

MINUTES
Meeting of the Committee of the Whole
October 18, 2022 – 6:00 p.m.
Village Hall - Council Chambers
16250 S Oak Park Ave.
Tinley Park, IL 60477

Item #1 - At 6:00 p.m. the regular meeting of the Committee of the Whole was called to order.

Item #2 - Clerk O'Connor called the roll. Present and responding to roll call were the following:

Members Present: M. Mueller, President Pro Tem
 N. O'Connor, Village Clerk
 W. Brady, Village Trustee
 W. Brennan, Village Trustee
 D. Mahoney, Village Trustee
 C. Sullivan, Village Trustee
 M. Glotz, Village President

Members Absent: D. Galante, Village Trustee

Staff Present: P. Carr, Village Manager
 H. Lipman, Assistant Village Manager
 M. Walsh, Police Chief
 D. Reda, Deputy Fire Chief
 M. Coleman, Building Official
 J. Urbanski, Public Works Director
 D. Framke, Marketing Director
 P. O'Grady, Village Attorney

Others Present:

Item #3 - CONSIDER APPROVAL OF THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING HELD OCTOBER 4, 2022 – Motion was made by Trustee Brennan, seconded by Trustee Mahoney to approve the minutes of the Committee of the Whole meeting held on October 4, 2022. President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Vote by roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Sullivan. Nays: None. Absent: Galante President Pro Tem Mueller declared the motion carried.

Item #4 – CONSIDER A CLASS E LIQUOR LICENSE FOR FRATELLO’S CAFÉ & DELI, 7101 WEST 183RD STREET – The applicant, Mr. Sam Safar, is in the process of purchasing Fratello’s Café & Deli, located at 7101 West 183rd Street. In keeping with the business's current operational model and licensing, the applicant is seeking a Class E (Sit-Down Dining/Beer & Wine) liquor license with the intent of subsequently pursuing a Class EV (Sit-Down Dining/Beer & Wine [Video Gaming]) license.

President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Motion was made by Trustee Mueller, seconded by Trustee Sullivan to recommend a Class E Liquor License for Fratello’s Café & Deli, 7101 West 183rd Street be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Sullivan. Nays: None. Absent: Galante President Pro Tem Mueller declared the motion carried.

Item #5 – CONSIDER AMENDING TITLE XI, CHAPTER 112, SECTION 22 - CLASS EV REDUCTION – Due to a change in ownership, a reduction in the number of permitted Class EV liquor licenses is proposed for Fratello’s Café & Deli, located at 7101 West 183rd Street.

President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Motion was made by Trustee Mueller, seconded by Trustee Brady to recommend the amendment of Title XI, Chapter 112, Section 22 - Class EV reduction be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Sullivan. Nays: None. Absent: Galante President Pro Tem Mueller declared the motion carried.

Item #6 – CONSIDER BUILDING CODE UPDATE FOR INTERNATIONAL BUILDING CODE (IBC), INTERNATIONAL FIRE CODE (IFC), AND INTERNATIONAL MECHANICAL CODE (IMC) – Staff is requesting to amend Ordinance 2016 -O-055 in order to adopt the 2021 International Building Code, 2021 International Mechanical Code, 2018 International Energy Conservation Code, 2021 International Fire Code & 2021 International Fuel & Gas code. The last update to the Village Code occurred in April 2022, which included the 2021 adoption of the ICC codes specifically the International Residential Code (IRC), International Property Maintenance Code, and the 2017 National Electrical Code.

The building code is a minimum standard used to provide the occupants of buildings and the built environment with a safe, healthy structure to habitat, work and recreate in. These minimum standards are reviewed every three years to provide additional safety standards.

The Village would be the first in the area to adopt these codes and it is the intention that these codes be reviewed and presented roughly 6-12 months after any proposed adoptions to be able to fully understand how the changes affect residents and contractors. The next publication is the 2024 ICC codes (expected publication around the last quarter of 2023.)

President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Motion was made by Trustee Mueller, seconded by Trustee Sullivan to recommend the Building Code Update For International Building Code (IBC), International Fire Code (IFC), and International Mechanical Code (IMC) be forwarded to the November 1, 2022, Village Board. Vote by roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Sullivan. Nays: None. Absent: Galante President Pro Tem Mueller declared the motion carried.

Item #7 – DISCUSS BUSINESS LICENSE FEES – After staff review, it was determined the Village’s business license fee schedule is outdated, as the current fees are significantly less than other community’s practices and requires updating. The Village aims to be competitive in the market while ensuring the administrative costs of handling business licensing are covered which includes; processing renewals, working with businesses who make changes, and administering the municipal code.

It is standard practice for municipalities to establish business license fees based on the square footage of a business and/or the type of business. Current and proposed business license application and renewal fees were provided

Trustee Mueller stated he agrees with the fees but would like to replace the Billiard and Pool Hall per table fee and the Bowling Alley per lane fee with set fees. President Glotz and Trustee Brady concur.

Motion was made by Trustee Brennan, seconded by Trustee Brady to recommend the update of Business License Fees be forwarded to the November 1, 2022, Village Board. Vote by roll call. Ayes: Brady,

Brennan, Mahoney, Mueller, Sullivan. Nays: None. Absent: Galante President Pro Tem Mueller declared the motion carried.

Item #8 – CONSIDER AN AGREEMENT WITH MUNICIPAL GIS PARTNERS, INC. FOR GEOGRAPHIC INFORMATION SYSTEM (GIS) – The Village is part of a GIS Consortium where GIS services are provided on the consortium’s behalf by Municipal GIS Partners (MGP). In June 2022 the GIS program was restored to the pre-COVID funding level, this is a renewal at the same baseline amount.

The agreement with MGP provides 1,648 direct support hours of which approximately 15 days per month an on-site resource is present at the Village. The agreement is for a one-year term, at a cost of \$222,480. The Village can terminate this contract with, or without cause, at any time upon ninety (90) days’ written notice. Funding is budgeted and available in the approved FY23 operating budget.

President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Motion was made by Trustee Sullivan, seconded by Trustee Mahoney to recommend an agreement with Municipal Gis Partners, Inc. for Geographic Information System (GIS) be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Sullivan. Nays: None. Absent: Galante President Pro Tem Mueller declared the motion carried.

Item #9 – CONSIDER AN ENGINEERING CONTRACT WITH ROBINSON ENGINEERING FOR PEDESTRIAN CROSSING FOR 179TH & LAGRANGE ROAD – During negotiations with the Loyola Medical Center, as part of the Intergovernmental Agreement (IGA) it was agreed that Loyola would be responsible for the sidewalk improvements along the south side of 179th Street from Chopin Drive to their west property line and the Village will be responsible for the sidewalk/crosswalk improvements/upgrades from their west property line to and including the crossings of 179th Street and LaGrange Road.

This work consists of Robinson Engineering obtaining the entire intersection improvements from IDOT, topographic survey, data collection, plan and specification booklet preparation for the sidewalk improvements and upgrades to existing pedestrian crosswalk modifications, as well as bidding services.

Funding is budgeted for in the FY23 Capital Budget

Total Budget Available:	\$700,000
Engineering Contract Amount:	<u>\$ 42,000</u>
Remaining Budget Amount:	\$658,000

President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Motion was made by Trustee Brennan, seconded by Trustee Brady to recommend an engineering contract with Robinson Engineering for Pedestrian Crossing for 179th & Lagrange Road be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Sullivan. Nays: None. Absent: Galante President Pro Tem Mueller declared the motion carried.

Item #10 – CONSIDER AN ENGINEERING CONTRACT WITH ROBINSON ENGINEERING FOR THE OAK PARK AVENUE SIDEWALK IMPROVEMENTS - TINLEY PARK DRIVE TO 171ST STREET – Currently there is no sidewalk along the east side of Oak Park Ave from 171st Street to Tinley Park Drive. This causes most pedestrians to walk on the roadway pavement of the frontage road or Oak Park Ave itself, both of which are dangerous. Furthermore, many of the pedestrians are children coming to and from Fulton Elementary School or Memorial Park.

This work consists of Robinson Engineering preparing construction plans and bidding documents for proposed sidewalk improvements.

Funding is budgeted for in the FY23 Capital Budget:

Total Budget Available:	\$658,000
Engineering Contract Amount:	<u>\$ 37,000</u>
Remaining Budget Amount:	\$621,000

Trustee Brennan asked where the sidewalk will be located. John Urbanski, Public Works Director, explained it will be in the existing island

Motion was made by Trustee Mahoney, seconded by Trustee Brennan to recommend an engineering contract with Robinson Engineering for the Oak Park Avenue Sidewalk Improvements - Tinley Park Drive to 171st Street be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Sullivan. Nays: None. Absent: Galante President Pro Tem Mueller declared the motion carried.

Item #11 – CONSIDER A CONTRACT RENEWAL WITH BEVERLY SNOW & ICE, INC. FOR PARKING LOT SNOW REMOVAL (3RD YEAR) – Public Works recommended awarding a contract to Beverly Snow & Ice, Inc. for snow removal in the 21 parking lots and sidewalks at various locations in the Village. The current contract has the option of two (2) – one (1) year renewals. This will be the second and final year of this contract. For the past six (6) years Beverly Snow & Ice has proven to be a professional, reliable contractor with reasonable rates.

The total contract amount shall not exceed the funding available as determined by the Village Board and applied at the unit costs established in the bidding documents for work authorized for each snow event. For comparative purposes in the bidding setting, 25 events were selected.

Funding is available in the approved FY23 budget, Road & Bridge operations, and maintenance fund:

Total Budget Available	\$512,590
Lowest responsible bidder for 25 events	<u>\$312,500</u>
Difference (under budget)	\$200,090

President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Motion was made by Trustee Brennan, seconded by Trustee Mahoney to recommend a contract renewal with Beverly Snow & Ice, Inc. for Parking Lot Snow Removal (3rd year) be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Sullivan. Nays: None. Absent: Galante President Pro Tem Mueller declared the motion carried.

Item #12 – CONSIDER A CONTRACT RENEWAL WITH ROY ZENERE TRUCKING AND EXCAVATING FOR CUL-DE-SAC SNOW REMOVAL (3RD YEAR) – Public Works recommended awarding a contract to Roy Zenere Trucking and Excavating for snow removal in the 252 cul-de-sacs and eyebrows in various locations in Village. The current contract has the option of two (2) – one (1) year renewals. This will be the second and final extension of the contract. Over the past nine (9) years Roy Zenere Trucking & Excavating has proven to be a professional, reliable contractor with reasonable rates.

For comparative purposes in the bidding setting, 10 events were selected but actual callouts may vary due to actual snowfall.

Funding is available in the approved FY23 budget, operations and maintenance funds:

Total Budget Available	\$225,000.00
Lowest responsible bidder for 10 events	<u>\$182,739.37</u>
Difference (under budget)	\$ 42,260.63

President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Motion was made by Trustee Brennan, seconded by Trustee Mahoney to recommend a contract renewal with Roy Zenere Trucking and Excavating for cul-de-sac Snow Removal (3rd year) be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Sullivan. Nays: None. Absent: Galante President Pro Tem Mueller declared the motion carried.

Item #13 – CONSIDER A CONTRACT WITH MORTON SALT, INC. FOR BULK ROAD SALT PURCHASE

– This purchase agreement locks in the price for bulk salt from Morton Salt, Inc. delivered to the Public Works facility at \$74.37 per ton (2021 \$66.57/ 2020 \$59.10/ 2019 \$87.36 per ton). Under this agreement, the Village is required to take delivery of 5,500 tons of salt over the winter season. The total estimated cost for 2022-2023 is \$409,035.

Historical Seasonal Costs:

2021-2022	\$366,135
2020-2021	\$325,050
2019-2020	\$480,480

A request for a purchasing agreement proposal for bulk rock salt was requested from 4 companies:

Morton Salt, Inc.	Oakbrook, IL	\$74.37 per ton
Cargill	North Olmsted, OH	No response
Chicago Salt	Riverdale, IL	No response
Compass Minerals	Overland, KS	Did not meet specifications

Funding is available in the Road & Bridge and Commuter Parking Lot Operating & Maintenance Funds:

O&M Budget Road & Bridge amount available	\$480,480
O&M Odyssey Street Fund amount available	\$ 10,000
Amount required for salt purchase	<u>\$409,035</u>
Amount UNDER budget	\$ 81,445

Central Management Services (CMS) contracts for a state-wide purchase of bulk road salt supply opened bids in June and the median cost per ton for surrounding communities was not released as of yet. This is historically a higher cost per ton than what we have received by pricing individually.

President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Motion was made by Trustee Sullivan, seconded by Trustee Mahoney to recommend a contract with Morton Salt, Inc. for bulk road salt purchase be forwarded to the Village Board. Vote by roll call. Ayes:

Brady, Brennan, Mahoney, Mueller, Sullivan. Nays: None. Absent: Galante President Pro Tem Mueller declared the motion carried.

Item #14 – CONSIDER A CONTRACT RENEWAL WITH B & B HOLIDAY DECORATING FOR HOLIDAY DECORATIONS (2ND YEAR) – Public Works is recommended awarding a contract for the installation, maintenance, and takedown of the holiday decorations. The contract has the option of two (2) – one (1) year renewals. This would be the first extension of the contract. B & B Holiday coordinated and provided seasonal holiday decoration services for the past 4 years and came highly rated.

Funding is budgeted in the FY23 Budget:

Budget Available	\$50,000.00
Year 2 of 3 contract	<u>\$39,213.32</u>
Difference	\$10,786.68

President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Motion was made by Trustee Brady, seconded by Trustee Sullivan to recommend a contract renewal with B & B Holiday Decorating for Holiday Decorations (2nd year) be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Sullivan. Nays: None. Absent: Galante President Pro Tem Mueller declared the motion carried.

Item 15 – RECEIVE COMMENTS FROM THE PUBLIC –

President Pro Tem Mueller asked if there were any comments from the public. There were none.

Motion was made by Trustee Brennan, seconded by Trustee Sullivan, to adjourn the Committee of the Whole. Vote by roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Sullivan. Nays: None. Absent: Galante President Pro Tem Mueller declared the meeting adjourned at 6:21 p.m.