

MEETING NOTICE
VILLAGE OF TINLEY PARK
MEETING OF THE COMMITTEE OF THE WHOLE

NOTICE IS HEREBY GIVEN that a Committee of the Whole Meeting of the Village of Tinley Park, Cook and Will Counties, Illinois will be held on Tuesday, November 20, 2018, beginning at 6:30 p.m. in Council Chambers, located in the Tinley Park Village Hall, 16250 South Oak Park Avenue, Tinley Park, Illinois 60477.

The agenda is as follows:

1. CALL MEETING TO ORDER.
2. CONSIDER APPROVAL OF THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETINGS HELD ON NOVEMBER 6, 2018.
3. DISCUSS CLASS A LIQUOR LICENSE FOR HOT N JUICY CRAB LOCATED AT 7216 191ST STREET.
4. DISCUSS JOB ORDER CONTRACT (JOC) FOR NEW POLE/EMERGENCY ALERT SYSTEM AT 175TH STREET AND 88TH AVENUE – F. H. PASCHEN.
5. DISCUSS JOB ORDER CONTRACT (JOC) FOR POLICE STATION PERIMETER SECURITY FENCE PROJECT – F. H. PASCHEN.
6. DISCUSS REPLACEMENT OF BUILDING AT POST 4 – ENGINEERING & BID SPECIFICATIONS.
7. RECEIVE MID-YEAR BUDGET, STRATEGIC PLAN UPDATE AND GOAL SETTING FOR 2019-2020
8. ADJOURN TO EXECUTIVE SESSION TO DISCUSS:
 - A. COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES, OR DELIBERATIONS CONCERNING SALARY SCHEDULES FOR ONE OR MORE CLASSES OF EMPLOYEES.
9. RECEIVE COMMENTS FROM THE PUBLIC.

ADJOURNMENT

KRISTIN A. THIRION
VILLAGE CLERK

MINUTES
Committee of the Whole
November 6, 2018 – 7 p.m.
Village Hall of Tinley Park – Council Chambers
16250 S. Oak Park Avenue
Tinley Park, IL 60477

Members Present: B. Younker, President Pro-Tem
C. Berg, Village Trustee
W. Brady, Village Trustee
J. Curran, Village Trustee

Members Absent: J. Vandenberg, President
M. Pannitto, Village Trustee
M. Glotz, Village Trustee

Other Board Members Present: K. Thirion, Village Clerk

Staff Present: D. Niemeyer, Village Manager
P. Carr, Assistant Village Manager
B. Bettenhausen, Village Treasurer
K. Workowski, Public Works Director
J. Urbanski, Assistant Public Works Director
K. Clarke, Planning Manager
P. Connelly, Village Attorney
L. Valley, Executive Assistant to the Manager and Trustees
L. Godette, Deputy Village Clerk
L. Carollo, Commission/Committee Secretary

Item #1 - The Committee of the Whole meeting was called to order at 7:03 p.m.

Item #2 – CONSIDER APPROVAL OF THE MINUTES OF THE SPECIAL COMMITTEE OF THE WHOLE MEETINGS HELD ON OCTOBER 9 AND OCTOBER 16, 2018 – Motion was made by President Pro-Tem Younker, seconded by Trustee Brady, to approve the minutes of the Committee of the Whole meetings held on October 9 and October 16, 2018. Vote by voice call. President Pro-Tem Younker declared the motion carried.

Item #3 – DISCUSS RESOLUTION OF OPPOSITION TO A VARIANCE REQUEST FOR 18111 SOUTH HARLEM AVENUE, TINLEY PARK 60477 (BEN MAMMINA, PETITIONER) -

Kimberly Clarke, Planning Manager stated the Community Development Department received a notice from Cook County of a public hearing scheduled for November 7, 2018, as Ben Mammina (petitioner) filed a petition with the Cook County Zoning Board of Appeals, requesting certain relief from the current zoning restrictions to allow for construction of a single-family residential dwelling located at 18111 South Harlem Avenue.

The Village made a decision to oppose the petition based upon the proposed variance substantially burdening the Village's planning and redevelopment goals of the area surrounding the property, the burden underlying connection opportunities between residents and municipal utilities and the failure of the petitioner to meet statutory standards for granting a variance or demonstrating hardship related to the property. A 20-foot front yard setback variance has also been requested, for which the Village opposes

Minutes

Meeting of Committee of the Whole

November 6, 2018

and deems inadequate due to property location on a major commercial corridor and heavily traveled street.

Staff requests Village Board approval of resolution of opposition to a variance request for 18111 South Harlem Avenue. President Pro-Tem Younker asked the Committee of the Whole if there were any questions. No one came forward.

Motion was made by President Pro-Tem Younker, seconded by Trustee Berg, to recommend Resolution of Opposition to a Variance Request for 18111 South Harlem Avenue be added to this evening's Village Board meeting agenda for review and consideration. Vote by voice. President Pro-Tem Younker declared the motion carried.

Item #4 – RECEIVE COMMENTS FROM THE PUBLIC - Resident, Barbara Moore stated building height and parking availability concerns regarding the Bremen Station proposal, which is planned to be constructed on the former Bremen Cash site. Ms. Moore is in favor for larger apartments in the downtown area, but would like to be sure development downtown is thoroughly planned. Trustee Curran stated the Bremen Station proposal is not on the agenda for this evening's Village Board meeting, however, Ms. Moore's concerns are duly noted.

ADJOURNMENT

Motion was made by President Pro-Tem Younker, seconded by Trustee Brady, to adjourn this meeting of the Committee of the Whole. Vote by voice call. President Pro-Tem Younker declared the motion carried and adjourned the meeting at 7:14 p.m.

lc



Interoffice Memo

Date: November 20, 2018

To: Committee of the Whole

From: Rob Zimmer

Subject: New Liquor License for Hot N Juicy Crab (7216 191st Street)

New Liquor License for Hot N Juicy Crab

The purpose of this memo is to award a Class A liquor license to Hot N Juicy Crab located at 7216 191st Street.

The owner of Hot N Juicy Crab, JiYi (Michael) Qiu, reached out to the Mayor's office to inquire about obtaining a liquor license for a new restaurant he wanted to open in Tinley Park.

The business owner explained that he had already purchased the location in question. The owner said he was told by the realtor that the location he was purchasing had previously held a Tinley Park Liquor License and that he should have "no issue in obtaining a Tinley Park Liquor License". Upon hearing this, the Mayor's office explained to the business owner that it is highly unusual for a business owner to purchase a location without reaching out to the Local Liquor Commissioner before closing to inquire about obtaining a local liquor license. The business owner was then told that the Village of Tinley Park was currently at capacity for our Class A liquor licenses. As such, this needed to go before the Village Board for their approval and that this approval was not guaranteed.

When the business owner first approached the Mayor's Office about obtaining a Tinley Park Liquor License, he indicated that he was not aware that he would have to apply for a Tinley Park Liquor License and that he was not guaranteed to be awarded a local liquor license. Upon hearing this, the business owner indicated that obtaining a Tinley Park Liquor License was integral to his business plan as he is looking to operate a full-service restaurant and the service of alcohol with food is expected from his anticipated customers.

The business owner indicated he was looking to operate a full-service seafood restaurant located at 7216 191st Street. The business owner has indicated that at this point, the only thing he is waiting on to open the doors is the approval of his liquor license application.



Interoffice Memo

Date: November 12, 2018

To: David Niemeyer, Village Manager
Pat Carr, Assistant Village Manager

From: Terry Lusby, Jr., Facilities & Fleet Superintendent

Subject: Emergency Alerting Siren Replacement – 175th & 88th Ave.

Presented for November 20th, 2018 Committee of The Whole Meeting and Village Board Agenda discussion and possible action:

Description:

This construction contract includes the removal of one (1) existing tornado siren along with concrete foundation, galvanized pole and controls. Replacement will include one (1) new Federal Signal siren and controls. Installation also includes specified concrete base, electrical wiring to provided service panel and any necessary peripherals for full operation. We are requesting authorization to replace the existing outdated Emergency Alerting Siren at 175th & 88th Ave. utilizing the Job Order Contracting (JOC) procurement method. F.H. Paschen is the awarded general contractor that will perform the work under an existing cooperative contract through the City of Naperville, this contract is for usage by other jurisdictions within Illinois pursuant to 30 ILCS 525 (Procurement #11-082). This contract can be utilized to quickly order repair or alteration construction services under an existing contract through the State of Illinois that satisfies the requirement for competitive bidding. Also, since JOC is administered by a general contractor (F.H. Paschen), adequate coverage is consistently maintained on bonding and insurance requirements. F.H. Paschen is also responsible for all aspects of contract administration, acceptance, and closeout.

Background:

Work consists of the removal and replacement of one (1) of the Village's warning sirens, which is located at 175th & 88th Ave. The current siren is approximately 40 years old, equipment is beyond serviceable life and is in need of replacement before catastrophic failure. This project was reviewed and engineered to meet all recent code requirements. Construction contract was coordinated with F.H. Paschen (JOC Contractor).

Budget / Finance:

Funding is budgeted and available in the approved FY19 Capital Projects Budget.

Project Proposal	\$ 55,749.49
Budget Amount:	\$ 106,453.00
Difference – (Below budgeted amount)	\$ 50,703.51

Staff Direction Request:

1. Approve the JOC contract with Gordian/F.H. Paschen, S.N. Nielsen & Associates.
2. Direct staff as necessary.

Attachments:

1. Gordian/F.H. Paschen, S.N. Nielsen & Associates proposal and detailed scope of work

VILLAGE OF TINLEY PARK

SERVICE CONTRACT

This contract is by and between the **Village of Tinley Park**, an Illinois home-rule municipal corporation (the "Village"), and **F.H. Paschen, S.N. Nielsen & Associates LLC** (the "Contractor"), for the project or work described in Exhibit A, attached hereto and made a part hereof.

1. In consideration of the compensation stated in paragraph 2, the Contractor shall provide all the services described in the Scope of Services attached hereto as Exhibit "A" and incorporated herein by reference. The express terms of this Contract shall take precedence and control over any term or provision of the Scope of Services (Exhibit A) that in any way conflicts with, differs from, or attempts to alter the terms of this Contract.
2. Except in the event of a duly authorized change order approved by the Village as provided in this Contract, and in consideration of the Contractor's final completion of all work in conformity with this Contract, the Village shall pay the Contractor an amount not to exceed **Fifty Five Thousand, Seven Hundred and Forty Nine and 49/100 Dollars (\$55,749.49)**. Within thirty (30) calendar days of completion of the work, the Contractor shall submit his application for payment to the Village, and the Village shall pay Contractor for the work performed no later than **thirty (30)** calendar days from the date of the Village's receipt and the Village's approval of the work and the application for payment. No payment shall be made by the Village until the Contractor has submitted to the Village (i) a Contractor's Affidavit listing all subcontractors and material suppliers utilized on the project and (ii) final waivers of lien from the Contractor, all subcontractors and all material suppliers.
3. No changes shall be made, nor will invoices for changes, alterations, modifications, deviations, or extra work or services be recognized or paid except upon the prior written order from authorized personnel of the Village. The Contractor shall not execute change orders on behalf of the Village or otherwise alter the financial scope of the Project.
4. Written change orders may be approved by the Village Manager or his designee provided that the change order does not increase the amount set forth in paragraph 2 of this Contract to more than \$10,000.00. Changes in excess of this amount must be approved by the Village Board prior to commencement of the services or work. **If a requested change causes an increase or decrease in the cost of or time required for the performance of the contract, Contractor will agree to an equitable adjustment in the contract price or performance schedule, or both. Neither party is obligated to comply with requested changes unless and until both parties execute a written change order.**
5. **Time is of the essence on this Contract.** The Contractor shall complete all work under this Contract by the dates set forth below:

6. No "Notice to Proceed" may be given nor any work commenced until this Contract is fully executed and all exhibits and other attachments are completely filled out and attached hereto.
7. It is understood and agreed by the parties that the Contractor is an independent contractor retained for the above-mentioned purpose. The Village shall not control the manner nor the means of the Contractor's performance, but shall be entitled to a work product as described herein. The term "subcontractor" shall mean and include only those hired by and having a direct contract with Contractor for performance of work on the Project. The Village shall have no responsibility to any subcontractor employed by a Contractor for performance of work on the Project, and all subcontractors and material suppliers shall look exclusively to the Contractor for any payments due. The Village will **not** be responsible for reporting or paying employment taxes or other similar levies that may be required by the United States Internal Revenue Service or other State or Federal agencies. Every subcontractor shall be bound by the terms and provisions of this Contract as far as applicable to their work. The Contractor shall be fully responsible to the Village for the acts and omissions of its subcontractors, and shall ensure that any subcontractors perform in accordance with the requirements of this Contract. Nothing contained herein shall create any contractual or employment relations between any subcontractor and the Village. The Contractor is solely responsible for the safety procedures, programs and methods of its employees and agents and shall hold the Village harmless for any and all damages resulting from violations thereof. The Contractor shall comply with all applicable federal, State and local safety laws and regulations.
8. It is further agreed that the Contractor shall indemnify, hold harmless, and defend the Village, its officers, agents, and employees from and against any and all claims, losses, damages, causes of action, suits, and liability of every kind, including all expenses of litigation, court costs, and attorneys' fees, for injury to or death of any person or for damage to any property arising out of or in connection with the Contractor's negligence under this Contract.
9. The Contractor assumes full responsibility for the work to be performed hereunder and hereby releases, relinquishes, and discharges the Village, its officers, agents, and employees from all claims, demands, and causes of action of every kind and character, including the cost of defense thereof, for any injury to or death of any person and any loss of or damage to any property that is caused by, alleged to be caused by, arising out of, or in connection with the Contractor's negligence in its work to be performed hereunder. The Contractor shall maintain insurance coverage in an amount and from a carrier suitable to the Village, and the Village shall be named as an additional insured where required. Certificates of Insurance are attached hereto as Exhibit B.
10. The Village is exempt from payment of state and local sales and use of taxes on labor and materials incorporated into the project. If necessary, it is the Contractor's responsibility to obtain a sales tax permit, resale certificate, and exemption certificate that shall enable the Contractor to buy any materials to be incorporated into the project and then resale the aforementioned materials to the Village without paying the tax on the materials at the time of purchase. In no event will the Village be liable for or pay any sales or use taxes incurred by the Contractor in performing the services under this contract.
11. The Contractor shall comply with all applicable federal, state, and local statutes, regulations, ordinances, and other laws, including but not limited to the Immigration Reform and Control Act (IRCA). The Contractor may not knowingly obtain the labor or

services of an unauthorized alien. The Contractor, not the Village, must verify eligibility for employment as required by IRCA.

12. At any time, the Village may terminate this Contract for convenience, upon written notice to the Contractor. The Contractor shall cease work immediately upon receipt of such notice. The Contractor shall be compensated for services performed and accepted by the Village up to the date of termination.
13. No waiver or deferral by either party of any term or condition of this Contract shall be deemed or construed to be a waiver or deferral of any other term or condition or subsequent wavier or deferral of the same term or condition.
14. This Contract may only be amended by written instrument approved and executed by the parties.
15. This Contract and the rights and obligations contained herein may not be assigned by the Contractor without the prior written approval of Village.
16. The parties hereby state that they have read and understand the terms of this Contract and hereby agree to the conditions contained herein.
17. This Contract has been made under and shall be governed by the laws of the State of Illinois. The parties agree that performance and all matters related thereto shall be in Cook County, Illinois.
18. Contractor, its employees, associates or subcontractors shall perform all the work hereunder. Contractor agrees that all of its associates, employees, or subcontractors who work on this Project shall be fully qualified and competent to do the work described hereunder. Contractor shall undertake the work and complete it in a timely manner.
19. If any provision of this Contract shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court of competent jurisdiction finds that any provision of this Contract is invalid or unenforceable, but that by limiting such provision it may become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.
20. This Contract represents the entire and integrated agreement between the Village and Contractor and supersedes all prior negotiations, representations, or agreements, either written or oral.
21. This Contract will be effective when signed by the last party whose signing makes the Contract fully executed.
22. The Contractor agrees to comply with the Illinois Prevailing Wage Act, if the work to be performed under this Contract is covered by said Act.
23. The Contractor agrees to comply with the Illinois Substance Abuse Prevention on Public Works Projects Act.

CERTIFICATIONS BY CONTRACTOR

Eligibility to Contract

The undersigned hereby certifies that the Contractor is not barred from bidding on or entering into this contract as a result of a violation of either the bid-rigging or bid-rotating provisions of Article 33E of the Criminal Code of 1961, as amended.

F.H. Paschen, S.N. Nielsen & Associates LLC

Name of Contractor (please print)

Submitted by (signature)

Title

Certificate of Compliance with Illinois Human Rights Act

The undersigned hereby certifies that the Contractor is in compliance with Title 7 of the 1964 Civil Rights Act as amended and the Illinois Human Rights Act as amended.

F.H. Paschen, S.N. Nielsen & Associates LLC

Name of Contractor (please print)

Submitted by (signature)

Title

Certificate of Compliance with Illinois Drug-Free Workplace Act

The undersigned, **having 25 or more employees**, does hereby certify pursuant to section 3 of the Illinois Drug Free Workplace Act (30 ILCS 580/3) that it shall provide a drug-free workplace for all employees engaged in the performance of the work under the contract by complying with the requirements of the Illinois Drug-Free Workplace Act and, further certifies, that it is not ineligible for award of this contract by reason of debarment for a violation of the Illinois Drug-Free Workplace Act.

F.H. Paschen, S.N. Nielsen & Associates LLC

Name of Contractor (please print)

Submitted by (signature)

Title

Certificate Regarding Sexual Harassment Policy

The undersigned does hereby certify pursuant to section 2-105 of the Illinois Human Rights Act (775 ILCS 5/2-105) that it has a written sexual harassment policy that includes, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department of Human Rights and Human Rights Commission; (vi) direction on how to contact the Department of Human Rights and Human Rights Commission; and (vii) protection against retaliation.

F.H. Paschen, S.N. Nielsen & Associates LLC
Name of Contractor (please print)

Submitted by (signature)

Title

Certificate of Compliance with Substance Abuse Prevention on Public Works Projects Act

The undersigned hereby certifies that:

- A. There is in place a written program which meets or exceeds the program requirements of the Substance Abuse Prevention on Public Works Projects Act (P.A. 95-0635), and has provided a written copy thereof to the Village of Tinley Park.
- B. There is in place a collective bargaining agreement which deals with the subject matter of the Substance Abuse Prevention on Public Works Projects Act (P.A. 95-0635)

(Cross out either A or B depending upon which certification is correct)

F.H. Paschen, S.N. Nielsen & Associates LLC
Name of Contractor (please print)

Submitted by (signature)

Title

Certificate of Compliance with Prevailing Wage Requirements

The undersigned hereby certifies that:

This contract calls for the construction of a "public work," within the meaning of the Illinois Prevailing Wage Act, 820 ILCS 130/.01 et seq. ("the Act"). The Act requires contractors and subcontractors to pay laborers, workers and mechanics performing services on public works projects no less than the current "prevailing rate of wages" (hourly cash wages plus amount for fringe benefits) in the county where the work is performed. The Department publishes the prevailing wage rates on its website at <http://www.state.il.us/agency/idol/rates/rates.HTM>. The Department revises the prevailing wage rates and the contractor/subcontractor has an obligation to check the Department's web site for revisions to prevailing wage rates. For information regarding current prevailing wage rates, please refer to the Illinois Department of Labor's website. All contractors and subcontractors rendering services under this contract must comply with all requirements of the Act, including but not limited to, all wage requirements and notice and record keeping duties.

F.H. Paschen, S.N. Nielsen & Associates LLC

Name of Contractor (please print)

Submitted by (signature)

Title

Certificate of Compliance with the Village of Tinley Park Responsible Bidder Ordinance

The undersigned or the entity making the proposal or bid has reviewed and is in compliance with the Village of Tinley Park Responsible Bidder Ordinance No. 2009-O-002.

F.H. Paschen, S.N. Nielsen & Associates LLC

Name of Contractor (please print)

Submitted by (signature)

Title

F.H. Paschen, S.N. Nielsen & Associates LLC

BY: _____ Date _____
Printed Name: _____
Title: _____

VILLAGE OF TINLEY PARK

BY: _____ Date _____
Jacob Vandenberg, Mayor
(required if Contract is \$20,000 or more)

ATTEST:

Village Clerk
(required if Contract is \$20,000 or more) Date _____

VILLAGE OF TINLEY PARK

BY: _____ Date _____
Village Manager

SCOPE OF SERVICES

Attached Scope of work for Police Station as detailed in:

- **Job Order Number #061700.00 Titled: Village of Tinley Park – Outdoor Warning System Siren**

Job Order Contract**Proposal Review Summary - CSI**

Date:	October 22, 2018
Work Order #:	061700.00
Title:	Village of Tinley Park - outdoor warning system siren
Contractor:	11-082 - F. H. Paschen, S. N. Nielsen & Associates LLC
Proposal Value:	\$55,749.49
Proposal Name:	Village of Tinley Park - outdoor warning system siren Rev 01
Proposal Submitted:	10/19/2018

01 - General Requirements:	\$8,376.41
03 - Concrete:	\$1,461.81
05 - Metals:	\$48.70
10 - Specialties:	\$223.53
23 - Heating, Ventilating, And Air-Conditioning (HVAC):	\$1,821.83
26 - Electrical:	\$15,929.37
27 - Communications:	\$800.87
32 - Exterior Improvements:	\$1,597.43
34 - Transportation:	\$25,489.54
Proposal Total	\$55,749.49

This proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals

The Percent of NPP on this Proposal: 15.14%

Job Order Contract

Proposal Review Detail - CSI

Date: October 22, 2018
Work Order #: 061700.00
Title: Village of Tinley Park - outdoor warning system siren
Contractor: 11-082 - F. H. Paschen, S. N. Nielsen & Associates LLC
Proposal Value: \$55,749.49
Proposal Name: Village of Tinley Park - outdoor warning system siren Rev 01
Proposal Submitted: 10/19/2018

Rec#	CSI Number	Mod.	UOM	Description	Line Total
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01 - General Requirements

1	01 22 16 00-0002	EA		Reimbursable Fees Note: Reimbursable Fees will be paid to the contractor for the actual cost of all permits, without mark-up, for which a receipt or bill is received. The Adjustment Factor applied to Reimbursable Fees will be 1.0000. The labor cost involved in obtaining all permits is in the Adjustment Factor. The base cost of the Reimbursable Fee is \$1.00. The quantity used will adjust the base cost to the actual Reimbursable Fee (e.g. quantity of 125 = \$125.00 Reimbursable Fee). If there are multiple Reimbursable Fees, each one shall be listed separately with a comment in the "note" block to identify the Reimbursable Fees (e.g. sidewalk closure, road cut, various permits, extended warranty, expedited shipping costs, etc.). A copy of each receipt shall be included with the Proposal.	\$614.00
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Quantity	Unit Price	Factor	Total
614.00 x	1.00 x	1.0000 =	\$614.00

Contractors Note: Reimbursable fee for project performance and payment bond.

Category1:

2	01 22 23 00-0082	DAY		48' Bucket Truck With Full-Time Operator	\$2,174.54
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Quantity	Unit Price	Factor	Total
2.00 x	904.70 x	1.2018 =	\$2,174.54

Contractors Note: Bucket truck onsite to support, lift new pole and siren equipment and remove existing pole and equipment.

Category1:

3	01 22 23 00-0156	DAY		Hydraulic Hammer Attachment For Skid-Steer Loaders	\$190.40
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Quantity	Unit Price	Factor	Total
1.00 x	158.43 x	1.2018 =	\$190.40

Contractors Note: Breaker attachment for bobcat.

Category1:

4	01 22 23 00-0354	DAY		5' Maximum Trench Depth, Ride-On Trencher With Full-Time Operator	\$1,474.68
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Quantity	Unit Price	Factor	Total
1.00 x	1,227.06 x	1.2018 =	\$1,474.68

Contractors Note: Trench new conduit from existing pole where ComEd is located to new pole location.

Category1:

5	01 31 26 00-0004	EA		Minimum Labor Cost, 3 Person Crew Size	\$1,005.91
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Quantity	Unit Price	Factor	Total
1.00 x	837.00 x	1.2018 =	\$1,005.91

Contractors Note: Minimum labor charge to remove existing fence around siren equipment.

Category1:

6	01 31 26 00-0004	EA		Minimum Labor Cost, 3 Person Crew Size	\$1,005.91
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Quantity	Unit Price	Factor	Total
1.00 x	837.00 x	1.2018 =	\$1,005.91

Contractors Note: Minimum charge for landscape restoration once work is completed.

Category1:

Proposal Review Detail - CSI Continued..

Date: October 22, 2018
 Work Order #: 061700.00
 Title: Village of Tinley Park - outdoor warning system siren

Rec#	CSI Number	Mod.	UOM	Description	Line Total
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01 - General Requirements

7	01 71 13 00-0003	EA		Equipment Delivery, Pickup, Mobilization And Demobilization Using A Tractor Trailer With Up To 53' Bed Note: For equipment such as bulldozers, motor scrapers, hydraulic excavators, gradalls, road graders, loader-backhoes, heavy duty construction loaders, tractors, pavers, rollers, bridge finishers, straight mast construction forklifts, telescoping boom rough terrain construction forklifts, telescoping and articulating boom manlifts with > 40' boom lengths, etc.	\$483.88
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	Quantity		Unit Price		Factor	Total
Installation	1.00	x	402.63	x	1.2018 =	\$483.88

Contractors Note: Mobilize bucket truck

Category1:

8	01 71 13 00-0003	EA		Equipment Delivery, Pickup, Mobilization And Demobilization Using A Tractor Trailer With Up To 53' Bed Note: For equipment such as bulldozers, motor scrapers, hydraulic excavators, gradalls, road graders, loader-backhoes, heavy duty construction loaders, tractors, pavers, rollers, bridge finishers, straight mast construction forklifts, telescoping boom rough terrain construction forklifts, telescoping and articulating boom manlifts with > 40' boom lengths, etc.	\$483.88
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	Quantity		Unit Price		Factor	Total
Installation	1.00	x	402.63	x	1.2018 =	\$483.88

Contractors Note: Mobilize bobcat and attachments.

Category1:

9	01 71 13 00-0003	EA		Equipment Delivery, Pickup, Mobilization And Demobilization Using A Tractor Trailer With Up To 53' Bed Note: For equipment such as bulldozers, motor scrapers, hydraulic excavators, gradalls, road graders, loader-backhoes, heavy duty construction loaders, tractors, pavers, rollers, bridge finishers, straight mast construction forklifts, telescoping boom rough terrain construction forklifts, telescoping and articulating boom manlifts with > 40' boom lengths, etc.	\$483.88
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	Quantity		Unit Price		Factor	Total
Installation	1.00	x	402.63	x	1.2018 =	\$483.88

Contractors Note: Mobilize / demobilize trenching equipment for new underground conduit

Category1:

10	01 74 19 00-0013	EA		20 CY Dumpster (3 Ton) "Construction Debris" Note: Includes delivery of dumpster, rental cost, pick-up cost, hauling, and disposal fee. Non-hazardous material.	\$459.33
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	Quantity		Unit Price		Factor	Total
Installation	1.00	x	382.20	x	1.2018 =	\$459.33

Contractors Note: Disposal of construction debris.

Category1:

Subtotal for 01 - General Requirements:

\$8,376.41

03 - Concrete

11	03 11 13 00-0075	LF		30" Diameter Round Fiber Tube Formwork	\$377.97
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	Quantity		Unit Price		Factor	Total
Installation	10.00	x	31.45	x	1.2018 =	\$377.97

Contractors Note: Round formwork for new pole foundation.

Category1:

Proposal Review Detail - CSI Continued..

Date: October 22, 2018
 Work Order #: 061700.00
 Title: Village of Tinley Park - outdoor warning system siren

Rec#	CSI Number	Mod.	UOM	Description	Line Total
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03 - Concrete

12	03 21 13 00-0016	TON	Grade 70 Reinforcing Steel, Beams, Columns, Walls, #3-#6				\$348.32
			Quantity		Unit Price	Factor	Total
		Installation	0.10	x	2,898.36	x	\$348.32
		Contractors Note: Vertical rebar for pole foundations.					

Category1:

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Category1:

14	03 21 13 00-0041	TON	Spirals, 24" To 36" Diameter, Grade 60					\$487.84
			Quantity		Unit Price		Factor	Total
		Installation	0.10	x	4,059.28	x	1.2018 =	\$487.84
Contractors Note: Spiral rebar for pole foundation.								

Category1:

15	03 31 13 00-0092	CY	Delivery Fee For Concrete Purchases Per CY For Each CY Less Than 9 CY					\$126.19
			Quantity		Unit Price		Factor	Total
		Installation	7.00	x	15.00	x	1.2018 =	\$126.19
		Contractors Note: Small concrete delivery fee.						

Category1:

Subtotal for 03 - Concrete: \$1,461.81

05 - Metals

16	05 05 23 00-0294	LF	3/8" Diameter, Carbon Steel Threaded Rod					\$15.94
			Quantity		Unit Price		Factor	Total
		Installation	6.00	x	2.21	x	1.2018 =	\$15.94
Contractors Note: Threaded rod for support unistrut /new meter.								

Category1:

17	05 05 23 00-0345	EA	3/8" Diameter, Carbon Steel Hex Nut					\$2.74
			Quantity		Unit Price		Factor	Total
		Installation	4.00	x	0.57	x	1.2018 =	\$2.74
	Contractors Note: Unistrut fittings.							

Category1:

18	05 05 23 00-0378	EA	3/8" Inside Diameter, Carbon Steel Flat Washer				\$2.69
			Quantity		Unit Price	Factor	Total
		Installation	4.00	x	0.56	x 1.2018 =	\$2.69
Contractors Note: Unistrut fittings.							

Category1:

19	05 43 00 00-0006	LF	1-5/8" Wide x 1-5/8" High, 14 Gauge, Steel Unistrut Channel				\$27.33
			Quantity		Unit Price	Factor	Total
		Installation	3.00	x	7.58	x 1.2018 =	\$27.33
Contractors Note: New unistrut to support meter.							

Category1:

Subtotal for 05 - Metals: \$48.70

10 - Specialties

Date: October 22, 2018
 Work Order #: 061700.00
 Title: Village of Tinley Park - outdoor warning system siren

Rec#	CSI Number	Mod.	UOM	Description	Line Total
10 - Specialties					
20	10 14 56 00-0003	CF		Removal Of Foundation, Including Excavation	\$223.53

Quantity	Unit Price	Factor	Total
Installation 15.00 x	12.40 x	1.2018 =	\$223.53

Contractors Note: Demo and remove existing pole foundation to below grade. Full removal of foundation is not included.

Category1:

Subtotal for 10 - Specialties: **\$223.53**

23 - Heating, Ventilating, And Air-Conditioning (HVAC)

21	23 09 23 00-0009	HR		EMCS On-Site System Diagnostics Field Technician	\$1,821.83
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Quantity	Unit Price	Factor	Total
Installation 8.00 x	189.49 x	1.2018 =	\$1,821.83

Contractors Note: On-site testing of new outdoor warning siren and equipment

Category1:

Subtotal for 23 - Heating, Ventilating, And Air-Conditionir **\$1,821.83**

26 - Electrical

22	26 00 00 00-0004	EA		Siren, Rotating Directional	\$8,440.95
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Quantity	Unit Price	Factor	Total
Installation 1.00 x	8,039.00 x	1.0500 =	\$8,440.95

Contractors Note: Material only to purchase new siren, rotating directional. 130dBC, 48VDC, 6.5Hp

Category1:

23	26 05 33 00-0007	CLF		3/4" EMT With 3 #12 THHN/THWN Assembly Note: Includes conduit, set screw connectors, set screw couplings, straps, wire as indicated. Not for use where detail is available	\$1,052.92
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Quantity	Unit Price	Factor	Total
Installation 1.00 x	614.43 x	1.2018 =	\$738.42
Demolition 1.00 x	261.69 x	1.2018 =	\$314.50

Contractors Note: Install new 20 amp, 120V circuit

Category1:

24	26 05 33 00-1673	LF		3/4" PVC Schedule 40 Conduit With Coupling, Direct Burial, Glued Coupling	\$37.86
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Quantity	Unit Price	Factor	Total
Installation 14.00 x	2.25 x	1.2018 =	\$37.86

Contractors Note: Install additional conduit in pole base for grounding circuit.

Category1:

25	26 27 13 00-0125	EA		Single Phase M-90 Meter, Socket, NEMA 3R Enclosure	\$724.40
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Quantity	Unit Price	Factor	Total
Installation 1.00 x	602.76 x	1.2018 =	\$724.40

Contractors Note: Furnish and install meter cabinet and meter for new service.

Category1:

26	26 56 13 00-0164	EA		60'-100' High Mast Light Poles	\$4,689.81
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Quantity	Unit Price	Factor	Total
Installation 1.00 x	2,102.54 x	1.2018 =	\$2,526.83
Demolition 1.00 x	1,799.78 x	1.2018 =	\$2,162.98

Contractors Note: Line item is labor only to demo and install new galvanized steel siren pole. See NPP item for material cost.

Category1:

Date: October 22, 2018
 Work Order #: 061700.00
 Title: Village of Tinley Park - outdoor warning system siren

Rec#	CSI Number	Mod.	UOM	Description	Line Total
26 - Electrical					
27	26 56 13 00-0181	VLF		2-1/2' Diameter Concrete Base For Poles Note: Includes drilling in earth, rebar, bolts, forms for exposed base, bolts and concrete.	\$983.43
			Quantity	Unit Price	Factor
		Installation	10.00 x	81.83 x	1.2018 =
					Total
					\$983.43
Contractors Note: Cast in place concrete pole foundation.					

Category1:

Subtotal for 26 - Electrical: \$15,929.37

27 - Communications					
28	27 41 16 00-0045	EA		Amateur Radio Antenna	\$800.87
			Quantity	Unit Price	Factor
		Installation	1.00 x	551.75 x	1.2018 =
		Demolition	1.00 x	114.64 x	1.2018 =
					Total
					\$663.09
					\$137.77
Contractors Note: Remove and replace existing antenna mounted on pole.					

Category1:

Subtotal for 27 - Communications: \$800.87

32 - Exterior Improvements					
29	32 31 13 00-0013	VLF		30" (76 cm) Diameter Hole, Auger By Machine Fence Post Hole In Soil	\$311.15
			Quantity	Unit Price	Factor
		Installation	10.00 x	25.89 x	1.2018 =
					Total
					\$311.15
Contractors Note: Auger new pole foundation.					

Category1:

30	32 91 13 36-0014	SY		Up To 6" Deep Tilling Topsoil With Rototiller	\$14.30
			Quantity	Unit Price	Factor
		Installation	14.00 x	0.85 x	1.2018 =
					Total
					\$14.30
Contractors Note: Deep tilling of restoration area prior to seed and blanket.					

Category1:

31	32 91 19 13-0009	CY		Spread Topsoil By Machine From Stockpile	\$151.93
			Quantity	Unit Price	Factor
		Installation	21.00 x	6.02 x	1.2018 =
					Total
					\$151.93
Contractors Note: Spread new topsoil					

Category1:

32	32 91 19 13-0017	CY		Furnish And Place Imported Topsoil, Over 12" Deep	\$1,117.03
			Quantity	Unit Price	Factor
		Installation	21.00 x	44.26 x	1.2018 =
					Total
					\$1,117.03
Contractors Note: Provide and install new topsoil.					

Category1:

33	32 92 19 19-0002	MSF		Common Bluegrass, Push Spreader Or Hand Note: 4#/MSF spread rate.	\$3.02
			Quantity	Unit Price	Factor
		Installation	0.20 x	12.56 x	1.2018 =
					Total
					\$3.02
Contractors Note: Material only for seed and blanket for landscape restoration.					

Category1:

Subtotal for 32 - Exterior Improvements: \$1,597.43

34 - Transportation					
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Proposal Review Detail - CSI Continued..

Date: October 22, 2018
 Work Order #: 061700.00
 Title: Village of Tinley Park - outdoor warning system siren

Rec#	CSI Number	Mod.	UOM	Description	Line Total
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34 - Transportation

34	34 41 13 00-0017	EA	Optically Programmed Signal Head, 1-F/5-S, Mast Arm Mounted			\$1,003.15
	Excludes Material					
			Quantity	Unit Price	Factor	Total
	Installation		1.00 x	834.71 x	1.2018 =	\$1,003.15
Contractors Note: Labor only to install new Siren, Rotating Directional, 130dBC, 48VDC, 6.5 HP						

Category1:

35	34 41 16 00-0009	EA	CONTROLLER, TS, 12-BAY "P" CABINET With FO MASTER			\$22,694.00
			Quantity	Unit Price	Factor	Total
	Installation		1.00 x	18,883.34 x	1.2018 =	\$22,694.00
Contractors Note: 2-way digital mechanical siren control system including NEMA4x enclosures, motor controls, programmable 150-174 MHz Transceiver, Multi-Format Decoder/Controller and standard sensor package. Includes installation and on-site testing of new outdoor warning siren equipment on new galvanized steel pole. Includes all related electrical and mechanical hardware.						

Category1:

36	34 41 16 00-0009	EA	CONTROLLER, TS, 12-BAY "P" CABINET With FO MASTER			\$1,792.39
	Excludes Material					
			Quantity	Unit Price	Factor	Total
	Installation		1.00 x	1,491.42 x	1.2018 =	\$1,792.39
Contractors Note: Line item is for labor only to remove the existing siren control system including NEMA4x enclosures, motor controls, Transceiver, Multi-Format, etc..						

Category1:

Subtotal for 34 - Transportation:					\$25,489.54
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Proposal Total					\$55,749.49
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This proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals

The Percent of NPP on this Proposal: 15.14%

Exhibit B

INSURANCE REQUIREMENTS

(See Risk Manager for Insurance Requirements)



Interoffice Memo

Date: November 12, 2018

To: David Niemeyer, Village Manager
Pat Carr, Assistant Village Manager

From: Terry Lusby, Jr., Facilities & Fleet Superintendent

Subject: Approve Job Order Contract (JOC) With F.H. Paschen For Police Station Perimeter Security Fence Project

Presented for November 20th, 2018 Committee of The Whole Meeting and Village Board Agenda discussion and possible action:

Description:

We are requesting authorization to install a new six foot perimeter security fence around the Police Station utilizing the Job Order Contracting (JOC) procurement method. F.H. Paschen is the awarded general contractor that will perform the work under an existing cooperative contract through the City of Naperville, this contract is for usage by other jurisdictions within Illinois pursuant to 30 ILCS 525 (Procurement #11-082). This contract can be utilized to quickly order repair or alteration construction services under an existing contract through the State of Illinois that satisfies the requirement for competitive bidding. Also, since JOC is administered by a general contractor (F.H. Paschen), adequate coverage is consistently maintained on bonding and insurance requirements. F.H. Paschen is also responsible for all aspects of contract administration, acceptance, and closeout.

Background:

There have been a number of incidents around the country where police employees have been ambushed at various Police Stations. Incidents have occurred where random people have wandered around the rear area of our Police Station because they were lost. This is a security and safety issue which needs to be rectified as soon as possible. Also, the fence will force all local count attendees to park next to the Police Station in the designated Fire Tower Training Parking Lot in lieu of the rear parking lot of the Police Station. The installation of the proposed perimeter fence will harden the property line and make it safer for all for all police employees.

Budget / Finance:

Budget Available	\$129,000.00
Contract Amount	<u>\$112,038.33</u>
Difference – UNDER BUDGET	\$16,961.67

Staff Direction Request:

1. Approve the JOC contract with Gordian/F.H. Paschen, S.N. Nielsen & Associates.
2. Direct staff as necessary.

Attachments:

1. Gordian/F.H. Paschen, S.N. Nielsen & Associates proposal and detailed scope of work

VILLAGE OF TINLEY PARK

SERVICE CONTRACT

This contract is by and between the **Village of Tinley Park**, an Illinois home-rule municipal corporation (the "Village"), and **F.H. Paschen, S.N. Nielsen & Associates LLC** (the "Contractor"), for the project or work described in Exhibit A, attached hereto and made a part hereof.

1. In consideration of the compensation stated in paragraph 2, the Contractor shall provide all the services described in the Scope of Services attached hereto as Exhibit "A" and incorporated herein by reference. The express terms of this Contract shall take precedence and control over any term or provision of the Scope of Services (Exhibit A) that in any way conflicts with, differs from, or attempts to alter the terms of this Contract.
2. Except in the event of a duly authorized change order approved by the Village as provided in this Contract, and in consideration of the Contractor's final completion of all work in conformity with this Contract, the Village shall pay the Contractor an amount not to exceed **One Hundred Twelve Thousand, Thirty Eight and 33/100 Dollars (\$112,038.33)**. Within thirty (30) calendar days of completion of the work, the Contractor shall submit his application for payment to the Village, and the Village shall pay Contractor for the work performed no later than **thirty (30)** calendar days from the date of the Village's receipt and the Village's approval of the work and the application for payment. No payment shall be made by the Village until the Contractor has submitted to the Village (i) a Contractor's Affidavit listing all subcontractors and material suppliers utilized on the project and (ii) final waivers of lien from the Contractor, all subcontractors and all material suppliers.
3. No changes shall be made, nor will invoices for changes, alterations, modifications, deviations, or extra work or services be recognized or paid except upon the prior written order from authorized personnel of the Village. The Contractor shall not execute change orders on behalf of the Village or otherwise alter the financial scope of the Project.
4. Written change orders may be approved by the Village Manager or his designee provided that the change order does not increase the amount set forth in paragraph 2 of this Contract to more than \$10,000.00. Changes in excess of this amount must be approved by the Village Board prior to commencement of the services or work. **If a requested change causes an increase or decrease in the cost of or time required for the performance of the contract, Contractor will agree to an equitable adjustment in the contract price or performance schedule, or both. Neither party is obligated to comply with requested changes unless and until both parties execute a written change order.**
5. **Time is of the essence on this Contract.** The Contractor shall complete all work under this Contract by the dates set forth below:

6. No "Notice to Proceed" may be given nor any work commenced until this Contract is fully executed and all exhibits and other attachments are completely filled out and attached hereto.
7. It is understood and agreed by the parties that the Contractor is an independent contractor retained for the above-mentioned purpose. The Village shall not control the manner nor the means of the Contractor's performance, but shall be entitled to a work product as described herein. The term "subcontractor" shall mean and include only those hired by and having a direct contract with Contractor for performance of work on the Project. The Village shall have no responsibility to any subcontractor employed by a Contractor for performance of work on the Project, and all subcontractors and material suppliers shall look exclusively to the Contractor for any payments due. The Village will **not** be responsible for reporting or paying employment taxes or other similar levies that may be required by the United States Internal Revenue Service or other State or Federal agencies. Every subcontractor shall be bound by the terms and provisions of this Contract as far as applicable to their work. The Contractor shall be fully responsible to the Village for the acts and omissions of its subcontractors, and shall ensure that any subcontractors perform in accordance with the requirements of this Contract. Nothing contained herein shall create any contractual or employment relations between any subcontractor and the Village. The Contractor is solely responsible for the safety procedures, programs and methods of its employees and agents and shall hold the Village harmless for any and all damages resulting from violations thereof. The Contractor shall comply with all applicable federal, State and local safety laws and regulations.
8. **It is further agreed that the Contractor shall indemnify, hold harmless, and defend the Village, its officers, agents, and employees from and against any and all claims, losses, damages, causes of action, suits, and liability of every kind, including all expenses of litigation, court costs, and attorneys' fees, for injury to or death of any person or for damage to any property arising out of or in connection with the Contractor's negligence under this Contract.**
9. **The Contractor assumes full responsibility for the work to be performed hereunder and hereby releases, relinquishes, and discharges the Village, its officers, agents, and employees from all claims, demands, and causes of action of every kind and character, including the cost of defense thereof, for any injury to or death of any person and any loss of or damage to any property that is caused by, alleged to be caused by, arising out of, or in connection with the Contractor's negligence in its work to be performed hereunder. The Contractor shall maintain insurance coverage in an amount and from a carrier suitable to the Village, and the Village shall be named as an additional insured where required. Certificates of Insurance are attached hereto as Exhibit B.**
10. The Village is exempt from payment of state and local sales and use of taxes on labor and materials incorporated into the project. If necessary, it is the Contractor's responsibility to obtain a sales tax permit, resale certificate, and exemption certificate that shall enable the Contractor to buy any materials to be incorporated into the project and then resale the aforementioned materials to the Village without paying the tax on the materials at the time of purchase. In no event will the Village be liable for or pay any sales or use taxes incurred by the Contractor in performing the services under this contract.
11. The Contractor shall comply with all applicable federal, state, and local statutes, regulations, ordinances, and other laws, including but not limited to the Immigration Reform and Control Act (IRCA). The Contractor may not knowingly obtain the labor or

services of an unauthorized alien. The Contractor, not the Village, must verify eligibility for employment as required by IRCA.

12. At any time, the Village may terminate this Contract for convenience, upon written notice to the Contractor. The Contractor shall cease work immediately upon receipt of such notice. The Contractor shall be compensated for services performed and accepted by the Village up to the date of termination.
13. No waiver or deferral by either party of any term or condition of this Contract shall be deemed or construed to be a waiver or deferral of any other term or condition or subsequent wavier or deferral of the same term or condition.
14. This Contract may only be amended by written instrument approved and executed by the parties.
15. This Contract and the rights and obligations contained herein may not be assigned by the Contractor without the prior written approval of Village.
16. The parties hereby state that they have read and understand the terms of this Contract and hereby agree to the conditions contained herein.
17. This Contract has been made under and shall be governed by the laws of the State of Illinois. The parties agree that performance and all matters related thereto shall be in Cook County, Illinois.
18. Contractor, its employees, associates or subcontractors shall perform all the work hereunder. Contractor agrees that all of its associates, employees, or subcontractors who work on this Project shall be fully qualified and competent to do the work described hereunder. Contractor shall undertake the work and complete it in a timely manner.
19. If any provision of this Contract shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court of competent jurisdiction finds that any provision of this Contract is invalid or unenforceable, but that by limiting such provision it may become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.
20. This Contract represents the entire and integrated agreement between the Village and Contractor and supersedes all prior negotiations, representations, or agreements, either written or oral.
21. This Contract will be effective when signed by the last party whose signing makes the Contract fully executed.
22. The Contractor agrees to comply with the Illinois Prevailing Wage Act, if the work to be performed under this Contract is covered by said Act.
23. The Contractor agrees to comply with the Illinois Substance Abuse Prevention on Public Works Projects Act.

CERTIFICATIONS BY CONTRACTOR

Eligibility to Contract

The undersigned hereby certifies that the Contractor is not barred from bidding on or entering into this contract as a result of a violation of either the bid-rigging or bid-rotating provisions of Article 33E of the Criminal Code of 1961, as amended.

F.H. Paschen, S.N. Nielsen & Associates LLC

Name of Contractor (please print)

Submitted by (signature)

Title

Certificate of Compliance with Illinois Human Rights Act

The undersigned hereby certifies that the Contractor is in compliance with Title 7 of the 1964 Civil Rights Act as amended and the Illinois Human Rights Act as amended.

F.H. Paschen, S.N. Nielsen & Associates LLC

Name of Contractor (please print)

Submitted by (signature)

Title

Certificate of Compliance with Illinois Drug-Free Workplace Act

The undersigned, **having 25 or more employees**, does hereby certify pursuant to section 3 of the Illinois Drug Free Workplace Act (30 ILCS 580/3) that it shall provide a drug-free workplace for all employees engaged in the performance of the work under the contract by complying with the requirements of the Illinois Drug-Free Workplace Act and, further certifies, that it is not ineligible for award of this contract by reason of debarment for a violation of the Illinois Drug-Free Workplace Act.

F.H. Paschen, S.N. Nielsen & Associates LLC

Name of Contractor (please print)

Submitted by (signature)

Title

Certificate Regarding Sexual Harassment Policy

The undersigned does hereby certify pursuant to section 2-105 of the Illinois Human Rights Act (775 ILCS 5/2-105) that it has a written sexual harassment policy that includes, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department of Human Rights and Human Rights Commission; (vi) direction on how to contact the Department of Human Rights and Human Rights Commission; and (vii) protection against retaliation.

F.H. Paschen, S.N. Nielsen & Associates LLC

Name of Contractor (please print)

Submitted by (signature)

Title

Certificate of Compliance with Substance Abuse Prevention on Public Works Projects Act

The undersigned hereby certifies that:

- A. There is in place a written program which meets or exceeds the program requirements of the Substance Abuse Prevention on Public Works Projects Act (P.A. 95-0635), and has provided a written copy thereof to the Village of Tinley Park.
- B. There is in place a collective bargaining agreement which deals with the subject matter of the Substance Abuse Prevention on Public Works Projects Act (P.A. 95-0635)

(Cross out either A or B depending upon which certification is correct)

F.H. Paschen, S.N. Nielsen & Associates LLC

Name of Contractor (please print)

Submitted by (signature)

Title

Certificate of Compliance with Prevailing Wage Requirements

The undersigned hereby certifies that:

This contract calls for the construction of a "public work," within the meaning of the Illinois Prevailing Wage Act, 820 ILCS 130/01 et seq. ("the Act"). The Act requires contractors and subcontractors to pay laborers, workers and mechanics performing services on public works projects no less than the current "prevailing rate of wages" (hourly cash wages plus amount for fringe benefits) in the county where the work is performed. The Department publishes the prevailing wage rates on its website at <http://www.state.il.us/agency/idol/rates/rates.HTM>. The Department revises the prevailing wage rates and the contractor/subcontractor has an obligation to check the Department's web site for revisions to prevailing wage rates. For information regarding current prevailing wage rates, please refer to the Illinois Department of Labor's website. All contractors and subcontractors rendering services under this contract must comply with all requirements of the Act, including but not limited to, all wage requirements and notice and record keeping duties.

F.H. Paschen, S.N. Nielsen & Associates LLC

Name of Contractor (please print)

Submitted by (signature)

Title

Certificate of Compliance with the Village of Tinley Park Responsible Bidder Ordinance

The undersigned or the entity making the proposal or bid has reviewed and is in compliance with the Village of Tinley Park Responsible Bidder Ordinance No. 2009-O-002.

F.H. Paschen, S.N. Nielsen & Associates LLC

Name of Contractor (please print)

Submitted by (signature)

Title

F.H. Paschen, S.N. Nielsen & Associates LLC

BY: _____

Date

Printed Name: _____

Title: _____

VILLAGE OF TINLEY PARK

BY: _____

Jacob Vandenberg, Mayor
(required if Contract is \$20,000 or more)

Date

ATTEST:

Village Clerk
(required if Contract is \$20,000 or more)

Date

VILLAGE OF TINLEY PARK

BY: _____
Village Manager

Date

SCOPE OF SERVICES

Attached Scope of work for Police Station as detailed in:

- **Job Order Number #053408.00 Titled: Village of Tinley Park - Police Station Back-Side Perimeter Fence**

Job Order Contract**Proposal Review Summary - CSI**

Date:	November 09, 2018
Work Order #:	053408.00
Title:	Village of Tinley Park - police station back-side perimeter fence
Contractor:	11-082 - F. H. Paschen, S. N. Nielsen & Associates LLC
Proposal Value:	\$112,038.33
Proposal Name:	Village of Tinley Park - police station back-side perimeter fence Rev 02
Proposal Submitted:	11/08/2018

08 - Openings:	\$2,702.82
28 - Electronic Safety And Security:	\$3,227.03
32 - Exterior Improvements:	\$106,108.48
Proposal Total	\$112,038.33

This proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percent of NPP on this Proposal: **0.00%**

Job Order Contract

Proposal Review Detail - CSI

Date: November 09, 2018
Work Order #: 053408.00
Title: Village of Tinley Park - police station back-side perimeter fence
Contractor: 11-082 - F. H. Paschen, S. N. Nielsen & Associates LLC
Proposal Value: \$112,038.33
Proposal Name: Village of Tinley Park - police station back-side perimeter fence Rev 02
Proposal Submitted: 11/08/2018

Rec#	CSI Number	Mod.	UOM	Description	Line Total
08 - Openings					
1	08 33 39 00-0431		EA	Floor Loop For High-Speed Rolling Doors Note: Excludes sealant.	\$2,702.82
				Quantity Unit Price Factor Total	
			Installation	4.00 x 586.60 x 1.1519 =	\$2,702.82

Contractors Note: Line item is to furnish and install 4 new saw cut loops

Category1: Base Price

Subtotal for 08 - Openings: \$2,702.82

28 - Electronic Safety And Security

2	28 13 33 16-0089		EA	Up To 18" Read Range, 5-12 VDC, DKS Proximity Card Reader, Wiegand Output Access Controls (DKS 70) Note: Includes mounting bracket and 12 VDC regulated power supply.	\$1,521.10
				Quantity Unit Price Factor Total	
			Installation	1.00 x 1,320.51 x 1.1519 =	\$1,521.10

Contractors Note: Line item is to furnish and install one new car reader master.

Category1: Base Price

3	28 13 33 16-0107		EA	HID Proximity Key Fob (HID ProxKey II)	\$1,482.50
				Quantity Unit Price Factor Total	
			Installation	100.00 x 12.87 x 1.1519 =	\$1,482.50

Contractors Note: Line item is to furnish and provide 100 key fobs.

Category1: Base Price

4	28 13 33 16-0137		EA	44" Tall, Gooseneck Style, Single Mount, 2" x 2" Steel, Exterior Mounting Post For Gate Operator Access Controls Note: Includes a 5" x 5" base plate.	\$223.43
				Quantity Unit Price Factor Total	
			Installation	1.00 x 193.97 x 1.1519 =	\$223.43

Contractors Note: Furnish and install one new goose neck post. Excludes excavation or concrete base.

Category1: Base Price

Subtotal for 28 - Electronic Safety And Security: \$3,227.03

32 - Exterior Improvements

5	32 31 13 00-0009		VLF	10" (25 cm) Diameter Hole, Auger By Machine Fence Post Hole In Soil	\$7,039.84
				Quantity Unit Price Factor Total	
			Installation	425.00 x 14.38 x 1.1519 =	\$7,039.84

Contractors Note: Drill fence posts every 6' approximately 3.5' deep each hole. 925 total LF / 6' O.C = 155 total fence posts x 3.5' = 543 total LF. Quantity reduced as requested.

Category1: Base Price

6	32 31 13 00-0026		VLF	Concrete Fill, 10" (25 cm) Diameter Hole	\$7,475.54
				Quantity Unit Price Factor Total	
			Installation	425.00 x 15.27 x 1.1519 =	\$7,475.54

Contractors Note: Drill fence posts every 6' approximately 3.5' deep each hole. 925 total LF / 6' O.C = 155 total fence posts x 3.5' = 543. Quantity reduced as requested.

Category1: Base Price

Date: November 09, 2018
 Work Order #: 053408.00
 Title: Village of Tinley Park - police station back-side perimeter fence

Rec#	CSI Number	Mod.	UOM	Description	Line Total	
32 - Exterior Improvements						
7	32 31 13 00-0262	EA		20' (6.1 m) Wide x 6' (1.6 m) High Double Gate Galvanized Steel Without Barbed Wire	\$1,361.55	
			Quantity	Unit Price	Factor	Total
		Installation	1.00 x	1,182.00 x	1.1519 =	\$1,361.55
Contractors Note: Furnish and install new 20' swing gate						
Category1: Base Price						
8	32 31 13 00-0514	EA		16' Long x 6' High Sliding Gate	\$3,062.93	
			Quantity	Unit Price	Factor	Total
		Installation	1.00 x	2,659.02 x	1.1519 =	\$3,062.93
Contractors Note: Furnish and install new 16' sliding gate						
Category1: Base Price						
9	32 31 13 00-0517	EA		24' Long x 6' High Sliding Gate	\$4,574.81	
			Quantity	Unit Price	Factor	Total
		Installation	1.00 x	3,971.53 x	1.1519 =	\$4,574.81
Contractors Note: Furnish and install new 25' sliding gate						
Category1: Base Price						
10	32 31 13 00-0602	EA		800# Capacity, Up To 22' Wide Gate, 1 HP Motor, 115 VAC, Single Gate, Swing Gate Operator Note: Includes one primary operator with a 22' wide and 800# gate capacity.	\$6,559.45	
			Quantity	Unit Price	Factor	Total
		Installation	2.00 x	2,847.23 x	1.1519 =	\$6,559.45
Contractors Note: Furnish and install two new 1 hp operators for gates.						
Category1: Base Price						
11	32 31 13 00-0620	EA		Two Channel Detector Loop For Gate Actuators And Operators	\$3,465.47	
			Quantity	Unit Price	Factor	Total
		Installation	4.00 x	752.12 x	1.1519 =	\$3,465.47
Contractors Note: Line item is to furnish and install 4 new detectors as indicated.						
Category1: Base Price						
12	32 31 13 00-0622	EA		Photoelectric Eye For Gate Actuators And Operators	\$1,136.53	
			Quantity	Unit Price	Factor	Total
		Installation	2.00 x	493.33 x	1.1519 =	\$1,136.53
Contractors Note: Line item is to furnish and install two new photo eye targets.						
Category1: Base Price						
13	32 31 13 00-0624	EA		Post Mount Base Plate For Gate Actuators And Operators	\$704.57	
			Quantity	Unit Price	Factor	Total
		Installation	2.00 x	305.83 x	1.1519 =	\$704.57
Contractors Note: Furnish and install new base plates for operators.						
Category1: Base Price						
14	32 31 19 00-0035	LF		4' Steel Tube Fence, Verticals At > 2-1/2" To 3" On Center With 2-1/2" Square Posts	\$3,424.37	
			Quantity	Unit Price	Factor	Total
		Installation	64.00 x	46.45 x	1.1519 =	\$3,424.37
Contractors Note: Furnish and install 64 LF of new 4' high fencing. Cost includes all posts, pickets and rails necessary.						
Category1: Base Price						

Proposal Review Detail - CSI Continued..

Date: November 09, 2018

Work Order #: 053408.00

Title: Village of Tinley Park - police station back-side perimeter fence

Rec#	CSI Number	Mod.	UOM	Description	Line Total
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32 - Exterior Improvements

15	32 31 19 00-0035	0144	LF	For Aluminum With Satin Finish, Add	\$400.31
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Installation	Quantity	Unit Price	Factor	Total
64.00 x	5.43 x	1.1519 =	\$400.31	

Contractors Note:

Category1: Base Price

16	32 31 19 00-0035	0145	LF	For Third Rail, Add	\$152.60
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Installation	Quantity	Unit Price	Factor	Total
64.00 x	2.07 x	1.1519 =	\$152.60	

Contractors Note:

Category1: Base Price

17	32 31 19 00-0037		LF	6' Steel Tube Fence, Verticals At > 2-1/2" To 3" On Center With 2-1/2" Square Posts	\$57,285.55
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Installation	Quantity	Unit Price	Factor	Total
861.00 x	57.76 x	1.1519 =	\$57,285.55	

Contractors Note: Furnish and install 861 LF of new 6' high fencing. Cost includes all posts, pickets and rails necessary.

Category1: Base Price

18	32 31 19 00-0037	0144	LF	For Aluminum With Satin Finish, Add	\$6,268.09
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Installation	Quantity	Unit Price	Factor	Total
861.00 x	6.32 x	1.1519 =	\$6,268.09	

Contractors Note:

Category1: Base Price

19	32 31 19 00-0037	0145	LF	For Third Rail, Add	\$2,479.46
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Installation	Quantity	Unit Price	Factor	Total
861.00 x	2.50 x	1.1519 =	\$2,479.46	

Contractors Note:

Category1: Base Price

20	32 31 19 00-0046		EA	4' Wide x 4' High Steel Tube Gate, Includes Hardware And Associated Trim	\$717.41
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Installation	Quantity	Unit Price	Factor	Total
1.00 x	622.81 x	1.1519 =	\$717.41	

Contractors Note: Alternate #1: Furnish and install one new man gate on West side.

Category1: Alternate #1

Subtotal for 32 - Exterior Improvements:					\$106,108.48
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Proposal Total					\$112,038.33
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This proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percent of NPP on this Proposal: 0.00%

Exhibit B

INSURANCE REQUIREMENTS

(See Risk Manager for Insurance Requirements)



Interoffice Memo

Date: November 15, 2018

To: John Urbanski, Assistant Public Works Director

From: Joe Fitzpatrick, Water Foreman

Subject: Engineering and Bid Specifications

Presented for November 13, 2018 PW Committee discussion and action

Description: Christopher Burke Engineering is the firm Public Works has contracted to engineer the Control and Facility replacement at Post 4 (8399 Brookside Glen Drive). This project will include replacing the building and upgrading the control panels housed in the building.

Background: The fiberglass building currently at Post 4 is deteriorating, leaving it looking unsightly. Along with upgrading the building, we will be upgrading the control panels. With the new installation of Post 7, Public Works initiated a program where all lift stations will look the same as Post 7, using the same control panels as Post 7, so all lift stations will be uniform.

Contractor:
Christopher Burke Eng.

Location:
Rosemont, IL

Cost:
\$41,000

Budget/ Finance: Funding in the amount of \$41,000.00 is available in approved FY18-19 Budget.

Staff Direction Request: Approve Christopher Burke Engineering to engineer, oversee, and put bid specifications together for Post 4 Liftstation project.

Attachments:

Quote and Scope of Work from Christopher Burke Engineering.



CHRISTOPHER B. BURKE ENGINEERING, LTD.

9575 West Higgins Road Suite 600 Rosemont, Illinois 60018 TEL (847) 823-0500 FAX (847) 823-0520

September 14, 2018

Village of Tinley Park
16250 S. Oak Park Avenue
Tinley Park, IL 60477

Attention: Mr. Jeff Cossidente, Interim Water Superintendent

Subject: Proposal for Professional Engineering Services
Improvements at the Post 4 Sewage Lift Station
Village of Tinley Park

Dear Mr. Cossidente:

As requested, Christopher B. Burke Engineering, Ltd. (CBBEL) is submitting this proposal for professional engineering services related to the design of improvements at the Post 4 Sewage Lift Station located at 8359 Brookside Glen Drive and Meadows Eagle Trail adjacent to electric transmission utility easement in Tinley Park, Illinois. Below is our Understanding of Assignment, Scope of Services and Estimate of Fee for your consideration.

UNDERSTANDING OF ASSIGNMENT

CBBEL understands the Village would like to rehabilitate the existing Post 4 Sewage Lift Station. The existing station has a fiberglass building which houses the pump controls and standby diesel generator. The Village would like to replace the building with a structure that is more aesthetically similar to the adjacent houses. The generator is apparently in satisfactory condition and will be reused and placed inside the new building. Improvements at Post 4 may include:

1. New pump electrical controls.
2. New pump control building.
3. Reuse existing force main.
4. Reuse existing standby generator and automatic transfer switch (ATS) and locate inside new building.
5. Reuse/rehabilitate existing wet well.
6. Reuse/rehabilitate existing valve vault.
7. Site/civil work including paved parking and access driveway.
8. New electrical service from existing ComEd transformer.
9. Mount existing and/or new warning siren equipment inside new building.

The Village received a proposal from a local vendor to supply a controls building approximately 17'L x 8'-6"W x B'H, new duplex pump controls, mount existing generator inside, electrical controls, exterior lighting mounted to building, heat, exhaust, SCADA Remote Terminal Unit (RTU), etc. for approximately \$150,000. This cost did not include installation, site/civil work, bypass pumping, temporary power, demolition of existing station, programming SCADA, etc. Therefore, CBBEL suggests the Village budget approximately \$400,000 for this project to cover equipment, installation and site work.

SCOPE OF SERVICES

Task 1 – Data Collection and Review Existing Conditions: CBBEL will meet on site with Village to review above listed scope of work and review existing conditions. CBBEL will review record drawings and the original IEPA Lift Station Construction Permit Application provided by the Village.

Task 2 – Preparation of Preliminary Design Memorandum: This task will include a general description of the proposed lift station improvements and will detail lift station rehabilitation design parameters such as pump controls, controls building and site amenities. Pump controls and reuse of existing standby generator will be housed in a prefabricated building with concrete slab on grade and concrete foundation wall/footing construction. We are recommending the preparation of the Design Memorandum so that design parameters and requirements may be established and decided upon prior to final drawing preparation. Once design parameters and requirements are established by the Design Memorandum and agreed upon, we will proceed with Task 3. One meeting has been assumed for presentation and discussion of the Design Memorandum.

Task 3 – Preparation of Plans and Specifications: CBBEL will prepare Contract Documents consisting of bidding documents, contract agreement, technical specifications and design drawings for the project as described in the Understanding of the Assignment. The drawings will include a site plan, demolition plan, plan view and sections detailing the work to be performed along with mechanical, electrical and civil details. The drawings will also include a one-line diagram of the pump power plan and controls, and details of site specific equipment. Technical specifications will be prepared for all equipment to be included in the project. CBBEL will prepare an opinion of probable construction cost for the lift station improvements. CBBEL will prepare and submit an IEPA Lift Station Construction Permit Application along with the completed plans and specs.

Task 4 – Assistance with Bidding: CBBEL will assist the Village with advertising the project for bidding, distribution of plans and specifications to bidders, attending a pre-bid meeting, respond to bidders' written questions and issue an addendum (if necessary). CBBEL will attend the bid opening, review and tabulate the bids and make a recommendation to the Village for the award of the project.

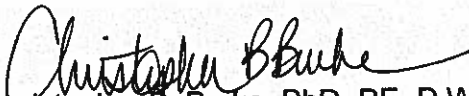
ESTIMATE OF FEE

TASK	FEE
Task 1 - Data Collection and Review Existing Conditions	\$4,000
Task 2 - Preparation of Preliminary Design Memorandum	\$13,000
Task 3 - Preparation of Plans and Specifications & IEPA Permit Application	\$19,000
Task 4 - Assistance with Bidding	\$5,000
TOTAL	\$41,000

We will bill you at the hourly rates specified on the attached Village of Tinley Park Rates and establish our contract in accordance with the attached Village of Tinley Park Agreement and forms. Direct costs for blueprints, photocopying, mailing, overnight delivery, messenger services and report compilation are not included in the fee estimate. Please note that any requested meetings or additional services are not included in the preceding fee estimate and will be billed at the attached hourly rates.

Please sign and return one copy of this proposal as an indication of acceptance and notice to proceed. Please feel free to contact us anytime.

Sincerely,


Christopher B. Burke, PhD, PE, D.WRE, Dist.M.ASCE
President

JPC/pjb

THIS PROPOSAL, SCHEDULE OF CHARGES & GENERAL TERMS AND CONDITIONS
ACCEPTED FOR VILLAGE OF TINLEY PARK

BY: _____
TITLE: _____
DATE: _____

PROFESSIONAL SERVICES AGREEMENT

This Agreement is made between Christopher Burke Engineering Ltd.. (hereinafter "Contractor") having its principal place of business at Valparaiso, In, and the Village of Tinley Park, an Illinois home-rule municipal corporation (hereinafter the "Village"; collectively the "Parties"):

Improvements at the Post 4 Sewage Lift Station (Scope of Work set out in Exhibit A)

FOR AND IN CONSIDERATION of their mutual promises, covenants, undertakings and agreements, the parties agree as follows:

I. Services

- A. Contractor agrees to provide, as an independent contractor, the professional services included in Exhibit A, attached hereto and made a part hereof, as well as such other or incidental services as may be necessary to carry out said professional services, as well as any other professional services requested by the Village (hereinafter the "Services"). Said Services shall be conducted in accordance with the nationally recognized standards in the industry, the expectations of the Village, and the laws and regulations of the State of Illinois and the Village of Tinley Park. The express terms of this Agreement shall take precedence and control over any term or provision of any Exhibit that in any way conflicts with, differs from, or attempts to alter the terms of this Agreement.
- B. The Services shall be provided by employees of Contractor, who are experienced, certified, and/or qualified and licensed, to the extent necessary to perform said Services in the State of Illinois.
- C. It is understood and agreed by the parties that the Contractor is an independent contractor retained for the above-mentioned purpose. The Village shall not control the manner nor the means of the Contractor's performance, but shall be entitled to a work product as described herein. The term "subcontractor" shall mean and include only those hired by and having a direct contract with Contractor for performance of work on the Project. The Village shall have no responsibility to any subcontractor employed by a Contractor for performance of work on the Project, and all subcontractors and material suppliers shall look exclusively to the Contractor for any payments due. The Village will **not** be responsible for reporting or paying employment taxes or other similar levies that may be required by the United States Internal Revenue Service or other State or Federal agencies. Every subcontractor shall be bound by the terms and provisions of this Contract as far as applicable to their work. The Contractor shall be fully responsible to the Village for the acts and omissions of its subcontractors, and shall ensure that any subcontractors perform in accordance with the requirements of this Agreement. Nothing contained herein shall create any contractual or employment relations between any subcontractor and the Village. The Contractor is solely responsible for the safety procedures, programs and methods of its employees and agents and

shall hold the Village harmless for any and all damages resulting from violations thereof. The Contractor shall comply with all applicable federal, State and local safety laws and regulations.

II. COMPENSATION

Contractor will be compensated based upon the fee schedule attached hereto as Exhibit B.

III. INDEMNIFICATION AND HOLD HARMLESS.

Contractor will indemnify and hold harmless, protect and defend, at its own cost and expense, the Village, its officers, officials, Village President and Board of Trustees, agents, employees, volunteers, representatives, assigns, successors, transferees, licensees, invitees, attorneys, or other persons or property standing in the interest of the Village, from any and all risks, lawsuits, actions, damages, losses, expenses (including attorneys' fees), claims, or liabilities of any character, brought because of any death, injuries or damages received or sustained by any person, persons, or property on account of any act, omission, neglect or misconduct of Contractor, its officers, agents and/or employees, including any of its subcontractors, arising out of or in performance of any provision of this Agreement, including any claims or amounts arising or recovered under the Workers' Compensation Act or any other law, ordinance, order or decree.

IV. INSURANCE

During the term of this Agreement, Contractor shall provide and maintain the types of insurance set forth in Exhibit C, written on the comprehensive form and as "occurrence" policies, primary to any insurance of the Village, in not less than the specified amounts.

Contractor shall furnish to the Village, prior to commencing any activities under this Agreement, and annually thereafter, satisfactory proof of the above insurance requirements by a reliable insurance company or companies authorized to do business in Illinois. Such proof shall consist of certificates executed by the respective insurance companies and attached to this Agreement as Exhibit D. Said certificates shall list the Village and its officers, officials, Village President and Board of Trustees, agents, employees, volunteers, representatives, assigns, successors, transferees, licensees, invitees, and attorneys, as additional insureds on all required insurance policies.

V. WARRANTY

Contractor represents and warrants to the Village that it has the experience and ability to perform the services required by this Agreement, that it will perform said services in a professional, competent and timely manner, as represented and suitable for the performance of the Agreement, and that that it has the power to enter into and perform this Agreement.

VI. NOTICE

Except to the extent that verbal notice is otherwise permitted herein, proper notice may be given by personal service or certified or registered mail to:

Christopher Burke Engineering Ltd.
9575 West Higgins Road
Suite 600
Rosemont, IL 60018

OR TO:

Village of Tinley Park
Village Manager
16250 South Oak Park Avenue
Tinley Park IL. 60477

Notice shall be effective upon the date of receipt by personal service or as evidenced by a valid return receipt. The name and/or address to which notice is required may be amended at any time by written notice to the other party as provided herein.

VII. INTERPRETATION

This Agreement provides for services to be performed within the State of Illinois. Accordingly, this Agreement, and all questions of interpretation, construction and enforcement hereof, and all controversies hereunder, shall be governed by the applicable statutory and common law of the State of Illinois. The parties agree that for the purpose of any litigation relative to this Agreement and its enforcement, venue shall be in the Circuit Court of Cook County, Illinois and the parties consent to the in persona jurisdiction of said Court for any such action or proceeding.

VIII. WAIVER.

The waiver of one party of any breach of this Agreement or the failure of one party to enforce any provisions hereof, shall be limited to the particular instance and shall not operate to bar or be deemed a waiver of enforcing against other or future breaches.

IX. SEVERABILITY

If any provision of this Agreement is found to be invalid, illegal or unenforceable, that provision shall be severable from the rest of this Agreement and the validity, legality and enforceability of the remaining provisions will in no way be affected or impaired.

X. ENTIRE UNDERSTANDING

This Agreement sets forth all of the entire understanding of the parties relative to the subject hereof and supersedes any and all prior agreements, express or implied, oral or written. No amendment

or modification of this Agreement shall be effective unless reduced to writing and executed by the parties.

XI. TERM

The effective date of this Agreement is the date the Village executes the agreement by signing below. The Village may terminate this Agreement at any time and for any reason, upon providing twenty-four hours written notice to Contractor. The Agreement shall remain in effect for 12 months from the effective date and shall be automatically renewed for a like term, subject to the right of the Village to cancel this Agreement upon twenty-four hours written notice to Contractor.

IN WITNESS WHEREOF, the Village of Tinley Park and _____ have executed this agreement.

VILLAGE OF TINLEY PARK

Christopher Burke. Engineering Ltd.

By: _____
Village Manager

By: _____
Chief Executive Officer

DATE: _____

DATE: _____

CERTIFICATIONS BY CONTRACTOR

Eligibility to Contract

The undersigned hereby certifies that the Contractor is not barred from bidding on or entering into this contract as a result of a violation of either the bid-rigging or bid-rotating provisions of Article 33E of the Criminal Code of 1961, as amended.

Christopher Burke Engineering Ltd.

Name of Contractor (please print)

Submitted by (signature)

Title

Certificate of Compliance with Illinois Human Rights Act

The undersigned hereby certifies that the Contractor is in compliance with Title 7 of the 1964 Civil Rights Act as amended and the Illinois Human Rights Act as amended.

Christopher Burke Engineering Ltd.

Name of Contractor (please print)

Submitted by (signature)

Title

Certificate of Compliance with Illinois Drug-Free Workplace Act

The undersigned, **having 25 or more employees**, does hereby certify pursuant to section 3 of the Illinois Drug Free Workplace Act (30 ILCS 580/3) that it shall provide a drug-free workplace for all employees engaged in the performance of the work under the contract by complying with the requirements of the Illinois Drug-Free Workplace Act and, further certifies, that it is not ineligible for award of this contract by reason of debarment for a violation of the Illinois Drug-Free Workplace Act.

Christopher Burke Engineering Ltd.

Name of Contractor (please print)

Submitted by (signature)

Title

Certificate Regarding Sexual Harassment Policy

The undersigned does hereby certify pursuant to section 2-105 of the Illinois Human Rights Act (775 ILCS 5/2-105) that it has a written sexual harassment policy that includes, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department of Human Rights and Human Rights Commission; (vi) direction on how to contact the Department of Human Rights and Human Rights Commission; and (vii) protection against retaliation.

Christopher Burke Engineering Ltd.

Name of Contractor (please print)

Submitted by (signature)

Title

EXHIBIT A

Scope of Professional Services

Task 1 – Data Collection and Review Existing Conditions: CBBEL will meet on site with Village to review above listed scope of work and review existing conditions. CBBEL will review record drawings and the original IEPA Lift Station Construction Permit Application provided by the Village.

Task 2 – Preparation of Preliminary Design Memorandum: This task will include a general description of the proposed lift station improvements and will detail lift station rehabilitation design parameters such as pump controls, controls building and site amenities. Pump controls and reuse of existing standby generator will be housed in a prefabricated building with concrete slab on grade and concrete foundation wall/footing construction. We are recommending the preparation of the Design Memorandum so that design parameters and requirements may be established and decided upon prior to final drawing preparation. Once design parameters and requirements are established by the Design Memorandum and agreed upon, we will proceed with Task 3. One meeting has been assumed for presentation and discussion of the Design Memorandum.

Task 3 – Preparation of Plans and Specifications: CBBEL will prepare Contract Documents consisting of bidding documents, contract agreement, technical specifications and design drawings for the project as described in the Understanding of the Assignment. The drawings will include a site plan, demolition plan, plan view and sections detailing the work to be performed along with mechanical, electrical and civil details. The drawings will also include a one-line diagram of the pump power plan and controls, and details of site specific equipment. Technical specifications will be prepared for all equipment to be included in the project. CBBEL will prepare an opinion of probable construction cost for the lift station improvements. CBBEL will prepare and submit an IEPA Lift Station Construction Permit Application along with the completed plans and specs.

Task 4 – Assistance with Bidding: CBBEL will assist the Village with advertising the project for bidding, distribution of plans and specifications to bidders, attending a pre-bid meeting, respond to bidders' written questions and issue an addendum (if necessary). CBBEL will attend the bid opening, review and tabulate the bids and make a recommendation to the Village for the award of the project.

EXHIBIT B

Fee Schedule

TASK	FEE
Task 1 - Data Collection and Review Existing Conditions	\$4,000
Task 2 - Preparation of Preliminary Design Memorandum	\$13,000
Task 3 - Preparation of Plans and Specifications & IEPA Permit Application	\$19,000
Task 4 - Assistance with Bidding	\$5,000
TOTAL	\$41,000

We will bill you at the hourly rates specified on the attached Village of Tinley Park Rates and establish our contract in accordance with the attached Village of Tinley Park Agreement and forms. Direct costs for blueprints, photocopying, mailing, overnight delivery, messenger services and report compilation are not included in the fee estimate. Please note that any requested meetings or additional services are not included in the preceding fee estimate and will be billed at the attached hourly rates.

EXHIBIT C

Required Insurance



CERTIFICATE OF LIABILITY INSURANCE

DATE(M/M/YYYY)

5/18/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

Insurance Agency, Ltd.
The Century Centre
60 E. Golf Road
Aurora, IL 60173

CONTACT NAME: Shawna Zamora	
PHONE (A/C No. Ext): (847) 463-7120	FAX (A/C No.): (847) 220-9222
E-MAIL ADDRESS: szamora@assuranceagency.com	
INSURER(S) AFFORDING COVERAGE	
INSURER A: Starr Surplus Lines Insurance Company	
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED **CHRIBBU-01**

Christopher B. Burke Engineering, Ltd.
575 W. Higgins Road
Suite 600
Des Plaines, IL 60018

COVERAGES **CERTIFICATE NUMBER: 525303040** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

TYPE OF INSURANCE	POICY NUMBER	POLICY EFF. DATE	IFU	UMIS
GENERAL LIABILITY				EACH OCCURRENCE S
COMMERCIAL GENERAL LIABILITY				1:1:1:1:1 S
CLAIMS MADE				MED EXP "OM" S
				PERSONAL & /or/ INJURY S
GENERAL AGGREGATE LIMIT/APPLIES PER:				GENERAL AGGREGATE S
POLICY np, n LOC				PRODUCTS-COMP/OP AGG S
				S
MOBILE LIABILITY				1:1:1:1:1 S
ANY AUTO				BODILY INJURY (Person) S
AUTOS				
ALL OWNED				1:1:1:1:1 S
SCHEDULED NON-OWNED				1:1:1:1:1 S
HIRER/AUTOS				1:1:1:1:1 S
UMBRELLA W.B.				EACH OCCURRENCE S
EXCESS UAB				AGGREGATE S
CLAIMS MADE				S
WORKERS COMPENSATION				1:1:1:1:1 S
AND EMPLOYERS' LIABILITY				1:1:1:1:1 S
Am PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?				E.L. EACH ACCIDENT S
				E.L. DISEASE: EA EMPLOYEE S
				E.L. DISEASE: POLICY LIMIT S

Professional Liability

SLSLPR026220017

6/1/2017

6/1/2018

Each Occurrence
General Aggregate\$2,000,000
\$4,000,000

DESCRIPTION OF OPERATIONS/ LOCATIONS /VEHICLES Attach ACORD 101, Additional Rating Schedule, if any, as per the following:

Proof of Insurance

CERTIFICATE HOLDER

Village of Tinley Park
16250 South Oak Park Avenue
Tinley Park, IL 60477

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

t...JZ

EXHIBIT D


Insurance Certificates



Interoffice Memo

Date: November 16, 2018

To: Village Board

From: David Niemeyer, Village Manager 

cc: Pat Carr, Assistant Village Manager
Brad Bettenhausen, Village Treasurer
Michael Zonsius, Assistant Village Treasurer

Subject: Mid-Year Budget, Strategic Plan Update and Goal Setting FY20

On Tuesday, November 20, 2018 the Committee of the Whole will be meeting to receive Mid-Year Budget and Strategic Plan updates and discuss goal setting for Fiscal Year 2020. Attached is the following backup related to the discussion:

- PowerPoint presentation
- Capital Improvement Plan
- Strategic Plan
- Board Goals update
- Vehicle Sticker information from the Clerk's Office
- Mid-Year Budget request support information

We will need your input on Tuesday in 2 important areas that are shown in the PowerPoint. Please be prepared to share the following information:

- Please review the proposed FY20 Staff Goals and think about priorities, with 1 being the most important and 3 the least important
- Please think about what is not on that list that you think we should be working on for next year

Also, please bring both your work and personal schedules with you. We will be looking, specifically, at budget review dates in late February or early March. We would like to get the date(s) on the calendar Tuesday night.



Mid Year Budget, Strategic Plan Update and Goal Setting for Fiscal Year 2020

Agenda



-
- **Opening remarks - Mayor Vandenberg, Trustee Curran**
 - **Review mid year budget reports**
 - **TIF, Pension Review**
 - **Review this year's priorities from Strategic Plan and last year's Village Board goals**
 - **Review tentative Capital Improvement Plan**
 - **Review Strategic/budget priorities from Village Board for 2019/20**
 - **Review mid year budget requests**
 - **Review budget schedule for FY 19/20**

Mid Year Budget Report

Fund 01



	FYE18 Budget	FYE18 Actual	FYE19 Budget	YTD FYE19(6) Actual	FYE19 Projected
Property Taxes	\$20,780,000	\$20,767,827	\$20,670,000	\$12,246,737	\$20,569,000
Sales Taxes	21,035,700	21,595,699	21,785,600	11,109,156	21,890,000
Other Taxes	6,683,050	7,103,253	6,662,650	4,369,162	7,213,000
Licenses and Permits	1,938,500	2,203,636	2,137,600	819,941	2,086,000
Fees	51,650	76,845	60,650	50,863	76,000
Fines and Forfeitures	282,000	465,495	336,500	163,917	356,000
Reimbursements	617,400	683,130	565,540	546,106	724,000
Interest Revenue	81,975	252,792	205,000	95,736	261,000
Other	228,500	294,495	244,000	108,250	264,000
Grant Revenue	-	-	12,000	5,081	5,000
Transfer From	964,438	817,895	2,072,432	355,467	2,072,000
Total Revenue	\$52,663,213	\$54,261,065	\$54,751,972	\$29,870,415	\$55,516,000
Personnel Salaries/Wages/Benefits	\$36,823,606	\$30,921,213	\$36,183,240	\$17,134,223	\$33,652,875
Contractual Services	10,481,920	8,852,062	10,308,524	3,837,931	9,677,076
Commodities	1,780,290	1,232,655	1,696,693	547,099	1,689,554
Capital Outlay	552,975	487,985	631,875	141,524	632,075
Transfer To	2,479,500	10,699,241	2,660,500	106,982	2,660,500
Economic Incentive	1,611,000	1,484,338	1,702,000	920,569	1,702,000
Contingency	250,000	88,412	250,000	60,222	250,000
Total Expense	\$53,979,291	\$53,765,907	\$53,432,832	\$22,748,550	\$50,264,080

Mid Year Budget Report

Fund 01



	FYE18 Budget	FYE18 Actual	FYE19 Budget	YTD FYE19(6) Actual	FYE19 Projected
11 Mayor and Trustees	\$ 259,590	\$ 255,515	\$ 303,050	\$ 127,000	\$ 271,840
12 Village Manager	902,185	763,760	950,166	420,398	834,453
13 Village Clerk	709,095	588,534	735,355	321,042	675,499
14 General Overhead	4,386,678	3,425,377	3,354,130	1,186,386	2,989,903
15 Finance	1,752,215	1,293,442	1,260,585	518,027	1,024,435
16 Information Technology	-	-	986,605	418,767	954,105
17 Police	15,808,279	14,061,971	16,210,322	7,785,770	15,602,346
19 Fire Suppression and Protection	6,100,130	5,362,361	6,008,400	2,556,986	5,520,330
21 Emergency Management Admin.	3,229,484	3,007,810	3,317,115	1,555,244	2,986,927
23 Public Works – Road and Bridge	6,032,980	4,761,824	6,129,753	2,259,964	5,745,420
24 Public Works - Electrical	1,218,099	1,031,871	1,177,797	484,091	1,039,432
25 Public Works - Municipal Buildings	1,354,321	1,077,322	1,455,266	629,830	1,344,566
33 Community Development	2,378,063	1,888,923	2,517,658	1,066,268	2,342,011
35 Marketing/Communications	667,395	524,539	968,970	370,781	917,175
41 Commissions	449,105	340,738	242,185	64,978	213,065
42 Village Bus Service	55,970	50,032	56,030	18,314	42,730
53 PACE Bus Service	96,230	75,328	96,945	49,043	97,343
96 Transfers	5,129,000	13,757,177	5,710,500	1,935,142	5,710,500
97 Economic Incentives	1,611,000	1,484,338	1,702,000	920,569	1,702,000
98 Contingency	250,000	88,412	250,000	60,222	250,000
Total Expense	\$52,389,819	\$53,839,274	\$53,432,832	22,748,822	\$50,264,080

Mid Year Budget Report

Fund 60



	FYE18 Budget	FYE18 Actual	FYE19 Budget	YTD FYE19(6) Actual	FYE19 Projected
Fees	\$24,326,000	\$25,046,569	\$24,975,700	\$12,836,488	\$24,475,000
Fines and Forfeitures	102,000	105,624	104,500	52,423	102,000
Interest Revenue	30,000	101,665	75,000	39,072	115,000
Other	-	22,622	-	300	300
Transfer From	-	1,458,282	-	-	-
Total Revenue	\$24,458,000	\$26,734,764	\$25,155,200	\$12,928,282	\$24,693,300
Personnel Salaries/Wages/Benefits	\$ 3,074,955	\$ 2,763,623	\$ 3,211,300	\$ 1,573,970	\$ 3,029,000
Contractual Services	2,228,155	1,317,080	2,253,870	531,367	1,999,000
Commodities	17,820,874	16,545,991	17,497,031	9,792,516	17,442,000
Capital Outlay	366,166	111,741	434,826	64,663	427,000
Other	-	279,891	-	18,368	18,000
Debt Service	870,395	149,275	912,817	912,815	913,000
Transfer To	-	3,000,000	-	-	-
Contingency	-	-	250,000	-	250,000
Total Expense	\$24,360,545	\$24,167,601	\$24,559,844	\$12,893,699	\$24,078,000

Mid Year Budget Report

Capital Improvement Program – FY20 Estimated



	Equip.	Facility	Hardware	Infrastr.	Rolling Stock	Software	Debt Service	Projects	Tech.	Other	EFYE20 Capital
12 Village Manager	\$ -	\$ -	\$ -	\$ -	\$38,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 38,000
13 Village Clerk	-	-	-	-	-	43,340	-	-	-	-	43,340
14 General Overhead	-	-	-	-	-	-	-	-	-	-	-
15 Finance	-	\$2,035,000	-	-	-	-	2,912,545	15,800,000	-	10,284,000	31,031,545
16 Information Technology	15,000	-	132,000	259,500	-	393,000	-	-	53,000	20,000	872,500
17 Police	164,175	63,600	22,000	-	482,278	56,000	-	-	17,000	-	805,053
19 Fire Suppression and Prot.	-	49,348	-	-	174,339	-	-	-	-	-	223,687
21 Emergency Manage. Admin.	55,000	-	-	-	35,000	-	-	-	17,500	-	107,500
23 Public Works – Road & Bridge	31,000	50,000	-	7,197,177	466,970	-	-	-	-	-	7,745,147
24 Public Works - Electrical	-	-	-	425,000	284,500	-	-	-	-	-	709,500
25 Public Works - Muni. Bldgs.	-	2,363,218	-	-	-	63,000	-	-	-	-	2,426,218
33 Community Development	-	-	-	-	-	-	-	-	-	835,000	835,000
35 Marketing/Communications	75,000	-	-	-	-	-	-	-	-	350,000	425,000
F60 Water and Sewer	270,000	653,401	-	1,735,099	216,381	-	-	-	-	8,025,657	10,900,537
F71 Commuter Parking Lot	-	-	-	528,000	-	-	-	-	-	-	528,000
Total Expense	610,175	5,214,567	154,000	10,144,776	1,697,467	555,340	2,912,545	15,800,000	87,500	19,514,657	\$56,691,027

Mid Year Budget Report

Capital Improvement Program



Top Ten Projects

	EFYE20 Capital
CIP1920-60-05 Water Main Replacement	\$1,000,000
CIP1920-15-01 Downtown Plaza Expansion	8,000,000
CIP2020-15-02 Fire Station #47	5,800,000
CIP2020-23-01 Pavement Management Program	3,059,100
CIP2020-15-03 TIF MHC: Convention Center	2,035,000
CIP2020-60-01 Utility Extension – LaGrange Road	1,870,000
CIP2020-23-02 Freedom Pond	1,705,000
CIP1920-60-02 167st. Post 7 Force Main Sewer Replacement	1,253,262
CIP1920-60-03 167 TH TO 175 TH 24" Sanitary Sewer Lining	1,200,000
CIP1920-60-04 Paint Elevated Tank, Exterior and Interior	1,030,000
	\$26,952,362



Tax Increment Finance (TIF) Review

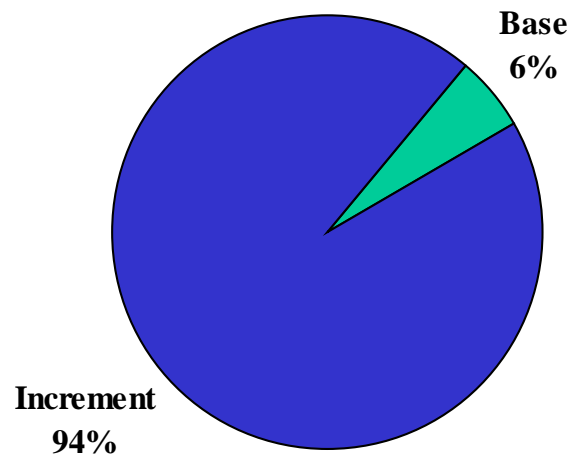
Oak Park Avenue TIF

(Established 1994, closing this year)

Village of Tinley Park, Illinois

Oak Park Avenue Tax Increment Financing District

Change in Equalized Assessed Value 1994 – 2017



Primary Developments Since Inception

Oak Park Avenue TIF



Taxable

- Holiday Inn
- Cornerstone Center (NE corner 183rd & Harlem)
- “Always Open” shopping center (NW corner 183rd & OPA)
- Tinley Pointe mixed use development (Hansen Development; 183rd)
- Park Ave Townhomes (179th St. West of OPA)
- Millennium Lakes Townhomes (generally SW corner of 183rd & OPA)
- Lakeview Townhomes (White Egret Ct @ 178th & OPA; part in OPA TIF and MSS TIF)
- LA Fitness
- Garofalo shopping center (partial in – TIF)
- Union Square Townhomes (in development – 179th & OPA)

Non-Taxable

- Convention Center
- Central Middle School (partial in-TIF)

Main Street North TIF

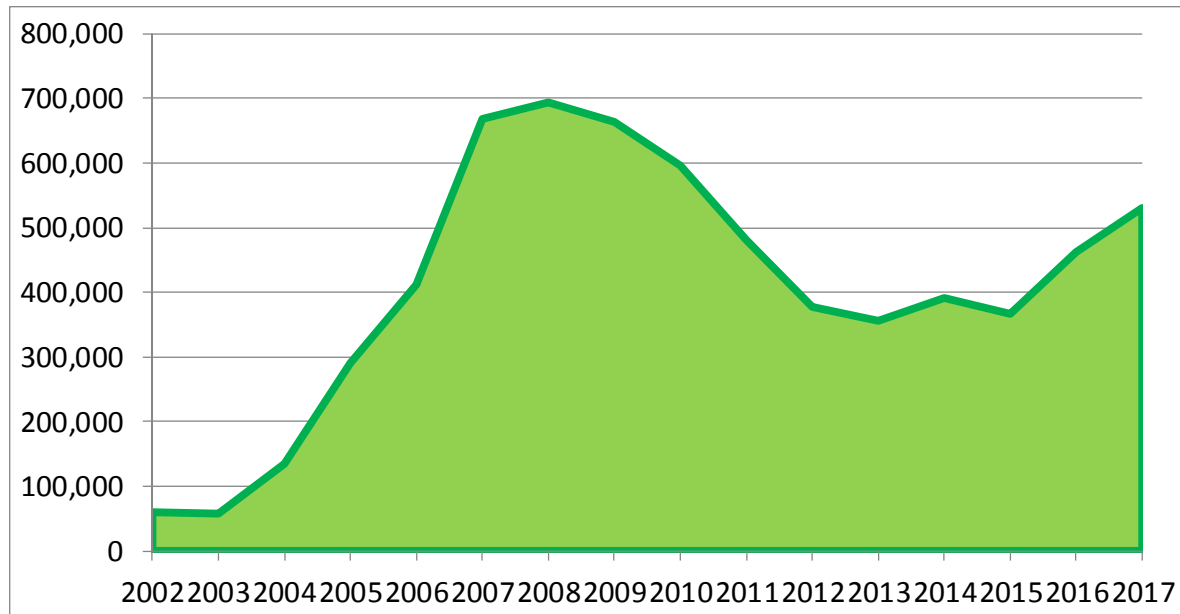
(Established 2001)

Village of Tinley Park, Illinois

Main Street North Tax Increment Financing District

Gross Expected Incremental Tax Revenue

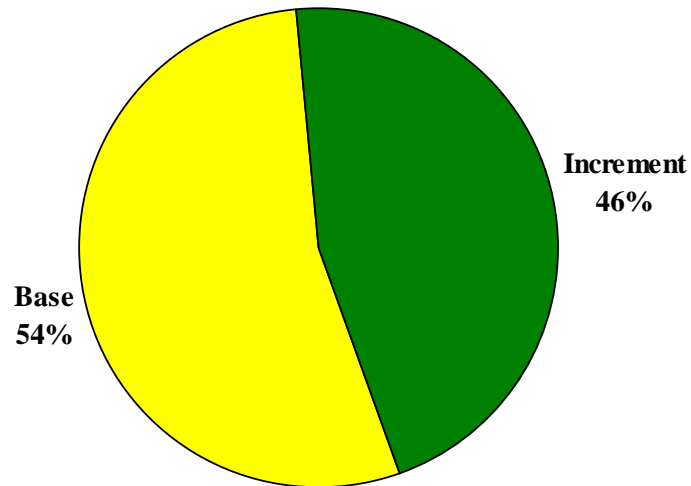
2002 – 2017



Village of Tinley Park, Illinois

Main Street North Tax Increment Financing District

Change in Equalized Assessed Value 2001 – 2017



A background image of a musical score on aged, yellowed paper. The score includes various musical notations such as treble and bass clefs, notes, rests, and a large circular graphic element resembling a stylized 'C' or a musical note. The paper has a textured, slightly mottled appearance.

Primary Developments Since Inception

Main Street North TIF



Taxable

- Amazing Smiles dental office & apartment remodel
- Liberty Supply (former Tinley Glass) 16910 OPA
- Wheatfield (former Jewel/Walgreen's site)
- "Old Tinley Park Arms Condominiums" mixed use development (P.A.S.S.)
- Springfort Hall mixed-use development
- Fulton House enhancement
- Hope Montessori School expansion/remodel
- "Elmore Plaza"/Tinley Square parking lot

Non-taxable

- Improvement/reconstruction of 171st Street and Oak Park Ave intersection
- Construction of new Bertrand H. Fulton elementary school
- Midlothian Creek Pedestrian Bridge

Main Street South TIF

Primary Developments Since Inception



Main Street South TIF (closed in April 3, 2018)

Taxable

- Bettenhausen Motor Sales expansion (improvements hit tax rolls after creation of TIF)
- Lakeview Townhomes (White Egret Ct @ 178th & OPA; part in OPA TIF and MSS TIF)
- Citibank façade and landscape improvements
- Oak Park Center redevelopment/improvement (former P&R Auto Parts)
- Bailey's Restaurant & Bar improvement/redevelopment (former Jim's Inn)

Non-taxable developments

- Oak Park Avenue Train Station
- Zabrocki Plaza
- Carl Vogt Building Plaza



Mental Health Center TIF

(Established 2014)

Village of Tinley Park, Illinois
Mental Health Center (State Campus)
Tax Increment Financing District
Gross Expected Incremental Tax Revenue
2016 – 2017



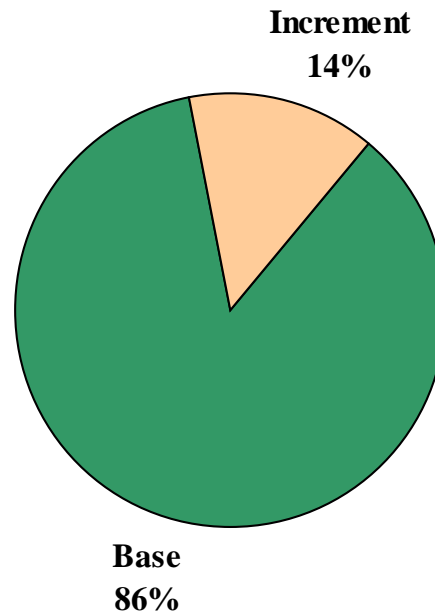
Village of Tinley Park, Illinois

Mental Health Center (State Campus)

Tax Increment Financing District

Change in Equalized Assessed Value

2014 – 2017





Redevelopment

Mental Health Center TIF



New Development since inception

- **Porter Place/Anthem Memory Care (17833 Harlem Ave)**

Potential

- **Former State Campus – 280 acres**
- **Sites along east side of Harlem Avenue**
- **Sites along north side of 179th Street**
- **Sites along Sayre Avenue**
- **Site on west side of Oak Park Avenue**
- **Sites on Duvan Drive**



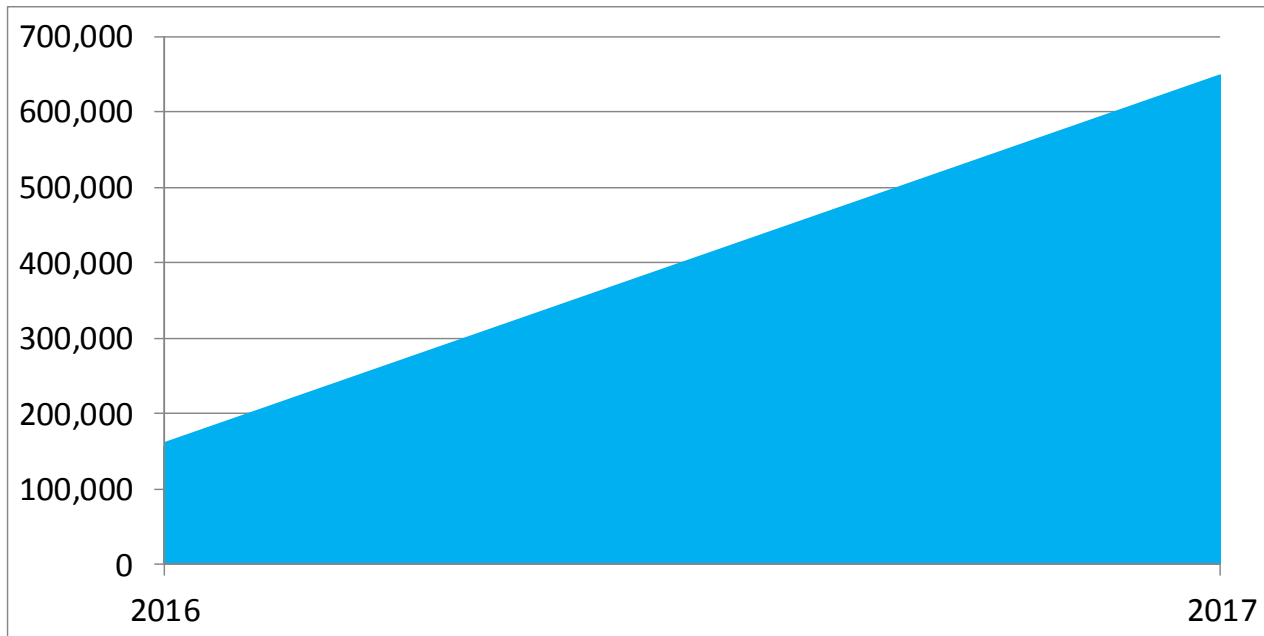
Legacy TIF (Established 2015)

Village of Tinley Park, Illinois

Legacy Tax Increment Financing District

Gross Expected Incremental Tax Revenue

2016 – 2017

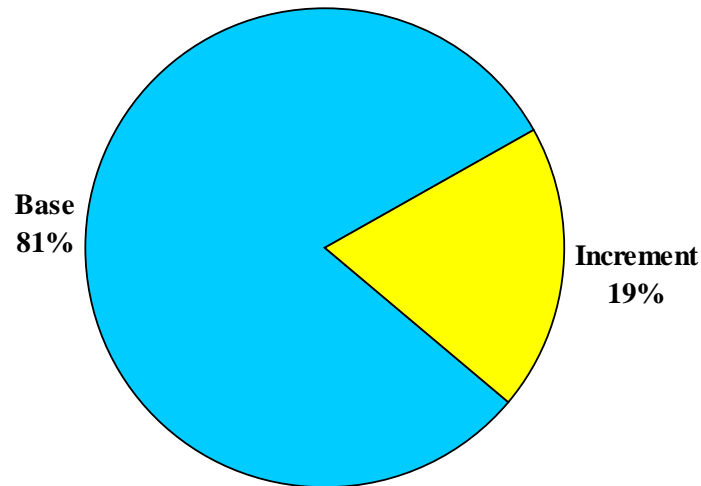


Village of Tinley Park, Illinois

Legacy Tax Increment Financing District

Change in Equalized Assessed Value

2015 - 2017





New Bremen TIF (Established 2018)

Potential Redevelopment

New Bremen TIF



Development Projects

- South Street – The Boulevard at Central Station
- North Street/CMS – Holladay proposed mixed use development
- Blackstone Lofts (former Bremen Cash Store site; east of Citibank)
- Former Central Middle School site
- Banging Gavel

Infrastructure Projects

- Harmony Square entertainment plaza
- Construction of Freedom Pond addresses individual site stormwater storage requirements under new MWRD WMO rules

Pension Fund Review

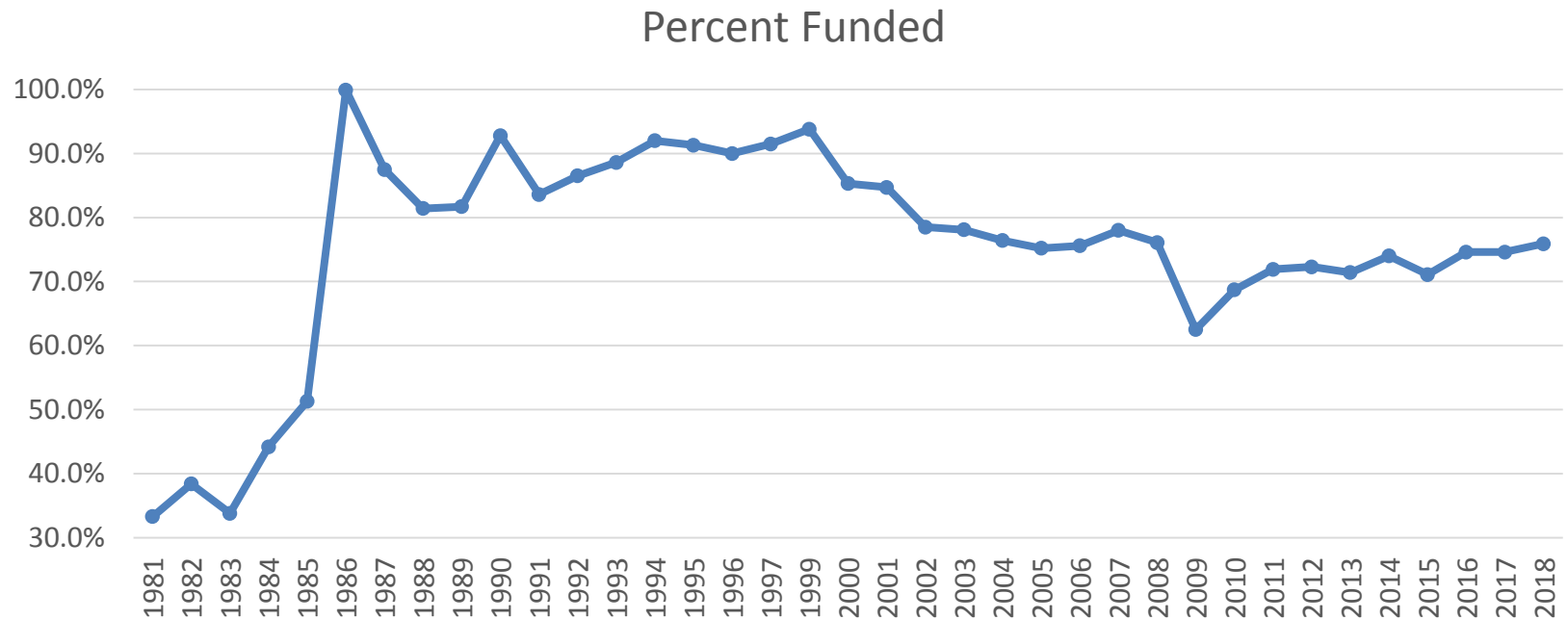




Pension

- Police Pension Fund is nearly 76% funded
 - Funding percentage has steadily increased over the past 4 years
 - Funding has recovered to pre-recession levels
 - The Village's 76% funded Police Pension Fund is doing well in comparison to the State's aggregate metric of public pension funding which is 58% (per the Illinois Dept. of Insurance Public Pension Division)
 - Performing consistently with public pension funds nationwide
- Employer contribution requirement for Police Pension Fund remains just shy of \$3 million annually
 - Village has continued to contribute 100%, or more, of the annual funding requirement for the Police Pension Fund since 1984

Tinley Park Police Pension Fund



Strategic Plan





Strategic Plan Highlights



Mental Health Center	Still waiting on purchase price from State to move forward. Three proposals received; financial review of proposals underway
Downtown Plaza	Plaza design on schedule – team meetings continue – scheduled to break ground March 2019
Village Branding	Completed or made significant progress on action items 1-22
Convention Center vitality	Agreements with Harp Group adopted July 2018

Strategic Plan Highlights



Project/Action

Update

Downtown beautification and maintenance

Fountain installed, traffic lights & curbs painted, new roadway markings on Oak Park Ave, landscape upgraded, Metra south lots have been repaved

Evaluate existing façade improvement/incentive program

Oak Park Ave Playbook adopted and in operation. 15 interested, 9 grants applied for (3 businesses applied for multiple grants)

Village-wide enhanced sidewalk capital improvement program

Sidewalk gap program completed for this year. Additional sites have been identified and are a part of the Village Engineer's 5-year plan

Commit to the Strategic Planning Process; create an action plan for staff around major goals that emerge from Board's prioritization rankings;

9 goals completed
47 in progress/ongoing

Strategic Plan Highlights



Project/Action

Update

Increase safety and traffic and pedestrian capacity by widening 80th Avenue at I-80

Met with County's consultant. Potential 191st intersection improvement project combination for funding purposes. Bridge scheduled for 2021, widening 2022 – pending funding.

Tinley Park High School walking path.

Project complete.

Maintain safe, stable, desirable community with strong property values, hometown feel and quality of life

Cameras installed at 2 intersections; increase in public safety staffing is underway (5 Patrol in progress, 2 Cmdrs added)

Repurpose former State Police station within Public Safety building

Project complete. New offices complete and personnel have moved to new space.

Initial goals developed by staff

Major FY20 Staff Goals



Item	Priority	Estimated Budget
Public Works		
Start construction on downtown public improvements		\$3-4m
LED Program; add additional 3,000 Lights		\$350k (per yr, 8 yrs)
MWRD-devise policy/plan for private lateral services		No \$ amount
Water/Sanitary Infrastructure upgrades		\$6m
Pursue Grants (Bike Paths, LED, Will Projects, Capital Bill)		No \$ amount
Public Safety		
Start Construction on Fire Station 47		\$5.8m
Hire 5 Police Officers		\$800k (includes \$233k first year for vehicles)
Install 6 additional camera locations		\$150k/site

Initial goals developed by staff

Major FY20 Staff Goals



Item	Priority	Estimated Budget
Community Development		
Decide on purchasing of TPMHC/Select Developer		\$4.264m
See start of at least one downtown development		Incentives
Develop CDBG program (work with county)		TBD
Revise Comprehensive Land Use Plan		\$80k
Update Legacy Code		No \$ amount
Undertake Downtown Traffic/Parking Studies		\$30k
Potential Land Acquisition		\$725k

Initial goals developed by staff

Major FY20 Staff Goals



Item	Priority	Estimated Budget
Community Development		
Attract development to 191st St. corridor Including Lincoln Way site and Panduit headquarters; Corridor Studies		\$6m (potential incentives)
Revitalize 159th & Harlem corridor, including old KMart		TBD
Secure first development Panduit TIF		TBD
Continue to improve permit process in terms of customer service and permit turnaround		\$2k
Administer new Playbook grants		\$350k
Develop a long term plan for North St/CMS Site		TBD
Secure a major development in Rich Township		TBD

Initial goals developed by staff

Major FY20 Staff Goals



Item	Priority	Estimated Budget
Marketing		
Wayfinding Signage Installation		200k (per yr, 2 yrs)
Evaluation of Tourism Support Needs (CVB)		TBD
Other Branding Initiatives per Marketing Action Plan		Marketing budgeted
Start Construction on Plaza, Finalize Maintenance Plan		\$8m
Finalize Citizen Survey and distribute results		\$12k
Clerk's Office		
Explore elimination/outsourcing of vehicle stickers		TBD
Finalize remaining recommendation staffing study (clerk/finance)		TBD

Initial goals developed by staff

Major FY20 Staff Goals



Item	Priority	Estimated Budget
Manager's Office		
RFP for garbage		No \$ amount
New employee training		\$10k
Implement new performance evaluation forms as part of new pay plan		No \$ amount
Purchase new software that will make hiring process more efficient		\$20k
Complete long term I.T. plan		TBD
Fee Study		TBD
Finance		
Implement results from fraud assessment study		TBD

Board Goals

FY20

To be determined...

Mid Year Budget Requests FY19



Request	Cost	FICA, IMRF, Health	TOTAL COST
FL150 XL Pickup Truck	\$33,000	N/A	\$33,000
<i>Recommendation: Approve</i>			
FT Accountant	\$31,460	\$21,908	\$53,368
<i>Recommendation: Approve</i>			
FT Telecommunicator	\$28,200	\$21,460	\$49,660
<i>Recommendation: Approve</i>			
FT Custodian	\$18,000	\$20,330	\$38,330
<i>Recommendation: Approve</i>			
Total Mid-Year Requests: \$174,358			

Budget Schedule



2020 Fiscal Year

February 18, 2019

- Draft budget sent to Board

Late February/early March

- Discuss budget meeting date with Board

Tuesday, April 2, 2019

- Public Hearing on proposed fiscal year 2020 budget and first reading of Ordinance.

Tuesday, April 16, 2019

- Adoption of Budget for 2020 Ordinance

Village of Tinley Park

Capital Improvement Program.v1

November 16, 2018

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Village of Tinley Park

Five Year Capital Improvement Program Summary

Request Type(s): New, New Initiative, Additional, Carryover, Ongoing

Approved: _____
 Department _____ Date: _____
 Finance _____ Date: _____
 Treasurer _____ Date: _____
 Village Mgr. _____ Date: _____

Managing Dept	FY2020	FY2021	FY2022	FY2023	FY2024
01-12 Village Manager	38,000				
01-13 Clerk	43,340				
01-15 Finance	31,031,545	28,981,720	10,087,520	4,990,250	32,005,250
01-16 Information Technology	872,500	200,000	210,000	10,000	
01-17 Police Department	805,053	816,400	721,400	469,300	491,800
01-19 Fire Suppression	223,687	506,000	770,000	700,000	1,500,000
01-20 Fire Prevention		125,000	55,000	30,000	75,000
01-21 EMA	107,500	98,000	60,000		5,000
01-23 Road & Bridge	7,745,147	4,375,931	4,731,639	4,516,550	4,457,161
01-24 Electrical	709,500	350,000	350,000	350,000	350,000
01-25 Municipal Buildings	2,290,378	691,500	531,675	72,000	50,000
01-33 Community Development	835,000	475,000			
01-35 Marketing Communications	425,000				
60-00 Water and Sewer	10,900,537	4,120,870	3,119,289	1,912,000	1,850,000
71-00 Commuter Parking Lot	528,000				
73-00 Train Stations	135,840				
	56,691,027	40,740,421	20,636,523	13,050,100	40,784,211

Village of Tinley Park

Five Year Capital Improvement Program Summary

Request Type(s): New, New Initiative, Additional, Carryover, Ongoing

Approved: _____
Department _____ Date: _____
Finance _____ Date: _____
Treasurer _____ Date: _____
Village Mgr. _____ Date: _____

Village of Tinley Park

Five Year Capital Improvement Program Detail by Department

Request Type(s): New, New Initiative, Additional, Carryover, Ongoing

Managing Dept	Request Item Category1	CIP Priority	Capital Request Title	FY2020	FY2021	FY2022	FY2023	FY2024
01-12 Village Manager	Rolling Stock	B	CIP2012-01 2018 Ford Explorer XLT	38,000				
				38,000				
				38,000				

Village of Tinley Park

Five Year Capital Improvement Program Detail by Department

Request Type(s): New, New Initiative, Additional, Carryover, Ongoing

Managing Dept	Request Item Category1	CIP Priority	Capital Request Title	FY2020	FY2021	FY2022	FY2023	FY2024
01-13 Clerk	Software	C	CIP2013-01 OnBase Agenda Media/Citizen Participatio	43,340				
				43,340				
				43,340				

Village of Tinley Park

Five Year Capital Improvement Program Detail by Department

Request Type(s): New, New Initiative, Additional, Carryover, Ongoing

Managing Dept	Request Item Category1	CIP Priority	Capital Request Title	FY2020	FY2021	FY2022	FY2023	FY2024
01-15 Finance	Debt Service	A	GO Bond Series 2009		1,135,870	1,113,870		
		A	Go Bond Series 2013		965,850	973,650	990,250	1,005,250
		A	CIP2015-01 GO Bond Series 2009	1,180,495				
		A	CIP2015-02 GO Bond Series 2012	775,200				
		A	CIP2015-03 GO Bond Series 2013	956,850				
				2,912,545	2,101,720	2,087,520	990,250	1,005,250
	Facilities	C	TIF OPA: Convention Center	2,035,000				
				2,035,000				
	Other	A	CIP2021 Capital Reserve		8,000,000			
		A	CIP2020 Capital Reserve	10,000,000				
		A	CIP2022 Capital Reserve			6,000,000		
		A	CIP2023 Capital Reserve				4,000,000	
		C	Land Acquisition	84,000				
		C	TIF MHC Master Planning	200,000				
				10,284,000	8,000,000	6,000,000	4,000,000	
	Project	A	TIF MHC: CIP1915- Environmental Services	2,000,000				
		B	CIP1915-01 Carryover for Fire Station #47 Project	2,930,198				
		B	CIP2015-01 Station #47 Construction Project	2,869,802				
		B	CIP1915-02 Downtown Plaza expansion	8,000,000				
		D	Fire Station #48 Renovation					3,000,000
		D	Remodel Station 48					3,000,000
		D	Police Station Expansion					3,500,000
		D	Police Shooting Range Relocation					3,500,000
		D	CIP2415-01 Public Works Garage					10,000,000
		D	TIF MHC: Land Acquisiton (old price)		4,180,000			
		D	TIF MHC Environmental / Demolition (old prices)		10,000,000			
		D	TIF MSN: South Street Upgrades, 67th & 174th			2,000,000		
		D	Blackstone Lofts Infrastructure		1,000,000			
		D	North Street Infrastructure					2,000,000
		D	Old School Site Infrastrucure					1,000,000
		D	CIP2415-02 Fire Tower Training Relocation					5,000,000
		F	Sally Port Expansion		2,500,000			
				15,800,000	17,680,000	2,000,000		31,000,000
	Software	D	Enterprise Resource System (ERP)		1,200,000			
					1,200,000			
				31,031,545	28,981,720	10,087,520	4,990,250	32,005,250

Village of Tinley Park

Five Year Capital Improvement Program Detail by Department

Request Type(s): New, New Initiative, Additional, Carryover, Ongoing

Managing Dept	Request Item Category1	CIP Priority	Capital Request Title	FY2020	FY2021	FY2022	FY2023	FY2024
01-16 Information Technology	Equipment	E	CIP1916-01 Convention Center CCTV cameras	10,000				
				10,000				
	Furniture and Fixtures	D	CIP2016-01 IT Office at PS Bldg - office furniture - desk	5,000				
				5,000				
	Hardware	B	Disk Storage		20,000	20,000		
		B	CIP2016-10 DVR Replacement	12,000				
		B	CIP2016-02 Disk Storage	20,000				
		D	Printer Upgrades		50,000	50,000		
		D	Equipment Refresh - workstations		50,000	50,000		
		D	CIP2016-03 Printer Upgrades	50,000				
		D	CIP2016-04 Equipment Refresh - workstations	50,000				
				132,000	120,000	120,000		
	Infrastructure	B	CIP1916-02 DR system and plan	134,000				
		C	Replace end of life server switches at multiple locations		25,000	35,000	10,000	
		C	Expand virtual environment		30,000	30,000		
		C	CIP2016-17 Replace end of life server switches at multi	50,000				
		C	CIP2016-06 Replace EOL Cisco ISE devices	15,000				
		C	CIP2016-05 Expand virtual environment	30,000				
		E	CIP1916-03 Extend Village WIFI	12,500				
		E	CIP1916-04 Upgrade Comcast fiber capacity	18,000				
				259,500	55,000	65,000	10,000	
	Other	B	CIP2016-07 Cyber Security Plan	20,000				
				20,000				
	Software	A	CIP1916-05 Text messaging archiving system - cell pho	20,000				
		B	CIP1916-08 911 CAD Replacement	120,000				
		C	CIP2016-12 SQL Upgrade	18,000				
		C	CIP2016-08 Tyler Citizen Transparency - placeholder	25,000				
		D	Sharepoint Enhancements		25,000	25,000		
		D	CIP1916-07 Remote Desktop Services Licensing	40,000				
		D	CIP2016-11 Sharepoint Enhancements	25,000				
		D	CIP2016-09 Intra department communications - messa	10,000				
		E	CIP1916-06 Skype for Conference rooms	5,000				
		E	CIP2016-14 Content Management Consolidation Study	20,000				
		E	CIP2016-13 Fraud Prevention/Assist Citizen program	10,000				
		E	CIP2016-15 Content Management Consolidation Proje	100,000				
				393,000	25,000	25,000		
	Technology	D	CIP2016-16 Iplan table - PW and BD Place Holder (2)	28,000				
		E	CIP2016-18 Create RPA (Robotic Process Automation) t	25,000				
				53,000				
				872,500	200,000	210,000	10,000	

Village of Tinley Park

Five Year Capital Improvement Program Detail by Department

Request Type(s): New, New Initiative, Additional, Carryover, Ongoing

Managing Dept	Request Item Category1	CIP Priority	Capital Request Title	FY2020	FY2021	FY2022	FY2023	FY2024	
01-17 Police Department	Equipment	B	In Car Arbitrator Camera Systems		56,000	56,000	56,000	56,000	
		B	TASERS		12,000	12,000	12,000	12,000	
		B	Portable Radios		12,000	12,000	12,000	12,000	
		B	CIP2017-01 In Car Arbitrator Camera Systems	63,000					
		B	CIP2017-02 Command Boxes for Supervisor Vehicles	31,500					
		B	CIP2017-03 TASERS	12,000					
		B	CIP2017-04 Portable Radios	12,000					
		B	Automated External Defibrilators (10)	14,675					
		C	CIP2017-05 Portable Message Boards (2)	31,000					
	D	Update Exercise Room Equipment					15,000		
				164,175	80,000	80,000	80,000	95,000	
	Facilities	B	CIP2017-06 3M Ballistic Film on PD Windows	33,600					
		B	CIP2017-07 Police Department Lobby Mantrap Entranc	10,000					
		C	Air Duct Cleaning						22,500
		D	Front Desk Remodel in PD Records		150,000				
		D	CIP2017-08 Sally Port Expansion and Range Feasablity	10,000					
		E	CIP2017-09 Conceptual Design Study for Front Record	10,000					
		F	Painting					15,000	
				63,600	150,000		15,000	22,500	
	Hardware	B	CIP2017-10 Public Safety Info Network w/Monitors	7,000					
		D	CIP2017-11 "Gray Key" Cell Phone Forensic Tool	15,000					
				22,000					
	Rolling Stock	B	CIP2017-12 New Patrol Vehicles (reduced 9 to 5) for n	233,278					
		C	Replacement Patrol Squad Cars		374,300	374,300	374,300	374,300	
		C	Prisoner Transport Vehicle		75,000				
		C	K9 Unit			75,000			
		C	Replacement Animal Control Vehicle			55,000			
		C	Replacement Patrol Sergeant Vehicles (3)		137,100	137,100			
		C	CIP2017-13 Chief Vehicle	48,000					
		D	CIP2017-14 Commanders and Add'l Sgt Vehicles	176,000					
		D	CIP2017-15 Implement Motorcycle Unit	25,000					
				482,278	586,400	641,400	374,300	374,300	
	Software	B	CIP2017-16 Toughbook Licensing	56,000					
				56,000					
	Technology	C	CIP2017-17 Upgrade the InCode System	17,000					
				17,000					
				805,053	816,400	721,400	469,300	491,800	

Village of Tinley Park

Five Year Capital Improvement Program Detail by Department

Request Type(s): New, New Initiative, Additional, Carryover, Ongoing

Managing Dept	Request Item Category1	CIP Priority	Capital Request Title	FY2020	FY2021	FY2022	FY2023	FY2024
01-19 Fire Suppression	Equipment	C	CIP SCBA Replacement		500,000			
					500,000			
	Facilities	C	CIP2019-01 Overhead Door Safety System - LED	49,348				
				49,348				
	Rolling Stock	B	CIP2019-04 Replace Battalion 46	59,762				
		C	Engine #0022 Replacement			700,000		
		C	Engine Replacement				700,000	
		C	CIP2019-03 Replacement for Service 46	54,815				
		C	CIP2019-02 Replacement for Car 4604	59,762				
		D	Replace Tahoe - Car #0760			55,000		
		D	Aerial Tower Replacement					1,500,000
		E	Brush Gator			15,000		
		F	Replace Trailer		6,000			
				174,339	6,000	770,000	700,000	1,500,000
				223,687	506,000	770,000	700,000	1,500,000

Village of Tinley Park

Five Year Capital Improvement Program Detail by Department

Request Type(s): New, New Initiative, Additional, Carryover, Ongoing

Managing Dept	Request Item Category1	CIP Priority	Capital Request Title	FY2020	FY2021	FY2022	FY2023	FY2024
01-20 Fire Prevention	Rolling Stock	D	Replacement for INS146				30,000	
		D	Replace INS 246					40,000
		D	Replace INS346					35,000
		E	Investigation Vehicle			55,000		
						55,000	30,000	75,000
	Software	D	Records Management System		125,000			
					125,000			
				125,000		55,000	30,000	75,000

Village of Tinley Park

Five Year Capital Improvement Program Detail by Department

Request Type(s): New, New Initiative, Additional, Carryover, Ongoing

Managing Dept	Request Item Category1	CIP Priority	Capital Request Title	FY2020	FY2021	FY2022	FY2023	FY2024
01-21 EMA	Equipment	B	CIP Outdoor warning siren			60,000		
		B	CIP2021-01 Outdoor Warning Siren	55,000				
		C	tornado siren		58,000			
		D	EOC upgrades		5,000			5,000
				55,000	63,000	60,000		5,000
	Rolling Stock	B	CIP2021-02 Ford 250 Pickup for plow unit 679	35,000				
		C	Ford F150		35,000			
				35,000	35,000			
	Technology			17,500				
		C	Drones					
				17,500				
				107,500	98,000	60,000		5,000

Village of Tinley Park

Five Year Capital Improvement Program Detail by Department

Request Type(s): New, New Initiative, Additional, Carryover, Ongoing

Managing Dept	Request Item Category1	CIP Priority	Capital Request Title	FY2020	FY2021	FY2022	FY2023	FY2024
01-23 Road & Bridge	Equipment	C	CIP2023-01 Roadwatch	10,000				
		C	CIP2023-02 Message Board	21,000				
				31,000				
	Facilities	A	CIP2023-03 Garage Door for salt shed	50,000				
				50,000				
	Infrastructure	A	Calcium Chloride Tanks	30,000				
		B	IDOT: 191st St. Exten. Construction - 20% due IDOT	651,642				
		B	CIP1923-01 Apple Lane Pond	361,000				
		B	CIP2023-04 Pavement Management Program	3,059,100				
		B	CIP2023-05 Striping Plan	85,000				
		B	CIP2023-06 80th Avenue at Timber Drive Traffic Signal	352,000				
		B	Striping Plan		87,550	90,177	92,882	95,668
		B	CIP2023-07 Sidewalk Gap Program	295,000				
		C	IDOT: 191st St. Ext. Grant Reimbursement	-64,525				
		C	IDOT: 80th Ave Intersection at 191st.	300,000				
		C	IDOT: 80th Ave. Intersection Grant Reimbursement	-240,000				
		C	IDOT: Oak Park Ave 159th to 167th	800,000				
		C	CIP1923-02 Fairfield Glen Pond	315,000				
		C	CIP2023-08 191st Street & 80th Avenue Improvements	80,000				
		C	CIP1923-03 Harlem Avenue- 168th to 167th Street (we	21,000				
		C	CIP1923-04Right of Way Acquisition - 7601 191st Stree	84,000				
		C	Pavement Management Program		3,160,325	3,255,135	3,352,789	
		C	80th Ave Train Station detention pond restoration		30,000			
		C	Multiple pond restoration			22,000		
		C	Sidewalk gap program		154,500	159,135	163,910	
		D	Streetscape improvements		500,000	500,000	500,000	500,000
		D	CIP1923-05 Bike Path Extension 159th to 179th	300,000				
		D	CIP1923-06 Bike Path Extension from 179th to Dog Par	260,000				
		D	Cherry Hill/Creekside Ditch			50,000		
		D	Pavement Management Program					3,453,372
		D	CIP2023-09 Harlem Avenue Medians	507,960				
		D	Median Landscape Replacement-LaGrange			100,000		
		D	Sidewalk gap program					168,827
				7,197,177	3,932,375	4,176,446	4,109,581	4,217,868
	Rolling Stock	B	CIP2023-10 Plow Truck	195,393				
		C	Plow Truck		201,328	195,393	195,393	
		C	3/4 ton Pick up Truck		40,900	40,900		
		C	Wheel Loader			150,900		
		D	CIP2023-11 Backhoe/ Loader	122,677				
		D	CIP2023-12 Wheel Loader	148,900				
		D	Plow Truck		201,328			195,393
		D	Aerial Truck			168,000		
		D	3/4 ton Pick up Truck				83,800	43,900
		D	Backhoe/ Loader				127,777	
				466,970	443,556	555,193	406,970	239,293
				7,745,147	4,375,931	4,731,639	4,516,550	4,457,161

Village of Tinley Park

Five Year Capital Improvement Program Detail by Department

Request Type(s): New, New Initiative, Additional, Carryover, Ongoing

Managing Dept	Request Item Category1	CIP Priority	Capital Request Title	FY2020	FY2021	FY2022	FY2023	FY2024
01-24 Electrical	Infrastructure	C	CIP2024-01 LED Street Lighting Replacement-Phase 3	350,000				
		C	LED Street Lighting Replacement-Phase 4		350,000			
		C	LED Street Lighting Replacement-Phase 5			350,000		
		C	LED Street Lighting Replacement-Phase 6				350,000	
		C	LED Street Lighting Replacement-Phase 7					350,000
		C	CIP2024-02 Sandblast/Paint Decorative Street Light Pol	75,000				
				425,000	350,000	350,000	350,000	350,000
	Rolling Stock	C	CIP2024-03 Replace Electrical Department Directional	200,000				
		C	CIP2024-04 Replace Electrical Department Ford Explor	39,500				
		C	CIP2024-05 Replace Electrical Department Ford Van (U	45,000				
				284,500				
				709,500	350,000	350,000	350,000	350,000

Village of Tinley Park

Five Year Capital Improvement Program Detail by Department

Request Type(s): New, New Initiative, Additional, Carryover, Ongoing

Managing Dept	Request Item Category1	CIP Priority	Capital Request Title	FY2020	FY2021	FY2022	FY2023	FY2024
01-25 Municipal Buildings	Facilities	B	CIP1925-01 Carryover Fire Training Parking Lot	771,610				
		B	CIP2025-02 Carryover For Police Station Perimeter Sec	129,000				
		B	CIP1925-03 Carryover Police Dept Additional Security	12,000				
		B	CIP2025-01 Addl Funds For Police Dpt Addl Security B	30,000				
		B	CIP2025-06 Replace Public Safety Building Rooftop Uni	55,000				
		B	CIP2025-03 Replace VH (Office Area) Condensing Unit	132,000				
		B	CIP1925-04 Carryover Shooting Range Accoustical Wal	144,000				
		B	CIP1925-05 Carryover Roof Replacement Maintenance	26,040				
		B	CIP2025-04 Replace Village Hall Humidifier	20,000				
		B	CIP2025-05 Replace Village Hall (Council Chambers) C	156,000				
		B	CIP2025-07 Public Works Garage Roof Replacement M	216,000				
		B	CIP1925-06 Carryover Village Hall Interior Main Office	29,150				
		B	CIP1925-07 Carryover Police Dpt West Entrance Concr	30,000				
		B	CIP2025-08 Public Works Garage Roof Replacement M	180,000				
		B	CIP2025-09 Replace Water Fountains At Various Faciliti	59,000				
		C	CIP1925-08 Carryover Public Safety Building Server Ro	20,000				
		C	Resurface Village Hall Parking Lot			241,675		
		C	Resurface Police Station Parking Lot			178,000		
		C	Replace Public Works Garage Rooftop Unit (Forman Off		70,000			
		C	Replace Fire Station No. 1/46 Light Fixtures & Bulbs			40,000		
		C	CIP1925-09 Carryover Village Hall Exterior Lighting Re	57,600				
		C	CIP1925-10 Carryover Public Safety Building Exterior Li	11,000				
		C	Additional Funds For Fire Training Parking Lot Resurface					50,000
		C	Flooring Replacement At Various Facilities		22,000			
		D	CIP1925-11 Carryover Public Safety Building Conceptu	86,978				
		D	CIP2025-10 Village Hall Multipurpose Countertop Ren	12,000				
		D	CIP1925-12 Carryover Irrigation System Updates (Muni	50,000				
		D	Additional Funds For Fire Training Parking Lot Resurface		50,000	50,000	50,000	
		D	Flooring Replacement At Various Facilities			22,000	22,000	
		D	Public Works Garage Kitchen & Lunchroom Renovation		22,000			
				2,227,378	164,000	531,675	72,000	50,000
	Infrastructure	C	Resurface Public Works Garage Parking Lot		527,500			
					527,500			
	Other	A	Delete	0				
				0				
	Software	C	CIP1925-14 Carryover Overtime-Snow Call System	24,000				
		C	CIP2025-11 Addtl Funds For Purchase of Overtime-Sno	24,000				
		C	CIP1925-13 Carryover Fueling System Software	15,000				
				63,000				
				2,290,378	691,500	531,675	72,000	50,000

Village of Tinley Park

Five Year Capital Improvement Program Detail by Department

Request Type(s): New, New Initiative, Additional, Carryover, Ongoing

Managing Dept	Request Item Category1	CIP Priority	Capital Request Title	FY2020	FY2021	FY2022	FY2023	FY2024	
01-33 Community Development	Other	C	Zoning Ordinance Revision		125,000				
		C	acquisition and demolition		350,000				
		C	CIP2033-01 Downtown Traffic/Parking Study	30,000					
		C	CIP2033-02 Comprehensive Plan Update	80,000					
		C	CIP2033-03 Land acquisition	725,000					
						835,000	475,000		
						835,000	475,000		

Village of Tinley Park

Five Year Capital Improvement Program Detail by Department

Request Type(s): New, New Initiative, Additional, Carryover, Ongoing

Managing Dept	Request Item Category1	CIP Priority	Capital Request Title		FY2020	FY2021	FY2022	FY2023	FY2024		
01-35 Marketing Communications	Equipment	E	CIP2035-01	Downtown public wifi and cameras	75,000						
					75,000						
	Other	C	CIP2035-02	Wayfinding sign fabrication	200,000						
					D	CIP2035-03	Start up costs for Harmony Square	100,000			
					D	CIP2035-04	Downtown benches, beautification and de	50,000			
					350,000						
					425,000						

Village of Tinley Park

Five Year Capital Improvement Program Detail by Department

Request Type(s): New, New Initiative, Additional, Carryover, Ongoing

Managing Dept	Request Item Category1	CIP Priority	Capital Request Title	FY2020	FY2021	FY2022	FY2023	FY2024
60-00 Water and Sewer	Equipment	B	cancel	0				
		B	CIP1960-03 Replace Variable Frequency Drive #4	30,000				
		B	Generator at Post 1	240,000				
		C	Combination Sewer Jet		310,000			
				270,000	310,000			
	Facilities	C	CIP1960-04 Post 4 Canopy/Structure & Control Panel	447,000				
		C	Upgrade landscaping at Post 1 and Post 2	38,401				
		C	CIP1960-05 Replace Driveway at Post 1	168,000				
		D	Post 17 Canopy/Structure & Control Panel		391,000			
		D	Post 13 Canopy/Structure & Control Panel			391,000		
				653,401	391,000	391,000		
	Infrastructure	B	CIP1960-06 IICP/ SSES Program	287,000				
		B	167th St. Post 7 Force Main Sewer lin. or replacment		557,432	210,389		
		B	CIP2060-06 175th \$ Ridgeland interceptor Project	271,982				
		B	IICP/ SSES Program			167,000	172,000	
		B	CIP1960-10 Water meter replacement	50,000				
		B	CIP2060-02 167th St. Post 7 Force Main Sewer lin. or re	238,915				
		B	SSES/IICP Add'L Funds Brementown Lining		470,645	485,900		
		B	CIP2060-03 SSES/IICP Add'L Funds Brementown Lining	364,425				
		C	IICP/ SSES Program		272,000			
		C	Water Main Replacements		1,000,000	1,300,000	1,300,000	1,300,000
		C	CIP2060-04 Water and Sanitary Projects to be Engineer	350,000				
		C	Water and Sanitary Projects to be Engineered		350,000	350,000	350,000	
		C	Lining of sanitary sewer		346,813			
		C	CIP1960-08 Scada Micowave between Post 1 and Post	12,500				
		C	CIP1960-09 Scada Radio Improvements	25,450				
		D	Water and Sanitary Projects to be Engineered					350,000
		D	Water Model and Report		80,000			
		E	CIP2060-07 Water main at Public Works Garage	74,827				
		E	CIP2060-11 GIS, Existing System Analysis & Model Pre	60,000				
				1,735,099	3,076,890	2,513,289	1,822,000	1,650,000
Other		B	CIP2060-01 Utility Extension - LaGrange Road	1,870,000				
		B	CIP1960-01 Carryover: 167th St. Post 7 Force Main Sew	1,253,262				
		B	CIP1960-02 Replace control cabinets and Power Feed t	747,395				
		B	CIP1960-11 Water Main Replacements	1,000,000				
		B	CIP2060-08 Lining of 24" sanitary sewer on Ridgeland f	1,200,000				
		C	CIP1960-07 Carryover: Paint the elavated tank exterior,	1,030,000				
		D	CIP2060-05 24" water main lining or replacement	925,000				
				8,025,657				
Rolling Stock		B	Replace 6 wheel dump		162,980			
		C	CIP2060-12 Mini Excavator	107,380				
		C	CIP2060-09 Skid steer track loader	66,230				
		C	6 wheel dump		180,000			
		C	Backhoe			130,000		
		C	1 Ton Dump Truck			85,000		
		C	Unit 18 Van				30,000	
		C	Unit 88 Van				30,000	
		C	Unit 84 Van				30,000	
		C	Camera Van/Truck					200,000
		C	CIP2060-10 2019 Ford Transit full size van	42,771				

Village of Tinley Park

Five Year Capital Improvement Program Detail by Department

Request Type(s): New, New Initiative, Additional, Carryover, Ongoing

Managing Dept	Request Item Category1	CIP Priority	Capital Request Title	FY2020	FY2021	FY2022	FY2023	FY2024
60-00 Water and Sewer	Rolling Stock			216,381	342,980	215,000	90,000	200,000
				10,900,537	4,120,870	3,119,289	1,912,000	1,850,000

Village of Tinley Park

Five Year Capital Improvement Program Detail by Department

Request Type(s): New, New Initiative, Additional, Carryover, Ongoing

Managing Dept	Request Item Category1	CIP Priority	Capital Request Title	FY2020	FY2021	FY2022	FY2023	FY2024
71-00 Commuter Parking Lot	Infrastructure	C	CIP 7120-01 Municipal Parking Lot Improvements	528,000				
				528,000				
				528,000				

Village of Tinley Park

Five Year Capital Improvement Program Detail by Department

Request Type(s): New, New Initiative, Additional, Carryover, Ongoing

Managing Dept	Request Item Category1	CIP Priority	Capital Request Title	FY2020	FY2021	FY2022	FY2023	FY2024
73-00 Train Stations	Facilities	B	CIP2073-01 Replace OPATS Refrigerated Bakery Cases	33,840				
		C	CIP1973-01 Carryover Protective Coating On OATS Ext	30,000				
		D	CIP2073-02 Carryover Replacement of OATS Illuminate	72,000				
				135,840				
				135,840				
				56,691,027	40,740,421	20,636,523	13,050,100	40,784,211

CAPITAL BUDGET PRIORITIES

- | | | |
|---|--|--|
| A | Federal or State Mandate: | Consent Decree, ADA Requirement, or new regulatory requirement, <u>grant timeline restriction.</u> |
| B | Critical/Urgent Need: | Public health, safety or security threat; infrastructure/asset failure within one year if not corrected; degradation of service. |
| C | Potentially Critical / Policy Priorities: | Infrastructure/asset failure between one and three years if not corrected; policy direction; Strategic Plan. |
| D | Not Yet Critical / Planning Priorities: | Infrastructure/asset failure between three and five years if not corrected; implementation of Village Plans. |
| E | Business Priorities | Infrastructure/asset failure more than five years if not corrected; implementation of department plan/policy. |
| F | Impact Criteria | Sustainability (economic, environmental, societal); budget impact (revenue, expenses). |
| X | Deferred | FY20 requested projects that are tentatively deferred. |

Village of Tinley Park

Five Year Capital Improvement Program Detail by Priority

Request Type(s): New, New Initiative, Additional, Carryover, Ongoing

CIP Priority1	FY2020	FY2021	FY2022	FY2023	FY2024
A	15,012,545	10,101,720	8,087,520	4,990,250	1,005,250
B	29,342,568	1,378,607	1,113,465	344,882	175,668
C	8,846,071	8,724,766	7,904,538	6,886,392	2,296,800
D	3,069,515	18,029,328	3,461,000	813,577	37,306,492
E	420,327		70,000		
F		2,506,000		15,000	
	56,691,027	40,740,421	20,636,523	13,050,100	40,784,211

Village of Tinley Park

Five Year Capital Improvement Program Detail by Priority

Request Type(s): New, New Initiative, Additional, Carryover, Ongoing

CIP Priority1	Capital Request Title	FY2020	FY2021	FY2022	FY2023	FY2024
A	GO Bond Series 2009		1,135,870	1,113,870		
	Go Bond Series 2013		965,850	973,650	990,250	1,005,250
	Delete	0				
	Calcium Chloride Tanks	30,000				
	TIF MHC: CIP1915- Environmental Services	2,000,000				
	CIP2021 Capital Reserve		8,000,000			
	CIP2020 Capital Reserve	10,000,000				
	CIP2022 Capital Reserve			6,000,000		
	CIP2023 Capital Reserve				4,000,000	
	CIP2015-01 GO Bond Series 2009	1,180,495				
	CIP2015-02 GO Bond Series 2012	775,200				
	CIP2015-03 GO Bond Series 2013	956,850				
	CIP1916-05 Text messaging archiving system - cell phones and IM	20,000				
	CIP2023-03 Garage Door for salt shed	50,000				
		15,012,545	10,101,720	8,087,520	4,990,250	1,005,250

Village of Tinley Park

Five Year Capital Improvement Program Detail by Priority

Request Type(s): New, New Initiative, Additional, Carryover, Ongoing

CIP Priority1	Capital Request Title	FY2020	FY2021	FY2022	FY2023	FY2024
B	cancel	0				
	CIP Outdoor warning siren			60,000		
	Disk Storage		20,000	20,000		
	CIP1915-01 Carryover for Fire Station #47 Project	2,930,198				
	CIP2015-01 Station #47 Construction Project	2,869,802				
	In Car Arbitrator Camera Systems		56,000	56,000	56,000	56,000
	TASERS		12,000	12,000	12,000	12,000
	Portable Radios		12,000	12,000	12,000	12,000
	CIP2060-01 Utility Extension - LaGrange Road	1,870,000				
	CIP1915-02 Downtown Plaza expansion	8,000,000				
	IDOT: 191st St. Exten. Construction - 20% due IDOT	651,642				
	CIP1960-06 IICP/ SSES Program	287,000				
	CIP2019-04 Replace Battalion 46	59,762				
	167th St. Post 7 Force Main Sewer lin. or replacment		557,432	210,389		
	CIP2060-06 175th \$ Ridgeland interceptor Project	271,982				
	CIP1960-01 Carryover: 167th St. Post 7 Force Main Sewer lin. or replac	1,253,262				
	IICP/ SSES Program			167,000	172,000	
	CIP1960-10 Water meter replacement	50,000				
	CIP1960-02 Replace control cabinets and Power Feed to Post 1	747,395				
	CIP1960-03 Replace Variable Frequency Drive #4	30,000				
	CIP1923-01 Apple Lane Pond	361,000				
	CIP2060-02 167th St. Post 7 Force Main Sewer lin. or replacment	238,915				
	CIP2017-12 New Patrol Vehicles (reduced 9 to 5) for new officers	233,278				
	CIP2017-01 In Car Arbitrator Camera Systems	63,000				
	CIP2021-02 Ford 250 Pickup for plow unit 679	35,000				
	CIP2012-01 2018 Ford Explorer XLT	38,000				
	CIP2016-07 Cyber Security Plan	20,000				
	CIP1916-02 DR system and plan	134,000				
	Generator at Post 1	240,000				
	CIP2023-04 Pavement Management Program	3,059,100				
	CIP2023-05 Striping Plan	85,000				
	CIP2023-06 80th Avenue at Timber Drive Traffic Signals (Ph II & III)	352,000				
	Replace 6 wheel dump		162,980			
	CIP1925-01 Carryover Fire Training Parking Lot	771,610				
	CIP2025-02 Carryover For Police Station Perimeter Security Fence/Elect	129,000				
	CIP1925-03 Carryover Police Dept Additional Security Bollards	12,000				
	CIP2025-01 Addl Funds For Police Dpt Addl Security Bollards	30,000				
	CIP2025-06 Replace Public Safety Building Rooftop Units (Two of the S	55,000				
	CIP2025-03 Replace VH (Office Area) Condensing Unit & Evaporator C	132,000				
	CIP1960-11 Water Main Replacements	1,000,000				
	SSES/IICP Add'L Funds Brementown Lining		470,645	485,900		
	CIP2021-01 Outdoor Warning Siren	55,000				
	Striping Plan		87,550	90,177	92,882	95,668
	CIP2016-10 DVR Replacement	12,000				
	CIP1916-08 911 CAD Replacement	120,000				
	CIP2016-02 Disk Storage	20,000				
	CIP2023-07 Sidewalk Gap Program	295,000				
	CIP2023-10 Plow Truck	195,393				
	CIP1925-04 Carryover Shooting Range Accoustical Walls	144,000				
	CIP1925-05 Carryover Roof Replacement Maintenance/Repairs	26,040				
	CIP2073-01 Replace OPATS Refrigerated Bakery Cases	33,840				
	CIP2025-04 Replace Village Hall Humidifier	20,000				
	CIP2025-05 Replace Village Hall (Council Chambers) Condensing Unit	156,000				
	CIP2025-07 Public Works Garage Roof Replacement Maintenance/Rep	216,000				

Village of Tinley Park

Five Year Capital Improvement Program Detail by Priority

Request Type(s): New, New Initiative, Additional, Carryover, Ongoing

CIP Priority1	Capital Request Title	FY2020	FY2021	FY2022	FY2023	FY2024
B	CIP2060-03 SSES/IICP Add'L Funds Brementown Lining	364,425				
	CIP1925-06 Carryover Village Hall Interior Main Office Area Lighting R	29,150				
	CIP1925-07 Carryover Police Dpt West Entrance Concrete Pad	30,000				
	CIP2025-08 Public Works Garage Roof Replacement Maintenance/Rep	180,000				
	CIP2025-09 Replace Water Fountains At Various Facilities	59,000				
	CIP2060-08 Lining of 24" sanitary sewer on Ridgeland from 167th to 1	1,200,000				
	CIP2017-10 Public Safety Info Network w/Monitors	7,000				
	CIP2017-06 3M Ballistic Film on PD Windows	33,600				
	CIP2017-16 Toughbook Licensing	56,000				
	CIP2017-07 Police Department Lobby Mantrap Entrance	10,000				
	CIP2017-02 Command Boxes for Supervisor Vehicles	31,500				
	CIP2017-03 TASERS	12,000				
	CIP2017-04 Portable Radios	12,000				
	Automated External Defibrilators (10)	14,675				
		29,342,568	1,378,607	1,113,465	344,882	175,668

Village of Tinley Park

Five Year Capital Improvement Program Detail by Priority

Request Type(s): New, New Initiative, Additional, Carryover, Ongoing

CIP Priority1	Capital Request Title	FY2020	FY2021	FY2022	FY2023	FY2024
C	tornado siren		58,000			
	Ford F150		35,000			
	Replace end of life server switches at multiple locations		25,000	35,000	10,000	
	Expand virtual environment		30,000	30,000		
	CIP SCBA Replacement		500,000			
	Engine #0022 Replacement			700,000		
	Engine Replacement				700,000	
	Replacement Patrol Squad Cars		374,300	374,300	374,300	374,300
	Prisoner Transport Vehicle		75,000			
	K9 Unit			75,000		
	Replacement Animal Control Vehicle			55,000		
	Air Duct Cleaning					22,500
	Replacement Patrol Sergeant Vehicles (3)		137,100	137,100		
	Zoning Ordinance Revision		125,000			
	acquisition and demolition		350,000			
	IDOT: 191st St. Ext. Grant Reimbursement	-64,525				
	IDOT: 80th Ave Intersection at 191st.	300,000				
	IDOT: 80th Ave. Intersection Grant Reimbursement	-240,000				
	IDOT: Oak Park Ave 159th to 167th	800,000				
	TIF OPA: Convention Center	2,035,000				
	Land Acquisition	84,000				
	TIF MHC Master Planning	200,000				
	CIP2060-12 Mini Excavator	107,380				
	CIP2060-09 Skid steer track loader	66,230				
	IICP/ SSES Program		272,000			
	CIP1923-02 Fairfield Glen Pond	315,000				
	CIP2035-02 Wayfinding sign fabrication	200,000				
	CIP2013-01 OnBase Agenda Media/Citizen Participation	43,340				
	CIP2016-17 Replace end of life server switches at multiple locations	50,000				
	Resurface Public Works Garage Parking Lot		527,500			
	CIP2016-06 Replace EOL Cisco ISE devices	15,000				
	6 wheel dump		180,000			
	Combination Sewer Jet		310,000			
	Backhoe			130,000		
	1 Ton Dump Truck			85,000		
	Unit 18 Van				30,000	
	Unit 88 Van				30,000	
	Unit 84 Van				30,000	
	Camera Van/Truck					200,000
	CIP2033-01 Downtown Traffic/Parking Study	30,000				
	CIP2023-08 191st Street & 80th Avenue Improvements (Phase II)	80,000				
	CIP 7120-01 Municipal Parking Lot Improvements	528,000				
	CIP1923-03 Harlem Avenue- 168th to 167th Street (west side)	21,000				
	CIP1923-04Right of Way Acquisition - 7601 191st Street (Anagnos)	84,000				
	Pavement Management Program		3,160,325	3,255,135	3,352,789	
	CIP1925-08 Carryover Public Safety Building Server Room	20,000				
	CIP1925-14 Carryover Overtime-Snow Call System	24,000				
	CIP2019-03 Replacement for Service 46	54,815				
	CIP1973-01 Carryover Protective Coating On OATS Exterior Timber Wo	30,000				
	CIP2024-01 LED Street Lighting Replacement-Phase 3	350,000				
	CIP2024-03 Replace Electrical Department Directional Boring Machine/	200,000				
	CIP1960-04 Post 4 Canopy/Structure & Control Panel	447,000				
	CIP2060-10 2019 Ford Transit full size van	42,771				
	CIP2017-13 Chief Vehicle	48,000				

Village of Tinley Park

Five Year Capital Improvement Program Detail by Priority

Request Type(s): New, New Initiative, Additional, Carryover, Ongoing

CIP Priority1	Capital Request Title	FY2020	FY2021	FY2022	FY2023	FY2024
C	Water Main Replacements		1,000,000	1,300,000	1,300,000	1,300,000
	CIP2060-04 Water and Sanitary Projects to be Engineered	350,000				
	Water and Sanitary Projects to be Engineered		350,000	350,000	350,000	
	CIP1960-07 Carryover: Paint the elavated tank exterior, interior and log	1,030,000				
	Lining of sanitary sewer		346,813			
	80th Ave Train Station detention pond restoration		30,000			
	Multiple pond restoration			22,000		
	CIP2016-05 Expand virtual environment	30,000				
	Resurface Village Hall Parking Lot			241,675		
	Resurface Police Station Parking Lot			178,000		
	CIP2033-02 Comprehensive Plan Update	80,000				
	LED Street Lighting Replacement-Phase 4		350,000			
	LED Street Lighting Replacement-Phase 5			350,000		
	LED Street Lighting Replacement-Phase 6				350,000	
	LED Street Lighting Replacement-Phase 7					350,000
	CIP2019-02 Replacement for Car 4604	59,762				
	CIP2024-04 Replace Electrical Department Ford Explorer Truck (Unit 63	39,500				
	CIP2024-05 Replace Electrical Department Ford Van (Unit 34)	45,000				
	CIP2025-11 Addtl Funds For Purchase of Overtime-Snow Call System	24,000				
	Replace Public Works Garage Rooftop Unit (Forman Office)		70,000			
	CIP2017-17 Upgrade the InCode System	17,000				
	CIP1960-08 Scada Microwave between Post 1 and Post 2	12,500				
	CIP1960-09 Scada Radio Improvements	25,450				
	CIP2024-02 Sandblast/Paint Decorative Street Light Poles	75,000				
	Plow Truck		201,328	195,393	195,393	
	3/4 ton Pick up Truck		40,900	40,900		
	Wheel Loader			150,900		
	Sidewalk gap program		154,500	159,135	163,910	
	Drones	17,500				
	CIP1925-13 Carryover Fueling System Software	15,000				
	CIP2016-12 SQL Upgrade	18,000				
	Replace Fire Station No. 1/46 Light Fixtures & Bulbs			40,000		
	CIP2023-01 Roadwatch	10,000				
	CIP2033-03 Land acquisition	725,000				
	Upgrade landscaping at Post 1 and Post 2	38,401				
	CIP1925-09 Carryover Village Hall Exterior Lighting Replacement	57,600				
	CIP1925-10 Carryover Public Safety Building Exterior Lighting Replace	11,000				
	CIP1960-05 Replace Driveway at Post 1	168,000				
	CIP2019-01 Overhead Door Safety System - LED	49,348				
	CIP2016-08 Tyler Citizen Transparency - placeholder	25,000				
	Additional Funds For Fire Training Parking Lot Resurface					50,000
	CIP2023-02 Message Board	21,000				
	Flooring Replacement At Various Facilities		22,000			
	CIP2017-05 Portable Message Boards (2)	31,000				
		8,846,071	8,724,766	7,904,538	6,886,392	2,296,800

Village of Tinley Park

Five Year Capital Improvement Program Detail by Priority

Request Type(s): New, New Initiative, Additional, Carryover, Ongoing

CIP Priority1	Capital Request Title	FY2020	FY2021	FY2022	FY2023	FY2024
D	Enterprise Resource System (ERP)		1,200,000			
	EOC upgrades		5,000			5,000
	Sharepoint Enhancements		25,000	25,000		
	Printer Upgrades		50,000	50,000		
	Equipment Refresh - workstations		50,000	50,000		
	Records Management System		125,000			
	Replacement for INS146				30,000	
	Replace INS 246					40,000
	Replace INS346					35,000
	Fire Station #48 Renovation					3,000,000
	Remodel Station 48					3,000,000
	Replace Tahoe - Car #0760			55,000		
	Aerial Tower Replacement					1,500,000
	Front Desk Remodel in PD Records		150,000			
	Update Exercise Room Equipment					15,000
	Streetscape improvements		500,000	500,000	500,000	500,000
	Police Station Expansion					3,500,000
	Police Shooting Range Relocation					3,500,000
	CIP2415-01 Public Works Garage					10,000,000
	TIF MHC: Land Acquisiton (old price)		4,180,000			
	TIF MHC Environmental / Demolition (old prices)		10,000,000			
	TIF MSN: South Street Upgrades, 67th & 174th			2,000,000		
	Blackstone Lofts Infrastructure		1,000,000			
	North Street Infrastructure					2,000,000
	Old School Site Infrastrucure					1,000,000
	CIP2415-02 Fire Tower Training Relocation					5,000,000
	Water and Sanitary Projects to be Engineered					350,000
	CIP1923-05 Bike Path Extension 159th to 179th	300,000				
	CIP1923-06 Bike Path Extension from 179th to Dog Park	260,000				
	CIP2073-02 Carryover Replacement of OATS Illuminated bollards	72,000				
	Water Model and Report		80,000			
	CIP2035-03 Start up costs for Harmony Square	100,000				
	Cherry Hill/Creekside Ditch			50,000		
	Pavement Management Program					3,453,372
	CIP2016-03 Printer Upgrades	50,000				
	CIP2016-04 Equipment Refresh - workstations	50,000				
	CIP2023-09 Harlem Avenue Medians	507,960				
	CIP2023-11 Backhoe/ Loader	122,677				
	CIP2023-12 Wheel Loader	148,900				
	CIP1925-11 Carryover Public Safety Building Conceptual Services	86,978				
	Post 17 Canopy/Structure & Control Panel		391,000			
	Post 13 Canopy/Structure & Control Panel			391,000		
	CIP2035-04 Downtown benches, beautification and decorative crosswa	50,000				
	Plow Truck		201,328			195,393
	Aerial Truck			168,000		
	3/4 ton Pick up Truck				83,800	43,900
	Backhoe/ Loader				127,777	
	Median Landscape Replacement-LaGrange			100,000		
	Sidewalk gap program					168,827
	CIP2016-01 IT Office at PS Bldg - office furniture - desk, chair cabinet	5,000				
	CIP2016-16 Iplan table - PW and BD Place Holder (2)	28,000				
	CIP1916-07 Remote Desktop Services Licensing	40,000				
	CIP2060-05 24" water main lining or replacement	925,000				
	CIP2025-10 Village Hall Multipurpose Countertop Renovation	12,000				

Village of Tinley Park

Five Year Capital Improvement Program Detail by Priority

Request Type(s): New, New Initiative, Additional, Carryover, Ongoing

CIP Priority1	Capital Request Title	FY2020	FY2021	FY2022	FY2023	FY2024
D	CIP1925-12 Carryover Irrigation System Updates (Municipal Buildings)	50,000				
	CIP2016-11 Sharepoint Enhancements	25,000				
	Additional Funds For Fire Training Parking Lot Resurface		50,000	50,000	50,000	
	CIP2016-09 Intra department communications - message board	10,000				
	Flooring Replacement At Various Facilities			22,000	22,000	
	CIP2017-14 Commanders and Add'l Sgt Vehicles	176,000				
	Public Works Garage Kitchen & Lunchroom Renovation		22,000			
	CIP2017-08 Sally Port Expansion and Range Feasablity Study	10,000				
	CIP2017-11 "Gray Key" Cell Phone Forensic Tool	15,000				
	CIP2017-15 Implement Motorcycle Unit	25,000				
		3,069,515	18,029,328	3,461,000	813,577	37,306,492

Village of Tinley Park

Five Year Capital Improvement Program Detail by Priority

Request Type(s): New, New Initiative, Additional, Carryover, Ongoing

CIP Priority1	Capital Request Title	FY2020	FY2021	FY2022	FY2023	FY2024
E	CIP1916-06 Skype for Conference rooms	5,000				
	CIP1916-03 Extend Village WIFI	12,500				
	Investigation Vehicle			55,000		
	Brush Gator			15,000		
	CIP2060-07 Water main at Public Works Garage	74,827				
	CIP2016-14 Content Management Consolidation Study	20,000				
	CIP2060-11 GIS, Existing System Analysis & Model Prep.	60,000				
	CIP2035-01 Downtown public wifi and cameras	75,000				
	CIP2017-09 Conceptual Design Study for Front Records Desk	10,000				
	CIP1916-04 Upgrade Comcast fiber capacity	18,000				
	CIP2016-13 Fraud Prevention/Assist Citizen program	10,000				
	CIP2016-15 Content Management Consolidation Project	100,000				
	CIP2016-18 Create RPA (Robotic Process Automation) to replace and ex	25,000				
	CIP1916-01 Convention Center CCTV cameras	10,000				
		420,327		70,000		

Village of Tinley Park

Five Year Capital Improvement Program Detail by Priority

Request Type(s): New, New Initiative, Additional, Carryover, Ongoing

CIP Priority1	Capital Request Title	FY2020	FY2021	FY2022	FY2023	FY2024
F	Replace Trailer		6,000			
	Sally Port Expansion		2,500,000			
	Painting				15,000	
			2,506,000		15,000	

Village of Tinley Park

Five Year Capital Improvement Program Detail by Priority

Request Type(s): New, New Initiative, Additional, Carryover, Ongoing

CIP Priority1	Capital Request Title	FY2021
X	office remodel	60,000
	Streetscape	500,000
	Administrative Office Area	40,220
	Electronic Commuter Parking Lot Pay System	160,000
	3/4 ton Pick up Truck	40,900
	Replace Village Hall (Kallsen Center) Chairs	22,000
	OPA Train Station & Plaza Enhancements	40,000
	167th St Median Sprinklers and Plant Replacement	179,110
	183rd St Median Plant Replacement (w/o sprinkler installation)	27,000
	183rd Street Sprinklers and Landscape	774,457
	Village Hall Wetland	718,940
	Christmas display 3-D Reindeer and Snowflakes	45,000
	EMA garage expansion	100,000
	Planter replacement	13,000
	Planter replacement-Concrete	13,000
	Sealcoat asphalt walking paths	50,000
	80th Avenue Train Station Landscape Improvements	50,000
	Mini Utility Loader	46,465
	Enclosed Trailer	3,895
	Christmas light and music display	50,000
	Trolley for visitor/resident transportation	185,000
	Post No. 1 Pump Station New Steel Grating Staircase	12,000
	Replace Village Hall Council Chambers/Lobby Light Fixtures & Ceiling G	36,000
	Station Improvement	38,071
	Speed humps in various location	50,000
	Replace Building Entrance Logo Mats Various Facilities	48,000
	Replace Village Hall Main Entrance Lobby & Restrooms Ceramic/Porcel	80,000
	Request Architectural Services/Public Works Garage Conceptual Expansi	9,955
	Public Safety Building/Senior Community Center Renovation	54,000
	Replace Village Hall Entry Plaza Retaining Walls/Pathwalks Conceptual P	19,680
	Design and installation of pedestrian overpass at Harlem Avenue	750,000
	Public Safety Building/911 Kitchen & Lunchroom Renovation	22,000
	Replace Public Safety Building Basement Hallway Carpet	8,300
	Village Hall Lunchroom Renovation	20,000
	Public Works Garage/Fleet Loft Area Sound Wall	10,000
	Turnout Gear Dryer	8,095
	Pedestrian walkway from music theater to 191st and Oak Park Avenue	200,000
	Update current key secure devices	9,900
	Branded mobile visitor information centers	35,000
	Paint the Floors in Cells and Sally Port	42,000
	Commuter Parking Lot Pay System Study	39,000
	80th Avenue Commuter Lot Camera Upgrade	225,000
	Investigations Cubicles	6,100
	Replacement Workout Room Flooring	26,500
	Paint the Shooting Range Floor	26,500
	2nd ATV / Gator Vehicle	15,000
		4,910,088
		4,910,088

Village of Tinley Park

Five Year Capital Improvement Program Detail by Category

Request Type(s): New, New Initiative, Additional, Carryover, Ongoing

Request Item Category	FY2020	FY2021	FY2022	FY2023	FY2024
Debt Service	2,912,545	2,101,720	2,087,520	990,250	1,005,250
Equipment	605,175	953,000	140,000	80,000	100,000
Facilities	5,214,567	705,000	922,675	87,000	72,500
Furniture and Fixtures	5,000				
Hardware	154,000	120,000	120,000		
Infrastructure	10,144,776	7,941,765	7,104,735	6,291,581	6,217,868
Other	19,514,657	8,475,000	6,000,000	4,000,000	
Project	15,800,000	17,680,000	2,000,000		31,000,000
Rolling Stock	1,697,467	1,413,936	2,236,593	1,601,270	2,388,593
Software	555,340	1,350,000	25,000		
Technology	87,500				
	56,691,027	40,740,421	20,636,523	13,050,100	40,784,211

Village of Tinley Park

Five Year Capital Improvement Program Detail by Category

Request Type(s): New, New Initiative, Additional, Carryover, Ongoing

Request Item Category	Capital Request Title	FY2020	FY2021	FY2022	FY2023	FY2024
Debt Service	GO Bond Series 2009		1,135,870	1,113,870		
	Go Bond Series 2013		965,850	973,650	990,250	1,005,250
	CIP2015-01 GO Bond Series 2009	1,180,495				
	CIP2015-02 GO Bond Series 2012	775,200				
	CIP2015-03 GO Bond Series 2013	956,850				
		2,912,545	2,101,720	2,087,520	990,250	1,005,250

Village of Tinley Park

Five Year Capital Improvement Program Detail by Category

Request Type(s): New, New Initiative, Additional, Carryover, Ongoing

Request Item Category	Capital Request Title	FY2020	FY2021	FY2022	FY2023	FY2024
Equipment	cancel	0				
	tornado siren		58,000			
	CIP Outdoor warning siren			60,000		
	EOC upgrades		5,000			5,000
	CIP SCBA Replacement		500,000			
	In Car Arbitrator Camera Systems		56,000	56,000	56,000	56,000
	TASERS		12,000	12,000	12,000	12,000
	Portable Radios		12,000	12,000	12,000	12,000
	Update Exercise Room Equipment					15,000
	CIP1960-03 Replace Variable Frequency Drive #4	30,000				
	CIP2017-01 In Car Arbitrator Camera Systems	63,000				
	Combination Sewer Jet		310,000			
	Generator at Post 1	240,000				
	CIP2021-01 Outdoor Warning Siren	55,000				
	CIP2023-01 Roadwatch	10,000				
	CIP2035-01 Downtown public wifi and cameras	75,000				
	CIP2023-02 Message Board	21,000				
	CIP1916-01 Convention Center CCTV cameras	10,000				
	CIP2017-02 Command Boxes for Supervisor Vehicles	31,500				
	CIP2017-05 Portable Message Boards (2)	31,000				
	CIP2017-03 TASERS	12,000				
	CIP2017-04 Portable Radios	12,000				
	Automated External Defibrilators (10)	14,675				
		605,175	953,000	140,000	80,000	100,000

Village of Tinley Park

Five Year Capital Improvement Program Detail by Category

Request Type(s): New, New Initiative, Additional, Carryover, Ongoing

Request Item Category	Capital Request Title	FY2020	FY2021	FY2022	FY2023	FY2024
Facilities	Front Desk Remodel in PD Records		150,000			
	Air Duct Cleaning					22,500
	Painting				15,000	
	TIF OPA: Convention Center	2,035,000				
	CIP1925-01 Carryover Fire Training Parking Lot	771,610				
	CIP1925-08 Carryover Public Safety Building Server Room	20,000				
	CIP2025-02 Carryover For Police Station Perimeter Securit	129,000				
	CIP2073-01 Carryover Replacement of OATS Illuminated	72,000				
	CIP1973-01 Carryover Protective Coating On OATS Exteri	30,000				
	CIP1925-03 Carryover Police Dept Additional Security Boll	12,000				
	CIP2025-01 Addl Funds For Police Dpt Addl Security Bolla	30,000				
	CIP1960-04 Post 4 Canopy/Structure & Control Panel	447,000				
	CIP2025-06 Replace Public Safety Building Rooftop Units	55,000				
	CIP2025-03 Replace VH (Office Area) Condensing Unit &	132,000				
	Resurface Village Hall Parking Lot			241,675		
	Resurface Police Station Parking Lot			178,000		
	CIP1925-11 Carryover Public Safety Building Conceptual S	86,978				
	CIP1925-04 Carryover Shooting Range Accoustical Walls	144,000				
	CIP1925-05 Carryover Roof Replacement Maintenance/Re	26,040				
	CIP2073-01 Replace OPATS Refrigerated Bakery Cases	33,840				
	CIP2025-04 Replace Village Hall Humidifier	20,000				
	Replace Public Works Garage Rooftop Unit (Forman Office		70,000			
	CIP2025-05 Replace Village Hall (Council Chambers) Con	156,000				
	CIP2025-07 Public Works Garage Roof Replacement Main	216,000				
	Post 17 Canopy/Structure & Control Panel		391,000			
	Post 13 Canopy/Structure & Control Panel			391,000		
	Replace Fire Station No. 1/46 Light Fixtures & Bulbs			40,000		
	CIP2023-03 Garage Door for salt shed	50,000				
	Upgrade landscaping at Post 1 and Post 2	38,401				
	CIP1925-06 Carryover Village Hall Interior Main Office Ar	29,150				
	CIP1925-09 Carryover Village Hall Exterior Lighting Repla	57,600				
	CIP1925-10 Carryover Public Safety Building Exterior Ligh	11,000				
	CIP1925-07 Carryover Police Dpt West Entrance Concrete	30,000				
	CIP2025-08 Public Works Garage Roof Replacement Main	180,000				
	CIP2025-09 Replace Water Fountains At Various Facilities	59,000				
	CIP2025-10 Village Hall Multipurpose Countertop Renova	12,000				
	CIP1960-05 Replace Driveway at Post 1	168,000				
	CIP1925-12 Carryover Irrigation System Updates (Municip	50,000				
	CIP2017-09 Conceptual Design Study for Front Records D	10,000				
	CIP2019-01 Overhead Door Safety System - LED	49,348				
	Additional Funds For Fire Training Parking Lot Resurface		50,000	50,000	50,000	50,000
	Flooring Replacement At Various Facilities		22,000	22,000	22,000	
	Public Works Garage Kitchen & Lunchroom Renovation		22,000			
	CIP2017-06 3M Ballistic Film on PD Windows	33,600				
	CIP2017-08 Sally Port Expansion and Range Feasablity St	10,000				
	CIP2017-07 Police Department Lobby Mantrap Entrance	10,000				
		5,214,567	705,000	922,675	87,000	72,500

Village of Tinley Park

Five Year Capital Improvement Program Detail by Category

Request Type(s): New, New Initiative, Additional, Carryover, Ongoing

Request Item Category	Capital Request Title	FY2020	FY2021	FY2022	FY2023	FY2024
Furniture and Fixtures	CIP2016-01 IT Office at PS Bldg - office furniture - desk, c	5,000				
		5,000				

Village of Tinley Park

Five Year Capital Improvement Program Detail by Category

Request Type(s): New, New Initiative, Additional, Carryover, Ongoing

Request Item Category	Capital Request Title	FY2020	FY2021	FY2022	FY2023	FY2024
Hardware	Printer Upgrades		50,000	50,000		
	Equipment Refresh - workstations		50,000	50,000		
	Disk Storage		20,000	20,000		
	CIP2016-03 Printer Upgrades	50,000				
	CIP2016-10 DVR Replacement	12,000				
	CIP2016-04 Equipment Refresh - workstations	50,000				
	CIP2016-02 Disk Storage	20,000				
	CIP2017-10 Public Safety Info Network w/Monitors	7,000				
	CIP2017-11 "Gray Key" Cell Phone Forensic Tool	15,000				
		154,000	120,000	120,000		

Village of Tinley Park

Five Year Capital Improvement Program Detail by Category

Request Type(s): New, New Initiative, Additional, Carryover, Ongoing

Request Item Category	Capital Request Title	FY2020	FY2021	FY2022	FY2023	FY2024
Infrastructure	Replace end of life server switches at multiple locations		25,000	35,000	10,000	
	CIP1916-03 Extend Village WIFI	12,500				
	Expand virtual environment		30,000	30,000		
	Streetscape improvements		500,000	500,000	500,000	500,000
	Calcium Chloride Tanks	30,000				
	IDOT: 191st St. Exten. Construction - 20% due IDOT	651,642				
	IDOT: 191st St. Ext. Grant Reimbursement	-64,525				
	IDOT: 80th Ave Intersection at 191st.	300,000				
	IDOT: 80th Ave. Intersection Grant Reimbursement	-240,000				
	IDOT: Oak Park Ave 159th to 167th	800,000				
	CIP1960-06 IICP/ SSES Program	287,000				
	167th St. Post 7 Force Main Sewer lin. or replacment		557,432	210,389		
	CIP2060-06 175th \$ Ridgeland interceptor Project	271,982				
	IICP/ SSES Program		272,000	167,000	172,000	
	CIP1960-10 Water meter replacement	50,000				
	CIP1923-01 Apple Lane Pond	361,000				
	CIP1923-02 Fairfield Glen Pond	315,000				
	CIP2060-02 167th St. Post 7 Force Main Sewer lin. or repl	238,915				
	CIP1916-02 DR system and plan	134,000				
	CIP2016-17 Replace end of life server switches at multiple	50,000				
	Resurface Public Works Garage Parking Lot		527,500			
	CIP2016-06 Replace EOL Cisco ISE devices	15,000				
	CIP2023-04 Pavement Management Program	3,059,100				
	CIP2023-05 Striping Plan	85,000				
	CIP2023-08 191st Street & 80th Avenue Improvements (P	80,000				
	CIP 7120-01 Municipal Parking Lot Improvements	528,000				
	CIP2023-06 80th Avenue at Timber Drive Traffic Signals (P	352,000				
	CIP1923-03 Harlem Avenue- 168th to 167th Street (west	21,000				
	CIP1923-04Right of Way Acquisition - 7601 191st Street (84,000				
	CIP1923-05 Bike Path Extension 159th to 179th	300,000				
	CIP1923-06 Bike Path Extension from 179th to Dog Park	260,000				
	Pavement Management Program		3,160,325	3,255,135	3,352,789	3,453,372
	CIP2024-01 LED Street Lighting Replacement-Phase 3	350,000				
	Water Model and Report		80,000			
	Water Main Replacements		1,000,000	1,300,000	1,300,000	1,300,000
	CIP2060-04 Water and Sanitary Projects to be Engineered	350,000				
	Water and Sanitary Projects to be Engineered		350,000	350,000	350,000	350,000
	CIP2060-07 Water main at Public Works Garage	74,827				
	Lining of sanitary sewer		346,813			
	SSES/IICP Add'L Funds Brementown Lining		470,645	485,900		
	80th Ave Train Station detention pond restoration		30,000			
	Multiple pond restoration			22,000		
	Cherry Hill/Creekside Ditch			50,000		
	Striping Plan		87,550	90,177	92,882	95,668
	CIP2016-05 Expand virtual environment	30,000				
	LED Street Lighting Replacement-Phase 4		350,000			
	LED Street Lighting Replacement-Phase 5			350,000		
	LED Street Lighting Replacement-Phase 6				350,000	
	LED Street Lighting Replacement-Phase 7					350,000
	CIP2023-09 Harlem Avenue Medians	507,960				
	CIP2023-07 Sidewalk Gap Program	295,000				
	CIP1960-08 Scada Microwave between Post 1 and Post 2	12,500				
	CIP1960-09 Scada Radio Improvements	25,450				
	CIP2060-03 SSES/IICP Add'L Funds Brementown Lining	364,425				

Village of Tinley Park

Five Year Capital Improvement Program Detail by Category

Request Type(s): New, New Initiative, Additional, Carryover, Ongoing

Request Item Category	Capital Request Title	FY2020	FY2021	FY2022	FY2023	FY2024
Infrastructure	CIP2024-02 Sandblast/Paint Decorative Street Light Poles	75,000				
	Median Landscape Replacement-LaGrange			100,000		
	Sidewalk gap program		154,500	159,135	163,910	168,827
	CIP2060-11 GIS, Existing System Analysis & Model Prep.	60,000				
	CIP1916-04 Upgrade Comcast fiber capacity	18,000				
	Public Facilities Parking Lot Maintenance	15,000				
		10,159,776	7,941,765	7,104,735	6,291,581	6,217,868

Village of Tinley Park

Five Year Capital Improvement Program Detail by Category

Request Type(s): New, New Initiative, Additional, Carryover, Ongoing

Request Item Category	Capital Request Title	FY2020	FY2021	FY2022	FY2023	FY2024
Other	Zoning Ordinance Revision		125,000			
	CIP2060-01 Utility Extension - LaGrange Road	1,870,000				
	acquisition and demolition		350,000			
	CIP2021 Capital Reserve		8,000,000			
	CIP2020 Capital Reserve	10,000,000				
	CIP2022 Capital Reserve			6,000,000		
	CIP2023 Capital Reserve				4,000,000	
	Land Acquisition	84,000				
	TIF MHC Master Planning	200,000				
	CIP1960-01 Carryover: 167th St. Post 7 Force Main Sewer	1,253,262				
	CIP1960-02 Replace control cabinets and Power Feed to P	747,395				
	CIP2035-02 Wayfinding sign fabrication	200,000				
	CIP2016-07 Cyber Security Plan	20,000				
	CIP2033-01 Downtown Traffic/Parking Study	30,000				
	CIP1960-11 Water Main Replacements	1,000,000				
	CIP1960-07 Carryover: Paint the elevated tank exterior, int	1,030,000				
	CIP2035-03 Start up costs for Harmony Square	100,000				
	CIP2033-02 Comprehensive Plan Update	80,000				
	CIP2035-04 Downtown benches, beautification and decor	50,000				
	CIP2060-05 24" water main lining or replacement	925,000				
	CIP2033-03 Land acquisition	725,000				
	CIP2060-08 Lining of 24" sanitary sewer on Ridgeland fro	1,200,000				
		19,514,657	8,475,000	6,000,000	4,000,000	

Village of Tinley Park

Five Year Capital Improvement Program Detail by Category

Request Type(s): New, New Initiative, Additional, Carryover, Ongoing

Request Item Category	Capital Request Title	FY2020	FY2021	FY2022	FY2023	FY2024
Project	CIP1915-01 Carryover for Fire Station #47 Project	2,930,198				
	CIP2015-01 Station #47 Construction Project	2,869,802				
	Fire Station #48 Renovation					3,000,000
	Remodel Station 48					3,000,000
	Sally Port Expansion		2,500,000			
	CIP1915-02 Downtown Plaza expansion	8,000,000				
	Police Station Expansion					3,500,000
	Police Shooting Range Relocation					3,500,000
	CIP2415-01 Public Works Garage					10,000,000
	TIF MHC: Land Acquisiton (old price)		4,180,000			
	TIF MHC Environmental / Demolition (old prices)		10,000,000			
	TIF MSN: South Street Upgrades, 67th & 174th			2,000,000		
	Blackstone Lofts Infrastructure		1,000,000			
	North Street Infrastructure					2,000,000
	Old School Site Infrastrucure					1,000,000
	CIP2415-02 Fire Tower Training Relocation					5,000,000
	TIF MHC: CIP1915- Environmental Services	2,000,000				
		15,800,000	17,680,000	2,000,000		31,000,000

Village of Tinley Park

Five Year Capital Improvement Program Detail by Category

Request Type(s): New, New Initiative, Additional, Carryover, Ongoing

Request Item Category	Capital Request Title	FY2020	FY2021	FY2022	FY2023	FY2024
Rolling Stock	Ford F150		35,000			
	Investigation Vehicle			55,000		
	Replacement for INS146				30,000	
	Replace INS 246					40,000
	Replace INS346					35,000
	Replace Trailer		6,000			
	Engine #0022 Replacement			700,000		
	Brush Gator			15,000		
	Replace Tahoe - Car #0760			55,000		
	Engine Replacement				700,000	
	Aerial Tower Replacement					1,500,000
	Replacement Patrol Squad Cars		374,300	374,300	374,300	374,300
	Prisoner Transport Vehicle		75,000			
	K9 Unit			75,000		
	Replacement Animal Control Vehicle			55,000		
	Replacement Patrol Sergeant Vehicles (3)		137,100	137,100		
	CIP2019-04 Replace Battalion 46	59,762				
	CIP2060-12 Mini Excavator	107,380				
	CIP2060-09 Skid steer track loader	66,230				
	CIP2017-12 New Patrol Vehicles (reduced 9 to 5) for new	233,278				
	CIP2021-02 Ford 250 Pickup for plow unit 679	35,000				
	CIP2012-01 2018 Ford Explorer XLT	38,000				
	6 wheel dump		180,000			
	Backhoe			130,000		
	1 Ton Dump Truck			85,000		
	Unit 18 Van				30,000	
	Unit 88 Van				30,000	
	Unit 84 Van				30,000	
	Camera Van/Truck					200,000
	Replace 6 wheel dump		162,980			
	CIP2019-03 Replacement for Service 46	54,815				
	CIP2024-03 Replace Electrical Department Directional Bor	200,000				
	CIP2060-10 2019 Ford Transit full size van	42,771				
	CIP2017-13 Chief Vehicle	48,000				
	CIP2023-10 Plow Truck	195,393				
	CIP2023-11 Backhoe/ Loader	122,677				
	CIP2023-12 Wheel Loader	148,900				
	CIP2019-02 Replacement for Car 4604	59,762				
	CIP2024-04 Replace Electrical Department Ford Explorer T	39,500				
	CIP2024-05 Replace Electrical Department Ford Van (Unit	45,000				
	Plow Truck		402,656	195,393	195,393	195,393
	Aerial Truck			168,000		
	3/4 ton Pick up Truck		40,900	40,900	83,800	43,900
	Backhoe/ Loader				127,777	
	Wheel Loader			150,900		
	CIP2017-14 Commanders and Add'l Sgt Vehicles	176,000				
	CIP2017-15 Implement Motorcycle Unit	25,000				
		1,697,467	1,413,936	2,236,593	1,601,270	2,388,593

Village of Tinley Park

Five Year Capital Improvement Program Detail by Category

Request Type(s): New, New Initiative, Additional, Carryover, Ongoing

Request Item Category	Capital Request Title	FY2020	FY2021	FY2022	FY2023	FY2024
Software	Enterprise Resource System (ERP)		1,200,000			
	CIP1916-06 Skype for Conference rooms	5,000				
	Sharepoint Enhancements		25,000	25,000		
	Records Management System		125,000			
	CIP2013-01 OnBase Agenda Media/Citizen Participation	43,340				
	CIP1916-05 Text messaging archiving system - cell phone	20,000				
	CIP1925-14 Carryover Overtime-Snow Call System	24,000				
	CIP1916-08 911 CAD Replacement	120,000				
	CIP2025-11 Addtl Funds For Purchase of Overtime-Snow	24,000				
	CIP1925-13 Carryover Fueling System Software	15,000				
	CIP2016-14 Content Management Consolidation Study	20,000				
	CIP1916-07 Remote Desktop Services Licensing	40,000				
	CIP2016-12 SQL Upgrade	18,000				
	CIP2016-08 Tyler Citizen Transparency - placeholder	25,000				
	CIP2016-11 Sharepoint Enhancements	25,000				
	CIP2016-13 Fraud Prevention/Assist Citizen program	10,000				
	CIP2016-15 Content Management Consolidation Project	100,000				
	CIP2016-09 Intra department communications - message	10,000				
	CIP2017-16 Toughbook Licensing	56,000				
		555,340	1,350,000	25,000		

VILLAGE OF TINLEY PARK

STRATEGIC PLAN

Long Term Routine

	Project or Action	Priority Level	Primary/Lead Dept.	Secondary/Cooperating Departments	Role of the City	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/duration Schedule	Initiation Date	Performance Measurements	Measurement Progress October 31, 2018
19LTR-01	Attract and acquire top quality talent for Village staff positions at all levels from top management to front-line	TIER 1	HR	ALL DEPTS.	DEVELOP PROGRESSIVE RECRUITMENT, SELECTION AND RETENTION PROCESS	VILLAGE MANAGER VILLAGE BOARD COMPARABLES VENDORS	Village	ONGOING	ONGOING	Recruitment Pools	Successful recruitment of Fire Chief, IT Manager, Senior Planner, Planning Manager, and Police Chief Change in residency requirement for most employees
19LTR-02	Continue to maintain a safe, stable, desirable community with strong property values, hometown feel and quality of life	TIER 1	MGRS. OFFICE AND ELECTED OFFICIALS	ALL DEPTS.	REVIEW PROCESSES; DISCUSSIONS, TRAINING & FOLLOW THROUGH	Village Board, Staff, Residents	Village	Ongoing	Ongoing	Crime Rates Property Values Event participation Cameras installed	Cameras continue to be installed; increase in public safety staffing is underway
19LTR-03	Create a high quality "model citizen communication program"; blue ribbon, award winning techniques, approaches, etc.	TIER 2	MARKETING	MGRS. OFFICE AND ALL DEPTS.	IMPLEMENT A PROGRESSIVE/EFFECTIVE OVERALL COMMUNICATIONS PLAN & STRATEGY	ICMA	Village, Limited funding needed	Ongoing	Ongoing	Program created: yes/no? Number of FB followers Number of Twitter Followers Number of Instagram followers	Community engagement stats: 3854 Village FB followers; 5992 Downtown FB followers; 1723 Public Safety FB followers; 2802 Twittter followers; 4593 CEM subscribers
19LTR-04	Evaluate and maximize the best use and capabilities of sworn officers, where possible, while strengthening police services and protection to community overall	TIER 2	POLICE	MGRS OFFICE AND HR	UNDERTAKE ANALYSIS TO MAXIMIZE USE OF SWORN POLICE OFFICER RESOURCE	staffing consultant	Village	2 years	May 1, 2017	Crime Rates Reduction Staffing Implementation of Staffing Study	Changing shifts to allow better staffing coverage. Continues to be reviewed with new Police Chief.
19LTR-05	Explore repurposing the building, site and space of the State Police station	TIER 4	MGRS OFFICE	ALL DEPTS.	UNDERTAKE ANALYSIS TO MAXIMIZE USE OF SPACE	Staff, Consultant	Village	6 Months	May 1, 2017	Completion of re-purposing and occupancy of station	Completed; New offices are complete and personnel have moved into new space.
19LTR-06	Evaluate and solve mandates for additional evidence storage needs, including large objects and vehicles	TIER 4	POLICE	MGRS. OFFICE	UNDERTAKE ANALYSIS TO MAXIMIZE USE OF EVIDENCE STORAGE NEEDS	PW/facilities consultant	Village	18 months	First Quarter 2020	Amount of additional of storage created: yes/no?	New Fire Station will include basement

VILLAGE OF TINLEY PARK

STRATEGIC PLAN

Short Term Complex

	Project or Action	Priority Level	Primary / Lead Dept.	Secondary/ Cooperating Departments	Role of the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/durati on Schedule	Initiation Date	Performance Measurements	Measurement Progress October 31, 2018
19STC-01 (CIP2035-04)	Improve the beautification of downtown and other key areas of the Village (i.e., streetscaping; sign control; entrance signs)	Tier 1	COMM DEV	PW, MRG OFFICE, MARKETING	IDENTIFY AND EVALUATE OPTIONS, COORDINATE AND IMPLEMENT APPROVED PROGRAM, INVESTIGATE DESIGN CONTROL OF DOWNTOWN ARCHITECTURE	Design consultant, downtown stakeholders/ property owners	Village	18 months	7.1.17	Incentive dollars used for Oak Park Playbook Facade Improvement Grant Program, Sign Grant Program, Landscape Grant Program, Retail Grant Program New streetscaping Number of entrance signs New developments	Streetscape planning continues; inventory completed; status meeting 10.24.18. Coordination with the 3 TOP projects downtown (Blvd. Bremen, Holladay and the Plaza) 15 interested businesses, 9 have applied for grants thus far (3 businesses applied for multiple grants)
19STC-02	Continue and advance Downtown development; have one major project started in 2017	Tier 1	MGR OFFICE	COMM DEVELOP	Facilitate development proposals	Business, Elected Officials, Property Owners	Village, Potential public and private partnership	Calendar year 2017	1.1.17	Project started/completed: yes/no?	Boulevard approved on Nov 6; Bremen PH in Dec. Concept meeting for Holladay (North Street and Central Middle School) held 10.23.18 at DRT. Plaza design on schedule for ground breaking early spring 2019; Banging Gavel underway
19STC-03	Resolve our ongoing water meter issue(s) in a positive manner	Tier 1	MGR OFFICE	PW, FINANCE, MKTG	LEAD COORDINATOR; COMMUNICATION S; TRAINING; TECH DATA	Residents, businesses, outside contractors	Village	18-24 months	Underway	Replacement percentage 100% Litigation Resolved: yes/no?	Water meter replacement project is 98% complete. we have 460 left that need to be changed out we have contacted these address with no response back working with attorney and VM to resolve issue
19STC-04	Finalize our consensus Master Plan for the redevelopment, use and character of the old State Mental Health Center; develop RFP for developers, determine if Village will purchase	Tier 1	MGR OFFICE	COMM DEVELOP, FINANCE, PUBLIC WORKS	WORK WITH OUTSIDE EXPERTISE AND COMM. TO EXPLORE OPTIONS AND DEVELOP PLAN	Residents, Board, outside consultants	Village	6 months	1.1.17	Finalize Master PLa: yes/no? Development of RFP Land Acquisition	Financial analysis of proposals underway; Still waiting on purchase price from State to move anything forward. Three proposals received; Discussion of proposals Nov 6
19STC-05 (CIP2035-01, CIP2035-04)	Finalize and approve downtown drainage/storm water plans including methods of financing improvements. Design/constructi on Phase II Downtown drainage	TIER 1	V ENGINEER	PW, MGR OFFICE, FINANCE, CD	APPROVE DESIGN; FACILITATE CONSTRUCTION	Village Staff, Village Board, Residents	Village Funds	18 months	11.1.16	Approval of plan Installation of improvements complete: yes/no?	Phase II Plans are now 80% complete will go out to bid late fall or early winter. Project approx. start date March 2019. Phase I Complete.
19STC-06	Develop a long-term plan for North Street improvements	TIER 2	COMM DEV.	MGR. OFFICE	EVALUATE OPTIONS, COORDINATE AND IMPLEMENT APPROVED PROGRAM	Roger Brooks Intl., North Street property owners, Design Consultant	Village	12 months	12.1.16	Plan complete?	85% engineering plans for North Street complete; plaza design on schedule; concept meeting with Holladay Development held with DRT 10.23.18 Topo survey completed

VILLAGE OF TINLEY PARK

STRATEGIC PLAN

Short Term Complex

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19STC-07	Secure a major new development in Rich Township (Cook County)	TIER 2	COMM DEV.	MGR OFFICE	FACILITATE & ENCOURAGE DEVELOPMENT AND CREATE A MARKETING PLAN FOR STRATEGIC PARCELS	Property owners	Village, 3rd Party	2 Years	7.1.17	Is development secured?	preliminary discussions with Halikias regarding expansion of Sweet Spot for Entertainment venue; Hillwood construction complete
19STC-08	Review appropriate staffing levels and structures throughout the organization.	TIER 2	HR	MGR OFFICE WITH ALL DEPTS PARTICIP.	REVIEWING INDEPENDENT /OUTSIDE EXPERTISE & ANALYSIS	RFQ / RFP VENDORS COMPARABLES	Village	POLICE/FIRE/ PW 2017-2019 VILLAGE HALL STAFFING STUDY 6 MONTHS	10.1.16	Staffing levels match levels as allowed by budget; number of recommended changes from staffing reports made	Completed. Most of the Village Hall Staffing Study has been implemented, and the Police Staffing Study has begun its implementation. Patrol staffing at 62/67 authorized officers for FY19 with several (5) in pre-employment testing. 2 Commanders added.
19STC-09	Review and update the Village Pay Plan, including looking at salaries compared to the market and how merit is paid	TIER 2	HR	MGR OFFICE WITH ALL DEPTS PARTICIP.	REVIEWING INDEPENDENT/ OUTSIDE EXPERTISE & ANALYSIS	RFQ / RFP VENDORS COMPARABLES	Village	COMP & BENE SURVEY W/N 6MOS	10.1.16	How many recommended changes implemented? Larger qualified candidate pools Retention rates	Completed. Pay Plan has been approved and new evaluation forms/bonus program is to be implemented May 1.
19STC-10	Examine and validate the feasibility of creating a new Downtown TIF	TIER 2	MGR OFFICE	FIN. & V. CLERK, CD	ANALYSIS, TIF ADVISORS; REVIEW OPTIONS	Businesses, Taxing Bodies, State	Village	6 months	1st Quarter 2017	TIF created: yes/no? TIF Increased EAV	Complete
19STC-11 (CIP1915-02)	Agree to budget and implement a plan for Downtown Plaza improvements	TIER 2	MGR OFFICE	FINANCE, PW, ENGINEERING, COMM DEV	FINALIZE A PLAN	Village Board, Businesses	Village	12 months	11.1.16	Budgeted/financed: yes/no? Design complete: yes/no? Break ground March 19: yes/no? Plaza completed: yes/no? increased sales tax revenue Plaza usage- Number of events	Plaza design on schedule- team meetings continue- scheduled to break ground March 2019
19STC-12	Integrate Village branding (after its developed) into our communication plans, approaches, tactics, etc.	TIER 2	MARKETING	MGR OFFICE	WORK WITH OUTSIDE EXPERTISE AND COMM. TO EXPLORE OPTIONS AND DEVELOP PLAN	Roger Brooks Intl.	Hotel-Motel tax	Begin upon receipt of action plan	1.1.17	Action Items Completed	Completed or made significant progress on action items 1-22. In the process of evaluating tourism marketing options (Action item #30)
19STC-13	Maintain and reinvest in the Village's infrastructure to maintain current high quality; undertake a comprehensive below ground infrastructure condition assessment	TIER 2	PUBLIC WORKS	VIL. ENGINEER, FIN.	DEVELOP LONG TERM INFRASTRUCTUR E PLAN	Engineers,APWA, other Jurisdictional agencies	General Fund, Enterprise Fund, Grants, SSMMA	Already in progress	In progress	Assessment complete: yes/no? How many findings from assessment are implemented? Decline in main breaks	Lining of Sanitary bid specs being prepared for sanitary line 167 to Ridgeland. Engineering bid specs for sanitary force main investigation are being drafted. Water pump station1 Electrical panel replacement will be placed on upcoming VB agenda for approval. Phase 1 sanitary sewer televising and sewer cleaning completed 167th to Ridgeland

VILLAGE OF TINLEY PARK

STRATEGIC PLAN

Short Term Complex

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19STC-14 (CIP2013-01)	Implement an electronic/streamlined agenda and FOIA management system for all Boards and Commissions	TIER 3	CLERK'S OFFICE	ALL DEPTS	DEVELOP STREAMLINED FOIA AND AGENDA PROCESSES	GovQA-FOIA Management System	30-5/0-74159	In process- Estimated Time to Kickoff System Mid-November, 2016	9.1.16	FOIA system implementation: yes/no? Agenda system implementation: yes/no? Time it takes to respond to FOIA now compared to previous time w/o system (efficient process) Time it takes to put together an agenda now compared to time w/o system	The FOIA Management System portion of this is complete. Training was completed for the Agenda Management System in July of 2018 for Clerk's Office & Dept. Heads and their Designees. The Goal for implementation of the Agenda Management System (without the interactive portion) has been delayed to Nov. of 2018. The goal for the public interactive portion will be implemented by the beginning of 2019.
19STC-15 (CIP2015-02)	Create a way-finding sign program; especially for the Village gateway and welcoming corridors	TIER 3	MARKETING	MGR OFFICE AND COM DEV	REVIEW OPTIONS AND DEVELOP PROGRAM	Roger Brooks, Main Street Commission Subcommittee and Wayfinding Committee	Village	12 months	2.1.17	Number of signs added; increased traffic to locations/business way-finding signs direct visitors to	Existing sign inventory, survey, sign regulation research & traffic counts complete. New sign concepts brought to October ED&M committee for review
19STC-16	Conduct a Village-wide facilities assessment for Public Works, Administration, Fire, etc.; identify needs, options and strategies for our facilities and buildings	TIER 3	MGR OFFICE	PW AND FIRE	WORK WITH OUTSIDE EXPERTISE TO EXPLORE OPTIONS AND DEVELOP PLAN	Village Board, Staff Consultant	Village	8 months	3rd Quarter 2018	Complete of assessment: yes/no? Number of recommendations from assessment implemented	Planning for Station 47 (Former #2) and related financing of project continues. Temp housing solution selected
19STC-17	Conduct an organization-wide technology assessment and needs IT strategic plan for improving both our processes and budget requirements planning; maximize and enhance the technology interface with the Village including interactive information exchanges and portals; create an electronic service request system, and information and service tracking	TIER 3	MGR OFFICE	ALL DEPTS	WORK WITH OUTSIDE EXPERTISE TO EXPLORE OPTIONS AND DEVELOP PLAN	Staff, Consultant	Village	6 months	3rd Quarter 2017	Number of recommendations from assessment implemented Addressed needs reflected through more efficient processes? Quicker response and resolution through service request system data? Citizen engagement	Initial technology assessment is complete and will be documented in the long term IT Plan. Meetings with Department Heads continue as well as review of IT Budget items in their Departments. Short term IT projects or IT software implementations are in flight to support budgeting (Capital Investment Project-CIP) and technology enhancements (Permitting with On Line Plan review, Disaster Recovery, Agenda Management) to improve Village technology interface. Review of the existing IT electronic service system is complete and the current system supports Village needs. PW Department is continuing to expand the use of Cartegraph for service request and tracking in the PW area.

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Short Term Complex

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19STC-18	Complete the assessment and evaluation of unincorporated parcels and possible service where appropriate or desirable	TIER 3	MGR OFFICE	COMM DEVELOP. FINANCE, VIL ENGINEER	REVIEW OPTIONS AND DEVELOP ANALYSIS	Consultant, Staff, Village Board	Village	1 year	1st Quarter 2018	N/A	Cook County Grant Program for unincorporated Kimberly Heights residents was not supported. The County rescinded this grant
19STC-19	Conduct a cost/benefit analysis in consideration of the potential for in-house engineering, and implement study if the benefit was positive	TIER 3	PUBLIC WORKS	MGR OFFICE, HR & FINANCE	DEVELOP RECOMMENDATIO NS BASED ON ANALYSIS	Other communities input, APWA	General Fund, Enterprise Fund	6 months	11.1.16	Projects completed in house and cost savings of those versus being contracted	Completed
19STC-20	Explore incorporating additional municipalities/users into the existing 911 system	TIER 4	911 CENTER	MGR OFFICE, FINANCE, POLICE, FIRE, LEGAL, IT	WORK TO BRIING IN NEW USERS BASED ON ANALYSIS AND FEASIBILITY	Police and Fire input. Utilized outside consultant experienced with 911 center consolidation.	Potential state and federal grant. User based fee's	12 Months	1.1.17	Number of municipalities added	The Village has approached other municipalities who upon initial review showed interest but wanted to see clean room complete. Reorganization of space. Updates to software and hardware. Backup center created. MABAS 24 hours added.
19STC-21	Implement an ongoing leadership development and staff succession plan that includes training and skill enhancement with the goal to develop a pipeline of internal staff with the required skills, knowledge, and abilities to be strong candidates for future Village vacancies	TIER 4	HR	ALL DEPTS	CREATE LEADERSHIP AND STAFF SUCCESSION PLAN	VILLAGE MANAGER VILLAGE BOARD	Village	2-3YR	5.1.18	Succession plan: yes/no? Implementation of succession plan Internal promotions Improvements made by staff	Lean Six Sigma Training class completed for upper level management.
19STC-22	Streamline civil service personnel changes; work to speed up the civil service recruitment process; improve process gaps and the quality of candidates that emerge from civil service to minimize the loss of good candidates	TIER 4	HR	POLICE & ALL DEPTS.	DEVELOP ANALYSIS, REVIEW OPTIONS IMPROVED RECRUITMENT	VILLAGE MANAGER VILLAGE BOARD	N/A	ONGOING	5.1.18	Process changes implemented: yes/no? Hiring time frame	Hiring times have been reduced due to: calling candidates ahead of time to check interest; utilizing electronic communication to supplment mail communications, and strictly enforcing return dates through certified mail tracking.
19STC-23	Develop a plan to deal with the near and long term vitality and use of the Convention Center; work with partners to help maintain its financial stability and success	TIER 4	MGR OFFICE	FINANCE	DEVELOP LONG TERM FINANCIAL STABILITY PLAN/PROJECTIO NS	Consultant, Staff, Village Board, Convention Center Staff	Village, Convention Center	6 months	2nd Quarter 2017	Property Tax Agreement Expansion of hotel on Convention Center site	Completed Agreements adopted17 July 2018

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STRATEGIC PLAN

Short Term Routine

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19STR-01	Commit to the strategic Planning Process; create an action plan for staff around the major goals that emerge from the Board's prioritization rankings; incorporate more information and tie our strategic goals from this process into the budget	TIER 1	MGRS. OFFICE	ALL DEPTS.	DEVELOP AND IMPLEMENT ACTION PLANS, TACTICS AND REPORTING MECHANISMS	Village Board, Staff	Village	Ongoing	October 1, 2016	Number of strategic plan goals completed	9 goals completed 47 In progress/ongoing
19STR-02	Remain a safe, desirable and stable high quality community particularly in terms of public safety, property values and character	TIER 1	MGRS. OFFICE AND ELECTED OFFICIALS	ALL DEPTS.	REVIEW PROGRAMS, SERVICES, POLICIES, TRAINING & FOLLOW THROUGH	Village Board, Staff, Residents	Village	Ongoing	Immediate	Staffing study implementations completed Decline in calls, particularly for serious/violent crime Property Values Cameras installed	2 Intersections completed; Cameras continue to be installed; increase in public safety staffing is underway
19STR-03	Review and revise Village building codes	TIER 2	COMM. DEVELOP	FIRE	REVIEW, UPDATE AND PRESENT FOR ADOPTION REVISED CODE PROVISIONS; EXPLORE CYCLICAL APPROACH	2012 DONE! 2018: Fire Department, Code consultant	Village	12 months	January 1, 2019	Code updated: yes/no?	not started
19STR-04	Improve our communication processes and plans for all citizens and especially with businesses that may not use traditional approaches; maintain personal contact when appropriate	TIER 2	MARKETING	MGRS. OFFICE AND ALL DEPTS.	DEVELOP AND IMPLEMENT OVERALL COMMUNICATIONS PLAN & STRATEGY	Resident communication - ongoing; business communication - Coordinate with Community Development department	Village	Ongoing	Ongoing	Interaction increased via social media, events, etc Annual business breakfast attendance and BRE meetings conducted Comment cards collected	Ongoing Comment cards implemented to focus on customer service
19STR-05 (CIP2035-01, CIP2035-04)	Continue to maintain our Downtown, and surrounding areas, in a clean, attractive and vibrant manner	TIER 2	PUBLIC WORKS	MGR, MARKETING	DEVELOP A COORDINATED PLAN TO DEPLOY RESOURCES AS NEEDED	Employees, Community input, branding consultant	General fund, Hotel/Motel Fund	18 months	Spring 2017	Incentive dollars used for Oak Park Playbook New streetscaping Number of entrance signs New developments	Oak Park Metra South Lots have been repaved. South Street reconfiguration is 50% complete utilitues have been relocated. Engineer contracts for plaza design have been approved. Fountain installed, traffic lights and curbs painted oak Park roadway has new roadway markings.
19STR-06	Develop a comprehensive land use/building regulation and code enforcement program	TIER 3	COMM. DEVELOP	MGRS. OFFICE	DEVELOP A COORDINATED PLAN TO DEPLOY RESOURCES AS NEEDED; IDENTIFY OPTIONS	Staffing consultant study	Village	7 months	May 1, 2018	Land Use Plan complete: yes/no? Calls responded to for violations	efficiencies will continue to improve with new software; Code enforcement staffing has increased from 1.5 to 2
19STR-07	Conduct a Village-wide business retention analysis/assessment survey as part of our economic development efforts	TIER 3	COMM. DEVELOP	ALL DEPTS.	SURVEY CURRENT BUSINESSES, ANALYZE AND MAKE RECOMMENDED IMPROV.'S	N/A	Village	3 months	January 1, 2018	Survey completed: yes/no? BRE meetings conducted	BRE FT position ad posted; BRE specialist had reached out to an additional 49 businesses, spoken to 41 of those businesses, held BRE visit with 7 businesses and completed 7 BRE surveys.
19STR-08	Take Village marketing and communication to the next levels; website update, fix broken links, look at different platforms and message methods, etc.	TIER 3	MARKETING	ALL DEPTS.	ONGOING ASSESSMENT AND REVISIONS TO APPROACHES	Website redesign - RFQ issued fall, 2016; redesign to begin early 2017	Village	Ongoing	January 1, 2017	new website: yes/no? Number of 'clicks' on website Interaction increased via social media Number of FB followers Number of Twitter Followers Number of Instagram followers Comment Cards collected	Continually evaluating new technologies and news and information delivery options to add to our communication channel mix. Website complete. Rolled out instagram

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STRATEGIC PLAN

Short Term Routine

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19STR-09	Work to analyze and improve our building reviews for quicker, more expedited permitting; work to speed up the over all planning and case review process	TIER 4	COMM. DEVELOP	I.T., PW, FIRE, ENGINEERING	EVALUATE EXISTING PROCESS DEVELOP OPTIONS AND ALTERNATIVE APPROACHES	Software consultant	Village	9 months	July 1, 2017	software implemented: yes/no? permit processing time frame shorter? Number of permits issued	Software team continues to work through data integration with Tyler, Cartagraph and Fire house. Scheduled has been modified- looking to go live in February
19STR-10	Evaluate the existing façade improvement/incentive program; create incentives for non-conforming signs to become conforming	TIER 4	COMM. DEVELOP	FINANCE	FACILITATE USE OF EXISTING PROGRAM; DEVELOP/FINALIZE POLICY AND IMPLEMENT APPROVED PROGRAM	Need to develop design guidelines first and determine review process	Village	8 months	May 1, 2018	Incentive dollars used for Oak Park Playbook Facade Improvement Grant Program Number of applications received	New Playbook adopted and in operation. Some interest developing. 15 interested businesses, 9 have applied for grants thus far (3 businesses applied for multiple grants)
19STR-11	Streamline the annual budget process; start it earlier, improve review and process elements, consider GFOA award guidelines as a helpful reference point	TIER 4	FINANCE	MGRS OFFICE	WORK TO STREAMLINE BUDGET PROCESSES/PROCEDURES AND CALENDAR	All Departments	Village	Ongoing	January 1, 2018	Begin process earlier: yes/no? Completed budget to board earlier: yes/no? GFOA Award received	Schedule is being developed with an objective of completing earlier. Capital budgeting process underway. GFOA should return results around Thanksgiving. Better defined capital requests/process.
19STR-12 (CIP2023-07)	Institute a Village-wide enhanced sidewalk capital improvement program	TIER 4	PUBLIC WORKS	FINANCE, ENGINEERING	EVALUATE EXISTING AND DEVELOP OPTIONS AND ALTERNATIVE PLANS/APPROACHES	Other jurisdictions - State, County, Branding consultant	General fund, Hotel/Motel Fund, Complete street Grants	October 1 2016 Process has started already Gaps identified	Spring 2017	Enhance program: yes/no? Decline in trip and fall claims	Sidewalk Gap program for this year has been completed. Village engineer has budgeted for the sidewalk gap program to continue additional sites have been identified in his 5-year plan.

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Long Term Complex

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19LTC-01	See ongoing downtown development and reinvestment continue	TIER 1	COMM DEV.	MGR OFFICE	FACILITATE & ENCOURAGE DEVCELOPMENT		Village	on-going	Ongoing	Property Values Business Growth Incentive dollars New projects completed Vacancies	Three TOD projects working through entitlement process (Boulevard, Bremen Station, Harmony Station)
19LTC-02 (CIP2035-04)	Continue and make substantial progress with/for Village-wide beautification projects in various areas including gateways, parkways, public areas, etc.	TIER 1	COMM DEV.	PW, MGR OFFICE	IMPLEMENT THE FINALIZED PLAN	Design Consultant	Village	part of streetscape project	May 2017	Recommendations of wayfinding implemented Oak Park Playbook grants Incentives Ongoing maint of medians: yes/no?	Streetscape Master Plan underway, inventory completed. Meeting 10.24.18
19LTC-03	As part of our economic development strategies, work to attract businesses with good paying jobs by the Panduit headquarters property and other locations	TIER 1	COMM DEV.	MGR OFFICE	DEVELOP A STRATEGY WORK WITH BUSINESSES AND EMPLOYERS TO HELP GROW EMPLOYMENT		Village	on-going	Ongoing	New businesss attracted	Continued participation with CSIA. Ongoing discussions of various options
19LTC-04	Maintain the Village's financial strength and fiscal controls to maintain our strong fiscal position	TIER 1	FINANCE	ALL DEPTS.	MAINTAIN STRONG FINANCIAL HEALTH; MONITOR TRENDS CONDUCT ANALYSIS INCLUDING CAPITAL AND INFRASTRUCTURE NEEDS	All Departments	Village	Ongoing	Ongoing	Reserve Funds Consistent/Steady Revenue Streams Bond Rating	Ongoing Reserve funds are at levels over the fiscal policy guidelines. AA+ bond rating.
19LTC-05 (CIP2016-16/18)	Enhance, add and maximize technology in all Village operations, administration, services, etc.; develop a long-term, comprehensive technology plan for the Village	TIER 1	I.T.	ALL DEPTS.	IMPLEMENT THE FINALIZED PLAN	Potential Consultant	Village	1 year	May 2017	New projects completed	Several projects are in flight that contribute to the Long Term improvement of the current IT Infrastructure in the areas of compute power, storage, communications and user devices. Village employees will have access to new printers, VoIP Phone system, expanded server capacity (compute and storage) and Cyber Training. The Police department be using new 2 Factor authorization for secure, quick access in squad data and cell phones for improved communications. Long term second data center project will kick off soon to provide Disaster Recovery site and add compute power. Complete Long Term IT Strategic Plan is being developed.

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19LTC-06	See substantial start to the old State Mental Health Center property redevelopment with projects underway and remediation completed	TIER 1	MGR OFFICE	FINANCE, PW, ENGINEERING	IMPLEMENT THE FINALIZED PLAN	Village Board, Staff, Residents, Consultant	Village, Potential Public/Private Partnership	Multi-year	May 1, 2019	Land Purchase: yes/no? environmental cleanup complete: yes/no? Development Agreement	Still waiting for CMS reevaluation of selling price of the site and communication of same to Village. Proposals under review
19LTC-07 CIP 2023-02)	Update the Village's 20 year old Comprehensive Master Land Use Plan as well as accompanying zoning code provisions	TIER 2	COMM DEV.	MGR OFFICE	WORK WITH OUTSIDE EXPERTISE TO EXPLORE OPTIONS AND DEVELOP PLANNING AND LAND USE UPDATES	Planning Consultant	Village	24 months	January 1, 2019	Update complete: yes/no? Permits Issued	Money requested to conduct the comp plan. not initiated
19LTC-08	Redevelop Panduit TIF site; see improvements at the 45 acre site on the east side of town	TIER 2	COMM DEV.	MGR OFFICE, FINANCE, ENGINEERING	FACILITATE & ENCOURAGE DEVCELOPMENT	Developers	Village, Developers	on-going	Ongoing	Number of new developments TIF EAV increased	Potential developer interested. Central detention completed except for final landscaping. Panduit has contracted for and completed demolition of unused structures.Preliminairy discussion with residential developer however recently stalled.
19LTC-09	Increase safety, and traffic and pedestrian capacity by widening 80th Avenue at I-80	TIER 2	COMM DEV.	PUBLIC WORKS, FINANCE, ENGINEERING	WORK WITH WILL COUNTY AND OTHERS ON FULL IMPLEMENTATION, DESIGN AND COMPLETION	Consultant, STP Grant	Village	7 years	2014	Completion of project by Will County: yes/no? Decline accidents	Recently met with County's Consultant; potential 191st intersection improvement project combination for funding purposes; bridge currently scheduled for 2021, widening 2022--pending funding
19LTC-10	Assess the concept of using a combined "community development department" approach/model vs. separate building, zoning and planning functions	TIER 2	HR	MGR OFFICE / COMM DEVELOP	UNDERTAKE ANALYSIS AND IMPLEMENT RECOMMENDATIONS	VILLAGE MANAGER	Village	IN PROGRESS/ONGOIN	November 1, 2016	assessment completed: yes/no?	Completed
19LTC-11	Examine and investigate more outsourcing opportunities for Village functions and then act upon them when positive elements emerge	TIER 2	MGRS OFFICE	FINANCE AND ALL DEPTS	UNDERTAKE ANALYSIS AND IMPLEMENT RECOMMENDATIONS AS APPROPRIATE, FEASIBLE OR BENEFICIAL	Village Board, Staff	Village	Ongoing	Ongoing	analysis completed: yes/no? savings to oursource v maintain internally	Ongoing Beginning stages of developing plaza funding/operations planning
19LTC-12	Implement a Village-wide branding and marketing program	TIER 2	MARKETING	MGR OFFICE	IMPLEMENT THE FINALIZED PLAN	Roger Brooks Intl.	Hotel Motel tax	Implement Roger Brooks Plan	January 1, 2017	Action plan items completed	Action plan items 1-22 complete or underway; Item #30 being in process of evaluation; continuing progress on Harmony Square planning
19LTC-13 (CIP1923-05/06)	Expand connectivity of both inter and intra community bike paths and trails	TIER 3	COMM DEV.	ENGINEERING, MGRS OFFICE, PW, FINANCE,	DEVELOP A 5 YEAR PLAN FOR PEDESTRIAN & BIKE CONNECTIVITY	ComEd, Developers and other agencies	Village, STP	Multi-year	January 1, 2017	Bike Path miles installed	Property ROW acquired via ComEd. Grant money has been received. Grant application recently submitted for The Recreational Trails Program

VILLAGE OF TINLEY PARK

STRATEGIC PLAN

Long Term Complex

	Project or Action	Priority Level	Primary/Lead Dept.	Secondary/Cooperating Departments	Role of the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/duration Schedule	Initiation Date	Performance Measurements	Measurement Progress October 31, 2018
19LTC-14	Determine long-term community expectations of the Fire Department and Fire/EMS services in the Village; Develop and implement a phased approach with CPR responder assist, BLS Licensure, and ALS Certification if analysis supports enhancing current services	TIER 3	FIRE & EMA	MGRS OFFICE	UNDERTAKE ANALYSIS AND IMPLEMENT RECOMMENDATIONS AS APPROPRIATE, FEASIBLE OR BENEFICIAL	Staffing analysis study; Illinois Fire Chiefs Association evaluations	grants; budget process; tax increase; revenue source for service.	2 years	first quarter 2018	analysis completed: yes/no? SOP's up to date: yes/no?	SOP's being finalized and crew training to begin. CAD changes being tested and reviewed. CPR approval should be finalized in November
19LTC-15	Work with Metra to add an AM express train to match the PM express train and service	TIER 3	MAYOR'S OFFICE	MGRS OFFICE	DEVELOP AN IGOV'TL CO-OPER. PLAN TO EXTEND SCHEDULE	Metra	Village, Metra	Completed		AM trains added: yes/no?	Completed
19LTC-16 (CIP2415-01)	Complete needs and functionality assessment then site, design and construct a new Public Works facility	TIER 3	PUBLIC WORKS	MGRS OFFICE, FINANCE, ENGINEER	UNDERTAKE ANALYSIS AND IMPLEMENT RECOMMENDATIONS AS APPROPRIATE, FEASIBLE OR BENEFICIAL	Architect, other jurisdictional departments General contractor. Project manager PW employees input	Grants, SSMMA, General fund, enterprise fund.	2 years	January 1, 2021	Assessment completed: yes/no? Site approved: yes/no?	On Hold Per VM Funding needed
19LTC-17	Coordinate with Cook County to have a safe walking path created to Tinley Park High School	TIER 3	VILLAGE ENGINEER	PUBLIC WORKS	FACILITATE & ENCOURAGE I-GOV'TL COOPERATION, DESIGN, DEVCELOPMENT FOR ROAD IMPROV & WALKWAY	Cook County, Schools, Residents	Multi-Jurisdictional	1 year	November 1, 2016	installation of path: yes/no?	Completed
19LTC-18	Explore providing alternate transportation methods to get commuters to Tinley Park offices and jobs from the train station	TIER 4	COMM DEV.	MGRS OFFICE, VILLAGE ENGINEER	UNDERTAKE ANALYSIS AND IMPLEMENT RECOMMENDATIONS AS APPROPRIATE, FEASIBLE OR BENEFICIAL	ComEd, Developers and other agencies	Village, Businesses, STP	Multi-year	January 1, 2021	Cost Benefit Analysis Feasability Number of commuters that utilized alternate transportation: yes/no	not initiated
19LTC-19 (CIP2415-02)	Determine a new location of the fire departments training tower	TIER 4	FIRE	MGRS OFFICE	ANALYZE ALTERNATIVES	solicit community development for vacant parcels of equal size to determine what is available; Consult FAA for relocation requirement of heliport; cell tower consultant;	homeland security grants, budget process; other sources (donations).	18 months	first quarter 2020	Selection of new location: yes/no?	No actions taken
19LTC-20	Seek accreditation for all our major departments to demonstrate professionalism and our commitment to high quality services and operations that meet national standards	TIER 4	MGRS OFFICE	PW, FIRE AND POLICE	UNDERTAKE ANALYSIS AND IMPLEMENT RECOMMENDATIONS AS APPROPRIATE, FEASIBLE OR BENEFICIAL	Village Board, Staff, Outside Agency	Village	2 years	May 1, 2019	Number of accreditations received by departments	AEDO accreditation in progress Fire Dept. Class 1 ISO designation Reviewing CALEA accreditation programs
19LTC-21 (CIP2415-03)	Evaluate future location, design and utilization of the police gun range	TIER 4	POLICE	MGRS OFFICE	ANALYZE ALTERNATIVES	Planning Dept., Public Works, Engineering, Range Consultant	Capital	18 months	First Quarter 2020	Analysis complete: yes/no? Selection of location: yes/no? Construction of new range: yes/no?	examining external options and a possible feasibility study

VILLAGE OF TINLEY PARK
STRATEGIC PLAN
Long Term Complex

	Project or Action	Priority Level	Primary/Lead Dept.	Secondary/Cooperating Departments	Role of the Village	Other Participants or Outside Expertise	Potential Funding Source(s)	Action/duration Schedule	Initiation Date	Performance Measurements	Measurement Progress October 31, 2018
19LTC-22	Evaluate the cost-benefit of undertaking possible jurisdictional transfers of County Roads to the Village	TIER 4	VILLAGE ENGINEER	MGRS OFFICE, FINANCE AND PW	EVALUATE THE COST-BENEFITS OF JURISDICTIONAL TRANSFERS (Ridgeland north of 175th St. and Oak Forest Avenue)	Cook County, Residents, Village Board Staff	Village, potential grants	3 years	Already underway	Transfer complete: yes/no?	Phase 1 design has been completed. Phase 2 design is underway. Roadway subject to Cook County Funding

Village Board/Vandenberg Goals September 1, 2017

1. Develop small business program – **Program developed and approved. 15 businesses applied, 9 have started the application process and 3 businesses applying for multiple grants (9), should be on the Nov. 12th ECC agenda for approval.**

Comments:

2. Personnel Succession/Hire/Release/Re-Structure
 - a. HR, IT, Asst. VM, Treasurer, Comm. Dev., Building, Marketing – **Asst. HR, Asst. Treasurer, I.T. Manager – Hired; Marketing Director – full time; Planning Manager hired to eventually become Comm. Dev. Director**
 - b. 90 days or less....not 6 months
Civil Service working on continued improvement of hire times through use of electronic communication, phone calls ahead of time to determine candidate interest, and use of certified mail for date tracking—5 Patrol candidates in pre-employment progress, 1 Clerk Matron, 2 Maint. Worker, 2 TCO in progress as well.
 - c. Residency no longer issue
 - d. Advanced training, customer service – **Lean Six Sigma (all senior staffing – 23 attended), customer service training**

Comments:

3. Downtown Redevelopment
 - a. South Street shovels in ground no later than April 2018 – **Board had initially decided to end negotiations – South St. approved**
 - b. Planning process begins November 2017
 - c. TIF complete by march 2018 – **Completed**
 - d. Community Plaza designated location via Lakota with Board approval no later than March 2018 – **Location approved, construction will begin 1st quarter next year.**
 - e. Denler project (North St.) decisions i.e. – density, design, etc.- **New plans just received**

Comments:

4. Staffing Study finalized by year end
 - a. ID key points of study – **Most of the Village Hall Staffing Study (4 approved in 18/19 have been implemented)**
 - b. Cost to implement...roll into the budget for FY19
 - c. Structure of Village correct?
 - i. Clerk's Office under Treasurer – **Have had meeting, need to make decision of sticker issue**
 - ii. Re-Org of Permit/Building Dept. i.e. Software –**implementation schedule on track--training to take place in early January, with cut over scheduled for the end of January; additional training with other depts. Fire/Engineer/PW will be needed for electronic review**
Re-org complete for now—would like to expand code enforcement to include current ZA to enhance code enforcement program; probable succession plan in the works for changes now through 2021
 - iii. Manager/Asst. Manager
 1. Who reports to who? – **Police, Fire, IT reporting to AVM**
 2. Efficiencies

Comments:

5. Acquisition of TPMHC and plan of what steps we will take after sell.
 - a. Purchase – **Waiting for State approvals**
 - b. Sell to developer – **Received 3 RFPs, currently reviewing with Committee**
 - c. Plan of area that we would accept
 - d. Finalize Farr plan – **Draft Plan developed, decision needs to be made on next step**

Comments:

6. Public Safety
 - a. Cameras at all locations that are priority (set forth by PD and Trustee panel) – **2 intersections have been completed**
 - b. Upgrade current camera locations with new tech and additional LPR at those locations – **1 intersection has been upgraded to LPR cameras**
 - c. Police Staff Study complete
 - i. Increase Staff and how to budget this – **4 in this year's budget, 5 proposed for next year**

- ii. Evaluate study for improvements
- d. Police Radio communications
 - i. Many complaints, narrow down the issues – **Radio problem log kept at dispatch and reviewed weekly. Many issues due to improper upkeep/maintenance of officer radios. Being addressed via roll call briefings and inspections by radio technicians.**
 - ii. Analyze if current infrastructure is modern – **Radio System infrastructure is modern and constantly updated. System is being maintained by contract radio maintenance company.**
- e. Finalize both fire house locations (Stations 2 & 3)
 - i. Hire Construction Manager – **Construction Manager under contract**
 - ii. Select Architect and build – **Architect under contract; Design approved, scheduled to go to out to bid first part of next year**

Comments:

- 7. Hotel/Convention Center negotiations
 - a. What is the current situation – **after a year of negotiations, new agreement approved with HARP approved; waiting for closing**
 - b. Course of action

Comments:



Interoffice Memo

Date: November 15, 2018

To: Kristin Thirion
Village Clerk

From: Laura Godette
Deputy Village Clerk

Subject: Vehicle Sticker Analysis

Attached is the Vehicle Sticker Program information you requested:

Attachment A - Number of Vehicle Sticker Sold and Revenue over 2011-2018

The number of stickers sold has declined over the past eight (8) years by 3,652. The revenue from the sticker sales has declined just over \$110,000. Since 2013 the amount of senior stickers sold has gone up an average of 200 stickers each year. The cost difference of a senior sticker versus a regular passenger sticker is \$23.50.

Attachment B - Comparable Communities

In the summer of 2018 the Clerk's Office did a review of Chicagoland communities (including Tinley Park). The following items were reviewed:

1. Does the community sell vehicle stickers?
2. If so, what is the price for stickers?
3. Has the communities vehicle sticker program been replaced with another source of revenue?

Out of the fifty (50) municipalities reviewed twenty-seven do not sell vehicle stickers and twenty-three (23) municipalities still sell stickers. The average price for a passenger sticker is \$40.90 and the average price for a senior sticker is \$12.70. Tinley Park has the lowest price for the senior sticker and only one other municipality has a lower price (this is Orland Hills at \$15). Out of the municipalities that sell stickers five (5) use an outside vendor to assist in the selling of stickers and eighteen (18) use an internal selling method (Tinley Park uses an internal method).

Attachment C - Cost of the Program to the Village

The estimated cost to the Village for the Vehicle Sticker program is approximately \$54,000. This total does include an estimate of Clerk's Office staff, but does not include staff at the Police Department (stickers are also sold at the Police Department) and the cost of IT and Finance support.



ATTACHMENT A

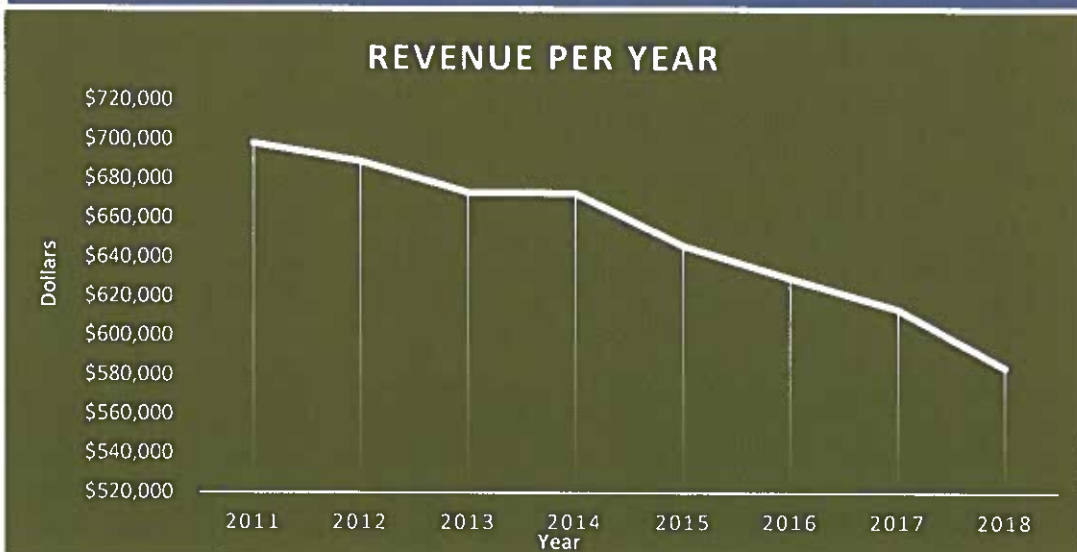
NUMBER OF VEHICLE STICKERS SOLD & REVENUE 2011-2018

Stickers Sold

	2011	2012	2013	2014	2015	2016	2017	2018
April	12168	12145	11992	12381	11993	11404	11180	10859
May	6150	6370	6750	6516	5678	5891	5868	6233
June	14222	14018	13285	14098	13414	13169	12996	11796
Total	32540	32533	32027	32995	31085	30464	30044	28888

Revenue

	2011	2012	2013	2014	2015	2016	2017	2018
April	\$ 230,829	\$ 225,245	\$ 218,207	\$ 227,006	\$ 219,131	\$ 201,999	\$ 193,064	\$ 184,354
May	\$ 128,176	\$ 133,326	\$ 144,174	\$ 120,851	\$ 119,261	\$ 126,261	\$ 120,177	\$ 135,591
June	\$ 338,946	\$ 330,146	\$ 310,509	\$ 324,632	\$ 307,308	\$ 300,951	\$ 300,120	\$ 263,738
Total	\$ 697,951	\$ 688,717	\$ 672,890	\$ 672,489	\$ 645,700	\$ 629,211	\$ 613,361	\$ 583,683

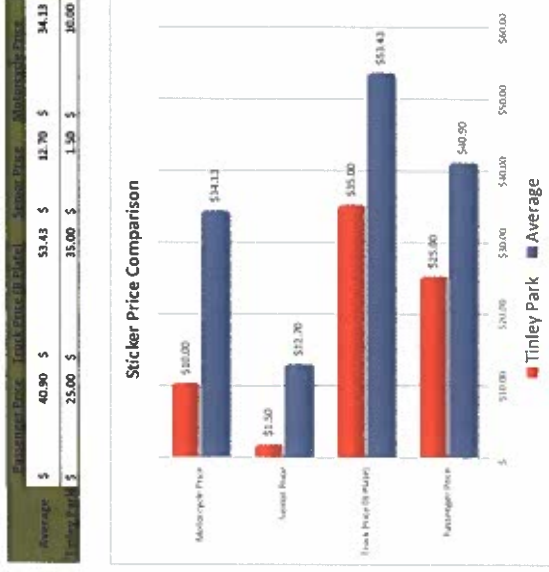


ATTACHMENT B

COMPARABLE COMMUNITIES

Red Selling Stickers	End Date	Replacement Revenue
Bolingbrook	July, 2006	Sales tax revenue
Countryside	2008	-
Crest Hill	January 1st, 2017	Municipal electric excise tax
Elgin	Mid 90's	Grand Victoria Casino
Elk Grove	2018	Funds from recent budget surplus and from video gaming
Frankfort	Several Years	-
Geneva	-	-
Hickory Hills	April 8th, 1999	-
Hoffman Estates	1996 for residential, 2014 for commercial	-
Homewood	May 1st, 2013	Surcharge on ComEd bills
Lombard	2007	Cutting street maintenance supplies and replacing staff
Manhattan	2012	Utility tax on telephone, gas, and electricity
Minooka	Several Years	Gaming revenue and sales tax
Mokena	-	-
Morris	-	-
Naperville	-	-
New Lenox	May 1st, 2012	Utility tax on electric and natural gas
Oak Lawn	June 30th, 2018	Water consumption use tax
Palos Hills	1999	Utility tax on telephone, gas, and electricity
Romeoville	May 1st, 2011	Property Taxes
Schaumburg	Several Years	-
Shorewood	2018	1/2% Sales Tax
St. Charles	-	-
Thornton	-	-
Wheaton	-	-

Selling Stickers	Selling Method	Passenger Price	Truck Price (B Plan)	Senior Price	Motorcycle Price
Arlington Heights	Internally (online - e-pay)	\$	30.00 \$	35.00 \$	12.00 \$
Blue Island	Third Millennium Internally	\$	50.00 \$	70.00 \$	5.00 \$
Burnham	Internally	\$	50.00 \$	58.50 \$	0 \$
Cabernet City	Internally (online)	\$	50.00 \$	58.50 \$	0 \$
Crete	Internally	\$	50.00 \$	50.00 \$	25.00 \$
East Hazel Crest	Internally	\$	30.00 \$	35.00 \$	2.00 \$
Elmhurst	Third Millennium and at Village Hall	\$	36.00 \$	90.00 \$	18.00 \$
Evanson	Internally - Wheel Tax	\$	75.00 \$	105.00 \$	37.50 \$
Evergreen Park	Internally	\$	35.00 \$	45.00 \$	10.00 \$
Homewood	Internally	\$	30.00 \$	30.00 \$	5.00 \$
Lansing	Internally	\$	45.00 \$	53.50 \$	3.00 \$
Lemont	Internally	\$	96.00 \$	120.00 \$	32.00 \$
Lynwood	Internally	\$	45.00 \$	50.00 \$	2.00 \$
Marengo	Internally	\$	40.00 \$	35.00 \$	6.50 \$
Middleton	Internally	\$	30.00 \$	40.00 \$	5.00 \$
Mount Prospect	Third Millennium and at Village Hall	\$	45.00 \$	60.00 \$	15.00 \$
Orland Hills	Internally	\$	15.00 \$	25.00 \$	9.99 \$
Orland Park	Internally (online) - every two years	\$	30.00 \$	30.00 \$	10.00 \$
Stickie	Third Millennium and at Village Hall	\$	35.00 \$	35.00 \$	Not offered
Steger	Internally (online)	\$	30.00 \$	45.00 \$	15.00 \$
University Park	Internally	\$	25.00 \$	40.00 \$	5.00 \$
Westchester	Third Millennium and at Village Hall	\$	37.00 \$	63.00 \$	21.00 \$



Category	Tinley Park	Average
Motorcycle Price	\$10.00	\$14.13
Senior Price	\$1.50	\$13.20
Truck Price (B Plan)	\$35.00	\$53.43
Passenger Price	\$25.00	\$40.90

ATTACHMENT C

Vehicle Sticker Cost

Stickers	\$ 5,800
Motorcycle Tag	\$ 200
Dealer Tag	\$ 200
Printing	\$ 6,000
Postage	\$ 9,000
Clerk's Staff	\$ 33,000
Police Staff	\$
IT/Finance Staff	\$
Total:	\$ 54,200



Interoffice Memo

Date: November 13, 2018
To: David Niemeyer, Village Manager
From: Lisa Kortum, Operations Coordinator
Subject: Justification for Mid Year Telecommunicator

I requested a Full time Telecommunicator for the 2019 FY and the board approved this for Midyear. One of the goals for the 911 Center is to increase our manpower and still reduce Overtime. When we took on as the primary MABAS dispatch center, our manpower had to be increased to 4 Telecommunicators for day and afternoon shifts, and 3 on midnights in order to be efficient and effective for all agencies: Police, Fire and MABAS units. At mid-year, we have already used 85% of our OT budget due to working concerts this summer, filling vacation and comp time as well as filling shifts that remain open due to a retirement and a resignation. At this time, the Training Coordinator and I are pitching in to help fill some of the OT and to alleviate the burden that the Telecommunicators are taking on; however, hiring another Telecommunicator would be more cost friendly. Approval of an additional Telecommunicator would help the 911 Center greatly.

Thank you for your time and consideration on this matter.

Lisa Kortum, RPL
Operations Coordinator



Interoffice Memo

Date: November 16, 2018

To: David Niemeyer, Village Manager
Brad Bettenhausen, Village Treasurer

From: Michael Zonsius, Deputy Village Treasurer

Subject: Mid-Year Justification to Hire One (1) Full Time Staff Accountant

The Finance Department respectfully requests permission to hire of one (1) additional full time Staff Accountant. Currently, the department has 78 years of experience and 77 of those years is amassed amongst three department employees. Each of these three employees are all over the age of 60 and have made reference to retiring in the not so distant future. It is imperative in the succession planning of the department that the additional full time Staff Accountant be hired prior to the retirement of one of the three employees so that a learning transfer process can begin.

Further, department employees work beyond scheduled work hours and the additional Staff Accountant will help mitigate this situation. The demands for record keeping and financial tracking have significantly increased over time adding to the work burden borne by the same group of employees. All work load responsibilities cannot be completed within normal work schedule and meeting deadlines is often a challenge. Additional manpower in the department would help to alleviate these issues in addition to the succession concerns discussed above.

I thank you in advance for your consideration of this request.



Interoffice Memo

Date: November 14, 2018

To: Kevin Workowski, Public Works Director

From: Kelly Mulqueeny, Street Superintendent

Subject: Mid-year Review Pick-up Truck

Description: The public works department requests discussion and consideration of increasing the rolling stock to provide transportation for the newly increased staff size, with the goal of providing more services in-house, rather than deferring work, or contracting out.

Street Department Request
1 F-250 quad cab pick-up truck

The street department is requesting the purchase of one (1) pick-up truck to help with the transportation of employees. With the addition of 2 new employees we need to have transportation to and from the jobsites. We also need a vehicle that can bring needed equipment, tools and material to complete assigned work. We are requesting a quad cab to be more versatile by allowing an entire crew travel in one truck rather than having multiple trucks on job sites.

Village of Tinley Park, Illinois
Capital Outlay Request

Department Road & Bridge

Fiscal Year FY2019

Strategic Plan Item? If so, Tier # _____

ST Routine _____

ST Complex _____

LT Routine _____

LT Complex _____

I. Description of capital request, and quantity	V. Costs	Unit Cost	Total Cost
Purchase a new 2018 F150 XL pick up truck			
II. Explanation of Need The new truck will be used to transport equipment to and from job sites, hauling spoils and material.			
III. Will expenditure require increase in personnel? No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> If yes, please provide detail			
IV. Does this request replace an existing asset? No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> If yes, please provide detail and proposed method of disposition			
	Costs: Other accessories Associated materials Other equipment/services Maintenance contracts		32,000 700
Total costs			\$32,700



Currie Motors Frankfort Inc
9423 W Lincoln Hwy, Frankfort, Illinois, 604231388
Office: 708-479-1100

Customer Proposal

Prepared for:

Mr. Dan Quinn
Village Of Tinley Park
Office: 708-444-5557

Prepared by:

THOMAS SULLIVAN
Office: 708-479-1100

Date: 01/08/2018

Vehicle: 2018 F-250 XL
4x4 SD Crew Cab 6.75' box 160" WB SRW





Currie Motors Frankfort Inc
9423 W Lincoln Hwy, Frankfort, Illinois, 604231388
Office: 708-479-1100

2018 F-250, SD Crew Cab
4x4 SD Crew Cab 6.75' box 160" WB SRW XL(W2B)
Price Level: 820

Major Equipment

(Based on selected options, shown at right)

6.2L V-8 SOHC w/SMPI 385hp
TorqShift-G 6 speed automatic w/OD

Exterior: Oxford White
Interior: Medium Earth Gray

- * Rear locking differential driver selectable
- * Brake assistance
- * LT 245/75R17 E BSWAT S-rated tires
- * Firm suspension
- * Air conditioning
- * AM/FM stereo with seek-scan
- * Dual power remote heated mirrors
- * 17 x 7.5 steel wheels
- * Driver and front passenger seat mounted side airbags
- * Tachometer
- * Underseat ducts
- * 60-40 folding rear split-bench
- * Steering-wheel mounted audio controls
- * Front axle capacity: 6000 lbs.
- * Front spring rating: 5600 lbs.
- * Frame section modulus: 10.7 cu in.
- * Cab to axle: 39.9"
- * 4-wheel ABS
- * Traction control
- * Battery with run down protection
- * Advance Trac w/Roll Stability Control
- * Tinted glass
- * Daytime running
- * Variable intermittent wipers
- * Dual front airbags
- * SecurLock immobilizer
- * Message Center
- * Reclining front split-bench seats
- * Running boards
- * Class V hitch
- * Rear axle capacity: 6200 lbs.
- * Rear spring rating: 6340 lbs.
- * Frame Yield Strength 50000 psi

Fuel Economy

City
N/A



Hwy
N/A

Selected Options

MSRP

STANDARD VEHICLE PRICE	\$39,285.00
Order Code 600A	N/C
Engine: 6.2L 2-Valve SOHC EFI NA V8 Flex-Fuel	Included
Transmission: TorqShift-G 6-Spd Auto w/SelectShift	Included
GVWR: 10,000 lb Payload Package	Included
Wheels: 17" Argent Painted Steel	Included
HD Vinyl 40/20/40 Split Bench Seat	Included
160" Wheelbase	STD
Monotone Paint Application	STD
Radio: AM/FM Stereo	Included
50-State Emissions System	STD
Oxford White	N/C
Medium Earth Gray	N/C
Electronic-Locking w/3.73 Axle Ratio	\$390.00
Tires: LT245/75R17E BSWAT	\$165.00
Trailer Brake Controller	\$270.00
Power Equipment Group	\$1,125.00
Accessory Delay	Included
Manual Telescoping/Folding Trailer Tow Mirrors	Included
Perimeter Alarm	Included
Power Locks	Included

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: Mr. Dan Quinn, Village Of Tinley Park
By: THOMAS SULLIVAN Date: 01/08/2018



Currie Motors Frankfort Inc
8423 W Lincoln Hwy, Frankfort, Illinois, 604231388
Office: 708-478-1100

2018 F-250, SD Crew Cab
4x4 SD Crew Cab 6.75' box 160" WB SRV XL(W2B)
Price Level: 820

Power Tailgate Lock	Included
Power Front & Rear Seat Windows	Included
Remote Keyless Entry	Included
Snow Plow Prep Package	\$185.00
Extra Heavy-Duty 200 Amp Alternator	Included
Platform Running Boards	\$445.00
Drop-In Bedliner (Pre-Installed)	\$350.00
<hr/>	
SUBTOTAL	\$42,215.00
Destination Charge	\$1,295.00
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TOTAL	\$43,510.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: Mr. Dan Quinn, Village Of Tinley Park
By: THOMAS SULLIVAN Date: 01/08/2018



Currie Motors Frankfort Inc
9423 W Lincoln Hwy, Frankfort, Illinois, 604231388
Office: 708-479-1100

2018 F-250, SD Crew Cab
4x4 SD Crew Cab 6.75' box 160" WB SRW
XL(W2B)
Price Level: 820

Selected Options

Code	Description	MSRP
Base Vehicle		
W2B	Base Vehicle Price (W2B)	\$39,285.00
Packages		
600A	Order Code 600A	N/C
	Includes: - Engine: 6.2L 2-Valve SOHC EFI NA V8 Flex-Fuel Flex-Fuel badge on fleet orders only - Transmission: TorqShift-G 6-Spd Auto w/SelectShift - GVWR: 10,000 lb Payload Package - Wheels: 17" Argent Painted Steel Includes painted hub covers/center ornaments. - HD Vinyl 40/20/40 Split Bench Seat Includes center armrest, cupholder, storage and driver's side manual lumbar. - Radio: AM/FM Stereo Includes digital clock and 6-speakers.	
Powertrain		
996	Engine: 6.2L 2-Valve SOHC EFI NA V8 Flex-Fuel	Included
	Flex-Fuel badge on fleet orders only.	
44S	Transmission: TorqShift-G 6-Spd Auto w/SelectShift	Included
X3E	Electronic-Locking w/3.73 Axle Ratio	\$390.00
STDGV	GVWR: 10,000 lb Payload Package	Included
Wheels & Tires		
TBM	Tires: LT245/75Rx17E BSW A/T	\$165.00
64A	Wheels: 17" Argent Painted Steel	Included
	Includes painted hub covers/center ornaments	
Seats & Seat Trim		
A	HD Vinyl 40/20/40 Split Bench Seat	Included
	Includes center armrest, cupholder, storage and driver's side manual lumbar.	
Other Options		
160WB	160" Wheelbase	STD
90L	Power Equipment Group	\$1,125.00

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Prepared for: Mr. Dan Quinn, Village Of Tinley Park
By: THOMAS SULLIVAN Date: 01/08/2018



Currie Motors Frankfort Inc
9423 W Lincoln Hwy, Frankfort, Illinois, 604231388
Office: 708-479-1100

2018 F-250, SD Crew Cab
4x4 SD Crew Cab 6.75' box 160" WB SRW
XL(W2B)
Price Level: 820

Selected Options (cont'd)

Code	Description	MSRP
	Deletes passenger-side lock cylinder. Includes upgraded door trim panel. Includes: - Accessory Delay - Manual Telescoping/Folding Trailer Tow Mirrors Includes power heated glass, heated convex spotter mirror and integrated clearance lights and turn signal indicators. - Perimeter Alarm - Power Locks - Power Tailgate Lock - Power Front & Rear Seat Windows Includes 1-touch up/down driver/passenger window. - Remote Keyless Entry	
473	Snow Plow Prep Package	\$185.00
	REQUIRES Extra Extra Heavy-Duty Alternator (67E) when ordered with Upfitter Switches (66S) and 110V/400W Outlet (43C).	
	Includes computer selected springs for snowplow application. NOTE: Restrictions apply; see Supplemental Reference or Body Builders Layout Book for details. Includes: - Extra Heavy-Duty 200 Amp Alternator	
52B	Trailer Brake Controller	\$270.00
	Verified to be compatible with select electric over hydraulic brakes. Includes smart trailer tow connector.	
18B	Platform Running Boards	\$445.00
PAINT	Monotone Paint Application	STD
587	Radio: AM/FM Stereo	Included
	Includes digital clock and 6-speakers.	
85L	Drop-In Bedliner (Pre-Installed)	\$350.00
	Custom accessory.	
Emissions		
425	50-State Emissions System	STD
Interior Colors		
AS_04	Medium Earth Gray	N/C
Primary Colors		
Z1_01	Oxford White	N/C
Upfit Options		
A-01	4-Corner LED Strobes	\$795.00
P-01	Municipal Plates/Title-Shipped	\$203.00
SUBTOTAL		\$43,213.00
Destination Charge		\$1,295.00

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2018 F-250, SD Crew Cab
4x4 SD Crew Cab 6.75' box 160" WB SRW
XL(W2B)
Price Level: 820

Selected Options (cont'd)

Code	Description	MSRP
TOTAL		\$44,508.00

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2018 F-250, SD Crew Cab
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XL(W2B)
Price Level: 820

Warranty - Standard Equipment & Specs

Warranty

Basic

Distance	36000 miles	Months	36 months
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Powertrain

Distance	60000 miles	Months	60 months
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Corrosion Perforation

Distance	Unlimited miles	Months	60 months
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Roadside Assistance

Distance	60000 miles	Months	60 months
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9423 W Lincoln Hwy, Frankfort, Illinois, 604231388
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2018 F-250, SD Crew Cab
4x4 SD Crew Cab 6.75' box 160" WB SRW
XL(W2B)
Price Level: 820

Pricing - Single Vehicle

MSRP

Vehicle Pricing

Base Vehicle Price	\$39,285.00
Options & Colors	\$2,930.00
Upfitting	\$998.00
Destination Charge	\$1,295.00

Discount Adjustments

Discount	-\$13,591.00
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Total	\$30,917.00
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Customer Signature

Acceptance Date

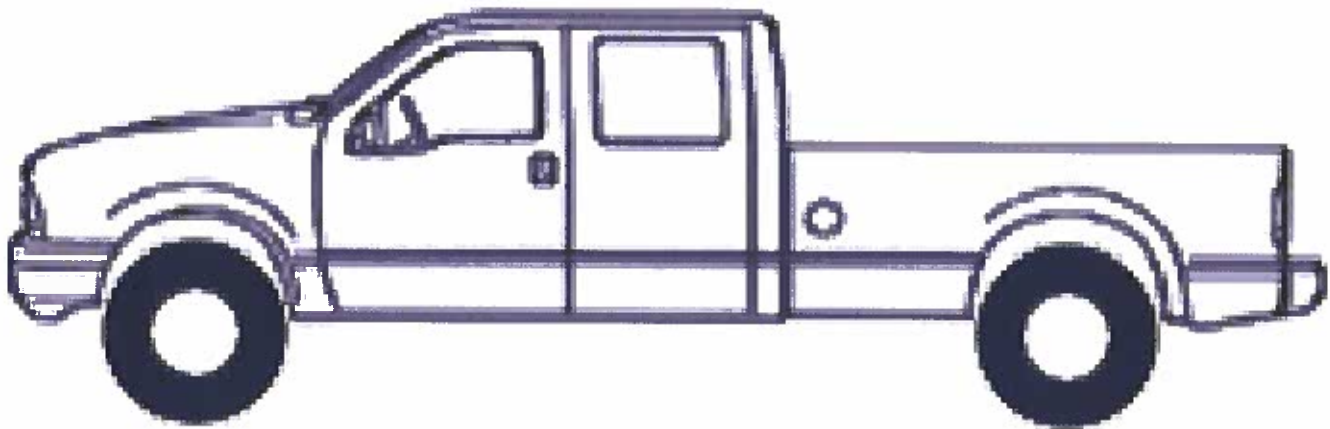
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Performance

Performance predictions in this report represent an estimate of vehicle performance based on standard operating conditions. Variations in customer equipment, load configuration, ambient conditions, and/or operator driving techniques can cause significant variations in vehicle performance. These values are not representative of results that may be shown in actual dynamometer tests. This report should therefore be used as a guide for comparative vehicle performance.



Light Duty

GVW	Totals
1 Payload - (Payload)	0 lbs
Occupants Weight	900 lbs
Curb Weight (as configured)	6,569 lbs
TOTAL	7,469 lbs
GVWR	10,000 lbs

GCW	Totals
Adjusted Truck GVW	7,469 lbs
Weight of trailer	0 lbs
Weight of trailer cargo	0 lbs
Total Weight of trailer	0 lbs
TOTAL	7,469 lbs
GCWR	19,500 lbs

Highway use only. Ford Motor Company recommends that a separate, functional brake system be used on any towed vehicle or trailer.

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By: THOMAS SULLIVAN Date: 01/08/2018

Senior Custodian Position

Assessment/Recommendation

After carefully reviewing our current custodian cleaning staff and schedule (Attached), I recommend hiring a Full-time Senior Custodian who would be responsible for cleaning the Police Department and supervising all Village Part-time Custodians. The Senior Custodian position will be created for the purposes of providing immediate onsite supervision of custodians **(Sunday – Thursday, 2:00pm – 10:00pm)** at our assigned facilities. He/she will ensure we are maintaining attractive, sanitary, and safe facilities for our staff and public; communicating information in response to inquiries; providing supervision of equipment and furniture arrangements for meetings, activities, and events; and maintaining facilities to minimize facility deterioration and damage. Our current cleaning program lacks modern industry best-practices regarding documentation, cleaning specifications, training and standardization. These items may be corrected by implementing a Senior Custodian position and a quality control program.

Senior Custodian Responsibilities/Essential Functions

- Lead and participate in providing custodial services for all Village Facilities.
- Cleans facilities that may require a combination of emptying trash receptacles, sweeping, scrubbing, polishing, mopping, dusting, vacuuming and/or floor polishing. Tasks will be dependent on the need within assigned areas (e.g. restrooms, lunchroom, offices, entrances, grounds, drinking fountains, waste receptacles) for the purpose of maintaining a sanitary, safe and attractive environment required for daily operations. Assist management with scheduling, assigning and inspecting the work of employees; perform walk-through inspections of all facilities to ensure quality control of custodial services provided. Monitors work areas and other site areas (e.g. hallways, multipurpose rooms, lunch room, restrooms, grounds) for the purpose of identifying needs to maintain site according to established standards, evaluating situations and taking immediate action, and/or referring to other appropriate staff members to ensure the safety of staff and the public. Oversees all assigned custodial personnel for the purpose of ensuring activities are completed within assigned timeframes and in compliance with Village standards.
- Maintains supplies and custodial equipment (e.g. cleaning solutions, paper products, supplies, vacuums, mops, hand tools, floor buffers, carpet cleaners, and extractors) for the purpose of ensuring the required items are available as needed to perform cleaning functions. Notifies the appropriate person in Maintenance of repairs that need to be handled by Maintenance staff.
- Set up tables and chairs for daily activities; move and arrange furniture and equipment for special events and projects (e.g. podiums, tables, and small equipment) for the purpose of providing adequate preparations for meetings and special events in accordance with fire and safety requirements.
- Verify employee attendance and provide initial approval for leave requests. Assist with evaluations/interviews.
- Ensure the practice of proper safety procedures; oversee and participate in safety and training sessions and seminars.

- Responsible for ensuring that facilities are secured during and after cleaning has been performed and report unauthorized persons to the appropriate personnel.
- Reports and discusses all serious or recurring problems regarding poor performance, repeated attendance issues, and employee relations concerns to management.
- Attends scheduled coordination meetings and in-service training (e.g. blood borne pathogens, cleaning procedures, use of solvents, floor care, new products) for the purpose of gathering information required to perform job functions.
- Perform related duties as required.

Minimum Qualifications

- Must possess High School diploma or GED equivalent
- Must possess the ability to understand the English Language and follow written and oral instructions
- Two (2) years of experience relating to commercial cleaning. Previous supervisory experience in related fields highly preferred.
- Must possess a valid Driver's license
- Must successfully complete pre-employment screening

Hourly Starting Rate: \$18.50

[illegible]

Note: Custodian employees are normally only allowed to work 19 hours per week due to Illinois pension rules. If employees regularly work over 19 hours per week then we have to pay towards a pension.

Item	Priority	Estimated Budget
Public Works		
Start construction on downtown public improvements		\$3-4m
LED Program; add additional 3000 Lights over 8 years		\$350k (per yr, 8 yrs)
MWRD-devise policy/plan for private lateral services		no \$ amount
Water/Sanitary Infrastructure upgrades		\$6m
Pursue Grants (Bike Paths, LED, Will Projects, Capital Bill)		no \$ amount
Public Safety		
Start Construction on Fire Station 47		\$5.8m
Hire 5 Police officers		\$800k (includes \$233k first year for cars)
Install 6 additional camera locations		\$150k/site
Community Development		
Decide on purchasing of TPMHC/Select Developer		\$4.264m
See start of at least one downtown development		\$2-3m
Develop CDBG program (work with county)		TBD
Revise Comprehensive Land Use Plan		\$80k
Update Legacy Code		no \$ amount
Undertake Downtown Traffic/Parking Studies		\$30k
Potential Land Acquisition		\$725k
Attract development to 191st St. corridor Including Lincoln Way site and Panduit headquarters; Corridor Studies		\$6m (potential in-house)
Revitalize 159th & Harlem corridor, including old Kmart		TBD
Secure first development Panduit TIF		TBD
Continue to improve permit process in terms of customer service and permit turnaround		\$2k
Administer new Playbook grants		\$350k
Develop a long term plan for North St/CMS Site		TBD
Secure a major development in Rich Township		TBD
Marketing		
Wayfinding Signage Installation		200k (per yr, 2 yrs)
Evaluation of Tourism Support Needs (CVB)		TBD
Other Branding Initiatives per Marketing Action Plan		Marketing budgeted
Start Construction on Plaza, Finalize Maintenance Plan		\$8m
Finalize Citizen Survey and distribute results		\$12k
Clerk's Office		
Explore elimination/outsourcing of vehicle stickers		TBD
Finalize remaining recommendation staffing study (clerk/finance)		TBD
Manager's Office		
RFP for garbage		no \$ amount
New employee training		\$10k
Implement new performance evaluation forms as part of new pay plan		no \$ amount
Purchase new software that will make hiring process more efficient		\$20k
Complete long term I.T. plan		TBD
Fee Study		TBD
Finance		
Implement results from fraud assessment study		TBD

EXECUTIVE SESSION

ADJOURN TO EXECUTIVE SESSION TO DISCUSS:

**A. COLLECTIVE NEGOTIATING MATTERS BETWEEN
THE PUBLIC BODY AND ITS EMPLOYEES OR
THEIR REPRESENTATIVES, OR DELIBERATIONS
CONCERNING SALARY SCHEDULES FOR ONE OR
MORE CLASSES OF EMPLOYEES.**

PUBLIC COMMENT

ADJOURNMENT