

NOTICE - VILLAGE OF TINLEY PARK
MEETING OF THE COMMITTEE OF THE WHOLE

NOTICE IS HEREBY GIVEN that a special Committee of the Whole Meeting of the Village of Tinley Park, Cook and Will Counties, Illinois will be held on Wednesday, August 3, 2022, beginning at 6:00 p.m. in Council Chambers, located in the Tinley Park Village Hall, 16250 South Oak Park Avenue, Tinley Park, Illinois 60477.

THE AGENDA IS AS FOLLOWS:

1. CALL MEETING TO ORDER.
2. ROLL CALL.
3. CONSIDER APPROVAL OF THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING HELD ON JULY 17, 2022.
4. CONSIDER A COOK COUNTY CLASS 7B REQUEST FOR MARRIOTT HOTELS -RESIDENCE INN & COURTYARD.
5. CONSIDER PROPOSED SPECIAL SERVICE AREA # 5- OAK RIDGE SUBDIVISION.
6. CONSIDER AGREEMENT WITH MUNICIPAL SERVICES CONSULTING FOR POLICE DEPT RADIO SYSTEM SIMULCAST PHASE 3.
7. CONSIDER A CONTRACT FOR THE POLICE FIRING RANGE RENOVATION WITH INTEGRAL CONSTRUCTION.
8. CONSIDER A CONTRACT FOR OVERHEAD POWERLINE REMOVAL WITH COMED.
9. CONSIDER ANNUAL CONTRACT RENEWAL OF CARTEGRAPH.
10. CONSIDER AMENDING TITLE III CHAPTER 32.064 ECONOMIC COMMERCIAL COMMISSION-MEMBERS-TERMS.
11. RECEIVE COMMENTS FROM THE PUBLIC.

ADJOURNMENT

NANCY M. O'CONNOR, VILLAGE CLERK

ROLL

CALL

MINUTES
Meeting of the Committee of the Whole
July 19, 2022 – 6:00 p.m.
Village Hall - Council Chambers
16250 S Oak Park Ave.
Tinley Park, IL 60477

Item #1 – At 6:09 p.m. the regular meeting of the Committee of the Whole was called to order.

Item #2 - Clerk O'Connor called the roll. Present and responding to roll call were the following:

Members Present: M. Mueller, President Pro Tem
 N. O'Connor, Village Clerk
 W. Brady, Village Trustee
 W. Brennan, Village Trustee
 D. Galante, Village Trustee
 D. Mahoney, Village Trustee
 C. Sullivan, Village Trustee
 M. Glotz, Village President

Members Absent:

Staff Present: P. Carr, Village Manager
 M. Walsh, Police Chief (Arrived at 6:22)
 S. Klotz, Fire Chief
 D. Adamski, Assistant Finance Director
 K. Clarke, Community Development Director
 J. Urbanski, Public Works Director
 D. Framke, Marketing Director
 P. O'Grady, Village Attorney

Others Present:

Item #3 - CONSIDER APPROVAL OF THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING HELD JUNE 21, 2022 – Motion was made by Trustee Brennan, seconded by Trustee Mahoney to approve the minutes of the Committee of the Whole meeting held on June 21, 2022. President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Mueller declared the motion carried.

Item #4 – CONSIDER CLASS B LIQUOR LICENSE FOR AMAZON FRESH, 16017 HARLEM AVENUE – The petitioner, Amazon Retail LLC, approached the Mayor's Office seeking a Class B license for a new Amazon Fresh store located at 16017 Harlem Avenue.

President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Motion was made by Trustee Brennan, seconded by Trustee Brady to recommend a Class B Liquor License for Amazon Fresh, 16017 Harlem Avenue be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Mueller declared the motion carried.

Item #5 – CONSIDER AMENDMENT TO CHAPTER 74 RESIDENTIAL PERMIT PARKING FOR 17344 OAK PARK AVENUE – The Village entered into resolution 2020-R-096, dedicating three spots for exclusive tenant use at 17344 Oak Park Avenue. The Village has placed signage to acknowledge these spots. To extend enforcement authority to the Village, Staff is seeking the adoption of this ordinance.

President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Motion was made by Trustee Mueller, seconded by Trustee Galante to recommend an amendment to Chapter 74 Residential Permit Parking for 17344 Oak Park Avenue be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Mueller declared the motion carried.

Item #6 – CONSIDER A CONTRACT WITH MOHAWK LIFTS/RESOURCES LLC FOR THE PURCHASE OF A FLEET TIRE BALANCER – The current tire balancer is approximately 21 years old and is in poor working condition. It has experienced multiple failures which has warranted replacement. Staff requested authorization to purchase a new tire balancer through the Sourcewell Cooperative contract (#013020-MRL) from Mohawk Lifts/Resources LLC.

Funding is budgeted and available in the approved FY23 Budget; Municipal Buildings Fund.

Budget Available	\$28,888
Purchase Amount	<u>\$23,187</u>
Difference	\$ 5,701 (Under Budget)

President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Motion was made by Trustee Brennan, seconded by Trustee Mahoney to recommend a contract with Mohawk Lifts/Resources LLC for the purchase of a Fleet Tire Balancer be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Mueller declared the motion carried.

Item #7 – CONSIDER AN AGREEMENT WITH MUNICIPAL SERVICES CONSULTING FOR POLICE DEPARTMENT SIMULCAST RADIO UPGRADE PHASE # 3 – Motion was made by Trustee Mueller, seconded by Trustee Brady to table Item #7 - An agreement with Municipal Services Consulting for Police Department Simulcast Radio Upgrade Phase # 3 to the August 3, 2022, Committee of the Whole meeting. President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Mueller declared the motion carried.

Item #8 – CONSIDER AMENDING TITLE III CHAPTER 32 REGARDING RESIDENCY REQUIREMENTS OF COMMISSIONERS AND COMMITTEE MEMBERS – The proposed Ordinance would amend Village residency requirements of Commissions and Committees to include Village business owners who do not reside in the Village, provided that a majority of a given Commission or Committee members are residents of the Village.

Trustee Galante stated that she feels the decision-making being kept with the citizens of the Village is important.

President Pro Tem Mueller stated the majority of the commission must be Village residents. If there is a conflict of interest, non-resident business owners will abstain. Paul O’Grady, Village Attorney, confirmed.

President Glotz stated no commission or committee member, will be removed. If there is a vacancy and a non-resident business owner wishes to be a member, it will be permitted.

Trustee Brennan added he feels it is important business owners are part of the recommending bodies of Village Government, adding most commissions and committees are recommending bodies.

Motion was made by Trustee Sullivan, seconded by Trustee Brady to recommend an amendment to Title III Chapter 32 regarding Residency Requirements of Commissioners and Committee Members be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Sullivan. Nays: Galante. Absent: None. President Pro Tem Mueller declared the motion carried.

Item #9 – CONSIDER AMENDMENT TO THE POLICY FOR REVIEW OF WRITTEN MINUTES AND VERBATIM AUDIO RECORDING FOR EXECUTIVE SESSION MEETINGS –

This Resolution amends Resolution 2020-R-109 and clearly spells out the policy for the steps to be taken by the Board of Trustees to request review of written minutes and verbatim audio recordings of Executive Session meetings.

President Pro Tem Mueller stated he feels the policy is fair and impartial adding it clearly defines the process.

Trustee Galante asked to have the changes identified. Mr. O’Grady stated one change was no verbatim notes are allowed. In addition, at the end of the review process, any notes taken by the reviewer shall be copied and kept on file in the Clerk’s Office as part of the public record.

President Glotz stated the items changed were numbers three (3) and four (4) of the policy.

Motion was made by Trustee Sullivan, seconded by Trustee Mahoney to recommend an amendment to the policy for Review of Written Minutes and Verbatim Audio Recording for Executive Session Meetings be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Mueller declared the motion carried.

Item #10 – RECEIVE COMMENTS FROM THE PUBLIC – President Pro Tem Mueller asked if there were any comments from the public. There were none.

Motion was made by Trustee Sullivan, seconded by Trustee Galante to adjourn the Committee of the Whole. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Mueller declared the meeting adjourned at 6:27 p.m.

dm



Interoffice Memo

Date: August 3, 2022

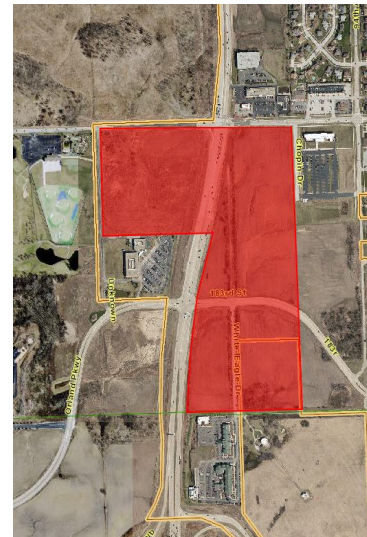
To: Committee of the Whole

From: Kimberly Clarke, Director of Community Development

Subject: 9599 94th Avenue- Class 7b- Marriott Residence Inn Hotel & Courtyard

BACKGROUND

On February 5, 2019, the Village Board approved Ordinance 2019-O-009 designating the area known as 179th and Lagrange Road as blighted. The blighted designation allows for current / future developers and businesses the ability to immediately access Cook County Class 7 incentives with Village approval to attract investment in high vacancy and underdeveloped areas. The subject property is located within the designated blighted area outlined within the ordinance and is therefore eligible to apply for Class 7 incentives.



Hardick Patel (Applicant) manger of Top Hospitality, LLC. plans to invest a total of \$36 million excluding the purchase of the land, to construct two hotels (Residence Inn & Courtyard) at the SEC of 183rd Street and Lagrange Road.

The first phase will include the mass grading of the entire site and the construction of a 87,000 square feet Residence Inn extended stay hotel with 118-rooms. The second phase will be a 83,722 square feet Courtyard of Marriott Hotel with 125-rooms. The property is being subdivided into a total of three buildable lots, and that is why they are filing separate Class 7b tax incentives. Top Hospitality plans to start construction for the Residence Inn in October 2022 and to occupy the building by April 2024. Courtyard construction is planned to start in May 2024 and to occupy the building by November 2025.

The Village of Tinley Park can expect Top Hospitality to increase the property tax value of the location. In addition, the Residence Inn plans on hiring approximately 40 employees (25 full-time and 15 part-time); the Courtyard plans on hiring approximately 51 employees (36 full-time and 15 part-time). The hotels are expecting to generate healthy revenue through hotel tax for the Village of Tinley Park.

DISCUSSION

The Economic Commercial Commission reviewed this request at their July 11, 2022 meeting. The Commission unanimously voted to recommend approval of the class 7b request for the Residence Inn and Courtyard Inn Hotels.

Incentive Policy Checklist

The following statements are in line with the Village or Tinley Park's incentive policy.

1. The developer will file the Cook County forms, plans to be a long-term owner/investor, and plans to comply with Village and County obligations of the Class 7b Incentive Program.
2. Due to its location in an area previously designated as blighted, this project meets the Target Development Area Incentive Policy Requirement outlined in section B-8.
3. As a project expected to exceed \$1 million in capital investment, this project meets the Minimum Capital Investment Policy requirement.

Strategic Plan Checklist

- Economic Development Strategy 6: The Village is moving forward with the design and construction of utilities along LaGrange Road. This pro-active work is making it possible for development to come to this area.

Benefits

The project will be an enhancement to the Village by developing vacant land in an area previously designated as blighted by the Village.

- The Average Daily Room Rate is \$145.46 for Residence Inn and \$137.64 for Courtyard.
- The Average Occupancy Rate is 79.4% for Residence Inn and 72.9% for Courtyard.
- The Average RevPAR (revenue per available room) is \$84.32 for Residence Inn and \$100.33 for Courtyard.
- The Average RevPAR Index is 119.1 for Residence Inn and 109.7 for Courtyard. A result of more than 100 means indicates outperforming the expected market share.

RECOMMENDATION

The request is to move this item to the The Village Board meeting later this evening for First Reading.



Interoffice Memo

Date: August 03, 2022

To: Committee of the Whole

Cc: Pat Carr, Village Manager

From: Kimberly Clarke, AICP
Community Development Director

Subject: Proposed Special Service Area #5

Background

A Special Service Area (SSA) is a property-taxing mechanism that can be used to fund a wide range of special or additional services and/or physical improvements in a defined geographic area within a municipality or jurisdiction. This type of district allows local governments to establish such areas without incurring debt or levying a tax on the entire municipality. In short, an SSA allows local governments to tax and deliver services to limited geographic areas within their jurisdictions.

Discussion

The SSA that is being discussed is solely for the Oak Ridge Subdivision located at the southeast corner of Ridgeland Avenue and Oak Forest Avenue. This property will have a 3-acre park and common area landscaping, fences and private roadways throughout the subdivision. The SSA is a protection measure for the Village in the event the Home Owner's Association (HOA) does not maintain these common areas properly. The Village can step in and make the necessary improvements and levy a tax on the property owners. The SSA will remain dormant as long as the HOA maintains the common areas shown on their approved plans.

Recommendation

Consider adoption of the Ordinance proposing a Special Service Area #5.



Interoffice Memo

Date: August 3, 2022
To: Pat Carr – Village Manager
From: John Urbanski – Public Works Director
Subject: Purchase Request – PD Simulcast Radio Upgrade Phase #3 (Final)

Presented for the Committee of the Whole/Village Board Meeting consideration and possible action.

Description: As a main operational function of the Police Department's activities, the radio system receives annual maintenance checks. In response to an increase of "issues" compared to our standard of reliability for a system our size (over 90,000 transmissions per year at 98% reliability), staff requested an updated review and recommendation.

In response to findings, research to better improve the system coverage and operation for improved inbuilding coverage throughout the Village led staff to engineer a multi-site (simulcast) system operation. In conjunction with the findings of the system analysis along with improvements in technology, it was this recommendation that would assist with increased coverage and reduce some of the issues previously experienced within the Village. Currently, the radio system transmits to dispatch from a single site when field operations occur. This limits the potential of the system and signal. A simulcast system allows multiple transmitters at multiple locations, therefore creating a larger coverage footprint. This upgrade allows for a (3) site simulcast system that will allow migration to P25 VHF operation (digital) and upgrade and (8) receiver sites in (10) existing locations and (1) new location (Post #1).

Finishing the phased approach of improvements with this final purchase, staff recommends purchasing the remaining equipment for Phase #3 of the system.

This phase includes installation of purchased equipment from Phase #2 Village Board approval, August 2021. Equipment consists of network gear, multiplex equipment, multicoupler equipment, UPS and labor for installation of entire system as proposed in previous phases. It is the recommendation of staff that the Village Board approve project coordination for the remaining equipment and installation by Municipal Services Consulting (MSC) to our simulcast upgrade as reflected in the attached proposal of \$193,000.

Staff Direction Request:

1. Approve Purchase Order for Phase #3 equipment installation and project coordination with Municipal Services Consulting, in the amount of \$193,000 for simulcast equipment at a total of eleven (11) sites as requested and approved in the FY22 budget.
2. Direct Staff as necessary.

Attachment:

1. Municipal Services Consulting Proposal
2. MSC Description and Justification Letter



955 E. Commerce Dr. Suite A, Traverse City, MI 49685
(231) 409-4111 Fax (231) 929-4580

mmachuta@aol.com

July 12, 2022

Mr. John Urbanski, Director
Public Works Department
Village of Tinley Park, IL

Re: Request for Purchase Order for the Police Department "Simulcast System" Console Interface, System Testing and Verification. Budget line item "T" \$193,000.00.

Dear Director, Urbanski:

MSC has physically staged the site equipment for the transmitter and receiver sites and is now in the process of final operational testing and verification to include the following.

- Receiver sites (8)
 - Network configuration and latency verification
 - Audio level settings
 - RF receive measurements
- Transmitter sites (3)
 - Network configuration and latency verification
 - Audio level measurements
 - RF receive measurements
 - RF transmit measurements
 - Deviation measurements
 - Phase relationship measurements
 - GPS calibration
- Console interface
 - Audio calibration
 - Audio level setting
 - Network routing
- Coverage testing
 - System quality
 - Village wide testing
 - Complete documentation of testing results
- Request covers services and equipment from MSC and the factory .
- Subcontractor services for network upgrade, tower, antenna, and equipment will be issued from the balance of the budget line item.

Sincerely, Max Machuta



955 E. Commerce Dr. Suite A, Traverse City, MI 49685
(231) 409-4111 Fax (231) 929-4580

mmachuta@aol.com

July 12, 2022

Mr. John Urbanski, Director
Public Works Department
Village of Tinley Park, IL

Re: Request for Purchase Order for the Police Department Simulcast System Operation and Interconnectivity to the Village Communications System and Dispatch \$193,000.00.
Budget line item "T" \$248,000.00.

Dear Director, Urbanski:

MSC is issuing the project description for the attached PO request.

System Milestones Completed:

- System equipment installed at (10) sites, (3) transmitter sites and (7) receiver sites.
- Site upgrades completed, cabinets, racks, power, HVAC, and initial connectivity to system.

System milestones required for operational completion, system verification, coverage testing, and documentation of system performance are listed in the request for Purchase Order attached. The request for \$193,000.00 completes the operational readiness tasks allocated to MSC. The balance of the budget line item will be issued for subcontractors, network upgrade, tower work and additional equipment requirements for isolation and rejection devices.

Sincerely, Max Machuta



Interoffice Memo

Date: August 3, 2022

To: Pat Carr, Village Manager
Hannah Lipman, Assistant Village Manager

From: Terry Lusby, Jr., Facilities & Fleet Superintendent

Subject: Police Department Shooting Range Renovation Project

Presented at the Committee of the Whole and Village Board meetings for consideration and possible action.

Description:

Public Works requests consideration and possible action by the Village Board to award the bid and contract work as set forth in the bid documents established by Public Works and FGM Architects Inc.

Background:

This construction contract was advertised in accordance with state bidding laws and three (3) Bids were received and read publicly on Wednesday, June 29th, 2022, at 10:01AM by the Deputy Clerk with the Facilities Superintendent and FGM Architects present and received as follows:

<u>Contractor:</u>	<u>As Read & Calculated Bid:</u>
Integral Construction, Romeoville, IL	\$ 249,200
Czervik Construction, Mokena, IL	\$ 308,000
Construction Inc., Lombard, IL	\$ 328,000

Budget / Finance:

Funding is available in the approved FY23 Capital Projects Budget.

Budget Available	\$ 218,000
Lowest Responsible Bidder	<u>\$ 249,200</u>
Difference (Over Budget)	\$ 31,200

Collected bids came in higher than expected due surges in material pricing because of the COVID-19 ramifications. Public Works met with the Police Department management team on 6/30/22 and we both recommend the approved FY23 Paint Sally Port/Prisoner Cell Floors Project (\$45,000) be deferred so we can utilize these funds towards the Police Department Shooting Range Renovation Project shortage.

Staff Direction Request:

1. Approve service contract with Integral Construction, of Romeoville, IL for the Police Department Shooting Range Renovation Project as estimated in the following amount: \$249,200.
2. Direct staff as necessary.

Attachment:

1. FGM Architects concurring letter of recommendation.
2. Tabulation of bids spreadsheet.

FGMARCHITECTS

July 6, 2022

Mr. Terry Lusby, Jr.
Village of Tinley Park
16250 Oak Park Avenue
Tinley Park, IL 60477

Subject: Tinley Park Police Department Firing Range Renovation
FGM# 19-2783.02

Dear Mr. Lusby:

Enclosed please find the Bid Tabulation for above referenced Project. Bids were received on June 29, 2022, and a total of three (3) Bids were received. The low bidder was scoped and reviewed, both meeting the necessary requirements of the project.

The low bidder is Integral Construction, Inc. out of Romeoville, IL, with a base bid of \$253,200.00 with a deduct alternate #1 of (\$14,000.00) and a deduct alternate #2 of (\$4,000.00). Base bid includes a \$5,000 allowance, to be used at the Village's discretion. Unused allowance will be credited back to the Village at project's end.

We have reviewed the bid and scope of work with Integral Construction, Inc., and they indicated their Bid is complete and includes all work indicated in the Bidding Documents and that they can complete the work as scheduled. The bid package provided is in accordance with the requirements of the Bidding Documents, and the necessary requirements for Bonding and Insurance are able to be met. A copy of their bid is included herewith for record.

It is further our recommendation that Alternate #2 be accepted. This recommended alternate is reasonable in cost for the work involved. The recommended alternate is as follows:

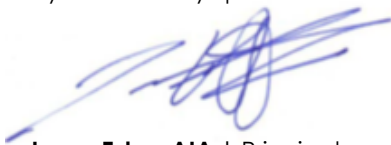
Alternate #2 – Rubber tile facing NOT to be fire retardant, deduct of \$4,000.00.

If the Alternate recommendation is followed as presented above, the total contract with bidder will be reduced to \$249,200.00.

The bid submitted appears reasonable for the scope of work. Therefore, we recommend award of bid to Integral Construction, Inc. for the Total Bid for \$249,200.00.

Please let us know your decision at your earliest convenience. Upon your direction, FGM Architects will draft a construction contract for signatures, issue the Notice of Intent, request bonds and insurance, and notify the contractor to proceed with the project.

If you have any questions or comments, please don't hesitate to call me.



Jason Estes, AIA | Principal
jasonestes@fgmarchitects.com

cc: Beth Cerny, FGM

Enclosure(s): Bid Tabulation Form, Integral Construction, Inc. Bid Form

BID TABULATION

FGM Architects

Project Name: Tinley Park PD Firing Range Reno.

Signed:
Witness #1

Project Number: 19-2783.02

Witness #2

Date: 29-Jun-22

[illegible]



Interoffice Memo

Date: July 27, 2022

To: Pat Carr – Village Manager
Hannah Lipman – Asst. Village Manager
John Urbanski, Public Works Director

From: Colby C. Zemaitis, PE, CFM – Assistant Public Works Director

Subject: ComEd - Overhead Power line Removal Agreement

Prepared for the Committee of the Whole and Village Board Meeting for consideration and possible action.

Description: The Village is coordinating the placement of the overhead power lines along 183rd Street in the north parkway in front of the Helipad/Fire Training Tower Facility and the Police Department. These are ComEd poles which appear to also be utilized by AT&T, Comcast and Verizon. The preliminary work has been coordinated with the utility companies with discussions as to where the proposed infrastructure will be placed. This will include preferential alignments and above grade equipment placement locations for items such as transformers, switch boxes, splice pits, structures and pedestals. The various utility companies will require engineering deposits from the Village prior to starting their design.

The Village has been provided a Customer Work Agreement from ComEd to proceed with the design plans for the burial of the overhead dry utilities from the utility poles for this project. The Customer Work Agreement is in the amount of \$33,873 which is required to be paid in full prior to ComEd proceeding with the design plans.

The burial of the overhead power lines is the initial stage of the Rebuild Illinois Grant - Helipad Aircraft Improvement Project.

The Public Works Staff has reviewed the Work Agreement, discussed the phasing of the project with Christopher B. Burke Engineering and the Village Managers and find the scope of work defined in the agreement to be satisfactory.

Budget / Finance: Funding is budgeted with TIF dollars in the FY23 Capital Fund Budget (20-00-000-75814).

Staff Direction Request:

1. Approve Customer Service Agreement with ComEd in the amount of \$33,873.
2. Direct Staff as necessary.

Attachment:

1. ComEd Customer Work Agreement.

LP SOUTH EAST OFFICE
25000 SOUTH GOVERNORS HIGHWAY
UNIVERSITY PARK, IL
708-235-2325



VIL OF TINLEY PK
ORDINANCE CONSIDERATION ACCT
16250 OAK PARK AVE
TINLEY PARK, IL 60477

Date: **06/15/2022**

For Electrical Service To:
7850 183RD ST
TINLEY PARK, IL

Enclosed please find a copy of your Customer Work Agreement.
To ensure prompt processing of your agreement please do the following :

Review, sign and date the Customer Work Agreement.
Return the signed copy of the agreement and payment of **\$33,873.00** in the enclosed envelope, to my attention.

Work cannot proceed until we have received the signed document with your remittance and a call to 1-866-NEW-ELEC (1-866-639-3532) letting us know your electrician has completed work and passed required municipal government inspections. Upon approval by our Company, one copy of the document will be returned to you for your records.

If this contract is not returned within 30 days, it will be cancelled.

You may make payments on the ComEd website or by phone .

By **Internet** go to: <https://www.comed.com/MyAccount/MyBillUsage/Pages/PayMyBill.aspx>

(for payments of \$5,000 or less for Credit/Debit)
(for non-business payments of \$100,000 or less for eCheck)
(for business payments of \$500,000 or less for eCheck)

Or

By **Customer Service Representatives** (English & Spanish)

1-800-334-7661 (for payments of \$5,000 or less for Credit/Debit)
1-800-588-9477 (for non-business payments of \$100,000 or less for eCheck)
1-877-426-6331 (for business payments of \$500,000 or less for eCheck)

If you have any questions concerning this contract please contact your Field Representative.

Sincerely,

Enclosures

ILYAS MOHIUDDIN
CUSTOMER PROJECT ENGINEER
708-235-2325

CUSTOMER WORK AGREEMENT

PL#:

CWA#: LU220014 R:0000

Date: 06/15/2022

VIL OF TINLEY PK ("Customer") and **ComEd** ("Company") agree that the Company will furnish at the Customer's expense the labor and materials necessary to do the work for the Customer on or adjacent to the Customer's premises at **7850 183RD ST, TINLEY PARK, IL 60477**, described below.

CUSTOMER WORK AGREEMENT - CUSTOMER WORK ORDER

ADVANCED DEPOSIT ENGINEERING DESIGN	\$33,873.00
TOTAL CUSTOMER CHARGE	\$33,873.00

The Customer agrees to pay to the Company the sum of **\$33,873.00**, payment in full due prior to beginning of Company work.

The charges listed in this contract are for performing the work identified herein under normal field conditions. If abnormal field conditions are encountered and additional labor and materials are required to complete the work, or if the scope of work is altered, ComEd reserves the right to collect, and the owner agrees to pay, additional money to cover the increased costs.

The sketch, if any, attached hereto is hereby made a part of this Agreement and expressly designates ownership of the facilities referred to.

The Total Customer Charge reflects the scope of work described in this Customer Work Agreement that will be performed by the Company. This does not include charges for the relocation or removal of equipment owned by others, such as cable television or communication companies, that are attached to the Company's poles. **It is the Customer's responsibility to contact these other companies to schedule the relocation or removal of their equipment from the poles. These companies will bill the Customer separately for the work they must perform.**

Work will be done during the Company's regular working hours, unless otherwise specified.

This Agreement shall be void if not accepted by the Customer within thirty days from date submitted.

Transformers and metering equipment installed in conjunction with this work, shall in all cases, remain the property of the Company.

In the event the work covered by this Agreement cannot be completed within one year from the above date as a result of delays on the part of the Customer or because the Company has been denied access to the premises, the charge to the Customer shall be recomputed based on the level of costs prevailing at the time of completion of the work as stipulated in the Company's General Company Order No. 25.

This agreement is subject to the provisions of the Company's Schedule of Rates and Information and Requirements for Electric Services as on file with the Illinois Commerce Commission.

FOR THE COMPANY:

FOR APPLICANT:

ILYAS MOHIUDDIN

Submitted By

Accepted By

Signature

Accepted By

Signature

Print Name

Print Name

Official Capacity

Account Number: 0720268002

Work Task Number: 1813629001

Payment Stamp

Mail Bills To: **VIL OF TINLEY PK
ORDINANCE CONSIDERATION ACCT
16250 OAK PARK AVE
TINLEY PARK, IL 60477**



Interoffice Memo

Date: July 27, 2022
To: Village Board
Cc: Patrick Carr, Hannah Lipman
From: William Gomolka
Subject: Cartegraph OMS Purchase – Annual Agreement

Presented at the Committee of the Whole and Village Board Meetings for consideration and possible action.

Description: Approve the purchase of Cartegraph OMS Annual Renewal

Background: The Village of Tinley Park Public Works Department currently utilizes Cartegraph Work Order Systems which requires an annual purchase agreement for one year of operation. We are currently due for our annual renewal.

Cartegraph is utilized by the Public Works Department as its operating work order system allowing administrative staff to create requests for Public Works Maintenance Staff to execute. The system is vital to labor tracking, event tracking, asset management, task assignment, and report creation.

Purchasing with Cartegraph has a renewal cost of \$72,800 for one year of operation. This cost covers access to the OMS work order system for a term one of year, user licensing, and 811 JULIE Integration.

Staff Direction Request: Enter into a one (1) year agreement with Cartegraph for the purchase of OMS operating access for the cost of \$72,800.

Attachments:

1. Cartegraph OMS Renewal Master Agreement 2022



Village of Tinley Park

Cartegraph Solutions

Master Agreement

Master Agreement: MA-22-04718
Date Prepared: 6/10/2022
Date of Expiration: 7/15/2022

For any questions or assistance, please contact:

Ben Skemp
Manager of Account Management
Phone: (563) 587-3358
Mobile: 563-542-1558
Email: benskemp@cartegraph.com

Cartegraph Systems LLC
3600 Digital Drive
Dubuque, IA 52003-8962

<http://www.cartegraph.com>

Toll Free: (800) 688-2656
Phone: (563) 556-8120
Fax: (563) 556-8149

Master Agreement

Cartegraph Systems LLC is pleased to present this Master Agreement for its world-class technology solutions. This Master Agreement is made and entered into between Village of Tinley Park (hereinafter referred to as "Village of Tinley Park", or "Customer") and Cartegraph Systems LLC (hereinafter referred to as Cartegraph), each referred to as a "Party" or collectively as the "Parties" and is effective when fully executed by both Parties ("Effective Date").

This Master Agreement 1) will exclusively govern Customer's access to and use of Solution Subscriptions and/or Solution Services; 2) is the complete and sole understanding and agreement between Parties, and supersedes any oral or written proposal, agreement, or other communication between the Parties; 3) may only be modified or amended in writing as permitted herein; 4) is governed by the terms and conditions of the Cartegraph Solutions Agreement (Addendum A), unless (i) otherwise set forth herein, or (ii) there is an applicable written Customer Agreement executed by the Parties that directly references this Master Agreement, for the Solutions referenced in this Master Agreement. Any inconsistency between the documents shall be resolved by giving precedence to 1) a Customer Agreement (if applicable), 2) this Master Agreement, and 3) the Cartegraph Solutions Agreement.

The term of this Master Agreement shall begin on the Effective Date and continue until it is terminated as permitted herein. The duration of time specified in the Investment Summary of this Master Agreement shall be the "Initial Term." Subsequently executed Sales Orders under this Agreement may add additional Solution Subscriptions and/or Solution Services to the Initial Term as well as renew the Solution Subscriptions and/or Solution Services for successive periods, each a "Renewal Term."

BY EXECUTING OR REFERENCING THIS MASTER AGREEMENT, THE PARTIES ACKNOWLEDGE THAT THEY HAVE REVIEWED THE TERMS AND CONDITIONS SET FORTH HEREIN AND ANY EXHIBITS, AND THE PARTIES AGREE TO BE LEGALLY BOUND BY SUCH AGREEMENT.

CUSTOMER ADDRESS:

Village of Tinley Park
16250 South Oak Park Ave
Tinley Park, Illinois
60477

LICENSEE ADDRESS:

Village of Tinley Park
16250 South Oak Park Ave
Tinley Park, Illinois
60477

The following Addendums are attached to this Master Agreement and are incorporated by reference:

ADDENDUM A - SOLUTIONS AGREEMENT can be found at www.cartegraph.com/solutions-agreement
ADDENDUM B - SERVICES SCOPE OF WORK
ADDENDUM C - Not Used
ADDENDUM D - Not Used
ADDENDUM E - CARTEGRAPH OMS EDITIONS
ADDENDUM F - Not Used

Investment Summary

The following represents the requested Solution Subscriptions and/or Solution Services along with their related durations (Terms).

Term 01 - 5/31/2022 - 5/30/2023 - Services

No.	Product	Code	Quantity	Price
1	Implementation Services	CGPFSV	1.00	USD 3,600.00
Term 01 - 5/31/2022 - 5/30/2023 - Services TOTAL:				USD 3,600.00

Term 01 - 5/31/2022 - 5/30/2023 - Subscription

No.	Product	Code	Quantity	Price
1	OMS Plus	OMSPLS	1	USD 41,310.00
2	Advanced Material Management (option)	OMSAMM	1	USD 780.00
3	Facilities Domain	DOM001	1	USD 0.00
4	Parks & Recreation Domain	DOM004	1	USD 0.00
5	Sanitary Sewer Domain	DOM005	1	USD 0.00
6	Signal Domain	DOM006	1	USD 0.00
7	Stormwater Domain	DOM007	1	USD 0.00
8	Transportation Domain	DOM008	1	USD 0.00
9	Walkability Domain	DOM009	1	USD 0.00
10	Water Distribution Domain	DOM010	1	USD 0.00
11	OMS User	OMSUSR	100	USD 25,200.00
12	811 Integration JULIE	811NORINT	1	USD 5,510.00
Term 01 - 5/31/2022 - 5/30/2023 - Subscription TOTAL:				USD 72,800.00

Summary By Term - Includes Services & Subscriptions

Total Term 1	USD 76,400.00
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Investment Notes:

- Any Customer Purchase Order, Contract, and/or Agreement must reference Cartegraph Master Agreement: MA-22-04718.
- Purchasing the Solutions presented herein through any alternative procurement method will require a revised price proposal which may include an associated price adjustment.
- Prices may include discounts, concessions, or incentives that are only applicable to this transaction and should not be assumed for future purchases.
- Prices do not include any taxes that may apply at the time of invoicing. If applicable, any such taxes are the responsibility of Customer and will appear on the respective invoice.
- Prices do not include any applicable Esri ArcGIS licenses.
- Prices are in U.S. Dollars (\$USD).
- Prices for the Initial Term are valid only if this Master Agreement is executed by 7/15/2022.

Payment

In consideration for the Solutions provided by Cartegraph to Customer, Customer agrees to pay Cartegraph the Fees as described below:

DELIVERY

Upon execution of this Master Agreement, Cartegraph will provide the Solution Subscriptions and/or Solution Services as detailed in the Investment Summary.

SOLUTION SERVICES SCHEDULING

Solution Services will be scheduled and delivered upon your acceptance of this Master Agreement, which will be considered your notification for Cartegraph to proceed. Customer agrees to work with Cartegraph to schedule Services in a timely manner. All undelivered Services shall expire 365 days from the signing of this Master Agreement unless indicated differently in the Investment Notes.

SOLUTION SUBSCRIPTION INVOICING

Customer shall be provided with the ability to access and use the Solution Subscriptions upon execution of this Master Agreement. The payment for the initial term is due upon execution of the Master Agreement. Payment for any subsequent renewal terms will be due in annual installments as specified herein and prior to the anniversary of the initial term in the amount(s) that follow:

- Term 1: \$72,800.00

SOLUTION SERVICES INVOICING

Upon acceptance of this Master Agreement, invoicing for the Solution Services shall occur as follows:

- Invoicing shall occur upon the execution of this Agreement.

PAYMENT

- All payments are due Net 30 days from date of invoice.
- All payments are to be in U.S. Dollars (\$USD).
- For customers within the United States, any applicable taxes required at the time of invoice will be determined based on the laws and regulations of the taxing authority(s) governing the "Customer Address" identified herein.

Acceptance

BY SIGNING BELOW, EACH PARTY AGREES THAT 1) ITS SIGNATORY HAS THE AUTHORITY TO BIND THEIR PARTY TO THIS OBLIGATION, AND 2) THAT ALL USE AND ACCESS TO THE SOLUTION SUBSCRIPTION AND/OR SOLUTION SERVICES DESCRIBED HEREIN SHALL BE GOVERNED BY THE TERMS AND CONDITIONS IN THE FOLLOWING ORDER OF PRECEDENCE A) A CUSTOMER AGREEMENT (IF APPLICABLE), B) THIS MASTER AGREEMENT AND ALL AGREEMENTS AND ADDENDUMS SPECIFICALLY REFERENCED HEREIN, AND C) THE CARTEGRAPH SOLUTIONS AGREEMENT.

Cartegraph Systems LLC:

By:

(Signature)

(Print Name)

Title:

Date:

Village of Tinley Park:

By:

(Signature)

(Print Name)

Title:

Date:

Addendum B

Services Scope of Work

The Solutions Services listed in the Investment Summary of the Purchase Agreement are specific Cartegraph services which will be delivered to the Customer based on the descriptions below and are subject to the limitations and terms and conditions set for the in the Purchase Agreement, and its reverence Addendums. Cartegraph will coordinate with the Customer on service delivery expectations and timeframes.

Cartegraph OMS –Scope of Work

The Scope of Work includes the following professional services:

Extended Support

- Cartegraph will provide up to fifteen (15) hours for post-production system development. The deliverables will be defined, and agreed upon, by both your and Cartegraph's project managers. Topics may include any of the following:
 - Existing Project or implementation consulting
 - System configuration for your current products
 - Reports
 - Training

Cartegraph will provide all services remotely via audio; video; and web conferences unless otherwise noted.

Exclusions

The following service items are not included in the scope of this project:

- Implementation of any custom modification or integration developed by Cartegraph; your internal staff; or any third-party is not included in the scope of this project unless specifically listed above.
- Data conversion services from other software system(s) or sources (including Cartegraph Navigator databases) are not included in the scope of this project unless specifically listed above.
- Any service items discussed during demonstrations; conference calls; or other events are not included in the scope of this project unless specifically listed above.

Customer/Cartegraph Responsibilities

Project representatives from Customer and Cartegraph accepts responsibility for all aspects of project planning, management, and execution not specifically identified as the responsibility of Cartegraph in the Agreement or in the Purchase Agreement. Ongoing management of the day-to-day allocation of Customer and Cartegraph resources and management of project tasks is the responsibility of the Customer and Cartegraph project representatives. Customer and Cartegraph project representatives will provide overall guidance and direction for the project and will direct the project accordingly. Further, and with regard to the Cartegraph obligations listed in this Purchase Agreement, Customer understands that it is vital to the success of the project that Customer provides assistance in the following matters:

1. For those services listed under Field Services, Cartegraph personnel will conduct information gathering and evaluation sessions with various Customer Users and management. While Cartegraph respects the time and workload of Customer staff, dedicated time on the part of the appropriate Customer resources is necessary to complete these exercises.
2. The installation process requires the assistance of Customer personnel and suitable access to hardware and systems (e.g., security clearance). Customer is required to supervise the installation process while systems are accessible to Cartegraph. All hardware and software, for both personal computers and servers, is expected to be available, installed, and operating as specified in Cartegraph's system requirements documentation such that delivery and execution of Cartegraph Field Services will not be impeded.
3. Customer and Cartegraph understand that the successful performance of Field Services depends upon Customer fulfilling its responsibilities. The Project assumes that Customer will provide all personnel required to achieve a successful implementation, including a dedicated project manager responsible for reviewing the implementation scope of work, ensuring all attended meetings are attended by invited staff, and providing leadership and insight on all relevant internal issues such as policy/procedure, organizational structure, project stakeholders, technical architecture, data, and current systems. Customer responsibility also includes internal documentation, internal change management, task completion, staff coordination and schedule commitment.
4. Customer will provide Internet access and IT staff support as required. For those services that are web-based, Cartegraph utilizes WebEx Meeting (or similar) technology.
5. Customer shall ensure that their workstation platform and database meet Cartegraph system requirements as specified in the Cartegraph System Requirements documentation. Solutions will be supported within new versions of these workstation platforms and databases within a reasonable period of time from their release from their manufacturer. Cartegraph will discontinue support of its Solutions within older versions of these workstation platforms and databases as their support is discontinued by their manufacturers.
6. Customer agrees to work with Cartegraph to schedule Field Services in a timely manner. All undelivered Field Services shall expire 365 days from the execution of this Purchase Agreement, unless noted differently in Services Scope listed above. Upon expiration of services, the project may be cancelled at Cartegraph's discretion.

Not-to-Exceed Purchase Agreement

Cartegraph will not exceed the total included in this Purchase Agreement without written approval from Customer. In the event it becomes apparent to Cartegraph that additional Service will be needed due to any changes in the scope of this Purchase Agreement, Cartegraph will notify Customer prior to exceeding the approved efforts and obtain written approval if additional Services are required.

ADDENDUM E

Cartegraph OMS Editions

Cartegraph OMS supports customers in the operation, maintenance, and management of the following asset domains. By employing these features as applicable, customers can effectively manage and report on the assets that they care about. Indicated below are the capabilities and options available for each OMS Edition at the time this document was prepared, which are subject to change.

	Essentials	Pro	Plus	Premium
Dashboard / Home Screen	Included	Included	Included	Included
User Management	Included	Included	Included	Included
Role Management		Included	Included	Included
Esri GIS Integration	Included	Included	Included	Included
Report Viewer	Included	Included	Included	Included
Library Management	Included	Included	Included	Included
Standard KPI / ROI gadgets	Included	Included	Included	Included
Esri Identity-Ready	Included	Included	Included	Included
Structure Manager		Included	Included	Included
Layout Manager		Included	Included	Included
Import / Export		Included	Included	Included
Record Filter Administration		Included	Included	Included
Container / Component	Included	Included	Included	Included
Embedded Maps	Included	Included	Included	Included
Report Designer		Included	Included	Included
Integration Toolkit		Option	Option	Included
Cartegraph for Zapier	Option	Option	Included	Included
Automation Manager			Included	Included
Notification Manager		Included	Included	Included
Routing – Esri Identity Required	Included	Included	Included	Included
Geocode Options- Esri Identity Required	Included	Included	Included	Included

Work

Task Management	Included	Included	Included	Included
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Work Orders			Included	Included
Task Calendar	Included	Included	Included	Included
Scenario Builder			Option	Included

Request

Request Management	Required w/ SeeClickFix	Included	Included	Included
SeeClickFix	Option	Option	Option	Option
Internal Requests		Option	Included	Included

Resources

Resource Management (LEMV)	Included	Included	Included	Included
Advanced Material Management			Option	Included
Fleet Management		Option	Included	Included

Assets

Asset Inventory	By Domain/Asset	By Domain/Asset	By Domain/Asset	By Domain/Asset
Container / Component	Included	Included	Included	Included
Preventative Maintenance Plans		Included	Included	Included
Asset Condition Manager / Advanced Inspections		Required w/ Fleet Mgmt.	Included	Included
Asset Builder		Option	Option	Included



Interoffice Memo

Date: July 27, 2022
To: Village Board
Cc: Patrick Carr, Hannah Lipman
From: William Gomolka
Subject: Cartegraph OMS Purchase – Annual Agreement

Presented at the Committee of the Whole and Village Board Meetings for consideration and possible action.

Description: Approve the purchase of Cartegraph OMS Annual Renewal

Background: The Village of Tinley Park Public Works Department currently utilizes Cartegraph Work Order Systems which requires an annual purchase agreement for one year of operation. We are currently due for our annual renewal.

Cartegraph is utilized by the Public Works Department as its operating work order system allowing administrative staff to create requests for Public Works Maintenance Staff to execute. The system is vital to labor tracking, event tracking, asset management, task assignment, and report creation.

Purchasing with Cartegraph has a renewal cost of \$72,800 for one year of operation. This cost covers access to the OMS work order system for a term one of year, user licensing, and 811 JULIE Integration.

Staff Direction Request: Enter into a one (1) year agreement with Cartegraph for the purchase of OMS operating access for the cost of \$72,800.

Attachments:

1. Cartegraph OMS Renewal Master Agreement 2022



Interoffice Memo

Date: July 28th, 2022

To: Village Board of Trustees

From: Kristin Thirion

Subject: Proposed Ordinance Amending Title II, Chapter 32: Residency Requirements for the Economic and Commercial Commission

The proposed Ordinance would amend Village residency requirements for the Economic and Commercial Commission to require Tinley Park citizenship for the Commission's eleven (11) members and four (4) associate members.

PUBLIC COMMENT

ADJOURNMENT