

NOTICE - VILLAGE OF TINLEY PARK
MEETING OF THE COMMITTEE OF THE WHOLE

NOTICE IS HEREBY GIVEN that a regular Committee of the Whole Meeting of the Village of Tinley Park, Cook and Will Counties, Illinois will be held on November 15, 2022, beginning at 6:00 p.m. in Council Chambers, located in the Tinley Park Village Hall, 16250 South Oak Park Avenue, Tinley Park, Illinois 60477.

THE AGENDA IS AS FOLLOWS:

1. CALL MEETING TO ORDER.
2. ROLL CALL.
3. CONSIDER APPROVAL OF THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING HELD ON NOVEMBER 1, 2022.
4. CONSIDER A CLASS B LIQUOR LICENSE FOR OAK PARK FOOD AND LIQUOR, 16658 OAK PARK AVENUE.
5. CONSIDER REVIEW OF PRELIMINARY TAX LEVY.
6. CONSIDER PURCHASE OF POLICE GETAC-IN-CAR VIDEO SYSTEMS FROM MIDWEST PUBLIC SAFETY LLC.
7. CONSIDER PURCHASE OF VIDEO SERVERS FROM PACE SYSTEMS INC.
8. CONSIDER A CONTRACT BETWEEN THE VILLAGE OF TINLEY PARK AND BAECORE GROUP FOR ERP SELECTION CONSULTANT SERVICES.
9. CONSIDER A MEMORANDUM OF UNDERSTANDING BETWEEN THE TINLEY PARK POLICE DEPARTMENT AND THE MATTESON POLICE DEPARTMENT – JURISDICTIONAL BOUNDARIES.
10. CONSIDER AN AGREEMENT WITH THE TINLEY PARK PARK DISTRICT FOR SALE OF VERMEER BRUSH CHIPPER.
11. CONSIDER ZONING OF TINLEY PARK MENTAL HEALTH CENTER PROPERTY
12. RECEIVE COMMENTS FROM THE PUBLIC.

ADJOURNMENT

NANCY M. O'CONNOR, VILLAGE CLERK

ROLL

CALL

MINUTES
Meeting of the Committee of the Whole
November 1, 2022 – 6:00 p.m.
Village Hall - Council Chambers
16250 S Oak Park Ave.
Tinley Park, IL 60477

Item #1 - At 6:01 p.m. the regular meeting of the Committee of the Whole was called to order.

Item #2 - Clerk O'Connor called the roll. Present and responding to roll call were the following:

Members Present: M. Mueller, President Pro Tem
 N. O'Connor, Village Clerk
 W. Brady, Village Trustee
 W. Brennan, Village Trustee
 D. Galante, Village Trustee
 D. Mahoney, Village Trustee
 C. Sullivan, Village Trustee
 M. Glotz, Village President

Members Absent:

Staff Present: P. Carr, Village Manager
 H. Lipman, Assistant Village Manager
 M. Walsh, Police Chief
 S. Klotz, Fire Chief
 D. Ritter, Interim Community Development Director
 J. Urbanski, Public Works Director
 D. Framke, Marketing Director
 P. O'Grady, Village Attorney

Others Present:

Item #3 - CONSIDER APPROVAL OF THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING HELD OCTOBER 18, 2022 – Motion was made by Trustee Brennan, seconded by Trustee Mahoney to approve the minutes of the Committee of the Whole meeting held on October 18, 2022. President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Mueller declared the motion carried.

Item #4 – CONSIDER CLASS EV LIQUOR LICENSE FOR FRATELLO'S CAFÉ & DELI, 7101 WEST 183RD STREET –The petitioner, Sam Safar, has approached the Mayor's Office seeking a Class EV liquor License for Fratello's Café & Deli.

President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Motion was made by Trustee Sullivan, seconded by Trustee Brennan to recommend a Class EV Liquor License for Fratello's Café & Deli, 7101 West 183rd Street be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Mueller declared the motion carried.

Item #5 – CONSIDER A PURCHASE AGREEMENT FOR CERTAIN PROPERTY ALONG 179th STREET FROM ORCHARD HILL BUILDING COMPANY FOR USE OF A WATER BOOSTER STATION

– The Village Engineer determined the preferred location for a booster station be on a large parcel of property owned by Gallagher and Henry along 179th Street. The land was planned and approved for a future single-family home subdivision. Upon negotiations, the Village was able to come to an agreement for a parcel of land that would fit with the developer's future plans for the subdivision. The purchase of the land would be for \$100,000 and allow for the construction of the booster station to begin in 2023.

President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Motion was made by Trustee Mueller, seconded by Trustee Mahoney to recommend a purchase agreement for certain property along 179th street from Orchard Hill Building Company for use of a water booster station be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Mueller declared the motion carried.

Item #6 – CONSIDER COMMUNITY DEVELOPMENT PROFESSIONAL FEE DEPOSIT – Staff requested to amend Section XIII of the Subdivision Regulations Code, to include a Professional Fee and Cost Reimbursement Agreement.

Throughout development projects, it is understood and agreed to in the application that the developer shall pay the Village any and all professional staff fees, costs, and expenses incurred by the village as a result of or in conjunction with the developer's project. The Village's professional staff includes, but is not limited to, its attorneys, engineers, land planners, traffic and transportation consultants, etc. Fees shall include, but are not be limited to, all time associated with any review, analysis, discussions, meetings, inspections, planning and all other work or services to be performed on behalf of the Village in conjunction with the project.

It is a common occurrence for developers to have unresolved invoices that require Village staff to exert excess time to ensure payment is received. Additionally, projects may stop before or during construction with invoices still needing to be paid. As a result, Staff proposed a professional fee and cost reimbursement agreement to be included in all development projects to act as a security deposit. The Village will retain this professional fee and will be authorized to use it to pay any outstanding invoices that a developer may leave unresolved. The proposed policy will ensure that the Village's general fund is protected when it comes to these projects. Flexibility has been built into the ordinance that gives the Community Development Director authority to change the amount of the deposit based on the scope of a project and expected costs.

After a review of existing fee structures and consideration of the past due invoices encountered in past developments, a fee agreement in the amount of \$5,000 for Preliminary/Final PUDs, Preliminary/Final Plats of Subdivision, and new commercial and residential development approvals were recommended. The security deposit amount can be adjusted administratively at the discretion of the Community Development Director based on a project's scope.

President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Motion was made by Trustee Mueller, seconded by Trustee Brady to recommend Community Development Professional Fee Deposit be forwarded to the November 15, 2022, Village Board meeting. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Mueller declared the motion carried.

Item #7 – CONSIDER RESCINDING FOX COLLEGE PARKING LOT EXPANSION ORDINANCES – In 2020, Fox College, 18020 Oak Park Avenue, proposed expanding their parking lot by developing a parking lot and detention facilities on properties located west of the facility. The request included annexing the properties, rezoning, and zoning variations. The three ordinances, 2020-O-051, 2020-O-052, and 2020-O-053, allowing for the development were approved by the Village Board on September 15, 2020.

The development never moved forward as the petitioner noted they would not be completing the land acquisition or submitting the Plat of Annexation for recording citing high construction costs due to location in a floodplain and the decreasing need for parking following the Covid-19 pandemic as some classes were shifted online.

President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Motion was made by Trustee Mueller, seconded by Trustee Sullivan to recommend Rescinding Fox College Parking Lot Expansion Ordinances be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Mueller declared the motion carried.

Item #8 – CONSIDER AN AMENDMENT TO THE MARRIOTT ANNEXATION AGREEMENT (RECAPTURE PAYMENTS) – The Village Board approved the annexation and development of two Marriott Branded hotels: Residence Inn and Courtyard on August 16, 2022. The developer intends to start construction work in Spring 2023. The development was able to move forward due to a utility extension project currently underway that brings sanitary sewer and water to the site. As part of the utility work, recapture of the costs was placed on the various undeveloped properties which the work served to benefit.

Due to increasing costs for construction and financing of the project, the petitioner is looking for some flexibility in the payment of the recapture amount due (\$440,164.67) prior to subdivision of the lot as required in the annexation agreement. Proposed is a 5-year payment plan with a flat 5% interest rate to simplify payments (as opposed to tying to variable pricing indexes). The payment flexibility will allow the petitioner time to finish the project and start earning revenue instead of owing the full amount upfront before construction starts.

While money owed would transfer to any future owners, the agreement requires any remaining balance be paid if the properties are ever sold to ensure that if it is sold before all payments are made, the amount is worked out with the sale and does not transfer to the new owner to make payments.

President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Motion was made by Trustee Mueller, seconded by Trustee Brennan to recommend an amendment to the Marriott Annexation Agreement (Recapture Payments) be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Mueller declared the motion carried.

Item #9 – CONSIDER THE RENEWAL OF LIABILITY INSURANCE WITH ILLINOIS MUNICIPAL LEAGUE RISK MANAGEMENT ASSOCIATION (IML RMA) – In 2021, Staff presented various options to the Board as it relates to the Village's liability insurance. After an internal cost analysis, and review of various insurance carriers, the Board approved switching to the (IML RMA),

and agreed to what is called the min/max policy. This establishes a minimum and maximum premium the Village would pay in any given policy year depending on the claims experience. In addition, the high deductibles (i.e., worker's compensation was previously at \$300,000) are now \$0 across most lines.

For the 2022 policy year, the Village paid \$919,601 as the minimum premium, with a potential maximum contribution not to exceed \$1,452,787. The renewal for 2023 is a minimum premium of \$990,962, with the potential maximum contribution not to exceed \$1,565,523. The increase is largely due to an increase in payroll costs, not claims experience. If the Village pays the renewal prior to November 18th, there will be a 1% savings, bringing the renewal cost down to \$984,552.38.

While the Village continues to pay and manage claims that remain open with our previous carrier, the claims experience has been good this past year, and the expected savings since switching to IML RMA has been seen. Excluding the premium, zero additional costs from January 2022 until present have been incurred. By comparison, with the previous carrier in 2021, the Village paid a premium of \$810,209 and was also billed \$1,345,924 for claims due to the high deductibles. This is nearly a million-dollar savings. It was noted the Village continues to have costs (\$855,103 YTD) associated with open claims from the previous carrier, so the Village won't fully recognize those savings until old claims close out.

Outside of claims management, the Village has been very pleased with the service IML RMA has provided and the constant open line of communication. IML RMA has continued to meet or exceed expectations and Staff recommended renewal of the policy for 2023 year.

Trustee Galante asked what was driving the savings. Hannah Lipman, Assistant Village Manager/Interim Treasurer, explained the min/max policy and how the lower deductibles provide savings.

Trustee Brennan was pleased with the favorable renewal and the customer service from IML RMA.

Motion was made by Trustee Sullivan, seconded by Trustee Brady to recommend the renewal of liability insurance with Illinois Municipal League Risk Management Association (IML RMA) be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Mueller declared the motion carried.

Item #10 – CONSIDER A PROFESSIONAL SERVICES AGREEMENT FOR LEGISLATIVE CONSULTING WITH CORNERSTONE GOVERNMENT AFFAIRS, INC – Cornerstone Governmental Affairs provided a proposal to assist with general matters with the State of Illinois and various regulatory departments. Due to the complicated nature of regulatory matters with the State, Cornerstone Government Affairs specializes in this area and will assist with these complex discussions. This includes Tinley Park Mental Health Center (TPMHC) matters.

This agreement is for 12 months at a rate of \$4,000 per month (billed monthly) for a total of \$48,000.

Trustee Galante asked if this agreement is needed because State Legislators won't work with the Village regarding the TPMHC. Paul O'Grady, Village Attorney, explained Cornerstone will assist not only the legislators but also other bureaucratic agencies, such as the Governor's Office and Central Management Services (CMS). Trustee Galante stated the residents should not have to pay additionally because elected officials for the area should be working with the Village. Mr. O'Grady stated it is not unusual for municipalities the size of Tinley Park to have this type of agreement, especially with regard to a project such as the TPMHC. He added the TPMHC property is the largest property for sale by the state.

President Glotz stated if Trustee Galante wished to reach out, it was Senator Hastings and Representative Rita who blocked the transfer of the TPMHC property to the Village. The Governor's Office was in support of the property transfer. He also added these types of services serve as a conduit to those in Springfield in lieu of attorneys or staff being stationed in the Capitol.

President Pro Tem Mueller stated acquiring the TPMHC property would change the Village and is in support of this agreement.

Motion was made by Trustee Brennan, seconded by Trustee Brady to recommend a professional services agreement for legislative consulting with Cornerstone Government Affairs, Inc be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Sullivan. Nays: Galante. Absent: None. President Pro Tem Mueller declared the motion carried.

Item #11 – CONSIDER FIRE DEPARTMENT COST RECOVERY ORDINANCE – This Ordinance is an expansion of Ordinance 2019-O-019. The Fire Department is seeking approval for the reimbursement of costs incurred while responding to incidents that are typically covered by insurance policies. Having the ability to charge costs per incident will free up the Fire Department's resources for the increasing costs of life-saving equipment needed to keep the community safe. This cost recovery structure will be implemented by billing for reimbursements on a per-incident basis, rather than a blanket fee or tax addition.

Charges/rates for incident billing was provided. It was noted that no resident of Tinley Park will be required to pay any bill above what the insurance company pays out in their standard policies. In most standard auto, home, and business insurance policies there are built-in coverages for Fire Department services.

Trustee Brennan noted the Village's population increases during the workweek and special events and this Ordinance will help recover some of the associated costs. He added Tinley Park is one of the last municipalities in the area to implement this.

Trustee Galante asked for clarification that the residents will not be double billed for incidents. Steve Klotz, Fire Chief, stated they will not.

Motion was made by Trustee Brennan, seconded by Trustee Brady to recommend a Fire Department Cost Recovery Ordinance be forwarded to the November 15, 2022, Village Board meeting. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Mueller declared the motion carried.

Item #12 – CONSIDER PURCHASE AGREEMENT WITH MACQUEEN EMERGENCY LLC FOR FIRE DEPARTMENT APPARATUS REPLACEMENT – The Fire Department currently has an ongoing 20-year Apparatus Replacement Program to provide a plan that will assist in budgetary considerations in relation to fire apparatus replacement. Fire apparatus has traditionally taken approximately 10 months to build from the time of order. Delivery timelines have now increased to 32 - 38 months for delivery.

Over the next three budget cycles, one (1) Engine and one (1) Ladder Truck will be ordered to maintain the replacement program. An opportunity to place an order the apparatus now and to avoid any price increase over the next 32-38 months is available. There is no money required for this order until the units are delivered. There are several payment options including not paying until the units are delivered.

Enforcer Pumper	\$ 972,238
Enforcer 100' Aerial Ladder	\$ 1,658,738
Multi-Unit Discount	\$ (10,000)
Total Sale Price	\$ 2,630,976

Both units have been pre-bid by Houston-Galveston Area Council (HGAC) Consortium Pricing.

Trustee Brennan asked for an update on the current order. Chief Klotz stated a viewing is scheduled for September 2023 with delivery in March 2024.

President Glotz asked if there will be a reduction should costs go down. Chief Klotz replied, the agreement has locked in pricing adding manufacturers are not confident the delivery time will improve. President Glotz asked if there is any other equipment that should be put on order. Chief Klotz stated this type of request may be made again next year as this is now a different process than in the past which was typically completed within a budget year.

Chief Klotz stated that not all manufacturers are offering locked-in pricing and additional costs are being passed onto the purchaser.

Motion was made by Trustee Brennan, seconded by Trustee Brady to recommend a Purchase Agreement with MacQueen Emergency LLC for fire department apparatus replacement be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Mueller declared the motion carried.

Item #13 – CONSIDER A DIRECT PURCHASE ORDER FROM GORDON ELECTRIC SUPPLY FOR THE PUBLIC WORKS HIGH DENSITY POLYETHYLENE (HDPE) DUCT

Public Works has utilized all of its stocked 1.250" HDPE duct to repair damaged electrical wiring for streetlights throughout various areas within the Village. Many areas within the Village have direct buried wiring for streetlight infrastructure which is subpar to our current standard and the direct buried wiring needs to be fully replaced within the duct after multiple failures/breaks on the same line and location. Three (3) quotes were obtained:

- CED-EFENGEE Electrical Supply: \$27,226 (Note: vendor minimum purchase length for duct is 8,000 ft.; Wiring included in quote, but it will not be installed inside the duct)
- Steiner Electric Company: \$27,999 (Wiring included in quote but it will not be installed inside the duct)
- Gordon Electric Supply: \$27,865 (Wiring included in quote and it will be installed inside the duct)

Gordon Electric Supply was the only company located who will install the wiring inside the duct. This provides substantial cost savings on labor to be provided by Public Works to pull 5,000 feet of wiring through the duct as well as between \$9,000-\$10,000 for the wire as shown on the quotes. Staff requested authorization to purchase two (2) HDPE Duct reels from Gordon Electric Supply.

Funding is budgeted and available in the approved FY23 Budget; Municipal Buildings Fund.

Budget Available	\$60,000
Purchase Amount	<u>\$55,731</u>
Difference – Under Budget	\$ 4,268

President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Motion was made by Trustee Sullivan, seconded by Trustee Mahoney to recommend a direct purchase order from Gordon Electric Supply for the HDPE duct be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Mueller declared the motion carried.

Item #7 – RECEIVE COMMENTS FROM THE PUBLIC –

President Pro Tem Mueller asked if there were any comments from the public. There were none.

Motion was made by Trustee Mueller, seconded by Trustee Brennan, to adjourn the Committee of the Whole. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Mueller declared the meeting adjourned at 6:39 p.m.



Interoffice Memo

Date: November 8, 2022
To: Village Board of Trustees
From: Kristin Thirion
Subject: Oak Park Food & Liquor - Class B Liquor License Request

The petitioner has approached the Mayor's Office seeking a Class B license for a liquor store located at 16558 Oak Park Avenue.

Oak Park Food & Liquor will sell convenience food and snack items in addition to packaged liquor. The planned hours of operation are 9:00 AM to 2:00 AM, Sunday through Saturday.

Supply chain shortages have resulted in some delays to remaining exterior repairs, but the petitioner expects to be open for business next month.



Finance Department Memorandum

To: Village Board

From: Hannah Lipman, Assistant Village Manager, and
Brad Bettenhausen, Financial & Administrative Assistant

Date: 8 November 2022

Re: 2022 Tax Levy

The following table recaps options for the 2022 Village levy request (taxes payable in 2023) and the corresponding amounts. Detail of each levy option follows later in this memo. All options consider that the Village Board's long-standing Tax Abatement Program will continue unaltered. A separate memo will recap the proposed 2022 property tax abatements for debt service on outstanding bond issues, and its impact on the overall tax levy should the abatements not be approved. We can find no sound reason why we would wish to add over \$1.3 million to the tax and other burdens our residents and businesses are contending with, particularly in the post Shutdown/COVID-19 era.

Under Illinois Statutes the Tinley Park Public Library is considered part of the Village for both budget and levy purposes, although they have their own administrative governing Board. For greater public transparency, Public Libraries have been presented separately in the detail found on property tax bills since 1985 (A Public Library's levy was included as part of the municipality in earlier years.)

The State Truth in Taxation Act utilizes the prior year extended levy as the basis for determining an increase for the current levy request. If the increase will be greater than 5%, a published notice ("Black Box") and public hearing are required as part of the levy approval process.

	Village	Change	Library **	Change	Total
Option 1. Same as last year	\$23,039,123	0	\$5,688,576	0	\$28,727,699
Option 2. Prior extended levy	23,737,297	0	5,859,253	0	29,596,550
Option 3. Prior extended plus Police Pension increase	23,879,966	\$142,669	5,859,253	0	30,484,447
Option 4. Prior extended plus 4.5%	24,805,476	1,068,179	6,122,920	263,667	31,516,940

** The Library levy figures are reflected net of the debt service included in the tax year 2021 levy for payment of the 2011 Library Refunding Bonds. These bonds will be retired in December 2022 and there are no further levy requirements after tax year 2021.

Under all options provided in the table above, a Truth in Taxation Act Notice or Hearing would NOT be required since the increase in the Village's overall levy request would fall below the 5% threshold and would not require the extra actions called for under the Act.

We are suggesting levy requests for the Village and Library as represented by **option 4** in the summary table due to the impacts of inflation on Village and Library operations. The two Boards have long sought to maintain parity between their respective actions with levy and budget.

We have recently received the annual actuarial levy requirement for the Police Pension Fund in the amount of \$4,136,537. The Tinley Park Police Pension Fund Board has requested that this sum be levied. (See also Annual Police Pension Report previously provided.) This reflects a 142,669 (3.6%) increase from the amount levied in 2021 at \$3,993,868. In general, even with the Village's conservative actuarial assumptions, the required levy amounts for police pension can generally be expected to increase over time as new officers are added and pay rates continue to rise. When there is little or no change in the overall levy amount, an increase in the funding requirement for the Police Pension Fund, directly translates into a reduction in the portion of the remaining tax levy available to support Village general operations. This is particularly relevant in our current operating environment where several of the Village's other key revenue streams that could normally compensate for such reduction in the available levy dollars have been significantly stressed.

Option 1. Same as last year (Hold the levy at the prior year request) –
Due to costs connected to strategic plan priorities established by the Village Board for staffing, and capital projects, this option is not recommended by staff, due to the increased pension funding requirement and inflationary operating costs.

Option 2. Prior extended levy (Levy the prior year extended levy amount) –
Cook County automatically adds a Loss and Cost factor to each levy item. The default/standard rates are 3% for all levy items, except debt service at 5%. This is done to compensate for post-issuance adjustments (changes to the amount owed after tax rates have been determined and bills produced) to tax bills, and unpaid tax bills. The Loss and Cost factor is intended to assist in seeing that taxing bodies receive close to the full amount of their levy request by the end of the tax year's distributions.

As you recall, through the Cook County 2019 bi-annual Scavenger Sale and related No Cash Bid program, the Board authorized pursuing acquisition of over two dozen tax parcels that have been long abandoned, and taxes unpaid. Affected by COVID-19 closures and restrictions, the process is moving more slowly than normal, but with the assistance of our legal counsel, we are continuing to pursue receiving tax deeds. The end results of removing these parcels from the tax rolls will help to reduce tax loss resulting from "deadwood" properties that are wholly uncollectible.

We are continually impacted where tax bill adjustments occur after determination of rates and production of the tax bills as this directly impacts collections. Adjustments include Certificate of Error and appeal adjustments. The most common adjustment is for homeowner exemptions that had been omitted in the original tax bill. For this reason, we utilize the default Loss and Cost rates. We have learned that deviating from the "standard" also increases the risk of errors occurring in the extension of the Village levy.

The Truth in Taxation Act establishes the requirements for determining whether a "black box" published notice, and a public hearing need to be held as part of the levy approval

process. The threshold for determining when these extra steps are required is set at a levy amount 5% or greater than the extended levy of the prior year by 5% or more. Historically, and consistently we have used the total levy including the Cook County Loss and Cost addition for the extended levy. Accordingly, this option is reflected as “no change” on the summary table, even though the levy request is higher than the prior year request, due to the inclusion of the Loss and Cost. With consideration of Loss and Cost, there is an inherent (but legally acceptable) levy increase from year to year.

Option 3. Prior extended levy plus the increase in Police Pension required contribution. This option starts with the prior year extended levy but adds the \$142,669 increase to the Village’s actuarially determined contribution to the Police Pension Fund. This would represent a 0.6% increase in the Village's levy request for Truth in Taxation purposes.

Option 4. Prior extended plus 4.5%
As documented in the Fiscal Policies Manual, the Village’s tax cap formula for determining the levy request is as follows:
Prior Year Extended levy + Inflation + New Growth

As further explained below, if we used this formula as guidance for setting the 2022 levy requests, the Village and Library levies would be allowed to increase between 6% and 8% and require the Truth in Taxation “black box” published notice and public hearing. I believe it is most desirable to avoid this if possible. Due to the inflationary increases we have been experiencing in on Village purchased supplies, materials, and contract costs, it is recommended that we increase the levy by 4.5%. This would remain below the Truth in Taxation threshold and not require the published notice or public hearing.

As a Home Rule community, the Village is not subject to the Property Tax Extension Limitation Law (PTELL; a.k.a. “Tax Cap” requirements). However, the Board's traditional tax cap formula, as memorialized in the Fiscal Policies Manual, uses the rate of inflation plus new growth to determine the extent the levy could generally be allowed to increase over the prior year's extended levy. The relevant rate of inflation that would be applicable for the 2022 levy year is 7%. However, inflation is capped at 5% for governmental entities that are subject to the PTELL. As can be seen, if either inflation factor were to be used, the levy requests would require the “black box” published notice and public hearing even without consideration of new property growth.

Due to delays in the tax process, information on “new property” for tax year 2021 is not available currently. But if we use tax year 2020 PTELL “new property” as an indicator, this would add nearly \$4.7 million (0.3%) to the tax base. While the Will County portion of our tax base reflected growth in tax year 2021 (increasing 2.4% over the prior year), the overall Village Equalized Assessed Value (EAV) decreased by nearly \$85 million (down 5.2%) in 2021 from the prior year levels, primarily driven by a decrease in the Cook County Equalization Factor that overshadowed all “new growth,” and caused the Village’s overall EAV to drop from the prior year. Review of recent building permit activity for new construction reflects small but steady growth for the past several years that should translate into new EAV. A growth factor of up to 1% would be appropriate for the new construction component of the Village levy formula. With consideration of this normal growth, under the Board's formula (prior year extended levy + inflation + new growth), the resulting allowable rate of increase to the levy amount would be 8% (or 6% if the PTELL inflation rate were

used). This would require the Truth in Taxation published notice and public hearing and is not currently recommended.

All counties are required to conduct a reassessment process at least every four years by state statutes to help assure fair and accurate valuation of property is used for property tax purposes. Cook County used the quadrennial cycle until tax year 1990, after which it has followed a three-year (triennial) cycle. Will County follows this quadrennial cycle, and its last evaluation was for tax year 2019 (next will occur in 2023). However, because Will County more actively adjusts property values on an ongoing annual basis reflective of market changes, the Will County reassessment years generally do not have near the levels of dramatic change and impact to the tax base as we see within Cook County.

As referenced, Cook County operates on a three-year reassessment cycle, with roughly a third of the County tax parcels reassessed each year. The current cycle is Northern Cook 2022; Southern Cook 2023; and Chicago 2024. Unless there is a significant physical change to a property during the three-year cycle (addition or demolition), there will rarely be much change to a property's assessed value over any given three-year cycle. However, because of changes in the Equalization Factor and Exemptions, the EAV will rarely remain static within the three-year cycle. Traditionally, the reassessment process will include factoring of the three years of inflationary impacts on the property values since the last reassessment, and thus historically, values will generally increase over time. **Arguably, a basic principle inherent to any property value-based tax system, is the assumption that property values will increase over time. In fact, when this does not occur, the system begins to "break down," as we have recently experienced.**

Related to the Great Recession (2007-2009), we saw an extended period of "market corrections" impacting the real estate markets that translated into a multi-year period (2011-2015) of declining EAV. This is on record as the longest consecutive period of declining EAV in over six decades of EAV history for Tinley Park as the "market corrections" rippled through all real estate sectors. Over this six-decade plus period of historical data, there have only been a total of nine (9) years where the EAV was less than the preceding year. Unfortunately, eight (8) of these EAV reductions have occurred in slightly more than the past decade alone, including the most recent tax year. It is too early to read the tea leaves if this clustering of decreasing EAV tax years represents a significant change in the historic trends.

There will nearly always be a difference between the estimated impacts of the tax levy and the actual results. However, we do strive to provide the best estimates possible to minimize the "you said..." complaints that could arise after the bills are released months later when what actions we took regarding the levy are long forgotten. These types of questions arise more frequently with Will County taxpayers because of the "look back" adjustment that is part of the annual extension that distorts comparability. Because the Village boundaries encompass areas in two counties, Will County must initially use an estimate for the Cook County EAV to complete their tax process and meet their statutory deadlines. As a result, the proportion of the overall Village levy applied to Will County is initially based on this estimate. Once the actual Cook County EAV becomes available, the actual proportion of the levy that should have been spread against Will County properties is calculated. The differential is added or subtracted in the tax process for the following year. Because of this "look back" adjustment, the year-to-year changes in Village taxes for a Will County taxpayer can vary significantly and are not reflective of actual change in the Village's levy for that tax year. See the table later in this memo that summarizes some of the key differences between the two

Counties. We are aware that 2022 will include a significant add to the levy extensions for Will County.

Normally, this memo has included a summary of key metrics from the most recent tax year with this memo. However, because Cook County is so delayed in issuing the second installment tax bills for tax year 2021, the tables of information are incomplete.

Additional trend information relative to Cook County and its reassessment cycle:

A. Reassessment Years (e.g., tax year 2020; next reassessment 2023)

We have traditionally not considered the impacts of reassessment growth (or contraction; as a concept, this may require consideration) in our levy determination formulas. Likewise, beyond mentioning its existence, reassessment adjustments are not considered in the estimates of the projected impact of the tax levy on rates or property owners.

The Equalization Factor (Multiplier) applicable to Cook County property has increased between 1% and 10.5% in twelve (12) of the last thirteen (13) reassessment years for “Southern Cook” (tax years 1982 through 2020). The sole exception was tax year 2011, during the period of market corrections due to the Great Recession, where the Equalization Factor decreased by nearly 10%.

B. Year following Reassessment (e.g., tax years 2021 and 2024)

Including the most recent tax year 2021, nine (9) of the last eleven (11) reassessment cycles (every third tax year 1990 through 2020), the year following the “Southern Cook” reassessment, the Equalization Factor has dropped (decrease range of 0.1% to 6.9%). For tax year 2021, the Equalization factor was 3.0027 compared to 3.2234 in the prior year, representing a drop of 6.9% and is a primary factor in the decrease in the Cook County EAV for the tax year relative to the prior year.

C. Second Year following Reassessment (alternately, the year preceding Reassessment)
(e.g., tax years 2022 and 2025)

In the second year following the Cook County Reassessment of “Southern Cook,” the Equalization Factor has increased in eight (8) out of the last ten (10) reassessment cycles (every third tax year between 1990-2017 – increase range of 0.2% to 5.1%).

The most notable exception to the pattern of movement for the Equalization Factor for the two years following reassessment occurred in 2009 and 2010 where Cook County modified the Classification System to the current “10/25” structure whereby virtually all properties are assessed at either 10% or 25%. This change caused the Equalization Factor to jump to 3.3701 in tax year 2009, which is the highest it has ever been. The following year (2010) the Equalization Factor dropped, also the reverse of its usual pattern.

RECOMMENDED LEVY CALENDAR

This schedule assumes the levy request is less than 105% of prior extended levy.

✧ **No later than Wednesday, 16 November 2022** -

Finance Committee (or Committee of the Whole) meets for a “determination of levy.”

This is 20 days prior to the anticipated date the levy would be adopted, as required by statute.

✧ **Tuesday, 6 December 2022** – Adoption of Levy. If two readings, First reading of the Levy Ordinance.

✧ **Tuesday, 20 December 2022** - Levy Ordinance adopted (if two readings are required).

✧ **No later than Tuesday, 27 December 2022** -


Levy Ordinance filed with Cook/Will County Clerks.

Summary and Comparison of Cook and Will County Property Tax Assessment Systems

	Cook County	Will County
Assessment Process		
Residential Assessment rate	10% (formerly 16%)	33.33%
Commercial Assessment rate	25% (formerly 38%)	33.33%
Equalization Factor	3.0027 (2021)	1.0000
Effective Residential Assessment rate - equalized	30.03% (2021)	33.33%
Effective Commercial Assessment rate - equalized	75.07% (2021)	33.33%
Homeowner Exemption	\$10,000 beginning 2017	\$6,000
Senior Exemption	\$8,000 beginning 2017	\$5,000
Net Value primarily determined by	County Assessor	Township Assessor
Township Assessor role in valuing property	Nominal	Significant
How Assessor Market Value is primarily determined	(Traditionally, some derivative of original sale value periodically adjusted by inflation/real estate market changes)	Sales Value
Frequency of Adjustment of Assessor Market Value	Every 3 years by inflation/market adjustments; unless major change to property (additions or demolitions) or appeal (last 2017 and 2020)	Annually - by actual sale or inflation/market adjustments Comprehensive reassessment reviews every 4 years (last 2019)
Assessor Market in comparison to Resale/True Market value	Intended to be Comparable	Reasonably Comparable
Levy, Extension, Tax Rates		
Loss and cost adjustments to levy	Automatic (Must opt out)	Must request
Loss and cost adjustment rates	3% added automatically 5% for debt service levies (Tax years 2013 through 2018 used 1% and 3% respectively)	Local government must specify the loss and cost rates
Determination of tax rate	Total Extended Levy to Total EAV	Will Co Share of Levy to Will Co EAV
Proration of levy across county lines	Actual proportion of EAV	Actual Will EAV to Total EAV using Estimated Cook EAV
Adjustment for using Estimated Cook Co EAV	Not Applicable	+/- adjustment in following tax year

2021 Prior Tax Year EAV Details at a Glance

	EAV	Percent Total	Dollar Change	Percent Change
Cook	\$1,180,944,692	75.9%	(93,488,264)	-7.3%
Will	375,014,936	24.1%	8,663,666	2.4%
Total	\$1,555,959,628	100.0%	(84,824,598)	-5.2%

Cook County Equalization Factor: 3.0027 Percent change -6.9% 

Exemptions	Cook	Percent Change	Will	Percent Change	Total	Percent Change
Homeowner	Not Avail.	NA	14,598,000	0.4%	Not Avail.	NA
Senior	"	"	2,931,569	-6.4%	"	"
Senior Freeze	"	"	1,745,914	25.6%	"	"
All Other	"	"	3,276,856	47.4%	"	"
Total	Not Avail.	NA	22,552,339	5.9%	Not Avail.	NA

	Cook	Will	Total
PTELL New EAV - County determined	Not Available	Not Available	Not Available

VILLAGE LEVY

Table 1 shows the projected effect of the Village levy calculated utilizing the suggested Levy of \$24,805,476 and the projected resultant rates with new property changes of up to \$25 million. This table assumes no change in the Equalization Factor (multiplier) from levy year 2021 applicable to Cook County properties (3.0027).

Table 2 reflects the projected dollar impact on Village taxes for houses with market value of \$175,000, \$225,000, \$275,000, and \$350,000. With the implementation of the 10-25 Classification System of Assessments, the Cook County Assessor market values more reasonably approximate the “real” market values. Will County Assessor market values have always been reasonably comparable to the “real” market values. Utilizing the above assumptions, the typical homeowner of Tinley Park would likely see a nominal decrease to no change in the amount of property taxes they pay for Village services, at expected growth levels, and depending on the value of their homes. NOTE: these tables reflect the impact assuming NO CHANGE to the EAV for the property between tax years (i.e., property value and EAV did not change).

Table 1
Projected Values - 2022 Village Levy Only (Payable in 2023)

Dollars New Property Value	Projected Equalized Assessed Value	Village Levy Amount @ 4.5% Increase	Projected Village Rate
\$ 0	\$1,556,000,000	\$24,805,476	
5,000,000	1,561,000,000	same	
10,000,000	1,566,000,000	same	
15,000,000	1,571,000,000	same	
20,000,000	1,576,000,000	same	
25,000,000	1,581,000,000	same	

Table 2
Projected Impact to Homeowners - 2022 Village Levy Only (Payable in 2023)

New Property Increase		HOUSE VALUE										
		\$175,000			\$225,000			\$275,000			\$350,000	
Current Village Taxes ----->		\$ Chg	% Chg	\$ Chg	% Chg	\$ Chg	% Chg	\$ Chg	% Chg	\$ Chg	% Chg	
	649			878				1,107			1,451	
0	699	50	7.7%	945	67	7.6%	1,192	85	7.7%	1,561	110	7.6%
5,000,000	696	47	7.2%	942	64	7.3%	1,188	81	7.3%	1,557	106	7.3%
10,000,000	694	45	6.9%	939	61	6.9%	1,184	77	7.0%	1,552	101	7.0%
15,000,000	692	43	6.6%	936	58	6.6%	1,180	73	6.6%	1,546	95	6.5%
20,000,000	690	41	6.3%	933	55	6.3%	1,176	69	6.2%	1,541	90	6.2%
25,000,000	688	39	6.0%	930	52	5.9%	1,173	66	6.0%	1,537	86	5.9%

LIBRARY LEVY

Table 3 reflects the estimated effect of the proposed Library levy with new property changes of up to \$25 million. As noted in the Village tables, this table assumes no change in the state equalization factor (multiplier) applicable to Cook County.

Table 4 reflects the projected dollar increase in taxes for houses with market value of \$175,000, \$225,000, \$275,000, and \$350,000. NOTE: these tables reflect the impact assuming NO CHANGE to the EAV for the property between tax years (i.e., property value and EAV did not change).

Table 3
Projected Values - 2022 Library Levy Only (Payable in 2023)

Dollars New Property Value	Projected Equalized Assessed Value	Library Levy Amount @ 4.5% Increase	Projected Library Rate
\$ 0	\$1,556,000,000	\$6,122,920	
5,000,000	1,561,000,000	same	
10,000,000	1,566,000,000	same	
15,000,000	1,571,000,000	same	
20,000,000	1,576,000,000	same	
25,000,000	1,581,000,000	same	

Table 4
Projected Impact to Homeowners - 2022 Library Levy Only (Payable in 2023)

New Property Increase		HOUSE VALUE										
		\$175,000			\$225,000			\$275,000			\$350,000	
Current Village Taxes ----->		\$ Chg	% Chg	\$ Chg	% Chg	\$ Chg	% Chg	\$ Chg	% Chg			
	176			238						393		
0	172	-4	-2.3%	233	-5	-2.1%	294	-6	-2.0%	385	-8	-2.0%
5,000,000	172	-4	-2.3%	233	-5	-2.1%	293	-7	-2.3%	384	-9	-2.3%
10,000,000	171	-5	-2.8%	232	-6	-2.5%	292	-8	-2.7%	383	-10	-2.5%
15,000,000	171	-5	-2.8%	231	-7	-2.9%	291	-9	-3.0%	381	-12	-3.1%
20,000,000	170	-6	-3.4%	230	-8	-3.4%	290	-10	-3.3%	380	-13	-3.3%
25,000,000	170	-6	-3.4%	230	-8	-3.4%	290	-10	-3.3%	379	-14	-3.6%



Finance Department Memorandum

To: Village Board
From: Hannah Lipman, Assistant Village Manager, and
Brad Bettenhausen, Financial & Administrative Assistant
Date: 8 November 2022
Re: 2022 Tax Levy Abatements for Debt Service

Along with the ordinance to approve the 2022 tax levy, the agenda will include three (3) ordinances to abate a portion (or all) of the levy requirements to provide for debt service on the Village's outstanding general obligation bonds in accordance with the Village Board's long-established fiscal policies and past practice. These abatements provide instruction to the two County Clerks (Cook and Will) to supersede the required levy information that are contained within the related bond ordinances and bond orders associated with the issues. In summary, these abatements are as follows:

Abatement Ordinance	Bond Issue & Purpose	Levy Required	Amount Abated	Net Levy	Source of Funds For Abatement
2022-O-088	2013 (Refunding) (2 yr remain)	733,500.00	419,165.92	314,334.08	293,400.00 Hotel Tax 0.00 Surtax Cap Projects 104,780.47 Sewer Fund 13,107.65 Stormwater Mgmt 7,877.80 New BremenTIF
2022-O-089	2021A Water/Sewer	742,900.00	742,900.00	0.00	478,940.20 Water Retail Fund 66,489.56 Water Wholesale 198,560.52 Sewer Fund
2022-O-090	2021B (Refunding)	199,750.00	164,084.08	35,665.92	79,900.00 Hotel Tax 49,934.94 Surtax Cap Projects 28,534.28 Sewer Fund 3,569.54 Stormwater Mgmt 2,145.32 New BremenTIF
	Totals	1,676,150.00	1,326,150.00	350,000.00	

If we did not have these alternate sources to pay the debt service on these bond issues, the tax levy contemplated under ordinance 2022-O-087 would be more than \$1.3 million dollars higher than proposed and would add an estimated \$0.89 to the Village tax rates for the tax year at an EAV of \$1.556 billion. (Note: rate impacts are quoted per \$100 of equalized assessed value and are applicable to Cook County properties. Will County results are expected to be similar.)

The proposed abatements represent 79% of the total debt service levy requirements for tax year 2022. The Village has been abating portions of its debt service levy requirements every year since 1982. Inclusive of the currently proposed abatements, Village property owners have saved over \$88.7 million dollars in real estate taxes over the 41-year period. This amount represents 81% of the cumulative debt service levy requirements over the same period.

Attached is a table which reflects the approximate annual “rebate savings” for a cross section of home values over the past ten years, inclusive of the current year. The average ten-year annual savings through these abatements is between \$130 and \$300 depending on home value. Over the ten-year period, homeowners with homes valued like those shown on the table will have received and benefitted from cumulative savings of between \$1,300 and \$3,000 because of these abatements which have totaled nearly \$34.8 million dollars during that time frame (tax years 2013 to 2022).

Additionally, non-residential (commercial and industrial) taxpayers also benefit by the annual “rebate savings.” A table is also attached that reflects the approximate impact of the tax abatements on a selection of commercial property values for a ten-year period including the current year. On average, the annual savings through these abatements is between \$430 and \$2,200 depending on the value of the commercial property. Over the ten-year period, business owners with buildings valued like those shown on the table have received and benefitted from cumulative savings of between \$4,300 and \$22,000 because of these abatements.



It is noted that the Village’s ongoing program of abating taxes is more advantageous than most tax rebate programs that have been implemented by other communities in the region. We also note that many communities that had previously offered rebates have either curtailed or eliminated the programs in more recent years.

- A) “Smoke and Mirrors.” Tax rebates are politically motivated and artificial. If you think about it, when a government can offer a rebate, it really means they have collected more tax than they needed in the first place.
- B) The philosophy of the Village’s tax abatement program can be summed up in the question, “Why should the Village tax its property owners for something that the Village has the funds available to pay, and can pay, from non-property tax income sources?”
- C) It is better fiscal policy to not to tax in the first place than to tax and issue a rebate. Even though rebate programs are politically popular, rebate programs are much harder to end once they are started due to emotional and political pressures taking precedence over fiscal responsibility to both the government and the community’s taxpayers.
- D) The Village’s tax abatement program requires almost no administrative costs to implement each year. Most tax rebate programs typically require additional administrative costs to create forms; receive rebate requests; verify and validate the requests; and finally process and mail the tax refund checks. If the checks are not cashed promptly, further efforts are required.
- E) The property tax abatement provides a greater annual dollar benefit to Village property owners than most tax rebate programs that have been/are offered in other area communities.
- F) Most tax rebate programs are inequitable and restrictive. They typically only benefit owner-occupied residential properties and require the owner to apply for the rebate. If you do not apply, you do not receive the benefits of the rebate. The rebates are often funded by taxes paid or created by business activities who receive no benefit from the rebate. However, the Village’s tax abatement process provides benefits to all property owners including rental and all non-residential business property.

Village of Tinley Park, Illinois
Tax abatements for bonds

RESIDENTIAL

Tax Year	Equalized Assessed Value			Total G.O. Debt Service	Total Abatement	Levy	Computed Tax Rate Abated	Market	Abatement Tax Savings for Homes Valued at:				
	Cook	Will	Total						\$150,000	\$200,000	\$275,000	\$300,000	\$350,000
									\$34,000	\$50,000	\$66,000	\$77,000	\$90,000
2013	1,066,577,781	331,734,777	1,398,312,558	6,583,500	5,707,000	876,500	0.429		212	283	389	425	495
2014	1,016,027,998	328,253,966	1,344,281,964	6,200,225	5,338,275	861,950	0.417		206	275	378	413	482
2015	989,772,042	330,446,430	1,320,218,472	6,856,298	5,988,898	867,400	0.476		236	314	432	471	550
2016	1,032,425,212	336,476,660	1,368,901,872	6,957,320	6,095,120	862,200	0.468		232	309	425	463	541
2017	1,177,159,971	343,770,343	1,520,930,314	3,558,045	2,677,045	881,000	0.185		92	122	168	183	214
2018	1,169,484,236	348,588,376	1,518,072,612	3,596,145	2,712,545	883,600	0.188		93	124	171	186	217
2019	1,158,459,018	356,341,224	1,514,800,242	2,786,920	1,901,720	885,200	0.132		65	87	120	131	152
2020	1,274,432,956	366,351,270	1,640,784,226	2,748,320	1,887,520	860,800	0.121		60	80	110	120	140
2021	1,180,944,692	375,014,936	1,555,959,628	2,044,904	1,158,504	886,400	0.078		39	51	71	77	90
2022			1,556,000,000 E	1,676,150	<u>1,326,150</u>	350,000	0.089		44	59	81	88	103
E = Estimated EAV				Total abatement	<u>\$34,792,777</u>	Average rate	<u>\$0.258</u>	Total	<u>\$1,279</u>	<u>\$1,704</u>	<u>\$2,345</u>	<u>\$2,557</u>	<u>\$2,984</u>
								Average	<u>\$128</u>	<u>\$170</u>	<u>\$235</u>	<u>\$256</u>	<u>\$298</u>

Village of Tinley Park, Illinois
Tax abatements for bonds

CORPORATE

Tax Year	Equalized Assessed Value			Total G.O. Debt Service	Total Abatement	Levy	Computed Tax Rate Abated	Market	Abatement Tax Savings for Commerical Property Valued at:				
	Cook	Will	Total						\$200,000	\$400,000	\$600,000	\$800,000	\$1,000,000
									\$154,000	\$310,000	\$463,000	\$618,000	\$772,000
2013	1,066,577,781	331,734,777	1,398,312,558	6,583,500	5,707,000	876,500	0.429		708	1,416	2,124	2,831	3,539
2014	1,016,027,998	328,253,966	1,344,281,964	6,200,225	5,338,275	861,950	0.417		688	1,376	2,064	2,752	3,440
2015	989,772,042	330,446,430	1,320,218,472	6,856,298	5,988,898	867,400	0.476		785	1,571	2,356	3,142	3,927
2016	1,032,425,212	336,476,660	1,368,901,872	6,957,320	6,095,120	862,200	0.468		772	1,544	2,317	3,089	3,861
2017	1,177,159,971	343,770,343	1,520,930,314	3,558,045	2,677,045	881,000	0.185		305	611	916	1,221	1,526
2018	1,169,484,236	348,588,376	1,518,072,612	3,596,145	2,712,545	883,600	0.188		310	620	931	1,241	1,551
2019	1,158,459,018	356,341,224	1,514,800,242	2,786,920	1,901,720	885,200	0.132		218	436	653	871	1,089
2020	1,274,432,956	366,351,270	1,640,784,226	2,748,320	1,887,520	860,800	0.121		200	399	599	799	998
2021	1,180,944,692	375,014,936	1,555,959,628	2,044,904	1,158,504	886,400	0.078		129	257	386	515	644
2022	0	0	1,556,000,000 E	1,676,150	1,326,150	350,000	0.089		147	294	441	587	734
E = Estimated EAV				Total abatement	<u>\$34,792,777</u>	Average rate	<u>\$0.258</u>	Total	<u>\$4,262</u>	<u>\$8,524</u>	<u>\$12,787</u>	<u>\$17,048</u>	<u>\$21,309</u>
								Average	<u>\$426</u>	<u>\$852</u>	<u>\$1,279</u>	<u>\$1,705</u>	<u>\$2,131</u>



Interoffice Memo

Date: November 1, 2022

To: Village Board

Cc: Patrick Carr, Hannah Lipman

From: Anthony Ardolino

Subject: Purchase of Police In-car Video Systems

Presented for November 15, 2022 Committee of the Whole meeting discussion and action:

Description: Approve the purchase of Twenty one (21) in-car video systems, accessories, cloud storage, and five (5) year warranty.

Background: All marked police vehicles are equipped with a computer and a video recording system. Several of the laptop units are reaching end of useful life and their performance is below an acceptable standard. An invitation for bid (IFB) for new in-car video recording systems capable of also performing as the main computer unit (eliminating the need for a laptop) was released in October 2022. Midwest Public Safety LLC supplied the lowest responsible bid of the three (3) received at \$180,098.00.

All computers used in police vehicles must also communicate with the 911 dispatch system software suite. This software is budgeted, but is not part of this initial purchase. In order to reduce/delay maintenance costs all required software will be purchased at the time it is needed typically once the new in-car video systems are physically installed in the vehicles.

Budget/Finance: Funding is budgeted and available in the approved FY23 budget via funds allocated for the capital item Police Laptops GL 30-00-000-74128.

Staff Direction Request: Award the purchase of the Getac in-car video system, accessories, cloud storage and five (5) year warranty for Police vehicles to Midwest Public Safety LLC with the cost of \$180,098.00

Attachments:

1. Invitation to Bid Getac In-Car Video
2. Midwest Public Safety LLC response to Invitation to Bid



VILLAGE OF TINLEY PARK, ILLINOIS

INVITATION FOR BID GETAC IN-CAR VIDEO SYSTEM

IFB TITLE: BID REQUEST FOR GETAC IN-CAR VIDEO SYSTEM

RESPONSE DUE DATE: October 31 2022 10:00 AM

SUBMIT TO:
VILLAGE OF TINLEY PARK
ATTN: CLERKS OFFICE
16250 S. OAK PARK AVE.
TINLEY PARK, IL 60477

INTENT: The Village of Tinley Park, (referred to hereafter as “the Village”) seeks proposals from qualified persons or firms interested in providing Getac in-car video system, needed peripherals, Getac cloud, and appropriate warranties. The items will be procured during the Village of Tinley Park’s fiscal year 2023.

QUESTIONS & CORRESPONDENCE: If you wish to register to receive any correspondence regarding this invitation for bid please send an email to clerksoffice@tinleypark.org and reference the name of this IFB in the subject.

All questions concerning this IFB are to be submitted no less than three (3) business days prior to the response due date via email to clerksoffice@tinleypark.org. All questions must clearly identify this IFB by name in the subject, failure to format a question correspondence properly may result in no response from the Village. Answers and addendums will be provided in writing via email to all registered interested respondents in a timely manner. In order to avoid ambiguity related to definitions of words and phrases Appendix A contains a glossary of terms used within this IFB. **Absolutely no contact shall be made directly with the Information Technology or Police Department prior to the due date.**

PROPOSAL SUBMITTAL: Sealed proposals must be received at the address provided below no later than 10:00 AM on October 31, 2022. Respondents must submit one (1) original proposal in a sealed envelope clearly marked with the name of the IFB and two (2) additional copies. Electronic copies are optional and must be provided on optical media or USB flash drives in standard office document formats.

Attention: Clerk’s Office
Village of Tinley Park
16250 S. Oak Park Ave.
Tinley Park, IL 60477



CURRENT SETUP: The Village of Tinley Park's Police Department consists of approximately 130 police personnel servicing a Village population of 56,000 over 16 square miles. The Village owns approximately sixty-five police vehicles which require in-car video solutions. The current in-car video solutions are both Getac and Panasonic systems.

SCOPE OF PROJECT: The Village is seeking to identify and select a vendor to provide new Getac in-car video mobile edge system with five (5) year warranty, flex arm mounting kit, vehicle antenna, wireless microphone, Bluetooth trigger box, and five (5) year Getac cloud plan 3 (60GB) for all devices.

Please note: the scope of this IFB **DOES NOT** include dash mount for swing up device nor front camera and display mounting bracket. These items will be purchased at a later time when it is known what make, model and year vehicle the systems will be installed into.

This proposal consists of a single section: Detailed Specifications and Quantities. This section lists the part number, item description and the quantity the Village intends to purchase.

GENERAL REQUIREMENTS: It is the Village's intent to purchase the total number of items listed in the quantity column from a single vendor. The Village will not accept bids for a subset of the items listed. The Village retains the sole discretion to decrease or increase the quantity of items purchased. If the reduction of quantity would impact the cost of the item the respondent may resubmit the amended pricing.

The respondent is to supply information addressing all items listed. Appendix B repeats the list of items in the detailed specifications and quantities section and is required as part of the response.



Section 1: Detailed Specifications and Quantities

Item#	Description	Quantity
OAHAKEXFDXWB	Video review 5" screen, FHD IP Camera, wiring, 12.5" screen, DVR, 3 year Warranty	21
590GBL000330	Mounting kits, PKG-FAM-118, Flex Arm Package Including Flex Arm & Mount For Universal Seat Belt Mounting	21
GVS-GE-EDDNEXT5Y	DVR + 2 Cameras + Display Extended Warranty - Years 4 & 5 - Edge computing, DVR + Cameras + Display, Extended Warranty, 5 Year	21
OUA03X	Getac Cloud - Monthly plan 3 (cloud 60 G, SW	21
591GVS000015	VEHICLE ANTENNA;AIRGAIN,MULTIMAX,3IN1,WIFIX2-GPSX1,BOLT MOUNT,19FT,BLACK	21
ONX01U	Full Wireless Microphone Kit	21
OTX11X	Bluetooth Trigger Box	21

EXPECTED DELIVERABLES: Proposals must include the following clearly marked sections:

1. Completion of Appendix B – Detailed Specifications and Quantities
2. Completion of Proposal Sheet – Total costs to the Village for all items and quantities listed in Section 1: Detailed Specifications and Quantities

PROPOSAL SELECTION

Proposal review criteria: Lowest total cost
Selection will be made solely on the lowest priced proposal.

SPECIAL REQUIREMENTS

The following *Special Requirements* are necessary for a complete proposal specification. Unless noted otherwise, all *Special Requirements* are to be included in the price for each section bid on.

Delivery: The successful respondent will coordinate delivery with the Village's Information Technology department. The equipment will be delivered F.O.B. to the Village Hall Building, 16250 S. Oak Park Ave., IL 60477, as directed by the Village Information Technology department.

Invoicing: The vendor shall invoice the Village for the total units delivered. Invoices shall include the purchase order number. Payment shall be made following Village approval of the invoice.



Additions or Removals: The Village has the right to add or remove quantity from this bid. Respondents are advised that although the Village does plan to purchase the full stated amount this is not a promise to purchase. The Village retains the right to increase or decrease the actual quantity purchased based on the 2023 fiscal year budget.



PROPOSAL SHEET

Note: The Proposer must complete all portions of the Proposal Sheet.

The undersigned, having examined the specifications and all conditions affecting the specified project, offer to furnish all services, labor, and incidentals specified for the price below.

The undersigned bidder certifies that they are not barred from bidding on this contract as a result of a conviction for the violation of state laws prohibiting bid rigging or bid rotating and is not delinquent in any taxes to the Illinois Department of Revenue.

It is understood that the Village reserves the right to reject any and all bids and to waive any irregularities and that the prices contained herein will remain valid for a period of not less than ninety (90) days.

I (We) propose to complete the following project as more fully described in the specifications for the following:

Proposing Company Name: _____

GETAC IN-CAR VIDEO SYSTEM	
Total cost of Getac in-car video solution (sum of all items listed in Appendix B - Detailed Specifications and Quantities)	\$

INDEMNIFICATION: The bidder hereby agrees to protect, defend, indemnify, and save harmless the Village against loss, damage, or expense from any suit, claim, demand, judgment, cause of action, or shortage initiated by any person whatsoever, arising or alleged to have arisen out of work described herein, except that in no instance shall the Bidder be held responsible for any liability, claim, demand, or cause of action attributable solely to the negligence of the Village.

I hereby certify that the item(s) proposed is/are in accordance with the specifications as noted and that the prices quoted are not subject to change; and that

_____ (Company Name) is not barred by law from submitting a bid to the Village for the project contemplated herein and is not delinquent in payment of any taxes to the Illinois Department of Revenue.

Bidder's Firm Name

Signed Name and Title

Street Address

Print Name and Title

City State Zip Code

E-mail Address

Phone Number

Date



APPENDIX A – Glossary

Fiscal Year 2023 – The Village’s fiscal year 2023 began on 5/1/2022 and ends on 4/30/2023

Mobile edge – The in-car DVR unit which records the video also provides the same type of functionality as a laptop computer, eliminating the need for such a device and replacing it with a monitor screen, keyboard and mouse.

Optical media – Compact disc (CD) or digital video disc (DVD)

Respondent - The vendor participating in the RFP process.

THE VILLAGE OF TINLEY PARK

Cook County, Illinois

Will County, Illinois

RESOLUTION NO. 2022-R-138

**A RESOLUTION APPROVING THE PURCHASE OF IN-CAR VIDEO SYSTEMS FOR
THE TINLEY PARK POLICE DEPARTMENT**

**MICHAEL W. GLOTZ, PRESIDENT
NANCY M. O'CONNOR, VILLAGE CLERK**

**WILLIAM P. BRADY
WILLIAM A. BRENNAN
DIANE M. GALANTE
DENNIS P. MAHONEY
MICHAEL G. MUELLER
COLLEEN M. SULLIVAN
Board of Trustees**

Published in pamphlet form by authority of the President and Board of Trustees of the Village of Tinley Park
Peterson, Johnson, & Murray Chicago, LLC, Village Attorneys
200 W. Adams, Suite 2125 Chicago, IL 60606

VILLAGE OF TINLEY PARK
Cook County, Will County, Illinois

RESOLUTION NO. 2022-R-138

**A RESOLUTION APPROVING THE PURCHASE OF IN-CAR VIDEO SYSTEMS FOR
THE TINLEY PARK POLICE DEPARTMENT**

WHEREAS, Section 6(a) of Article VII of the 1970 Constitution of the State of Illinois provides that any municipality which has a population of more than 25,000 is a home rule unit, and the Village of Tinley Park, Cook and Will Counties, Illinois, with a population in excess of 25,000 is, therefore, a home rule unit and, pursuant to the provisions of said Section 6(a) of Article VII, may exercise any power and perform any function pertaining to its government and affairs, including, but not limited to, the power to purchase equipment; and

WHEREAS, the Village of Tinley Park (“Village”) requires twenty-one (21) new in-car video systems for the Village’s Police Department as the current systems have reached the end of their useful life and are performing below minimum acceptable standards; and

WHEREAS, the Village has requested bids for the new in-car video systems pursuant to Illinois law and Village Code, and Midwest Public Safety LLC (“Midwest”) has supplied the lowest responsible bid of the three (3) bids received by the Village. See Exhibit 1, the response to request to bid from Midwest (the “Bid”) to provide said systems, attached hereto; and

WHEREAS, the President and Board of Trustees of the Village of Tinley Park believe and hereby declare that it is in the best interest of the Village and its residents to approve the Bid for the purchase of the in-car video systems for the Police Department, at a cost not to exceed \$180,098.00.

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF TINLEY PARK, COOK AND WILL COUNTIES, ILLINOIS, AS FOLLOWS:

SECTION 1: The foregoing recitals shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.

SECTION 2: The President and Board of Trustees hereby approve the purchase and installation of twenty-on (21) new in-car video systems for the Village’s Police Department, in an amount not to exceed \$180,098.00. The Village President, Village Manager and/or their designees are authorized to accept the Exhibit 1 Bid attached hereto, to and enter into any ancillary agreement documents between Midwest Public Safety LLC and the Village, and to do any and all things deemed necessary to effect the execution and performance of this Invoice as shall be desirable to carry out the intent and purposes of this Resolution, including the preambles to this Resolution.

SECTION 3: Any policy, resolution or ordinance of the Village that conflicts with the provisions of this Resolution shall be and is hereby repealed to the extent of such conflict.

SECTION 4: This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED THIS 15th day of November, 2022.

AYES:

NAYS:

ABSENT:

APPROVED THIS 15th day of November, 2022.

VILLAGE PRESIDENT

ATTEST:

VILLAGE CLERK

STATE OF ILLINOIS)
COUNTY OF COOK) SS
COUNTY OF WILL)

CERTIFICATE

I, NANCY O’ CONNOR, Village Clerk of the Village of Tinley Park, Counties of Cook and Will and State of Illinois, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Ordinance No. 2022-R-138, “A RESOLUTION APPROVING THE PURCHASE OF IN-CAR VIDEO SYSTEMS FOR THE TINLEY PARK POLICE DEPARTMENT,” which was passed by the President and Board of Trustees of the Village of Tinley Park on the 15th day of November, 2022.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Tinley Park this 15th day of November, 2022.

NANCY O’ CONNOR, VILLAGE CLERK

EXHIBIT 1

MIDWEST PUBLIC SAFETY, LLC BID



APPENDIX B – Detailed Specifications and Quantities

Item#	Description	Quantity	Cost
OAHAKEXFDXWB	Video review 5" screen, FHD IP Camera, wiring, 12.5" screen, DVR, 3 year Warranty	21	
590GBL000330	Mounting kits, PKG-FAM-118, Flex Arm Package Including Flex Arm & Mount For Universal Seat Belt Mounting	21	
GVS-GE- EDDNEXT5Y	DVR + 2 Cameras + Display Extended Warranty - Years 4 & 5 - Edge computing, DVR + Cameras + Display, Extended Warranty, 5 Year	21	
OUA03X	Getac Cloud - Monthly plan 3 (cloud 60 G, SW	21	
	VEHICLE		
591GVS000015	ANTENNA;AIRGAIN,MULTIMAX,3IN1,WIFIX2- GPSX1,BOLT MOUNT,19FT,BLACK	21	
ONX01U	Full Wireless Microphone Kit	21	
OTX11X	Bluetooth Trigger Box	21	



VILLAGE OF TINLEY PARK, ILLINOIS

INVITATION FOR BID GETAC IN-CAR VIDEO SYSTEM

IFB TITLE: BID REQUEST FOR GETAC IN-CAR VIDEO SYSTEM

RESPONSE DUE DATE: October 31 2022 10:00 AM

SUBMIT TO: VILLAGE OF TINLEY PARK
ATTN: CLERKS OFFICE
16250 S. OAK PARK AVE.
TINLEY PARK, IL 60477

\$180,098⁰⁰
~~180,098~~

INTENT: The Village of Tinley Park, (referred to hereafter as "the Village") seeks proposals from qualified persons or firms interested in providing Getac in-car video system, needed peripherals, Getac cloud, and appropriate warranties. The items will be procured during the Village of Tinley Park's fiscal year 2023.

QUESTIONS & CORRESPONDENCE: If you wish to register to receive any correspondence regarding this invitation for bid please send an email to clerksoffice@tinleypark.org and reference the name of this IFB in the subject.

All questions concerning this IFB are to be submitted no less than three (3) business days prior to the response due date via email to clerksoffice@tinleypark.org. All questions must clearly identify this IFB by name in the subject, failure to format a question correspondence properly may result in no response from the Village. Answers and addendums will be provided in writing via email to all registered interested respondents in a timely manner. In order to avoid ambiguity related to definitions of words and phrases Appendix A contains a glossary of terms used within this IFB. **Absolutely no contact shall be made directly with the Information Technology or Police Department prior to the due date.**

PROPOSAL SUBMITTAL: Sealed proposals must be received at the address provided below no later than 10:00 AM on October 31, 2022. Respondents must submit one (1) original proposal in a sealed envelope clearly marked with the name of the IFB and two (2) additional copies. Electronic copies are optional and must be provided on optical media or USB flash drives in standard office document formats.

Attention: Clerk's Office
Village of Tinley Park
16250 S. Oak Park Ave.
Tinley Park, IL 60477



CURRENT SETUP: The Village of Tinley Park's Police Department consists of approximately 130 police personnel servicing a Village population of 56,000 over 16 square miles. The Village owns approximately sixty-five police vehicles which require in-car video solutions. The current in-car video solutions are both Getac and Panasonic systems.

SCOPE OF PROJECT: The Village is seeking to identify and select a vendor to provide new Getac in-car video mobile edge system with five (5) year warranty, flex arm mounting kit, vehicle antenna, wireless microphone, Bluetooth trigger box, and five (5) year Getac cloud plan 3 (60GB) for all devices.

Please note: the scope of this IFB **DOES NOT** include dash mount for swing up device nor front camera and display mounting bracket. These items will be purchased at a later time when it is known what make, model and year vehicle the systems will be installed into.

This proposal consists of a single section: Detailed Specifications and Quantities. This section lists the part number, item description and the quantity the Village intends to purchase.

GENERAL REQUIREMENTS: It is the Village's intent to purchase the total number of items listed in the quantity column from a single vendor. The Village will not accept bids for a subset of the items listed. The Village retains the sole discretion to decrease or increase the quantity of items purchased. If the reduction of quantity would impact the cost of the item the respondent may resubmit the amended pricing.

The respondent is to supply information addressing all items listed. Appendix B repeats the list of items in the detailed specifications and quantities section and is required as part of the response.



Section 1: Detailed Specifications and Quantities

Item#	Description	Quantity
OAHAKEXFDXWB	Video review 5" screen, FHD IP Camera, wiring, 12.5" screen, DVR, 3 year Warranty	21
590GBL000330	Mounting klts, PKG-FAM-118, Flex Arm Package Including Flex Arm & Mount For Universal Seat Belt Mounting	21
GVS-GE-EDDNEXT5Y	DVR + 2 Cameras + Display Extended Warranty - Years 4 & 5 - Edge computing, DVR + Cameras + Display, Extended Warranty, 5 Year	21
OUA03X	Getac Cloud - Monthly plan 3 (cloud 60 G, SW	21
591GVS000015	VEHICLE ANTENNA;AIRGAIN,MULTIMAX,3IN1,WIFIX2-GPSX1,BOLT MOUNT,19FT,BLACK	21
ONX01U	Full Wireless Microphone Kit	21
OTX11X	Bluetooth Trigger Box	21

EXPECTED DELIVERABLES: Proposals must include the following clearly marked sections:

1. Completion of Appendix B – Detailed Specifications and Quantities
2. Completion of Proposal Sheet – Total costs to the Village for all items and quantities listed in Section 1: Detailed Specifications and Quantities

PROPOSAL SELECTION

Proposal review criteria: Lowest total cost

Selection will be made solely on the lowest priced proposal.

SPECIAL REQUIREMENTS

The following *Special Requirements* are necessary for a complete proposal specification. Unless noted otherwise, all *Special Requirements* are to be included in the price for each section bid on.

Delivery: The successful respondent will coordinate delivery with the Village's Information Technology department. The equipment will be delivered F.O.B. to the Village Hall Building, 16250 S. Oak Park Ave., IL 60477, as directed by the Village Information Technology department.

Invoicing: The vendor shall invoice the Village for the total units delivered. Invoices shall include the purchase order number. Payment shall be made following Village approval of the invoice.



Additions or Removals: The Village has the right to add or remove quantity from this bid. Respondents are advised that although the Village does plan to purchase the full stated amount this is not a promise to purchase. The Village retains the right to increase or decrease the actual quantity purchased based on the 2023 fiscal year budget.



PROPOSAL SHEET

Note: The Proposer must complete all portions of the Proposal Sheet.

The undersigned, having examined the specifications and all conditions affecting the specified project, offer to furnish all services, labor, and incidentals specified for the price below.

The undersigned bidder certifies that they are not barred from bidding on this contract as a result of a conviction for the violation of state laws prohibiting bid rigging or bid rotating and is not delinquent in any taxes to the Illinois Department of Revenue.

It is understood that the Village reserves the right to reject any and all bids and to waive any irregularities and that the prices contained herein will remain valid for a period of not less than ninety (90) days.

I (We) propose to complete the following project as more fully described in the specifications for the following:

Proposing Company Name: Midwest Public Safety LLC

GETAC IN-CAR VIDEO SYSTEM	
Total cost of Getac in-car video solution (sum of all items listed in Appendix B - Detailed Specifications and Quantities)	\$180,098.00

INDEMNIFICATION: The bidder hereby agrees to protect, defend, indemnify, and save harmless the Village against loss, damage, or expense from any suit, claim, demand, judgment, cause of action, or shortage initiated by any person whatsoever, arising or alleged to have arisen out of work described herein, except that in no instance shall the Bidder be held responsible for any liability, claim, demand, or cause of action attributable solely to the negligence of the Village.

I hereby certify that the item(s) proposed is/are in accordance with the specifications as noted and that the prices quoted are not subject to change; and that

Midwest Public Safety LLC (Company Name) is not barred by law from submitting a bid to the Village for the project contemplated herein and is not delinquent in payment of any taxes to the Illinois Department of Revenue.

Midwest Public Safety LLC

Bidder's Firm Name

2665 Harryland Road

Street Address

Decatur IL 62521

City State Zip Code

217-855-0082

Phone Number

Jeffrey L. Oost - VP of Sales

Signature Name and Title

Jeffrey L. Oost-VP of Sales

Print Name and Title

jeffrey@midwestpublicsafetygroup.org

E-mail Address

10/28/2022

Date



APPENDIX A – Glossary

Fiscal Year 2023 – The Village's fiscal year 2023 began on 5/1/2022 and ends on 4/30/2023

Mobile edge – The in-car DVR unit which records the video also provides the same type of functionality as a laptop computer, eliminating the need for such a device and replacing it with a monitor screen, keyboard and mouse.

Optical media – Compact disc (CD) or digital video disc (DVD)

Respondent - The vendor participating in the RFP process.

In-Car Video

VR-X20 DVR

You don't get to choose where the job takes you, but you can choose the equipment you bring with. The Getac Video Solutions VR-X20 DVR captures the highest video quality and ensures connectivity, even in the most extreme conditions.

The VR-X20 acts as a powerful real-time gateway. It merges video and data from multiple sources at once and enables multi-tasking, quick response time and trusted in-field intel from the command center. The VR-X20 captures multiple camera sources simultaneously to high-performance, solid-state storage, so you can trust that you have the whole picture, not just one side of the story.

As an added bonus, with the VR-X20 you can use your body-worn camera as a microphone to reduce the number of devices you need to carry and manage.

[Request Assessment](#)

Key Features

Speed for Multi-Tasking

The VR-X20 can be configured with either the latest Intel® Core™ i5 or i7 processor, delivering an amazing level of CPU performance.

Powerful, Yet Efficient

Run at 100% capacity at 160 degrees F temperatures

Purpose Built Configuration

The VR-X20 no-compromise configurable options provide you with a truly “purpose-built” tool for more successful implementations.

LTE

Full LTE integration for a total and true all-in-one platform.

Optional Body-Worn Cameras

The Mobile Edge Platform is fully integrated with Getac Body-Worn Cameras, allowing them to offload to a Self-Host or Cloud infrastructure via the Mobile Edge.

Intel® Media SDK

Integrated with Intel Media SDK for fast video playback, processing, media format conversion, acceleration of video and image processing.

Backup Battery

Powerful backup battery keeps you fully functional in case of vehicle collision or dead battery.

Dodge Charger U-Connect Compatible

The VR-X20 is validated to work with Dodge Charger Displays.

Avoid Power Disruptions

The VR-X20 has a built-in battery backup with a 20-minute power supply that will operate the system in case of abrupt power loss, accidents, and vehicle starts.

COMPONENTS AND SPECIFICATIONS



CPU:

Intel® Core i5-7300HQ 2.5GHz processor
with Turbo Boost Technology up to 3.5GHz
Intel® Core i7-7700HQ 2.8GHz processor
with Turbo Boost Technology up to 3.8GHz

Memory: 4GB / 8GB / 16GB

Storage: 128GB / 256GB / 512GB / 1TB

SSD PCIe only

VGA Controller: Intel® HD Graphics 630

Communications:

802.11ac WiFi

Optional LTE (Standard with i7)

GPS

I/O Interfaces:

2x RS232 (DB9)

4x POE top row RJ45

2x Ethernet RJ45 (bottom row two on left)

2x Audio jacks with GBPI RJ45 (bottom two right)

1x DB15 for 8 analog video in and 4 audio in

2x USB 2

2x USB 3

1x Display Port

1x Full Size HDMI

8x GPIO Input

4x Output

2x Aux Power

1x GPS SMA

2x WIFI MiMo RP-SMA

2x LTE MiMo SMA (Optional)



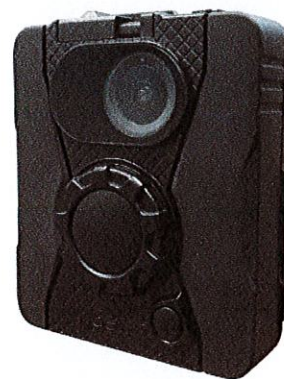
VR X20 DVR

[View Details](#)



BC-02

[View Details](#)



BC-03

[View Details](#)

Getac Mobile Edge

Getac Mobile Edge is the all-in-one rugged computer and video platform for in-car systems. It provides the computing power to meet your MDT needs in one cost efficient, streamlined system with the security you trust. The fully integrated platform allows you to eliminate unnecessary devices and reduces the costs of installation and maintenance.

[Getac Mobile Edge is the all-in-one rugged computer and video platform for in-car systems.](#)

[Request Assessment](#)

Key Features

Purpose Built Rugged Computer and Video All-In-One

The Mobile Edge Platform provides all the computing power to meet all your MDT

Run Existing Windows Applications

Utilize your existing investment and infrastructure with native support for your CAD, RMS, VPN, accident reporting, internet,

computer and video needs in one cost-effective system. It lowers the cost of installation, maintenance, and support in a space savings package. Intel I7, 16GB RAM, Dual SSD (512GB + 256GB) will “future proof” your investment. Windows 10 is a trusted platform your IT department knows well. Industry products will reduce the unknown by allowing the use of standard tools and internal processes.

Optional Body-Worn Cameras

The Mobile Edge Platform is fully integrated with Getac Body-Worn Cameras, allowing them to offload to a Self-Host or Cloud infrastructure via the Mobile Edge.

Built in LTE and Wi-Fi

Built-in LTE and Wi-Fi provides critical communication paths for your application, computer, and video needs. Adopts to your VPN, such as NetMotion or Cisco AnyConnect. System may be purchased without LTE.

High Performance

High performance with a very small footprint, the Mobile Edge Platform is loaded with powerful hardware and device interfaces. Take advantage of the built-in I/O, GPS, accelerometers, and gyroscope.

email, Office/Office 365, as well as any Windows application you need to run for your mission critical application.

Full HD Video, ZeroDark Cameras

In a class of their own, ZeroDark rugged cameras with 0.04 lux, vision without infrared, uses line by line HDR technology, delivering crystal-clear day and nighttime HD video.

Avoid Power Disruptions

The VR-X20 has a built-in battery backup with a 20-minute power supply that will operate the system in case of abrupt power loss, accidents, and vehicle starts.

Ultra-Rugged, Advanced Service Exchange

Ready for the most extreme environments, because it is MIL-STD 810G tested. It is ready to serve. Getac provides advanced exchange to keep your fleet operational at maximum level.

COMPONENTS AND SPECIFICATIONS



Getac VR-X20 Edge Processor

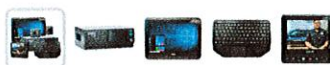
CPU: Intel® Core™ i7-7700HQ 2.8GHz
Memory: 16GB Ram
Dual Storage: 512 GB + 256 GB
Dimensions: 7.2" x 2.7" x 7" (L x H x D)

Havis TSD-101 11.6-Inch Display

Ports: Three USB 3.0
Video Input: HDMI
Dimensions: 8.5" x 11.7"
Mounting: VESA compatible

Getac Keyboard

Variations: Three available models
Mounting: VESA/AMPS compatible
Ports: Smart Card Reader & USB 2.0
RFID: Optional HID HF/LF RFID Reader



Getac 5" Display Controller

Resolution: 800 x 480
Touch: Multi-touch technology
Ports: USB 2.0
Dimensions: 5.4" x 4.4" x 0.8" (L x H x D)

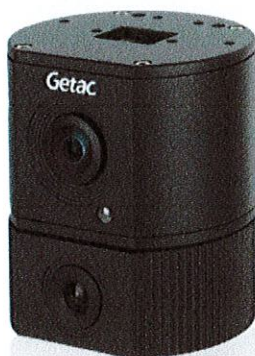
Getac Full HD ZeroDark IP Camera

FOV: 70°, 146°, 180°
Resolution: Up to 1920x1080 (1080P)
Frame Rate: 30 fps
Dimensions: 1.77" x 1.77" x 2.2" (L x H x D)

Getac Infrared IP Camera

Resolution: Up to 1920x1080 (1080P)
IR: Built-in IR LEDs
Min. Illumination: 0.00 Lux (Infrared)
Dimensions: 1.77" x 1.77" x 1.97" (L x H x D)

Specification subject to change.
 Custom options are available based on customer specifications.



ZeroDark™ Dual Lens

[View Details](#)



5 inch HD-Display

[View Details](#)



BC-02

[View Details](#)



Interoffice Memo

Date: November 8, 2022

To: Village Board

Cc: Patrick Carr, Hannah Lipman

From: Anthony Ardolino

Subject: Purchase of Video Server Systems

Presented for November 15, 2022 Committee of the Whole meeting discussion and action:

Description: Approve the purchase of three (3) video servers, five (5) year warranty and Video Management Software.

Background: The Village owns and maintains several fixed video and license plate reading security cameras. These devices currently store information on two different software platforms and ten different servers.

An invitation for bid (IFB) for new video servers capable of running a single video management system (VMS) platform was released in October 2022. Pace Systems Inc. provided the lowest cost for the server hardware and VMS software totaling \$67,185.00.

The move to a single VMS software platform and the consolidation down to three (3) video servers will provide operation efficiencies to both the Police and Information Technology departments. The Police will have a single platform for both video and license plate reads which will allow integrations not possible using the current two platform setup. The reduction to three servers reduces management overhead for IT and retires older hardware nearing end of life.

Budget/Finance: Funding is budgeted and available in the approved FY23 budget via funds allocated for computer equipment and software and licensing GL 30-00-000-74126 and 01-16-000-72655.

Staff Direction Request: Approve the purchase of three (3) video servers, five (5) year warranty and Video Management Software to Pace Systems Inc. with the cost of \$67,185.00

Attachments:

1. Invitation to Bid Video Server
2. Pace Systems Inc. response to Invitation to Bid
3. Pace Systems VMS Genetec Software Quote



VILLAGE OF TINLEY PARK, ILLINOIS

INVITATION FOR BID VIDEO SERVER

IFB TITLE: BID REQUEST FOR VIDEO SYSTEM SERVER

RESPONSE DUE DATE: October 31 2022 10:00 AM

SUBMIT TO:
VILLAGE OF TINLEY PARK
ATTN: CLERKS OFFICE
16250 S. OAK PARK AVE.
TINLEY PARK, IL 60477

INTENT: The Village of Tinley Park, (referred to hereafter as “the Village”) seeks proposals from qualified persons or firms interested in providing Streamvalut video server, four (4) hour support, and five year warranty. The items will be procured during the Village of Tinley Park’s fiscal year 2023.

QUESTIONS & CORRESPONDENCE: If you wish to register to receive any correspondence regarding this invitation for bid please send an email to clerksoffice@tinleypark.org and reference the name of this IFB in the subject.

All questions concerning this IFB are to be submitted no less than three (3) business days prior to the response due date via email to clerksoffice@tinleypark.org. All questions must clearly identify this IFB by name in the subject, failure to format a question correspondence properly may result in no response from the Village. Answers and addendums will be provided in writing via email to all registered interested respondents in a timely manner. In order to avoid ambiguity related to definitions of words and phrases Appendix A contains a glossary of terms used within this IFB. **Absolutely no contact shall be made directly with the Information Technology prior to the due date.**

PROPOSAL SUBMITTAL: Sealed proposals must be received at the address provided below no later than 10:00 AM on October 31, 2022. Respondents must submit one (1) original proposal in a sealed envelope clearly marked with the name of the IFB and two (2) additional copies. Electronic copies are optional and must be provided on optical media or USB flash drives in standard office document formats.

Attention: Clerk’s Office
Village of Tinley Park
16250 S. Oak Park Ave.
Tinley Park, IL 60477



CURRENT SETUP: The Village of Tinley Park maintains a number of fixed video and LPR cameras deployed throughout the Village's 16 square mile footprint. These cameras traverse the Village's internal network to store their respective data on several video servers.

SCOPE OF PROJECT: The Village is seeking to identify and select a vendor to provide new Streamvault video servers with four (4) hour support and five (5) year warranty.

Please note: the scope of this IFB **DOES NOT** include any VMS software, or professional services.

GENERAL REQUIREMENTS: It is the Village's intent to purchase the total number of items listed in the quantity column from a single vendor. The vendor must be an authorized seller of the products listed. The Village will not accept bids for a subset of the items listed. The Village retains the sole discretion to decrease or increase the quantity of items purchased. If the reduction of quantity would impact the cost of the item the respondent may resubmit the amended pricing.

The respondent is to supply information addressing all items listed. Appendix B repeats the list of items in the detailed specifications and quantities section and is required as part of the response.



Section 1: Detailed Specifications and Quantities

Item#	Description	Quantity
SV-4020EX-R14-72T-8-210	Streamvault™ 4020EX Series - 2U 14-Bay Appliance 72TB Raw RAID 5 2x Xeon Silver 4210 32GB RAM 2x 240GB M.2 SSD 9x 8TB NLSAS 4x 1GbE RJ45 2x 10GbE SFP+ 2x 1100W PSU Windows Server 2019 Standard 5YR NBD KYHD Warranty - Genetec™ Security Center pre-installed. License sold separately.	3
SV-E-R14X-ACC-210-WTY-5YR-MC4	5 Year 4 Hour Response Warranty Upgrade for R14	3

EXPECTED DELIVERABLES: Proposals must include the following clearly marked sections:

1. Completion of Appendix B – Detailed Specifications and Quantities
2. Completion of Proposal Sheet – Total costs to the Village for all items and quantities listed in Section 1: Detailed Specifications and Quantities

PROPOSAL SELECTION

Proposal review criteria: Lowest total cost
Selection will be made solely on the lowest priced proposal.

SPECIAL REQUIREMENTS

The following *Special Requirements* are necessary for a complete proposal specification. Unless noted otherwise, all *Special Requirements* are to be included in the price for each section bid on.

Delivery: The successful respondent will coordinate delivery with the Village's Information Technology department. The equipment will be delivered F.O.B. to the Village Hall Building, 16250 S. Oak Park Ave., IL 60477, as directed by the Village Information Technology department.

Invoicing: The vendor shall invoice the Village for the total units delivered. Invoices shall include the purchase order number. Payment shall be made following Village approval of the invoice.

Additions or Removals: The Village has the right to add or remove quantity from this bid. Respondents are advised that although the Village does plan to purchase the full stated amount this is not a promise to purchase. The Village retains the right to increase or decrease the actual quantity purchased based on the 2023 fiscal year budget.



PROPOSAL SHEET

Note: The Proposer must complete all portions of the Proposal Sheet.

The undersigned, having examined the specifications and all conditions affecting the specified project, offer to furnish all services, labor, and incidentals specified for the price below.

The undersigned bidder certifies that they are not barred from bidding on this contract as a result of a conviction for the violation of state laws prohibiting bid rigging or bid rotating and is not delinquent in any taxes to the Illinois Department of Revenue.

It is understood that the Village reserves the right to reject any and all bids and to waive any irregularities and that the prices contained herein will remain valid for a period of not less than ninety (90) days.

I (We) propose to complete the following project as more fully described in the specifications for the following:

Proposing Company Name: _____

VIDEO SERVER	
Total cost of video server solution (sum of all items listed in Appendix B - Detailed Specifications and Quantities)	\$

INDEMNIFICATION: The bidder hereby agrees to protect, defend, indemnify, and save harmless the Village against loss, damage, or expense from any suit, claim, demand, judgment, cause of action, or shortage initiated by any person whatsoever, arising or alleged to have arisen out of work described herein, except that in no instance shall the Bidder be held responsible for any liability, claim, demand, or cause of action attributable solely to the negligence of the Village.

I hereby certify that the item(s) proposed is/are in accordance with the specifications as noted and that the prices quoted are not subject to change; and that

_____ (Company Name) is not barred by law from submitting a bid to the Village for the project contemplated herein and is not delinquent in payment of any taxes to the Illinois Department of Revenue.

Bidder's Firm Name

Signed Name and Title

Street Address

Print Name and Title

City State Zip Code

E-mail Address

Phone Number

Date



APPENDIX A – Glossary

Fiscal Year 2023 – The Village’s fiscal year 2023 began on 5/1/2022 and ends on 4/30/2023

Fixed Video – Cameras that are mounted onto a stationary object.

LPR – License plate reader

Optical media – Compact disc (CD) or digital video disc (DVD)

Respondent - The vendor participating in the RFP process.

VMS – Video management system

THE VILLAGE OF TINLEY PARK

Cook County, Illinois

Will County, Illinois

RESOLUTION NO. 2022-R-137

**A RESOLUTION APPROVING THE PURCHASE OF THREE (3) VIDEO SERVERS,
FIVE (5) YEAR WARRANTY AND VIDEO MANAGEMENT SOFTWARE FOR THE
TINLEY PARK POLICE DEPARTMENT**

**MICHAEL W. GLOTZ, PRESIDENT
NANCY M. O'CONNOR, VILLAGE CLERK**

**WILLIAM P. BRADY
WILLIAM A. BRENNAN
DIANE M. GALANTE
DENNIS P. MAHONEY
MICHAEL G. MUELLER
COLLEEN M. SULLIVAN
Board of Trustees**

Published in pamphlet form by authority of the President and Board of Trustees of the Village of Tinley Park
Peterson, Johnson, & Murray Chicago, LLC, Village Attorneys
200 W. Adams, Suite 2125 Chicago, IL 60606

VILLAGE OF TINLEY PARK
Cook County, Will County, Illinois

RESOLUTION NO. 2022-R-137

**A RESOLUTION APPROVING THE PURCHASE OF THREE (3) VIDEO SERVERS,
FIVE (5) YEAR WARRANTY AND VIDEO MANAGEMENT SOFTWARE FOR THE
TINLEY PARK POLICE DEPARTMENT**

WHEREAS, Section 6(a) of Article VII of the 1970 Constitution of the State of Illinois provides that any municipality which has a population of more than 25,000 is a home rule unit, and the Village of Tinley Park, Cook and Will Counties, Illinois, with a population in excess of 25,000 is, therefore, a home rule unit and, pursuant to the provisions of said Section 6(a) of Article VII, may exercise any power and perform any function pertaining to its government and affairs, including, but not limited to, the power to purchase equipment; and

WHEREAS, the Village of Tinley Park (“Village”) requires three (3) video servers, five (5) year warranty and Video Management Software for the Village’s Police Department as the the move to a single VMS software platform and consolidation of video servers will provide operation efficiencies; and

WHEREAS, the Village has requested bids for the three (3) video servers, five (5) year warranty and Video Management Software pursuant to Illinois law and Village Code, and Pace Systems Inc. (“Pace”) has supplied the lowest and only responsible bid received by the Village. See Exhibit 1, the response to request to bid from Pace (the “Bid”) to provide said systems, attached hereto; and

WHEREAS, the President and Board of Trustees of the Village of Tinley Park believe and hereby declare that it is in the best interest of the Village and its residents to approve the Bid for the purchase of the three (3) video servers, five (5) year warranty and Video Management Software for the Police Department, at a cost not to exceed \$67,185.

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF TINLEY PARK, COOK AND WILL COUNTIES, ILLINOIS, AS FOLLOWS:

SECTION 1: The foregoing recitals shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.

SECTION 2: The President and Board of Trustees hereby approve the purchase of three (3) video servers, five (5) year warranty and Video Management Software, in an amount not to exceed \$67,185. The Village President, Village Manager and/or their designees are authorized to accept the Exhibit 1 Bid attached hereto, to and enter into any ancillary agreement documents between Pace Systems, Inc. and the Village, and to do any and all things deemed necessary to effect the execution and performance of this Invoice as shall be desirable to carry out the intent and purposes of this Resolution, including the preambles to this Resolution.

SECTION 3: Any policy, resolution, or ordinance of the Village that conflicts with the provisions of this Resolution shall be and is hereby repealed to the extent of such conflict.

SECTION 4: This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED THIS 15th day of November, 2022.

AYES:

NAYS:

ABSENT:

APPROVED THIS 15th day of November, 2022.

VILLAGE PRESIDENT

ATTEST:

VILLAGE CLERK

STATE OF ILLINOIS)
COUNTY OF COOK) SS
COUNTY OF WILL)

CERTIFICATE

I, NANCY O' CONNOR, Village Clerk of the Village of Tinley Park, Counties of Cook and Will and State of Illinois, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Ordinance No. 2022-R-137, "A RESOLUTION APPROVING THE PURCHASE OF THREE (3) VIDEO SERVERS, FIVE (5) YEAR WARRANTY AND VIDEO MANAGEMENT SOFTWARE FOR THE TINLEY PARK POLICE DEPARTMENT," which was passed by the President and Board of Trustees of the Village of Tinley Park on the 15th day of November, 2022.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Tinley Park this 15th day of November, 2022.

NANCY O' CONNOR, VILLAGE CLERK

EXHIBIT 1

PACE SYSTEMS INC.



VILLAGE OF TINLEY PARK, ILLINOIS

INVITATION FOR BID VIDEO SERVER

IFB TITLE: BID REQUEST FOR VIDEO SYSTEM SERVER

\$39,375⁰⁰

RESPONSE DUE DATE: October 31 2022 10:00 AM

SUBMIT TO: VILLAGE OF TINLEY PARK
ATTN: CLERKS OFFICE
16250 S. OAK PARK AVE.
TINLEY PARK, IL 60477

INTENT: The Village of Tinley Park, (referred to hereafter as “the Village”) seeks proposals from qualified persons or firms interested in providing Streamvalut video server, four (4) hour support, and five year warranty. The items will be procured during the Village of Tinley Park’s fiscal year 2023.

QUESTIONS & CORRESPONDENCE: If you wish to register to receive any correspondence regarding this invitation for bid please send an email to clerksoffice@tinleypark.org and reference the name of this IFB in the subject.

All questions concerning this IFB are to be submitted no less than three (3) business days prior to the response due date via email to clerksoffice@tinleypark.org. All questions must clearly identify this IFB by name in the subject, failure to format a question correspondence properly may result in no response from the Village. Answers and addendums will be provided in writing via email to all registered interested respondents in a timely manner. In order to avoid ambiguity related to definitions of words and phrases Appendix A contains a glossary of terms used within this IFB. **Absolutely no contact shall be made directly with the Information Technology prior to the due date.**

PROPOSAL SUBMITTAL: Sealed proposals must be received at the address provided below no later than 10:00 AM on October 31, 2022. Respondents must submit one (1) original proposal in a sealed envelope clearly marked with the name of the IFB and two (2) additional copies. Electronic copies are optional and must be provided on optical media or USB flash drives in standard office document formats.

Attention: Clerk’s Office
Village of Tinley Park
16250 S. Oak Park Ave.
Tinley Park, IL 60477



CURRENT SETUP: The Village of Tinley Park maintains a number of fixed video and LPR cameras deployed throughout the Village's 16 square mile footprint. These cameras traverse the Village's internal network to store their respective data on several video servers.

SCOPE OF PROJECT: The Village is seeking to identify and select a vendor to provide new Streamvault video servers with four (4) hour support and five (5) year warranty.

Please note: the scope of this IFB **DOES NOT** include any VMS software, or professional services.

GENERAL REQUIREMENTS: It is the Village's intent to purchase the total number of items listed in the quantity column from a single vendor. The vendor must be an authorized seller of the products listed. The Village will not accept bids for a subset of the items listed. The Village retains the sole discretion to decrease or increase the quantity of items purchased. If the reduction of quantity would impact the cost of the item the respondent may resubmit the amended pricing.

The respondent is to supply information addressing all items listed. Appendix B repeats the list of items in the detailed specifications and quantities section and is required as part of the response.



Section 1: Detailed Specifications and Quantities

Item#	Description	Quantity
SV-4020EX-R14-72T-8-210	StreamVault™ 4020EX Series - 2U 14-Bay Appliance 72TB Raw RAID 5 2x Xeon Silver 4210 32GB RAM 2x 240GB M.2 SSD 9x 8TB NLSAS 4x 1GbE RJ45 2x 10GbE SFP+ 2x 1100W PSU Windows Server 2019 Standard 5YR NBD KYHD Warranty - Genetec™ Security Center pre-installed. License sold separately.	3
SV-E-R14X-ACC-210-WTY-5YR-MC4	5 Year 4 Hour Response Warranty Upgrade for R14	3

EXPECTED DELIVERABLES: Proposals must include the following clearly marked sections:

1. Completion of Appendix B – Detailed Specifications and Quantities
2. Completion of Proposal Sheet – Total costs to the Village for all items and quantities listed in Section 1: Detailed Specifications and Quantities

PROPOSAL SELECTION

Proposal review criteria: Lowest total cost

Selection will be made solely on the lowest priced proposal.

SPECIAL REQUIREMENTS

The following *Special Requirements* are necessary for a complete proposal specification. Unless noted otherwise, all *Special Requirements* are to be included in the price for each section bid on.

Delivery: The successful respondent will coordinate delivery with the Village's Information Technology department. The equipment will be delivered F.O.B. to the Village Hall Building, 16250 S. Oak Park Ave., IL 60477, as directed by the Village Information Technology department.

Invoicing: The vendor shall invoice the Village for the total units delivered. Invoices shall include the purchase order number. Payment shall be made following Village approval of the invoice.

Additions or Removals: The Village has the right to add or remove quantity from this bid. Respondents are advised that although the Village does plan to purchase the full stated amount this is not a promise to purchase. The Village retains the right to increase or decrease the actual quantity purchased based on the 2023 fiscal year budget.



PROPOSAL SHEET

Note: The Proposer must complete all portions of the Proposal Sheet.

The undersigned, having examined the specifications and all conditions affecting the specified project, offer to furnish all services, labor, and incidentals specified for the price below.

The undersigned bidder certifies that they are not barred from bidding on this contract as a result of a conviction for the violation of state laws prohibiting bid rigging or bid rotating and is not delinquent in any taxes to the Illinois Department of Revenue.

It is understood that the Village reserves the right to reject any and all bids and to waive any irregularities and that the prices contained herein will remain valid for a period of not less than ninety (90) days.

I (We) propose to complete the following project as more fully described in the specifications for the following:

Proposing Company Name: Pace Systems, Inc.

VIDEO SERVER	
Total cost of video server solution (sum of all items listed in Appendix B - Detailed Specifications and Quantities)	\$ 39,375.00

INDEMNIFICATION: The bidder hereby agrees to protect, defend, indemnify, and save harmless the Village against loss, damage, or expense from any suit, claim, demand, judgment, cause of action, or shortage initiated by any person whatsoever, arising or alleged to have arisen out of work described herein, except that in no instance shall the Bidder be held responsible for any liability, claim, demand, or cause of action attributable solely to the negligence of the Village.

I hereby certify that the item(s) proposed is/are in accordance with the specifications as noted and that the prices quoted are not subject to change; and that

Pace Systems, Inc. (Company Name) is not barred by law from submitting a bid to the Village for the project contemplated herein and is not delinquent in payment of any taxes to the Illinois Department of Revenue.

Pace Systems, Inc.

Bidder's Firm Name

2040 Corporate Lane

Street Address

Naperville IL

60563

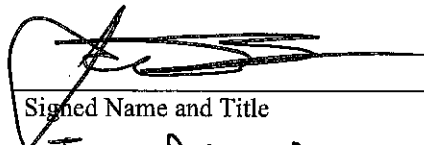
City

State

Zip Code

630-395-2200

Phone Number


Signed Name and Title

James Pytel Director of IT Services

Print Name and Title

jpytel@pace-systems.com

E-mail Address

10/31/2022

Date



APPENDIX A – Glossary

Fiscal Year 2023 – The Village’s fiscal year 2023 began on 5/1/2022 and ends on 4/30/2023

Fixed Video – Cameras that are mounted onto a stationary object.

LPR – License plate reader

Optical media – Compact disc (CD) or digital video disc (DVD)

Respondent - The vendor participating in the RFP process.

VMS – Video management system



APPENDIX B – Detailed Specifications and Quantities

Item#	Description	Quantity	Cost
SV-4020EX-R14-72T-8-210	Streamvault™ 4020EX Series - 2U 14-Bay Appliance 72TB Raw RAID 5 2x Xeon Silver 4210 32GB RAM 2x 240GB M.2 SSD 9x 8TB NLSAS 4x 1GbE RJ45 2x 10GbE SFP+ 2x 1100W PSU Windows Server 2019 Standard 5YR NBD KYHD Warranty - Genetec™ Security Center pre-installed. License sold separately	3	
SV-E-R14X-ACC-210-WTY-5YR-MC4	5 Year 4 Hour Response Warranty Upgrade for R14	3	



APPENDIX B – Detailed Specifications and Quantities

Item#	Description	Quantity	Cost
SV-4020EX-R14-72T-8-210	Streamvault™ 4020EX Series - 2U 14-Bay Appliance 72TB Raw RAID 5 2x Xeon Silver 4210 32GB RAM 2x 240GB M.2 SSD 9x 8TB NLSAS 4x 1GbE RJ45 2x 10GbE SFP+ 2x 1100W PSU Windows Server 2019 Standard 5YR NBD KYHD Warranty - Genetec™ Security Center pre-installed. License sold separately.	3	
SV-E-R14X-ACC-210-WTY-5YR-MC4	5 Year 4 Hour Response Warranty Upgrade for R14	3	



Pace Systems, Inc.
2040 Corporate Lane
Naperville, Illinois 60563-9691
United States
<http://www.pace-systems.com>
(P) 630-395-2200
(F) 630-395-2250

Quotation (Open)

Date

Nov 07, 2022 05:38 PM CST

Modified Date

Nov 07, 2022 05:40 PM CST

Quote #

576584 - rev 1 of 1

Description

Genetec Conversion Quote

SalesRep

Admin, Pace
(P) 630-395-2197

Customer Contact

Maleski, Dennis
(P) 708-444-5081
dmaleski@tinleypark.org

Customer

VILLAGE OF TINLEY
PARK (VIL013)
Maleski, Dennis
ATTN: ACCOUNTS PAYABLE
16250 S OAK PARK AVE
TINLEY PARK, IL 60477
United States
(P) 708/444-5000
(F) 708/444-5099

Bill To

VILLAGE OF TINLEY PARK
MALESKI, DENNIS
16250 S OAK PARK AVE
TINLEY PARK, IL 60477
United States

Ship To

VILLAGE OF TINLEY PARK
MALESKI, DENNIS
16250 S OAK PARK AVE
TINLEY PARK, IL 60477
United States

Customer PO:**Terms:**

Net 30 Days

Ship Via:

UPS Ground

Special Instructions:**Carrier Account #:**

#	Description	Part #	Tax	Qty	Unit Price	Total
1	1 Genetec™ Security Desk client connection (incl. Web Client)	GSC-1U	No	15	\$230.00	\$3,450.00
2	1 Enterprise camera connection, mandatory Genetec™ Advantage	GSC-OM-E-1C	No	174	\$0.00	\$0.00
3	Genetec™ Advantage for 1 Omnicast™ Enterprise Camera – 5 years	ADV-CAM-E-5Y	No	174	\$140.00	\$24,360.00

Subtotal: \$27,810.00
Tax (.0000%): \$0.00
Shipping: \$0.00
Total: \$27,810.00



Interoffice Memo

Date: November 7, 2022

To: Village Board

Cc: Patrick Carr, Hannah Lipman

From: Anthony Ardolino

Subject: Authorize the Purchase of Professional Services for ERP Selection Consultant

Presented for November 15, 2022 Committee of the Whole meeting discussion and action:

Description: Approve the purchase of professional services for an ERP Selection consultant to collect functional requirements, create an RFP, and assist with vendor ERP selection.

Background: The main financial software (Tyler Eden) used throughout the Village has not changed for nearly two decades and has a planned end of life in the coming years. The Village will need to update this financial software before the end of support by the vendor.

The financial software, also known as enterprise resource planning (ERP), manages the day-to-day activities of the Village such as accounting, procurement, payments, utility billing payroll and budgeting. It is critical that any replacement to the existing software will continue to allow the Village to operate without issue or loss of functionality.

In order to assist the Village with the process of selecting a new ERP software package the Village will engage with a 3rd party consultant, Baecore Group. Baecore Group is a public sector consulting firm which will collaborate with Village staff to determine what functionality the new ERP software must contain. Baecore Group will create an RFP document with the discovered requirements and work with the appropriate employees to select a new ERP software and vendor from responses to the advertised proposal.

In addition to the main financial software the Village will seek a Community Development Department (CDD) software solution from the same vendor. A single vendor which provides both the ERP and CDD software will provide an efficient solution capable of data integrations and workflows that two different systems could not provide.

Baecore Group was chosen from eight (8) responses to an RFP advertised in October of 2022. The cost to provide the analysis, RFP creation, and ERP vendor selection is \$34,815.00

Budget/Finance: Funding is budgeted and available in the approved FY23 budget via funds allocated for the capital item Finance Software GL 30-00-000-74167.

Staff Direction Request: Approve the purchase of professional services for an ERP selection consultant to Baecore Group for the amount of \$34,815.00

Attachments:

1. RFP ERP Selection Consultant
2. Baecore Group response to RFP



VILLAGE OF TINLEY PARK, ILLINOIS

REQUEST FOR PROPOSALS ERP SELECTION CONSULTANT 2022 – RFP– 007

RFP TITLE: REQUEST FOR ERP SELECTION CONSULTANT

RESPONSE DUE DATE: October 31 2022

SUBMIT TO:
VILLAGE OF TINLEY PARK
ATTN: CLERKS OFFICE
16250 S. OAK PARK AVE.
TINLEY PARK, IL 60477

INTENT: The Village of Tinley Park seeks proposals from qualified individuals or firms interested in providing professional consulting services for ERP and CDD software vendor selection. The services will be performed during the Village of Tinley Park's fiscal year 2023.

QUESTIONS & CORRESPONDENCE: If you wish to register to receive any correspondence regarding this request for proposal please send an email to clerksoffice@tinleypark.org and reference the name of this RFP in the subject.

All questions concerning this RFP are to be submitted no less than three (3) business days prior to the response due date via email to clerksoffice@tinleypark.org. All questions must clearly identify this RFP by name in the subject, failure to format a question correspondence properly may result in no response from the Village. Answers and addendums will be provided in writing via email to all registered interested respondents in a timely manner. In order to avoid ambiguity related to definitions of words and phrases Appendix A contains a glossary of terms used within this RFP. **Absolutely no contact shall be made directly with the Information Technology, Finance or Community Development departments prior to the due date.**

PROPOSAL SUBMITTAL: Sealed proposals shall be received at the address provided below no later than **10:00 AM on October 31.** Respondents shall submit one (1) original proposal in a sealed envelope clearly marked with the name and number of the RFP and three (3) additional copies. Electronic copies are optional and must be provided on optical media or USB flash drives in standard office document formats.

Village of Tinley Park
16250 S. Oak Park Ave.
Tinley Park, IL 60477



CURRENT SETUP: The Village of Tinley Park has a population of 56,000 over 16 square miles and is serviced by 450 Village employees. The Village fiscal year runs May to April, FY23 general fund revenue estimates are \$70 million with general fund expenditures budgeted at \$68 million. The complete budget document including the Village's five year strategic plan can be found at

https://www.tinleypark.org/government/departments/finance_department/financial_reports/annual_village_budget.php#outer-286

SCOPE OF PROJECT: The Village is seeking to identify and select a vendor to provide professional consulting services to assist the Village with the creation of an RFP document concerning a new Financial ERP system and Community Development department (CDD) software system. In addition to the creation of the RFP the Village is seeking assistance with the selection of an appropriate ERP and CDD software vendor.

Please note: this RFP is NOT seeking implementation services of the selected ERP vendor.

This proposal is divided into four (4) sections, each corresponding to a component of the overall ERP/CDD vendor selection process. The four (4) sections are as follows: (1) Assess/Collect Functional Requirements, (2) Create RFP, (3) Assist with vendor selection, and (4) Misc. Each section will be detailed below with an abstract and specific processes or deliverables the Village is requesting from the consultant.

GENERAL REQUIREMENTS: Each section will list specific items the Village seeks, however this is not an exhaustive list. The abstract will provide a general description of what the Village is seeking to achieve. Section 1 describes existing Village documentation, the Village does not have a wholly complete set of documentation which describes all activities associated with the Village's business processes. The Village does possess documentation on the following functionality: payroll, community development and finance general processes. This documentation is available for review on request, the respondent must request this information via the procedure listed in the questions & correspondence section. The information will only be shared upon request from a respondent and is not to be shared with any other entity.

The respondent is to supply estimated/anticipated timeline for each section and overall pricing to address all items listed in each section. Appendix B – Respondent Worksheet lists the needed responses and is required as part of the response.



Section 1: Assess/Collect Functional Requirements

Abstract: The purpose of this portion is to ensure the business process needs of the Village will be satisfied and addressed with the new ERP/CDD software suite.

At a minimum this includes the following:

1. Review existing Village documents, policies and ordinances.
2. Evaluate existing application portfolio and business processes.

Section 2: Create RFP

Abstract: The purpose of this section is to ensure collaboration with the Village staff to create a document requesting proposals for both an ERP software suite and a Community Development software suite from a single vendor. The RFP document will list all needed functional requirements per information discovered in section 1. The document will be created in such a way to provide information about the functional requirements/requests and a method to determine if respondents can satisfy these asks. The RFP will be designed to allow a standardization across all responses to facilitate solution comparisons.

At a minimum this includes the following:

1. Create a single RFP which addresses Villages functional requirements and requests.
2. The RFP will cover replacing the existing functionality of the current ERP software.
3. The RFP will seek (but not require) a Community Development software from the same vendor as the ERP system.
4. The RFP will contain a standardized worksheet for respondents to complete.
5. The RFP will obtain TCO pricing on the software solution.

Section 3: Assist with Vendor Selection

Abstract: The purpose of this section is to ensure facilitation with Village staff in evaluating and selecting an ERP/CDD software solution. The consultant will assist the Village with determining the best fit vendor solution from the responses to the RFP created in section 2. Once best response has been determined the consultant will work with Village staff to present the selection process, negotiated contract and TCO pricing to Village board for approval.

At a minimum this includes assisting Village staff with the following:

1. Create structured process for Village and respondent interaction.
2. Address questions arising during the RFP advertisement phase.
3. Eliminate unsuitable RFP responses.
4. Identify responses worthy of demonstrations and further evaluation.
5. Schedule demonstrations with appropriate vendors.
6. Assist with contract negotiation between Village and vendor.
7. Prepare documents for board presentation and project justification.



Section 4: Misc.

Abstract: Other notable activities or requirements.

1. Respondents to this RFP **CANNOT** be employees or subcontractors of any company that sells ERP or CDD software solutions.
2. All relevant documents created during this engagement with the Village will become the property of the Village.
3. Appendix C – Application Portfolio lists the Villages current software solutions.

EXPECTED DELIVERABLES: Proposals must include the following clearly marked sections:

1. Completion of Appendix B - Respondent Worksheet
2. Customer references
 - a. Provide a minimum 3 references for former ERP selection/Implementation engagements. The reference must include the following information:
 - i. Customer name and location
 - ii. Customer contact information (phone and email)
 - iii. Date of engagement
 - iv. Vendor selected or implemented
3. Completion of Proposal Sheet – Total costs to the Village for the entire engagement

PROPOSAL REVIEW AND SELECTION:

Proposals will be reviewed and evaluated on the following criteria:

1. Properly submitted proposal adhering to listed requirements
2. Previous relevant experience
3. Anticipated timelines
4. Cost of engagement



SPECIAL REQUIREMENTS

The following *Special Requirements* are necessary for a complete proposal specification. Unless noted otherwise, all *Special Requirements* are to be included in the price for each section bid on.

Delivery: The successful respondent will coordinate delivery with the Village's Information Technology department. The equipment will be delivered F.O.B. to the Village Hall Building, 16250 S. Oak Park Ave., IL 60477, as directed by the Village Information Technology department.

Invoicing: The vendor shall invoice the Village for the total units delivered. Invoices shall include the purchase order number. Payment shall be made following Village approval of the invoice.

Additions or Removals: The Village has the right to add or remove quantity from this bid. Respondents are advised that although the Village does plan to purchase the full stated amount this is not a promise to purchase. The Village retains the right to increase or decrease the actual quantity purchased based on the 2023 fiscal year budget.



PROPOSAL SHEET

Note: The Proposer must complete all portions of the Proposal Sheet.

The undersigned, having examined the specifications and all conditions affecting the specified project, offer to furnish all services, labor, and incidentals specified for the price below.

The undersigned bidder certifies that they are not barred from bidding on this contract as a result of a conviction for the violation of state laws prohibiting bid rigging or bid rotating and is not delinquent in any taxes to the Illinois Department of Revenue.

It is understood that the Village reserves the right to reject any and all bids and to waive any irregularities and that the prices contained herein will remain valid for a period of not less than ninety (90) days.

I (We) propose to complete the following project as more fully described in the specifications for the following:

Proposing Company Name: _____

ERP SELECTION CONSULTANT	
Total cost for professional services engagement	\$

INDEMNIFICATION: The bidder hereby agrees to protect, defend, indemnify, and save harmless the Village against loss, damage, or expense from any suit, claim, demand, judgment, cause of action, or shortage initiated by any person whatsoever, arising or alleged to have arisen out of work described herein, except that in no instance shall the Bidder be held responsible for any liability, claim, demand, or cause of action attributable solely to the negligence of the Village.

I hereby certify that the item(s) proposed is/are in accordance with the specifications as noted and that the prices quoted are not subject to change; and that

_____ (Company Name) is not barred by law from submitting a bid to the Village for the project contemplated herein and is not delinquent in payment of any taxes to the Illinois Department of Revenue.

Bidder's Firm Name

Signed Name and Title

Street Address

Print Name and Title

City State Zip Code

E-mail Address

Phone Number

Date



APPENDIX A – Glossary

CDD – Community Development Department. Responsible for permit application and issuance, permit inspections, code enforcement, change of use and licensing.

ERP – Enterprise Resource Planning. The primary financial software responsible for processes such as general ledger, accounts receivable, accounts payable, payroll, procurement, budgeting, fixed asset register and financial reporting.

Fiscal Year 2023 – The Village’s fiscal year 2023 began on 5/1/2022 and ends on 4/30/2023

Respondent - The vendor participating in the RFP process.

RFP – Request for proposal. A type of bid document that solicits solutions to a presented need. Responses are evaluated on several factors, pricing is not the sole factor in determining winning bid.

TCO – Total Cost of Ownership. Any costs associated with the solution, including but not limited to professional services, installation fees, hosting fees, license fees, data migration, and other operating or up-front costs.



APPENDIX B – Respondent Worksheet

Complete the column titled “Estimated time” for each row below. Please clearly indicate what unit of time this number represents (14 days, 8 weeks, 1 year etc...). Do not list the professional service hours, the intent is to determine the time each section will take on a calendar, not to convey consultant billable hours.

The Village understands this is an estimation, but should be based on prior experience. Reasonable extensions may be needed, however these extensions cannot impact the price submitted on the proposal sheet without significant justification. Please avoid entering multiple date ranges in a single row, all submissions will use the longest time period provided for a section.

The Village is committed to the ERP and CDD projects and will make all reasonable accommodations with regard to Village staff availability to this endeavor notwithstanding their need to still perform the expected daily duties.

Section	Description	Estimated time
1. Assess/Collect Functional Requirements	Time needed to collect information regarding Village's needs and wants for new ERP/CDD system.	
2. Create RFP	Time needed to create the RFP document and begin advertisement (do not include time needed for section 1)	
3. Assist with Vendor Selection	Time from when RFP is advertised until a winning respondent is chosen by Village staff (does not include time for board approval)	



APPENDIX C: Application Portfolio

Tyler Eden - Current ERP System, primary Finance system

Core Finance

- General ledger
- Accounts receivable
- Accounts payable
- Cash management

Budget

- Budget reporting
- Forecasting
- Variance analysis
- Annual operating plan/budgets
- Multi-year operating plan
- Modeling

Reporting

- Financial reporting
- Financial analytics

Transactions

- Expenses
- Investments
- Payroll management
- Tax management

Asset Management

- Fixed asset register
- Automatic depreciation calculation

Purchasing

- Requisitions & Purchase orders

Human Resources

- Employee information
- Leave request information

Other

- Business licensing

Maintstar - Current primary CDD system

- Code Enforcement
- Permit application and issuance

- Permit inspections
- Change of use

Cartegraph - Public works work management system

ESRI GIS - Geographic information system

Time Keeping and PTO

- Executime
- Aladtec (police)

- e-solutions (fire)

Citation and Adjudication

- Incode (to retire in Q1 2023)
- Dacra

- Maintstar (CDD)

Human Resources

- Employee Navigator - Benefits administration, open enrollment
- NeoGov Insight - Applicant tracking
- NeoGov Perform - Performance management

- NeoGov Onboarding - planned 2023 go-live
- NeoGov Forms - planned 2023 go-live
- NeoGov Training - planned 2023 go-live

Misc. Applications

- Firehouse - Fire RMS (to retire in Q1 2023)
- EPR Fireworks - Fire RMS planned Q1 2023 go-live
- CAD - Central Square OSMCT

THE VILLAGE OF TINLEY PARK

Cook County, Illinois

Will County, Illinois

RESOLUTION NO. 2022-R-136

A RESOLUTION AUTHORIZING THE PURCHASE OF PROFESSIONAL SERVICES FOR ERP SELECTION CONSULTANT

**MICHAEL W. GLOTZ, PRESIDENT
NANCY M. O'CONNOR, VILLAGE CLERK**

**WILLIAM P. BRADY
WILLIAM A. BRENNAN
DIANE M. GALANTE
DENNIS P. MAHONEY
MICHAEL G. MUELLER
COLLEEN M. SULLIVAN
Board of Trustees**

Published in pamphlet form by authority of the President and Board of Trustees of the Village of Tinley Park
Peterson, Johnson, & Murray Chicago, LLC, Village Attorneys
200 W. Adams, Suite 2125 Chicago, IL 60606

VILLAGE OF TINLEY PARK
Cook County, Will County, Illinois

RESOLUTION NO. 2022-R-136

**A RESOLUTION AUTHORIZING THE PURCHASE OF PROFESSIONAL SERVICES
FOR ERP SELECTION CONSULTANT**

WHEREAS, Section 6(a) of Article VII of the 1970 Constitution of the State of Illinois provides that any municipality which has a population of more than 25,000 is a home rule unit, and the Village of Tinley Park, Cook and Will Counties, Illinois, with a population in excess of 25,000 is, therefore, a home rule unit and, pursuant to the provisions of said Section 6(a) of Article VII, may exercise any power and perform any function pertaining to its government and affairs, including, but not limited to, the power to purchase equipment; and

WHEREAS, the Village of Tinley Park (“Village”) requires professional services for ERP Selection Consultant for the collect functional requirements, create an RFP, and assist with vendor ERP selection as the Village moves to update the financial software; and

WHEREAS, the Village has invited request for proposal (RFP) for professional services for ERP Selection Consultant for the collect functional requirements, create an RFP, and assist with vendor ERP selection pursuant to Illinois law and Village Code, and Baecore Group (“Baecore”) has been selected of the eight (8) RFPs by the Village. See Exhibit 1, the response to invitation for RFP from Baecore (the “RFP”) to provide said professional services, attached hereto; and

WHEREAS, the President and Board of Trustees of the Village of Tinley Park believe and hereby declare that it is in the best interest of the Village and its residents to approve the RFP for professional services for ERP Selection Consultant for the collect functional requirements, create an RFP, and assist with vendor ERP selection, at a cost not to exceed \$34,815.

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF TINLEY PARK, COOK AND WILL COUNTIES, ILLINOIS, AS FOLLOWS:

SECTION 1: The foregoing recitals shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.

SECTION 2: The President and Board of Trustees hereby approve the purchase of professional services for ERP Selection Consultant for the collect functional requirements, create an RFP, and assist with vendor ERP selection, at a cost not to exceed \$34,815. The Village President, Village Manager and/or their designees are authorized to accept the Exhibit 1 RFP attached hereto, to and enter into any ancillary agreement documents between Baecorp Group and the Village, and to do any and all things deemed necessary to effect the execution and performance of this Invoice as shall be desirable to carry out the intent and purposes of this Resolution, including the preambles to this Resolution.

SECTION 3: Any policy, resolution, or ordinance of the Village that conflicts with the provisions of this Resolution shall be and is hereby repealed to the extent of such conflict.

SECTION 4: This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED THIS 15th day of November, 2022.

AYES:

NAYS:

ABSENT:

APPROVED THIS 15th day of November, 2022.

VILLAGE PRESIDENT

ATTEST:

VILLAGE CLERK

STATE OF ILLINOIS)
COUNTY OF COOK) SS
COUNTY OF WILL)

CERTIFICATE

I, NANCY O' CONNOR, Village Clerk of the Village of Tinley Park, Counties of Cook and Will and State of Illinois, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Ordinance No. 2022-R-136, "A RESOLUTION AUTHORIZING THE PURCHASE OF PROFESSIONAL SERVICES FOR ERP SELECTION CONSULTANT," which was passed by the President and Board of Trustees of the Village of Tinley Park on the 15th day of November, 2022.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Tinley Park this 15th day of November, 2022.

NANCY O' CONNOR, VILLAGE CLERK

Request for ERP Selection Consultant

2022-RFP-007

RFP Response
October 2022



Mary Smith – Managing Partner
Baecore Group, Inc.
Smith@baecore.com
Phone: 847-585-1486
Fax: 877-223-2673

Public Sector Solutions
Baecore
GroupTM



TABLE OF CONTENTS

QUALIFICATIONS & EXPERIENCE	1
BACKGROUND.....	1
FOCUS ON LOCAL GOVERNMENT.....	1
OUR PARTNERSHIP APPROACH	3
HOLISTIC APPROACH.....	4
PROVEN EXPERIENCE.....	5
ASSESSMENT & RFP DEVELOPMENT.....	6
OVERVIEW	6
PROJECT MANAGEMENT.....	9
RFP DEVELOPMENT.....	10
SELECTION & CONTRACT NEGOTIATION SUPPORT	13
VENDOR SELECTION.....	13
NEGOTIATION SUPPORT.....	17
PROJECT TIMELINE (APPENDIX B – RESPONDENT WORKSHEET).....	18
RFP PRICING & PROPOSAL SHEET	20
REFERENCES	25
WHAT OUR CLIENTS ARE SAYING	28

QUALIFICATIONS & EXPERIENCE

BACKGROUND

Baecore Group is a boutique Public Sector Consulting firm that has been providing consulting services, including system assessment, RFP development, system selections, project management, implementations, workflow and systems automations, for municipalities in the Chicagoland area for the last twenty years. As a boutique firm we are small by design, so we have been able to develop a company culture and philosophy that focuses on you, the client, and the work you do. We have consciously targeted our business focus to develop a deep level of expertise in local government. This expertise informs our approach to the work we do.

ABOUT US

Our consultants are local government specialists. We are dedicated professionals that can bring knowledge, experience and perspective gained from working exclusively in the public sector across a variety of organizations and throughout all departments.

WHY CHOOSE US

- ✓ We bring innovative solutions
- ✓ Public sector Project Management experience
- ✓ Baecore works with local government at all levels
- ✓ Flexible offerings and engagements
- ✓ We compliment your staff's expertise

FOCUS ON LOCAL GOVERNMENT

At Baecore Group we know local government. We understand municipal operations, structure, and challenges you face. We know that every city and village has its unique attributes and we work within your culture to provide you with solutions and processes that suit your needs. While maintaining solid methodologies and practices we work to tailor our structure and processes to provide the best outcome for your organization.

We are not distracted with other business focuses such as audits, staff augmentation, accounting, tax planning, business advisory or other unrelated areas. We have developed a specific focus on Business Process Improvement, Continuous Improvement,

"The highest quality"

The Baecore Team and Leadership is of the highest quality. I needed them to help lead a huge project and they achieved every step and need that I defined. We would not have been successful without them



Todd Wolf

City Administrator, City of Sheboygan, WI

and Systems integration and utilization in municipal government. Strategy, Design, and Implementation are all part of the engagement with Baecore. We help our clients solve problems beyond the initial implementation, integrate processes in existing and new systems and automate workflows.

Quick Facts

In a single project, **small** process changes can have **BIG** impacts.

Whether implementing a new system or updating an existing one, Baecore Group has helped many municipalities achieve big benefits through minor adjustments. - **and we can do the same for you!**

Just one example



50%

**Reduction of
Customer Wait Time**

6,240

**Personnel Hours
Gained**

1,296

**Pounds of Paper
Saved Annually**

Process Improvement

- ✓ Reduce processing time
- ✓ Mobile solutions
- ✓ Elevated customer service levels
- ✓ Improved cross-department communication
- ✓ Improved access to Information
- ✓ Personnel time savings
- ✓ Automated workflows
- ✓ System integrations
- ✓ Increased auditability & transparency

Who we've helped

- ✓ Board/Council
- ✓ Finance
- ✓ Administration
- ✓ Purchasing
- ✓ Fire
- ✓ Utility Billing
- ✓ Facilities
- ✓ Engineering
- ✓ Public Works
- ✓ Recreation
- ✓ Payroll
- ✓ Human Resources
- ✓ Fleet Management
- ✓ Code Enforcement
- ✓ Permitting
- ✓ Planning & Zoning
- ✓ Public Safety
- ✓ Streets & Sanitation
- ✓ Environmental Services
- ✓ IT
- ✓ GIS
- ✓ Wastewater
- ✓ Public Utilities

OUR PARTNERSHIP APPROACH

Baecore takes a partnership approach to our engagements. We make sure your systems and processes support your organization's overall goals and that you know exactly how to get from point A to point B. We guide your team to execute the plan and keep it on track. Once complete, we help you monitor the results to ensure that you are provided with a lasting solution.

"Couldn't have done it without you"

Thank you for your patience and perseverance and during the last 2 years of implementation. We could not have made it without you.



Roseanne Benson

Finance Director/Treasurer, Village of Addison, IL



Flexible Support: Our methodologies and processes allow us to provide consistently high-quality services to our clients. As a boutique firm, we have the advantage of being flexible. We will take the time to listen and understand your goals and your challenges to tailor our services to those needs.



Return on Investment: We are successful at providing a solid return on your investments. Baecore Group differentiates itself from our competitors by designing solutions that will improve efficiencies, eliminate redundancies, and provide measurable impacts.

Our approach combined with our understanding of the public sector has provided significant time and cost savings for our clients. Baecore Group can help you leverage your existing technology and streamline integrations with new technology solutions boosting your return on both new and existing technology.



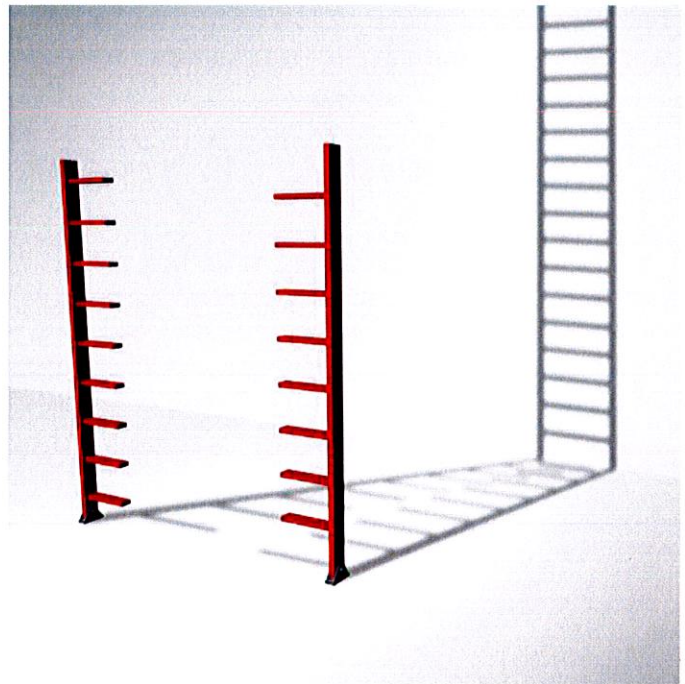
Proven Experience & Methodologies: We have developed proven methodologies and process we can apply to your project based on more than twenty years' experience assisting public sector clients with ERP and system:

- ERP selections
- Best of breed selections
- ERP implementations
- Best of breed implementations
- System integrations
- Business process improvement
- Workflow analysis and design
- Project management
- Risk analysis
- Change management

HOLISTIC APPROACH

At Baecore Group we offer a holistic approach. Individual challenges, goals, needs, or department processes are never considered in isolation because your municipalities activities don't take place in one. Information is shared and processes cross departments. Changes or challenges in one area impact others. Your Baecore project team has an understanding that surpasses base-line system evaluation, selection, and project management. Our team members all understand the processes and best practices in and transactions between all departments.

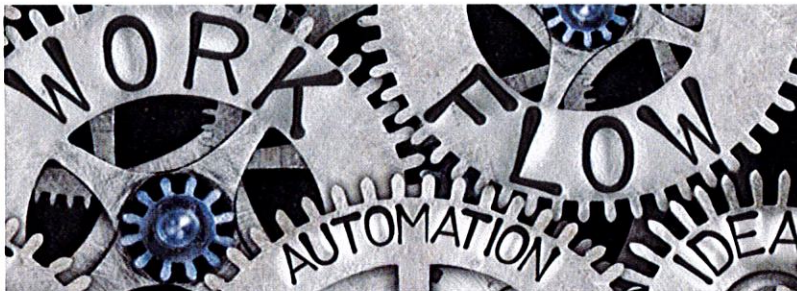
We know many of the decisions you will make during your project may be once or possibly two-time career decisions. Our staff are willing and able to guide and assist you in your decision-making. ***Others merely present you with conceptual options, we take the next step and make actionable recommendations, work with you through implementation of the recommendations,*** share best practices and failed practices to ensure your ERP selection and implementation aligns with and meets the needs of all your departments, considers all processes, and integrates with existing systems.



PROVEN EXPERIENCE

Our staff has proven experience in providing assessments of your organization's current state, processes, procedures, systems, and needs. We have expertise in developing targeted, focused system and solution selections that are based on your specific requirements and objectives. With expertise in ERP and best of breed systems as well as change and project management methodologies, Baecore Group's skilled project managers have the experience to guide your team through the implementation of process changes to ensure a project that is on time and on budget.

Our in-depth knowledge and understanding of municipal operations combined with our years of municipal experience in system assessment, selection and implementation means that we can provide you with a unique solution tailored to your village and your existing operations. Our goal is to provide an integrated system that maximizes your efficiency and return on investment and, we have experience implementing new system solutions and integrating that solution with existing systems that support your overall goals and needs.



Systems & Workflow Assessment and Process Improvement

The combination of our in-depth knowledge of local government operations, experience in process improvement and extensive knowledge of available Municipal systems allows us to provide comprehensive workflow assessment and process design solutions. For 100% of our customers, we have identified opportunities to streamline workflow, reduce manual processes, and eliminate redundant staff activities as well as design custom solutions in dozens of operational areas in multiple municipalities. Our proven workflow and systems solutions have resulted

Process Expertise

- General Ledger
- Project Ledger
- Budget
- Fixed Assets
- Grant Accounting
- Purchasing
- Inventory Management
- Contract Management
- Accounts Payable
- Vendor Management
- Vendor Self Service
- General Billing
- False Alarm
- Utility Billing/CIS
- Meter Inventory
- Service Orders
- Work Orders
- Job Costing
- Business Licenses
- Liquor Licenses
- Payroll
- HR Management
- Personnel Actions
- Benefit Enrollment
- Timekeeping
- Scheduling
- Employee Self Service
- Employee Evaluation
- Customer Service
- 311
- CRM
- Permitting
- Inspections
- Violations
- Administrative Hearing
- PIN Management
- Parking Tickets
- Parking Permits

in thousands of hours of staff time saved through a reduction in inefficient or redundant activities.

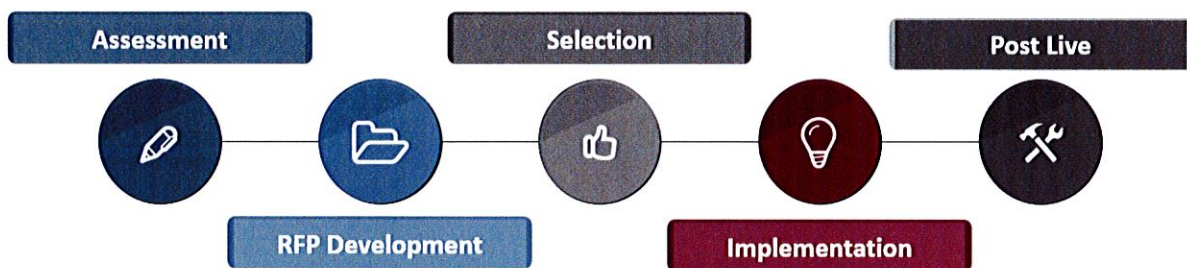
Recognized Expertise in Municipal Implementations

Baecore Group developed a reputation as experts in implementation of Municipal implementations. We have assisted our clients to complete implementations through project management, business process review, system integration/ modifications, and implementation assistance in all areas and modules. As a result of our knowledge and reputation, municipalities that have implemented on their own or with competitors have retained Baecore to assist in fixing their municipal systems after installation that aren't working, don't support processes, or have other difficulties. This has given us the unique opportunity to see first-hand the negative outcomes from a selection process or implementation that has not been done correctly or thoroughly. Accordingly, we have seen the many ways a system selection or implementation can fail to provide the desired efficiencies and improvements. Through redesigning and re-implementing these systems we know how to avoid these pitfalls and have developed a serious appreciation and understanding of the cost and impact when a system solution is not implemented with an organization-wide perspective that aligns with your goals.

ASSESSMENT & RFP DEVELOPMENT

OVERVIEW

The selection and implementation of an ERP system can be a time-consuming and difficult undertaking that occurs over multiple phases. The primary phases of a selection project, from end-to-end, are depicted in the image below.



Whether utilizing an ERP system or integrating various “best of breed” solutions, such purchases and implementations can be complex, especially with today’s automation, workflows, and organization-wide systems integrations. To support your selection of a software solution(s), we assist you in identification of cross-department needs and requirements and the overall plan for integration, while keeping in mind the Village’s strategic objectives. As part of an assessment, Baecore Group collects information about the day-to-day activities and processes throughout the Village for each of the core

Village functions. We evaluate your current processes and the tools and resources currently available within your organization. As part of an assessment, we also review existing documentation, identify gaps with current functionality, and identify Village needs, reporting objectives and challenges.

To identify the software solution(s) that best fit the Village's needs and objectives, it is critical to clearly establish what those needs are. Gaining an understanding of the Village's current processes, needs, objectives and opportunities to improve efficiencies, customer services, data transparency, and data access are important to a successful selection process. This provides the foundation for identifying the needs and requirements to produce the necessary RFP and identify supporting services for managing and implementing subsequent changes within the Village.

Assessment Process

A successful assessment process consists of three primary components necessary to gain an understanding of the Village's overall objectives, department needs and requirements. These phases include reviewing existing documents to better understand the current state and stakeholder objectives, conducting business unit interviews and roundtable discussions to gather current processes, challenges and opportunities, and consolidation and analysis of the information to provide the best possible recommendations.

Document Review

The assessment begins by understanding your current environment and the business requirements specific to your Village. This is accomplished by reviewing existing documentation such as:

- ❖ Current systems documentation
- ❖ Relevant existing contracts
- ❖ Current systems maintenance costs
- ❖ Current policy and procedures
- ❖ Organization charts
- ❖ Audit recommendations

A review of these documents sets the foundation for the assessment, introducing us to the Village's current environment.

Business Unit Interviews & Roundtable Discussions

The next component of the assessment includes the business unit interviews and round table discussions. Focusing on one area at a time, Baecore Group meets with your department staff to understand their processes and how they carry out their day-to-day activities. During these discussions we identify:

- ❖ Gaps where current software is not meeting the Village's or department's needs
- ❖ Efficiencies that can be gained and automation could be deployed with the implementation of more up-to-date technologies
- ❖ Current department staff challenges
- ❖ Opportunities for
 - process improvement
 - increased reporting capabilities
 - improved access to information and communication across departments

Identify Existing Systems

As part of an assessment, we identify existing systems used by the Village to complete day-to-day activities and processes. Baecore Group gathers information about other stand-alone systems and software used by Village staff alongside the current system to be replaced. This information is used to identify:

- ❖ Functionality needs for a proposed solution
- ❖ Integration needs
- ❖ Existing technology solutions that can be leveraged

Consolidation and Analysis

Once the business unit interviews are complete, Baecore Group consolidates the information provided to identify themes and patterns in the information gathered. We conduct a thorough analysis of the challenges, process gaps, and opportunities identified for further process review and potential business process change to gain efficiencies, improve customer service, increase data transparency, or improve data access and reporting.

Document Assessment Findings

On completion of the assessment, Baecore Group documents the assessment findings. These findings and recommendations detail your organization's concerns, process, policies, objectives, and needs. The documentation provides a clear summary, by functional area, of:

- ❖ existing challenges
- ❖ functional and system needs
- ❖ opportunities for process improvement

Assessment Deliverables

On completion of the assessment, the Village of Tinley Park will have a roadmap that will identify:

- ✓ functional areas and processes for which benefits may be gained through the implementation of new solutions
- ✓ functional requirements necessary for any new software
- ✓ potential integration needs

The assessment will also identify opportunities for:

- ✓ automation and the elimination of manual workflow
- ✓ increased personnel efficiencies and time savings
- ✓ customer service improvements

The information described above will be found in the following documentation:

- ✓ Payroll Current State Evaluation Recommendations
- ✓ ERP Financial Recommendations/Existing Systems
- ✓ Community Development Assessment

PROJECT MANAGEMENT

Baecore Group has performed and provided project management services for numerous assessments, selections, implementations, and other projects. With this experience comes a knowledge-base and tool set that we can bring to your project from assessment to implementation. In addition to our experienced project management team, Baecore Group provides project tools to ensure that your team has access to the right project information at the right time. This helps your team work most efficiently and effectively on your project.

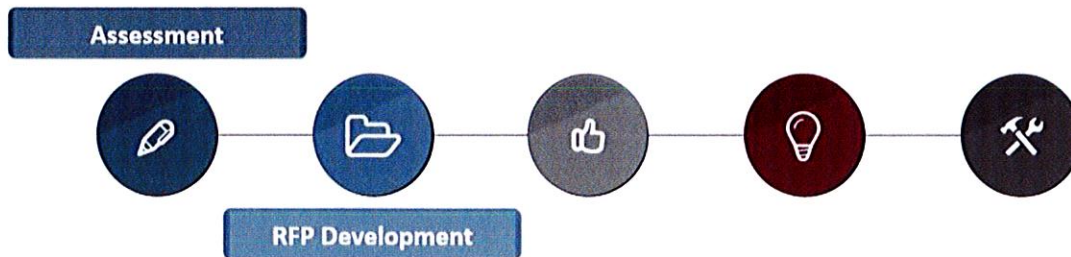
Interactive Project Dashboards

We provide an integrated project management tool that provides a collaborative environment for team members to communicate and work together on your project. The Project Dashboard is an online, web-based, consolidated resource for all components of your project information including:

- | | | |
|---------------------|---------------------|-----------------------------------|
| ❖ Project plan | ❖ Decision log | ❖ Action items & task assignments |
| ❖ Project schedule | ❖ Project documents | ❖ Meetings |
| ❖ Incident tracking | ❖ Agendas | |

Your up-to-date project information is available, “on demand” through our interactive project dashboard. Key project documents, action items, schedule, and issue tracking are available in a single location and accessible to your project team at any time.

RFP DEVELOPMENT



Using the knowledge and information gained from the Assessment stage, Baecore Group will create an RFP tailored to the Village of Tinley Park. Our extensive knowledge and experience with municipal government as well as our understanding of the department activities and cross-departmental impacts enables us to provide a comprehensive evaluation and identification of the functional, workflow, automation, and integration requirements as well as areas for process improvement.

CITY OF HIGHLAND PARK
REQUEST FOR PROPOSAL
Enterprise Resource Planning System (ERP)
RFP# 18 Sample

Proposal Due: August 9, 2018 @ 10:00 AM

5

Sections:

- 1. Introduction
- 2. Background
- 3. Request for Proposal
- 4. Software Selection
- 5. Implementation
- 6. Hardware Requirements
- 7. Software Requirements
- 8. Hardware Requirements
- 9. Software Requirements
- 10. Hardware Requirements
- 11. Software Requirements
- 12. Hardware Requirements
- 13. Software Requirements
- 14. Hardware Requirements
- 15. Software Requirements
- 16. Hardware Requirements
- 17. Software Requirements
- 18. Hardware Requirements
- 19. Software Requirements
- 20. Hardware Requirements
- 21. Software Requirements
- 22. Hardware Requirements
- 23. Software Requirements
- 24. Hardware Requirements
- 25. Software Requirements
- 26. Hardware Requirements
- 27. Software Requirements
- 28. Hardware Requirements
- 29. Software Requirements
- 30. Hardware Requirements
- 31. Software Requirements
- 32. Hardware Requirements
- 33. Software Requirements
- 34. Hardware Requirements
- 35. Software Requirements
- 36. Hardware Requirements
- 37. Software Requirements
- 38. Hardware Requirements
- 39. Software Requirements
- 40. Hardware Requirements
- 41. Software Requirements
- 42. Hardware Requirements
- 43. Software Requirements
- 44. Hardware Requirements
- 45. Software Requirements
- 46. Hardware Requirements
- 47. Software Requirements
- 48. Hardware Requirements
- 49. Software Requirements
- 50. Hardware Requirements
- 51. Software Requirements
- 52. Hardware Requirements
- 53. Software Requirements
- 54. Hardware Requirements
- 55. Software Requirements
- 56. Hardware Requirements
- 57. Software Requirements
- 58. Hardware Requirements
- 59. Software Requirements
- 60. Hardware Requirements
- 61. Software Requirements
- 62. Hardware Requirements
- 63. Software Requirements
- 64. Hardware Requirements
- 65. Software Requirements
- 66. Hardware Requirements
- 67. Software Requirements
- 68. Hardware Requirements
- 69. Software Requirements
- 70. Hardware Requirements
- 71. Software Requirements
- 72. Hardware Requirements
- 73. Software Requirements
- 74. Hardware Requirements
- 75. Software Requirements
- 76. Hardware Requirements
- 77. Software Requirements
- 78. Hardware Requirements
- 79. Software Requirements
- 80. Hardware Requirements
- 81. Software Requirements
- 82. Hardware Requirements
- 83. Software Requirements
- 84. Hardware Requirements
- 85. Software Requirements
- 86. Hardware Requirements
- 87. Software Requirements
- 88. Hardware Requirements
- 89. Software Requirements
- 90. Hardware Requirements
- 91. Software Requirements
- 92. Hardware Requirements
- 93. Software Requirements
- 94. Hardware Requirements
- 95. Software Requirements
- 96. Hardware Requirements
- 97. Software Requirements
- 98. Hardware Requirements
- 99. Software Requirements
- 100. Hardware Requirements

Software and Services Pricing

The proposal is to identify in their proposal any additional hardware that the village of Highland Park may need in order to allow the proposed software solution, including any third party software. This includes any specific server, storage, hardware, or other peripheral hardware necessary to fully allow the software solution to be implemented.

Hardware Pricing

The proposal is to identify in their proposal any additional hardware that the village of Highland Park may need in order to allow the proposed software solution, including any third party software. This includes any specific server, storage, hardware, or other peripheral hardware necessary to fully allow the software solution to be implemented.

Software Pricing

The proposal is to identify in their proposal any additional software that the village of Highland Park may need in order to allow the proposed software solution, including any third party software. This includes any specific software, hardware, or other peripheral hardware necessary to fully allow the software solution to be implemented.

Software and Services Pricing

The proposal is to identify in their proposal any additional hardware that the village of Highland Park may need in order to allow the proposed software solution, including any third party software. This includes any specific server, storage, hardware, or other peripheral hardware necessary to fully allow the software solution to be implemented.

Hardware Pricing

The proposal is to identify in their proposal any additional hardware that the village of Highland Park may need in order to allow the proposed software solution, including any third party software. This includes any specific server, storage, hardware, or other peripheral hardware necessary to fully allow the software solution to be implemented.

Software Pricing

The proposal is to identify in their proposal any additional software that the village of Highland Park may need in order to allow the proposed software solution, including any third party software. This includes any specific software, hardware, or other peripheral hardware necessary to fully allow the software solution to be implemented.

Development of Functional Requirements

Using the information about how the departments in your Village work we develop Functional Requirements tailored to your Village based on your processes, goals, objectives, and needs. These requirements, are not intended to be used only for the system selection process. Your Functional Requirements are developed and designed to create a road map that will carry through and provide value from your selection through your implementation.

Combining our knowledge of how your Village works with our experience implementing ERP and CDD systems, we develop functional requirements lists for your RFP that ***focuses on the differentiators*** not a generic list of hundreds of requirements that are standard for nearly every solution.

By keeping the focus on the critical functional requirements, the scores obtained from the functional requirements list provide ***meaningful information*** about how well the proposed solution will work for your Village. Vendor's responses to a targeted and focused Functional Requirements provides information about areas to investigate further during the demonstration rounds.

ATTACHMENT A
FUNCTIONAL REQUIREMENTS

Contents
Introduction
Instructions
General Ledger
Budget
Grant Management
Fixed Assets
Purchasing
Accounts Payable
Miscellaneous Billing
Cash Receipts
Cash Management
Human Resources Management
Payroll
Project Accounting
Bld Management
Contract Management
Utility Billing
Forms and Specifications

City of Highland Park – RFP 18-5-4

General Ledger

Area	Objective
General Requirements	1) Overall system use needs to be user friendly 2) The Village can "soft close" a period or year prior to completing the close 3) Allow the Village to control the periods that transactions can be posted to 4) Inquiry and research into transactions is easy to use 5) Detailed to transaction and source records are accessible from general ledger account summary balances 6) Reporting process is user friendly 7) Security that supports division of responsibilities for creation and posting of journal transactions 8) Automated processing available for transactions such as recurring journal entries, creation of due to/due from entries, and managing accruals
Period Closing	
Accounts & Journal Processing	
Billing and Reporting	
Security and Workflow	

In an effort to avoid the creation of an overbearing or burdensome form, the specifications listed below do not include all possible functionality that may exist within a system for the General Ledger. The functionality and specifications included in the chart below are those that are beyond the basic minimum functionality for general ledger activities. Proposed solutions should contain the minimum basic functionality and expansion such as the ability General Ledger should integrate with Billing, Utility Billing, etc.

City of Highland Park – RFP 18-5-4

Specifications

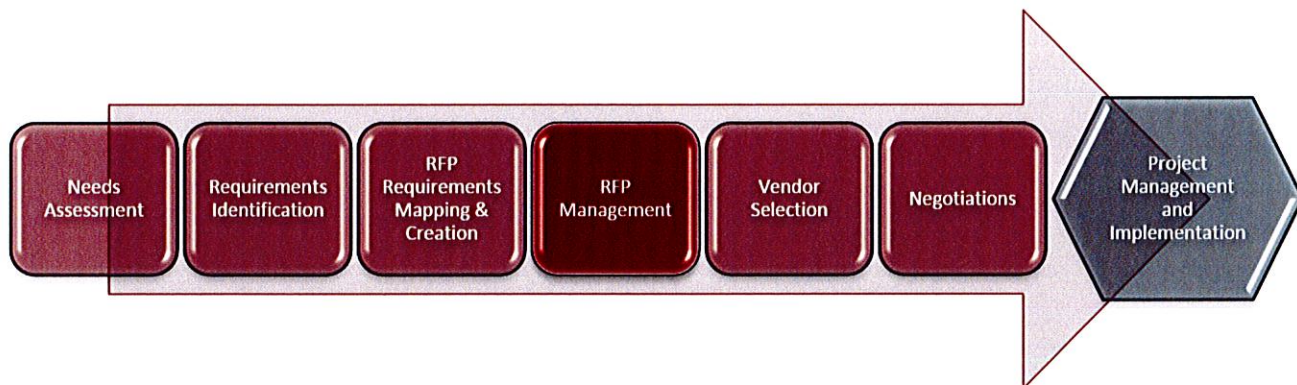
No.	Area	Specification	Comment
G.1	General Requirements	System supports organization-defined fiscal year	Pick from Drop down
G.2	General Requirements	System accommodates posted cash	Pick from Drop down
G.3	General Requirements	System maintains a detailed record of outstanding due to and due from	Pick from Drop down
G.4	General Requirements	System supports the ability to clear due to and due from entries in an automated fashion	Pick from Drop down
G.5	General Requirements	System supports multiple bank accounts	Pick from Drop down
G.6	General Requirements	System provides the ability to attach electronic document, including images, as an attachment to requirements	Pick from Drop down
G.7	General Requirements	System provides the ability to attach electronic document, including images, as an attachment to purchase orders	Pick from Drop down
G.8	General Requirements	Provides the ability to restrict the month/periods and users can post forward	Pick from Drop down
G.9	General Requirements	Provides the ability to restrict the month/periods and users can post backward	Pick from Drop down

Contributed by Baecore Group, Inc.

Clear objectives maintain the focus on the Village's priorities and needed functionality.

Pick list option standardizes vendor responses and encourages vendor compliance resulting in consistent and "scorable" responses

Unlike our targeted Requirements, functional specifications with hundreds of requirements discourage vendor participation, increases the "noise" to be filtered to identify potential solutions, and don't provide significant value or information.

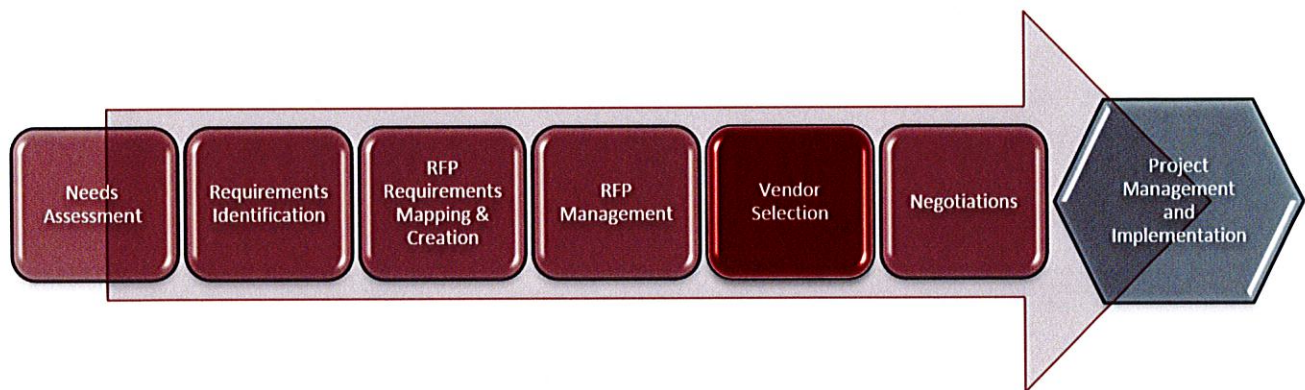


During the RFP Management point in the project Baecore staff will ensure your bidders have the information they need in a timely fashion while maintaining the integrity of the RFP process.

Activities	Deliverables
<i>Project Management</i>	
Identification of scope, objectives, and project stakeholders Development of schedule and project plan	Online interactive project plan dashboard & incident tracking tool
<i>RFP Development</i>	
Identification of desired implementation timeline based on assessment for inclusion in RFP Development of detailed RFP including components necessary to gather information from vendors for consideration and evaluation	ERP and Community Development Software RFP and Functional Requirements
<i>RFP Management</i>	
Coordination of vendor question and answer session Facilitate vendor question and answer sessions Review vendor written questions and development of RFP addenda as needed	RFP Addenda (as needed)

SELECTION & CONTRACT NEGOTIATION SUPPORT

VENDOR SELECTION



This phase of the project will allow the field of the RFP respondents to be narrowed. Baecore Group will review proposals and with the input of the selection committee develop a list of vendors that best fit the Village's documented requirements to proceed through the selection process. During the selection, Baecore will handle all aspects from establishing the vendor demonstration scripts, scoring guides, scheduling, and conducting vendor demonstrations.

Baecore Group provides exceptional service for our clients during software selection demonstrations. Based on our experience in implementation and selection we are acutely aware of how important vendor demonstrations are to providing our clients the information needed to make the right selection for them. During the demonstrations, we assist our customers with evaluating the functionality shown (or not shown). Based on our wide range of experience with ERP, Community Development systems and implementations as well as knowledge gained from the assessment, we support our clients by asking the necessary follow up questions to ensure that the system is thoroughly demonstrated and your team has seen the details necessary to meet your Village's evaluation objectives.

Demonstration Script Development

Baecore Group develops tailored demonstrations scripts based on the outcomes and learnings from the assessment and the functional requirement responses from vendors. During the demonstrations your selection team will review and evaluate a wide range of processes in multiple systems. There is a lot of important topics to cover and a finite time in which to cover it. Quality, tailored demonstration scripts support your team to ensure the time is used well to cover the system capabilities that matter to your Village and departments to meet your goals.

Purchasing	
Objective	
To show the flexibility of the approval process to route requisitions based on the account used as well as the dollar amount of the requisition. In addition, provide the Village personnel with an understanding of the ease of use of requisition approvals including the ability to see where the requisition is the approval process and for approval to see what requisitions are pending approval.	
To demonstrate the flexibility and ease of use of the receiving functionality to allow users to both fully and partially receive on a purchase order at the PO and the item level.	
Included in Round 1 Demonstration	
<ul style="list-style-type: none"> Entry of requisitions Requisition approval workflow Creation of blanket purchase orders Converting requisitions to purchase orders 	
Demonstration Requirements	
1. Show how Village personnel can enter a requisition (request a Purchase Order) including: <ul style="list-style-type: none"> Account access limited to the requisitor's department Ability to see account balance when entering request 	

Payroll				
Demonstration Requirements	Unable to Demonstrate	Partial Demonstration	Full Demonstration	Comments
4. Show how Payroll personnel can import personnel data from a 3rd party system including: <ul style="list-style-type: none"> a. Straight time 				

General Introduction and System Overview				
Objective				
To familiarize attendees with the system's overall user interface including look, feel and ease of use.				
Included in Round 1 Demonstration				
<ul style="list-style-type: none"> System navigation Self Service Log ins Dashboards Mobile applications Reporting structure 				
Demonstration Requirements	Unable to Demonstrate	Partial Demonstration	Full Demonstration	Comments
1. Introduction				
2. Provide an overview of the dashboard screens available				
3. Provide an overview of the system navigation overall look and feel				
4. Show how Village personnel's "central" page view can be customized for them demonstrating how the screen can be set up for each of the types of users				
5. Review the basic reporting structure				
Score (circle one)	Poor	Satisfactory	Outstanding	
Overall Ease of Use	0 1 2 3	4 5 6	7 8 9 10	
Overall Functionality	0 1 2 3	4 5 6	7 8 9 10	

Page 1 of 51

During demonstrations, your team will have the opportunity to evaluate and score system functionality based on your organization's needs.

Specific municipal workflows are included to assist your team in determining whether they could understand and visualize how the proposed solutions can help your organization and departments meet their goals

Clear scoring criteria assist you in making "apples to apples" comparisons of the proposed solutions.

Vendor Cost Comparison

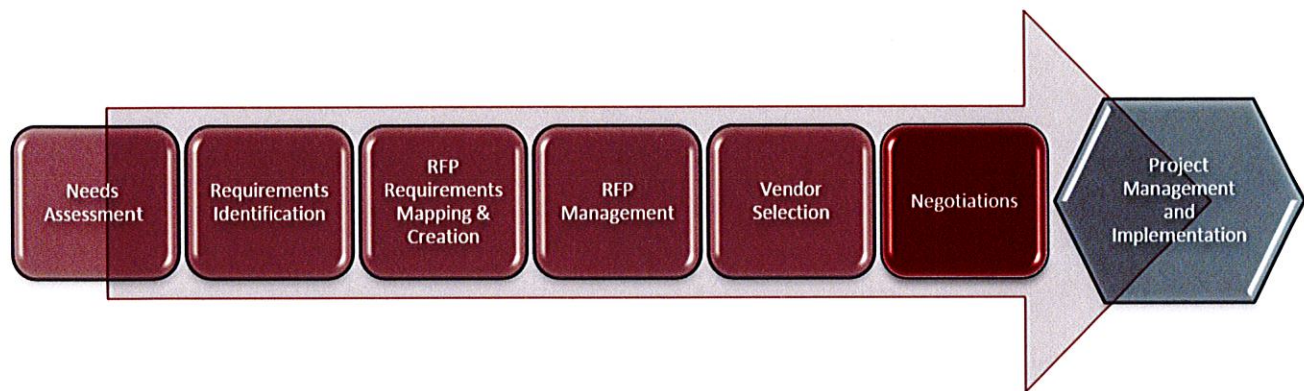
Baecore Group will provide cost analysis of the proposed solutions, including all components, so your team can make an “apples to apples” comparison and understand the true cost of the proposed solutions.

VENDOR 8 RESELLER 1	VENDOR 4 RESELLER 1	VENDOR 3	VENDOR 2	DESCRIPTION
\$ 718,747	\$ 475,287	\$ 120,175	\$ 158,137	Implementation
\$ 131,345	TBD	\$ 23,460	\$ 33,350	Integrations
\$ 128,628		\$ 20,700	\$ 2,300	1 way application A
\$ 2,717		\$ 2,760	\$ 28,750	2 way application C
			\$ 2,300	1 way application B
\$ 20,700	\$ 20,700	\$ 5,520	\$ 20,700	Hosting Services
\$ 241,017	\$ 79,465	\$ 34,500	\$ 253,000	Software Implementation
\$ 575			\$ 13,800	Miscellaneous
\$ 800,400	\$ 386,400	\$ 160,080	\$ 266,800	2-5 Costs
\$ 800,400	\$ 303,600	\$ 138,000	\$ 184,000	Years 2-5 Maint & Support
inc above	\$ 82,800	\$ 22,080	\$ 82,800	Years 205 Hosting
\$ 1,112,384	\$ 575,452	\$ 149,155	\$ 478,987	FY 1 Costs No Maint prior to Jan 'X1
\$ 180,550	\$ 96,600	\$ 40,020	\$ 66,700	FY 2 Costs (ongoing annual)
\$ 1,912,784	\$ 961,852	\$ 309,235	\$ 745,787	Total 5 year costs

Project Justification and Board Presentation

Baecore Group will consolidate the vendor responses, selection committee input and Village selection team demonstration feedback. We will compare how well each solution met the Village requirements as well as its ease of use, long-term maintenance, references, cost effectiveness and implementation plan. Incorporating the cost information, the solution completeness and the demonstration feedback, Baecore Group will develop project justification documentation and Board presentation materials that provide the basis for the Village’s selection and how the selected solution(s) best meets the Village’s requirements.

Activities	Deliverables
Project Management	
Ongoing project plan and schedule management	Online interactive project plan dashboard & incident tracking tool
Coordination of project meetings as needed in conjunction with Village personnel	
Vendor Response Review	
Review and evaluation of vendor responses in conjunction with core project team	List of respondents that meet minimum functionality and cost requirements
Establish functional requirements minimum threshold	
Review of vendor response capability to meet minimum functional requirements	
Identification of supported hardware, database platforms and third-party software requirements	Initial analysis of vendor costs as proposed in the RFP response
Evaluation of vendor costs	
Vendor Selection	
Coordinate/schedule demonstrations with selected vendors.	Vendor demonstration script
Development of demonstration script or requirements (based on Village priorities and functional needs)	
Determine the format & time required for each component module in each demonstration.	Vendor demonstration agenda
Identify the Village personnel recommended to attend each module demonstration.	
Coordinate with vendors to address any questions on the demonstration scripts or agenda.	Documents for board presentation & project justification.
Manage the schedule and meeting invitations for Village personnel for demonstrations	
Support Village personnel during demonstrations ensuring all topics are addressed.	
Development of written recommendation for ERP system finalist/purchase based on Village requirements and feedback from Village reviewers on system functionality, support, implementation services and other key selection criteria.	



During the negotiations phase of the project Baecore Staff will assist the Village with the logistics of contract negotiations with the selected vendor. Baecore Group will obtain the contract and statement of work from all finalist vendors. We'll review and verify that all of the necessary contract components have been gathered to help the Village save time and evaluate the contract documents effectively. As a result of our review will provide a list of items for the Village's consideration for negotiation based on our project knowledge and experience. We will further support your team by coordinating the exchange of "red-line" documents, help to ensure that responses are received timely, follow up on outstanding responses, and, where necessary, coordinate meetings with the vendor to complete the negotiation.

Activities	Deliverables
<i>Negotiation</i>	
Obtain and review the vendor's contract to ensure all components (attachments, etc.,) are received for Village review	Provide a list of items for Village consideration during the negotiation based on our experience with system implementations. (<i>Does <u>not</u> include legal analysis or advice</i>).
Obtain and review the vendor's statement of work to ensure all components (attachments, etc.,) are received for Village review	
Obtain and review vendor pricing to ensure all components (attachments, etc.,) are received for Village review	
Coordinate the exchange of red-line documents between the Village and vendor.	
Follow up-as needed on responses to help ensure the process moves forwards.	
Coordinate with the Village and vendor as needed to schedule meetings.	

[Page intentionally left blank]

PROJECT TIMELINE (APPENDIX B – RESPONDENT WORKSHEET)



APPENDIX B – Respondent Worksheet

Complete the column titled "Estimated time" for each row below. Please clearly indicate what unit of time this number represents (14 days, 8 weeks, 1 year etc...). Do not list the professional service hours, the intent is to determine the time each section will take on a calendar, not to convey consultant billable hours.

The Village understands this is an estimation, but should be based on prior experience. Reasonable extensions may be needed, however these extensions cannot impact the price submitted on the proposal sheet without significant justification. Please avoid entering multiple date ranges in a single row, all submissions will use the longest time period provided for a section.

The Village is committed to the ERP and CDD projects and will make all reasonable accommodations with regard to Village staff availability to this endeavor notwithstanding their need to still perform the expected daily duties.

Section	Description	Estimated time
1. Assess/Collect Functional Requirements	Time needed to collect information regarding Village's needs and wants for new ERP/CDD system.	10 days
2. Create RFP	Time needed to create the RFP document and begin advertisement (do not include time needed for section 1)	2 weeks*
3. Assist with Vendor Selection	Time from when RFP is advertised until a winning respondent is chosen by Village staff (does not include time for board approval)	5 - 6 months**

* This time period would overlap with the Assess/Collect Functional Requirements step above.

** Time frame is dependent on staff and vendor availability

Project Timeline

Activity	December	January	February	March	April	May	June	July
Assess & Collect Village Information								
Release RFP		Jan 1st						
Vendors response deadline				Mar 1st				
Vendor demonstrations								
Board approval pending attorney review						ideally May, sit. June		
Contract Negotiations							room for flexibility here	

NOTE: If your process will allow, we find it very successful to take the recommendation to the full Board pending attorney review. This, at times, can help expedite negotiations.

[Page intentionally left blank]

RFP PRICING & PROPOSAL SHEET

Village of Tinley Park RFP ERP Selection Consultant Proposed Services		
ERP & CDD Selection		\$34,815
Assessment		
Payroll Current State Evaluation Recommendations	ERP Financial Recommendations/Existing Systems	
Community Development Assessment		
RFP Development		
Develop RFP for release	Develop RFP timeline	
Develop Functional Requirements	Define selection objectives	
Define technology requirements/ limitations (integrations & tech environment)		
RFP Management		
Release RFP	Facilitate vendor Q&A session	
Prepare response to vendor questions		
Vendor Selection		
Define functional requirement minimum threshold	Eliminate vendors not meeting minimum requirements	
Initial Cost analysis of proposed solutions (from RFP response)	Pre-demonstration proposal comparison	
Prepare demonstration agenda	Develop demonstration scripts	
Manage vendor communications & questions	Coordinate and schedule vendor demonstrations	
Facilitate demonstrations	Compile Village selection team demonstration feedback	
Coordinate and facilitate meetings with throughout selection for key decisions	Post demonstration cost analysis	
Documents for board presentation & project justification		
Contract Negotiation Support		
Obtain and review contract for completeness (all attachments/exhibits)	Obtain and review statement of work (all attachments/exhibits)	
Obtain and review pricing for completeness (all modules/components)	Coordinate exchange of red-line documents	
Coordinate Village & vendor meetings as needed.	Checklist of considerations for negotiation.	

Additional Pricing Details & Information

The services in this response are proposed at the price in the chart above per the scope of services described. This pricing allows for three two-day demonstrations. If the number of demonstration days the Village elects to complete goes under this allotment, a credit may be applied. Similarly, additional demonstration days may result in additional charges from \$2,500 – \$5,500* per day depending on required resources, if it is a new demonstration area, and scheduling logistics of the overall project.

This pricing expires in sixty days from the receipt of this proposal. In addition, the pricing is based on the services being completed in 2023.

The proposed services are billed 50% upon delivery of the RFP and the remainder on completion of the vendor demonstrations but no later than 60 days from the date vendor responses are due.

** Depending on the reason for the additional demonstration days the complexities for coordinating and compiling the outcome varies. Such additional days may require coordination with the same vendor(s) or new vendor(s), creation of new demonstration scripts, new agendas, the evaluation and consolidation of selection team feedback and other activities.*



PROPOSAL SHEET

Note: The Proposer must complete all portions of the Proposal Sheet.

The undersigned, having examined the specifications and all conditions affecting the specified project, offer to furnish all services, labor, and incidentals specified for the price below.

The undersigned bidder certifies that they are not barred from bidding on this contract as a result of a conviction for the violation of state laws prohibiting bid rigging or bid rotating and is not delinquent in any taxes to the Illinois Department of Revenue.

It is understood that the Village reserves the right to reject any and all bids and to waive any irregularities and that the prices contained herein will remain valid for a period of not less than ninety (90) days.

I (We) propose to complete the following project as more fully described in the specifications for the following:

Proposing Company Name: **Baecore Group, Inc.**

ERP SELECTION CONSULTANT	
Total cost for professional services engagement	\$34,815.00

INDEMNIFICATION: The bidder hereby agrees to protect, defend, indemnify, and save harmless the Village against loss, damage, or expense from any suit, claim, demand, judgment, cause of action, or shortage initiated by any person whatsoever, arising or alleged to have arisen out of work described herein, except that in no instance shall the Bidder be held responsible for any liability, claim, demand, or cause of action attributable solely to the negligence of the Village.

I hereby certify that the item(s) proposed is/are in accordance with the specifications as noted and that the prices quoted are not subject to change; and that

Baecore Group, Inc. (Company Name) is not barred by law from submitting a bid to the Village for the project contemplated herein and is not delinquent in payment of any taxes to the Illinois Department of Revenue.

Baecore Group, Inc.

Bidder's Firm Name

684 S. Barrington Road, Suite 329

Street Address

Streamwood, IL 60107

City State Zip Code

847-585-1486

Phone Number

Signed Name and Title

Mary Smith

Print Name and Title

smith@baecore.com

E-mail Address

10/19/2022

Date

The Village of Tinley Park
ERP selection consultant RFP

6

[Page intentionally left blank]

REFERENCES

Municipality	Project	Contact Name & Number
Village of Olympia Fields	July 2021 - Present	
	<p>Project Management for Payroll/HR Implementation (Paylocity)</p> <p>Project Management for Advanced Scheduling Implementation (InTime)</p> <p>Project Management for ERP Implementation (BS&A):</p> <ul style="list-style-type: none"> • Financials • Utility Billing • Community Development <p>ERP & Advanced Scheduling Selection</p> <ul style="list-style-type: none"> • Financials • Utility Billing • Community Development • Payroll & HR • Advanced Scheduling <p>Village-wide Assessment</p> <ul style="list-style-type: none"> • Financials • Utility Billing • Community Development • Payroll & HR • Advanced Scheduling 	Betty Zigras Finance Director (708) 503-8002
City of Rochelle	September 2020 – Present	
	<p>Project Management for ERP Implementation (Tyler Incode):</p> <ul style="list-style-type: none"> • Financials • Utility Billing • Community Development <p>Project Management for EAM Implementation (VUEWorks)</p> <p>ERP & EAM RFP & Selection</p> <p>ERP Assessment</p>	Chris Cardott Finance Director (715) 561-2043

Municipality	Project	Contact Name & Number
Village of Itasca	June 2020 – Present	
	Project Management for EAM Implementation (VUEWorks) Project Management for ERP Implementation (Tyler Incode): <ul style="list-style-type: none"> • Financials • Utility Billing • Community Development ERP & EAM RFP & Selection Community Development Advanced Assessment Public Works Advanced Assessment ERP Assessment	Carie Anne Ergo Village Administrator (630) 773-2455
Village of Addison	January 2017 – January 2019	
	Project Management for Community Development Implementation (CityView) Project Management for ERP Implementation (Tyler New World): <ul style="list-style-type: none"> • Financials • Utility Billing • Payroll/HR Project Management for EAM Implementation (Lucity) PD Scheduling Assessment & Selection (InTime) EAM RFP & Selection RFP ERP & Selection Village-Wide Assessment	Roseanne Benson Finance Director/ Treasurer (630) 693-7561

Municipality	Project	Contact Name & Number
Village of Flossmoor	August 2018 – August 2019	
	ERP RFP and Selection (BS&A) <ul style="list-style-type: none"> • Financials • Utility Billing • Payroll/HR ERP Assessment <ul style="list-style-type: none"> • Financials • Utility Billing • Payroll/HR 	Scott Bordui Finance Director (708) 335-5405
Village of Homewood	April 2018 – November 2018	
	ERP RFP and Selection (Civic Systems) <ul style="list-style-type: none"> • Financials • Utility Billing • Payroll/HR ERP Assessment <ul style="list-style-type: none"> • Financials • Utility Billing • Payroll/HR 	Dennis Bubenik Director of Finance (708) 206-3370

“Worked us through many issues”

Baecore provided us a much-valued service in our recent software replacement project. Baecore worked us through many issues that would have bogged down our staff had we opted to run this project internally. The end product was a well thought out and vetted selection of the best vendor for our software needs. The Village of Homewood is much appreciative of Baecore group.



Dennis Bubenik

Finance Director, Village of Homewood, IL

WHAT OUR CLIENTS ARE SAYING

“We’re in such a better position now”

Thank you so much. Without Baecore Group’s help, I would not be in the comfortable position I currently find myself in with our project. I can’t begin to express my gratitude to you!



David Mackley

Building Services Director, City of Joliet, IL

“Your expertise and ability made it work”

Thank you for the good job you did for the City. Your services have been important on the ERP project, as a whole, but I find your assistance especially beneficial on the EAM portion of the project. It was daunting, we don’t know what we don’t know, so having your experience and ability to translate how the technical and process come together is really important. I’m a Baecore fan!



Phil Kuchler

Deputy Public Works Director, Warrenville, IL

“Removed duplicate processes and data silos throughout the city”

Baecore Group was able to help us bring the collective needs of our departments throughout the City and assisted developing a plan to meet these needs in one ERP system. Without Baecore’s assistance the same duplicate processes and data silos would still be in use today.



Bobbi Johnson

Assistant Finance Director, City of LaCrosse, WI

EXHIBIT 1

PACE SYSTEMS INC.



Interoffice Memo

Date: November 9, 2022

To: Village Board

Cc: Patrick Carr, Hannah Lipman

From: Police Chief Matthew F. Walsh

Subject: Resolution approving a Memorandum of Understanding between the Tinley Park and Matteson Police Departments.

To be presented on November 15, 2022, at the Committee of the Whole meeting for discussion and action:

Description: Approve the Memorandum of Understanding concerning how traffic violations, accident investigation and criminal offenses will be managed on Vollmer Road between and including Ridgeland and Harlem Avenues.

Background: The Memorandum of Understanding defines for each respective police department the areas of responsibility for traffic violations, accident investigations and criminal offenses concerning Vollmer Road between and including Ridgeland and Harlem Avenues.

Budget/Finance: No impact on budget.

Staff Direction Request: Approve Memorandum of Understanding.

Attachments:

1. Resolution
2. Memorandum of Understanding



THE VILLAGE OF TINLEY PARK

Cook County, Illinois

Will County, Illinois

RESOLUTION NO. 2022-R-140

**A RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING
BETWEEN THE VILLAGE OF TINLEY PARK, ILLINOIS, AND
THE VILLAGE OF MATTESON, ILLINOIS,
CONCERNING POLICING RESPONSIBILITIES ON VOLLMER ROAD
AT AND BETWEEN RIDGELAND AND HARLEM AVENUES**

**MICHAEL W. GLOTZ, PRESIDENT
NANCY M. O'CONNOR, VILLAGE CLERK**

**WILLIAM P. BRADY
WILLIAM A. BRENNAN
DIANE M. GALANTE
DENNIS P. MAHONEY
MICHAEL G. MUELLER
COLLEEN M. SULLIVAN
Board of Trustees**

Published in pamphlet form by authority of the President and Board of Trustees of the Village of Tinley Park
Peterson, Johnson, & Murray Chicago, LLC, Village Attorneys
200 W. Adams, Suite 2125 Chicago, IL 60606

VILLAGE OF TINLEY PARK
Cook County, Will County, Illinois

RESOLUTION NO. 2022-R-140

**A RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN
THE VILLAGE OF TINLEY PARK, ILLINOIS, AND
THE VILLAGE OF MATTESON, ILLINOIS,
CONCERNING POLICING RESPONSIBILITIES ON VOLLMER ROAD
AT AND BETWEEN RIDGELAND AND HARLEM AVENUES**

WHEREAS, the Village of Tinley Park, Cook and Will Counties, Illinois, is a home rule municipal corporation as provided in Article VII, Section 6 of the 1970 Constitution of the State of Illinois and, pursuant to said constitutional authority, may exercise any power and perform any function pertaining to its government and affairs for the protection of the public health, safety, morals, and welfare government and affairs for the protection of the public health, safety, morals and welfare; and

WHEREAS, local governmental agencies, including municipalities, may enter into agreements with other such agencies regarding their powers, activities and duties pursuant to the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 *et. al*; and

WHEREAS, the Corporate Authorities of the Village of Tinley Park, Cook and Will Counties, Illinois, consider entering into a Memorandum of Understanding ("MOU") by and between the Village of Tinley Park and the Village of Matteson concerning traffic violations, accident investigation and criminal offenses on Vollmer Road at and between Ridgeland and Harlem Avenues, to be in the best interests of the Village and residents thereof; and

WHEREAS, the Police Departments of the Villages of Tinley Park and Matteson have drafted an MOU, defining each Village's responsibilities regarding Vollmer Road. A true and correct copy of said MOU is attached hereto and made a part hereof as Exhibit 1.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF TINLEY PARK, COOK AND WILL COUNTIES, ILLINOIS, AS FOLLOWS:

SECTION 1: The foregoing recitals shall be and are hereby incorporated as finding of fact as if said recitals were fully set forth herein.

SECTION 2: The Village President, Village Clerk, Chief of Police, or their designees are hereby authorized to enter into the Memorandum of Understanding attached hereto as Exhibit 1, and to perform all acts and do all things necessary and reasonable to implement the requirements and intent of the MOU.

SECTION 3: Any policy, resolution or ordinance of the Village that conflicts with the provisions of this Resolution shall be and is hereby repealed to the extent of such conflict.

SECTION 4: This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED THIS ____ day of November, 2022.

AYES:

NAYS:

ABSENT:

APPROVED THIS ____ day of November, 2022.

VILLAGE PRESIDENT

ATTEST:

VILLAGE CLERK

STATE OF ILLINOIS)
COUNTY OF COOK) SS
COUNTY OF WILL)

CERTIFICATE

I, NANCY O’ CONNOR, Village Clerk of the Village of Tinley Park, Counties of Cook and Will and State of Illinois, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Ordinance No. 2022-R-140, “A RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN THE VILLAGE OF TINLEY PARK, ILLINOIS, AND THE VILLAGE OF MATTESON, ILLINOIS, CONCERNING POLICING RESPONSIBILITIES ON VOLLMER ROAD AT AND BETWEEN RIDGELAND AND HARLEM AVENUES,” which was passed by the President and Board of Trustees of the Village of Tinley Park on the ____ day of November, 2022.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Tinley Park this ____ day of November, 2022.

NANCY O’ CONNOR, VILLAGE
CLERK

EXHIBIT 1

MEMORANDUM OF UNDERSTANDING



www.TinleyPark.org

Village President

Michael W. Glotz

Village Clerk

Nancy M. O'Connor

Village Trustees

William P. Brady

William A. Brennan

Diane M. Galante

Dennis P. Mahoney

Michael G. Mueller

Colleen M. Sullivan

Village Hall

16250 S. Oak Park Ave.

Tinley Park, IL 60477

Administration

(708) 444-5000

Fax: (708) 444-5099

Community

Development

(708) 444-5100

Fax: (708) 444-5199

Public Works

(708) 444-5500

Police Department

7850 W. 183rd St.

Tinley Park, IL 60477

(708) 444-5300

Non-Emergency

Fax: (708) 444-5399

John T. Dunn

Public Safety Building

17355 S. 68th Court

Tinley Park, IL 60477

Fire Department

(708) 444-5200

Non-Emergency

Fax: (708) 444-5299

EMA

(708) 444-5600

Fax: (708) 444-5699

Senior Community

Center

(708) 444-5150

October 27, 2022

Chief Michael Jones
Matteson Police Department
20642 Matteson Avenue
Matteson, Illinois 60443

Dear Chief Jones:

Attached please find the Memorandum of Understanding between Tinley Park Police Department and Matteson Police Department regarding traffic control and criminal offenses on Vollmer Road, Ridgeland Avenue and Harlem Avenue (Route 43).

Sincerely,

Matthew F. Walsh
Chief of Police



Village President
Michael W. Glotz

Village Clerk
Nancy M. O'Connor

Village Trustees
William P. Brady
William A. Brennan
Diane M. Galante
Dennis P. Mahoney
Michael G. Mueller
Colleen M. Sullivan

Village Hall
16250 S. Oak Park Ave.
Tinley Park, IL 60477

Administration
(708) 444-5000
Fax: (708) 444-5099

**Community
Development**
(708) 444-5100
Fax: (708) 444-5199

Public Works
(708) 444-5500

Police Department
7850 W. 183rd St.
Tinley Park, IL 60477
(708) 444-5300
Non-Emergency
Fax: (708) 444-5399

**John T. Dunn
Public Safety Building**
17355 S. 68th Court
Tinley Park, IL 60477

Fire Department
(708) 444-5200
Non-Emergency
Fax: (708) 444-5299

EMA
(708) 444-5600
Fax: (708) 444-5699

**Senior Community
Center**
(708) 444-5150



MEMORANDUM OF UNDERSTANDING BETWEEN THE TINLEY PARK POLICE DEPARTMENT, AND THE MATTESON POLICE DEPARTMENT

THIS AGREEMENT is made and entered into by and between the Tinley Park Police Department, Matteson Police Department by their respective Chiefs of Police.


IT IS THE PURPOSE OF THIS AGREEMENT to define the areas of traffic violations and/or accident investigations and all criminal offenses on Vollmer Road between and including Ridgeland Avenue and Harlem Avenue (Route 43).

IT IS THEREFORE, MUTUALLY AGREED THAT the Tinley Park Police Department shall be responsible to investigate all traffic violations and/or accidents and all criminal offenses that occur on the northside of the centerline between Ridgeland Avenue and Harlem Avenue (Route 43). Furthermore, the Tinley Police Department shall be responsible to investigate all traffic violations and/or accidents and all criminal offenses that occur on the north half of the intersection Ridgeland Avenue and Vollmer Road and the north half of the intersection of Harlem Avenue (Route 43) and Vollmer Road.

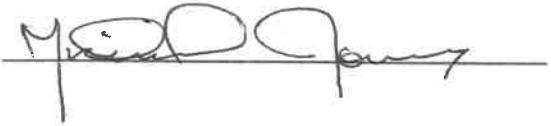
IT IS THEREFORE, MUTUALLY AGREED THAT the Matteson Police Department shall be responsible to investigate all traffic violations and/or accidents and all criminal offenses that occur on the southside of the centerline between Ridgeland Avenue and Harlem Avenue (Route 43). Furthermore, the Matteson Police Department shall be responsible to investigate all traffic violations and/or accidents and all criminal offenses that occur in the south half of the intersection of Ridgeland Avenue and Vollmer Road and the south half of the intersection of Harlem Avenue (Route 43) and Vollmer Road.

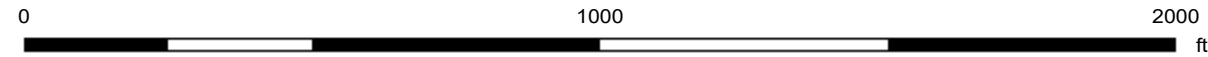
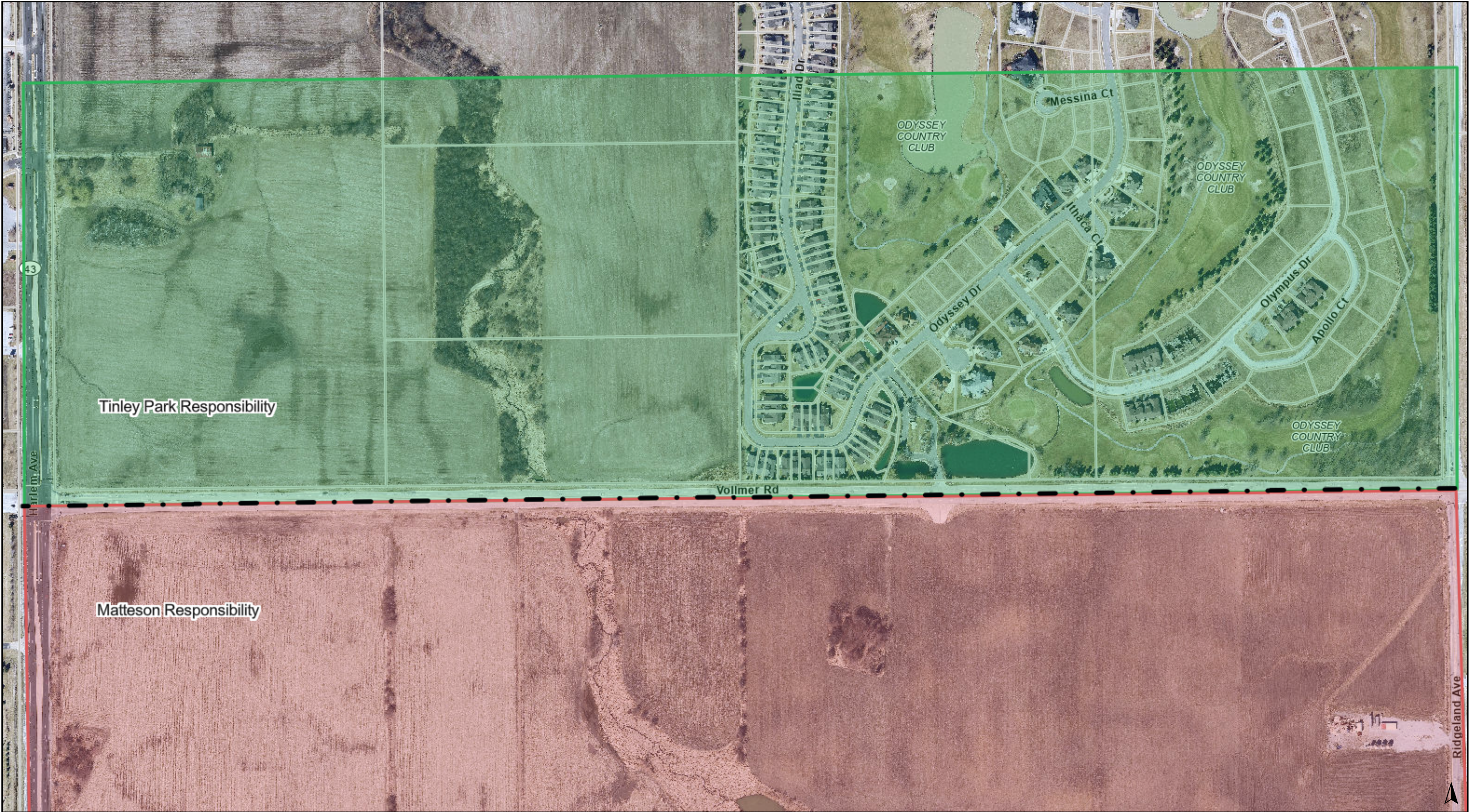
IN WITNESS WHEREOF, PARTIES HAVE EXECUTED THIS AGREEMENT.

The Tinley Park Police Department
By Chief Matthew F. Walsh

A handwritten signature in black ink, reading "Matthew F. Walsh", written over a horizontal line.

The Matteson Police Department
By Chief Michael Jones

A handwritten signature in black ink, reading "Michael Jones", written over a horizontal line.



Print Date: 11/10/2022

Notes

Disclaimer: The GIS Consortium and MGP Inc. are not liable for any use, misuse, modification or disclosure of any map provided under applicable law. This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently confirm for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.



Interoffice Memo

Date: November 9, 2022

To: Pat Carr, Village Manager
Hannah Lipman, Assistant Village Manager

From: Terry Lusby, Jr., Facilities & Fleet Superintendent

Subject: Approve Public Works Fleet Vermeer Brush Chipper Surplus Property For Disposal

Presented at the Committee of the Whole and Village Board meetings for consideration and possible action:

Description: Public request declaration of the existing Vermeer Brush Chipper as surplus property to be disposed of at market value which is valued over \$1,000.

Background: When the Village replaces vehicles or equipment, staff declares outdated and unused vehicles or equipment as surplus to be sold or disposed of. Staff is requesting authorization to dispose of the following Village owned vehicles/equipment:

Vehicles/Equipment

2000 Vermeer Brush Chipper 1800A, 3157 hour, SN#02162

The Village uses multiple methods to achieve the highest amount of compensation for its surplus vehicle/equipment. Most items are sold through Public Auctions, salvage and recycling companies, or traded-in's towards the purchase of new vehicle/equipment. Based on the trade-in value that was offered from Vermeer Midwest through our Sourcewell Contract (031721-VRM), Vermeer Midwest offered \$13,750 for the used Vermeer Brush Chipper. The Tinley Park Park District has expressed interest in acquiring this piece of equipment at market value. Public Works management recommend we dispose the Vermeer Brush Chipper to the Tinley Park Park District in lieu of the trade-in to Vermeer Midwest.

Staff Direction Request:

1. Approve the Public Works Fleet Vermeer Brush Chipper as surplus for disposal to the Tinley Park Park District for the estimated amount of \$13,750.
2. Direct staff as necessary.



Interoffice Memo

Date: November 11, 2022

To: Village Board of Trustees

From: Hannah Lipman, Village Manager
Pat Carr, Village Manager

Subject: Tinley Park Mental Health Center - Zoning

On November 1, 2022 the State of Illinois sent out their annual notice of State-Owned Surplus Property pursuant to the State Property Control Act. Interested agencies are to respond when interested in obtaining a piece of property on the list. As the Village has done in the past, we have responded to re-affirm our continued interest in purchasing the Tinley Park Mental Health Center (7400-7600 W 183rd St).

While the Village eagerly awaits next steps in the process, it is worthwhile to have a discussion surrounding the current zoning of the property.

PUBLIC COMMENT

ADJOURNMENT