



Taylor County

Board of County Commissioners'

Policy Manual

Policy #:	Title:	Effective Date:
4.17	On-Line Training /Meetings	04-04-2022

Taylor County will periodically use resources available on-line to provide training for employees. When required, these trainings will be conducted as part of your assigned work duties. You will be expected to participate and will be appropriately compensated for all time spent on the trainings, whether conducted during or outside of your normal work schedule.

Additionally, we may use on-line resources to conduct meetings among management and staff as well as with our clients/customers. It is expected that you will participate in these meetings as part of your assigned work duties the same as you would an in-person meeting.

Some of these on-line trainings/meetings may be recorded for the County's subsequent use. By signing the acknowledgement of this Employee Handbook, you will affirm that you are aware of, and provide your consent for, the recording of these sessions.

RESPONSIBLE DEPARTMENT

Human Resources

Sunset Date: