

MINUTES
Special Committee of the Whole
September 8, 2015
Fulton Conference Room
6:45 p.m.

Members Present: D. Seaman, Mayor
P. Rea, Village Clerk
B. Maher, Village Trustee
T. Grady, Village Trustee
M. Pannitto, Village Trustee
J. Vandenberg, Village Trustee
B. Younker, Village Trustee
B. Brady, Village Trustee

Members Absent: None

Staff Present: D. Niemeyer, Village Manager
M. Mertens, Assistant Village Manager
S. Tilton, Assistant Village Manger
T. Melody, Village Attorney

Others Present: S. Eberhardt, Resident
Z. Bernard, Tinley Junction

Item #1: Call Meeting to Order - Motion was made by Trustee Pannitto, seconded by Trustee Grady to call the August 11, 2015, Committee of the Whole meeting to order. Vote by voice call: Mayor Pro Tem Maher declared the motion carried and called the meeting to order at 6:45 p.m.

Item #2: Consider Approval of the Minutes of the Committee of the Whole Meeting Held on August 11, 2015. Motion was made by Trustee Pannitto, seconded by Trustee Brady to approve the minutes of the Committee of the Whole meeting held on August 11, 2015. Vote by voice call: Mayor Pro Tem Maher declared motion carried.

Item #3: Discuss Strategic Planning Request for Proposal – Village Manager Niemeyer and Assistant Manager Tilton reviewed the draft Strategic Planning Request for Qualifications (RFQ). It was noted that the proposed scope of work would include facilitation of a business and resident focus group review and analysis of the Village’s Citizen Survey and facilitation of a one-day strategic planning session.

Item #4 Discuss Consultant For Public Works Director - Village Manager Niemeyer reviewed the two proposals received by the Village to conduct the recruitment for the Village’s vacant Public Works Director position. Upon discussion, it was the consensus of the Committee to recommend approval of GovHR USA to conduct the search.

Item #5 Discuss Open Items List -

Mayor – Mayor Seaman indicated to the Committee that he sent out a draft list for Commission

appointments and asked Board members to contact him with any questions.

Clerk's Office – Clerk Rea reviewed the number of documents typically processed by the Village and discussed with the Committee some of the discussions the Village has had with elected officials from the State of Illinois regarding the Freedom of Information Act. Clerk Rea noted that he would keep the Village Board apprised of any changes or updates in these areas.

Budget & Admin – Trustee Brady noted that he was researching Committee of the Whole items that are to be discussed at future Budget and Administration Committee meetings, due to the fact that he was only recently named the Chairman. It was also noted that staff was continuing to research processes, costs and other requirements to tape the Village Board meetings.

Building & Compliance – Trustee Pannitto noted that he was researching Committee of the Whole items that are to be discussed at future Building and Compliance Committee meetings, due to the fact that he was only recently named the Chairman.

Finance & Economic Development – Trustee Maher reviewed several different potential developments and also indicated that the Village would be further discussing items regarding potential development in the Executive Session.

Planning & Zoning – Trustee Vandenberg updated the Committee regarding upcoming discussions and potential changes to the Village's Legacy Text Amendments and also updated the Committee on conversations that the Village was having with Family Hyundai.

Public Safety – Trustee Grady discussed the Village's fire and emergency response times with the Committee and noted that the vast majority of service calls fell within the recommended and/or contractual response times.

Public Works & Boundaries – Trustee Younker updated the Committee on several construction projects going on throughout the community.

Item #6 – Adjourn to Executive Session to Discuss –

- A. THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE PUBLIC BODY, INCLUDING MEETINGS HELD FOR THE PURPOSE OF DISCUSSING WHETHER A PARTICULAR PARCEL SHOULD BE ACQUIRED.
- B. LITIGATION, WHEN AN ACTION AGAINST, AFFECTING OR ON BEHALF OF THE PARTICULAR PUBLIC BODY HAS BEEN FILED AND IS PENDING BEFORE A COURT OR ADMINISTRATIVE TRIBUNAL, OR WHEN THE PUBLIC BODY FINDS THAT AN ACTION IS PROBABLE OR IMMINENT, IN WHICH CASE THE BASIS FOR THE FINDING SHALL BE RECORDED AND ENTERED INTO THE MINUTES OF THE CLOSED MEETING.

Vote on roll call: Ayes: Seaman, Maher, Grady, Pannitto, Vandenberg, Younker and Brady. Nays: None. Absent: None. Mayor Pro Tem Maher declared the motion carried and this meeting was adjourned to Executive Session at 7:56 p.m.

**Minutes
Committee of the Whole
September 8, 2015**

Motion was made by Trustee Younker, seconded by Trustee Pannitto to adjourn this Executive Session and reconvene the Committee of the Whole meeting. Vote on roll call: Ayes: Seaman, Maher, Grady, Pannitto, Vandenberg and Younker and Brady. Nays: None. Absent: None. Mayor Pro Tem Maher declared the motion carried and this Executive Session was adjourned at 10:37 p.m.

Motion was made by Trustee Younker, seconded by Trustee Pannitto, to adjourn the Special Committee of the Whole Meeting. Vote by voice call: Mayor Pro Tem Maher declared motion carried and adjourned this meeting at 10:40 p.m.

ST:lv