

MINUTES
Special Meeting of the Committee of the Whole
March 16, 2017 6:00 p.m.
Village of Tinley Park
Jogmen Center
7850 183rd Street
Tinley Park, IL 60477

Item #1: OPEN THE MEETING – Chairman Younker called the Committee of the Whole meeting to order at 6:00 p.m. A roll call was taken.

ROLL CALL

Present

D. Seaman, Mayor
B. Maher, Village Trustee
T. Grady, Village Trustee
J. Vandenberg, Village Trustee
M. Pannitto, Village Trustee
B. Younker, Village Trustee
K. Suggs, Village Trustee (arrived at 6:05)

Absent: None

Staff Present:

D. Niemeyer, Village Manager
B. Bettenhausen, Village Treasurer
A. Bayre, Accountant
R. Gibson, Accountant
E. Scholz, Accountant
S. Neubauer, Police Chief
L. Mason, Deputy Chief
S. Tenza, PD
C. Farecelli, Deputy Police Chief
D. Persha, Sergeant PD
P. Carr, Emergency Management Director
K. Dunn, Assistant Fire Chief
S. Klotz, Deputy Fire Chief
D. Riordan, Deputy Fire Chief
T. Slepski, Assistant Fire Chief
K. Workowski, Public Works Director
J. Urbanski, Assistant Public Works Director
T. Kopanski, Superintendent Water
K. Mulqueeny, Superintendent Streets
D. Framke, Marketing Director
L. Godette, Deputy Clerk
B. Bennett, Commission Secretary

Item #2: DISCUSS 2018 FISCAL YEAR BUDGET REQUEST –

Public Works:

- Pat Carr, Emergency Management Director gave an overview of the Emergency Management/Communications Department Budget and requests. Mr. Carr noted the EM

Department is in need of:

- ✓ 1 full time Telecommunicator.

Public Safety:

- Steve Neubauer, Police Chief gave an overview of the Police Department Budget and requests. Chief Neubauer noted the need for:
 - ✓ Replacing marked and unmarked squad cars.
 - ✓ Upgrades to the Police Department.
 - ✓ Security fence to be placed around the Police Department to secure impounded cars.
 - ✓ Staffing study from an outside vendor

Fire Department:

- Steve Klotz, Deputy Fire Chief gave an overview of the Fire Suppression Budget and requests. Chief Klotz noted the need for:
 - ✓ Station renovation and expansion at Station 2 which is a carryover from last year's budget
 - ✓ Replacement of An Aerial Ladder Truck, a Fire Engine and a Service Pickup Truck
 - ✓ Replacement of the Breathing Air System that is currently at the training tower
 - ✓ ½ year Firefighter
- Dan Riordan, Deputy Fire Chief gave an overview of the Fire Prevention Budget and requests. He noted the need for:
 - ✓ An office remodel to secure the vestibule and the need for new furniture.
 - ✓ Replacement of a Ford Escape, Ford Transit Vehicle
 - ✓ Turning Technologies Software with Software support for the School District training program.
 - ✓ Full Time Fire Inspector.
 - ✓ Reclassification of the Administrative Staff due to change in job duties.

Public Works:

- Kevin Workowski, Public Works Director gave an overview of the Sidewalk Gap Program. He noted there are 7 sidewalk gaps that are due to be worked on and under design. There is one of those 7 that will be removed due to the upcoming Will County construction of the street leaving no room at the Public Works Garage. (80th Ave. and 183rd St.). Will County will be putting a frontage road in front of the Public Works Garage. Some of the money that will be removed from this project can be used for necessary equipment. Some of the work on the Village Hall sidewalks can be done in-house which will also save money. There will be leftover tree replacement money and the Crab Apple trees can be removed.
- Kelly Mulqueeny, Superintendent of Streets gave an overview of the Streets Department Budget and requests. Ms. Mulqueeny noted the need for:
 - ✓ A Plow Truck
 - ✓ A Stumper
 - ✓ 2 Trailers
 - ✓ An SUV
 - ✓ A Striping Machine

- ✓ A Mudjack Machine
- ✓ Scott Court (property is Park District property, working with them to correct Erosion Correction)
- Tom Kopanski, Superintendent of Water gave an overview of the Water Department Budget and requests. Mr. Kopanski noted the need for:
 - ✓ Replacement of 3 Vans and 1 SUV.
 - ✓ Software and 8 iPads for Cartegraph Integration related internet service
 - ✓ Sensus iPERL Meters & Radios
 - ✓ Post 2 Tank Exterior Coating 183rd St. Both Tanks.
 - ✓ Post 1 Variable Frequency Drive 4
 - ✓ Post 1 Electrical Main Power Feed Switchgear
 - ✓ SSES Add'l Funds-Bremontowne (Phase 1 & 2)
 - ✓ Post 4 & 5 Lift Station Improvements.
- John Urbanski, Assistant Public Works Director gave an overview of the Maintenance/Municipal and Train Stations Departments Budget and requests. Mr. Urbanski noted the need for:
 - ✓ LED Installation Phase 2, Street Lights (some grant money available)
 - ✓ Roof Replacement/Maintenance /Various locations
 - ✓ Ford F150
 - ✓ Mechanic's Lift
 - ✓ Retaining Brick Walls PD/Village Hall
 - ✓ Training Tower repairs/patching
 - ✓ Fire station parking lot repairs.
 - ✓ Ipads with Air Cards
 - ✓ MS Project Software with licenses
 - ✓ Key Cutter
 - ✓ Phone System (PBX) Village Wide (Study)
 - ✓ Mechanics Scan Tool Upgrade
 - ✓ Post 1 Tuck-Pointing
 - ✓ Irrigation System Update, Municipal Buildings
 - ✓ Council Chambers-Kallsen Center – Audio Visual Equipment
 - ✓ Village Hall Lighting Replacement
 - ✓ Village Hall Chambers Add'l Retrofit HD Cameras
 - ✓ Village Hall Sidewalk Replacement/Tree replacement
 - ✓ Village Hall Building Department Front Door Replacement
 - ✓ Village Hall Interior Lighting
 - ✓ Tracking (GPS in Plow Trucks) Software for Inventory Management (After Local 150 Contract renewal)
 - ✓ Roof Top AC Unit at PD
 - ✓ Desk and Furniture for Field Engineer
 - ✓ Replace ceiling Tiles in Garage
 - ✓ Dispatch Duct Cleaning
 - ✓ PD parking lot lights pole replacement
 - ✓ Train Station OP Ave Station Chiller
 - ✓ OP Ave Train Station Outdoor Furniture.
 - ✓ Replace/repair garbage cans at Train Station

- Keven Workowski, Public Works Director noted personnel needed:
 - ✓ Staff Engineer already approved and interviews being done
 - ✓ 5 Full Time Field Maintenance Workers
 - ✓ 1 Foreman

Marketing:

- Donna Framke, Market Director gave an overview of the Marketing Department Budget and requests. Ms. Framke noted the need for:
 - ✓ Credenza
 - ✓ Tablets for offsite events and TV production needs
 - ✓ Related internet service.
 - ✓ Holiday Light Show, Main Plaza and 4 Areas east of Plaza
 - ✓ Printing of the Guide
 - ✓ Website redesign
 - ✓ Tourism

Item #6 - RECEIVE COMMENTS FROM THE PUBLIC - None

ADJOURNMENT

Motion was made by Trustee Pannitto, seconded by Trustee Vandenberg to adjourn the Special Meeting of The Committee of the Whole Meeting. Vote by voice call: Chairman Younker declared the motion carried and the meeting was adjourned at 8:13 p.m.

bb

cc: *Village Board
Village Manager
Assistant Village Manager
Village Treasurer
Deputy Village Clerk*