

NOTICE - VILLAGE OF TINLEY PARK
MEETING OF THE COMMITTEE OF THE WHOLE

NOTICE IS HEREBY GIVEN that a Committee of the Whole Meeting of the Village of Tinley Park, Cook and Will Counties, Illinois will be held on Tuesday, December 21, 2021, beginning at 6:00 p.m. in Council Chambers, located in the Tinley Park Village Hall, 16250 South Oak Park Avenue, Tinley Park, Illinois 60477.

THE AGENDA IS AS FOLLOWS:

1. CALL MEETING TO ORDER.
2. CONSIDER APPROVAL OF THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING HELD ON DECEMBER 7, 2021.
3. RECEIVE AUDIT PRESENTATION FROM SIKICH, LLP.
4. REVIEW MID-YEAR FISCAL YEAR 2022 BUDGET.
5. CONSIDER AMENDING SECTION 31.105 OF CHAPTER 31 OF TITLE III OF THE TINLEY PARK MUNICIPAL CODE RELATIVE TO THE TREASURER.
6. CONSIDER AMENDING SECTION 36.07 OF CHAPTER 36 OF TITLE III OF THE TINLEY PARK MUNICIPAL CODE RELATIVE TO AUTHORIZED DEPOSITORIES AND SIGNATORIES.
7. CONSIDER AMENDING THE ORDINANCE FOR PAY SCALES AND FRINGE BENEFITS ESTABLISHED FOR THE FISCAL YEAR ENDING APRIL 30, 2022.
8. CONSIDER AN EXCEPTION TO SECTION 2.11 OF THE PERSONNEL MANUAL (DUAL CAPACITY EMPLOYMENT).
9. CONSIDER 2022 VILLAGE BOARD AND COMMITTEE OF THE WHOLE MEETING SCHEDULES.
10. CONSIDER A RENEWED COOK COUNTY ASSESSMENT CLASSIFICATION 8 FOR PROPERTY AT 7320 DUVAN DRIVE (JOHN KACZMARSKI).
11. CONSIDER AN EXPANSION TO AN EXISTING GROUND LEASE AND PCS SITE AGREEMENT AT 7820 183RD STREET.
12. CONSIDER ANNUAL MAINTENANCE CONTRACT RENEWAL FOR NETWORK HARDWARE AND SOFTWARE MAINTENANCE WITH MERIDIAN IT, INC.
13. RECEIVE COMMENTS FROM THE PUBLIC.

ADJOURNMENT

KRISTIN A. THIRION, VILLAGE CLERK

MINUTES
Meeting of the Committee of the Whole
December 7, 2021 – 6:00 p.m.
Village Hall - Council Chambers
16250 S Oak Park Ave.
Tinley Park, IL 60477

Members Present: W. Brennan, President Pro Tem
 K. Thirion, Village Clerk
 W. Brady, Village Trustee
 D. Galante, Village Trustee
 D. Mahoney, Village Trustee
 M. Mueller, Village Trustee
 C. Sullivan, Village Trustee
 M. Glotz, Village President

Members Absent:

Staff Present: H. Lipman, Assistant Village Manager
 J. Urbanski, Public Works Director
 P. O’Grady, Village Attorney

Others Present:

Item #1 - The meeting of the Committee of the Whole was called to order at 6:02 p.m.

Item #2 - CONSIDER APPROVAL OF THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING HELD NOVEMBER 16, 2021 – Motion was made by Trustee Mueller, seconded by Trustee Mahoney, to approve the minutes of the Committee of the Whole meeting held on November 16, 2021. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Brennan declared the motion carried.

Item #3 – CONSIDER CONTRACT WITH CHRISTOPHER B. BURKE ENGINEERING LTD. FOR THE 2021 WATER RATE STUDY – John Urbanski, Public Works Director, presented the Water Rate Study contract. The objectives of this study will include the following:

- Recommend fair and equitable water rates structures based on cost of service analysis, designed to fund operating and capital expenditures for the next five (5) years.
- Recommended a minimum of two (2) rate alternatives based on standard rate practices that will provide for current and future costs of water services in accordance with established and anticipated standards and regulations for residential, commercial, and industrial customers.

Proposals prepared using a provided template and task list were obtained by three (3) qualified engineering consultants.

Consultant	Location	Proposal Cost
Christopher B. Burke Engineering, Ltd.	Rosemont, IL	\$32,000
Robinson Engineering	Frankfort, IL	\$32,800
ESI Consultants, Ltd	Naperville, IL	\$69,800

Funding is available for in the FY22 Water and Sewer Budget.

Budget Available:	\$168,776.75
Lowest Proposal Cost:	\$32,000.00
Contingency Amount (20%):	<u>\$6,400.00</u>
Difference:	\$130,376.75

President Pro Tem Brennan asked if the Committee or the public had any comments. There were none. Motion was made by Trustee Mahoney, seconded by Trustee Brady to recommend a contract with Christopher B. Burke Engineering LTD. for the 2021 Water Rate Study, be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Brennan declared the motion carried.

Item #4 – CONSIDER CONTRACT WITH GORDIAN/ROBE, INC. FOR EMERGENCY ALERTING SIREN REPLACEMENT– 171ST & 80TH AVENUE – Mr. Urbanski presented the Illinois Department of Transportation (IDOT) Resolution for the 2022-2023 year. This Resolution permits standards for work performed in the State right of way. This Resolution allows Public Works to work on water mains, sanitary sewers, street lighting, and perform repairs in the State right of ways to maintain assets and infrastructure.

A construction contract was coordinated with Robe, Inc (JOC Contractor), utilizing the Job Order Contracting (JOC) procurement method. Robe, Inc is the awarded general contractor that will perform the work under an existing cooperative contract through the City of Naperville. This contract is for usage by other jurisdictions within Illinois pursuant to 30 ILCS 525 (Procurement #11-082).

Funding is budgeted and available in the approved FY22 Capital Projects Budget.

Project Proposal	\$37,881
Budget Amount:	<u>\$68,000</u>
Difference – (Below budgeted amount)	\$30,119

Trustee Brady asked the age of the current siren. Mr. Urbanski stated it is over 40 years old.

Motion was made by Trustee Mahoney, seconded by Trustee Brady to recommend a contract with Gordian/Robe, Inc for Emergency Alerting Siren Replacement – 171st & 80th Avenue, be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Brennan declared the motion carried.

Item #5 - CONSIDER PERMITTING STANDARDS FOR WORK PERFORMED IN STATE RIGHT OF WAY – Mr. Urbanski presented the Illinois Department of Transportation (IDOT) Resolution for the 2022-2023 year. This Resolution permits standards for work performed in the State right of way and allows Public Works to work on water mains, sanitary sewers, street lighting, and perform repairs in the State right of ways to maintain assets and infrastructure.

President Pro Tem Brennan asked if the Committee or the public had any comments. There were none. Motion was made by Trustee Mahoney, seconded by Trustee Galante to recommend a Resolution permitting standards for work performed in State right of way, be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Brennan declared the motion carried.

Item #6 – RECEIVE COMMENTS FROM THE PUBLIC –

A resident commented on the disruption the holiday decorations at the Avon Lane home create.

Motion was made by Trustee Mueller, seconded by Trustee Brady to adjourn the Committee of the Whole. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Brennan declared the motion carried and adjourned the meeting at 6:12 p.m.

RECEIVE AUDIT PRESENTATION
FROM
SIKICH LLP

**REVIEW MID-YEAR
FISCAL YEAR 2022 BUDGET**



Interoffice Memo

Date: December 15, 2021
To: Committee of the Whole
Cc: Pat Carr, Village Manager
From: Hannah Lipman, Assistant Village Manager/Interim Treasurer
Subject: Village Treasurer – Title and Reporting Structure

As vacancies occur, it is best practice for Human Resources to work with departments and the Manager's Office to review any vacant position before filling it, ensuring it meets the department's needs as things evolve over the years. As we recruit for the Treasurer, we want to take the opportunity to make a few minor changes.

Per Title III Chapter 31 Section 105, the Treasurer currently reports to the Village Board. In practice, this position reports to the Village Manager, and we are recommending amending the ordinance to properly reflect that. Additionally, we would like to add language that permits the position title to also be reflected as Finance Director. One reason being the duties of the position. The duties of the Village Treasurer are much more expansive than the statutory duties of a Treasurer, therefore, the title of Finance Director is a more typical title in the municipal realm. The recommendation is to also permit the Assistant Treasurer to be reflected as Assistant Finance Director.



Interoffice Memo

Date: December 15, 2021
To: Committee of the Whole
Cc: Pat Carr, Village Manager
From: Hannah Lipman, Assistant Village Manager/Interim Treasurer
Subject: Village Signatory Ordinance

Given the recent departure of the Treasurer, and the upcoming retirement of the Assistant Treasurer, it prompted questions about Village signatories to ensure smooth continuity of operations in addition to internal controls.

The current signatory ordinance (Title III Chapter 36 Section 7) lists the Treasurer, Assistant Treasurer, Clerk and Deputy Clerk as signatories. Knowing the Village will be without a Treasurer and Assistant Treasurer, it prompted my appointment to Interim Treasurer to ensure continuity of operations and internal controls, largely due to the signatory ordinance. While this is a unique scenario we do not foresee to occur again anytime soon, we are recommending adding the Village Manager as a signatory as well. Additionally, it is not uncommon in other municipalities for the Village Manager to act as a signatory.

I spoke with both our Village Attorney and Sikich (the Village's auditors), to ensure there were no concerns about internal controls by adding the Village Manager; neither had any issues and are comfortable with the recommendation.



Interoffice Memo

Date: December 15, 2021

To: Pat Carr, Village Manager
Hannah Lipman, Assistant Village Manager

From: Angela Arrigo, Human Resources Director

Subject: Pay Plan Updates – December 2021

As a result of a review of the current pay plan and with consideration of operational needs, attached is an updated pay plan for your review. A summary of the changes is listed below.

Minimum Wage Impact

Pursuant to Public Act 101-1001 and effective January 1, 2022, the Illinois minimum hourly wage will increase from \$11.00 per hour to \$12.00 per hour. Certain adjustments to the current pay plan for some positions are required. The positions impacted by these changes are Probationary Fire Firefighter and Crossing Guard. There are no employees impacted by this change.

SCADA Engineer Wages

The SCADA Engineer position has been compensated at a rate of \$40 per hour since October 2011. This position is not eligible for step increases and market wage adjustments have not been applied to this position since creation in 2011. If the Village were to outsource this work, the cost to the Village would be \$145 - \$205 per hour. Anything outside the normal business hours, would then be charged at 1.5 times the hourly rate. It is recommended that the rate be increased to \$55 per hour.

Marketing Department Position Title Changes/Reclassification

With the addition of the tourism initiative, it has been determined the positions of Public Information Coordinator and Community Engagement Coordinator have additional increased responsibilities that required further evaluation under the Fair Labor Standards Act Section 13(a)(1) of the FLSA as it applies to journalists/reporters for creative professional overtime exemption. As a result, both these positions have been determined to be eligible for exemption. A position title change from 'Coordinator' to 'Specialist' and reclassification in Appendix A to the 'Salary' pay scale is being recommended.

Finance Department Position Title Changes

In accordance with the recommended changes to the Village Code to rename the Treasurer position to Finance Director, it is recommended that the pay plan is updated for both the Treasurer and Assistant Treasurer positions to be renamed accordingly to Finance Director and Assistant Finance Director.

Position Removal(s)

The position of Business Development Manager is being recommended for removal from the pay plan.

Position Addition(s)

Certain positions are being recommended for addition to the pay plan. Filling of new positions will be in line with budgetary approvals. These positions include the following:

- **Deputy Fire Service Administrator and Fire Marshal**

As a result of the upcoming retirement of the Deputy Fire Chief of Prevention, operational needs were evaluated and the two (2) new positions of Deputy Fire Service Administrator and Fire Marshal were determined to best support the Fire Department operations.

- **Fire Inspector**

As a result of certain positions being abolished from the Civil Service Register over the last couple of years, the new position of Fire Inspector, non-union is being recommended to meet the operational needs in lieu of the abolished Fire Inspector I civil service position headcount.

- **Engineering Project Manager**

The FY2021 budget included a recommendation for a Field Technician position. After evaluation of the job duties and department needs, it was determined that the creation of an Engineering Project Manager would best support the internal engineering function of the Public Works Department.

- **Business Retention & Marketing Specialist**

An evaluation of the job duties and organizational needs, it was determined that the creation of a Business Retention & Marketing Specialist position would best support the Community Development and Marketing departments. This position would be filled in lieu of the current vacant Business Development Manager position.

- **Application Support Analyst**

An evaluation of the job duties required to support the IT function was conducted. It was determined that that the creation of an Application Support Analyst position would best support the department. This position will be filled in lieu of the current vacant Computer Technician position.



THE VILLAGE OF TINLEY PARK
Cook County, Illinois
Will County, Illinois

ORDINANCE
NO. 2021-O-090

**CONSIDER ADOPTING ORDINANCE 2021-O-090 AMENDING THE PAY SCALES AND
FRINGE BENEFITS ESTABLISHED FOR THE FISCAL YEAR ENDING
APRIL 30, 2022**

MICHAEL GLOTZ, PRESIDENT
KRISTIN A. THIRION, VILLAGE CLERK

WILLIAM P. BRADY
WILLIAM A. BRENNAN
DIANE M. GALANTE
DENNIS P. MAHONEY
MICHAEL G. MUELLER
COLLEEN M. SULLIVAN
Board of Trustees

Published in pamphlet form by authority of the President and Board of Trustees of the Village of Tinley Park
Peterson, Johnson, & Murray Chicago, LLC, Village Attorneys
200 W. Adams, Suite 2125 Chicago, IL 60606

VILLAGE OF TINLEY PARK

Cook County, Illinois

Will County, Illinois

ORDINANCE NO. 2021-O-090

**CONSIDER ADOPTING ORDINANCE 2021-O-XXX AMENDING THE PAY
SCALES AND FRINGE BENEFITS ESTABLISHED FOR THE FISCAL YEAR ENDING
APRIL 30, 2022**

WHEREAS, Section 6(a) of Article VII of the 1970 Constitution of the State of Illinois provides that any municipality which has a population of more than 25,000 is a home rule unit, and the Village of Tinley Park, Cook and Will Counties, Illinois, with a population in excess of 25,000 is, therefore, a home rule unit and, pursuant to the provisions of said Section 6(a) of Article VII, may exercise any power and perform any function pertaining to its government and affairs, including, but not limited to, the power to tax and to incur debt; and

WHEREAS, the Village of Tinley Park ("Village") previously approved Ordinance No. 2021-O-070, 2021-O-038, 2019-O-016, 2019-O-039 ("Pay Ordinances") establishing certain pay scales and fringe benefits for Village employees; and

WHEREAS, the Village now desires to amend said Pay Ordinances pertaining to the pay scales and fringe benefits; and

WHEREAS, the Corporate Authorities of the Village of Tinley Park, Cook and Will Counties, Illinois, have determined that it is in the best interest of the Village of Tinley Park and its residents to approve said Amendments; and

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF TINLEY PARK, COOK AND WILL COUNTIES, ILLINOIS, STATE AS FOLLOWS:

SECTION ONE

All positions that are not covered by a collective bargaining agreement are classified accordingly as set forth below.

All positions of the Village of Tinley Park that have been classified as "Step Plan Compensation", except those covered by a collective bargaining agreement as indicated in the final paragraph of this section, shall be paid in accordance with the Pay Schedule which is set forth in Appendix "A" commencing on May 1, 2021 and updated effective January 1, 2022. Said Schedule as attached hereto and as hereby adopted, is approved and incorporated as fully as if said Pay Schedule had been set out at length herein.

All positions of the Village of Tinley Park that have been classified as "Merit Based Compensation", except those covered by a collective bargaining agreement as indicated in the final paragraph of this section, shall be paid in accordance with the Pay Schedule which is set forth in **Appendix "B"** commencing on May 1, 2021 and updated effective January 1, 2022. Said Schedule as attached hereto and as hereby adopted, is approved and incorporated as fully as if said Pay Schedule had been set out at length herein.

All other positions of the Village of Tinley Park that have been classified as "Other Part-Time Position Compensation" except for part-time Fire Department positions and those covered by a collective bargaining agreement as indicated in the final paragraph of this section, shall be paid in accordance with the Pay Schedule which is set forth in **Appendix "C"** commencing on May 1, 2021 and updated effective January 1, 2022. Said Schedule as attached hereto and as hereby adopted, is approved and incorporated as fully as if said Pay Schedule had been set out at length herein.

All part-time Fire Department positions of the Village of Tinley Park that have been classified as "Other Fire Department Compensation" shall be paid in accordance with the Pay Schedule which is set forth in **Appendix "D"** commencing as noted in such. Said Schedule as attached hereto and as hereby adopted, is approved and incorporated as fully as if said Pay Schedule had been set out at length herein.

Patrol Officers shall be paid in accordance with the pay provisions contained in an agreement between the Village of Tinley Park and the Metropolitan Alliance of Police Tinley Park Police Chapter #192 approved and adopted by the Village Board of Trustees on 12/15/2020, and such successor collective bargaining agreements as may be approved by the Village. Police Sergeants shall be paid in accordance with the terms and conditions of the agreement approved and adopted by the Village Board of Trustees on 5/18/2021, and such successor agreements as may be approved by the Village.

Certain Public Works employees shall be paid in accordance with the pay provisions contained in an agreement between the Village of Tinley Park and the International Union of Operating Engineers, Local 150 and adopted by the Village Board of Trustees on 5/19/2020 and any successor collective bargaining agreements as may be approved by the Village.

SECTION TWO

The rates of pay established for positions in Appendix "A" and Appendix "B" that are not covered by a collective bargaining agreement are hereby increased 2.5% effective May 1, 2021.

Retroactive payments shall be made only to those employees who were employed by the Village when Ordinance 2021-O-038 was originally adopted and approved on June 15, 2021.

SECTION THREE

Merit based positions outlined in Appendix “B” will have the minimum and maximum ranges hereby increased accordingly. The Village Board will determine the maximum Merit Award that can be received annually. The 2021-2022 Merit Award for Appendix “B” positions shall range from 0% to 4%.

SECTION FOUR

The rates of pay established for positions in Appendix “C” and Appendix “D” are not affected by market wage adjustments that may be approved by the Village Board of Trustees.

SECTION FIVE

Longevity Pay – All full-time employees except employees covered by a collective bargaining agreement, shall be entitled to longevity pay increases in accordance with the following schedule:

Attainment of 5 years of full-time service	\$60.00 per month
Attainment of 10 years of full-time service	\$105.00 per month
Attainment of 15 years of full-time service	\$150.00 per month
Attainment of 19 years of full-time service	\$195.00 per month

SECTION SIX

The rates of pay established in the preceding sections of this Ordinance shall not vest and shall not constitute a property interest in the continuance of any special rate or method of compensation for any public employee, nor shall they be considered a contract of employment or guarantee of continued employment.

SECTION SEVEN

No expense shall be incurred by the Corporate Authority of the Village of Tinley Park or by any committee or member thereof relative to the compensation to be paid to any public employee unless an appropriation has been previously made concerning such compensation. Any expense otherwise incurred in violation of this Section shall be null and void as to the Village of Tinley Park and no money belonging to the Village of Tinley Park shall be paid on account thereof.

SECTION EIGHT

All Ordinances or parts of ordinances in conflict with the provisions, including but not limited to ~~2021-O-070, 2021-O-038, 2019-O-016, and 2019-O-039~~, of this Ordinance are hereby repealed.

SECTION NINE

That the Village Clerk is hereby ordered and directed to publish this Ordinance in pamphlet form and this Ordinance shall be in full force and effect immediately upon its passage, approval, and publication as required by law.

SECTION TEN: That this Ordinance shall be in full force and effect from and after its adoption and approval.

PASSED THIS 21st day of December, 2021.

AYES:

NAYS:

ABSENT:

APPROVED THIS 21st day of December, 2021.

VILLAGE PRESIDENT

ATTEST:

VILLAGE CLERK

STATE OF ILLINOIS)
COUNTY OF COOK) SS
COUNTY OF WILL)

CERTIFICATE

I, KRISTIN A. THIRION, Village Clerk of the Village of Tinley Park, Counties of Cook and Will and State of Illinois, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Ordinance No. 2021-O-090, “CONSIDER ADOPTING ORDINANCE 2021-O-XXX AMENDING THE PAY SCALES AND FRINGE BENEFITS ESTABLISHED FOR THE FISCAL YEAR ENDING APRIL 30, 2022” which was adopted by the President and Board of Trustees of the Village of Tinley Park on December 21, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Tinley Park this 21st day of December 2021.

KRISTIN A. THIRION, VILLAGE CLERK

FULL-TIME HOURLY - 35 HOURS PER WEEK - 1,820 ANNUALLY													
POSITION	STEP A	STEP B	STEP C	STEP D	STEP E	STEP F	STEP G	STEP H	STEP I	STEP J	STEP K	STEP L	STEP M
Clerk I	\$21.96	\$22.38	\$23.10	\$24.10	\$25.48	\$27.01	\$28.74	\$30.64	\$32.70	\$34.91	\$37.27	\$39.77	\$42.40
Clerk II	\$22.83	\$23.26	\$24.15	\$25.06	\$26.52	\$28.12	\$29.87	\$31.78	\$33.84	\$36.04	\$38.35	\$40.77	\$43.31
Clerk III	\$23.28	\$23.72	\$24.64	\$25.56	\$27.03	\$28.75	\$30.61	\$32.61	\$34.75	\$37.03	\$39.44	\$41.95	\$44.57
Community Service Officer Secretary	\$34.24	\$35.15	\$36.11	\$37.09	\$38.14	\$39.21	\$40.30	\$41.47	\$42.66	\$43.91	\$45.21	\$46.56	\$47.95
Utility Billing Technician	\$25.23	\$25.71	\$26.16	\$26.68	\$27.27	\$27.92	\$28.63	\$29.39	\$30.20	\$31.06	\$31.97	\$32.92	\$33.91
Work Order Technician	\$25.23	\$25.71	\$26.16	\$26.68	\$27.27	\$27.92	\$28.63	\$29.39	\$30.20	\$31.06	\$31.97	\$32.92	\$33.91

FULL-TIME HOURLY - 40 HOURS PER WEEK - 2,080 ANNUALLY													
POSITION	STEP A	STEP B	STEP C	STEP D	STEP E	STEP F	STEP G	STEP H	STEP I	STEP J	STEP K	STEP L	STEP M
Senior Custodian	\$19.58	\$19.94	\$20.72	\$21.51	\$22.74	\$24.01	\$25.48	\$27.01	\$28.61	\$30.27	\$32.00	\$33.78	\$35.61
Public Works Service Representative	\$21.96	\$22.38	\$23.21	\$24.10	\$25.48	\$27.01	\$28.74	\$30.64	\$32.70	\$34.91	\$37.27	\$39.77	\$42.40
Senior Public Works Clerk	\$22.51	\$22.94	\$23.80	\$24.70	\$26.12	\$27.61	\$29.18	\$30.84	\$32.58	\$34.40	\$36.29	\$38.24	\$40.25
Senior Finance Clerk	\$22.83	\$23.26	\$24.15	\$25.06	\$26.52	\$28.12	\$29.87	\$31.78	\$33.84	\$36.04	\$38.35	\$40.77	\$43.31
Administrative Assistant	\$22.83	\$23.26	\$24.15	\$25.06	\$26.52	\$28.12	\$29.87	\$31.78	\$33.84	\$36.04	\$38.35	\$40.77	\$43.31
Midnight Records Clerk	\$25.23	\$25.71	\$26.16	\$26.68	\$27.27	\$27.92	\$28.63	\$29.39	\$30.20	\$31.06	\$31.97	\$32.92	\$33.91
Police Clerk/Maron	\$26.37	\$26.88	\$27.37	\$27.88	\$28.40	\$28.94	\$29.48	\$29.99	\$30.55	\$31.12	\$31.69	\$32.27	\$32.84
Building Permit Technician	\$26.37	\$26.88	\$27.37	\$27.88	\$28.40	\$28.94	\$29.48	\$29.99	\$30.55	\$31.12	\$31.69	\$32.27	\$32.84
911 Dispatcher	\$26.89	\$27.39	\$27.88	\$28.39	\$28.92	\$29.45	\$29.99	\$30.55	\$31.12	\$31.69	\$32.27	\$32.84	\$33.41
Telecommunicator	\$27.98	\$28.52	\$29.04	\$29.59	\$30.15	\$30.72	\$31.28	\$31.89	\$32.47	\$33.06	\$33.64	\$34.24	\$34.84
Emergency Planner	\$30.21	\$30.77	\$31.32	\$31.91	\$32.49	\$33.11	\$33.71	\$34.35	\$34.97	\$35.63	\$36.29	\$36.97	\$37.64
Lead Telecommunicator EMD	\$32.78	\$33.39	\$34.02	\$34.68	\$35.31	\$35.99	\$36.65	\$37.35	\$38.05	\$38.77	\$39.49	\$40.24	\$41.00
Lead 911 Dispatcher EMD	\$32.78	\$33.39	\$34.02	\$34.68	\$35.31	\$35.99	\$36.65	\$37.35	\$38.05	\$38.77	\$39.49	\$40.24	\$41.00
Fire Inspector I	\$37.98	\$38.52	\$39.04	\$39.59	\$40.15	\$40.72	\$41.28	\$41.89	\$42.47	\$43.06	\$43.64	\$44.24	\$44.84
Fire Inspector	\$42.05	\$42.61	\$43.16	\$43.74	\$44.31	\$44.91	\$45.51	\$46.11	\$46.71	\$47.31	\$47.91	\$48.51	\$49.11

FULL-TIME SALARIED - 40 HOURS WEEK - 2,080 ANNUALLY													
POSITION	STEP A	STEP B	STEP C	STEP D	STEP E	STEP F	STEP G	STEP H	STEP I	STEP J	STEP K	STEP L	STEP M
Management Analyst	\$58,203.60	\$59,312.24	\$60,399.56	\$61,550.84	\$62,702.12	\$63,896.04	\$65,068.64	\$66,326.52	\$67,541.76	\$68,842.28	\$70,121.48	\$71,464.64	\$72,743.84
Public Information Specialist	\$61,765.04	\$62,936.64	\$64,087.92	\$65,324.48	\$66,518.40	\$67,797.60	\$69,055.48	\$70,377.32	\$71,677.84	\$73,042.32	\$74,406.80	\$75,855.24	\$77,221.04
Community Engagement Specialist	\$64,194.98	\$65,157.92	\$66,120.63	\$67,112.44	\$68,103.98	\$69,125.55	\$70,146.17	\$71,198.37	\$72,251.73	\$73,335.49	\$74,419.51	\$75,535.80	\$76,650.64
Associate Planner	\$68,135.41	\$69,155.42	\$70,176.73	\$71,229.38	\$72,284.55	\$73,368.81	\$74,450.07	\$75,566.81	\$76,683.47	\$77,833.72	\$78,987.00	\$80,171.81	\$81,356.18
Assistant to the Village Manager	\$68,181.36	\$69,460.56	\$70,761.08	\$72,125.56	\$73,447.93	\$74,846.53	\$76,245.12	\$77,687.42	\$79,129.71	\$80,637.57	\$82,145.43	\$83,696.99	\$85,270.41
Code Enforcement Officer	\$71,244.79	\$72,313.45	\$73,383.14	\$74,483.89	\$75,582.60	\$76,716.33	\$77,849.95	\$79,017.69	\$80,186.29	\$81,389.09	\$82,595.06	\$83,833.99	\$85,070.58
Health & Consumer Protection Officer	\$79,071.85	\$80,258.43	\$81,445.00	\$82,666.50	\$83,888.00	\$85,146.50	\$86,405.00	\$87,701.00	\$88,997.00	\$90,332.00	\$91,667.00	\$93,042.00	\$94,417.00
Inspector-Building	\$85,182.59	\$86,460.33	\$87,739.57	\$89,056.67	\$90,371.25	\$91,726.81	\$93,078.69	\$94,474.87	\$95,876.68	\$97,314.82	\$98,752.71	\$100,133.99	\$101,714.74
Computer Technician	\$87,757.68	\$89,074.05	\$90,391.60	\$91,747.47	\$93,101.32	\$94,497.85	\$95,891.37	\$97,329.75	\$98,771.93	\$100,253.52	\$101,736.23	\$103,262.27	\$104,789.90
Senior Planner	\$90,409.70	\$91,765.85	\$93,123.95	\$94,520.81	\$95,915.14	\$97,353.86	\$98,790.03	\$100,271.90	\$101,758.85	\$103,285.23	\$104,813.66	\$106,385.87	\$107,955.58
Accountant II	\$93,123.95	\$94,520.81	\$95,915.14	\$97,353.86	\$98,790.03	\$100,271.90	\$101,758.85	\$103,285.23	\$104,813.66	\$106,385.87	\$107,955.58	\$109,574.92	\$111,189.15
Senior Accountant	\$95,915.14	\$97,353.86	\$98,790.03	\$100,271.90	\$101,758.85	\$103,285.23	\$104,813.66	\$106,385.87	\$107,955.58	\$109,574.92	\$111,189.15	\$112,856.98	\$114,525.67
Lead Computer Technician	\$98,790.03	\$100,271.90	\$101,758.85	\$103,285.23	\$104,813.66	\$106,385.87	\$107,955.58	\$109,574.92	\$111,189.15	\$112,856.98	\$114,525.67	\$116,243.56	\$117,964.02
Head Mechanic	\$101,758.85	\$103,285.23	\$104,813.66	\$106,385.87	\$107,955.58	\$109,574.92	\$111,189.15	\$112,856.98	\$114,525.67	\$116,243.56	\$117,964.02	\$119,730.09	\$121,545.02
Foreman	\$104,813.66	\$106,385.87	\$107,955.58	\$109,574.92	\$111,189.15	\$112,856.98	\$114,525.67	\$116,243.56	\$117,964.02	\$119,730.09	\$121,545.02	\$123,410.00	\$125,325.00
Foreman (Streets, hired Prior to 5/1/06)	\$107,955.58	\$109,574.92	\$111,189.15	\$112,856.98	\$114,525.67	\$116,243.56	\$117,964.02	\$119,730.09	\$121,545.02	\$123,410.00	\$125,325.00	\$127,290.00	\$129,305.00

APPENDIX "B"

Merit Based Compensation Pay Schedule - Effective January 1, 2022

The following pay ranges are hereby established for all positions eligible for merit based compensation for the period beginning May 1, 2021 and ending April 30, 2022. The 2021-2022 Merit Award for these positions shall range from 0% to 4% and will be based on employee performance. Individual compensation shall be in conformance with the step table below and shall not exceed that provided for in the budget adopted for fiscal year ending April 30, 2022.

HOURLY POSITIONS		
POSITION	MINIMUM Hourly Rate	MAXIMUM Hourly Rate
Assistant Fire Chief	\$29.01	\$30.78
Deputy Fire Chief - Fire Suppression	\$40.42	\$45.27

SALARY POSITIONS (40 HOURS PER WEEK - 2,080 ANNUALLY)		
POSITION	MINIMUM Annual Salary	MAXIMUM Annual Salary
Business Retention & Marketing Specialist	\$61,764	\$81,920
Office Coordinator	\$66,135	\$86,291
Human Resources Generalist	\$71,246	\$92,961
Application Support Analyst		
Engineering Project Manager		
Quality and Training Coordinator	\$72,315	\$94,355
Police Records Supervisor		
Deputy Village Clerk	\$75,619	\$98,667
Executive Administrative Assistant	\$86,462	\$112,813
Telecommunications Supervisor		
Fire Marshal	\$95,959	\$125,205
Planning Manager		
Marketing Director	\$98,859	\$128,989
Human Resources Director		
Village Engineer		
Street Superintendent		
Water and Sewer Superintendent		
Fleet and Facilities Superintendent	\$100,342	\$130,923
Building Official		
Assistant Public Works Director	\$106,500	\$138,958
Assistant Finance Director		
IT Manager		
Emergency Management & 911 Communications Director	\$111,365	\$145,305
Deputy Fire Chief - Fire Prevention		
Community Development Director	\$113,035	\$147,487
Police Commander	\$114,731	\$149,698
Assistant Village Manager	\$116,452	\$151,945
Deputy Police Chief	\$119,972	\$156,536
Deputy Fire Service Administrator		
Finance Director	\$121,772	\$158,886
Director of Public Works	\$123,599	\$161,269
Fire Service Administrator	\$129,245	\$168,636
Police Chief		
Village Manager	\$168,970	\$220,466

APPENDIX "C"

Other Part-Time Position Compensation – Effective January 1, 2022

The following compensation is hereby established for certain other part-time positions for the period beginning May 1, 2021 ending April 30, 2022. Individual compensation shall be in conformance with the rates established below and shall not exceed that provided for in the budget adopted for fiscal year ending April 30, 2022.

OTHER PART-TIME POSITIONS		
POSITION	HOURLY RATE	OTHER COMPENSATION
SCADA Engineer	\$55.00	NA
Snow Plow Driver	\$25.00	NA
Videographer	\$20.00	NA
Community Emergency Response Team (CERT) Instructor	\$20.00	NA
Health Inspector	NA	\$35.00 Per Inspection
Building Inspector	NA	\$15.00 Per Inspection
Clerk Matron	NA	\$2.00 Hourly Stipend for Midnight and Weekend Shifts
		Time and One Half (1 1/2) for Hours Worked on a Designated Village Holiday
Telecommunicator	NA	\$0.50 Hourly Stipend for Midnight Shifts
		Time and One Half (1 1/2) for Hours Worked on a Designated Village Holiday

APPENDIX "D"

Other Fire Department Compensation

The following compensation is hereby established for for various Fire Department positions for the period beginning May 1, 2021 ending April 30, 2022. Individual compensation shall be in conformance with the rates established below and shall not exceed that provided for in the budget adopted for fiscal year ending April 30, 2022.

Effective May 1, 2021

ACTING UP PAY	
POSITION	HOURLY STIPEND
Firefighter Acting as Engineer	\$1.70 Hourly Stipend
Firefighter Acting as Officer	\$2.75 Hourly Stipend
Engineer Acting as Officer	\$1.50 Hourly Stipend
Lieutenant Acting as Shift Commander	\$3.00 Hourly Stipend
Captain Acting as Shift Commander	
Assistant Chief Acting as Deputy Chief of Operations	

Effective October 17, 2021

WEEKEND SHIFT INCENTIVE PAY	
Weekend Shift Incentive Pay Includes Saturday Day Shift Starting at 0600 Hours Through Sunday Night Shift Ending Monday at 0600 Hours	
POSITION	HOURLY STIPEND
Probationary Firefighter-Class A	\$4.00 Hourly Stipend
Firefighter-Class A	
Firefighter-Class B	
Fire Engineer-Class A	
Fire Engineer-Class B	
Fire Lieutenant-Class A	
Fire Lieutenant-Class B	
Fire Captain-Class A	
Fire Captain-Class B	



Interoffice Memo

Date: December 14, 2021

To: Committee of the Whole

From: Pat Carr, Village Manager

cc: Hannah Lipman, Assistant Village Manager
Angela Arrigo, Human Resources Director
Paul O'Grady, Village Attorney

Subject: Dual Capacity Employment

Under Section 2.11 of the Employee Personnel Manual, an employee is prohibited from holding 2 different positions. As we continue to be challenged with filling many part-time positions, we also continue to find qualified internal candidates to take on additional duties. The Board may waive this requirement as it has in the past.

The following request is on the Board consent agenda:

Robert Ackerman is new EMA member, he joined the Village on 10/5/2021. He has expressed interest in the substitute bus driver position for the Senior Bus Program. The substitute bus driver position was initially posted in May and then again in October. We have not received any other applicants for this vacancy. Having another staff member available to perform these duties would assist in maintaining senior bus operations should either of the two (2) regular part-time drivers not be available.

We do not anticipate this to be a conflict with EMA duties. Prior to joining the Village, Robert was in the trucking industry and has over 40 years of driving experience. He holds a Commercial Driver's License and is familiar with Department of Transportation driving requirements.



Interoffice Memo

Date: December 15, 2021
To: Committee of the Whole
From: Laura Godette
Subject: 2022 Meeting Schedules

Attached are the proposed 2022 meeting regular schedules for the Village Board and Committee of the Whole meetings.

- Committee of the Whole meetings will be held on the first and third Tuesdays of each month at 6:00 p.m.; and
- Regular Village Board meeting will be held on the first and third Tuesdays of each month beginning at 6:30 p.m.

Notice of the of the 2022 Village Board and Committee of the Whole meetings was published in the Southtown Newspaper on December 9, 2021.

**NOTICE OF SCHEDULE OF REGULAR MEETINGS OF THE
COMMITTEE OF THE WHOLE
OF THE BOARD OF TRUSTEES OF THE VILLAGE OF TINLEY PARK, ILLINOIS,
FOR THE REMAINDER CALENDAR YEAR 2022**

NOTICE IS HEREBY GIVEN that the **COMMITTEE OF THE WHOLE** of the Board of Trustees of the Village of Tinley Park, Illinois will conduct its regular meetings for the calendar year 2022 at the Village Hall, 16250 S. Oak Park Avenue, Tinley Park, Illinois, **at 6:00 PM** local time, on the following dates:

January 4, 2022
January 18, 2022

February 1, 2022
February 15, 2022

March 1, 2022
March 15, 2022

April 5, 2022
April 19, 2022

May 3, 2022
May 17, 2022

June 7, 2022
June 21, 2022

July 5, 2022
July 19, 2022

August 2, 2022
August 16, 2022

September 6, 2022
September 20, 2022

October 4, 2022
October 18, 2022

November 1, 2022
November 15, 2022

December 6, 2022
December 22, 2022

Board of Trustees
Village of Tinley Park, IL

By: Kristin A. Thirion
Village Clerk

FOR INFORMATION AND POSTING PURPOSES
Per 5 ILCS 120/2.03

**NOTICE OF SCHEDULE OF REGULAR MEETINGS OF THE
BOARD OF TRUSTEES OF THE VILLAGE OF TINLEY PARK, ILLINOIS,
FOR THE CALENDAR YEAR 2022**

NOTICE IS HEREBY GIVEN that the **BOARD OF TRUSTEES** of the Village of Tinley Park, Illinois will conduct its regular meetings for the calendar year 2022 at the Village Hall, 16250 S. Oak Park Avenue, Tinley Park, Illinois, **at 6:30 PM** local time, on the following dates:

January 4, 2022
January 18, 2022

February 1, 2022
February 15, 2022

March 1, 2022
March 15, 2022

April 5, 2022
April 19, 2022

May 3, 2022
May 17, 2022

June 7, 2022
June 21, 2022

July 5, 2022
July 19, 2022

August 2, 2022
August 16, 2022

September 6, 2022
September 20, 2022

October 4, 2022
October 18, 2022

November 1, 2022
November 15, 2022

December 6, 2022
December 22, 2022

Board of Trustees
Village of Tinley Park, IL

By: Kristin A. Thirion
Village Clerk



Interoffice Memo

Date: December 21, 2021
To: Committee of the Whole
From: Economic Commercial Commission
Subject: Cook County Class 8 Renewal–7320 Duvan Drive–John Kaczmarski

BACKGROUND

John Kaczmarski (Applicant/Owner) requests to renew their class 8 Tax incentive with Cook County for property owned at 7320 Duvan Drive (PIN: 27-36-205-021-0000). The Village adopted Resolution No. 2012-R-001 approving a Cook County Class 8 reclassification as the building had been vacant for eight years and was in need of building improvements.



DISCUSSION

The property consists of 10,000 sq. ft. of industrial building on a 43,258 square foot site. The current tenant is Lawn-Tech Ltd., who has occupied the building since Spring of 2012 and employees 30 full-time and 2 part-time jobs. Per the applicant's submittal, *"The company has operated in Illinois since February 1984 and provides custom application for plant food, fertilizers and pesticides for lawns, trees, and shrubs"*. Customers are primarily residential but other commercial businesses are serviced.

The applicant is requesting to renew their Class 8 incentive to retain their current tenant and for the applicant to make additional improvements to the building. Future improvements include:

- Repair settling of building - \$11,629
- Repair approx. 3,800 square feet of parking lot - \$15,470
- Roof repair and replacement - \$51,000
- Steel gutter rust remediation - \$1,200

Total anticipated reinvestment into the building is **\$79,299**.

Cook County provides an incentive program to allow the renewal of a reclassification of properties to maintain the lower taxes with the support of a Resolution adopted by the Village.

INCENTIVE POLICY CHECKLIST

The following statements are in line with the Village of Tinley Park's incentive policy.

1. The owner plans to be a long-term owner/investor, and plans to comply with Village and County obligations of the Class 8 Reclassification Incentive Program.
2. Due to its location in an area previously designated as blighted, this project meets the Target Development Area Incentive Policy Requirement outlined in section B-8.
3. The project will enhance or improve the marketability of existing businesses in the community as outlined in Section B-10 of the incentive policy.

BENEFITS

The project will allow a long-time company to remain in Tinley Park but for the reclassification, the property owner will need to raise rent to offset the increased taxes that the current tenant cannot absorb. Duvan Drive continues to struggle with attracting businesses and overall investment into the properties due to the high taxes, outdated buildings, and proximity to Will County which can offer newer industrial buildings with lower taxes.

John owns multiple buildings on Duvan Drive and has proven to be a responsible and quality landlord. All of the buildings John owns are properly maintained and have had long term tenants which speaks to him as a landlord.

REQUEST

Economic and Commercial Commission (ECC) recommends this renewal of a Class 8 for approval by the Village Board at their December 21, 2021 meeting.



Interoffice

Memo

Date: December 15, 2021
To: Pat Carr – Village Manager
Hannah Lipman – Assistant Village Manager
From: John Urbanski - Public Works Director
Subject: Expansion to an Existing Ground Lease and PCS Site Agreement

Presented for Committee of the Whole/Village Board Meeting consideration and possible action:

Description:

This project consists of an extension and expansion of an existing ground lease agreement with STC TWO LLC. STC TWO LLC currently owns a cellular tower on Village property at Post 2 (located off of 183rd and Ridgeland Ave.) The Village Attorney reviewed each of the proposed agreements and found them to be acceptable.

Highlights of the lease include, but are not limited to the following:

1. STC TWO LLC leases an additional 250 square feet adjacent to existing premises from the Village;
2. Tenant agrees to pay to Landlord an amount of thirty percent (30%) of the rental, license or similar payments actually received by Tenant from such Future Subtenant.
3. Initial five (5) year term with extension options;
4. STC TWO LLC allows the Village to place antenna on tower at discounted rate (via a separate agreement); and
5. Execution of the amended agreement generates an annual payment of \$27,000 to the Village.

Staff Direction Request:

1. Consider approval of a ground lease extension and site agreement with STC TWO LLC.

Attachments:

1. Second Amendment to PCS Site Agreement
2. Memorandum of Second Amendment to PCS Site Agreement



Interoffice Memo

Date: December 14th 2021

To: **Village Board**

Cc: Patrick Carr, Hannah Lipman

From: **Anthony Ardolino**

Subject: Annual maintenance renewal of networking equipment

Presented for December 21st, 2021 Committee of the Whole meeting discussion and action:

Description: Approve the purchase of annual maintenance for network devices.

Background:

The Village of Tinley Park has a variety of network devices including switches, routers, firewalls, and wireless access points. In order to receive support on the hardware and software the Village purchases annual maintenance on the devices.

In order to receive lowest pricing three vendors were sent specifications regarding the devices and each submitted a quote for the annual maintenance.

The lowest cost was provided by Meridian IT Inc. and was \$31,708.77

Budget/Finance:

Funding for the purchase of the maintenance has been budgeted in GL code 72756 and

Staff Direction Request: Approve the purchase of an annual maintenance agreement for network devices with Meridian IT Inc. for the amount of \$31,708.77

Attachments:

1. Competitive quotes for network maintenance



Pricing Proposal
Quotation #: 21341306
Created On: Dec-06-2021
Valid Until: Dec-31-2021

Village of Tinley Park

Anthony Ardolino

Phone: (708) 444-5086

Fax:

Email: aardolino@tinleypark.org

Inside Account Executive

Steve Squires

290 Davidson Ave.

Somerset, NJ 08873

Phone: 888-764-888

Fax: 732-564-8553

Email: Steve_Squires@SHI.com

All Prices are in US Dollar (USD)

	Product	Qty	Your Price	Total
1	SNTC 24X7X4 Cisco Systems - Part# [REDACTED] Coverage Term: Jan-18-2022 – Jan-17-2023	1	\$149.00	\$149.00
2	SNTC 24X7X4 Cisco Systems - Part# [REDACTED] Coverage Term: Jan-18-2022 – Jan-17-2023	1	\$315.00	\$315.00
3	SNTC 8X5XNBD Cisco Systems - Part# [REDACTED] Coverage Term: Jan-18-2022 – Aug-31-2022	1	\$84.00	\$84.00
4	SNTC 24X7X4 Cisco Systems - Part# [REDACTED] Coverage Term: Jan-18-2022 – Jan-17-2023	1	\$501.00	\$501.00
5	SNTC 24X7X4 Cisco Systems - Part# [REDACTED] Coverage Term: Jan-18-2022 – Jan-17-2023	1	\$257.00	\$257.00
6	SNTC 24X7X4 Cisco Systems - Part# [REDACTED] Coverage Term: Jan-18-2022 – Jan-17-2023	2	\$577.00	\$1,154.00
7	SNTC 24X7X4 Cisco Systems - Part# [REDACTED] Coverage Term: Jan-18-2022 – Jan-17-2023	1	\$84.00	\$84.00
8	SNTC 24X7X4 Cisco Systems - Part# [REDACTED] Coverage Term: Jan-18-2022 – Jan-17-2023	1	\$884.00	\$884.00
9	SNTC 24X7X4 Cisco Systems - Part# [REDACTED] Coverage Term: Jan-18-2022 – Jan-17-2023	2	\$1,136.00	\$2,272.00

10	SNTC 24X7X4 Cisco Systems - Part#: [REDACTED] Coverage Term: Jan-18-2022 – Jan-17-2023	2	\$712.00	\$1,424.00
11	SNTC 24X7X4 Cisco Systems - Part#: [REDACTED] Coverage Term: Jan-18-2022 – Jan-17-2023	4	\$338.00	\$1,352.00
12	SNTC 8X5XNBD Cisco Systems - Part#: [REDACTED] Coverage Term: Jan-18-2022 – Aug-31-2022	2	\$554.00	\$1,108.00
13	[REDACTED] OUTBOUND BUN LIC Cisco Systems - Part#: [REDACTED] Coverage Term: Jan-18-2022 – Jan-17-2023	100	\$12.00	\$1,200.00
14	Software Subscriptions Cisco Systems - Part#: [REDACTED] Coverage Term: Feb-25-2023 – Feb-24-2024	1	\$703.00	\$703.00
15	SWSS Cisco Systems - Part#: [REDACTED] Coverage Term: Jan-18-2022 – Jan-17-2023	1	\$301.00	\$301.00
16	[REDACTED] INBOUND BUN LIC Cisco Systems - Part#: [REDACTED] Coverage Term: Jan-18-2022 – Jan-17-2023	450	\$10.00	\$4,500.00
17	Software Subscriptions Cisco Systems - Part#: [REDACTED] Coverage Term: Feb-25-2023 – Feb-24-2024	1	\$703.00	\$703.00
18	SOLN SUPP SWSS Cisco Systems - Part#: [REDACTED] Coverage Term: Jan-18-2022 – Jan-17-2023	2	\$1,289.00	\$2,578.00
19	SNTC 8X5XNBD Cisco Systems - Part#: [REDACTED] Coverage Term: Dec-06-2021 – Dec-05-2022	1	\$403.00	\$403.00
20	SWSS Cisco Systems - Part#: [REDACTED] Coverage Term: Jan-18-2022 – Jan-17-2023	1	\$94.00	\$94.00
21	Software Subscriptions Cisco Systems - Part#: [REDACTED] Coverage Term: Feb-25-2023 – Feb-24-2024	1	\$703.00	\$703.00
22	SNTC 8X5XNBD Cisco Systems - Part#: [REDACTED] Coverage Term: Jan-18-2022 – Jan-17-2023	4	\$1,547.00	\$6,188.00
23	Software Subscriptions Cisco Systems - Part#: [REDACTED] Coverage Term: Feb-25-2023 – Feb-24-2024	1	\$703.00	\$703.00
24	SNTC 8X5XNBD	2	\$2,094.00	\$4,188.00

25	SNTC 24X7X4 Cisco Systems - Part# [REDACTED] Coverage Term: Jan-18-2022 – Jan-17-2023	3	\$439.00	\$1,317.00
26	[REDACTED] Plus License Cisco Systems - [REDACTED] Coverage Term: Jan-18-2022 – Jan-17-2023	100	\$6.00	\$600.00
27	SNTC 24X7X4 Cisco Systems - Part# [REDACTED] Coverage Term: Jan-18-2022 – Aug-31-2022	1	\$174.00	\$174.00
28	[REDACTED] License Cisco Systems - Part# [REDACTED] Coverage Term: Jan-18-2022 – Jan-17-2023	100	\$5.00	\$500.00
29	[REDACTED] Outbound SW Bundle (DLP, Encryption) License Cisco Systems - Part# [REDACTED]	100	\$0.00	\$0.00
30	Cisco [REDACTED] Plus License Cisco Systems - Part# [REDACTED]	100	\$0.00	\$0.00
31	Cisco [REDACTED] License Cisco Systems - Part# [REDACTED]	100	\$0.00	\$0.00
32	[REDACTED] 24S, DNA Adv Lic, Prime Infra LF+AS, ThousandEyes Cisco Systems - Part# [REDACTED]	1	\$0.00	\$0.00
33	[REDACTED] 24S, DNA Adv Lic, Prime Infra LF+AS, ThousandEyes Cisco Systems - Part# [REDACTED]	1	\$0.00	\$0.00
34	[REDACTED] 24S, DNA Adv Lic, Prime Infra LF+AS, ThousandEyes Cisco Systems - Part# [REDACTED]	1	\$0.00	\$0.00
35	[REDACTED] 24S, DNA Adv Lic, Prime Infra LF+AS, ThousandEyes Cisco Systems - Part# [REDACTED]	1	\$0.00	\$0.00
			Total	\$34,439.00

Additional Comments

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The Products offered under this proposal are resold in accordance with the [SHI Online Customer Resale Terms and Conditions](#), unless a separate resale agreement exists between SHI and the Customer.



Cisco SmartNet Renewal '22

Account Manager:

Mike Arvia

mike.arvia@meridianitinc.com

Proposal Prepared by:

Christine LaValle
christine.lavalle@meridianitinc.com

Prepared for:

Village of Tinley Park
16250 Oak Park Avenue
Tinley Park, IL 60477
Anthony Ardolino
aardolino@tinleypark.org

Details:

OppQ #: 144574
Proposal #: 015780 v1
Proposal Date: 12/14/2021
Expiration Date: 01/12/2022

Maintenance Renewal

Service Level	Service Address	Part #	Description	S/N	Contract Start Date	Contract End Date	EOS Date	Qty	Price	Ext. Price
SWSS	7980 183RD ST, TINLEY PARK, IL 60477	[REDACTED]	[REDACTED]	[REDACTED]	01/18/2022	01/17/2023		1	\$55.25	\$55.25
SNTC 8X5XNBD	16250 SOUTH OAK PARK AVENUE, TINLEY PARK, IL 60477	[REDACTED]	[REDACTED]	[REDACTED]	01/18/2022	01/17/2023	7/31/2023	1	\$1,921.00	\$1,921.00
SWSS	16250 SOUTH OAK PARK AVENUE, TINLEY PARK, IL 60477	[REDACTED]	[REDACTED]	[REDACTED]	01/18/2022	01/17/2023		1	\$0.00	\$0.00
SWSS	16250 SOUTH OAK PARK AVENUE, TINLEY PARK, IL 60477	[REDACTED]	[REDACTED]	[REDACTED]	01/18/2022	01/17/2023		1	\$0.00	\$0.00
SNTC 8X5XNBD	16250 SOUTH OAK PARK AVENUE, TINLEY PARK, IL 60477	[REDACTED]	[REDACTED]	[REDACTED]	01/18/2022	01/17/2023	7/31/2023	1	\$1,988.15	\$1,988.15
SWSS	16250 SOUTH OAK PARK AVENUE, TINLEY PARK, IL 60477	[REDACTED]	[REDACTED]	[REDACTED]	01/18/2022	01/17/2023		1	\$0.00	\$0.00
SWSS	16250 SOUTH OAK PARK AVENUE, TINLEY PARK, IL 60477	[REDACTED]	[REDACTED]	[REDACTED]	01/18/2022	01/17/2023		1	\$0.00	\$0.00



Maintenance Renewal

Service Level	Service Address	Part #	Description	S/N	Contract Start Date	Contract End Date	EOS Date	Qty	Price	Ext. Price
SNTC 8X5XNBD	16250 SOUTH OAK PARK AVENUE, TINLEY PARK, IL 60477	[REDACTED]	[REDACTED]	[REDACTED]	01/18/2022	08/31/2022	8/31/2022	1	\$79.48	\$79.48
SNTC 8X5XNBD	7980 183RD ST, TINLEY PARK, IL 60477	[REDACTED]	[REDACTED]	[REDACTED]	01/18/2022	08/31/2022	8/31/2022	1	\$93.68	\$93.68
SNTC 8X5XNBD	16250 SOUTH OAK PARK AVENUE, TINLEY PARK, IL 60477	[REDACTED]	[REDACTED]	[REDACTED]	01/18/2022	08/31/2022	8/31/2022	1	\$525.78	\$525.78
SNTC 8X5XNBD	16250 SOUTH OAK PARK AVENUE, TINLEY PARK, IL 60477	[REDACTED]	[REDACTED]	[REDACTED]	01/18/2022	08/31/2022	8/31/2022	1	\$525.78	\$525.78
SNTC 8X5XNBD	16250 OAK PARK AVE, TINLEY PARK, IL 60477	[REDACTED]	[REDACTED]	[REDACTED]	01/18/2022	01/17/2023		1	\$88.40	\$88.40
SNTC 8X5XNBD	16250 OAK PARK AVE, TINLEY PARK, IL 60477	[REDACTED]	[REDACTED]	[REDACTED]	01/18/2022	01/17/2023		1	\$1,468.80	\$1,468.80
SNTC 8X5XNBD	16250 OAK PARK AVE, TINLEY PARK, IL 60477	[REDACTED]	[REDACTED]	[REDACTED]	01/18/2022	01/17/2023		1	\$1,468.80	\$1,468.80
SNTC 8X5XNBD	16250 OAK PARK AVE, TINLEY PARK, IL 60477	[REDACTED]	[REDACTED]	[REDACTED]	01/18/2022	01/17/2023		1	\$1,468.80	\$1,468.80
SNTC 24X7X4	16250 OAK PARK AVE, TINLEY PARK, IL 60477	[REDACTED]	[REDACTED]	[REDACTED]	01/18/2022	01/17/2023	6/30/2024	1	\$838.98	\$838.98
ESA INBOUND BUN LIC	16250 OAK PARK AVE, TINLEY PARK, IL 60477	[REDACTED]	[REDACTED]	[REDACTED]	01/18/2022	01/17/2023	3/31/2025	450	\$12.39	\$5,575.50
ESA OUTBOU ND BUN LIC	16250 S OAK PARK AVE, TINLEY PARK, IL 60477	[REDACTED]	[REDACTED]	[REDACTED]	01/18/2022	01/17/2023	3/31/2025	100	\$13.62	\$1,362.00



Maintenance Renewal

Service Level	Service Address	Part #	Description	S/N	Contract Start Date	Contract End Date	EOS Date	Qty	Price	Ext. Price
SWSS	16250 SOUTH OAK PARK AVENUE, TINLEY PARK, IL 60477	[REDACTED]	[REDACTED]	[REDACTED]	01/18/2022	01/17/2023		1	\$88.40	\$88.40
ISE Apex License	16250 OAK PARK AVE, TINLEY PARK, IL 60477	[REDACTED]	[REDACTED]	[REDACTED]	01/18/2022	01/17/2023		100	\$4.94	\$494.00
ISE Plus License	16250 OAK PARK AVE, TINLEY PARK, IL 60477	[REDACTED]	[REDACTED]	[REDACTED]	01/18/2022	01/17/2023		100	\$6.50	\$650.00
SWSS	16250 OAK PARK AVE, TINLEY PARK, IL 60477	[REDACTED]	[REDACTED]	[REDACTED]	01/18/2022	01/17/2023		1	\$0.00	\$0.00
SWSS	16250 OAK PARK AVE, TINLEY PARK, IL 60477	[REDACTED]	[REDACTED]	[REDACTED]	01/18/2022	01/17/2023		1	\$275.40	\$275.40
SNTC 8X5XNBD	16250 OAK PARK AVENUE, TINLEY PARK, IL 60477	[REDACTED]	[REDACTED]	[REDACTED]	01/18/2022	01/17/2023	1/31/2027	1	\$422.23	\$422.23
SNTC 8X5XNBD	16250 OAK PARK AVENUE, TINLEY PARK, IL 60477	[REDACTED]	[REDACTED]	[REDACTED]	01/18/2022	01/17/2023	1/31/2027	1	\$422.23	\$422.23
SNTC 8X5XNBD	7850 183RD ST, TINLEY PARK, IL 60477-3681	[REDACTED]	[REDACTED]	[REDACTED]	01/18/2022	01/17/2023	1/31/2027	1	\$422.23	\$422.23
SNTC 8X5XNBD	7850 183RD ST, TINLEY PARK, IL 60477-3681	[REDACTED]	[REDACTED]	[REDACTED]	01/18/2022	01/17/2023	1/31/2027	1	\$422.23	\$422.23
SOLLN SUPP SWSS	16250 OAK PARK AVENUE, TINLEY PARK, IL 60477	[REDACTED]	[REDACTED]	[REDACTED]	01/18/2022	01/17/2023	3/31/2025	2	\$1,366.80	\$2,733.60
SNTC 24X7X4	16250 OAK PARK AVE, TINLEY PARK, IL 60477	[REDACTED]	[REDACTED]	[REDACTED]	01/18/2022	01/17/2023	2/29/2024	1	\$475.15	\$475.15
SNTC 24X7X4	16250 OAK PARK AVE, TINLEY PARK, IL 60477	[REDACTED]	[REDACTED]	[REDACTED]	01/18/2022	01/17/2023	2/29/2024	1	\$547.40	\$547.40
SNTC 24X7X4	16250 OAK PARK AVE, TINLEY PARK, IL 60477	[REDACTED]	[REDACTED]	[REDACTED]	01/18/2022	01/17/2023	2/29/2024	1	\$547.40	\$547.40



Maintenance Renewal

Service Level	Service Address	Part #	Description	S/N	Contract Start Date	Contract End Date	EOS Date	Qty	Price	Ext. Price
SNTC 24X7X4	7850 183RD ST, TINLEY PARK, IL 60477-3681	[REDACTED]	[REDACTED]	[REDACTED]	01/18/2022	01/17/2023		1	\$416.80	\$416.80
SNTC 24X7X4	7850 183RD ST, TINLEY PARK, IL 60477-3681	[REDACTED]	[REDACTED]	[REDACTED]	01/18/2022	01/17/2023		1	\$416.80	\$416.80
SNTC 24X7X4	16250 OAK PARK AVE, TINLEY PARK, IL 60477	[REDACTED]	[REDACTED]	[REDACTED]	01/18/2022	01/17/2023		1	\$416.80	\$416.80
SNTC 24X7X4	7850 183RD ST, TINLEY PARK, IL 60477-3681	[REDACTED]	[REDACTED]	[REDACTED]	01/18/2022	01/17/2023		1	\$243.35	\$243.35
SNTC 24X7X4	7850 183RD ST, TINLEY PARK, IL 60477-3681	[REDACTED]	[REDACTED]	[REDACTED]	01/18/2022	01/17/2023		1	\$320.41	\$320.41
SNTC 24X7X4	7850 183RD ST, TINLEY PARK, IL 60477-3681	[REDACTED]	[REDACTED]	[REDACTED]	01/18/2022	01/17/2023		1	\$320.41	\$320.41
SNTC 24X7X4	16250 OAK PARK AVE, TINLEY PARK, IL 60477	[REDACTED]	[REDACTED]	[REDACTED]	01/18/2022	01/17/2023		1	\$298.35	\$298.35
SNTC 24X7X4	16250 OAK PARK AVE, TINLEY PARK, IL 60477	[REDACTED]	[REDACTED]	[REDACTED]	01/18/2022	01/17/2023		1	\$320.41	\$320.41
SNTC 24X7X4	16250 OAK PARK AVE, TINLEY PARK, IL 60477	[REDACTED]	[REDACTED]	[REDACTED]	01/18/2022	01/17/2023		1	\$320.41	\$320.41
SNTC 8X5XNBD	7980 183RD ST, TINLEY PARK, IL 60477	[REDACTED]	[REDACTED]	[REDACTED]	01/18/2022	01/17/2023	10/31/2025	1	\$49.28	\$49.28
SNTC 24X7X4	16250 SOUTH OAK PARK AVENUE, TINLEY PARK, IL 60477	[REDACTED]	[REDACTED]	[REDACTED]	01/18/2022	01/17/2023	4/30/2027	1	\$1,078.14	\$1,078.14
SNTC 24X7X4	7850 183RD ST, TINLEY PARK, IL 60477-3681	[REDACTED]	[REDACTED]	[REDACTED]	01/18/2022	01/17/2023	4/30/2027	1	\$1,078.14	\$1,078.14

Maintenance Renewal Subtotal:

\$31,708.77

Terms and Conditions

If there is software included herein, Client hereby agrees to the terms of the applicable manufacturer's End User Licensing Agreement. If services are included as part of this purchase, a separate services contract may be provided for review and signature following the execution of this Proposal. Prices are subject to change and may exclude freight charges and applicable taxes, unless listed above. Rush orders may require an additional charge. Purchaser must obtain a valid RMA approval before returning any Equipment. Maintenance cancellations are subject to manufacturer approval. Any amounts paid by credit card will be charged a six percent (6%) convenience fee. Terms are Net 30 unless otherwise agreed to in writing.

This proposal details Product, Software, and/or Maintenance to be sourced by Meridian IT Inc., ("Meridian") to **Village of Tinley Park** ("Client"). The parties hereto acknowledge and agree that the acquisition of Product, Software and/or Maintenance in this proposal is governed by Meridian IT Inc. Terms and Conditions: <https://www.themeridian.com/en-us/sales-terms-conditions>

Proposal Summary

Description	Amount
Maintenance Renewal	\$31,708.77

Total: **\$31,708.77**

By approving this order, you are affirming that you are a duly authorized representative of the indicated company and agree to be bound by this agreement's terms and conditions. Only proposals that include Service Contracts will be countersigned and returned to the Client Contact.

Meridian IT Inc.

Village of Tinley Park

Signature: _____

Signature: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

PO Number: _____

PO Number: _____

Additional Information: _____

Additional Information: _____

Smartnet Renewal

Quote #264970 v1

Prepared For:
Village of Tinley Park
 Anthony Ardolino
 16250 S. Oak Park Ave
 Tinley Park, IL 60477

Prepared By:
Chicago Illinois Office
 Mike Carroll
 5400 Patton Drive Suite 4B
 Lisle, IL 60532

Date Issued:
12.15.2021
 Expires:
01.12.2022

P: (708) 444-5000
 E: aardolino@tinleypark.org

P: 608-444-7994
 E: mcarroll@hbs.net

Smartnet

Product #	Description	Service SKU	Serial #	Contract #	Service Level	EOS	Begin Date	End Date	Customer Price	Qty	Ext. Price
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	New	SNT	08/31/22	01/18/22	08/31/22	\$85.54	1	\$85.54
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	New	SNT	07/31/23	01/18/22	01/17/23	\$2,139.94	1	\$2,139.94
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	New	SNT	08/31/22	01/18/22	08/31/22	\$565.91	1	\$565.91
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	New	SNT	08/31/22	01/18/22	08/31/22	\$565.91	1	\$565.91
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	New	SNTP		01/18/22	01/17/23	\$321.13	1	\$321.13
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	New	SNTP		01/18/22	01/17/23	\$344.87	1	\$344.87
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	New	SNTP		01/18/22	01/17/23	\$344.87	1	\$344.87
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	New	SNTP	02/29/24	01/18/22	01/17/23	\$589.19	1	\$589.19



This quote may not include applicable sales tax, shipping, handling and/or delivery charges. Final applicable sales tax, shipping, handling and/or delivery charges are calculated and applied at invoice. The above prices are for hardware/software only, and do not include delivery, setup or installation by Heartland ("HBS") unless otherwise noted. Installation by HBS is available at our regular hourly rates, or pursuant to a prepaid HBSFlex Agreement. This configuration is presented for convenience only. HBS is not responsible for typographical or other errors/omissions regarding prices or other information. Prices and configurations are subject to change without notice. HBS may modify or cancel this quote if the pricing is impacted by a tariff. A 15% restocking fee will be charged on any returned part. Customer is responsible for all costs associated with return of product and a \$25.00 processing fee. No returns are accepted by HBS without prior written approval. This quote expressly limits acceptance to the terms of this quote, and HBS disclaims any additional terms. By providing your "E-Signature," you acknowledge that your electronic signature is the legal equivalent of your manual signature, and you warrant that you have express authority to execute this agreement and legally bind your organization to this proposal and all attached documents. Any purchase that the customer makes from HBS is governed by HBS' Standard Terms and Conditions ("ST&Cs") located at <http://www.hbs.net/standard-terms-and-conditions>, which are incorporated herein by reference. The ST&Cs are subject to change. When a new order is placed, the ST&Cs on the above-stated website at that time shall apply. If customer has signed HBS' ST&Cs version 2018.v2.0 or later, or the parties have executed a current master services agreement, the signed agreement shall supersede the version on the website. Any order(s) that exceeds the credit limit assigned by HBS shall require upfront payment from customer in an amount determined by HBS. HBS shall make this determination at the time of the order, unless customer has previously submitted the required onboarding paperwork. In such event, HBS shall make this determination at the time of quoting. QT.2021.v1.0

Customer Signature

Date

Mike Carroll

12.15.2021

Heartland Business Systems Signature

Date

**PUBLIC
COMMENT**

ADJOURNMENT