

MINUTES
Meeting of the Committee of the Whole
April 18, 2023 – 6:00 p.m.
Village Hall - Council Chambers
16250 S Oak Park Ave.
Tinley Park, IL 60477

Item #1 – At 6:03 p.m. the regular meeting of the Committee of the Whole was called to order.

Item #2 - Clerk O'Connor called the roll. Present and responding to roll call were the following:

Members Present: M. Mueller, President Pro Tem
 N. O'Connor, Village Clerk
 W. Brady, Village Trustee
 W. Brennan, Village Trustee
 D. Galante, Village Trustee
 D. Mahoney, Village Trustee
 C. Sullivan, Village Trustee
 M. Glotz, Village President

Members Absent:

Staff Present: P. Carr, Village Manager
 H. Lipman, Assistant Village Manager
 M. Walsh, Police Chief
 D. Adamski, Assistant Finance Director
 S. Klotz, Fire Chief
 D. Ritter, Community Development Director
 J. Urbanski, Public Works Director
 D. Framke, Marketing Director
 A. Arrigo, Human Resources Director
 P. O'Grady, Village Attorney

Others Present:

Item #3 - CONSIDER APPROVAL OF THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING HELD MARCH 21, 2023 – Motion was made by Trustee Mahoney, seconded by Trustee Sullivan to approve the minutes of the Committee of the Whole meeting held on March 21, 2023. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Mueller declared the motion carried.

Item #4 – DISCUSS LIQUOR CODE AMENDMENTS – Recently an establishment inquired about a liquor license for its food truck. The business is looking for more ways to engage in community events and expand offerings during in-town private events. The Liquor Code currently does not have a license classification that exists for such purposes. Research was completed as well as discussions with the Police Department and the Village Health and Consumer Protection Officer.

Staff recommended the addition of a liquor license classification to allow the sale of alcohol on food trucks. The code would still require any interested party to complete the liquor license process with approval from the Village Board. This classification would require the establishment itself to maintain a liquor license

and be in good standing with the Village before any application could be made for a food truck liquor license.

Currently, the Health and Consumer Protection Officer has an application process and registration for all food trucks. Therefore, the food truck will also need to be registered and in good standing under these requirements as well.

A draft amendment was provided to the Board.

President Pro Tem Mueller requested clarifying the section regarding identification checks. He would also like the sale hours defined to which Trustees Brady and Brennan concurred. Hannah Lipman, Assistant Village Manager, replied, the hours will be more restrictive than the current licensing.

Motion was made by Trustee Sullivan, seconded by Trustee Brennan to recommend liquor code amendments be forwarded to the May 2, 2023, Village Board meeting. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Mueller declared the motion carried.

Item #5 – RECEIVE UPDATE ON DOWNTOWN PARKING AMENDMENTS – As the Village continues to redevelop downtown Tinley Park and add events, there is a need to more clearly specify the locations where free public parking is available to patrons. While the Village has an ample number of public parking lots to support the business needs of the downtown core, the signage in these locations is insufficient and/or misleading which is causing a perception that there is a lack of available parking.

To make public parking in the downtown area more convenient, accessible, and visible to the public, staff recommended changes to the parking regulations and signage at the Oak Park Avenue Metra station parking lots.

Permit parking times will be revised to 5:00 a.m. until 10:00 a.m. by May 1, 2023, in the North and South lot. After 10:00 a.m. on weekdays and all day on Saturday and Sunday parking in these lots will be free. The redesigned parking signage will be created in-house. Signs will be installed at each entrance to the lots to relay the availability of free parking more clearly. These signs will be supported with additional directional signage directing people to all available public parking lots. No formal amendments to the agreement with Metra or to the Municipal Code are necessary for the minor time adjustment.

Item #6 – DISCUSS AMENDMENTS TO CHAPTER 129F OF THE TINLEY PARK MUNICIPAL CODE – CRIME FREE HOUSING – This amendment changes the word “eviction” to “abatement” which allows the landlord more options to abate a nuisance (or criminal conduct) on a case-by-case basis. The word “eviction” is changed to “abatement” in the body of the Ordinance and in the Crime Free Lease Addendum.

President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Motion was made by Trustee Brennan, seconded by Trustee Brady to recommend amendments to Chapter 129F of the Tinley Park Municipal Code – Crime Free Housing be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Mueller declared the motion carried.

Item #7 – DISCUSS ORDINANCE FOR PAY SCALES FOR THE FISCAL YEAR ENDING APRIL 30, 2024 – The Village’s pay plan establishes the compensation structure under which Village employees are paid and defines positions for non-union staff.

A 3% market wage adjustment (MWA) for fiscal year 2024, effective May 1, 2023, was recommended.

President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Motion was made by Trustee Sullivan, seconded by Trustee Mahoney to recommend an Ordinance for Pay Scales for the Fiscal Year Ending April 30, 2024, be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Mueller declared the motion carried.

Item #8 – DISCUSS PAVEMENT MANAGEMENT PROGRAM (PMP) CONTRACT WITH IROQUOIS PAVING – The Village’s PMP Resurfacing Program is an annual program that includes asphalt resurfacing, removal and replacement of selected areas of concrete sidewalk, curb and gutter removal and replacement, pavement striping, and other miscellaneous items of work. This year’s program includes approximately 8.24 miles of pavement improvements.

This bid was advertised on March 13, 2023, and four (4) sealed bids were received.

Contractor	Location	Base Bid Total
Iroquois Paving Corporation	Watseka, IL	\$4,027,065.10
Gallagher Asphalt Corporation	Thornton, IL	\$4,094,264.96
Austin-Tyler Construction, Inc.	Elwood, IL	\$5,091,267.89
PT Ferro Construction Company	Joliet, IL	\$5,689,565.29
Engineer’s Estimate		\$4,418,125.55

Funding is budgeted for in the FY24 Budget with MFT and non-MFT funds.

Budget Available:	\$4,100,000.00
Lowest Responsible Bidder:	\$4,027,065.10
Contingency Amount:	\$ 72,934.90
Difference:	\$ 0

Public Works recommended a contract with Iroquois Paving.

President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Motion was made by Trustee Brady, seconded by Trustee Brennan to recommend the Pavement Management Program (PMP) contract with Iroquois Paving be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Mueller declared the motion carried.

Item #9 – DISCUSS 2023 SIDEWALK AND CURB PROGRAM CONTRACT WITH DAVIS CONCRETE – The Village’s annual Sidewalk Flatwork and Curb Program addresses any required concrete maintenance. The scope of work consists of removal, replacement, and construction of new concrete sidewalks, curb and gutter, and driveways at various locations throughout the Village as determined by Staff.

This bid was advertised on March 13, 2023, and three (3) sealed bids were received.

Contractor	Location	Base Bid Total
Davis Concrete Construction Co.	Monee, IL	\$190,650
McGill Construction	Frankfort, IL	\$225,100
J&J Newell	Crete, IL	\$249,000
Engineer's Estimate		\$232,600

Public Works recommended a contract with Davis Concrete Construction Company. The contract has the option of two (2) – one (1) year renewals. This would be the first year out of the possible three (3) year contract.

Funding is budgeted for in the FY24 Budget.

Budget Available:	\$200,000
Lowest Responsible Bidder:	\$190,650
Contingency Amount:	<u>\$ 9,350</u>
Difference:	\$ 0

President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Motion was made by Trustee Brennan, seconded by Trustee Sullivan to recommend the 2023 Sidewalk and Curb Program contract with Davis Concrete be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Mueller declared the motion carried.

Item #10 – DISCUSS LANDSCAPE BED MAINTENANCE CONTRACT WITH SEMMER LANDSCAPE – This RFP was advertised on January 28, 2023, and four (4) sealed proposals were received.

Company	City	Amount	Rating
Semmer Landscape	Chicago, IL	\$165,895.00	78.7
City Escape Garden and Design, LLC	Chicago, IL	\$203,528.73	77.7
Christy Webber Landscapes	Chicago, IL	161,258.65	68.3
HLS	Tinley Park, IL	\$148,746.13	42.3

Public Works recommended a contract with Semmer Landscape, who rated very high on the scoring for Landscape Bed Maintenance. The contract has the option of two (2) – one (1) year renewals. This would be the first year out of the possible three (3) year contract.

Funding is budgeted in the FY24 Budget.

Budget Available	\$175,000
Year 1 of 3 contract	<u>\$165,895</u>
Difference	\$ 9,105

President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Motion was made by Trustee Sullivan, seconded by Trustee Brady to recommend the Landscape Bed Maintenance contract with Semmer Landscape be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Mueller declared the motion carried.

Item #11 – DISCUSS LANDSCAPE PLANTERS AND BEAUTIFICATION CONTRACT RENEWAL WITH CITY ESCAPE GARDEN AND DESIGN

– This service contract is a renewal for a qualified contractor to coordinate and provide seasonal planter installation and maintenance services. The Village has various types of planters, mostly focused around the downtown area along Oak Park Avenue, consisting of approximately 70 planters and 140 hanging baskets. Additional plant replacement where needed is also included in this contract.

Public Works recommended approval of the renewal contract to City Escape Garden and Design, LLC who rated very high on the scoring for Landscape Planters and Beautification. The contract has the option of two (2) – one (1) year renewals. This would be the second year (first extension) out of the possible three (3) year contract.

Funding is requested in the FY24 Budget.

Budget Available	\$215,600.00
Budget Available additional	\$ 10,000.00
Year 2 of 3 contract	<u>\$222,173.06</u>
Difference under budget	\$ 3,426.94

President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Motion was made by Trustee Sullivan, seconded by Trustee Brennan to recommend a Landscape Planters and Beautification contract renewal with City Escape Garden and Design be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Mueller declared the motion carried.

Item #12 – DISCUSS NATURALIZED AREA MAINTENANCE CONTRACT RENEWAL WITH STANTEC INC.

– This service contract is a renewal for a qualified contractor to provide maintenance for stormwater areas including installation, management, and stewardship for naturalized areas at various locations throughout the Village.

Public Works recommended approval of the renewal contract to Stantec Inc. (previously Cardno) which rated very high on the RFP scoring and has proven on previous contracts to be a professional, reliable contractor with reasonable rates. The contract has the option of two (2) – one (1) year renewals. This would be the second year (first extension) out of the possible three (3) year contract.

Funding in the amount of \$189,500 will be available in the FY24 Budget; Storm Water Management.

Budget Available	\$189,500
Stormwater Area Maintenance Costs	<u>\$189,500</u>
Difference	\$ 0

President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Motion was made by Trustee Brennan, seconded by Trustee Mahoney to recommend the Naturalized Area

Maintenance contract renewal with Stantec Inc. be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Mueller declared the motion carried.

Item #13 – DISCUSS OAK PARK AVENUE SIDEWALK IMPROVEMENT PROJECT CONTRACT WITH MCGILL CONSTRUCTION – The project shall consist of earth excavation, grading, sidewalk installations, detectible warning plates, pavement removal, Hot Mix Asphalt (HMA) pavement milling and resurfacing, curb removal and replacement, storm sewer installation, utility frame adjustments, fire hydrant relocations, parkway restoration, pavement markings, street light installations, and other incidental improvements to complete the project along the east side of Oak Park Avenue.

Five (5) bids were received and publicly read on March 29, 2023. The lowest, responsible bidder was McGill Construction, LLC in the amount of \$739,374.65.

Contractor	Location	Bid Total
McGill Construction, LLC	Frankfort, IL	\$739,374.65
Acura, Inc	Bensenville, IL	\$795,131.65
Davis Concrete Construction Co.	Monee, IL	\$843,300.69
J&J Newell Concrete Contractors Inc.	Burnham, IL	\$904,431.80
PT Ferro Construction Company	Joliet, IL	\$905,490.02
Engineer’s Estimate		\$780,591.90

Funds are available in FY24 Budget

Budget Available:	\$840,000.00
Lowest Responsible Bidder:	\$739,374.65
Contingency Amount:	<u>\$100,625.35</u>
Difference:	\$ 0

President Glotz noted this has been the request of residents for some time and thanked staff for moving this project forward.

Motion was made by Trustee Brennan, seconded by Trustee Mahoney to recommend the Oak Park Avenue Sidewalk Improvement Project contract with McGill Construction be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Mueller declared the motion carried.

Item #14 – RECEIVE COMMENTS FROM THE PUBLIC –

President Pro Tem Mueller asked if there were any comments from the public. There were none.

Motion was made by Trustee Brady, seconded by Trustee Sullivan, to adjourn the Committee of the Whole. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Mueller declared the meeting adjourned at 6:24 p.m.