

NOTICE OF THE SPECIAL COMMITTEE OF THE WHOLE MEETING

The special meeting of the Committee of the Whole is scheduled for
Tuesday, October 5, 2021 beginning at 6:00 p.m. at the
Tinley Park Convention Center, 18451 Convention Center Drive, Tinley Park, Illinois
North Pavilion

A copy of the agenda for this meeting is attached hereto and
can be found at www.tinleypark.org.

NOTICE - MEETING MODIFICATION DUE TO COVID-19

As of June 11, 2021, Governor Pritzker moved Illinois to Phase 5. Under Phase 5, all sectors of the economy can resume at regular capacity with new safety guidelines and procedures. Pursuant to the Illinois Department of Commerce & Economic Opportunity's Guidelines, it is recommended that any individual appearing in-person wear a face-covering to cover their nose and mouth.

Meetings are open to the public, but members of the public may continue to submit their public comments or requests to speak telephonically in advance of the meeting to clerksoffice@tinleypark.org or place requests in the Drop Box at the Village Hall by noon on October 5, 2021. Please note, written comments will not be read aloud during the meeting. A copy of the Village's Temporary Public Participation Rules & Procedures is attached to this Notice.

Kristin A. Thirion
Clerk
Village of Tinley Park

**VILLAGE OF TINLEY PARK
TEMPORARY PUBLIC PARTICIPATION RULES & PROCEDURES**

As of June 11, 2021, Governor Pritzker moved Illinois to Phase 5. Under Phase 5, all sectors of the economy can resume at regular capacity with new safety guidelines and procedures. Pursuant to the Illinois Department of Commerce & Economic Opportunity's Guidelines, it is recommended that any individual appearing in-person wear a face-covering to cover their nose and mouth.

The Mayor of Tinley Park is issuing the following rules for all Village Board and other public meetings in order to promote social distancing as required by the aforementioned Executive Orders and the requirements of the Open Meetings Act:

Written Comments

After publication of the agenda, email comments to clerksoffice@tinleypark.org. When providing written comments to be included as public participation at a public meeting, clearly identify the following in the subject line:

- The date of the meeting;
- The type of meeting for the written comments (e.g. Village Board meeting, Zoning Board of Appeals meeting, Plan Commission meeting, etc.);
- Name and any other identifying information the participant wish to convey to the public body;
- The category of public participation (e.g., Receive Comments from the Public, Agenda Items, etc.);
- For specific Agenda Items, identify and include the specific agenda item number;
- The entire content of the comments will be subject to public release. The Village of Tinley Park is under no obligation to redact any information.

The contents of all comments will be provided to the relevant public body for their review. **Written comments will not be read aloud during the meeting. If you wish to publicly address the public body, you may request to participate via teleconference as described below.**

Comments must be submitted by 12:00 pm on the day of the meeting. However, it is strongly recommended that comments be emailed not less than twenty-four (24) hours prior to the meeting so the appropriate Board members, Commissioners, Board members, and Committee members have sufficient time to review the comments prior to the meeting.

Live Public Participation During Meeting

After publication of the agenda, those wishing to participate in a live telephone call option at a public meeting must register by 12:00 pm on the day of the meeting. A Village representative will call the participant at the relevant portion of the meeting and the participant will be allowed to participate telephonically at the meeting. To participate in a live telephone call during the meeting, a request shall be submitted by email to clerksoffice@tinleypark.org. The following information must be included the subject line:

- The date of the meeting;
- The type of meeting for the written comments (e.g. Village Board meeting, Zoning Board of Appeals meeting, Plan Commission meeting, etc.);
- Name and any other identifying information the participant wish to convey to the public body;
- The category of public participation (e.g., Receive Comments from the Public, Agenda Items, etc.); and
- For specific Agenda Items, identify and include the specific agenda item number.

If the participant provides an email address, they will receive a confirmation email that their request has been logged. If the participant provides an email address and does not receive a confirmation email, they may call (708) 444-5000 during regular business hours to confirm the application was received.

Upon successful registration, the participant's name will be placed on an internal Village list. On the date and during relevant portion of the meeting, the participant will be called by a Village representative. The Village representative will call the provided telephone number and allow the phone to ring not more than four (4) times. If the call is not answered within those four (4) rings, the call will be terminated and the Village representative will call the next participant on the list.

The public comment should be presented in a manner as if the participant is in attendance at the meeting. At the start of the call, the participant should provide their name and any other information the participant wishes to convey. For comments regarding Agenda Items, identify and include the specific agenda item number. The participant should try to address all comments to the public body as a whole and not to any member thereof. Repetitive comments are discouraged. The total comment time for any single participant is three (3) minutes. Further time up to an additional three (3) minutes may be granted by motion. A participant may not give his or her allotted minutes to another participant to increase that person's allotted time.

NOTICE - VILLAGE OF TINLEY PARK
SPECIAL MEETING OF THE COMMITTEE OF THE WHOLE

NOTICE IS HEREBY GIVEN that a special Committee of the Whole Meeting of the Village of Tinley Park, Cook and Will Counties, Illinois will be held on Tuesday, October 5, 2021, beginning at 6:00 p.m. at the Tinley Park Convention Center, North Pavilion, 18451 Convention Center Drive, Tinley Park, Illinois 60477.

THE AGENDA IS AS FOLLOWS:

1. CALL MEETING TO ORDER.
2. CONSIDER APPROVAL OF THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING HELD ON SEPTEMBER 21, 2021.
3. CONSIDER AMENDMENTS TO PAY SCALE ORDINANCE.
4. CONSIDER COVID-19 SUPPORT SERVICES REIMBURSEMENT AGREEMENT WITH COOK COUNTY.
5. CONSIDER PURCHASE AND SERVICE CONTRACT FOR MULTIFUNCTION PRINTER (MFP) COPIERS FOR VILLAGE HALL.
6. CONSIDER CONTRACT FOR POST 5 SANITARY SEWER LIFT STATION IMPROVEMENTS.
7. RECEIVE COMMENTS FROM THE PUBLIC.
8. ADJOURN TO EXECUTIVE SESSION TO DISCUSS:
 - a. THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE OF THE PUBLIC BODY OR AGAINST LEGAL COUNSEL FOR THE PUBLIC BODY TO DETERMINE ITS VALIDITY.
 - b. THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE PUBLIC BODY, INCLUDING MEETINGS HELD FOR THE PURPOSE OF DISCUSSING WHETHER A PARTICULAR PARCEL SHOULD BE ACQUIRED.

ADJOURNMENT

KRISTIN A. THIRION, VILLAGE CLERK

MINUTES
Meeting of the Committee of the Whole
September 21, 2021 – 7:00 p.m.
Village Hall of Tinley Park – Council Chambers
16250 S. Oak Park Avenue
Tinley Park, IL 60477

President Pro Tem Brennan called the meeting of the Committee of the Whole on September 21, 2021, to order at 7:02 p.m.

At this time, President Pro Tem Brennan stated this meeting is being conducted pursuant to Governor Pritzker's disaster proclamation and Public Act 101-0640, which amends requirements of the Open Meetings Act due to the COVID-19 pandemic. President Pro Tem Brennan introduced ground rules for effective and clear conduct of Village business.

Clerk Thirion called the roll. Present and responding to roll call were the following:

Members Present: M. Glotz, Village President
K. Thirion, Village Clerk
W. Brady, Village Trustee
W. Brennan, Village Trustee
D. Mahoney, Village Trustee
M. Mueller, Village Trustee
C. Sullivan, Village Trustee

Members Absent: D. Galante, Village Trustee

Staff Present: D. Niemeyer, Village Manager
P. Carr, Assistant Village Manager
H. Lipman, Assistant Village Manager
L. Godette, Deputy Village Clerk
K. Clarke, Community Development Director
J. Urbanski, Public Works Director
A. Arrigo, Human Resources Director
P. O'Grady, Village Attorney

Others Present:

Item #2 - CONSIDER APPROVAL OF THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING HELD ON SEPTEMBER 7, 2021 – Motion was made by Trustee Mueller, seconded by Trustee Mahoney to approve the minutes of the Committee of the Whole meeting held on September 7, 2021. Vote by roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Sullivan. Nays: None. Absent: Galante. President Pro Tem Brennan declared the motion carried.

Item #3 - CONSIDER AWARDDING A CLASS D LIQUOR LICENSE TO JUANCHO'S TACOS, 7020 183rd STREET – Hannah Lipman, Assistant Village Manager, presented the liquor license request for Juancho's Tacos. Juan Torres with Juancho's Tacos approached the Mayor's Office in early 2021 seeking a liquor license. Due to factors in the strip where he is establishing his restaurant, there was no movement at that time. Mr. Torres has re-approached the Mayor's Office seeking a Class D license which authorizes the retail sale of alcoholic liquor on the premise in conjunction with the operation of a restaurant and served to tables or booths only.

President Pro Tem Brennan asked if any members of the Committee had any questions. There were none. Motion was made by Trustee Mueller, seconded by Trustee Brady to recommend the award of a Class D liquor license to Juancho's Tacos, 7020 183rd Street be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Sullivan. Nays: None. Absent: Galante. President Pro Tem Brennan declared the motion carried.

Item #4 - CONSIDER AWARDING A VIDEO GAMING LICENSE (CLASS OV) FOR HAILSTORM BREWING COMPANY, LLC, 8060 186TH STREET – Ms. Lipman presented the liquor license request for Hailstorm Brewing Company. Hailstorm Brewing Company has approached the Mayor's Office seeking video gaming (Class OV). Hailstorm has been in business in Tinley for several years and would like to add video gaming to help support business operations that have been impacted by COVID-19. The proposed gaming area is an existing office that is not in use and therefore meets the barrier wall/21+ room requirement.

President Pro Tem Brennan asked if any members of the Committee had any questions. There were none. Motion was made by Trustee Mueller, seconded by Trustee Sullivan to recommend the award of a video gaming license (Class OV) for Hailstorm Brewing Company, LLC, 8060 186th Street be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Sullivan. Nays: None. Absent: Galante. President Pro Tem Brennan declared the motion carried.

Item #5 - CONSIDER ORDINANCE REGARDING A CANNABIS TEXT AMENDMENT – Kimberly Clarke, Community Development Director, presented the text amendment continued from September 1, 2021, Village Board meeting. The current zoning code limits the number of cannabis dispensaries to one (1). This limitation is not necessary if the Village through their licensing regulations wants to limit them. In addition, if the Village wanted to expand the number of licenses they could do so without also having to amend the zoning code eliminating the need for additional meetings. It was recommended this language be stricken from the ordinance.

Section b2 of the ordinance states: "Facility may not be located in a dwelling unit or within 100 feet of the property line of a pre-existing zoned or used for residential purposes." Staff noted some properties have commercial properties adjacent to the residentially zoned property, however that property may not be used for residential purposes; e.g., the industrial park Duvan Drive has R-5 zoning to the west. There is a large pond that separates the residential homes to the rear lot line of the Duvan Industrial Park. The width of that open area is approximately 232 feet. Staff interprets the current code would not allow a cannabis dispensary at this location. If that is not the intent of this code, it was recommended the language should be modified to allow this scenario.

In addition, a parcel of land that is zoned R-5 but the lot is part of commercial development was identified. The lot remained zoned R-5 after it was discovered the lot was not buildable. The distance from the one (1) commercial lot to the back of the residential property is almost 260 feet. If this is not the intent of this code, it was recommended the language should be modified to allow this scenario.

It is staff's understanding as the code is written, a cannabis dispensary cannot locate within a mixed-use building. However, staff wanted to clarify that a dispensary could be located in a commercially zoned district as long as it was at least 100 feet away from the lot line of the mixed-use development. For instance, the Convention Center shopping center could allow a dispensary as it is over 100 feet away from the mixed-use development across the street. If the distance were less than 100 feet, the dispensary would not be permitted.

Staff suggested the following language be changed to section b2: "Facility may not be located in a dwelling unit or within 100 feet of the property line of a property pre-existing zoned or used for residential purposes." All dispensaries will require a special use permit and other factors will be considered. Eliminating the language of the zoning of the property and only focusing on the actual use, will allow for some of these unique situations to not automatically disqualify a location.

President Pro Tem Brennan stated his concern with dispensaries within a multi-tenant building. Trustee Brady concurred.

Trustee Mueller stated these changes will allow the Board to decide on each dispensary.

Motion was made by Trustee Mueller, seconded by Trustee Sullivan to recommend the ordinance regarding a cannabis text amendment be forwarded to the Village Board. Vote by roll call. Ayes: Mahoney, Mueller, Sullivan. Nays: Brady, Brennan. Absent: Galante. President Pro Tem Brennan declared the motion carried.

Item #6 – CONSIDER A SOFTWARE AS A SERVICE (SAAS) AGREEMENT WITH NEOGOV FOR AN APPLICATION TRACKING AND PERFORMANCE MANAGEMENT SYSTEM – Angela Arrigo, Human Resources Director, presented the agreement with NeoGov. The Human Resources Department is in immediate need to replace the current manual processes used by the organization for recruitment and performance management in order to improve service levels to both internal and external customers.

The implementation of an online system will enhance the external applicant experience in selecting the Village of Tinley Park as an employer of choice and allow supervisors to be directly engaged in the recruitment and hiring process in real-time from the time an applicant applies to hire. The recent increase in hiring needs and volume of applications has heightened the need to improve the outdated and manual recruitment processes. The implementation of a technology solution will provide online tools for employees and supervisors to effectively manage performance expectations. An online performance management tool will deliver a streamlined performance review process focused on employee performance deliverables, allow for regular and timely feedback throughout the performance period, and provide online tools to supervisors to quickly document employee successes and concerns.

President Pro Tem Brennan asked if any members of the Committee had any questions. There were none. Motion was made by Trustee Brennan, seconded by Trustee Mahoney to recommend the Software as a Service (SaaS) agreement with NeoGov for an Application Tracking and Performance Management System be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Sullivan. Nays: None. Absent: Galante. President Pro Tem Brennan declared the motion carried.

Item #7 - RESOLUTION IN SUPPORT OF THE VILLAGE OF TINLEY PARK APPLICATION FOR THE 2021 ILLINOIS SAFE ROUTES TO SCHOOL PROGRAM (SRTS) – John Urbanski, Public Works Director, presented the Safe Routes to School Program. The Village directed Robinson Engineering to prepare and submit a grant application for the Safe Routes to School Program. Grant applications are due by the end of the month. The program is 80% federally funded/20% local match and covers the cost of the construction and the construction engineering services (design engineering services are not eligible costs).

The proposed project consists of a new sidewalk along the east side of Oak Park Avenue from Tinley Park Drive to the north of 171st Street. This would fill in a sidewalk gap that leads to Fulton Elementary School. The proposed sidewalk would be a 5'-6' wide carriage walk.

The project is estimated to cost approximately \$500,000. The grant maximum is \$250,000.

President Pro Tem Brennan asked if the sidewalk would be on the parkway or frontage side. Mr. Urbanski stated it will be in the median.

Motion was made by Trustee Mahoney, seconded by Trustee Brady to recommend the Resolution in support of the Village of Tinley Park application for the 2021 Illinois Safe Routes to School Program (SRTS) be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Sullivan. Nays: None. Absent: Galante. President Pro Tem Brennan declared the motion carried.

Item #8 – CONSIDER ENTERPRISE FLEET VEHICLE LEASES – Mr. Urbanski presented the fleet vehicle leases agreement. With the addition of command staff to the Police Department, it was requested that additional vehicles be added to the fleet. Concurrent to the justification of utilizing the Enterprise Fleet Leasing Program, staff requested that two (2) additional vehicles be approved for a lease. The recommended vehicles have been reviewed and approved by the Fleet Manager as a safe, reliable option, and provide functionality at an economical cost. The total monthly cost of each vehicle will be \$555.21.

President Pro Tem Brennan asked if any members of the Committee had any questions. There were none. Motion was made by Trustee Sullivan, seconded by Trustee Brady to recommend the Enterprise Fleet vehicle leases be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Sullivan. Nays: None. Absent: Galante. President Pro Tem Brennan declared the motion carried.

Item #9 – RECEIVE COMMENTS FROM THE PUBLIC –

President Pro Tem Brennan asked if there were any comments from the public. There were none.

Laura Godette, Deputy Village Clerk, stated there was no written comment or request to speak telephonically.

Motion was made by Trustee Sullivan, seconded by Trustee Mueller to adjourn the Committee of the Whole. Vote by roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Sullivan. Nays: None. Absent: Galante. President Pro Tem Brennan declared the meeting adjourned at 7:26 p.m.

dm



Interoffice Memo

Date: September 21, 2021

To: Village Board of Trustees

From: Hannah Lipman, Assistant Village Manager

Cc: Angela Arrigo, Human Resources Director
Steve Klotz, Fire Chief

Subject: Pay Ordinance Updates

Attached to this memo is a proposal from the Fire Chief regarding weekend shift incentive pay for the Fire Department as a result of staffing concerns. This proposal would require changes to the pay ordinance, which prompted a larger review. There are currently three (3) separate ordinances in effect that all relate to pay and fringe benefits (2-21-O-038, 2019-O-016 and 2-19-O-039). Staff reviewed all three ordinances and combined them into a singular ordinance for ease, and also made a few changes to positions that have changed.



Department Memo

Issued/Approved by:
Stephen C. Klotz,
Interim Fire Chief Administrator

Memo #21-170

Date: September 13, 2021
To: David Niemeyer, Village Manager
From: Stephen C. Klotz, Interim Fire Chief Administrator
Subject: Incentive Pay Proposal for Weekend Shifts

Over the past few years, weekend shift coverage has become increasingly challenging for the Fire Department. We have shown a trend of more "open shifts" on the weekend compared to any other shifts during the week. Weekend family commitments, and increasing full-time job obligations are some of the reasons for this shortage.

I am proposing a "Shift Incentive Pay" for weekend shifts. The weekend shifts would include Saturday day shift starting at 0600 hours, and going through Sunday night shift, which ends on Monday morning at 0600 hours.

The goal of this proposal is to encourage our personnel to work additional weekend shifts. This program has had success in the Village of Westmont, who also operates a part-time shift program like ours.

Below are 3 proposed options and its associated annual cost:

OPTION 1	\$3 dollars an hour on base pay	Annual cost of \$104,832.00
OPTION 2	\$4 dollars an hour on base pay	Annual cost of \$139,776.00
OPTION 3	\$5 dollars an hour on base pay	Annual cost of \$174,720.00

If this program is approved, we will monitor it monthly for its effectiveness through our scheduling program.

SCK/mb

cc: P. Carr, Asst. Village Manager
H. Lipman, Asst. Village Manager
Andrew Brown, Finance Director
Angela Arrigo, HR Director
Electronic File

THE VILLAGE OF TINLEY PARK
Cook County, Illinois
Will County, Illinois

ORDINANCE
NO. 2021-O-070

**AN ORDINANCE AMENDING THE PAY SCALES AND FRINGE BENEFITS
ESTABLISHED FOR THE FISCAL YEAR ENDING APRIL 30, 2022**

MICHAEL GLOTZ, PRESIDENT
KRISTIN A. THIRION, VILLAGE CLERK

WILLIAM P. BRADY
WILLIAM A. BRENNAN
DIANE M. GALANTE
DENNIS P. MAHONEY
MICHAEL G. MUELLER
COLLEEN M. SULLIVAN
Board of Trustees

Published in pamphlet form by authority of the President and Board of Trustees of the Village of Tinley Park
Peterson, Johnson, & Murray Chicago, LLC, Village Attorneys
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VILLAGE OF TINLEY PARK

Cook County, Illinois

Will County, Illinois

ORDINANCE NO. 2021-O-070

**AN ORDINANCE AMENDING THE PAY SCALES AND FRINGE BENEFITS
ESTABLISHED FOR THE FISCAL YEAR ENDING APRIL 30, 2022**

WHEREAS, Section 6(a) of Article VII of the 1970 Constitution of the State of Illinois provides that any municipality which has a population of more than 25,000 is a home rule unit, and the Village of Tinley Park, Cook and Will Counties, Illinois, with a population in excess of 25,000 is, therefore, a home rule unit and, pursuant to the provisions of said Section 6(a) of Article VII, may exercise any power and perform any function pertaining to its government and affairs, including, but not limited to, the power to tax and to incur debt; and

WHEREAS, the Village of Tinley Park ("Village") previously approved Ordinance No. 2021-O-038, 2019-O-016, 2019-O-039 ("Pay Ordinances") establishing certain pay scales and fringe benefits for Village employees; and

WHEREAS, the Village now desires to amend said Pay Ordinances pertaining to the pay scales and fringe benefits; and

WHEREAS, the Corporate Authorities of the Village of Tinley Park, Cook and Will Counties, Illinois, have determined that it is in the best interest of the Village of Tinley Park and its residents to approve said Amendments; and

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF TINLEY PARK, COOK AND WILL COUNTIES, ILLINOIS, STATE AS FOLLOWS:

SECTION ONE

All positions that are not covered by a collective bargaining agreement are classified accordingly as set forth below.

All positions of the Village of Tinley Park that have been classified as "Step Plan Compensation", except those covered by a collective bargaining agreement as indicated in the final paragraph of this section, shall be paid in accordance with the Pay Schedule which is set forth in Appendix "A" commencing on May 1, 2021. Said Schedule as attached hereto and as hereby adopted, is approved and incorporated as fully as if said Pay Schedule had been set out at length herein.

All positions of the Village of Tinley Park that have been classified as "Merit Based Compensation", except those covered by a collective bargaining agreement as indicated in the final paragraph of this section, shall be paid in accordance with the Pay Schedule which is set

forth in Appendix "B" commencing on May 1, 2021. Said Schedule as attached hereto and as hereby adopted, is approved and incorporated as fully as if said Pay Schedule had been set out at length herein.

All other positions of the Village of Tinley Park that have been classified as "Other Part-Time Position Compensation" except for part-time Fire Department positions and those covered by a collective bargaining agreement as indicated in the final paragraph of this section, shall be paid in accordance with the Pay Schedule which is set forth in Appendix "C" commencing on May 1, 2021. Said Schedule as attached hereto and as hereby adopted, is approved and incorporated as fully as if said Pay Schedule had been set out at length herein.

All part-time Fire Department positions of the Village of Tinley Park that have been classified as "Other Fire Department Compensation" shall be paid in accordance with the Pay Schedule which is set forth in Appendix "D" commencing as noted in such. Said Schedule as attached hereto and as hereby adopted, is approved and incorporated as fully as if said Pay Schedule had been set out at length herein.

Patrol Officers shall be paid in accordance with the pay provisions contained in an agreement between the Village of Tinley Park and the Metropolitan Alliance of Police Tinley Park Police Chapter #192 approved and adopted by the Village Board of Trustees on 12/15/2020, and such successor collective bargaining agreements as may be approved by the Village. Police Sergeants shall be paid in accordance with the terms and conditions of the agreement approved and adopted by the Village Board of Trustees on 5/18/2021, and such successor agreements as may be approved by the Village.

Certain Public Works employees shall be paid in accordance with the pay provisions contained in an agreement between the Village of Tinley Park and the International Union of Operating Engineers, Local 150 and adopted by the Village Board of Trustees on 5/19/2020 and any successor collective bargaining agreements as may be approved by the Village.

SECTION TWO

The rates of pay established for positions in Appendix "A" and Appendix "B" that are not covered by a collective bargaining agreement are hereby increased 2.5% effective May 1, 2021.

Retroactive payments shall be made only to those employees who were employed by the Village when Ordinance 2021-O-038 was originally adopted and approved on June 15, 2021.

SECTION THREE

Merit based positions outlined in Appendix “B” will have the minimum and maximum ranges hereby increased accordingly. The Village Board will determine the maximum Merit Award that can be received annually. The 2021-2022 Merit Award for Appendix “B” positions shall range from 0% to 4%.

SECTION FOUR

The rates of pay established for positions in Appendix “C” and Appendix “D” are not affected by market wage adjustments that may be approved by the Village Board of Trustees.

SECTION FIVE

Longevity Pay – All full-time employees except employees covered by a collective bargaining agreement, shall be entitled to longevity pay increases in accordance with the following schedule:

Attainment of 5 years of full-time service	\$60.00 per month
Attainment of 10 years of full-time service	\$105.00 per month
Attainment of 15 years of full-time service	\$150.00 per month
Attainment of 19 years of full-time service	\$195.00 per month

SECTION SIX

The rates of pay established in the preceding sections of this Ordinance shall not vest and shall not constitute a property interest in the continuance of any special rate or method of compensation for any public employee, nor shall they be considered a contract of employment or guarantee of continued employment.

SECTION SEVEN

No expense shall be incurred by the Corporate Authority of the Village of Tinley Park or by any committee or member thereof relative to the compensation to be paid to any public employee unless an appropriation has been previously made concerning such compensation. Any expense otherwise incurred in violation of this Section shall be null and void as to the Village of Tinley Park and no money belonging to the Village of Tinley Park shall be paid on account thereof.

SECTION EIGHT

All Ordinances or parts of ordinances in conflict with the provisions, including but not limited to 2021-O-038, 2019-O-016, and 2019-O-039, of this Ordinance are hereby repealed.

SECTION NINE

That the Village Clerk is hereby ordered and directed to publish this Ordinance in pamphlet form and this Ordinance shall be in full force and effect immediately upon its passage, approval, and publication as required by law.

SECTION TEN: That this Ordinance shall be in full force and effect from and after its adoption and approval.

PASSED THIS 5th day of October, 2021.

AYES:

NAYS:

ABSENT:

APPROVED THIS 5th day of October, 2021.

VILLAGE PRESIDENT

ATTEST:

VILLAGE CLERK

STATE OF ILLINOIS)
COUNTY OF COOK) SS
COUNTY OF WILL)

CERTIFICATE

I, KRISTIN A. THIRION, Village Clerk of the Village of Tinley Park, Counties of Cook and Will and State of Illinois, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Ordinance No. 2021-O-070, “**AN ORDINANCE AMENDING THE PAY SCALES AND FRINGE BENEFITS ESTABLISHED FOR THE FISCAL YEAR ENDING APRIL 30, 2022**” which was adopted by the President and Board of Trustees of the Village of Tinley Park on October 5, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Tinley Park this 5th day of October, 2021.

KRISTIN A. THIRION, VILLAGE CLERK

APPENDIX "A"

Step Plan Compensation Pay Schedule - Effective May 1, 2021

The following pay ranges are hereby established for all positions eligible for step plan compensation for the period beginning May 1, 2021 and ending April 30, 2022.
Individual compensation shall be in conformance with the step table below and shall not exceed that provided for in the budget adopted for fiscal year ending April 30, 2022.

PART-TIME HOURLY																			
POSITION	STEP A	STEP A1	STEP B	STEP B1	STEP C	STEP C1	STEP D	STEP D1	STEP E	STEP E1	STEP F	STEP F1	STEP G	STEP G1	STEP H	STEP H1	STEP I	STEP I1	STEP J
Probationary Firefighter-Class A	\$11.28	\$16.09	\$19.23	NA															
Firefighter-Class A Firefighter-Class B	\$19.23	\$19.42	\$19.62	\$19.81	\$20.01	\$20.20	\$20.41	\$20.61	\$20.83	NA									
Fire Engineer-Class A Fire Engineer-Class B	\$21.39	\$21.61	\$21.82	\$22.04	\$22.25	\$22.48	\$22.70	\$22.93	\$23.17	NA									
Fire Lieutenant-Class A Fire Lieutenant-Class B	\$23.43	\$23.67	\$23.90	\$24.14	\$24.37	\$24.62	\$24.87	\$25.12	\$25.38	NA									
Fire Captain-Class A Fire Captain-Class B	\$24.79	\$25.04	\$25.30	\$25.54	\$25.80	\$26.06	\$26.31	\$26.58	\$26.84	NA									
Crossing Guard (Per Run)	\$11.69	\$13.62	\$15.57	\$15.87	\$16.15	\$17.00	\$17.87	\$18.52	\$19.18	NA									
CCTV Operator Seasonal I Intern	\$12.85	\$13.31	\$13.78	\$14.28	\$14.77	\$15.31	\$15.86	\$16.41	\$16.96	\$17.60	\$18.22	NA							
Custodian	\$13.58	\$14.71	\$15.85	\$16.96	\$18.10	NA													
Bus Driver Bus Dispatcher	\$13.58	\$13.79	\$13.99	\$14.41	\$14.83	\$15.35	\$15.88	\$16.42	\$16.97	\$17.66	\$18.34	NA							
Work Order Technician	\$13.58	\$13.84	\$14.10	\$14.36	\$14.64	\$14.94	\$15.19	\$15.48	\$15.76	\$16.06	\$16.36	\$16.68	\$16.98	\$17.30	\$17.63	\$17.97	\$18.31	\$18.64	\$18.99
Senior Center Assistant Clerical Part-Time	\$13.85	\$14.11	\$14.37	\$14.65	\$14.92	\$15.20	\$15.49	\$15.79	\$16.07	\$16.38	\$16.69	\$16.99	\$17.32	\$17.65	\$17.98	\$18.33	\$18.66	\$19.01	\$19.37
EMA Member/Officer	\$15.31	\$21.43	NA																
Clerk Matron	\$15.61	\$15.91	\$16.21	\$16.51	\$16.82	\$17.15	\$17.47	\$17.78	\$18.12	\$18.47	\$18.82	\$19.18	\$19.53	\$19.90	\$20.26	\$20.65	\$21.04	\$21.44	\$21.85
Patrol Officer	\$17.58	\$29.38	NA																
Commission Secretary	\$18.22	NA																	
Community Service Officer-Field Operations	\$19.71	NA																	
Accounting Technician	\$19.98	\$20.35	\$20.74	\$21.14	\$21.53	\$21.94	\$22.35	\$22.77	\$23.20	\$23.64	\$24.08	\$24.54	\$24.99	\$25.47	\$25.94	\$26.43	\$26.94	\$27.45	\$27.95
Fire Inspector	\$22.24	\$22.66	\$23.08	\$23.52	\$23.96	NA													
Telecommunicator	\$22.24	\$22.58	\$22.92	\$23.25	\$23.60	\$23.95	\$24.30	\$24.67	\$25.04	\$25.40	\$25.78	\$26.17	\$26.56	\$26.96	\$27.36	\$27.77	\$28.18	\$28.60	\$29.02
Zoning Administrator	\$23.41	\$23.85	\$24.29	\$24.75	\$25.23	\$25.71	\$26.18	\$26.67	\$27.18	\$27.70	\$28.20	\$28.73	\$29.28	\$29.84	\$30.40	\$30.99	\$31.54	\$32.13	\$32.75
Marketing Assistant Administrative Assistant Community Development Clerk	\$21.96	\$22.38	\$22.78	\$23.21	\$23.65	\$24.10	\$24.54	\$25.01	\$25.48	\$25.96	\$26.43	\$26.94	\$27.45	\$27.98	\$28.50	\$29.04	\$29.57	\$30.14	\$30.70
Community Service Officer-Animal Control	\$24.24	\$24.70	\$25.15	\$25.63	\$26.11	\$26.60	\$27.09	\$27.61	\$28.14	\$28.67	\$29.21	\$29.77	\$30.30	\$30.87	\$31.47	\$32.06	\$32.66	\$33.27	\$33.90
Fire Alarm Services Officer Public Education Officer Accountant	\$26.37	\$26.88	\$27.37	\$27.88	\$28.40	\$28.94	\$29.48	\$30.03	\$30.61	\$31.18	\$31.76	\$32.36	\$32.97	\$33.61	\$34.22	\$34.88	\$35.56	\$36.22	\$36.90
Public Information Coordinator Special Events Coordinator Community Engagement Coordinator	\$27.98	\$28.52	\$29.04	\$29.59	\$30.15	\$30.72	\$31.28	\$31.89	\$32.47	\$33.10	\$33.71	\$34.36	\$34.97	\$35.64	\$36.31	\$37.00	\$37.70	\$38.41	\$39.12

FULL-TIME HOURLY - 35 HOURS PER WEEK - 1,820 ANNUALLY																			
POSITION	STEP A	STEP A1	STEP B	STEP B1	STEP C	STEP C1	STEP D	STEP D1	STEP E	STEP E1	STEP F	STEP F1	STEP G	STEP G1	STEP H	STEP H1	STEP I	STEP I1	STEP J
Clerk I	\$21.96	\$22.38	\$22.78	\$23.21	\$23.65	\$24.10	\$24.54	\$25.01	\$25.48	\$25.96	\$26.43	\$26.94	\$27.45	\$27.98	\$28.50	\$29.04	\$29.57	\$30.14	\$30.70
Clerk Matron	\$22.83	\$23.26	\$23.70	\$24.15	\$24.60	\$25.06	\$25.53	\$26.01	\$26.52	\$27.02	\$27.51	\$28.04	\$28.57	\$29.11	\$29.65	\$30.22	\$30.76	\$31.35	\$31.94
Clerk II	\$23.28	\$23.72	\$24.18	\$24.64	\$25.09	\$25.56	\$26.05	\$26.54	\$27.03	\$27.55	\$28.07	\$28.61	\$29.13	\$29.69	\$30.23	\$30.80	\$31.40	\$31.99	\$32.58
Community Service Officer Secretary	\$24.24	\$24.70	\$25.15	\$25.63	\$26.11	\$26.60	\$27.09	\$27.61	\$28.14	\$28.67	\$29.21	\$29.77	\$30.30	\$30.87	\$31.47	\$32.06	\$32.66	\$33.27	\$33.90
Utility Billing Technician Work Order Technician	\$25.23	\$25.71	\$26.16	\$26.65	\$27.16	\$27.68	\$28.19	\$28.72	\$29.27	\$29.83	\$30.37	\$30.96	\$31.52	\$32.11	\$32.75	\$33.36	\$33.97	\$34.60	\$35.42

FULL-TIME HOURLY - 40 HOURS PER WEEK - 2,080 ANNUALLY																			
POSITION	STEP A	STEP A1	STEP B	STEP B1	STEP C	STEP C1	STEP D	STEP D1	STEP E	STEP E1	STEP F	STEP F1	STEP G	STEP G1	STEP H	STEP H1	STEP I	STEP I1	STEP J
Senior Custodian	\$19.58	\$19.94	\$20.33	\$20.72	\$21.12	\$21.51	\$21.90	\$22.32	\$22.74	\$23.18	\$23.60	\$24.05	\$24.51	\$24.97	\$25.44	\$25.92	\$26.39	\$26.90	\$27.41
Public Works Service Representative	\$21.96	\$22.38	\$22.78	\$23.21	\$23.65	\$24.10	\$24.54	\$25.01	\$25.48	\$25.96	\$26.43	\$26.94	\$27.45	\$27.98	\$28.50	\$29.04	\$29.57	\$30.14	\$30.70
Senior Public Works Clerk Senior Finance Clerk	\$22.51	\$22.94	\$23.36	\$23.80	\$24.24	\$24.70	\$25.16	\$25.65	\$26.12	\$26.61	\$27.11	\$27.62	\$28.15	\$28.68	\$29.22	\$29.78	\$30.32	\$30.90	\$31.48
Administrative Assistant Midnight Records Clerk Police Clerk Matron	\$22.83	\$23.26	\$23.70	\$24.15	\$24.60	\$25.06	\$25.53	\$26.01	\$26.52	\$27.02	\$27.51	\$28.04	\$28.57	\$29.11	\$29.65	\$30.22	\$30.76	\$31.35	\$31.94
Building Permit Technician	\$25.23	\$25.71	\$26.16	\$26.65	\$27.16	\$27.68	\$28.19	\$28.72	\$29.27	\$29.83	\$30.37	\$30.96	\$31.52	\$32.11	\$32.75	\$33.36	\$33.97	\$34.60	\$35.42
Telecommunicator 911 Dispatcher	\$26.37	\$26.88	\$27.37	\$27.88	\$28.40	\$28.94	\$29.48	\$30.03	\$30.61	\$31.18	\$31.76	\$32.36	\$32.97	\$33.61	\$34.22	\$34.88	\$35.56	\$36.22	\$36.90
Telecommunicator EMD 911 Dispatcher EMD	\$26.89	\$27.39	\$27.88	\$28.39	\$28.92	\$29.45	\$29.99	\$30.55	\$31.12	\$31.69	\$32.28	\$32.87	\$33.49	\$34.12	\$34.74	\$35.39	\$36.07	\$36.74	\$37.41
Emergency Planner Public Information Coordinator Community Engagement Coordinator	\$27.98	\$28.52	\$29.04	\$29.59	\$30.15	\$30.72	\$31.28	\$31.89	\$32.47	\$33.10	\$33.71	\$34.36	\$34.97	\$35.64	\$36.31	\$37.00	\$37.70	\$38.41	\$39.12
Lead Telecommunicator EMD Lead 911 Dispatcher EMD	\$30.21	\$30.77	\$31.32	\$31.92	\$32.49	\$33.11	\$33.71	\$34.35	\$34.97	\$35.63	\$36.29	\$36.97	\$37.64	\$38.35	\$39.05	\$39.78	\$40.52	\$41.28	\$42.05
Fire Inspector I	\$32.78	\$33.39	\$34.02	\$34.68	\$35.31	\$35.99	\$36.65	\$37.35	\$38.05	\$38.77	\$39.49	\$40.24	\$41.00	\$41.77	\$42.56	\$43.37	\$44.18	\$45.02	\$45.85

FULL-TIME SALARIED - 40 HOURS WEEK - 2,080 ANNUALLY																			
POSITION	STEP A	STEP A1	STEP B	STEP B1	STEP C	STEP C1	STEP D	STEP D1	STEP E	STEP E1	STEP F	STEP F1	STEP G	STEP G1	STEP H	STEP H1	STEP I	STEP I1	STEP J
Management Analyst	\$58,203.60	\$59,312.24	\$60,399.56	\$61,550.84	\$62,702.12	\$63,896.04	\$65,068.64	\$66,326.52	\$67,541.76	\$68,842.28	\$70,121.48	\$71,464.64	\$72,743.84	\$74,129.64	\$75,515.44	\$76,965.20	\$78,414.96	\$79,886.04	\$81,378.44
Associate Planner	\$61,764.04	\$62,936.64	\$64,087.92	\$65,324.48	\$66,518.40	\$67,797.60	\$69,055.48	\$70,377.32	\$71,677.84	\$73,042.32	\$74,406.80	\$75,835.24	\$77,221.04	\$78,692.12	\$80,163.20	\$81,676.92	\$83,211.96	\$84,789.64	\$86,388.64
Executive Assistant	\$64,194.98	\$65,157.92	\$66,120.63	\$67,112.44	\$68,103.98	\$69,125.55	\$70,146.17	\$71,198.37	\$72,251.73	\$73,335.49	\$74,419.51	\$75,535.80	\$76,650.64	\$77,800.40	\$78,950.80	\$80,135.06	\$81,318.84	\$82,538.63	\$83,760.42
Staff Accountant Assistant to the Village Manager	\$68,133.41	\$69,155.42	\$70,176.73	\$71,229.38	\$72,284.55	\$73,368.81	\$74,450.07	\$75,566.81	\$76,683.47	\$77,833.72	\$78,987.00	\$80,171.81	\$81,356.18	\$82,576.52	\$83,794.35	\$85,051.27	\$86,309.48	\$87,604.12	\$88,899.28
Code Enforcement Officer Health & Consumer Protection Officer Inspector-Building	\$68,181.36	\$69,460.56	\$70,761.08	\$72,125.56	\$73,447.93	\$74,846.53	\$76,245.12	\$77,687.42	\$79,129.71	\$80,637.57	\$82,145.43	\$83,696.99	\$85,270.41	\$86,887.53	\$88,520.64	\$90,204.92	\$91,889.20	\$93,637.44	\$95,366.49
Computer Technician Senior Planner Accountant II	\$71,244.79	\$72,313.45	\$73,383.14	\$74,483.89	\$75,582.60	\$76,716.33	\$77,849.95	\$79,017.69	\$80,186.29	\$81,389.09	\$82,595.06	\$83,833.99	\$85,070.58	\$86,346.64	\$87,621.92	\$88,936.25	\$90,251.30	\$91,605.08	\$92,958.77
Senior Accountant Lead Computer Technician	\$79,071.85	\$80,258.43	\$81,445.00	\$82,666.50	\$83,888.00	\$85,146.50	\$86,405.00	\$87,701.00	\$88,997.00	\$90,332.00	\$91,667.00	\$93,042.00	\$94,417.00	\$95,833.50	\$97,250.00	\$98,709.00	\$100,168.00	\$101,670.50	\$103,173.00
Head Mechanic	\$85,182.59	\$86,460.33	\$87,739.57	\$89,055.67	\$90,371.25	\$91,726.81	\$93,078.69	\$94,474.87	\$95,876.68	\$97,314.82	\$98,752.71	\$100,233.99	\$101,714.74	\$103,240.45	\$104,759.36	\$106,330.74	\$107,903.53	\$109,522.09	\$111,145.02
Foreman	\$87,757.68	\$89,074.05	\$90,391.60	\$91,747.47	\$93,101.32	\$94,497.85	\$95,891.37	\$97,329.75	\$98,771.93	\$100,253.52	\$101,736.23	\$103,262.27	\$104,789.90	\$106,361.76	\$107,929.55	\$109,548.49	\$111,165.38	\$112,832.86	\$114,503.04
Foreman (Streets, Hired Prior to 5/1/06)	\$90,409.70	\$91,765.85	\$93,123.95	\$94,520.81	\$95,915.14	\$97,353.86	\$98,790.03	\$100,271.90	\$101,758.85	\$103,285.23	\$104,813.66	\$106,385.87	\$107,955.58	\$109,574.92	\$111,189.15	\$112,856.98	\$114,525.67	\$116,243.56	\$117,964.02

APPENDIX "B"

Merit Based Compensation Pay Schedule - Effective May 1, 2021

The following pay ranges are hereby established for all positions eligible for merit based compensation for the period beginning May 1, 2021 and ending April 30, 2022. The 2021-2022 Merit Award for these positions shall range from 0% to 4% and will be based on employee performance. Individual compensation shall be in conformance with the step table below and shall not exceed that provided for in the budget adopted for fiscal year ending April 30, 2022.

HOURLY POSITIONS		
POSITION	MINIMUM Hourly Rate	MAXIMUM Hourly Rate
Assistant Fire Chief	\$29.01	\$30.78
Deputy Fire Chief - Fire Suppression	\$40.42	\$45.27

SALARY POSITIONS (40 HOURS PER WEEK - 2,080 ANNUALLY)		
POSITION	MINIMUM Annual Salary	MAXIMUM Annual Salary
Office Coordinator	\$66,135	\$86,291
Human Resources Generalist	\$71,246	\$92,961
Quality and Training Coordinator		
Police Records Supervisor	\$72,315	\$94,355
Deputy Village Clerk		
Executive Administrative Assistant	\$75,619	\$98,667
Business Development Manager		
Telecommunications Supervisor	\$86,462	\$112,813
Planning Manager	\$95,959	\$125,205
Marketing Director		
Human Resources Director		
Village Engineer		
Street Superintendent	\$98,859	\$128,989
Water and Sewer Superintendent		
Fleet and Facilities Superintendent		
Building Official	\$100,342	\$130,923
Assistant Public Works Director		
Assistant Treasurer		
IT Manager	\$106,500	\$138,958
Emergency Management & 911 Communications Director		
Deputy Fire Chief - Fire Prevention	\$111,365	\$145,305
Community Development Director	\$113,035	\$147,487
Police Commander	\$114,731	\$149,698
Assistant Village Manager	\$116,452	\$151,945
Deputy Police Chief	\$119,972	\$156,536
Treasurer	\$121,772	\$158,886
Director of Public Works	\$123,599	\$161,269
Fire Service Administrator		
Police Chief	\$129,245	\$168,636
Village Manager	\$168,970	\$220,466

APPENDIX "C"

Other Part-Time Position Compensation – Effective May 1, 2021

The following compensation is hereby established for certain other part-time positions for the period beginning May 1, 2021 ending April 30, 2022. Individual compensation shall be in conformance with the rates established below and shall not exceed that provided for in the budget adopted for fiscal year ending April 30, 2022.

OTHER PART-TIME POSITIONS		
POSITION	HOURLY RATE	OTHER COMPENSATION
SCADA Engineer	\$40.00	NA
Snow Plow Driver	\$25.00	NA
Videographer	\$20.00	NA
Community Emergency Response Team (CERT) Instructor	\$20.00	NA
Health Inspector	NA	\$35.00 Per Inspection
Building Inspector	NA	\$15.00 Per Inspection
Clerk Matron	NA	\$2.00 Hourly Stipend for Midnight and Weekend Shifts
		Time and One Half (1 1/2) for Hours Worked on a Designated Village Holiday
Telecommunicator	NA	\$0.50 Hourly Stipend for Midnight Shifts
		Time and One Half (1 1/2) for Hours Worked on a Designated Village Holiday

APPENDIX "D"

Other Fire Department Compensation

The following compensation is hereby established for for various Fire Department positions for the period beginning May 1, 2021 ending April 30, 2022. Individual compensation shall be in conformance with the rates established below and shall not exceed that provided for in the budget adopted for fiscal year ending April 30, 2022.

Effective May 1, 2021

ACTING UP PAY	
POSITION	HOURLY STIPEND
Firefighter Acting as Engineer	\$1.70 Hourly Stipend
Firefighter Acting as Officer	\$2.75 Hourly Stipend
Engineer Acting as Officer	\$1.50 Hourly Stipend
Lieutenant Acting as Shift Commander	\$3.00 Hourly Stipend
Captain Acting as Shift Commander	
Assistant Chief Acting as Deputy Chief of Operations	

Effective October 17, 2021

WEEKEND SHIFT INCENTIVE PAY	
Weekend Shift Incentive Pay Includes Saturday Day Shift Starting at 0600 Hours Through Sunday Night Shift Ending Monday at 0600 Hours	
POSITION	HOURLY STIPEND
Probationary Firefighter-Class A	\$4.00 Hourly Stipend
Firefighter-Class A	
Firefighter-Class B	
Fire Engineer-Class A	
Fire Engineer-Class B	
Fire Lieutenant-Class A	
Fire Lieutenant-Class B	
Fire Captain-Class A	
Fire Captain-Class B	



Interoffice Memo

Date: August 20, 2021

To: Village Board
Dave Niemeyer - Village Manager

From: Andrew Brown - Treasurer/Finance Director

Subject: Intergovernmental Agreement - Cook County

The Village of Tinley Park and Cook County partnered to stand up the first vaccination center in Illinois in January 2021 to combat COVID-19. The Village provided Cook County resources to ensure a safe, secure environment to administer the vaccine to thousands of Illinois residents. The Village supported this effort with significant resources that would be eligible for reimbursement through the Federal Emergency Management Agency (FEMA). The Village is seeking reimbursement from FEMA through Cook County. This agreement is required by Cook County to seek the Village's reimbursement on its behalf. Staff will be submitting other required information to substantiate the costs incurred.



Interoffice Memo

Date: September 27, 2021

To: **Village Board**

Cc: David Niemeyer, Patrick Carr

From: **Anthony Ardolino**

Subject: Multifunction Printer (MFP) Copiers for Village Hall

Presented for October 5th, 2021 Committee of the Whole meeting discussion and action:

Description: Approve the purchase of two MFP copier devices and a contract to provide maintenance, service, and toner to the two devices.

Background:

The Village of Tinley Park currently has a total of 19 MFP devices under three different contracts for maintenance and 37 printer devices where services/supplies are purchased as the need arises. In an effort to optimize the printer fleet and reduce the overall costs, the Information Technology department has begun documenting the type/location of all print devices, overlaying the information onto the respective building floor plan.

After documenting the information for Village Hall, IT identified an area to begin the print optimization strategy. The area identified included five (5) MFP/printers in very close proximity with one another, four (4) of these devices are black & white only, while one (1) device is capable of printing in color.

The attached proposal will eliminate all five (5) print devices from Village Hall and replace them with two (2) MFP units capable of providing the same services along with a three (3) year maintenance agreement to provide all service and toner to the two (2) MFP devices. Two (2) of the devices being removed from Village Hall will be reassigned to areas within the Village with less demanding printing needs and will replace older devices eliminating a legacy printing maintenance agreement, while still increasing the capabilities to that area.

This new printer service contract is with ProvenIT, a national IT company headquartered locally in Tinley Park. The maintenance contract covers toner, service, parts, a preallocated number of B&W and Color print pages and a set price per page on print overages on the two Toshiba MFP devices for three (3) years.

Budget/Finance: Funding for the purchase of the two (2) devices is a capital expenditure and will be provided by the Copier/Printer upgrades line item, this purchase is \$19,735.74 and is \$2,045.74 dollars above the estimated cost used in the FY22 budget account.

The funding for the installation, delivery, networking and maintenance is budgeted and available in the IT budget line item Service Contracts – Computer Equipment



Staff Direction Request: Approve the purchase of two (2) Toshiba MFP devices for \$19,735.74, the installation/delivery & network install for \$1,800 and enter a three (3) year maintenance/service agreement for \$3,680 per year.

Attachments:

1. ProvenIT Quote for e-STUDIO5516AC and e-STUDIO5018A
2. ProvenIT Service Agreement



Village of Tinley Park Proposal Prepared by Proven IT

Product Description	MSRP	Purchase Price
1 e-STUDIO5516AC 55 PPM Digital Color MFP Mainframe	\$31,362.00	\$10,018.77
1 e-STUDIO5516AC 50 Sheet Finisher	\$3,458.00	\$1,416.73
1 Holepunch	\$876.00	\$416.23
Wireless LAN/Bluetooth Module	\$680.00	\$268.21
Fax Unit/Second Line Fax Unit	\$1,107.00	\$524.18
e-STUDIO5018A 50 PPM Digital Mono MFP BLK/WHT Mainframe	\$15,298.00	\$4,607.67
e-STUDIO5018A 50 Sheet Finisher	\$2,467.00	\$1,160.76
Bridge Kit MJ1109/1110	\$287.00	\$122.38
DSDf Doc Feeder	\$2,445.00	\$594.29
Paper Feed Pedestal 550 Sheets x 1 Drawer	\$1,059.00	\$338.32
Wireless LAN/Bluetooth Module	\$680.00	\$268.21
Total Price	\$59,719.00	\$19,735.74
Installation and Delivery		\$1,300.00
Networking		\$500.00
Total for both machines and networking and delivery		\$21,535.74
36 Month Service Agreement		
15,000 B/W @ .006	monthly	\$90.00
4,000 Colored @ .05	monthly	\$200.00

Glenn Labeledz

Account Manager

Proven IT

(708) 238-3386

8450 Crossing Dr, Tinley Park, IL 60487

www.provenit.com





SERVICE AGREEMENT

Customer:	Village of Tinley Park	Phone:	(708) 444-5000	
Contact:	Anthony Ardolino	Email:	aardolino@tinleypark.org	
Address:	16250 S Oak Park Ave	City:	Tinley Park	
		State:	IL	
		Zip:	60477	
Model	Serial#	ID#	Meter	Meter Contact
Toshiba e-STUDIO5516AC				
Toshiba e-STUDIO5018A				

Attach Schedule A for additional equipment. Attach Schedule B for additional customer owned equipment. Maximum 7 Devices above.

SERVICE

B/W Monthly Copies	15,000	x Service Rate:	0.00600	\$90.00
	B/W Overages Billed at		0.00600	
Color Monthly Copies	4,000	x Service Rate:	0.05000	\$200.00
	Color Overages Billed at		0.05000	
B/W Monthly Prints	0	x Service Rate:	0.00000	\$0.00
	B/W Overages Billed at		0.00000	
Color Monthly Prints	0	x Service Rate:	0.00000	\$0.00
	Color Overages Billed at		0.00000	
Contract Start Date:	upon install	Total:		\$290.00
Term:	36			

Select a Base Billing Cycle **Monthly**
 Select an Overage Cycle **Annual**
 Unlimited Remote Support: \$200 Annually
 Decline Remote Support: \$150/hr Chargeable

Meter Contact: _____ Phone: _____ Email: _____

Meter Collection Method: FM Audit Installed on Print Server. Required for Auto-Toner Replenishment

Notes:

Authorized Customer Signature

Date

Proven IT Authorized Signature

Date

Agreement is not binding until accepted by Proven IT, Tinley Park, IL
 Leased equipment-Maintenance Agreement will run full term of lease and is non cancellable.

Terms and Conditions

1. **ITEMS INCLUDED:** This Agreement Includes the following as applicable: unlimited service calls, parts (as classified by the manufacturers) and consumable supplies (maintenance kits, transfer kits, fuser kits, process kits, developer and imaging drums and loner). Supplies consumption is based off the manufacturer's suggested yields and fill rate. If supplies consumption is excessive, a surcharge may be assessed. Proven IT reserves the right to reset supply items (i.e. fuser and maintenance kits) in lieu of replacement so long as the device functionality and print quality are not affected.
2. **ITEMS EXCLUDED:** This Agreement excludes the following unless otherwise specified:
 - a. Paper and staples.
 - b. Any items damaged by Customer such as, but not limited to, doors, paper trays and covers. Replacement of these items will be charged to the Customer at current Proven IT rates.
 - c. Fax Machines: Thermal heads, process units and fuser units.
 - d. Network Connected Equipment: Network connected equipment will be covered up to the network connection of the Printer/MFP. Service calls caused by computer or network issues will be charged to the Customer at current Proven IT rates.
3. Proven IT reserves the right, at reasonable times during Customer's normal business hours and upon reasonable notice to customer, to inspect all equipment covered under this Agreement to determine that it is in good mechanical condition prior to the effective date on the front of this Agreement. Should the equipment require significant repair or overhaul, such repairs may be chargeable to the Customer at current Proven IT rates. Such repairs will be performed only upon Agreement of both parties.
4. **SERVICE:** Proven IT agrees to provide emergency service and all maintenance on the equipment listed on the attached schedule(s) for the term of the Agreement except as follows:
 - a. Use of supplies, spare parts, or paper that do not meet manufacturer's specifications and cause abnormal service problems.
 - b. Fire, accident, theft or damage to the machine due to repairs or movement by someone other than an authorized Proven IT representative.
 - c. If replacement of consumable items recommended by Proven IT service representatives is not complied with and results in additional service calls, the Customer will be charged at our normal hourly rates. These consumable items are to include, but not limited to toner, developer, drums and supply modules.
 - d. Proven IT shall not be responsible for repairs or maintenance resulting from the use of supplies or parts not obtained from Proven IT. Any repairs resulting from the use of supplies or parts not obtained through Proven IT will be charged to the Customer at current Proven IT rates. For these purposes, the term "supplies" will not include paper, envelopes, labels or other related paper products.
 - e. Proven IT shall not be responsible for delays, inability to provide service calls due to strikes, accidents, act of God or any other event beyond its reasonable control. All Service under this Agreement shall be rendered during normal working hours of 8:00am to 5:00pm Monday through Friday, local time, unless otherwise agreed upon by both parties.
 - f. Proven IT does not guarantee that parts will be available during the term of the Agreement, but in the event a manufacturer discontinues parts or supplies for a specific device, the unused portion of the services under this Agreement can be transferred to a new machine purchased through Proven IT. Should all or some parts become unavailable and no longer are supported by the Original Equipment Manufacturer ("OEM") the products shall be considered "End of Life". In such cases, Proven IT will make all reasonable efforts to honor any respective contract Maintenance Agreement term or as agreed upon service coverage. "End of Life" defined products will not be available under new or renewed Contracted Maintenance Agreements.
5. **EQUIPMENT:** All equipment covered under the Agreement must adhere to the following guidelines:
 - a. Equipment must be located in a normal office setting with sufficient amount space for access, free from excessive dust, humidity, temperature and ammonia or other corrosive fumes.
 - b. Equipment must be operated on an isolated electrical line, if so noted on the Scope of Work Agreement or the OEM. Equipment must always be operated on a UL approved electrical circuit, with proper current, voltage and type of outlets as specified by the OEM.
 - c. Equipment should be operated within the specified operational (including usage) specifications of the OEM.
 - d. Only Proven furnished supplies may be used.
6. **PREVENTATIVE MAINTENANCE:** Proven IT will perform preventative maintenance on each machine based on the manufacturer's recommended interval. This will include cleaning toner and paper dust out of the inside. Checking and proactively replacing high-mortality parts (i.e. rollers) and a wipe-down of the exterior of the machine.
7. **METERS:** Proven IT utilizes Print Management Software to electronically report meters and supply consumption. Customer agrees to work with Proven IT's software administrator to install the Print Management software prior to the New Customer Onboard. Customer grants Proven IT permission to upgrade, modify, or maintain the Print Management software or to install new releases or additions. Under no circumstances will the Print Management software provide Proven IT access to confidential information other than data directly related to the Printers/Copiers on the network. Customer agrees not to delete, alter, modify, or otherwise render the software unusable during the term of this Agreement and agrees to reinstall the software in the event their actions inadvertently affect reporting capabilities. If Customer declines to install Proven IT's Print Management Software, then Proven IT retains the right to invoice Customer at the prevailing hourly labor rate for services due to manual meter collections. Manual meter collection will be performed during standard business 8:00am to 5:00pm Monday through Friday, local time.
8. **NEW EQUIPMENT ADDED:** Throughout the duration of the Agreement, if additional metered devices of like models to those on the Agreement today are discovered in the Customer fleet, they will be automatically added to this Agreement and initiated for coverage and billing.

Throughout the duration of the Agreement, if additional metered devices of dissimilar models to those on the Agreement today are discovered in the Customer fleet, or are reported by the Customer to be added to the Agreement, they will be added to the Agreement at the then current rates and be included for coverage and billing. For devices of this kind, the Customer will have the opportunity to remove the devices from the Agreement 90 days from the date they were added.
9. **REMITTANCE:** Payment is due thirty (30) days from date of Customer's receipt of invoice. Delinquent accounts which are not being disputed in good faith by Customer shall accrue interest at a rate of one and one half percent of the past due amount per month or, (if lower, the maximum rate of interest chargeable under applicable law). Customer shall pay all federal, state and local sales, use, property, excise or other taxes imposed with respect to the purchase price listed on this Agreement.
10. **BILLING AND CONTRACT ADJUSTMENT:** Proven IT will invoice the Customer monthly for the Monthly Payment and usage will be reconciled on the frequency indicated on the front of this Agreement, Customer will be invoiced for any overages multiplied by the rates indicated on the front of this Agreement. The contract volume can be adjusted at the end of each reconciliation period. The Contract volume may be adjusted down to the previous quarters' actual usage; not to exceed 15% of the current volume at the time of the adjustment. At the end of the first year of this Agreement and once each successive twelve month period, we may increase the base contract payment and overage rates by a maximum of 15% or an equivalent amount to that stated on any associated Value Agreement or Lease Agreement between both the parties.
11. **BREACH OR DEFAULT:** If the Customer does not pay all charges as provided hereunder promptly when due Proven IT may (a) Refuse to service the equipment or (b) Furnish service on a C.O.D, "Per Call" basis at current Proven IT rates.

The Customer agrees to pay Proven IT costs and expenses of collection including reasonable attorney's fees permitted by law in addition to all other rights and remedies available to Proven IT.
12. **AGREEMENT:** This Agreement is not refundable or transferable to a third party unless agreed upon in writing by both parties.
13. **PENALTY FOR EARLY CANCELLATION:** This Agreement is binding and noncancelable. If the Customer wishes to terminate the Agreement in advance of the Agreement maturity date then the Customer is responsible for buying out the remaining term of the Agreement.

The penalty is calculated using the then current service rates multiplied by the remaining term published on the front of the Agreement or the remaining term based on any Supplements that have been executed modifying the term of the Agreement.

For Customer Agreements billing using Actual Meter reads or Usage Based programs, the penalty is calculated based on the prior 12 months average monthly billing multiplied by the remaining term published on the front of the Agreement or the remaining term based on any Supplements that have been executed modifying the term of the Agreement.

If there is no request for cancellation, but all devices covered under this Agreement have been removed from service, this will be considered a cancellation of the Agreement and the formula(s) listed above will apply.
14. **RESPONSIBILITY:** Other than the obligations set forth herein, Proven IT disclaims all warranties, expressed or implied, including any implied warranties or merchantability for use or fitness for a particular purpose. Proven IT shall not be responsible for direct, incidental or consequential damages, including but not limited to, damages arising out of the performance of the equipment or the loss of the use of the equipment and the Customer hereby waives any claims related thereby.
15. **INDEMNIFICATION:** Each party shall indemnify, defend and hold harmless the other party and its officers, directors, employees, agents and representatives from any and all claims, losses, damages or expenses, including but not limited to, court costs, fees and expenses of counsel and attorney fees to the extent any such claim, loss, or damage results from a breach of the terms of the Agreement by a party, or resulting from the death or bodily injury for any person or damage to any property to the extent it was caused by the negligent act, willful misconduct, tortious or other unlawful act, error or omission of a party or its officers, directors, employees, agents and representatives on connection with the subject matter of this Agreement.
16. **JURISDICTION:** This Agreement shall be governed by and construed according to the laws of the State of Illinois applicable to Agreements wholly negotiated, executed and performed in Illinois. It constitutes the entire Agreement between parties and may not be modified except in writing signed by duly authorized officer of Proven IT and the Customer.
17. **TRAINING:** The customer agrees to make available and designate a key contact for training on the use of any Proven IT furnished equipment. Should the employment status of designated operator change so as to affect the contact's availability to perform the assignment, the Customer shall inform Proven IT as soon as reasonably practical.
18. **RENEWAL:** This Agreement shall be renewed automatically upon approval by Proven IT unless Customer notifies Proven IT in writing between 90 and 150 days prior to the end of the Agreement term. Customer agrees to pay the then current rates at the beginning of each subsequent renewal Agreement period.



Interoffice Memo

Date: September 30, 2021

To: John Urbanski, Public Works Director

From: Joe Fitzpatrick, Water & Sewer Superintendent

Subject: Post 5 (17098 80th Avenue) Improvements

Presented for Committee of Whole and Village Board consideration and action.

Description: This project includes the replacement of the control building, control panel, pumps, soft starts, and constructing an underground holding tank system. An emergency back-up generator will also be installed during the project.

Background: Public Works contracted Christopher Burke Engineering to engineer the plan and specifications to improve the functionality of the Post 5 sanitary sewer lift station located at 17098 80th Avenue. Post 5 is the Village's main lift station which handles pumping well over 50% of Tinley Park's sanitary waste to MWRD treatment plants. As one of the highest quantity pumping stations in the Village, Post 5 has met the end of its serviceable life. This station is approximately 40 years old and has had repeated failures. Adding a back-up generator will afford the Village to be prepared for unforeseen power outages without having to rely on the electrical supply company for restoring electrical service to operate the lift station. The building currently housing all the pump control equipment, soft starts, etc. at Post 5 is deteriorated. The bricks are beginning to separate and grout is non-existent in some areas. The new structure will be similar to buildings used during other lift station projects to keep them uniform throughout the Village. The construction of the underground holding tank, will offer 60 minutes of wastewater storage during rain events. The storage system will reduce the burden on the pumps, while reducing storm surge in the sewer system up stream of the lift station. The cost as presented includes the base bid plus one alternate. Staff is requesting awarding the base bid plus the alternate. The following bids were received at the opening held at the Village Hall on September 24, 2021.

<u>Contractor:</u>	<u>Location:</u>	<u>Bid:</u>
Airy's Inc.	Joliet, IL	\$3,931,849
IHC Construction Company	Elgin, IL	\$3,941,440
Bolder Contractors Inc.	Cary, IL	\$4,405,571

Budget/ Finance: Funding in the amount of \$3,931,849 is available for use through the American Rescue Plan Act (ARPA) and was previously discussed with the Finance Department.

Staff Direction Request: Approve awarding a contract to perform building, pump, and electrical improvements at Post 5 sanitary sewer lift station (17098 80th Avenue) to Airy's Inc. in the amount of \$3,931,849. This item was discussed and approved at the Committee of the Whole meeting that took place on October 5, 2021.

Attachments:

- 1) Bid Tabulation and Engineer's Estimate
- 2) Engineer's Letter of Recommendation



CHRISTOPHER B. BURKE ENGINEERING, LTD.

9575 W. Higgins Road, Suite 600
Rosemont, Illinois 60018

VILLAGE OF TINLEY PARK
POST 5 LIFT STATION IMPROVEMENTS
CBBEL PROJECT NO. 160373.00008

Bid Tabulation

ALTERNATE #1						IHC CONSTRUCTION COMPANIES LLC 385 AIRPORT DR., SUITE 100 ELGIN, IL 60123		AIRY'S, INC. 21825 CHERRY HILL RD. JOLIET, IL 60433-8446		BOLDER CONTRACTORS, INC. 316 CARY POINT DR. CARY, IL 60013	
CODE NUMBER	DESCRIPTION	UNIT	QUANTIT Y	UNIT COST	COST	UNIT COST	COST	UNIT COST	COST	UNIT COST	COST
02 41- 52/06	DEMOLITION OF EXISTING MANHOLE (SAN 567)	L SUM	1		\$		\$		\$		\$
03 41 00/03	5' GROUNDWATER PUMP STATION WET WELL AND ACCESS HATCH	L SUM	1	\$ 20,000.00	\$ 20,000.00	\$ 25,000.00	\$ 25,000.00	\$ 58,003.00	\$ 58,003.00	\$ 65,000.00	\$ 65,000.00
26 27 16/02	GROUNDWATER PUMP STATION PUMP CABLE JUNCTION BOX	EACH	1	\$ 10,000.00	\$ 10,000.00	\$ 31,000.00	\$ 31,000.00	\$ 26,223.00	\$ 26,223.00	\$ 3,000.00	\$ 3,000.00
31 20 00/04	TEMPORARY SOIL RETENTION SYSTEM	L SUM	1	\$ 400,000.00	\$ 400,000.00	\$ 110,000.00	\$ 110,000.00	\$ 165,220.00	\$ 165,220.00	\$ 50,000.00	\$ 50,000.00
33 05- 13/02	8' MANHOLE	EACH	4		\$		\$		\$		\$
33 05 13/02	4" PERFORATED PVC UNDERDRAIN	FOOT	350	\$ 100.00	\$ 35,000.00	\$ 35.00	\$ 12,250.00	\$ 32.00	\$ 11,200.00	\$ 45.00	\$ 15,750.00
33 05 13/03	42" RCP SANITARY SEWER	FOOT	45	\$ 300.00	\$ 13,500.00	\$ 700.00	\$ 31,500.00	\$ 443.00	\$ 19,935.00	\$ 350.00	\$ 15,750.00
33 05 13/04	CONCRETE HEADWALL	EACH	1	\$ 2,500.00	\$ 2,500.00	\$ 3,000.00	\$ 3,000.00	\$ 921.00	\$ 921.00	\$ 1,500.00	\$ 1,500.00
33 41 00/05	GROUNDWATER PUMP STATION DISCHARGE PIPING AND FITTINGS	L SUM	1	\$ 7,500.00	\$ 7,500.00	\$ 5,000.00	\$ 5,000.00	\$ 15,337.00	\$ 15,337.00	\$ 30,000.00	\$ 30,000.00
33 42 00/03	SUBMERSIBLE TYPE GROUNDWATER PUMPS AND ACCESSORIES	LSUM	1	\$ 15,000.00	\$ 15,000.00	\$ 35,000.00	\$ 35,000.00	\$ 25,950.00	\$ 25,950.00	\$ 45,000.00	\$ 45,000.00
33 46 23/01	UNDERGROUND STORAGE SYSTEM, COMPLETE	L SUM	1	\$ 750,000.00	\$ 750,000.00	\$ 900,000.00	\$ 900,000.00	\$ 621,353.00	\$ 621,353.00	\$ 900,000.00	\$ 900,000.00
ALTERNATE #1 COST					\$ 1,253,500.00		\$ 1,152,750.00		\$ 944,142.00		\$ 1,126,000.00



CHRISTOPHER B. BURKE ENGINEERING, LTD.

9575 W. Higgins Road, Suite 600

Rosemont, Illinois 60018

VILLAGE OF TINLEY PARK
 POST 5 LIFT STATION IMPROVEMENTS
 CBBEL PROJECT NO. 160373.00008

Bid Tabulation

BASE BID						IHC CONSTRUCTION COMPANIES LLC 385 AIRPORT DR., SUITE 100 ELGIN, IL 60123		AIRY'S, INC. 21825 CHERRY HILL RD. JOLIET, IL 60433-8446		BOLDER CONTRACTORS, INC. 316 CARY POINT DR. CARY, IL 60013	
CODE NUMBER	DESCRIPTION	UNIT	QUANTITY	UNIT COST	COST	UNIT COST	COST	UNIT COST	COST	UNIT COST	COST
01 05 10/01	CONSTRUCTION LAYOUT	LSUM	1	\$ 10,000.00	\$ 10,000.00	\$ 15,000.00	\$ 15,000.00	\$ 7,237.00	\$ 7,237.00	\$ 8,000.00	\$ 8,000.00
01 05 10/02	PRE-CONSTRUCTION VIDEO RECORDING	L SUM	1	\$ 1,000.00	\$ 1,000.00	\$ 6,000.00	\$ 6,000.00	\$ 1,619.00	\$ 1,619.00	\$ 100.00	\$ 100.00
01 50 00/01	TEMPORARY FENCING (SITE PROTECTION)	FOOT	375	\$ 15.00	\$ 5,625.00	\$ 6.00	\$ 2,250.00	\$ 5.00	\$ 1,875.00	\$ 10.00	\$ 3,750.00
01 73 19/01	HMA PATCHING	SQ FT	600	\$ 20.00	\$ 12,000.00	\$ 13.00	\$ 7,800.00	\$ 19.00	\$ 11,400.00	\$ 15.00	\$ 9,000.00
01 73 19/02	BAYBERRY PLAZA PARKING LOT RESTORATION AND RESURFACING	SQ YD	3150	\$ 40.00	\$ 126,000.00	\$ 16.00	\$ 50,400.00	\$ 25.00	\$ 78,750.00	\$ 21.00	\$ 66,150.00
02 41 52/01	DEMOLITION OF EXISTING LIFT STATION	L SUM	1	\$ 10,000.00	\$ 10,000.00	\$ 33,000.00	\$ 33,000.00	\$ 33,100.00	\$ 33,100.00	\$ 40,000.00	\$ 40,000.00
02 41 52/02	DEMOLITION OF EXISTING VALVE VAULT	L SUM	1	\$ 10,000.00	\$ 10,000.00	\$ 8,000.00	\$ 8,000.00	\$ 25,870.00	\$ 25,870.00	\$ 30,000.00	\$ 30,000.00
02 41 52/03	DEMOLITION OF EXISTING CONTROL BUILDING	L SUM	1	\$ 15,000.00	\$ 15,000.00	\$ 80,000.00	\$ 80,000.00	\$ 28,275.00	\$ 28,275.00	\$ 30,000.00	\$ 30,000.00
02 41 52/04	DEMOLITION OF EXISTING MANHOLE (SAN 549)	L SUM	1		\$		\$		\$		\$
02 41 52/04	DEMOLITION OF EXISTING SLUICE GATE MANUAL OPERATOR (WET WELL)	L SUM	1	\$ 5,000.00	\$ 5,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
02 41 52/05	DEMOLITION OF EXISTING SLUICE GATE (SAN 565)	L SUM	1	\$ 10,000.00	\$ 10,000.00	\$ 4,000.00	\$ 4,000.00	\$ 18,400.00	\$ 18,400.00	\$ 5,000.00	\$ 5,000.00
03 30 00/01	DIESEL ENGINE STANDBY GENERATOR FOUNDATION	L SUM	1	\$ 25,000.00	\$ 25,000.00	\$ 15,000.00	\$ 15,000.00	\$ 16,047.00	\$ 16,047.00	\$ 8,000.00	\$ 8,000.00
03 30 00/02	CONTROL BUILDING FOUNDATION	L SUM	1	\$ 75,000.00	\$ 75,000.00	\$ 42,000.00	\$ 42,000.00	\$ 40,425.00	\$ 40,425.00	\$ 40,000.00	\$ 40,000.00
03 30 00/03	DRIVEWAY, 7"	SQ FT	1600	\$ 25.00	\$ 40,000.00	\$ 16.00	\$ 25,600.00	\$ 13.00	\$ 20,800.00	\$ 14.00	\$ 22,400.00
03 30 00/04	SIDEWALK, 5"	SQ FT	1400	\$ 20.00	\$ 28,000.00	\$ 10.00	\$ 14,000.00	\$ 10.00	\$ 14,000.00	\$ 12.00	\$ 16,800.00
03 41 00/01	6" FLOW METER VAULT AND ACCESS HATCH	L SUM	1		\$		\$		\$		\$
03 41 00/01	WET WELL ACCESS HATCH	EACH	1	\$ 10,000.00	\$ 10,000.00	\$ 6,000.00	\$ 6,000.00	\$ 22,491.00	\$ 22,491.00	\$ 13,000.00	\$ 13,000.00
03 41 00/02	VALVE VAULT ACCESS HATCH	EACH	2	\$ 1,500.00	\$ 3,000.00	\$ 1,300.00	\$ 2,600.00	\$ 11,305.00	\$ 22,610.00	\$ 7,000.00	\$ 14,000.00
07 14 60/01	WET WELL AND VALVE VAULT TOP SLAB REHABILITATION	L SUM	1	\$ 7,500.00	\$ 7,500.00	\$ 15,000.00	\$ 15,000.00	\$ 18,405.00	\$ 18,405.00	\$ 18,000.00	\$ 18,000.00
07 14 60/02	WET WELL SURFACE REPAIR, CLEANING, AND PREPARATION	L SUM	1	\$ 10,000.00	\$ 10,000.00	\$ 25,000.00	\$ 25,000.00	\$ 32,440.00	\$ 32,440.00	\$ 36,000.00	\$ 36,000.00
07 14 60/03	WET WELL CEMENTITIOUS WATERPROOFING SYSTEM	L SUM	1	\$ 45,000.00	\$ 45,000.00	\$ 32,000.00	\$ 32,000.00	\$ 37,510.00	\$ 37,510.00	\$ 36,000.00	\$ 36,000.00
07 14 60/04	MANHOLE SURFACE REPAIR, CLEANING, AND PREPARATION (SAN 565)	L SUM	1	\$ 5,000.00	\$ 5,000.00	\$ 8,000.00	\$ 8,000.00	\$ 10,365.00	\$ 10,365.00	\$ 10,000.00	\$ 10,000.00
07 14 60/05	MANHOLE CEMENTITIOUS WATERPROOFING SYSTEM (SAN 565)	L SUM	1	\$ 15,000.00	\$ 15,000.00	\$ 5,400.00	\$ 5,400.00	\$ 6,820.00	\$ 6,820.00	\$ 10,000.00	\$ 10,000.00
07 14 60/06	MANHOLE SURFACE REPAIR, CLEANING, AND PREPARATION (SAN 567)	L SUM	1	\$ 5,000.00	\$ 5,000.00	\$ 8,000.00	\$ 8,000.00	\$ 10,855.00	\$ 10,855.00	\$ 10,000.00	\$ 10,000.00

07 14 60/07	MANHOLE CEMENTITIOUS WATERPROOFING SYSTEM (SAN 567)	L SUM	1	\$ 20,000.00	\$ 20,000.00	\$ 5,000.00	\$ 5,000.00	\$ 6,820.00	\$ 6,820.00	\$ 10,000.00	\$ 10,000.00	
13 34 25/01	CONTROL BUILDING	L SUM	1	\$ 400,000.00	\$ 400,000.00	\$ 600,000.00	\$ 600,000.00	\$ 552,031.00	\$ 552,031.00	\$ 740,000.00	\$ 740,000.00	
26 05 19/01	LOW-VOLTAGE ELECTRICAL CONDUCTORS AND CABLES	L SUM	1	\$ 30,000.00	\$ 30,000.00	\$ 32,000.00	\$ 32,000.00	\$ 36,515.00	\$ 36,515.00	\$ 50,000.00	\$ 50,000.00	
26 05 26/01	GROUNDING AND BONDING OF ELECTRICAL SYSTEMS	L SUM	1	\$ 10,000.00	\$ 10,000.00	\$ 6,000.00	\$ 6,000.00	\$ 8,490.00	\$ 8,490.00	\$ 10,000.00	\$ 10,000.00	
26 05 33/01	RACEWAYS AND BOXES FOR ELECTRICAL SYSTEMS	L SUM	1	\$ 30,000.00	\$ 30,000.00	\$ 51,000.00	\$ 51,000.00	\$ 58,915.00	\$ 58,915.00	\$ 100,000.00	\$ 100,000.00	
26 24 19/01	MOTOR CONTROL CENTER	L SUM	1	\$ 100,000.00	\$ 100,000.00	\$ 140,000.00	\$ 140,000.00	\$ 131,340.00	\$ 131,340.00	\$ 115,000.00	\$ 115,000.00	
26 24 19/02	SOLID STATE REDUCED VOLTAGE STARTER (SSRVS)	EACH	3	\$ 20,000.00	\$ 60,000.00	\$ 40,000.00	\$ 120,000.00	\$ 38,270.00	\$ 114,810.00	\$ 35,000.00	\$ 105,000.00	
26 27 16/01	WASTEWATER LIFT STATION PUMP CABLE JUNCTION BOX	EACH	3	\$ 10,000.00	\$ 30,000.00	\$ 15,000.00	\$ 45,000.00	\$ 16,900.00	\$ 50,700.00	\$ 12,000.00	\$ 36,000.00	
26 29 20/01	PUMP CONTROL PANEL AND SCADA SYSTEM	L SUM	1	\$ 100,000.00	\$ 100,000.00	\$ 75,000.00	\$ 75,000.00	\$ 80,620.00	\$ 80,620.00	\$ 78,000.00	\$ 78,000.00	
26 32 13/01	DIESEL ENGINE STANDBY GENERATOR	EACH	1	\$ 225,000.00	\$ 225,000.00	\$ 120,000.00	\$ 120,000.00	\$ 149,328.00	\$ 149,328.00	\$ 120,000.00	\$ 120,000.00	
26 36 00/01	AUTOMATIC TRANSFER SWITCH	EACH	1	\$ 15,000.00	\$ 15,000.00	\$ 32,000.00	\$ 32,000.00	\$ 33,470.00	\$ 33,470.00	\$ 30,000.00	\$ 30,000.00	
26 60 20/01	ELECTRIC SERVICE AND DISTRIBUTION	L SUM	1	\$ 10,000.00	\$ 10,000.00	\$ 100,000.00	\$ 100,000.00	\$ 94,250.00	\$ 94,250.00	\$ 100,000.00	\$ 100,000.00	
26 60 20/02	CT CABINET AND UTILITY METER FITTING	L SUM	1	\$ 20,000.00	\$ 20,000.00	\$ 35,000.00	\$ 35,000.00	\$ 37,781.00	\$ 37,781.00	\$ 35,000.00	\$ 35,000.00	
31 10 00/01	SITE CLEARING	L SUM	1	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 7,016.00	\$ 7,016.00	\$ 6,000.00	\$ 6,000.00	
31 20 00/01	DRIVEWAY REMOVAL	SQ FT	1400	\$ 10.00	\$ 14,000.00	\$ 7.00	\$ 9,800.00	\$ 5.00	\$ 7,000.00	\$ 2.00	\$ 2,800.00	
31 20 00/02	HMA REMOVAL	SQ FT	1260	\$ 20.00	\$ 25,200.00	\$ 3.00	\$ 3,780.00	\$ 3.00	\$ 3,780.00	\$ 2.00	\$ 2,520.00	
31 20 00/03	FENCE REMOVAL	FOOT	40	\$ 10.00	\$ 400.00	\$ 32.00	\$ 1,280.00	\$ 20.00	\$ 800.00	\$ 15.00	\$ 600.00	
31 23 19/01	DEWATERING	L SUM	1	\$ 25,000.00	\$ 25,000.00	\$ 4,500.00	\$ 4,500.00	\$ 30,252.00	\$ 30,252.00	\$ 1.00	\$ 1.00	
31 25 13/01	EROSION CONTROLS	L SUM	1	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 12,706.00	\$ 12,706.00	\$ 3,000.00	\$ 3,000.00	
32 92 19/01	TOPSOIL, 4"	SQ YD	950	\$ 20.00	\$ 19,000.00	\$ 2.00	\$ 1,900.00	\$ 8.00	\$ 7,600.00	\$ 10.00	\$ 9,500.00	
32 92 19/02	SEEDING, CLASS 1	SQ YD	950	\$ 10.00	\$ 9,500.00	\$ 2.00	\$ 1,900.00	\$ 3.00	\$ 2,850.00	\$ 5.00	\$ 4,750.00	
32 92 19/03	EROSION CONTROL BLANKET	SQ YD	950	\$ 10.00	\$ 9,500.00	\$ 2.00	\$ 1,900.00	\$ 2.00	\$ 1,900.00	\$ 5.00	\$ 4,750.00	
32 92 19/04	MULCH, 3"	SQ YD	70	\$ 20.00	\$ 1,400.00	\$ 9.00	\$ 630.00	\$ 11.00	\$ 770.00	\$ 10.00	\$ 700.00	
32 92 19/05	SHRUB	EACH	17	\$ 500.00	\$ 8,500.00	\$ 350.00	\$ 5,950.00	\$ 81.00	\$ 1,377.00	\$ 250.00	\$ 4,250.00	
33 05 13/01	CONCRETE HEADWALL	EACH	1	\$ 2,500.00	\$ 2,500.00	\$ 3,000.00	\$ 3,000.00	\$ 441.00	\$ 441.00	\$ 1,500.00	\$ 1,500.00	
33 41 00/01	WASTEWATER LIFT STATION DISCHARGE PIPING AND FITTINGS	L SUM	1	\$ 60,000.00	\$ 60,000.00	\$ 100,000.00	\$ 100,000.00	\$ 125,910.00	\$ 125,910.00	\$ 310,000.00	\$ 310,000.00	
33 41 00/02	14" CHECK VALVE	EACH	3	\$ 7,500.00	\$ 22,500.00	\$ 12,000.00	\$ 36,000.00	\$ 9,174.00	\$ 27,522.00	\$ 14,000.00	\$ 42,000.00	
33 41 00/03	14" PLUG VALVE	EACH	3	\$ 7,500.00	\$ 22,500.00	\$ 12,000.00	\$ 36,000.00	\$ 10,793.00	\$ 32,379.00	\$ 15,000.00	\$ 45,000.00	
33 41 00/04	20" FLOW METER	EACH	4		\$		\$		\$		\$	
33 41 00/04	SLUICE GATE ELECTRIC MOTOR ACTUATOR (WET WELL)	EACH	1	\$ 15,000.00	\$ 15,000.00	\$ 14,000.00	\$ 14,000.00	\$ 3,708.00	\$ 3,708.00	\$ 13,000.00	\$ 13,000.00	
33 42 00/01	SUBMERSIBLE TYPE WASTEWATER PUMPS AND ACCESSORIES	L SUM	1	\$ 425,000.00	\$ 425,000.00	\$ 470,000.00	\$ 470,000.00	\$ 426,066.00	\$ 426,066.00	\$ 500,000.00	\$ 500,000.00	
33 42 00/02	VALVE VAULT SUMP PUMP AND ACCESSORIES	L SUM	1	\$ 2,000.00	\$ 2,000.00	\$ 25,000.00	\$ 25,000.00	\$ 13,122.00	\$ 13,122.00	\$ 2,000.00	\$ 2,000.00	
33 42 00/03	FLOW METER VAULT SUMP PUMP AND ACCESSORIES	L SUM	4		\$		\$		\$		\$	
33 43 00/01	TEMPORARY BYPASS PUMPING SYSTEM	L SUM	1	\$ 100,000.00	\$ 100,000.00	\$ 160,000.00	\$ 160,000.00	\$ 366,144.00	\$ 366,144.00	\$ 270,000.00	\$ 270,000.00	
-	CONTINGENCY	L SUM	1	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	
				BASE BID COST		\$ 2,430,125.00		\$ 2,788,690.00		\$ 2,987,707.00		\$ 3,279,571.00



CHRISTOPHER B. BURKE ENGINEERING, LTD.

9575 West Higgins Road Suite 600 Rosemont, Illinois 60018 TEL (847) 823-0500 FAX (847) 823-0520

September 27, 2021

Village of Tinley Park
16250 South Oak Park Avenue
Tinley Park, IL 60477

Attention: Mr. Joe Fitzpatrick
Water Superintendent

Subject: Bid Review
Post 5 Lift Station Improvements
Village of Tinley Park
(CBBEL Project No. 160373.00008)

Dear Joe:

Three bids for the subject project were received and opened on September 24, 2021 shortly after 10:00 a.m. in the Village of Tinley Park offices. The bids are summarized below and tabulated in detail on the attached spreadsheet.

COMPANY	BASE BID	ALTERNATE #1	TOTAL BID
Airy's, Inc.	\$2,987,707.00	\$944,142.00	\$3,931,849.00
IHC Construction Companies, LLC	\$2,788,690.00	\$1,152,750.00	\$3,941,440.00
Bolder Contractors, Inc.	\$3,279,571.00	\$1,126,000.00	\$4,405,571.00
<i>Engineer's Opinion of Probable Construction Cost</i>	\$2,430,125.00	\$1,253,500.00	\$3,683,625.00

Our comments are as follows:

1. All bidders submitted the required 10% Bid Bond and Certifications, and acknowledged/incorporated Addendum Nos. 1 and 2 in their respective bids.
2. There were no math errors in any of the bids.
3. None of the contractors have offices in the Village, therefore the local vendor preferential treatment does not apply to the contract.

Recommendation:

4. If the Village budget allows, CBBEL recommends award of a contract for the Base Bid plus Alternate #1 to Airy's, Inc. in the amount of \$3,931,849.00. Airy's, Inc. is the apparent responsive low bidder for the Base Bid plus Alternate #1 and is qualified to perform the work. Airy's, Inc. has performed similar work for the Village and has recently successfully completed the Post 4 Lift Station Improvements which included similar scope of work to the Post 5 improvements.

If you have any questions, please do not hesitate to contact me.

Sincerely,



John P. Caruso, PE
Head, Mechanical/Electrical Department

JPC/pjb

**PUBLIC
COMMENT**

EXECUTIVE SESSION

ADJOURN TO EXECUTIVE SESSION TO DISCUSS:

- A. THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE OF THE PUBLIC BODY OR AGAINST LEGAL COUNSEL FOR THE PUBLIC BODY TO DETERMINE ITS VALIDITY.**

- B. THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE PUBLIC BODY, INCLUDING MEETINGS HELD FOR THE PURPOSE OF DISCUSSING WHETHER A PARTICULAR PARCEL SHOULD BE ACQUIRED.**

ADJOURNMENT