Storage	Motorola
Model	Year	Serial Number
pr860	2005	005TFQ0232
Other Description:		
Purchased with Grant: Yes/No?	Yes X No If 'Yes' please expla	ain reason to allow disposition below.

DISPOSITION DATA

Type of Disposition: Surplus	
** Property that is missing or unable to locate shall be presented to th Custodian immediately. Explanation for Disposal: (required) <u>Not compliant to federal regulat</u>	
Location: (required) Station 1	
APPROVED DENIED By the Taylor County Board of Com	mission Date
Department Head	Chairman Signature

Date Removed From Asset Records



TO: BOARD OF COUNTY COMMISSIONERS

6580 Clerk Asset Number:

Board Asset Number:

FROM: Fire Rescue

DEPT 0191

DATE: 2/16/2015

Department Name

Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
Radio	Station 1 Storage	Motorola
Model	Year	Serial Number
pr860	2005	005TFQ0234
Other Description:		
Purchased with Grant: Yes/No?	Yes X No If 'Yes' please expla	ain reason to allow disposition below.

DISPOSITION DATA

Type of Disposition: Surplus	
** Property that is missing or unable to locate shall be presented to the Custodian immediately. Explanation for Disposal: (required) <u>Not compliant to federal regulation</u>	
Location: (required) Station 1	
APPROVED DENIED By the Taylor County Board of Comm	nission [,] Date
Department Head	Chairman Signature
	\mathcal{D}

Fixed Assets Manager



TO: BOARD OF COUNTY COMMISSIONERS

6583 Clerk Asset Number:

Board Asset Number:

FROM: Fire Rescue

DEPT 0191

DATE: 2/16/2015

Department Name

Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
Radio	Station 1 Storage	Motorola
Model	Year	Serial Number
pr860	2005	005TFQ0238
Other Description:		
Purchased with Grant: Yes/No?	Yes X No If 'Yes' please expla	ain reason to allow disposition below.

DISPOSITION DATA

Type of Disposition: <u>Surplus</u>	
Custodian Immediately.	nall be presented to the County Commission by the Property pliant to federal regulation
Location: (required) <u>Station 1</u>	
APPROVED DENIED By the Taylor C	County Board of Commission Date
$\rightarrow - \subset \rightarrow$	Chairm a n Signature
Department Head	County Administrator Approval
	(DA)
Date Removed From Asset Records	Fixed Assets Manager

i callone



TO: BOARD OF COUNTY COMMISSIONERS

6626 Clerk Asset Number:

Board Asset Number:

FROM: Fire Rescue

DEPT 0192

DATE: 2/16/2015

Department Name

Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
Computer	Station 1 Storage	Dell
Model	Year	Serial Number
Dimension 2400	2005	3WBFK81
Other Description:		
Purchased with Grant: Yes/No?	Yes X No If 'Yes' please expla	ain reason to allow disposition below.

DISPOSITION DATA

Type of Disposition: Surplus	
** Property that is missing or unable to locate shall be presented Custodian immediately. Explanation for Disposal: (required) Out dated / Replaced with	
Location: (required) Station 1	_
APPROVED DENIED By the Taylor County Board of	Commission Date
Department Head	Chairman Signature
Date Removed From Asset Records	Fixed Assets Manager



DISPOSITION OF ASSET REPORT

TAYLOR COUNTY, FLORIDA

6654

TO: BOARD OF COUNTY COMMISSIONERS

FROM: Ship Grant 2003/2004

Clerk Asset Number: DEPT 0409

Board Asset Number: DATE:

Department Name

Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
headset		
Model	Year	Serial Number
plantronics		
Other Description:		
Purchased with Grant: Yes/No?	🗌 Yes 🖾 No 🛛 If 'Yes' please expla	ain reason to allow disposition below.

DISPOSITION DATA

Type of Disposition:	
** Property that is missing or unable to Custodian immediately. Explanation for Disposal: (required)	NOT WORKING
Location: (required) grants of	office
APPROVED DENIED By the	e Taylor County Board of Commission [,] Date
Department Head	Chairman Signature

Fixed Assets Manager



TO: BOARD OF COUNTY COMMISSIONERS

6743 Clerk Asset Number:

Board Asset Number:

FROM: Fire Rescue

DEPT <u>0191</u>

DATE: ____2/16/2015

Department Name

Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
Airpack	Station 1 Storage	MSA
Model	Year	Serial Number
CBRN SCBA HP45	2006	LZ017957 KS
Other Description:		
Purchased with Grant: Yes/No?	Yes X No If 'Yes' please expla	ain reason to allow disposition below.

DISPOSITION DATA

Type of Disposition: <u>Surplus</u>	
** Property that is missing or unable to Custodian immediately. Explanation for Disposal: (required)	Exceeded service date/ Not NFPA compliant
Location: (required) <u>Station 1</u>	
APPROVED DENIED By the	e Taylor County Board of Commission, Date
Department Head	Chairman Signature
	(D)

Date Removed From Asset Records



TO: BOARD OF COUNTY COMMISSIONERS

6744 Clerk Asset Number:

Board Asset Number:

FROM: Fire Rescue

DEPT 0191

DATE: 2/16/2015

Department Name

Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
Airpack	Station 1 Storage	MSA
Model	Year	Serial Number
CBRN SCBA HP45	2006	LZ017959 KS
Other Description:		
Purchased with Grant: Yes/No?	Yes X No If 'Yes' please expla	ain reason to allow disposition below.
Purchased with Grant: Yes/No?	Yes X No If 'Yes' please expla	ain reason to allow disposition belo

DISPOSITION DATA

Type of Disposition: Surplus	
** Property that is missing or unable to locate shall be presented to t Custodian immediately. Explanation for Disposal: (required) Exceeded service date/ Not N	
Location: (required) Station 1	
APPROVED DENIED By the Taylor County Board of Con	nmission Date
Department Head	Chairman Signature
	$(\mathcal{F}Q)$

Fixed Assets Manager



TO: BOARD OF COUNTY COMMISSIONERS

6745 Clerk Asset Number:

Board Asset Number:

FROM: Fire Rescue

DEPT 0191

DATE: 2/16/2015

Department Name

Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Room #	Make	
Station 1 Storage	MSA	
Year	Serial Number	
2006	LY 349303 PEP	
Other Description:		
Yes 🛛 No If 'Yes' please expla	ain reason to allow disposition below.	
	Station 1 Storage Year 2006	

DISPOSITION DATA

Type of Disposition: <u>Surplus</u>	
** Property that is missing or unable to locate shall be p Custodian immediately. Explanation for Disposal: (required) Exceeded service	resented to the County Commission by the Property
Location: (required) Station 1	
APPROVED DENIED By the Taylor County	
	Date
$\underline{)}$	Chairman Signature
Department Head	County Administrator Approval
1	(\mathcal{A})
Date Removed From Asset Records	Fixed Assets Manager



TO: BOARD OF COUNTY COMMISSIONERS

6746 Clerk Asset Number:

Board Asset Number:

FROM: Fire Rescue

DEPT <u>0191</u>

DATE: 2/16/2015

Department Name

Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
Airpack	Station 1 Storage	MSA
Model	Year	Serial Number
CBRN SCBA HP45	2006	LZ 017932 KS
Other Description:		
Purchased with Grant: Yes/No?	Yes X No If 'Yes' please expla	ain reason to allow disposition below.

DISPOSITION DATA

Type of Disposition: <u>Surplus</u>	
** Property that is missing or unable to locate shall be presented to the Custodian immediately. Explanation for Disposal: (required) Exceeded service date/ Not NFP	
Location: (required) Station 1	
APPROVED DENIED By the Taylor County Board of Comm	Date
Department Head	Chairman Signature
	(\mathcal{P})

Date Removed From Asset Records



TO: BOARD OF COUNTY COMMISSIONERS

6747 Clerk Asset Number:

Board Asset Number:

FROM: Fire Rescue

DEPT 0191

DATE: 2/16/2015

Department Name

Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
Airpack	Station 1 Storage	MSA
Model	Year	Serial Number
CBRN SCBA HP45	2006	LZ 017955 KS
Other Description:		
Purchased with Grant: Yes/No?	Yes X No If 'Yes' please expla	ain reason to allow disposition below.

DISPOSITION DATA

Type of Disposition: Surplus	
Custodian immediately.	te shall be presented to the County Commission by the Property eeded service date/ Not NFPA compliant
Location: (required) Station 1	
APPROVED 🗍 DENIED 🗌 By the Tay	lor County Board of Commission Date
Départment Head	Chairman Signature
	$\overline{\mathcal{O}}$

Date Removed From Asset Records



TO: BOARD OF COUNTY COMMISSIONERS

6749 Clerk Asset Number:

Board Asset Number:

FROM: Fire Rescue

DEPT 0191

DATE: 2/16/2015

Department Name

Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make	
Airpack	Station 1 Storage	MSA	
Model	Year	Serial Number	
CBRN SCBA HP45	2006	LZ 017960 KS	
Other Description:			
Purchased with Grant: Yes/No?	Yes X No If 'Yes' please expla	ain reason to allow disposition below.	

DISPOSITION DATA

Type of Disposition: Surplus	
Custodian immediately.	shall be presented to the County Commission by the Property eded service date/ Not NFPA compliant
Location: (required) Station 1	
APPROVED DENIED By the Taylo	r County Board of Commission Date
\rightarrow	Chairman Signature
Department Head	Gounty Administrator Approval
	(\mathcal{D})
Date Removed From Asset Records	Fixed Assets Manager



TO: BOARD OF COUNTY COMMISSIONERS

6750 Clerk Asset Number:

Board Asset Number:

FROM: Fire Rescue

DEPT 0191

DATE: 2/16/2015

Department Name

Number

To Whom it May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make	
Airpack	Station 1 Storage	MSA	
Model	Year	Serial Number	
CBRN SCBA HP45	2006	LZ 017934 KS	
Other Description:			
Purchased with Grant: Yes/No?	Yes X No If 'Yes' please expla	ain reason to allow disposition below.	

DISPOSITION DATA

Type of Disposition: <u>Surplus</u>	
** Property that is missing or unable to Custodian immediately. Explanation for Disposal: (required)	Exceeded service date/ Not NFPA compliant
Location: (required) Station 1	
	e Taylor County Board of Commission
Department Head	Chairman Signature

Date Removed From Asset Records



6857

TO: BOARD OF COUNTY COMMISSIONERS

Clerk Asset Number:

Board Asset Number: DATE: 2-16-15

FROM: HUMAN RESOURCES Department Name DEPT 0111 Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
COMPUTER		
Model	Year	Serial Number
COMPUTER		FJ9JZB1
Other Description:		
Purchased with Grant: Yes/No?	Yes X No If 'Yes' please expla	ain reason to allow disposition below.

DISPOSITION DATA

Type of Disposition:	
Custodian immediately.	ate shall be presented to the County Commission by the Property
Location: (required) <u>ATTIC</u>	
APPROVED DENIED By the Tar	ylor County Board of Commission Date
	Chairman Signature
	(\mathcal{O})

Date Removed From Asset Records



TO: BOARD OF COUNTY COMMISSIONERS

Clerk Asset Number:

6861

Board As:	set Number:	4
DATE:	3-12-1	S

FROM: <u>ROAD DEPT</u>, Department Name DEPT 0301 Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item COMPUTER	Room #	Make
Model	Year	Serial Number 6BY7ZB1
Other Description:		
Purchased with Grant: Yes/No?	Yes X No If Yes' please expla	ain reason to allow disposition below.

DISPOSITION DATA

Type of Disposition:	
** Property that is missing or unable to locate shall be presented to Custodian immediately. Explanation for Disposal: (required) NOT WORKING	o the County Commission by the Property
Location: (required) OFFICE FLOOR	
APPROVED DENIED By the Taylor County Board of Co	ommissionDate
Indy Mc Lord Department Head	Chairman Signature
	(D)

Fixed Assets Manager



TO: BOARD OF COUNTY COMMISSIONERS

6873

Clerk Asset Number:

Board Asset Number:	
DATE: 2-16-1	15

FROM: COUNYT PROJECT Department Name DEPT 0171 Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
COMPUTER		DELL
Model	Year	Serial Number
		4YGCGC1
Other Description:		
Purchased with Grant: Yes/No?	Yes X No If Yes' please expla	ain reason to allow disposition below.

DISPOSITION DATA

Type of Disposition:	
** Property that is missing or Custodian immediately. Explanation for Disposal: (red	unable to locate shall be presented to the County Commission by the Property quired)COSTLY_REPAIRS \HARD_DRIVE
Location: (required) CAP	BUILDING
APPROVED DENIED	By the Taylor County Board of Commission [,] Date
Department Head	Chairman Signature
	(\mathcal{D})

Date Removed From Asset Records



TO: BOARD OF COUNTY COMMISSIONERS

6880

Clerk Asset Number:

Board Asset Number: DATE: ________5

FROM: OLD POST OFFICE Department Name DEPT 0164 Number

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
PROJECTOR		DELL
Model	Year	Serial Number
		GA-03F-0037M
Other Description:		
Purchased with Grant: Yes/No?	Yes X No If Yes' please expla	ain reason to allow disposition below.

DISPOSITION DATA

Type of Disposition:	
** Property that is missing or unable to lo Custodian immediately. Explanation for Disposal: (required)	COSTLY REPAIRS
Location: (required) ATTIC	
APPROVED DENIED By the	Faylor County Board of Commission Date
W D Anne Department Head	Chairman Signature

Fixed Assets Manager

	(14)
TAY	LOR COUNTY BOARD OF COMMISSIONERS
SUBJECT/TITLE:	County Commission Agenda Item THE BOARD TO CONSIDER A REQUEST BY DAN SCHAPPER FOI A PUBLIC GATHERING SOMEWHERE ON THE GROUNDS OF THE COURTHOUSE AT AN UNSPECIFIED TIME ON MAY 7, 2015, IN RECOGNITION OF THE NATIONAL DAY OF PRAYER AND TO TAKE WHATEVER ACTION IT DEEMS NECESSARY, AS AGENDAED BY THE COUNTY ADMINISTRATOR.
MEETING DATE RE	QUESTED: APRIL 6, 2015
Statement of Issue	THURSDAY, MAY 7, 2015, IS THE NATIONAL DAY OF PRAYER. AREA CHURCHES HAVE DISCUSSED JOINT ACTIVITIES TO BE HELD THROUGHOUT THE DAY SUCH AS A GATHERING IN A PUBLIC LOCATION LIKE THE COURTHOUSE. MR. SCHAPPER ADDRESSED THE BOARD AT THE MARCH 24 WORKSHOP AND SAID THAT SPECIFIC PLANS HAD NOT BEEN MADE; HOWEVER, HE WANTED THE BOARD TO KNOW THAT THE SUGGESTION OF A GATHERING AT THE COURTHOUSE HAD BEEN MADE.
Recommended Act	ion:
Fiscal Impact:	
Budgeted Expense	:
Submitted By:	DAN SCHAPPER
Contact:	COUNTY ADMINISTRATOR 838-3500 X 7
<u>s</u>	SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS
History, Facts & Iss	ues:
Options:	
Attachments:	

TAYLOR COUNTY BOARD OF COMMISSIONERS County Commission Agenda Item SUBJECT/TITLE: THE BOARD TO APPROVE THE ADVERTISEMENT OF UPCOMING VACANCIES ON THE BOARD OF DIRECTORS FOR DOCTORS' MEMORIAL HOSPITAL, AS AGENDAED BY THE COUNTY ADMINISTRATOR. MEETING DATE REQUESTED: APRIL 6, 2015 Statement of Issue: TWO VACANCIES ARE APPROACHING ON THE DMH BOARD OF DIRECTORS. IF APPROVED, THE ADVERTISEMENT WILL GIVE A DEADLINE OF MAY 12 FOR APPLICATIONS AND THE SELECTION BY THE				
SUBJECT/TITLE: THE BOARD TO APPROVE THE ADVERTISEMENT OF UPCOMING VACANCIES ON THE BOARD OF DIRECTORS FOR DOCTORS' MEMORIAL HOSPITAL, AS AGENDAED BY THE COUNTY ADMINISTRATOR. MEETING DATE REQUESTED: APRIL 6, 2015 Statement of Issue: TWO VACANCIES ARE APPROACHING ON THE DMH BOARD OF DIRECTORS. IF APPROVED, THE ADVERTISEMENT WILL GIVE A DEADLINE OF MAY 12				
VACANCIES ON THE BOARD OF DIRECTORS FOR DOCTORS' MEMORIAL HOSPITAL, AS AGENDAED BY THE COUNTY ADMINISTRATOR. MEETING DATE REQUESTED: APRIL 6, 2015 Statement of Issue: TWO VACANCIES ARE APPROACHING ON THE DMH BOARD OF DIRECTORS. IF APPROVED, THE ADVERTISEMENT WILL GIVE A DEADLINE OF MAY 12				
Statement of Issue: TWO VACANCIES ARE APPROACHING ON THE DMH BOARD OF DIRECTORS. IF APPROVED, THE ADVERTISEMENT WILL GIVE A DEADLINE OF MAY 12				
BOARD OF DIRECTORS. IF APPROVED, THE ADVERTISEMENT WILL GIVE A DEADLINE OF MAY 12				
BOARD AT THE MEETING MAY 19, 2015.				
Recommended Action: APPROVE THE ADVERTISEMENT				
Fiscal Impact:				
Budgeted Expense:				
Submitted By:				
Contact:				
SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS				
History, Facts & Issues:				
Options:				
Attachments:				

14.03. DMH shall provide quarterly status reports to the Board. The Board, at its discretion, may waive this requirement by DMH. The County Auditor, at the Boards' direction, shall have access to all financial records of DMH during the fiscal terms of this lease.

14.04. Ambulance Services. DMH at the request of the Board manages Emergency Medical Service in Taylor County and acknowledges that the Board subsidizes the ambulance service at a rate of \$37,500 per month.

ARTICLE XV

BOARD OF DIRECTORS

15.01 The DMH Board of Directors terms for Taylor County members shall be for three(3) years, which shall alternate. The Board of Director may serve three (3) consecutive 3-yearterms and then he or she will have to sit out for at least one (i) year before being re-appointed.

15.02 To fill the Board of Directors of DMH, the Board of County Commissioners shall advertise, interview and select Board of Directors of DMH members in discussion with DMH Board Chairman but at their sole discretion.

15.03 No current DMH employee shall serve on the Board of Director of DMH. A previous employee separated in good standing may be appointed to the DMH Board once 5 (five) years post employment has lapsed. Vendors may not serve on the Board of Directors of DMH.

15.04 Board Members appointed by DMH, Inc. partnership or affiliation will be appointed at the discretion of the partner organization.

15.05 Chairman of the DMH, Inc. Board of Directors is required to be a Taylor County Resident, and an appointee of either the Board of County Commissioners or the City of Perry.

12

Doctors' Memorial Hospital is now accepting applications for its Board of Directors. There are two (2) anticipated vacancies on the Board.

Applicants must be 18 years old or older and should:

Be a resident of Taylor County Be willing to spend up to 8 hours per month for meetings and workshops Be willing to attend all Board meetings Be willing to attend one weekend strategic planning session per year

Applications may be obtained at the County Administrative Building, 201 E. Green Street, Perry, FL. Completed applications must be returned to the County Administrator's office, 201 E. Green Street, Perry, FL, by 5 p.m. May 12, 2015. No applications will be accepted after that time. The Board of County Commissioners will make its selection at the regular Board meeting on May 19, 2015, at 6 p.m.

All applications must be submitted in writing.

Doctors' Memorial Hospital 333 North Byron Butler Parkway Perry, Fl 32347 850-584-0800

Application for Board of Directors

1.	Are you 18 years old or older?	Yes	No
2.	Are you a resident of Taylor County	Yes	No
3.	Are you willing to spend up to eight hour per mont? workshops?	h for meetings and Yes	No
4.	. Are you willing to attend all Board Meetings (emergencies excluded)?		
		Yes	No
5.	Are you willing to attend one weekend retreat per y	year?	
		Yes	No

Applicant Signature

Print Name

Please return to Administration or the Taylor County Administrative Complex by 5:00 p.m. May 12, 2015. No applications will be accepted after that time. Request for Consideration Questionnaire for Doctors' Memorial Hospital Board of Directors

Name:			
Address:			
Phone; Home:	\	Work:	Fax:
Email:			
Please answer the fol	lowing que	estions: (Use additi	onal pages if necessary.)
Education:			
High School Graduate:	Name:	<u>6</u>	
	Address:		
Post-Secondary Education			
	Name:		
	Address:		
Technical Training:			
	Name:		
	Address:_		
Certificates of License P			
College Courses or Grad	uate:		
	Name:		

Address:_____

nswer Yes or No. If yes please explain. (Use additi	onal pages if necess	ary)
1. Are you a resident of Taylor County?	Yes	No
2. Are you currently, or have you been in the last director or have other affiliation with any medica		
entity?	Yes	No
3. Do you or any family member have any affiliati that has a vendor relationship with DMH, Inc. or		
with DMH, Inc?	Yes	No
If Yes explain:		
4. Have you or any family members worked at Di	∨lH in the last five y	ears?
	Yes	No
5. Please list Board/Business/Volunteer/Work Ex	perience:	

6. Why do you wish to serve on the hospital Board of Directors?

7. Please state why your selection as a DMH Board Member would benefit the hospital:

8. Have you ever been convicted of a misdemeanor or felony in any state or federal court? If yes, please explain in detail: Yes No

9. Please describe your viewpoint regarding the role of a Board Member, including your views on a Board Member's relationship with the DMH CEO, Medical Staff and employees.

10. The DMH Board meets one to two times each month, once a year for a weekend retreat, and participates in self education and orientation. Do you foresee a problem in attending these events?

11. Please describe, in general, any opinions you have regarding the strengths and weaknesses of DMH operational management and physical plant.

12. Further comments:

13. In your opinion, what is the single most important issue facing rural healthcare in Florida?

"On Behalf of the Taylor County Board of County Commissioners, we thank you for taking the time to complete this Request for Consideration Questionnaire and for offering to volunteer your time which would serve as an investment into the future of healthcare in our community."



ald the	(18)
TA	YLOR COUNTY BOARD OF COMMISSIONERS
	County Commission Agenda Item
SUBJECT/TITLE:	Board to consider re-appointment of one member to the Construction Industry Licensing Board
MEETING DATE RE	QUESTED: April 6, 2015
Statement of Issue:	Mr. Wayne Padgett's term on the Licensing Board expired on March 31, 2015.
Recommendation:	Re-appoint Mr. Wayne Padgett to the Licensing Board for a one (1) year term period from 3/31/15 to 3/31/16.
Fiscal Impact:	N/A
Budgeted Expense:	Yes No N/A X
Submitted By:	Danny Griner
Contact:	building.director@taylorcountygov.com
	SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS
	ed on March 31, 2015. He wishes to be re-appointed for another one (1) aff has advertised for the position in the local paper for a two (2) week
Options:	1. Re-appoint Mr. Wayne Padgett to the Licensing Board.

- Re-appoint Mr. Wayne Padgett to the Licensing Board.
 Do not re-appoint Mr. Wayne Padgett to the Licensing Board.

Attachments:

1. Copy on Advertisement.

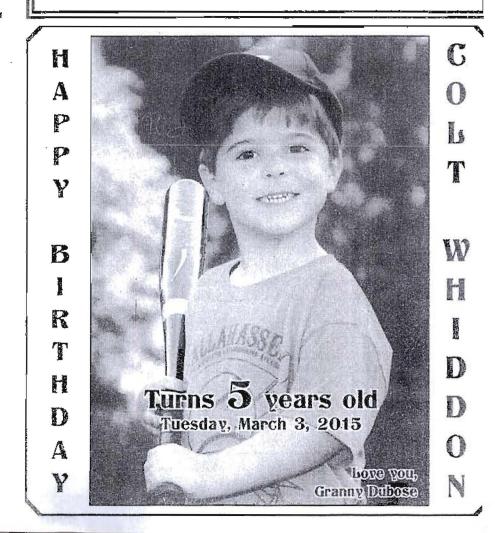


24/7 Claims Service Call 1-866-275-7322 813 S. Washington St. Perry *Florida Farm Bureau General Insurance Co. *Florida Farm Bureau Casualty Insurance Co. *Southern Farm Bureau Life Insurance Co. Jackson, MS



Auto • Home Life • Health

The Taylor County Construction Industry Licensing Board has openings for volunteer board members. If you have construction experience and are interested in this volunteer position, please contact Jami Boothby at the **Taylor County Building Department** at 838-3500 Ext. 110 or come by the **Taylor County Building Department** located at 201 E. Green Street, Perry, Florida.



Gary Knowles

From:	Sondra M. Lanier <lanier.sondra@jud3.flcourts.org></lanier.sondra@jud3.flcourts.org>
Sent:	Friday, January 16, 2015 2:59 PM
То:	Gary (gknowles@taylorcierk.com)
Cc	John Lake; Greg S. Parker, 'Blair Payne' (mbp@pd3.coj.net)
Subject.	WIreless intenet access in courthouse

Good afternoon Gary. I hope that all is well with you and your family.

Blair Payne informed me that he spoke with Annie Mae regarding wifi access in the courthouse for attorneys and members of the public. Other counties are paying for it from the law library portion of the money collected pursuant to 939.185 F.S., since the access will be used for people to access legal resources while in the courthouse. This way it doesn't take any general revenue from the counties, and it doesn't require that the Chief Judge approve it as an innovation as required by statute if the funds were from the 25% designated for court innovations, or from the amount rolled over to innovations from prior years.

As a courtesy to Blair and other attorneys who have requested this access, we are trying to facilitate the installation of wifi in all counties in the circuit. We can order and install the necessary equipment, and we can have it billed to the county. Service will be provided through a private vendor (probably Comcast), but once it is in place, our staff can't be responsible for the ongoing maintenance. It should be minimal though.

By copy of this e-mail, I am letting John know to go ahead and coordinate with you on this matter. Please let me know if you have any questions or concerns.

Sondra



5

Contact us: @ www.business.comcast.com 🔇 800-391-3000

TAYLOR COUNTY COURTHOUSE

For service at: 108 N JEFFERSON ST PERRY FL 32347

News from Comcast

Go paperless with Ecobill, sign up to view and pay your Comcast Business bill online at <u>business.comcast.com/myaccount</u>

Welcome to Comcast. We hope you are enjoying your new services and we want to do all we can to ensure you have an outstanding experience. You can find all the answers to your questions about your service or billing by visiting <u>www.comcast.com/mvaccount</u> for XFINITY services or <u>www.business.comcast.com</u> for Comcast Business services.

Thank you for being a Comcast customeri

Account Number Billing Date Total Amount Due Payment Due by 09587 615697-01-9 02/21/15 \$296.74 03/15/15 Page 1 of 2

Monthly Statement Summary	
Previous Balance	0.00
Payments - received by 02/21/15	0.00
New Charges - see below	296.74
Total Amount Due	\$296.74
Payment Due by	03/15/15

New Charges Summary			
Comcast High-Speed Internet		82.90	_
Other Charges & Credits		199.00	19 1891
Taxes, Surcharges & Fees	->	14.04	0116
Total New Charges		\$296.74	

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141 NW 16TH STREET POMPANO BEACH FL 33060-5250

Account Number	09587 615697-01-9 03/15/15 \$296.74			
Payment Due by				
Total Amount Due				
Amount Enclosed	\$ 281.90 0			

Make checks payable to Comcast

09587 615697 01 9 0 029674



Account Number Billing Date Total Amount Due Payment Due by 09587 615697-01-9 03/01/15 \$380.55 03/22/15 Page 1 of 2

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Previous Balance	- 296.74
Payments - received by 03/01/15	0.00
New Charges - see below	83.81
Total Amount Due	\$380.55
Payment Due by	03/22/15

New Charges Summary		
Comcast High-Speed Internet	82.90	
Taxes, Surcharges & Fees an Surry	19.91	11 4/1
Total New Charges	\$83.81	111
	82.90	
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141 NW 16TH STREET POMPANO BEACH FL 33060-5250

Account Number Payment Due by	09587 615697-01-9 03/22/15
Total Amount Due	\$380.55
Amount Enclosed	\$
Make checks payable to Co	omcast

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	TAYLOF	R COUNTY BOARD OF COMMISSIONERS	all a
$E_{\rm eff}$		County Commission Agenda Item	
×.	SUBJECT/TITLE: THE	BOARD TO CONSIDER APPROVAL OF A PROCLAMATION DECLARING APRIL AS WATER CONSERVATION MONTH IN TAYLOR COUNTY, AS REQUESTED BY THE SUWANNEE RIVER WATER MANAGEMENT DISTRICT.	
	MEETING DATE REQUE	STED: APRIL 6, 2015	
X	Statement of Issue:	2015 MARKS THE 17-YEAR ANNIVERSARY SINCE APRIL WAS FIRST ESTABLISHED AS WATER CONSERVATION MONTH IN FLORIDA. THIS PROCLAMATION PROVIDES AN OPPORTUNITY TO INCREASE PUBLIC AWARENESS ABOUT THE IMPORTANCE OF WATER CONSERVATION THUS PROTECTING AND PRESERVING OUR STATE AND LOCAL WATER RESOURCES.	•
1	Recommended Action:	APPROVE THE PROCLAMATION	
	Fiscal Impact:	N/A	
£	Budgeted Expense:		×
	Submitted By:	COUNTY ADMINISTRATOR, DUSTIN HINKEL	
	Contact:	838-3500 X7	
Ε	SUPP	LEMENTAL MATERIAL / ISSUE ANALYSIS	÷
	History, Facts & Issues:		
	Options:		
1	Attachments:	PROCLAMATION	×.
2			
f.			٢

Margaret Dunn

From:	Dustin Hinkel
Sent:	Monday, March 30, 2015 3:54 PM
To:	Margaret Dunn
Subject:	FW: April is Water Conservation Month in Florida
Attachments:	Water Conservation Month Proclamation_Sample.doc

Here you go!

Thanks!

Dustin Hinkel

County Administrator Taylor County Board of County Commissioners

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201 E Green Street Perry, FL 32347 850-838-3500 ext 7 Office 850-838-3501 Fax 850-672-0830 Cell

dustin.hinkel@taylorcountygov.com http://www.taylorcountygov.com

Please note: Florida has a very broad public records law. Most written communications to or from public officials regarding public business are available to the media and public upon request. Your e-mail communications may be subject to public disclosure.

From: Olshansky, Carree [mailto:CRO@srwmd.org] Sent: Wednesday, March 25, 2015 2:19 PM To: Olshansky, Carree Subject: April is Water Conservation Month in Florida

2015 marks the 17-year anniversary since April was first established as Water Conservation Month in Florida. During this time, we have made great strides towards understanding the impacts of water efficiency and water conservation programs. To recognize these efforts, the FSAWWA and Florida's Water Management Districts are once again asking local governments, water utilities and other organizations to adopt a resolution or proclamation declaring April as Water Conservation Month.

Adopting such a proclamation provides an opportunity to increase public awareness about the importance of water conservation and of following year-round water conservation measures. It also encourages citizens to develop life-long water conservation habits that will help preserve and protect our state and local water resources, now and in the future.

Attached is a sample Water Conservation Month Proclamation that can be adapted for your use. The Suwannee River Water Management District invites all local governments within the region to join us in adopting a similar proclamation.

1

Please notify the District once your board adopts a Water Conservation Proclamation so we can recognize you for your efforts.

The District appreciates your efforts to advance water conservation.

Thank you,

Carree Olshansky Water Conservation Specialist Suwannee River Water Management District 9225 CR 49, Live Oak, FL 32060 386.362.1001 800.226.1066 (FL Toll Free) www.mysuwanneeriver.com Let us know how we're doing: <u>Contact Us</u>



£.,

All E-mail sent to and from this address may be public records. The Suwannee River Water Management District does not allow use of the District E-mail system and other equipment for non-business related purposes.

Proclamation

Taylor County, Florida

WHEREAS, water is a basic and essential need of every living creature; and

WHEREAS, The State of Florida, Water Management Districts and Taylor County are working together to increase awareness about the importance of water conservation; and

WHEREAS, Taylor County and the State of Florida have designated April, typically a dry month when water demands are most acute, Florida's Water Conservation Month, to educate residents about how they can help save Florida's precious water resources; and

WHEREAS, Taylor County encourages and supports water conservation, through various educational programs and special events; and

WHEREAS, every business, industry, school and resident can make a difference when it comes to conserving water; and

WHEREAS, every business, industry, school and resident can help by saving water and thus promote a healthy economy and community;

NOW, THEREFORE, be it resolved by the Board of County Commissioners in Taylor County, Florida, this 6th day of April, 2015, that we hereby proclaim the month of April as Water Conservation Month and call upon each resident, visitor and business to help protect our precious resource by practicing water saving measures and becoming more aware of the need to save water.

Pat Patterson, Chair, District Five Board of County Commissioners Jody DeVane, District Three Board of County Commissioners

Malcolm V. Page, District One Board of County Commissioners

Jim Moody, District Two Board of County Commissioners Pam Feagle, District Four Board of County Commissioners

Annie Mae Murphy Clerk of Court

TAY	LOR COUNTY BOARD OF COMMISSIONERS
	County Commission Agenda Item
SUBJECT/TITLE:	Board to review and approve Amendment No. 1 to the Agreement For Professional Airport General Consulting Services between the Board of Commissioners and AVCON, Inc.
MEETING DATE RE	QUESTED: April 6, 2015
	of three (3) years which is set to expire November 20, 2015. The Agreement has the option to renew for two (2) one (1) year terms. Staff is requesting the approval of a one (1) year contract extension to November 20, 2016 as AVCON and the County will be midway with the completion of the Airport Master Plan and the construction of the new corporate hangar facility when the original Agreement would expire. Staff wishes to ensure the continuity of project completion and respectfully requests the approval of Amendment No. 1.
Recommended Act	tion: Approve Amendment No. 1 to the Agreement For Professional Airport General Consulting Services. applicable. All of AVCON, Inc. services are paid for through
grant funds.	applicable. All of Avcold, inc. services are paid for unough
Budgeted Expense	: Y/N Not applicable
Submitted By: Melo	ody Cox
Contact: Melody Co	DX
5	SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS
History, Facts & Iss	sues: The Agreement For Professional Airport General Consulting Services with AVCON, Inc. was executed November 20, 2012 with an expiration date of November 20, 2015. The Agreement has an option for the County to extend the Agreement for two (2) one (1) year periods. Due to major Airport projects being underway which will not be complete prior to November 16, 2015, staff is requesting

ATTACHMENTS: Amendment No. 1 to Agreement For Professional Airport General Consulting Services between the Board of Commissioners and AVCON, Inc.

AMENDMENT NO. 1

to

AGREEMENT FOR PROFESSIONAL AIRPORT GENERAL CONSULTING SERVICES

between the

TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS

and

AVCON, INC.

The purpose of this amendment is to execute the first of two one-year contract renewals for the Agreement for Professional Airport General Consulting Services between the Taylor County Board of County Commissioners and AVCON INC.

This amendment is made as of the _____ day of _____, 2015 by and between Taylor County Board of County Commissioners (hereinafter referred to as "CLIENT") and AVCON, INC. (hereinafter referred to as "CONSULTANT") and modifies the Agreement for Professional Airport General Consulting Services (the "AGREEMENT") entered into on <u>November 20, 2012</u>. CLIENT and CONSULTANT, in consideration of the mutual covenants hereinafter set forth, agree as follows:

 The CLIENT agrees to award the first one-year contract renewal referenced in Section 5.2 of the above referenced AGREEMENT. This renewal will extend the contract expiration date from November 20, 2015 to November 20, 2016.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be executed by their duly authorized representatives as of the day and year first above written.

CLIENT: Taylor County Board of County Commissioners

CONSULTANT: AVCON, INC.

Ву:_____

Typed Name: Patricia Patterson

Title: Chair _____

By: dandup tigh

Typed Name: Sandeep Singh, P.E.

Title: President

TA		TY BOARD OF COMMISSIONERS Commission Agenda Item
SUBJECT/TITLE:	Board to revie For Profession Management	w and approve Amendment No. 1 to Task Order No. 2 nal Engineering, Planning, Design And Construction Services with AVCON, Inc. for the construction of the gar facility at Perry Foley Airport.
MEETING DATE RI	EQUESTED:	April 6, 2015
Recommended Ac	addition permitti where th to the st hangar a of the co tion: Approve	ment is requested for Task Order No. 2 as al professional services are required for the ng and relocation of Gopher Tortoise at the site ne new hangar facility will be located and changes tormwater treatment facility adjacent to the new as requested by the County Engineer upon review onstruction documents.
		professional services agreement for the ction of the corporate hangar facility at the Airport.
provided ad the project s	constru endment No. 1 ditional grant fo	professional services agreement for the ction of the corporate hangar facility at the Airport. increases the project budget by \$8,090.00. FDOT unding for the relocation of the Gopher Tortoise at orate hangar project is 100% grant funded even
provided ad the project s with the incr	constru- nendment No. 1 ditional grant fi site. The corpo rease in the pro	professional services agreement for the ction of the corporate hangar facility at the Airport. increases the project budget by \$8,090.00. FDOT unding for the relocation of the Gopher Tortoise at orate hangar project is 100% grant funded even
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provided ad the project s with the inc Budgeted Expense Submitted By: Mel	constru- nendment No. 1 ditional grant fo site. The corpo rease in the pro e: Y/N ody Cox	professional services agreement for the ction of the corporate hangar facility at the Airport. increases the project budget by \$8,090.00. FDOT unding for the relocation of the Gopher Tortoise at orate hangar project is 100% grant funded even
provided ad the project s with the inc Budgeted Expense Submitted By: Mel Contact: Melody C	constru- nendment No. 1 ditional grant fo site. The corpo rease in the pro e: Y/N ody Cox	professional services agreement for the ction of the corporate hangar facility at the Airport. increases the project budget by \$8,090.00. FDOT unding for the relocation of the Gopher Tortoise at orate hangar project is 100% grant funded even
provided ad the project s with the inc Budgeted Expense Submitted By: Mel Contact: Melody C	construct endment No. 1 ditional grant for site. The corporease in the pro- e: Y/N ody Cox ox <u>SUPPLEMENT/</u> sues: The Cou dated Ja Amendri due to c	professional services agreement for the ction of the corporate hangar facility at the Airport. increases the project budget by \$8,090.00. FDOT unding for the relocation of the Gopher Tortoise at orate hangar project is 100% grant funded even oject budget.

AMENDMENT NO. <u>1</u> to TASK ORDER NO. 2 Corporate Hangar Development Perry Foley Airport March 2, 2015

Date of Amendment No. 1:March 2, 2015Date of Task Order No. 2:January 10, 2014AVCON Project #:2013.148.02

The purpose of this amendment is to add environmental permitting and relocation services to relocate one (1) gopher tortoise which was identified within the project limits during the design phase. Gopher tortoises are listed as threatened species in Florida and must be relocated prior to initiating any construction activity within 25 feet of a gopher tortoise burrow.

This amendment also adds stormwater design and permitting services to design and permit a stand-alone stormwater treatment pond adjacent to the proposed hangar development in lieu of utilizing the existing stormwater treatment facility located approximately 600 ft northwest of the proposed Corporate Hangar building as assumed in the original task order. This revision to the stormwater treatment plan will likely result in a reduction to the construction costs for the proposed stormwater treatment facilities.

This amendment is made as of the ______ day of ______, 2015 by and between **Taylor County Board of County Commissioners** (hereinafter referred to as "CLIENT") and **AVCON**, **INC**. (hereinafter referred to as "CONSULTANT") and modifies Task Order No. 2 dated <u>January 10</u>, 2014. CLIENT and CONSULTANT, in consideration of the mutual covenants hereinafter set forth, agree as follows:

• Article 3 of Task Order No. 2 shall be modified to read as follows:

3. Task Description/Scope of Services: CONSULTANT shall perform services as identified in Exhibit "A" - Scope of Services attached hereto and dated January 10, 2014. CONSULTANT shall also perform Gopher Tortoise relocation services identified in Exhibit "B" - Professional Services for Gopher Tortoise Permitting and Relocation. Additionally, CONSULTANT shall perform stormwater design and permitting design and permit a stand-alone stormwater services to treatment facility adjacent to the proposed corporate hangar building in lieu of utilizing the existing stormwater treatment facility located approximately 600 ft northwest of the proposed corporate hangar building.

• Article 4 of Task Order No. 2 shall be modified to increase the project budget by \$8,090.00 and the following statements shall be added as follows:

All work performed under this Task Order shall be compensated for on a Lump Sum basis as derived in Exhibit "A" - Scope of Services attached hereto and dated January 10, 2014, Exhibit "B" - Professional Services for Gopher Tortoise Permitting and Relocation, and in Table 1 below:

Task	Project Manager	CAD Designer	Total Fee
Perform Stormwater Calcs:	8 hr	2 hr	\$ 1,110.00
Design Pond:	4 hr	2 hr	\$ 610.00
<i>Revise 90% Drawings:</i>	2 hr	14 hr	\$ 1,020.00
Prepare Stormwater Report:	4 hr	0 hr	\$ 500.00
Prepare and Submit Permit:	2 hr	<u>0</u> hr	\$ 250.00
Total	s: 20 hr	18 hr	\$ 3,490.00

Table 1: Fee Derivation for Stormwater Design and Permitting

The project funding summary is provided as follows:

Task	AVCON Fee	Subconsultant	Fee Total
Task 1: Initial Services:	\$3,880.00	\$5,900.00	\$9,780.00
Task 2: Design Phase (0-100%):	28,850.00	15,300.00	44,150.00
Task 3: Bidding Phase:	7,400.00		7,400.00
Task 4: Construction Phase:	15,715.00	6,500.00	22,215.00
Task 5: GT Permitting:		4,600.00	4,600.00
Task 6: Stormwater Permitting	3,490.00		3,490.00
Totals:	\$59,335.00	\$32,300.00	\$91,635.00

The Lump Sum fee for the services shall be **Eighty Three** Thousand, Five Hundred Forty Five dollars-(\$83,545.00) Ninety-One Thousand, Six Hundred Thirty-Five (\$91,635.00) and shall include all job-related travel costs, reprographic costs, printing/plotting costs, telephone/facsimile charges, and mail charges required to perform the work specified.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be executed by their duly authorized representatives as of the day and year first above written.

CLIENT:

1

с т

Taylor County Board of County Commissioners

Ву:_____

Typed Name:_____

Title:_____

Date:_____

CONSULTANT: AVCON, INC.

By:

Typed Name: Virgil C. "Lee" Lewis, P.E.

Title: _____ Regional Manager _____



July 29, 2014

AVCON Attn: Mr. John Collins, P.E. 320 Bayshore Dr., Ste. A Niceville, FL 32578

Re: Request for Scope of Services Perry-Foley Airport; Taylor County, FL Professional Services for Gopher Tortoise Permitting and Relocation Scheda Proposal No.: 002974.10.P

Dear Mr. Collins:

Scheda Ecological Associates, Inc. (Scheda) Is pleased to submit the following proposal for gopher tortoise (*Gopherus polyphemus*) permitting services for the above-referenced project. We understand that the work will consist of a gopher tortoise burrow survey and preparation of a gopher tortoise relocation permit application to the Florida Fish and Wildlife Conservation Commission (FWC). Also included is the excavation and relocation of the burrow occupants to an off-site recipient area. All proposed activities are to comply with the published 2008 Gopher Tortoise Permitting Guidelines, revised April 2013 by the FWC.

SCOPE OF SERVICES

Task Description

1.0 GOPHER TORTOISE PERMITTING

1.1 Gopher Tortoise Burrow Survey

Prior to preparing a gopher tortoise relocation application, Scheda Authorized Gopher Tortoise Agents will perform a 100 percent survey for gopher tortoise burrows within the development limits as identified on the site plan provided by AVCON, including a 25-ft buffer beyond those limits. All identified gopher tortoise burrows will be flagged, individually labeled, and classified by activity status according to FWC guidelines. Burrow locations will be recorded using GPS equipment capable of sub-meter accuracy. Surveys are valid for up to 90 days prior to permit application submittal.

1.2 Relocation Permit Application Preparation

Scheda will prepare an FWC 10 or Fewer Burrows gopher tortoise relocation permit application for submittal to the FWC for any impacted gopher tortoise burrows. The FWC charges a 10 or Fewer Burrows permit application fee of \$200 which is <u>not</u> included in this cost estimate.

SUNRISE	•	SARASOTA	•	тамра	•	DELRAY BEACH		MIAMI	•	DESTIN
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AVCON July 29, 2014 Page 2 of 3

Scheda will submit the gopher tortoise relocation permit application to the FWC and conduct the required follow-up coordination to ensure that the permit is processed accurately and in a timely manner.

Per FWC permitting requirements, captured gopher tortoise(s) will be relocated to an FWC approved off-site gopher tortoise recipient site. Gopher tortoise recipient site fees vary, but the least expensive per tortoise fee that we were able to identify for this project is \$725. The gopher tortoise recipient site fee is <u>not</u> included in this cost estimate. Recipient site fees can vary.

1.3 Gopher Tortoise Relocation

Following permit issuance; Scheda will coordinate, subcontract, and supervise the backhoe excavation of Impacted gopher tortoise burrow(s), up to the maximum allowed by the permit. Scheda will contact the Gopher Tortoise Permit Coordinator to notify the FWC of the intent to begin excavation activities and to satisfy the conditions of the permit. Excavated burrows will be back-filled to the extent possible; excavated areas will not be compacted or graded to pre-excavation conditions.

Please note that the FWC requires the relocation of all impacted gopher tortoise burrows encountered during excavation efforts following permit issuance, regardless of survey estimates provided in support of the permit application. Should additional burrows be encountered during relocation activities, the Client will be contacted Immediately. All gopher tortoises captured during excavation will be measured, marked, and relocated per permit conditions.

Scheda will prepare and submit an After-Action Report to the FWC online permitting site summarizing the results of the gopher tortoise relocation. Acceptance of the After-Action Report by the FWC is the final requirement of the permit applicant. A copy of the After-Action Report will be provided to the Client.

FEE ESTIMATE

The fee estimate for the tasks listed above totals \$4,600. This will be considered a lump sum fee estimate, which will not be exceeded without prior written authorization from the Client. The project will be billed monthly, based on the percentage of the project completed.

Please note that the following assumptions were used in developing this fee estimate. If additional work time is required due to the inaccuracy of these assumptions or future changes in scope, the Client will be notified prior to the work being performed. Written authorization will be obtained from the Client prior to performing the work.

- 1. Any meetings not specifically listed in this scope will be considered additional services.
- 2. The site will be readily accessible.
- 3. Requests for Additional Information (RAI's) will not be required from FWC. Responses to RAI's, if required, will be billed on an hourly basis.
- 4. The one-time 100% survey will be completed within 90 days prior to commencement of site development activities.

SUNRISE	•	SARASOTA	٠	Тамра	•	DELRAY BEACH		MIAMI	•	DESTIN
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AVCON July 29, 2014 Page 3 of 3

- 5. One (1) gopher tortoise will be relocated.
- 6. A maximum of one mobilization event for excavation and relocation activities.
- 7. All permit and mitigation fees, includes reserve payments if necessary, will be paid by others.
- 8. Excavation subcontract fees will not change between the time of writing of this scope and acceptance of this scope.

Scheda staff biologists can begin the listed tasks immediately upon acceptance of this scope and fee. If these terms and conditions are satisfactory, please authorize the work by signing below and returning one copy to our office within 30 days of the date first written above. Upon receipt of such signature, this document shall constitute a binding Agreement.

Thank you for the opportunity to provide this scope and fee. Scheda's PM will be Brandon Tidwell; please contact me at 850.585.1273 or <u>BTidwell@scheda.com</u> if you have any questions or require additional information.

Sincerely,

SCHEDA ECOLOGICAL ASSOCIATES, INC.

Russell Burdge NW Florida Region Manager

The above terms are accepted as stated on this _	day of	_, 2013.
--	--------	----------

Signature _____

Title

Printed		

Witness



TAY	LOR COUNTY BOARD OF COMMISSIONERS					
1. Day Strate Bills	County Commission Agenda Item					
SUBJECT/TITLE:	Board to review and approve the State Housing Initiative Partnership (SHIP) Local Housing Assistance Plan (LHAP), Certification, and Adopting Resolution for State Fiscal Years 2015-2016, 2016-2017, and 2017-2018.					
MEETING DATE RE	QUESTED: April 6, 2015					
Recommended Acti	 three years or if there are any proposed changes to the program to be eligible to receive SHIP funding. There were no changes made to the existing plan. ion: Approve updated Local Housing Assistance Plan, Certification, and Adopting Resolution for State Fiscal Years 2015-2016, 2016-2017 and 2017-2018. 					
Program. No match is required from the County. The County is required to update the LHAP and have it approved by the state a minimum of once every three years to be eligible for funding.						
the LHAP and have to be eligible for fur	it approved by the state a minimum of once every three years inding.					
the LHAP and have to be eligible for fur Submitted By: Melo	n is required from the County. The County is required to update it approved by the state a minimum of once every three years nding. dy Cox					
the LHAP and have to be eligible for fur Submitted By: Melo Contact: Melody Co	n is required from the County. The County is required to update it approved by the state a minimum of once every three years nding. dy Cox					

Services Group (formerly known as Meridian Community Services Group) assists the County with the administration of the SHIP Program and their fees are paid for with the SHIP grant funds. The County completed nine SHIP projects in the past six months; three demolition and reconstructions, five rehabilitations, and one down payment assistance. The County is required to expend at least 10% of the SHIP funds on homeowners who are disabled and the County exceeded this requirement.

Attachments: SHIP LHAP, Certification, and Adopting Resolution for State Fiscal Years 2015-2016, 2016-2017, and 2017-2018.



Taylor County

STATE HOUSING INITIATIVES PARTNERSHIP (SHIP) PROGRAM

LOCAL HOUSING ASSISTANCE PLAN (LHAP)

STATE FISCAL YEARS COVERED

2015 - 2016, 2016 - 2017, & 2017 - 2018

I. PROGRAM DESCRIPTION:

A. Name of the participating local government and interlocal if Applicable:

		Taylor County	
Interlocal:	Yes	<u> </u>	No

Name of participating local government(s) in the Interlocal Agreement;

A copy of the Interlocal Agreement is attached as N/A

B. Purpose of the program:

Creation of the Plan is for the purpose of meeting the housing needs of the very low, low and modarate income households, to expand production of and preserve affordable housing, to further the housing element of the local government comprehensive plan specific to affordable housing.

.

C. Fiscal years covered by the Plan:

2015-2016 ____2016-2017_____ ___2017-2018

D. Governance:

The SHIP Program is established in accordance with Section 420.907-9079. Florida Statutes and Chapter 67-37.007 Florida Administrative Code.

The SHIP Program does further the housing element of the local government. Comprehensive Plan.

Cities and Counties must be in compliance with these applicable statutes and rules.

General Description

This Local Housing Assistance Plan was prepared for Taylor County's participation in the State Housing Initiatives Partnership (SHIP) Program. In compliance with Florida Statue 420.907 and Rule 67-37, Florida Administrative Code. The central focus of the County's strategies is home ownership. The County's home ownership program involves an active partnership between affordable housing developers, local lending institutions, regitors, home inspectors, credit counseling services and homebuyers.

E. Local Housing Partnership

SHIP Program encourages building active partnerships between government, lenders, builders and developers, real estate professionals, advocates for low-income persons and community groups. The Board of County Commissioners established a partnership consisting of the County Commissioners, representatives from local lending institutions, local building contractors, the local non-profit community action agency, local realtors, and University of Florida Extension office, Chamber of Commerce, Taylor County Development Authority and Consumer Credit Counseling Services.

F. Leveraging:

The Plans are intended to increase the availability of affordable residential units by combining local resources and cost saving measures into a local housing partnership and using public and private funds to reduce the cost of housing. SHIP funds may be leveraged with or used to supplement other Florida Housing Finance Corporation programs and to provide local match to obtain federal housing grants or programs. The SHIP program will enable Taylor County to continue to develop and implement several strategies that target specific needs that are not fully provided for through other programs. Efforts will be made to implement these strategies in such a way as to complement existing weatherization programs. provide local match funds for federal housing programs such as CDBG, HOME, etc., and assist with post-disaster recovery and mitigation efforts in the event of a natural disaster.

G. Public Input;

Public input was solicited through face to face meetings with housing providers, social service providers and local lenders and neighborhood associations. Public input was solicited through the local newspaper in the advertising of the Local Housing Assistance Plan and the Notice of Funding Availability. This plan was also developed with substantial input from the local Housing Advisory Council (AHAC). The AHAC and County staff meets on an as-needed basis to review the Local Housing Assistance Plan and the Housing Incentive Strategies. Amendments to the Local Housing Assistance Plan shall be present to AHAC for review and recommendation to the Board of County Commissioners. Amendments will be considered within the standard public hearing procedures pursuant to Rule 67-37.006(1), Florida Administrative Code, the County will notify the Florida Housing Finance Corporation within 21 days of adoption of any amendments.

H. Advertising and Outreach

Taylor County or its administrative representative shall advertise the notice of funding availability in a newspaper of general circulation and periodicals serving ethnic and diverse neighborhoods, at least 30 days before the beginning of the application period. If no funding is available due to a waiting list, no notice of funding availability is required. Some strategies have a waiting list. The waiting list will be available for public viewing at the SHIP Administrative offices Monday through Friday Bam to Spm. SHIP strategies that have an <u>active waiting list will not be advertised</u>. Applications for SHIP assistance will be taken continuously after the SHIP funds have been advertised for 30 days. The County realizes the importance of outreach to insure that the very low and low income residents are made aware of this plan and that housing assistance that can be provided. The mechanisms that will be used to accomplish outreach include, but are not limited to meetings with local church ministers to enlist their cooperation in the effort of achieving outreach, providing literature to local employers to provide to their employees; advertise through local media; conduct awareness meetings with focal agencies, contractors, and realtors to insure their familianty with the program; and support from local government officials and staff.

I. Discrimination:

In accordance with the provisions of ss.760.2C-760.37, it is unlawful to discriminate on the basis of race, creed, religion, color, age, sex, marital status, familial status, national origin, or handicap in

the award application process for eligible housing. All SHIP funds will be expended in a manner that will not discriminate on the basis of race, creed, color, age, gender, religion, marital status, family status, disability, or national origin.

J. Support Services and Counseling:

Support services are available from various sources. Available support services may include hut are not limited to: **Taylor County**: The County Provides technical assistance in expedited permitting, project review and resource allocation to the private sector. The County establishes the direction of its efforts in affordable housing by consulting various agencies throughout Taylor County for determining the housing needs of the community, the inventory of programs available, and appropriate allocation of resources.

Financial Institutions: Participating lenders provide favorable financing terms to homebuyer assistance applicants. This participation provides lenders the ability to meet Community Reinvestment Act (CRA) requirements with a sound and active program.

Non-Profit Providers: Participating non-profit builders cooperate by building at a fixed rate, two-, three-, and four-bedroom homes to homebuyer assistance applicants.

Realtors: Participating realtors provide assistance to very. Inw and moderate income homebuyer assistance applicants in obtaining affordable housing units. They coordinate efforts to insure applicants are informed of contract specifics, available funding options, and recapture provisions in the event the sales does not transpire.

Social Service Organizations: Taylor County firmly recognizes the need for all potential applicants to participate in home ownership and financial counseling to insure they fully understand the obligations of nome ownership. This counseling shall be consistent with Taylor County Ordinance 93-8, Sections 420.907-420.9079, Florida Statutes and Rule 67-37, Florida Administrative Code.

The University of Florida, County Extension Office provides homeownership counseling to all eligible applicants. The program consists of family budgeting, credit analysis, home inspections, working with realtors and lenders, mortgage closings, and post-closing home maintenance. The completion of workshop certificate is valid for 24 months. If applicant thas to retake the workshop, the amount of the workshop will be deducted from the eward amount.

Consumer Credit Counseling Services provides financial counseling to all eligible applicants in need of credit repair. The program assists applicants with family budgeting, credit analysis, credit repair.

Suwannee River Economic Council provides weatherization services in conjunction with the housing rehabilitation strategy to all eligible very low and low income applicants.

K. Purchase Price Limits:

Purchase Price Limits: The sales price or value of new or existing eligible housing may not exceed 90% of the average area purchase price in the statistical area in which the eligible housing is located. Such average area purchase price may be that calculated for any 12-month period beginning not earlier than the fourth calendar year prior to the year in which the award occurs. The sales price of new and existing units, which can be lower but may not 90% of the median area purchase price established by the U.S. Treasury Department or as described above. The methodology used is:

_____ Independent Study (copy attached)
✓ U.S. Treasury Department

Local HFA Numbers

The purchase price limit for new and existing homes is shown on the Housing Delivery Goals Charts

L. Income Limits, Rent Limits and Affordability:

The Income and Rent Limits used in the SHIP Program are updated annually from the Department of Housing and Urban Development and distributed by Florida Housing Finance Corporation. Affordable means that monthly rents or mortgage payments including taxes and insurance do not exceed 30 percent of that amount which represents the percentage of the median annual gross income for the hooseholds as indicated in Sections 420.9071 (19), (20) and (28), F.S. However it is not the intent to limit an individual household's ability to devote more than 30% of its income for housing, and housing for which a household devotes more than 30% of its income shall be deemed Affordable if the first institutional mortgage lender is satisfied that the household can afford mortgage payments in excess of the 30% benchmerk and in the case of rental housing does not exceed those rental limits adjosted for bedroom size.

M. Welfare Transition Program:

Should a eligible sponsor be used, the city/county has developed a qualification system and selection criteria for applications for Awards to eligible sponsors, which includes a description that demonstrates how eligible sponsors that employed personnel from the Welfare Transition Program will be given preference in the selection process.

N. Monitoring and First Right of Refusal:

In the case of rental housing, the staff or entity that has administrative authority for implementing the local housing assistance plan assisting rental developments shall annually monitor and determine tenant eligibility or, to the extent another governmental entity provides tha same monitoring and determination, a municipality, county or local housing financing authority may rely on such monitoring and determination of tanant eligibility. However, any loan or grant in the original amount of \$3,000 or less shall not be subject to these annual monitoring and determination of tenant eligibility will be monitored for at teest annually for 15 years or the term of assistance whichever is longer unless as specified above.

Eligible sponsors that offer rental housing for sale before 15 years or that have remaining mortgages funded under this program must give a first right of refusal to eligible nonprofit organizations for

purchase at the current market value for continued occupancy by eligible persons.

O. Administrative Budget:

A detailed listing including line-item budget of proposed Administrative Expenditures is ettached as **Exhibit A.** These are presented on an annual basis for each State fiscal year submitted.

Taylor County finds that the moneys deposited in the local housing assistance trust fund shall be used to administer and implement the local housing assistance plan. In accordance with Section 420.9075 Florida Statute and Chapter 67~37, Florida Administrative Code, a county or an eligible municipality may not exceed the 5 parcent limitation on administrative costs, unless its governing body finds, by resolution, that 5 percent of the local housing distribution plus 5 percent of program income is insufficient to adequately pay the necessary costs of administering the local housing assistance plan. The cost of administering the program may not exceed 10 percent of the local housing distribution plus 5% of program income deposited into the trust fund, except that small counties, as defined in s. 120.52(17), and eligible municipalities receiving a local housing distribution of up to \$350,000 mey use up to 10 percent of program income for administrative costs.

Taylor County has adopted the above findings in the attached resolution, Exhibit E.

The County under the direction of the Housing Coordinator will administer the Local Housing Assistance Plan. The Board of County Commissioners has authorized that ten percent (10%) of the annual allocation amount plus environment interest be designated to cover administrative costs. See **Exhibit E** for applicable fiscal years.

Administrative funds will also be used for membership in the Florida Housing Coalition and attendance of seminars by Taylor County Affordable Housing staff and representatives of the Local Housing Advisory Council

Additionally, as is customary with the implementation of many housing programs, reasonable "project delivery" costs will be charged to each project to ensure successful implementation and completion of the various housing activities. Project delivery costs may include the following:

- processing of applications for assistance
- appraisals required by program regulations.
- preparation of work write ups, work specifications, and cost estimates or review of

these items if an owner has had them independently prepared

- project underwriting
- construction inspections and oversight
- project document preparation

All project delivery costs will be documented in accordance with the SHIP program parameters.

P. PROGRAM ADMINISTRATION:

Administration of the local housing assistance plan is the responsibility of *Taylor County*. Should a third party entity or consultant contract for all of part of the administrative or other functions of the program provide in detail the duties, qualification and selection criteria.

Q. Essential Service Personnel

Define in accordance with Rule Chapter 67-37.002(8) F.A.C. and Chapter 67-37.005(8). F.A.C. and Section 420.9075(3)(a) FS Essential service personnel are defined as firefighters, police, nurses, nurses' aids and teachers.

R. To incorporate the following "Green" Rehabilitation Standards when funds are available and these items are addressed in the work performed.

- 1. Any appliances replaced or installed shall be Energy Star if possible
- 2. Any door and/or window replaced or installed shall be Energy Star
- 3. Any lighting fixture replaced or installed shall be Energy Star.
- 4. Weatherization of all homes rehabilitated if funds are available. At a minimum,

weatherization shall include attic, and if appropriate, floor insulation as well as sealing all exterior walls. Other weatherization activities are at the local government's option. (New home construction is presumed to meet the minimum insulation and sealing requirements.

5. Any replaced or new (for new home construction) HVAC unit shall have a SEER rating of at least 14.

II LHAP HOUSING STRATEGIES:

A. Home Buyer Assistance

a. Summary of the Strategy:

The purpose of this strategy is to provide down payment assistance and principal reduction to all eligible home buyers. The County will set aside <u>up to</u> 21 1% of funded allocation per year to provide funding to qualified applicants who are able to secure financing from a lender for a first mortgage on a home located in the City of Perry or the unincorporated areas of Taylor County.

b. Fiscal Years Covered:

2015-2016, 2016-2017, 2017-2018

c. Income Categories to be served:

Very-low, Low and Moderate Income Levels

d. Maximum award is noted on the Housing Delivery Goals Charts:

The maximum amount of SHIP funds that may be awarded per unit is

\$10,000; the maximum is not awarded to all applicants.

e. Terms, Recapture and Default. Include terms of recapture in the

event of default (failure to make required payments on a loan

secured by a first mortgage which leads to foreclosure and/or loss

of

property ownership).

Assistance is in the form at a zero percent (0%) second mortgage, due on sale, transfer, or refinancing, will be made available for down payment, closing cost, and rehabilitation expenses. The full amount of the loan will be forgiven if the homeowner continuously occupies the dwelling for five (5) years. The obligated amount will be proteted annually reducing the loan amount by twenty (20%) per yeat. Only the remaining portion of the reducing the loan amount by twenty (20%) per yeat. Only the remaining portion of the reducing the loan amount by twenty (20%) per yeat.

Applicants are prohibited from receiving assistance for the duration of the respective mortgage under the SHP program. Home Buyer applicants will receive

only once under this strategy.

Recipient Selection Criteria:

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Funds can only be used for the down payment, closing costs, and structural rehabilitation. The funds can only be used for extreme health or safety defects) of an existing frome. The down funds for rehabilitation would be deducted from any down payment assistance. The down payment will not exceed ten percent (10%) of the safes pnce. Very low and low-income founds for rehabilitation would be deducted from any down payment assistance. The down payment will not exceed ten percent (10%) of the safes pnce. Very low and low-income from showed up to \$10,000 (\$9900- assistance & \$100-recording frees). Moderate income households may be awarded up to \$7,000 (\$6900- secience) = \$100-recording frees). Moderate-income households may be awarded up to \$7,000 (\$6900- recording frees). Moderate households are not eligible for structural rehabilitation of an existing home. Applicants will be approved on a first-come, first-qualified basis. Applicants may now and how in they have claimed homestead exemption in the last three years. Applicants may not apply if they have claimed homestead exemption in the last three years. (this excludes may not apply if they have claimed homestead exemption in the last three years.

their affordable housing loan programs. The range of acceptable sales price for new or existing homes will be between \$25,000 and \$100,000, which is within the median area purchase price of \$106,354 for new construction and \$98,523 for existing homes. The average sales price is \$54,264. The monthly housing costs, including taxes and insurance shall not exceed thirty percent (30%) of the applicant's monthly income, <u>unless</u> the first mortgage lender is satisfied that the household can afford mortgage payments in excess of the thirty percent (30%) benchmark. Where SHIP funds are being used, the combined First and Second Mortgage Loan to Value cannot exceed 105% of the appraised value of the home.

g. Sponsor Selection Criteria, if applicable:

All non-profit sponsors shall be required to contractually commit to and abide by the provisions relating to SHIP in the Florida Statutes, Florida Administrative Code Rule 67-37, and the Local Housing Assistance Plan

h. Additional Information:

Since SHIP funds are distributed on a county-by-county basis, Taylor County SHIP funds shall only be used to provide housing assistance to eligible persons for housing units within Taylor County. DCA-approved modular homas are eligible for assistance with SHIP funds. **Mobile homes and rental properties are not eligible for assistance.** This is a Taylor County policy and not a SHIP policy.

B. Demolition/New Construction

Summary of the Strategy:

The purpose of this strategy is to assist households whose homes are more than fifty-one percent (51%) structurally unsound as determined by a certified Building Inspector. The County will provide up to 42.9% of funding allocation per year.

b. Fiscal Years Covered:

2015-2016, 2016-2017, 2017-2018

c. Income Categories to be served:

Very-low end tow income household

d. Maximum award is noted on the Housing Delivery Goals Charts-

The maximum amount of SHIP funds that may be awarded is \$75,000 per unit; \$10,000 will be used for demolition purposes and \$65,000 for construction of the new unless funds are not needed to demo and therefore it will be applied to the reconstruction

e. Terms, Recapture and Default.

Include terms of recapture in the event of default (failure to make required payments on a loan secured by a first mortgage which leads to foreclosure and/or loss of property ownership)

A mortgage will be placed on the property for the subsidy amount. Assistance is in the form of a zero percent (0%) deferred loan, due on sale. Transfer, or refinancing of the property. The full amount of the loan will be forgiven if the homeowner continuously occupies the dwelling for twenty (20) years. The obligated amount will be prorate annually reducing the loan amount by five (5%) per year. If the applicant passes, the heir is eligible to assume the mortgage if approved by SHIP Income Guidelines. Only the remaining portion of the obligation must be repaid to the Local Housing Assistance Trust Fund.

f. Recipient Selection Criteria:

The homeowner may not own another home, must claim homestead exemption on the home being occupied and considered for demo/reconstruction. Funds will be available to very-low and low income households and on a first-come, first-gualified basis.

g. Sponsor Selection Criteria, if applicable:

All non-prafit sponsors shall be required to contractually commit to and abide by the provisions relating to SHIP in the Florida Statutes, Florida Administrative Code Rule 67-37, end the Local Housing Assistance Plan.

h. Additional Information:

Applicants are limited to one-time assistance under the SHIP program. Since SHIP funds are distributed on a county-by-county basis, Taylor County SHIP funds shall only be used to provide housing assistance to eligible persons for housing units within Taylor County. DCA-approved modular homes are eligible for assistance. **Mobile homes and rental properties are not eligible for assistance**. This is a Taylor County policy and not a SHIP policy.

C. Rehabilitation

a. Summary of the Strategy:

The purpose of this strategy is to provide repairs or improvements needed for safe and sanitary habitation and/or correction of code violations. The County will provide <u>up to</u> 28.6% of funding allocation for the rehabilitation of owner-occupied units to qualified County applicants.

b. Fiscal Years Covered:

2015-2016, 2016-2017, 2017-2018

c. Income Categories to be served:

Very-low and low income households

d. Maximum award is noted on the Housing Delivery Goals Charts:

The maximum amount of SHIP funds that may be awarded per unit is \$25,000; the maximum may not be awarded to all applicants.

e. Terms, Recapture and Default.

Include terms of recapture in the event of default (failure to make required payments on a loan secured by a first mortgage which leads to foreclosure and/or loss of property ownership)

A first or second mortgage will be placed on the property for the subsidy amount Assistance will be in the form of a zero (0%) percent deferred loan, due on sale, transfer or refinancing of the property. The full amount of the loan will be forgiven if the homeowner continuously occupies the dwelling for five (5) years. The obligation amount will be prorated annually reducing the loan amount by twenty (20%) percent per year. Only the remaining portion of the obligation must be repaid to the Local housing Assistance Trust Fund as Program income.

f. Recipient Selection Criteria:

CDBG eligible applicant will receive first priority for SHIP assistance to increase match and to improve overall rehabilitation. In the event there are no CDBG lunds available, applicants are selected and approved on a first-come, first qualified basis. The homeowner

must claim homestead exemption on the home being occupied and considered for rehabilitation. Applicants are prohibited from receiving assistance more than one time under the SHIP program, Applicants are limited to assistance onco. Applicants will not be allowed to receive assistance for a second time.

g. Sponsor Selection Criteria, if applicable:

All non-profit sponsors shall be required to contractually commit to and abide by the provisions relating to SHIP in the Florida Statutes, Florida Administrative Code Rule 67-37, and the Local Housing Assistance Plan.

h. Additional Information:

All property taxes must be current. Since SHIP funds are distributed on a county-bycounty basis, Taylor County SHIP funds shall only be used to provide housing assistance to eligible persons for housing units within Taylor County. DCA-approved modular homes are eligible for assistance. **Mobile homes and rental properties are not eligible for assistance**.

D. Disaster Mitigation/Recovery

a. Summary of the Strategy:

Taylor County is a coastal community that has in the past been adversely affected by natural disasters, which have occurred during the hurricane season. Residents affected by these disasters have had limited viable resources to assist them with emergency repair of their homes. The purpose of this strategy is to provide temporary assistance to qualified epplicants of owner-occupied units. The Disaster Strategy provides assistance to

households following a natural disaster as declared by the President of the United States or Governor of the State of Florida by way of an Executive Order.

b. Fiscal Years Covered:

2015-2016, 2016-2017, 2017-2018

c. Income Categories to be served:

Very-low and low income levels

d. Maximum award is noted on the Housing Delivery Goals Charts:

The County will in the event of a disaster, provide funds to assist in peying deductibles, necessary repairs not covered by insurance and necessary repairs for individuals with no home owner insurance up to the maximum amount of \$5,000 per participant. The maximum amount may not be awarded to all applicants. These funds are intended as a match for other forms of disaster assistance.

e. Terms, Recapture and Default.

Include terms of recapture in the event of default (failure to make required payments on a loan secured by a first mortgage which leads to foreclosure and/or loss of property ownership)

Assistance is in a form of a grant.

1. Recipient Selection Criteria:

The County will not repair damages that are covered by the home owners insurance. The amount of funds to be designated to assist will be decided upon by the SHIP and County Administrator, Applicants are selected and approved on a first come, first qualified basis.

g. Sponsor Selection Criteria, if applicable:

All non-profit sponsors shall be required to contractually commit to and abide by the provisions relating to SHIP in the Florida Statutes. Florida Administrative Code Rule 67-37, and the Local Housing Assistance Plan.

h. Additional Information:

In case of an extreme emergency, the Taylor County Board of County Commissioners may move funds from a housing strategy to the mitigation disaster strategy as long as funds are used for home construction repairs. This excludes any funds that are encumbered toward projects under construction. Since SHIP funds are distributed on a county-bycounty basis, Taylor County SHIP funds shall only be used to provide housing assistance to eligible persons for housing units within Taylor County. DCA-approved modular homes are eligible for assistance. Mobile homes and rental properties are not eligible for assistance.

III. LHAP INCENTIVE STRATEGIES

A. Name of the Strategy: Expedited Permitting

Permits as defined in s. 163.3164(7) and (8) for affordable housing projects are expedited to a greater degree than other projects.

a. Established policy and procedures: Provide Description:

In the event that the permitting process takes more than a week for qualified applicants for State, Federal, or Local Affordable Housing Programs, applicants shall receive first review priority.

B. Name of the Strategy: Ongoing Review Process

An ongoing process for review of local policies, ordinances, regulations and plan provisions that increase the cost of housing prior to their adoption.

a. Established policy and procedures: Provide Description

The establishment of a process by which the County considers before adoption, of procedures and policies that have a significant impact on the cost of housing. **Procedures established for Taylor County:** Any changes to procedures and policies that have a significant impact on the cost of housing in Taylor County shall be reviewed by the Taylor County Planning Department for review. The Taylor County Planning Board reviews these procedures and policies for compliance with Taylor County's Comprehensive Plan, these procedures and policies shall be referred to the Taylor County Board of County Commissioners. This referral shall include a determination if the proposed procedures/policies that may pose any significant impact on the cost of housing.

IV. EXHIBITS:

Please note: All Applicable Exhibits are bold

A. Administrative Budget for each fiscal year covered in the Plan, Exhibit A.

B. Timeline for Encumbrance and Expenditure:
 Chapter 67-37.005(6)(d) and (f) F.A.C. A separate timeline for each fiscal year covered in this plan is attached as <u>Exhibit B.</u>

Program funds will be encumbered by June 30 one year following the end of the applicable

state fiscal year. Program funds will be fully expended within 24 months of the end of the applicable State fiscal year.

C. Housing Delivery Goals Chart (HDGC) For Each Fiscal Year Covered in the Plan. Completed HDGC for each fiscal year is attached as **Exhibit C.**

D. Certification Page:

Signed Certification is attached as Exhibit D.

E. Adopting Resolution:

Original signed, dated, witnessed or attested adopting resolution is attached as Exhibit E.

F. Program Information Sheet:

Completed program information sheet is attached as Exhibit F.

G. Ordinance:

If changed from the original ordinance, a copy is attached as Exhibit G.

H. Interlocal Agreement:

A copy of the Interlocal Agreement if applicable is attached as $\underline{\mathsf{Exhibit}}\ \mathsf{H}, \ \underline{\mathsf{NOT}}$

APPLICABLE

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ADMINISTRATIVE BUDGET FOR EACH FISCAL YEAR

Exhibit A

67-37.005 F.A.C

Exhibit A Admin Budget		
Fiscal Year	20	15-2016
Salaries and Benefits	\$	27,000.00
Office Supplies and Equipment	\$	700.00
Travel Perdiem Workshops, etc	\$	2,000.00
Advertising	\$	300.00
Fees	\$	5,000.00
Total	\$	35,000.00

Fiscal Year	20	16-2017
Salaries and Benefits	\$	27,000.00
Office Supplies and Equipment	\$	700.00
Travel Perdiem Workshops, etc	\$	2,000.00
Advertising	\$	300.00
Fees	\$	5,000.00
Total	\$	35,000.00

Fiscal Year	20	17-2018
Salaries and Benefits	\$	27,000.00
Office Supplies and Equipment	\$	700.00
Travel Perdiem Workshops, etc	\$	2,000.00
Advertising	\$	300.00
Fees	\$	5,000.00
Total	\$	35,000.00

Based on a distribution of

\$ 350,000.00

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TIMELINE FOR ENCUMBRANCE AND EXPENDITURE

LHAP Template 6_06

TIMETABLE FOR STATE FISCAL YEAR 2015-2016

67-07-005(1) F.A.C

Exhibit B

Name of Local Government: Taylor County

Program	Year				_	_										_																												
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Directions: Type in the applicable years across the top line.

List Program Activities down left hand side. Type in an "X"

on applicable activity line under month and year the activity will be initiated or completed.

At a minimum the following activities should be included-

1) Advertise availability of funds and application period

2) Encumbrance of funde (12 months following end of State Fiscal Year)

3) Expenditure of funds (24 months following end of State Fiscal Year).

4) Submit Annual Report to FNFC (September 15th)

TIMETABLE FOR STATE FISCAL YEAR 2016-2017

Name of Local Government: Taylor County

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List Program Activities down left hand side. Type in an "X"

or applicable activity line under month and year the activity will be initiated or completed.

At a minimum the following activities should be included.

1) Advertise availability of funds and application period

2) Encumbrance of funds (12 months following end of State Fiscal Year)

3) Expenditure of funds (24 months following end of State Fiscal Year).

4) Submit Annual Report to FHFC (September 15th)

TIMETABLE FOR STATE FISCAL YEAR 2017-2018

Name of Local Government: Taylor County

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Activities	Month	7	\$	9	10	11	12	1	2	3	4	. 5	8	7	8	9	10	11	12	1	2	3	4	5	6	1		9	10	11	12	1	2	3	4	5	5	7	8		10	11	12
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Directions: Type in the applicable years across the top line.

List Program Activities down left hand side. Type in an "X"

on applicable activity line under month and year the activity will be initiated or completed.

At a minimum the following activities should be included:

1) Advertise availability of funds and application period

2) Encumbrance of lunds (12 months following end of State Fiscal Year)

3) Expenditure of funds (24 months following end of State Fiscal Year).

4) Submit Annual Report to FHFC (September 15th)

3/90

EXHIBIT C

HOUSING DELIVERY GOALS CHART (HDGC) FOR EACH FISCAL YEAR COVERED IN THE PLAN

	FI	LORIDA F	IOUS	ING FIN/	ANCE	CORPO	DRATION			Phone clock application	1000, 1. //	
		HOUS	ING D	ELIVERY G	OALS	CHART#2	002			New Plan:	,	x
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							·			Fiscal Vr Closeout		
Name of Local Government: Tayl	lor Coun	ty					Available Funds:	\$350,000.00			67-37.005(5	5)(d) F.A.C
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Rehabilitation	2	\$25,000	2	\$25,000				\$100.000 00		\$106,000.00	30.29%	4
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Moderate Income		\$7,000.00		2.0° o		Totel Available	Funds:	\$358,000.00				
TOTAL				96.3%						67-37.005(5)(d) F.		

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Name of Local Government: Tayl	lor Coun	ty				,	Available Funds:	\$350,000.00	J			
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Home Buyer Assistance	4	\$10,000	2	\$10,000	. 2	\$7,000	\$40,000.00	\$40,000.00		\$74,000.00	21.14%	8
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Home Buyer Assistance	4	\$10,000	2	\$10,000	2	\$7,000	\$40,000.00	\$40,000.00		\$74,000.00	21.14%	8
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Rehabilitation	2	\$25.000	2	\$25,000	····			\$100,000.00		\$106,000.00	30.29%	4
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Low Income		\$165,000.00	· · · ·	47 1°5	ſ	Distribution	· · · · ·	\$350,000 00				
Moderate Income		\$7 000 00		20%		Total Available	Funds:	\$358,000.00				1
TOTAL				96.3°s							7-Mar-15	

EXHIBIT D

CERTIFICATION PAGE

Title, LHAP Template 2009 No 001 67-37.005(1), F A C Effective Date: 11/09

Exhibit D

CERTIFICATION TO

FLORIDA HOUSING FINANCE CORPORATION Name of Local Government: TAYLOR COUNTY

(1) The local government will advertise the availability of SHIP funds pursuant to Florida Statutes.

- (2) All SHIP funds will be expended in a manner which will insure that there will he no discrimination on the basis of race, creed, religion, color, age, sex, familial or marital status, handicap, or national origin.
- (3) A process for selection of recipients for funds has been developed.
- (4) The eligible municipality or county has developed a qualification system for applications for awards.
- (5) Recipients of funds will be required to contractually commit to program guidelines.
- (6) The Florida Housing Finance Corporation will be notified promptly if the local government (or interlocal entity) will be unable to comply with the provisions the plan.
- (7) The Local Housing Assistance Plan shall provide for the expenditure of SHIP funds within 24 months following the end of the State fiscal year in which they are received.
- (8) The plan conforms to the Local Government Comprehensive Plan, or that an amendment to the Local Government Comprehensive Plan will be initiated at the next available opportunity to insure conformance with the Local Housing Assistance Plan.
- (9) Amendments to the approved Local Housing Assistance Plan shall be provided to the Corporation with in 21 days after adoption.
- (10) The trust fund shall be established with a qualified depository for all SHIP funds as well as moneys generated from activities such as interest earned on loans.
- (11) Amounts on deposit in the local housing assistance trust fund shall be invested as permitted by law.
- (12) The local housing assistance trust fund shall be separately stated as a special revenue fund in the local governments audited financial statements, copies of the audits will be forwarded to the Corporation as soon as available.

Title LHAP Template 2009 No. 001 67-37.005(1), F.A.C Effective Date 11/09

Exhibit D

Page 2

Certification

- 13) An interlocal entity shall have its local housing assistance trust fund separately audited for each state fiscal year, and the audit forwarded to the Corporation as soon as possible.
- (14) SHIP funds will not be pledged for debt service on bonds or as rent subsidies.
- (15) Developers receiving assistance from both SHIP and the Low Income Housing Tax Credit (LIHTC) Program shall comply with the income, affordability and other LIHTC requirements, similarly, any units receiving assistance from other federal programs shall comply with all Federal and SHIP program requirements.
- (16) Loans shall be provided for periods not exceeding 30 years, except for deferred payment loans or loans that extend beyond 30 years which continue to service eligible persons.
- (17) Rental Units constructed or rehabilitated with SHIP funds shall be monitored at least annually for 15 years for compliance with tenant income requirements and affordability requirements or as required in Section 420.9075 (3)(e)
- (18) The Plan meets the requirements of Section 420-907-9079 FS, and Rule Chapter 67-37 FAC, and how each of those requirements shall be met.
- (19) The provisions of Chapter 83-220, Laws of Florida <u>has or X</u> has not been implemented. (note: Miami Dade County will check "has")

Witness

Patricia Patterson, Chair

Witness

Type Name and Title

Date

OR

Attest:

EXHIBIT E

ADOPTING RESOLUTION

Title: LHAP Template 2009 No 001 67 37.005(1), F.A.C. Effective Date: 12/09

Exhibit E

RESOLUTION NO.

A RESOLUTION OF THE <u>BOARD OF COUNTY COMMISSIONERS</u> OF <u>TAYLOR COUNTY</u> FLORIDA APPROVING THE LOCAL HOUSING ASSISTANCE PLAN AS REQUIRED BY THE STATE HOUSING INITIATIVES PARTNERSHIP PROGRAM ACT, SUBSECTIONS 420.907-420.9079, FLORIDA STATUTES; AND RULE CHAPTER 67-37, FLORIDA ADMINISTRATIVE CODE: AUTHORIZING AND DIRECTING THE CHAIR TO EXECUTE ANY NECESSARY DOCUMENTS AND CERTIFICATIONS NEEDED BY THE STATE; AUTHORIZING THE SUBMISSION OF THE LOCAL HOUSING ASSISTANCE PLAN FOR REVIEW AND APPROVAL BY THE FLORIDA HOUSING FINANCE CORFORATION; AND PROVIDING AN EFFECTIVE DATE.

* * * * * * * * * * *

WHEREAS, the State of Florida enacted the William E. Sadowski Affordable Housing Act. Chapter 92-317 of Florida Sessions Laws, allocating a portion of documentary stamp taxes on deeds to local governments for the development and maintenance of affordable housing; and

WHEREAS, the State Housing Initiatives Partnership (SHIP) Act, ss. 420.907 420.9079, Florida Statutes (1992), and Rule Chapter 67-37, Florida Administrative Code, requires local governments to develop a one- to three-year Local Housing Assistance Plan outlining how funds will be used; and

WHEREAS, the SHIP Act requires local governments to establish the the maximum SHIP funds allowable for each strategy; and

WHEREAS, the SHIP Act further requires local governments to establish an average area purchase price for new and existing housing housing benefiting from awards made pursuant to the Act; The methodology and purchase prices used are defined in the attached Local Housing Assistance Plan; and

WHEREAS, as required by section 420.9075, F.S. It is found that 5 percent of the local housing distribution plus 5 percent of program income is insufficient to adequately pay the necessary costs of administering the local housing assistance plan. The cost of administering the program may not exceed 10 percent of the local housing distribution plus 5% of program income deposited into the trust fund, except that small counties, as defined in 5. 120.52(17), and eligible municipalities receiving a local housing distribution of up to \$350,000 may use up to 10 percent of program income for administrative costs.

Title: LHAP Template 2009 No. 001 67-37.005 1}, F.A.C. Effective Date: 11/09

Exhibit E

WHEREAS, the Grants Department has prepared a three-year Local Housing Assistance Plan for submission to the Florida Housing Finance Corporation; and WHEREAS, the County Commission finds that it is in the best interest of the public for <u>TAYLOR COUNTY</u> to submit the Local Housing Assistance Plan for review and approval so as to qualify for said documentary stamp tax funds; and

NOW THEREFORE, BE IT RESOLVED BY THE <u>BOARD OF COUNTY COMMISSIONERS</u> OF <u>TAYLOR</u> COUNTY, FLORIDA that:

- Section 1: The <u>COMMISSION</u> of <u>TAYLOR COUNTY</u> hereby approves the Local Housing Assistance Plan, as attached and incorporated hereto for submission to the Florida Housing Finance Corporation as required by 55. 420.907-420-9079, Florida Statutes, for fiscal years <u>2015-2015</u>, <u>2016-2017 & 2017-2018</u>.
- <u>Section 2</u>: The CHAIR, is hereby designated and authorized to execute any documents and certifications required by the Florida Housing Finance Corporation as related to the Local Housing Assistance Plan, and to do all things necessary and proper to carry out the term and conditions of said program.

Section 3: This resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, ____.

Patricia Patterson, Chair

ATTEST:

County Clerk

EXHIBIT F

PROGRAM INFORMATION SHEET

Exhibit F 67-37.005 F.A.C.

STATE HOUSING INITIATIVES PARTNERSHIP (SHIP) PROGRAM *INFORMATION SHEET*

LOCAL GOVERNMENT:	Taylor County Board of County Commission	ers
CHIEF ELECTED OFFICIAL	Mayor, Chairman, etc.):Patricia Patterson	
ADDRESS: <u>201 Ea</u>	st Green Street	
Репу	<u>Florida 32347</u>	
SHIP ADMINISTRATOR:	Melody Cox, Grant Administrator	
ADDRESS:	201 East Green Street	
	Perry, Florida 32347	
TELEPHONE: (850) <u>838-3553</u>	FAX:(850) <u>838-3563</u>	
EMAIL ADDRESS: <u>melody.c</u>	ox@taylorcountygoy.com	<u> </u>
ADDITIONAL SHIP CONTACT	S: <u>Government Services Group, Inc.</u>	ADDRESS:
	Attn: Jay Moseley	
	<u>P.O.</u> _Box 357995	
	Gainesville, Florida 32635	
EMAIL ADDRESS:imoseley@	govserv.com	
TELEPHONE: (352) <u>381-1975</u>	FAX:(352)_ <u>381-8270</u>	

INTERLOCAL AGREEMENT: NO (IF yes, list other participants in the inter-local agreement):

The following information must be furnished to the Corporation before any funds can be disbursed.

LOCAL GOVERNMENT EMPLOYER FEDERAL ID NUMBER: __59-6000879_____

MAIL DISBURSEMENT TO: Attn: Melody Cox, Grant Administrator

ADDRESS: _____ 201 East Green Street _____

Perry, Florida 32347

·····

OR: IF YOUR FUNDS ARE ELECTRONICALLY TRANSFERRED PLEASE COMPLETE THE ATTACHED FORM: YES/NO CHANGE FROM PREVIOUS ELECTRONIC FORM SUBMITTED.

Provide any additional updates the Corporation should be aware of in the space below:

.....

Please return this form to: SHIP PROGRAM MANAGER, FHFC 227 N. BRONOUGH ST, STE 5000 TALLAHASSEE, FL 32301 Fax: (850) 922-7253 EXHIBIT G

ORDINANCE

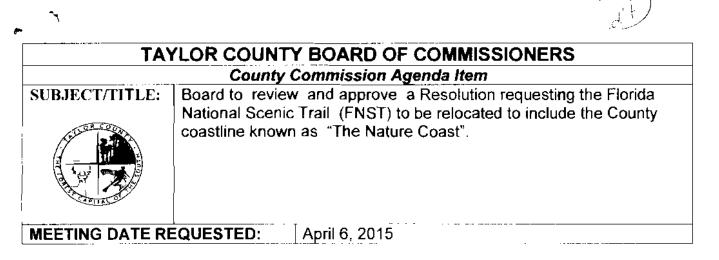
NOT APPLICABLE

EXHIBIT H

INTERLOCAL AGREEMENT

NOT APPLICABLE

.



Statement of Issue: The Board to review and approve Resolution.

Recommended Action: Approve Resolution.

Fiscal Impact: Not applicable

Budgeted Expense: Y/N

Submitted By: Melody Cox

Contact: Melody Cox

SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

History, Facts & Issues: At the January 2015 Board Workshop, Dale Allen of Florida Trails Association (FTA) gave a presentation in reference to the possible relocation of the FNST to include the Taylor County coastline. Mr. Allen requested a resolution of support for the FTA to move forward with this.

Attachments: Resolution



-CALCOLN PAGE

District 1

TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS

ANNIE MAE MURPHY, Clark Post Office Box 820 Perry, Flonda 32348 (850) 838-3506 Phone (850) 838-3549 Fax

DUSTW HINKEL, County Administrator 201 East Green Street Perry, Florida 32347 (850) 838-3500, extension 7 Phone (850) 838-3501 Fax CONRAD C. BISHOP, JR., County Attorney Post Office Box 167 Peny, Flonda 3248 (850) 584-6113 Phone (850) 584-2433 Fax

Upon motion of Commissioner ______ with second by Commissioner ______ and vote of ______ The Board of Taylor County Board of County Commissioners, adopt the following resolution:

RESOLUTION

Whereas, the Florida National Scenic Trail (FNST) is Florida's premier long-distance trail, allowing hikers and other non-motorized travelers to travel from the Big Cypress National Preserve in south Florida to the Gulf Islands National Seashore in Florida's panhandle, and

Whereas, the FNST is only one of four such national recreational trails in the United States completely located in one state, and

Whereas, the FNST is unique among these four National Scenic Trails in having the only sub-tropical climate and year-round potential for recreational use and public enjoyment, and

Whereas, the Florida Legislature has designated the Florida National Scenic Trails as <u>Florida's Trail</u>, and

Whereas, the Congress of the United States declared in 1985 the FNST to be only one of 13 National Scenic Trails in America, and

Whereas, the United States Forest Service—as the lead Federal Administrator for the FNST—is seeking to relocate the existing Florida National Scenic Trail from its currently isolated location near the Madison/Taylor County line to a more scenic and accessible location, and

Whereas, the State of Florida owns a magnificent stretch of land along the Taylor County coast known as the "Big Bend Preserve, and

Whereas, the State of Florida is willing to consider a relocation of the FNST to this area to enhance local public use and expanded tourist visitation, and

Whereas, the Florida Fish and Wildlife Conservation Commission (FFWCC)--as the lead management authority for the "Big Bend Preserve"--is committed to manage this property for the benefit of the public by providing public access programs such as the existing Circum-navigation Paddling Trail and the potential relocation of the Florida National Scenic Trail, and

Whereas, Taylor County--known as "The Nature Coast"—is home to miles of the Big Bend Preserve, some of the one of the most pristine coastal landscapes remaining in Florida, and

Whereas, Taylor County is eager to promote and share this unique publicly protected coast with the world and is seeking new visitor attractions such as the Florida National Scenic Trail.

Now be it resolved that Taylor County supports the efforts of the United States Forest Service to relocate the FNST to the Big Bend Coast Preserve and along Taylor County's Nature Coast.

Done and Ordered in regular session at Perry, Florida this 6th day of April, 2015, A.D.

Board of County Commissioners Taylor County, Florida

Attest:

Annie Mae Murphy, Clerk

By: ______ Patricia Patterson, Chairperson

Forest Capital of the South

		157
ΤΑΥ		TY BOARD OF COMMISSIONERS
		y Commission Agenda Item
SUBJECT/TITLE:	THE BOARD T BIG BEN AUTHO	TO CONSIDER APPROVAL OF MEMBERSHIP IN THE END CONTINUUM OF CARE ORGANIZATION AND ORIZATION OF THE ANNUAL MEMBERSHIP FEE OF AS AGENDAED BY THE COUNTY ADMINISTRATOR.
MEETING DATE RE	QUESTED:	APRIL 6, 2015
Statement of Issue:	AND OVE REGION TO DEVE	G BEND CONTINUUM OF CARE IS A PLANNING VERSIGHT BODY FOR THE EIGHT-COUNTY N OF THE BIG BEND OF FLORIDA. ITS PURPOSE IS VELOP AND IMPLEMENT STRATEGIES TO HELP OMELESSNESS IN THE BIG BEND.
Recommended Act	ion: APPROV	VE MEMBERSHIP AND THE MEMBERSHIP FEE
Fiscal Impact:	\$350	
Budgeted Expense	NEW	
Submitted By:	COUNTY	Y ADMINISTRATOR 838-3500 X 7
Contact:		
<u>s</u>	UPPLEMENTA	AL MATERIAL / ISSUE ANALYSIS

History, Facts & Issues:

Options:

Attachments:

Big Bend Continuum of Care General Membership Form Organizational Membership

The Big Bend Continuum of Care (CoC) is a planning and oversight body for the eight-county region of the Big Bend of Florida. Its purpose is to develop and implement strategies to help end homelessness in the Big Bend. The active participation of each and every member is critical to the success of the CoC. Members of the CoC are asked to attend general membership meetings on a quarterly basis and participate in the committee of their choice. Please select a committee to join from the list on the back of this form.

Note that this Membership Form is for organizations. If you are interested in membership as an individual, please use the Membership Form for individuals.

PLEASE COMPLETE ALL SECTIONS of	nd WRITE CLE,	ARLY.			
Organization:					
Contact Name & Title:					
Mailing Address:			City, State, Zip:		
Street Address (if differen	t):		City, State, Zip:		
Telephone:			Fax:		
Organization Web Addres	5:				
If you are a service provide brochure or fact sheet)	er, what se	ervices do yo	ou provide and what county/counties	s to you se	erve? (Attach agency
ls your organization a non	 profit orga	nization?	Yes No Pending		
Governmental entity?	Yes	No	Faith institution?	Yes	No
For-profit corporation?	Yes	No	Educational institution?	Yes	Na
Other? Explain:					
Chief Executive Office (or e	equivalent) Name:			
Email:			Pho	ne:	
Name and Title of Designa Membership Meetings and	-				
Telephone:			Fax:		
Email:					

The Big Bend Continuum of Care (CoC) is a planning and oversight body for the eight-county region of the Big Bend of Florida. Its purpose is to develop and implement strategies to help end homelessness in the Big Bend. The active participation of each and every member is critical to the success of the CoC. Members of the CoC are asked to attend general membership meetings on a quarterly basis and participate in the committee of their choice. Please select a committee to join from the list below.

HUD CoC Funding Application	Helps facilitate the annual funding proposal from our CoC for the HUD CoC Homeless Assistance Grant program.	
Coordinated Intake and Assessment System	Provides guidance for the creation and operation of an effective CoC-wide Coordinated Intake and Assessment System. This Intake and Assessment System will assist people who are homeless move more quickly and easily in the homeless assistance system in our CoC, and homeless assistance providers work more effectively and efficiently in the delivery of services.	
HMIS/Data/ Performance	Provides guidance related to the data collection, our CoC's Homeless Management Information System, and performance measures for the provision of homeless assistance services.	
Needs Assessment	Works to understand the homeless services available in the CoC, the need for these and/or additional services, and identify possible strategies for meeting unmet needs.	
Quality of Services	Helps create, revise, and implement our CoC's Quality of Services Plan for homeless assistance services.	
Planning	Guides the development and implementation of short-term and long-term planning for our CoC geared toward reducing the number of people who are homeless, reducing the length of time people are homeless, and other target issues.	

Big Bend Continuum of Care Committee Descriptions

Your choice(s) of committee(s) :_____

Your agency contact information will be provided to the Chair of your chosen committee(s). That Chair will contact you regarding the time and place for any future meetings.

Membership Dues* (please circle one dollar amount):

Organization's Annual Budget	Dues
\$0-\$250,000	\$50
\$250,001-\$500,000	\$100
\$500,001-\$1,500,000	\$150
\$1,500,001-\$2,500,000	\$200
\$2,500,001-\$5,000,000	\$250
\$5,000,001-\$10,000,000	\$300
\$10,000,001-\$50,000,000	\$350
\$50,000,001-\$100,000,000	\$400
Over \$100,000,000	\$500

Please return completed membership form and payment for dues to:

Big Bend Homeless Coalition 2729 W. Pensacola St., Tallahassee, FL 32304

Make checks payable to: Big Bend Homeless Coalition with "Big Bend CoC Membership" in the memo

*Note: This dues structure has not yet been approved by the Governing Board of the Big Bend CoC. Please pay the appropriate amount listed above. If the dues structure approved by the Big Bend CoC Governing Board is different from this schedule, you will be refunded or billed for the difference. An organization may have dues waived when the entity is prohibited by law from paying dues to a membership group.

HEARING FOR A PROPOSED ORDINANCE REGARDING GOLF CARTS AT THE INTERSECTION OF CR 30 AND CR 356, AS AGENDAED BY THE COUNTY ATTORNEY. MEETING DATE REQUESTED: APRIL 6, 2015 Statement of Issue: AS REQUESTED BY THE BOARD, THE COUNTY ATTORNEY HAS WRITTEN AN ORDINANCE AND A NOTICE FOR THE PAPER. IF THE BOARD APPROVES THE LANGUAGE OF THE ORDINANCE, A PUBLIC HEARING DATE WILL BE SET. Recommended Action: Fiscal Impact: Budgeted Expense: Submitted By: Contact: SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS History, Facts & Issues: Dptions:		
SUBJECT/TITLE: THE BOARD TO REVIEW AND CONSIDER SETTING A PUBLIC HEARING FOR A PROPOSED ORDINANCE REGARDING GOLF CARTS AT THE INTERSECTION OF CR 30 AND CR 356, AS AGENDAED BY THE COUNTY ATTORNEY. MEETING DATE REQUESTED: APRIL 6, 2015 Statement of Issue: AS REQUESTED BY THE BOARD, THE COUNTY ATTORNEY HAS WRITTEN AN ORDINANCE AND A NOTICE FOR THE PAPER. IF THE BOARD APPROVES THE LANGUAGE OF THE ORDINANCE, A PUBLIC HEARING DATE WILL BE SET. Recommended Action: Fiscal Impact: Budgeted Expense: Submitted By: Contact: SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS History, Facts & Issues:	TA	LOR COUNTY BOARD OF COMMISSIONERS
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<u>SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS</u> listory, Facts & Issues: Options:	Submitted By:	
History, Facts & Issues: Options:	Contact:	
Options:	5	SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS
	History, Facts & Iss	sues:
Attachments:	Options:	
	Attachments:	

The Bishop Law Firm, P.A.

Attorneys at Law

CONRAD C. BISMOP, JR. CONRAD C. "SONNY" BISHOP, III

POST OFFICE BOX 167 411 N. WASHINGTON STREET FERRY. FLORIDA 32348 IN MEMORIAL OF KATHLEEN MCCARTHY BISHOP 1966-2013 (850) 584-6113 Fax (850) 584-2433

March 25, 2015

VIA E-MAIL AND REGULAR MAIL

Hon. Annie Mae Murphy Clerk of Court Post Office Box 620 Perry, Florida 32348

Mr. Dustin Hinkel County Administrator County Offices 201 East Green Street Perry, Florida 32347

Re: Golf Carts at CR 30 and CR 356

Dear Annie Mae and Dustin:

Enclosed please find:

- i. A proposed Ordinance on the above.
- 2. A Notice to go in the newspaper.

If you have any questions, please feel free to give me a call.

Thank you and I hope you are doing fine.

Respectfully,

CCB/kp

enclosures

ORDINANCE NO.

AN ORDINANCE OF TAYLOR COUNTY, FLORIDA WHICH ALLOWS GOLF CARTS AT THE INTERSECTION OF COUNTY ROAD 30 AND COUNTY ROAD 356, SPECIFICALLY AT THE INTERSECTION OF THE 2ND ACCESS DRIVE TO THE BUILDING LOCATED AT 3201 FOLEY ROAD DIRECTLY ACROSS FROM THE ENTRANCE TO THE BUCKEYE PARK SAME BEING LOCATED IN TAYLOR COUNTY, FLORIDA. AND THIS ORDINANCE BEING PURSUANT TO CHAPTER 316.212 **FLORIDA** STATUTES, PLACING REQUIREMENTS WITH MINIMUM AGE **REOUIREMENTS FOR OPERATING GOLF CARTS:** PROVIDING FOR SEVERABILITY AND **PROVIDING AN EFFECTIVE DATE.**

BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF TAYLOR COUNTY, FLORIDA THAT:

Section 1. It is in the interest of the citizens of Paylor County, Florida to allow golf carts at the crossing 375 feet south of the intersection of County Road 30 and County Road 356. The crossing is placed at the 2^{nd} access to the drive to the building located at 3201 boley Road directly across from the entrance to the Buckeye Park.

Section 2. The Board of County Commissioners of Taylor County hereby finds that golf carts, if operated properly, may travel over the road and intersection menuoned in Section 1 of this Ordinance.

Section 3. Golf carts may be operated between the hours before subrise and after subset if equipped with, at a minimum, headlights, brake lights, turn signals, a windshield, and red reflective devices on the front and rear of the golf cart. Golf carts that do not meet the above standards shall only be permitted to operate between subrise and subset, and those golf carts must be equipped pursuant to Section 4 below.

Section 4. Golf carts must be equipped with efficient brakes, reliable steering, safe tires, a rearview mirror, and red reflector warning devices in both front and rear.

Section 5. Golf carts must yield to regular motor vehicles when it is apparent that the traffic congestion is occurring and shall in every event, yield to police and emergency vehicles.

Section 6. No golf cart shall be operated by anyone without a valid driver's license.

Section 7. No golf cart shall be operated in the aforementioned areas unless there is an in-force insurance policy covering the golf cart. It shall be the responsibility of the owner of the golf cart to obtain and maintain insurance covering the golf cart and carry proof of same at all times during which the covered golf cart is operated on the above described areas. The minimum amount of required insurance coverage shall be \$50,000.00 per person/bodily mjury, \$100,000.00 per incident/property and umbrella.

Section 8. A violation of this Ordinance is a non-criminal traffic infraction, punishable pursuant to Chapter 318 Florida Statures as either a moving violation for infractions of subsection (1), subsection (2), subsection (3), or subsection (4), or as a non-moving violation for infractions of subsection (5) and (6).

Section 9. If any section, portion or phrase of this Ordinance is ruled invalid or unconstitutional by any court of competent jurisdiction the remainder of this Ordinance shall remain in full force and effect.

Section 10. Effective Date. This Ordinance shall take effect immediately upon receipt of official acknowledgement from the Office of the Secretary of State of Florida that this Ordinance has been filed in said office.

PASSED and ADOPTED in regular session by the Board of County Commissioners of Taylor County, Florida, on this _____ day of _____, 2015.

BOARD OF COUNTY COMMISSIONERS TAYLOR COUNTY, FLORIDA

Chairperson

ATTEST

ANNIE MAE MURPHY, Clerk of Court

NOTICE (PURSUANT TO FLORIDA STATUTE 125.66)

Notice is hereby given that the Board of County Commissioners of Taylor County, Florida will hold a public hearing on the passage of the proposed Ordinance which allows golf carts at the intersection of CR 30 and CR 356. the public hearing shall be held at the Board of County Commission Meeting Room, Taylor County Courthouse Annex, Old Post Office Building in Perry, Florida, at the regular board meeting on _______, 2015, at ______. The title of the proposed ordinance is:

> AN ORDINANCE OF TAYLOR COUNTY, FLORIDA WHICH ALLOWS GOLF CARTS AT THE INTERSECTION OF COUNTY ROAD 30 AND COUNTY ROAD 356, SPECIFICALLY AT THE INTERSECTION OF THE 2ND ACCESS DRIVE TO THE BUILDING LOCATED AT 3201 FOLEY ROAD DIRECTLY ACROSS FROM THE ENTRANCE TO THE BUCKEYE PARK SAME BEING LOCATED IN TAYLOR COUNTY, FLORIDA, AND THIS ORDINANCE BEING PURSUANT TO CHAPTER 316.212 FLORIDA STATUTES, PLACING REQUIREMENTS WITH MINIMUM AGE REQUIREMENTS FOR OPERATING GOLF CARTS; PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

The proposed ordinance may be inspected by the public at the Clerk of the Circuit Court's Office at the Taylor County Courthouse, Perry, Taylor County, Florida.

All members of the public are welcome to attend. Notice is further hereby given, pursuant to Florida Statute 286.0105, that any person or persons deciding to appeal any matter considered at this public hearing will need a record of the hearing and may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

DATED this _____ day of _____, 2015, by ANNIE MAE MURPHY, Clerk of the Circuit Court and Clerk of the Board of County Commissioners of Taylor County, Florida.

TAYLOR COUNTY BOARD OF COMMISSIONERS				
County Commission Agenda Item				
SUBJECT/TITLE:	THE BOARD TO DISCUSS SECURITY AT THE COURTHOUSE AND TAKE ANY ACTION IT DEEMS APPROPRIATE, AS AGENDAED BY THE COUNTY ADMINISTRATOR.			
MEETING DATE REQUESTED: APRIL 6, 2015				
Statement of Issue:				
Recommended Action:				
Fiscal Impact:				
Budgeted Expense:				
Submitted By:				
Contact:				

SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

History, Facts & Issues: A meeting was held on March 23, 2015, that included Judge Parker, Judge Blue, Sheriff Williams, Clerk Murphy, Property Appraiser Ratliff, Tax Collector Wiggins, Asst Co Admin Margaret Dunn, TCSO Lt. Lee, TCSO Lt. Gibson, TCSO Sgt Bell, TCSO Deputy Whiddon, Dep Clerk Knowles, and EMS Director Spradley. There was discussion regarding ways to make the courthouse more secure including restricting access into the courthouse to the east side and installing a scanning device.

Options:

Attachments:

Taylor County Courthouse Security Meeting Grand Jury Room March 23, 2015

In Attendance: Judge Greg Parker, Judge Bill Blue, Sheriff Bummy Williams, Clerk Annie Mae Murphy, Appraiser Bruee Ratliff, Tax Collector Mark Wiggins, Assistant County Admin Margaret Dunn, Lt. Buddy Lee, Lt. Harper Gibson, Sgt. Steve Bell, Deputy Ed Whiddon, Gary Knowles, Steve Spradley

Topies Discussed:

Judge Parker expressed concerns that he would like to see some decisions made on moving forward with tigbter courthouse security, including scanning, a regular test of security systems, drills, and restriction of access into the building.

Lt. Gibson advised that the SO has checked several surrounding county security systems and has identified a Rapid Scan System that could be purchased for \$3,385. He went on to advise that the company that installed the original security camera system is no longer in business.

Deputy Whiddon reported that he has received a verbal quote of \$4,500 to pay a private security team to evaluate the courthouse and give us their suggestions.

Ms. Murphy mentioned that FDLE had conducted a study and afterwards told her she needed to lock the rear door to her office. However, there does not appear to have been an actual report of that security survey.

Group discussion continued into how and by whom the scanner would be purchased. The group had discussed in the past about locking one of the exterior doors and having only one public entrance. Since the east doorway had the wheelchair ramp this appeared to be the most logical door to keep open.

Sheriff Williams said that he was given one position hy the BCC and he has not yet hired the position because of the unsettled entrance areas along with other logistical and equipment issues. He said that he would prefer the board purchase and own the scan system equipment, but he does still have residual money designated for the security position. He is exploring hiring part-time retired LEO's to work the checkpoint.

It was suggested that the BCC be informed at the next workshop for their input on closing one of the courthouse doors and the scan system.

Judge Parker stated that there is a full court docket in April and he would like to see some decisions made and the topic placed on the BCC agenda for April 6.

Lt. Lee suggested that if the scanner could be purchased it could be placed in front of the elevators until a more definite decision is made to lock entrance doors and scan near that entrance.

It was snggested that a working-group consisting of Lt. Lee, Sgt. Bell, Dep. Whiddon, Margaret Dunn and Steve Spradley further discuss the issues and outline potential solutions and then report back to the Executive Group April 2, at 4:00PM. Then the group would meet the First Thursday of each month at 2:00PM. The Executive Group would consist of the Judges, Constitutional Officers and County Administrator.

Judge Parker advised he would then like the topic to be placed on the BCC agenda for April 6 and the other Executive members agreed.

Adjourn

Courthouse Working Group Meeting March,?? 2015

In Attendance: Assistant County Admin Margaret Dunn, Lt. Buddy Lee, Sgt. Steve Bell, Deputy Ed Whiddon, Steve Spradley

Agenda:

- 1. Purchase of Rapid Scan System
- 2. Courthouse Security Plan
- 3. Main Entrance Door Closure
- 4. Panic Release to Allow Exits
- 5. Signage
- 6. Upgrades of existing security system
- 7. Future Drills Including Test of System
- 8. Board Presentation

	(jo)			
TAYI	OR COUNTY BOARD OF COMMISSIONERS			
	County Commission Agenda Item			
SUBJECT/TITLE:	E BOARD TO CONTINUE ITS DISCUSSION ON OCCUPATIONAL LICENSES AND TO TAKE ANY ACTION IT DEEMS NECESSARY, AS AGENDAED BY THE COUNTY ADMINISTRATOR.			
MEETING DATE REC	QUESTED: APRIL 6, 2015			
Statement of Issue:	AT THE BOARD'S WORKSHOP ON MARCH 24, THE BOARD DISCUSSED OCCUPATIONAL LICENSES AND HOW THE CITY OF PERRY AND TAYLOR COUNTY BOTH ISSUE PERMITS BUT WITH DIFFERENT PERMITTING CRITERIA. THERE WERE REQUESTS FROM THE PUBLIC TO CREATE UNIFORMITY BETWEEN THE CITY AND THE COUNTY.			
Recommended Actio	IN: TASK THE COUNTY ATTORNEY TO RESEARCH AND MAKE RECOMMENDATIONS TO THE BOARD			
Fiscal Impact:	UNDETERMINED			
Budgeted Expense:				
Submitted By:	COUNTY ADMINISTRATOR 838-3500 X 7			
Contact:				
SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS				
History, Facts & Issues:				
Options:				
Attachments:	CITY ORDINANCE; EXCERPT FROM COUNTY ORDINANCE			

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ORDINANCE NO. 85-5

AN ORDINANCE DECLARING IT TO BE THE PUBLIC POLICY OF TAYLOR COHNTY, FLORIDA, THAT THE BUSINESS OF CONSTRUCTION AND HOME IMPROVE-MENTS IS A MATTER AFFECTING THE PUBLIC INTEREST; PROVIDING THAT PERSONS ENGAGED IN THE BUSINESS OF CONTRACTING AS DEFINED HEREIN SHALL BE RE-QUIRED TO ESTABLISH THEIR COMPETENCY AND QUALIFICATIONS AND DE ISSUED A CERTIFICATE TO ENGACE IN BUSINESS AS A CONTRACTOR; PRO-VIDING & PENALTY FOR THE VIOLATION OF THIS ORDINANCE; PROVIDING FOR THE ESTABLISHMENT OF THE TAYLOR COUNTY, FLORICA CONSTRUCTION INDUSTRY LICENSING BOARD; PROVIDING FOR THE ORGANIZATION, MEETINGS, POWERS AND DUTIES OF SAIB TAYLOR COUNTY, FLORIDA CONSTUCTION INDUSTRY LICENSING BOARD; PRESCRIBING FEES TO BE CHARGED THOSE MAKING APPLICATION TO BE CERTIFIED; PRESCRIBING FEES FOR THE RENEWAL OF CERTIFICATION; PRESCRIBING THE DISPOSITION OF FEES; PROVIDING FOR FEES AND COMPENSATION FOR THE BOARD; SETTING FORTH THE PROCEDURE FOR OBTAINING CERTIFICATION; PRESCRIBING PROCEDURES FOR BUSINESS ORGANIZATIONS TO BE CERTIFIED; PRESCRIBING THE DISPOSITION OF RECORDS OF THE BOARD; PROVIDING FOR THE REVOCATION AND SUS-PENSION OF CERTIFICATES; PROVIDING FOR EXEMP-TIONS FROM THE ORDINANCE; DEFINING CERTAIN TERMS USED IN THE ORDINANCE; REPEALING ORDINANCE NO. 78-2; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED by the Board of County Commissioners of Taylor County, Florida:

SECTION 1: PURPOSE OF THIS ORDINANCE:

It is hereby declared to be the public policy of this County that, in order to safeguard the life, health, property and public welface of its citizens, the business of construction and home improvements is a matter affecting the public interest, and any person engaging in the business as herein defined shall be required to establish his competency and qualifications to be certified as herein provided. SECTION 2: DEFINITIONS: As used herein:

1. "Contractor" is the person who is qualified for and responsible for the project contracted for and means, except those herein exempted, the person who, for compensation, undertakes to, or submits a bid to, or does himself or by others, construct, repair, alter, remodel, add to, subtract from, improve any building or structure, including related improvements to real estate for others, or for resale to other within one year. "Contractors" are subdivided into fourteen catagories as follows:

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a. "General Building Contractors" are those whose services are unlimited as to the size of commercial and residential buildings they can construct.

b. "Building Contractors" are those whose services are limited to construction of commercial buildings and single or multiple dwelling residential buildings, norther to exceed three stories in height, and accessory use structures in connection therewith, or those services are limited to remodeling, repair, or improvement of any size building if the aervices do not affect the structual members of the building.

c. "Residential Contractors" are those whose services are limited to construction, remodeling, repair, or improvement of one, two, or three-family unit residences not exceeding two stories in height and accessory use structures in connection therewith.

d. "Electrical Contractor" means one whose services are unlimited in the electrical trade field and who has the experience, knowledge, and skill to install, repair, alter, add Lo, or design, when not prohibited by law, electrical wiring, fixtures, appliances, apparatus, raceways, conduit or any part thereof, which generates, transmite, transforms or utilizes electrical energy in any form for light, heat, power, or communication, including the electrical installations and systems within plants and substations, all in such manner as to comply with all plans, specifications, codes, laws, and regulations applicable.

e. "Plumbing Contractor" means one whose services are unlimited in the plumbing trade field.

i. "Sheet-metal Contractor" is one whose services are unlimited in sheet metal trade and who has the experience, knowledge and skill necessary for the manufacture, fabrication, assembling, handling erection, installation, dismantling, conditioning, adjustment, alteration, repair, servicing and design when not prohibited by law, of terrous or nonferrous metal work of U.S. No. 10 gauge or its equivalent or lighter gauge and other materials used in lieu thereof; and air handling systems including the setting of air handling equipment and reinforcement of same and including the balancing of air handling systems.

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g. "Roofing Contractor" is one whose services are unlimited in the roofing trade and who has the experience, knowledge and skill to install, maintain, repair, alter, extend, or design when not prohibited by law, and use materials and items used in the installation, maintenance, extension, and alteration of all kinds of roofing and waterproofing, all in such matter as to comply with all plans, specifications, codes, laws and regulations applicable thereto.

h. "Class A Air Conditioning Contractor" means a person whose services are unlimited in the excution of contracts requiring the experience, knowledge, and skill to perform the following: install, maintain, repair, fabricate, alter, extend, or design, when not prohibited by law, central air conditioning, refrigeration, heating, and ventilating, including duct work in connection with a complete system only to the extent such duct work is performed by the contractor necessary to make complete an air distribution system, boller and unfired pressure vessell systems, and all appurtenances, apparatus, or equipment used in connection therewith; also piping, insulation of pipes, vessels and ducts, pressure and process piping, pneumatic control piping, and installation of a condensate drain from an air conditioning unit to an existing safe waste or other approved disposal other than a direct connection to a samitary system, all in such a manner as to comply with all plans, specifications, codes, laws, and regulations applicable thereto. The scope of work for such contractor shall also include any excavation work incidental thereto, but shall not include any work such as liquified petroleum or natural gas fuel lines within buildings, potable waterlines or connections thereto, sanitary newer lines, swimming pool piping and filters, and electrical power wiring.

i. "Class B Air Conditioning Contractor" means any person whose services are limited to twenty-five tons cooling and five hundred thousand B.T.U. heating (in any one system) in the execution of contracts requiring the experience, knowledge, and skill to perform the following: install, maintain, and repair, fabricate, alter, extend or design when not prohibited by law, central air conditioning, refrigeration, heating and ventilating, including duct work in connection with a complete system

Page 3

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only to the extent such duct work is performed by the contractor necessary to make complete an air distribution system being installed under this classification; also, piping, insulation of pipes, vossles and ducts, and installation of a condensate drain from an air conditioning unit to an existing safe waste or other approved disposal other than a direct connection to a sanitary system, all in such a manner as to comply with all plans, specifications, codes, laws, and regulations applicable thereto.

(j) "Class C Airconditioning Contractor" means any person whose business is limited to the servicing of air conditioning, heating, or refrigeration systems, including duct alterations in connection with those systems they are servicing. No examination, registration or certification is required under this part for the sales, service, or installation of package heating or air conditioning unit with no ducts or remote controls (maximum of three tons, thirtysix thousand B.T.U. in capacity).

(k) "Mechanical Contrator" means any person whose sorvices are unlimited in the exectuion of contracts regulring the experience, knowledge, and skill to perform the following: to install, maintain, repair, fabricate, alter, extend, or design, when not prohibited by law, central air conditioning, refrigeration, heating and ventilating systems, including duct. Work in connection with a complete system only to the extent such duct work is performed by the contractor necessary to make complete an air distribution system, boiler and unfired pressure vessell systems, lift station equipment and piping and all appurtenances, apparatus, or equipment used in connection therewith and to install, maintain, repair, fabricale, alter, extend or design not when prohibited by law, piping, insulation of pipes, vessels and ducts, pressure and process piping, pneumatic control piping, gasoline tanks and pump installations and piping for same. fire sprinkling systems and standpipes, air piping, vacuum line piping, oxygen lines, nitrous oxide piping, ink and chemical lines, fuel transmission lines, and installation of a condensate drain from an air conditioning unit to an existing safe waste or other approved disposal other than a direct

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connection to a sanitray system, all in such manner as to comply with all plans, specifications, codes, laws, and regulations applicable thereto. The scope of work for such contractor shall also include any excavation work incidental thereto, but shall not include any work such as liquefied petrolum or natural gas fuel lines within buildings, potable waterlines or connections thereto, sanitary sewer lines, swimming pool piping and filters and electrical power wiring.

(1) "Commercial Pool Contractor", or "Class A Pool Contractor", means any person whose scope of work involves, but is not limited to, the construction, repair, water treatment, and servicing of any swimming pools, both public or private or otherwise, and used for therapy, swimming, or other use. This work shall include, but not be limited to, layout, excavation, operation of construction pumps for dewatering purposes, steelwork, installation of light niches, pouring of floors, guniting, fiberglassing, installation of tile and coping, installation of all perimeter and filter piping, installation of all filter equipment and chemical feeders of any type, plastering of the interior, pouring of decks, construction of package poel heaters. However, the scope of work of such contractor shall not include direct connections to a sanltary sever system or to potable waterlings.

(m) "Besidential Pool Contractor", or "Class B Pool Contracttor", means any person whose scope of work involves, but is not limited to, the construction, repair, water treatment, and servicing of all residential swimming pools, regardless of use. This work shall include, but not be limited to, layout, excavation, operation of construction pumps for dewatering purposes, steelwork, installation of light niches, pouring of floors, guniting, fiberglassing, installation of tile and coping, installation of all perimeter and filter piping, installation of all filter equipment and chemical feeders of any type, plastering of the interior, pouring of decks, installation of housing for pool equipment, and the installation of package pool heaters. However, the scope of work of such contractor shall not include direct connections to a sanitary sever system or to potable waterlines.

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(1) "Swimming Pool Servicing Contractors", or "Class C Pool Contractors", are those contractors whose scope of work involves the servicing, repair, water treatment, and maintenance of any swimming pools, both public and private. They shall be permitted to make any necessary piping and repairs, to replace and repair all existing equipment, or to install new additional equipment as necessary. Their scope of work shall include the reinstallation of tile and coping; repair and replacing of all piping, filter equipment, and chemical feeders of any type; replastering, reponring of decks, and the reinstalling or addition of pool heaters.

(2) "Contracting" means, except as herein exempted, engaging in business as a contractor.

(3) "Board" means the Taylor County, Florida, Construction Industry Licensing Board.

(4) "Certificate" means a certificate of competency issued by the Board as provided hercin.

 (5) "Certification" means the act of obtaining or holding a certificate of competency from the Board.
 SECTION 3: TAYLOR COUNTY, FLORIDA, CONSTRUCTION INDUSTRY DICENSING

BOARD; ORGANIZATION, MEETINGS, POWERS, DUTIES:

(1) The Taylor County, Florida, Construction Industry Licensing Board 1s hereby created, consisting of three members who are familiar with the building trade. All members of the Board shall be appointed by the County Commission.

(2) As soon as practical after the effective date of this Ordinance, the Taylor County Commission shall appoint three qualified persons to be members of the board as follows: One member for one year, two members for two years. All terms of office expire on March 31 of the last year of the term. As the terms of members expire the County Commission shall appoint a member to fill the vacancy for a term of two years. Vacancies in the membership of the board for any cause shall be filled by appointment by the County Commission for the balance of the unexpired term.

(3) The board shall meet regularly as the need presents itself. As soon as practicable after the effective date of this Ordinance, the Board shall meet to elect officers from its membership and the Board shall meet annually thereafter to elect officers from its membership. Special meetings of the board may be held as the board provides in its rules and regulations. Two members of the board constitute a quorum.

(4) The Board is authorized to adopt rules and regulations to carry out the providions of the Ordinance.

(5) Any member of the board or duly appointed bearing officer designated by the board may administer oath and take testimony about all matters within the jurisdiction of the board.

(6) The members shall serve without compensation, per diem, or mileage, but shall have the right to sue and to be sued.

(7) The board may adopt a seal for its use containing the words...."Taylor County, Florida, Construction Industry Licensing Board". SECTION 4: DISPOSITION OF PEES; EXPENSES; COMPENSATION: All moneys collected by the board shall be received, deposited, expended and accounted for pursuant to law.

SECTION 5: CERTIFICATION:

(1) All persons contracting in Taylor County in any of the contractor categories as herein defined shall obtain a certificate from the board prior to engaging in business as a contractor.

(2) To obtain a certificate, an applicant shall submit an application in writing to the board containing the statement that the applicant desires the issuance of a certificate and the class of certificate desired on a form containing the information prescribed by the board and shall be accompanied by the fee fixed by this party.

(3) (a) Examinations shall be held at times and places within the County as the board determines, but there shall be at least four examinations a year. Each applicant shall take an objective written and/or oral examination in the category for which application is made. There shall be a type of examination for each of the categories of certificates which shall apply to the type of work covered by the certificates applied for. The examination shall cover knowledge of

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basic principles of contracting and construction applicable to the category for which a certificate is requested, and may consist of multiple-choice, fill-in, true-false, or short-answer questions and may include or consist of diagrams, plans, or oketches in connection with which the applicant is required to demonstrate his knowledge of construction by snewering questions keyed to such diagrams, plans and sketches.

(b) A passing grade on the examination is seventy-five per cent.

(4) Following receipt of the fee and application and successful completion of the examination, the board shall investigate the financial responsibility and credit, and business reputation of the applicant and of any business organization on behalf of which he proposes to engage in contracting, as well as the education and experience of the applicant. Within sixty days from the date of the examination, the board shall inform the applicant in writing whether he has qualified or not, and if the applicant has qualified, that it is ready to issue a certificate in the category for which application was made, subject to compliance with the requirements of subsection (6) of this section.

(5) A person who holds a Certificate of Competency from the Florida Construction Industry Licensing Board to engage in the husiness of a contractor, shall not be required to take an examination to be certified, but may obtain a certificate upon paying the requisite fees, and otherwise complying with the requirements of the board.

(6) As a prerequisite to issuance of a certificate, the board shall require the applicant to submit satisfactory evidence that he has obtained public liability and property damage insurance in amounts to be determined by the board. Thereupon, the certificate shall be issued forthwith, but this subsection does not apply to inactive certificated.

(7) If an applicant for an original certillcate, after having been notified to do so, does not appear for examination within one year from the date of filing his application, the fee paid by him

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shall be credited to the board as an earned fee. New application for a certificate shall be accompanied by another application fee fixed by this Ordinance. Forfeiture of fee may be waived by the board for good cause.

(8) The certificate shall not be transferable.

 (9) There shall be reciprocity with other counties in the State of Florida, upon approval by the board.
 SECTION 6: BUSINESS ORGANIZATIONS:

(1) When an individual proposes to do business in his own name, certification, when granted, shall be issued only to that individual.

(2) If the applicant proposing to engage in contracting is a partnership, corporation, business trust, or other legal equity, the application shall state the name of the partnership and of its partners, or the name of the corporation and of its officers and directors, or the name of the business trust and its trustees, or the name of such other legal entity and its members, and furnish evidence of statutory compliance if a flottitious name is used. Such application shall also show that the person applying for the examination is legally qualified to act for the business organization in all matters connected with its contrating husiness; and that he has authority to supervise construction undertaken by such business organization. The certification, when issued upon application of a business organization, shall be in the name of such business organization and the name of the qualifying individual or individuals shall be noted thereon.

(3) (a) At least one member or supervising employee of the business organization shall be qualified under this law in order for the business organization to hold a current certificate in the category of the business conducted for which the member or supervising employee is qualified. If any individual so qualified on behalf of such business organization ceases to be affiliated with such business organization, he shall inform the board. In addition, if such individual is the only qualified individual affiliated with the business organization, the business organization shall notify the board of the individual's termination and shall have a period of ninety days from the termination of the individual's affiliation with the business organization in which to qualify another person under the provisions of this

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Ordinance, failing which, the certificate of the business organization shall be subject to recovation by the board.

(b) The individual shall also inform the board in writing when he proposes to engage in contracting in his own name or in affiliation with another business organization; and he or such new business organization shall supply the same information to the board as required for applicants under this Ordinance.

(c) After an investigation of the financial responsibility, credit, and business reputation of the individual, or the new business organization, upon a favorable determination, the board shall forthwith issue without an examination a new certificate in the individuals name, or in the name of the new business organization, as provided above. SECTION 7: RENEWAL OF CERTIFICATE AND RESTORATION: Certificates shall expire annually at midnight on June 30. If the certificate is not renewed the following shall happen:

(1) Failure to renew the certificate during dune shall cause the certificate to become inoperative, and it is unlawful thereafter for any person to engage or offer to engage or hold himself out as engaging in contracting under the certificate unless the certificate is restored or reissued.

(2) A certificate which is inoperative because of tailure to renew shall be restored on payment of the proper renewal fee, if the application for restoration is made within thirty days after June 30.

(3) A person who holds a valid certificate from the board may go on inactive status during which time he shall not engage in contracting but may retain his certificate on an inactive basis on payment of an annual renewal fee during the inactive period of \$5.00 per year.

SECTION 8: FEES: The Board shall impose the following fees:

 The initial application fee for a certificate shall be fixed by the board not to exceed;

a)	General Contractor	\$100.00
ь)	Building Contractor	\$ 50.00
c)	Residential Contractor	\$ 25.00
d)	Electrical	\$ 25.00
e)	Plumbing	\$ 25.00

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f) g) h) i) j)	Sheet Metal Air Conditioning Roofing Mechanical Pool	\$ 25.00 \$ 25.00 \$ 25.00 \$ 25.00 \$ 25.00 \$ 25.00
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(2) The exam fees will be based on the cost incurred by the County to obtain the exam, if any.

(3) The annual renewal fees will be Five Dollars (\$5.00) per year.

SECTION 9: RECORDS:

(1) All information required by the board of any applicant for certification shall be a public record, except financial information and examination grades which are confidential and shall not be discussed with anyone except members of the board and its staft, but the applicant is entitled to see his examination papers and grades.

(2) It a certificate holder changes his name style, address or employment from that which appears on his current certificate, he shall notify the board of the change within thirty days after it occurs. SECTION 10. DISCIPLINARY PROCEEDINGS, REVOCATION AND SUSPENSION OF CERTIFICATE;

(1) The board may on its own motion or the certified written complaint of any person and after investigation and hearing, revoke, suspend, or deny the issuance or renewal of the certificate or registration of a contractor, impose an administrative fine or penalty not to exceed \$500.00, place a contractor on probation, or reprimand or censure a contractor if the contractor, or if the business entity or any general partner, officer, director, trustee, or member of a business entity for which the contractor is a qualiying agent, is found guilty of any of the following acts:

 a) Upon proof that a certificate or registration has been obtained by fraud or misrepresentation.

b) Being convicted or found guilty, regardless of adjudication, of a crime in any jurisdiction which directly relates to the practice of contracting or the ability to practice contracting.

c) Willful or deliberate disgegard and vielation of the applicable building codes or laws of the state or of any municipalities or counties thereof.

d) Aiding or abetting any uncertified or unregistered person to evade any provision of this Ordinance.

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e) Knowingly combining or conspiring with an uncertified or unregistered person by allowing one's certificate or registration to be used by an uncertified or unregistered person with intent to evade the provisions of this Ordinance. When a certificateholder or registrant allows his certificate or registration to be used by one or more companies without having any active participation in the operations, management, or control of such companies, such act constitutes prima facie evidence of an intent to evade the provisions of this Ordinance.

E) Acting in the capacity of a contractor under any certificate or registration issued hereunder except in the name of the certificateholder or registrant as set forth on the issued certificate or registration, or in accordance with the personnel of the certificateholder or registrant as set forth in the application for the certificate or registration, or as later changed as provided in this Ordinance.

g) Diversion of funds or property received from prosecution or Completion of a specified construction project or operation when as a result of the diversion the contractor is or will be unable to fulfill the terms of his obligation or contract.

h) Disciplinary action by any municipality or county, which action shall be reviewed by the state board before the state board takes any disciplinary action of its own.

 Failure in any material respect to comply with the provisions of this Ordinance.

j) Abandonment of a construction project in which the contractor is engaged or under contract as a contractor. A project is to be considered abandoned after 90 days if the contractor terminates the project without notification to the prospective owner and without just cause.

k) Signing a statement with respect to a project or contract falsely indicating that the work is bonded; falsey indicating that payment has been made for all subcontracted work, labor, and materials

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which results in a financial loss to the owner, purchaser, or contractor; or falsely indicating that workers' compensation and public liability insurance are provided.

 Upon proof that the licensee is guilty of fraud or deccit or of gross neglicence, incompetencey, and misconduct in the practice of contracting.

(2) After suspension of the certificate on any grounds set forth in this section, the board may remove the suspension on proof of compliance by the contractor with all conditions prescribed by the board for removal of suspension; or, in the absence of such conditions, as in the sound discretion of the board.

(3) After revocation of a certificate, the certificate shall not be renewed or reissued for at least one year after revocation and then only on a showing of rehabilitation of the contractor.

(4) The lapse or suspension of a certificate by operation of law or by order of the board or a court, or its voluntary surrender by a certificate holder does not deprive the board of jurisdiction to invostigato or act in disciplinary proceedings against the holder.

(5) The filing of a petition in bankruptcy, either voluntarily or involuntarily, or the making of a composition of creditors or the appointment of a receiver for the business of the certificate holder may be considered by the board as just cause for suspension of a certificate.

SECTION 11: PROHIBITIONS; PENALTIES.

- (1) No person shall:
- a) Palsely hold himself out as a licensee;
- b) Palsely Impersonate a licensee:

 Present as his own the cortificate or registration of another.

 d) Give false or forged evidence to the board of a member thereof for the purpose of obtaining a certificate or registration;

f) Engage in the business or act in the capacity of a contractor without being duly registered or certified.

(2) Any person who violates any of the provisions of this part is guilty of a misdemeanor of the first degree, punishable as provided

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in s. 775.082, s. 775.083, or s. 775.084. SECTION 12: EXEMPTIONS:

This ordinance does not apply to:

 Contractors in work on bridges, roads, streets, highways, rallroads, or utllities and services incldental thereto.

(2) Any employee of a licensee who is a subordinate of such licensee if the employee does not hold himself out for hire or engage in contracting except as an employee.

(3) An authorized employee of the United States, this state, or any municipality, county, or other political subdivision if the employee does not hold himself out for hire or otherwise engage in contracting except in accordance with his employment.

(4) An officer appointed by a court when he is acting within the scope of his office as defined by law or court order. When construction projects which were not underway at the time of appointment of the officer are undertaken, the officer shall employ or contract with a licensee.

(5) A subcontractor or specialty contractor whose work is limited to a specific phase of construction and whose responsibility is likewise limited to that particular phase of the construction, and is not covered under section 2 of this Ordinance.

(6) Public utilities on construction, maintenance, and development work performed by their employees, which work is incidental to their business.

(7) The sale or installation of any finished products, materials, or articles of merchandise which are not fabricated into and do not become a permanent flxed part of the structure.

(8) Owners of property huilding or improving farm outbuildings or one-family or two-family residences on such property for the occupancy or use of such owners and not offered for sale, or building or improving commercial buildings at a cost of under \$25,000.00 on such property for the occupancy or use of such owners and not offered for sale or lease. In all actions brought under this Ordinance, proof of the sale or lease, or offering for sale or lease, of more than one

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such structure by the owner-builder within 1 year after completion of same in presumptive evidence that the construction was undertaken for the purposes of sale or lease. If there appears to be any question as to the value placed upon a commercial building the applicant for the building permit may be required to supply to the county agency granting such permit a copy of his specifications, plans and itemization of construction cost.

(9) Any construction, alteration, improvement, or repair carried on within the limits of any site the title to which is in the United States or with respect to which federal law supersedes this Ordinance.

(10) Any work or operation of a casual, minor, or inconsequential nature in which the aggregate contract price for labor, materials, and all other items is less that \$1,000.00; but this exemption does not apply:

a) When the construction, repair, remodeling, or improvement is a part of a larger or major operation whether undertaken by the same or a different contractor or in which a division of the operation is made in contracts of amounts less than five hundred dollars for the purpose of evading this Ordinance or otherwise.

b) To a person who advertises or exhibits by any manner or device which might indicate to the public that he is a contractor or otherwise represents that he is qualified to engage in contracting.

c) Any construction or operation incidental to the construction or repair of irrigation and drainage ditches or regularly constructed irrigation ditches, reclamation districts, or clearing or other work on the land in rural districts for fire prevention purposes or otherwise except when performed by a certificate holder under this Ordinance.

d) A registered architect, professional engineer, or residential designer acting in his professional capacity or any person exempted by Florida State Law in the chapters regulating architects and professional engineers.

d) Any person who only furnished materials or supplies without

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fabricating them into or communing them in the performance of the work of the contractor. SECTION 13: REPRAL: This ordiance when enacted shall repeal Taylor County Ordinance No. 78-2. SECTION 14: EFFECTIVE DATE: This Ordiance shall become effective upon passage by a majority of the members of the Board of County Commissioners of Taylor County, Florida.

This Ordinance enacted in regular session this $/9^{\circ}$ day of November , 1985.



ATTEST:

Charles Ralph Carlton, clerk

BOARD OF COUNTY COMMISSIONERS TAYLOR COUNTY, FLORIDA

BY Walt, D. Rowill It's Chairman -WALTER ROWELL

Andrew C. Wood Johnny S. However Delton E. Jundy

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AN ORDINANCE WHICH PROVIDES FOR OCCUPATIONAL LICENSE, PROVIDES FOR DEFINITIONS, AUTHORITY TO ADOPT AN OCCUPATIONAL LICENSE; OCCUPATIONAL LICENSES; DATES DUE AND DELINQUENT PENALTIES; RECLASSIFICATION AND RATE STRUCTURE REVISIONS; VENDING AND AMUSEMENT MACHINES; EXEMPTION FOR CERTAIN TYPES OF SOLICITORS, AGENTS; EXEMPTIONS; MOTOR VEHICLES; EXEMPTION FOR CENTAIN FARM, AQUACULTURAL, GROVE, HORTICULTURAL, FLORICULTURAL, TROPICAL PISCICULTURAL, AND TROPICAL FISH FARM PRODUCTS; EXEMPTION ALLOWED FOR CERTAIN NONRESIDENT PERSONS REGULATED ВΥ THE DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION; EXEMPTION ALLOWED CERTAIN DISABLED PERSONS, THE AGED, AND WIDDWS WITH MINOR DEPENDENTS; EXEMPTIONS ALLOWED DISARLED VETERANS OF ANY WAR OR THEIR UN-REMARRIED SPOUSES; EXEMPTION FOR RELIGIOUS TENET; EXEMPTION FOR CHARITABLE, ETC., ORGANIZATIONS; OCCASIONAL SALES, FUNDRAISING; MOBILE HOME SETUP OPERATIONS; LOCAL LICENSE PROHIBITED; EXCEPTIO; PROMIBITION OF LOCAL OCCUPATIONAL LICENSE WITHOUT EXHIBITION OF STATE LICENSE OR REGISTRATION; CUSTOM ANIMAL SLAUGHTERING OR ANIMAL PRODUCT PROCESSING ESTABLISHMENT; PREREQUISITE FOR ISSUANCE OF OCCUPATIONAL LICENSE; PHARMACIES AND PHARMACISTS; ASSISTED LIVING FACILITIES; HEALTH STUDIOS; CONSUMER PROTECTION; SELLERS OF TRAVEL; CONSUMER PROTECTION; TELEMARKETING BUSINESSES; CONSUMER PROTECTION; HOTELS AND RESTAURANTS; SECONDHAND DEALER; PEST CONTROL BUSINESS; ADMINISTRATION BY TAX COLLECTOR; ENFORCEMENT; REVOCATION' LICENSE TAX SCHEDULE; SEVERABILITY AND PROVING FOR AN EFFECTIVE DATE.

WHEREAS, the Board of County Commissioners of Taylor County believe that it is in the best interest of Taylor County, Florida, to have an Occupational License Tax Ordinance,

THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF TAYLOR COUNTY, FLORIDA: that the Board passes the following Ordinance:

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TAYLOR COUNTY - OCCUPATION LICENSE TAX ORDINANCE

Sec. 101-01. Definitions.

The following words, terms and phrases, when used in this article shall have the meaning ascribed to them in this section, except where the context clearly indicates a different meaning.

Business Location means each separate place of business used by or address given by the person who will carry on, engage in or conduct any business, profession or occupation, as well as any location in which such person stores equipment or inventory, or regularly conducts a portion of his business activities. Business location shall also mean any separate place where the applicant, his agents or employees regularly park motor vehicles used in or related to the conduct of the business. Business location shall also mean any location at which are maintained separate corporate divisions, individual relation outlets, separate branch offices or other ossentially separate and complete entities or professional or occupational focations

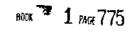
Business, business location, profession and occupation do not include the customary religious, charitable or educational activities of nonprofit religious, nonprofit charitable and nonprofit educational institutions in this state, which institutions are mine particularly defined and limited as follows:

Canvasser or solicitor means any individual, whether a resident of the county or not, traveling either by foot, vehicle or other type of conveyance from place to place, taking, or altempting to take orders for the sale of goods, wares and merchandise or personal property of any nature whatsoever for future delivery, or for services to be furnished or performed in the future. The canvasser or solicitor may carry or expose for sale a sample of the subject of such sale, or may collect advance payment on such sales and may be considered any person who for himself or for another persun hires, leases, uses or occupies any building, structure, car, room, shop or any other place within the unincorporated area ni the county for the sole purpose of exhibiting samples and taking orders for future delivery

Charitable institutions means only nonprofil corporations operating physical facilities in this state at which are provided charitable services, a reasonable percentage of which shall be without cost to those unable to pay.

Classification means the method by which a business, business incation or group of businesses or business locations is identified by size or type, or both





Commercial shall mean operated for pecuritary gain, which shall be presumed for any establishment which has received an occupational license. For purpose of this ordinance, operating for pecuoiary gain shall not depend on actual profil or loss.

Educational institutions means state tax-supported or parochial, church and nonprofit schools, colleges, or universities conducting regular classes and courses of study required for accreditation by or membership in the Southern Association of Colleges and Schools, the Department of Education or the Florida Council of Independent Schools. Nonprofit fibranes, art galieries and museums open to the public are defined as educational institutions and eligible for exemption.

Local governing authority means the heard of county commissioners.

Local occupational license means the method by which the county commissioners grants the privilege of engaging in or managing any business, business location, profession or occupation within the unincorporated area of the county. It shall not mean any fees or licenses paid to any board, commission or officer for permits, registration, examination or inspection. Unless otherwise provided by law, these are deemed to be regulatory and in addition to, and not in lieu of, any local occupational license imposed under the provisions of this ordinance.

Peddler means any individual, traveling either by loot, vchicle, or any other type of conveyance from house to house or from street to street, carrying, conveying or transporting goods, wares and merchandise, offering and exposing them for sale, or making sales or delivering articles to purchasers or who, by traveling from house to house, shall sell or offer the same for sale from a vehicle, or other conveyance, one whu solicits orders and, as a separato transaction makes deliveries to purchasers as a part of the scheme or design to evade the provisions of this ordinance, shall be deemed a peddler, subject to the provisions of this ordinance.

Persons means any individual, firm, partnership, joint adventure, syndicate, or other group or combination acting as a unit, association, corporation, estate, trust, business trust, trustee, executor, administrator, receiver, or other fiduciary, and shall include plural as well as singular, but shall not include governmental agencies or bodies.

Religious institutions means churches and ecclesiastical or denominational organizations or established physical places for worship in this state at which nonprofit religious services and activities are regularly conducted and carried on, and shall also mean church cemeteries.



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Taxpayer means any person liable for laxes imposed under the provisions of this ordinance, any agent required to file and pay any taxes imposed under this ordinance, and the heirs, successors, assignces and transferees of any such person or agent.

FS Law Reference - Similar provisions, F. S. 205.022,

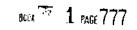
Transient merchant, itinerant merchant or itinerant vendor means any person, whether as owner, agent, consignee or employee, whether a resident of the unincorporated area of the county or not, who engages in a temporary business of selling and delivering goods, wares and merchandise within the unincorporated area of the county, and who, in furtherance of such purposes, hires, leases, uses or occupies any building, structure, motor vehicle, tent, railroad box car or boat, public room in hotels, lodging houses, apartments, shops, or any street, alley or other place within the unincorporated areas of the county, for the exhibition and sale of such goods, wares and merchandise, either privately or at public auction provided that such definition shall not be construed to include any person who, while occupying such temporary location, does not sell from stock, but exhibits samples only for the purpose of securing orders. for future delivery only. The person so engaged shall not be relieved from complying with the provisions of this article merely by roason of associating temporarily with any local dealer, trader, merchant or auctioneer, or by conducting such transient business. in connection with, as a part of, or in the name of, any local dealer, trader, merchant or auctioneer

Sec. 102 - 02. Requirement to report status of fictitious name registration.—(FS 205.023)

As a prerequisite to receiving a local occupational license under this ordinance or transferring a business license under FS, s 205 033 (2) or s. 205 043 (2), the applicant or new owner must present to the County Tax Collector one of the following items.

1 A copy of the applicant's or new owner's current fictitious name registration, issued by the Division of Corporation of the Department of State; or

2 A written statement, signed by the applicant or new owner, which sets forth the reason that the applicant or new owner need not comply with the Fictitious Name Act



Sec. 102 - 03. Authority to adopt an Occupational License Ordinance after October 1, 1995.—(F.S. 205 0315)

F.S. 205.0315 states that occupational license tax rate structure and classifications in the adopted ordinance must be reasonable and based upon the rate structure and classifications prescribed in ordinances adopted by adjacent local governments that have implemented F.S. s. 205.0535. The fee schedule is in this ordinance is in line with the fee schedule for licenses in the City of Perry.

Sec. 102 - 04. Conditions for Levy by the County --- F S s. 205.033

1. The following conditions are imposed on the authority of the board to levy an occupational ficense tax.

a. The tax must be based upon reasonable classifications and must be uniform throughout any class.

b. This ordinarice is adopted under F.S. s. 205,0315.

c A license is not valid for more than one year, and all licenses expire on September 30 of each year, except as otherwise provided by law

2. Any business license may be transferred to a new owner, when there is a bona fide sale of the business, upon payment of a transfer tee of up to 10 percent of the annual license tax, but not less than \$10 nor more than \$25, and presentation of the original license and evidence of the sale.

3. Upon Written request and presentation of the original license, any license may be transferred from one location to another location in the same county upon payment of a transfer fee of up to 10 percent of the annual license tax, but not less than \$10 nor more than \$25.

 The revenues derived from the occupational license tax, exclusive of the costs of collection by the tax collector will be turned over to the Board of County Commissioners.

102 - 05. Occupational licenses; dates due and delinquent penalties.—(F.S. s. 205.053)

1. All licenses shall be sold by the County Tax Collector beginning August 1 of each year, are due and payable on or before September 30 of each year, and expire on September 30 of the succeeding year. If September 30 falls on a weekend or holiday,

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The fax is due and payable on or before the first working day following September 30 Provisions for partial licenses may be made. Licenses that are not renewed when due and payable are delinquent and subject to a delinquency penalty of 10 percent for the month of October, plus an additional 5 percent for each subsequent month of delinquency until paid. However, the total delinquency penalty may not exceed 25 percent of the occupational license tax for the delinquent establishment.

2 Any person who engages in or manages any business, occupation, or profession in the unincorporated areas of Taylor County without first obtaining a county occupational licenso is subject to a penalty of 25 percent of the license due.

3 Any person who engages in any business, occupation, or profession covered by this ordinance, who does not pay the required occupational license tax within 150 deys after the initial notice of tax due, and who does not obtain the required occupational license is subject to civil actions and penalties, including court costs, reasonable attorney's fees, additional administrative costs incurred as a result of collection efforts and a penalty of up to \$250.

4 Any person who knowingly makes a false statement relative to any application for an occupational license required by ordinance shall be liable for the amount due as determined by the tax collector. In addition, a penalty equal to 25 percent of the tax due may be assessed.

5. The person obtaining an occupational license shall keep the same displayed conspicuously at the place of business and in such a manner as to be open to the view of the public and subject to the inspection of all duly authorized officers or representatives of the county. Upon failure to do so, such person may be subject to the payment of another occupational license tax for engaging in or managing the business, business location, profession or occupation for which the license was obtained

6. The Tax Collector or his designee can abate the penalty if it is determined that the person acted in good faith on information provided by the county occupational license staff

102 - 06. Reclassification and rate structure revisions.---(F S 205 0535)

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Should it become necessary to adjust the classifications and rate structures the county may, by ordinance, reclassify businesses, professions, and occupations and may establish new rate structures, if the conditions specified in F.S. 205 0535 are met

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Sec 192 - 07. Vending and amusement machines.--(FISI 205,0537)

The business premises where a coin-operated or token operated vending machine that dispenses products, merchandise, or services or where an amusement or game machine is operated must assure that any required county occupational license for the machine is secured. The term "vending machine" does not include com-operated telephone sets owned by persons who are in the business of providing local exchange telephone service and who pay the occupation license under the category designated for telephone companies in the county or a pay telephone service provided certified pursuant to F.S. s. 364 3375. The license tax for vending and amusement machines must be assessed based on the highest number of machines located on the business. premise on any single day during the previous licensing year or, in the case of new businesses, be based on an estimate for the current year. Replacement of nne vending machine with another machine during licensing year does not affect the tax assessment for that year, unless the replacement machine belongs to an occupational Incense tax classification that requires a higher tax rate. For the first year in which the county assesses the occupational license tax on vending machines, each business owning machines located in the county must notify the County Tax Collector upon request, of the location of such machines. Each business cwning machines must provide notice of the provisions of this section to each affected business premises where the machines are located. The business premises must secure the license if it is not otherwise secured.

Sec 102 - 09. Exemption for certain types of solicitors, agents,

1 Solicitors, salesmen or agents making a call or business visit upon the express invitation, oral or written, of the inhabitant of the premises

2. Solicitors for charitable, educational, religious institutions, or persons soliciting votes for a political candidate or a political issue.

Sec 102 - 10. Exemptions; motor vehicles.—(F.S. s. 205.063)

Vehicles used by any person licensed under this ordinance for the sale and delivery of tangible personal property at either wholesale or retail from his or her place of business on which a license is paid shall not be construed to be separate places of business, and no license may be levied on such vehicles or the operators thereof as salespersons or otherwise by the county, any other law to the confrary notwithstanding.

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SEC 102 - 11. Exemptions for certain farm, aquacultural, grove, horticultural, ficricultural, tropical piscicultural, and tropical fish farm products.—(F S 205 064)

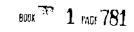
A local occupational license is not required of any natural person for the privilege of engaging in the selling of farm, aquacultural, grove, horticultural, floricultural, tropical piscicultural, or tropical fish farm products, or products manufactured therefrom, except intoxicating figuors, wine, or beer, when such products were grown or produced by such natural person in the state.

Sec. 102 - 12. Exemption allowed for certain nonresident persons regulated by the Department of Business and Professional Regulation. – (F.S. s. 205.065)

If any person engaging in or managing a business, profession, or occupation regulated by the Department of Business and professional Regulation has paid an occupational license tax for the current year to the county or the municipality in the state where the person's permanent business location or branch office is maintained, no other local governing authority may levy an occupational license tax, or any registration or regulatory fee equivalent to the occupational license tax, or the person for performing work or services on a temporary or transitory basis in another municipality or county, in no event shall any work or services performed in a place other than the county or inunicipality where the permanent business location or branch office is maintained be construed as creating a separate business location or branch office of that person for the purpose of this section

SEC. 102 - 13. Exemption allowed certain disabled persons, the aged, and widows with minor dependents.— (F.S. s. 205.162)

1 All disabled persons physically incapable of manual labor, widows with minor dependents, and persons 65 years of age or older, with not more than one employee or helper, and who use their own capital only, not in excess of \$1,000, shall be allowed to engage in any business or occupation without being required to pay for a license. The exemption provided by this section shall be allowed only upon the certificate of the county physician, or other reputable physician, that the applicant claiming the exemption is disabled, the nature and extent of the disability being specified therein, and in case the exemption is claimed by a widow with minor dependents, or a person over 65 years of age, proof of the right to the exemption shall be made. Any person entitled to the exemption provided by this section shall upon application and furnishing of the necessary proof as aforesaid, be issued a license which shall have plainly stamped or written across the face thereof the fact that it is issued under this section, and the reason for the exemption shall be written thereon.



In no event under this or any other law shall any person, veleran or otherwise, be allowed any exemption whatsoever from the payment of any amount required by law for the issuance of a license to sell intoxicating liquors or malt and vinous boverages.

Sec. 102 - 14. Exemptions allowed disabled veterans of any war or their unremarried spouses. (F S $\,$ s. 205.171)

1. Any bona fide, permanent resident elector of the state who served as an officer or enlisted person during any of the periods specified in F S. s 1 01(14) in the Armed Forces of the United States, National Guard or United States Coast Guard or Coast Guard Reserve, or any temporary member thereof, who has actually been, or may hereafter be, reassigned by the air force, army, navy, coast guard, or marines to active duty during any war, declared or undeclared, armed conflicts, crises, etc., who was honorably discharged from the service of the United States, and who at the time of his or her application for a license as hereinafter mentioned shall be disabled from performing manual labor shall, upon sufficient identification, proof of being a permanent resident elector in the state, and production of an honorable discharge from the service of the United States.

a. Be granted a license to engage in any business or occupation in the state which may be carried on mainly through the personal efforts of the licensee as a means of livelihood and for which the county does not exceed the sum of \$50 for each without payment of any license lax otherwise provided for by law, or

b Be entitled to an exemption to the extent of \$50 on any license to ongage in any business or occupation in the county which may be carried on mainly through the personal efforts of the licensee as a means of livelihood when the county license for such business or occupation shall be more than \$50. The exemption heretofore referred to shall extend to and include the right of licensee to operate an automohilefor-hire of not exceeding five-passenger capacity, including the driver, when it shall be made to appear that such automohile is hona fide owned or contracted to be purchased by the licensee and is being operated by him or her as a means of livelihood and that the proper license tax for the operation of such motor vehicles for private use has been applied for and attached to said motor vehicle and the proper fees therefor paid by the licensee.

 When any such person shall apply for a license to conduct any business or occupation for which the county license tax as fixed by law shall exceed the sum of \$50, the remainder of such license tax in excess of \$50 shall be paid in cash

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3. The county tax collector therein shall issue to such persons as may be entitled hereunder a license pursuant to the foregoing provision and subject to the conditions thereof. Such license when issued shall be marked across the face thereof "Veterans Exempt License"—"Not Transferable." Before issuing the same, proof shall be duly inade in each case that the applicant is entitled under the conditions of this law to receive the exemption herein provided for. The proof may be made by establishing to the satisfaction of the tax collector by means of certificate of honorable discharge or certified copy thereof that the applicant is a veteran within the purview of this section and by exhibiting:

a A certificate of government-rated disability to an extent of 10 percent or more

b The affidavit or testimony of a reputable physician who personally knows the applicant and who makes oath that the applicant is disabled from performing manual labor as a means of livelihood;

c. The certificate of the veteran's service officer of the county in which applicant lives, duly executed under the hand and seal of the chief officer and secretary thereof, attesting the fact that the applicant is disabled and entitled to receive a license within the meaning and intent of this section;

 d. A pension certificate issued to him or her by the United States by reason of such disability, or

e. Such other reasonable proof as may be required by the tax collecting authority to establish the fact that such applicant is so disabled.

All licenses issued under this section shall be in the same general form as other county licenses and shall expire at the same time as such other licenses are fixed by law to expire.

4 All licenses obtained under the provisions of this section by the commission of fraud upon any issuing authority shall be deemed null and void.

Any person who has fraudulently obtained any such license, or who has fraudulently received any transfer of a license issued to another, and has thereafter engaged in any business or occupation requiring a license under color thereof shall be subject to prosecution as for engaging in a business or occupation without having the required license under the laws of the state. Such license shall not be issued unless the said veteran is a bona fide resident citizen elector of Taylor County, unless such veteran applying therefor shall produce to the tax collector a certificate of the tax collector of his or her home county to the effect that no exemption from license has



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been granted to such veteran in his or her home county under the authority of F.S. s. 205.171.

5. In no event, under this or any other law, shall any person, veteran or otherwise, be allowed any exemption whatsoever from the payment of any amount required by the law for the issuance of a ticense to sell intoxicating liquors or malt and vinous beverages.

6 The unremarried spouse of the deceased cisabled veteran uf any war in which the United States Armed Forces participated will be entitled to the same exemptions as the disabled veteran.

Sec. 102 - 15. Exemption for religious tenets. - (F.S. s. 205,191)

Nothing in this ordinance shall be construed to require a license for practicing the religious tanets of any church.

Sec. 102 - 16. Exemption for charitable, etc., organizations; occasional sales, fundraising. – (F.S. s. 205 192)

1 No occupational license shall be required in any charitable, religious, fraternal, youth, civic, service, or other such organization when the organization makes occasional sales or engages in fundraising project when the projects are performed exclusively by the members thereof and when the proceeds derived from the activities are used exclusively in the charitable, religious, fraternal, youth, civic, and servico activities of the organization.

2 Those persons who participate in an annual event sponsored by a civic or merchants organization within the unincorporated area of the county, including but not timited to events sanctioned and organized by the Perry-Taylor County Chamber of Commerce, the Florida Forest Festival Committee, and any merchants organization or association. This exemption may be granted by the board of county commissioners upon application of the sponsoring organization, and upon such terms and conditions as the board of county commissioners may deem necessary and proper

Sec. 102 - 17. Mobile home setup operations; local license prohibited; exception. -- (F S s. 205.193)

No cuunty, municipality, or other unit of local government may require a duly licensed mobile home dealer or a duly licensed mobile home manufacturer, or an employee of such dealer or manufacturer, who performs setup operations as defined in F.S. s. 320.822 to be licensed to engage in such dealer or manufacturer, who performs setup



operations as defined in F.S. α , 320.822 to be licensed to engage in such operations. However, such dester of manufacturer shall be required to obtain a local occupational license for his or her permanent fuusiness location or branch office, which license shall not require for its issuance any conditions other than those required by F. S. 320 and require for its issuance any conditions other than those required by F. S. 320

Sec. 102 - 18. Prohibition of local accupational license without exhibition of state license or registration (F.S. s. 205 194)

1. Any person applying for a license to practice any profession regulated by the Department of Business and Professional Regulation, or any board or commission thereof, must exhibit an active state certificate, registration, or license, or proof of copy of the same, before such focal occupational license may be issued.

2. The Department of Business and Professional Regulation shalf, by August 1 of each year, supply to the Tax Collector a current list of professions it regulates and information regarding (hose persons for whom local occupational licenses should not be renewed due to the suspension, revocation, or inactivation of such person's state license, certificate, or registration. The Tax Collector shall not renew such license license, such person can exhibit an active state certificate, registration, or incense and incense

3 Applicants for construction license or certificate of competency shall place with the building department of the county all information necessary to establish statutory compliance, competency, financial stability, proof of insurance and federal emptoyer's compliance, competency, financial stability, proof of insurance and federal emptoyer's fidentification number. Such information shall be furnished in the form of:

alationy compliance. State incense granted by the state.

b. Competency: State certification or state registration and verification of satisfactory score on the Block and Associates exam and written verification of experience

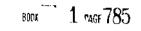
c. Financial stability Three (3) credit references, one (1) of which must be from a mortgage financing institution and one (1) of which must be from a building supply dealer unless the applicant has not previously been licensed as a contractor, in which case one (1) of the three (3) references must be from a banking institution.

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 d. Proof of insurance: Certificate of liability and worker's compensation insurance from insurance agent.

e Identification: Federal employers identification number

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4. The Tax Collector shall not issue nor renew such construction license or certificate without recommendation to do so by the Taylor County Construction , Industry, Licensing Board torwarded through the Building Department.

Sec. 102 - 19. Custom animal slaughtering or animal product processing establishment; prerequisite for issuance of occupational license.—(F.S. s. 205.1951)

The county may not issue an occupational license to any business or establishment regulated under ss. 585.70-585.96 until a grant of inspection or a custom slaughtering or processing establishment permit has been issued to the applicant for the occupational license by the Department of Agriculture and Consumer Service. The business or establishment must present its grant of inspection or permit before the occupational license may be issued.

Sec. 102 - 20. Pharmacies and pharmacists.—(F.S. s. 205 196)

The county shall not issue an occupational license to operate a pharmacy unless the applicant shall first exhibit a current permit by the Board of Pharmacy, however, no such occupational license shall be required in order to practice the profession of pharmacy.

Sec. 102 - 21. Assisted living facilities.--(F.S. s. 205 1965)

The county may not issue an occupational license for the operation of an assisted living facility pursuant to part III of chapter 400 F.S. without first ascertaining that the applicant has been licensed by the Department of Health and Rehabilitative Services to operate such facility at the specified location or locations. The Department of Health and Rehabilitative Services shall furnish to the Tax Collector sufficient instructions for making the above required determinations.

Sec. 102 - 22. Health studios; consumer protection - (F.S. s. 205, 1969)

The county shall not issue or renew an occupation license for the operation of a health studio pursuant to ss. 501.012-501.019 or ballroom dance studio pursuant to s. 501.143, unless such business exhibits a current license, registration, or letter of exemption from the Department of Agriculture and Consumer Services.

Sec. 102 - 23. Sellers of travel; consumer protection.—(F.S. s. 205, 1971)

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The county shall not issue or renew an occupational license to engage in business as a seller of travel pursuant to part XI of F.S. 559 unless such business exhibits a current registration or letter of exemption from the Department of Agriculture and Consumer Services

Sec. 102 - 24. Telemarketing businesses; consumer protection.--(F S s. 205.1973)

The county may not issue or renow an occupational license for the operation of a telemarketing business under ss. 501-504 and 501,608, unless such business exhibits a current license or registration from the Department of Agriculture and Consumer Services or a current affidavit of exemption.

Sec. 102-25. Hotels and restaurants.--(F S, 509)

An occupational license for any business coming under the provisions of this section shall not be issued until the business requesting such license displays and exhibits to the Tax Collector a current state license from the Division of Hotels and Restaurants of the State Department of Business Regulation, as required by F.S. 509, or as subsequently designated by Florida law.

Sec. 102-26. Secondhand dealer.--(F.S. 538)

The county may not issue a license to a secondhand dealer until the person requesting such license displays and exhibits to the Tax Collector a current state registration as a secondhand dealer as required by F S. 538, or as subsequently designated by Florida law

Sec. 102-27. Pest control business.--(F.S. 482)

No license shall be issued for any pest control business coming under F.S. 482, unless a current license has been procured from the Department of Agriculture and Consumer Services.

Sec. 102-28. Administration by tax collector.

1 The county occupational license taxes shall be collected by the tax collector of the county and issued by such officer

 The tax collector shall collect such occupational license taxes and remit the same, as provided in F. S. 205.033(4) and (5), and may deduct an amount based on the actual cost of collection and administration from the gross amount so collected. The

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tax callector shall certify annually to the board of county commissioners the estimated cost of collection and administration. The estimated cost of collection and administration. The estimated cost of collection and administration shall be based on the following expenses, salaries and benefits, data processing, telephones, annual depreciation of equipment, supplies, postage and mailing of ticenses, and travel. The board of county commissioners shall review the estimated cost of collection and administration submitted by the tax collector annually and shall approve the estimated cost provided, however, the board may adjust or moulify the estimated cost of collection and administration. Fees paid to the Tax Collector for collection of occupational license tax revenues shall not exceed the actual cost of collection.

Sec. 102-29. Enforcement.

The following persons are authorized to conduct inspections in the manner prescribed herein;

1. The Tax Collector or designee shall have the authority to make all investigations reasonably necessary for the enforcement of this article.

2. The tax collector or designee has the authority to direct the inspection of licensees, their businesses and premises, by any county official having duties related to the licenses or businesses.

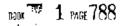
3 All sheriff's officers shall have the authority to inspect and examine businesses to enforce compliance with this article.

4. The Tax Collector, his designee, or other authorized person has the right and duty to inspect from time to time the records of any business in the corporate limits of the county to determine whether the proper classifications and business tax has been paid for the business. If it is determined that the required information has been misrepresented or misstated, the amount determined appropriate by the Tax Collector or his designee is due and payable. If it is determined that a business is improperly classified, penalties as set forth in paragraph 102-05 may be imposed. Any person hindering, impeding, or obstructing any authorized person in his investigation or inspection in the reasonable performance of his or her duties, as described, shall be guilty of an offense against the county.

Sec 102 - 30, Revocation.

1 The Tax collector should be or she may recommend revocation of an occupational ficense of any person when he or she determines that there is sufficient reason to

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suspect such person is carrying on, ongaging in or conducting any business, profession or occupation in violation of the provisions of this ordinance.

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2 The Board of County Commissioner may then revoke an occupational license issued under this ordinance after notice and public hearing for any of the following causes:

a Fraud, misrepresentation, or false statement contained in the application for license,

b. Fraud, misrepresentation, or false statement made in the course of carrying on the activity for which the license was issued.

c. Conviction of a crime committed within the course of said licensed business activity,

d. Conviction of any crime or misdemeanor involving moral turpilude.

e Conducting the activity for which the license was issued, in an untawful manner or in such a manner as to constitute a breach of the peace or to constitute a menace to the health, satety or general welfare of the public. Formal board action shall be shall be evidenced by a motion, adopted by majority

Sec 102 - 31. License tax schedule.~ (See the next page)

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Sec. 102-31 . License tax schedule.

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The following license taxes shall be assessed and collected annually, unless otherwise provided, on the following business, occupations and professions:

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	ABSTRACT TITLE COMPANIES
ADV	ERTISING
(a)	By painting on wall or fence, advertising business other than that of owner of wall or (ence100.00
(b)	With banners, floats, cartoons, exhibitions, or other means
(c)	Sign, electrical or mechanical, advertising other than proprietor's business,per sign
AGE	NCY/BROKER
(a)	Advertising agency writing advertising for profit
(b)	Detective agency, per location
(c)	Stock brokerage office, per location 50.00
(d)	Insurance agency, per location
	Plus \$10.00 per salesperson/agent
	Plus \$30.00 per insurance adjuster or rate maker
(e)	Claims and Collecting agencies, per location
(f)	Miscellaneous, per location
	Plus \$10.00 per salesperson/agent
ALTE	RATIONS/TAILOR SHOPS
AUTO	DMOBILES

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(a) Accessories (See Merchants)

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(b)	Buses, operator or chauffeur, each bus operated		25.00
	Dealers or sales agents, automobile accessories an ge or repair shop, and dealers in gasoline and oil whe ar one ownership	n combir	ed
(d)	Dealers or sales agents		50.00
(e)	Garage and repair shop or body shop		50,00
(1)	Parking and automobile trailer parking lots		30.00
(g)	Trailers offered for sale on vacant lots		30 00
(ħ)	Taxi Service, first vehicle		30.00
	(1) Each vehicle exceeding one		20.00
(I)	Taxi Driver, each individual driver of any motor vehi operatiing on the streets of the unincorporated area of the County	S	
(j)	Vehicle rental operations, which shall include the fu or providing of automobiles, motorcycles, or other r and all types of drive or use yourself "U drive it" mo fixed or service charges either for short or long term first vehicle	nolor vel tor vehici n use or s	ucles. les at service,
	(1) Each vehicle exceeding one.	·····	
	NOTE: Before a County license can be issued for the rental operations the applicant must furnish to the considence that all requirements of the laws of the state pertaining to the aforementioned business have been applied by the statement of the statement o	County si ite, conce	atisfactory erning and

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(a)	Local	
(b)	Out-of-town delivering, wholesale or retail in town	
BANKS AND LENDING INSTITUTIONS		

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BOARDINGHOUSES, HOTEL OR MOTEL, per room
BONDING COMPANIES, guaranty and surety companies, persons, firm, or corporations making bonds for compensation
BOOT AND SHOE REPAIR SHOPS
BOTTLED OR CANNED DRINK MANUFACTURERS, out-of-town delivering, wholesale, or retail in town
C
CABINET MAKERS OR CARPENTER SHOP
CATERING SERVICE 50.00
CEMENT OR ARTIFICIAL STONE MANUFACTURERS
CLAIRVOYANTS, DIVINE HEALERS, FORTUNE TELLERS, MIND READERS, FAITH CURISTS AND SPIRIT MEDIUMS, giving readings or seances per day
CONTEST COMPANIES, conducting contest by offering premiums or other inducements, to increase business or for advertising purposes 200.00
D
DA)RIES, wholesale delivery
DRY CLEANERS, STEAM CLEANERS, CLOTHES PRESSERS, OR EITHER
E
ELECTRIC MACHINERY AND SUPPLIES, dealers in (See MERCHANTS)
ENTERTAINMENT/AMUSEMENT
(a) Amusement Parks
 (b) Billiard/Pool Rooms (1) For first tour (4) tables, each table

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(c)	Bowling Alleys, for each alley		
(d)	Circus, per day		
(e)	Dance Hall		
(f)	Game Rooms (not including billiard/pool rooms)		
(g)	Golf Course, per 9 holes		
	(1) Miniature		
	(2) Driving range (not part of golf course		
(h)	Miscellaneous		
(i)	Shows, concerts, performances		
6)	Rinks, Skating, Bicycle or Other Rinks		
	(1) Located in a permanent structure		
	(2) Not located in a permanent structure		
(k)	Movie Theaters		
EXPRESS COMPANIES (railway, package or freight express, etc.)			
F			
FINANCE COMPANIES (see MONEY LENDERS)			
FIRE AND WRECK OR BANKRUPT SALES			

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	100.00
FIREWOOD, sale of, not in connection with ficensed merchants	15.00
FIREWORKS, exclusive dealers in	.30.00
FLEA MARKET	`50.00
FRUIT STANDS, VEHICLES OR TRAILERS, not in connection with licensed merchants	30.00
FRUITS, VEGETABLES OR PRODUCE, wholesale dealers in	50.00

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ICE MANUFACTURERS	30.00
areas of the County	.50.00

INSURANCE COMPANIES

Doing business within the unincorporated areas of the County......100.00

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JEWELERS, REPAIRING AND/OR WATCH REPAIRS.,		
JEWELERS (see MERCHANTS)		
Ļ		
LAND AND DEVELOPMENT COMPANIES		
LANDSCAPING, except contractors, architects, engineers must show certificate of registration from Dept. of Agriculture		
LAUNDRY, cleaning services		
LAWYERS		
LUMBER, sawmill yards		

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MANUFACTURING AND PRODUCTION (Includes dairies, fabricating, mining, bottling, processing, quarrying, etc.)

(a) 1-20 employees	50.00
(b) 21-30 employees	75.00
(c) 31-40 employees	100 00
(d) Each additional 10 employees or portion thereof, an additional	15.00
MARINA	50 00

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Inventory Schedule

	Fee
\$20,000.00	12 00
\$40,000.00	24.00
\$60,000.00	36.00
\$60,000.00	48 00
100,000.00	60.00
208,000.00	.120,00
300,000 00	
·	160.00
	\$40,000.00 \$60,000.00 \$80,000.00 100,000.00 200,000.00 300,000 00

plus, for each additional \$50,000.00 increase in inventory or fraction

Area Schedule

Covered Building Area

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Fee

0 sg, ft, and less than	1,000 sq. ft	,,,8.00
1,000 sq. ft and less than	2,500 sq. ft.	
2,500 sq. ft and less than	5,000 sq_ft	30.00
5,000 sq. ft. and less than	7,500 sq. ft	45.00
7,500 sq. ft, and less than	10,000 sq. ft	60.00
10,000 sq. ft. and less than	15,000 sq. ft	
15,000 sq. ft. and less than	20,000 sç. ft	
20,000 sq_ft. and above		

plus, for each ad ditional 5,000 sq. ft. increase in covered area or fraction thereof, an additional
MESSENGER SERVICE
MONEY LENDERS, persons, firms or corporations, other than banks or pawnbrokers, lending or advancing money
MOTORCYCLE, agents or dealers or shop for repairs

MOVIE THEATERS (see ENTERTAINMENT/AMUSEMENT)

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NEWSPAPERS 40	.00
Ρ	
PAINTERS AND DECORATORS	00.0
PAINTERS, sign	0.00
PAWNBROKERS	00
PEST EXTERMINATORS (See F.S. Chap. 205 for prerequisites)	.00
PHOTOGRAPHERS	00
PROFESSIONALS	
The following practitioners are classified as professional and each person engaged in the practice of any profession below is required to obtain an individual license certificate. See F.S. Chap. 205 for exemptions.	
(a) Accountants, certified public	00.0
(b) Architects	00.0
(c) Auctioneering	0.00
(d) Beauly/Barber Shops	
One operator	i.00
Each additional operator	i.00
Chiropodists, Masseurs and Manicurists, each person	5.00
each additional	5.00
(e) Contractors, General	0.00
Contractors, Paving or cement work 30	00.0
Contractors, Not otherwise provided for	00 (

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(f) Dentists
(g) Electricians or Electrical Contractors
(h) Employment agencies
(i) Engineers
(j) Funeral Director/Embalmer
(k) Physicians of all kinds including psychologists
(I) Plumbers 40.00
(m) Real estate agency, per location
Plus \$40.00 per real estate broker
Plus \$10.00 per salesperson/agent
(n) Veterinarians
(o) Other professionals (Optometrists, Pharmacists, etc.)
PROCESS SERVER

(R)

RADIO, statien or broadcast booth or both	50.00
REPAIR SHOPS, where no other license is provided for in this section	20.00
RESTAURANTS (Proof of Health Inspection report required before issuance of occupational license.)	
(a) Under 40 chairs or stools	40.00
(b) Over 40 chairs or stools	60.00

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SALVAGE/JUNK DEALERS, including those items considered to be recyclable and/or resalable such as but not limited to wood, plastic, scrap, oil, metals other than precious, auto wrecking yards, waste, paper products, glass, etc
SCHOOLS
(a) Academic (business college, industrial and technical, private education centers, etc.) for first 25 students
(b) Barber/Beautician, for first 40 students
(c) Children (kindergarten, day care, etc.) for first 40 students
(d) Dance and music (aerobics, etc.) for first 40 students
(e) Defensive (martial arts, boxing, etc.) for first 40 students
(f) Other, for first 40 students
Plus for each school an additional \$25.00 for every 50 students thereafter or portion thereof. Number of students is based on total students enrolled from October 1 through September 30 for each year.
STORAGE WAREHOUSES OR ROOMS
т
TANNING FACILITIES
TATTOOING, (It is unlawful for any person to tattoo the body of any human being, except that lattooing may be performed by a person licensed to practice medicine or dentistry or by a person under his direction.) See F.S. Chap. 877.04
TAXIDERMIST
TELEGRAPH COMPANIES. 100.00

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TELECOMMUNICATIONS COMPANIES	•••••	200.00
TELECOMMUNICATIONS SALES AND/OR SERVICES		100.00

V.

VENDING MACHINES, each person, firm or corporation who may operate or place for public use any vending machinery, electronic or mechanical device designed to operate by the insertion into such machine of a coin or metal disk or slug, providing that vending machinery is not unlawful to operate; the above does not apply to vending of United States postage stamps		
and \$5.00 for each machine.		
NOTE: Per F.S. Chap 205.0537, the business premises where a vending machine or an amusement or game machine is operated		

vending machine or an amusement or game machine is operated must assure that the required unincorporated area of the County occupational license for the machine is secured.

Any business, occupation, profession or avocation engaged in by	
any person, firm or corporation, in which merchandise is	
sold or a service rendered for compensation and not	
specifically otherwise provided for	10
(Ord. No. 639, & 1, 12-14-93; Ord. No. 662, & 1,2-28-95)	

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YARD WORK	15.00
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If any provision and a section or part of this Ordinance is ruled invalid or unconstitutional by a Court of competent jurisdiction then the remainder of the Ordinance shall remain in full force and eitect.

This Ordinance shall take effect as provided by law and the Glerk is directed to send a certified copy to the Gocretary of

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PATOLY YOUN SAM SINNA TSITTA

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●● ○ CITY OF PERRY

DATE:

Send to:			From: 1	DEBBIE CLARK	
Attention:			Office L	ocation: CTTY HALL	
Office Location:			Phone Number: (850)584-7161, Ext. 4		
Fax Number:			Number of Pages, Including Cover:		
D URGENT	LI REPLY ASAP	D PLEASE COMME	ENT	PLEASE REVIEW	LI FOR YOUR INFORMATION

COMMENTS

Attached are the forms you will need in order to pull a permit in the City of Perry. The following items should be submitted with the completed forms:

- D Copy of State License
- Copy of local Business Tax Receipt (If you don't have one in the State of Horida, or you are not regulated by D.B.P.R., you will need to nurchase a City of Perry Business tax Receipt)
- Completed contractor information sheet (attached)
- Certificate of Insurance made out to City of Perry from insurance company
- e Certificate of Workers Comp Insurance or Exemption
- Copy of license holder's driver's license.

Please note, if you are not a State <u>Certified</u> Contractor, you will also need three (3) letters of credit reference and proof of a test score of seventy-five percent (75%) or better.

Please feel free to call if you have any questions or need additional information.



CITY OF PERRY 224 S. Jefferson Street, Perry, FL 32347 850-584-7161 | 850-584-7228 dclark@cityofperry.net|



STATE CERTIFIED CONTRACTOR INFORMATION

Type of Business:	
State License Number:	
Owner's Name:	Phone:
Address:	Fax:
City, State, Zip:	Email:
Company Name:	
Address:	Phone:
City, State, Zip:	Fax: ·
	Email:
Federal Employers ID #:	
Insurance Company:	
Policy Number:	Liability Amount:
Phone:	Property Damage:

Any willful falsification in any information herein including all supplementary pages and attachments shall be reported to the Department of Business and Professional Regulation for disciplinary action.

Signature of Applicant/License Holder

Date

poena requires appearance or attendance, at an unreasonable time or place, that it requires production of evidence which does not relate to any matter under investigation, that it does not describe with sufficient particularity the evidence to be produced that compliance would be unduly onerous, or for other good reason

(h) In case of refusal to obey a subpoena, the city council or its appointed board or the person at whose request it was issued map petition for its enforcement in the appropriate court. (Ord. No. 431, § 9, 11-6-80)

Sec. 15-34. Other remedies.

Nothing herein shall prevent any person from exercising any right or seeking any remedy to which he might otherwise be entitled, or from filing any complaint with any other agency any court having proper jurisdiction. (Ord. No. 431, § 10, 11-6-80)

Sec. 15-35. Report to real estate commission,

If a real estate broker, a real estate salesman, or an employed thereof has been found to have committed an unlawful practice in violation of this article, or has failed to comply with an order issued by the city council or its appointed board, the city council or its appointed board ahall, in addition to the other procedure set forth herein, report the facts to the state real estate commission (Ord. No. 431, § 11, 11-6-80)

(The next page is 96)

Chapter 16

LICENSES, PERMITS AND MISCELLANEOUS BUSINESS REGULATIONS*

- L In General, 19 16-1-16-15
- LIL Occupational License Tax, §§ 16-16--18-18-40
- III. Translent and Itinerant Merchants, Itinerant Vendors, Peddlers, Canvassers and Solicitors, \$\$ 18-41-16-68
 Div. 1. Generally, \$\$ 16-41-16-50
 Div. 2. License, \$\$ 16-51-16-68

N. Building Contractors, \$\$ 18-89-18-77

ARTICLE L IN GENERAL

cs. 16-1--16-15. Reserved.

ARTICLE II. OCCUPATIONAL LICENSE TAX†

16-16. Levy of tax, license required; issued by manager.

(a) There is hereby levied an occupational license tax in the mounts set out in this article for the privilege of engaging in or inaging any business, profession or occupation within the city with on the following:

 Any person who maintains a permanent business location or branch office within the city for the privilege of engaging in or managing any business within its jurisdiction; and

Any person who maintains a permanent business location or branch office within the city for the privilege of engaging in or managing any profession or occupation within its jurisdiction; and

State law reference-Levy authorized, P.S. § 205.042.

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Cross references—Alcoholic beverages, Ch. 3; building permit (ee, $\frac{5}{5}$ 5-4; thick work permit required, $\frac{5}{8}$ 8-41; permits and inspections in connection with electrical regulations, $\frac{5}{8}$ 8-41 et seq.; license required for electricians, $\frac{5}{8}$ 8-61; is construction and excavation permits, $\frac{5}{2}$ 24-51 et seq.; taxation, Ch. 25; is required for private sewage disposal system, $\frac{5}{2}$ 26-72; connection permits is disposed system, $\frac{5}{2}$ 26-86 et seq.

(3) Any person who does not qualify under subsection (1) or (2) above and who transacts any business or engages in any occupation or profession in interstate commerce, if the license tax is not prohibited by section 8 of article I of the United States Constitution.

(b) No person shall engage in or manage any business, occupation or profession for which there is an occupational license tax required by this article or any other ordinance of the city, unless such person shall first procure a license to conduct the same from the city manager.

(c) All licenses shall be signed by the city manager and countersigned by the mayor and shall have affixed thereon the corporate seal of the city. (Ord. No. 639, § 1, 12-14-93)

Sec. 16-17. Separate license required for each place of business.

A separate license shall be obtained for each place of business operated by a licensee under this article. (Ord. No. 639, § 1, 12-14-93)

Sec. 16-18. Multiple occupations operated as single business.

Every person engaged in more than one occupation where all such occupations are operated as one business under the same management and at the same location shall pay the license fee for each such occupation as shown in the license schedule. (Ord. No. 639, § 1, 12-14-93)

Sec. 16-19. Exemptions.

Those persons granted exemptions, in whole or in part, under F.S. Ch. 205 from occupational license taxes, shall be granted the same exemptions under this article. (Ord. No. 639, § 1, 12-14-93)

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Sec. 16-20. License year; duration; due dates; half-year licenses.

No license shall be issued for more than one year and all licenses shall expire on September thirtieth of each year, and the fees for said licenses shall be due and payable on or before September thirtieth of each year. Half-year licenses may be issued by the city manager, for the period March thirtieth to September thirtieth, upon payment of one-half ($\frac{1}{2}$) of the tax fixed as the amount of such license for one year. (Ord. No. 639. § 1, 12-14-93)

Sec. 16-21. Transfer; fee.

(a) Any business licenses may be transferred to a new owner when there is a bona-fide sale of the business upon payment of a transfer fee of up to ten (10) per cent of the annual license tax, but not less than three dollars (\$3.00) nor more than twenty-five dollars (\$25.00) and presentation of evidence of the sale and the original license.

(b) Upon written request and presentation of the original license, any license may be transferred from one location to another location in the same municipality upon payment of a transfer fee of up to ten (10) per cent of the annual license tax, but not less than three dollars (\$3.00) nor more than twenty-five dollars (\$25.00).

(Ord. No. 639, § 1, 12-14-93)

Sec. 16-22. Delinquency; penalty.

(a) Those licenses not renewed by September thirtieth shall be considered delinquent and subject to a delinquency penalty of ten (10) per cent for the month of October, plus an additional five (5) per cent penalty for each month of delinquency thereafter until paid; provided that, the total delinquency penalty may not exceed twenty-five (25) per cent of the occupational license tax fee for the delinquent establishment.

(b) Any person who engages in or manages any business, occupation or profession without first obtaining a local occupation

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§ 16-16

\$ 16-22

PERRY CODE

license, if required, is subject to a penalty of twenty-five (25) per cent of the license due, in addition to any other penalty provided by law or ordinance.

(c) Any person who engages in any business, occupation, or profession covered by F.S. Chap. 205, who does not pay the required occupational license tax within one hundred fifty (150) days after the initial notice of tax due, and who does not obtain the required occupational license is subject to civil actions and penalties, including court costs, reasonable attorneys' fees. additional administrative costs incurred as a result of collection efforts, and a penalty of up to two hundred fifty dollars (\$250.00). (Ord. No. 639, § 1, 12-14-93)

Sec. 16-23. Licenses to be exhibited and displayed.

Every person having a license shall exhibit the same when called upon to do so by an authorized officer of the city, and all licenses must be conspicuously displayed at all times. (Ord. No. 639, § 1, 12-14-93)

Sec. 16-24. Evidence of liability for license.

The fact that any person representing himself as engaged in any business, calling, profession, or occupation for the transaction of which a license is required or that such person exhibited a sign or advertisement indicating such business, calling, profession or occupation, shall be evidence of the liability of such person to pay a license.

Sec. 16-25. Enforcement and inspection.

(a) The following persons are authorized to conduct inspections in the manner prescribed herein:

- (1) The city finance director and occupational license specialist or his/her designee shall make all investigations reasonably necessary for the enforcement of this article.
- (2) The city finance director and occupational license specialist or his/her designee shall have the authority to direct the

inspection of licenses, their businesses and premises, by all city officials having duties to perform with reference to such licenses or businesses

(3) All police officers shall inspect and examine businesses to enforce compliance with this article.

(b) It shall be the right and duty of the city finance director, occupational license specialist, his/her designee, or other authorized person or persons to inspect from time to time the records of any business in the corporate limits of the city. Information obtained from such inspection or investigation shall be used along with other pertinent information determining the proper classifications and license tax for such business. Any person hindering, impeding, or obstructing any authorized person in his investigation or inspection in the reasonable performance of his duties as herein described shall be guilty of an offense against the city. (Ord. No. 639, § 1, 12-14-93)

Sec. 15-26. License tax schedule.

The following license taxes shall be assessed and collected annually, unless otherwise provided, on the following business, occupations and professions:

Α	
ABSTRACT TITLE COMPANIES	\$30,00
ADVERTISING	
(a) By painting on wall or fence, advertisin business other than that of owner of wall of fence	n
(b) With banners, floats, cartoons, exhibitions, o other means	
(c) Sign, electrical or mechanical, advertising othe than proprietor's business, per sign	
AGENCY/BROKER	
(a) Advertising agency writing advertising for profit	
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(b)	Detective agency, per location	50.00
	Plus \$30.00 per detective	
(c)	Stock brokerage office, per location	50.00
	Plus \$30.00 per stock broker	
(d)	Insurance agency, per location	50.00
	Plus \$10.00 per salesperson/agent	
	Plus \$30.00 per insurance adjuster or rate maker	
(e)	Claims and Collecting agencies, per location.	30 .00
(f)	Miscellaneous, per location	50.00
	Plus \$10.00 per salesperson/agent	
AL	TERATIONS/TAILOR SHOPS	30.00
AU	TOMOBILES	
(a)	Accessories (See Merchants)	
(b)	Buses, operator or chauffour, each bus oper- ated	25.00
(c)	Dealers or sales agents, automobile accesso- ries and automobile garage or repair shop, and dealers in gasoline and oil when com- bined under one ownership	100.00
(d)	Dealers or sales agents	50.00
(e)	Garage and repair shop or body shop	50.00
(f)	Parking and automobile trailer parking lots .	30.00
(g)	Trailers offered for sale on vacant lots	30.00
(h)	Taxi Service, first vehicle	30.00
	(1) Each vehicle exceeding one	20.00
(i)	Taxi Driver, each individual driver of any motor vehicle for hire operating on the streets of the City	50.00
(j)	Vehicle rental operations, which shall include the furnishing, hiring or providing of automo-	

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biles,	motorcycles,	or	other	metor	vehicles,	

\$ 16.26

LICENSES PERMITS BUSINESS REGULATIONS

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BAKERIES

fully complied with.

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(a) Local	30.00
(b) Out-of-town delivering, wholesale or retail in town	50.00
BANKS AND LENDING INSTITUTIONS	150.00
BOARDINGHOUSES, HOTEL OR MOTEL, per room	2.00
BONDING COMPANIES, guaranty and surety companies, persons, firms, or corporations making bonds for compensation	30.00
BOOT AND SHOE REPAIR SHOPS	30.00
BOTTLED OR CANNED DRINK MANUFACTUR- ERS, out of town delivering, wholesale or retail in town	50.00
CABINET MAKERS OR CARPENTER SHOP	10.00
CATERING SERVICE	50.00
CEMENT OR ARTIFICIAL STONE MANUFAC- TURERS	40.00

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CLAIRVOYANTS, DIVINE HEALERS, FORTUNETELLERS, MINDREADERS, FAITH CURISTS AND SPIRIT MEDIUMS, giving reading or seances per day	100.00
CONTEST COMPANIES, conducting contest by offering premiums or other inducements, to increase business or for advertising purposes D	200.00
DAIRIES, wholesale delivery	30.00
DRY CLEANERS, STEAM CLEANERS, CLOTHES PRESSERS, OR EITHER E	50.00
ELECTRIC MACHINERY AND SUPPLIES, deal- ers in (See MERCHANTS)	
ENTERTAINMENT/AMUSEMENT	
(a) Amusement Parks	200.00
(b) Billiard/Pool Rooms:	
(1) For first four (4) tables, each table	50.00
(2) For each table thereafter	30.00
(c) Bowling Alleys, for each alley	30.00
(d) Circus, per day	225.00
(e) Dance Hall	100.00
(f) Game Rooms (not including billiard/pool rooms)	75.00
(g) Golf Course, per 9 holes	75.00
(1) Miniature	30.00
(2) Driving range (not part of golf course)	50.00
(h) Miscellaneous	75.00
(i) Shows, concerts, performances	75.00
(j) Rinks, Skating, Bicycle or Other Rinks	
(1) Located in a permanent structure	75.00
(2) Not located in a permanent structure	150.00

LICENSES, PERMITS, BUSINESS REGULATIONS	§ 16-28
(k) Movie Theaters	100.00
EXPRESS COMPANIES (railway, package or freight express, etc.)	50.00
FINANCE COMPANIES (See MONEY LEND- ERS)	
FIRE AND WRECK OR BANKRUPT SALES	100.00
FIREWOOD, sale of, not in connection with li- censed merchants	10.00
FIREWORKS, exclusive dealers in	30.00
FLEA MARKET	50.00
FRUIT STANDS, VEHICLES OR TRAILERS, not in connection with licensed merchants	30.00
FRUITS, VEGETABLES OR PRODUCE, whole- sale dealere in	50.00
FUNERAL HOMES	50.00
FURNITURE DEALERS (See MERCHANTS)	
FURNITURE MOVING AND STORAGEG	10.00
GAS, dealers in gas derived from petroleum prod- ucts commonly used for heating purposes	100.00
GAS AND OIL COMPANIES	200.00
GASOLINE AND OIL, retail dealers in, per dis- penser	15.00
GASOLINE COMPANIES, wholesale	60.00
GROCERIES (See MERCHANTS) H	
HAY, GRAIN AND FEED, exclusive wholesale and retail dealers in (See MERCHANTS)	
HEALTH SPAS, includes gymnasiums, physical fitness and slenderizing salons	75.00

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HERBALISTS, and all others, except licensed physicians, professing to cure or treat dis- eases, injuries or deformities by drugs, oint- ments, expedients or devices of any kind	209.00
HIDE AND FUR DEALERS.	100.00
HOUSE MOVERSI	50.00
ICE MANUFACTURERS	30.00
Out-of-town delivering, wholesale or retail in town	50.00
INSURANCE COMPANIES	
Doing business within the cityJ	50.00
JEWELERS, REPAIRING AND/OR WATCH RE- PAIRS	30.00
JEWELERS (See MERCHANTS) L	
LAND AND DEVELOPMENT COMPANIES	30.00
LANDSCAPING/YARD WORK, except contrac- tors, architects, engineers must show certifi- cate of registration from Dept. of Agriculture	50.00
LAUNDRY, cleaning services	30.00
LAUNDRI, Cleaning Bervices	30.00
LUMBER, sawmill yards	50.00
MANUFACTURING AND PRODUCTION (In- cludes dairies, fabricating, mining, bottling, processing, quarrying, etc.)	
(a) 1—20 employees	50.00
(b) 21—30 employees	75.00
(c) 31—40 employees	100.00
(d) Each additional 10 employees or portion thereof, an additional	25.00

LICENSES, PERMITS, BUSINESS REGULATIONS § 16-26

MERCHANTS/PERMANENT, storekeepers, drug-		
gists and dealers other than	a those specifically	
mentioned in this subsect	ion will pay a fee	
based on the amount of av	erage inventory in	
the months of July, August		
the current calendar year,		
ventory of the current cale		
amount of square feet of cov		
utilized for schedules. Nev		
no prior inventory experier)
Inventory S		
T		
Inventory	Fee	!
	\$ 20,000.00 12.00)
20,000.00 and less than	40,000.00 24.00)
40,000.00 and less than	60,000.00 36.00)
60,000.00 and less than	80,000.00 48.00)
80,000.00 and less than 100,000.00 60.00		
100,000.00 and less than 200,000.00 1		
200,000.00 and less than 300,000.00 1		
300,000.00 and above 180.00		
-lug for each -dditional #50.0		
plus, for each additional \$50,0 inventory or fraction there		、
·		,
Area Sch	pedule	
Covered Building Area	Fee	!
0 sq. ft. and less than	1,000 sq. ft 8.00)
1,000 sq. ft. and less than	2,500 sq. ft 15.00	,
2,500 sq. ft. and less than	5,000 sq. ft 30.00	
5,000 sq. ft. and less than	7,500 sq. ft 45.00)
7,500 sq. ft. and less than	10,000 sq. ft 60.00)
10,000 sq. ft. and less than	15,000 sq. ft 90.00)
15,000 sq. ft. and less than	20,000 sq. ft 120.00)
20,000 sq. ft. and above 120.00		
plus, for each additional 5,000 sq. ft. increase in		
covered area or fraction thereof, an additional 30.00		

MESSENGER SERVICE 10.00

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§ 16-26	PERRY CODE	
мо	NEY LENDERS, persons, firms or corpora- tions, other than banks or pawnbrokers, lend- ing or advancing money	190.00
MO	TORCYCLE, agents or dealers or shop for repairs	10.00
MO	VIE THEATERS (See ENTERTAINMENT/ AMUSEMENT)	
	N	
NE	WSPAPERSO	40.00
OIL	COMPANIES	
(B)	Wholesale	60.00
(b)	Dealers in distillate, furnace oil or fuel oil, wholesale and retail dealers in, whether sold in connection with other business or not; provided, however, that the license hereby imposed shall not be required of licensed wholesale oil companies	30.00
(c)	Illuminating, fuel, and/or lubricating, whole- sale dealers in (See Gasoline Co.) Retail deal- ers in (See Gasoline Station) P	
PAI	NTERS AND DECORATORS	30.00
PAI	NTERS, sign	30.00
PAV	VNBROKERS	200.00
PES	TEXTERMINATORS (See F.S. Chap. 205 for prerequisites)	50.00
PH	OTOGRAPHERS	30.00
PR	DFESSIONALS	

The following practitioners are classified as professional and each person engaged in the practice of any profession below is required to obtain an individual license certificate. See F.S. Chap. 205 for exemptions.

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(b)	Architects	30.00
(c)	Auctioneering	30.00
(d)	Beauty/Barber Shops	
	One operator	30.00
	Each additional operator	4.00
	Chiropodists, Masseurs and Manicurists, each person	10.00
(n)	Contractors, General	50.00
(e)	Contractors, Paving or cement work	30.00
	Contractors, Not otherwise provided for.	30.00
(f)	Dentista	40.00
(g)	Electricians or Electrical Contractors	40.00
(h)	Employment agencies	15.00
(i)	Engineers	30.00
(j)	Funeral Director/Embalmer	30.00
(k)	Physicians of all kinds including psycholo-	
	gists	40.00
(1)	Plumbers	40.00
(m)	Real estate agency, per location	50.00
	Plus \$40.00 per real estate broker	
	Plus \$10.00 per salesperson/agent	
(n)	Veterinarians	10.00
(o)	Other professionals (Optometrists, Pharma-	
	cists, etc.)	40.00
RA	DIO, station or broadcast booth or both	50.00
RA	ILROAD COMPANIES	200.00
RE	PAIR SHOPS, where no other license is pro- vided for in this section	20.00
Ѕџрр.	No. 11 975	

LICENSES, PERMITS, BUSINESS REGULATIONS

(a) Accountants, certified public

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30.00

16-26	B PERRY CODE	
RE	STAURANTS (Proof of Health Inspection re- port required before issuance of occupational license.)	
(a)	Under 40 chairs or stools	40.00
(b)	Over 40 chairs or stoolsS	60 .00
SAI	VAGE/JUNK DEALERS, including those items considered to be recyclable and/or resalable such as but not limited to wood, plastic, scrap, oil, metals other than precious, auto wrecking yards, waste, paper products, glass, etc	50.00
SCI	HOOLS	
(a)	Academic (business college, industrial and technical, private education centers, etc.) for first 25 students	10.00
ക	Barber/Beautician, for first 40 students	10.00
	Children (kindergarten, day care, etc.) for first 40 students	30.00
(d)	Dance and music (aerobics, etc.) for first 40 students	30.00 30 .00
(e)	Defensive (martial arts, boxing, etc.) for first 40 students	30.00
(f)		30.00
	Plus for each school an additional \$25.00 for every 50 students thereafter or por- tion thereof.	
	Number of students is based on total students enrolled from October 1 through September 30 of each year.	
STC	DRAGE WAREHOUSES OR ROOMS	10.00
TAN	NING FACILITIES	40.00
ТАТ	TOOING, (It is unlawful for any person to tattoo the body of any human being, except	

LICENSES, PERMITS, BUSINESS REGULATIONS § 16-27

that tattooing may be performed by a person licensed to practice medicine or dentistry or by a person under his direction.) See F.S. Chap. 877.04	75.00	
TAXIDERMIST	3 0.0 0	
TELEGRAPH COMPANIES	108.00	
TELECOMMUNICATIONS COMPANIES	200 .00	
TELECOMMUNICATIONS SALES AND SER- VICES	100.00	
TELECOMMUNICATIONS SERVICES, only V	50.00	
 VENDING MACHINES, each person, firm or corporation who may operate or place for public use any vending machinery, electronic or mechanical device designed to operate by the insertion into such machine of a coin or metal disk or slug, providing that vending machinery is not unlawful to operate; the above does not apply to vending of United States postage stamps	300.00	
 Any business, occupation, profession or avocation engaged in by any person, firm or corpora- tion, in which merchandise is sold or a service rendered for compensation and not specifically otherwise provided for	30.00	
Sec. 16-27. Denial or revocation of occupational licenses.		

(a) No occupational license shall be issued to any business not in compliance with all applicable city ordinances.

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(b) An occupational license, ouce issued, shall be revoked and invalid upon a judicial determination of the licensee's violation of any applicable city ordinance.

Secs. 16-28-16-40. Reserved.

ARTICLE III. TRANSIENT AND ITINERANT MERCHANTS, ITINERANT VENDORS, PEDDLERS, CANVASSERS AND SOLICITORS

DIVISION 1. GENERALLY

Sec. 16-41. Definitions.

As used in this article, the following terms shall have the indicated meaning:

Canvasser or solicitor: Any individual, whether a resident of the city or not, traveling either by foot, vehicle or other type of convoyance from place to place, taking, or attempting to take orders for the sale of goods, wares and merchandise or personal property of any nature whatsoever for future delivery, or for services to be furnished or performed in the future. The canvasser or solicitor may carry or expose for sale a sample of the subject of such sale, or may collect advance payment on such sales and may be considered any person who for himself or for another person hires, leases, uses or occupies any building, structure, car, room, shop or any other place within the city for the sole purpose of exhibiting samples and taking orders for future delivery.

Charitable or religious activities: For the limited purposes of Chapter 16 of this Code, "charitable or religious activities" means philanthropic, religious or other nonprofit objectives, including the benefit of poor, ueedy, sick, refugee or bandicapped persons, the benefit of any church or religious society, sect, group or order; the benefit of a patriotic or veterans' association or organization; the henefit of any fraternal, social or civic organization, or the benefit of any educational institution. The phrase "charitable or religious activities" shall not be construed to include the direct benefit of the individual making the solicitation. The phrase

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TAYLOR COUNTY CODE OF ORDINANCES CHAPTER 18 - BUSINESSES ARTICLE III - CONSTRUCTION CONTRACTORS DIVISION 2. - CERTIFICATION

• Sec. 18-121. - Generally.

(a) All persons contracting in the county in any of the contractor categories as defined in this division that hold an occupational license in another eounty or municipality shall obtain a certificate from the county construction industry licensing board. All persons contracting in the county in any of the contractor categories as defined in this division that have a business address in the unincorporated areas of the county shall obtain an occupational license from the tax collector's office. This license shall be issued only after obtaining certification from the hoard.

(b) To obtain a certificate, an applicant shall submit an application, in writing, to the board containing the statement that the applicant desires the issuance of a certificate and the class of certificate desired on a form containing the information prescribed by the board and shall be accompanied by the fee fixed by resolution.

(c) Examinations for each trade shall be given and proctored by Block and Associates. Examination shall not be required for specialty contractors. A passing grade on the examination is 75 percent.

(d) Following receipt of the fee and application, and successful completion of the examination, the board shall investigate the financial responsibility, credit and business reputation of the applicant and of any business organization on behalf of which he proposes to engage in contracting, as well as the education and experience of the applicant. Within 60 days from the date of the examination, the board shall inform the applicant, in writing, whether he has qualified or not, and if the applicant has qualified, that the board is ready to issue a certificate in the category for which application was made, subject to compliance with the requirements of subsection (f) of this section.

(e) A person who holds a certificate of competency from the state county construction industry licensing board to engage in the business of a contractor shall not be required to take an examination to be certified, but may obtain a certificate upon exhibition of a state license and required insurance. State certified contractors who carry an occupational license in their home county are exempt from the certificate fee.

(f) As a prerequisite to issuance of a certificate, the board shall require the applicant to submit satisfactory evidence that he has obtained public liability and property damage insurance in amounts determined by the state, whereupon, the certificate shall be issued. This subsection does not apply to inactive certificates.

(g) If an applicant for an original certificate, after having been notified to do so, does not appear for examination within one year from the date of filing his application, the fee paid by him shall be credited to the board as an earned fee. New application for a certificate shall be accompanied by another application fee fixed by resolution. Forfeiture of such fee may be waived by the board for good cause.

(h)

The certificate shall not be transferable.

(i)

There shall be reciprocity with other counties in the state upon approval by the board.

(Ord. No. 85-5, § 5, 11-19-1985; Ord. No. 98-17, § B. 12-15-1998)

TAY	LOR COUNTY BOARD OF COMMISSIONERS
	County Commission Agenda Item
SUBJECT/TITLE:	THE BOARD TO DISCUSS PLANNING STRATEGY FOR THE USE OF THE DONATION IT RECEIVED FOR THE STEINHATCHEE COMMUNITY, AS AGENDAED BY THE COUNTY ADMINISTRATOR
MEETING DATE REQUESTED: APRIL 4, 2015	
Statement of Issue:	THE BOARD TO DISCUSS PLANNING ACTIONS
Recommended Act	ion: TASK THE COUNTY ADMINISTRATOR TO SET UP AN ADVISORY COMMITTEE TO ADVISE THE BOARD REGARDING FUTURE USE OF THE DONATION FUNDS
Fiscal Impact:	N/A
Budgeted Expense:	YES
Submitted By:	DUSTIN HINKEL, COUNTY ADMINISTRATOR
Contact:	838-3500

SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

History, Facts & Issues: IN DECEMBER THE BOARD RECEIVED A DONATION OF \$140,000 FOR PROJECTS IN STEINHATCHEE. THE BOARD HAS ALREADY IDENTIFIED ONE PROJECT TO USE SOME FUNDS. RESIDENTS HAVE REQUESTED TO KNOW ABOUT PLANNING FOR THE REST OF THE BALANCE. AN ADVISORY COMMITTEE OF RESIDENTS AND STAFF WOULD BE A HELPFUL TOOL IN GENERATING A PLAN.

Options: TASK THE ADMINISTRATOR TO SET UP AN ADV/SORY COMMITTEE OF REPRESENTATIVE INTERESTS IN THE COMMUNITY

USE THE FUNDS AS THE BOARD DEEMS FIT

Attachments: