

SUGGESTED AGENDA

Amended

TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS  
PERRY, FLORIDA

TUESDAY, APRIL 21, 2015  
6:00 P.M.

201 E. GREEN STREET  
TAYLOR COUNTY ADMINISTRATIVE COMPLEX  
OLD POST OFFICE

NOTICE IS HEREBY GIVEN, PURSUANT TO FLORIDA STATUTES 286.0105, THAT ANY PERSONS DECIDING TO APPEAL ANY MATTER CONSIDERED AT THIS MEETING WILL NEED A RECORD OF THE MEETING AND MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

ANY PERSON WISHING TO ADDRESS THE BOARD REGARDING AN AGENDAED ITEM WILL BE GIVEN THREE (3) MINUTES FOR COMMENT. A COMMENTER MAY ONLY SPEAK ONE (1) TIME FOR EACH AGENDAED ITEM.

1. Prayer
2. Pledge of Allegiance
3. Approval of Agenda

BIDS/PUBLIC HEARINGS:

4. THE BOARD TO RECEIVE BIDS FOR DMH TELEMETRY MONITORING EQUIPMENT, SET FOR THIS DATE AT 6:00 P.M., OR AS SOON THEREAFTER AS POSSIBLE.
5. THE BOARD TO HOLD A PUBLIC HEARING, SET FOR THIS DATE AT 6:05 P.M., OR AS SOON THEREAFTER AS POSSIBLE, ON THE PASSAGE OF A PROPOSED ORDINANCE WHICH ALLOWS GOLF CARTS AT THE INTERSECTION OF CR 30 AND CR 356.
6. THE BOARD TO HOLD A PUBLIC HEARING, SET FOR THIS DATE AT 6:10 P.M., OR AS SOON THEREAFTER AS POSSIBLE, ON PROPOSED CHANGES TO THE SPEED LIMIT ON CONTRACTOR'S ROAD, PERRY, FLORIDA.

COMMENTS AND CONCERNS FROM THE PUBLIC FOR NON-AGENDAED  
AND CONSENT AGENDA ITEMS:

CONSENT ITEMS:

7. APPROVAL OF MINUTES OF APRIL 6, 2015.  
(COPIES PROVIDED BY E-MAIL)
8. EXAMINATION AND APPROVAL OF INVOICES.
9. THE BOARD TO CONSIDER ADOPTION OF RESOLUTIONS TO REFLECT UNANTICIPATED MONIES IN THE GENERAL FUND, AS AGENDAED BY COUNTY FINANCE.
10. THE BOARD TO RATIFY THE COUNTY ADMINISTRATOR'S SIGNATURE ON THE FLORIDA BOATING IMPROVEMENT PROGRAM (FBIP) GRANT APPLICATION FOR THE FY 2015-2016 FUNDING CYCLE, AS AGENDAED BY MELODY COX, GRANTS DIRECTOR.
11. THE BOARD TO CONSIDER THE REMOVAL OF LISTED COUNTY ASSETS FROM THE COUNTY'S INVENTORY, AS AGENDAED BY THERESA COPELAND.

PUBLIC REQUESTS:

12. THE BOARD TO CONSIDER ADOPTION OF A RESOLUTION NAMING THE EMERGENCY ROOM AT DOCTORS' MEMORIAL HOSPITAL (DMH) IN HONOR OF DR JOHN HENRY PARKER, JR., AS AGENDAED BY DUSTIN HINKEL, COUNTY ADMINISTRATOR.
13. THE BOARD TO DISCUSS SAFETY CONCERNS AND PROJECTS ALONG HIGHWAY 30 AND CONTRACTOR'S ROAD, AS AGENDAED BY THE COUNTY ADMINISTRATOR.

HOSPITAL ITEMS:

14. DOUG FAIRCLOTH, CFO, TO APPEAR TO PRESENT DMH FINANCIALS, AS AGENDAED BY MARY LESCHER, INTERIM CEO FOR DMH.
15. THE BOARD TO REVIEW AND CONSIDER APPROVAL OF A BID SOLICITATION DOCUMENT FOR DMH, FOR THE PURCHASE OF AN ORTHOPEDIC POWER SYSTEM, AS AGENDAED BY THE COUNTY ADMINISTRATOR.
- 15A DAWN TAYLOR TO PRESENT THE PERRY-TAYLOR COUNTY CHAMBER OF COMMERCE REPORT/UPDATE, AS AGENDAED BY DAWN TAYLOR.

COUNTY STAFF ITEMS:

16. THE BOARD TO CONSIDER ACCEPTING THE BID COMMITTEE'S RECOMMENDATION TO AWARD A BID FOR THE CONSTRUCTION OF THE CORPORATE HANGER DEVELOPMENT AT PERRY-FOLEY AIRPORT, TO MUSIC CONSTRUCTION, INC., CONTINGENT ON AVCON, INC., BEING ABLE TO NEGOTIATE THE PROJECT COSTS TO BE WITHIN THE AVAILABLE FUNDING BUDGET WITH MUSIC CONSTRUCTION, AS AGENDAED BY THE GRANTS DIRECTOR.
17. THE BOARD TO CONSIDER ACCEPTING THE BID COMMITTEE'S RECOMMENDATION TO AWARD A BID FOR THE ESTABLISHING AND HARVESTING OF 45 ACRES OF HAY AT PERRY-FOLEY AIRPORT TO DORMAN HAY COMPANY AND APPROVE A LEASE AGREEMENT, AS AGENDAED BY THE GRANTS DIRECTOR.
18. THE BOARD TO CONSIDER APPROVAL OF A REQUEST TO HOLD TWO (2) PUBLIC HEARINGS MAY 4 AND MAY 19, 2015, TO DISCUSS AND RECEIVE PUBLIC INPUT REGARDING THE UPCOMING FUNDING CYCLE AND POSSIBLE GRANT SUBMISSION FOR THE 2016-2017 FLORIDA DEPARTMENT OF STATE, CULTURAL FACILITIES GRANT PROGRAM, AS AGENDAED BY THE GRANTS DIRECTOR.
19. THE BOARD TO CONSIDER APPROVAL OF THE MEMORANDUM OF AGREEMENT FOR COST SHARE ASSISTANCE WITH THE SUWANNEE RIVER WATER MANAGEMENT DISTRICT (SRWMD), AS AGENDAED BY THE GRANTS DIRECTOR.

GENERAL BUSINESS:

20. THE BOARD TO REVIEW AND CONSIDER APPROVAL OF A NEW CONTRACT EXTENDING THE TERMS AND CONDITIONS OF THE COUNTY ADMINISTRATOR'S EMPLOYMENT, AS AGENDAED BY CHAIR PATTERSON.
21. THE BOARD TO CONSIDER THE BID COMMITTEE'S RECOMMENDED LIST OF POTENTIAL PROVIDERS FOR INMATE PHARMACY SERVICES, AND TO AUTHORIZE THE COMMITTEE TO PROCEED WITH CONTRACT NEGOTIATIONS, AS AGENDAED BY THE COUNTY ADMINISTRATOR.

COUNTY ADMINISTRATOR ITEMS:

22. THE BOARD TO DISCUSS INMATE WORK SQUAD CONTRACTS.

23. THE BOARD TO REVIEW AND DISCUSS REQUESTS FOR IMPROVEMENTS AND REPAIRS TO COURT FACILITIES FROM THE THIRD JUDICIAL CIRCUIT.

ADDITIONAL COMMENTS AND CONCERNS FROM THE PUBLIC FOR NON-AGENDAED ITEMS:

BOARD INFORMATIONAL ITEMS:

Motion to Adjourn

**FOR YOUR INFORMATION:**

- THE AGENDA AND ASSOCIATED DOCUMENTATION, IF APPLICABLE, IS AVAILABLE TO THE PUBLIC ON THE FOLLOWING WEBSITE:

[www.taylorcountygov.com](http://www.taylorcountygov.com)

- IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS ANY ACCOMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, TO THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT MARGARET DUNN, ASSISTANT COUNTY ADMINISTRATOR, 201 E. GREEN STREET, PERRY, FLORIDA, 850-838-3500, EXT. 7, WITHIN TWO (2) WORKING DAYS OF THIS PROCEEDING.
- ANY PERSON WISHING TO ADDRESS THE BOARD REGARDING AN AGENDAED OR NON-AGENDAED ITEM WILL BE GIVEN THREE (3) MINUTES FOR COMMENT.
- BALLOTS USED TO APPOINT CITIZENS TO ADVISORY COMMITTEES AND ADVISORY BOARDS ARE AVAILABLE FOR PUBLIC INSPECTION AFTER THE MEETING AND ARE RETAINED AS PART OF THE PUBLIC RECORD.



## **TAYLOR COUNTY BOARD OF COMMISSIONERS**

### ***County Commission Agenda Item***

**SUBJECT/TITLE:**

THE BOARD TO CONDUCT A PUBLIC HEARING, SET FOR THIS DATE AT 6:05 P.M., OR AS SOON THEREAFTER AS POSSIBLE, ON THE PASSAGE OF A PROPOSED ORDINANCE WHICH ALLOWS GOLF CARTS AT THE INTERSECTION OF CR 30 AND CR 356.

**MEETING DATE REQUESTED:**

APRIL 21, 2015

**Statement of Issue:**

**Recommended Action:**

**Fiscal Impact:**

**Budgeted Expense:**

**Submitted By:**

**Contact:**

### **SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS**

**History, Facts & Issues:**

**Options:**

**Attachments:**

*The Bishop Law Firm, P.A.*  
*Attorneys at Law*

CONRAD C. BISHOP, JR.  
CONRAD C. "SONNY" BISHOP, III

POST OFFICE BOX 167  
411 N. WASHINGTON STREET  
PERRY, FLORIDA 32348

IN MEMORIAL OF  
KATHLEEN MCCARTHY BISHOP 1966-2013  
(850) 584-6113  
FAX (850) 584-2433

March 25, 2015

VIA E-MAIL AND REGULAR MAIL

Hon. Annie Mae Murphy  
Clerk of Court  
Post Office Box 620  
Perry, Florida 32348

Mr. Dustin Hinkel  
County Administrator  
County Offices  
201 East Green Street  
Perry, Florida 32347

Re: Golf Carts at CR 30 and CR 356

Dear Annie Mae and Dustin:

Enclosed please find:

1. A proposed Ordinance on the above.
2. A Notice to go in the newspaper.

If you have any questions, please feel free to give me a call.

Thank you and I hope you are doing fine.

Respectfully,

  
Conrad C. Bishop, Jr.

CCB/kp

enclosures

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE OF TAYLOR COUNTY, FLORIDA WHICH ALLOWS GOLF CARTS AT THE INTERSECTION OF COUNTY ROAD 30 AND COUNTY ROAD 356, SPECIFICALLY AT THE INTERSECTION OF THE 2<sup>ND</sup> ACCESS DRIVE TO THE BUILDING LOCATED AT 3201 FOLEY ROAD DIRECTLY ACROSS FROM THE ENTRANCE TO THE BUCKEYE PARK SAME BEING LOCATED IN TAYLOR COUNTY, FLORIDA, AND THIS ORDINANCE BEING PURSUANT TO CHAPTER 316.212 FLORIDA STATUTES, PLACING REQUIREMENTS WITH MINIMUM AGE REQUIREMENTS FOR OPERATING GOLF CARTS; PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF TAYLOR COUNTY, FLORIDA THAT:

**Section 1.** It is in the interest of the citizens of Taylor County, Florida to allow golf carts at the crossing 375 feet south of the intersection of County Road 30 and County Road 356. The crossing is placed at the 2<sup>nd</sup> access to the drive to the building located at 3201 Foley Road directly across from the entrance to the Buckeye Park.

**Section 2.** The Board of County Commissioners of Taylor County hereby finds that golf carts, if operated properly, may travel over the road and intersection mentioned in Section 1 of this Ordinance.

**Section 3.** Golf carts may be operated between the hours before sunrise and after sunset if equipped with, at a minimum, headlights, brake lights, turn signals, a windshield, and red reflective devices on the front and rear of the golf cart. Golf carts that do not meet the above standards shall only be permitted to operate between sunrise and sunset, and those golf carts must be equipped pursuant to Section 4 below.

**Section 4.** Golf carts must be equipped with efficient brakes, reliable steering, safe tires, a rearview mirror, and red reflector warning devices in both front and rear.

**Section 5.** Golf carts must yield to regular motor vehicles when it is apparent that the traffic congestion is occurring and shall in every event, yield to police and emergency vehicles.

**Section 6.** No golf cart shall be operated by anyone without a valid driver's license.

**Section 7.** No golf cart shall be operated in the aforementioned areas unless there is an in-force insurance policy covering the golf cart. It shall be the responsibility of the owner of the golf cart to obtain and maintain insurance covering the golf cart and carry proof of same at all times during which the covered golf cart is operated on the above described areas. The minimum amount of required insurance coverage shall be \$50,000.00 per person/bodily injury, \$100,000.00 per incident/property and umbrella.

**Section 8.** A violation of this Ordinance is a non-criminal traffic infraction, punishable pursuant to Chapter 318 Florida Statutes as either a moving violation for infractions of subsection (1), subsection (2), subsection (3), or subsection (4), or as a non-moving violation for infractions of subsection (5) and (6).

**Section 9.** If any section, portion or phrase of this Ordinance is ruled invalid or unconstitutional by any court of competent jurisdiction the remainder of this Ordinance shall remain in full force and effect.

**Section 10.** Effective Date. This Ordinance shall take effect immediately upon receipt of official acknowledgement from the Office of the Secretary of State of Florida that this Ordinance has been filed in said office.

PASSED and ADOPTED in regular session by the Board of County Commissioners of Taylor County, Florida, on this \_\_\_\_ day of \_\_\_\_\_, 2015.

**BOARD OF COUNTY COMMISSIONERS  
TAYLOR COUNTY, FLORIDA**

\_\_\_\_\_  
**Chairperson**

**ATTEST**

\_\_\_\_\_  
**ANNIE MAE MURPHY,  
Clerk of Court**

NOTICE (PURSUANT TO FLORIDA  
STATUTE 125.66)


Notice is hereby given that the Board of County Commissioners of Taylor County, Florida will hold a public hearing on the passage of the proposed Ordinance which allows golf carts at the intersection of CR 30 and CR 356, the public hearing shall be held at the Board of County Commission Meeting Room, Taylor County Courthouse Annex, Old Post Office Building in Perry, Florida, at the regular board meeting on \_\_\_\_\_, 2015, at \_\_\_\_\_. The title of the proposed ordinance is:

**AN ORDINANCE OF TAYLOR COUNTY, FLORIDA WHICH  
ALLOWS GOLF CARTS AT THE INTERSECTION OF COUNTY  
ROAD 30 AND COUNTY ROAD 356, SPECIFICALLY AT THE  
INTERSECTION OF THE 2<sup>ND</sup> ACCESS DRIVE TO THE  
BUILDING LOCATED AT 3201 FOLEY ROAD DIRECTLY  
ACROSS FROM THE ENTRANCE TO THE BUCKEYE PARK  
SAME BEING LOCATED IN TAYLOR COUNTY, FLORIDA,  
AND THIS ORDINANCE BEING PURSUANT TO CHAPTER  
316.212 FLORIDA STATUTES, PLACING REQUIREMENTS  
WITH MINIMUM AGE REQUIREMENTS FOR OPERATING  
GOLF CARTS; PROVIDING FOR SEVERABILITY AND  
PROVIDING AN EFFECTIVE DATE.**

The proposed ordinance may be inspected by the public at the Clerk of the Circuit Court's Office at the Taylor County Courthouse, Perry, Taylor County, Florida.

All members of the public are welcome to attend. Notice is further hereby given, pursuant to Florida Statute 286.0105, that any person or persons deciding to appeal any matter considered at this public hearing will need a record of the hearing and may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

DATED this \_\_\_\_ day of \_\_\_\_, 2015, by ANNIE MAE MURPHY, Clerk of the Circuit Court and Clerk of the Board of County Commissioners of Taylor County, Florida.

TAYLOR COUNTY BOARD OF COMMISSIONERS	
County Commission Agenda Item	
<b>SUBJECT/TITLE:</b> 	THE BOARD TO CONDUCT A PUBLIC HEARING, SET FOR THIS DATE AT 6:10 P.M., OR AS SOON THEREAFTER AS POSSIBLE, ON PROPOSED CHANGES TO THE SPEED LIMIT ON CONTRACTOR'S ROAD, PERRY, FLORIDA.
<b>MEETING DATE REQUESTED:</b>	APRIL 21, 2015

**Statement of Issue:**  
**Recommended Action:**

**Fiscal Impact:**

**Budgeted Expense:**

**Submitted By:**

**Contact:**

**SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS**

**History, Facts & Issues:**

**Options:**

**Attachments:**

## **NOTICE**

Notice is hereby given, that the Board of County Commissioners of Taylor County, Florida, will hold a Public Hearing on proposed changes to the speed limit on Contractor's Road, Perry, Florida. The Public Hearing shall be held at the Board of County Commissioners Meeting Room, Taylor County Courthouse Annex, Old Post Office Building in Perry, Florida, at the regular Board meeting on **Tuesday, April 21, 2015, at 6:10 P.M.**

All members of the public are welcome to attend. Notice is hereby given, pursuant to Florida Statute 286.0105, that any person or persons deciding to appeal any matter considered at this Public Hearing will need a record of the hearing, and may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based.

Dated this 1<sup>st</sup>. day of April, 2015, by Annie Mae Murphy, Clerk of the Circuit Court and Clerk of the Board of County Commissioners of Taylor County, Florida.

**LEGAL**

**1 ISSUE**

**WEDNESDAY, 4/8/15**

**BILL B.C.C.**

# DRAFT

TAYLOR COUNTY RESOLUTION NO. \_\_\_\_\_

WHEREAS, it has come to the attention of the Board of County Commissioners of Taylor County, Florida, that the speed limit on the following described road needs to be set (or changed?), and

WHEREAS, on the below listed road the speed limit shall be set as outlined below.

THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Taylor County, Florida, that

1. The speed limit on Contractor's Road from \_\_\_\_ to \_\_\_\_ is set at \_\_\_\_ mph.
2. Any resolution or posting of a different speed on said above described road which is different from the above is hereby repealed.

PASSED AND ADOPTED in regular session this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

BOARD OF COUNTY COMMISSIONERS  
TAYLOR COUNTY, FLORIDA

BY: \_\_\_\_\_  
Pat Patterson, Chair

ATTEST:

\_\_\_\_\_  
ANNIE MAE MURPHY, CLERK



**RESOLUTION**

**IN COMPLIANCE** to the laws of the State of Florida, as per Florida Statute 129.06(b), the undersigned Clerk and Auditor for the Board of County Commissioners of Taylor County, Florida, made and prepared the following budget changes to reflect unanticipated monies for a particular purpose which caused the **GENERAL FUND** for the fiscal period ending September 30, 2015, to be in excess of the advertised budget.

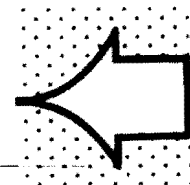
**BE IT RESOLVED** that the listed receipts and appropriations be added to, included in and transferred to the **GENERAL FUND** budget for the fiscal year ending September 30, 2015.

<u>Amount</u>	<u>Account</u>	<u>Account Name</u>
\$10,000	001-3317100	U.S. Federal Wildlife Service - Funding Assistance
\$10,000	0491-53401	Mandlay (Williams Fish Camp Landing) - Contractual Services

**NOW THEREFORE BE IT RESOLVED** by the Board of County Commissioners of Taylor County, Florida, that they do approve as provided by law this resolution this 21st day of April, 2015 at Perry, Taylor County, Florida, to amend the budget for the fiscal period ending September 30, 2015 with a motion by Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_, and carried unanimously.

\_\_\_\_\_  
Annie Mae Murphy, Clerk-Auditor

\_\_\_\_\_  
Chairman



**SIGN  
HERE**

(Funding assistance awarded 2015 fiscal year by USFWS for completion of this project)

**Tammy Taylor**

---

**From:** Dustin Hinkel <dustin.hinkel@taylorcountygov.com>  
**Sent:** Wednesday, April 01, 2015 9:22 PM  
**To:** Tammy Taylor  
**Cc:** Melody Cox; Margaret Dunn; Kenneth Dudley  
**Subject:** Fwd: Aucilla Boat Ramp  
**Attachments:** image001.png

Hey Tammy,

I hope that this email chain will help to fill in some blanks regarding the \$10K. I also have an email where Mr. Weber reached out regarding our DUNS number.

Thanks!

Dustin Hinkel

County Administrator  
Taylor County Board of County Commissioners

[Click here to sign up for instant severe weather alerts and updates via email and text message!](#)

Please note: Florida has a very broad public records law. Most written communications to or from public officials regarding public business are available to the media and public upon request. Your e-mail communications may be subject to public disclosure.

Begin forwarded message:

**From:** Melody Cox <melody.cox@taylorcountygov.com>  
**Date:** March 12, 2015 at 2:15:57 PM EDT  
**To:** "Thompson, Katrina (Katrina.Thompson@MyFWC.com)"  
<Katrina.Thompson@MyFWC.com>  
**Cc:** Dustin Hinkel <dustin.hinkel@taylorcountygov.com>, Kenneth Dudley  
<county.engineer@taylorcountygov.com>, Margaret Dunn  
<margaret.dunn@taylorcountygov.com>, "Christopher Weber (christopher\_weber@fws.gov)"  
<christopher\_weber@fws.gov>  
**Subject:** FW: FW: Aucilla Boat Ramp

Hey Katrina,

Per our conversation, please see the below correspondence. Could you please reply and let us know that it is ok for St. Marks (USFWS) to provide funding assistance for the Williams Fish Camp/Mandalay project (FWC contract 13268) in the amount of \$10,000. Please give me a call at 850-838-3553 if you have any questions. Or you can also call Kenneth Dudley our Engineer at 850-838-3500 Ext. 4. As always, thank you for your assistance.

Best regards,

## R E S O L U T I O N

**IN COMPLIANCE** to the laws of the State of Florida, as per Florida Statute 129.06(b), the undersigned Clerk and Auditor for the Board of County Commissioners of Taylor County, Florida, made and prepared the following budget changes to reflect unanticipated monies for a particular purpose which caused the **GENERAL FUND** for the fiscal period ending September 30, 2015, to be in excess of the advertised budget.

**BE IT RESOLVED** that the listed receipts and appropriations be added to, included in and transferred to the **GENERAL FUND** budget for the fiscal year ending September 30, 2015.

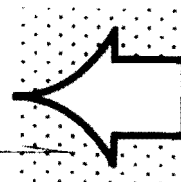
<u>Amount</u>	<u>Account</u>	<u>Account Name</u>
\$120,000	001-3343907	<b>Artificial Reef Grant</b>
\$ 6,000	001-3811056	Interfund Transfer (from Boating & Improvement Fd/County Match)
\$126,000	Revenue	
\$126,000	0476-53401	Contractual Services

**NOW THEREFORE BE IT RESOLVED** by the Board of County Commissioners of Taylor County, Florida, that they do approve as provided by law this resolution this 21st day of April 2015, at Perry, Taylor County, Florida, to amend the budget for the fiscal period ending September 30, 2015 with a motion by Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_, and carried unanimously.

\_\_\_\_\_  
Annie Mae Murphy, Clerk-Auditor

\_\_\_\_\_  
Chairman

(New grant awarded 2015 FY)



**SIGN  
HERE**

**Exhibit 1  
FEDERAL AND STATE FUNDING DETAIL**

**FEDERAL RESOURCES AWARDED TO THE RECIPIENT PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:**

<b>CFDA #</b>	<b>CFDA Title</b>	<b>Amount</b>
n/a	Not applicable	n/a
	Total Federal Awards	

**COMPLIANCE REQUIREMENTS APPLICABLE TO THE FEDERAL RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:**

<b>CFDA #</b>	<b>Compliance Requirements</b>
n/a	Not applicable

**STATE RESOURCES AWARDED TO THE RECIPIENT PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:**

**MATCHING RESOURCES FOR FEDERAL PROGRAMS:**

<b>Matching Funds Provided by CFDA</b>		
<b>CFDA #</b>	<b>CFDA Title</b>	<b>Amount of Matching Funds</b>
n/a	none	n/a
	Total Matching Funds Associated with Federal Programs	n/a

**SUBJECT TO SECTION 215.97, FLORIDA STATUTES:**

<b>State Project(s)</b>		
<b>CSFA #</b>	<b>CSFA Title</b>	<b>Amount</b>
15.605	Florida Artificial Reef Program	\$120,000
	Total State Awards	\$120,000

**COMPLIANCE REQUIREMENTS APPLICABLE TO STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:**

## Tammy Taylor

---

**From:** Tammy Taylor <ttaylor@taylorclerk.com>  
**Sent:** Monday, April 06, 2015 11:12 AM  
**To:** 'Wallat,Geoffrey Kenneth'  
**Cc:** 'Dustin Hinkel'; 'margaret.dunn@taylorcountygov.com'; 'Olson,Clay B'; 'Melody Cox'  
**Subject:** RE: Funding account for the Reef

Thanks, Geoff. I will budget \$126,000 as contractual services, unless you indicate otherwise. This will be posted following the April 21 Meeting. Thanks!!!! Tammy

**From:** Wallat,Geoffrey Kenneth [mailto:gwallat@ufl.edu]  
**Sent:** Friday, April 03, 2015 12:37 PM  
**To:** Tammy Taylor  
**Cc:** 'Dustin Hinkel'; margaret.dunn@taylorcountygov.com; Olson,Clay B; 'Melody Cox'  
**Subject:** RE: Funding account for the Reef

Ok, so I haven't explained this very well, and that's on me.

I applied for the First Grant from FWC, for \$60,000 dollars, March 2014. FWC required a \$3,000 match for that from Taylor County. That was approved by the Board of County Commissioners..

THEN, the FWC came out with a subsequent Funding Proposal, due around October 2014. Again, another \$60,000, requiring an additional \$3,000 match from Taylor County. So I applied for that for Taylor County and we got that one too.

The FWC Grant Administrator, Keith Mille, decided to combine BOTH Awarded Grants, for a total of \$120,000, and awarded to Taylor County, for this year, 2015. The Taylor County match is \$6,000.

The County Commissioners approved this – I apologize I am not at my office today, but I can certainly send you all those approval documents on Monday morning.

Regards,

Geoff Wallat  
UF/IFAS Marine Extension and Natural Resources Agent  
UF Sea Grant Marine Agent  
203 Forest Park Drive  
Perry, FL 32348  
Ph: 850-838-3508  
Fax: 850-838-3546  
<http://taylor.ifas.ufl.edu/>

**From:** Tammy Taylor [mailto:ttaylor@taylorclerk.com]  
**Sent:** Thursday, April 02, 2015 3:34 PM  
**To:** Wallat,Geoffrey Kenneth  
**Cc:** 'Dustin Hinkel'; [margaret.dunn@taylorcountygov.com](mailto:margaret.dunn@taylorcountygov.com); Olson,Clay B; 'Melody Cox'  
**Subject:** RE: Funding account for the Reef  
**Importance:** High

**TAYLOR COUNTY BOARD OF COMMISSIONERS**

***County Commission Agenda Item***

**SUBJECT/TITLE:**



Board to ratify the County Administrator's signature on the Florida Boating Improvement Program (FBIP) grant application for the FY 2015-2016 funding cycle.

**MEETING DATE REQUESTED:**

April 21, 2015

**Statement of Issue:** Board to ratify the County Administrator's signature on the FBIP grant application requesting funding assistance for the construction of restrooms and improvements to the unpaved parking area at Steinhatchee Boat Ramp.

**Recommended Action:** Ratify the County Administrator's signature.

**Fiscal Impact:** The grant application has a total project cost of \$85,753. The County is requesting funding in the amount of \$42,876. The County will have an "in kind" match of \$11,180 and a cash match of \$31,697. Engineering and grant administration services provides for the "in kind" match. The Board approved using a portion of the donation received for Steinhatchee in December 2014 for the cash match at the February 17, 2015 BOCC meeting.

**Budgeted Expense:** Y/N Not applicable at this time.

**Submitted By:** Melody Cox

**Contact:** Melody Cox

**SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS**

**History, Facts & Issues:** The County held public hearings February 2, and February 17, 2015 to discuss and receive public input for the FBIP 2015-2016 funding cycle. Eligible uses for the grant funds include: Boat ramps, piers, docks, recreational channel markers, derelict vessel removal, boating education, and other boating-related activities that enhance boating access for recreational boating such as restroom facilities and paved parking in the immediate area of the boat ramp. At the February 17 public hearing, the Board approved moving forward with submitting grant application requesting funding assistance for the construction of

**restroom facilities and parking improvements in an unpaved area at Steinhatchee Boat Ramp.**

**The County was awarded a grant FY 2013-2014 for improvements to the Williams Fish Camp Landing (Mandalay) boat ramp and this project is currently near completion. The County did not submit application to the FBIP grant program in 2014.**

**Attachments: Grant application and applicable attachments.**



Steinhatchee Boat Ramp  
Restroom Facility and Parking  
Improvement Project  
Taylor County, Florida



Florida Boating Improvement Program  
2015 – 2016





## TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS

ANNIE MAE MURPHY, Clerk  
Post Office Box 620  
Perry, Florida 32348  
(850) 838-3506 Phone  
(850) 838-3549 Fax

DUSTIN HINKEL, County Administrator  
201 East Green Street  
Perry, Florida 32347  
(850) 838-3500, extension 7 Phone  
(850) 838-3501 Fax

CONRAD C. BISHOP, JR., County Attorney  
Post Office Box 167  
Perry, Florida 32348  
(850) 584-6113 Phone  
(850) 584-2433 Fax

March 17, 2015

Florida Fish & Wildlife Conservation Commission  
Florida Boating Improvement Program  
620 S. Meridian Street  
Tallahassee, Florida 32399

Attn: Florida Boating Improvement Program Coordinator

Re: Steinhatchee Boat Ramp Restroom Facility Project  
2015 Grant Application Boating Access Facilities

Dear Mr. Woody,

Taylor County Board of Commissioners respectfully submits grant application for the 2015 Florida Boating Improvement Program (FBIP) grant funding cycle. We are submitting one grant requesting funding assistance for the construction of a restroom facility with showers at Steinhatchee Boating area. Steinhatchee is the No. 1 tourism location in the County and the boat ramp is heavily used year round. The boat ramp currently has no restrooms and the critical need for restrooms has been expressed by the many visitors who use the boat ramp and the residents of Steinhatchee, particularly business owners. The restrooms with showers will promote tourism and economic development by providing boaters the facilities needed to "freshen up" after a day of fishing and recreation on the Gulf and stay over to enjoy the local restaurants and retail shops.

Taylor County agrees to abide by all guidelines and policies set forth by the Florida Boating Improvement Program. The project contact will be Melody Cox. Miss Cox can be reached at 850-838-3553, or at [melody.cox@taylorcountygov.com](mailto:melody.cox@taylorcountygov.com). We will be pleased to provide you with any additional information you may need. Thank you for your consideration of our application.

Sincerely,

A handwritten signature in black ink, appearing to read "Patricia Patterson".

Patricia Patterson  
Chairperson  
Taylor County Board of Commissioners



## TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS

ANNIE MAE MURPHY, Clerk  
Post Office Box 820  
Perry, Florida 32348  
(850) 838-3506 Phone  
(850) 838-3549 Fax

DUSTIN HINKEL, County Administrator  
201 East Green Street  
Perry, Florida 32347  
(850) 838-3500, extension 7 Phone  
(850) 838-3501 Fax

CONRAD C. BISHOP, JR., County Attorney  
Post Office Box 167  
Perry, Florida 32348  
(850) 584-6113 Phone  
(850) 584-2433 Fax

Upon motion of Commissioner Feagle with second by Commissioner Page and vote of 4-0 The Board of Taylor County Board of County Commissioners, adopt the following resolution:

### RESOLUTION

**Whereas**, the State of Florida Fish and Wildlife Conservation Commission established the Florida Boating Improvement Program, and

**Whereas**, The Board of County Commissioners, Taylor County, Florida is eligible to receive a grant awarded under this program to improve the County's boating areas for it's citizens, and

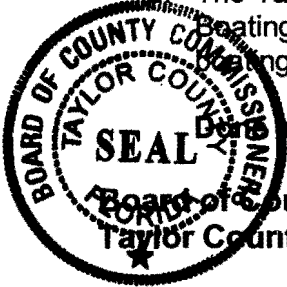
**Whereas**, The Board authorizes Patricia Patterson, Chairperson or Dustin Hinkel, County Administrator to file and execute any contracts or documents and apply for and administer a grant on behalf of the applicant for the Steinhatchee Boat Ramp Restroom Facility Project, and

**Whereas**, The Board of County Commissioners of Taylor County certifies that the Steinhatchee Boat Ramp Restroom Facility Project is included on the Capital Improvements Plan of the Taylor County Comprehensive Plan.

**Therefore, be it resolved by the Board that:**

1. The Taylor County Board of Commissioners is eligible to submit grant application for funding assistance to the Florida Boating Improvement Program for improvements to and the rehabilitation of recreational boating facilities at Steinhatchee Boat Ramp.
2. The Taylor County Board of County Commissioners support grant application to the Florida Boating Improvement Program for improvements to and the rehabilitation of recreational boating facilities at Steinhatchee Boat Ramp.

Done and Ordered in regular session at Perry, Florida this 17<sup>th</sup> day of March, 2015, A.D.



Board of County Commissioners  
Taylor County, Florida

Attest: Annie Mae Murphy  
Annie Mae Murphy, Clerk

By: Patricia Patterson  
Patricia Patterson, Chairperson



# Florida Boating Improvement Program Grant Application for Boating Access Facilities

## FOR OFFICE USE ONLY

Grant Application Number: \_\_\_\_\_

Date Received: \_\_\_\_\_

Fill in all sections that apply – Leave all other sections blank

### I – APPLICANT INFORMATION

a. Applicant: Taylor County Board of Commissioners

b. Federal Employer Id. No.: 59-6000879

c. Project Manager Name: Melody Cox

Project Manager Title: Grants Director

d. Mailing Address: 201 E Green Street

City: Perry

Zip Code: 32347

e. Shipping Address: 201 E Green Street

City: Perry

Zip Code: 32347

f. Telephone: 850-838-3553

Fax: 850-838-3563

Email: melody.cox@taylorcountygov.com

g. District Numbers:

U.S. Congressional: 2

State Senate: 3

State House: 7

### II – PROJECT SUMMARY

a. Project Title: Steinhatchee Boat Ramp Restroom Facility

b. Type of Application: ☒ New (never considered before)

☐ Reconsideration

☐ Phased Continuation–Phase No.: \_\_\_\_\_

c. Project Cost:

Total Cost: \$ 85,753

Amount Requested: \$ 42,876

d. Project Summary:

Taylor County is requesting funding assistance for the construction of restrooms with showers at the very busy Steinhatchee Boat Ramp. The restrooms will have connection to the Big Bend Water Authority Water and Sewer Municipal System and will have energy efficient, environmentally friendly plumbing and electrical fixtures. The project scope of work includes parking improvements in an unpaved area where truck and trailer overflow parks. The parking improvements will include designated parking areas with wheel stops, a pedestrian crossing with sidewalk, and boater safety educational signage. The Environmental Resource Permit (ERP) application has been submitted to Steinhatchee River Water Management District for approval. The area where the restroom will be constructed in is uplands and no problems are anticipated with the permitting. There were no past problems with permitting at the site. Steinhatchee Boat Ramp is heavily used year round and is the only public boating facility in Steinhatchee. The boat ramp has been an extremely successful public – private partnership effort and in less than two years has become the busiest boat ramp in Taylor County. Due to the public demand and great need for a boat ramp in Steinhatchee, though fiscally constrained it was a County priority to purchase a site which would provide easy access to the Gulf and the Steinhatchee River. In 2011, with funding assistance provided by Florida Fish and Wildlife Conservation Commission (FWC) Sport Fish Restoration – Boat Access Grant, the County purchased the 5.2 acres site now known as Steinhatchee Boat Ramp. This site is located directly at the mouth of the Steinhatchee River and the Gulf. In addition to the FWC grant, the Steinhatchee Waterfronts Florida Partnership Program spearheaded local fund raising efforts and donated \$15,000 towards the acquisition. Two of the key employers in Taylor County (Buckeye Technologies and Foley Land and Timber) donated \$100,000 towards the construction of the boat launch area. With funding assistance provided through a Coastal Partnership Initiative Grant, the County constructed a paved parking area on the launch side of the site and a picnic pavilion landscaped with native Florida vegetation. Recreational fishing and boating has an annual economic impact of more than \$14M on Taylor County which is critically important as the County is designated as one of “critical economic concern” and a “Rural Area of Opportunity”. Per Taylor County Tourism Development Authority, and the Boating Access and Economic Valuation in Taylor County, Florida, more than 170 jobs are generated locally by tourism and activities related to boating and fishing. 85.7% of the boat ramp users are from out of County with 33.3% being from out of State. Per the Economic Valuation, 83.5% of the expenditures made by visitors who are using the boat ramp remain within the County. Having essential and adequate amenities and facilities such as restrooms is critical for continued economic growth and development generated by recreational boating and fishing in Steinhatchee. On a previous site inspection of the boat ramp, FWC staff made the recommendation to County staff to construct restrooms with showers at the boat ramp. Having facilities to “clean up” at after a day of boating encourages visitors to stay longer and enjoy restaurants, shops, and local events and activities. In addition to providing access to both fresh and saltwater fishing, the boat ramp is only nine nautical miles from the Steinhatchee Reef. This artificial reef system with a renowned productive underwater ecosystem offers a diversity of angling opportunities year round. The boat ramp is located at the mouth of the Steinhatchee River and the coastal waters in this area is known as Dead Man’s Bay. The mix of freshwater and saltwater at Dead Man’s Bay has created an abundant supply of fish and the area is nationally renowned for scalloping in the summer months. Per [www.visitflorida.com](http://www.visitflorida.com) Steinhatchee is often referred to as “The Best Kept Secret in Florida”. With this, providing essential amenities such as restrooms and safe parking is important economically not only for Taylor County but also for the State of Florida.

### III - FACILITY INFORMATION

a. Facility Name: Steinhatchee Boat Ramp

b. Type of Facility:

☒ Existing Boat Ramp / Public Launching Facility

☐ Existing Marina / Tie-up / Overnight Moorage Facility

☐ Proposed Boat Ramp / Public Launching Facility

☐ Proposed Marina / Tie-up / Overnight Moorage Facility

☐ Other: \_\_\_\_\_

c. Facility location:

County: Taylor

Water body: Steinhatchee River/Gulf of Mexico

Township: 09

Section: 26

Range: 09

Latitude: N 29 deg. 40 min. 22.635 sec.

Longitude: W 83 deg. 23 min. 33.065 sec.

Facility Street Address or Location: 100 Riverside Drive, Steinhatchee, FL 32359

d. Upland Ownership:

☒ Public - Fee Simple

☐ Public - Lease

Number of Years Remaining in Lease: \_\_\_\_\_

Name of Owner: Taylor County Board of Commissioners

e. Is this facility open to the general public? ☒ Yes

☐ No

f. Estimate Percent (%) Use of Launching Facility: 99% Motorboats/Sailboats

1% Non-Motorboats

g. Day Use, Parking or Launch Fee Amount: \$5.00

Tie-up/Overnight Moorage: \$0

h. Number of Launch Lanes: 2

Condition: ☒ New ☐ Good ☐ Average ☐ Poor

i. Number of Boarding Docks: 3

Length: 20 Ft.

Condition: ☒ New ☐ Good ☐ Average ☐ Poor

Type of docks: ☐ Fixed Wooden ☐ Fixed concrete ☒ Floating ☐ Other : \_\_\_\_\_

j. Number of Boat Trailer Parking Spaces: 42

Condition: ☒ New ☐ Good ☐ Average ☐ Poor

k. Tie-up Dock or Moorage: 480Ft or \_\_\_\_\_ Slip

Condition: ☐ New ☒ Good ☐ Average ☐ Poor

Type of docks: ☐ Fixed Wooden ☐ Fixed concrete ☒ Floating ☐ Other : \_\_\_\_\_

l. Other Facility Attributes:

Restroom: ☐ Yes ☐ No ☒ Proposed

Other: Picnic Facility/Pavilion, Paved Parking, Handicap Parking

Pump out or Dump Station: ☐ Yes ☒ No

Other: Boater Safety Signage

m. Names of adjacent boating facilities, public and private (ramps, tie-up facilities/marinas) within a 10-mile radius.

Name	Distance	Name	Distance
1. <u>Sea Hag Marina</u>	<u>1 Mile</u>	2. <u>Gulf Stream Marina (Dixie Co.)</u>	<u>6 Miles</u>
3. <u>River Haven Marina</u>	<u>2 Miles</u>	4. <u>Jena Boat Ramp (Dixie Co.)</u>	<u>3.5 Miles</u>
5. <u>Dallus Creek</u>	<u>8.5 Miles</u>	6. _____	_____
7. _____	_____	8. _____	_____
9. _____	_____	10. _____	_____

## IV - PROJECT DESCRIPTION

### a. List Primary Need for Project:

☒ Safety

☐ Age-end of Useful Life

☐ Environmental Needs of the Area

☒ Other: Tourism Development

☒ High Demand by Users

☒ Recommended by FWC Staff

☐ Lack of In-house Capability

### b. Need Statement:

Steinhatchee Boat Ramp along with Keaton Beach Boat Ramp are the most heavily used boating facilities in Taylor County and are essential for tourism development. The Steinhatchee boat ramp currently does not have restroom facilities. The closest public restrooms to the ramp are located at the Steinhatchee Community Center which is more than 2 miles from the ramp. This facility does not have showers and is a small single stall structure. Per the Boating Access and Economic Valuation in Taylor County, Florida prepared by the University of Florida and Florida Sea Grant, 85.7% of boaters who use the Steinhatchee boat ramp are from out of County. An average day trip has an economic impact of \$139 on the Steinhatchee community, with an average overnight trip costing \$378. As the Steinhatchee economy is dependent on tourism generated through recreational fishing and boating, providing adequate amenities at the boat ramp is critically important for the economic wellbeing of the community as well as the region. The Economic Valuation also indicated that of the top features amenities/ facilities boaters (82%) look for when selecting a boat ramp to go to, "Restroom Availability" is a key consideration. In addition to the restrooms, the project scope of work includes parking improvements to the non-paved portion of the parking area. Per the Economic Valuation, adequate parking and easy access to launch was also important to boaters and was the No. 1 reason a boat ramp was avoided. The parking improvements are needed not only to provide additional parking but also for boater safety.

### c. Approach (Scope of Work): Describe the project's scope of work by providing a list of tasks and deliverables:

The County will move forward with the project immediately after execution of a grant contract as the design, engineering and permitting will be complete prior to grant execution.

Task 1: Advertise for bids, receive bids, award contract, and issue Notice to Proceed. This task will be completed within 70 days of contract execution.

Deliverable 1.1: Provide copies of final design and engineering documents to FBIP staff for review and approval. Copies of permits and construction documents not previously provided at time of grant submission will be provided.

Deliverable 1.2: Provide FBIP staff bid documents, bid rankings, contracts and Notice To Proceed for review prior to construction.

Task 2: Construction of restroom facilities with showers. Task will take 60 days to complete.

Deliverable 2.1: Provide pictures of restroom construction progress and associated site work in quarterly reports.

Task 3: Complete parking improvements to off-water side of project site for additional boater parking which will include designated parking with wheel stops, pedestrian crossing with sidewalks, and boater safety educational signage. Task will take 30 days to complete.

Deliverable 3.1: Provide pictures of parking area improvements.

Task 4: Installation of boater safety and funding acknowledgement signage. Task will take 7 days to complete.

Deliverable 4.1: Provide pictures of installed signage.

Task 5: County Engineer to inspect site and prepare final punch list for contractor. Contractor to make any changes as so requested by Engineer. Engineer to make final site inspection and approve final contractor payments. Task to take 14 days.

Deliverable 5.1: Provide FBIP a list of changes or corrections and documentation all items are complete and approved by Engineer.

Task 6: All invoices to be paid. Final Reports to be submitted to FBIP with support documentation of expenditures and pictures of all completed work. Task to be completed within 21 days.

Deliverable 6.1: Final report with support documentation submitted to FBIP.

Task 7: FBIP to make final inspection of site. County to make any changes or corrections requested by FBIP. Tasks to be completed within 30 days.

Deliverable 7.1: County to provide documentation of changes/corrections requested by FBIP.

The County anticipates the project and all reporting will be completed within 232 days of grant contract execution.

### d. Project Benefits:

Florida is known as the Fishing Capital of the World, and Steinhatchee is renowned for exceptional year round fishing and scalloping in the summer months. Per [www.traveltips.usatoday.com](http://www.traveltips.usatoday.com), "Steinhatchee Florida has long been considered a fishermen's utopia." According to [www.gulffishing.com](http://www.gulffishing.com) "it's a fishermen's paradise, offering fresh and saltwater angling." The Steinhatchee Boat Ramp is located in an outstanding location for recreational boating and fishing at the mouth of the Steinhatchee River (freshwater) and Gulf (saltwater). The boat ramp is nine nautical miles from the Steinhatchee Reef and this extensive artificial reef system provides for excellent year round fishing with an abundant supply of trout, sheepshead, bluefish, and Spanish mackerel. Recreational fishing and boating has an economic impact of over \$14M on Taylor County which is critically important as the County is considered as one of "critical economic concern" and a "Rural Area of Opportunity". 85.7% of the boaters who access Steinhatchee Boat Ramp are from out of County with 33.1% being from out of state. The community of Steinhatchee's economy is dependent on recreational boating and fishing and the tourism generated from outdoor recreation. The boat ramp is heavily used and currently has no restroom facilities which is a critically important amenity for boaters. Per numerous materials and periodicals, boaters frequently make their decision on what boating location to go to based on on-site amenities such as restrooms. Steinhatchee is known for being a family friendly travel destination and providing restrooms at the boat ramp is a critical need. The parking improvements will provide additional, safer, less congested parking, thus making for a better boating experience for the many visitors to Steinhatchee and "The Nature Coast". As per FWC statistics, 3.2M anglers visit Florida annually - 2M for saltwater and 1.2M for fresh water fishing. Steinhatchee Boat Ramp offers easy access to fresh AND saltwater fishing thus providing for all anglers, in addition to excellent scalloping. The continued development and improvements to the boat ramp benefits not only Taylor County but also the entire State of Florida.

**V - BUDGET**

a. Has a detailed cost estimate been developed for this project? If yes, attach a copy to application.

☐ Yes, Preliminary☒ Yes, Final☐ No**b. PROJECT COST: NON-CASH/IN-KIND**

Cost Item	Planning/Pre-Construction Costs		Construction Costs	TOTAL
	Pre-Award	Post-Award		
Administration	\$	\$ 3,730	\$	\$ 3,730
Project Management	\$	\$	\$	\$
In-Kind Engineering	\$	\$ 7,450	\$	\$ 7,450
In-Kind Labor	\$	\$	\$	\$
In-Kind Materials	\$	\$	\$	\$
In-Kind Equipment	\$	\$	\$	\$
Total Non-Cash/In-Kind Services:	\$	\$ 11,180	\$	\$ 11,180

**c. PROJECT COST: CASH FUNDS**

Cost Item	Planning/Pre-Construction Costs		Construction Costs	TOTAL
	Pre-Award	Post-Award		
Administration / Project Management	\$	\$	\$	\$
Design / Engineering	\$	\$	\$	\$
Permitting	\$	\$	\$	\$
Construction / Repair: Boat Ramps	\$	\$	\$	\$
Construction / Repair: Lifts, Hoists, Marine Railways	\$	\$	\$	\$
Construction / Repair: Piers or Docks	\$	\$	\$	\$
Construction / Repair: Parking	\$	\$	\$ 22,200	\$ 22,200
Construction / Repair: Restrooms	\$	\$	\$ 49,968	\$ 49,968
Other: Sidewalk	\$	\$	\$ 2,405	\$ 2,405
Total Cash Funds	\$	\$	\$ 74,573	\$ 74,573

d. TOTAL COST: (non-cash/in-kind + cash funds) \$ 11,180 \$ 74,573 \$ 85,753

**e. COST SHARE:**

Grantee Share:	\$ 42,877
Partnerships (Other sources of funds):	\$
FBIP Grant Request:	\$ 42,876
Total Project Cost:	\$ 85,753

**VI - OTHER SOURCE OF FUNDS (Partnerships)**

a. Funding source / Agency: \_\_\_\_\_

b. Type of funding: ☐ Federal grant ☐ State/Local grant ☐ Loan

c. Grant Name: \_\_\_\_\_ Amount \$ \_\_\_\_\_

d. Approval Status: ☐ Approved ☐ Pending ☐ Intend to Apply, Date: \_\_\_\_\_

a. Funding source / Agency: \_\_\_\_\_

b. Type of funding: ☐ Federal grant ☐ State/Local grant ☐ Loan

c. Grant Name: \_\_\_\_\_ Amount \$ \_\_\_\_\_

d. Approval Status: ☐ Approved ☐ Pending ☐ Intend to Apply, Date: \_\_\_\_\_

a. Funding source / Agency: \_\_\_\_\_

b. Type of funding: ☐ Federal grant ☐ State/Local grant ☐ Loan

c. Grant Name: \_\_\_\_\_ Amount \$ \_\_\_\_\_

d. Approval Status: ☐ Approved ☐ Pending ☐ Intend to Apply, Date: \_\_\_\_\_

**VII - PROJECT ENGINEERING AND CONSTRUCTION**

a. Who is or will be completing project design/engineering?

- ☒ Applicant's Own Staff
- ☐ Consulting Engineers
- ☐ N/A (Materials or Equipment Purchase)
- ☐ Other: \_\_\_\_\_

b. Level of engineering completed at time of application:

- ☐ None
- ☐ Conceptual (Master Plan Phase)
- ☒ Preliminary
- ☐ Final (Ready to Bid)

**VIII - PERMITS**

	Submitted	Approved	N/A
a. Florida Department of Environmental Protection	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Florida Fish and Wildlife Conservation Commission*	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c. U.S. Army Corps of Engineers	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Local and Others (If needed)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

\* Note: Projects involving mooring buoys must be permitted pursuant to Chapter 68D-23, F.A.C.

## IX – ENVIRONMENTAL ASSESSMENT

### a. Explain how the project may impact the environment and describe any mitigation or actions proposed to minimize impacts.

The project will have a very positive impact on the environment. As there are currently no restrooms at the boat ramp, two portable toilets are located on site near the boat launch. Due to the high use of the boat ramp, the portable toilets must be pumped frequently to remove waste and hazardous materials. The portable toilets are treated with biocides to prevent odor. Biocides contain chemicals potentially hazardous to the environment and humans, with formaldehyde and other harsh chemicals being a key component in many deodorizers used for portable toilets. In addition to the contamination that could result in the pumping process, portable toilets are by no means coastal friendly and are biologically hazardous to the coastal habitat. The proposed restrooms will have connection to the Big Bend Water Authority Water and Sewer Municipal System which will have no negative environmental impacts. The restrooms will be constructed to sustain coastal weather hazards, thus alleviating the possibility of toxic materials and solid waste contamination from portable toilets in a weather event. The restrooms will be constructed to be energy efficient and environmentally friendly with low water demand plumbing fixtures and motion activated energy efficient lighting. Recycled materials will be used when possible. The paved parking area fills to capacity quickly on weekends and through out the entire week during the busy months of April through September. Boater overflow currently parks across the street on two acres which are part of the project site or along the street. Improvements to this area will offer an organized, designated area which will provide more parking spaces and protective measures to the environment and coastal habitat. The parking improvements will minimize negative impacts to the environment as well as safer parking for boaters. During the construction process of the restrooms, barriers will be placed where so needed to provide for sedimentation controls near the waterfront and launch area. No animal species or endangered vegetation will be impacted by the project.

## X – BOATER SAFETY

### a. Explain how the project may affect boater safety whether positively or negatively.

The project will have a positive impact on boater safety. Currently the paved parking area frequently fills to capacity, particularly on weekends and during the months of April through September. Truck and trailer overflow park on two acres across the street from the boat launch which are part of the 5.2 site. The improvements will have designated parking areas with wheel stops and signage. This will provide for much safer parking in an often very congested area. There will be a designated pedestrian crossing with a sidewalk providing additional safety measures. There will be boater safety educational signage installed adjacent to the parking area to ensure all boaters have access to the signage. The new restroom facility will provide handicap accessibility, being a great deal safer and more user friendly than a portable toilet for those with disabilities. The restrooms will have automatic low water demand plumbing fixtures and motion activated lighting which will provide for a safe, well lit, but energy efficient facility.



## XI – APPLICATION ATTACHMENTS CHECKLIST

Submit one (1) signed original plus two (2) photocopies of the application with attachments and an electronic copy on CD.

Inc.	--- Required Attachments ---
<input checked="" type="checkbox"/>	a. <b>Cover Letter:</b> application transmittal cover letter (Identify priority rank with multiple applications).
<input checked="" type="checkbox"/>	b. <b>Application:</b> One (1) application with original signature from authorized individual.
<input checked="" type="checkbox"/>	c. <b>Resolution:</b> An adopted resolution, by the Governing Body, authorizing that the Project Manager has the authority to apply for and administer the grant on behalf of the applicant. If the Applicant is applying on behalf of another public entity, then a Memorandum of Understanding between the Applicant and the public entity must also be submitted.
<input checked="" type="checkbox"/>	d. <b>Boundary Map:</b> indicate boundary of the project area.
<input checked="" type="checkbox"/>	e. <b>Site Control Documentation:</b> (e.g. a deed, lease, results of title search, etc. for the project site.)
<input checked="" type="checkbox"/>	f. <b>Existing Condition Photographs:</b> (sufficient to depict the physical characteristics of the project area)
<input checked="" type="checkbox"/>	g. <b>Aerial Photographs:</b> (marked with the approximate boundaries of the project site)
<input checked="" type="checkbox"/>	h. <b>Detailed Cost Estimate:</b> Cost estimate in the form of a formal bid, written quote from proposed vendor or an engineer's cost estimate.
<input checked="" type="checkbox"/>	i. <b>Navigational Chart:</b> An 8.5" x 11" photocopy of a current NOAA North American Datum 83 nautical chart (provide the NOAA chart name and number) indicating the precise location of the project site.
<input checked="" type="checkbox"/>	j. <b>Permits: (For construction projects only)</b> Photocopies of necessary project permit(s). If exempt, provide notification of exemption from permitting agency.
--- Optional Attachments ---	
<input checked="" type="checkbox"/>	k. <b>Plans:</b> preliminary site plan or conceptual plan (if completed).
<input checked="" type="checkbox"/>	l. <b>Support/Opposition:</b> Attach letters of known public support or known public opposition.

### APPLICANT SIGNATURE

Application is hereby made for the activities described herein. I certify that I am familiar with the information contained in the application, and, to the best of my knowledge and belief, this information is true, complete, and accurate. I further certify that I possess the authority including the necessary requisite property interests to undertake the proposed activities.

I also certify that the Applicant's governing body is aware of and has authorized the Project Manager as the official representative of the Applicant to act in connection with this application and subsequent project as well as to provide additional information as may be required. By signature below, the Applicant agrees to comply with all applicable federal, state, and local laws in conjunction with this proposal and resulting project so approved.

Dustin Hinkel  
Print/Type Name

County Administrator  
Title

  
Applicant Signature

4/6/15  
Date

**WARNING:** "Whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his or her official duty shall be guilty of a misdemeanor of the second degree, punishable as provided in s. 775.082 or s. 775.083." § 837.06, Florida Statutes.

**NOTE:** Instruction and further information regarding this application and the Florida Boating Improvement Program can be found in the Florida Boating Improvement Program Guidelines or you may contact the Program Administrator at: Florida Fish and Wildlife Conservation Commission, Florida Boating Improvement Program, 620 South Meridian Street, Tallahassee, FL 32399-1600; or call (850) 488-5600; or email fbip@MyFWC.com.

2006-005-ENG  
B. Burford  
4/1/2015

### Restroom

	Quantity	Unit	Unit Cost	Price
Concrete	20.0	CY	\$ 105.00	\$ 2,100.00
Visqueen (6 mil @ 20'x100')	1,000.0	SF	\$ 0.05	\$ 47.45
Wire Reinforcement 6x6-W1.4xW1.4	1,000.0	SF	\$ 0.13	\$ 131.28
Mortar	30	EA	\$ 5.74	\$ 172.20
8"CMU	800.0	EA	\$ 2.29	\$ 1,832.00
12*8*12 CMU	48.0	EA	\$ 4.45	\$ 213.60
#5 Rebar	450.0	LF	\$ 0.45	\$ 204.30
Trusses	1.0	LS	\$ 2,000.00	\$ 2,000.00
3/8" BC Plywood - Ceiling	500.0	SF	\$ 0.47	\$ 234.38
1/4x2" Stripping	120.0	LF	\$ 0.35	\$ 42.00
Galvalume (26 Ga @ 3 ft)	1,500.0	LF	\$ 3.00	\$ 4,500.00
Rake Trim	105.0	LF	\$ 2.00	\$ 210.00
Butyl Tape	105.0	LF	\$ 0.12	\$ 12.53
9/16" CDX Plywood - Roof Deck	650.0	SF	\$ 0.90	\$ 585.00
#30 Roofing Felt	650.0	SF	\$ 0.15	\$ 97.50
2x6x12 PT	105.0	LF	\$ 0.75	\$ 78.75
Double Height Water Fountain	1.0	EA	\$ 800.00	\$ 800.00
Flush Valve Toilet - ADA w/ seat	4.0	EA	\$ 350.00	\$ 1,400.00
Lavatory	4.0	EA	\$ 250.00	\$ 1,000.00
Polished SS Mirror (24x36x1/8)	4.0	EA	\$ 190.00	\$ 760.00
Soap Dispenser	4.0	EA	\$ 40.00	\$ 160.00
Towel Dispenser	4.0	EA	\$ 70.00	\$ 280.00
Toilet Paper Dispenser	4.0	EA	\$ 47.99	\$ 191.96
42" Grab Bar	2.0	EA	\$ 40.00	\$ 80.00
24" Grab Bar	2.0	EA	\$ 30.00	\$ 60.00
24x48 Surface Mount Fluorescent Light	5.0	EA	\$ 75.00	\$ 375.00
50 CFM Exhaust Fan	2.0	EA	\$ 75.00	\$ 150.00
Electrical	1.0	LS	\$ 500.00	\$ 500.00
Plumbing	1.0	LS	\$ 750.00	\$ 750.00
Hardware/Signage	1.0	LS	\$ 1,000.00	\$ 1,000.00
Labor	1.0	LS	\$ 20,000.00	\$ 20,000.00
Water/Sewer	1.0	LS	\$ 10,000.00	\$ 10,000.00
			<b>Subtotal</b>	<b>\$ 49,967.95</b>

### Sidewalk

Concrete	11.0	CY	\$ 105.00	\$ 1,155.00
Wire Reinforcement 6x6-W1.4xW1.4	581.0	SF	\$ 0.15	\$ 87.89
Labor	581.0	SF	\$ 2.00	\$ 1,162.00
			<b>Subtotal</b>	<b>\$ 2,404.89</b>

### Site Work

Demolition	1.0	LS	\$ 2,500.00	\$ 2,500.00
Site Work Soil Remediation	1.0	LS	\$ 10,000.00	\$ 10,000.00
Sod	2,500.0	SY	\$ 3.00	\$ 7,500.00
Wheel Stops	12.0	EA	\$ 50.00	\$ 600.00
Signage	1.0	EA	\$ 1,600.00	\$ 1,600.00
			<b>Subtotal</b>	<b>\$ 22,200.00</b>

**Project Total \$ 74,572.84**





## TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS

ANNE MAE MURPHY, Clerk  
Post Office Box 620  
Perry, Florida 32348  
(850) 838-3508 Phone  
(850) 838-3549 Fax

DUSTIN HINKEL, County Administrator  
201 East Green Street  
Perry, Florida 32347  
(850) 838-3500, extension 7 Phone  
(850) 838-3501 Fax

CONRAD C. BISHOP, JR., County Attorney  
Post Office Box 167  
Perry, Florida 32348  
(850) 584-6113 Phone  
(850) 584-2433 Fax

April 2, 2015

Suwannee River Water Management District  
Attn: Brian Kauffman, P.E.  
9225 County Road 49  
Live Oak, Florida 32060

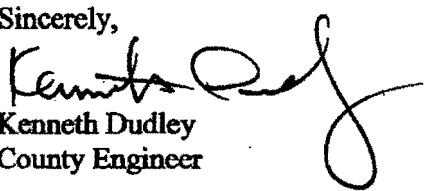
RE: Steinhatchee Boat Ramp Project, Restroom Building

Dear Mr. Kauffman:

The Taylor County Board of County Commissioners is pursuing a grant for adding a restroom building to the Steinhatchee Boat Ramp Facility. We are in the planning stage of the project and are submitting requests for Grant Funding. The proposed improvements and project details are identified in the enclosed Environmental Resource Permit Application and construction plans. We are hopeful this permit will qualify for programmatic treatment for consideration (if applicable) by the Florida Department of Environmental Protection and United States Army Corp Of Engineers.

Thank you for your assistance with this matter. If you have any questions after your review, you may reach me or Brent Burford at (850) 838-3500 (extensions 7 or 105 respectfully).

Sincerely,

  
Kenneth Dudley  
County Engineer

Enclosures

**Project:**       Steinhatchee Boat Ramp, Phase I Project

**Prepared by:** Taylor County Engineering Division

**Date:**         April 2, 2015

**Project Location**

SR-51 and Main Street (Old Ideal marina Site), Steinhatchee, FL

1. Project located south of SR 51 and east of Main Street on an existing marina basin adjacent to the Steinhatchee River.

**Section**  
26

**Township**  
9S

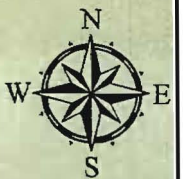
**Range**  
9E



# Taylor County GIS Mapping

## Legend

- State/ US Highway
- Major Road
- Minor Road
- Graded Road



1 inch = 150 feet

Printed On: Thursday, April 02, 2015



Project Boundary

Project Boundary

Restroom Building Project Site  
Steinhatchee Boat Ramp



MAP PREPARED BY THE TAYLOR COUNTY ENGINEERING DEPARTMENT  
This information was compiled from the best information available and the Taylor County Board of County Commissioners assume no responsibility for errors or omissions.

JOINT APPLICATION FOR ENVIRONMENTAL RESOURCE PERMIT/AUTHORIZATION TO USE  
STATE OWNED SUBMERGED LANDS/FEDERAL DREDGE AND FILL PERMIT

SECTION A

FOR AGENCY USE ONLY	
ACOE Application #	SRWMD Application #
Date Application Received	Date Application Received
Proposed Project Lat.	Fee Received \$
Proposed Project Long.	Fee Receipt #

**PART 1:**

Are any of the activities described in this application proposed to occur in, on, or over wetlands or other surface waters? ☐ yes ☒ no

**PART 2:**

**A. Type of Environmental Resource Permit Requested (check at least one).**

- ☒ Noticed General - include information requested in Section B.
- ☐ General (Single Family Dwelling) - include information requested in Sections C and D.
- ☐ General (all other projects) - include information requested in Sections C and E.
- ☐ Individual (Single Family Dwelling) - include information requested in Sections C and D.
- ☐ Individual (all other projects) - include information requested in Sections C and E.
- ☐ Conceptual - include information requested in Sections C and E.
- ☐ Mitigation Bank Permit (construction) - include information requested in Sections C and F. (If the proposed mitigation bank involves the construction of a surface water management system requiring another permit defined above, check the appropriate box and submit the information requested by the applicable section.)
- ☐ Mitigation Bank (conceptual) - include information requested in Sections C and F.

**B. Type of activity for which you are applying (check at least one)**

- ☐ Construction or operation of a new surfacewater management system, including dredging or filling in, on or over wetlands and other surface waters.
- ☐ Construction, expansion, or modification of a solid waste facility.
- ☐ Alteration or operation of an existing surfacewater management system not previously permitted by a WMD or DEP.
- ☒ Modification of a surfacewater management system previously permitted by a WMD or DEP. Provide applicable permit numbers, issuing agency, and date of issuance, and check the appropriate box below: ERP11-0015
  - ☐ Alteration and operation of a system ☐ Extension of permit duration
  - ☐ Abandonment of a system ☐ Removal of a system
  - ☒ Construction and operation of additional phases of a system

**C. Are you requesting authorization to use State Owned Submerged Lands?**

☐ yes ☒ no

(If yes, include the information requested in Section G.)

**D. For activities in, on, or over wetlands or other surface waters, check type of federal dredge and fill permit requested:**

- ☐ Individual (Modification to Existing) ☐ Programmatic General
- ☐ General ☐ Nationwide

**E. Are you claiming to qualify for an exemption? ☒ yes ☐ no**

(If yes, provide the rule number or statutory citation, if known): Section 373.406 (6), F.S.

**JOINT APPLICATION FOR ENVIRONMENTAL RESOURCE PERMIT/AUTHORIZATION TO USE  
STATE OWNED SUBMERGED LANDS/FEDERAL DREDGE AND FILL PERMIT**

<b>PART 3:</b>	
<b>A. OWNER(S) OF LAND</b>	<b>B. ENTITY TO RECEIVE PERMIT (IF OTHER THAN OWNER)</b>
Name <b>Dustin Hinkel</b>	Name
Title and Company County Administrator, Taylor County Board of County Commission	Title and Company
Address 201 East Green Street	Address
City, State, Zip Perry, FL 32347	City, State, Zip
Telephone and Fax (850) 838 3500 ext. 6	Telephone and Fax
<b>C. AGENT AUTHORIZED TO SECURE PERMIT</b>	<b>D. CONSULTANT (IF DIFFERENT FROM AGENT)</b>
Name <b>Kenneth Dudley</b>	Name
Title and Company County Engineer	Title and Company
Address 201 East Green Street	Address
City, State, Zip Perry, FL 32347	City, State, Zip
Telephone and Fax 850.838.3500 Ext. 4	Telephone and Fax
<b>PART 4:</b>	
A. Name of Project, including phase if applicable: <u>Steinhatchee Boat Ramp Restroom</u>	
B. Is this application for part of a multi-phase project? <input checked="" type="checkbox"/> yes <input type="checkbox"/> no	
C. Total applicant-owned area contiguous to the project? <u>+/- 8.43</u> acres	
D. Total project area for which permit is sought: <u>+/- 0.03</u> acres	
E. Total impervious area for which a permit is sought: <u>+/- 0.03</u> acres	
F. What is the total area (metric equivalent for federally funded projects) of work in, on, or over wetlands or other surface waters?  _____ ac. _____ ha. _____ sq. ft. _____ sq. m.	
G. If a docking facility, the number of new boat slips proposed: _____ wet slips _____ dry slips	

JOINT APPLICATION FOR ENVIRONMENTAL RESOURCE PERMIT/AUTHORIZATION TO USE  
STATE OWNED SUBMERGED LANDS/FEDERAL DREDGE AND FILL PERMIT

PART 5:

Project location (use additional sheets if needed):

County(ies) Taylor

Section(s) 26

Township 9 S

Range 9 E

Section(s)

Township

Range

Section(s)

Township

Range

Land Grant name, if applicable: NA

Tax Parcel Identification Number: NA

Street, Address, Road, or other location: 100 Riverside Drive SouthEast

City, Zip Code, if applicable: Steinhatchee, FL 32359

PART 6: Describe in general terms the proposed project, system, or activity.

CONSTRUCT NEW RESTROOM BUILDING TO SUPPLEMENT EXISTING STEINHATCHEE BOAT RAMP  
FACILITY.



**JOINT APPLICATION FOR ENVIRONMENTAL RESOURCE PERMIT/AUTHORIZATION TO USE  
STATE OWNED SUBMERGED LANDS/FEDERAL DREDGE AND FILL PERMIT**

**PART 7:**

A. If there have been any pre-application meetings, including on-site meetings, with regulatory staff, please list the date(s), location(s), and names of key staff and project representatives, if known.

B. Please identify by number any MSSW/Wetland Resource/ERP/ACOE Permits pending, issued or denied for projects at the location, and any related enforcement actions, if known.

Agency	Date	No./Type of Application	Action Taken (Pending/Issued/Denied)
<u>SJRWMD</u>	<u>+/-2006</u>	<u>ERP</u>	<u>Approved, completed</u>
<u>USACOE</u>	<u>+/-2006</u>	<u>Dredge &amp; Fill</u>	<u>Approved, completed</u>

C. Note: The following information is only required for projects with work proposed to occur in, on or over wetlands or other surfacewaters that need federal dredge and fill permits and/or authorization to use State Owned Submerged Lands. Please provide the names, addresses and zip codes of property owners whose property directly adjoins the project (excluding the applicant). Please attach a plan view showing the owner's names and adjoining property lines. Attach additional sheets if necessary.

- |                               |    |
|-------------------------------|----|
| 1. See Existing USACOE Permit | 2. |
| 3.                            | 4. |
| 5.                            | 6. |
| 7.                            | 8. |

JOINT APPLICATION FOR ENVIRONMENTAL RESOURCE PERMIT/AUTHORIZATION TO USE  
STATE OWNED SUBMERGED LANDS/FEDERAL DREDGE AND FILL PERMIT

PART 8:

A. By signing and submitting this application form, I am applying, or I am applying on behalf of the applicant, for the permit and any proprietary authorizations identified above, according to the supporting data and other incidental information filed with this application. I am familiar with the information contained in this application and represent that such information is true, complete and accurate. I understand this is an application and not a permit, and that work prior to approval is a violation. I understand that this application and any permit issued or proprietary authorization issued pursuant thereto, does not relieve me of any obligation for obtaining any other required federal, state, water management district or local permit prior to commencement of construction. I agree, or I agree on behalf of my corporation, to operate and maintain the permitted system unless the permitting agency authorizes transfer of the permit to a responsible operation entity. I understand that knowingly making any false statement or representation is a violation of Section 373.430, F.S. and 18 U.S.C. Section 1001.

Kenneth Dudley

Typed/Printed Name of Applicant (If no Agent is used) or Agent (If one is so authorized below)

  
Signature of Applicant/Agent

4/2/2015

Date

County Engineer

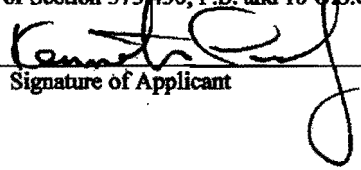
(Corporate Title if applicable)

AN AGENT MAY SIGN ABOVE ONLY IF THE APPLICANT COMPLETES THE FOLLOWING:

B. I hereby designate and authorize the agent listed above to act on my behalf, or on behalf of my corporation, as the agent in the processing of this application for the permit and/or proprietary authorization indicated above; and to furnish, on request, supplemental information in support of the application. In addition, I authorize the above-listed agent to bind me, or my corporation, to perform any requirements which may be necessary to procure the permit or authorization indicated above. I understand that knowingly making any false statement or representation is a violation of Section 373.430, F.S. and 18 U.S.C. Section 1001.

Kenneth Dudley

Typed/Printed Name of Applicant

  
Signature of Applicant

4/2/2015

Date

County Engineer

(Corporate Title if applicable)

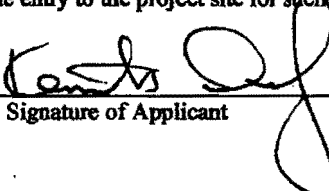
Please note: The applicant's original signature (not a copy) is required above.

PERSON AUTHORIZING ACCESS TO THE PROPERTY MUST COMPLETE THE FOLLOWING:

C. I either own the property described in this application or I have legal authority to allow access to the property, and I consent, after receiving prior notification, to any site visit on the property by agents or personnel from the Department of Environmental Protection, the Water Management District and the U.S. Army Corps of Engineers necessary for the review and inspection of the proposed project specified in this application. I authorize these agents or personnel to enter the property as many times as may be necessary to make such review and inspection. Further, I agree to provide entry to the project site for such agents or personnel to monitor permitted work if a permit is granted.

Kenneth Dudley

Typed/Printed Name of Applicant

  
Signature of Applicant

4/2/2015

Date

County Engineer

(Corporate Title if applicable)

**JOINT APPLICATION FOR ENVIRONMENTAL RESOURCE PERMIT/AUTHORIZATION TO USE  
STATE OWNED SUBMERGED LANDS/FEDERAL DREDGE AND FILL PERMIT**

**SECTION B**

**INFORMATION FOR NOTICED GENERAL**

**ENVIRONMENTAL RESOURCE PERMITS**

**INSTRUCTIONS:** To qualify for a Noticed General Permit (NGP), the project must strictly comply with all of the terms, conditions, requirements and restrictions applicable to the NGP applied for. A summary of the types of NGP's available is included as Attachment 1 to the instructions to this joint application. You should carefully review the rule section of the NGP for which you are applying to ensure that your project meets the requirements of that NGP. Please provide the information required below. All attachments must be submitted on 8.5 x 11 paper.

A. Provide the rule number of the NGP for which you are applying: \_\_\_\_\_

B. Indicate the project boundaries on a United States Geological Survey, 7.5 minute topographic quadrangle map, reduced or enlarged as necessary to legibly show the entire project. If not apparent from the quad map, provide a location map showing a north arrow and graphic scale; Section(s), Township(s) and Range(s); and sufficient detail to allow a person unfamiliar with the site to find it.  
See Enclosed Drawing

C. A legible site plan showing the following features as applicable to your project:

1. Property boundaries and dimensions;  
See Enclosed Drawing

2. Name and location of any adjoining public streets or roads;  
See Enclosed Drawing

3. Location and dimensions of all existing structures and current use if not apparent;  
See Enclosed Drawing/Previous Permitting

4. Label all impervious and pervious areas and indicate their size;  
See Enclosed Drawing/Previous Permitting

5. Indicate the direction of drainage relative to the proposed improvements;  
See Enclosed Drawing/Previous Permitting

6. Locations of all proposed works;  
See Enclosed Drawing

7. Permanent and temporary erosion, sediment and turbidity controls; and  
See Enclosed Drawing

8. Boundaries of wetlands and other surface waters identifying any open water areas.  
See Enclosed Drawing

D. Boundary, area and volume of all temporary and permanent earthwork including pre— and post-construction grades.  
Not Applicable

E. Wetlands and aquatic habitat descriptions.  
Not Applicable

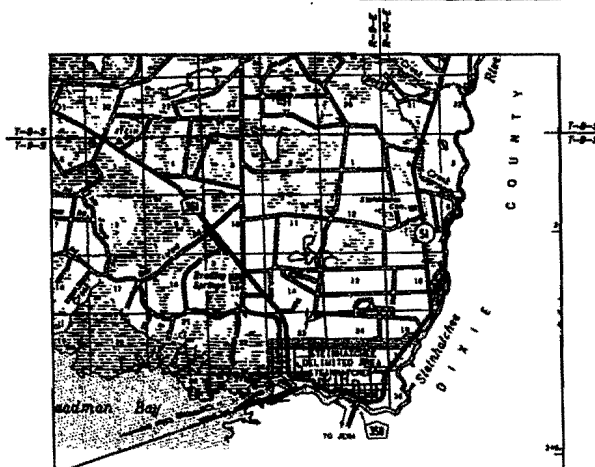
**F. Construction methods and schedules. Typical Masonry Block Construction and Limited Site Work. Project is in the planning Phase for Grant Applications.**

**G. Additional information that would show you qualify for the NGP, addressing all of the parameters, thresholds and conditions required in the NOP. Errors and omissions will be identified within 30 days by the processing agency.**

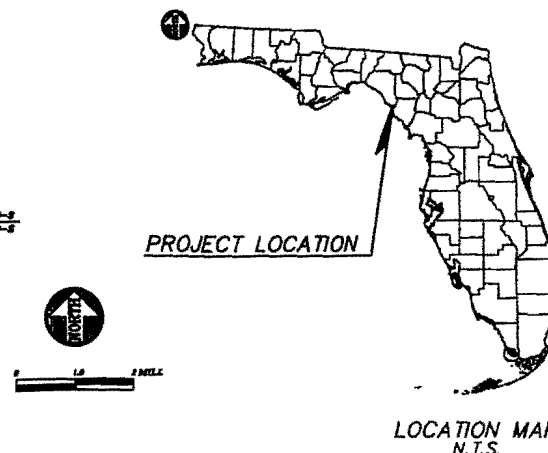
**Restroom Building and adjacent sidewalk consists of 1,120 SF of impervious area within the existing Steinhatchee Boat Ramp Facility. Additional work will include placement of wheel stops in an existing pervious area for designated parking.**

TAYLOR COUNTY PROJECT NO. 2006-005-ENG

PLAN INDEX	
SHEET	DESCRIPTION
1	COVER AND INDEX
2	GENERAL NOTES
3	AERIAL PHOTOGRAPH
4	EXISTING CONDITIONS
5	DEMOLITION & EROSION CONTROL
6	OVERALL SITE PLAN
7	SITE PLAN
8	RESTROOM DETAILS
9	RESTROOM DETAILS
10	SIDEWALK DETAILS
11	EROSION CONTROL PLAN



VICINITY MAP  
N.T.S.



LOCATION MAP  
N.T.S.

**BEFORE YOU DIG !  
CALL SUNSHINE STATE ONE CALL OF FLORIDA  
AT LEAST TWO FULL BUSINESS DAYS BEFORE  
DIGGING OR DISTURBING EARTH**



**1-800-432-4770**

**Know what's below.  
Call before you dig.**

GOVERNING STANDARDS AND SPECIFICATIONS:  
FLORIDA DEPARTMENT OF TRANSPORTATION,  
DESIGN STANDARDS DATED JANUARY 2010,  
STANDARD SPECIFICATIONS FOR ROAD AND  
BRIDGE CONSTRUCTION DATED 2010, AND  
TAYLOR COUNTY LAND DEVELOPMENT REGULATIONS,  
AS AMENDED BY CONTRACT DOCUMENTS.

PROJECT DESCRIPTION		
	EXISTING	PROPOSED
IMPERVIOUS AREA	±1.75 AC	±1.78 AC
PERVIOUS AREA	±6.68 AC	±6.65 AC
TOTAL AREA	±8.43 AC	±8.43 AC


SHOP DRAWINGS TO BE SUBMITTED TO:

BRENT BURFORD  
TAYLOR COUNTY ENGINEERING DIVISION  
201 EAST GREEN STREET  
PERRY, FL 32347

NOTE: ALL ELEVATIONS ARE NORTH AMERICAN VERTICAL DATUM NAVD88.

NOTE: THE SCALE OF THESE PLANS MAY HAVE CHANGED DUE TO REPRODUCTION.

CONSTRUCTION PLANS  
ENGINEER OF RECORD: KENNETH R. DUDLEY  
P.E. NO.: 58014

DATE	RE ORDER	 <b>TAYLOR COUNTY ENGINEERING DIVISION</b> <b>BOARD OF COUNTY COMMISSIONERS</b> 201 E. GREEN STREET PERRY, FL 32447 PH: (904) 434-3300 FAX: (904) 434-3523 E-MAIL: county_engineer@taylorcountypa.com	KENNETH R. DUDLEY <small>SEAL</small>	PROJECT NO. 2010-003-ENG
FILE NAME	FILE DATE		PROJECT BY KAD	PROJECT NAME STEINHATCHEE BOAT RAFF
			DRAWING BY BOB	SHEET FILE 2011.04
			CHECKED BY KAD	COVER AND INDEX DATE 2011/7/11 AS SHOWN
			DESIGNED BY BOB	SCALE 1" = 0'

## GENERAL NOTES:

- ALL ROADWAY AND DRAINAGE CONSTRUCTION AND MATERIALS SHALL BE PER FOOT STANDARDS AND SPECIFICATIONS. MATERIALS SHALL MEET FOOT SPECIFICATIONS AND SHALL BE PRODUCED OR OBTAINED FROM AN FOOT APPROVED SOURCE.
- ANY PUBLIC LAND CORNER WITHIN THE LIMITS OF CONSTRUCTION IS TO BE PROTECTED. IF A CORNER MONUMENT IS IN DANGER OF BEING DESTROYED AND HAS NOT BEEN PROPERLY REFERENCED, THE CONTRACTOR SHALL NOTIFY THE COUNTY ENGINEERING DIVISION WITHOUT DELAY. ANY SURVEY MONUMENTS REMOVED BY THE CONTRACTOR WITHOUT REFERENCE BEING ESTABLISHED, WILL BE REPLACED BY THE CONTRACTOR AT HIS EXPENSE.
- ANY EXISTING BENCHMARKS ARE TO BE REESTABLISHED BY THE CONTRACTOR'S SURVEYOR IF DISTURBED.
- THE CONTRACTOR SHALL UNDERCUT ALL UNSUITABLE MATERIAL ENCOUNTERED BENEATH THE PROPOSED LIMESTONE BASE COURSE TO A DEPTH OF 34" (8") BELOW THE BOTTOM OF THE BASE AND SHALL BACKFILL WITH CLEAN SUITABLE FILL MEETING FOOT ROAD AND BRIDGE CONSTRUCTION STANDARDS AND SPECIFICATIONS AS DETERMINED NECESSARY AND DIRECTED BY THE COUNTY ENGINEERING DIVISION. SEE FOOT INDEX NO. 502 & 505.
- ALL BORROW MATERIAL (FOR EMBANKMENT) SHALL MEET THE REQUIREMENTS OF FOOT INDEX NO. 502 AND SHALL BE FURNISHED BY THE CONTRACTOR FROM AREAS PROVIDED BY THE CONTRACTOR AND APPROVED BY THE COUNTY ENGINEERING DIVISION.
- THE CONTRACTOR SHALL STOCKPILE AND CONSTRUCTION MATERIALS IN SAFE AREAS ACCESSIBLE TO THE COUNTY ENGINEERING DIVISION. NO MATERIAL IS TO BE WIND-ROWN ON THE PAVEMENT OR SHOULDERS.
- ONLY THE EXCAVATION FOR BASE PLACEMENT AND PIPE TRENCHES THAT CAN BE BACKFILLED BY THE END OF THE WORK DAY SHALL BE EXCAVATED. NO OPEN PIPE TRENCH OR ROADWAY EXCAVATION WILL BE ALLOWED TO REMAIN AFTER WORK ENDS FOR THE APPROVED WORK HOUR DAY.
- THE CONTRACTOR SHALL BE RESPONSIBLE TO REMOVE AND LAWFULLY DISPOSE OF ALL MATERIALS NOT SALVAGED TO OWNER. EXCESS FILL MATERIAL SHALL BE UTILIZED TO THE FULLEST EXTENT POSSIBLE. REMAINING FILL SHALL BE SALVAGED TO THE COUNTY AT AN APPROVED LOCATION FOR STOCKPILING. UNDAUNAGED GUARDRAILS SHALL BE SALVAGED TO THE COUNTY AND DELIVERED TO THE PUBLIC WORKS DIVISION FACILITY ON US 27.
- ALL DISTURBED AREAS SHALL BE STABILIZED BY SOODING, AND FERTILIZING.
- ALL WATER, EQUIPMENT, SUPPLIES, PRIME MATERIAL, COVER MATERIAL, ETC. INCLUDING NECESSARY SURVEYING SHALL BE INCLUDED IN BID PROPOSAL. OMISSIONS BY CONTRACTOR WILL NOT SERVE AS JUSTIFICATION FOR APPROVAL OF ADDITIONAL COMPENSATION.
- ALL WELLS, CLEANOUTS, MANHOLE TOPS, PULL BOX COVERS AND OTHER UTILITY APPURTENANCES WITHIN THE PROJECT LIMITS SHALL BE PROTECTED AND ADJUSTED WHERE NECESSARY TO MATCH PROPOSED FINISH GRADES.
- CONTRACTOR IS RESPONSIBLE FOR ANY NECESSARY UTILITY FIELD LOCATION OR RELOCATION, AS REQUIRED, AND SHALL BE COORDINATED BY THE CONTRACTOR.
- CONTRACTOR SHALL EXERCISE EXTREME CARE DURING THIS PROJECT AND SHALL BE RESPONSIBLE FOR REPAIRING ANY DAMAGE TO EXISTING FACILITIES, ABOVE OR BELOW GROUND, THAT MAY OCCUR AS A RESULT OF THE WORK PERFORMED BY THE CONTRACTOR.
- ALL HOLE SIZE AND SPACING REQUIREMENTS TO MEET THE AASHTO NATIONAL DESIGN SPECIFICATION FOR WOOD CONSTRUCTION.
- SHOP DRAWINGS FOR WELDING AND STEEL FABRICATION SHALL BE SIGNED AND SEALED BY A LICENSED PROFESSIONAL ENGINEER.
- ALL STEEL REINFORCEMENT TO BE 3/8" OR STRONGER.
- ALL HARDWARE TO BE A306 STAINLESS STEEL.
- ALL PRESSURE TREATED WOOD INCLUDING PILINGS TO BE PRESSURE TREATED IN ACCORDANCE WITH AINPA-UWSC (2.5 LB/CF CCA) AND NO. 2 GRADE OR BETTER UNLESS NOTED OTHERWISE.
- CONTRACTOR SHALL BRING TO THE ATTENTION OF THE ENGINEER ANY DISCREPANCIES BETWEEN ACTUAL FIELD CONDITIONS AND CONSTRUCTION PLANS BEFORE PROCEEDING WITH CONSTRUCTION.
- INSTALL 3" WIDE STRIP OF BERMUDA SOG ALONG ALL BUILDINGS, WALLS, FENCING, SIDEWALKS, PLAYGROUND BORDER, SITE AMENITIES AND TREES IN DISTURBED AREAS.

UTILITY COMPANY:	UTILITY TYPE:	TELEPHONE NUMBER:
COMMARCUM	CABLE TELEVISION	800-881-8740
BELL SOUTH	TELEPHONE	888-830-8000
TRICOUNTY ELECTRIC COOP.	ELECTRIC	332-438-5772
BIG BEND WATER AUTHORITY	SEWER, WATER	332-488-3578

CONTRACTOR SHALL NOTIFY UTILITY OWNERS THROUGH SURVEYING ONE CALL OF FLORIDA, INC. 811 OR 1-800-432-4770 AND UTILITY OWNERS LISTED ABOVE, 48 HOURS IN ADVANCE OF BEGINNING CONSTRUCTION AT THE JOB SITE.

## MAINTENANCE OF TRAFFIC BY CONTRACTOR

- THE CONTRACTOR SHALL BE RESPONSIBLE FOR MAINTAINING SAFE PASSAGE OF TRAFFIC AND PROTECTION OF HIS WORK FORCE THROUGHOUT THE PROJECT.
- A MAINTENANCE OF TRAFFIC PLAN SHALL BE SUBMITTED BY THE CONTRACTOR IN ACCORDANCE WITH PART 801 OF THE MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES (MUTCD) AND THE ROADWAY AND TRAFFIC DESIGN STANDARDS. ONE TRAFFIC LANE MAY BE CLOSED DURING WORKING HOURS ONLY. CONTRACTOR IS TO CHECK AND MAINTAIN ON A DAILY BASIS ALL SIGNS, FLASHING LIGHTS, STRIPPING AND OTHER ITEMS AS REQUIRED TO CONFORM WITH THE MAINTENANCE OF TRAFFIC PLAN.
- WORK ZONE TRAFFIC CONTROL SHALL ADHERE STRICTLY TO THE REQUIREMENTS OF THE FOOT ROADWAY AND TRAFFIC DESIGN STANDARDS, INDEX SERIES 800, THE MUTCD AND ANY SPECIFIC INSTRUCTIONS OF THE COUNTY ENGINEERING DIVISION. NONCOMPLIANCE WITH THESE STANDARDS WILL SERVE AS JUST CAUSE FOR STOPPING WORK AT NO EXPENSE TO OWNER.
- THE CONTRACTOR'S PROPOSED SEQUENCE OF OPERATIONS AND SPECIFIC MAINTENANCE OF TRAFFIC PLANS SHALL BE REVIEWED AND APPROVED BY THE COUNTY ENGINEERING DIVISION NO LESS THAN 48 HOURS PRIOR TO THEIR IMPLEMENTATION.
- UNLESS SPECIFICALLY AUTHORIZED BY THE COUNTY ENGINEERING DIVISION, THE CONTRACTOR SHALL MAINTAIN AT ALL TIMES AT LEAST ONE WAY TRAFFIC WITH A MINIMUM OF A 10' (7') WIDE LANE AND A POSTED SPEED OF NOT MORE THAN 25 MILES PER HOUR, WITH APPROPRIATE TRAFFIC CONTROL.
- TEMPORARY LANES SHALL BE STABILIZED AND SUITABLE FOR ALL WEATHER CONDITIONS.

## EROSION & SEDIMENTATION CONTROL

THE CONTRACTOR IS RESPONSIBLE FOR EROSION/SEDIMENTATION CONTROL PRACTICES DURING CONSTRUCTION TO MINIMIZE ON-SITE EROSION/SEDIMENTATION AND TO PROTECT AGAINST DAMAGE TO OFF-SITE PROPERTY. THE FOLLOWING PRACTICES SHALL BE EMPLOYED:

- EROSION AND SEDIMENTATION CONTROL SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR. AREAS OF OFF-SITE DISCHARGE DURING CONSTRUCTION SHALL BE PROTECTED WITH A SEDIMENT BARRIER PER FOOT INDEX NO. 102 TO PREVENT OFF-SITE DISCHARGE OF SEDIMENTS.  
TEMPORARY SEED AND MULCH SHOULD BE USED TO CONTROL ON-SITE EROSION WHEN IT IS NOT PRACTICAL TO ESTABLISH PERMANENT VEGETATION. PERMANENT VEGETATION SHALL BE PLACED AS EARLY AS POSSIBLE ON ALL SLOPES STEEPER THAN 3 (FT) HORIZONTAL TO 1 (FT) VERTICAL (IF APPLICABLE). SOG SHALL BE PLANTED AS REQUIRED. ALL EROSION AND SEDIMENTATION CONTROL MEASURES SHALL BE MAINTAINED IN WORKING ORDER THROUGHOUT THE CONSTRUCTION PHASE. THE CONTRACTOR SHALL INSPECT AND REPAIR AS NECESSARY THE EROSION/SEDIMENTATION PROTECTION AT THE END OF EACH WORKING DAY.  
NOTE: EROSION/SEDIMENTATION CONTROL SHALL BE PLACED PRIOR TO ANY SITE EXCAVATION AND/OR FILLING AND SHALL REMAIN IN PLACE UNTIL SITE EXCAVATION IS COMPLETE AND VEGETATION ESTABLISHED.
- ALL SLOPES 3:1 OR STEEPER REQUIRE LAPPED OR PEGGED SOG.
- TURBIDITY BARRIERS PER FOOT INDEX 103 SHALL BE IN PLACE BEFORE ANY WORK EITHER IN OR OVER WATER SHALL BEGIN.
- PERMANENT VEGETATIVE STABILIZATION SHALL BE APPLIED ON FINE GRADED SITES AS SOON AS PRACTICAL. TEMPORARY SEEDING SHOULD BE EMPLOYED TO PREVENT EXPOSURE OF BARE SOILS UNTIL PERMANENT VEGETATION CAN BE APPLIED.
- ALL SYNTHETIC BALES, SILT FENCE AND OTHER EROSION CONTROL MEASURES SHALL BE REMOVED AT THE COMPLETION OF THE PROJECT.

## SIGNAGE AND PAVEMENT MARKING

- ALL PAVEMENT MARKINGS SHALL MEET THE CRITERIA OF SECTION 710 "PAINTING TRAFFIC STRIPES" AND SECTION 711 "THERMOPLASTIC TRAFFIC STRIPES AND MARKINGS" OF THE FLORIDA DEPARTMENT OF TRANSPORTATION AND BRIDGE CONSTRUCTION, LATEST EDITION.
- MARKINGS SHALL BE AS PER FOOT INDEX NO. 17348 AND THESE PLANS.
- RETRO-REFLECTIVE PAVEMENT MARKERS SHALL BE INSTALLED AS PER FOOT INDEX NO. 17350 AND THESE PLANS.

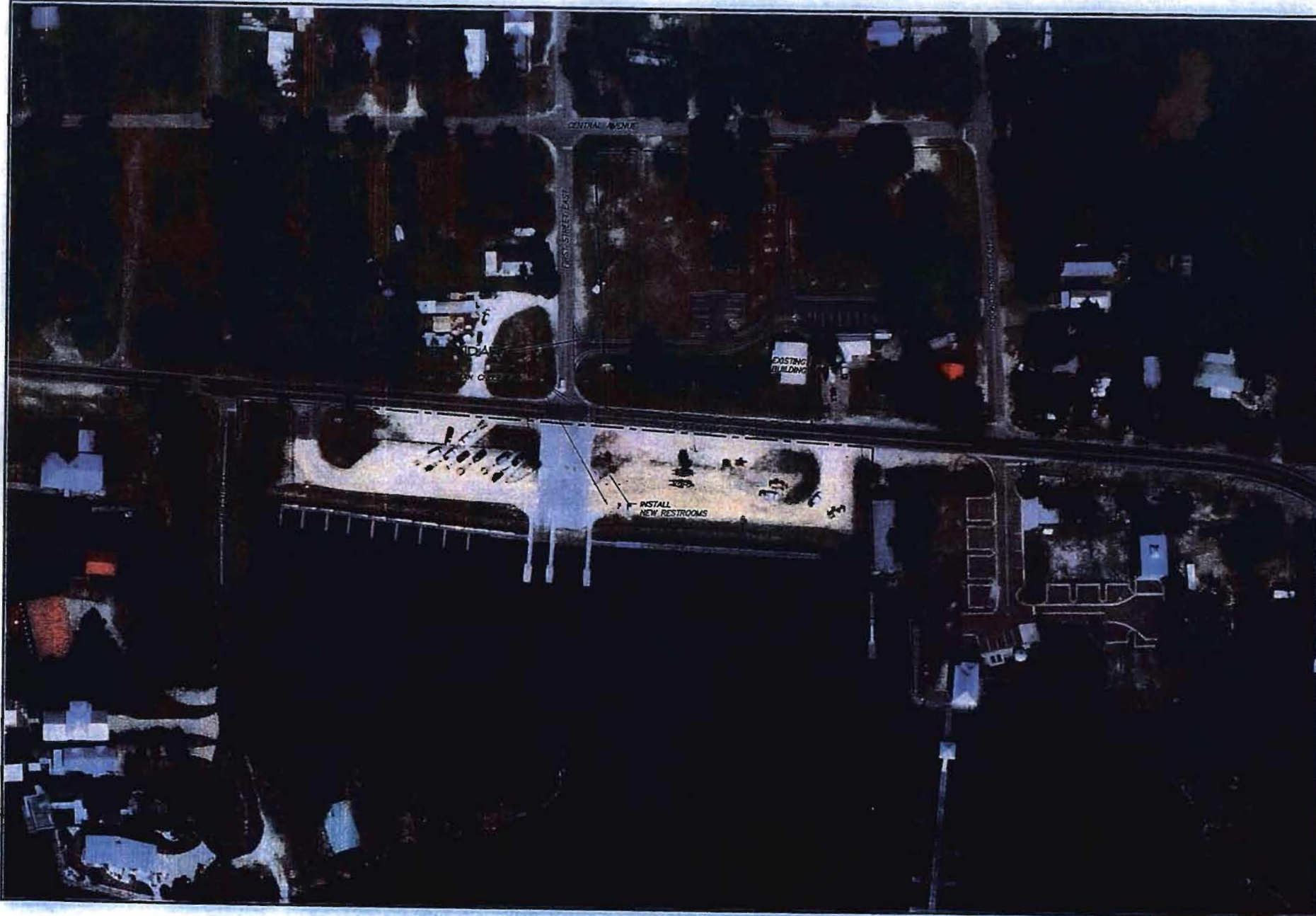
## TESTING REQUIREMENTS

- ALL TESTING SHALL BE PERFORMED BY A LICENSED/CERTIFIED LABORATORY. UPON SELECTION, THE LABORATORY SHALL BE APPROVED IN WRITING BY THE COUNTY PRIOR TO BEGINNING ANY ON-SITE TESTING OR MATERIAL COLLECTION.
- COPIES OF ALL TEST RESULTS SHALL BE PROVIDED TO THE COUNTY ENGINEERING DIVISION. PASSING RESULTS WILL BE REQUIRED PRIOR TO BEGINNING THE NEXT PHASE OF CONSTRUCTION.
- THE COUNTY ENGINEERING DIVISION SHALL BE NOTIFIED NO LESS THAN 24 HOURS IN ADVANCE FOR SCHEDULING INSPECTION OF PENDING STAGES OF CONSTRUCTION INCLUDING SUBGRADE PREPARATION, LIMESTONE PLACEMENT, PRIME AND TACK COATS, ASPHALT PLACEMENT, CULVERT INSTALLATIONS AND OTHERS AS REQUIRED FOR APPROVAL.
- PERFORM COMPACTION TESTING FOR STABILIZED SUBGRADE AND FILL THE FULL DEPTH AT A FREQUENCY OF TWO TESTS. COMPACTION SHALL ACHIEVE 98% OF MODIFIED PROCTOR DENSITY (AASHTO T 180).
- PERFORM LBR TESTING FOR STABILIZED SUBGRADE. LIMESTONE BEARING RATIO VALUE SHALL EQUAL OR EXCEED 40.
- PERFORM COMPACTION TESTING FOR BASE COURSE THE FULL DEPTH. COMPACTION SHALL ACHIEVE 98% OF MODIFIED PROCTOR DENSITY (AASHTO T 180).
- PERFORM CONCRETE TESTING IN ACCORDANCE WITH SECTION 346, FOOT SPECIFICATIONS, LATEST EDITION.

## DRAWING LEGEND

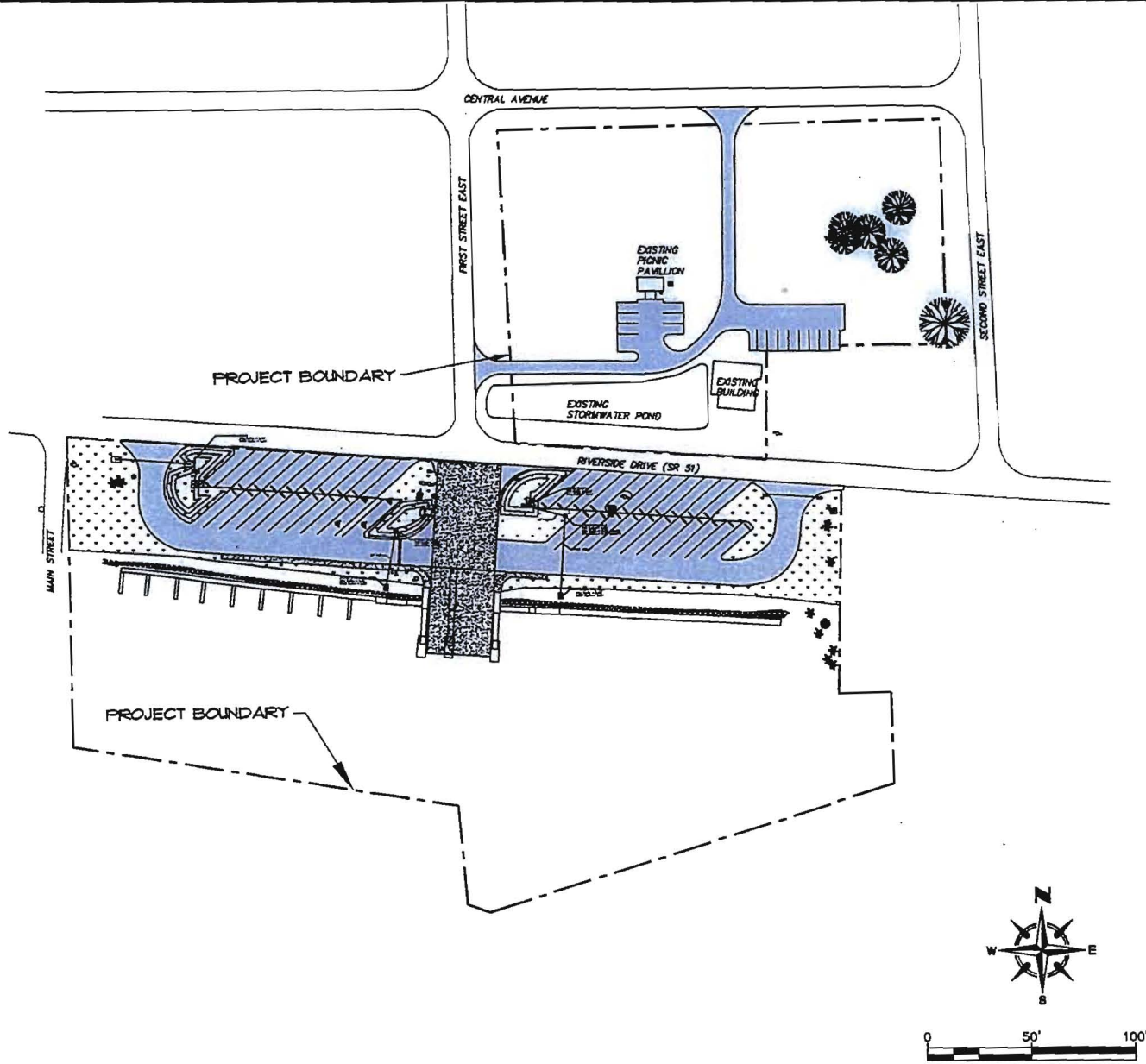
●	FOUND IRON ROD	☆	ELECTRIC POWER POLE
○	FOUND IRON PIPE	▽	ROADWAY SIGN
□	PHONE PEDESTAL	—	SILT FENCE
⊞	WATER METER AND BOX	△	TRAVERSE POINT (PK NAIL AND CAP)
⊞	EXISTING GAS (OR WATER) VALVE AND BOX	—	FLOATING TURBIDITY BARRIER
⊞	COLLECTION CHAMBER MANHOLE	⊕	TEMPORARY BENCHMARK (ELEV = X.XX')
⊞	CLEAN OUT		

PROJECT NO. 2010-003-ENG		SHEET NO. 2	
PROJECT NAME: STENHATCHEE BOAT RAMP		GENERAL NOTES	
DESIGNED BY: KED	DRAWN BY: BOB	CHECKED BY: BOB	DATE: 02/07/11
TAYLOR COUNTY ENGINEERING DIVISION		BOARD OF COUNTY COMMISSIONERS	
2013 E. GREEN STREET, PERRY, FL 32347		PH: (904) 434-3900 FAX: (904) 434-3901	
E-MAIL: countyengineer@taylorcounty.com		50014	
DATE: 02/07/11	BY: KENNETH E. DUDLEY	PROJECT: STENHATCHEE BOAT RAMP	SCALE: 1" = 10'
TITLE: STENHATCHEE BOAT RAMP	PROJECT: STENHATCHEE BOAT RAMP	PROJECT: STENHATCHEE BOAT RAMP	PROJECT: STENHATCHEE BOAT RAMP



DATE	REVISION	BY	DATE	PROJECT NO.	PROJECT NAME	PROJECT DATE
				2010-003-ENG	STEINHATCHEE BOAT RAMP	02/07/11
<p><b>TAYLOR COUNTY ENGINEERING DIVISION</b>  <b>BOARD OF COUNTY COMMISSIONERS</b>          201 E. GREEN STREET PERRY, FL 32347          POC (850) 838-3500 FAX: (850) 838-3501          E-MAIL: county.eng@taylorcountyfla.com</p>			<p><b>VERIFICATION SCALE</b>          0 1" = 100'</p>			<p><b>PROJECT NO.</b>          2010-003-ENG</p> <p><b>SHEET NO.</b>          3</p> <p><b>SHEET TOTAL</b>          11</p>
<p><b>DESIGNED BY</b>          KSD</p> <p><b>CHECKED BY</b>          BOCC</p> <p><b>DATE</b>          02/07/11</p>			<p><b>PROJECT TITLE</b>          AERIAL PHOTOGRAPH</p> <p><b>SCALE</b>          1" = 100'</p>			<p><b>PROJECT NO.</b>          2010-003-ENG</p> <p><b>SHEET NO.</b>          3</p> <p><b>SHEET TOTAL</b>          11</p>





DATE	REVISION	DESIGNER	PROJECT NO.	PROJECT NAME	PROJECT NO.
		KENNETH R. DUDLEY	KRD	STEINHATCHEE BOAT RAMP	2010-003-ENG
			BOB	EXISTING CONDITIONS	4
			KRD	DATE	SCALE
			BOCC	02/07/11	1" = 50'
TAYLOR COUNTY ENGINEERING DIVISION		PROJECT SCALE			
BOARD OF COUNTY COMMISSIONERS		0 1" 2"			
201 E. GREEN STREET PERRY, FL 32347					
PH: (850) 838-3500 FAX: (850) 838-3501					
E-MAIL: County_Engineering@taylorcountypga.com					
5001.4					
PLOT DATE					
Ideal boat ramp restroom 4/13/2011 0:14 AM					



DATE	REASON	NAME	TIME DATE
			08/20/11 01:14 AM

**KENNETH R. DUDLEY**

**TAYLOR COUNTY ENGINEERING DIVISION**

**BOARD OF COUNTY COMMISSIONERS**

201 E. GREEN STREET PERRY, FL 32347

8-HALL countyengineer@taylorcountypga.com

56014

5

02/07/11

1" = 50'

VERTICAL SCALE

**PROJECT NAME**

STEINHAUSCH BOAT RAMP

**PROJECT NO.**

2417140

**BOB**

**CREATED BY**

KRD

**APPROVED BY**

BOCC

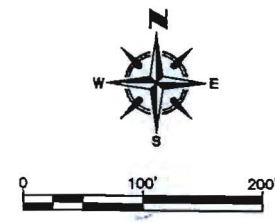
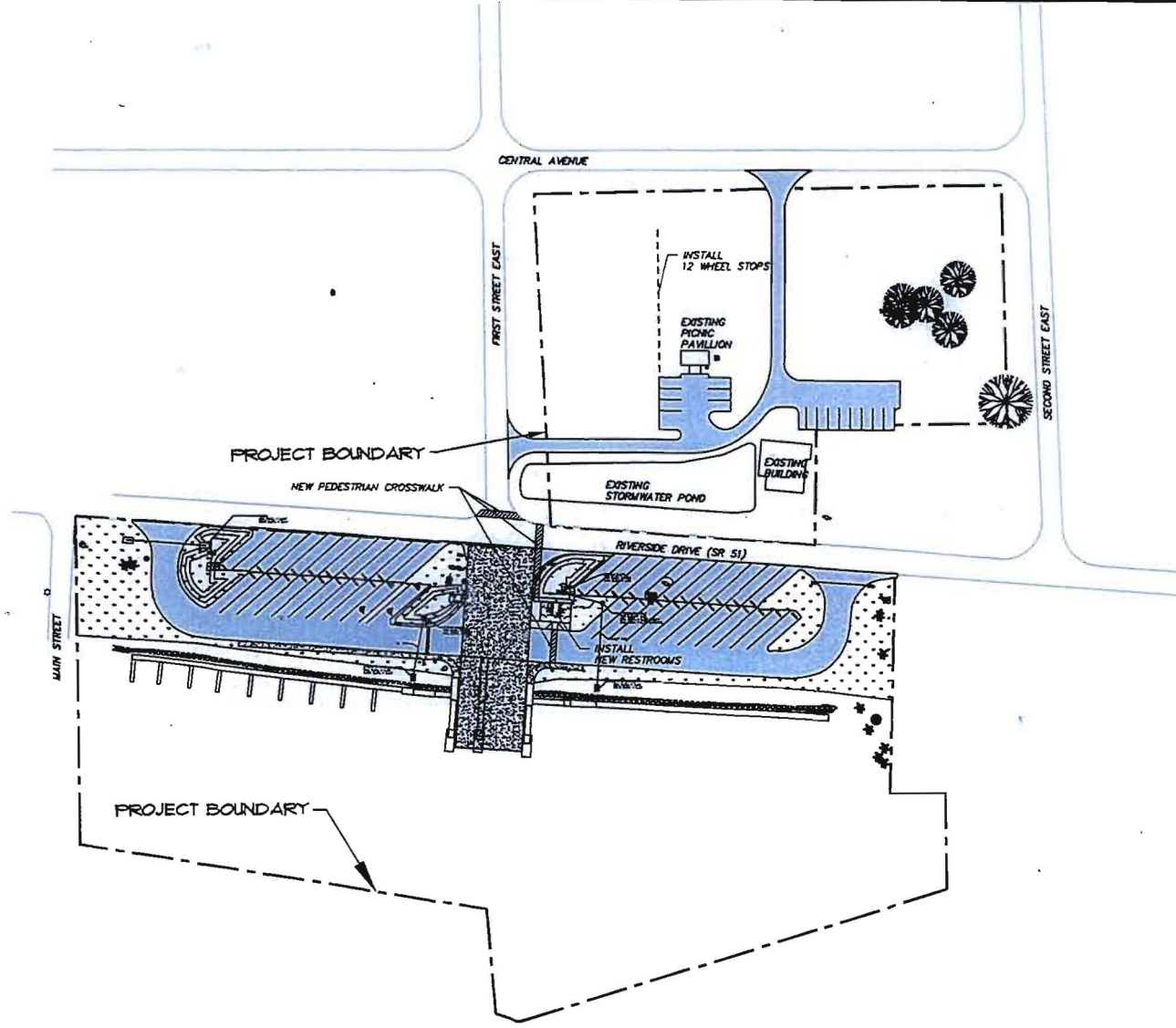
**DATE**

08/20/11

**SCALE**

1" = 50'

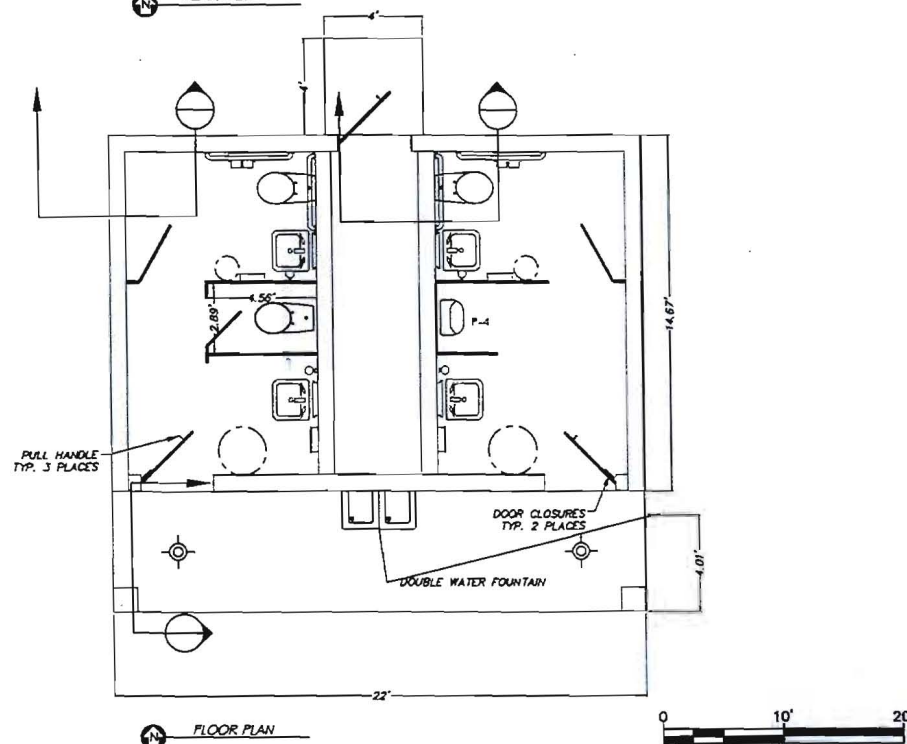
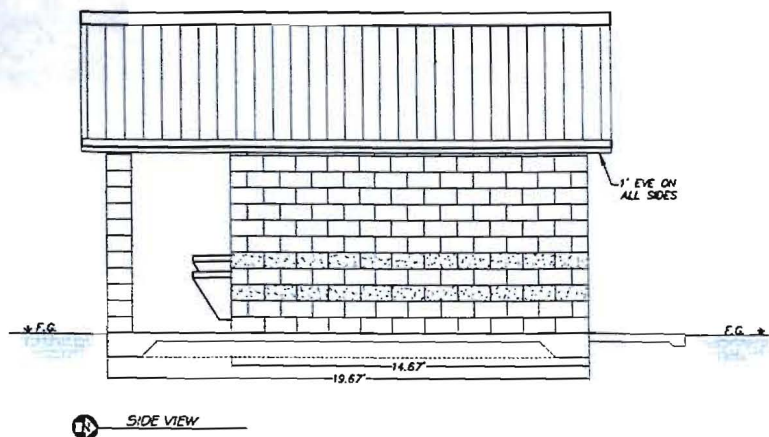
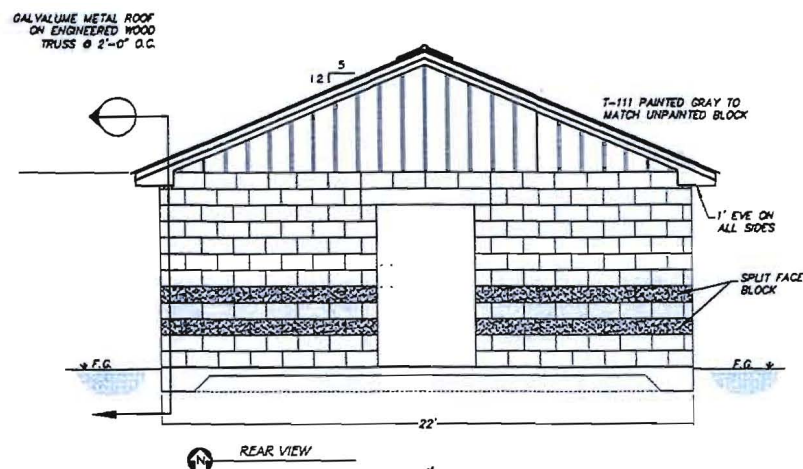
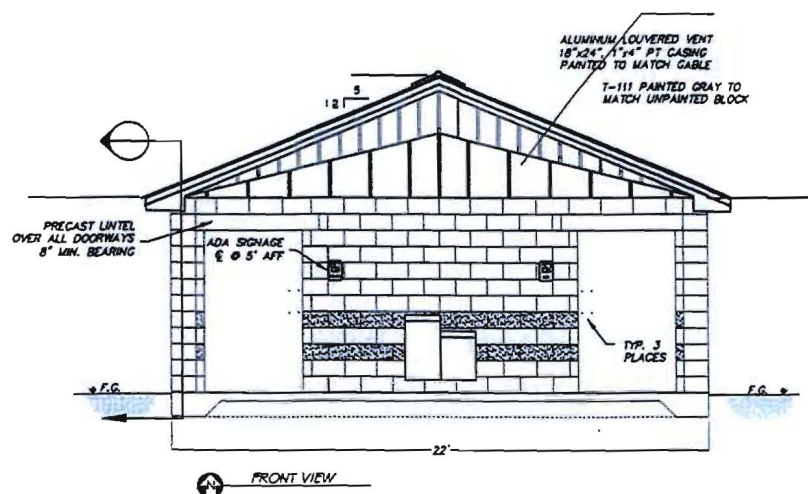
**VERTICAL SCALE**



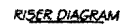
<b>TAYLOR COUNTY ENGINEERING DIVISION</b> <b>BOARD OF COUNTY COMMISSIONERS</b> 201 E. GREEN STREET, PERRY, FL 32347 PH: (904) 838-3300 FAX: (904) 838-3500 E-MAIL: countyengineering@taylorcountyfla.com		DESIGNED BY: KSD PROJECT BY: DOB CHECKED BY: KSD APPROVED BY: DOCC	PROJECT NAME: STEINHATZEE BOAT RAMP SHEET TITLE: OVERALL SITE PLAN DATE: 02/07/11 SCALE: 1" = 100'	PROJECT NO: 2010-003-ENG SHEET NO: 6 SCALE: 1" = 100'
FILE NAME: local boat ramp restroom.dwg PLOT DATE: 04/12/2011 08:14 AM PLOT BY: 50014	KENNETH R. DUDLEY			





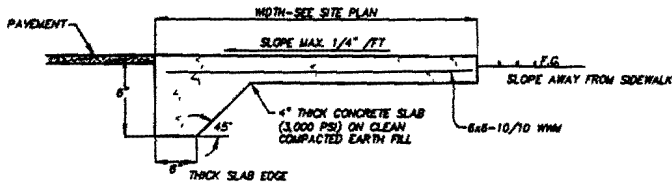


PROJECT NO.	2010-003-ENG
SHEET NO.	8
PROJECT NAME	STAY-IN-PLACE CONCRETE
DESIGNED BY	KND
CHECKED BY	KND
IN CHARGE	KND
DATE	02/07/11
SCALE	1" = 10'
PROJECT DETAILS	RESTROOM
DATE	02/07/11
SCALE	1" = 10'
PROJECT NO.	2010-003-ENG
SHEET NO.	8
PROJECT NAME	STAY-IN-PLACE CONCRETE
DESIGNED BY	KND
CHECKED BY	KND
IN CHARGE	KND
DATE	02/07/11
SCALE	1" = 10'
PROJECT DETAILS	RESTROOM
DATE	02/07/11
SCALE	1" = 10'
PROJECT NO.	2010-003-ENG
SHEET NO.	8
PROJECT NAME	STAY-IN-PLACE CONCRETE
DESIGNED BY	KND
CHECKED BY	KND
IN CHARGE	KND
DATE	02/07/11
SCALE	1" = 10'
PROJECT DETAILS	RESTROOM
DATE	02/07/11
SCALE	1" = 10'

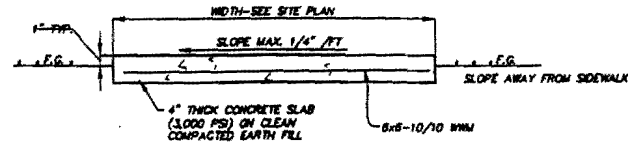


NO SANITARY TEE  
FITTING SHALL BE USED  
BELOW GRADE. SUCH  
INSTALLATIONS SHALL  
USE ONLY SANITARY  
WYE OR LONG TURN  
FITTINGS.

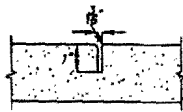
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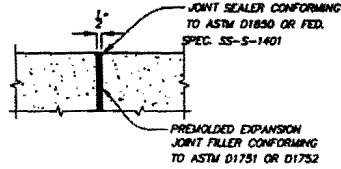
ADJACENT TO PAVEMENT  
NTS



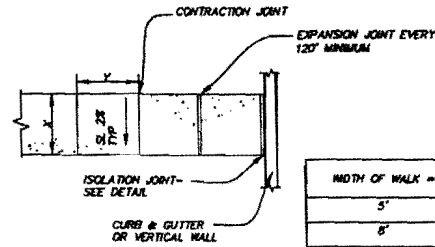
NOT ADJACENT TO PAVEMENT  
NTS



CONTRACTION JOINT



EXPANSION JOINT



WIDTH OF WALK = X	SPACE BETWEEN JOINTS OR VERTICAL WALL
5'	5'
8'	8'
12'	12'

SIDEWALK JOINT DETAIL  
NTS

## CONCRETE SIDEWALK DETAILS

- NOTES:
1. 1/2" SAWCUT CONTROL JOINTS 15" DEEP, SHALL BE CONSTRUCTED AT 5' O.C.
  2. 1/2" EXPANSION JOINTS WITH PREFORMED JOINT FILLER SHALL BE CONSTRUCTED BETWEEN ALL FIXED OBJECTS AND WALK AT CONSTRUCTION JOINTS.
  3. CONSTRUCT SIDEWALKS IN ACCORDANCE WITH SECTION 522, FDOT STANDARD SPECIFICATIONS, LATEST EDITION.

PROJECT NAME STENHATCH BOAT RAMP		PROJECT NO. 2010-003-ENG	
DESIGNED BY KRD		CHECKED BY KRD	
DRAWN BY BOB		APPROVED BY BOCC	
DATE 02/07/11		SCALE NTS	
SHEET NO. 10		SHEET TOTAL 10 OF 11	
<p><b>TAYLOR COUNTY ENGINEERING DIVISION</b>  <b>BOARD OF COUNTY COMMISSIONERS</b>          201 E. GREEN STREET PERRY, FL 32347          PHONE: (904) 288-3800 FAX: (904) 288-3801          EMAIL: <a href="mailto:Engineering@taylorcounty.com">Engineering@taylorcounty.com</a></p>			
DATE 4/15/2011 9:28 AM		DATE 4/15/2011 9:14 AM	



THE COMPLETE STORMWATER POLLUTION PREVENTION PLAN INCLUDES SEVERAL ITEMS:

- THE NARRATIVE DESCRIPTION,
- THE DOCUMENTS REFERENCED BY THE NARRATIVE,
- THE CONTRACTOR'S APPROVED EROSION AND SEDIMENT CONTROL PLAN AS REQUIRED BY SPECIFICATION SECTION 104,
- REPORTS OF INSPECTIONS MADE DURING CONSTRUCTION.

**1.6 THE PROJECT CONSISTS OF CONSTRUCTION OF A BOAT RAMP WITH ASSOCIATED DOCKAGE, FENCING, AND IMPROVEMENTS TO AN EXISTING LAKEFRONT PARKING LOT.**

IN THE SECTION 104 EROSION CONTROL PLAN, THE CONTRACTOR SHALL PROVIDE A DETAILED SEQUENCE OF CONSTRUCTION ACTIVITIES. THE FOLLOWING IS A LIST OF SOIL DISTURBANCE ACTIVITIES FOR THIS PROJECT:

1. EARTH WORK ASSOCIATED WITH BOAT RAMP CONSTRUCTION.
2. RE-GRADING EXISTING PARKING LOT.

TOTAL SITE AREA: -5.8 ACRES  
TOTAL AREA TO BE DISTURBED: -1.3 ACRES

### **BLIND COEFFICIENTS:**

BEFORE:  $C(b) = 0.42$   
AFTER:  $C(a) = 0.42$   
DURING: VARIES FROM 0.42 TO 0.43

DUE TO THE EXISTING LIMEROCK ROAD BEING WIDER THAN THE PROPOSED PAVED ROADWAY, THE POST-CONSTRUCTION RUNOFF IS LOWER THAN THE PRE-CONSTRUCTION RUNOFF.

THE CONSTRUCTION PLANS ARE BEING USED AS THE SITE MAPS. THE LOCATION OF THE REQUIRED INFORMATION IS DESCRIBED BELOW:

\*APPROXIMATE SLOPES: THE SLOPES OF THE SITE CAN BE SEEN IN THE TYPICAL SECTION AND THE CROSS SECTION SHEETS.

\*AREAS OF SOIL DISTURBANCE: THE AREAS TO BE DISTURBED ARE LIMITED TO ROADWAY CONSTRUCTION AND DRAINAGE IMPROVEMENTS.

LOCATION OF TEMPORARY CONTROLS:	CONTROLS ARE REQUIRED AT ALL LOW-LYING AREAS AND AREAS ADJACENT TO WETLANDS.
PREVENTING WATER:	SOME OF THE RUNOFF FROM THE PROJECT AREA DRAINS INTO LOW-LYING AREAS ADJACENT TO THE PROJECT, WHICH WILL INFILTRATE INTO THE GROUNDWATER TABLE BY PERCOLATION. SOME WILL BE CARRIED TO WATER BODIES ADJACENT TO THE LOCATION MAP.

### EROSION AND SEDIMENT CONTROLS:

ALL STRUCTURAL PRACTICES SHALL BE CONSTRUCTED PRIOR TO CONSTRUCTION ACTIVITIES THAT EITHER DIRECTLY OR INDIRECTLY DISTURB STABILIZED AREAS. STABILIZATION PRACTICES SHALL BE PERFORMED AS SOON AS PRACTICAL AT LOCATIONS WHERE CONSTRUCTION ACTIVITIES HAVE TEMPORARILY OR PERMANENTLY CEASED. BUT IN ANY CASE THEY SHALL BE INITIATED WITHIN SEVEN (7) DAYS. THE CONTRACTOR SHALL BACKFILL AND TEMPORARILY STABILIZE WITH SOO WITHIN 48 HOURS OF COMPLETION OF THE CURING PERIOD FOR BOX CULVERTS OR BOX CULVERT EXTENSIONS, AND FOR DRAINAGE STRUCTURE MODIFICATIONS.

- 2a. MODIFICATION OF THE SPECIFICATIONS ARE PERMISSIBLE IF IN ACCORDANCE WITH CURRENT MANUFACTURERS RECOMMENDATIONS, INDUSTRY STANDARD ON PRE-MANUFACTURED PRODUCTS AND APPROVED BY THE PROJECT ENGINEER. A STAKED SILT FENCE MAY BE SUBSTITUTED FOR BAY SALES IF APPROVED BY THE ENGINEER.

- THE DISTURBED AREAS OF THE REMOVED SHOULDER SHALL BE STABILIZED WITH SEEDING AND MULCHING. PERMANENT SODDING AND GRASSING SHALL BE PLACED UNLESS DIRECTED OTHERWISE. SOO THAT IS PLACED ON 3:1 OR GREATER SHALL BE PEGGED.

IN THE SECTION 104 EROSION CONTROL PLAN, THE CONTRACTOR SHALL DESCRIBE THE STABILIZATION PRACTICES PROPOSED TO CONTROL EROSION.

ALL STABILIZATION PRACTICES SHALL BE INITIATED BY THE CONTRACTOR AS SOON AS PRACTICAL IN AREAS OF THE JOB WHERE CONSTRUCTION ACTIVITIES HAVE TEMPORARILY OR PERMANENTLY STOPPED, BUT IN NO CASE SHALL THE DISTURBED AREA BE LEFT UNPROTECTED FOR MORE THAN SEVEN (7) DAYS.

IN THE SECTION 104 EROSION CONTROL PLAN, THE CONTRACTOR SHALL DESCRIBE THE PROPOSED STRUCTURAL PRACTICES TO CONTROL OF TRAP SEDIMENT AND OTHERWISE PREVENT THE DISCHARGE OF POLLUTANTS FROM EXPOSED AREAS OF THE SITE. SEDIMENT CONTROLS SHALL BE IN PLACE BEFORE DISTURBING SOIL UPSTREAM OF THE CONTROL. THE STRUCTURAL PRACTICES SHALL INCLUDE AT LEAST THE FOLLOWING UNLESS OTHERWISE APPROVED BY THE COUNTY ENGINEERING DIVISION TEMPORARILY:

- \* SYNTHETIC BALES SHALL BE IN ACCORDANCE WITH THE STANDARD INDEX 102 AND SPECIFICATION SECTION 104.
- \* SYNTHETIC BALES SHALL BE PLACED IMMEDIATELY UPSTREAM (10 FT OR LESS) OF ALL SIDE DRAINS IN DISTURBED AREAS.
- \* SYNTHETIC BALES PARALLEL TO THE ROADWAY ALONG DITCHES, AS SHOWN IN THE PLANS, IF AS REQUIRED BY THE SPECIFICATIONS, SHALL BE SUPPLEMENTED WITH ADDITIONAL HAY OR STRAW BALE IF ADDITIONAL SEASONAL WET AREAS HAVE BEEN ENCOUNTERED DURING CONSTRUCTION.
- \* SYNTHETIC BALE OR DITCH BLOCKS SHALL BE PLACED EVERY 300 FT ALONG ALL ROADSIDE DITCHES IN DISTURBED AREAS.
- \* SILT FENCE IN ACCORDANCE WITH DESIGN STANDARD 102 AND SECTION 104, SPECIFICATIONS.
- \* PERMANENT: SO2, SEED AND MULCH

EXISTING ROADSIDE DITCHES WILL BE UTILIZED TO CONVEY RUNOFF TO EXISTING OUTFALLS. TYPE II SILT FENCE SHALL BE USED AT CROSS DRAINS.

### 3.1.1. WATER CONSUMPTION

ALL WASTE GENERATED ON THE PROJECT SHALL BE DISPOSED OF BY THE CONTRACTOR IN AREAS PROVIDED BY MHA. THE PROPOSED METHOD(S) SHALL INCLUDE AT LEAST THE FOLLOWING:

- \* NO CONSTRUCTION WASTE WILL BE BURIED ON SITE AND MUST BE DISPOSED OF LEGALLY.
- \* PROVIDING LITTER CONTROL AND COLLECTION WITHIN THE PROJECT LIMITS DURING CONSTRUCTION ACTIVITIES.
- \* DISPOSING OF ALL FERTILIZER OR OTHER CHEMICAL CONTAINERS ACCORDING TO EPA'S STANDARD PRACTICES AS DETAILED BY THE MANUFACTURER.

IN THE SECTION 104 EROSION CONTROL PLAN, THE CONTRACTOR SHALL DESCRIBE THE PROPOSED METHODS FOR MINIMIZING THE OFFSITE VEHICLE TRACKING OF SEDIMENTS, AND GENERATING DUST. THE PROPOSED METHODS SHALL INCLUDE AT LEAST THE FOLLOWING, UNLESS OTHERWISE APPROVED BY THE COUNTY ENGINEERING DIVISION:

- \* MAINT. ROADS DAMPENED FOR DUST CONTROL.
- \* COVERING LOADED HAUL TRUCKS WITH TARP/AULKS.
- \* REMOVING EXCESS DIRT FROM ROADS DAILY.
- \* STABILIZING CONSTRUCTION ENTRANCES ACCORDING TO DESIGN STANDARD 101.
- \* USING ROADWAY SHOEDERS DURING DUST GENERATING ACTIVITIES SUCH AS MILLING, EXCAVATIONS, AND REPAIR/MAINT. OPERATIONS.

## 2.3 STATE AND LOCAL REGULATIONS FOR WASTE DISPOSAL, SANITARY SEWER OR SEPTIC TANK REGULATION:

IN THE SECTION 104 EROSION CONTROL PLAN, THE CONTRACTOR SHALL DESCRIBE THE PROPOSED PROCEDURE TO COMPLY WITH APPLICABLE STATES AND LOCAL REGULATIONS FOR WASTE DISPOSAL AND SANITARY SEWER OR SEPTIC SYSTEM.

IN THE SECTION 104 EROSION CONTROL PLAN, THE CONTRACTOR SHALL DESCRIBE THE PROCEDURES FOR APPLYING FERTILIZERS AND PESTICIDES. THE PROPOSED PROCEDURES SHALL COMPLY WITH APPLICABLE SUBSECTIONS OF EITHER SECTION 570 OR 577 OF THE SPECIFICATIONS.

IN THE SECTION 104 EROSION CONTROL PLAN, THE CONTRACTOR SHALL PROVIDE A LIST OF TOXIC SUBSTANCES THAT ARE LIKELY TO BE USED ON THE JOB AND PROVIDE A PLAN ADDRESSING THE GENERATION, APPLICATION, MIGRATION, STORAGE AND DISPOSAL OF THESE SUBSTANCES.

THE PROJECT SHALL COMPLY WITH ALL WATER QUALITY STANDARDS.

IN THE SECTION 104 EROSION CONTROL PLAN, THE CONTRACTOR SHALL PROVIDE A PLAN FOR MAINTAINING ALL EROSION CONTROLS THROUGHOUT CONSTRUCTION. THE MAINTENANCE PLAN SHALL AT A MINIMUM COMPLY WITH THE FOLLOWING:

- SILT FENCE: MAINTAIN PER SECTION 104, SPECIFICATIONS. THE CONTRACTOR SHALL REPLACE SILT FENCE ON 12 MONTH INTERVALS IF DETERMINED NECESSARY BY THE ENGINEER.
- SYNTHETIC BALES REMOVE SEDIMENT WHEN IT REACHES 1/2 HEIGHT OF BALES OR WHEN WATER DROPS. THE CONTRACTOR SHALL REPLACE STRAW BALES ON 3 MONTH INTERVALS IF DETERMINED NECESSARY BY THE ENGINEER.
- STAKED TURBIDITY BARRIERS MAINTAIN PER SECTION 104, SPECIFICATIONS.

QUALIFIED PERSONNEL SHALL INSPECT THE FOLLOWING ITEMS AT LEAST ONCE EVERY SEVEN CALENDAR DAYS AND WITHIN 24 HOURS OF THE END OF A STORM THAT IS 0.80 INCHES OR GREATER. TO COMPLY, THE CONTRACTOR SHALL INSTALL AND MAINTAIN RAIN GAGES AND RECORD THE DAILY RAINFALL. THE CONTRACTOR SHALL ALSO INSPECT THAT CONTROLS INSTALLED IN THE FIELD AGREE WITH THE LATEST STORMWATER POLLUTION PREVENTION PLAN.

- AREAS USED FOR STORAGE OF MATERIALS THAT ARE EXPOSED TO PRECIPITATION
- DISTURBED AREAS OF THE SITE THAT HAVE NOT BEEN PERMANENTLY STABILIZED
- STRUCTURAL CONTROL ITEMS (SILT FENCE, TURBIDITY BARRIER AND SYNTHETIC BALES)
- POINTS OF DISCHARGE TO THE WATER OF THE UNITED STATES
- LOCATIONS WHERE VEHICLES ENTER OR EXIT THE SITE

THE CONTRACTOR SHALL INSTATE REPAIRS WITHIN 24 HOURS OF INSPECTIONS THAT INDICATE ITEMS ARE NOT IN GOOD WORKING ORDER.

IF INSPECTION INDICATES THAT THE INSTALLED STABILIZATION AND STRUCTURAL PRACTICES ARE NOT SUFFICIENT TO MINIMIZE EROSION, RETAIN SEDIMENT AND PREVENT DISCHARGING POLLUTANTS, THE CONTRACTOR SHALL PROVIDE ADDITIONAL MEASURES, AS APPROVED BY THE ENGINEER.

IN THE SECTION 104 EROSION CONTROL PLAN, THE CONTRACTOR SHALL IDENTIFY ALL ANTICIPATED NON-STORMWATER DISCHARGES (EXCEPT FLOWS FROM FIRE FIGHTING ACTIVITIES). THE CONTRACTOR SHALL DESCRIBE THE PROPOSED MEASURES TO PREVENT POLLUTION OF THESE NON-STORMWATER DISCHARGES. IF THE CONTRACTOR ENCOUNTERS CONTAMINATED SOIL OR GROUNDWATER, CONTACT TAYLOR COUNTY ENGINEERING DIVISION AT (850) 838-3300 OR TAYLOR COUNTY EMERGENCY MANAGEMENT AT (850) 838-3575.







## THE FLORIDA SENATE

Tallahassee, Florida 32399-1100

### COMMITTEES:

Agriculture, *Chair*  
Appropriations Subcommittee on Education, *Vice Chair*  
Appropriations  
Banking and Insurance  
Education Pre-K - 12  
Rules

**SENATOR BILL MONTFORD**

3rd District

April 1, 2015

Mr. Tim Woody, Program Coordinator  
Florida Boating Improvement Program  
Florida Fish and Wildlife Conservation Commission  
620 South Meridian Street  
Tallahassee, FL 32399

Dear Mr. Woody,

The purpose of this letter is to express my full support for the Taylor County grant application for the Steinhatchee Boat Ramp improvements.

I understand the Steinhatchee and Keaton Beach boat ramps are the heaviest used boat ramps in the County and the Steinhatchee ramp has no restrooms. Having restrooms with showers will enable boaters to enjoy a day for fishing and boating and then clean up and stay and enjoy our restaurants, shops, and events. Recreational fishing and boating has an economic impact of over \$14 million on Taylor County and providing necessary amenities to our many out of county and out of state visitors is critical for tourism and the local economy. In addition, the parking improvements will provide additional and safer parking for trucks and trailers since the existing parking area fills to capacity quickly on weekends and summer months.

Again, I am pleased to voice my full support for this grant application, and look forward to assisting and helping promote the Steinhatchee Boat Ramp in the future.

Sincerely,

A handwritten signature in cursive script that reads "Bill Montford".

William J. Montford, III  
Florida State Senator – District 6

BJM:mam

### REPLY TO:

- ☐ 214 Senate Office Building, 404 South Monroe Street, Tallahassee, Florida 32399-1100 (850) 487-5003
- ☐ 20 East Washington Street, Suite D, Quincy, Florida 32351 (850) 627-9100

Senate's Website: [www.flsenate.gov](http://www.flsenate.gov)

**ANDY GARDINER**  
President of the Senate

**GARRETT RICHTER**  
President Pro Tempore



# Florida House of Representatives

*Representative Halsey Beshears*

District 7

303 House Office Building  
402 South Monroe Street  
Tallahassee, FL 32399  
(850) 717-5007  
Fax: (850) 413-0419

15 North Jefferson Suite 4  
Monticello, FL 32344  
(850) 342-0016  
Fax: (850) 342-0018

107 North Jefferson St.  
Perry, FL 32347  
(850) 584-2828  
Fax: (850) 584-2855

78 11<sup>th</sup> St. Suite 5  
Apalachicola, FL 32320  
(850) 653-1213  
Fax: (850) 653-1254

Email: [halsey.beshears@myfloridahouse.gov](mailto:halsey.beshears@myfloridahouse.gov)

April 2, 2015

Tim Woody  
Florida Boating Improvement Program  
Florida Fish & Wildlife Conservation Commission  
620 S. Meridian St.  
Tallahassee, FL 32399

Dear Mr. Woody:

I would like to lend my support for a grant application of the Taylor County Board of County Commissioners to the Florida Boating Improvement Program.

The grant will provide funding for the construction of restrooms and parking improvements at the Steinhatchee boat ramp. This area is one of two heavily utilized boat ramps in Taylor County but lacks amenities for visitors to safely park and clean-up after a day of fishing and remain to enjoy local restaurants, shops, and events.

Recreational boating and fishing have an economic impact of over \$14m on Taylor County. Adding these improvements is critical for continued tourism and the local economy.

Please give your consideration to this grant application. If I can offer additional assistance, please feel free to contact me.

Respectfully Yours,

A handwritten signature in dark ink, appearing to be "H Beshears", written over a horizontal line.

Halsey Beshears  
State Representative  
House District 7

*Committees: \*Business & Professions Subcommittee - Chair*  
*\*Energy & Utilities Subcommittee - V-Chair*  
*\*Joint Committee on Public Counsel Oversight*  
*\*Rulemaking Oversight & Repeal Subcommittee\*Regulatory Affairs Committee*

*The Perry-Taylor County*  
*Chamber of Commerce*

Dawn V. Taylor - President/Executive Director

Florida Fish & Wildlife Conservation Commission  
Florida Boating Improvement Program  
620 S. Meridian Street  
Tallahassee, Florida 32399

428 N. Jefferson Street  
Post Office Box 892  
Perry, Florida 32348

Phone (850) 584-5366  
Fax (850) 584-8030

E-mail: [taylorchamber@gtcom.net](mailto:taylorchamber@gtcom.net)  
Web Page: [www.taylorcountychamber.com](http://www.taylorcountychamber.com)



Re: Florida Boating Program Grant


To Whom It May Concern:

The Perry – Taylor County Chamber of Commerce are in full support of the County's grant application to the Florida Boating Program Grant requesting funding assistance for the construction of restrooms with showers and parking improvements to the non-water side of the Steinhatchee Boat Ramp.

The Steinhatchee Boat Ramp and Keaton Beach are the heaviest used boat ramps in the County and the Steinhatchee ramp has no restrooms. Having restrooms with showers will enable boaters to enjoy a day of fishing and boating and then "freshen up" to stay and enjoy our restaurants and shops. Recreational fishing and boating has an economic impact of over \$14M to Taylor County and providing necessary amenities to our many out-of-county and out-of-state visitors is critical for tourism and the local economy. The parking improvements will provide additional and safer parking for trucks and trailers as the existing parking area fills to capacity quickly on weekends and summer months.

If you find that you are in need of additional information, please feel free to contact my office. Thank you for your time and consideration.

Sincerely,

  
Dawn W. Taylor  
Executive Director



## NORTH FLORIDA'S RISING STAR

March 31, 2014

RE: Florida Boating Program Grant

To Whom It May Concern:

The Taylor County Development Authority is in full support of Taylor County's grant application to the Florida Boating Program Grant. Taylor County is requesting funding assistance for the construction of restrooms with showers and parking improvements to the non-water side of the Steinhatchee Boat Ramp.

The Steinhatchee Boat Ramp and Keaton Beach are the heaviest used boat ramps in the County and the Steinhatchee ramp has no restrooms. Having restrooms with showers will enable boaters to enjoy a day of fishing and boating, and then clean up and stay and enjoy our restaurants, shops, and events. Providing necessary amenities to our many out of county and out of state visitors is critical for tourism and the local economy. The parking improvements will provide additional and safer parking for trucks and trailers as the existing parking area fills to capacity quickly on weekends and summer months.

If you find that you are in need of additional information, please feel free to contact my office. Thank you for your time and consideration.

With sincere regards,

Scott Frederick  
Director

TAYLOR COUNTY DEVELOPMENT AUTHORITY

103 E. Ellis St., Perry, FL 32348 | [floridarisingstar.com](http://floridarisingstar.com) | 850-584-5627



Florida Fish & Wildlife Conservation Commission  
Florida Boating Improvement Program  
620 S. Meridian Street  
Tallahassee, Florida 32399

Re: Florida Boating Program Grant

To Whom It May Concern:

Taylor County Tourism Development is in full support of the County's grant application to the Florida Boating Program Grant requesting funding assistance for the construction of restrooms with showers and parking improvements to the non-water side of the Steinhatchee Boat Ramp.

The Steinhatchee Boat Ramp and Keaton Beach are the heaviest used boat ramps in the County and the Steinhatchee ramp has no restrooms. Recreational fishing and boating has an economic impact of over \$14M to Taylor County and tourism is critical to the Steinhatchee economy. Steinhatchee is very family-friendly and restrooms will enable visitors to clean up after a day on the water and stay to enjoy local restaurants, parks, shops, and events. The parking improvements will provide additional and safer parking for visitors as the existing parking area fills to capacity quickly on weekends and summer months.

If you find that you are in need of additional information, please feel free to contact my office. Thank you for your time and consideration.

Sincerely,

A handwritten signature in black ink that reads "Dawn Taylor".

Dawn W. Taylor  
Executive Director

---

*"share the real Florida adventure"*

**Taylor County Tourism Development Council**

P.O. Box 892 • Perry, Florida 32348

Office 850-584-5366 • Fax 850-584-8030 • For Tourist Information Call 1-800-257-8881



*Steinhatchee Community Projects Board, Inc.*

*P.O. Box 736*

*Steinhatchee, Florida 32359*

March 26, 2015

Taylor County Grants Coordinator  
Taylor County Board of County Commissioners  
PO 620  
Perry, Florida 32348

Re: Florida Boating Improvement Program

Ms. Cox,

The Steinhatchee Community Projects Board, Inc. fully supports the County's grant application to the Florida Boating Improvement Program Grant requesting funding assistance for the construction of restrooms with showers and parking improvements for the Steinhatchee Boat Ramp. The project will provide for additional and safer parking areas that are desperately needed for our residents as well as the many visitors we receive year-round. Steinhatchee Boat Ramp is family-friendly and currently has only portable restrooms. With the construction of new restrooms with showers that are more environmentally friendly, our residents and visitors will be more comfortable after a day of boating and fishing to stay and enjoy our local restaurants, shops, and Community Park. At this time the closest public restrooms are at the Steinhatchee Community Center which is two miles away and has no showers.

The Steinhatchee Boat Ramp has improved access to the Gulf and is continually growing. Our community is excited, anticipating how the grant will further enhance the boat ramp for our visitors, our businesses, and our county. Thank you for your interest in Steinhatchee.

Very truly yours,

Rhoda Moehring

Community Center Chairman

Steinhatchee Community Projects Board, Inc.

# Waterfronts Florida

PARTNERSHIP PROGRAM

Florida Fish & Wildlife Conservation Commission  
Florida Boating Improvement Program  
620 S. Meridian Street  
Tallahassee, Florida 32399

Re: Steinhatchee Boat Ramp Restroom Facility and Parking Improvement Project

To Whom It May Concern:

Steinhatchee Waterfronts Florida Partnership Program supports Taylor County's grant application to the Florida Boating Improvement Program Grant requesting funding assistance for the construction of restrooms with showers and parking improvements to the non-water side of the Steinhatchee Boat Ramp. As a Waterfronts Florida Partnership Community, recreational fishing and boating is critical to the economic well-being of our community.

Steinhatchee Boat Ramp is the most heavily used boat ramp in the County and has no restrooms. Restrooms with showers are becoming a necessary amenity to our out of county and out of state visitors who wish to stay in Steinhatchee after boating and fishing to enjoy the local restaurants, shops, or events being held. The parking improvements will provide additional and safer parking as the existing parking area fills to capacity quickly on weekends and summer months. It is important to note this is the only public boat ramp in Steinhatchee.

Thank you for your time and consideration.

Respectfully,



Melody Cox  
Steinhatchee Waterfronts Florida  
Program Director

Bill & Deborah Roberts

P.O. Box 644

Steinhatchee, FL 32359

23 March 2015

To: Taylor County Board of County Commissioners

Deborah and I are writing to thank you for your actions in developing the wonderful boat ramp and parking facilities in Steinhatchee. You have made our access to the Gulf much easier since we don't have to wait for high tide to launch or take out without going to an overcrowded marina with limited parking. I'm sure that many more people are coming to Steinhatchee due to the improved and speedy access to the Gulf.

We have recently learned that you are applying for a Florida Boating Improvement Program grant to be used for building restrooms and improving the parking situation at the new boat ramp. We would like to encourage you in this effort as this would be a wonderful improvement for our community, our visitors, our businesses and our county. We have high hopes for your success!

Thanks again,

A handwritten signature in black ink, appearing to read "Bill Roberts", with a long horizontal flourish extending to the right.



# Petition

## Steinhatchee Boat Ramp Restroom Facility and Parking Improvements

I/We support the County's grant submission to the Florida Boating Improvement Program requesting funding assistance for the construction of restroom facilities and parking improvements at Steinhatchee Boat Ramp.

	Name (Please Print)	Phone Number and/or City & State	Date	Signature
1	John Frisby	850-371-0526	3-27-15	John Frisby
2	Justina Farnell	850-371-2327	3-27-15	Justina Farnell
3	Jimmie Lee Paulson	— 0 —	3-27-15	Jimmie Lee Paulson
4	Steve Mitchell	229-221-2008	3-27-15	Steve Mitchell
5	Laury Cook	219-311-9836	3-27-15	Laury Cook
6	James C. Hunt	352-356-2916	3-27-15	James C. Hunt
7	Bessy Zanellato	850-843-5821	3-27-15	Bessy Zanellato
8	Allie Padilla	850-843-3905	3-27-15	Alexandria Padilla
9	Ashley Rhymes	352-210-4387	3-27-15	Ashley Rhymes
10	Tyler Rayburn	352-215-0900	3-27-15	Tyler Rayburn
11	Debra Rayburn	352-498-0452	3-27-15	Debra Rayburn
12	Scott Wood	352-498-5185	3-27-15	Scott Wood
13	Selby Wood	352-498-5185	3-27-15	Selby Wood
14	JOYCE HUNT	352-498-1936 STEIN. FL	3-27-15	Joyce Hunt
15	Tracy Dowd	352-360-4884	3-27-15	Tracy Dowd
16	Jared H	498-7427	3-27-15	Jared H
17	Patricia	904-568-1672	3-28-15	Patricia
18	Melanie Fidler	(407) 252-5608	3-28-15	Melanie Fidler
19	Roger Thumm	(904) 838-9596	3-28-15	Roger Thumm
20	Wendell McKinnon	352-498-5452	3-29-15	Wendell McKinnon
21	Wanda McKinnon	352-498-5452	3-29-15	W. McKinnon
22	Marina Bratcher	352-210-1956	3-29-15	Marina Bratcher
23	Phil Bratcher	352-949-8006	3-29-15	Phil Bratcher
24	DARRELL ELLIOTT	352-356-1213	3-29-15	Darrell Elliott
25	Butch Gentry	850-952-2193	3-29-15	Butch Gentry

# Petition

## Steinhatchee Boat Ramp Restroom Facility and Parking Improvements

I/We support the County's grant submission to the Florida Boating Improvement Program requesting funding assistance for the construction of restroom facilities and parking improvements at Steinhatchee Boat Ramp.

	Name (Please Print)	Phone Number and/or City & State	Date	Signature
1	<del>Atty M</del>	Steinhatchee	3/28	Mitch Mitchell
2	MRS	STEINHATCHEE	3/28	Joan Hall
3	Evelyn B Hunt	Steinhatchee	3/28	Evelyn Hunt
4	<del>Terrell D. Dierks</del>	<del>Steinhatchee</del>	<del>3/28</del>	<del>Terrell D. Dierks</del>
5	<del>James Dierks</del>	<del>Steinhatchee</del>	<del>3/28</del>	<del>James Dierks</del>
6	Ross A Rayburn	352-356-0447 Steinhatchee FL	3/31	Ross Rayburn
7	Carolyn Mitchell	352-498-2222	3/31	Carolyn Mitchell
8	Laverne Rhodes	352-498-5777	4-2	Laverne Rhodes
9	James Martin	850-214-0083	4-2	James Martin
10	BOB GREEN	941-447-4116	4-2	Bob Green
11	Ashley Catalano	Steinhatchee	4-2	Ashley Catalano
12	Ange Mosley	Brantford, FL	4/2	Ange Mosley
13	Jeff Mosley	Brantford	4/2	Jeff Mosley
14	Alex Linnett	Brantford	4/2	Alex Linnett
15	Jayce Mosley	Brantford	4/2	Jayce Mosley
16	Rachel Shelley	Lake City, FL	4/2	Rachel Shelley
17	Dan Shelley	Lake City, FL	4/2	Dan Shelley
18	Mandy Able	Live Oak, FL	4/2	Mandy Able
19	Jody Hill	Live Oak, FL	4/2	Jody Hill
20	Tori Hill	Live Oak, FL	4/2	Tori Hill
21	Jake Fatch	Steinhatchee, FL	4/3	Jake Fatch
22	Shelby Morrow	Steinhatchee, FL	4/3	Shelby Morrow
23	Penn Hill	(850)339-9551/Jacksonville	4/5	Penn Hill
24	Frank Garrard	Mayo FL 386 208 5069		
25	Morgan Bruce	Steinhatchee, FL	4/5	Morgan Bruce

# Petition

## Steinhatchee Boat Ramp Restroom Facility and Parking Improvements

I/We support the County's grant submission to the Florida Boating Improvement Program requesting funding assistance for the construction of restroom facilities and parking improvements at Steinhatchee Boat Ramp.

	Name (Please Print)	Phone Number and/or City & State	Date	Signature
1	Randall Mantto	352-316-5436	3-27-15	Randall Mantto
2	Myant Idento	352-210-1541	3-27-15	Myant Idento
3	Robert Nelson	352-210-2728	3-27-15	Robert Nelson
4	Mike Barrow	352-210-3114		
5	KEZZIA Craft	504-717-6211	3-27-15	KEZZIA Craft
6	Pamela Revels	352-356-2657	3-27-15	Pamela Revels
7	Kimbo Revels	352-356-2850	3-27-15	Kimbo Revels
8	Emeline K. Frow	352-498-2816	3-27-15	Emeline K. Frow
9	Larry Frow	" " "	" "	Larry Frow
10	Mark Gamble	352-617-3043	3-27-15	Mark Gamble
11	William Fuda	352 498 5158	" "	William Fuda
12	Jim R	850 371 0207	" "	Jim R
13	Chris Mullins	(229) 251-7904	3/27/15	Chris Mullins
14	Mike Warren	229 630 1440 Vol 8 GA	3-26-15	Mike Warren
15	Ben Wicker	352-498-9411	3-27-15	Ben Wicker
16	Ronald D. Dean	352-210-2940	3-27-15	Ronald D. Dean
17	TAT O'DELL	850-843-5840	3/27/15	TAT O'DELL
18	Hugh Opleby	863 581 9667	3-27-15	Hugh Opleby
19	LINDA Register	904 219 3931	3/27/15	LINDA Register
20	Eric Murphy	386 854-0305	3/27/15	Eric Murphy
21	Chelle Baker	850 843 5338	3/27/15	Chelle Baker
22	Jessie White	850 293 1735	3/27/15	Jessie White
23	Josh Rauch	850-843-8645	3/27/15	Josh Rauch
24	Charles W. Southall	850-843-6460	3/27/15	Charles W. Southall
25	Rex Liberman	352-816-5596	3/27/15	Rex Liberman

Rex Liberman

# Petition

## Steinhatchee Boat Ramp Restroom Facility and Parking Improvements

I/We support the County's grant submission to the Florida Boating Improvement Program requesting funding assistance for the construction of restroom facilities and parking improvements at Steinhatchee Boat Ramp.

	Name (Please Print)	Phone Number and/or City & State	Date	Signature
1	HARRIET Oglesby	Steinhatchee	3-28-15	Harriet Oglesby
2	Bobbi Pattison	Steinhatchee	3-29-15	Bobbi Pattison
3	Bobbi Pattison	Steinhatchee, FL	3/29/15	Bobbi Pattison
4	Rhonda Moelmer	Steinhatchee	3/29/15	Rhonda Moelmer
5	Steve Holcombe	Steinhatchee	3/30/15	Steve Holcombe
6	Jim O'Neil	Steinhatchee	3/30/15	Jim O'Neil
7	Judy Santenheim	Steinhatchee	3/30/15	Judy Santenheim
8	Elaine Howell	Steinhatchee, FL	3/29/15	ELAINE HOWELL
9	DOT HATTON	STEINHATCHEE, FL	3/29/15	Dot Hutton
10	Paul Pettit	Steinhatchee	3/30/15	Paul Pettit
11	Dorothy Pettit	Steinhatchee	3/30/15	Dorothy Pettit
12	Tina Bennett	Steinhatchee	3/30/15	Tina Bennett
13	B.R. Barnett	Steinhatchee	3/30/15	B.R. Barnett
14	Derek Snyder	Steinhatchee	3/30/15	Derek Snyder
15	Brittany Carmichael	Steinhatchee FL	3/30/15	Brittany Carmichael
16	Ashley Geiger	Steinhatchee FL	3/30/15	Ashley Geiger
17	Katie Watson	Steinhatchee FL	3/30/15	Katie Watson
18	Hannah Melick	Steinhatchee FL	033015	Hannah Melick
19	Mark Dickert	Gainesville, FL	3/30/15	Mark Dickert
20	Jannice Pease	Perry FL	3/31/15	Jannice Pease
21	Selena Francis	Steinhatchee	3/31/15	Selena Francis
22	Sheree Elvire	Steinhatchee	3-31-15	Sheree Elvire
23	Dan Lamb	Steinhatchee	3/31/15	Dan Lamb
24	God Shipman	Steinhatchee	3/31/15	God Shipman
25	Charlotte McGraw	Steinhatchee	3/3/15	Charlotte McGraw

# Petition

## Steinhatchee Boat Ramp Restroom Facility and Parking Improvements

I/We support the County's grant submission to the Florida Boating Improvement Program requesting funding assistance for the construction of restroom facilities and parking improvements at Steinhatchee Boat Ramp.

	Name (Please Print)	Phone Number and/or City & State	Date	Signature
1	Holly Riggs	352-498-1100 <sup>Steinhatchee FL</sup>	3-27-15	Holly Riggs
2	Harry Nagel	850-351-0053	3-27-15	Harry Nagel
3	Bonnie Lashley	850-356-1946	3-27-15	Bonnie Lashley
4	Michael Channing	704-796-4328	3-27-15	Michael Channing
5	<del>James H. Hoot</del>	<del>352-498-8191</del>	<del>3/27/15</del>	<del>James H. Hoot</del>
6	Rita Gray	850-371-0835	3/27/15	Rita Gray
7	L. Burbee	(352) 356-2003	3-27-15	L. Burbee
8	CHRIS LUE	386-466-6295	3-27-15	Chris Lue
9	Alma	386-623-3961	3-27-15	Alma
10	Doug Hyslop	386-623-7329	3-27-15	Doug Hyslop
11	Bonnie Just	386-623-2932	3-27-15	Bonnie Just
12	Jessica Cook	850-584-6797	3-28-15	Jessica Cook
13	Quyenline	850-843-0989	3-28-15	CONNIE SKINNER
14	Kenny Whitely	229-468-9201 <sup>Ocala, FL</sup>	3/28/15	Kenny Whitely
15	Warren Borch	850-843-5485	3/28/15	Warren Borch
16	Crystal Smith	(352) 210-8707	3/28/15	Crystal Smith
17	Imma Diggers	352-682-8823	3/28/15	Imma Diggers
18	Dana Waters	352-440-0871	3/28/15	Dana Waters
19	Mack Whitaker	706-604-7632	3/28/15	Mack Whitaker
20	Steve Allen	843-337-0310	3-28-15	Steve Allen
21	Julia	843-331-5501	3-28-15	Julia
22	Greg Gaine	843-307-8306	3/28/15	Greg Gaine
23	Will Gandy	843-910-0762	3/28/15	Will Gandy
24	Steve Davidson	352-210-3493	3/28	STEVEN G. DAVIDSON
25	Quiana Maren	443-963-4423	3-28	Quiana Maren

# Petition

## Steinhatchee Boat Ramp Restroom Facility and Parking Improvements

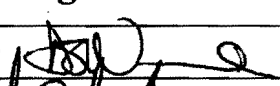
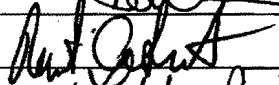
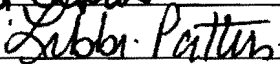
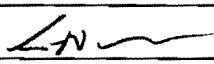
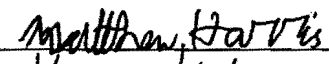
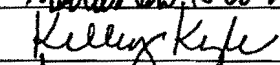
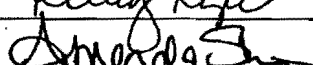
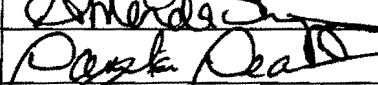
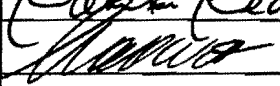
I/We support the County's grant submission to the Florida Boating Improvement Program requesting funding assistance for the construction of restroom facilities and parking improvements at Steinhatchee Boat Ramp.

	Name (Please Print)	Phone Number and/or City & State	Date	Signature
1	Toby L. McKinney	352-498-0677 Steinhatchee	April 3	Toby L. McKinney
2	David Snellgrove	850 291 2932 Platte Fl	"	D. Snellgrove
3	James Amund	850 843 7028 Steinhatchee	"	James Amund
4	Christopher Bayington	850 295 5242	4/4/	Chris Bayington
5	Frank R. McHale	727-534-2152	4/4	Frank R. McHale
6	Tammy Snyder	352-665-0660	4/4	Tammy Snyder
7	Nancy Bronson	Steinhatchee	4/4	Nancy Bronson
8	Lisa Dodd	Steinhatchee	4/4	Lisa Dodd
9	Delbie Goddard	352-353-2433	4-4	Delbie Goddard
10	Kimberly Carmichael	850 661 7590	4/4	K. Carmichael
11	Wanda Walls	850-371-1212 Steinhatchee	4/4	Wanda Walls
12	J.H. Southerland	850-371-0274	4-6	J.H. Southerland
13	Michelle Baker	850-843-5338	4-6	Michelle Baker
14	Jessie White	850-371-1235	4-6	Jessie White
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# Petition

## Steinhatchee Boat Ramp Restroom Facility and Parking Improvements

I/We support the County's grant submission to the Florida Boating Improvement Program requesting funding assistance for the construction of restroom facilities and parking improvements at Steinhatchee Boat Ramp.

	Name (Please Print)	Phone Number and/or City & State	Date	Signature
1	Danielle Norwood	352-498-3008 Steinhatchee	3/28	
2	ROBERT SARGENT	904-602-6478 Steinhatchee FL	3/28	
3	Libbi Patterson	352-498-3008 Steinhatchee	3/29	
4	Brittany Carmichael	352-356-2882 Steinhatchee FL		
5	Spencer Morrow	352-210-2442 Steinhatchee FL	3/31	
6	Matthew Harris	352-514-2377 Melrose, FL	3/31	
7	Kelley Kyle	352-318-1489 Old Town FL	3/31	
8	Amanda Shupp	352-210-0714 Mayo FL	3/31	
9	DANITA DEACON	719-966-2138 Steinhatchee FL	3/31	
10	CHARLIE CALTRES	850-845-0368	4/6	
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# Petition

## Steinhatchee Boat Ramp Restroom Facility and Parking Improvements

I/We support the County's grant submission to the Florida Boating Improvement Program requesting funding assistance for the construction of restroom facilities and parking improvements at Steinhatchee Boat Ramp.

	Name (Please Print)	Phone Number and/or City & State	Date	Signature
5	Walter McGraw	352-472-1530	4-2-15	Walter McGraw
6	Kenneth Harris	352-514-3644	4-3-15	Kenneth Harris
7	Janice Harris	352-514-3644	4-3-15	Janice Harris
8	Joan M Smith	678-392-0542	4-3-15	Joan M Smith
9	Loni Harrington	<del>904-716-8466</del> 904-716-8466	4-3-15	Loni Harrington
10	Kate Harrington	904-716-8466	4-3-15	Kate Harrington
11	Kirstie Burkhalter	904-813-5472	4-3-15	Kirstie Burkhalter
12	Ane Godwin	904-813-5949	4/3/15	Ane Godwin
13	Carli Howard	904-608-9647	4/3/15	Carli Howard
14	Tommy Howard	904-259-9843	4/3/15	Tommy Howard
15	Debra Hanson	352-346-2102	4-4-15	Debra Hanson
16	James Hanson	352-978-0264	4-4-15	James Hanson
17	Michael Carlson	770-617-4653	4-4-15	Michael Carlson
18	Jeff Wright	850-371-1394	4-4-15	Jeff Wright
19	Sophie Lee	850-371-0377	4-4-15	Sophie Lee
20	Joshua Lee	850-371-0377	4-4-15	Joshua Lee
21	Billy Graves	850-843-1553	4-4-15	Billy Graves
22	Frank Russell	850-843-1361	4-4-2015	Frank Russell
23	Ellie Cox	850-223-1714	4-4-2015	Ellie Cox
24	Joe Collins	850-843-0815	4-4-2015	Joe Collins
25	Vicky Collins	850-843-0815	4-4-2015	Vicky Collins

Henry Jones



*Banh***Petition****Steinhatchee Boat Ramp Restroom Facility and Parking Improvements**

I/We support the County's grant submission to the Florida Boating Improvement Program requesting funding assistance for the construction of restroom facilities and parking improvements at Steinhatchee Boat Ramp.

	Name (Please Print)	Phone Number and/or City & State	Date	Signature
1	Jodie Carbin	Steinhatchee, FL	3-27-15	<i>Jodie Carbin</i>
2	Chelsea Morrow	Steinhatchee, FL	3-27-15	<i>Chelsea Morrow</i>
3	Pastor George Hage	STEIN HATCHEE, FL	3-27-15	<i>Pastor George Hage</i>
4	Stephen Reed	Steinhatchee, FL	3-27-15	<i>Stephen Reed</i>
5	Carly Wampler	Steinhatchee, FL	3-30-2015	<i>Carly Wampler</i>
6	Debbie Williams	Steinhatchee, FL	3-30-2015	<i>Debbie Williams</i>
7	Harpn Tapp	Steinhatchee, FL	3-31-2015	<i>Harpn Tapp</i>
8	Wayne Tapp		3-31-15	<i>Wayne Tapp</i>
9	Pat Sawyer	Steinhatchee, FL	4-1-15	<i>Pat Sawyer</i>
10	P. BLINSTRUP	Steinhatchee	4-3-15	<i>P. Blinstrup</i>
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# Petition

## Steinhatchee Boat Ramp Restroom Facility and Parking Improvements

I/We support the County's grant submission to the Florida Boating Improvement Program requesting funding assistance for the construction of restroom facilities and parking improvements at Steinhatchee Boat Ramp.

	Name (Please Print)	Phone Number and/or City & State	Date	Signature
1	Summer Summers	498-3332		<i>Summer Summers</i>
2	Scott Peters	498-3332		<i>Scott Peters</i>
3	W. Blair Bunt			<i>W. Blair Bunt</i>
4	Randell Matheu			<i>Randell Matheu</i>
5	Larry Tolwell			<i>Larry Tolwell</i>
6	Shannon Morgan			<i>Shannon Morgan</i>
7	MARTHA YAWN	850-843-4688	4-6-15	<i>Martha Yawn</i>
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# Petition

## Steinhatchee Boat Ramp Restroom Facility and Parking Improvements

I/We support the County's grant submission to the Florida Boating Improvement Program requesting funding assistance for the construction of restroom facilities and parking improvements at Steinhatchee Boat Ramp.

	Name (Please Print)	Phone Number and/or City & State	Date	Signature
1	BROWARD REED	352-498-3916	4-1-15	Broward Reed
2	<del>Jean Ridgeway</del>	352-498-2556	4-1-15	C
3	Jean Ridgeway			Jean C Ridgeway
4	Jack Carmichael	850-843-5606	4-1-15	Jack Carmichael
5	Faith Reed	352-498-3916	4-1-15	Faith Reed
6	Allen Sells	678-294-1431	4-1-15	Allen Sells
7	Keith Reed	352-356-7519	4-2-15	Keith Reed
8	Mr. L. J. Jahn	352-498-5396	4-3-15	Mr. L. J. Jahn
9	PATTY HEARD	352-498-7528	4-3-15	Patty Heard
10	MARIE LEMIN	352-498-3114	4-7-15	Marie Lemin
11	Jo Hiers	850-843-0274	4-7-15	Jo Hiers
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# Petition

## Steinhatchee Boat Ramp Restroom Facility and Parking Improvements

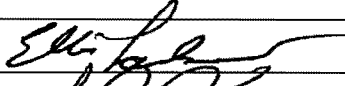
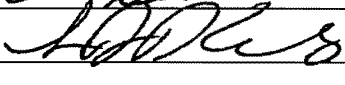
I/We support the County's grant submission to the Florida Boating Improvement Program requesting funding assistance for the construction of restroom facilities and parking improvements at Steinhatchee Boat Ramp.

	Name (Please Print)	Phone Number and/or City & State	Date	Signature
1	Kathy Reebuck	352-440-0589	4-1-05	Kathy Reebuck
2	Jodie Parnell	352 498 2263	4-6-05	Jodie Parnell
3	Jerry Parnell	352 498 2263	4-6-05	Jerry Parnell
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# Petition

## Steinhatchee Boat Ramp Restroom Facility and Parking Improvements

I/We support the County's grant submission to the Florida Boating Improvement Program requesting funding assistance for the construction of restroom facilities and parking improvements at Steinhatchee Boat Ramp.

	Name (Please Print)	Phone Number and/or City & State	Date	Signature
1	Ellis Larkin	229-937-5001	4-1-15	
2	Shane Kennedy	386-965-0222	4-2-15	
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**TAYLOR COUNTY BOARD OF COMMISSIONERS**

***County Commission Agenda Item***

**SUBJECT/TITLE:**

REQUESTING THE REMOVAL OF LISTED COUNTY ASSETS  
FROM COUNTY INVENTORY



**MEETING DATE REQUESTED:**

APRIL 21, 2015

**Statement of Issue:** BOARD TO APPROVE DISPOSTIONS OF SURPLUS ASSETS FROM  
COUNTY INVENTORY

**Recommended Action:** APPROVE ATTACHED DISPOSITIONS

**Fiscal Impact:** SEE ATTACHED

**Budgeted Expense:** Y/N

**Submitted By:** THERESA COPELAND

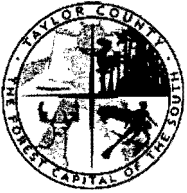
**Contact:** THERSA COPELAND

**SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS**

**History, Facts & Issues:**

**Options:** APPROVE/DISAPPROVE

**Attachments:** SEE LISTING OF DISPOSTIONS



DISPOSITION OF ASSET REPORT  
TAYLOR COUNTY, FLORIDA

TO: BOARD OF COUNTY COMMISSIONERS

FROM: EMERGENCY MANGEMENT

Department Name

4170

Clerk Asset Number:

DEPT 0226

Number

Board Asset Number:

DATE: 4/8/15

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
SURGE PROCTECTOR		
Model	Year	Serial Number
		339
Other Description:		
Purchased with Grant: Yes/No? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If 'Yes' please explain reason to allow disposition below.		

DISPOSITION DATA

Type of Disposition: SURPLUS

**\*\* Property that is missing or unable to locate shall be presented to the County Commission by the Property Custodian immediately.**

Explanation for Disposal: (required) no longer working

Location: (required) EOC

APPROVED ☐ DENIED ☐ By the Taylor County Board of Commission: \_\_\_\_\_ Date \_\_\_\_\_

Steve Spadley  
Department Head

[Signature]  
Chairman Signature  
County Administrator Approval

\_\_\_\_\_  
Date Removed From Asset Records

\_\_\_\_\_  
Fixed Assets Manager



DISPOSITION OF ASSET REPORT  
TAYLOR COUNTY, FLORIDA

TO: BOARD OF COUNTY COMMISSIONERS

FROM: EMERGENCY MANGEMENT

Department Name

4298

Clerk Asset Number:

DEPT 0226

Number

Board Asset Number:

DATE: 4/8/15

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

**IDENTIFICATION DATA**

Name of Item	Room #	Make
RADIO		STANDARD
Model	Year	Serial Number
HX 381V		77U-220081
Other Description:		
Purchased with Grant: Yes/No? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If 'Yes' please explain reason to allow disposition below.		

**DISPOSITION DATA**

Type of Disposition: SURPLUS

**\*\* Property that is missing or unable to locate shall be presented to the County Commission by the Property Custodian immediately.**

Explanation for Disposal: (required) NOTE compliance

Location: (required) EOC

APPROVED ☐ DENIED ☐ By the Taylor County Board of Commission: \_\_\_\_\_ Date \_\_\_\_\_

Chairman Signature \_\_\_\_\_

Department Head Steve Smalley

County Administrator Approval \_\_\_\_\_

\_\_\_\_\_  
Date Removed From Asset Records

\_\_\_\_\_  
Fixed Assets Manager





DISPOSITION OF ASSET REPORT  
TAYLOR COUNTY, FLORIDA

TO: BOARD OF COUNTY COMMISSIONERS

FROM: EMERGENCY MANGEMENT

Department Name

4366

Clerk Asset Number:

DEPT 0226

Number

Board Asset Number:

DATE: 4/8/15

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
ENCODER	COMMUNICATION ROOM	WHELEN
Model	Year	Serial Number
E864MP		
Other Description:		
Purchased with Grant: Yes/No? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If 'Yes' please explain reason to allow disposition below.		

DISPOSITION DATA

Type of Disposition: SURPLUS

**\*\* Property that is missing or unable to locate shall be presented to the County Commission by the Property Custodian immediately.**

Explanation for Disposal: (required) NOT WORKING

Location: (required) EOC

APPROVED ☐ DENIED ☐ By the Taylor County Board of Commission

Date

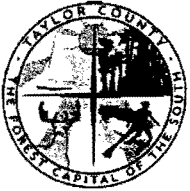
STAN Spadley  
Department Head

Chairman Signature

[Signature]  
County Administrator Approval

Date Removed From Asset Records

[Signature]  
Fixed Assets Manager



DISPOSITION OF ASSET REPORT  
TAYLOR COUNTY, FLORIDA

TO: BOARD OF COUNTY COMMISSIONERS

FROM: EMERGENCY MANGEMENT

Department Name

4652

Clerk Asset Number:

DEPT 0226

Number

Board Asset Number:

DATE: 4/8/15

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item ARM DOCK SYSTEM / LAPTOP	Room #	Make
Model	Year	Serial Number
Other Description:		
Purchased with Grant: Yes/No? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If 'Yes' please explain reason to allow disposition below.		

DISPOSITION DATA

Type of Disposition: SURPLUS

**\*\* Property that is missing or unable to locate shall be presented to the County Commission by the Property Custodian immediately.**

Explanation for Disposal: (required) Broken

Location: (required) EOC

APPROVED ☐ DENIED ☐ By the Taylor County Board of Commission: \_\_\_\_\_ Date \_\_\_\_\_

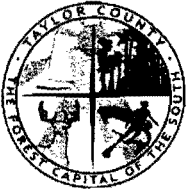
Chairman Signature \_\_\_\_\_

Department Head Steve Snoddy

County Administrator Approval \_\_\_\_\_

Date Removed From Asset Records

Fixed Assets Manager



DISPOSITION OF ASSET REPORT  
TAYLOR COUNTY, FLORIDA

TO: BOARD OF COUNTY COMMISSIONERS

FROM: EMERGENCY MANGEMENT

Department Name

4906

Clerk Asset Number:

DEPT 0224

Number

Board Asset Number:

DATE: 4/8/15

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item	Room #	Make
CAR		CHEVROLET
Model	Year	Serial Number
LUMINDA		2G1WL52J8Y1177358
Other Description:		
Purchased with Grant: Yes/No? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If 'Yes' please explain reason to allow disposition below.		

DISPOSITION DATA

Type of Disposition: SURPLUS

**\*\* Property that is missing or unable to locate shall be presented to the County Commission by the Property Custodian immediately.**

Explanation for Disposal: (required) worn out

Location: (required) EOC PARKING LOT

APPROVED ☐ DENIED ☐ By the Taylor County Board of Commission: \_\_\_\_\_ Date \_\_\_\_\_

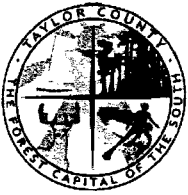
*Spencer Smedley*  
Department Head

*[Signature]*  
Chairman Signature

*[Signature]*  
County Administrator Approval

\_\_\_\_\_  
Date Removed From Asset Records

*[Signature]*  
Fixed Assets Manager



DISPOSITION OF ASSET REPORT  
TAYLOR COUNTY, FLORIDA

TO: BOARD OF COUNTY COMMISSIONERS

FROM: EMERGENCY MANGEMENT

Department Name

5382

Clerk Asset Number:

DEPT 0226

Number

Board Asset Number:

DATE: 4/8/15

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item ENTENDO BED W/LEGS	Room #	Make
Model	Year	Serial Number E1495
Other Description:		
Purchased with Grant: Yes/No? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If 'Yes' please explain reason to allow disposition below.		

DISPOSITION DATA

Type of Disposition: SURPLUS

**\*\* Property that is missing or unable to locate shall be presented to the County Commission by the Property Custodian immediately.**

Explanation for Disposal: (required) Not usable

Location: (required) EOC

APPROVED ☐ DENIED ☐ By the Taylor County Board of Commission: \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_  
Department Head

\_\_\_\_\_  
Chairman Signature

\_\_\_\_\_  
County Administrator Approval

Date Removed From Asset Records

Fixed Assets Manager



DISPOSITION OF ASSET REPORT  
TAYLOR COUNTY, FLORIDA

TO: BOARD OF COUNTY COMMISSIONERS

FROM: EMERGENCY MANGEMENT

Department Name

DEPT 0226

Number

5644

Clerk Asset Number:

Board Asset Number:

DATE: 4/8/15

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item COMPUTER TOWER	Room #	Make DELL
Model 4500	Year	Serial Number JG0CX11
Other Description:		
Purchased with Grant: Yes/No? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If 'Yes' please explain reason to allow disposition below.		

DISPOSITION DATA

Type of Disposition: SURPLUS

**\*\* Property that is missing or unable to locate shall be presented to the County Commission by the Property Custodian immediately.**

Explanation for Disposal: (required) CPU FAILED AND WERE REPLACED

Location: (required) FIRE RESCUE

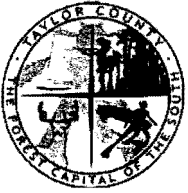
APPROVED ☐ DENIED ☐ By the Taylor County Board of Commission: \_\_\_\_\_ Date \_\_\_\_\_

Steve Squadry  
Department Head

Chairman Signature  
[Signature]  
County Administrator Approval

\_\_\_\_\_  
Date Removed From Asset Records

[Signature]  
Fixed Assets Manager



DISPOSITION OF ASSET REPORT  
TAYLOR COUNTY, FLORIDA

TO: BOARD OF COUNTY COMMISSIONERS

FROM: EMERGENCY MANGEMENT

Department Name

5645

Clerk Asset Number:

DEPT 0226

Number

Board Asset Number:

DATE: 4/8/15

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

**IDENTIFICATION DATA**

Name of Item COMPUTER TOWER	Room #	Make DELL
Model 4500	Year	Serial Number 1H0CX11
Other Description:		
Purchased with Grant: Yes/No? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If 'Yes' please explain reason to allow disposition below.		

**DISPOSITION DATA**

Type of Disposition: SURPLUS

**\*\* Property that is missing or unable to locate shall be presented to the County Commission by the Property Custodian immediately.**

Explanation for Disposal: (required) CPU FAILED

Location: (required) EM TRAILER #19

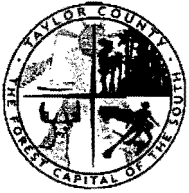
APPROVED ☐ DENIED ☐ By the Taylor County Board of Commission: \_\_\_\_\_ Date \_\_\_\_\_

Stan Spably  
Department Head

Chairman Signature  
[Signature]  
County Administrator Approval

Date Removed From Asset Records

Fixed Assets Manager



DISPOSITION OF ASSET REPORT  
TAYLOR COUNTY, FLORIDA

TO: BOARD OF COUNTY COMMISSIONERS

FROM: EMERGENCY MANGEMENT

Department Name

6127

Clerk Asset Number:

DEPT 0226

Number

Board Asset Number:

DATE: 4/8/15

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

**IDENTIFICATION DATA**

Name of Item TRUCK TOPPER	Room #	Make
Model	Year	Serial Number 157401
Other Description:		
Purchased with Grant: Yes/No? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If 'Yes' please explain reason to allow disposition below.		

**DISPOSITION DATA**

Type of Disposition: SURPLUS

**\*\* Property that is missing or unable to locate shall be presented to the County Commission by the Property Custodian immediately.**

Explanation for Disposal: (required) \_\_\_\_\_

Location: (required) EM TRAILER #19

APPROVED ☐ DENIED ☐ By the Taylor County Board of Commission: \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_  
Department Head

\_\_\_\_\_  
Chairman Signature

\_\_\_\_\_  
County Administrator Approval

Date Removed From Asset Records

Fixed Assets Manager



DISPOSITION OF ASSET REPORT  
TAYLOR COUNTY, FLORIDA

TO: BOARD OF COUNTY COMMISSIONERS

FROM: COUNTY ADMIN

Department Name

DEPT 0110

Number

7609  
Clerk Asset Number:

Board Asset Number:

DATE: 4/8/12

To Whom It May Concern:

The following changes have occurred in the property in my custody. This information should be entered on your Property Record.

IDENTIFICATION DATA

Name of Item CAR	Room #	Make CHEVROLET
Model MAILIBU	Year 1999	Serial Number 1G1ND52M5X6155439
Other Description:		
Purchased with Grant: Yes/No? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If 'Yes' please explain reason to allow disposition below.		

DISPOSITION DATA

Type of Disposition: SURPLUS

**\*\* Property that is missing or unable to locate shall be presented to the County Commission by the Property Custodian immediately.**

Explanation for Disposal: (required) ENGINE BLOCK HAS A CRACK IN IT

Location: (required) ROAD DEPARTMENT

APPROVED ☐ DENIED ☐ By the Taylor County Board of Commission: \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_  
Department Head

\_\_\_\_\_  
Chairman Signature

\_\_\_\_\_  
County Administrator Approval

\_\_\_\_\_  
Date Removed From Asset Records

\_\_\_\_\_  
Fixed Assets Manager



**TAYLOR COUNTY BOARD OF COMMISSIONERS**

**County Commission Agenda Item**

**SUBJECT/TITLE:**



THE BOARD TO CONSIDER APPROVAL OF A RESOLUTION NAMING THE EMERGENCY ROOM AT DOCTORS' MEMORIAL HOSPITAL IN HONOR OF DR JOHN HENRY PARKER, JR., AS AGENDAED BY THE COUNTY ADMINISTRATOR.

**MEETING DATE REQUESTED:**

APRIL 21, 2015

**Statement of Issue:** The administrators at Doctors' Memorial Hospital have brought this request to name the emergency room in honor of Dr. Parker.

**Recommended Action:** Approve the resolution

**Fiscal Impact:**

**Budgeted Expense:**

**Submitted By:** Dustin Hinkel, County Administrator

**Contact:** 850-838-3500 x 7

**SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS**

**History, Facts & Issues:**

**Options:**

**Attachments:**

RESOLUTION 2015-04\_\_\_\_\_

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF  
TAYLOR COUNTY, FLORIDA, NAMING THE EMERGENCY ROOM OF  
DOCTORS' MEMORIAL HOSPITAL IN HONOR OF DR. JOHN HENRY  
PARKER, JR.**

**Whereas**, John Henry Parker Jr., MD, was born in Perry, Florida, to John H. Parker, Sr. and Nellie Keaslear Parker on December 6, 1920, and

**Whereas**, Dr. Parker voluntarily entered the United States Naval Aviation Corps in September 1942, where he earned a commission and served in the Pacific Theater as a naval aviator until the end of World War II, and

**Whereas**, Dr. Parker earned his medical degree from Tulane Medical School in 1953, interning at Duval Medical Center in Jacksonville, Florida, and, afterwards, opening his medical practice in Perry, Florida, in July 1954, and

**Whereas**, Dr. Parker was instrumental in establishing the first hospital in Perry, Doctors' Memorial Hospital, where he served as Chief of Medical Staff and as a member of the Board of Directors, and

**Whereas**, Dr. Parker served on the Board of the Florida Academy of Family Physicians and the Regional Medical Planning Board, and

**Whereas**, Dr. Parker retired in September 1989 after 35 years of practice,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Taylor County, Florida, on this 21<sup>st</sup> day of April, 2015, that:

The Emergency Room of Doctor's Memorial Hospital in Taylor County, Florida, is to be named in honor of John Henry Parker Jr., MD.

BOARD OF COUNTY COMMISSIONERS  
TAYLOR COUNTY, FLORIDA

BY: \_\_\_\_\_  
Pat Patterson, Chair

ATTEST:

\_\_\_\_\_  
ANNIE MAE MURPHY, Clerk

**TAYLOR COUNTY BOARD OF COMMISSIONERS**

***County Commission Agenda Item***

**SUBJECT/TITLE:** THE BOARD TO DISCUSS SAFETY CONCERNS AND PROJECTS  
ALONG HIGHWAY 30 AND CONTRACTORS' ROAD, AS  
AGENDAED BY THE COUNTY ADMINISTRATOR.



**MEETING DATE REQUESTED:** APRIL 21, 2015

**Statement of Issue:** BOARD TO DISCUSS SAFETY PROJECTS

**Recommended Action:** DISCUSSION

**Fiscal Impact:** TBD

**Budgeted Expense:** TBD

**Submitted By:** DUSTIN HINKEL, COUNTY ADMINISTRATOR

**Contact:** 838-3500

**SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS**

**History, Facts & Issues:** STAFF HAS RECEIVED INPUT REGARDING SAFETY ON HIGHWAY 30 AND CONTRACTORS' ROAD. RECOMMENDATIONS FOR CONTRACTORS' ROAD INCLUDE ESTABLISHING A THIRD LANE, RESURFACING THE ENTIRE ROAD WITH SCRAP/SCOP FUNDING, ADDING ASPHALT OVERLAYS TO TROUBLE SPOTS, AND SMOOTHING THE TURNOFF TO THE MILL.

STAFF RECOMMENDS THAT THE BOARD ALLOCATE A PORTION OF ITS CURRENT CONTRACTORS' ROAD BUDGET TOWARDS ASPHALT OVERLAYS AND SMOOTHING OF THE TURNOFF. THIS WORK CAN BE ADDED TO THE CONTRACT FOR ROBERTS AMAN ROAD. THE BOARD HAS ALREADY TAKEN THE POSITION THAT BUCKEYE BE RESPONSIBLE FOR A THIRD LANE. THE BOARD HAS PRIORITIZED CONTRACTORS' ROAD ON ITS SCRAP/SCOP LIST.

STAFF IS PRESENTLY EVALUATING THE TRAFFIC PATTERNS ON HIGHWAY 30 AND UPDATING THE SAFETY SIGNAGE WHERE POSSIBLE.

**Options:**

**Attachments:**



THE DISTRICT SCHOOL BOARD OF TAYLOR COUNTY

318 North Clark Street  
Perry, Florida 32347  
(850) 838-2500 - Telephone  
(850) 838-2501 - Fax  
Taylor.k12.fl.us  
Paul Dyal, Superintendent

April 14, 2015

Taylor County Board of Commissioners

Perry, Florida

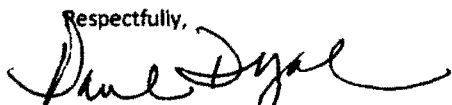
Dear County Commissioners:

It has been brought to the attention of the Taylor County School Board about the need to review the traffic control signs and the speed limit on Highway 30 going to the Georgia Pacific mill. The concern comes from the increased number of log trucks now serving the plant and the concern that the Plant's east gate sometimes gets backed up with trucks having to wait on the highway to get into the mill.

These safety concerns have generated conversation about what could be done to enhance the safety protocols for trucks serving Georgia Pacific, Georgia Pacific's east gate, as well as local traffic that includes the Taylor County School District buses that travel that road.

This letter serves as a request to support the request to add any traffic control signage and review the current speed limit with considering lowering it for the safety of all that share this highway. If this could help prevent an accident, whether it be adults or school children, it would be worth the time to review the requests and concerns.


Respectfully,

  
Paul Dyal, Superintendent

  
Brenda Carlton, Board Chairman

  
Danny Lundy, Board Member

  
Kenneth Dennis, Board Member

  
Darrell Whiddon, Board Member

  
Danny Glover, Board Member

School Board Members

Danny Glover Jr.  
Residence Area One

Brenda H. Carlton  
Residence Area Two

Darrell Whiddon  
Residence Area Three

Danny Lundy  
Residence Area Four

Kenneth R. Dennis  
Residence Area Five

An Equal Opportunity - Equal Access Employer - Veterans' Preference Employer

## **Dustin Hinkel**

---

**From:** Kenneth Dudley  
**Sent:** Wednesday, April 01, 2015 4:12 PM  
**To:** Andy McLeod  
**Cc:** Dustin Hinkel; Margaret Dunn; Brenda Brannen  
**Subject:** RE: Traffic Conditions

Might even warrant the flashing beacon mounted atop the signage for early morning visibility. He said sunlight is a major player in the morning for vehicles headed east.

Verizon Mobile message

----- Original message -----

**From:** Andy McLeod  
**Date:** 04/01/2015 4:00 PM (GMT-05:00)  
**To:** Kenneth Dudley  
**Subject:** RE: Traffic Conditions

I talked to Benji and we will try some trucks entering highway signs first to see if that helps.  
Andy

**From:** Kenneth Dudley  
**Sent:** Wednesday, April 01, 2015 3:46 PM  
**To:** Dustin Hinkel  
**Cc:** Andy McLeod; Margaret Dunn; Brenda Brannen  
**Subject:** Traffic Conditions

Received a call from Benji Tuten this afternoon.

He would like to see if the Board would consider some means of traffic control /warning along CR 30 in and around the stretch beginning at Foley Cut-Off Rd headed east to include the business entrances. Probably not a good idea. We could/should consider a reduced speed limit due to the increased turning movements into/out of the businesses. We may also want to consider advanced warning signage with flashing beacons warning drivers of approaching truck turning movements. Lastly, a traffic signal at Foley Cut-Off May could be considered if it meets the warrants for such.

Dustin/Andy thoughts?

If we all think it worthy, we may want to bring it up to the Board and see if they are an agreement for consideration.

***Kenneth Dudley, P.E.***

***County Engineer***

***Taylor County Board of County Commissioners***

***201 East Green St.***

***Perry, FL 32347***

***Phone: 850.838.3500 x104***

***Fax: 850.838.3501***

**county.engineer@taylorcountygov.com**

Please note: Florida has a very broad public records law. Most written communications to or from public officials regarding public business are available to the media and public upon request. Your e-mail communications may be subject to public disclosure.

**TAYLOR COUNTY BOARD OF COMMISSIONERS**

Agenda Item

**SUBJECT/TITLE:** Doug Faircloth, CFO to present DMH Financials



**MEETING DATE REQUESTED:** April 21, 2015

**Statement of Issue:** DMH Financials

**Recommended Action:**

**Fiscal Impact:**

**Budgeted Expense:**

**Submitted By:** Tasha Towles on behalf of Mary Lescher, Interim CEO

**Contact:** Tasha Towles/Mary Lescher 584-0885

**SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS**

**History, Facts & Issues:**

**Options:**

**Attachments:** Quarterly Financials





*A partnership with Tallahassee Memorial HealthCare*

## **Financial Highlights for the nine months ending February 28, 2015**

- Consolidated Income Statement
- EMS Operating Statement
- Patient Activity Graphs
- Financial Trend Graphs

# DMH Consolidated Income Statement

Page 1 of 2

(\$ In Thousands)

	For the nine months ended February 28,		Increase
	<u>2015</u>	<u>2014</u>	<u>(Decrease)</u>
<b>REVENUES:</b>			
Inpatient	\$ 9,219	\$ 9,225	\$ (6)
Outpatient	31,539	33,329	(1,790)
Swingbed	234	321	(87)
Home Health	1,135	1,123	12
Clinics	5,344	5,314	30
EMS	<u>2,465</u>	<u>2,406</u>	<u>59</u>
<b>TOTAL PATIENT REVENUE</b>	<b><u>49,936</u></b>	<b><u>51,718</u></b>	<b><u>(1,782)</u></b>
<b>REVENUE DEDUCTIONS:</b>			
Contractual Adjustments	26,754	27,301	(547)
Charity	1,116	1,590	(474)
Bad Debt	<u>4,482</u>	<u>4,761</u>	<u>(279)</u>
<b>TOTAL REVENUE DEDUCTIONS</b>	<b><u>32,352</u></b>	<b><u>33,652</u></b>	<b><u>(1,300)</u></b>
<b>NET PATIENT REVENUE</b>	<b>17,584</b>	<b>18,066</b>	<b>(482)</b>
<b>OTHER REVENUE</b>	<u>244</u>	<u>221</u>	<u>23</u>
<b>TOTAL REVENUE</b>	<b><u>\$ 17,828</u></b>	<b><u>\$ 18,287</u></b>	<b><u>\$ (459)</u></b>

# DMH Consolidated Income Statement

Page 2 of 2

(\$ In Thousands)

For the nine months ended February 28,

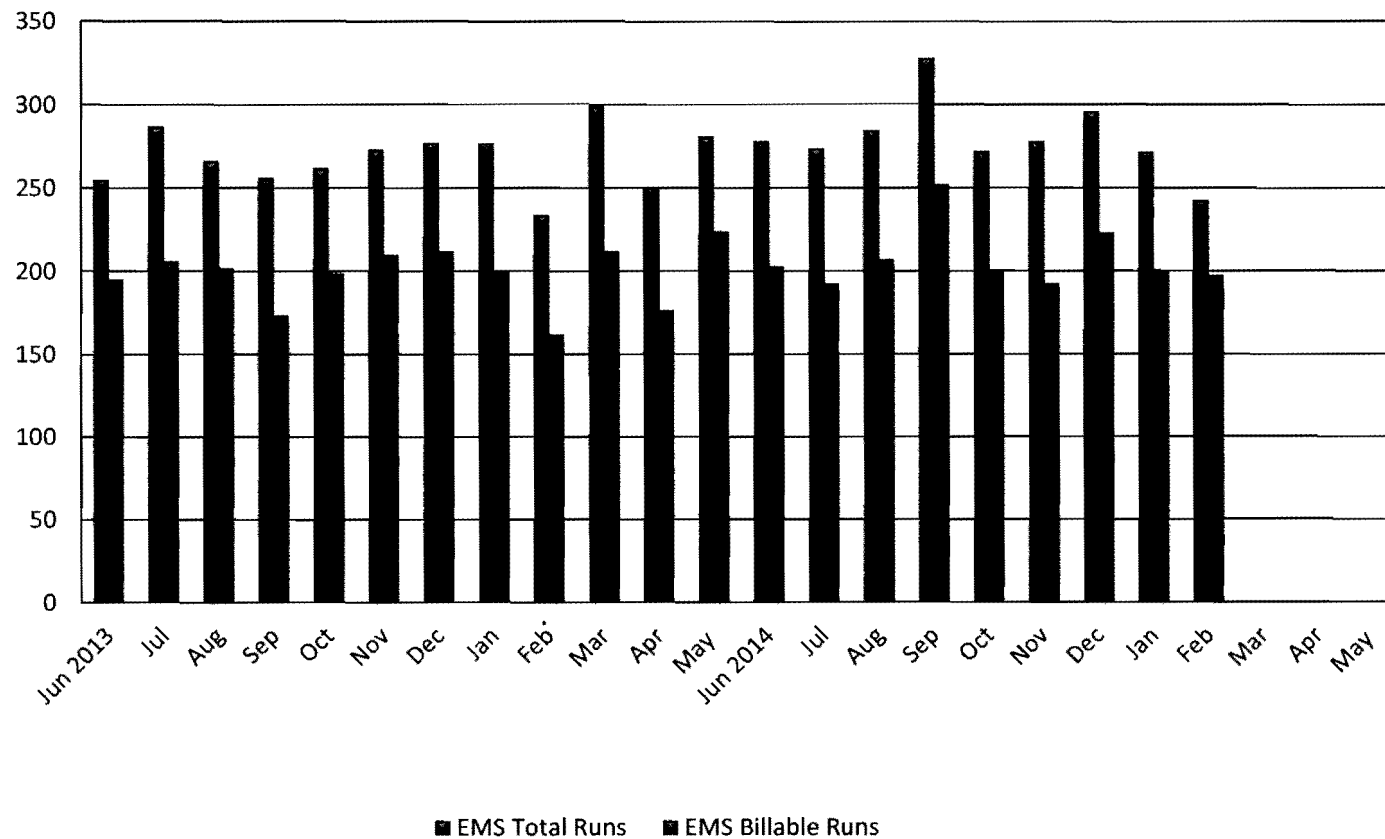
	<u>2015</u>	<u>2014</u>	<u>Increase (Decrease)</u>
<b>OPERATING EXPENSES:</b>			
Salaries and Benefits	\$ 11,048	\$ 10,505	\$ 543
Contract Labor and Physician Fees	1,514	1,414	100
Supplies	2,837	2,629	208
Maintenance and Other Services	1,802	1,790	12
Utilities and Telephone	581	620	(39)
Insurance	547	472	75
Equipment & Building Lease	1,444	1,516	(72)
Other Expense	225	196	29
<b>TOTAL EXPENSES</b>	<u><b>19,998</b></u>	<u><b>19,142</b></u>	<u><b>856</b></u>
 <b>OPERATING LOSS</b>	 <u><b>(2,170)</b></u>	 <u><b>(855)</b></u>	 <u><b>(1,315)</b></u>
 <b>NON-OPERATING EXPENSES:</b>			
Indigent Care Tax, Deprec. & Interest	<u>681</u>	<u>682</u>	<u>(1)</u>
 <b>NON-OPERATING REVENUES:</b>			
Rural Assistance-DSH/LIP	551	287	264
County Support - EMS	338	338	0
County Support - Bldg & Equip	1,160	1,230	(70)
Contributions	28	70	(42)
EHR Meaningful Use Funds	504	1,055	(551)
<b>TOTAL NON-OPERATING REVENUES</b>	<u><b>2,581</b></u>	<u><b>2,980</b></u>	<u><b>(399)</b></u>
 <b>EXCESS REVENUES (EXPENSES)</b>	 <u><u><b>\$ (270)</b></u></u>	 <u><u><b>\$ 1,443</b></u></u>	 <u><u><b>\$ (1,713)</b></u></u>

# EMS Year to Date Income Statement

	(\$ In Thousands)		
	For the nine months ended February 28		
	<u>2015</u>	<u>2014</u>	<u>Increase (decrease)</u>
Revenue	\$ 2,465	\$ 2,406	\$ 59
Revenue Deductions:			
Contractual Adjustments	1,442	1,326	116
Bad Debts	213	212	1
Total Revenue Deductions	1,655	1,538	117
Net Revenue	810	868	(58)
County Support	338	338	-
Total Revenue	\$ 1,148	\$ 1,206	\$ (58)
Operating Expenses:			
Salaries & Benefits	\$ 738	\$ 705	\$ 33
Insurance	32	36	(4)
Supplies & Drugs	37	41	(4)
Vehicle Supplies	36	41	(5)
Utilities	14	14	-
Maintenance & Other Services	38	29	9
DMH Admin & Support Services	242	234	8
Total Expenses	1,137	1,100	37
Excess Revenues (Expenses)	\$ 11	\$ 106	\$ (95)

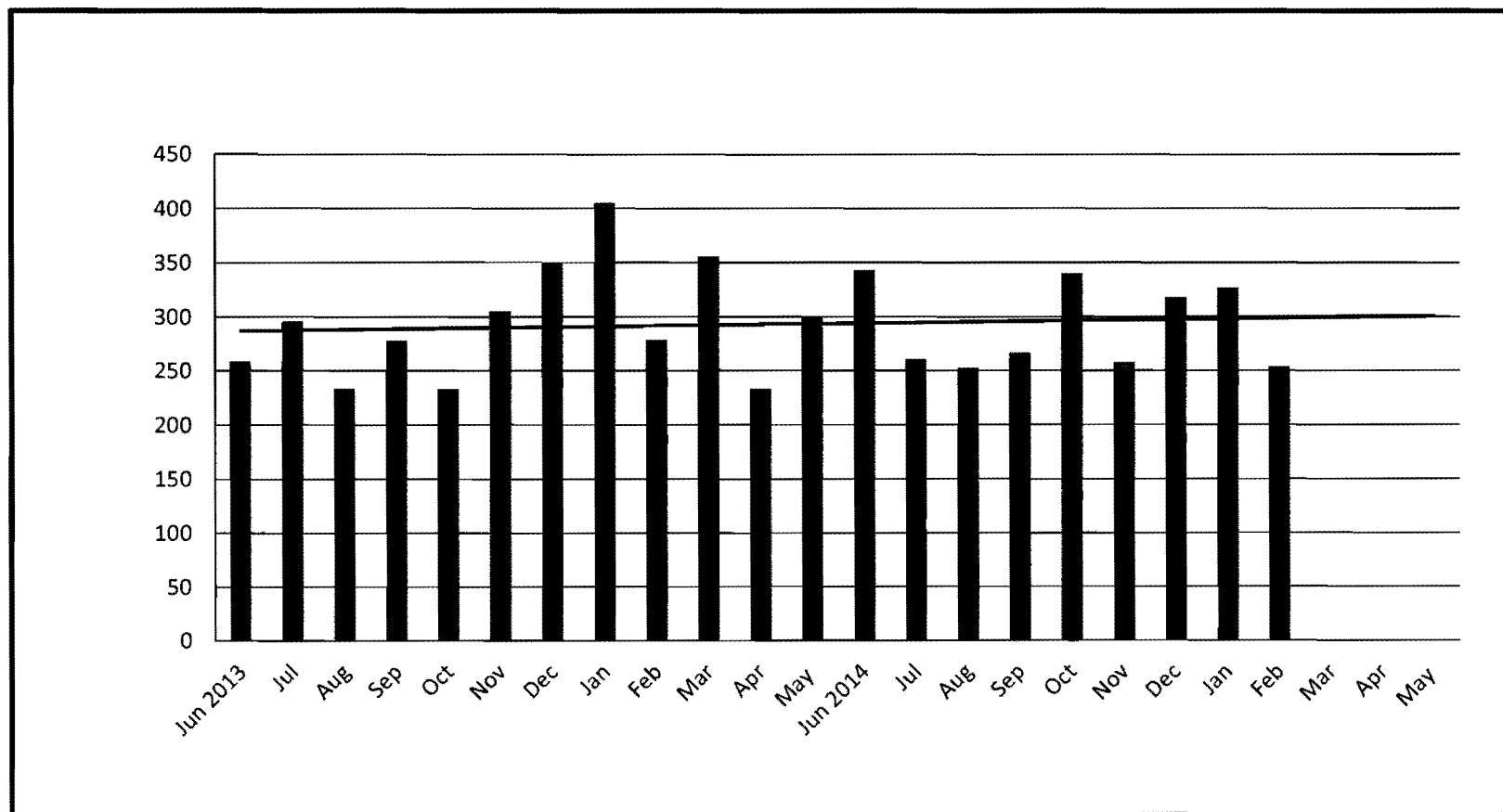
# DMH Trending Graphs

## EMS Ambulance Runs



# DMH Trending Graphs

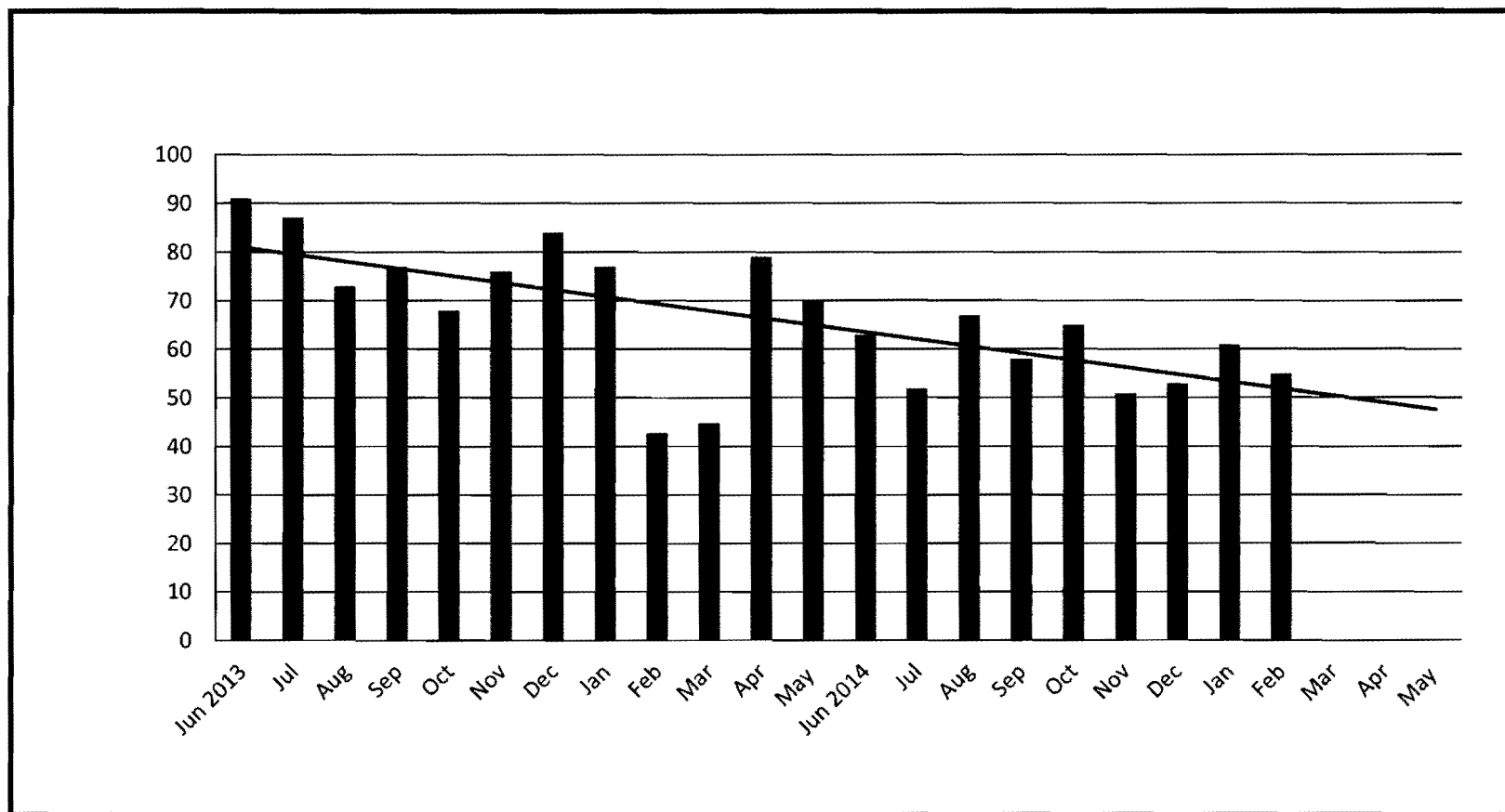
## Acute Patient Days



Year-to-date Acute Average Length of Stay is 3.4 days

# DMH Trending Graphs

## Observation Patient Days

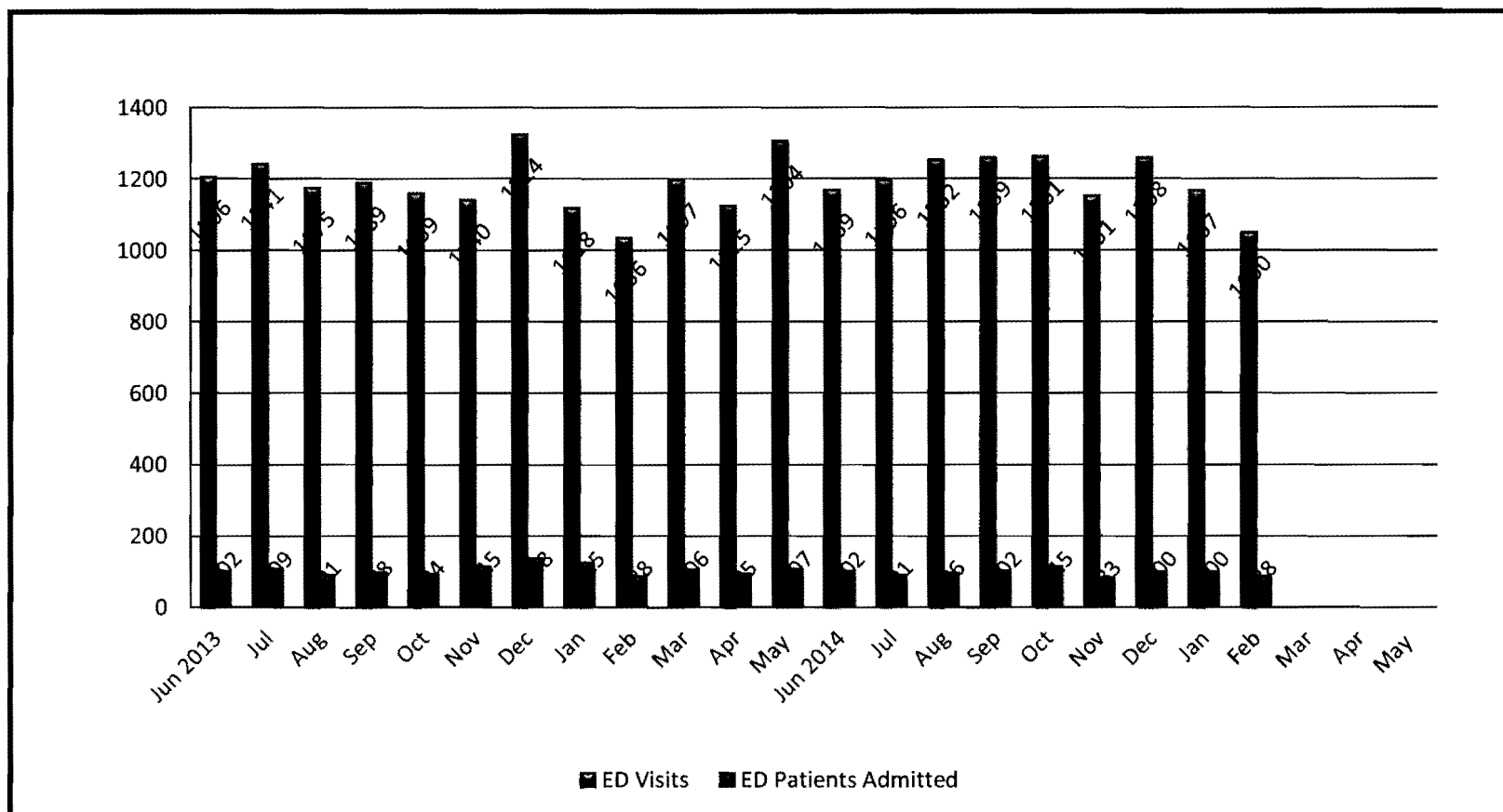


Year-to-date Observation Average Length of Stay is 1.15 days.



# DMH Trending Graphs

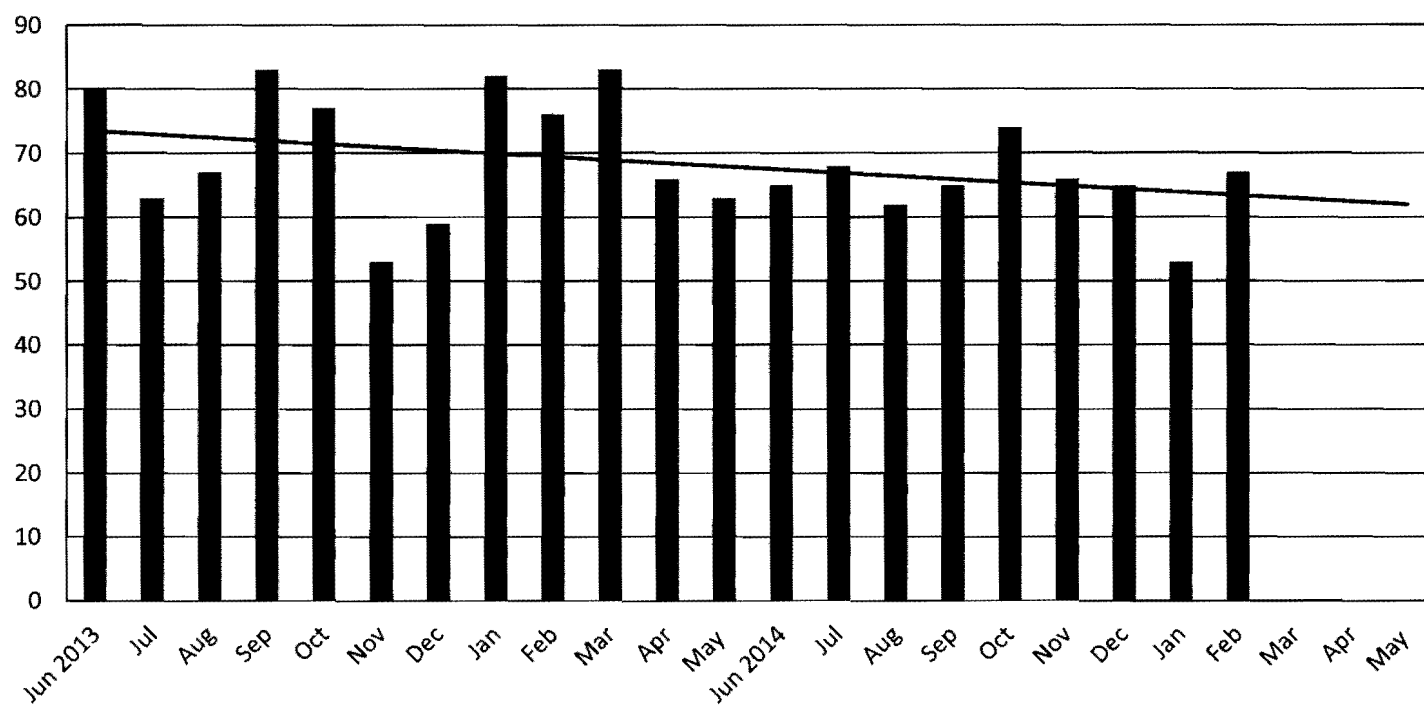
## Emergency Dept. Visits and Admissions



Admissions from Emergency Department are 8.2% of Emergency Visits year-to-date.

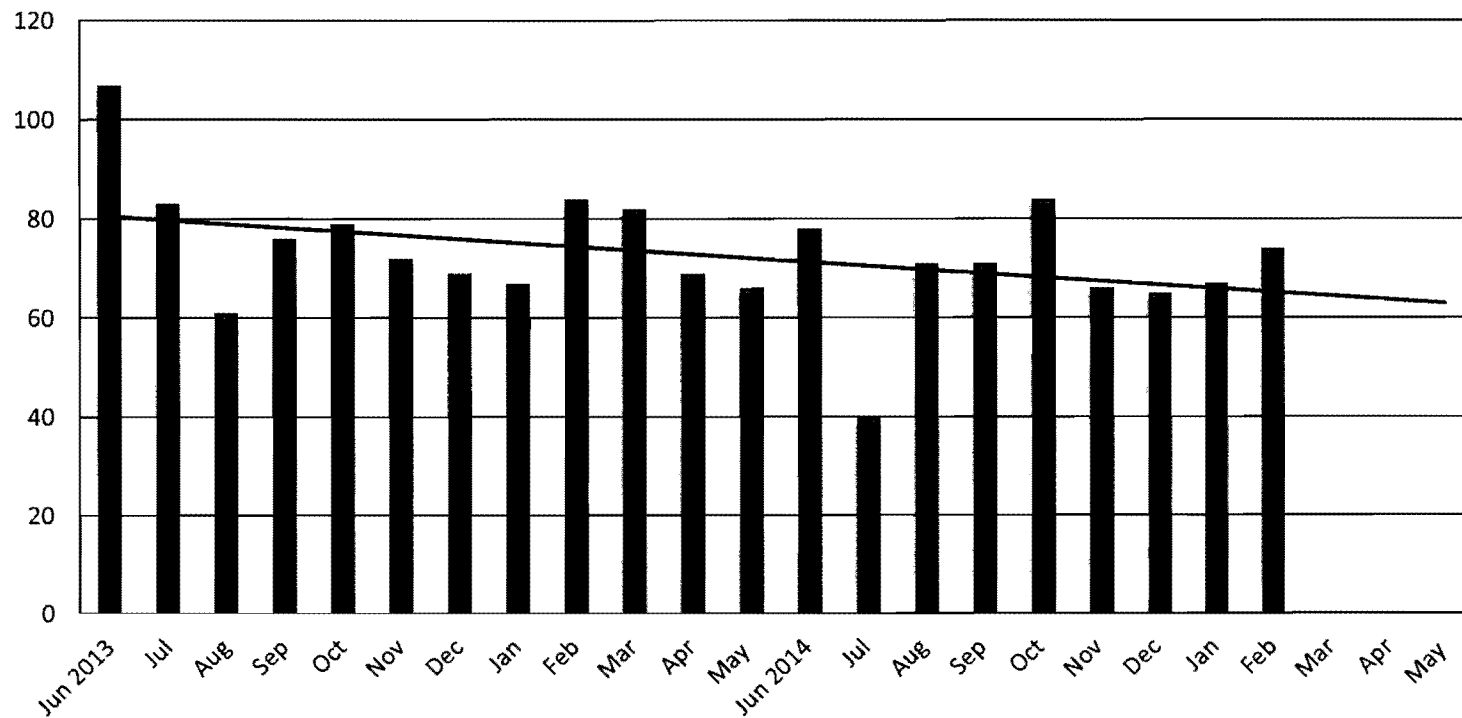
# DMH Trending Graphs

## Surgical Procedures



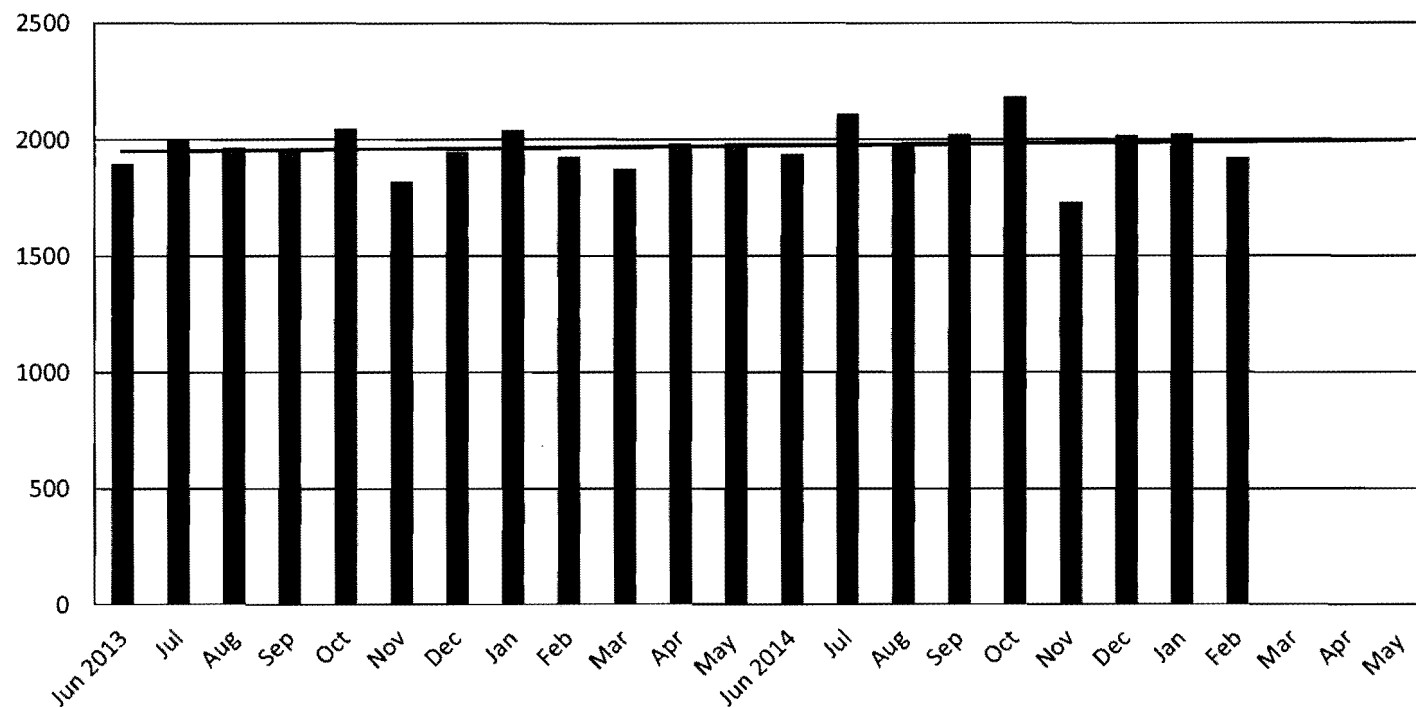
# DMH Trending Graphs

## Endoscopic Procedures



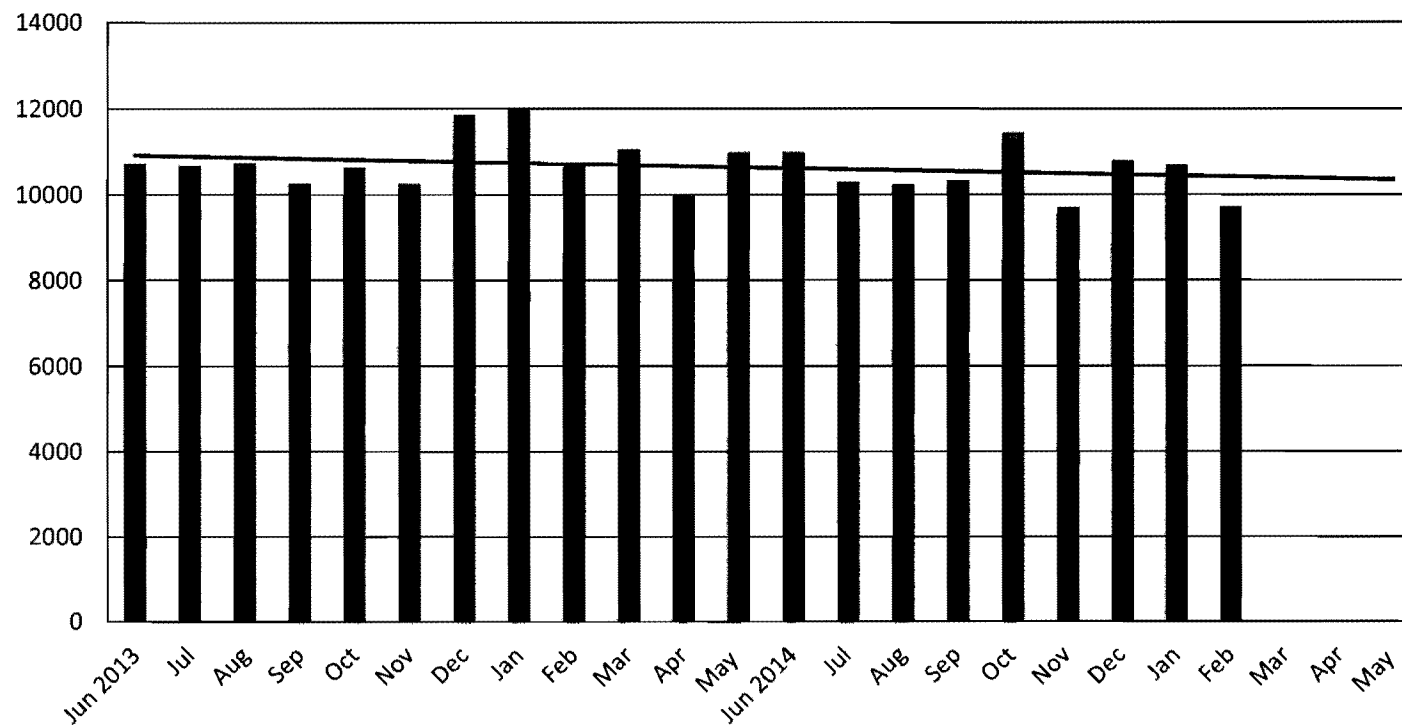
# DMH Trending Graphs

## Radiology Procedures



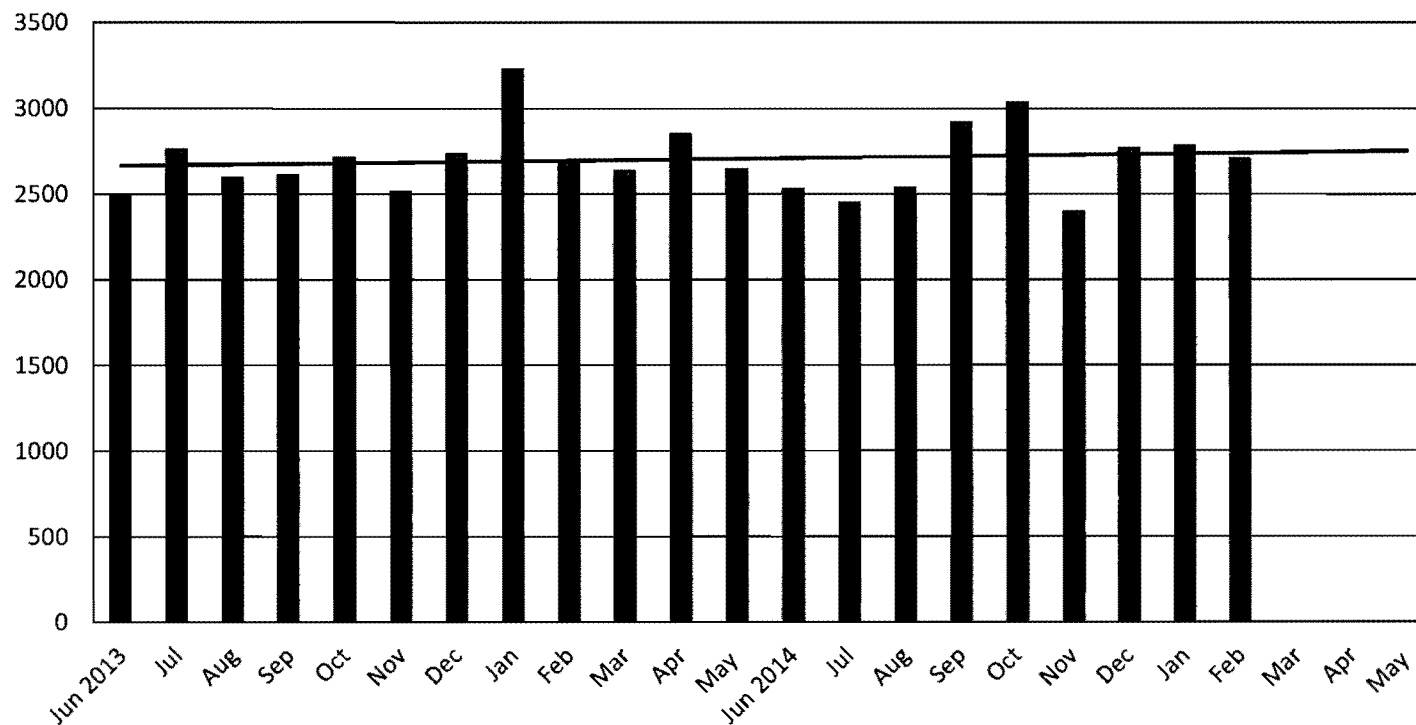
# DMH Trending Graphs

## Laboratory Procedures



# DMH Trending Graphs

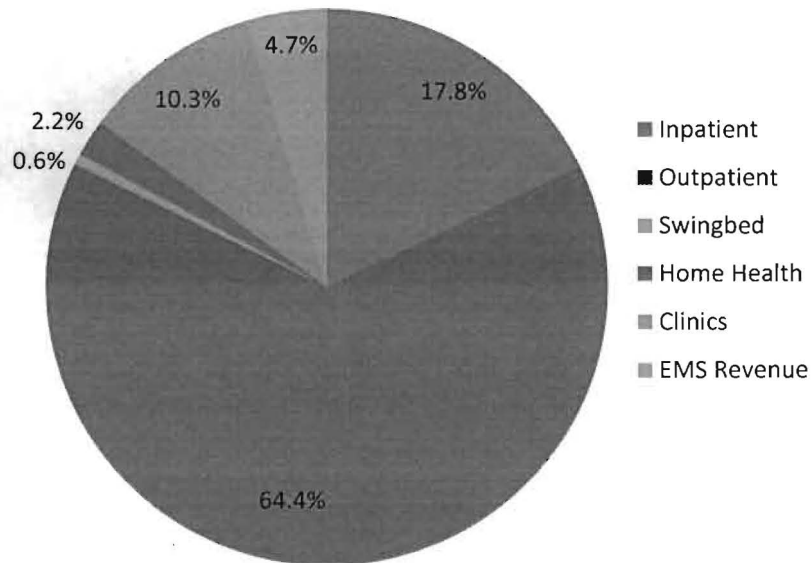
## Clinic Office Visits



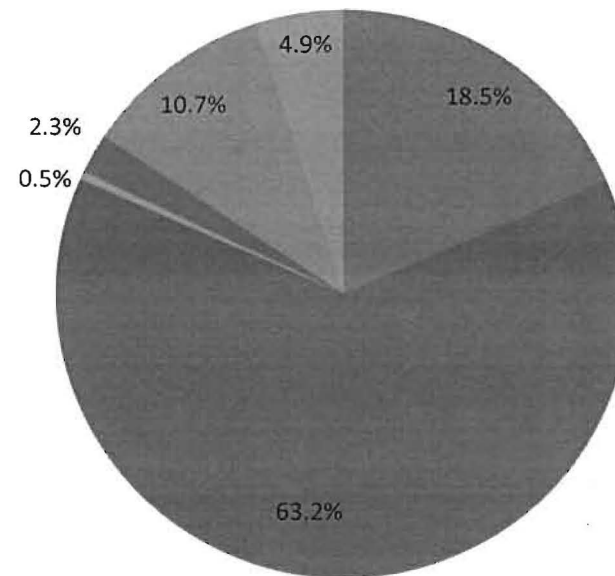
# DMH Trending Graphs

## Year-to-Date Gross Revenue

June 1, 2013 - Feb. 28, 2014

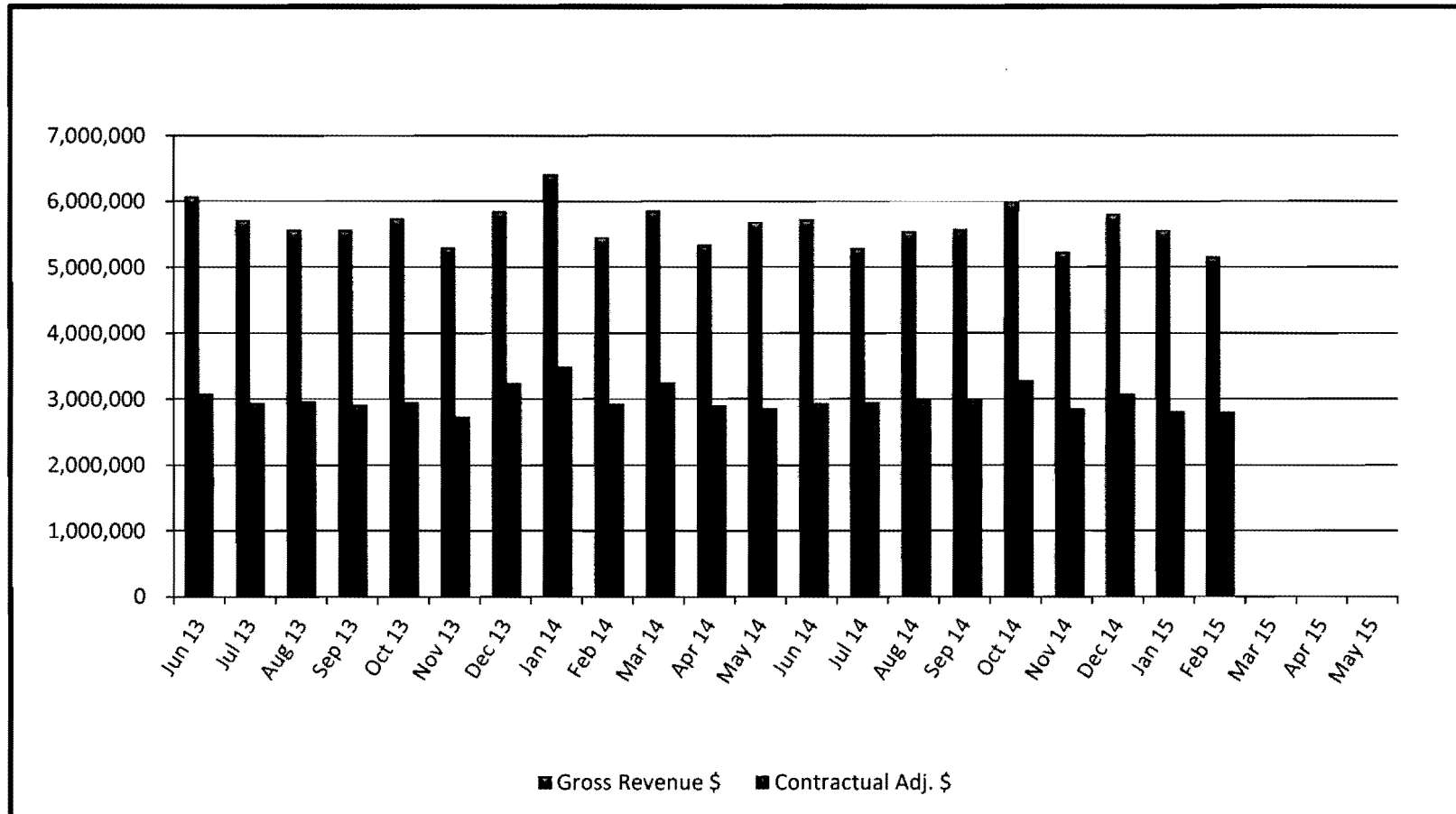


June 1, 2014 – Feb. 28, 2015



# DMH Trending Graphs

## Gross Revenue vs. Contractual Adjustments

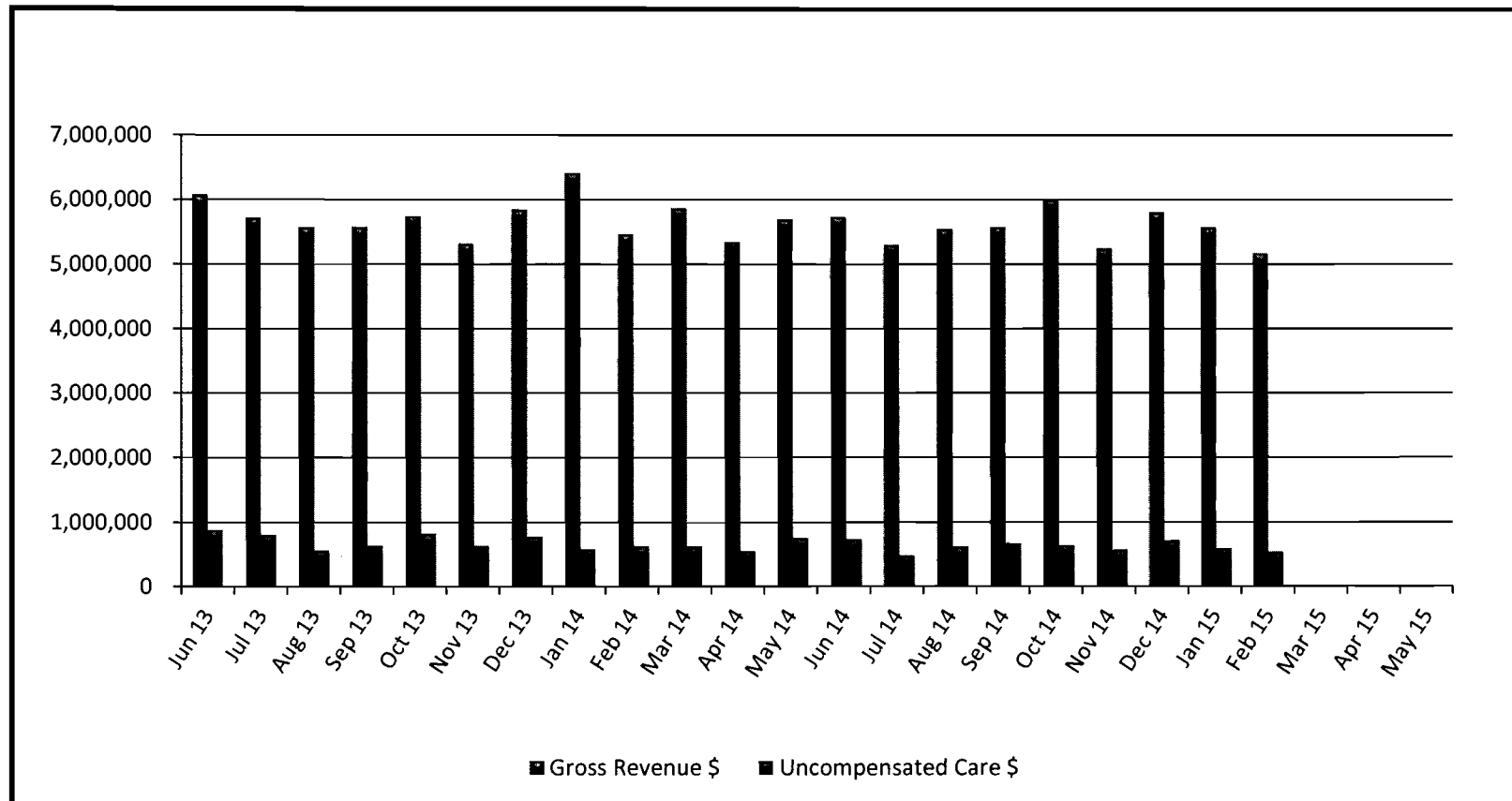


Contractual Adjustments are 53.6% of Gross Revenue year-to-date.



# DMH Trending Graphs

## Gross Revenue vs. Uncompensated Care



Uncompensated Care is 11.2% of Gross Revenue year-to-date.



*A partnership with Tallahassee Memorial HealthCare*



Questions?



## **TAYLOR COUNTY BOARD OF COMMISSIONERS**

### ***County Commission Agenda Item***

**SUBJECT/TITLE:**



THE BOARD TO REVIEW AND CONSIDER APPROVAL OF A BID SOLICITATION DOCUMENT FOR DOCTORS' MEMORIAL HOSPITAL FOR THE PURCHASE OF AN ORTHOPEDIC POWER SYSTEM, AS AGENDAED BY THE COUNTY ADMINISTRATOR.

**MEETING DATE REQUESTED:**

APRIL 21, 2015

**Statement of Issue:**

**Recommended Action:**

**Fiscal Impact:**

**Budgeted Expense:**

**Submitted By:** COUNTY ADMINISTRATOR 838-3500 X 7

**Contact:**

### **SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS**

**History, Facts & Issues:**

**Options:**

**Attachments:**

## **BID DOCUMENTS**

---

# **Orthopedic Power System Doctor's Memorial Hospital Taylor County, Florida**

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**May 2015**

**Prepared for:**

**Taylor County Board of County Commissioners  
108 N. Jefferson St.  
Perry, Florida 32347**

**Prepared by:**

**Taylor County Administrative Department  
201 East Green Street  
Perry, FL 32347  
850.838.3500**

## **TABLE OF CONTENTS**

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**Invitation to Bid**  
**Instructions to Bidders**  
**Bid Forms**  
**Public Entity Crimes Statement**  
**Non-Collusion Affidavit**

### **PART 2 – EQUIPMENT SPECIFICATIONS**

**DMH Orthopedic Power System – DMH Director of Surgery – Ginny Head**

## **PART 1 – BIDDING REQUIREMENTS**

MALCOLM PAGE  
District 1

JIM MOODY  
District 2

JODY DEVANE  
District 3

PAM FEAGLE  
District 4

PATRICIA PATTERSON  
District 5



## TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS

ANNIE MAE MURPHY, Clerk  
Post Office Box 620  
Perry, Florida 32348  
(850) 838-3506 Phone  
(850) 838-3549 Fax

DUSTIN HINKEL, County Administrator  
201 East Green Street  
Perry, Florida 32347  
(850) 838-3500, extension 7 Phone  
(850) 838-3501 Fax

CONRAD C. BISHOP, JR., County Attorney  
Post Office Box 167  
Perry, Florida 32348  
(850) 584-6113 Phone  
(850) 584-2433 Fax

### INVITATION TO BID

The Taylor County Board of County Commissioners is soliciting sealed bids for **DMH Orthopedic Power System**.

Qualified firms or individuals desiring to provide the required products must submit five (5) packages in a sealed envelope or similar package marked "**Sealed Bid for DMH Orthopedic Power System**" to the Clerk of Court, 1<sup>st</sup> Floor Courthouse, 108 North Jefferson Street, Suite 102, Perry, Florida 32347, to arrive no later than 4:00 P.M., local time, on Friday, May 29, 2015. **All Proposals MUST have the respondent's name and mailing address clearly shown on the outside of the envelope or package when submitted.** Proposals will be opened and respondents announced at 6:00 P.M. local time, or as soon thereafter as practical, on Monday, June 1, 2015, in the Taylor County Administrative Complex, 201 East Green Street, Perry, Florida 32347.

Bid information may be obtained on-line at <http://www.taylorcountygov.com/Bids/Index.htm>.

The County reserves the right, in its sole and absolute discretion, to reject any or all Bids, to cancel or withdraw this solicitation at any time and waive any irregularities in the Solicitation process. The County reserves the right to award any contract to the respondent which it deems to offer the best overall service; therefore, the County is not bound to award any contract(s) based on the lowest quoted price. The County, in its sole and absolute discretion, also reserves the right to waive any minor defects in the process and to accept the proposal deemed to be in the County's best interest. **No faxed Proposals will be accepted.**

Additional information may be obtained from:

Taylor County Administrative Department  
201 East Green Street  
Perry, FL 32347  
(850) 838-3500

BY ORDER OF THE BOARD OF COUNTY COMMISSIONERS, Taylor County, Florida

## INSTRUCTIONS TO BIDDERS

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### ARTICLE 1 - DEFINED TERMS

---

1.01 Terms used in these Instructions to Bidders have the meanings indicated in the General Conditions and Supplementary Conditions. Additional terms used in these Instructions to Bidders have the meanings indicated below:

- A. *Issuing Office*--The office from which the Bidding Documents are to be issued and where the bidding procedures are to be administered. The issuing office for this solicitation will be the *Taylor County Clerk of Courts located at 1<sup>st</sup> Floor Courthouse, 108 N. Jefferson St., Suite 102, Perry, FL*. Bidding procedures will be administered at the *Taylor County Administrative Complex located at 201 East Green St., Perry, FL*.
- B. *Bidder*-- One who submits a Bid directly to Owner as distinct from a sub-bidder, who submits a bid to Bidder.
- C. *Owner* -- Taylor County Board of County Commissioners
- D. *Solicitation Manager* -- The person responsible for managing the solicitation process, documents and questions. The Solicitation Manager will be the Taylor County Administrative Department.
- E. *Successful Bidder*--The lowest, responsible and responsive Bidder to whom Owner (on the basis of Owner's evaluation as hereinafter provided) makes an award.

### ARTICLE 2 - COPIES OF BIDDING DOCUMENTS

---

2.01 Complete sets of the Bidding Documents in the number and for the deposit sum, if any, stated in the Advertisement or Invitation to Bid may be obtained from the Issuing Office.

2.02 Complete sets of Bidding Documents shall be used in preparing Bids; neither Solicitation Manager assumes any responsibility for errors or misinterpretations resulting from the use of incomplete sets of Bidding Documents.

2.03 Solicitation Manager, in making copies of Bidding Documents available on the above terms, do so only for the purpose of obtaining Bids for the Work and do not confer a license or grant for any other use.



## **ARTICLE 3 - QUALIFICATIONS OF BIDDERS**

---

3.01 To demonstrate Bidder's qualifications to perform the Work, Bidder shall submit written evidence such as financial data, previous experience, present commitments, and such other data as may be called for below.

[A. Valid Business Licensing/Registration Information]

## **ARTICLE 4 - EXAMINATION OF BIDDING DOCUMENTS, OTHER RELATED DATA, AND SITE**

---

4.01 It is the responsibility of each Bidder before submitting a Bid to:

A. examine and carefully study the Bidding Documents, the other related data identified in the Bidding Documents, and any Addenda;

B. visit the Site and become familiar with and satisfy Bidder as to the general, local, and Site conditions that may affect cost, progress, and performance of the equipment/products/supplies;

C. become familiar with and satisfy Bidder as to all federal, state, and local Laws and Regulations that may affect cost, progress, and performance of the equipment/products/supplies;

D. determine that the Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the requested equipment/products/supplies.

## **ARTICLE 5 - SITE AND OTHER AREAS**

---

5.01 The Site is identified as Doctor's Memorial Hospital Facility located in Perry, Florida.

## **ARTICLE 6 - INTERPRETATIONS AND ADDENDA**

---

6.01 All questions about the meaning or intent of the Bidding Documents are to be submitted to the Solicitation Manager in writing. Interpretations or clarifications considered necessary by the Solicitation Manager in response to such questions will be issued by Addenda mailed or delivered to all parties recorded by Solicitation Manager as having received the Bidding Documents. Questions received less than ten (10) days prior to the date for opening of Bids may not be answered. Only questions answered by Addenda will be binding. Oral and other interpretations or clarifications will be without legal effect.

6.02 Addenda may be issued to clarify, correct, or change the Bidding Documents as deemed advisable by Solicitation Manager.

## **ARTICLE 7 - SUBSTITUTE AND "OR-EQUAL" ITEMS**

---

7.01 The award will be on the basis of materials and equipment specified or described in the Bidding Documents without consideration of possible substitute or "or-equal" items. Whenever it is specified or described in the Bidding Documents that a substitute or "or-equal" item of material or equipment may be furnished or used by Bidder if acceptable to Owner, application for such acceptance will not be considered by Owner until after the Bid award.

## **ARTICLE 8 - PREPARATION OF BID**

---

8.01 The Bid Form is included with the Bidding Documents. Additional copies may be obtained on-line or from the Issuing Office.

8.02 All blanks on the Bid Form shall be completed by printing in ink or by typewriter and the Bid signed in ink. Erasures or alterations shall be initialed in ink by the person signing the Bid Form. A Bid price shall be indicated for each [section, Bid item, alternative, adjustment unit price item, and unit price item] listed therein, or the words "No Bid," "No Change," or "Not Applicable" entered.

8.03 A Bid by a corporation shall be executed in the corporate name by the president or a vice-president or other corporate officer accompanied by evidence of authority to sign. The corporate seal shall be affixed and attested by the secretary or an assistant secretary. The corporate address and state of incorporation shall be shown below the signature.

8.04 A Bid by a partnership shall be executed in the partnership name and signed by a partner (whose title must appear under the signature), accompanied by evidence of authority to sign. The official address of the partnership shall be shown below the signature.

8.05 A Bid by a limited liability company shall be executed in the name of the firm by a member and accompanied by evidence of authority to sign. The state of formation of the firm and the official address of the firm shall be shown below the signature.

8.06 A Bid by an individual shall show the Bidder's name and official address.

8.07 A Bid by a joint venture shall be executed by each joint venturer in the manner indicated on the Bid Form. The official address of the joint venture shall be shown below the signature.

8.08 All names shall be typed or printed in ink below the signatures.

8.09 The Bid shall contain an acknowledgment of receipt of all Addenda, the numbers of which shall be filled in on the Bid Form.

8.10 The address and telephone number for communications regarding the Bid shall be shown.

8.11 The Bid shall contain evidence of Bidder's authority and qualification to do business in the state of the Solicitation or covenant to obtain such qualification prior to award of the Bid.

## ARTICLE 9 - BASIS OF BID; COMPARISON OF BIDS

---

### 9.01 *Lump Sum*

A. Bidders shall submit a Bid on a lump sum basis for the base Bid and include a separate price for each alternate described in the Bidding Documents as provided for in the Bid Form. The price for each alternate will be the amount [added to] ~~[or]~~ [deleted from] the base Bid if Owner selects the alternate. In the comparison of Bids, alternates will be applied in the same order as listed in the Bid form.

B. The Taylor County Board of County Commissioners is procuring the requested equipment/products/supplies on behalf of the Doctor's Memorial Hospital Facility. Doctor's Memorial Hospital is a current member of MedAssets. Bids should reflect such membership discounts when available but will not be required for consideration.

## ARTICLE 10 - SUBMITTAL OF BID

---

10.01 An unbound copy of the Bid Form is to be completed and submitted with the following data:

- [A. Public Entity Crimes Affidavit, signed and notarized, as required by Chapter 287.133(3)(a)]
- [B. Non-Collusion Affidavit]
- [C. Valid Business Licensing/Registration Information]

10.02 A Bid shall be submitted no later than the date and time prescribed and at the place indicated in the Advertisement or Invitation to Bid and shall be enclosed in an opaque sealed envelope plainly marked with the Solicitation title (and, if applicable, the designated portion of the Solicitation for which the Bid is submitted), the name and address of Bidder, and shall be accompanied by the Bid security (when required) and other required documents. If a Bid is sent by mail or other delivery system, the sealed envelope containing the Bid shall be enclosed in a separate envelope plainly marked on the outside with the notation "**Sealed Bid for DMH Orthopedic Power System.**" Hand deliveries and mailed Bids shall be addressed to Clerk of Court, 1st Floor Courthouse, 108 North Jefferson Street, Suite 102, Perry, Florida 32347. Bids submitted by Overnight delivery shall also be delivered to the physical address of the Clerk of Court: Clerk of Court, 1st Floor Courthouse, 108 North Jefferson Street, Suite 102, Perry, Florida 32347.

10.03 The Taylor County Board of County Commissioners **DOES NOT ACCEPT FAXED PROPOSALS.**

10.04 Proposals that are not delivered to the place indicated in the Advertisement or Invitation to Bid prior to the date and time prescribed shall not be considered and will be returned to the responder unopened.

10.05 Incomplete Bid proposals that do not provide the required information and/or the required number of copies, may be deemed incomplete by the Board of County Commissioners and not considered during the Bid Evaluation.

## ARTICLE 11 - MODIFICATION AND WITHDRAWAL OF BID

---

11.01 A Bid may be modified or withdrawn by an appropriate document duly executed in the manner that a Bid must be executed and delivered to the place where Bids are to be submitted prior to the date and time for the opening of Bids.

11.02 Once opened, no Bid may be withdrawn prior to the Board of County Commissioners action without written consent of the Clerk of Court.

## **ARTICLE 12 - OPENING OF BIDS**

---

12.01 Bids will be opened at the time and place indicated in the Advertisement or Invitation to Bid and, unless obviously non-responsive, read aloud publicly. An abstract of the amounts of the base Bids and major alternates, if any, will be made available to Bidders after the opening of Bids.

## **ARTICLE 13 - BIDS TO REMAIN SUBJECT TO ACCEPTANCE**

---

13.01 All Bids will remain subject to acceptance for the period of time stated in the Bid Form, but Owner may, in its sole discretion, release any Bid and return the Bid security prior to the end of this period.

## **ARTICLE 14 – EVALUATION OF BIDS AND AWARD OF CONTRACT**

---

14.01 Owner reserves the right, in its sole and absolute discretion, to reject any or all Bids, to cancel or withdraw this bid solicitation at any time and waive any irregularities in the Bid process. Owner reserves the right to award any contract to the respondent which it deems to offer the best overall service; therefore, Owner is not bound to award any contract based on the lowest quoted price. Owner, in its sole and absolute discretion, also reserves the right to waive any minor defects in the process and to accept the bid deemed to be in the County's best interest.

14.02 Owner, in its sole and absolute discretion, also reserves the right to assign a local business preference in a maximum amount of five (5) percent of the bid price pursuant to Taylor County Ordinance No. 2003-12.

14.03 More than one Bid for the same products from an individual or entity under the same or different names will not be considered. Reasonable grounds for believing that any Bidder has an interest in more than one Bid for the Work may be cause for disqualification of that Bidder and the rejection of all Bids in which that Bidder has an interest.

14.04 In evaluating Bids, Owner will consider whether or not the Bids comply with the prescribed requirements, and such alternates, unit prices and other data, as may be requested in the Bid Form or prior to the Notice of Award.

14.05 In evaluating Bidders, Owner will consider the qualifications of Bidders and may consider the qualifications and experience of Suppliers, Equipment manufacturers and other individuals included as part of the bid package.

14.06 If the Contract is to be awarded, Owner will award the Contract to the Bidder whose Bid is in the best interests of the Solicitation.

14.07 In evaluating Bids, Owner reserves the right to ask for additional information up to and including an in-person, on-site demonstration of the equipment.

14.08 In evaluating Bids, Owner reserves the right to consider the response time for any service request that might be placed for the equipment.

## ARTICLE 15 - SALES AND USE TAXES

---

15.01 Owner is exempt from Florida state sales and use taxes on all Direct Purchased materials and equipment to be incorporated in the Work. Said taxes for such items shall not be included in the Bid. Refer to Paragraph SC-6.10 of the Supplementary Conditions for additional information.

15.02 Owner is exempt from payment of sales and compensating use taxes of the State of Florida and of cities and counties thereof on all materials to be incorporated into the Work which are Direct Purchased by Owner. Contractor purchases are not eligible for this exemption and such costs shall be accounted for within the Bid.

1. Owner will furnish the required certificates of tax exemption to Contractor for use in the purchase of Direct Purchased supplies and materials to be incorporated into the Work.
2. Owner's exemption does not apply to supplies, materials, or construction tools, machinery, equipment, or other property purchased by or leased by Contractor, or to supplies or materials not incorporated into the Work.

## BID FORM

### DMH Orthopedic Power System

#### TABLE OF ARTICLES

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#### **ARTICLE 1 – BID RECIPIENT**

**1.01** This Bid is submitted to:

*Taylor County Board of County Commissioners  
Clerk of Court  
1<sup>st</sup> Floor Courthouse, Suite 102  
108 North Jefferson St.  
Perry, Florida 32347*

**1.02** The undersigned Bidder proposes and agrees, if this Bid is accepted, to provide products/equipment/supplies that fully meet all specifications outlined in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

#### **ARTICLE 2 – BIDDER'S ACKNOWLEDGEMENTS**

**2.01** Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 30 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

#### **ARTICLE 3 – BIDDER'S REPRESENTATIONS**

**3.01** In submitting this Bid, Bidder represents that:

- A. Bidder has examined and carefully studied the Bidding Documents, the other related data identified in the Bidding Documents, and the following Addenda, receipt of which is hereby acknowledged.

<u>Addendum No.</u>	<u>Addendum Date</u>
---------------------	----------------------

_____	_____
_____	_____

- B. Bidder has visited or is familiar with the Site and become familiar with and is satisfied as to the general, local and Site conditions that may affect cost, progress, and performance of the Work.
- C. Bidder is familiar with and is satisfied as to all federal, state and local Laws and Regulations that may affect cost, progress and performance of the equipment/products/supplies.
- D. Bidder has given solicitation Manager written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and the written resolution thereof by Solicitation Manager is acceptable to Bidder.
- E. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance of the equipment/products/supplies for which this Bid is submitted.
- F. Bidder will submit written evidence of its authority and qualification to do business in the state of the Solicitation or covenant to obtain such qualification prior to award of the Bid.

#### **ARTICLE 4 – FURTHER REPRESENTATIONS**

**4.01 Bidder further represents that:**

- A. this Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation;
- B. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid;
- C. Bidder has not solicited or induced any individual or entity to refrain from bidding; and
- D. Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or over Owner.

## ARTICLE 5 – BASIS OF BID

**5.01** Bidder will provide the requested equipment/products/supplies in accordance with the Contract Documents for the following price(s):

Total Lump Sum price including five (5) year warranty	_____	\$ _____
	(words)	(numerals)
	_____	\$ _____
	(words)	(numerals)
	_____	\$ _____
	(words)	(numerals)
	_____	\$ _____
	(words)	(numerals)
	_____	\$ _____
	(words)	(numerals)
	_____	\$ _____
	(words)	(numerals)

Bidder also acknowledges that the award of this solicitation or any portion thereof will be contingent upon the availability of funds. If funding is not available to award the solicitation in its entirety, the Board of County Commissioners reserves the right to award portions thereof so as to remain within available funding. Such partial award will not relieve the Bidder from complying with the full requirements of the awarded portions.

## ARTICLE 6 – TIME OF COMPLETION

**6.01** Bidder agrees that the equipment/products/supplies will be delivered and ready for final payment on or before the dates or within the number of calendar days indicated in the Bid.

## ARTICLE 7 – ATTACHMENTS TO THIS BID

**7.01** The following documents are attached to and made a condition of this Bid:

- A. Public Entity Crimes Affidavit, signed and notarized, as required by Chapter 287.133(3)(a), F.S.
- B. Non-Collusion Affidavit
- C. Valid Business Licensing/Registration Information



## ARTICLE 8 – DEFINED TERMS

**8.01** The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders.

## ARTICLE 9 – BID SUBMITTAL

**9.01** This Bid submitted by:

If Bidder is:

### An Individual

Name (typed or printed): \_\_\_\_\_

By: \_\_\_\_\_ (SEAL)  
*(Individual's signature)*

Doing business as: \_\_\_\_\_

### A Partnership

Partnership Name: \_\_\_\_\_ (SEAL)

By: \_\_\_\_\_  
*(Signature of general partner -- attach evidence of authority to sign)*

Name (typed or printed): \_\_\_\_\_

### A Corporation

Corporation Name: \_\_\_\_\_ (SEAL)

State of Incorporation: \_\_\_\_\_

Type (General Business, Professional, Service, Limited Liability): \_\_\_\_\_

By: \_\_\_\_\_  
*(Signature -- attach evidence of authority to sign)*

Name (typed or printed): \_\_\_\_\_

Title: \_\_\_\_\_ (CORPORATE SEAL)

Attest \_\_\_\_\_

Date of Authorization to do business in FLORIDA is \_\_\_\_/\_\_\_\_/\_\_\_\_.

### A Joint Venture

Name of Joint Venture: \_\_\_\_\_

First Joint Venturer Name: \_\_\_\_\_ (SEAL)

By: \_\_\_\_\_  
(Signature of first joint venture partner -- attach evidence of authority to sign)

Name (typed or printed): \_\_\_\_\_

Title: \_\_\_\_\_

Second Joint Venturer Name: \_\_\_\_\_ (SEAL)

By: \_\_\_\_\_  
(Signature of second joint venture partner -- attach evidence of authority to sign)

Name (typed or printed): \_\_\_\_\_

Title: \_\_\_\_\_

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above.)

Bidder's Business Address \_\_\_\_\_

\_\_\_\_\_

Phone No. \_\_\_\_\_ Fax No. \_\_\_\_\_

SUBMITTED on \_\_\_\_\_, 20\_\_\_\_.

State Contractor License No. \_\_\_\_\_. (If applicable)

**SWORN STATEMENT UNDER SECTION 287.133(3)(a),  
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted with Bid, Proposal or Contract No. \_\_\_\_\_  
for \_\_\_\_\_

2. This sworn statement is submitted by \_\_\_\_\_  
(Name of entity submitting sworn statement)

Whose business address is \_\_\_\_\_  
\_\_\_\_\_ and

(if applicable) its Federal Employer Identification Number (FEIN) is \_\_\_\_\_,  
(if the entity has no FEIN, include the Social Security Number of the individual signing this sworn  
statement: \_\_\_\_\_.)

3. My name is \_\_\_\_\_ and my relationship to the entity  
name above is \_\_\_\_\_.

4. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

5. I understand that "convicted" or "conviction" as defined in Paragraph 287-133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court or record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.

6. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:

- a. A predecessor or successor of a person convicted of a public entity crime: or
- b. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

7. I understand that a "person" as defined in Paragraph 287.133(1)(g)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provisions of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

8. Based on information and belief, the statement, which I have marked below, is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies)

\_\_\_\_\_ Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members or agents who are active in management of the entity, nor affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

\_\_\_\_\_ The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989 AND (Please indicate which additional statement applies.)

\_\_\_\_\_ There has been a proceeding concerning the conviction before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer did not place the person or affiliate on the convicted vendor list. (Please attach a copy of the final order).

\_\_\_\_\_ The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing office of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in the public interest to remove the person or affiliate from the convicted vendor list. (Please attach a copy of the final order.)

\_\_\_\_\_ The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by or pending with the Department of General Services.)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

PERSONALLY APPEARED BEFORE ME, the undersigned authority, \_\_\_\_\_,

(Name of individual signing)

who, after first being sworn by me, affixed his/her signature in the space provided above on this \_\_\_\_\_ day

of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

My commission expires: \_\_\_\_\_

**NON-COLLUSION AFFIDAVIT**

(STATE OF FLORIDA, COUNTY OF TAYLOR)

\_\_\_\_\_ being first duly sworn, deposes and says that:

- (1) He/She/They is/are the \_\_\_\_\_ of  
(Owner, Partner, Officer, Representative or Agent)  
\_\_\_\_\_, the Bidder that has submitted the attached Bid;
- (2) He/She/They is/are fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid;
- (3) Such Bid is genuine and is not a collusive or sham Bid;
- (4) Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Bidder, firm, or person to submit a collusive or sham Bid in connection with the Work for which the attached Bid has been submitted; or to refrain from Bidding in connection with such Work; or have in any manner, directly or indirectly, sought by agreement or collusion, or communication, or conference with any Bidder, firm, or person to fix any overhead, profit, or cost elements of the Bid or of any other Bidder, or to fix any overhead, profit, or cost elements of the Bid Price or the Bid Price of any other Bidder, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed Work;
- (5) The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the BIDDER or any other of its agents, representatives, owners, employees or parties of interest, including this affiant.

Signed, sealed and delivered in the presence of:

\_\_\_\_\_  
Witness

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Print Name and Title

STATE OF FLORIDA, (COUNTY OF TAYLOR)

On this the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, before me, the undersigned Notary Public of the State of Florida, personally appeared \_\_\_\_\_ (Name(s)) of \_\_\_\_\_ individual(s) who appeared before notary) \_\_\_\_\_ and whose name(s) is/are subscribed to the within Affidavit of Non-Collusion, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal.

\_\_\_\_\_  
Notary Public, State of Florida

NOTARY PUBLIC:

SEAL OF OFFICE:

\_\_\_\_\_  
(Name of Notary Public: Print, Stamp or type as commissioned)

\_\_\_\_ Personally known to me, or

\_\_\_\_ Did take an oath, or

\_\_\_\_ Personal identification:

\_\_\_\_ Did Not take an oath.

\_\_\_\_\_  
Type of Identification Produced

## **PART 2— EQUIPMENT SPECIFICATIONS**

## DMH Orthopedic Power System Specs

All bids must address each of the following specific items:

Hand piece

Batteries and chargers

Sterilization case/tray

Saw attachments

Pin driver attachments

Reaming/drilling attachments

All needed couplers, adapters and chunks

Warranty – Five (5) year service agreement

Location of closest field representative

Timeline for installation, education, implementation, and ongoing education support

A list of the unique capabilities of your Power System, if any, and how they would be beneficial to the Hospital.

Shipping cost

## **TAYLOR COUNTY BOARD OF COMMISSIONERS**

### ***County Commission Agenda Item***

**SUBJECT/TITLE:**

Requesting Board to award bid for the construction of the Corporate Hangar Development at Perry Foley Airport to Music Construction, Inc., contingent on AVCON, Inc. being able to negotiate the project costs to be within the available funding budget with Music Construction.

**MEETING DATE REQUESTED:**

April 21, 2015

**Statement of Issue:** The Board received three bids at the April 6, 2015 meeting for the construction of the Corporate Hangar Development at Perry Foley Airport. All three bids were over the project budget, however Music Construction, Inc. was the low bidder. The Bid Committee recommends awarding the bid to Music Construction contingent on being able to negotiate a contract to be within the available project budget.

**Recommended Action:** Award bid to Music Construction, Inc. contingent on being able to negotiate the project construction costs to be within the available budget.

**Fiscal Impact:** The project will be 100% funded with a FDOT Aviation Grant.

**Budgeted Expense: Y/N** This project is included in the budget and is 100% grant funded.

**Submitted By:** Melody Cox

**Contact:** Melody Cox

### **SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS**

**History, Facts & Issues:** The Board received three bids for the construction of the Corporate Hangar facility at Perry Foley Airport. All three bids were well over the project budget and funds available. Music Construction, Inc. was the low bidder. The Bid Committee is requesting the bid be awarded to Music Construction contingent on AVCON, Inc. being able to negotiate a contract price to be within the available funding. All three contractors submitted all required documents with the bids. The Board will be provided a



**construction contract for approval at a later date. If AVCON, Inc. cannot negotiate a contract with project costs to be within the available budget, the County will work with AVCON, Inc. on the proposed scope of work and bid out the project a second time.**

**Attachments: Bid Tally**

Perry Foley Airport Corporate Hangar Project

Bids Received April 6, 2015

Contractor	Base Bid	Bid Alternate	Total Bid			
Music Construction, Inc.	\$ 433,400.00	\$ 51,550.00	\$ 484,950.00			
Slack Construction, Inc.	\$ 465,050.00	\$ 94,350.00	\$ 559,400.00			
Slona Associates, Inc.	\$ 535,606.74	\$ 45,948.80	\$ 581,555.54			
Recommended Contractor	Music Construction, Inc.					

Contingent with AVCON, Inc. negotiating project costs with Music Construction to be within the grant budget and available funding.

Bid Committee

Bill Roberts

John Collins (AVCON, Inc.)

Melody Cox

## **TAYLOR COUNTY BOARD OF COMMISSIONERS**

### ***County Commission Agenda Item***

**SUBJECT/TITLE:**

Board to approve awarding the bid for the establishing and harvesting of 45 acres of hay at Perry Foley Airport to Dorman Hay Company and approve lease agreement.

**MEETING DATE REQUESTED:**

April 21, 2015

**Statement of Issue:** Board to approve awarding the bid and lease agreement to Dorman Hay Company per the recommendation of the Bid Committee. Dorman Hay Company was the high bidder, thus generating the most income for the Airport and County. Dorman Hay Company submitted all required documents including insurance with the bid submission.

**Recommended Action:** Award bid to Dorman Hay Company and approve lease agreement for a period of nine (9) years.

**Budgeted Expense:** Not Applicable.

**Submitted By:** Melody Cox

**Contact:** Melody Cox

### **SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS**

**History, Facts & Issues:** The Board received two bids for the establishing and harvesting of 45 acres of Coastal Bermudagrass hay at Perry Foley Airport. Bids were received from Dorman Hay Company and Robert R. Swain, with Dorman Hay being the substantially high bidder.

**Attachments:** Bid Tabulation Sheet and Lease Agreement

Perry Foley Airport Hay Bid for 45 Acres

Bids Received April 6, 2015

Contractor	Lease 2015, 2016, and 2017	Lease 2018, 2019, and 2020	Lease 2021, 2022, and 2023		Required Insurance Documents	
Dorman Hay Company	\$25 per acre = \$1,125.00	\$87 per acre = \$3,915.00	\$87 per acre = \$3,915.00		X	
Robert R. Swain	\$11 per acre = \$495.00	\$41 per acre = \$1,845.00	\$51 per acre = \$2,295.00		X	
Recommended Contractor	Dorman Hay Company					

Bid Committee

Bill Roberts

John Collins (AVCON, Inc.)

Melody Cox



## TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS

ANNIE MAE MURPHY, Clerk  
Post Office Box 620  
Perry, Florida 32348  
(850) 838-3506 Phone  
(850) 838-3549 Fax

JACK R. BROWN, County Administrator  
201 East Green Street  
Perry, Florida 32347  
(850) 838-3500, extension 7 Phone  
(850) 838-3501 Fax

CONRAD C. BISHOP, JR., County Attorney  
Post Office Box 167  
Perry, Florida 32348  
(850) 584-6113 Phone  
(850) 584-2433 Fax

THIS CONTRACT, made the 21<sup>st</sup> day of April, 2015.  
Between TAYLOR COUNTY, hereinafter called the COUNTY, and William R. Dorman  
(Dorman Hay Company)

Hereinafter called the **CONTRACTOR. WITNESSETH**, that the County and the Contractor  
for the consideration stated herein agree as follows:

1. **SCOPE OF WORK.** The contractor shall provide all equipment and materials in strict  
accordance with the specification of the County and other documents herein mentioned  
which are a part of this Contract in connection with the following

**"THE LEASING OF FORTY FIVE (45) ± ACRES TO BE ESTABLISHED  
AND HARVESTED AS HAY AT THE PERRY – FOLEY AIRPORT."**

The forty five (45) ± acres field is to be established and harvested as perennial  
pasture/hay Coastal Bermudagrass.

Hay is typically harvested in early June or late May, again in early August and again in  
early October as weather permits. It is the successful bidder's option to harvest hay either  
as rolls or square bales.

The successful bidder is required to establish the forty five (45) ± acres hay field which  
includes the planting/sprigging of Coastal Bermudagrass.

The successful bidder is required to fertilize the forty five (45) ± acres at each hay  
cutting. The successful bidder is required to provide the County all information as to the  
type of fertilization and micro nutrients used at each cutting. Non-compliance with these  
requirements is grounds for contract termination.

Successful bidder will provide weed and insect control at rate and times to maintain or  
improve stand purity. Bidder will have all materials and rates and application  
technologies approved by the County prior to application. Non-compliance with these  
requirements is grounds for contract termination.

Bid will be awarded according to maximum revenue generated for the County.

Payment for lease will be due by September 30 of each year. The forty five (45) ± acres is being leased at the following rates per acre.

**Years 2015, 2016, and 2017 will be leased at \$25.00 per acre for an annual payment of \$1,125.00 due by September 30 of each year.**

**Years 2018, 2019, and 2020 will be leased at \$87.00 per acre for an annual payment of \$3,915.00 due by September 30 of each year.**

**Years 2021, 2022, and 2023 will be leased at \$87.00 per acre for an annual payment of \$3,915.00 due by September 30 of each year.**

This agreement will be for a period of nine (9) years.

If for some reason the successful bidder is unable to fertilize and harvest hay for an entire season the annual lease fee is still due to the County unless there is prior written consent from the Taylor County Board of Commission.

The successful bidder may not sub-lease the acreage.

Successful bidder has 30 days to provide proof of liability insurance according to County Policy, if not provided at submission of bid.

The successful bidder may only use the land leased for the harvesting of hay.

2. **THE CONTRACT PRICE.** Successful Bidder shall pay to the County for the performance of this Contract, subject to any additions or deductions provided therein, by Cashier's check payable to the Taylor County Board of County Commissioners.
3. **PRESERVATION OF PROPERTY.** The Contractor shall preserve from damages all property associated with or which is in the vicinity of, or is in any way affected by the work. This applies to public and private property and/or utilities.
4. **Bidder understands upon the cutting and baling of hay at the forty five (45) ± acres site all hay and all equipment must be removed from the area immediately due to Florida Department of Transportation Aviation (FDOT) and Florida Aviation Administration (FAA) requirements and regulations.**
5. **HOLD HARMLESS AND INSURANCE.** To the extent allowed by law, the Contractor shall indemnify, defend and save and hold harmless, the County, all of its officers, Agents or Employees from all suits, actions, claims, demands, liabilities of any nature whatsoever arising out of, because of, or due to breach of this Agreement by the Contractor, its subcontractors, agents or employees or due to any negligent act or occurrence of omission or commission of the Contractor, its Subcontractors, Agents or employees. Neither Contractor nor any of its subcontractors will be liable under this section for damages arising out of injury or damage to persons or property directly caused or resulting from the sole negligence of the County or any of its Officer, Agents or Employees.

6. **GENERAL LIABILITY INSURANCE.** The Contractor shall maintain general liability insurance of at least \$1,000,000.00 holding the County harmless for the Contractor's negligence, **and list the County as additionally insured under the Contractor's coverage.**

7. **WORKER'S COMPENSATION INSURANCE.** The Contractor shall provide Worker's Compensation insurance in accordance with the laws of the State of Florida and in amounts sufficient to secure the benefits of the Florida Worker's Compensation law for all of its employees. The County will also accept a Florida Worker's Compensation Exemption Certificate with an executed Hold Harmless Release and Indemnity Agreement. The Exemption Certificate must list all employees of the contractor.

8. **COMPONENT PARTS OF THIS CONTRACT.** This Contract consists of the following component parts, all of which are as fully a part of this contract as if herein set out verbatim or, in not attached, as if hereto attached.

- (a) Bid Specification and Details
- (b) The Contractor's Proposal
- (c) This Instrument

In the event that any provision in any of the above component parts, the provision in the component list enumerated above shall govern over any other component part, which follows it numerically except as may be otherwise specifically stated.

9. **AUTHORIZED PERSONNEL.** The Contractor is to contact the following for any correspondence or questions regarding this project: **BILL ROBERTS, PERRY – FOLEY AIRPORT, 401 INDUSTRIAL PARK DRIVE, PERRY, FLORIDA 32348, TELEPHONE (850)838-3519, or airport@taylorcountygov.com OR MELODY COX, 401 INDUSTRIAL PARK DRIVE, PERRY, FLORIDA 32348, TELEPHONE (850)838-3553, or melody.cox@taylorcountygov.com**

10. **LITIGATION.** If any litigation arises out of this Contract, venue of all such cases shall be in Taylor County, Florida, and the prevailing party is entitled to reasonable attorney fees and costs.

**See Attached Page**

**Must be Executed**

IN WITNESS WHEREOF, THE Parties hereto have caused this instrument, as of the 21<sup>st</sup> day of April, 2015.

WITNESS:

TAYLOR COUNTY

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Patricia Patterson  
Chairman

ATTEST: \_\_\_\_\_

Annie Mae Murphy  
Clerk of Courts

WITNESSES:

CONTRACTOR

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature

STATE OF FLORIDA  
COUNTY OF TAYLOR

THIS FOREGOING INSTRUMENT was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, who is personally know to me and who did not take an oath.

\_\_\_\_\_  
NOTARY PUBLIC

My Commission Expires: \_\_\_\_\_

Contract Amended February 2, 2015



**TAYLOR COUNTY BOARD OF COMMISSIONERS*****County Commission Agenda Item*****SUBJECT/TITLE:**

Requesting Board approval to hold public hearings May 4, and May 19, 2015 to discuss and receive public input regarding the upcoming funding cycle and possible grant submission for the 2016-2017 Florida Department of State, Cultural Facilities Grant Program. Grants staff is recommending this grant be submitted requesting funding assistance for an additional phase of the rehabilitation of Forest Capital Hall.

**MEETING DATE REQUESTED:**

April 21, 2015

**Statement of Issue:** Requesting Board approval to hold two public hearings to discuss and receive public input regarding the upcoming funding cycle and possible grant submission for the 2016-2017 Cultural Facilities Grant Program.

**Recommended Action:** Approve two public hearings to be held May 4 at 6:20 p.m., and May 19, 2015 at 6:00 p.m.

**Fiscal Impact:** Not applicable at this time.

**Budgeted Expense:** Y/N Not applicable at this time.

**Submitted By:** Melody Cox

**Contact:** Melody Cox

**SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS**

**History, Facts & Issues:** The Cultural Facilities Grant Program funding cycle opens April 1, 2015 and ends June 15, 2015 for FY 2016-2017. The County was awarded a Cultural Facilities Grant FY 2013-2014 for the first phase of the renovation of Forest Capital Hall which includes: renovation of restrooms, connection to the municipal sewer system, installation of new auditorium flooring, expansion of stage and installation of a handicap accessible lift to stage, and installation of fire protection/sprinkler system. The County currently has a Department of Agriculture and Consumer Services, Agriculture Facility grant/budget appropriation pending. The Cultural Facilities Grant Program is highly competitive and after grant applications are ranked, presentation are given before a panel selected by the Department of Cultural Affairs for final ranking.

**Attachments: Cultural Facilities Program Information**

**FLORIDA DEPARTMENT OF STATE**

Department of State / Division of Cultural Affairs / Grants / Grant Programs /  
Cultural Facilities

## Cultural Facilities

**Next Deadline: June 15, 2015**

**Application Available: April 1, 2015**

### About the Program

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A cultural facility is a building which shall be used for the programming, production, presentation, exhibition of any of the arts and cultural disciplines. These disciplines include music, dance, theatre, creative writing, literature, architecture, painting, sculpture, folk arts, photography, crafts, media arts, visual arts, and programs of museums.

The purpose of the Cultural Facilities Program is to coordinate and guide the State of Florida's support and funding of renovation, construction, or acquisition of cultural facilities.

### Resources for Applicants

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- Apply Online (<http://apply.florida-arts.org>)
- 2016-2017 Cultural Facilities Grant Guidelines (<http://dos.florida-arts.org/grants/guidelines/2016-2017.cf.guidelines.cfm>)

### Resources for Grantees

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- Grant Management Forms (</cultural/grants/managing-your-grants/grant-forms-and-documents/>)
- 2014-2015 Cultural Facilities Grant Guidelines (<http://dos.florida-arts.org/grants/guidelines/2014-2015.cf.guidelines.cfm>)
- 2015-2016 Cultural Facilities Grant Guidelines (<http://info.florida-arts.org/grants/guidelines/2015-2016.cf.guidelines.cfm>)

- Total Support and Revenue
  - Not-for-profit, tax-exempt organizations
  - Municipal or county governments (public entities)
    - Important, but not required
- Current Architectural Plans
- Local Support
- Submitting an Application
  - Application Form
    - Attachments and Support Materials
- Review Process (How your application will be reviewed)
  - Review Criteria and Scoring
  - Panel Review Meeting
    - Meeting Procedure
  - Florida Council on Arts and Culture Review
- Funding Process (How applications are funded)
  - What if a new application is not funded?
    - Why Rollover?
    - Rollover Update
    - Removal from the Rollover List
- Help

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## About this Document

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The guidelines detail application policies and requirements for a Cultural Facilities Program grant and are incorporated by reference into Rule 1T-1.039, Florida Administrative Code.

They do not apply to other Division programs such as Specific Cultural Project, State Touring, Fast Track, Individual Artist Fellowship, General Support or Cultural Endowment. For more information about these programs, visit <http://dos.myflorida.com/cultural/grants/grant-programs/cultural-facilities/>.

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## Purpose of this grant

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The Cultural Facilities Program coordinates and guides the State of Florida's support and funding of renovation, new construction, or acquisition of cultural facilities.

A cultural facility is a building which shall be used for the programming, production, presentation, exhibition of any of the arts and cultural disciplines (Section 265.283(7), Florida Statutes). These disciplines include music, dance, theatre, creative writing, literature, architecture, painting, sculpture, folk arts, photography, crafts, media arts, visual arts, and programs of museums.

## Grant Period

Awarded grant funds must be spent on project expenses incurred during the grant period (July 1, 2016–June 1, 2018) and after the grant award agreement has been fully executed.

## Request Amount

You may request up to \$500,000 for the renovation, acquisition, or construction of a cultural facility. There is no minimum request amount.

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## Restrictions (This grant may not be used for...)

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This grant may not be used for:

- Specific non-allowable expenses
- Project planning (such as feasibility studies and architectural drawings, or operational support)
- Historic Preservation
- Projects or facilities restricted to private or exclusive participation, including restriction of access to programs on the basis of sex, race, creed, national origin, disability, age, or marital status
- Projects funded by the Legislature outside of this grant during the same fiscal year

## Non-Allowable Expenses

Grant funds may not be spent on the following:

- General Operating Expenses (GOE). Administrative costs for running the organization (including but not limited to salaries, travel, personnel, office supplies, mortgage or rent, operating overhead or indirect costs, etc.)
- Costs associated with representation, proposal, or grant application preparation
- Costs incurred or obligated outside of the grant period
- Costs for lobbying or attempting to influence federal, state or local legislation, the judicial branch, or any state agency
- Costs for planning, which include those for preliminary and schematic drawings, and design development documents necessary to carry out the project
- Costs associated with bad debts, contingencies (money set aside for possible expenses), fines and penalties, interest, taxes (of any kind), and other financial costs including bank fees and charges and credit card debts
- Costs for travel, private entertainment, food, beverages, plaques, awards, or scholarships
- Projects restricted to private or exclusive participation, including restriction of access to programs on the basis of sex, race, creed, national origin, disability, age, or marital status
- Re-granting, contributions, and donations
- Reimbursement of costs that are paid prior to the execution of the Grant Award Agreement or outside the dates stated in the grant award agreement
- Also refer to Section 216.348, Florida Statutes, Fixed capital outlay grants and aids to certain nonprofit entities.

**TAYLOR COUNTY BOARD OF COMMISSIONERS**

***County Commission Agenda Item***

**SUBJECT/TITLE:**



Board to review and approve the Memorandum Of Agreement For Cost Share Assistance with the Suwannee River Water Management District (SRWMD).

**MEETING DATE REQUESTED:**

April 21, 2015

**Statement of Issue:** Board to discuss and approve the Memorandum Of Agreement with SRWMD providing funding assistance in the amount of \$51,780 for the Forest Capital Hall Municipal Sewer Service Project.

**Recommended Action:** Approve the Memorandum Of Agreement

**Fiscal Impact:** SRWMD is providing funding assistance in the amount of \$51,780 for the Forest Capital Hall Municipal Sewer Service Project. The County has a match of \$4,142.40 which is already budgeted. The project has a total estimated cost of \$55,922.40. No additional funding is needed from the County.

**Budgeted Expense:** Y/N Not applicable

**Submitted By:** Melody Cox

**Contact:** Melody Cox

**SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS**

**History, Facts & Issues:** The Board approved submitting grant application October 21, 2014 requesting funding assistance from the SRWMD RIVER Grant for the Forest Capital Hall renovation project for the connection to the City of Perry municipal sewer system.

**Attachments:** Memorandum Of Agreement For Cost Share Assistance

## MEMORANDUM OF AGREEMENT

FOR

### COST SHARE ASSISTANCE

THIS MEMORANDUM OF AGREEMENT (hereinafter the "AGREEMENT"), by and between the Suwannee River Water Management District, a special taxing district organized under Chapter 373, Florida Statutes, whose address is 9225 CR 49, Live Oak, Florida 32060, (hereinafter the "DISTRICT"), and Taylor County, whose address is 201 E. Green Street, Perry, Florida, 32347 (hereinafter the "COOPERATOR"), is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

#### WITNESSETH:

WHEREAS, COOPERATOR and DISTRICT (collectively the "PARTIES") desire to engage in projects that enhance the DISTRICT's water supply, water quality, flood protection and/or natural systems; and

WHEREAS, the COOPERATOR has identified to the DISTRICT a certain project that the COOPERATOR wishes to accomplish which will enhance the DISTRICT's water supply, water quality, flood protection and/or natural systems; and

WHEREAS, the DISTRICT has evaluated such project and agrees that such project would enhance the DISTRICT's water supply, water quality, flood protection and/or natural systems; and

WHEREAS, the DISTRICT has funds available and wishes to assist in the funding of such project provided that it is given certain assurances; and

WHEREAS, the COOPERATOR desires that financial assistance of the DISTRICT in funding such project; and

WHEREAS, the parties have reached an agreement concerning the above and it is the mutual desire of the PARTIES to commit such agreement to writing and thereby create a legally enforceable contract between the parties.

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. The above recitals are true and correct and incorporated herein by reference.
2. The COOPERATOR has proposed a certain project (hereinafter the "PROJECT") to enhance the DISTRICT's water supply, water quality, flood protection and/or natural systems.
3. A description and scope of the PROJECT is attached hereto as Exhibit "A".
4. The DISTRICT has evaluated the PROJECT and finds that the PROJECT is a worthwhile project and believes that the PROJECT will enhance the DISTRICT's water supply, water quality, flood protection and/or natural systems. The DISTRICT agrees to

assist the COOPERATOR in completing the PROJECT by partially funding the cost of the PROJECT.

5. The DISTRICT's funding of the PROJECT, including total estimated cost of the PROJECT and the total funds to be paid by the DISTRICT is shown on Exhibit "B".
6. The DISTRICT's obligation to fund the PROJECT is contingent on the COOPERATOR accomplishing certain things and meeting certain goals, to the satisfaction of the DISTRICT including preparing plans, obtaining permits, inspections, deliverables, milestones, retainage, when the COOPERATOR may send invoices, etc. is shown in exhibits.
7. The terms under which the DISTRICT will be obligated to pay its share of the funding of the PROJECT, including, inspections, deliverables, milestones, retainage, when the COOPERATOR may send invoices, etc. is shown in Exhibit "C".
8. Upon the DISTRICT's payment of funds as set out herein the COOPERATOR will be required to complete the PROJECT as provided herein.

#### MISCELLANEOUS

9. The PARTIES agree that the following persons are the designated Project Managers and are to have direct, primary, and continuing responsibility for the work under this AGREEMENT. The COOPERATOR's Project Manager shall have the authority to interpret this AGREEMENT for the COOPERATOR and act to give all approvals for the COOPERATOR.

DISTRICT Project Manager

Patrick Webster  
9225 CR 49  
Live Oak, Florida 32060  
386.647.3126  
PJW@srwmd.org

COOPERATOR Project Manager

Melody Cox  
201 E. Green Street  
Perry, FL 32347  
850.838.3553  
melody.cox@taylorcountygov.com

10. The COOPERATOR shall maintain books, records and documents directly pertinent to performance under this AGREEMENT in accordance with generally accepted accounting principles consistently applied. The DISTRICT, or its authorized representative, shall have access to such records for audit purposes during the term of this AGREEMENT and for three years following completion.
11. The COOPERATOR shall secure and obtain all local, regional, state, federal, and any other permits (including permits from the DISTRICT) required for activities listed herein and shall adhere to all permitting requirements.
12. Nothing in this AGREEMENT shall be construed as either limiting or extending the statutory jurisdiction of any of the signatories hereto.
13. The provisions of this AGREEMENT are for the sole and exclusive benefit of the PARTIES, and no provision of this AGREEMENT will be deemed for the benefit of any other person or entity.



IN WITNESS WHEREOF, COOPERATOR and DISTRICT have hereto set their hands and seals on the day and year indicated below.

EXECUTED by the COOPERATOR on \_\_\_\_\_, 2015.

By: \_\_\_\_\_

Print Name \_\_\_\_\_

As its \_\_\_\_\_

EXECUTED by the DISTRICT on \_\_\_\_\_, 2015.

SUWANNEE RIVER WATER  
MANAGEMENT DISTRICT

By: \_\_\_\_\_

Ann B. Shortelle, Ph.D.  
As its Executive Director

Approved as to Conformance to DISTRICT  
Budgetary and Administrative Procedures:

\_\_\_\_\_  
Tim Sagul, P.E., CFM  
Director, Resource Management

\_\_\_\_\_  
Patrick Webster, P.E., CFM  
Senior Professional Engineer

**EXHIBIT B**  
**PROJECT COST ESTIMATE AND COST SHARE FUNDING BREAKDOWN**

**Project Name:** Forest Capital Hall Municipal Sewer Service Project

Item	QTY.	Unit	Unit Cost	Total
<b>Construction Services</b>				
Mobilization	1	LS	\$5,000.00	\$5,000.00
Layout	1	LS	\$500.00	\$500.00
HDPE Force Main (1.5 & 2")	1,200	LF	\$10.00	\$12,000.00
Cleanouts	3	EA	\$200.00	\$600.00
Gravity Lateral – PVC/SDR 35	120	LF	\$20.00	\$2,400.00
Abandon Onsite Septic Tanks – crush/backfill leave in place	3	EA	\$2,000.00	\$6,000.00
E-One Duplex Grinder Station - w/ancillary wiring /appurtenances	2	EA	\$8,500.00	\$17,000.00
Performance Turf, Sod	2,320	SY	\$3.00	\$6,960.00
2" Directional Drill@ Forest Park Drive	60	LF	\$22.00	\$1,320.00
<b>SUBTOTAL</b>				<b>\$51,780.00</b>
<b>In-Kind Services</b>				
Project Administration	3%	LS		\$1,553.40
Design/Engineering	5%	LS		\$2,589.00
<b>TOTAL CONSTRUCTION COSTS</b>				<b>\$55,922.40</b>

The District reimbursable amount is not to exceed \$51,780.00.

The Cooperator shall provide \$4,142.00 and all other costs which could exceed the total estimated project costs above to complete the project.

**EXHIBIT C  
FUNDING CONDITIONS AND REIMBURSEMENT SCHEDULE**

**Project Name:** Forest Capital Hall Municipal Sewer Service Project

**COST SHARE REIMBURSEMENT:** Upon completion of the installation of equipment and materials as set out in Exhibit "A", the DISTRICT shall reimburse the COOPERATOR the maximum cost share reimbursement set out in Exhibit "B". Provided, that for the COOPERATOR to be entitled to such reimbursement, the COOPERATOR shall:

1. Comply with all requirements of this AGREEMENT, including, without limitation, the completion of the improvements within the time provided. Provided that the DISTRICT may, at its sole discretion, grant an extension of time for completion for good cause shown.
2. Invoice the DISTRICT for the amounts due under this AGREEMENT on a monthly basis or as agreed to by both parties, until project is complete or until DISTRICT's portion of funding has been allocated. Such invoice shall contain copies of all invoices and cancelled checks to vendors showing the amount paid for all materials which are being reimbursed by the DISTRICT and the date of installation of such items. Such invoice must also include the following certification, and the COOPERATOR hereby agrees to delegate authority to its Project Manager as identified in this contract, to affirm said certification:

"I hereby certify that costs requested for payment, as represented in this invoice, are for the improvements as specified in the project in accordance with the agreement between the Suwannee River Water Management District and Taylor County, No. \_\_\_\_\_, are allowable, allocable, properly documented, and are in accordance with the approved budget and scope of work."

3. All installations and/or retrofits to be completed within 90 days from the execution of this agreement.
4. Upon completion of construction, provide to the DISTRICT a letter certifying that the project improvements as described in Exhibit "A" have been installed in compliance with vendor specifications and according to plans and per any required permits or approvals.

At all times during this contract term, the DISTRICT, through its staff and agents shall have the right to, from time to time, enter the applicable real property and inspect the improvements in a reasonable manner and at reasonable times with prior notification to document compliance with this contract.

Upon receipt of an invoice from the COOPERATOR, DISTRICT staff shall have the right to visit the site to verify the purchase of materials and installation as described in Exhibits "A" and "B".

Reimbursement payments shall be processed and payable no later than 45 days after the receipt of the COOPERATOR's invoice and information as specified in the agreement.

**TAYLOR COUNTY BOARD OF COMMISSIONERS**

***County Commission Agenda Item***

**SUBJECT/TITLE:**



THE BOARD TO REVIEW AND CONSIDER APPROVAL OF A NEW CONTRACT EXTENDING THE TERMS AND CONDITIONS OF THE COUNTY ADMINISTRATOR'S EMPLOYMENT.

**MEETING DATE REQUESTED:**

APRIL 21, 2015

**Statement of Issue:** THE BOARD TO CONSIDER APPROVING A NEW EMPLOYMENT CONTRACT

**Recommended Action:** APPROVE

**Fiscal Impact:** TBD

**Budgeted Expense:** YES

**Submitted By:** DUSTIN HINKEL, COUNTY ADMINISTRATOR

**Contact:** 838-3500

**SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS**

**History, Facts & Issues:** THE CURRENT EMPLOYMENT CONTRACT FOR THE COUNTY ADMINISTRATOR IS SET TO EXPIRE ON MAY 15, 2015. THE PROPOSED CONTRACT WILL EXTEND THE PERIOD OF EMPLOYMENT FOR THE CURRENT COUNTY ADMINISTRATOR THROUGH MAY 15, 2018 WITH THE OPTION TO EXTEND THE CONTRACT THROUGH 2 ONE YEAR EXTENSIONS. EVALUATIONS RECEIVED FROM THE BOARD HAVE RATED THE COUNTY ADMINISTRATOR'S PERFORMANCE 4.4 ON A SCALE OF 5, OR IN THE 88<sup>TH</sup> PERCENTILE.

**Options:** APPROVE  
APPROVE CONTINGENT AGREED CHANGES  
CONTINUE NEGOTIATIONS  
SOLICIT FOR A NEW COUNTY ADMINISTRATOR

**Attachments:** PROPOSED EMPLOYMENT CONTRACT

## **EMPLOYMENT CONTRACT**

**THIS EMPLOYMENT CONTRACT** (hereinafter, "AGREEMENT") made and entered into this 21<sup>st</sup> day of April, 2015, with a first day of employment of May 15, 2015, by and between Taylor County, Florida, a political subdivision of the State of Florida (hereinafter, "County"), and Dustin M. Hinkel (hereinafter, "Employee").

### **RECITALS**

**WHEREAS**, the County desires to employ the services of said Employee as County Administrator of Taylor County; and

**WHEREAS**, the County desires to (1) secure and retain the services of the Employee and to provide inducement for him to remain in such employment, (2) to make possible full work productivity by assuring the Employee's morale and peace of mind with respect to future security, and (3) to provide a just means for terminating the Employee's services at such a time as he may be unable to fully discharge his duties due to disability or when the County may otherwise desire to terminate his employment; and

**WHEREAS**, the Employee desires to accept employment as County Administrator of said County; and

**WHEREAS**, the Employee and the County desire to set forth in writing their understanding with respect to the Employee's employment by the County;

**NOW, THEREFORE**, in consideration of the mutual promises set forth herein, the parties hereby agree as follows:

#### **1. EMPLOYMENT, DUTIES, AND AUTHORITY.**

A. The County hereby agrees to employ said Employee as County Administrator of Taylor County to perform the functions and duties as specified below. In this position, the Employee will have the powers of County Administrator, subject to the control of the Board of County Commissioners of Taylor County, Florida (hereinafter, "Board"). The Employee will be primarily responsible for carrying out all

orders, ordinances and resolutions of the Board. The Employee shall serve as chief administrative officer of the County and the administrative head of County government.

B. The Employee shall execute his duties under the direction of the Board and shall be responsible to the Board. The Employee shall work as directed by the Board and shall not be directed by an individual Commissioner. However, any Commissioner may meet with the County Administrator to discuss his or her concerns.

C. Employee agrees to devote his full time, attention and best efforts to the performance of the employment hereunder. Employee will not, during the term of this AGREEMENT, directly or indirectly engage in any business, either as an employee, employer, consultant, principal, corporate or in any other capacity, whether or not compensated, without prior written consent of the County.

D. The Employee, as detailed in Chapter 125.74, Florida Statutes, as County Administrator, is responsible for the administration of all departments responsible to the Board and for the proper administration of all affairs under the jurisdiction of the Board. The Employee, by way of enumeration and not by way of limitation, has the following specific powers and duties:

(1) To administer and carry out the directives and policies of the Board and enforce all orders, resolutions, ordinances, and regulations of the Board to assure that they are faithfully executed.

(2) To report to the Board on action taken pursuant to any directive or policy within the time set by the Board and provide an annual report to the Board on the state of the county, the work of the previous year, and any recommendations as to actions or programs the administrator deems necessary for the improvement of the county and the welfare of its residents.

(3) To provide the Board, upon request, with data or information concerning county government and to provide advice and recommendations on county government operations to the Board.

(4) To prepare and submit to the Board for its consideration and adoption an annual operating budget, a capital budget, and a capital program.

(5) To establish the schedules and procedures to be followed by all county departments, offices, and agencies in connection with the budget and supervise and administer all phases of the budgetary process.

(6) To prepare and submit to the Board after the end of each fiscal year a complete report on the finances and administrative activities of the county for the preceding year and submit his recommendations.

(7) To supervise the care and custody of all County property.

(8) To recommend to the Board a current position classification and pay plan for all positions in county service.

(9) To develop, install, and maintain centralized budgeting, personnel, legal, and purchasing procedures.

(10) To organize the work of county departments, subject to an administrative code developed by the administrator and adopted by the Board, and review the departments, administration, and operation of the county and make recommendations pertaining thereto for reorganization by the Board.

(11) To select, employ, and supervise all personnel and fill all vacancies, positions, or employment under the jurisdiction of the Board. However, the employment of all department heads shall require confirmation by the Board.

(12) To suspend, discharge, or remove any employee under the jurisdiction of the Board pursuant to procedures adopted by the Board.

(13) To negotiate leases, contracts, and other agreements, including consultant services, for the County, subject to approval of the Board, and make recommendations concerning the nature and location of county improvements.

(14) To see that all terms and conditions in all leases, contracts, and agreements are performed and notify the Board of any noted violation thereof.

(15) To order, upon advising the Board, any agency under the administrator's jurisdiction as specified in the administrative code to undertake any task for any other agency on a temporary basis if he or she deems it necessary for the proper and efficient administration of the county government to do so.

(16) To attend all meetings of the Board with authority to participate in the discussion of any matter.

(17) To perform such other duties as may be required by the Board.

B. It is the intent of the Board to grant to the County Administrator only those powers and duties which are administrative or ministerial in nature and not to delegate any governmental power imbued in the Board as the governing body of the County pursuant to s. 1 (e), Art. VIII, Constitution of the State of Florida. To that end, the above specifically enumerated powers are to be construed as administrative in nature, and in any exercise of governmental power the County Administrator shall only be performing the duty of advising the Board in its role as the policy-setting governing body of the county.

## **2. TERMS.**

A. The initial term of this AGREEMENT shall be for a three year period commencing May 15, 2015 and ending May 14, 2018. The Board may, by vote, extend this AGREEMENT for two additional terms of one year periods. If, on or before 60 days before the expiration of this AGREEMENT (or any extension), the Board has not held a vote to extend this AGREEMENT, then this AGREEMENT will automatically extend for a one year period.

B. The employment of Employee shall be at the will of the Board. Nothing in this AGREEMENT shall prevent, limit or otherwise interfere with the right of the County to terminate the services of the Employee at any time, subject only to the provisions set forth in Sections 3. and 5. of this AGREEMENT.

C. Nothing in this AGREEMENT shall prevent, limit or otherwise interfere with the right of the Employee at any time to resign his position with the County, subject only to the provisions set forth in Section 3. of this AGREEMENT.



### **3. TERMINATION AND SEVERANCE PAY.**

A. In the event the Employee is terminated by the County before the expiration of any term of this AGREEMENT, or if this AGREEMENT is not extended at the end of any term and such termination or failure to extend this AGREEMENT is during a time when the Employee is willing and able to perform his duties under this AGREEMENT, then the County shall pay to the Employee on the final day of his employment liquidated damages in a lump sum cash payment in an amount equal to 25% of the total annual base salary payable under Section 4. of this AGREEMENT (hereinafter, "Aggregate Sum"). The County shall also provide health and dental insurance for six months commencing from the date of said termination under the same terms as if Employee were still employed by the County under this AGREEMENT. However, the County shall have no obligation to pay the Aggregate Sum, or health or dental insurance, if the AGREEMENT is terminated by the County for willful breach of this AGREEMENT or in the event that the Employee is convicted of a felony; however, in the event the Employee is terminated by the County for willful breach or conviction of a felony, the Employee shall be entitled to cash out his accumulated annual and sick leave pursuant to the same terms as other employees pursuant to the County Employee Manual in place on the date of this AGREEMENT.

B. The Employee may, at his option, be deemed to be "terminated" as contemplated by Section 3.A. on the date of any of the following events: (1) the County at any time during the term of this AGREEMENT reduces the salary or other financial benefits of the Employee, or (2) following written notice, the County refuses to comply with any other provision benefiting the Employee herein, or (3) the Employee resigns following a formal request to do so by the County, or (4) the Employee's ability to perform the duties and functions of County Administrator are materially impaired by action of the Board.

C. In the event the Employee voluntarily resigns his position with the County before the expiration of the initial term of this AGREEMENT (or any term of extension) as set forth in Section 2., the Employee shall give the County notice of 90 days in advance of any such resignation, unless the parties otherwise agree in writing.

D. Notwithstanding anything in this AGREEMENT to the contrary, the County is hereby given the option to terminate this AGREEMENT in the event that the

Employee, during the term of this AGREEMENT, becomes permanently disabled due to a "serious medical condition" as the term is used in Section 5.C. of this Agreement. Such option shall be exercised by the County by giving notice of 90 days to Employee, sent by Certified Mail (return receipt requested) to the Employee's home address. This AGREEMENT shall cease on the 90<sup>th</sup> day after the Employee receives the notice, with the same force and effect as if the 90<sup>th</sup> day was the date originally set forth in this AGREEMENT as the termination date of this AGREEMENT. However, in such event, the Employee shall be entitled to the continuation of health and dental insurance for six months and to cash out annual and sick leave, as set forth in Section 3.A. of this Agreement.

**4. SALARY.**

A. In exchange for his services rendered pursuant to this AGREEMENT, the County agrees to pay to Employee an annual base salary of ninety thousand dollars (\$90,000.00) payable bi-weekly.

B. In addition, the County agrees to place the Employee on a pay scale advancement plan in which the County will pay to the Employee, beginning May 15, 2017, an amount equal to the amount paid to the Taylor County Clerk of the Court. This pay scale advancement plan shall be implemented by two annual increases, commencing on May 15<sup>th</sup> of each year of the initial term of this AGREEMENT. The increased annual base salary shall be rendered forth from each date in equal amounts across Employee's base salary bi-weekly pay.

**5. HEALTH INSURANCE, LIFE INSURANCE, FMLA.**

A. The County shall pay the full amount required annually for the cost of a health plan of the Employee's choosing with the County's current health insurance provider for the Employee, Employee's spouse, and Employee's children, if any.

B. The County shall provide and pay for a term life insurance policy on the life of the Employee with a face value of twice his annual salary payable to the beneficiary or beneficiaries designated by the Employee.

C. The County shall provide up to a maximum of twelve (12) weeks of salary and benefits to the Employee due to his inability to perform his duties due to a "serious medical condition" or other form of incapacity as defined under the Family and Medical Leave Act (FMLA).

D. If the employee is not back to work at the end of 12 weeks due to the Employee's inability to perform his duties due to a "serious medical condition" or other form of incapacity as defined under the FMLA, the Board may terminate this AGREEMENT at its discretion, subject to the provisions of Section 3.D. of this AGREEMENT.

**6. RETIREMENT.**

Employee shall be a member of the Florida Retirement System (FRS) Senior Management Class as provided in Section 121.055(1)(b), Florida Statutes, or, in lieu of participation under the Senior Management Class, Employee may participate in the FRS Investment Plan pursuant to FRS regulations and/or another individual retirement arrangement of the Employee's choosing. Contributions will be made by the County on behalf of Employee, regardless of which option is chosen, at the rate equal to the rate paid for other members of the Senior Management Class.

**7. LEAVE ACCRUAL.**

A. The Employee shall begin his employment under this AGREEMENT with his current balance of accrued annual leave and shall earn 200 hours upon the execution of this AGREEMENT, and earn 200 hours annually on the date of this AGREEMENT.

B. The Employee shall begin his employment with his current balance of accrued sick leave and shall thereafter earn the same amount of sick leave as other employees of the County up to the maximum.

**8. PROFESSIONAL DUES, SUBSCRIPTIONS, AND EXPENSES.**

The County shall budget and pay for the Employee's professional dues, subscriptions, and related expenses necessary for his full participation in the Florida City and County Manager's Association, Florida Association of County Managers, and the

Florida Association of Counties, as well as for official travel, consistent with the Florida Statutes.

**9. AUTOMOBILE.**

The County shall furnish the Employee with his choice of an automobile from the County's fleet of vehicles.

**10. BONDING.**

The County shall bear the cost of any fidelity or other bonds required of the Employee under any law or ordinance.

**11. OTHER TERMS AND CONDITIONS OF EMPLOYMENT.**

A. The Board, in consultation with the County Administrator, shall fix any other terms and conditions of employment, as it may determine from time to time, relating to the performance of the Employee, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this AGREEMENT.

B. The Employee shall be entitled to all other benefits provided to employees of the County, except as otherwise modified herein.

C. The Employee shall be entitled to receive any and all collateral or employment benefits and working conditions as are now or are in the future accorded to department directors by the County except insofar as this AGREEMENT provides for a greater benefit, in which case this AGREEMENT shall control.

D. The County shall defend, save harmless, and indemnify the Employee against any tort, professional liability claim or demand ethics charge or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of the Employee's duties as County Administrator. This provision is subject to Section 768.28, Florida Statutes, and the County shall pay no more than is authorized by said statute. The County shall not be liable in tort and save harmless or indemnify the Employee for acts or omissions by the Employee while acting outside the course and scope of his employment or committed in bad faith or with malicious purpose

or in a manner exhibiting wanton and willful disregard for human rights or property. The County waives none of the provisions of Section 768.28, Florida Statutes, and a copy of Chapter 768.28 is attached herein and marked **Exhibit A**.

**12. NOTICES.**

Any notice required to be given pursuant to the terms of this AGREEMENT shall be given in writing. Notices shall be given by deposit in the custody of the United States Postal Service via Certified Mail (return receipt requested). Notices shall be deemed effective as of the date of receipt of such written notice. Notices shall be properly addressed to the parties at their respective addresses (Employee's home address) or to any such other address as may be specified by either party in writing.

**13. ANNUAL PERFORMANCE REVIEW.**

The County Administrator is subject to an annual performance review with the format to be agreed upon by the Board and the County Administrator.

**14. GENERAL PROVISIONS.**

A. This AGREEMENT contains the entire AGREEMENT and supersedes all prior agreements and understandings, oral or written, with respect to the terms of this AGREEMENT and may be changed only by an AGREEMENT in writing, signed by both parties.

B. The waiver by the County of a breach of any of the provisions of this AGREEMENT by the Employee shall not be construed as a waiver of any subsequent breach of this AGREEMENT.

C. This AGREEMENT shall be construed and enforced in accordance with the laws of the State of Florida. The venue for any litigation arising out of this AGREEMENT shall be Taylor County, Florida.

D. Paragraph headings are for convenience only and are not intended to expand or restrict the scope or substance of the provisions of this AGREEMENT.

E. If any provision of this AGREEMENT is held by a Court of competent jurisdiction to be invalid or unenforceable, the remainder of this AGREEMENT shall remain in full force and shall in no way be impaired.

\* \* \* \* \*

IN WITNESS WHEREOF, the parties have executed this AGREEMENT as of this \_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Dustin M. Hinkel

STATE OF FLORIDA  
COUNTY OF TAYLOR

I hereby certify that on this day personally appeared before me, an officer duly authorized to administer oaths and take acknowledgments, DUSTIN M. HINKEL, who executed the foregoing in my presence, and acknowledged before me that he executed the same freely and voluntarily for the purpose therein expressed.

Witness my hand and official seal this \_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
NOTARY PUBLIC  
MY COMMISSION EXPIRES:

Personally Known \_\_\_\_\_ or Produced Identification \_\_\_\_\_

Type of Identification Produced \_\_\_\_\_

**ATTESTATION**

\_\_\_\_\_  
ANNIE MAE MURPHY  
CLERK

\_\_\_\_\_  
PATRICIA PATTERSON,  
CHAIRMAN, BOCC

STATE OF FLORIDA

COUNTY OF TAYLOR

I hereby certify that on this day personally appeared before me, an officer duly authorized to administer oaths and take acknowledgments, \_\_\_\_\_, who executed the foregoing in my presence, and who acknowledged before me that he/she executed the same freely and voluntarily for the purpose therein expressed.

Witness my hand and official seal this \_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
NOTARY PUBLIC  
MY COMMISSION EXPIRES:

Personally Known \_\_\_\_\_ or Produced Identification \_\_\_\_\_

Type of Identification Produced \_\_\_\_\_

**TAYLOR COUNTY BOARD OF COMMISSIONERS**

**County Commission Agenda Item**

**SUBJECT/TITLE:**



THE BOARD TO CONSIDER THE COMMITTEE'S RECOMMENDED LIST OF POTENTIAL PROVIDERS FOR INMATE PHARMACY SERVICES AND TO AUTHORIZE THE COMMITTEE TO PROCEED WITH CONTRACT NEGOTIATIONS, AS AGENDAED BY THE COUNTY ADMINISTRATOR

**MEETING DATE REQUESTED:**

APRIL 21, 2015

**Statement of Issue:** THREE COMPANIES RESPONDED TO THE REQUEST FOR PROPOSALS. THE COMMITTEE HAS REVIEWED THE RESPONSES AND IS PREPARED TO MAKE A RECOMMENDATION TO THE BOARD.

**Recommended Action:**

**Fiscal Impact:**

**Budgeted Expense:**

**Submitted By:**

**Contact:**

**SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS**

**History, Facts & Issues:**

**Options:**

**Attachments:**



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## TAYLOR COUNTY BOARD OF COMMISSIONERS

### *County Commission Agenda Item*

**SUBJECT/TITLE:**

THE BOARD TO DISCUSS INMATE WORK SQUADS CONTRACTS,  
AS AGENDAED BY THE COUNTY ADMINISTRATOR



**MEETING DATE REQUESTED:**

APRIL 21, 2015

**Statement of Issue:** THE BOARD TO DETERMINE IF IT WOULD LIKE TO ENTER INTO ANOTHER 1 YEAR OR 3 YEAR CONTRACT FOR IT INMATE SQUAD

**Recommended Action:** DISCUSSION

**Fiscal Impact:** APPROXIMATELY \$60,000

**Budgeted Expense:** YES

**Submitted By:** DUSTIN HINKEL, COUNTY ADMINISTRATOR

**Contact:** 838-3500

### SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

**History, Facts & Issues:** THE DEPARTMENT OF CORRECTIONS HAS ASKED THE BOARD TO CONSIDER A THREE YEAR CONTRACT INSTEAD OF ITS USUAL ONE YEAR CONTRACT. THERE IS NO COST SAVINGS IN THE THREE YEAR OPTION. THE THREE YEAR OPTION WOULD LOCK IN RATES AND EXTEND THE PERIOD BETWEEN RE-SIGNING.

**Options:** APPROVE THE 3 YEAR OPTION  
KEEP THE 1 YEAR OPTION  
OTHER

**Attachments:**

## Dustin Hinkel

---

**From:** Phelps, Emily <Phelps.Emily@mail.dc.state.fl.us>  
**Sent:** Thursday, March 12, 2015 12:03 PM  
**To:** Dustin Hinkel  
**Subject:** RE: WS860 CEN

Unfortunately, we cannot reduce the annual cost. The cost assessed barely covers our cost in providing an officer to supervise the squad. Would you still be interested in the three year contract? It would at least save time and effort (yours and mine) spent on annual renewal.

Thanks.

Emily M. Phelps  
850-717-3966  
phelps.emily@mail.dc.state.fl.us

**From:** Dustin Hinkel [mailto:dustin.hinkel@taylorcountygov.com]  
**Sent:** Thursday, March 12, 2015 11:26 AM  
**To:** Phelps, Emily  
**Cc:** Margaret Dunn  
**Subject:** WS860 CEN

Good Morning Emily,

Attached is the completed CEN. Your letter mentioned a 3 year option. By converting to longer a contract would we be able to receive a reduction in the annual cost?

Thanks!

## Dustin Hinkel

County Administrator  
Taylor County Board of County Commissioners

[Click here to sign up for instant severe weather alerts and updates via email and text message!](#)

201 E Green Street  
Perry, FL 32347  
850-838-3500 ext 7 Office  
850-838-3501 Fax  
850-672-0830 Cell

[dustin.hinkel@taylorcountygov.com](mailto:dustin.hinkel@taylorcountygov.com)  
<http://www.taylorcountygov.com>

Please note: Florida has a very broad public records law. Most written communications to or from public officials regarding public business are available to the media and public upon request. Your e-mail communications may be subject to public disclosure.

## TAYLOR COUNTY BOARD OF COMMISSIONERS

### *County Commission Agenda Item*

**SUBJECT/TITLE:**



THE BOARD TO REVIEW AND DISCUSS REQUESTS FOR IMPROVEMENTS AND REPAIRS TO COURT FACILITIES FROM THE THIRD JUDICIAL CIRCUIT, AS AGENDAED BY THE COUNTY ADMINISTRATOR

**MEETING DATE REQUESTED:**

APRIL 21, 2015

**Statement of Issue:** THE BOARD TO CONSIDER REQUESTS FOR IMPROVEMENTS AND IDENTIFY A FUNDING SOURCE

**Recommended Action:** DISCUSS

**Fiscal Impact:** APPROXIMATELY \$30,000

**Budgeted Expense:** YES

**Submitted By:** DUSTIN HINKEL, COUNTY ADMINISTRATOR

**Contact:** 838-3500

### SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

**History, Facts & Issues:** THE ATTACHED LETTER FROM THE CHIEF JUDGE IDENTIFIES SEVERAL NEEDS FOR IMPROVEMENTS AND REPAIRS IN THE COURT FACILITIES. A NEW SOUND SYSTEM, SOUNDPROOFING, AND REMOTE SECURITY ACCESS ARE REQUESTED. THE JUDGE HAS CITED THE "COURT FACILITY FUND" AS A POTENTIAL FUNDING SOURCE. THE OTHER SOURCE WOULD BE THE COURTHOUSE MAINTENANCE BUDGET.

**Options:** APPROVE IMPROVEMENTS CITING FUNDING SOURCE  
REQUEST FURTHER CLARIFICATION  
DENY REQUEST

**Attachments:** REQUEST LETTER



**OFFICE OF THE CIRCUIT COURT  
THIRD JUDICIAL CIRCUIT OF FLORIDA**

Columbia, Dixie, Hamilton, Lafayette, Madison, Suwannee, and Taylor Counties

**GREG PARKER**  
Chief Judge  
**MELANIE A. VAUGHN**  
Judicial Assistant

Taylor County Courthouse  
108 N. Jefferson Street  
Post Office Drawer 1000  
Perry, Florida 32348  
Phone: (850) 838-3520  
Fax: (850) 838-3521

March 19, 2015

Dustin Hinkel, County Administrator  
Taylor County Board of County Commissioners  
Administrative Complex  
201 East Green Street  
Perry, Florida 32347

Dear Mr. Hinkel:

We would first like to thank you and the commissioners for your ongoing support of the courts. Support from the counties is vital to our success, and we appreciate and value the relationship we have with you. We are writing to you now on three primary issues of concern in Taylor County.

**COURTROOM SOUND**

After assuming the duties of your new position, you met with our court administrator regarding, among other things, the issues we were having with the sound system in the upstairs courtroom of the Taylor County Courthouse. She explained that we had moved the amplifier from Courtroom B to meet the immediate need, and we borrowed an amplifier from Columbia County to have sound reinforcement in Courtroom B. She also provided you with prior quotes from Music Masters, one for repairing the current system and one for replacing it. You stated that you would have your maintenance staff look at the system and advise you on your options.

The equipment borrowed from Columbia County has now failed, so there is no sound reinforcement in Courtroom B. The sound system in the upstairs courtroom is also inadequate and at risk of additional failures due to the age of the equipment. Proper sound reinforcement is vital to our courtroom operations. We need to be sure that everyone hears what is going on so that we can protect our citizens' due process rights and ensure that justice is served. This is also an investment that should last for many years, so funding a properly functioning sound system now seems preferable over continuing to put more money into a system that is old and inadequate.

We have been discussing this with Taylor County for quite some time now, so the last quote we received was in February 2013. At that time, the quote for replacement of the sound system upstairs was \$22,769.66, a copy of which is attached for your convenience. By replacing that sound system, we would be able to return the amplifier to Courtroom B and restore sound reinforcement there as well. We will be glad to have Music Masters give us an updated quote if this is something Taylor County is ready to pursue, and we strongly urge the commissioners to do so. It is our understanding that there are ample funds available to cover this cost in the court facilities fund.

### SOUNDPROOFING

Another sound issue in the Taylor County Courthouse is the lack of soundproofing in the area of the upstairs courtroom, jury room, and circuit judge's office. This is critical, as jury deliberations are required to be confidential, and the circuit judge cannot work in his office during deliberations without overhearing the juror's conversations. There are also confidential proceedings and conversations that take place in the circuit judge's office at times, and those can be heard in the courtroom, jury room, and JA's office. This is another matter we are asking the commissioners to address as soon as possible, and we will be glad to work with you in any way possible to accomplish this.

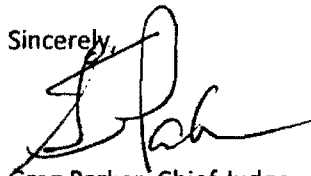
### DOOR ACCESS

We continue to be very concerned about courthouse security in Taylor County. While people are often lulled into a feeling of security in a small community like ours, Taylor County's courthouse is absolutely not exempt from attacks like those that continue to increase throughout the country. We will be working with the sheriff on some of our concerns, and we strongly urge you to do whatever possible to fund the requests that may come to you as a result of our joint efforts.

In the meantime, one of the many security matters of concern to us is the unscreened and unrestricted access the public has to the circuit judge's office. As a minimum level of immediate security, we are asking that a remote door lock be installed in the circuit judge's office so that visitors must be allowed access by the judicial assistant (or the judge in her absence).

While we are very sensitive to the budgetary constraints of the small counties in our circuit, there are basic needs that must be met to ensure safe and meaningful access to the courts, and compliance with applicable statutes and rules. These three requests are critical for our courts, and therefore a priority for us. Please give these matters your careful consideration, and feel free to contact either of us for more information or to discuss your concerns.

Sincerely,



Greg Parker, Chief Judge



Sondra Lanier, Trial Court Administrator

cc: Honorable Annie Mae Murphy, Clerk of Court  
Commissioners, Taylor County Board of County Commissioners  
Conrad Bishop, County Attorney

SUNGARD PENTAMATION, INC.  
DATE: 04/15/2015  
TIME: 09:22:07

TAYLOR COUNTY BOARD OF COMMISSIONERS  
EXPENDITURE STATUS REPORT

PAGE NUMBER: 1  
EXPSTA11

SELECTION CRITERIA: expldgr.key\_orgn='0630'  
ACCOUNTING PERIOD: 7/15

SORTED BY: FUND,FUNCTION,ACTIVITY,TOTL/DEPT,ACCOUNT  
 TOTALED ON: FUND,TOTL/DEPT  
 PAGE BREAKS ON: FUND,TOTL/DEPT

FUND-001 GENERAL FUND  
FUNCTION-620 CIRCUIT COURT - CRIMINAL  
ACTIVITY-629 OTHER CIRCUIT CT-CRIMINAL  
TOTL/DEPT-0630 COURT IMPROVEMENT FUND

[illegible]

SUNGARD PENTAMATION, INC.  
 DATE: 04/15/2015  
 TIME: 09:26:04

TAYLOR COUNTY BOARD OF COMMISSIONERS  
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1  
 EXPSTA11

SELECTION CRITERIA: expledgr.key\_orgn='0160'  
 ACCOUNTING PERIOD: 7/15

SORTED BY: FUND,FUNCTION,ACTIVITY,TOTL/DEPT,ACCOUNT  
 TOTALED ON: FUND,TOTL/DEPT  
 PAGE BREAKS ON: FUND,TOTL/DEPT

FUND-001 GENERAL FUND  
 FUNCTION-510 GENERAL GOVERNMENT  
 ACTIVITY-519 OTHER GENERAL GOVT.  
 TOTL/DEPT-0160 COURTHOUSE BLDG & GROUNDS

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
51200	REGULAR SALARIES & WAGES	18,574.00	714.40	.00	9,144.32	9,429.68	49.23
52110	FICA/MEDICARE TAXES	1,421.00	54.65	.00	699.52	721.48	49.23
52200	RETIREMENT CONTRIBUTIONS	1,369.00	52.65	.00	673.92	695.08	49.23
52300	HEALTH INSURANCE	8,134.00	.00	.00	4,068.24	4,065.76	50.02
52320	LIFE INSURANCE	50.00	.00	.00	23.40	26.60	46.80
52400	WORKERS' COMPENSATION	979.00	.00	.00	472.43	506.57	48.26
53101	PROFESSIONAL SERVICES	500.00	.00	.00	.00	500.00	.00
53460	CONTR.SVCS.-ELEVATOR	12,000.00	.00	.00	5,756.04	6,243.96	47.97
53462	CONTR.SVCS.-MECHANICAL	3,000.00	.00	.00	1,164.50	1,835.50	38.82
54100	COMMUNICATIONS	1,700.00	124.76	.00	972.15	727.85	57.19
54300	UTILITY SERVICES	84,000.00	5,514.82	.00	33,554.60	50,445.40	39.95
54500	INSURANCE	16,000.00	.00	.00	15,041.00	959.00	94.01
54610	R&M BUILDINGS & GROUNDS	10,500.00	.00	645.71	623.06	9,231.23	12.08
54614	EXTERMINATION/PEST CONTR	800.00	58.33	.00	349.98	450.02	43.75
54615	LANDSCAPE/MAINTENANCE	300.00	.00	.00	.00	300.00	.00
54620	R&M EQUIPMENT	1,000.00	.00	.00	743.65	256.35	74.37
54902	LEGAL ADVERTISING	200.00	.00	.00	.00	200.00	.00
54907	LICENSE/PERMIT/REGISTRAT	400.00	.00	.00	.00	400.00	.00
55103	EQUIPMENT < \$1,000	500.00	.00	.00	.00	500.00	.00
55201	GEN. OPERATING SUPPLIES	6,400.00	.00	.00	2,363.15	4,036.85	36.92
55202	SAFETY PRODUCTS/SUPPLIES	800.00	.00	.00	6.26	793.74	.78
55220	TOOLS & IMPLEMENTS	500.00	.00	.00	.00	500.00	.00
	TOTAL COURTHOUSE BLDG & GROUN	169,127.00	6,519.61	645.71	75,656.22	92,825.07	45.12
	TOTAL GENERAL FUND	169,127.00	6,519.61	645.71	75,656.22	92,825.07	45.12
	TOTAL REPORT	169,127.00	6,519.61	645.71	75,656.22	92,825.07	45.12