

MINUTES
Committee of the Whole
July 14, 2015
Fulton Conference Room
7:30 p.m.

Members Present: D. Seaman, Acting Mayor
P. Rea, Village Clerk
B. Maher, Village Trustee
T. Grady, Village Trustee
M. Pannitto, Village Trustee
J. Vandenberg, Village Trustee
B. Younker, Village Trustee

Members Absent: None

Staff Present: D. Niemeyer, Village Manager
M. Mertens, Assistant Village Manager
S. Tilton, Assistant Village Manger
B. Bettenhausen, Village Treasurer
T. Melody, Village Attorney
D. Framke, Marketing Director

Others Present: G. Pratt, Tribune
E. Chudwin, Tinley Junction
J. Fitzpatrick, Robinson Engineering
S. Sepessy, Resident

Item #1: Call Meeting to Order - Motion was made by Trustee Grady, seconded by Trustee Maher to call the July 14, 2015, Committee of the Whole meeting to order. Vote by voice call: Acting Mayor Seaman declared the motion carried and called the meeting to order at 7:30 p.m.

Item #2: Consider approval of the minutes of the Special Committee of the Whole meeting held on June 23, 2015. Motion was made by Trustee Younker, seconded by Trustee Vandenberg to approve the minutes of the Special Committee of the Whole meeting held on June 23, 2015. Vote by voice call: Acting Mayor Seaman declared motion carried.

Item #3: Discuss Open Items List –

Mayor – the Mayor discussed the need to review commission appointments. He advised staff that the list provided was outdated and requested that staff update the Board members with a current list of the commission members along with highlighting any members that requested consideration for a leadership role in the commission. He also requested that any Board member submit potential commissioner’s information for review and consideration.

Clerk’s Office – The Village Clerk presented the second quarter update of the 2015 FOIAs. The list highlighted month to month trends, cost to the Village as well as pie charts showing the

Committee of the Whole**July 14, 2015**

frequent FOIA requestors. The Clerk presented an overview of vehicle sticker sales. He requested that the Board consider a 30-day moratorium for the issuance of tickets. However, late fee charges would still apply. Upon discussion, the consensus of the Committee was to direct the Clerk's Office and the Police Department that there would be a 30 day moratorium of the issuance of tickets related to vehicle stickers.

Budget & Admin – Trustee Pannitto presented an update of bids for a postage machine. Upon discussion, the consensus of the Committee was to concur with the recommendation of staff to purchase a postage machine from Pitney Bowes in the amount of \$17,687. This item will be presented at a future Board meeting for final consideration. Trustee Pannitto advised the Committee that staff is finalizing recommendations for an update to the ethics ordinance. Upon receipt of recommendations and his review of said recommendations, this item will be presented at a future Budget, Audit and Administrative Committee for consideration.

Building & Compliance – Trustee Grady provided an update of staff's review of the ICC Building Code update. He advised the Committee that staff anticipates a presentation in August with formal Board consideration in September for these code updates. Additionally, Trustee Grady presented an overview of a number of property maintenance items. Staff is recommending Board consideration for demolition of a property located at 6573 167th Street. Staff will be meeting with Trustee Grady and the Mayor to review other property maintenance items and formalize an approach to dealing with the more serious issues.

Finance & Economic Development – Mayor Seaman presented an update of the elected official's compensation and longevity pay item. The Committee discussed the various options, number of meetings that elected officials attend and Committee structure. The consensus of the Committee was to eliminate longevity pay and keep Trustee salaries at its current rate. Further analysis by staff is requested for the Mayor and Clerk's salaries as well as healthcare benefits for elected officials. The Committee decided that a consultant was not needed at this time for the analysis of this item.

Mayor Seaman highlighted the number of the larger public projects being discussed at the Village including the legacy pond and the Tinley Park Mental Health Center project. Lastly, the Mayor discussed the Roger Brooks Tourism Report. He advised the Committee that there are a number of recommendations, some of which can be reviewed and implemented by staff and others such as Wayfinding systems that would need further consideration and budget approval by the Board.

The Marketing Director provided an overview of the marketing and communication options for residents. The overview included a summary of comparable communities and the communication methods utilized by those communities, including but not limited to, printed newsletters, Facebook, electronic newsletters, text messages, Twitter, YouTube and phone alert systems. The Marketing Director highlighted the pros and cons of the various methods of communication and the Committee discussed the ability to survey residents on their preferred choice of communication. The Committee discussed the printing of the Exchange and acknowledged that certain residents would only view a printed media format however, the quantity and type of information in the Exchange is a concern to some of the Board members.

Minutes
Committee of the Whole
July 14, 2015

The Marketing Director advised that our contract for the Exchange has the option of a smaller page format. Upon discussion the consensus of the Committee is to have staff investigate options for the Exchange design that would include a Mayor and Clerk column, but no Trustee column. This item will be discussed in greater detail at a future Finance & Economic Development meeting.

Planning & Zoning – Trustee Vandenberg requested that staff e-mail the balance of the Village Board members a copy of the Planning Status and Information report. He also advised the Village Board that the ZBA has received additional training on best practices. Lastly, he directed staff to review the permitted use schedule for the Legacy District.

Public Safety – No update.

Public Works & Boundaries – Trustee Younker provided an update of the Roundabout Project at 183rd and Oak Park Avenue. He requested that staff forward a copy of the budget, design plans, Q&A and video for the proposed Roundabout Project to the Village Board. Upon review of this information, he would request scheduling a joint Public Works/Public Safety Committee meeting to review the Roundabout Project. The Assistant Manager announced bid opening dates and times for three projects as follows:

SSES Lining & Manhole Rehabilitation at Brementowne Villas
Wednesday, July 29, 2015 at 10:00 a.m.

Roadway and Municipal Parking Lot Cracksealing
Wednesday, July 29, 2015 at 10:00 a.m.

Parking Lot Maintenance & Fire Station Concrete Aprons
Wednesday, July 29, 2015 at 10:09 a.m.

Motion was made by Trustee Vandenberg, seconded by Trustee Pannitto to take a recess. Vote by voice call: Acting Mayor Seaman declared the motion carried and a recess was called at 8:52pm.

Motion was made by Trustee Grady, seconded by Trustee Maher to reconvene the Committee of the Whole meeting. Vote by voice call: Acting Mayor Seaman declared the motion carried and the Committee of the Whole meeting was reconvened at 9:04pm.

Item #6 – Adjourn to Executive Session - Motion was made by Trustee Grady, seconded by Trustee Maher to adjourn to Executive Session to discuss:

- a. THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE PUBLIC BODY, INCLUDING MEETINGS HELD FOR THE PURPOSE OF DISCUSSING WHETHER A PARTICULAR PARCEL SHOULD BE ACQUIRED.
- b. THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR HE EMPLOYEES OF THE

- PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE OF THE PUBLIC BODY OR AGAINST LEGAL COUNSEL FOR THE PUBLIC BODY TO DETERMINE ITS VALIDITY.
- c. THE SELECTION OF A PERSON TO FILL A PUBLIC OFFICE, AS DEFINED IN THIS ACT, INCLUDING A VACANCY IN A PUBLIC OFFICE, WHEN THE PUBLIC BODY IS GIVEN POWER TO APPOINT UNDER LAW OR ORDINANCE, OR THE DISCIPLINE, PERFORMANCE OR REMOVAL OF THE OCCUPANT OF A PUBLIC OFFICE, WHEN THE PUBLIC BODY IS GIVEN POWER TO REMOVE THE OCCUPANT UNDER LAW OR ORDINANCE.

Vote on roll call: Ayes: Seaman, Maher, Grady, Pannitto, Vandenberg, Younker. Nays: None. Absent: None. Acting Mayor Seaman declared the motion carried and this meeting was adjourned to Executive Session at 9:04 p.m.

Motion was made by Trustee Pannitto, seconded by Trustee Grady to adjourn this Executive Session and reconvene the Committee of the Whole meeting. Vote on roll call: Ayes: Seaman, Maher, Grady, Pannitto, Vandenberg and Younker. Nays: None. Absent: None. Acting Mayor Seaman declared the motion carried and this Executive Session was adjourned at 11:06 p.m.

Motion was made by Trustee Pannitto, seconded by Trustee Younker, to adjourn the Committee of the Whole Meeting. Vote by voice call: Acting Mayor Seaman declared motion carried and adjourned this meeting at 11:07 p.m.