

**MINUTES**  
**Meeting of the Administration & Legal Committee**  
**December 10, 2019 - 6:30 p.m.**  
**Village Hall of Tinley Park – Council Chambers**  
**16250 S. Oak Park Avenue**  
**Tinley Park, IL 60477**

Members Present: M. Glotz, Village Trustee  
W. Brennan, Village Trustee

Members Absent: W. Brady, Chairman

Other Board Members Present:

Staff Present: P. Carr, Assistant Village Manager  
B. Bettenhausen, Village Treasurer  
F. Reeder, Fire Chief  
J. Urbanski, Assistant Public Works Director  
H. Lipman, Management Analyst  
D. Sanfilippo, Executive Assistant to the Mayor

**Item #1** - The meeting of the Administration & Legal Committee was called to order at 6:35 p.m.

**Item #2 – CONSIDER APPROVAL OF THE MINUTES OF THE ADMINISTRATION AND LEGAL COMMITTEE MEETING HELD ON, OCTOBER 8, 2019** – Motion was made by Trustee Glotz, seconded by Trustee Brennan, to approve the minutes of the Administration & Legal Committee meeting held on October 8, 2019. Vote by voice call. Trustee Glotz declared the motion carried.

**Item #3 – RECEIVE VEHICLE STICKER PROGRAM UPDATE.** – Hannah Lipman, Management Analyst, presented an update on the Vehicle Sticker program. Current Village practice requires residents and businesses to display a vehicle sticker on each of their registered or household vehicles at all times. Vehicle stickers are valid for a one-year period and must be renewed on an annual basis. Sticker fees are as follows: bus or taxi: \$40; motorcycle: \$10; senior citizen: \$1.50; passenger auto, van, and recreational vehicle: \$25; trucks more than one ton: \$55; trucks one ton or less: \$35. Late fees are applied when deadlines pass. While this is an important revenue source that is earmarked to fund the Village’s Pavement Management Program, there are a few item to address.

In 2013, revenues from this program exceeded \$780,000. However, they have been on a decline since. It is projected that in 2020, revenues will be roughly \$655,000. Part of the decline in revenue is the result of individuals who became eligible for the heavily discounted senior sticker fee of \$1.50. The cost to issue a senior sticker exceeds the revenue by about \$7 per transaction. As our population ages, a larger number of our citizens are eligible for the senior sticker rate. The Clerk’s Office, Finance Department, and I.T. Department spend a considerable amount of time administering the program every year. Staff time and material costs for administering the program are estimated to be about \$75,000. Falling revenues, difficulty enforcing, and the staff time required to administer the program have prompted consideration of potential options.

**Potential Options**

- 1.) Maintain Status quo and continue to administer the program as is.
- 2.) Outsource most of the functions.

- 3.) Eliminate the program and replace with another revenue source. Some options are, local motor fuel tax, wheel tax (Cook County model), water use and consumption tax, utility taxes, and food and beverage tax.

The Treasurer would caution implementing utility and food and beverage taxes as replacements for vehicle stickers. As part of long established fiscal policies, these taxes have generally been held in reserve recognizing that they will be needed in the future to support General Fund operations when property, sales and income taxes are insufficient to cover the Villages expenditure needs. The bond rating agencies have viewed the practice favorably.

Food and beverage taxes would likely be better associated with promoting tourism and entertainment expenses including our Branding Initiatives, or in support of the convention Center.

If a decision were made to eliminate vehicle stickers, staff would recommend the transition in the year 2021.

Brad Bettenhausen, Finance Director, stated that of the options presented, the local motor fuel tax, wheel tax, and the water use and consumption tax are preferable over the utility taxes, and food and beverage tax. Also, should the vehicle sticker in its current form, the pricing of the senior discount should be addressed.

Trustee Brennen suggested possible input from the Committee of the Whole.

Trustee Glotz would like research to continue by staff for the 2021 program and this item will be readdressed in August. He cautioned that the motor fuel tax may put local businesses at a disadvantage.

**Item #4 – DISCUSS UV LIQUOR AND VIDEO GAMING LICENSING FOR LENNY’S FOOD N FUEL, LLC, 19420 HARLEM AVENUE.** – Dominic Sanfilippo, Executive Assistant to the Mayor, presented a proposal from Leonard McEnery of Lenny’s Food N Fuel to requesting a Class UV liquor license, which would allow video gaming. Mr. McEnery provided a sales tax revenue breakdown, as well as floor plans including the current cooler and the addition of a gaming area and plans for six (6) VGT monitors. The gaming area enclosure would have 8’ high walls consisting of a knee wall with frosted glass and saloon entry doors.

Motion was made by Trustee Brennan, seconded by Trustee Glotz, to approve a Class UV liquor license, to Lenny’s Food N Fuel, be forwarded to the Village Board. Vote by voice. Trustee Glotz declared the motion carried.

**Item #5 – DISCUSS RESOLUTION FOR GEOGRAPHIC INFORMATION SYSTEM (GIS) RENEWAL AGREEMENT WITH MPG, INC.** – Pat Carr, Assistant Village Manager, presented an updated executive board agreement and statement of work with the GIS Consortium service provider, Municipal GIS Partners (MGP).

Motion was made by Trustee Glotz, seconded by Trustee Brennan, for approval of this expenditure, not to exceed the budgeted amount of \$208, 992.00 be forwarded to the Village Board. Vote by voice. Trustee Glotz declared the motion carried.

**Item #6 - DISCUSS HONORARY ROAD SIGN REQUEST.** - Major Wiley Roberts, Veterans Commission Chairman, presented a request from Mr. Roger Kolling, a former Village of Tinley Park resident and veteran, that the Village consider a way to recognize Pfc. Robert A. McAllister and Pfc. Edward J. Novak. Pfc. McAllister and Pfc. Novak were Tinley residents who were killed in action in the

Vietnam War. Mr. Kolling reached out to the Mayor's Office in fall 2019 asking for guidance. After meeting with Mr. Kolling, the Mayor's Office suggested he formally present his inquiry to the Veterans' Commission. On November 13th, 2019, the Veteran's Commission unanimously voted to direct the request to the relevant subcommittee of the Village Board of Trustees for guidance & input. The Mayor's Office supports Mr. Kolling's general effort to recognize Pfc. McAllister & Pfc. Novak, given that any potential action(s) follow Village Board, Building Department, Public Works, & other departmental policies, ordinances & direction as identified.

Major Roberts identified an area near 175th Street and 94th Court that may be appropriate to place an honorary, supplemental street sign. There is an already-created plaque, but it may not be able to be mounted on the same pole as the pole may be in unincorporated Cook County. There are two (2) alternatives for the plaque placement; option 1: Pat Rea Veterans Plaza; option 2: Gold Star memorial at the head of Veterans Parkway. Major Roberts also noted that there are four (4) other Tinley Park residents who were killed in action in Vietnam who would also need to be recognized.

He is seeking guidance on the signage and placement. Trustee Glotz referred Major Roberts to the Public Works Department.

Mr. Carr noted that Kimberly Clarke, Community Development Director, has been working with Planning on this item.

Motion was made by Trustee Glotz, seconded by Trustee Brennan, to forward this to the Village Board. Vote by voice. Trustee Glotz declared the motion carried.

**Item #7 – RECEIVE COMMENTS FROM THE PUBLIC** – No one came forward.

#### **ADJOURNMENT**

Motion was made by Trustee Glotz, seconded by Trustee Brennan, to adjourn this meeting of the Administration & Legal Committee. Vote by voice call. Trustee Glotz declared the motion carried and adjourned the meeting at 6:57 p.m.

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