

NOTICE - VILLAGE OF TINLEY PARK
MEETING OF THE COMMITTEE OF THE WHOLE

NOTICE IS HEREBY GIVEN that a regular Committee of the Whole Meeting of the Village of Tinley Park, Cook and Will Counties, Illinois will be held on Tuesday, March 7, 2023, beginning at 6:00 p.m. in Council Chambers, located in the Tinley Park Village Hall, 16250 South Oak Park Avenue, Tinley Park, Illinois 60477.

THE AGENDA IS AS FOLLOWS:

1. CALL MEETING TO ORDER.
2. ROLL CALL.
3. CONSIDER APPROVAL OF THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING HELD ON FEBRUARY 21, 2023.
4. DISCUSS CLASS D LIQUOR LICENSE FOR THE LUCKY HOT DOG, 8020 171st STREET.
5. DISCUSS AGREEMENT RENEWAL AND AMENDMENT WITH SIMPLE RECYCLING.
6. RECEIVE COMMENTS FROM THE PUBLIC.

ADJOURNMENT

NANCY M. O'CONNOR, VILLAGE CLERK

ROLL

CALL

MINUTES
Meeting of the Committee of the Whole
February 21, 2023 – 6:00 p.m.
Village Hall - Council Chambers
16250 S Oak Park Ave.
Tinley Park, IL 60477

Item #1 - At 6:00 p.m. the regular meeting of the Committee of the Whole was called to order.

Item #2 - Clerk O'Connor called the roll. Present and responding to roll call were the following:

Members Present: M. Mueller, President Pro Tem
 N. O'Connor, Village Clerk
 W. Brady, Village Trustee
 W. Brennan, Village Trustee
 D. Galante, Village Trustee
 D. Mahoney, Village Trustee
 C. Sullivan, Village Trustee
 M. Glotz, Village President

Members Absent:

Staff Present: P. Carr, Village Manager
 H. Lipman, Assistant Village Manager
 M. Walsh, Police Chief
 D. Adamski, Assistant Finance Director
 D. Reda, Deputy Fire Chief
 D. Ritter, Community Development Director
 J. Urbanski, Public Works Director
 P. O'Grady, Village Attorney

Others Present:

Item #3 - CONSIDER APPROVAL OF THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING HELD FEBRUARY 7, 2023 – Motion was made by Trustee Brennan, seconded by Trustee Mahoney to approve the minutes of the Committee of the Whole meeting held on February 7, 2023. President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Mueller declared the motion carried.

Item #4 – DISCUSS AMENDING CHAPTER 71 OF THE VILLAGE CODE - LICENSING PROVISIONS (VEHICLE STICKERS) – The proposed Ordinance amends Title VII, Chapter 71 of the Tinley Park Village Code Entitled “Licensing Provisions” for vehicles, discontinuing the vehicle sticker program in the Village. Residents would no longer be required to purchase Village stickers for their vehicles.

The revenue generated by the Vehicle Sticker program has been slated historically for the Pavement Management Program (PMP). In the past, the Vehicle Sticker program generated revenues of over \$1 million, however, in recent years, have barely surpassed \$400,000. The increasing senior population in the Village is a contributing factor as there is a net loss with the purchase of “Senior” stickers. In addition, many residents are simply not purchasing the sticker. Because revenues have been so low, the Village portion of the PMP has been largely funded with capital funds. With sales tax revenues/other general fund revenues remaining strong, there is confidence the Village will be able to cover the PMP costs with other revenue sources at this time.

In addition to saving the approximate \$75,000 cost of administering the program, savings have already been realized with the hiring of in-house engineers.

Free stickers will be available for pick up at the Village Hall during business hours, for those residents who would like to continue displaying stickers on their vehicles.

Trustee Galante stated she agrees the Vehicle Sticker program should be discontinued, however, feels a report of potential revenue should be created before the program is ended and there should be enforcement of the program. Matt Walsh, Police Chief stated the Police Department does enforce the program however, there are restrictions on how, why, and where citations may be issued. Trustee Galante does not see the potential savings and feels this is a reallocation of funds.

Clerk O'Connor stressed this is not a reallocation of funds and explained how the savings will leave approximately \$35,000 to be covered by the general fund. She also noted that this is simply the right thing to do. Trustee Brennan concurred.

Trustee Brady asked how often residents will be offered a free sticker. Clerk O'Connor answered every two (2) years. He also feels police officers would be better utilized performing other duties than sticker enforcement.

President Glotz commented on the history, enforcement, cost savings, and funding of the program. He noted to enforce the program, a third party may be needed which he does not support.

Motion was made by Trustee Sullivan, seconded by Trustee Brady to recommend the amendment of Chapter 71 of the Village code - Licensing Provisions (Vehicle Stickers) be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Sullivan. Nays: Galante. Absent: None. President Pro Tem Mueller declared the motion carried.

Item #5 – DISCUSS REPEALING RESOLUTION 2010-R-011 ACCEPTANCE OF CREDIT CARDS FOR CERTAIN VILLAGE TRANSACTIONS – Resolution 2010-R-011 was passed in accordance with the Local Government Acceptance of Credit Cards Act. In 2010 the Village, under home rule authority also set the permissible credit card payment limit to \$600 and limited the types of transactions accepted. Repealing this limiting Resolution/policy will allow staff to continue to provide a high level of customer service for our community.

Trustee Galante asked who will pay the associated credit card fee and if there will be a cap. Hannah Lipman, Assistant Village Manager, stated the Village will pay the fee and there is no cap.

Trustee Brennan would like the transaction fees to be reviewed next year. President Glotz concurred.

Motion was made by Trustee Brennan, seconded by Trustee Mahoney to recommend the repeal of Resolution 2010-R-011 Acceptance of credit cards for certain Village transactions be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Mueller declared the motion carried.

Item #6 – DISCUSS ELECTRICAL AGGREGATION PROGRAM – VILLAGE ACCOUNTS – The Village participates in a consortium with 140 other municipalities known as the Northern Illinois Municipal Electric Collaborative (NIMEC) to drive down pricing for residential and municipal electricity. The Village has five (5) accounts for various pumping stations that benefit from the collective bid. These accounts are not included in our electric aggregation program and instead bid separately because of the high level of electric consumption used to operate these pumping stations.

Service Address
164th & Harlem (Post 7)
16296 So. 84th (Post 6)
18301 S Ridgeland Ave (Post 2)
6640 W 167th St
171st St & 80th Ave (Post 5)

The current contract with Constellation will be expiring soon, and therefore, NIMEC will be going through the bidding process on March 2nd. Once the bids are received, the Village only has twenty-four (24) hours to respond. Therefore, staff is asking the Board to provide the Village Manager with the authority to execute a contract once the results of the bid are received.

President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Motion was made by Trustee Brennan, seconded by Trustee Mahoney to recommend the Electrical Aggregation Program – Village Accounts be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Mueller declared the motion carried.

Item #7 – DISCUSS AGREEMENT WITH BETTENHAUSEN & ASSOCIATES, LLC FOR FINANCIAL CONSULTANT SERVICES

– The Village is seeking to enter into an agreement with Brad Bettenhausen from Bettenhausen and Associates, LLC. as a financial and administrative consultant, to work towards the transfer of key institutional knowledge and aid on high-level financial matters.

This contract renewal will focus on the knowledge transfer and training with the Assistant Finance Directors to ensure they have a strong foundational understanding of Village finances,

The rate for this service will be \$150 per hour with a not to exceed amount of \$90,000.

President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Motion was made by Trustee Sullivan, seconded by Trustee Brady to recommend an agreement with Bettenhausen & Associates, LLC for financial consultant services be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Mueller declared the motion carried.

Item #8 – DISCUSS SIGN GRANT FOR GROUND RULES JIU JITSU, 17200 OAK PARK AVENUE #105

– Ground Rules Jiu Jitsu (PINs 28303010561005 and 28303010561006) owner, Francis de la Vega (Applicant) opened his martial arts studio in November 2022. The Applicant plans to replace the existing exterior signage with a flat single-sided pan sign and a double-sided projecting sign. The proposed signage has been reviewed and approved by James Baxter (Property Owner) and the condominium Homeowners Association (HOA). The Applicant is requesting funds under the Sign Grant Program, not to exceed \$2000.

President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Motion was made by Trustee Mueller, seconded by Trustee Brennan to recommend a sign grant for Ground Rules Jiu Jitsu, 17200 Oak Park Avenue #105 be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Mueller declared the motion carried.

Item #9 – DISCUSS SOUTH SUBURBAN LANDBANK APPOINTMENT – The Village of Tinley Park re-joined The South Suburban Land Bank & Development Authority (“SSLBDA”) in May of 2022.

SSLBDA requires the appointment of a Local Government Director to represent the Village of Tinley Park and serve as a member of the SSLBDA Board of Directors to provide insight and direction on property acquisition and development. Recently the Village Community Development director was replaced with the appointment of Daniel Ritter, AICP. Appointing Mr. Ritter to the position of Local Government Director representing the Village of Tinley Park with the SSLBDA will fill this requirement.

President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Motion was made by Trustee Mueller, seconded by Trustee Sullivan to recommend the South Suburban Landbank Appointment be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Mueller declared the motion carried.

Item #10 – DISCUSS CONTRACT WITH ROADSIDE TRAFFIC SYSTEMS FOR THE SCHOOL ZONE FLASHING BEACON SIGN ASSEMBLY INSTALLATION – This work consists of the installation of a new solar-powered flashing beacon system to modify the Safe Routes to School signage on 80th Avenue (County Highway W32) which extends the school zone limits to the north side of 167th Street. The Project is in the Safe Routes to School zone located from just south of 169th Street to the north side of the 167th Street intersection.

This project was submitted by the Village of Tinley Park to the Cook County Highway Department due to school crossing issues that have occurred over the years. The proposed sign modifications and extension of the Safe Routes to Schools limits better define the crossing methods/locations and will provide safer means of crossing and directing traffic before and after school hours for the students, parents, and crossing guards.

One (1) bid was received from RoadSafe Traffic Systems, Inc. in the amount of \$36,732.70.

Budget Available:	\$50,000.00
Lowest Responsible Bidder:	\$36,732.70
Contingency Amount:	<u>\$ 5,000.00</u>
Difference (Under Budget):	\$ 8,267.30

President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Motion was made by Trustee Brennan, seconded by Trustee Mahoney to recommend a contract with Roadside Traffic Systems for the School Zone Flashing Beacon Sign Assembly Installation be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Mueller declared the motion carried.

Item #11 – RECEIVE COMMENTS FROM THE PUBLIC –

A resident commented on litter accumulating in the parkways.

Motion was made by Trustee Brennan, seconded by Trustee Sullivan, to adjourn the Committee of the Whole. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Mueller declared the meeting adjourned at 6:37 p.m.



Interoffice Memo

Date: March 7, 2023
To: Village Board of Trustees
From: Kristin Thirion
Subject: The Lucky Hot Dog – Class D Liquor License

The petitioner, The Lucky Hot Dog, has approached the Mayor's Office seeking a Class D license for their establishment located at 8020 W 171st Street.

The Lucky Hot Dog is seeking a Class D liquor license to supplement their existing business operations amidst rising operational expenditures as well as to provide more options to customers. The food menu includes a variety of salads, burgers, sandwiches, and side items.

March 2, 2023

Mayor Michael Glotz
Village of Tinley Park
16250 Oak Park Ave.
Tinley Park, IL 60477

RE: The Lucky Hot Dog - Liquor License Request

Dear Mayor Glotz,

The Lucky Hot Dog in Tinley Park is requesting a Class D Liquor License. Due to the pandemic and inflation costs, we are seeking additional revenue streams. We would like to add custom adult beverages to our menu for the shop and food truck. We believe the additional revenue will help Lucky's thrive during these difficult times.

We appreciate your help in assisting us with this matter.

Sincerely,

A handwritten signature in black ink that reads "Josh Hullett". The signature is written in a cursive style with a large, stylized "J" and "H".

Josh Hullett



DOGS

Lucky Dog

\$3.75

The classic dog with mustard, relish, onion, cucumber, tomato, sport peppers, & celery salt

Lucky Cheese Dog

\$4.25

The classic dog with cheese, mustard, relish, onion, cucumber, tomato, sport peppers, & celery salt

Lucky Chili Cheese Dog \$4.75

The classic dog with chili, cheese, & onion

Chicago Style Dog \$3.75

All beef dog with mustard, relish, onion, pickle, tomato, sport peppers, & celery salt

Chicago Style Cheese Dog \$4.25

All beef dog with cheese, mustard, relish, onion, pickle, tomato, sport peppers, & celery salt

Chicago Style Chili Cheese Dog \$4.75

All beef dog with chili, cheese, & onion.

Slaw Dog \$4.25

The classic dog with coleslaw

Mac N Cheese Dog \$4.75

The classic dog with mac n cheese

***Add chili for** \$.85

Hawaiian Dog \$4.75

All beef dog with red onion, bacon, and pineapple ginger sauce

Lucky Kid Dog \$2.75

The classic dog

Chicago Kid Dog \$2.75

All beef dog

SALADS

Fresh Garden Salad \$8.25

Tomato, onion, cucumber, cheese, & croutons

Grilled Chicken Salad \$10.25

Tomato, onion, cucumber, cheese, & croutons

Crispy Chicken Salad \$10.75

Tomato, onion, cucumber, cheese, & croutons

Buffalo Chicken Salad \$11.25

Tomato, onion, cucumber, cheese, & croutons

Dressings:

Ranch, Italian, Thousand Island, Creamy Garlic, Honey Mustard & Lucky Sauce

PANINIS

Ruben \$9.70

Corned beef, sour kraut, swiss cheese, & thousand island dressing

Honey Turkey \$8.60

Turkey, swiss cheese, & honey mustard

Ham & Cheese \$8.60

Ham & American cheese

Grilled Cheese \$6.50

American cheese

BLT \$9.75

1/3 lb bacon, lettuce, tomato & mayo

BURGERS & CHICKEN

Lucky Tacos (3) \$8.99

Chopped beef, lettuce, tomato, jalapeños, cheese & ranch

Hamburger \$8.99

Ketchup, mustard, mayo, pickle, lettuce, onion, & tomato

Cheeseburger \$9.25

American cheese, ketchup, mustard, mayo, pickle, lettuce, onion, & tomato

Double Hamburger \$11.00

Ketchup, mustard, mayo, pickle, lettuce, onion, & tomato

Double Cheeseburger \$11.50

American cheese, ketchup, mustard, mayo, pickle, lettuce, onion, & tomato

1 Pound Cheeseburger \$15.00

American cheese, ketchup, mustard, mayo, pickle, lettuce, onion, & tomato

Lucky Burger \$8.99

Lettuce, pickle, onion, tomato, & Lucky Sauce

Olive Burger \$8.99

Green olives, mayo, & lettuce

Pizza Burger \$8.99

Mozzarella cheese & red sauce

Ghost Burger \$9.25

Lettuce, tomato, slice jalapeños, lucky sauce & ghost pepper cheese

Hawaiian Burger \$9.25

Red onion, bacon, & pineapple ginger sauce

Grilled Chicken Sandwich \$7.25

Mayo, lettuce, & tomato

Crispy Chicken Sandwich	\$7.55
Mayo, lettuce, & tomato	
BBQ Chicken Sandwich	\$7.99
Grilled chicken, bbq sauce, & lettuce	
Lucky's Chicken Sandwich	\$8.25
Grilled chicken, bbq sauce, & coleslaw	
Chicken Parmesan Sandwich	\$8.50
Crispy chicken with mozzarella cheese and red sauce	
Buffalo Chicken Sandwich	\$8.50
Crispy chicken with lettuce, red onion, buffalo sauce and lucky sauce	
Ghost Chicken Sandwich	\$8.75
Grilled or Crispy chicken breast with lettuce, tomato, sliced jalapeños, lucky sauce & ghost pepper cheese	
ADD CHEESE TO ANY SANDWICH	\$.50

BEEF & SAUSAGE

Polish Sausage	\$4.75
Mustard and grilled onions	

Italian Beef \$8.50

Lucky Beef \$8.50

Served on a garlic toasted brioche bun

Combo \$9.99

Italian sausage and beef

Lucky Combo \$9.99

Italian beef and Italian sausage patty
served on a garlic toasted brioche bun

***Includes natural gravy or red sauce**

***Sweet peppers or
giardiniera** \$0.50 extra

***Mozzarella cheese** \$0.50 extra

SIDE ORDERS

Corn Dog \$3.75

Kettle Chips \$2.50

Kettle Chip Boat \$4.75

Chili and cheese

Fries	\$2.75
Small	
Fries	\$3.75
Large	
Cheese Fries	\$4.25
Small	
Cheese Fries	\$5.25
Large	
Cheese Fries	\$4.85
Boat	
Chili Cheese Fries	\$4.95
Lucky Fries	Small \$3.75
hand tossed in lucky dust seasoning	
Lucky Fries	Large \$4.75
hand tossed in lucky dust seasoning	
Onion Rings	\$4.25
Breaded Mushrooms	\$4.25
Breaded Cauliflower	\$5.25
Pickle Chips	\$4.50
Pizza Puff	\$3.89
Mozzarella Sticks (5)	\$5.50
Jalapeno Cheddar Poppers (5)	\$5.25

Tamale	\$2.75
Tamale Boat Chili, cheese, and onion	\$4.75
Chicken Tenders (4)	\$5.25
Mac N Cheese Bites (5)	\$4.75
Cheese Curds	\$5.75
Cup of Chili	\$5.50
Cup of Mac N Cheese	\$4.99
Cup of Chili Mac N Cheese	\$6.25

COMBO MEALS

#1 Lucky Dog, SM fry, & MED drink	\$8.55
#2 Chicago style hot dog, SM fry, & MED drink	\$8.55
#3 Hamburger, SM fry, & MED drink	\$13.55

#4	\$13.80
Cheeseburger, SM fry, & MED drink	
#5	\$12.10
2 Lucky Dogs, SM fry, & MED drink	
#6	\$12.10
2 Chicago style hot dogs, SM fry, & MED drink	
**Upgrade drink	\$0.75

DESSERTS

Ice Cream (Cup)	\$3.50
Chocolate or vanilla	
Shake	\$5.50
Chocolate or vanilla	
Sundae	\$5.50
Chocolate or vanilla ~ with nuts, whipped cream, and a cherry on top	
Additional Toppings	\$1.00
Oreo, reeses cups, M&M's, snickers, heath bar, pineapple, or strawberry	

Cotton Candy Shake	\$8.50
Lemon Cake Shake	\$6.50
Orange Bang Shake	\$6.50
Rootbeer Float	\$5.50
Orange Bang Float	\$5.50
Cotton Candy Bag	\$3.75

DRINKS

Bottled Water

\$2.50

Pepsi, Diet Pepsi, Sierra Mist, Mountain Dew, Orange Crush, Root Beer, Dr. Pepper, Fruit Punch, and Raspberry Tea

Small \$2.05 Medium \$2.50 Large \$2.99

Freshly brewed tea, freshly squeezed lemonade, Lucky's 50/50, and Orange Bang

Small \$3.25 Medium \$3.85 Large \$4.39

SHAVED ICE

Flavors: Banana, Blue Raspberry, Bubble Gum (Pink), Cherry, Coconut, Daiquiri, Dreamsicle, Grape, Green Apple, Hawaiian Punch, Key Lime Pie, Lemon, Orange, Pineapple, Rootbeer, Strawberry, Tropical Punch & Watermelon

Small \$4
Medium \$5
Large \$6

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Interoffice Memo

Date: March 7th, 2022

To: Committee of the Whole

Cc: Pat Carr, Village Manager,
Hannah Lipman, Assistant Village Manager

From: Anne Sortino, Management Analyst

Subject: Simple Recycling Contract Renewal and Amendment

Simple Recycling is a free textile and soft recycling program that has been utilized by Tinley Park residents since July 20, 2021.

Recently, due to staffing challenges and increasing costs, they have made a few changes to their processes. The main change being that Simple Recycling now requires residents to schedule their pick-ups via their website or by phone instead of their textiles automatically being picked up on their garbage day.

In light of these changes, the Village needs to amend their contract with Simple Recycling accordingly. We request the Board review and approve the amended contract with Simple Recycling to continue this recycling program for residents.

EXHIBIT 1
AGREEMENT RENEWAL AMENDMENT
FOR COLLECTION OF SOFT RECYCLABLES

This Agreement Renewal Amendment for the Collection of Soft Recyclables (“Agreement”) is made and entered into this ___ day of _____, 2023, by and between the Village of Tinley Park, an Illinois municipal corporation, located at 16250 S. Oak Park Avenue, Tinley Park, IL 60477 (herein referred to as “Village”), and Simple Recycling - Illinois, an Illinois corporation (herein referred to as "Contractor"), with a business address at 5425 Naiman Parkway, Solon, OH 44139.

WHEREAS the Parties entered into an AGREEMENT FOR A FOR COLLECTION OF SOFT RECYCLABLES program on July 20, 2021 (the "Original Contract").

WHEREAS the Parties hereby agree to extend the term of the Original Contract in accordance with the terms of the Original Contract as well as the terms provided herein.

In consideration of the mutual covenants contained herein, both Village and Contractor mutually covenant and agree as follows:

- The parties agree to extend the Original Contract for an additional 3-year period, which will begin immediately and will terminate 36 months from the date of execution of this Agreement.
- Amendments to the terms of the Original Contract are included in Exhibit B.
- This Extension binds and benefits both Parties and any successors or assigns. This document, including the attached Original Contract, is the entire agreement between the Parties.

All other terms and conditions of the Original Contract remain unchanged, except where amended herein by this Agreement and Exhibit B attached hereto.

This Agreement is hereby signed on behalf of the Village of Tinley Park, Illinois, by **Michael W. Glotz**, Village President, and on behalf of Simple Recycling – Illinois, by **Adam Winfield**, its President.

Village of Tinley Park, Illinois.

By: _____ Date: _____
Michael W. Glotz, Village President

Simple Recycling Illinois

By: _____ Date: _____
Adam Winfield, President

Exhibit B

4. **Set Out Procedures.** Residents shall be offered free scheduled pickup service on www.SimpleRecycling.com, or by phone with Simple Recycling. Residents shall be instructed to place Soft Recyclables into Containers and placed Containers outside front door for collection and labeled for Simple Recycling. Overflow material shall be placed adjacent to the Container(s) in plastic bags or other easily handled container. Soft Recyclables shall not be set out in tied bundles. Contractor must collect all Soft Recyclables that are set out in this manner.

6. **Collection Schedule.** Collections shall be made from Service Recipients on a schedule set by the contractor.

8. **Inventory of Containers.** Containers shall be provided by the resident. Acceptable containers include plastic, paper bags and boxes.

9. **Contractor's Fee.** Contractor shall pay to VILLAGE a contract fee of five cents (\$0.05) per pickup of Soft Recyclables scheduled and collected via SimpleRecycling.com in the VILLAGE'S portion of the residential Service Area. Payments and estimated collection weight reports shall be made to VILLAGE not more than thirty (30) days following the close of each calendar quarter during the term of this Agreement. Estimated weight shall be collected and documented upon completion of each collection day. Under no circumstance will VILLAGE, its residents or Service Recipients incur any fees, charges or assessments to the Contractor for Contractor's delivery of services under this Agreement.

10. **Public Information and Education Program.** VILLAGE agrees to notify residents of program through existing communications channels a minimum of 6 times in each calendar year at no cost to contractor. VILLAGE agrees to work with Contractor to update municipal websites with new program information.

Examples of communication channels include: Social media, email, newsletters, publications, school events etc.

**PUBLIC
COMMENT**

ADJOURNMENT