

AGENDA

TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS  
PERRY, FLORIDA

MONDAY, NOVEMBER 21, 2016  
6:00 P.M.

201 E. GREEN STREET  
TAYLOR COUNTY ADMINISTRATIVE COMPLEX  
OLD POST OFFICE

SPECIAL MEETING

NOTICE IS HEREBY GIVEN, PURSUANT TO FLORIDA STATUTES 286.0105, THAT ANY PERSONS DECIDING TO APPEAL ANY MATTER CONSIDERED AT THIS MEETING WILL NEED A RECORD OF THE MEETING AND MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

ANY PERSON WISHING TO ADDRESS THE BOARD REGARDING AN AGENDAED ITEM WILL BE GIVEN THREE (3) MINUTES FOR COMMENT. A COMMENTER MAY ONLY SPEAK ONE (1) TIME FOR EACH AGENDAED ITEM.

1. Prayer
2. Pledge of Allegiance
3. Approval of Agenda

BIDS/PUBLIC HEARINGS:

4. THE BOARD TO RECEIVE BIDS, SET FOR THIS DATE AT 6:00 P.M., OR AS SOON THEREAFTER AS POSSIBLE, FOR STEPHENS SPRING RESTORATION PROJECT, STEINHATCHEE, FLORIDA.
5. THE BOARD TO RECEIVE PROPOSALS, SET FOR THIS DATE AT 6:05 P.M., OR AS SOON THEREAFTER AS POSSIBLE, FOR FIRE DEPARTMENT DRILL TOWER CONSTRUCTION AT PERRY-FOLEY AIRPORT.

6. THE BOARD TO RECEIVE BIDS, SET FOR THIS DATE AT 6:10 P.M., OR AS SOON THEREAFTER AS POSSIBLE, FOR TAYLOR COUNTY CLOSED LANDFILL MOWING AND FERTILIZING SERVICES.

COUNTY ADMINISTRATOR ITEMS:

7. THE COUNTY ADMINISTRATOR TO DISCUSS INFORMATIONAL ITEMS.

BOARD INFORMATIONAL ITEMS:

Motion to Adjourn

FOR YOUR INFORMATION:

- THE AGENDA AND ASSOCIATED DOCUMENTATION, IF APPLICABLE, IS AVAILABLE TO THE PUBLIC ON THE FOLLOWING WEBSITE:

[www.taylorcountygov.com](http://www.taylorcountygov.com)

- IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS ANY ACCOMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, TO THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT MARGARET DUNN, ASSISTANT COUNTY ADMINISTRATOR, 201 E. GREEN STREET, PERRY, FLORIDA, 850-838-3500, EXT. 7, WITHIN TWO (2) WORKING DAYS OF THIS PROCEEDING.
- ANY PERSON WISHING TO ADDRESS THE BOARD REGARDING AN AGENDAED OR NON-AGENDAED ITEM WILL BE GIVEN THREE (3) MINUTES FOR COMMENT.
- BALLOTS USED TO APPOINT CITIZENS TO ADVISORY COMMITTEES AND ADVISORY BOARDS ARE AVAILABLE FOR PUBLIC INSPECTION AFTER THE MEETING AND ARE RETAINED AS PART OF THE PUBLIC RECORD.

**TAYLOR COUNTY BOARD OF COMMISSIONERS**

*County Commission Agenda Item*

**SUBJECT/TITLE:**



Board to receive bids for the Stephens Springs Restoration Project in Steinhatchee at 6:00 p.m. or as soon thereafter as practical.

**MEETING DATE REQUESTED:**

November 21, 2016

**Statement of Issue:** Board to receive bid documents for the restoration of Stephens Springs in Steinhatchee.

**Recommended Action:** Board to receive bids for the above referenced project.

**Fiscal Impact:** The County has been awarded a RIVER grant in the amount of \$97,325.00 for the restoration of Stephens Springs. The County will be providing an "in kind" match with staff administrative support and project management and engineering services provided by qualified volunteers in Steinhatchee. No cash is being provided by the County.

**Budgeted Expense:** Y/N Not applicable

**Submitted By:** Melody Cox

**Contact:** Melody Cox

**SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS**

**History, Facts & Issues:** The County has been awarded a SRWMD RIVER grant in the amount of \$97,325 for the restoration of Stephens Springs in Steinhatchee. The scope of work for the project will include: removal of a minimum of 200 cubic feet of sediment, silt and debris in the spring pool and run; stabilization of the spring bank; construction of a storm water retention area which includes ditch enlargement, drainage pipe and weir improvements; construction of a sod parking area; placing of large rocks around the perimeter of the parking area; and planting of native vegetation in the natural areas disturbed by construction. The selected contractor will be required to comply with all terms of the SWRMD ERP General Permit # ERP-123-225824-1. The Bid Committee will be: Stan Ridgeway, Neil Aikenhead, Jami Boothby, and Melody Cox. The

Committee will make a recommendation of award to the Board at the December 13, 2016 meeting.

Attachments: Not applicable at this time.

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MALCOLM PAGE  
District 1

JIM MOODY  
District 2

JODY DEVANE  
District 3

PAM FEAGLE  
District 4

PATRICIA "PAT" PATTERSON  
District 5



# TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS

ANNIE MAE MURPHY, Clerk  
P.O. Box 620, Perry, FL 32348  
(850) 838-3506 Phone  
(850) 838-3549 Fax

DUSTIN HINKEL, County Administrator  
201 E. Green Street, Perry, FL 32347  
(850) 838-3500, extension 6 Phone  
(850) 838-3501 Fax

CONRAD C. BISHOP, JR. County Attorney  
P.O. Box 167, Perry, FL 32348  
(850) 584-6113 Phone  
(850) 584-2433 Fax

## NOTICE OF REQUEST FOR PROPOSALS FOR CONSTRUCTION OF FIRE DEPARTMENT TRAINING TOWER

The Taylor County Board of County Commissioners is soliciting sealed proposals for construction of a drill tower located at the Perry Foley Airport.

Qualified firms or individuals desiring to provide the required services must submit the proposal packages in a sealed envelope or similar package marked "***Sealed Proposal for Fire Department Drill Tower Construction***" to the Clerk of Court, 1<sup>st</sup> Floor Courthouse, 108 North Jefferson Street, Suite 102, or P.O. Box 620, Perry, Florida 32348, to arrive no later than 4:00 P.M., local time, on November 18<sup>th</sup> 2016. **All proposals MUST have the respondent's name and mailing address clearly shown on the outside of the envelope or package when submitted.** Proposals will be opened and respondents announced at 6:05 P.M. local time, or as soon thereafter as practical, on November 21<sup>st</sup> 2016, in the Taylor County Administrative Complex, Old Post Office, 201 East Green Street, Perry, Florida 32347.

Proposal information **MUST** be obtained from Taylor County Fire Rescue located at 501 Industrial Park Drive, Perry, Florida 32348.

Required Proposal information:

1. **Firm Overview** – Provide firm information including, but not limited to, Physical Address, Date Established, Key Project Personnel, Current Insurance Coverages, and Ability to Provide Requested Services.
2. **Prior Related Experience** – Project Examples for last five years for which similar services have been provided. For each project, indicate (1) Project Name and Location, (2) Description of Project, (3) Owner Name, Address and Contact information, (4) Cost of Work and (5) Date Completed.
3. **Scope of Work** – Proposal detail. Refer to Attachment "A" for suggested scope of work.
4. **Fee** - Proposed Lump Sum pricing for constructions, purchase of a single 20' storage container, and any constructions materials or labor.
5. **Project Timeline** – Provide timeline outlining proposed starting date, estimated length of project, and date of completion.

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**Cindy Mock**

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**From:** Kenneth Dudley <county.engineer@taylorcountygov.com>  
**Sent:** Thursday, October 20, 2016 2:29 PM  
**To:** Perry Newspapers Classifieds (classifieds@perrynewspapers.com)  
**Cc:** Cindy Mock; Margaret Dunn; SHenley@cdcnews.com; romie\_brown@mcgraw-hill.com; reedse@reedbusiness.com; Ledet, Antoinette (RBI-US RCD; 'bids@bidocean.com'; 't.hollis@cbids.com'; 'advertising@cdcnews.com'; 'dludlum@cdcnews.com'; 'office@bxplanroom.com'; 'pallman@cwrcontracting.com'  
**Subject:** Bid Advertisement

Please advertise the following notice on Wednesday October 26, 2016 and November 2, 2016.

### INVITATION TO BID

The Taylor County Board of County Commissioners is soliciting sealed proposals for **Taylor County Closed Landfill Mowing and Fertilizing** services.

Qualified firms or individuals desiring to provide the required products or services must submit **five (5)** packages in a sealed envelope or similar package marked "**Sealed Proposal for Taylor County Closed Landfill Mowing and Fertilizing**" to the Clerk of Court, 1<sup>st</sup> Floor Courthouse, 108 North Jefferson Street, Suite 102, Perry, Florida, to arrive no later than **4:00 P.M.**, local time, on **November 18, 2016**. **All Proposals MUST have the respondent's name and mailing address clearly shown on the outside of the envelope or package when submitted.** Proposals will be opened and respondents announced at **6:10 P.M.** local time, or as soon thereafter as practical, on **November 21, 2016**, in the Taylor County Administrative Complex, 201 East Green Street, Perry, Florida 32347.

RFP information may be obtained from the Clerk of Court, 1st. Floor Courthouse, 108 North Jefferson Street, Suite 102, Perry, Florida 32347, (850) 838-3506 or downloaded on-line at <http://www.taylorcountygov.com/bids/index.html>.

The County reserves the right, in its sole and absolute discretion, to reject any or all Proposals, to cancel or withdraw this solicitation at any time and waive any irregularities in the RFP process. The County reserves the right to award any contract to the respondent which it deems to offer the best overall service; therefore, the County is not bound to award any contract(s) based on the lowest quoted price. The County, in its sole and absolute discretion, also reserves the right to waive any minor defects in the process and to accept the proposal deemed to be in the County's best interest. The County, in its sole and absolute discretion, also reserves the right to assign a local business preference in an amount of five (5) percent of the proposal price pursuant to Taylor County Ordinance No. 2003-12. **No faxed Proposals will be accepted.**

Additional information may be obtained from:  
**Taylor County Engineering**  
**201 East Green Street**  
**Perry, FL 32347**  
**(850) 838-3500**